

Convergence Between Deptt of Urban Development & Municipal Affairs under NULM and Department of Mass Education Extension and Library Services .

City Livelihood Centre (CLC) is the major component under National Urban Livelihood Mission (NULM) . In West Bengal “West Bengal Urban livelihood Mission (WBSULM) ” has been started for the upliftment of livelihood and employment opportunities of the Urban poor.

City Livelihood Centre is the major Sub-Component under Social Mobilization and Institution development (SM&ID) under NULM.

The Vision of **City livelihood Centre (CLC)** is “*to become a leading agency working to ensure secure and dignified lives to communities dependent on labour. CLC seeks to provide a platform combining direct service delivery, advocacy, research and technical support in advancement of its work on issues of urban poor. CLC intends to provide a broad range of services directly benefiting the urban poor households.*”

In our state **WBSULM** has started 29 CLCs in different 29 ULBs will all services. In second phase 31 no of CLCs has been ready for the Operationalised . Another 60 CLCs will be started soon.

To become more effective and sustainable for the community, “City Livelihood Centre “ under Urban Development & Municipal Affairs Deptt is going to converge with Department of Mass Education Extension and Library services , Govt of West Bengal.

Department of Education Extension and Library Services , Govt of West Bengal has send a proposal **vide memo no 180/Secy/MEELS/17 dated 20th March 2017** for the approval of the UD&MA Department .

The proposal is put up in the file (Flagged-X)

THE PROPOSAL:-

In this proposal , here , elaborately discussed about the common Goals of CLCs and education department. (FLAG-A)

The City Livelihood Centre (CLC) has three types of target Groups

- ✓ **Self help Groups and their federations (SHG/ALF/CLF)**
- ✓ **Un-employed youth**
- ✓ **Common People of the said locality**

At present they are running ---

- **One exhibition cum sale centre**

- Training classes for various small professionals e.g. carpentry , electrical , plumbing , Domestic helper etc.
- Maintains and notify a data base of local professionals like private tutor , security guard, driver etc.
- Provide Services to the Individual Community or Individual Household in municipal areas .

They are using a toll free number for continuous service to people. Two / Three dedicated workers / volunteers are working in the centres.

What value addition we can bring to this initiative:-

It appears that infrastructure can be provided by the said CLC under Municipal Affairs Department but there is a serious need to provide a better services. We can bridge the gap by providing following aspects :

- Book Support for small professionals / unemployed youth , in the form of book corner
- Computers with Internet Facilities. Dongle based solution for internet may be provided.
- E-book / services
- Career counselling for job seekers
- Database / information corner
- Training to existing staffs of CLC

Scope of Work has been also discussed here elaborately (FLAG-A) .

1. **Book Corner:-** In the City Livelihood Centre (CLC) two Book Corner with 500 Books in various subjects will be placed here with Infrastructural Set-Up.

Proposed Job liabilities are as under –

Fund	Work order	Space	Training	Service point	Book selection & Purchase
Urban Development & Municipal Affairs Deptt. & MEE & LS Department	Municipality and Management committee of CLC	CLC	MEE & LS Dept.	CLC	MEE & LS Deptt..

2. **Computer** - Four computers with computer furniture in each centre may be introduced. Dongle based solution for internet can be provided. Elaborately discussed on (FLAG-A) .

Proposed Job liabilities are as under –

Fund	Work order	Space	Training	Service point
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Urban Development & Municipal Affairs Deptt.	Municipality and Management committee of CLC	CLC	To CLC volunteer by MEE & LS Deptt. at SCL, Kolkata	CLC by CLC Managers and librarian of the nearby library partly.
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- 3. Career counselling** – various career related information and it will work as career Counselling centre for the poor young people . counseling [not teaching] on various job related exam may be introduced in this centre with the help of local librarian.

Proposed Job liabilities are as under –

Space	Counsellor	Logistics
CLC	Nodal officer of various deptt. like MSME, Fishery, etc.	Urban Development & Municipal Affairs Deptt. Some support may be provided by the concerned library on need basis.

- 4. e-collection** - Power point presentation or any other e-presentation of the different departments of Govt. Of WB. On how the dept. works, various functions of the depts. Etc. are very effective for the common people.

Proposed Job liabilities are as under –

E-resources collection	Training	Service point
MEE & LS Deptt.	MEE & LS Deptt.	CLC with NULM Managers / CLC Manager /

- 5. Database :-** Database of local professionals i.e. driver, private tutor, security guard etc. is very much effective to access them for the common people. Moreover this will work as local directory. Municipality wise database may be uploaded to in two different **web portal** 1. www.wbpublibnet.gov.in and 2. www.wbdma.gov.in that can be accessed by local people also at their door step.

- 6. Proposed Job liabilities are as under –**

Information to be provided	Upload of information to www.wbpublibnet.gov.in www.wbdma.gov.in	Accessibly
Municipal Department	MEE & LS Deptt.	By all people freely

The Pilot Project will be introduced in the 16 Municipalities . These Municipalities are :-

Municipalities and adjacent libraries may cover under this system

<u>Name of the Municipality</u>	<u>Library concerned</u>	<u>District</u>
1 Tamralipta Municipality	Tamluk District Library	Midnapore (E)
2 Aliporeduar Municipality	Aliporedur District Library	Aliporeduar
3 Kalyani Municipality	Kalyani Public Library	Nadia
4 Krishnanagar Municipality	Krishnanagar Public Library	Nadia
5 Nabadwip Municipality	Nabadwip Adarsa Pathagar	Nadia
6 Barasat Municipality	Barasat Municipal Town Library	North 24 Pgs
7 Barrackpore Municipality	Barrackpore Municipal T L	North 24 Pgs
8 North Dum Dum Municipality	Chanak Pathagar	North 24 Pgs
9 Purulia Municipality	Purulia District Library	Purulia
10 Balurghat Municipality	Dinajpore (S) District Library	Dinajpore (S)
11 Hooghly Chishura Municipality	Chinshura kishore Pragati Sangha Pathagar	Hooghly
12 Uluberia Municipality	Anandam Sub Div Library	Howrah
13 Englishbazar Municipality	Malda District Library	Malda
14 Berhampore Municipality	Murshidabad District Library	Murshidabad
15 Jalpaiguri Municipality	Jalpaiguri District Library	Jalpaiguri
16 Medinipore Municipality	medinipore District Library	Medinipore W

Project Monitoring and Evaluation:- Two monitoring committee at SMMU Level and CMMU Level will be responsible for the monitoring and evaluation

A monitoring team at State Level, may be introduced with the following members, they may meet once in a three month.

State Mission Management level Committee

- Director of WBSULM or his / her representative - Chairperson
- Director of library Services or his / her Nominee
- Joint Director SUDA [State urban development agency]
- State Mission Manager, SMID
- Librarian, state Central library

Another committee at CLC level may be formed with the following members, they will meet once in every month.

City Mission Management level Committee once in each month

- DLO or his / her representative
- Chairman of Municipality or his / her Nominee - Chairperson
- Librarian of the Concerned Library &
- City Mission Manager, SMID
- CLC Manager

Entire project with the experience of all these CLCs and Libraries of the State, should be evaluated after 3 months and further action may be taken thereafter.

Here the most important issue is Funding . Total fund will be allocated by the UD & MA department.

Funding

Following are the main requirement for the initiative per CLC

Books	500	Rs 1,00,000
Book Shelves	2	Rs. 10,000
Computer with accessories	4	Rs.2,00,000
Computer Chair , Table	4	Rs. 32,000
Contingency		Rs. 8,000

TOTAL Rs. 3,50,000

Approximate budgetary provision of 3.5 Lakh per centre may be created for the purpose , however actual costing of the deliverable should have to be ascertained . Fund of Rs 2.5 Lakh for the purpose may be provided by the Department of Urban Development & Municipal Affairs , directly to the concerned CLC. Modality of expenses of the same will be as per present procedure at CLC. Fund of Rs. 1.0 Lakh for books to be provided by Mass Education Extension & Library Services Department through District Library Officers.

Draft Project timeline:-

- Day 1 Final meeting between Urban Development & Municipal Department (UD&MA) and MEE & LS Department ,
- Day 2 – 25 Placement of fund by the Urban Development & Municipal Department (UD&MA) Department to CLCs
- Day 26 – 35 Work order to be issued by the concerned CLC for procurement of the materials
- Day 36- 50 Procurement of materials , Books , Book Shelves , Computer and other accessories
- Day 51 – 59 Site preparation i.e. fitting of Book rack , Shelving of books with the help of local librarian after accessioning of the same in register. Setting of computer with furniture.
- Day 60 Inauguration : Exact date may be fixed locally

Proposal submitted for kind perusal & approval of the UD&MA Department.

S.P. Das . 28.03.17

Soma Parui Das

SMM-SM&ID

WBSULM, SUDA, Govt of West Bengal

~~Ch. Director~~

With reference to the note placed vide No 1 to 5 and also with reference to the letter no 180/Secy/MA&LS/17 dtd 20/3/17 of Sri Manish Jain, IAS, Secretary, Dept. of Mass Education Extension and Library Science - the proposal placed to start the pilot project in 16 municipalities (marked as 'X') may be approved.

28/3/17

Director,
SUDA

Notes prepage may kindly be perused

"X" marked portion in NSP-4 may be seen.

We may consider.

30/3/17

~~Secretary
MA&L Deptt.~~

U/O no - 27/2017

dt - 30-03-17

Phn - 118/2017

May kindly see the proposal for convenience, library service at CLC by MA deptt and Mass Edh & Library deptt. If agreed in principle, financial approvals and details may be agreed.

30.03.17

~~HMIC MA&L~~

~~Director~~

~~SP(SD)~~

~~SUN-SM&ED~~

12/5/17

1/4/17

On the basis of the approval of the UD& MA Department vide memo no- secy/UDMA/2017/97 dated 18th of april 2017 . on this basis of the approval now we have to transfer fund to the ULB account.

Now the situation is :-

1. Convergence with MEE&LS department, Library Services will start in all 125 municipalities gradually at CLCs .
2. 29 Municipalities is now ready to converge . 31 Municipalities will start soon *the CLC* .
3. In first phase , this convergence will start in 16 municipalities at CLCs as pilot basis .

The fund requirements as below :-

UD&MA department will transfer fund @ 2.5 lakh in each CLCs .

Phase	No of Municipalities	amount in lakh	Total amount (in lakh)
Total Fund Requirement	125	2.5	31250000
Pilot Phase	16	2.5	4000000

For all 125 ULBs total fund requirement @ 2.5 lakh is **3cr. Twelve lack Fifty thousand** (Rs. 31250000/-)

For the Pilot Phase initially 40 lakh (Forty lakh) has to be transferred to the ULB A/C No .

For 2nd phase another 1 cr. 10 Lac is require for 44 CLC.

Here , under WBSULM , there has no scope for fund provisions for the convergence programme .

So on the basis of the situation , the provision of fund has to be mentioned for the programme.

S. P. Das - 15.5.17
Soma Parui Das

SMM-SM&ID

WBSULM, SUDA, Govt of West Bengal

Act. Director

note above. for convergence with MEE & LS Dept.

Contd. - 8

provision of fund may be made for Rs 3,12,50,000/-
to cover all the ULBs and presently Rs 1,50,00,000/-
may be released in favour of SUDA to allot the
amount to 60 ULBs to start the programme
immediately.

" X "

Submitted

16/05/17

" X " above may be considered

23/5/17

~~Director
SUDA~~

Secretary
UDMA Deptt.

U. O. No. SUDA: 197/17
Dated: 23-05-17
Rt. 118/2017

24.05.17

~~HMIC MAEUD~~

MUNICIPAL AFFAIRS DEPTT
U.O. NO. 213 DT. 24/05/2017

~~DIR/SUDA~~
Addl. Director

25/5/17

SMM-9000
20/05/17

Proposal -I

In 60 ULBs , City livelihood Centre (CLC) have been established under NULM . Now to provide the proper services in better way , UD&MA Department is going to converge with the Department of MEE&LS , Govt of West Bengal by providing library services in each ULBs. In first phase it will be start in 16 ULBs and thereafter rest of the ULBs gradually. UD&MA department and Hon'ble MIC has approved the proposal with the sanctioning the required fund vide U.O.No. SUDA. 197/17 dated 23/05/2017 . So now it is very much important to **create provision of Head of the Fund** .

WBSULM has sanctioned Rs. 10 lakh for each CLC . In first phase for 29 ULB, we have released more or less **Rs. 7 lac** for each CLC for the fixed & recurring cost in two instalments .

Now , For the Infrastructural support for the library Services , **Two more Computer with Internet Connection** , and **Book selves** are require . This cost may be more or less 1 lack per CLC.

So, this Required cost may utilised from existing CLC fund . ULB will procure 2 Computers and 2 Book Selves by using CLC fund for the better services .

Now, **16 ULB has to be released Rs.100000 (One Lakh) from Existing CLC fund (more or less 3 lack per ULB) under WBSULM.**

The list of the ULBs as below :-

Name of the Municipality	District	Amount
1 Tamralipta Municipality	Midnapore (E)	Rs. 100000
2 Aliporeduar Municipality	Aliporeduar	Rs. 100000
3 Kalyani Municipality	Nadia	Rs. 100000
4 Krishnanagar Municipality	Nadia	Rs. 100000
5 Nabadwip Municipality	Nadia	Rs. 100000
6 Barasat Municipality	North 24 Pgs	Rs. 100000
7 Barrackpore Municipality	North 24 Pgs	Rs. 100000
8 North Dum Dum Municipality	North 24 Pgs	Rs. 100000
9 Purulia Municipality	Purulia	Rs. 100000
10 Balurghat Municipality	D.Dinajpur	Rs. 100000
11 Hooghly Chishura Municipality	Hooghly	Rs. 100000
12 Uluberia Municipality	Howrah	Rs. 100000
13 Englishbazar Municipality	Malda	Rs. 100000
14 Berhampore Municipality	Murshidabad	Rs. 100000
15 Jalpaiguri Municipality	Jalpaiguri	Rs. 100000
16 Medinipore Municipality	Medinipore W	Rs. 100000
Total		16,00,000

Rupees 16,00,000 has to be released to 16 ULBs .

proposal submitted for the approval for releasing the fund of UD&MA Department .

Proposal -II

WBSULM has been prepared A Draft Guideline (FLAG-X) on Convergence programme .

The draft Guideline has been placed here for the approval of the hon'ble MIC & UD& MA department .

Proposal-I and Proposal -II Submitted for the kind perusal and signature of Hon'ble MIC & UD& MA department.

S.P. Das. 31.5.17
Soma Parui Das
SMM-SM&ID
WBSULM, SUDA, Govt of West Bengal

~~Addl. Director~~ note above and over at Nos 9-11 may be perused.
o Draft guideline for implementation of the Convergence programme is placed. This may be approved.
o As approved for sanction of fund, presently, Rs 1600000 may be released in favour of 16 ULBs starting work in pilot phase @ Rs 100000 as placed at 'x' out of CLLC fund.

Submitted.

26/06/17
May be considered for approval
26/12

202.06.17

26/06/17

~~Director~~

~~Secretary
UDMA Deptt~~

U.O. No. SUDA: 232/17

Dated: 02-06-17

Retn. 118/2017

~~Div SUDA~~

~~Addl. Secy~~

6/6/17

~~Fo
CCA~~

20/08.06.17

As per notes and orders at pre page

As approved by Secretary, UD & MA Department and Director, SUDA at page-11, to release the fund in respect of Convergence Programme at CLCs through Library Services under SM&ID of NULM, a Transfer Advice amounting to Rs. 16,00,000.00 (Sixteen Lakh) only is prepared and placed herewith for signature of Addl. Director & FA, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~Addl. Director and FA, SUDA~~

S. P. Das
09.06.2017

Signed.
~~S. P. Das~~
9.6.17

Signed.
Rmt 12.06.17

~~Addl. Director, SUDA~~

~~Smm/Smid~~

~~S. P. Das~~

As approved by Secretary, UD & MA WB S U L M has released 1 Lakh Per ULB for the infrastructural set-up at CLC for the convergence Programme. Now, we have to send a letter to 16 ULBs for the approval of the Programme in pilot basis.

A letter has been placed here for your kind approval and signature.

S.P. Das
Smm. Smid 16.6.17

Pl. put up as amended.

19/06/17

~~Addl. Director~~
~~Smm/Smid~~

On the basis of the approval of the Hon"ble Minister UD&MA department of Library Services at City Livelihood Centre (CLCs) with the department of Mass Education Extension and Library Services . Now an approval letter has to be send to the department of MEE&LS , Govt of West Bengal for the convergence programme for library Services at CLCs .

So a DRAFT LETTER has been placed here on behalf of secretary , UD&MA department .

Proposal submitted for kind perusal & approval of the UD&MA Department.

Soma Parui Das
Soma Parui Das 10.4.17
SMM-SM&ID

WBSULM, SUDA, Govt of West Bengal

~~Off: Director~~

In view of the note above relevant draft is placed for kind perusal and approval. If approved, it may be forwarded to the Secretary, MEE&LS from the end of Secretary, UD & MA department.

~~Director,
SUDA.
Secretary
MA UD Dept.~~

~~11/4/17~~
~~11/4/17~~

~~U/o - 81/2017
dt - 11-04/17
Plw - 11/4/2017~~

~~Dr /
SPDA~~

13.04.17

D.O. letter typed may kindly be signed.

~~Secretary
UDMA Dept.~~

~~U/o - 109/17
dt - 18/4/17~~

~~Dr
SPDA~~

18.04.17

On the basis of the approved Proposal, vide memo no-180/Secy/MEELS/17 dated 20th march 2017, on convergence programme, WBSULM been prepared an operational Guideline. UD&MA Department has also been approved the guideline vide U.O.No. SUDA. 197/17 dated 23/05/2017.

In this connection a letter has to be sent to the Director and Secretary of MEE&LS department for their opinion and inputs also.

Proposal submitted with Letter for your kind approval and signature.

S.P. Das. 1/7/17
Soma Parui Das
SMM-SM&ID, WBSULM

may be approved and signed.

04/07/17

6/06/17

~~Asst. Director~~

Director

~~FO, SUDA~~

memorandum per to signed.

M. Sekhon.
20.09.18



We are going to Converge with the department of Mass Education Extension and Library Services and City Livelihood Centre under National Urban livelihood Mission .

Till date some major policy level decision has been taken by the both department UD&MA and MEE&LS .

Those decisions has been taken by the both departments has been given below :-

1. Scope of work at CLC by both departments
2. Available Services at CLC
3. Selected ULBs name for the piloting the project
4. Funding Pattern
5. Project timeline
6. Approval of Two level Committee

To pilot the project now Two level committee has to be formed by notification .

So the proposal is

- To Notify the Two level Committee

Proposal Submitted with Draft Notification for your kind approval and signature

S.P. Das . 19.12.18
Soma Parui Das

SMM-SM&ID

The Draft Committee at-CLC side may be forwarded to the Dept. for notification if approved

Asst. Dir. Secy
(S. Dept. NULM)

U.O. No. SUDA: 805
Dated 21/12/18

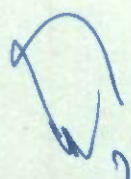
21/12/18

How is it possible to issue notification involving Director of Library Services or his representative ~~with~~ without any formal discussion with that Dept. or without obtaining written concurrence of that Dept.?

su
21/11/18

~~Jt. Director
SUDA~~

He put up ^{to} ~~for~~ obtaining all sorts of noc of the Mass Education Dept.


24/12/18

SMY/SUDA

w

Based on the pre-page note – there is no concern letter from director of library services on formation of two level Committee .

But we can recall the joint meeting with Sutanu Prasad kar , Director SUDA and Swarup kumar Paul , Director of Library services dated 11/07/2018 to expedite of the convergence programme with both departments on the specific issue . These two level Committee was proposed by the department vide memo number 180/Secy/MEELS/17 dated 20th march 2017 and was agreed by the Hon'ble MIC vide memo number secy/UDMA/2017/97 dated 18th April, 2017 .

It was decided in the meeting to notify by the UD&MA department and forwarded to the MEE&LS department for the acceptance . Now these two Level Committee has to be formed .

But the reality is, without any concern letter on this issue it is not justified to issue notification . So before any notification by the UD&MA department , MEE&LS department has to notify their proposed representative as committee member .

So , based on the situation department may write to the MEE&LS department to propose representative as committee member for two level Committees .

Proposal submitted for your kind approval and signature .

S. P. Das
Soma Parui Das
SMM-SM&ID 29.1.19

~~SP~~

Convergence programme between the Deptt. of UD & MA & MBE & LS at-CLC level under DAY-NULM was initiated & the following steps had already been initiated as follows -

- ① Proposal was received by this Deptt. addressing to Sup. UD & MA Deptt. from the Sup. MBE & LS ~~Deptt.~~ to converge with NULM at-CLC level with concurrence of Hon'ble M.B. (I/c) of the said department. (Flag - A)
- ② In reply Sup. UD & MA gave his assent to the convergence programme with the concurrence of Hon'ble M.C. UD & MA Deptt. (Flag - B)
- ③ Draft- Operational guideline was prepared & placed (Flag - C) & copy to the Director Library Science, Govt. of WB vide memo no. - SUDA 118/2017/364 dt. 07/07/2017.
- ④ Fund sanctioned to Sixteen nos. of ULB amounting Rs-100000 (Rupees one lakh) only each. (Flag - D)
- ⑤ A meeting was held at- SUDA on 11/7/2018 at- 2.15 pm. in CW the same by the officials of both the department & resolution was taken with a proposal to constitute committee at state level & district level. —

সূডা

NOTE SHEET



with a request that-

A notification may be issued by UD & MA Deptt. and there after the committee will start functioning.

"A" Now as instructed by Jt. Secy, UD & MA Deptt. & Addl. Director, a formal discussion will be initiated between both the Department - (UD & MA & MIEB & AS Deptt.) for written consent to constitute the committee.

Proposal "A" may be approved

Ad. Director NULM
Tomy Chowdhury

Signature
01/11/19



NOTE SHEET

SUDA

Notes NSP17-19 may be seen

The action point to the convergence initiative are as follows-

1.a. A representative from the Mass Education Extension and Library Service Department may be nominated to be a member of the Executive Committee chaired by Principal Secretary, UD & MA Department, Govt. of West Bengal.

1.b. Similarly, one member from the Mass Education Extension and Library Service Department posted in the district to be included in the City Level Committee of NULM.

If approved, a request to this effect may be sent to the Mass Education Extension and Library Service Department.

2. Fund @ of Rs. 1. Lakh has been released to City Livelihood Centres (CLCs) at 16 ULBs. This fund to be utilized for setting up required storage space at the CLCs.

Director, SUDA

Chandhan
25/07/19
AMD

May 21 discuss
Soma P. Das
20/7/2019