

In the meeting taken by Cabinet Secretary with the Chief Secretaries of the states on 17-18th May, 2012 regarding target for skill training under SJSRY for 2012-13, it was decided that a senior Secretary level officer at the state level will be designated as the Nodal officer in charge of skill training of SJSRY to give an impetus to the programme. (Flag A'). In this connection it is observed that some other Departments/Directorates of Govt. of West Bengal also undertake skill training programme for the urban unemployed or underemployed youth (both BPL & non-BPL). Thus in order to converge the training programmes and to ensure adequate representation of SC, ST and Minority in the target group, it is proposed that a State Level Monitoring Committee may be constituted under the Chairmanship of Principal Secretary, Municipal Affairs Department and comprising of the following officers:

1. Principal Secretary, Municipal Affairs Department- Chairman
2. Secretary or any authorized representative of Department of Technical Education /Director of Technical Education/ Director of Vocational Education and Training- Member
3. Secretary or any authorized representative of Department of Self Help Group and Self Employment- Member
4. Secretary or any authorized representative of Department of Labour/Director of Employment-Member
5. Secretary or any authorized representative of Department of Commerce and Industries-Member
6. Secretary or any authorized representative of Department of Small Scale & Cottage Industries-Member
7. Secretary or any authorized representative of Department of Minority & Madrasa Education-Member
8. Secretary or any authorized representative of Department of Backward Classes Welfare-Member
9. Chief Executive Officer, National Rural Livelihood Mission or any authorized representative-Member
10. Representative of State Level Bankers Committee-Member
11. Director, SUDA- Member-Secretary
12. Any other officer deemed fit by the committee

Put up for perusal, recommendation and onward communication

[Signature]
23.8.12

NOTE SHEET

সুডা

SUDA

Note and proposal at nsp-1 prepage may kindly be perused. In pursuance of letter of Secretary, Ministry of Housing and Urban Poverty Alleviation, Government of India, addressed to the Chief Secretary, Government of West Bengal (Placet under Flag-'A'), it is proposed to form a State Level Monitoring Affairs Department with representatives of the concerned line departments/ organizations as suggested above, to oversee the implementation of various components under SJSRY, particularly the Training for Employment Promotion among Urban Poor (STEP-UP) component which has been assigned topmost priority.

If considered, a formal notification may be issued from Municipal Affairs Department with the prior concurrence of the Chief Secretary.

[Signature]
Director

Principal Secretary,
M.A. Deptt.
and
Chairman, SUDA

(X) above: But the Govt. Secy has requested the CS only to "designate a senior Secretary level officer at State level as Nodal Officer" So we require such an elaborate committee ?

[Signature]
24/8/12

U. O. No. SUDA: 242/2012

Dated: 24-08-12

File no- 17/2012(pt)

[Signature]
Director SUDA

DB (39)

D
28/8/12

-13-

Letter of Deputy Secretary to the GOI, MoHUA at Alap 'A' may be revised. As decided the following officers will be attending the conference on behalf of this state.

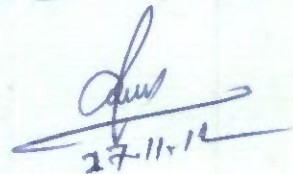
- (1) Sr. M.N. Pradhan, IAS, Director, SUDA
- (2) Sr. Sujay Bose, WBCS (Exec), TADA, SUDA.

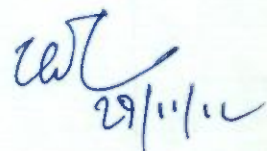
In the connection letter to Deputy Secretary, MoHUA requesting him to arrange for passes for entry into Vigyan Bhawan, New Delhi on 3.12.12 is put up for signature.

As discussed one advance intimation has already been sent via e-mail to the addresses mentioned in the said letter.

~~df~~

JD


27.11.12


29/11/12

In connection with the conference on
'Progressing towards NUPA' at Vigyan Bhawan,
New Delhi on 03.12.12, an amount
of Rs 4000/- (Rupees four thousand) only may
be advanced to defray the cost for
hiring a vehicle at the venue & other incidental
~~charges~~ expenditure
PUP for approval.

~~DM~~
~~30.11.12~~

Note from nsp-07 may kindly be perused in connection with recently launched National Urban Livelihood Mission (NULM) replacing the existing SJSRY and proposed annual action plan for 2013-2014. In this connection the discussion in the meeting held in the chamber of Principal Secretary, M.A.Deptt. on 05.10.2013 may kindly be recalled. The Ministry of HUPA, Govt. of India in its meeting held on 23.09.2013 circulated the new guidelines of NULM (placed under Flag-X) and also later on circulated guidelines on Employment through Skills Training & Placement (EST&P) (placed under flagged-C), Self-Employment Programme Component (SEP) (placed under flagged-D) and Social Mobilisation and Institution Development (SM&ID) (placed under flagged-E) which are available at Ministry's website. The salient features of NULM including support to Street Vendors and Shelters for Urban Homeless have been mentioned at nsp - 7 to 14 which may kindly be perused. It may be mentioned that under NULM only cities and towns having population 1 lac or above (as per census 2011) and District Headquarter towns will be covered and as such only 62 cities/towns out of total 127 will come under purview of NULM. A list of left out 65 towns have been enclosed in Annexure-A and further to discussion a list of 38 towns out of 65 left out towns have been proposed for inclusion (list in Annexure-B) on the basis of their strong community structure and SHG base, high BPL, SC, ST, population and other characteristics like historical town, tourism importance, hill area, high minority population etc. The Govt. of India in its meeting held on 23.09.2013 as stated above has requested the State to introduce NULM in place of SJSRY with immediate effect or as early possible within this financial year and also verbally allowed the States to continue SJSRY till NULM is introduced in the respective towns, latest upto 31.03.2014 and also requested to submit an Annual Action Plan for the current year 2013-14 within October,2013 and also to submit Annual Action Plan for 2014-15 by January,2014. It has also been requested to put in place the proposed institutional setup i.e. State Urban Livelihood Mission (SULM), State Mission Management Unit, City Mission Management

Unit, Identification of Nodal Agency and Nodal Officer, etc. at the earliest. Accordingly, actions for Municipal Affairs Deptt. under various components of NULM including inclusion of 38 more towns have been proposed at nsp - 14 to 18 which may kindly be considered and approved.

If approved, a D.O letter under the signature of Principal Secretary may be issued stating the actions being contemplated during 2013-2014, a draft for which is placed in anticipation which may be approved for onward transmission of Govt. of India.

WT
Director 28/10/2013

Principal Secretary,
M.A. Deptt.
and
Chairman, SUDA

O. No. SUDA: 437/13
dated 28-10-13
Recd. 17/2012

07.

A meeting on NULM MIS was organised by MoHUPA at NBO Building Conference Hall, Delhi on 28th April, 2014. The undersigned and Sri Joy Guha was attended the meeting in compliance with the permission given by M.A. Department, Govt. of West Bengal. Some selected States, i.e. West Bengal, Tamilnadu, Odisha, Madhya Pradesh & Delhi, were invited in the meeting.

Sri B.K. Agarwal, Joint Secretary, Govt. of India, MoHUPA presided over the meeting. Sri Ravi Solanki, MIS Specialist and Sri Arasu, Technical Director delivered a technical session on IT-enabled National Urban Livelihood Mission -MIS through Power Point Presentation. The copy of presentation is attached herewith for ready reference.

Government of India has initiated to implement NULM-MIS to capture all the information and progress of entire country under different NULM components, i.e. ET&P, SEP, SMID CB&T, SUSV & SUH. MoHUPA has intended to capture funds allocated by the Ministry to different States and States in turn released to implementing agencies (ULBs). Presently, GOI also like to introduce EST&P and SEP component of NULM under the umbrella of MIS. NIC has developed the illustrative and exhaustive MIS application on behalf MoHUPA. The GOI has introduced a new Website of NULM, i.e. <http://nulm.gov.in>. In the meeting the user name and password of the invited states has also been finalised. Our State User Name is *wbsulm* and Password *nulm@123*. The user names and passwords of the CMMUs will be fixed by the respective States at their end.

The different stakeholders can enter relevant data for MIS after log in into the stated website. To say for SULM - Skill Gap Entry, Fixing financial year wise targets for the ULBs, Adding new trade/s by the State, Adding curriculum for the Course, Fixing the SHG bank Linkage target to ULB. An applicant of EST&P/ SEP could send his/her request through SMS to the ULB and accordingly, the application would be processed through proper channel. In the site the enlisted Skill Training Provider(STP) could enter the detailed information on trainee's training status i.e. enrolment, completion of training, position of assessment, certification, placement and self employment details.

In SEP component SEP(I), SEP(G) & SHG bank linkage will be covered. In NMMU & SMMU the data on fixing of the physical targets, credit target, SHG bank linkage target would be displayed in the site. SMS application of the beneficiaries covered under NULM is the most priority in the NULM - MIS system.

After the presentation had over an open house discussion on NULM MIS was initiated by Sri Agarwal. As desired, the latest status of implementation NULM in our State was informed. GOI has requested the States present in the meeting to introduce the MIS system in at least six ULBs to enter data into the stated website for pilot basis. The MIS team will visit all states for further orientation and clarification shortly after election is over.

As per further discussion held with Joint Secretary, MoHUPA regarding some quarries from our State the followings have come up;

- The Ministry has assured that approval of Annual Action Plan(AAP) would be approved within a very short period, which is unofficially approved by them.
- Identification of **Urban Poor** will remain under State discretion. After obtaining SECC data this can be reviewed.
- ULB level data may be entered at CMMU level by a dedicated Data Entry Operator with the help of MIS specialists and / other specialists. The remuneration of the Data Entry Operator can be given from SM&ID fund.
- Slight reallocation of fund (AAP) could be done with their prior approval.

Submitted the report for further direction of Mission Director, SMMU & Director, SUDA.

Director

Tarak Datta

Tarak Datta

Programme Coordinator, SUDA

DD (SO) will pl examine & suggest action.

DD (SO)

WT
22/5/14

~~According to the discussion held at the meeting with you~~

~~to day~~
Pl. opine

Advisor

22.5.14

Letter Ref. No.F-14014/72/2014-UPA dated 26th June,2014 from Shri Avanish Kumar Mishra, Deputy Secretary to the Govt. of India, Ministry of Housing & Urban Poverty Alleviation, Nirman Bhavan, New Delhi-110011

Sub : Progress of Milestones under NULM - Regarding

Progress of Milestones under NULM along with forwarding letter is put up for perusal & signature please.

FEB
Programme Co-ordinator, SUDA

WT
27/6/14

Director →

pe

Sub : State-level Workshop on NULM

National Urban Livelihood Mission (NULM) is being implemented in the State from 01.04.2014 covering initially 62 ULBs which with subsequent inclusion of Alipurduar presently stands at 63 ULBs.

Both in structure & content NULM differs from erstwhile SJSRY. In order to disseminate the special features of NULM among the elected representatives and the project functionaries, a state-level workshop is planned to be organized in the month of August, 2014. Shri Firhad Hakim, Hon'ble Minister-in-Charge, Municipal Affairs and Urban Development Department, Govt. of West Bengal may be requested to inaugurate the proposed workshop.

The workshop is proposed to be held for two days. Mayors/ Chairpersons/ MMICs/ CICs of the ULBs would be invited to attend for the first day of the workshop. The second day of the workshop, which would be more comprehensive in nature, will be attended by the ground level functionaries such as Nodal officers/ TPOs (APOs)/ COs of the ULBs. A draft of day-wise programme details for the workshop is placed in the file marked 'X' for perusal.

"Ahindra Mancha" is the proposed venue for first day of the workshop. The second day of the workshop, however, may be held at "Hotel Stadel, Salt Lake" since all training facilities are available at the said venue. The date of the workshop will be finalised after concurrence of Hon'ble MIC is received in this regard.

By. Director

[Signature]
15.7.14
Advisor, SUDA

Above notes given by Advisor may be perused. As per discussion held with you in this regard the matter is put up for your perusal and approval.

Director

[Signature]
18.7.14

A meeting with chairman / ec / committee / EO Nodal Office of UCB has been scheduled at SUDA on 24-25th inst. Pl put up thereafter starting feedback from above meeting.

*25 (19)
Adm. W*

[Signature]
23/7/14

Sub: Review meeting on NULM

As instructed, all NULM towns will be invited in a one day review meeting on NULM which is scheduled to hold on 15/10/14 for 32 and 17/10/14 for 31 NULM Towns. In the meeting representative of 'State level Bankers Committee' and 'Regional Directorate of Apprenticeship and Training' under NCVT may be invited for a deliberation on banking matter and MES training respectively. In this regard PMU-II will prepare a training schedule and accordingly resource persons will deliver the components of NULM.

A draft letter and the list of proposed participants are put up for signature if approved.

St. Dir.

Submitted.

Ed
29/09/14

PMU-II may be directed to prepare training materials in Bengali. This being a review cum discussion resource persons may be arranged within SUDA

N. Das
29/9/14

WT
29/9/14

Director:

St. Dir.

Advisor:

For further necessary arrangements.

N. Das
29/9/14

A draft letter addressed to State Coordinator, SNPNPR is put up as instructed.

St. Dir.

C
13/10/14

Draft may kindly be signed.

N. Das
13/10/14

WT

Director:

St. Dir.

- Workshop cum Review Meeting on NULM at Hotel Stadel, Salt Lake on 15th & 17th Oct, 2014
- Proposed budget

A proposed budget for the aforesaid programme is prepared & placed in file (marked x) for approval.

~~Director~~
Director

CA
13/10/14

may be perused
CA
14/10/14

The budget for organising workshop on NULM, to be held on 15th & 17th October, 2014 at 'Stadel' which is placed below may please be perused. While preparing the budget - the financial limitation has been taken into consideration without compromising the quality and basic objective of the workshop.

Incidentally, it may be mentioned that - D.F.I.D initially, has agreed to provide fund to some extent but - finally retreated.

However, in consideration of importance of proposed workshop which will expectedly percolate the different dimensions of NULM the budget may please be approved. If approved, the required fund would be provided from Capacity Building under training component of N.U.L.M.

CA
14/x/14

CA
14/10/14

An advance of Rs. 4000/- may be paid to the undersigned towards honorarium of the resource persons coming from other organisations as per budget approved above.

Per Rs. 4000/-
CA
14/10/14

CA
14/10/14

As approved in the budget - placed below an advance of Rs. 4000/- may pl. be paid to Shri G. Pal Advisor towards payment of fees to the resource person in the workshop.

~~Director~~
Director

A sum of ₹5000/- has been paid to the resource persons invited for the workshop on NULM held on 15th & 17th October, 2014 at Hotel Stadel. An advance of ₹4000/- was taken by the undersigned from the office for the said purpose & rest ₹1000/- which was paid by him out of his pocket may pl. be reimbursed. All relevant receipts are placed in the file. (marked x).

~~F.A~~
~~F.O~~

Co
21/10/14

notes above
I accept the adjustment of advance of ₹4000/- taken by the Advisor and ^{reimburse} pay the balance amount of ₹1000/- to him.

~~Signature~~
21/10/14

CCA
21/10/14

As per notes and orders at prepage and above

Rs.4,000/- (Rupees Four Thousand) only was paid by this section to Shri Goutam Pal, Adviser, SUDA on 14.10.2014 for making onward payments to resource persons during NULM related workshop held on 15.10.2014 and 17.10.2014 at Hotel "STADEL".

Now, Shri Pal has submitted bills for Rs.5,000/- (Rupees Five Thousand) only already paid by him for the aforesaid purpose.

As approved above, we may accept the entire expenditure of Rs.5,000/- and reimburse him Rs.1,000/- (Rupees Four Thousand) only by cash to square off his advance.

Pay order endorsed on the body of the bills are for signatures of F.O. & Ex-Officio Jt. Director, Finance please.

Recd. Rs. 1000/-
Co
21/10/14

F.O. & Ex-Officio J.D., Fin.

Signed
21/10/14

CCA
21-10-14

A workshop had to arrange amongst the representative of Municipalities under WBSULM on 15th & 17th October, 2014 at Stadel at Vivekananda Yuba Bharati Krirangan, Kolkata – 700098.

Different Service Providers were asked to extend their service to complete the said workshop. Now, the following agencies have submitted their bills for payment which are placed in file.

Sl. No.	Suppliers Nama	Purpose	Amount
1	Bidhannagar Consumers Co-operative Society LTD,	Supplied Xerox Paper for 10 reams for distribution of different notes etc on NULM	2,079.00
2	M/s Barrackpore Central Zone Wholesale Consumer Co-operative Society Ltd.	Supply Folder, Pad & Pen for articipants, Officials and Guest	29,610.00
3	M/s Ashis Audiio Visual	Video & Still Photography of the 2 days Programme	11,000.00
4	M/s Ashis Audiio Visual Rana Routh	For Stage Decoration, Sound System and Audio & Video set up at the venue on 15th & 17th Octber	58,585.00
5	M/s Samcon Resort & Hotel Pvt. Ltd.	Supplied food for the participants, Officials and Guest on 15.10.2014 including rental of the vanue as describe in their bill.	102,314.00
6		Supplied food for the participants, Officials and Guest on 17.10.2014 including rental of the vanue as describe in their bill.	87,697.00
Total			291,285.00

Submitted.

Ct. 29/11/14

The proposal supported by bills for payment of 5 (five) no of Stakeholders as per order has been placed for payment. While recommending the payment as above the budgetary provision has been kept in order and necessary certification has been made by the concerned officer & staffs. Hence payment may be released to the above suppliers as shown against each of them.

31.10.14

1. See the approved budget (Flay 'x') and correspondingly approved notes at n.s.p. - 13 ante for organising two day workshop on N.V.L.M at Stadel on 15 & 17th October 2014. As the expenditure is within the budget - the payments as proposed by A.O. at above may please be released.

31/11/14

AO.
FA
Dipak (SUDA)

FA
C.C.A.
(Signature)

As per notes and orders at prepage

As approved by Director, SUDA at prepage, to release the payments, 05 (Five) nos. of account payee SBI cheques as details below have been prepared and placed herewith for signature of F.A. & Ex-Officio Addl. Director (Finance) and Director, SUDA please.

Job done certificates are endorsed on the body of the Bills by Shri Goutam Pal, Adviser, SUDA and Shri Debjoy Jodder.

Pay orders endorsed on the body of the Bills are for signatures of Director, SUDA and F.O. & Ex-Officio Jt. Director, Finance please.

Name of the Payee	Purpose of payment	Gross Amt.	TDS Amt.	Net Amt.	SBI Ch. No. & Dt.
Bidhannagar (Salt Lake) Wholesale Consumers' Co-Operative Society Ltd.	Release of payment towards supply of 10 Reams A4 papers for preparation of training manuals for the participants of NULM Capacity Building training held at The Stadel on 15.10.2014 and 17.10.2014 against Bill No.F5925 dated 16.10.2014.	2,079/-	-	2,079/-	835551 Dt. 05.11.14
Barrackpore Central Zone Wholesale Consumers' Co-Operative Society Ltd.	Release of payment towards supply of Folders, Pens & Pads for the participants of NULM Capacity Building training held at The Stadel on 15.10.2014 and 17.10.2014 against Bill No.29910 dated 29.10.2014.	29,610/-	-	29,610/-	835552 Dt. 05.11.14
Ashis Audio Visual	Release of payment towards providing services of Video Camera, Digital Camera etc. during NULM Capacity Building training held at The Stadel on 15.10.2014 and 17.10.2014 against Bill No.80 dated 17.10.2014.	11,000/-	-	11,000/-	835553 Dt. 05.11.14
Rana Routh	Release of payment towards providing services of Video Camera, Digital Camera etc. during NULM Capacity Building training held at The Stadel on 15.10.2014 and 17.10.2014 against Bill No.80 dated 17.10.2014.	58,585/-	586/-	57,999/-	835554 Dt. 05.11.14
Samcon Resort & Hotel Pvt. Ltd.	Release of payment towards providing Lunch, Tea, Biscuits, Water etc. to the participants of NULM Capacity Building training held at The Stadel on 15.10.2014 against Bill No.BQT/440 dated 15.10.2014.	1,02,314/-	2,046/-	1,00,268/-	835555 Dt. 05.11.14
	Release of payment towards providing Lunch, Tea, Biscuits, Water etc. to the participants of NULM Capacity Building training held at The Stadel on 17.10.2014 against Bill No.BQT/444 dated 17.10.2014.	87,697/-	1,754/-	85,943/-	
Total		1,90,011/-	3,800/-	1,86,211/-	

F.O. & Ex-Officio J.D., Fin

F.A. & Ex-Officio Addl. Dir. (F)

Dir. SUDA

05-11-14 Pay order and cheques may be signed.

Spl. Secy. M.A. Deptt.

05/11/14

05/11/14

NOTE SHEET

सूडा

SUDA

on NULM

During work shop, at Stadel Hotel on 15/10 & 17/10 October, 2014 at Yuba Bharati Krirangan, Kol-98, Drivers of the Participants' vehicle 40 heads were provided Lunch by M/s New Aristocrat on both the days.

The Agency has submitted bill for such Lunch at Rs. 7,786/- inclusive of VAT. The bill has been checked & verified and found to be in order. The bill in question is placed in file for perusal and pass for payment.

AO

An amount of Rs 7786/- may be approved for payment to M/s New Aristocrat for supply of lunch for drivers.

Proposal at 'x' may please be approved.

17/11/14

18/11/14

18/11/14

FA
Dishit
(SUDA)

SO

CCA
19/11/14

As per notes and orders above

As approved by Director, SUDA above, to release the payment in favour of New Aristocrat, an account payee SBI cheque as detailed below has been prepared and placed herewith for signature of F.A. & Ex-Officio Addl. Director (Finance) and Director, SUDA please.

Pay order endorsed on the body of the Bill is for signature F.O. & Ex-Officio Jt. Director, Finance please.

Name of the Payee	Purpose of payment	Amount (in Rs.)	SBI Ch. No. & Dt.
New Aristocrat	Release of payment for supply of lunch among the drivers of the participants of NULM related meeting dated 15.10.2014 and 17.10.2014 held at the Stadel against bill no.B/979 dated 29.10.2014.	7,786/-	835556 dt. 19.11.14

F.O. & Ex-Officio J.D., Fin.

19-11-14

Notes at prepage may be seen.
The a/c payee cheque for Rs 7,786/-
may kindly be signed.

19/11/14

Signed
[Signature]
19/11/14

20/11/14

F.A & E.O
Addl. Dir. (F)
Spl. Secy. M.A. Deptt.

Vide MA Deptt. notification no. 761/MA/Plc-10/35-30/2013
dated 17/11/14, a city/town level selection
committee for selection of manpower at C.M.C
is sought to be formed. In terms of the
said notification, Chief Engineer, MED may be
requested to nominate representative to the
said committee.

A draft letter put up may pl. be signed.

D/it.

Advisor

Office 19/11/14

Cn
11/11/14

[Signature]

For the sake of convenience of NULM functionaries & different stakeholders, Bengali version of NULM Mission Document has been developed at this end with assistance of PMU-II. The Bengali version is put up for perusal & necessary approval of MA Deptt.

H/Oir

CP
19.12.14

Bengali version of Mission Documents may be perused and approved.

'X' / If approved we may print it and disseminate at various level including ULS's.

Director
J.B. (19)

CP
31/12/14

Pl discuss.

CP
31/1/15

Discussed and as directed Mission Document on WBSULM is prepared and put up for approval. It is prepared in the line of NULM Mission Document. Note of 'X' may also be approved.

CP
13/1/15

Director

Bengali version of Mission Documents for NULM is prepared from this end in the line of NULM Mission document circulated by MoHUPA, Govt, for kind perusal and approval. If approved, this document may be printed (colour booklet-form) from WBSULM for circulation among the ULSs and others concerned, the cost of which may be borne out of IBC component of NULM fund.

CP
15/1/15

Principal Secretary
M.A. Jeyaraj
& Chairman, SUGA

Pl. Opine

CP
19/1/15

U.O.No. SUDA: 40/15

Dated: 16-1-15
R/o 17/2012(P1)

J.B./MC)
Kamal Saha

A. go through ni Bengali version & suggest changes, if any
CP
24/2/15

Orders at prepage bottom

Bengali version of the WBSULM guidelines has been verified in details and revised accordingly for consideration and approval of the Deptt.

It may be mentioned in this context that the file was inadvertently misplaced by the labourers engaged by P. W. Deptt. during shifting of Cell-10 from Block 'F' to Block IV and the same had been traced last week after thorough and intensive search in a bundle of files after opening the bundle which ~~was~~ lay alongside other closed bundles of files in the deserted corner behind file cabinet at cell-10.

However, the delay in submission is highly regretted.

~~JS~~ 24.09.2015

~~JS (MC)~~

~~JS~~ A. go through & suggest what days in in form.

MS
12/11/15

M. K. Rana
JS (SD)
JS (SD)
SUDA

Bengali version of WBSULM guideline has been made from Mission Document NULM incorporating the decisions taken at state level.

Print out as placed CP side marked as 'Final' is OK and may be approved.

M. K. Rana
05/4/16

~~JS~~

JS (MC)

U/O no- 310/16
dt- 08-04-16

Fbs. 17/2009 (ptt)

M. K. Rana
JS (SD)
JS (SD)

May please speak:

MS
15/4/16

discuss with P. take ms into
K 2/5

As per discussion a guideline incorporating the modification in style & language as suggested is placed for approval.

Add Mission Director (Proj) SUDA

W. Rao
21/6/16

[Signature]
22/6

U.O.No.SUDA: 430/16

Dated: 23-06-16

17/2012/014

~~Director SUDA~~

[Signature]

~~JB(SD)~~

[Signature]
28/6/16

We need to circulate the same to all URB and other Stakeholder. Help from private expert agency may be taken for preparing pre print proof copy. put up with it.

W. Rao
29/6/16

~~SM(SM10)~~

National Urban Livelihood Mission (NULM) is the most important poverty alleviation programme in India .DAY-NULM also implementing in our state . In DAY-NULM Central and state share 60:40. Till now no Bengali guideline has been published. But it is very urgent need to publish it by the department.

We; WBSULM has prepare a draft **Bengali Version of WBSULM Guideline** and it has also submitted to the department. so for the finalization of the draft guideline and for the printing some important decisions have to be finalize also .

Before taking action as suggested above, now we have to select

1. Designing Agency
2. Printing Agency

The **Bengali Version of WBSULM Guideline** have to be circulate to the different stake holders for better implementation of the programme throughout the state .

Designing Agency will design the coverage of the guideline and the gate up. So we need to engage an agency for the specific task only .

Printing Agency will print the **Bengali Version of WBSULM Guideline** as per requisition of the state .

Printing copy may be circulated to the following :

Sl no	Target Group	Number
1	Manager	195
2	APO	41
3	CO	396
4	EO	125
5	CLF	154
6	Chairman	125
7	SUDA	25
Total :		1061

Before taking action as suggested above, we have to select the printing agency as well as the designating agency. For circulation of WBSULM guideline to the ULBs and the stakeholders 1061 copies (approximate) of WBSULM Guideline to be printed.

Proposal submitted for your kind approval and signature.

S. P. Das
Soma Parui Das
SMM-SM&ID

~~Ch. Director~~

Proposed above regarding printing of Bengali Guideline on WBSULM may be approved.

[Signature]
8/7/16.

[Signature]
11/7/16

~~Director~~
S.P. Das

A Booklet for SHGs and A Land book for R.O has been developed. Before printing and taking action the booklet and layout is submitted here.

The selected Agency and Printing Agency will be responsible for printing and designing the 2 books.

Proposal submitted for your kind approval and signature.

S. P. Das
SMM-SM&ID
13.7.16.

Booklet & Handbook may be verified by Advisor, SUDA before printing.

~~Director~~

S.P. Das

Advisor, SUDA

[Signature]
11/7/16.

[Signature]
12/7/16

[Signature]

~~H. Director~~
 (No. 28/7/16)
 SMM (SMID)

It has been decided by the WBSUDA to print the booklet for SHGe and R.O and also the Bengali NULM Guideline.

NOW An 'EOI' have to be called for the different Govt agency for the designing and printing the three books -

- ① Bengali NULM Guideline (38+2 = 40 pages)
- ② Booklet for SHGe (8+2 = 10 pages)
- ③ Booklet for R.O. (16 pages)

On the basis of the size and design and picture the pages of the book will increase.

NOW the decision have to be taken for the calling of 'EOI' for three different books.

Proposal submitted for your kind approval and signature.

Soma Parui Das

SMM-SMID

28.7.16

~~H. Director~~

For printing of Bengali guideline for distribution among ULB / ALP / CLP / RO / other stake holder we may propose to print: -

- ① NULM guideline - 2000 copies
- ② SHGe booklet - 10,000 copies
- ③ RO booklet - 1000 copies

For flotation of tender A/c section may be invited separately.

Wt. [Signature]

(No. 28/7/16)

Director
 FA

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No body in the Apc section has earlier issued/ floated tenders. However, the same may be assigned to someone in the NULM wing who has past experience for same floating tenders.

Director

ST (SD)

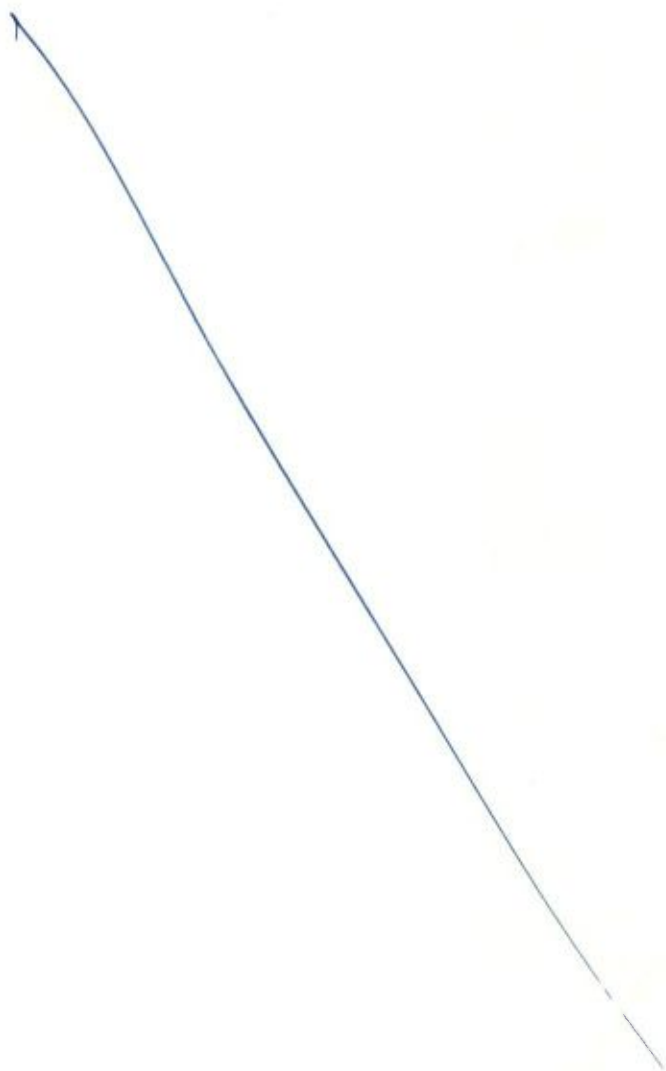
ks
29/07/16

WJ
29/7/16

P1. prepare tender document in consultation with CP, SUSA & put up.

SSM (SM/D)

M Ro
01/8/16



Note at prepage may kindly be noted wherein it was proposed to print several items if Guidelines/Booklets to be issued to all ULBs immediately for smooth functioning of NULM scheme. The total no of copies involved in the printing job comes to 13000 all together.

However, after approval of the job, when the file placed with Additional director & FA, SUDA, he commented that tender procedure may be followed for such printing job. In this situation, it will be worthy to estimate the total amount/ Rs involvement, first. For this purpose, we may write to govt. Printing for cost estimate initially. A draft Quotation which/ is placed for approval.

Proposal Submitted for your kind approval and signature .

S.P. Das. 20.12.14
Soma Parui Das

SMM-SM&ID

Note on printing of different IEC material in NULM may be forwarded. - may be approved.

Draft Quotation on in prepart 'y' may be headed up/ by Account/Finance Section.

As proposed, P

30/12/14

~~S.P. Das~~

~~Director~~

~~S.P. Das~~

As the process is already approved, the information to the Govt. may be given through HE.

A.O. SUDA
20.12.14



NOTE SHEET

SUDA

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On the approval of Finance officer (F.O) SUDA, and Permission of Administration. Officer (A.O) SUDA, we talked verbally with Govt Press "Silpo Barta printing Press Limited" for costing of three books like- NULM Guideline, Booklet for SHGs and Book for Resource Organization .

They have submitted the rate for printing of those Books. The total cost will be within More or Less 3lac 50 thousand . But as per their costing it will be less than 5 lac.

So, in this context, as per govt rule we can only publish a notice for Quotation .

Flag A

The Rate for Quotation for printing & Supply of these books has been submitted here.

Flag B

A DRAFT QUOTATION format has been placed here.

Proposal submitted for the permission of call a "Quotation" for printing and supply the materials.

Proposal submitted for your kind approval and signature.

S.P. Das, 24.1.17
Soma Parui Das
SMM-SM&ID

~~Ch. Director~~

Regarding printing of 3 booklets on NULM

- ① NULM kengali guideline .
- ② SHG booklet
- ③ Booklet on RO .

Cost estimate as per cost estimate received from Silpo Barta Tendered amount should be less than 5 lakhs. We may go for Quotation notice as per draft Quotation placed in Flag-B.

We may consider.

24/1/17

24/1/17

~~Secretary~~
UDMA Distt.
Chairman
SUDA

SUDA U.O.No. SUDA: 30/17
Dated: 25-1-17
17/1 2017 (SM)

Dir SUDA 25.01.17

SMM(SM&ID)
20
27/1

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NOTE SHEET
For Receiving quotation SUDA

As approved above, a draft letter is placed below for signature pl. so that it may be displayed in the notice board of SUDA.

Submitted,

S. P. Das.
Smm. S. Mid
20.3.17

J. Director

As per approval vide n.s.p no 2A, a quotation is placed for kind signature..

du
20/3/17

FA pl. offer views.

30/3/17

Process of issuing tender appears to be correct. It may be approved.

3/3/17

10/3/17

Director SUDA

Director SUDA

JD/S

SMM-SMSD

11/4/17

After issuing a limited Tender to the three printing press vide memo no- SUDA- 17/2012(pt-I)/56 dated 10/4/2014 only one printing press has dropped quotation named- Silpabarta Printing Press Ltd, (A Govt of West Bengal Undertaking),of 25&27 Canal south Road, Kol-15.

The rate as given by the *firm* for printing :-

Sl No.	Item	Quantity to be printed (PC)	Specification	Rate
1	Guideline of NULM	2000	Size: 1/4th Demi 40 pages book Paper:- Inside 80GM Paper & Cover 250 GSM Art Board Printing:- Inside Both side single Colour printing & Cover Multi Colour Binding:- Perfect binding	Rs. 29.90p per book
2	Booklet for SHGs	10,000	Size: 1/4th Demi 12 pages book Paper:- Inside 130GM Paper & Cover 250 GSM Art Board Printing:- Multi Colour Printing Binding:- Perfect binding	Rs. 14.25p per book
3	Booklet for RO	1000	Size: 1/4th Demy 20 pages book Paper:- Inside 80GM Paper & Cover 250 GSM Art Board Printing:- Inside Both side single Colour printing & Cover Multi Colour Binding:- Perfect binding	Rs. 26/- per book

So, Considering the Urgency, we may agree to entrust the printing job to M/S Shilpabarta printing Press Ltd, Immediately .

Proposal submitted for your kind approval and signature.

S.P. Das
 Soma Parui Das 2.5.14
 SMM-SM&ID

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SUDA

~~f. A SUDA~~

order may kindly be signed.

~~Director/SUDA~~

~~Director~~
11/5/17

~~Director~~
11/5/17

11/5/17

SMM - SMD

NOTE SHEET

SUDA

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For effective monitoring and supervision of the different activities/ sub activities under SULM, the State Mission Managers may be assigned a group of ULBs as the nodal SMM and point of contact for the ULB to SULM and vice versa.

The proposed arrangement may be as follows:

Amit Chaudhuri	Howrah, Bolpur, Dubrajpur, Nalhati, Rampurhat, Sainthia, Suri, Dhupguri, Jalpaiguri, Mal, Kalimpong, Beldanga, Berhampore, Murshidabad, Birnagar, Chakdah, Coopers Camp, Gayeshpur, Haringhata, Kalyani, Krishnagar, Nabadwip, Ranaghat, Taherpur, Halisahar, Kalna, Balurghat, Buniadpur, Gangarampore, Titagarh, Dalkhola, Kolkata MC.
Soma Parui Das	Darjeeling, Kurseong, Mirik, Siliguri MC, English Bazar, Old Malda, Bhatpara, Dum Dum, Kamarhati, Naihati, North Dum Dum, South Dum Dum, Kharagpur, Contai, Egra, Haldia, Panskura, Tamralipta, Baruipur, Budge Budge, Diamond Harbour, Jainagar Mazilpur, Maheshtala, Pujali, Rajpur Sonarpur, Bidhannagar MC, Baduria, Baranagar, Basirhat, Garulia, Kanchrapara, Panihati.
Sandip Bairagi	Cooch Behar, Dinhata, Haldibari, Mathabhanga, Mekliganj, Tufanganj, Dhulian, Donkal, Jangipur, Jiaganj Azimganj, Kandi, Santipur, Barasat, Bidhannagar MC, Bongaon, Gobardanga, Habra, New Barrackpore, North Barrackpore, Burdwan, Dainhat, Gushkara, Katwa, Islampur, Kaliaganj, Raiganj, Chandernagore MC, Dankuni, Hooghly Chinsurah, Konnagar, Rishra, Serampore, Tarakeswar, Uttarpara Kotrung.
Soumen De	Alipurduar, Bankura, Bishnupur, Sonamukhi, Uluberia, Jhargram, Kolkata MC, Ashoknagar Kalyangarh, Barrackpore, Khardah, Madhyamgram, Taki, Asansol MC, Durgapur MC, Chandrakona, Ghatal, Kharar, Khirpai, Midnapore, FRamjibanpore, Memari, Jhalda, Purulia, Raghunathpur, Howrah MC, Arambagh, Baidyabati, Bansberia, Bhadreswar.

A draft order placed on the cp side for approval.

Director, SUDA

Handwritten signature
AMD
29/08/19

Handwritten signature
29/08/19

Handwritten signature
S. Bairagi S.M.K.