

No further meeting hold regarding the issue of RO Payment .

So , the file has been placed again for your kind consideration .

Proposal for RO payment (NSP- 1 to 3) submitted for your kind approval and Signature .

S.P.Dm 3.8.18
Soma Parui Das
SMM-SM&ID

Soma Parui Das

M. Office .

W 08/8/18



NOTE SHEET



not conducting Capacity Building Training , they are not eligible for 15% of total amount .

- 2. On the other hand , credit linkage is a major important activity under DAY-NULM. As per MOU and MOA, RO will not responsible for credit linkage for Old SHGs .
- 3. A major SHGs had been formed at the time of SJSRY and out of DAY- NULM supervision of RO. Presently , and practically CDS continuing their supervision for formation federation , SHG bank Linkage , Access Revolving fund and Hand Holding Support of SHGs .

So , on the view of the above situation, as Capacity Building Training is Continuing through Resource Centres as ULB level , RO may pay 15% instead of Capacity Building of Training among 10,000 for nurturing the OLD SHGs and Credit Linkage of the OLD SHGs .

So , as per the above context I may propose :-

RO may pay 15% instead of Capacity Building of Training among 10,000 for nurturing and Credit Linkage of the OLD SHGs (formed during SJSRY Period) .

Proposal submitted for your kind approval and Signature .

S.P. Das 21.5.18

Soma Parui Das
SMM-SM&ID

~~Pl. Convene a meeting~~
I will hold a meeting next week

5/6/18

21/06/18

SMM
SM&ID

Sl. No	Particulars	Percentage
1	Community Mobilisation	10% of amount payable
2	Formation of SHG	15% of amount payable
3	Capacity building training to members	15% of amount payable
4	Inclusion of SHG into federations and registration of federations	15% of amount payable
5	Bank linkage	20% of amount payable
6	Access to revolving fund	10% of amount payable
7	Handholding of SHG members (to be released after 15 months from the date of formation)	15% of amount payable
	TOTAL	100%

Situation: -2**ULB level Resource Centre (R.C) Based Capacity Building Training of Different Stake Holders**

Capacity Building of different stake holders under SM&ID and SEP component will be conducted at ULB level through Resource Centres . and initially 45 Resource Centres have been formed and these Resource Centres will be utilised for capacity Building of SHG/ALF/CLF members/Elected Representatives/Bankers/Resource Organization field level functioneries and other stake holders vide **memo nos-**

1. SUDA-102/2016/1156 dated 01-08-2016 .
2. SUDA-102/2016/2121 (125) dated 30-11-2016 .
3. 2791/SUDA-102/2016 dated 23-02-2017 .

It also decided on 3/07/2017 that , No Capacity Building Training will be conducted by Resource Organization . All Kind of capacity Building Training will be conducted at ULB level through Resource Centre as all information may deliver in unique form without varying content and methodology of training .

So , at this present situation , as per NULM Guideline and MOU and MOA of RO there have a provision to allot a **maximum of Rs.10,000/- (Rupees Ten Thousand only) per Self-Help-Group (SHG) for formation, handholding support, training of all the members, bank linkage, formation of federations and registration of federations.**

1. WBSULM has Signed MoA with NGOs and CDS as RO and these RO may Claim 15% of the amount for Capacity Building . As RO are

As per NULM guideline , for catalysing the formation of SHGs and their federations and to promote the financial inclusion of SHG members under NULM, autonomous registered agencies set up by State or Central Government or well established long-standing federations of SHGs or non-government organisations may be engaged as Resource Organisations (RO). The Resource Organisations will facilitate the formation of SHGs and their development, bank-linkages, their federation at the area and city-levels, training and capacity building, and establishing links to ULBs.

All task which has been clearly mentioned in the MoU which was pre-approved in the EOI of RO by the department vide **U.O.No- SUDA-731/14 dated 16.06.14 , (FLAG-X) .** On the basis of the approval of the EOI , MOU and MOA has been prepared and payment schedule and scope of work have also been clearly mentioned here .

Situation :- 1

Resource Organization (RO) and their scope of work and payment schedule :-

As per MoU all Resource Organizations will work only with the New SHGs who are formed by them .

Expected outcomes of the engagement with ROs:-

ROs to train all SHGs to build their capacity on issues such as: (a) the SHG concept (including savings), how to conduct meetings, responsibilities of group members, etc; (b) book-keeping and accounting, fund management, building bank and credit linkages; (c) communication, decision making, conflict resolution, self- assessment; and (d) accessing government benefits under NULM, and other social programs of the central, state and local governments.

As per MoU the payment schedule is:-

Terms of Payment : The Fee, including SHG formation, training of members, bank linkage, formation of federation and registration of federations at the area and city levels and access to benefits under NULM including revolving fund, in the following manner (Per SHG on quarterly basis), will be released from the respective Municipality/ Municipal Corporations :



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NOTE SHEET



Month.	Duration	No. of VLRS.
5. May-June	28 th - 1 st June	9-10 (approx.)
6. June	4 th - 8 th June	9-10 "
7. June	18 th - 22 nd June	7-8 "
8. June	25 th - 29 th June	6-7 "

This is a proposed plan and these dates may be communicated to ATI for booking the Master Trainer Programme slots.

If approved, the same may be communicated to ATI.

Placed herein for approval.

[Signature]
12/04/18.

Add. Mission Director
JS (SD)

May be considered for approval

~~Director
SUDA~~

~~SMM (HRCS)~~

[Signature]
12/04/18

[Signature]
12/4/18

2 batches of training have been completed in ATI where Master Trainers from SHGs/ALFs/CLFs/ROs from 58 ULBs were trained for 5 days on different topics and components of NULM.

Now, some of the ULBs have started Resource Centre (RC) based Capacity Building & Training for the SHGs/ALFs and CLFs at the ward level based on the training plan format as provided by the undersigned.

It has become pertinent to collect data on the training programmes thus conducted at the ULB level to keep parity with the targets of FY 2017-18 and FY 2018-19. In this regard, two formats have been developed for RC based CB&T: flagged as 'X'.

1. Training Evaluation format to be filled by trainees and submitted to ULB officials
2. Training Report format to be filled by staff of NULM and submitted to SUDA monthly

If the above formats are approved then the same may be sent to the ULBs.

Placed herein for perusal and kind approval.

~~Addl. Mission Dir.
IS (S. Das)~~

~~[Signature]~~
09/04/2018

May be approved

~~[Signature]~~
9/4/2018

~~Director
SUDA~~

~~SMM (ARCIB)~~

~~[Signature]~~
9/4/18

A letter has been received from ATI placed in the CP side marked as 'X'.

The same may kindly be perused and necessary directions and approval may kindly be ~~given~~ provided. The training (tentative) period is provided ~~as under~~ as under: (subject to availability with ATI).

~~Addl. Mission Director
IS (S. Das)~~

	Month	Duration	No. of ULBs
1.	April	16 th - 20 th	9-10 (approx)
2.	April	23 th - 27 th	9-10 "
3.	May	14 th - 18 th	9-10 "
4.	May	21 st - 25 th	9-10 "

- iv) It is requested that you arrange the training programmes and share the dates of the probable training for 5 days has been placed for perusal and signature.
- v) Once we have completed the training program for all the potential master trainers from all 125 ULBs, we may initiate refresher training (Phase II) for the same group later on based on their ^{hands on} experiences from the field and feedback for modification (if any).
- vi) As mentioned earlier, initially we had requested to send names of 5 potential trainers. But it appears that there are multiple wards in ULBs with bigger population size and also many boroughs in the municipal corporation areas. Therefore, we may also request, later on, to send more names of potential trainers who may be trained at the state level for better reach and larger impactful capacity building.

Submitted.

31/9/2017
may be approved.

01/09/17

31/9

Director

Additional
Director



NOTE SHEET



from page

A necessary decision may now be kindly taken whether to conduct the training programmes through ATI since the programmes are residential in nature and requires ^{minimum} 5 days to complete. If agreed then the training modules may be prepared / finalized and the same may be sent to ATI before the ~~course~~ finalization of training dates and commencement of EBT. Draft proposal marked 'X' in CP side. Necessary direction may kindly be provided to the undersigned so that rest of the procedures are taken up at the earliest.

Addl. Director
SUDA

Based on the names of potential ~~participants~~ trainers as received from the ULBs, it may be divided into batches of 35 participants for each batch. We had requested to the ULBs to send minimum 5 names of potential trainers and in some cases we have received more than 5 names since those ULBs are having larger number of wards.

In view of the above, the following proposals are placed herein for your kind perusal:

- i) conducting State level training for Master Trainers ~~at ULBs~~ for minimum 5 days where they will be imparted training both on the subject matter and also the methodologies of training as first phase training.
- ii) conducting the aforesaid training at ATI as ATI is supposed to train SHUs/ULBs/CLFs/RAs and other stakeholders under NULM as per an earlier order ~~at/for~~ SUDA-31/2015/798, dt. 21/7/15
- iii) Draft module has been prepared and ... + officials of SARAV,

Draft letter with respect to the revised order on Resource Centre based capacity building and Training programmes at ULB level (ward based) is placed for your kind perusal and signature.

[Signature]
30/06/17

~~Addl. Director
SVDA.~~

Draft be placed in continuation of previous order no. SVDA-102/2016/1490 dated: 07/09/2016 and dated 01/08/2016 mentioning changes as proposed in this order unless a confusion may arise.

[Signature]
30/06/17

~~Smm-HQCB~~

Changes as suggested revised and placed for approval.

[Signature]
03/07/2016

~~Addl. Director
SVDA.~~

In ref. to resource centre based capacity building and training programme, in continuation of previous orders to resume the programme draft order is placed.

may be approved and signed.

[Signature]
03/07/17
[Signature]
31/7/17

~~Director
Addl. Director~~
~~Smm-HQCB~~

He had requested ULBs to send names of potential trainers to act as Master Trainers of all CB and Training programs to be conducted through Resource Centre at the ULB / ward level.

[Signature]
04/07/17

As on date ^{more than} 60 ULBs have sent the names.

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NOTE SHEET

SUDA

Additionally this will enable the mission to form a trainer's resource pool CBT programmes as well.

3. It appears from the data collected from ULBs that CBT is on hold in majority of the ULBs and therefore, a decision in this regard may be taken at the earliest.

4. A policy decision may be taken up for conducting CBT programmes through RCs which the ROs were supposed to take up for the newly formed groups and if agreed on principle then the same may be communicated to the ROs and ULBs.

If the proposals from points (1) to (4) are agreed then the same may be communicated to the ULBs and ROs. Supporting documents in reference to the above discussions are provided in the CP side marked as 'X', 'Y' and 'Z'.

[Signature]
19/6/2017

Addl. Director
[Signature]

Note above and over.

- o As communicated earlier Resource Centre Based Capacity Building and Training of different stakeholders may continue.
- o In this regard a group of trainers/Resource persons may be formed for each ULBs as done in to some extent and training programme for such Resource persons may be arranged covering all ULBs.
- o Training of of ~~selected~~ SACs formed newly may be taken up and refresher training for those who have completed one such.
- o Training of newly engaged personnel may be taken up immediately in ILGUs to complete by July 2017
- o ROs may be involved in the basic work of formation and etc of SHGs first.

Submitted for approval

[Signature]
19/06/17

[Signature]
21/6/17

[Signature]
23/06/17

Director
[Signature]

Addl. Director
[Signature]

SMM-ARCB
[Signature]

Draft letters placed for approval and signature to communicate the same to ULBs.

[Signature]

Under Capacity Building and Training component of DAY-NULM, last FY 2016-17 achievement was 17595 and since inception it was 19630 (3 yrs).

I. From August 2016 the CBT programmes were conducted for SHGs, ALF general members, ROs and CICs and Bankers through Resource Centre based training. The process of Resource Centre based training was taken up to conduct training of the stakeholders since during that period most of the first phase 58 ULBs could not complete their recruitment process under DAY-NULM. In addition to this the stakeholders of the second phase 67 ULBs were added to the Mission from April 2016-17.

Therefore, it became difficult for SMMU to keep track of the training programmes which were conducted by the ULBs individually. Under such circumstances, first phase 45 CMMUs which were identified as Resource Centres (RCs) and CMMs and APOs were designated as Nodal Officer for RC based training so as to provide CBT support to their own ULB and few adjacent ULBs which were yet to recruit CMMs and were added in DAY-NULM in 2016-17 financial year. Detailed guidelines in this regard were sent to ULBs vide memo nos:

1. SUDA-102/2016/1156, Dated: 01.08.2016,
2. SUDA-102/2016/1490, Dated: 07.09.2016
3. SUDA-102/2016/2121 (125), Dated: 30.11.2016

II. The last letter was sent on SUDA-102/2016/2791, Dated: 23.02.2016 requesting to hold CBT for the month of March 2016 so as to provide support for conducting grading and following up with banks for SHG-Bank credit linkage. Post March 2017 only few ULBs are conducting CBT programmes in their ULBs.

III. In this context, it is ought to mention that RC based training was supposed to be held for SHGs which were inducted from SJSRY and new SHGs which were not formed under the Resource Organisations. The SHGs formed by ROs were omitted from the target group since ROs have been provided additional fund for conducting CBT programmes for the SHGs formed by the ROs.

It is pertinent to mention in this regard that in a recent review meeting held on 29.05.2017 internally with Additional Director, SUDA, the undersigned and other SMMs where SMM-SMID shared that the fund allotted to ROs for CBT of SHGs is insufficient to conduct full fledged training to newly formed groups. Another significant reason in addition to the above is the possibility of varying content and methodology of training at different ULBs for old and new SHGs by both RCs and ROs.

Therefore, keeping in view all the above following are the suggestions placed herein for your kind perusal and guidance :

1. Earlier in RC based training the CMMU staff were delegated with the responsibility of conducting the training directly to the stakeholders therefore they were unable to provide ample time for SHG Bank credit linkage and other quintessential aspects of their Key Responsibility Areas (KRAs).

Therefore, it is proposed to provide the training through Community Resource Persons (CRPs) from the SHGs/ALFs/CLFs/ROs identified by ROs and ULBs (Only ULB where RO is yet to be provided) together. These CRPs will provide training to SHGs/ALF general members/new ROs/ or any other stakeholder related to the mission under close guidance of CMMU Managers and other Staff (APO/CO etc.)

2. A Training of Trainers may be conducted for these CRPs at the SMMU for uniform message dissemination, understanding of training ~~tools~~^{tools} and methodology.

It has been observed that as we are approaching towards the end of the financial year 2016-17, quite a number of targets under different components are yet to be achieved.

Since, Resource Centre based training programmes are organised in various ULBs, therefore, most of the CRUV personnel are engaged in ~~the~~ conducting and coordinating the training programmes.

Hence, we may for the time being (till end of March 2017) stall the training programmes conducted through Resource Centres and request the ULBs to lay emphasis on accomplishing the targets of the other components of the mission with special emphasis on SEP targets.

A draft letter in this regard has been placed in the CP side for approval.

[Signature]
21/02/2017.

~~JD (SD/Admin)~~

~~Director~~

Draft may be signed, if approved.

[Signature]
21/2

~~JD (SD)~~
5

[Signature]
23/2/17

Some Clarification have been sought from different end on some points ~~for~~ in respect of organising training through resource centre. In addition few new Managers have joined. Considering both the issue an order is placed for kind approval & signature.

~~Director~~

JD (S)

W.S.
27/9/16

WT
27/9/16

It has been observed that Resource Centre based trainings are not yet completed for many VLBs. Nodal Officers / CHMs / APOs were unable to reach out to many VLBs which were delegated to them. Since the training programmes are absolutely necessary to roll out the mission objectives at various strata of target groups therefore competent personnel like trained LHA / ALF / CDF / CDS (RPs) members / RLVs may act as Resource Persons for training conducted at VLB level Resource Centres. These RPs should be well trained in that manner by Resource Centres before imparting training. Draft letter placed herein for kind perusal and approval.

JD
29/11/16

~~JD (S) Jain~~

draft put up of side way is signed.

~~Director~~

JD (S)

W.S.
29/11/16

WT
30/11/16

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-6-
NOTE SHEET

SUDA

18. Based on additional CMM in different ULB in future the Nodal Officer may be changed / replaced.

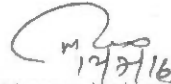
19. A training of all Nodal Officer will be organized on 26/7/2016 from 11 AM at SUDA Conference Hall.

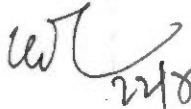
20. Target for completion of entire Capacity Building is within December 2016.

Proposal from point no 1 to 20 may be approved. If approved action will be taken accordingly.

~~Director~~

~~JSC/27~~


17/7/16
Joint Director (SD), SUDA


22/7/16

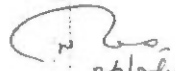
As per approval arrange for (i) Holding meeting of all nodal offices

(ii) An order of ULB level capacity building as approved in the note sheet.

(iii) Module for training to be updated at ULB level.

Training of nodal officer may be held on same day of City Mission Manager meeting.

~~Director~~


26/7/16

10. Each ULB will be provided further fund to carry on capacity building after submitting UC for previous fund and claim for further fund.
11. Resource Fee @ Rs. 400 /hr may be given to all Resource Person imparting the training. Any mobility support required to movement of Resource Person may be borne from fund provided.
12. This training will start from August 2016 and 5 batches of training to be completed at each ULB within September 2016.
13. Fortnightly Report on training completion will be submitted to WBSULM by all Nodal Officer.
14. Following expenditure may be made for each participants –
 - a. For Folder / Pad – Rs. 100/-
 - b. For Printed material – Rs. 100/- participant
 - c. Launch / Tea / Tiffin – Rs. 200/-
 - d. Mobility reimbursement to non employee participants – actual cost reimbursement as decided locally – Maximum Rs. 50/- / participants
 - e. Resource Fee – Rs. 2000 / training
 - f. Hiring of Mike etc – Rs. 2000/- training
 - g. Contingent Expenditure – Rs. 1000/ training.
15. Chairperson / Vice Chairperson / CIC NULM will try to remain present venue as maximum as possible. Maximum expenditure per training will be Rs. 32,000/-
16. For printed materials soft copy of the material as derived by WBSULM will be given to Nodal Officer for printing & distribution among participants.
17. Each ULB will make a target to train all Treasurer of old (SJSRY) SHG's – on book keeping / all Dal Netri / Saha Dal Netri of SHG / General Members of ALF / CLF and all volunteer of RO acting at grass root (ward) level. After completion of 5 batches of training as discussed in point no. 6 all ULB will continue the same until the target as given above is reached. Additional fund when required will be provided to ULB based on previous UC and total claim.

confined to 6.

Sl. No.	Resource Centre	Attached ULB	Nodal Officer
44	Rajpur Sonarpur	Rajpur Sonarpur	CMM-SDI (Maheshtala) Anindita Roychowdhury
		Baruipur	
		Joynagar	
		Diamond Harbour	
45	Raiganj	Raiganj	CMM-SDI (Raiganj) Ananda Moitra
		Islampur	
		Dalkhola	
		Kaliaganj	

2. The above 45 resource centre will be utilize for Capacity Building of SHG / ALF / CLF members / Elected representative / Bankers / Resource Organization field level functionaries and other stake holder.

3. Nodal Officer as mentioned in Col-4 will look after all capacity building programme of ULB's as assigned against his / her name in column 3. He will be responsible for imparting training as mentioned above in point 1.

4. No of training will be organized as per fund to be provided from Mission Director, WBSULM.

5. Training will be organized in a batches comprising 50-60 participants based on availability of space. Training will be for one day duration with 5 (five) one hour module. Soft Copy of various training module developed at WBSULM will be provided to all Nodal Officer.

6. Initially 5 batches of training will be organized at each ULB as per following –

- Training of Councillors / Bankers / ALF / RO / SHG representative.
- Capacity Building of Treasures of SHG's for grading exercise excluding those trained from ATI- on Book Keeping.
- Capacity Building of ALF / CLF members excluding those trained from ATI.
- Capacity Building of Dal Netri / Saha Dal Netri of old (SJSRY) SHG – 2 batches.

7. Training will be imparted by CMM / CPO / APO from that or adjacent ULB as fixed by Nodal Officer in consultation with concerned ULB.

8. ALF / RO members trained from ATI can be utilized as per local level decision.

9. ULB may continue Capacity Building of Treasurer / ALF / CLF members / SHG Dal - Netri if fund provided presently for capacity building and provided earlier from Capacity Building Head or SMID Head for capacity building of SHG members are available with ULB in consultation with Nodal Officer.

Sr. No.	Resource Centre	Attached ULB	Nodal Officer
27	Bongaon	Bongaon	CMM- SDI (Bongaon) Arijit Kumar Daw
		Baduria	
28	Basirhat	Basirhat	CMM- SDI (Bongaon) Arijit Kumar Daw
		Taki	
29	Naihati	Naihati	CMM- SDI (Naihati) Moumita Ganguly
		Halisahar	
30	Khardah	Khardah	CMM- SDI (Naihati) Moumita Ganguly
		Panihati	
31	Barasat	Barasat	CMM- SDI (Barasat) Srijita Goswami
		New Barrackpore	
		Madhyamgram	
32	Baranagar	Baranagar	CMM- SDI (Kamarhati)
		Kamarhati	
33	DumDum	DumDum	CMM- SDI (Dum Dum) Amlan Ghosh
		North Dumdum	
		South DumDum	
34	Barrackpore	Barrackpore	APO (Barrackpore)
		North Barrackpore	
		Titagarh	
35	Bhatpara	Bhatpara	CMM (Bhatpara)
36	Kanchrapara	Kanchrapara	CMM-SDI (Kanchrapara)
		Garulia	
37	Habra	Habra / Ashokenagar	CMM-SDI (Habra) Moumita Nath
		Gobordanga	
38	Medinipur	Medinipur	CMM-SDI (Medinipur) Sharmistha Datta
		Chandrakona	
		Khirpai	
		Kharar	
		Ramjibanpur	
39	Kharagpur	Kharagpur	APO Kharagpur
		Jhargram	
		Ghatal	
40	Tamluk	Panskura	CMM (Tamluk) Sourabh Sasmal
41	Haldia	Haldia	CMM-SDI (Haldia) Aranyak Mishra
		Contai	
		Egra	
42	Purulia	Purulia	CMM (Purulia)
		Jhalda	
		Raghunathpur	
43	Maheshtala	Maheshtala	CMM-Skills (Maheshtala) Sucheta Baidya
		Budge Budge	
		Pujali	

contd to. 9.

1.Approval of Capacity Building training at ULB level by Health MIC MA & UD Department may kindly be seen at Flag-X

Based on approval and the feedback from State Mission Managers and Officials of WBSULM regarding training needs for the SHGs and ALF/CLF members at the ULB level, it is proposed in the review meeting held on 08.07.2016 to form Resource Centres at the district level to cater to the training needs of different stakeholders of the programme. List of ULBs and Resource Centres in accordance with the available man power are provided below as proposed in the meeting is submitted for perusal.

List of Resource Centres			
Sl. No.	Resource Centre	Attached ULB	Nodal Officer
1	Alipurduar	Alipurduar	CMM-Skills (Alipurduar) Joydeep Sengupta
		Haldibari	
		Tufanganj	
2	Coochbehar	Coochbehar	CMM- SDI (Coochbehar) Anamika Debnath
		Mathabhanga	
		Mekhliganj	
		Dinhata	
3	Bankura	Bankura	CMM- SDI(Bankura)
		Bishnupur	
		Sonamukhi	
4	Asansol	Asansol	CMM-SDI (Asansol)
5	Durgapur	Durgapur	CMM-SDI (Durgapur)
6	Bardhaman	Bardhaman	CMM- Skills (Burdwan) Md. Shahenewaz Alam
		Memari	
		Gushkara	
7	Katwa	Katwa	CMM-FI & ME,(Burdwan)
		Kalna	
		Dainhat	
8	Suri	Suri	CMM- Skills(Suri) Rajesh Singha
		Dubrajpur	
		Sainthia	
		Bolpur	
9	Rampurhat	Rampurhat	CMM- SDI (Suri)
		Nalhati	
10	Balurghat	Balurghat	CMM- SDI (English Bazar) Sahin Salaur Jaman
		Buniadpur	
		Ganagrampur	

Copyied for

Sl. No.	Resource Centre	Attached ULB	Nodal Officer
11	Siliguri	Siliguri	CMM- SDI (Siliguri)
		Darjeeling	
		Kalimpong	
		Kurseong	
		Mirik	
12	Chandernagore	Chandernagore	CMM –MIS(Chandernagore)
		Dankuni	
13	Hooghly- Chinsurah	Hooghly-Chinsurah	CMM (Uttarpara)
		Arambagh	
14	Bhadreshwar	Bhadreshwar	CMM (Uttarpara)
		Baidyabati	
15	Uttarpara	Uttarpara-Kotrung	CMM (Uttarpara)
		Rishra	
		Konnagar	
16	Serampore	Serampore	CMM-Skills (Serampore)
		Tarakeshwar	
17	Howrah	Howrah	CMM- SDI (Howrah) / Uluberia
		Uluberia	
18	Jalpaiguri	Jalpaiguri	CMM- SDI (Jalpaiguri) Bhaskar Sarkar
		Dhugguri	
		Mal	
19	Kolkata	Kolkata	Dy. Manager KMC
20	Englishbazar	Englishbazar	CMM- SDI (Englishbazar) Sahin Saiaur Jaman
		Old Malda	
21	Berhampore	Berhampore	CMM -SDI(Berhampore) Snigdha Chowdhury
		Beldanga	
		Domkol	
		Kandi	
22	Jangipur	Jangipur	CMM -SDI(Berhampore) Snigdha Chowdhury
		Jiah-Ganj Azimganj	
		Dhulian	
		Murshidabad	
23	Krishnanagar	Krishnanagar	CMM- SDI (Krishnanagar) Tania Pál
		Taherpur	
		Binnagar	
24	Kalyani	Kalyani	CMM- SDI (Kalyani) Arpita Das
		Goyeshpur	
		Haringhata	
25	Nabadwip	Nabadwip	CMM-Skills (Nabadwip) Sourav Kumar Das
26	Shantipur	Ranaghat	CMM (Santipur)
		Coopers Camp	

order of B. Secy, prep page.
Proposal of SUDA for holding train
of old STG group by the concerned ministry
in details at nsp/16-17 may be
approved.

Regarding resource persons, the APOs
who have been trained at TOT held at ILGUS
and our officials (as may be decided by SUDA)
[who have also been imparted training
at TOT at SUDA]; may be utilized in
the 58 NULM towns.

10/8/15
13/8/15

~~Asst. MA~~

Dir

~~Asst. Secy~~

As approved at put up with:-

- ① Fund release proposal.
- ② List of Resource person (being TOT/
trained at ILGUS) for circulation among
ULB
- ③ Sri Pratik Roy, DFID is entrusted with
training module for one day training (6x1hr module)
in Bengali with emphasis on SHG, PI coordinate.
We have to send the module along with instruction
order and fund.

14/8/15

PC

There will be six module (one hour each) for need of orientation with special emphasis on SMID component. Book Keeping of SHGP will also be taught.

Hence the proposal as in NSP no - 16 & 17 may be approved for training of SHG members and other allied local level functionaries of NULM

~~Director~~

M. Rao
29/7/15

Note above & pre-page.

Proposal at para 1-6 at NSP-16 & 17 for capacity building training of SHG members and ALF & ELF members under NULM at UCB level and including rates for conducting training (para-4) may kindly be approved. Entire fund will be available from earmarked fund for NULM for 2015-16.

WJ
31/7/15

Principal Secretary
M.A. Deptt
& Chairman, SUDA

Pl. see & put up

NOO
29/7/15

U.O. No. SUDA: 214/15

Dated: 31-07-15

JS (MC)

On "A" - we may discuss on 31/8/2015 at my chamber. I may be in consultation with Director, SUDA, proposal can be finalized.

Jt Director
(SP)
(M.K. Rao)

MA
31/8/15

Sl. No.	Module	Duration
1.	Overview of NULM & transition from SJSRY	1 hour module
2.	SM&ID component	3 one hour module each
3.	Training & capacity building	1 hour module
4.	SEP, Street vendor & SUH	1 hour module

(4) Training will be for 30 members with per capita expenditure is maximum Rs.1000/-. Total training cost will be Rs.30,000/- for each training as per following division :-

1. Faculty charges – Rs.3000/- @ Rs.500/- per hour
2. Training kits – Rs.9000/- @ Rs.300/- per trainee
3. Food, tiffin, tea etc. – Rs.7500/- (consolidated)
4. Mike, computer etc. hiring – Rs.2000/- (consolidated)
5. Administrative cost – Rs.5000/- (consolidated)
(Include mobility support to trainees and outside trainers)
6. Printing / Xeroxing etc. – Rs.3500/- (of Books/ register/ guideline)

(5) Each ULB may be asked to organize 5 such training initially. On completion they may be allowed further based on necessity. 50% fund to ULB will be provided initially. Rest fund will be provided on completion report received from ULB. KMC and other Corporation may be asked to submit their calendar as per their requirement.

(6) Entire training should be completed in 3 months.

If approved, ULB will be intimated accordingly.

N. Leno
20/7/15
Joint Director (SD), SUDA

Pl discuss -

Disfater
JBC(SD)
Discussed with DFID support team on NULM. Sr. Pratik Roy, ~~DFID~~ Livelihod Monitoring Expert of DFID support

Reg :- Training of erstwhile SHG members, ALF and CLF members
at ULB level

Training of SHG members, ALF and CLF members is one of the important issue in social Mobilization and Institutional Development component under NULM.

(A) As per NULM guideline Resource Organization (RO) will arrange for capacity building of SHGs formed by them. But RO will not look after the capacity building of old SHGs, SHGs formed other than RO and ALF, CLF members.

For that reason Annual Action Plan for the financial year 2015-16 has made of a provision of Rs.1 crore (rupees one crore) for such training under all NULM ULBs.

Capacity building of manpower, office bearers and representative of different organization, elected representative connected with SHG formation, federation and their nurturing is undergoing at ILGUS and ATI with three day module @ Rs.4500/- / participants for 3 days.

Now training of SHG members, CLF & ALF members being huge in number is beyond the scope of either ATI or ILGUS.

In this context following proposal are made :-

- (1) One day orientation programme may be arranged at ULB level for capacity building of SHG members, ALF & CLF members not nurtured by RO.
- (2) Training will be imparted by CPO/ APO/ CO trained by ILGUS. ULB may hire resource person (CPO/ APO/ CO) from adjacent ULB.
- (3) Training will be one day six hour duration with six one hour schedule. Skeleton module will be provided by SUDA based on module used for training at ILGUS and ATI.