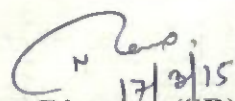


- A. Vive notification no 761/MA/P /C-10/35-30 /2013 dt. 17.11.2014 of MA Dept. City Level Selection committee was formed to select different experts and other manpower under NULM.
- B. Reference has been received from different NULM ULB to approve the panel of experts prepared by the city level selection committee in terms of the direction issued by above mentioned notification.
- C. As per above mentioned notification City Level Selection committee was given the sole responsibility to select and engage experts abiding the terms and condition given in the notification.
- D. A terms and condition and key responsibility of the Experts for City Mission Management unit and Model Contract For Technical Expert has been prepared and placed in (Flag-A).

In terms of above proposition following proposals are made regarding engagement of expert to NULM ULB's.

1. SUDA will not further approve the panel as prepared by City Level Selection committee.
2. Said committee will prepare the panel and as per the prepared panel ULB will arrange for contract agreement with the selected person. A draft agreement as placed in Flag-A may kindly be approved.
3. ULB will issue engagement letter to selected person after receipt of signed contract agreement from the selected person.
4. ULB will send a Xerox copy of signed contract agreement, a bio-data sheet of the selected person to SUDA for information and record. The Bio-Data sheet will contain detail of the selection process undertaken, detail of educational qualification and experiences of experts, a certificate from chairman that all eligibility criteria and terms & condition as laid down in MA Dept. notification have been followed.
5. After receiving above document in point (4) and after going through the report from ULB, SUDA will release fund to ULB.

If everything is found in order Proposal (1) to (5) may kindly to approved ULB will be intimated accordingly if approved.


17/11/15
Joint Director (SD), SUDA

Director

Note pre-page.

Processer as proposed in Para 1 to 5 pre-page regarding selection of experts under NULM at city/town level and subsequent release of fund for salary/commutation/administrative cost out of CBET component of NULM may kindly be approved.

WJ
17/3/2015

Principal/Secretary
M.A. Deptt
& Chairman, SUDA

pl. see & pur up.

U. O. No. SUDA: 222/15.

Dated: 17-03-15

mal
18/3/15

78/2015

JS (MC)

Selection of expert of city level NULM cell need to be more vigilant from SUDA. The present model of CBET may be followed, otherwise this is possible of selecting in improper manner & people eligible people may not get the scope for US candidature.

A discussion is necessary before giving approval to the proposal. In this connection, State level selection committee resolution may also be required for determination of process.

As he has kindly consider hold a meeting in his presence if considered where JS, L&US may also remain present.

Abey/MA
JS (MC)

JS (MC)
20/3/15

06/4/15 at 3pm

mal
23/3

Discussion on engagement of expert under NULM was held on 06.04.2015 with Principal Secretary MA Dept in presence of Director SUDA, Joint Secretary MA Dept, Addl Director in charge ILGUS, Joint Director, SUDA, Advisor, SUDA etc.

During discussion the issues in connection with selection of expert as earlier noted at NSP-1 were come up with reference to. Notification for selection of experts at ULB level in NULM and formation of City level Selection Committee which were issued by MA Dept Vide notification no 765 & 761/MA/P/C-10/35-30/2013 DT 17.11.2014.

It was also agreed during discussion that detail procedure are need to be adopted by City level Selection Committee for selection and subsequent appointment of experts by the ULB concerned in the line of experts engaged in City RPMC under CCBP programme sponsored by MoUD GoI.

After thread bear discussion following decisions were taken in this regard :-

1. All NULM ULB's will be intimated by Mission Director SULM & Director SUDA not to engage experts without prior ~~from intimation~~ *Concurrence from* Mission Director SULM & Director, SUDA.
2. A modality will be evolved in the mean time regarding steps to be taken by ULBs while selection of expert in CMMU under NULM programme. *in the line of procedure followed in CCBP.*
3. After preparation of panel by City Level Selection Committee all ULB's will send relevant documents to SULM/ SUDA in the line of procedure followed in CCBP programme for verification.
4. After receipt of requisite document along with panel from ULB verification of documents will be done under supervision of following officers from MA Dept, ILGUS, DLB & SUDA.
 - i. Sri Mitra Chatterjee, Joint Secretary MA Dept.
 - ii. Sri Badri Narayan Kar, Addl Director in charge, ILGUS
 - iii. Sri Mrinal Kanti Rano, Joint Director, SUDA
 - iv. Sri Mrinal Kanti Ghosh, Asst Director, DLB

5. ULB's will be asked to fix date for meeting of Selection Committee in consultation with the concern officers of MED/ DLB/ SUDA so that participation from officer is ensured in Selection Committee under NULM.

A draft to intimate ULB's as per point no (1) is placed in Flag - A.
Put up for kind approval. If approved ULB's will be intimated accordingly.

M. Ansari
8/9/15
Joint Director (SD), SUDA

Director, SUDA
&
Mission Director,
WBSULM

Kind attention is invited about discussion held on 6.4.2015. Accordingly, the steps to be taken as mentioned at para 1 to 5 above & proposed may kindly be approved. A draft letter ^{to be} issued to the ULBs, it placed below for approval in ^{anticipation}.

M. Ansari
8/9/15

Principal Secretary
M. A. Dept
& Chairman SUDA

Pl. see & forward

M. Ansari
8/4/15

File was misplaced & retraced.
Draft letter rechecked. May be forwarded.

JS (MC)

Pl. verify & submit
Banni Sahib
8/9/15

Regarding recruitment procedure CESP process may be followed & SUDA may issue instructions, time to time from this end directly.

Present process followed by SUDA. CESP has been mailed to Jt Dir (SD), SUDA.

M. Ansari
8/9/15

Frank copy submitted 28/4/15

Pr. Secy MA

Dfr
JD(SD)
Pl. put up & sign 8/9/15

Pl. put up as per next above
M. Ansari
29/4

Draft Intimation letter put up for signature.
'X' will be put up after receipt of detail from CCBP team.
They have been requested for the same today.

Director

M. No. 9/5/15

(Signature)

(Signature)
9/5/15

As per letter no 78/2015/315(63) dt 4.6.2015 issued to all ULB's it was stated that a detailed instruction for such engagement will be communicated from SUDA shortly. (Flag-X).

A Detailed guideline prepared as per Model CCBP guideline and verified by Sr. Micro Chatterjee, Joint Secretary is placed for your kind perusal and further approval. If approved, the Guideline will be communicated to all ULB's for compliance.

Director

M. No. 5/6/15

As stated at A above, a detailed guideline for procedure to be adopted for selection of Experts in NCLM at City/Town level has been prepared and placed below under flag-Y for kind approval.

If approved the same may be communicated to NCLM ULBs from SUDA/WBSPULM.

(Signature)
9/6/15

Principal Secretary
M.A. Deptt
& Chairman, SUDA

Pl. See & put up

M. No. 11/6/15

O.No. SUDA. 100/15

dated. 10-06-15

Rt. No. 78/2015.

SS (M.A.)

A few modifications have been suggested. May be incorporated if considered.

(Signature)
M.A. Deptt
11/6/15

(Signature)
11/6/15

(Signature)
19/6/15
31/7/15

① A draft letter to communicate all ULRB the guideline for engagement of experts in approved by HMC is placed for kind signature.

② Another draft to hold a meeting with all NULM ULRB inviting Mayor/Chair person, MMIC/CIC/ Councillor; CPO to discuss the guideline and other NULM related issues is also placed for signature. If approved AO, SUDA may be requested for logistic arrangement of the meeting with lunch packets for the participants.

Director

M. Rao
13/7/15

AO (10)

W. S. Rao
13/7/15

Advise for necessary coordination and preparation for the meeting along with P.C.

Advisor

M. Rao
19/7/15

For kind prompt & necessary action pl.

A.O

G.
15/7/15

Advisor

Pl. confirm the no of participants for each day and other support required for the same.

G.
15/7/15

Arrangements for tea, snacks & lunch pkts may pl. be made @ 3 participants for each ULRB alongwith 5-6 officials, who will be present at the meetings as specified in the letter issued

A.O

G.
15/7/15

H.E.
15/7/15

Sub :- Regarding scrutiny of documents related to engagement of experts

Guideline for selection of expert has been issued by SUDA vide its office no. SUDA-78/2015/779 dt 13/07/2015.

As per point no 28 of said Guideline NULM ULB will submit recruitment related documents to SUDA for concurrence and as per point no 30 of said guideline SUDA will provide concurrence to ULB for engagement.

Scrutiny of all documents for the 57 ULB is a herculean job. The issue has been discussed at on 08.07.2015 in presence of Director, SUDA & Mission Director NULM, Sri Mitra Chatterjee, Jt. Secretary MA Dept and Sri Mrinal Kanti Rano, Jt. Director (SD) SUDA.

As discussed :-

1. Final approval will be given by Mission Director. After scrutiny the file for approval will be put up to Mission Director by Sri Mitra Chatterjee, ~~Jt. Secretary~~ ^{Addl Director, SUDA}, Sri Badri Narayan Kar, Addl Director, ILGUS and Sri Mrinal Kanti Rano, Jt. Director (SD), SUDA for the following ULB respectively :-

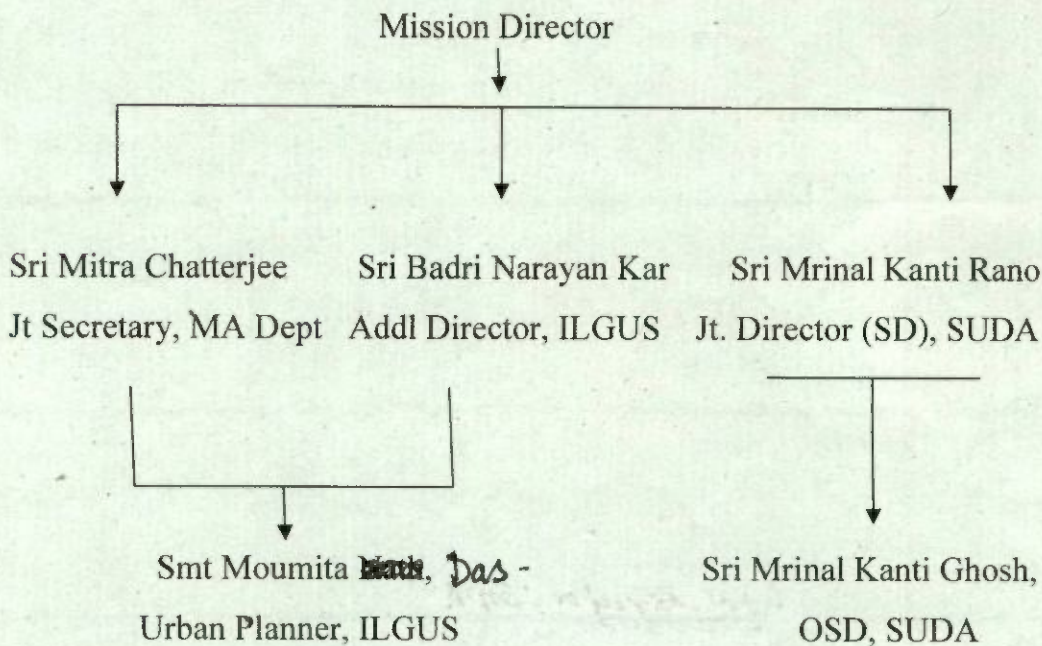
A { a) Sri Mitra Chatterjee, Jt. Secretary will look after Coochbehar, Suri, Burdwan, Midnapore, Nabadwip, Asansol, Durgapur, Chandernagore, Habra, Balurghat, English-Bazar, Rajpur-Sonarapur, Mahestala, South Dum Dum, Madhyamgram, Barasat & Raiganj.

B { b) Sri Badri Narayan Kar, Addl Director, ILGUS – Bankura, Baranagar, Barrackpore, Bhadreswar, Bhatpara, Bongaon, Dum Dum, Haldia, Howrah, Kamarhati, Kanchrapara, Kharagpur, Khardah, Panihati, Rishra, Santipur, Serampore, Tamratipta, Titagarh, Uluberia.

C { c) Sri Mrinal Kanti Rano, Jt. Director (SD), SUDA – Ashoknagar-Kalyangarh, Berhampur, Baidyabati, Bansberia, Basirhat, Barrackpore, Champdany, Darjeeling, Halisahar, Hooghly-Chinsurah, Jalpaiguri, Kalyani, Krishnanagar, Naihati, North Barrackpore, Noth Dum Dum, Purulia, Raniganj, Siliguri, Uttarpara-Kotrung.

2. Files of the ULBs assigned to both Sri Mitra Chatterjee and Sri Badri Narayan Kar will be initiated by Smt Moumita ^{Das} ~~Nath~~, Urban Planner, ILGUS after thorough scrutiny. She may be assisted by existing manpower from ILGUS/ PMU-II or SUDA in this regards.

Files of the ULBs assigned to Sri Mrinal Kanti Rane will be initiated by Sri Mrinal Kanti Ghosh, OSD, SUDA.



3. Files will be initiated within 7 days of the receipt and concurrence will be issued within 15 days.

If approved all concerned will be intimated accordingly.

M. Rano
20/7/15
Joint Director (SD), SUDA

~~Director~~

Note from MSP-7 ante.
As per approval of Hon'ble MIE at MSP-5, detailed guidelines for recruitment of experts at CMMU level under NULM has been circulated to concerned UCRS and also meeting with UCR Chairman & others have been convened on 22/7/15, 28/7/15 & 29-7-15. Now the modalities for dealing the recruitment issue at SUCM level as proposed at Para 1, 2 & 3 at MSP-7 & 8 may kindly be approved so that files may be processed and concurrence from SUCM may be recorded in a time bound manner in order to place the experts at CMMU level at the earlier for smooth implementation of NULM at UCRS.

WJ
21/7/15

Pl. see - put up - me 21/7

JC (me)

Principal Secretary
M.A. Dept
& Chairman, SUDA

U.O. No. SUDA: 196/15
20-06-15
Date 7/8/2015

Proposal of SUDA may please be seen regarding deployment of officials for disposal of proposals for recruitment of posts at CMMU in SS UTS of NRM.

(I) Proposal of placement of files by M. K. Ghosh, ex AOB; OSD SUDA; may be made to two officers - 1) M. K. Rano and B. N. Kar since Shri Ghosh has expertise of this aspect in DAs and since he may be placed full time at SUDA.

VP, ILGUS, since in additional charge and also looking after trainings of ILGUS, may place files to be undersigned for (7 UTS). Apart from that, in case of additional load to Shri Ghosh, VP, ILGUS may share files, if necessary.

(II) Proposal for dealing files in respect of UTS as noted at A, B & C at NSP/7 may be approved.

(IV) Prime unit, as proposed, may also be approved.

R. S. MA

JD/SO
27/7

23/7/2015
me
27/7

As per above approval a draft is placed to intimated all concerned. Draft may be signed.

31/7/15

Director

23/8/15

1st CLSC meeting of Bherhapore Municipality will be held on 6th August at 2.30 P.M. Sri Bhusdeb Gaha, DLB representative has retired. Other DDLBs are also engaged with their scheduled ULBA. In this respect Sri Srijoy Mitra, P.M.P., CMU, was discussed, may be asked to attend the meeting on behalf of SUDA. Draft may be signed, if approved.

WJ
4/8/15

Director
5/8/15

WJ
5/8/15

CLSC meeting notice of Bithenera Corporation on 10/8/15 may kindly be seen. As I have already scheduled CLSC meeting at Bherhapore Sri Srijoy Mitra, P.M.P., CMU may be entrusted to attend.

WJ
6/8/15

Director

Mr. S. Mitra P.M.P./CMU may attend only on 10.8.15. Subsequent meeting to be attended by A.M.R. Kano, Jt. Dir

WJ
8/8/15

5/8/15

Adviser
WJ
11/8/15

Regional chief HUDCO has been included as Ministry of HUPA representative of City Level Selection Committee. We have communicated it to ULB vide our no. SUDA-17/2012(Pt-II)/847(58) dt 29.7.15. Approximately total 174 nos of meeting (58x3) will be held in a span of nearly one and a month. As HUDCO do not have so many senior officers to share with such huge no of meeting we have to adjust compromise with our deadline if HUDCO need to be accommodated in all the meeting. On the contrary we may sought a clarification from MHUPA to exempt HUDCO from CLSC and allowing them to attend only State level meeting. A clarification draft is put up for kind perusal.

Pl discuss. WJ 21/8/15

WJ
20/8/15

Director
5/8/15

Discussed and put up in another file (SUDA-17/2012(Pt-II)-2)

Received a CLSC meeting notice from Berhampore Municipality for its 2nd CLSC meeting on 15/9/15. Sri Sujoy Mitra, PME, CMU was ordered to attend the meeting as DLB representative Sri Basudeb Ghosh retired and leave substitute Sri Sagar Sinha was on leave - (MSF-10).

Now, decision may kindly be taken whether Sri Sagar Sinha, JDLB will attend or Sri Sujoy Mitra, PME, CMU will be asked to attend.

~~Director~~

M. Seno
11/9/15

JSC(SG)

Mr. Sagar Sinha JDLB may pl attend
pl inform.

WT
11/9/15

Draft is placed may be signed.

M. Seno
11/9/15

~~Director~~

JSC(SG)

WT
11/9/15

Memo NO. MM/Chair/NULM/1784/2015-16 dt. 10.9.15 of
the Chairman of Madhyangram muply.

And placed below may pl. be seen.

Chairman of Madhyangram muply. has
requested the Director of SUDA to attend the meeting
for selection of Experts under NULM on 28th, 29th
and 30th instant at 12 Noon onwards.

Director of SUDA may kindly see and select
one representative from SUDA for attending the
aforesaid dates for selection of Experts of NULM.

I have personally contacted with Sagar Sinha,
Joint JLB, in this regard. He has agreed
to attend on 29th & 30th instant. ~~He shall~~
not be able to attend on 28th instant, as
on that day he will attend another meeting under
NULM of Nairah muply.

Submitted for further order.

22/9/15

SD (SD)

Note above of OSD SUDA may kindly be perused.
As myself and Goutam Pal are preoccupied for
Training on 28.9.15. Sumana Bhattacharya, DDLB
or Sujar Mitra PME, CMU may be asked to
attend on 28/9/15.

Director

Pl discuss - S. S. Sinha
JLB has already asked for vehicle
on 28th & 29th.

22/9/15

22/9/15

SD (SD)

Sri Biswas Ganguly, DDLB has agreed to attend the
interview board on 28/9/15.

Draft placed may be signed.

Director
SD (SD)

29/9/15
29/9/15

Basirhat Municipality informed SUDA that the UCB has arranged a workshop on NULM inviting Councilors and other concerned.

As discussed Sri Sujit Mitra PME, CMU and Sri Prabir Roy Livelihood Expert, DFID may be entrusted to attend the meeting. Draft letter may be signed if approved.

N. Das
28/9/15

WT
28/9/15

O.I. no - 1299

dt - 28.9.15

one speed to Basirhat Mptta & Fapalson

Drafted
JSC(S)

As per our office record it is found that six Municipalities do not convene City Level Selection Committee meeting till date. Reminder may be issued to them for convening such meeting. A draft ~~is~~ ^{are} placed for kind signature, if approved.

N. Das
01/10/15

Drafted
JSC(S)

notice received from Chairman Sreerampore regarding holding interview for selection of expert under NULM on 16th & 17th November.

Another order received from PRAR Dept vide no. 1635 dt 18.10.15 nominating me for holding Interview Board on 17.11.15 of PSC, WB.

In this respect Sri Goutam Pal, G2 may be deputed to Sreerampore on 17.11.15 for holding interview and attending CLSC meeting. If approved draft placed may be signed.

N. Das
3/11/15

WT
4/11/15

JSC(S)

Next meeting of CLSC, NURN of Nalondurip Municipality will be held on 07/12/15 for taking into interview of eligible applicants.

As I will be busy in AMRUT state level interview and SLBC Sub-Committee meeting on 07/12/15

Sri Sujoy Mitra may be entrusted to attend the interview.

He also may be allowed to use his assigned office vehicle for his to & fro movement.

Director

W. Kar
27/11/15

J.S. (SD)

O.J. no - 1612 dt. 26.11.15.

W. Kar
28/11/15

W. Kar
27/11/15
Addl Director

Proposal of 'A', 'B', 'C' in NSP-7 and subsequent approval of NSP-9 regarding checking of the files related to engagement of experts at CMMU under different ULB may be seen.

As per discussion revised proposal is put up to relieve Sri Pradi Narayan Kar from this assignment due to his heavy work load.

ULB's assigned to Sri Kar, Addl Director LGUS may be divided between Sri Mitra Chatterjee, Jt. Secretary and Sri Mrijal Kanti Rano, Jt. Director as per following: -

- X } ULB's assigned to Sri Mitra Chatterjee: - Howrah, Kamarhati, Panikhati, Bankura, Baranagar, Bhadrachar, Bongaon, Haldia, Santipur, Serampore
- ULB's assigned to Mrijal Rano: - Bhatpara, Haldia, Dumdum, Rancharpara, Kharagpur, Khardah, Rishra, Tangalita, Titagarh, Uluberia, Barrackpore.

All files to Sri Mitra Chatterjee will be routed through UP, ILGUS and all files to Mynal Ramo will be routed through BSD, SUDA.

Other proposals as approved will remain unchanged.

M. Rao
9/12/15

Director

Note above and pre-page.

Earlier approval at NSP-9 regarding dealing files in respect of NULM ULB, for processing of concurrence of NBSULM for engagement of Experts at ULB level may kindly be seen. It is further proposed that for quick disposal of the proposals submitted to be submitted by ULB, the assigned DCBs, which were earlier earmarked for Sri B.N. Kar, Asst. Dir ILGUS may now be distributed among two other officers i.e. among Sri Mitra Chatterjee, Jt. Asst. Dir, SUDA and Sri M.K. Ramo, Jt. Dir (SO) SUDA as proposed at 'x' at NSP-14, if approved.

WJ
9/12/15

U.O.No. SUDA: 439/15
Dated: 7/12/15

Principal Secretary
M.A. Deptt
& Chairman, SUDA

pl. opine me
8/12

JJ (MC)

Approval for redistribution
may be approved.
8/12

MA

8/12/15

D/V

Draft prepared as per approval above may be signed.

JJ (SO)
Director

JJ (SO)
Director

Draft signed. PLP

M. Rao
12/14/15

WJ

FC placed for kind signature.

W. Puro
22/1/15

W. Puro
22/1/15

Director

J.P. (S)

Krishnagar Municipality will hold interviews for selection of expert on under NULM at Krishnagar Municipality on 6.1.2016 at 11.00 AM.

I, as DLB representative & SUDA representative was rescheduled to attend the interview.

As the State Level Selection Committee will interview for selection of expert of SMMU on the same date I need to remain present there.

So, Sri Sujoy Mitra P.P.E, CMU may be requested to attend the interview as per reschedule.

Draft order placed may be signed.

W. Puro
30/1/15

W. Puro
30/1/15

Director

J.P. (S)

As per decision of State Govt. under Municipal Affairs Department based on Govt. of India Notification Vide No.F.No.K-14011/2/2012-UPA/FTS-5196 dt. 19-02-2016 New 67 ULB having population less than 1 lakh come under the fold of NULM from 2016-17 financial year.

However GoI did not allow formation of any City Mission Management Unit(CMMU) at the ULB having population less than 50,000.

As per decision taken by State Govt. under MA Dept. time to time the CMMU of an ULB will be constituted by two /three/ four City Mission Manager (CMM) Accountant, Data Entry Operator for Cities with population less than 3lakh and additional Multi Tasking Helper at large cities. But as per present provision the ULBs having less than 50,000 population there will be no Manpower to look after the implementation of NULM.

However GoI has allowed to tag adjacent CMMU with the ULB having no CMMU.

Based on this approval from GoI following proposal is made to provide manpower at the ULBs without any CMMU.

(1) 30ULB may be allowed to engage two City Mission Managers of which one City Manager may be placed to adjacent ULB without CMMU. However Manpower so placed will draw their salary from the ULB by which they have been recruited.

(2) Manpower from old ULBs having less population or adjacent to Non-CMMU ULB may also be placed to work in different Non-CMMU ULB.

District	Name of ULB	ULB with CMMU Yes/NO	ULB to recruit CMM and place them addl. charge to Non CMM ULB	Remarks
Bankura	Bishnupur Municipality	Yes		
	Sonamukhi Municipality	No	Bishnupur	One CMM- of Bishnupur to be placed at Sonamukhi in full charge
Birbhum	Bolpur Municipality	Yes		
	Dubrajpur Municipality	No	Bolpur	One CMM- of Bolpur to be placed at Dubrajpur in full charge
	Nalhati Municipality	No	Rampurhat	One CMM- of Nalhati to be placed at Rampurhat in full charge
	Rampurhat Municipality	Yes		
	Sainthia Municipality	No	Suri	CMM-SDI of Suri in addl charge for 2 days in a week at Sainthia
Burdwan	Dainhat Municipality	No	Kalna	One CMM- of Kalna to be placed at Dainhat in full charge
	Gushkara Municipality	No	Burdwan	CMM-SDI of Burdwan in addl charge for 2 days in a week at Guskara
	Kalna Municipality	Yes		
	Katwa Municipality	Yes		
	Memari Municipality	No	Burdwan	CMM-MIS of Burdwan in addl charge for 2 days in a week at Memari

District	Name of ULB	ULB with CMMU Yes/NO	ULB to recruit CMM and place then addl. charge to Non CMM ULB	Remarks
Cooch Behar	Dinhata Municipality	No	Cooch Behar	CMM-SDI of Cooch Behar in addl charge for 2 days in a week at Dinhata
	Haldibari Municipality	No	Alipurduar	CMM-SDI of Alipurduar in addl charge for 2 days in a week at Haldibari
	Mathabhanga Municipality	No	Alipurduar	CMM-MIS of Alipurduar in addl charge for 2 days in a week at Mathabhanga
	Mekliganj Municipality	No	Cooch Behar	CMM-MIS of Cooch Behar in addl charge for 1 days in a week at Mekliganj
	Tufanganj Municipality	No	Cooch Behar	CMM-MIS of Cooch Behar in addl charge for 2 days in a week at Tufanganj
Dakshin Dinajpur	Buniyadpur Municipality	No	Gangarampore	One CMM- of Gangarampore to be placed at Buniyadpur in full charge
	Gangarampore Municipality	Yes		
Darjeeling	Mirik Municipality	No	Siliguri	CMM-SDI of Siliguri in addl charge for 2 days in a week at Mirik
	Kalimpong Municipality	No	Siliguri	CMM-Skill of Siliguri in addl charge for 2 days in a week at Kalimpong
	Kurseong Municipality	No	Darjeeling	CMM-SDI of Darjeeling in addl charge for 2 days in a week at Kurseong
Hooghly	Arambagh Municipality	Yes		
	Dankuni Municipality	Yes		
	Konnagar Municipality	Yes		
	Tarakeswar Municipality	No	Arambagh	One CMM- of Arambagh to be placed at Tarakeswar in full charge
Jalpaiguri	Dhupguri Municipality	No	Jalpaiguri	CMM-SDI of Jalpaiguri in addl charge for 2 days in a week at Dhupguri
	Mal Municipality	No	Jalpaiguri	CMM-MIS of Jalpaiguri in addl charge for 2 days in a week at Mal
Malda	Old Malda Municipality			
Murshidabad	Beldanga Municipality	No	Domkol	One CMM- of Domkol to be placed at Beldanga in full charge
	Dhulian Municipality	Yes		
	Domkol Municipality	Yes		
	Jangipur Municipality	Yes		
	Jiaganj-Azimganj Municipality	Yes		
	Kandi Municipality	Yes		
	Murshidabad Municipality	No	Jiaganj-Azimganj	One CMM- of Jiaganj-Azimganj to be placed at Murshidabad in full charge

NOTE SHEET

District	Name of ULB	ULB with CMMU Yes/NO	ULB to recruit CMM and place then addl. charge to Non CMM ULB	Remarks
Nadia	Birnagar Municipality	No	Chakdah	One CMM- of Chakdah to be placed at Birnagar in full charge
	Chakdah Municipality	Yes		
	Cooper's Camp Municipality	No	Haringhata	One CMM- of Haringhata to be placed at Cooper's Camp in full charge
	Gayeshpur Municipality	Yes		
	Haringhata Municipality	Yes		
	Ranaghat Municipality	Yes		
	Taherpur Municipality	No	Gayeshpur	One CMM- of Gayeshpur to be placed at Taherpur in full charge
North 24 Parganas	Baduria Municipality	Yes		
	Garulia Municipality	Yes		
	Gobardanga Municipality	No	Baduria	One CMM- of Baduria to be placed at Gobardanga in full charge
	New Barrackpur Municipality	Yes		
	Taki Municipality	No	New Barrackpur	One CMM- of New Barrackpur to be placed at Taki in full charge
Paschim Midnapur	Chandrakona Municipality	No	Jhargram	One CMM of Jhargram in addl charge for 2 days in a week at Chandrakona
	Ghatal Municipality	Yes		
	Jhargram Municipality	Yes		
	Kharar Municipality	No	Jhargram	Another CMM of Jhargram in addl charge for 2 days in a week at Khara
	Khirpai Municipality	No	Ghatal	One CMM of Ghatal in addl charge for 2 days in a week at Khirpai
	Ramjibanpur Municipality	No	Ghatal	One CMM of Ghatal in addl charge for 2 days in a week at Ramjibanpur
Purba Midnapur	Contai Municipality	Yes		
	Egra Municipality	No	Panskura	One CMM- of Panskura to be placed at Egra in full charge
	Panskura Municipality	Yes		
Purulia	Jhalda Municipality	No	Purulia	CMM-SDI of Purulia in addl charge for 2 days in a week at Jhalda
	Raghunathpur Municipality	No	Purulia	CMM of Purulia in addl charge for 2 days in a week at Raghunathpur
South 24 Parganas	Baruipur Municipality	Yes		
	Budge Budge Municipality	Yes		
	Diamond Harbour Municipality	No	Baruipur	One CMM- of Baruipur to be placed at Diamond Harbour in full charge

District	Name of ULB	ULB with CMMU Yes/NO	ULB to recruit CMM and place then addl. charge to Non CMM ULB	Remarks
South 24 Parganas	Joynagar-Mazilpur Municipality	No	Budge Budge	CMM-SDI of Budge Budge in addl charge for 2 days in a week at Joynagar - Mazilpur
	Pujali Municipality	No	Budge Budge	CMM of Budge Budge in addl charge for 2 days in a week at Pujali
Uttar Dinajpur	Dalkhola Municipality	No	Kaliaganj	One CMM of Kaliaganj in full charge at Dalkhola
	Islampur Municipality	Yes		
	Kaliaganj Municipality	Yes		

2.8) Regarding engagement of DA cum DEO & Accountant it is felt during working with 58 old NULM ULB where one Accountant and one DEO are allowed that DA cum DEO is more essential and urgent for various functioning at ULB level than Accountant.

As per Guideline for Capacity Building under NULM State may utilize 40% additional fund for engagement of Accountant, DEO, Multi Tasking Helper etc of the total fund utilize for remuneration of CMM. For engagement of 60 CMM under 30 ULB State has to spent Rs.30 lakh/ month. So Rs.12 lakh/ month can be utilize for support staff and other mobility support to ULB level NULM manpower.

As per earlier decision monthly remuneration for one DA cum DEO is Rs.12,000/ month. So for 67 ULB if we engage 67 DA cum DEO @ I DA cum DEO/ ULB total monthly expenditure will be Rs. 8.04 lakh which is much below 12 lakh.

The decision for engagement of Accountant & DA cum DEO was taken by State Govt. only. There are no specific directives from GoI in this respect. Hence State may modify his decision for providing manpower to small ULBs.

(3) One 2nd thought for the engagement and placement of CMM at new NULM ULB is as following :-

As per GoI notification Vide No. F.No.K-14011/2/2012-UPA/FTS-5196 dt. 19-02-2016 State is allowed to engage 60 (sixty) CMM under 30 eligible ULB we have 37 ULBs without any CMM as per Guideline.

In this respect we may propose to allow new 60 ULB out of 67 to engage one CMM of same designation and specification i.e CMM Social Development and Infrastructure devoiding 7 (seven) very small ULB having population 20 thousand or below namely Haldibari (14,403), Mekliganj (9,123), Tufanganj (20,999), Mirik (11,487), Kharar (12,122), Khirpai (16,385), Jhalda (19,540). In above 7 ULB we may depute CMM in additional charge from adjacent ULB having two CMM.

Hence proposal no (1) or (3) and No (2) may kindly be approved by Hon'ble MIC MA & UD Deptt. for placement of manpower to all NULM ULB.

If approved all concerned will be informed accordingly.

Director

21/16

Note from NSP-17 ante may kindly be perused. In terms of direction of HANUVA, vol. 67 no. of ULBs having population less than one lakh (Census 2011) have been brought under AY-NULM Programme from the current year. Out of those ULBs only 30 nos. of ULBs having population between 50000 to 1,00,000 are entitled to form CMU with support of Sepeds & other support staff. However Govt has allowed to tag adjacent CMU with ULB having no CMU.

In view of above, the proposal at NSP-17 to 20 ~~2015~~, may be considered for engagement of City Mission Hongkong (Sepeds) in CMU as well as placement of Sepeds as additional charge in non-CMU towns may kindly approved -

Secretary, Mkt. Dept
& Chairman, SUDA

WT
26/7/2016

509
509 2016

J.O. No. SUDA:

Dated: 26-7-16

rcv
7/8/2015

Please examine and discuss.

Wt. S

JSUMC

As per order above, examined the proposal.

Submitted for kind consideration

2/9/16.

Secretary

Director SUDA

JD (SUD)
28/7/16

205. S. M. L

As per approval in prepage detail statement on part to intimate all ULB regarding the manpower recruitment in new 67 day-NULM ULB has been prepared and placed along with a draft letter. If approved both statement & draft letter may be signed.

(X) We may conduct meeting with all chairmen/ E.O on 20th September to discuss the criteria and procedure. We may issue separate letter if approved.

Memo. 8/9/16.

WT 9/9/16

Director
JD (SD)

Draft letter convening the meeting as in 'X' above on 23rd September in place of 20th September is placed for approval and signature.

Memo. 12/9/16.

WT 12/9/16

Director
JD (SD)

A meeting will be held on 23rd Sep '16 with Chairpersons and Executive Officers of 67 municipalities. SUDA Conference Hall may be utilized to conduct the training and in this regard AO, SUDA may kindly be requested.

It may also be noted that the meeting will be held in 2 halves, therefore, tea and snacks may kindly be arranged by AO, SUDA for $(67 \times 2 + 16)$ 150 persons for ~~the~~ the meeting including both the halves.

(X)
JD (SD)

Proposal of refreshment arrangement for the meeting of chairperson/BD on 23rd may be approved.

If approved AO, SODA may be requested for arrangement.

Wt
27/9/16

Wt
9/9/16

~~Director~~

~~AO~~
~~Secy~~
02/09/16

In continuation of our memo 1534(67) dt 12/9/16 we should issue two letters:-

- ① Intimating the age of recruitment as on 01.07.2016 .o
- ② DLB & MED requesting them to direct their representative to attend the meeting for Selection Committee.

Draft put up for signature.

Wt
28/9/16

Wt
28/9/16

~~Director~~

~~DLB~~

A revised corrigendum has been placed in the CP side for approval related to filling up of vacant post for 15 municipalities based on BPL Household.

Draft may be signed.

Wt
24/10/2016

Wt
24/10/16

Wt
24/10/2016

~~JD~~
~~Receiver~~

~~JD(SD)~~
~~Director (HR)~~

Reg:- Technical Support to 37 ULBs having population less than 50,000 from the adjacent ULBs as per new NULM guidelines

In connection with the above, it may be mentioned that as per ^{new} NULM guidelines, in the 2nd Phase 67 ULBs have been included under Day-NULM Programme. But 37 ULBs, out of 67, will not get any ~~man~~ expert but they will get technical support from other adjacent ULBs for smooth ~~man~~ implementation of Day-NULM Programme.

Under the aforesaid circumstances, it is felt necessary to modify partially the Memo nos. SUDA - 78/2015/1516 (67) dt. 9.9.16 and 78/2015/1835 dt. 15.11.16 issued earlier at this in this respect.

Accordingly, ~~copy~~ ^{draft} modified order is placed below for perusal and ~~signature~~ ^{approval}.

MD
DSD, 15/7/17

~~may be removed~~
and signed.

~~[Signature]~~
15/7/17

Add Details

~~[Signature]~~

Reg:- Technical Support to 37 ULAs having population less than 50,000 from the adjacent ULAs as per the Revised CB & T Guidelines under Day-NULM

In the above context, it is ~~pertinent~~ ^{pertinent} to mention here that in the 1st Phase, 58 ULAs out of 125 ULAs were included in the Day-NULM Programme. Subsequently in the 2nd Phase w.e.f. 1.4.2016, as per the revised CB & T guidelines under Day-NULM, the rest 67 ULAs have been included in the said programme. Out of 67, only 30 ULAs will get the CMM as they are having population 50,000 and above. The rest 37 ULAs for having population less than 50,000, will not get any CMM but they will get technical support from the adjacent ULAs as per the revised CB & T guidelines.

In view of above, it is felt necessary to modify partially the memo nos. SUDA-78/2015/1516 (67) dt. 9.9.16 & 78/2015/1835 dt. 15.11.16 issued earlier in this respect from this end.

Accordingly, a modified order is placed below for consent and sig. of Union Director, NTSULM.

Add. Dir.

Director
Add. Director.

OSD

m.p.s.
OSD. 3/8/17
may be approved and signed.

3/8/17

3/8/17

O.P.N.S. SUDA - 78/2015/564 (56) dt. 8.8.17 3/8/17



NOTE SHEET



Letters relating to technical support to ULBs below 50,000 were received from both Jiaganj Azimganj Municipality and Murshidabad Municipality regarding placing of City Mission Manager- Skills, Micro Enterprise, MIS & ME full time at Murshidabad Municipality (population below 50,000). As per the last order Vide Memo. No: SUDA-78/2015/564(56), Dated: 08.08.2017, technical support will be provided to ULBs at least twice a week in addition to their normal duties in the ULBs originally engaged. Moreover, as per CB&T guideline only additional support can be provided to ULBs with population below 50,000.

In view of the above, as per the guideline, we may provide only additional technical assistance to Murshidabad Municipality and the personnel in question Shri Rabindra Chandra Khoas, CMM- Skills, Micro Enterprise, MIS & ME may only provide additional support to Murshidabad Municipality in addition to his normal duties at Jiaganj Azimganj municipality.

A request was also placed by Jiaganj - Azimganj municipality to place Shri Rabindra Chandra Khoas, CMM- Skills, Micro Enterprise, MIS & ME in place of Shri Suman Ghosh, CMM- SD & I at Beldanga Municipality permanently since Shri Ghosh met with an unfortunate accident. In this case, we may be considerate and request Shri Ghosh to attend Beldanga Municipality only when he deems fit to join his regular duties at Jiaganj Azimganj municipality.

The matter is placed herein for your kind perusal and if agreed and approved, two letters addressing to both the Chairpersons of Jiaganj Azimganj Municipality and Murshidabad Municipality, have been placed in the CP side for your kind signature.

Additional Director
SUDA
Director
Askon Das.
Samm - HR

[Signature]
12/10/2018
SUDA - HR & CB

may be approved.

[Signature]
12/10/18
[Signature]
16/3/17

[Signature]
16/10/17

In the 1st phase 58 Nos of ULBs out of 125 ULBs were included under DAY_NULM. Subsequently in the 2nd phase rest 67 Nos. Of ULB have been included in the said scheme with effect from 01-04-2016. North-Barrackpore Municipality on boarded during the 1st phase and Garulia Municipality was in 2nd phase.

At present , total 5 number of staff positioned at North Barrackpore Municipality including 2 City Mission Manager, 2 Community Organizer , 1 DA cum DEO whereas Garulia Municipality doesn't have any manpower positioned to implement the said scheme. Few more details mentioned below.

Item	North Barrackpore	Garulia
On boarded in NULM	1 st phase 01-04-2014	2 nd phase 01-04-2016
Population	134825	86498
BPL population	23498	34094
Entitled for Staff	CMM-2 CO-2 DEO-1 Accountant-1 Total=6	CMM-2 CO-2 DEO-1 Total=5
Staff positioned	CMM-2 CO-2 DEO-1 Total=5	Total=0
Percentage(%) of Fund allotted for Salary	38.9	0
Performance	388 Group ,18 ALF,73 CCL , Functional CLC, MIS Updated , 60 Placement, SUH Proposed	Poor : 56 Group , 0 ALF, 0 CCL,0 Placement. CLC Sanctioned not Functional, SUH Proposed

Under the aforesaid circumstances, technical assistance is required for Garulia Municipality for success of the scheme.

If approved, City Mission Manager- Social Development and Infrastructure (SD&I) may perform the duty of City Mission Manager of Garulia at least 3 days a week in addition to his/her normal duties in North Barrackpore Municipality.

It is pertinent to mention here that the remuneration and other service related matters of the said City Mission Manager may be maintained at North Barrackpore Municipality. The Chairperson/Executive Officer of Garulia Municipality may submit the performance report etc. to North Barrackpore Municipality.

The above proposal along with a draft letter placed for your kind perusal and signature thereafter.

JD(SD), SUDA

Amit Chandra

28/12/2018

SMM - MIS & ME

Proposal may be approved

As proposed.

21/1/19

21/1/19

28/12/18

Director

JD

2018

Orders Prepage

Accordingly, a draft is put up for approval.

[Signature]
11/1/2019

Draft may kindly be signed

[Signature]
11/1/19

[Signature]

Director

Pl refer to today's meeting.

Proposal of Garedia Municipality regarding appointment of personnel under NCLM be put up pl.

11/1/19

[Signature]
14/1/19

[Signature]

[Signature]