

**Participation in Two different Mela : Vivek Mela & Vivek  
Utsav**

**Vivek Mela 2020 :**

Pro Sougata Roy , Member of Parliament ( Lok sabha ) has approached to SUDA for the participation in the stated Mela , which is going to be held from 12<sup>th</sup> to 26 of January , 2020 at Harish Park , Kolkata .

Like previous year two stalls may be booked and Kolkata Municipal Corporation may be requested to participate in the fair for the marketing and sale of SHG products . As per their sponsorship rates cost of two stalls comes to Rs. 1 Lakh @ Rs. 50,000/- per stall .

**Vivek Utsav 2020 :**

Hon'ble Mister in Charge , UD&MA department has forwarded a letter of Hon'ble Minister , Sri Sadhan Pande to SUDA for the participation in the stated Mela , which is going to be held from 11<sup>th</sup> to 13 of January , 2020 at Deshbandhu Ladies Park , Shyambazar .

Like previous year two stalls may be booked and Kolkata Municipal Corporation may be requested to participate in the fair for the marketing and sale of SHG products . As per their sponsorship rates cost of two stalls comes to Rs. 1 Lakh @ Rs. 50,000/- per stall .

Proposal submitted for the both two melas – Vivek Mela & Vivek Utsav for your kind consideration .

If approved , stall booking and invitation letter of the ULB to be placed for the communication .

S. Barui 8.1.2020  
SMM-SM&ID

AMD

Notes above.

- (1) Received the proposal from Professor Sougata Roy, Honble Member of Parliament 'for participation in the 'Vivek Mela' on the 6<sup>th</sup> of January, 2020 (copy placed on the cp side). As in the previous years, Kolkata MC may be permitted to participate in the fair to be organised at Harish Park, Kolkata from the 12<sup>th</sup> to the 26<sup>th</sup> of January, 2020. The per stall sponsorship rates as quoted by the organisers is ₹ 50,000. An amount of ₹ 1 lakh may be approved for sponsorship of 2 (two) stalls. The expenditure to be charged out of the IEC component of DAY-NULM.
- (2) We have also received a proposal through the PS to Hon'ble MIC, UD & MA Department for participation in the 'Vivek Utsav' from 11<sup>th</sup> to 13<sup>th</sup> January, 2020 at Deshbandhu Ladies Park, Shyambazar. (Copy placed on the cp side). As in the previous years, Kolkata MC may be permitted to participate in the fair to be organised at Deshbandhu Ladies Park, Shyambazar from the 11<sup>th</sup> to 13<sup>th</sup> January, 2020. The per stall sponsorship rates as quoted by the organisers is ₹ 50,000. An amount of ₹ 1 lakh may be approved for sponsorship of 2 (two) stalls. The expenditure to be charged out of the IEC component of DAY-NULM

Approval may kindly be accorded.

*Dhandhan*  
08.01.2020  
AMD

Director, SUDA

*Proposal as para 1 & 2 may kindly be approved.*

*Def 8/1/20*  
*[Signature]*  
8/1/2020

*[Signature]*  
9/1/2020  
*[Signature]*  
9/2/2020  
*[Signature]*  
13/1/20

*Pr. Secretary*  
UD & MA Dept.

U.O. No. SUDA... 603

Dated... 08.01.20

File No. SUDA-201/97(Pt-III) *MIC/UD&MA*

Urban Development Dept.

U/O No. *47*

Dt. *9/1/20*

*Pr. Secy, UD&MA*  
*[Signature]*  
Director, SUDA

S. Parui Das

SMM  
Dhandhan  
13/11/2020

**Proposal for the Participation in the Kreta Suraksha Mela 2020**

**Kreta Suraksha Mela 2020**

We have received a letter from Sir Atri Bhattacharya , IAS , Hon'ble Principal Secretary , Consumer Affairs department for the participation in the stated Mela , which is going to be held from 24<sup>th</sup> to 26<sup>th</sup> of January , 2020 at Netaji Indoor Stadium , Kolkata .

Like previous year two stalls may be booked and Two ULBs - Dum Dum & New Barracpore from N.24 PGS may be requested to participate in the fair for the marketing and sale of SHG products . As per their sponsorship rates cost of two stalls comes to Rs. 50,000 @ Rs. 25,000/- per stall .

Additional Require may if hire if required.

Proposal submitted for the **Kreta Suraksha Mela 2020** for you kind consideration .

If approved , stall booking and invitation letter of the ULB to be placed for the communication .

S. Parui 13-11-2020  
SMM-SM&ID

AND

X May be approved

Dhandhan  
20.11.2020

SAF 20/11/20

Director  
Pr. Secretary  
UD & MA Deptt.  
U.O. No. SUDA-613

Too delayed.  
Director, SUDA

SAF 20/11/20

Dated... 21.01.20

File No. SUDA-201/97(PE-III)

AD (JC)

Dhandhan  
24.1.2020

SAF 20/11/20

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NOTE SHEET

SUDA

S. P. Das

Chandern  
24/10/2020

UD & MA Department has set up a stall at the Kolkata International Book Fair organised at the Bidhannagar Mela Ground from the 29<sup>th</sup> of January to the 9<sup>th</sup> of February, 2020. In this connection, 12 members from different SHGs, 2 staff from SUDA and other staff have been roster for duty every day during the mela period.

We may be permitted to :

- (1) Pay a daily allowance @₹ 300 to all the staff rostered for duty at the stall and the waste stations during the entire period.
- (2) Daily tiffin allowance @₹ 50 persons per day.

The daily allowance at the end of the mela period and the tiffin allowance may be disbursed every day.

Approval may be accorded.

~~AMD~~

S.P. Dir. 29.1.2020  
SMM-SM&ID

As proposed.  
Dhankha  
29.01.2020

~~SMM, SM&ID~~

with regard to point no. 1 - advance of Rs. 10,000 may be permitted.

S.P. Dir.  
29.01.2020

~~AMD~~

As proposed  
Dhankha  
29.01.2020

~~To~~

May please process  
Dhankha  
29.01.2020

S. Sen

Advance of Rs. 10,000 may be paid for tiffin allowance,  
Hore  
03/02/20

Received Rs. 10,000 (ten thousand rupees)  
S.P. Dir. 03.02.2020

Quiz context to the school student has been planned on 3<sup>rd</sup> February, 2020 at the UD & MA stall from 2.30 pm onwards. Participants is around 50 to 80. A small refreshment could have to be arrange for all the participants. We may request the SHG from Kamarhati to prepare a tiffin packet for all participants at a budget of ₹ 100 per packet.

AMD

SMM-SM&ID

Three bills has been received from different Mela organizers named – 1) Vivek Mela- 2020 organized from 12<sup>th</sup> January to 26<sup>th</sup> January 2020 ay Harish Park , Kolkata and and 2) Vivek Utsav- 2020 organized from 11<sup>th</sup> January to 13<sup>th</sup> January 2020 at Deshbandhu ladies Park , Kolkata 3) Kreta Suraskhya Mela , which was organized from 24<sup>th</sup> to 26<sup>th</sup> of january , 2020 at Netaji Indoor Stadium , Kolkata and .

1) Vivek Mela- 2020 organized from 12<sup>th</sup> January to 26<sup>th</sup> January 2020 ay Harish Park approved for Two Stalls @ 50,000 by Director SUDA vide memo no : SUDA – 201 / 97 ( part-III)/8588 dated 13.01.2020 :

Rs/- 1,00,000 has to be paid below mentioned AC for Vivek Mela 2020. Bank Details also been mention.

Bill No:- V.M-010/2020

Date : 06.02.2020

**Bank Details : Vivek Mela- 2020**

A/C Name :- VIVEK

Pan No:- AAATC6128K

Bank Name : ALLAHABAD BANK

Branch – KOLKATA HARISH MUKHERJEE ROAD

A/C No :- 50102438232

IFS Code : ALLA0210300

MICR No:- 700010027

A/C Type :- SAVINGS

Mob No:- 9432111123

2) Vivek Utsav- 2020 organized from 11<sup>th</sup> January to 13<sup>th</sup> January 2020 at Deshbandhu ladies Park approved for Two Stalls @ 50,000 by Director SUDA vide memo no : SUDA – 201 / 97 ( part-III)/8589 dated 13.01.2020 :

Rs/- 1,00,000 has to be paid below mentioned AC for Vivek Utsav 2020. Bank Details also been mention.

Bill No:- 51/CP/SVKT/20

Date : 27.01.2020

**Bank Details : Vivek Utsav- 2020**

A/C Name :- SWAMI VIVEKANANDA KARMA TIRTHA

ID No:- AAWTS0391Q

Bank Name : BANDHAN BANK

Branch – ULTADANGA BRANCH

A/C No :- 10180004213613

IFS Code : BDBL0001854

MICR No:- 700750132

A/C Type :- SAVINGS

3) Kreta Suraskhya Mela , which was organized from 24<sup>th</sup> to 26<sup>th</sup> of January , 2020 at Netaji Indoor Stadium approved for Two Stalls @ 25,000 by Director SUDA vide memo no : SUDA – 201 / 97 ( part-III)/8589 dated 13.01.2020 :

Rs/- 50,000 has to be paid below mentioned AC for Vivek Utsav 2020. Bank Details also been mention.

Bill No:- 28/2019-2020

Date : 28.01.2020

**Bank Details : Kreta Suraskhya Mela - 2020**

A/C Name :- STATE CONSUMER WELFARE FUND

Bank Name : PUNJAB NATIONAL BANK

Branch – NEW MARKET BRANCH

A/C No :- 0093000100310261

IFS Code : PUNB0009300

A/C Type :- SAVINGS

**Synopsis :-**

Sl No	Mela Name	Rate @	No. of Stall	Approved Amount
1	Vivek Mela- 2020	@ 50,000/-	2	Rs 1,00,000/- ✓
2	Vivek Utsav- 2020	@ 50,000/-	2	Rs. 1,00,000/- ✓
3	Kreta Suraskhya Mela - 2020	@ 25,000/-	2	Rs. 50,000/-

All documents of three melas checked and verified .

Proposal Submitted to made the payment to the different A/C for three melas for your kind approval and signature .

S. Parui  
SMM-SM85D  
17.02.2020

To open please

17.02.2020

Fo



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**NOTE SHEET**

**SUDA**

~~M. Datta~~

Please verify the invoices with work orders etc.

~~Y. Hore~~  
18.02.20.

verified with invoices and work order.  
submitted for approval.

~~M. Datta~~  
19.02.2020.

Proposed amount may be released from  
the available fund under IEC component  
of NULM.

~~Y. Hore~~  
19.02.20

~~Director~~

DDP 25/2/20

~~Y. Hore~~  
25/02/20.

~~Acet(P)~~

As per notes & orders at pre page

As approved by Director, SUDA & Finance Officer, SUDA at page 09 to transfer the fund in respect of stall hiring charges of various fairs under IEC of NULM, 3 nos of transfer Advice amounting to Rs. 2,45,000.00 (Two lakh forty five thousand) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

Fo SUDA  
Director, SUDA  
FO/ASD

M. Siddhanta  
26.02.2020

Y. Horel  
26.02.20

d  
26/02/20

26/2

FO

One bill has been received from dakshindari Shilpasree Mahila Swanirvor Goshti no 1 regarding supply of Paper Bags & Tissue Bags in connection with the SARAS Mela 2020 at Bidhannagar Mela Ground from 20<sup>th</sup> February to 2<sup>nd</sup> March 2020. Work order and bill attached on CP side.

Rs. 6400/- has to be paid below mention A/C for supply of paper Bags & Tissue Bags in connection with SARAS Mela.

Account Name: - DAKSHINDARI SHILPASREE MAHILA SWANIRVOR GOSHTI NO.1

Account No: - 0865010217064

Bank Name: - UNITED BANK OF INDIA.

Branch Name: - SREEBHUMI

IFSC Code: - UTBI0SRBA17

Proposal submitted to make the payment to DAKSHINDARI SHILPASREE MAHILA SWANIRVOR GOSHTI NO.1 for your kind approval and signature.

*AMM*  
27.02.2020

*Shankar*  
27.02.2020

*AMM*  
SUD

Rs. 6400/- has to be paid to the Dakshindari Shilpasree Mahila SHGe for supply of 100 Paper bags and 500 tissue bags in connection with the SARAS Mela.

Proposal submitted to make the payment to the SHGe for your kind approval and signature.

*S. Pan.*  
2-03-2020

Payment of Rs 6400/- is approved

*Shankar*  
02/03/2020

~~AMM~~

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NOTE SHEET

SUDA

~~Acet(1)~~

Acet(1)

Please process.

Y. Hore  
02/03/2015

As per notes & orders at pre page

As approved by AMD, NULM & Finance Officer, SUDA to transfer the fund in respect of supply of paper bags & tissue bags in connection with saras mela under IEC of NULM, a transfer Advice amounting to Rs. 6,400.00 (six thousand four hundred) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

For SUDA  
Director, SUDA  
FO/PAS

02.03.2020

02/03/20

3/3/2020

2/3/20

FO



NOTE SHEET



A review meeting was held on 11.01.2020 at Conference Hall of SUDA for 20 ULBs on progress of work under different components of DAY-NULM. In this context a bill has been received from PRERONA SHG regarding supply of 75 nos of food packet at the review meeting of DAY-NULM. Bill & work order attached on CP side. The entire amount of this expense may be borne out of A&OE Component of DAY-NULM.

Amo, NULM

Proposal is submitted to make the payment of total Rs. 14250/- (Fourteen thousand two hundred fifty only) to PRERONA SHG for your kind approval and signature.

M. Sedhukhan.  
04.03.2020

As proposed.

Shankar  
04.03.2020

%  
Aect(P)

Please process for release of payment.

Y. Hore  
20.03.2020

As per notes and orders at prepage

As approved by Additional Director, SUDA at prepage, to release the payment in favour of "SIPRA JANA" towards food pkts. supply among the 75 nos. of participants in the review meeting of DAY-NULM on 11.01.2020 held at SUDA Conference Hall for 20 ULBs on progress of work under different components of DAY-NULM, 01 (One) no. of Transfer Advice amounting to Rs.14,250/- (Rupees Fourteen Thousand Two Hundred Fifty only) drawn on SBI, Salt Lake, Sector-I branch has been prepared and placed herewith for signature of both Finance Officers, SUDA please.

Pay order endorsed on the body of the bill is for signature of Finance Officer, SUDA please.

Finance Officer, SUDA  
AND  
Finance Officer, SUDA

CPAS

22/04/2020

20/04/20

30/4/20