

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-78/2015

ক্রমিক নং

From: The Director, SUDA  
 &  
 Mission Director, DAY-NULM

তারিখ

To : The Chairman  
 North Barrackpore Municipality

Sub : Technical support to Garulia Municipality under DAY-NULM

Sir,

You are well aware that in the 1<sup>st</sup> Phase, 58 nos. of ULB, out of 125 nos. of ULB, were included under DAY NULM Programme. Subsequently in the 2<sup>nd</sup> Phase, rest 67 nos. of ULB have been included in the said programme w.e.f. 01.04.2016.

As per records, it appears that North Barrackpore Municipality is having 2 nos. of City Mission Manager, 2 nos. of Community Organizer & 1 no. of DA cum DEO under DAY-NULM Programme where as Garulia Municipality is not having any manpower till date to run the said programme.

Under the above circumstances, it has been decided that the City Mission Manager-Social Development & Infrastructure of North Barrackpore Municipality would henceforth perform the duty of City Mission Manager of Garulia Municipality under DAY NULM Programme twice a week in addition to his / her normal duties under North Brrackpore Municipality to run the DAY NULM Programme smoothly.

Hence, I am to request you to kindly spare the City Mission Manager-Social Development & Infrastructure of your ULB to perform the duty of the City Mission Manager under Garulia Municipality twice week to run the programme smoothly immediately.

It is pertinent to mention here that the remuneration and other service related matters of the said City Mission Manager would be maintained at North Barrackpore Municipality. The Chairman / Executive Officer of Garulia Municipality would submit the performance repot of the said CMM to the North Barrackpore Municipality.

Director, SUDA  
 &  
 Mission Director, DAY-NULM

SUDA-78/2015

Copy forwarded for information to : The Chairman, Garulia Municipality.

Director, SUDA  
 &  
 Mission Director, DAY-NULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA-78/2015

তারিখ .....

From: The Director, SUDA  
 &  
 Mission Director, DAY-NULM

To : The Chairman  
 North Barrackpore Municipality

Sub : Technical support to Garulia Municipality under DAY-NULM

Sir,

You are well aware that in the 1<sup>st</sup> Phase, 58 nos. of ULB, out of 125 nos. of ULB, were included under DAY NULM Programme. Subsequently in the 2<sup>nd</sup> Phase, rest 67 nos. of ULB have been included in the said programme w.e.f. 01.04.2016.

As per records, it appears that North Barrackpore Municipality is having 2 nos. of City Mission Manager, 2 nos. of Community Organizer & 1 no. of DA cum DEO under DAY-NULM Programme where as Garulia Municipality is not having any manpower till date to run the said programme.

Under the above circumstances, it has been decided that the City Mission Manager-Social Development & Infrastructure of North Barrackpore Municipality would henceforth perform the duty of City Mission Manager of Garulia Municipality under DAY NULM Programme twice a week in addition to his / her normal duties under North Barrackpore Municipality to run the DAY NULM Programme smoothly.

Hence, I am to request you to kindly spare the City Mission Manager-Social Development & Infrastructure of your ULB to perform the duty of the City Mission Manager under Garulia Municipality twice week to run the programme smoothly immediately.

It is pertinent to mention here that the remuneration and other service related matters of the said City Mission Manager would be maintained at North Barrackpore Municipality. The Chairman / Executive Officer of Garulia Municipality would submit the performance report of the said CMM to the North Barrackpore Municipality.

Director, SUDA  
 &  
 Mission Director, DAY-NULM

SUDA-78/2015

Copy forwarded for information to : The Chairman, Garulia Municipality.

Director, SUDA  
 &  
 Mission Director, DAY-NULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

STD Code : 03244  
Office : 252073 / 252591  
Tourist Complex : 252200

# OFFICE OF THE COUNCILLORS OF BISHNUPUR MUNICIPALITY

Memo No. 2053/XI-8

Dated, Bishnupur, the 02/11/2016

To :

To,  
The Mission Director, WBSLM &  
The Director, SUDA  
ILGUS Bhavan, H-C Block, Sector - III,  
Bidhannagar, Kolkata - 700 106  
West Bengal

Sub :

Sub :- Approval for the post of C.O.s since S.J.S.R.Y Scheme to D.A.Y N.U.L.M Scheme.

Ref. :

Sir,

In response to the above noted subject this is to state that Sri Uday Sen & Sri Chandan Kumar Das were engaged by the Board of Councillors designated as C.O. in the year 2009 under S.J.S.R.Y Scheme and intimated to you and Municipal Affairs Deptt. accordingly. Their remuneration paid by A/c payee cheque out of the S.J.S.R.Y Fund. After launching of D.A.Y N.U.L.M again Board of Councillors accept their financial assistant conversation to N.U.L.M. and also informed to you vide this office memo no.270/XI-8 dt.04/07/2016, for necessary kind approval But till date no approval regarding remuneration of C.O.s under D.A.Y N.U.L.M has yet been received from your end.

Necessary approval may kindly be accorded at an early date.

Thanking you,



Yours faithfully,

  
Chairman  
Bishnupur Municipality



STD Code-03473-Ph-242023/243647  
Email ID-[chakdahamunicipality@gmail.com](mailto:chakdahamunicipality@gmail.com)  
Website-[www.chakdahamunicipality.org](http://www.chakdahamunicipality.org)

# OFFICE OF THE COUNCILLORS

## Chakdaha Municipality

P.O-Chakdaha, Dist.-Nadia, PIN-741222

(West Bengal)



Dated-04.10.2016

Memo No. - 3023 /CM  
From: Chairman(M-9434303146)

To: The Mission Director, WBSULM,  
& Director-SUDA, ILGUS bhawan, Salt Lake, Kol-106.

Sub: Review the no. of entitlement of C.O post under DAY-NULM.

7755  
-5 OCT 2016  
SMM (SM10)  
part of for fresh order 10/11

Sir,

In last Meeting on DAY-NULM recruitment of dated-23.9.2016 we found that we are entitled for 3 contractual C.O posts under DAY-NULM and in power point presentation given by Mr. M.K. Rano it was shown that we have 2 existing C.O in our ULBs and we have to engage 01 C.O now. But for your kind information I like to state that, we have only one Existing C.O namely Naresh Ch. Saha for which you are requested to rectify our C.O entitlement and inform us as early as possible.

C.O entitlement status should be as follows:

1. C.O entitlement/no. of C.O entitled for Chakdaha ULB under DAY-NULM: 03
2. Man-in Position:01
3. Actual Vacancy:02

Thanking You  
With regards

04.10.16  
CHAIRMAN  
Chakdaha Municipality  
Chakdaha, Nadia

Encl. i) The earlier memo of our office in this regard.

ii) pg of power point presentation of SUDA.

for



STD Code-03473-Ph-242023/243647  
Email ID-chakdahamunicipality@ymail.com  
Website-www.chakdahamunicipality.in

# OFFICE OF THE COUNCILLORS

## Chakdaha Municipality

P.O-Chakdaha, Dist.-Nadia, PIN-741222

(West Bengal)

MEMO NO 2236/ICM  
From: Chairman (M-9434303146)

DATED: 21.7.2016

To: The Mission Director,  
WBSULM, & Director-SUDA,  
ILGUS bhawan, Salt lake, kol-106.



Sub: Information of the existing TPO & C.O.

Sir,


For your information I like to state that, up-to 2015-16 F.Y the following officials were serving this ULB under SJSRY and now they are continuing in DAY-NULM project also as their service was quite satisfactory. Please allot fund for their contractual consolidated salary to our dedicated DAY-NULM bank A/C & oblige.

Sl.No.	Name	Designation
01.	JOYANTI BISWAS	TPO/APO
02.	NARESH CHANDRA SAHA	C.O

Thanking You,

With regards,

  
21.7.16  
CHAIRMAN  
Chakdaha Municipality  
Chakdaha, Nadia

  
21.07.16  
C.P.O./E.O.  
CHAKDAH  
Executive Officer  
Chakdaha Municipality  
Chakdaha, Nadia



Existing & eligible Manpower under CMMU								
Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB		
				Existing APOs	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
9	Kurseong	Darjeeling	42346	0	2	0	0	1
10	Mirik	Darjeeling	11487	0	0	0	1	1
11	Dankuni	Hooghly	95813	0	0	2	2	1
12	Konnagar	Hooghly	76152	1	1	2	0	1
13	Dhupguri	Jalpaiguri	44713	0	0	0	2	1
14	Mal	Jalpaiguri	25257	0	0	0	1	1
15	Old Malda	Malda	84005	1	2	2	1	1
16	Beldanga	Murshidabad	29182	0	1	0	0	1

Existing & eligible Manpower under CMMU								
Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB		
				Existing APOs	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
17	Dhulian	Murshidabad	95713	1	2	2	4	1
18	Domkol	Murshidabad	65500	0	0	2	1	1
19	Jangipur	Murshidabad	88131	1	0	2	4	1
20	Jiaganj-Azimganj	Murshidabad	51790	0	1	2	2	1
21	Kandi	Murshidabad	55615	0	0	2	2	1
22	Murshidabad	Murshidabad	44024	0	0	0	2	1
23	Birnagar	Nadia	30765	0	0	0	1	1
24	Chakdah	Nadia	95097	1	2	2	1	1

Should be = ①

②

From : Additional Director, SUDA

To: Chairperson,  
Jiaganj Azimganj Municipality

**Sub: Response to Letter Vide Memo No: XXII-II/(NULM/J.A.M, Dated: 21.08.2017  
regarding technical support to 37 ULBs having population less than 50,000**

Sir,

In response to your letter vide memo no: XXII-II/(NULM/J.A.M, Dated: 21.08.2017, we would like to inform you that at least two days technical support through City Mission Managers will be provided to ULBs having population less than 50,000 as per the revised CB&T Guidelines. No ULB below the population of 50,000 will get full time technical support through City Mission Managers.

In view of the above, a guideline was issued to all ULBs vide memo no: SUDA-78/2015/564 (56), Dated: 08.08.2017. <sup>where Mr. Suman</sup> We have specified in the guideline that City Mission Manager- Skills, Micro Enterprises and MIS & ME will be visiting Murshidabad Municipality at least twice a week in addition to his normal duties in the ULB originally engaged. City Mission Managers are supposed to provide support to the ULBs they were originally engaged therefore their remuneration and other service related matters are also placed with the ~~ULB~~ ULB:

Taking into consideration the unforeseen accident, Shri Suman Ghosh may provide technical support to Beldanga Municipality only after he resumes office at Jiaganj Azimganj Municipality deemed with a fit certificate.

*Yours faithfully,*

~~Additional~~ Director, SUDA

Memo No:

Copy Forwarded for Information:

1. Executive Officer, Jiaganj Azimganj Municipality
2. Shri Rabindra Chandra Khoas, City Mission Manager- Skills, Micro Enterprises and MIS & ME, Jiaganj Azimganj Municipality
3. Shri Suman Ghosh, City Mission Manager- Social Development & Infrastructure, Jiaganj Azimganj Municipality

*Additional Director  
SUDA*

From : Additional Director, SUDA

To: Chairperson,  
Murshidabad Municipality

**Sub: Response to Letter Vide Memo No: 946/M.M, Dated: 22.08.2017  
regarding continuity of technical support**

Sir,

In response to your letter vide memo no: 946/M.M., Dated: 22.08.2017, we would like to inform you that full time technical support through City Mission Managers will only be available for ULBs having population above 50,000. ULBs having population below 50,000 will get technical support from the adjacent ULBs as per the revised CB&T Guidelines. No ULB below the population of 50,000 will get full time technical support through City Mission Managers.

In view of the above, a guideline was issued to all ULBs vide memo no: SUDA-78/2015/564 (56), Dated: 08.08.2017. We have specified in the guideline that City Mission Manager- Skills, Micro Enterprises and MIS & ME will be visiting your ULBs at least twice a week in addition to his normal duties in the ULB originally engaged.

Your kind cooperation is anticipated in this regard.

Additional Director, SUDA

Memo No:

Copy Forwarded for Information:

1. Executive Officer, Murshidabad Municipality
2. Rabindra Chandra Khoas, City Mission Manager- Skills, Micro Enterprises and MIS & ME, Jiaganj Azimganj Municipality





# OFFICE OF THE COUNCILLORS

Jiaganj-Azimganj Municipality

P.O.-Azimganj; Dist.-Murshidabad  
West Bengal; PIN-742122

Memo No. XXII-II/(NULM)/J.A.M

Dated - 21.08.2017

To  
The Director, SUDA &  
Mission Director, WBSULM

Sub : Technical Support to 37 (Thirty Seven) Nos. of ULB having population less than 50,000 from the adjacent ULB as per revised C & T Guidelines under DAY-NULM

Ref : SUDA -78.2015.564(56) dt. 08.08.2017

Sir,

In reference to the captioned subject and Memo. no and discussion held with the Executive Officer at your chamber on 10.08.17 and following with Sri Mrinal Kanti Ghosh according to your advice: it is inform to your goodself that 2(two) City Mission Manager viz Suman Ghosh & Rabindra Chand Khoas were appointed by this ULB and first person joined at this ULB on 31.03.17 and other Manager Sri Rabin Chand Khoas joined at the Murshidabad Municipality on 03.04.17 on full time basis abiding Memo.No.78/2015/1516(67) dt. 01.09.16 and till now he is continuing at that ULB successfully and there is no requirement of his service for 3 days at this ULB.

In other hand, Sri Suman Ghosh, City Mission Manager- Social Development & Infrastructure who served this ULB fulltime right way has been badly injured by bike accident and not able to travel more distance to Murshidabad or Beldanga Municipality.

So, this is request to you to consider the above mentioned Memo.in following way :

1. Sri Suman Ghosh, would work at this ULB fulltime.
2. Sri Rabindra Chand Khoas would work at Murshidabad Municipality fulltime or 3 (three) days at Murshidabad Municipality and 2 (two) days at Beldanga Municipality as requirement.

This is for your perusal and issuance of necessary amended order in this context.

Your faithfully,

Sd/

Chairman

Jiaganj- Azimganj Municipality

Dated- 21.08.2017

Memo No: 529(3)/XXII-II(NULM)/J.A.M

Copy forwarded for favour of information :-

- 1) The Chairman, Murshidabad Municipality
- 2) The Chairman, Beldanga Municipality
- 3) The Executive officer, Jiaganj-Azimganj Municipality



Chairman

Jiaganj- Azimganj Municipality

**OFFICE OF THE COUNCILLORS OF  
MURSHIDABAD MUNICIPALITY**

LALBAGH, P.O. & DIST.-MURSHIDABAD, PIN-742149,

EMAIL:-murshidabadmunicipality@gmail.com,

FAX:-270232, OFFICE PHONE NO.-(03482)270232

MEMO NO.- 946/M.14

DATED:- 22/08/17

From:

**Sri Biplab Chakraborty**

**Chairman**

**Murshidabad Municipality**

To,

**The Director, SUDA &**

**Mission Director, WBSULM**



**Sub: Continuity of Technical experts for fulltime or 5(five) days  
under DAY-NULM under Murshidabad Municipality**

Sir/Madam,

In reference to your memo no SUDA-78/2015/564(56) dated-08.08.2017 and Jiaganj Azimganj Municipality Memo no-529(3)/XXII-II(NULM)/J.A.M dated-21.08.2017, I am hereby inform to you that due to insufficient of staff in our DAY-NULM department, the department is running very softly, and fully in charge on Rabindra Chand Khoas on basis of memo no 78/2015/1516(67) dated-01.09.2016, who joined our ULB on 03.04.2017 and till now he is continuing in this ULB magnificently and satisfactorily.

Now considering the above circumstances and for achieve the yearly target given by you and services for the urban poor ,I am hereby request to you that ,we want to continue the service of Sri Rabindra Chand Khoas in fulltime for 5(Five) days at this Murshidabad Municipality .

Thanking you,

Yours faithfully,


  
Chairman

Murshidabad Municipality  
Chairman  
Murshidabad Municipality

Memo no-

Copy forwarded for favour of information:-

1.The Chairman ,Jiaganj-Azimganj Municipality

  
Chairman

Murshidabad Municipality  
Chairman  
Murshidabad Municipality



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 78/2015/1835

তারিখ 15-11-16

From: Director, SUDA  
&  
Mission Director, WBSULM

To: The Chairperson

..... MUNICIPALITY

**Sub: Corrigendum related to the Vacancy List for filling up of Manpower under DAY-NULM**

Sir,

I am to inform you that we have revised the vacancy list and enclosing the same for your reference.

Enclosure: As Stated

Yours faithfully,

  
Director, SUDA  
&  
Mission Director, WBSULM

Copy to: SUDA- 78/2015/1835/1(৭)

1. P.S. to MIC for kind perusal to Hon'ble MIC, Municipal Affairs & Urban Development Department, Govt. of West Bengal
2. PA to Secretary, Municipal Affairs Department, Govt. of West Bengal

  
Director, SUDA  
&  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

## Engagement &amp; placement of manpower at new 67 DAY-NULM ULBs

Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB			Selected manpower to be placed at the ULB				Remarks
				Existing APOs	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1	Gushkara	Bardhaman	35374	1	1	0	0	1	--	--	Gushkara	Gushkara	CMM-SDI of Bardhaman in addl charge for 2 days in a week at Gushkara
2	Katwa	Bardhaman	81510	1	2	2	0	1	Katwa	Katwa	Katwa	Katwa	--
3	Dubrajpur	Birbhum	38037	0	0	0	1	1	--	--	Dubrajpur	Dubrajpur	One CMM- of Bolpur to be placed at Dubrajpur in full charge
4	Dhupguri	Jalpaiguri	44713	0	0	0	1	1	--	--	Dhupguri	Dhupguri	CMM-SDI of Jalpaiguri in addl charge for 2 days in a week at Dhupguri
5	Old Malda	Malda	84005	1	2	2	0	1	Old Malda	Old Malda	Old Malda	Old Malda	--
6	Dhulian	Murshidabad	95713	1	2	2	2	1	Dhulian	Dhulian	Dhulian	Dhulian	--
7	Jangipur	Murshidabad	88131	1	0	2	2	1	Jangipur	Jangipur	Jangipur	Jangipur	--
8	Chakdah	Nadia	95097	1	1	2	1	1	Chakdah	Birnagar	Chakdah	Chakdah	One CMM- of Chakdah to be placed at Birnagar in full charge
9	Ranaghat	Nadia	75344	0	0	2	2	1	Ranaghat	Ranaghat	Ranaghat	Ranaghat	--
10	Garulia	North 24-Parganas	86498	0	0	2	2	1	Garulia	Garulia	Garulia	Garulia	--
11	Taki	North 24-Parganas	38754	1	1	0	0	1	--	--	Taki	Taki	One CMM- of New Barrackpur to be placed at Taki in full charge
12	Contai	Purba Medinipur	92212	1	2	2	0	1	Contai	Contai	Contai	Contai	--
13	Panskura	Purba Medinipur	57904	1	1	2	1	1	Panskura	Egra	Panskura	Panskura	--
14	Budge Budge	South 24-Parganas	76858	0	0	2	2	1	Budge Budge Joyngar Mozpur	Pujali	Budge Budge	Budge Budge	CMM-SDI of Budge Budge in addl charge for 2 days in a week at Joyngar - Mozpur. CMM of Budge Budge in addl charge for 2 days in a week at Pujali.
15	Kaliaganj	Uttar Dinajpur	53529	0	2	2	0	1	Kaliaganj	Dalkhola	Kaliaganj	Kaliaganj	One CMM of Kaliaganj in full charge at Dalkhola

**Engagement & Placement of manpower at new 67 DAY-NULM ULBs**

Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB			Selected manpower to be placed at the ULB				Remarks
				Existing APOS	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1	Bishnupur	Bankura	67792	0	0	2	2	1	Bishnupur	Sonamukhi	Bishnupur	Bishnupur	One CMM- of Bishnupur to be placed at Sonamukhi in full charge.
2	Sonamukhi	Bankura	29084	0	1	0	0	1	--	--	--	Sonamukhi	One CMM- of Bishnupur to be placed at Sonamukhi in full charge.
3	Dainhat	Bardhaman	24390	1	1	0	0	1	--	--	--	Dainhat	One CMM- of Kalna to be placed at Dainhat in full charge.
4	Gushkara	Bardhaman	35374	1	1	0	1	1	--	--	Gushkara	Gushkara	CMM-SDI of Burdwan in addl charge for 2 days in a week at Gushkara.
5	Kalna	Bardhaman	57056	0	1	2	0	1	Kalna	Dainhat	--	Kalna	One CMM- of Kalna to be placed at Dainhat in full charge.
6	Katwa	Bardhaman	81510	1	2	2	1	1	Katwa	Katwa	Katwa	Katwa	--
7	Memari	Bardhaman	41214	1	1	0	0	1	--	--	--	Memari	CMM-MIS of Burdwan in addl charge for 2 days in a week at Memari.
8	Bolpur	Birbhum	80061	0	2	2	1	1	Bolpur	Dubrajpur	Bolpur	Bolpur	One CMM- of Bolpur to be placed at Dubrajpur in full charge.
9	Dubrajpur	Birbhum	38037	0	0	0	2	1	--	--	Dubrajpur	Dubrajpur	One CMM- of Bolpur to be placed at Dubrajpur in full charge.
10	Nalhati	Birbhum	41244	0	1	0	1	1	--	--	Nalhati	Nalhati	One CMM- of Nalhati to be placed at Rampurhat in full charge.
11	Rampurhat	Birbhum	57828	1	1	2	1	1	Rampurhat	Nalhati	Rampurhat	Rampurhat	One CMM- of Nalhati to be placed at Rampurhat in full charge.
12	Sainthia	Birbhum	44608	0	0	0	2	1	--	--	Sainthia	Sainthia	CMM-SDI of Sant in addl charge for 2 days in a week at Sainthia.
13	Dinhat	Cooch Behar	36051	0	1	0	0	1	--	--	--	Dinhat	CMM-SDI of Cooch Behar in addl charge for 2 days in a week at Dinhat.
14	Haldibari	Cooch Behar	14403	0	0	0	1	1	--	--	Haldibari	Haldibari	CMM-SDI of Alipurdar in addl charge for 2 days in a week at Haldibari.
15	Mathabhanga	Cooch Behar	23895	0	1	0	0	1	--	--	--	Mathabhanga	CMM-MIS of Alipurdar in addl charge for 2 days in a week at Mathabhanga.
16	Mekliganj	Cooch Behar	9123	0	1	0	0	1	--	--	--	Mekliganj	CMM-MIS of Cooch Behar in addl charge for 1 days in a week at Mekliganj.

Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB			Manpower to be selected by the ULB			Selected manpower to be placed at the ULB				Remarks
				Existing APos	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
17	Tufanganj	Cooch Behar	20999	0	0	0	1	1	--	--	Tufanganj	Tufanganj	CMM-MIS of Cooch Behar in addl charge for 2 days in a week at Tufanganj	
18	Buniadpur	Dakshin Dinajpur	42730	0	0	0	1	1	--	--	Buniadpur	Buniadpur	One CMM- of Gangarampore to be placed at Buniadpur in full charge	
19	Gangarampore	Dakshin Dinajpur	56175	0	2	2	0	1	Gangarampore	Buniadpur	--	Gangarampore	One CMM- of Gangarampore to be placed at Buniadpur in full charge	
20	Kalimpong	Darjeeling	46449	0	3	0	0	1	--	--	--	Kalimpong	CMM-SDI of Siliguri in addl charge for 2 days in a week at Mirik	
21	Kurseong	Darjeeling	42346	0	2	0	0	1	--	--	--	Kurseong	CMM-Skill of Siliguri in addl charge for 2 days in a week at Kalimpong	
22	Mirik	Darjeeling	11487	0	0	0	1	1	--	--	Mirik	Mirik	CMM-SDI of Darjeeling in addl charge for 2 days in a week at Kurseong	
23	Arambagh	Hooghly	66079	1	2	2	0	1	Arambagh	Tarakeswar	--	Arambagh	One CMM- of Arambagh to be placed at Tarakeswar in full charge	
24	Dankuni	Hooghly	95813	0	0	2	2	1	Dankuni	Dankuni	Dankuni	Dankuni	--	
25	Konnagar	Hooghly	76152	1	1	2	0	1	Konnagar	Konnagar	--	Konnagar	One CMM- of Arambagh to be placed at Tarakeswar in full charge	
26	Tarakeswar	Hooghly	31344	0	1	0	0	1	--	--	--	Tarakeswar	CMM-SDI of Jalpaiguri in addl charge for 2 days in a week at Dhupguri	
27	Dhupguri	Jalpaiguri	44713	0	0	0	2	1	--	--	Dhupguri	Dhupguri	CMM-MIS of Jalpaiguri in addl charge for 2 days in a week at Mal	
28	Mal	Jalpaiguri	25257	0	0	0	1	1	--	--	Mal	Mal	CMM-MIS of Jalpaiguri in addl charge for 2 days in a week at Mal	
29	Old Malda	Malda	84005	1	2	2	1	1	Old Malda	Old Malda	Old Malda	Old Malda	--	
30	Beldanga	Murshidabad	29182	0	1	0	0	1	--	--	--	Beldanga	One CMM- of Domkol to be placed at Beldanga in full charge	
31	Dhulian	Murshidabad	95713	1	2	2	4	1	Dhulian	Dhulian	Dhulian	Dhulian	--	
32	Domkol	Murshidabad	65500	0	0	2	1	1	Domkol	Beldanga	Domkol	Domkol	One CMM- of Domkol to be placed at Beldanga in full charge	
33	Jangipur	Murshidabad	88131	1	0	2	4	1	Jangipur	Jangipur	Jangipur	Jangipur	--	
34	Jiaganj-Azinganj	Murshidabad	51790	0	1	2	2	1	Jiaganj-Azinganj	Murshidabad	Jiaganj-Azinganj	Jiaganj-Azinganj	One CMM- of Jiaganj-Azinganj to be placed at Murshidabad in full charge	
35	Kandi	Murshidabad	55615	0	0	2	2	1	Kandi	Kandi	Kandi	Kandi	--	

Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB			Selected manpower to be placed at the ULB				Remarks
				Existing APOs	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
36	Murshidabad	Murshidabad	44024	0	0	0	2	1	--	--	Murshidabad	Murshidabad	One CMM- of Jagann-Azimganj to be placed at Murshidabad in full charge
37	Birnagar	Nadia	30765	0	0	0	1	1	--	--	Birnagar	Birnagar	One CMM- of Chakdah to be placed at Birnagar in full charge
38	Chakdah	Nadia	95097	1	2	2	1	1	Chakdah	Birnagar	Chakdah	Chakdah	One CMM- of Chakdah to be placed at Birnagar in full charge
39	Cooper's Camp	Nadia	23116	0	1	0	0	1	--	--	Cooper's Camp	Cooper's Camp	One CMM- of Haringhata to be placed at Cooper's Camp in full charge
40	Gayeshpur	Nadia	58841	1	0	2	1	1	Gayeshpur	Taherpur	Gayeshpur	Gayeshpur	One CMM- of Gayeshpur to be placed at Taherpur in full charge
41	Haringhata	Nadia	66000	0	0	2	1	1	Haringhata	Cooper's Camp	Haringhata	Haringhata	One CMM- of Haringhata to be placed at Cooper's Camp in full charge
42	Ranaghat	Nadia	75344	0	0	2	3	1	Ranaghat	Ranaghat	Ranaghat	Ranaghat	One CMM- of Gayeshpur to be placed at Taherpur in full charge
43	Taherpur	Nadia	38032	0	1	0	0	1	--	--	--	Taherpur	One CMM- of Baduria to be placed at Taherpur in full charge
44	Baduria	North 24-Parganas	53359	0	0	2	3	1	Baduria	Gobardanga	Baduria	Baduria	One CMM- of Baduria to be placed at Gobardanga in full charge
45	Garulia	North 24-Parganas	86498	0	0	2	3	1	Garulia	Garulia	Garulia	Garulia	One CMM- of Baduria to be placed at Gobardanga in full charge
46	Gobardanga	North 24-Parganas	46072	0	0	0	2	1	--	--	Gobardanga	Gobardanga	One CMM- of New Barrackpur to be placed at Taki in full charge
47	New Barrackpur	North 24-Parganas	78091	0	1	2	0	1	New Barrackpur	Taki	New Barrackpur	New Barrackpur	One CMM- of New Barrackpur to be placed at Taki in full charge
48	Taki	North 24-Parganas	38754	1	1	0	1	1	--	--	Taki	Taki	One CMM- of New Barrackpur to be placed at Taki in full charge
49	Chandrakona	Paschim Medinipur	23497	0	0	0	1	1	--	--	Chandrakona	Chandrakona	One CMM of Jhargram in addl charge for 2 days in a week at Chandrakona
50	Ghatal	Paschim Medinipur	54693	0	1	2	1	1	Ghatal	Khurpai Ramjibapur	Ghatal	Ghatal	One CMM of Ghatal in addl charge for 2 days in a week at Ghatal. One CMM of Ghatal in addl charge for 2 days in a week at Ramjibapur
51	Jhargram	Paschim Medinipur	61681	1	1	2	1	1	Jhargram Chandrakona	Khazar	Jhargram	Jhargram	One CMM of Jhargram in addl charge for 2 days in a week at Chandrakona. Another CMM of Jhargram in addl charge for 2 days in a week at Khazar.
52	Khazar	Paschim Medinipur	12122	0	1	0	0	1	--	--	--	Khazar	Another CMM of Jhargram in addl charge for 2 days in a week at Khazar

Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB			Selected manpower to be placed at the ULB				Remarks
				Existing APOs	Existing COS	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
53	Khirpai	Paschim Medinipur	16385	0	1	0	0	1	--	--	--	Khirpai	One CMM of Ghatal in addl charge for 2 days in a week at Khirpai
54	Ramjibanpur	Paschim Medinipur	19602	0	0	0	1	1	--	--	Ramjibanpur	One CMM of Ghatal in addl charge for 2 days in a week at Ramjibanpur	
55	Contai	Purba Medinipur	92212	1	2	2	1	1	Contai	Contai	Contai	Contai	--
56	Egra	Purba Medinipur	30152	0	1	0	1	1	--	--	Egra	Egra	One CMM of Panskura to be placed at Egra in full charge
57	Panskura	Purba Medinipur	57904	1	1	2	2	1	Panskura	Egra	Panskura	Panskura	--
58	Jhalda	Purulia	19540	0	0	0	1	1	--	--	Jhalda	Jhalda	CMM-SDI of Purulia in addl charge for 2 days in a week at Jhalda
59	Raghunathpur	Purulia	25532	0	0	0	1	1	--	--	Raghunathpur	Raghunathpur	CMM of Purulia in addl charge for 2 days in a week at Raghunathpur
60	Baruipur	South 24-Parganas	53191	0	1	2	0	1	Baruipur	Diamond Harbour	--	Baruipur	One CMM of Baruipur to be placed at Diamond Harbour in full charge
61	Budge Budge	South 24-Parganas	76858	0	0	2	3	1	Budge Budge Joy nagar Mozipur	Pujali	Budge Budge	Budge Budge	CMM-SDI of Budge Budge in addl charge for 2 days in a week at Joy nagar - Mazzipur CMM of Budge Budge in addl charge for 2 days in a week at Pujali
62	Diamond Harbour	South 24-Parganas	41798	0	1	0	1	1	--	--	Diamond Harbour	Diamond Harbour	One CMM of Baruipur to be placed at Diamond Harbour in full charge
63	Jainagar-Mazzipur	South 24-Parganas	26031	0	1	0	0	1	--	--	--	Jainagar-Mazzipur	CMM-SDI of Budge Budge in addl charge for 2 days in a week at Joy nagar - Mazzipur
64	Pujali	South 24-Parganas	37063	1	1	0	0	1	--	--	--	Pujali	CMM of Budge Budge in addl charge for 2 days in a week at Pujali
65	Dalkhola	Uttar Dinaipur	36796	0	2	0	0	1	--	--	--	Dalkhola	One CMM of Kaliaganj in full charge at Dalkhola
66	Islampur	Uttar Dinaipur	54368	0	1	2	1	1	Islampur	Islampur	Islampur	Islampur	--
67	Kaliaganj	Uttar Dinaipur	53529	0	2	2	1	1	Kaliaganj	Dalkhola	Kaliaganj	Kaliaganj	One CMM of Kaliaganj in full charge at Dalkhola
Total :			3238097	17	54	60	68	67					



etc



## রাজ্য নগর উন্নয়ন সংস্থা

### STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA-78/2015 / 1669 (67)

তারিখ ..... 28.09.2016

**From : Director, SUDA &**

**To : The Chairperson / Administrator,**

..... Municipality/ NAA.

**Subject : Recruitment of manpower at City Mission Management Unit – eligibility on age criteria**

Ref :- i) MA Deptt. Notification No. 765/MA/P/C-10/35-30/2013 dt. 17/11/2014;

ii) This office no. SUDA-16/2015/523(61) dt. 05.11.2015

iii) SUDA – 16/2015/524 (61) dt. 05.11.2015

Sir/ Madam,

The eligibility criteria for selection of City Mission Manager, Dealing Assistant cum Data Entry Operator and Community Organizer were communicated vide memo referred above. A detail instruction for selection of above categories of manpower at 67 ULB inducted into NULM from this financial year has been communicated vide this office no. 78/2015/1516 (67) dt. 04/09/2016.

All the above mentioned ULBs are requested to consider the age of the applicants as 18-40 years as on 01.04.2016. ULBs other than those mentioned above may also apply above age criteria if no process has been initiated for selection up to the date of issue of this order.

Yours faithfully,

  
Director, SUDA

&  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

o/c



## রাজ্য নগর উন্নয়ন সংস্থা

### STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-78/2015/16670

28.09.2016

ক্রমিক নং .....

তারিখ .....

**From: Shri M.N.Pradhan, IAS  
Director, SUDA &  
Mission Director, WBSULM**

**To : The Chief Engineer,  
Municipal Engineering Directorate,  
Government of West Bengal.**

**Sub: Recruitment NULM manpower at 67 ULBs inducted into NULM from this financial year**

Sir,

West Bengal State Urban Livelihood Mission (WBSULM) has arranged to engaged different categories of manpower at different City Mission Management Unit (CMMU) of 67 ULBs inducted in DAY-NULM from this financial years.

As per notification issued by MA Deptt. vide no 765/MA dt. 17.11.2014 one of your representative is the member of Selection Committee constituted for selection of such manpower.

Based on information received from your end 67 ULBs have been communicated the details of the representative (copy enclosed).

ULBs have been intimated to start the process before Puja Vacation.

In this situation, you are requested to intimate your representative to attend the selection committee meeting as it will be requested by the ULBs.

Yours faithfully,

Enclosures : (as stated)

  
Director, SUDA

&  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

**ULB-wise representatives from DLB for City Level Selection Committee under NULM**

Sl. No.	Name of the ULBs	Name of officer assigned to	Designation	Mobile No.
1.	Arambagh, Dankuni, Konnagar, Tarakeswar, Contai, Egra, Panskura, Dainhat, Gushkara, Kalna, Katwa, Memari, Bolpur, Dubrajpur, Nalhati, Rampurhat, Sainthia, Bishnupur, Sonamukhi, Chandrakona, Ghatal, Jhargram, Kharar, Khirpai, Ramjibanpur, Jhalda, Raghunathpur	Sri Sandip Adhya	Joint Director Local Bodies (A & A)	9831727001
2.	Beldanga, Dhuliyani, Domkol, Jangipur, Jiaganj-Azimganj, Kandi, Murshidabad, Old Malda	Sri Sagar Sinha	Addl. Director of Local Bodies	9434723170

**ULB-wise representatives from DLB for City Level Selection Committee under NULM**

Sl. No.	Name of the ULBs	Name of officer assigned to	Designation	Mobile No.
3.	Chakdah, Haringhata, Gayeshpur, Baruipur, Coopers Camp, Joynagar-Mozilpur, Pujali, Teherpur	Sri Samir Das	Dy. Director Local Bodies	8697982255
4.	Garulia, New Barrackpore, Budge Budge, Ranaghat, Baduria, Birnagar, Diamond Harbour, Taki, Gobardhanga	Sri Bibhas Ganguly	Joint Director of Local Bodies	9836211999
5.	Gangarampur, Buniyadpur, Islampur, Kaliaganj, Dinahata, Haldibari, Mathabhanga, Mekliganj, Tufanganj, Kalimpong, Kurseong, Mirik, Dhupguri, Mal, Dalkhola	Sri Probhudutta David Pradhan	Addl. Director of Local Bodies	9434155215

**Representatives from M.E.D for selection of  
Experts under NULM**

Sl. No.	Name of the ULBs	Name of officer assigned to	Designation	Mobile No.
1.	Bishnupur, Bankura	Sri Utpal Ranjan Samanta	Executive Engineer	9433445657
2.	Dainhat, Gushkara, Kalna, Katwa, Memari	Sri Sanjeev Kumar	Executive Engineer	9143163554
3.	Bolpur, Dubrajpur, Nalhati, Rampurhat, Sainthia	Sri Jaydev Mondal	Executive Engineer	9474552196
4.	Buniadpur, Gangarampore, Old Malda	Sri Aswini Kr. Sarkar	Executive Engineer	9434255117
5.	Arambagh, Dankuni, Konnagar, Tarakeswar	Sri Pratit Praban Halder	Executive Engineer	9434103861
6.	Contai, Egra, Panskura	Sri Kashi Nath Biswas	Executive Engineer	9433162205

**Representatives from M.E.D for selection of  
Experts under NULM**

Sl. No.	Name of the ULBs	Name of officer assigned to	Designation	Mobile No.
7.	Chandrakona, Ghatal, Jhargram, Kharar, Khirpai, Ramjibanpur	Sri Chandan Mukherjee	Executive Engineer	9433901250
8.	Beldanga, Dhulian, Domkol, Jangipur, Jiaganj-Azimgunj, Kandi, Murshidabad	Sri Sajal Kumar Sarkar	Executive Engineer	9434325069
9.	Birnagar, Chakdah, Coopers Camp, Gayeshpur, Haringhata, Ranaghat, Taherpur	Sri Tamal Kumar Mani	Executive Engineer	9433237170
10.	Baduria, Garulia, Gobardanga, New Barrackpore, Taki	Sri Samarendra Nath Das	Executive Engineer	9432062085

**Representatives from M.E.D for selection of  
Experts under NULM**

Sl. No.	Name of the ULBs	Name of officer assigned to	Designation	Mobile No.
11.	Baruipur, Budge Budge, Diamond Harbour, Jainagar Mazilpur, Pujali	Sri Kingshuk Roy	Executive Engineer	9038005567
12.	Dalkhola, Islampur, Kaliaganj	Sri Bipul Mukherjee	Executive Engineer	8670567494
13.	Dinhata, Mathabhanga, Mekliganj, Tufanganj	Sri Paritosh Mridha	Executive Engineer	9836045088
14.	Kalimpong, Kurseong, Mirik	Sri Manas Kumar Palit	Executive Engineer	9231829469
15.	Dhupguri, Mal, Haldibari,	Sri Chittaranjan Burman	Executive Engineer	9434131108
16.	Jhalda, Raghunathpur	Sri Amitava Banerjee	Executive Engineer	9433245537



# রাজ্য নগর উন্নয়ন সংস্থা

SUDA

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA 78/2015/1534 (67)  
To

তারিখ ..... 12/09/16

The Chairperson,

.....Municipality

**Sub: Meeting to discuss criteria and procedure for selection of Day-NULM manpower of different ULBs(New)**

**Ref: This office no. 78/2015/1516 (67) dated 09/09/2016**

Sir/Madam,

1. Vide this office no. as referred above you have already been informed regarding availability of DAY-NULM manpower of each ULBs (New). It has also been informed that manpower will be recruited through ULB level selection committee notified by M.A. Department.
2. Now to discuss the criteria for selection of each post and procedural methodology of such Selection a meeting has been convened by Mission Director WBSULM (Director, SUDA) as per following:

**Date : - 23/09/2016**

**Time:-** in Two halves (From 11.00 AM to 2.00 PM and from 2.30 PM to 5.30 PM) ULB wise details enclosed.

**Venue:-** SUDA CONFERENCE HALL

3. As the meeting relates to manpower recruitment and policy decision Chairperson & E.O's are requested to attend the meeting personally. Representative should be avoided.

*WT* 12/9/2016  
Director, SUDA

&

**Mission Director, WBSULM**

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

1st half

Venue: 23rd September,2016 at SUDA conference Hall

23rd September,2016

Time: 11.00 AM to 2.00 PM

Srl	District Name	Municipality Name
1	BANKURA	BISHNUPUR
2		SONAMUKHI
3	BURDWAN	DAINHAT
4		GUSHKARA
5		MEMARI
6		KALNA
7		KATWA
8		BOLPUR
9	BIRBHUM	DUBRAJPUR
10		NALHATI
11		RAMPURHAT
12		SAINTHIA
13	HOOGHLY	ARAMBAGH
14		TARAKESWAR
15	NORTH 24 PARGANAS	GOBARDANGA
16		NEW BARRACKPORE
17		TAKI
18	PASCHIM MIDNAPORE	CHANDRAKONA
19		GHATAL
20		KHARAR
21		KHIRPAI
22		RAMJIBANPUR
23		KHARAGHPUR
24		RAMJIBANPUR
25	SOUTH 24 PARGANAS	PUJALI
26		JAINAGAR MAZILPUR
27		DAIMOND HARBOUR
28		BUDGE BUDGE
29		BARUIPUR
30	PURULIA	RAGHUNATHPUR
31		JHALDA
32	PURBA MIDNAPUR	PANSKURA
33		EGRA
34		CONTAI
35	NADIA	GAYESHPUR
36		HARINGHATA

2nd half

Venue: 23rd September,2016 at SUDA conference Hall

23rd September,2016

Time: 2.30 AM to 5.30 PM

Srl	District Name	Municipality Name
1	COOCH BEHAR	DINHATA
2		HALDIBARI
3		MATHABHANGA
4		MEKHLIGANJ
5		TUFANGANJ
6	DAKSHIN DINAJPUR	BUNIYADPUR
7		GANGARAMPUR
8	DARJEELING	KALIMPONG
9		KURSEONG
10		MIRIK
11		DANKUNI
12	HOOGLY	KONNAGAR
13	JALPAIGURI	DHUPGURI
14		MAL
15	MALDA	OLD MALDA
16	MURSHIDABAD	BELDANGA
17		DHULIYAN
18		DOMKOL
19		JANGIPUR
20		JIANGANJ AZIMGANJ
21		KANDI
22		MURSHIDABAD
23		BIRNAGAR
24	NADIA	CHAKDAH
25		COOPERS CAMP
26		RANAGHAT
27		TAHERPUR
28	NORTH 24 PARGANAS	BADURIA
29		GARULIA
30	UTTAR DINAJPUR	KALIYAGANJ
31		ISLAMPUR
32		DALKHOLA



## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA-78/2015/564(56)

তারিখ ..০৪.০৪.২০১৭.....

From : Director, SUDA &  
Mission Director, WBSULM

To : The Mayor / Chairperson,

.....Municipal Corporation / Municipality / NAA

**Sub : Technical Support to 37 (Thirty Seven) Nos. of ULB having population less than 50000 from the adjacent ULBs as per Revised CB&T Guidelines under DAY-NULM**

Sir/ Madam,

You are well aware that in the 1<sup>st</sup> phase 58 Nos. of ULB, out of 125 ULBs were included under DAY-NULM Programme. Subsequently in the 2<sup>nd</sup> phase as per the Revised CB&T Guidelines, rest 67 Nos. of ULB have been included in the said Programme with effect from 01.04.2016. Out of these 67 Nos. of ULB, only 30 ULBs having population 50000 and above will get each 2 nos. of City Mission Managers and the Rest 37 Nos. of ULB having population less than 50000 will get each technical support from the other adjacent ULBs as per the Revised CB & T Guidelines for smooth running of DAY-NULM Programme.

Under the aforesaid circumstances, Memo Nos. SUDA-78/2015/1516(67) dt. 09.09.2016 & SUDA-78/2015/1835 dt. 15.11.2016 issued earlier in this respect have since been partially modified. As detailed in Annexure-‘A’, the City Mission Managers of the ULB mentioned under col. 4 of the said Annexure would perform the duty of City Mission Manager of the adjacent ULBs mentioned under col. 2 of the said Annexure at least twice a week in addition to their normal duties in the ULBs originally engaged.

It is pertinent to mention here that the remuneration and other service related matters in respect of such City Mission Managers would be maintained by the ULBs where they were originally engaged.

The Chairperson / Executive Officer of the ULBs mentioned under col. 2 would submit the attendance report etc. in respect of the City Mission Managers deputed to the appointing authority of the Concerned Managers mentioned under col. 4

Encl : Annexure ‘A’ (Two Sheets)

Yours faithfully,

Director, SUDA

&amp;

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

## ANNEXURE - A

Sl. No.	Name of the ULB having population less than 50,000	Name of District	Selected City Mission Manager of the adjacent ULBs
(1)	(2)	(3)	(4)
1	Sonamukhi	Bankura	City Mission Manager - Social Development & Infrastructure of Bankura Municipality
2	Dubrajpur	Birbhum	City Mission Manager - Social Development & Infrastructure of Suri Municipality
3	Nalhati	Birbhum	City Mission Manager - Social Development & Infrastructure of Rampurhat Municipality
4	Sainthia	Birbhum	City Mission Manager - Social Development & Infrastructure of Bolpur Municipality
5	Gushkara	Purba Burdwan	City Mission Manager - Social Development & Infrastructure of Burdwan Municipality
6	Memari	Purba Burdwan	City Mission Manager - Skill Microenterprises - MIS & ME of Burdwan Municipality
7	Dainhat	Purba Burdwan	City Mission Manager - Financial Inclusion & Microenterprises of Burdwan Municipality
8	Dinhata	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Coochbehar Municipality
9	Haldibari	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Jalpaiguri Municipality
10	Mathabhanga	Coochbehar	City Mission Manager - Social Development & Infrastructure of Coochbehar Municipality
11	Mekhliganj	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Coochbehar Municipality
12	Tufanganj	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Alipurduar Municipality
13	Buniadpur	Dakshin Dinajpur	City Mission Manager - Social Development & Infrastructure of Balurghat Municipality
14	Tarakeswar	Hooghly	City Mission Manager - Social Development & Infrastructure of Arambagh Municipality
15	Mai	Jalpaiguri	City Mission Manager - Skill Microenterprises - MIS & ME of Jalpaiguri Municipality
16	Dhupguri	Jalpaiguri	City Mission Manager - Social Development & Infrastructure of Jalpaiguri Municipality
17	Beldanga	Murshidabad	City Mission Manager - Social Development & Infrastructure of Jhaganj-Azimganj Municipality
18	Murshidabad	Murshidabad	City Mission Manager - Skill Microenterprises - MIS & ME of Jhaganj-Azimganj Municipality
19	Birnagar	Nadia	City Mission Manager - Skill Microenterprises - MIS & ME of Krishnanagar Municipality
20	Cooper's Camp	Nadia	City Mission Manager - Social Development & Infrastructure of Ranaghat Municipality
21	Taherpur	Nadia	City Mission Manager - Social Development & Infrastructure of Nabadwip Municipality
22	Taki	North 24 Pgs.	City Mission Manager - Skill Microenterprises - MIS & ME of Baduria Municipality
23	Gobardanga	North 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Baduria Municipality
24	Chandrakona	Pashim Medinipur	City Mission Manager - Skill Microenterprises - MIS & ME of Medinipur Municipality

Sl. No.	Name of the ULB having population less than 50,000	Name of District	Selected City Mission Manager of the adjacent ULBs
(1)	(2)	(3)	(4)
25	Kharar	Pashim Medinipur	City Mission Manager - Skill Microenterprises - MIS & ME of Ghatal Municipality
26	Khirpai	Pashim Medinipur	City Mission Manager - Social Development & Infrastructure of Ghatal Municipality
27	Egra	Purba Medinipur	City Mission Manager - Social Development & Infrastructure of Contai Municipality
28	Jhalda	Purulia	City Mission Manager - Skill Microenterprises - MIS & ME of Purulia Municipality
29	Raghunathpur	Purulia	City Mission Manager - Social Development & Infrastructure of Purulia Municipality
30	Diamond Harbour	South 24 Pgs.	City Mission Manager - Skill Microenterprises - MIS & ME of Baruipur Municipality
31	Jainagar-Mazilpur	South 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Baruipur Municipality
32	Pujali	South 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Rajpur Sonarpur Municipality
33	Ramjibanpore	Pashim Medinipur	City Mission Manager - Social Development & Infrastructure of Medinipur Municipality
34	Dalkhola	Uttar Dinajpur	City Mission Manager - Social Development & Infrastructure of Raiganj Municipality
35	Kalimpong	Darjeeling	
36	Kurseong	Darjeeling	
37	Mirik	Darjeeling	



# রাজ্য নগর উন্নয়ন সংস্থা

SUDA

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- ৩৪/২০১৫/১৫১৬ (৬৭)

তারিখ ০৭ .09.2016

From: Director, SUDA &  
Mission Director, WBSULM

To : The Chairperson,

..... Municipality / NAA

**Sub : Availability, selection and placement of different manpower under DAY-NULM Programme  
in new 67 NULM ULBs**

Sir,

Enclosed herewith a detail consolidated list showing existing manpower, manpower to be selected by respective ULB and the ULBs where manpower so selected will be placed for their service.

- (1) In Col. No.5 & 6 of “existing manpower” in each ULB has been shown. Earstwhile TPO has been redesignated into APO and SJSRY – CO into NULM – CO. No additional engagement of APO will be made further.
- (2) In Col. No.7 to 9 under the heading “Manpower to be selected by the ULB” manpowers to be selected and to be engaged by each ULB under the category of City Mission Manager (CMM)/ CO/ DA cum DEO have been shown.
- (3-i) In Col. No.10 to 13 the working place for the manpower so selected as per point No.(2) above has been mentioned.
- (3-ii) CMM-1 and CMM-2 refers to the two City Managers to be selected by an ULB having population more than 50,000. However, one of them will be placed for service in other ULB full time. His remuneration and other service related matters will be maintained by selecting ULB. Chairperson of selecting ULB will depute any one of the two CMM engaged by him to other ULB as per his decision.
- (4) Each 67 new DAY-NULM ULB will constitute City Level Selection Committee as per notification No.762/MA/P/C-10/3S-30/2013 dated 17.11.2014, if not made already.
- 5) Selection Committee of all categories of manpower, guideline for selection procedure will be communicated to all the ULB in a specially convened meeting to be held at SUDA shortly. Name of DLB & SUDA representative and their contact no. will be provided on that meeting.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

(6) In this context all 67 new NULM ULBs are requested to form and notify the City Level Selection Committee if not already made. They will start convening the Selection Committee meeting after the meeting as proposed in point (5) is conducted at SUDA Level.

Enclo : as stated

Yours faithfully,

*WT 9/9/2016*

Director, SUDA

&

Mission Director, WBSULM

SUDA- *78/2015/1516/1(2)*

26/08/2016

Copy to:

1. P.S to MIC for kind perusal to Hon'ble MIC, Municipal Affairs & Urban Development Department, Govt. of West Bengal.
2. PA to Secretary, Municipal Affairs Department, Govt. of West Bengal.

*WT 9/9/2016*

Director, SUDA

&

Mission Director, WBSULM

**Engagement & placement of manpower at new 67 DAY-NULM ULBs.**

Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB			Selected manpower to be placed at the ULB				Remarks
				Existing APOs	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1	Bishnupur	Bankura	67792	0	0	2	2	1	Bishnupur	Sonamukhi	Bishnupur	Bishnupur	One CMM- of Bishnupur to be placed at Sonamukhi in full charge
2	Sonamukhi	Bankura	29084	0	1	0	0	1	--	--	--	Sonamukhi	One CMM- of Bishnupur to be placed at Sonamukhi in full charge
3	Dainhat	Bardhaman	24390	1	1	0	0	1	--	--	--	Dainhat	One CMM- of Kalna to be placed at Dainhat in full charge
4	Gushkara	Bardhaman	35374	1	1	0	1	1	--	--	Gushkara	Gushkara	CMM-SDI of Bardwan in addl charge for 2 days in a week at Gushkara
5	Kalna	Bardhaman	57056	0	1	2	0	1	Kalna	Dainhat	--	Kalna	One CMM- of Kalna to be placed at Dainhat in full charge
6	Katwa	Bardhaman	81510	1	2	2	1	1	Katwa	Katwa	Katwa	Katwa	--
7	Memari	Bardhaman	41214	1	1	0	0	1	--	--	--	Memari	CMM-MIS of Bardwan in addl charge for 2 days in a week at Memari
8	Bolpur	Birbhum	80061	0	2	2	1	1	Bolpur	Dubrajpur	Bolpur	Bolpur	One CMM- of Bolpur to be placed at Dubrajpur in full charge
9	Dubrajpur	Birbhum	38037	0	0	0	2	1	--	--	Dubrajpur	Dubrajpur	One CMM- of Bolpur to be placed at Dubrajpur in full charge
10	Nalhati	Birbhum	41244	0	1	0	1	1	--	--	Nalhati	Nalhati	One CMM- of Nalhati to be placed at Rampurhat in full charge
11	Rampurhat	Birbhum	57828	1	1	2	1	1	Rampurhat	Nalhati	Rampurhat	Rampurhat	One CMM- of Nalhati to be placed at Rampurhat in full charge
12	Sainthia	Birbhum	44608	0	0	0	2	1	--	--	Sainthia	Sainthia	CMM-SDI of Suri in addl charge for 2 days in a week at Sainthia
13	Dinhata	Cooch Behar	36051	0	1	0	0	1	--	--	--	Dinhata	CMM-SDI of Cooch Behar in addl charge for 2 days in a week at Dinhata
14	Haldibari	Cooch Behar	14403	0	0	0	1	1	--	--	Haldibari	Haldibari	CMM-SDI of Alipurdar in addl charge for 2 days in a week at Haldibari
15	Mathabhanga	Cooch Behar	23895	0	1	0	0	1	--	--	--	Mathabhanga	CMM-MIS of Alipurdar in addl charge for 2 days in a week at Mathabhanga
16	Mekliganj	Cooch Behar	9123	0	1	0	0	1	--	--	--	Mekliganj	CMM-MIS of Cooch Behar in addl charge for 1 days in a week at Mekliganj
17	Tufanganj	Cooch Behar	20999	0	0	0	1	1	--	--	Tufanganj	Tufanganj	CMM-MIS of Cooch Behar in addl charge for 2 days in a week at Tufanganj

Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB			Selected manpower to be placed at the ULB				Remarks
				Existing APOs	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
18	Buniadpur	Dakshin Dinajpur	42730	0	0	0	1	1	--	--	Buniadpur	Buniadpur	One CMM- of Gangarampore to be placed at Buniadpur in full charge
19	Gangarampore	Dakshin Dinajpur	56175	0	2	2	0	1	Gangarampore	Buniadpur	--	Gangarampore	One CMM- of Gangarampore to be placed at Buniadpur in full charge
20	Kalimping	Darjeeling	46449	0	3	0	0	1	--	--	--	Kalimping	CMM-SDI of Siliguri in addl charge for 2 days in a week at Mirik
21	Kurseong	Darjeeling	42346	0	2	0	0	1	--	--	--	Kurseong	CMM-SDI of Siliguri in addl charge for 2 days in a week at Kurseong
22	Mirik	Darjeeling	11487	0	0	0	1	1	--	--	Mirik	Mirik	CMM-SDI of Darjeeling in addl charge for 2 days in a week at Kurseong
23	Arambagh	Hooghly	66079	1	2	2	0	1	Arambagh	Tarakeswar	--	Arambagh	One CMM- of Arambagh to be placed at Tarakeswar in full charge
24	Dankuni	Hooghly	95813	0	0	2	2	1	Dankuni	Dankuni	Dankuni	Dankuni	One CMM- of Dankuni to be placed at Dankuni
25	Konnagar	Hooghly	76152	1	1	2	0	1	Konnagar	Konnagar	--	Konnagar	One CMM- of Arambagh to be placed at Tarakeswar in full charge
26	Tarakeswar	Hooghly	31344	0	1	0	0	1	--	--	--	Tarakeswar	One CMM-SDI of Jalpaiguri in addl charge for 2 days in a week at Dhupguri
27	Dhupguri	Jalpaiguri	44713	0	0	0	2	1	--	--	Dhupguri	Dhupguri	CMM-MIS of Jalpaiguri in addl charge for 2 days in a week at Mal
28	Mal	Jalpaiguri	25257	0	0	0	1	1	--	--	Mal	Mal	One CMM- of Domkol to be placed at Beldanga in full charge
29	Old Malda	Malda	84005	1	2	2	1	1	Old Malda	Old Malda	Old Malda	Old Malda	One CMM- of Domkol to be placed at Beldanga in full charge
30	Beldanga	Murshidabad	29182	0	1	0	0	1	--	--	--	Beldanga	One CMM- of Domkol to be placed at Beldanga in full charge
31	Dhulian	Murshidabad	95713	1	2	2	4	1	Dhulian	Dhulian	Dhulian	Dhulian	One CMM- of Domkol to be placed at Beldanga in full charge
32	Domkol	Murshidabad	65500	0	0	2	1	1	Domkol	Beldanga	Domkol	Domkol	One CMM- of Domkol to be placed at Beldanga in full charge
33	Jangipur	Murshidabad	88131	1	0	2	4	1	Jangipur	Jangipur	Jangipur	Jangipur	One CMM- of Jangipur-Azimganj to be placed at Murshidabad in full charge
34	Jiaganj-Azimganj	Murshidabad	51790	0	1	2	2	1	Jiaganj-Azimganj	Murshidabad	Jiaganj-Azimganj	Jiaganj-Azimganj	One CMM- of Jiaganj-Azimganj to be placed at Murshidabad in full charge
35	Kandi	Murshidabad	55615	0	0	2	2	1	Kandi	Kandi	Kandi	Kandi	One CMM- of Jiaganj-Azimganj to be placed at Murshidabad in full charge
36	Murshidabad	Murshidabad	44024	0	0	0	2	1	--	--	Murshidabad	Murshidabad	One CMM- of Jiaganj-Azimganj to be placed at Murshidabad in full charge

Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB			Selected manpower to be placed at the ULB					Remarks
				Existing APOs	Existing COs	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
37	Birnagar	Nadia	30765	0	0	0	1	1	--	--	Birnagar	Birnagar	One CMM- of Chakdah to be placed at Birnagar in full charge	
38	Chakdah	Nadia	95097	1	2	2	1	1	Chakdah	Birnagar	Chakdah	Chakdah	One CMM- of Chakdah to be placed at Birnagar in full charge	
39	Cooper's Camp	Nadia	23116	0	1	0	0	1	--	--	--	Cooper's Camp	One CMM- of Haringhata to be placed at Cooper's Camp in full charge	
40	Gayeshpur	Nadia	58841	1	0	2	1	1	Gayeshpur	Taherpur	Gayeshpur	Gayeshpur	One CMM- of Gayeshpur to be placed at Taherpur in full charge	
41	Haringhata	Nadia	66000	0	0	2	1	1	Haringhata	Cooper's Camp	Haringhata	Haringhata	One CMM- of Haringhata to be placed at Cooper's Camp in full charge	
42	Ranaghat	Nadia	75344	0	0	2	3	1	Ranaghat	Ranaghat	Ranaghat	Ranaghat	--	
43	Taherpur	Nadia	38032	0	1	0	0	1	--	--	--	Taherpur	One CMM- of Gayeshpur to be placed at Taherpur in full charge	
44	Baduria	North 24-Parganas	53359	0	0	2	3	1	Baduria	Gobardanga	Baduria	Baduria	One CMM- of Baduria to be placed at Gobardanga in full charge	
45	Garulia	North 24-Parganas	86498	0	0	2	3	1	Garulia	Garulia	Garulia	Garulia	--	
46	Gobardanga	North 24-Parganas	46072	0	0	0	2	1	--	--	Gobardanga	Gobardanga	One CMM- of Baduria to be placed at Gobardanga in full charge	
47	New Barrackpur	North 24-Parganas	78091	0	1	2	0	1	New Barrackpur	Taki	New Barrackpur	New Barrackpur	One CMM- of New Barrackpur to be placed at Taki in full charge	
48	Taki	North 24-Parganas	38754	1	1	0	1	1	--	--	Taki	Taki	One CMM- of New Barrackpur to be placed at Taki in full charge	
49	Chandrakona	Paschim Medinipur	23497	0	0	0	1	1	--	--	Chandrakona	Chandrakona	One CMM of Jhargram in addl charge for 2 days in a week at Chandrakona	
50	Ghatal	Paschim Medinipur	54693	0	1	2	1	1	Ghatal	Khirpai Ramjibanpur	Ghatal	Ghatal	One CMM of Ghatal in addl charge for 2 days in a week at Khirpai. One CMM of Ghatal in addl charge for 2 days in a week at Ramjibanpur.	
51	Jhargram	Paschim Medinipur	61681	1	1	2	1	1	Jhargram Chandrakona	Khatar	Jhargram	Jhargram	One CMM of Jhargram in addl charge for 2 days in a week at Chandrakona. Another CMM of Jhargram in addl charge for 2 days in a week at Khatar.	
52	Khatar	Paschim Medinipur	12122	0	1	0	0	1	--	--	--	Khatar	Another CMM of Jhargram in addl charge for 2 days in a week at Khatar	
53	Khirpai	Paschim Medinipur	16385	0	1	0	0	1	--	--	--	Khirpai	One CMM of Ghatal in addl charge for 2 days in a week at Khirpai	



Sl. No.	Name of the ULBs	District	Total Population (As per 2011 census)	Existing manpower at ULB		Manpower to be selected by the ULB			Selected manpower to be placed at the ULB				Remarks
				Existing APOS	Existing COS	City Mission Manager (CMM)	CO	DA cum DEO	CMM-1	CMM-2	CO	DEO	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
54	Ramjibanpur	Paschim Medinipur	19602	0	0	0	1	1	--	--	Ramjibanpur	Ramjibanpur	One CMM of Ghatal in addl charge for 2 days in a week at Ramjibanpur
55	Contai	Purba Medinipur	92212	1	2	2	1	1	Contai	Contai	Contai	Contai	--
56	Egra	Purba Medinipur	30152	0	1	0	1	1	--	--	Egra	Egra	One CMM of Panskura to be placed at Egra in full charge
57	Panskura	Purba Medinipur	57904	1	1	2	2	1	Panskura	Egra	Panskura	Panskura	--
58	Jhalda	Purulia	19540	0	0	0	1	1	--	--	Jhalda	Jhalda	CMM-SDI of Purulia in addl charge for 2 days in a week at Jhalda
59	Raghunathpur	Purulia	25532	0	0	0	1	1	--	--	Raghunathpur	Raghunathpur	CMM of Purulia in addl charge for 2 days in a week at Raghunathpur
60	Baruijpur	South 24-Parganas	53191	0	1	2	0	1	Baruijpur	Diamond Harbour	Baruijpur	Baruijpur	One CMM of Baruijpur to be placed at Diamond Harbour in full charge
61	Budge Budge	South 24-Parganas	76858	0	0	2	3	1	Budge Budge Joyragar Mozipur	Pujali	Budge Budge	Budge Budge	CMM-SDI of Budge Budge in addl charge for 2 days in a week at Joyragar - Mazzipur. CMM of Budge Budge in addl charge for 2 days in a week at Pujali.
62	Diamond Harbour	South 24-Parganas	41798	0	1	0	1	1	--	--	Diamond Harbour	Diamond Harbour	One CMM of Baruijpur to be placed at Diamond Harbour in full charge
63	Jainagar-Mazlipur	South 24-Parganas	26031	0	1	0	0	1	--	--	Jainagar-Mazlipur	Jainagar-Mazlipur	CMM-SDI of Budge Budge in addl charge for 2 days in a week at Joyragar - Mazzipur
64	Pujali	South 24-Parganas	37063	1	1	0	0	1	--	--	--	Pujali	CMM of Budge Budge in addl charge for 2 days in a week at Pujali
65	Dalkhola	Uttar Dinaipur	36796	0	2	0	0	1	--	--	--	Dalkhola	One CMM of Kaliaganj in full charge at Dalkhola
66	Islampur	Uttar Dinaipur	54368	0	1	2	1	1	Islampur	Islampur	Islampur	Islampur	--
67	Kaliaganj	Uttar Dinaipur	53529	0	2	2	1	1	Kaliaganj	Dalkhola	Kaliaganj	Kaliaganj	One CMM of Kaliaganj in full charge at Dalkhola
Total :			3238097	17	54	60	68	67					

Director, SUDA  
Mission Director  
WBSUTM.

Order of Secretary at nsp/21.

Upon examination, following are the observations :

- (i) Proposal at 2(a) from nsp/17-20 may be considered. However, while deploying the City Mission Managers in towns having less than 50,000 population in additional charge, the deployment may be considered also from NULM towns where the Managers are already in place, considering the geographic location, like Suri, Uttara para, Balurghat etc. (like as proposed for Jalpaiguri, Darjeeling, Burdwan etc.).
- (ii) Proposal at 2(b) may be considered for engagement of DA-cum –DEO in 67 DAY NULM ULBs.
- (iii) Alternate proposal may not be taken into consideration since as per MoHUPA letter dated 19.02.2016 ; 30 new NULM towns have been mentioned specifically.

Submitted.

  
229116.

**REMINDER**



**F.No. K-14014/17/2014-UPA/ FTS-10325**

Government of India

Ministry of Housing & Urban Poverty Alleviation  
(UPA Section)

Nirman Bhavan, New Delhi.

Dated: 29 March, 2016

To

**Shri BP Gopalika,**  
Principal Secretary,  
Municipal Administration,  
Govt. of West Bengal,  
1st Floor Writers Building, KOLKATA - 700001.

*Dr. SUDAN*  
*h*

**Subject: Relaxations in the guidelines made by Govt. of West Bengal towards engagement of specialists/ experts at SMMU & CMMU under NULM-reg.**

Sir,

I am directed to refer to this Ministry's letter of even number dated 03-12-2015 (copy enclosed) on the subject mentioned above and to say that the clarify regarding relaxations made in the Guidelines for hiring experts in SMMU & CMMU under NULM is still awaited in this Ministry.

*JD(DD)*  
*2*  
*31/3/16*

2. It is once again requested to kindly clarify regarding relaxations made in the Guidelines as mentioned above, immediately to this Ministry.

Encl: A/a

Yours faithfully,

*Jasleen Kaur*  
*22/3/16*  
(Jasleen Kaur)

Under Secretary to the Govt. of India  
Tel fax: 23060484

Copy to:

1. **Shri M N Pradhan**, Director, State Urban Development Agency, H Block, Sector 3 Salt Lake, ILGUS Bhavan, Bidhan Nagar, KOLKATA - 700106.
2. **Shri Subrato Saha**, Regional Chief, HUDCO Regional Office, "HUDCO Bhawan", Plot No. 11, DJ-Block, Sector-II, Karunamoyee, Salt Lake, KOLKATA-700 091

*804/N-SMA/16*  
*03/05/16*

86

F.No. K-14014/17/2014-UPA/ FTS-10325  
Government of India  
Ministry of Housing & Urban Poverty Alleviation  
(UPA Section)

Nirman Bhavan, New Delhi.  
Dated: 3<sup>rd</sup> December, 2015

To

**Shri BP Gopalika,**  
Principal Secretary,  
Municipal Administration,  
Govt. of West Bengal,  
1st Floor Writers Building, KOLKATA - 700001.

**Subject: Relaxations in the guidelines made by Govt. of West Bengal towards engagement of specialists/ experts at SMMU & CMMU under NULM-reg.**

Sir,

I am directed to enclose the communication received from Regional Chief, HUDCO, who has attended the meeting of the Selection Committee for selection of manpower at SMMU, CMMU under NULM held on 18-08-2015 regarding the subject mentioned above.

2. It is requested to kindly clarify regarding relaxations made in the Guidelines for hiring experts in SMMU & CMMU under NULM.

Encl: A/a

Yours faithfully,

  
(Sailesh Jogiani)

Under Secretary to the Govt. of India  
Tel fax: 23061185

Copy to:

1. **Shri M N Pradhan**, Director, State Urban Development Agency, H Block, Sector 3 Salt Lake, ILGUS Bhavan, Bidhan Nagar, KOLKATA - 700106.
2. **Shri Subrato Saha**, Regional Chief, HUDCO Regional Office, "HUDCO Bhawan", Plot No. 11, DJ-Block, Sector-II, Karunamoyee, Salt Lake, KOLKATA-700 091

- 3/12/2014



# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ...SUDA-78/2015/1838..

তারিখ .....30.12.2015.....

**From : Shri M.N.Pradhan, IAS  
Director, SUDA &  
Mission Director, WBSULM**

**To : Sri Sujoy Mitra,  
PME, Change Management Unit**

**Sub : Attending interview board for selection of expert under NULM at Krishnanagar Municipality.**

Enclosed herewith a notice received from Chairman, Krishnanagar Municipality requesting to send representative to attend interview for selection of expert under NULM.

You are requested to attend the interview board as per schedule enclosed on 6<sup>th</sup> January, 2015 in place of Sri Mrinal Kanti Rano, Joint Director, SUDA who will attend interview at SLSC, NULM on the same date.

You may use your assigned Govt. vehicle for to and from movement for attending interview board.

Encl:

  
Director, SUDA

&  
Mission Director, WBSULM

SUDA-78/2015/1838/1(2)

30.12.2015

Copy for information to:

1. Project Director, CMU
2. Chairman, Krishnanagar Municipality.

  
Director, SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



# রাজ্য নগর উন্নয়ন সংস্থা

**SUDA**

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA- 78/2015/ 1798(2)

তারিখ ..... 22.12.2015

**From : Director, SUDA &  
Mission Director, WBSULM**

**To ✓ 1) Shri Mitra Chatterjee, WBCS (Exe.),  
Additional Director (Project), SUDA  
2) Shri Mrinal Kanti Rano, WBCS (Exe.)  
Jt. Director (SD), SUDA**

**Sub : Examination of proposal for engagement of experts at CMMU under NULM**

**Ref. : This office No.SUDA-78/2015/780 dt.13.07.2015**

In partial modification of this office number referred above, new allotment of NULM ULB for examination of proposal for engagement of experts is made as per following :-

Sl. No.	Name of the officer	Name of ULB
	Shri Mitra Chatterjee, WB&CS (Exe.), Additional Director (Project), SUDA	Cooch Behar, Suri, Burdwan, Midnapore, Nabadwip, Asansol MC, Durgapur MC, Chandernagore MC, Habra, South Dum Dum, Madhyamgram, Barasat, Raigunj, Howrah MC, Bongaon, Haldia, Santipur, Serampore, Bidhannagar MC, Balurghat, English Bazar, Rajpur-Sonarpur, Maheshtala, Kamarhati, Panihati, Bankura, Bhadreswar, Baranagar
	Shri Mrinal Kanti Rano, WB&CS (Exe.), Jt. Director (SD), SUDA	Ashokenagar-Kalyangarh, Berhampore, Baidyabati, Bansberia, Basirhat, Barrackpore, Champdany, Darjeeling, Halisahar, Hooghly-Chinsurah, Jalpaiguri, Kalyani, Krishnagar, Naihati, North Barrackpore, North Dum Dum, Purulia, Siliguri MC, Uttarpara-Kotrung, Bhatpara, Dum Dum, Kanchrapara, Kharagpur, Khardah, Rishra, Tamralipta, Titagarh, Uluberia, Alipurduar

Other issues and procedure will remain unchanged. This issues with the approval of Principal Secretary, M.A.Department & Chairman, SUDA.

Yours faithfully,

  
Director, SUDA &  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



রাজ্য নগর উন্নয়ন সংস্থা



STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-III, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-78/2015/ 1798 (২)

তারিখ 22.12.2015

From : Director, SUDA &  
Mission Director, WBSULM

To : 1) Shri Mitra Chatterjee, WB&CS (Exe.),  
Additional Director (Project), SUDA  
2) Shri Mrinal Kanti Rano, WB&CS (Exe.)  
Jt. Director (SD), SUDA

**Sub : Examination of proposal for engagement of experts at CMMU under NULM**

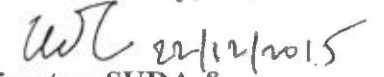
**Ref. : This office No.SUDA-78/2015/780 dt.13.07.2015**

In partial modification of this office number referred above, new allotment of NULM ULB for examination of proposal for engagement of experts is made as per following :-

Sl. No.	Name of the officer	Name of ULB
	Shri Mitra Chatterjee, WB&CS (Exe.), Additional Director (Project), SUDA	Cooch Behar, Suri, Burdwan, Midnapore, Nabadwip, Asansol MC, Durgapur MC, Chandernagore MC, Habra, South Dum Dum, Madhyamgram, Barasat, Raigunj, Howrah MC, Bongaon, Haldia, Santipur, Serampore, Bidhannagar MC, Balurghat, English Bazar, Rajpur-Sonarpur, Maheshtala, Kamarhati, Panihati, Bankura, Bhadreswar, Baranagar
	Shri Mrinal Kanti Rano, WB&CS (Exe.), Jt. Director (SD), SUDA	Ashokenagar-Kalyangarh, Berhampore, Baidyabati, Bansberia, Basirhat, Barrackpore, Champdany, Darjeeling, Halisahar, Hooghly-Chinsurah, Jalpaiguri, Kalyani, Krishnagar, Naihati, North Barrackpore, North Dum Dum, Purulia, Siliguri MC, Uttarpura-Kotrung, Bhatpara, Dum Dum, Kanchrapara, Kharagpur, Khardah, Rishra, Tamralipta, Titagarh, Uluberia, Alipurduar

Other issues and procedure will remain unchanged. This issues with the approval of Principal Secretary, M.A.Department & Chairman, SUDA.

Yours faithfully,

  
Director, SUDA &  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



# রাজ্য নগর উন্নয়ন সংস্থা



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA-78/2015/1798(2)

তারিখ ..... 22.12.2015

From : Director, SUDA &  
Mission Director, WBSULM

To ✓ 1) Shri Mitra Chatterjee, WBCS (Exe.),  
Additional Director (Project), SUDA  
2) Shri Mrinal Kanti Rano, WBCS (Exe.)  
Jt. Director (SD), SUDA

**Sub : Examination of proposal for engagement of experts at CMMU under NULM**

**Ref. : This office No.SUDA-78/2015/780 dt.13.07.2015**

In partial modification of this office number referred above, new allotment of NULM ULB for examination of proposal for engagement of experts is made as per following :-

Sl. No.	Name of the officer	Name of ULB
	Shri Mitra Chatterjee, WB&CS (Exe.), Additional Director (Project), SUDA	Cooch Behar, Suri, Burdwan, Midnapore, Nabadwip, Asansol MC, Durgapur MC, Chandernagore MC, Habra, South Dum Dum, Madhyamgram, Barasat, Raigunj, Howrah MC, Bongaon, Haldia, Santipur, Serampore, Bidhannagar MC, Balurghat, English Bazar, Rajpur-Sonarpur, Maheshtala, Kamarhati, Panihati, Bankura, Bhadreswar, Baranagar
	Shri Mrinal Kanti Rano, WB&CS (Exe.), Jt. Director (SD), SUDA	Ashokenagar-Kalyangarh, Berhampore, Baidyabati, Bansberia, Basirhat, Barrackpore, Champdany, Darjeeling, Halisahar, Hooghly-Chinsurah, Jalpaiguri, Kalyani, Krishnagar, Naihati, North Barrackpore, North Dum Dum, Purulia, Siliguri MC, Uttarpura-Kotrung, Bhatpara, Dum Dum, Kanchrapara, Kharagpur, Khardah, Rishra, Tamralipta, Titagarh, Uluberia, Alipurduar

Other issues and procedure will remain unchanged. This issues with the approval of Principal Secretary, M.A.Department & Chairman, SUDA.

Yours faithfully,

Director, SUDA &  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408





রাজ্য নগর উন্নয়ন সংস্থা



STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 78/2015/ 1798 (২)

তারিখ 22.12.2015

From : Director, SUDA &  
Mission Director, WBSULM

To : 1) Shri Mitra Chatterjee, WB&CS (Exe.),  
Additional Director (Project), SUDA  
✓ 2) Shri Mrinal Kanti Rano, WB&CS (Exe.)  
Jt. Director (SD), SUDA

**Sub : Examination of proposal for engagement of experts at CMMU under NULM**

**Ref. : This office No.SUDA-78/2015/780 dt.13.07.2015**

In partial modification of this office number referred above, new allotment of NULM ULB for examination of proposal for engagement of experts is made as per following :-

Sl. No.	Name of the officer	Name of ULB
	Shri Mitra Chatterjee, WB&CS (Exe.), Additional Director (Project), SUDA	Cooch Behar, Suri, Burdwan, Midnapore, Nabadwip, Asansol MC, Durgapur MC, Chandernagore MC, Habra, South Dum Dum, Madhyamgram, Barasat, Raigunj, Howrah MC, Bongaon, Haldia, Santipur, Serampore, Bidhannagar MC, Balurghat, English Bazar, Rajpur-Sonarpur, Maheshtala, Kamarhati, Panihati, Bankura, Bhadreswar, Baranagar
	Shri Mrinal Kanti Rano, WB&CS (Exe.), Jt. Director (SD), SUDA	Ashokenagar-Kalyangarh, Berhampore, Baidyabati, Bansberia, Basirhat, Barrackpore, Champdany, Darjeeling, Halisahar, Hooghly- Chinsurah, Jalpaiguri, Kalyani, Krishnagar, Naihati, North Barrackpore, North Dum Dum, Purulia, Siliguri MC, Uttarpara-Kotrung, Bhatpara, Dum Dum, Kanchrapara, Kharagpur, Khardah, Rishra, Tamralipta, Titagarh, Uluberia, Alipurduar

Other issues and procedure will remain unchanged. This issues with the approval of Principal Secretary, M.A.Department & Chairman, SUDA.

Yours faithfully,

*WT* 22/12/2015  
Director, SUDA &  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA- 78/2015/ 1798 (২)

তারিখ ..... 22.12.2015

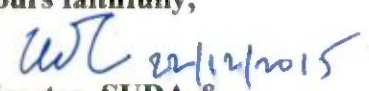
From : Director, SUDA &  
Mission Director, WBSULMTo : 1) Shri Mitra Chatterjee, WB&CS (Exe.),  
Additional Director (Project), SUDA  
2) Shri Mrinal Kanti Rano, WB&CS (Exe.)  
Jt. Director (SD), SUDA**Sub : Examination of proposal for engagement of experts at CMMU under NULM****Ref. : This office No.SUDA-78/2015/780 dt.13.07.2015**

In partial modification of this office number referred above, new allotment of NULM ULB for examination of proposal for engagement of experts is made as per following :-

Sl. No.	Name of the officer	Name of ULB
	Shri Mitra Chatterjee, WB&CS (Exe.), Additional Director (Project), SUDA	Cooch Behar, Suri, Burdwan, Midnapore, Nabadwip, Asansol MC, Durgapur MC, Chandernagore MC, Habra, South Dum Dum, Madhyamgram, Barasat, Raigunj, Howrah MC, Bongaon, Haldia, Santipur, Serampore, Bidhannagar MC, Balurghat, English Bazar, Rajpur-Sonarpur, Maheshtala, Kamarhati, Panihati, Bankura, Bhadreswar, Baranagar
	Shri Mrinal Kanti Rano, WB&CS (Exe.), Jt. Director (SD), SUDA	Ashokenagar-Kalyangarh, Berhampore, Baidyabati, Bansberia, Basirhat, Barrackpore, Champdany, Darjeeling, Halisahar, Hooghly-Chinsurah, Jalpaiguri, Kalyani, Krishnagar, Naihati, North Barrackpore, North Dum Dum, Purulia, Siliguri MC, Uttarpara-Kotrung, Bhatpara, Dum Dum, Kanchrapara, Kharagpur, Khardah, Rishra, Tamralipta, Titagarh, Uluberia, Alipurduar

Other issues and procedure will remain unchanged. This issues with the approval of Principal Secretary, M.A.Department &amp; Chairman, SUDA.

Yours faithfully,


  
Director, SUDA &  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

SUDA- 78/2015/ 1798/1 (5)

22.12.2015

Copy forwarded for information to :

1. Shri B.N.Kar, WB&CS, Additional Director, SUDA
2. Mrinal Kanti Ghosh, OSD, SUDA
3. Moumita Das, Urban Planner (in additional charge), ILGUS
4. Joy Guha, DEO, SUDA
5. Mrinal Kanti Majumder, Computer Assistant, SUDA

  
**Director, SUDA &  
Mission Director, WBSULM**

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- 78/2015/

18.12.2015

ক্রমিক নং .....

তারিখ .....

From : Director, SUDA &  
 Mission Director, WBSULM

To : 1) Shri Mitra Chatterjee, WB&CS (Exe.),  
 Additional Director (Project), SUDA

2) Shri Mrinal Kanti Rano, WB&CS (Exe.)  
 Jt. Director (SD), SUDA

Sub : Examination of proposal for engagement of experts at CMMU under NULM

Sir Ref: This office no. SUDA-78/2015/780 dt 13.7.2015

In partial modification of this office number referred above, new allotment of NULM ULB for examination of proposal for engagement of experts is made as per following :-

Sl. No.	Name of the officer	Name of ULB
	Shri Mitra Chatterjee, WB&CS (Exe.), Additional Director (Project), SUDA	Cooch Behar, Suri, Burdwan, Midnapore, Nabadwip, Asansol MC, Durgapur MC, Chandernagore MC, Habra, South Dum Dum, Madhyamgram, Barasat, Raigunj, Howrah MC, Bongaon, Haldia, Santipur, Serampore, Bidhannagar MC, Balurghat, English Bazar, Rajpur-Sonarapur, Maheshtala, Kamarhati, Panihati, Bankura, Bhadreswar, Baranagar
	Shri Mrinal Kanti Rano, WB&CS (Exe.), Jt. Director (SD), SUDA	Ashokenagar-Kalyangarh, Berhampore, Baidyabati, Bansberia, Basirhat, Barrackpore, Champdany, Darjeeling, Halisahar, Hooghly-Chinsurah, Jalpaiguri, Kalyani, Krishnagar, Naihati, North Barrackpore, North Dum Dum, Purulia, Siliguri MC, Uttarpara-Kotrung, Bhatpara, Dum Dum, Kanchrapara, Kharagpur, Khardah, Rishra, Tamralipta, Titagarh, Uluberia, Alipurduar

Other issues and procedure will remain unchanged. This issues will be approved by Principal Secretary, M.A. Deptt & Chairman SUDA

Yours faithfully,

Director, SUDA &  
 Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

SUDA- 78/2015/

18.12.2015

Copy forwarded for information to :

1. ~~Mrinal Kanti Ghosh, OSD, SUDA~~  
1. Mrinal Kanti Ghosh, OSD, SUDA
2. Moumita Das, Urban Planner (in additional charge), ILGUS
3. Joy Guha, DEO, SUDA
4. Mrinal Kanti Majumder, Computer Assistant, SUDA

**Director, SUDA &  
Mission Director, WBSULM**



Mitra Chatterjee <mitroch@gmail.com>

**NULM - Experts**

1 message

Director SULM <wbsulm@gmail.com>  
To: Mitra Chatterjee <mitroch@gmail.com>

Wed, Dec 2, 2015 at 11:32 AM

Respected Sir,

As directed, I am sending herewith the list containing engagement of experts at CMMU under NULM.

Regards,

Joy Guha

**Eligible number of Experts under NULM.xls**  
38K

*4793-JS(Me)  
03.12.2015*

*Director, FUDA may kindly see  
or for telephone discussion*

*discussed  
Proposal put up in NSP-14.*

*Recy 1/12/15*

*JS(Me)  
Pl discuss further*

## ULB-wise eligible number of experts under NULM

Sl. No.	Name of the ULBs	District	Name of the Officials	Eligible No. of Experts
1	Asansol MC	Barddhaman	Shri Mitra Chatterjee, WBCS (Exe.)	4
2	Durgapur	Barddhaman	Shri Mitra Chatterjee, WBCS (Exe.)	4
3	Burdwan	Barddhaman	Shri Mitra Chatterjee, WBCS (Exe.)	3
4	Maheshtala	South 24 Parganas	Shri Mitra Chatterjee, WBCS (Exe.)	3
5	Rajpur Sonarpur	South 24 Parganas	Shri Mitra Chatterjee, WBCS (Exe.)	3
6	South Dum Dum	North 24 Parganas	Shri Mitra Chatterjee, WBCS (Exe.)	3
7	Balurghat	Dakshin Dinajpur	Shri Mitra Chatterjee, WBCS (Exe.)	2
8	Barasat	North 24 Parganas	Shri Mitra Chatterjee, WBCS (Exe.)	2
9	Chandannagar	Hooghly	Shri Mitra Chatterjee, WBCS (Exe.)	2
10	Cooch Behar	Cooch Behar	Shri Mitra Chatterjee, WBCS (Exe.)	2
11	English Bazar	Malda	Shri Mitra Chatterjee, WBCS (Exe.)	2
12	Habra	North 24 Parganas	Shri Mitra Chatterjee, WBCS (Exe.)	2
13	Madhyamgram	North 24 Parganas	Shri Mitra Chatterjee, WBCS (Exe.)	2
14	Medinipur	Paschim Medinipur	Shri Mitra Chatterjee, WBCS (Exe.)	2
15	Nabadwip	Nadia	Shri Mitra Chatterjee, WBCS (Exe.)	2
16	Raiganj	Uttar Dinajpur	Shri Mitra Chatterjee, WBCS (Exe.)	2
17	Suri	Birbhum	Shri Mitra Chatterjee, WBCS (Exe.)	2
18	Howrah <i>ML</i>	Howrah	Shri B.N.Kar, WBCS (Exe.)	4
19	Bhatpara <i>MR</i>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	3
20	Kamarhati <i>ML</i>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	3
21	Panihati <i>ML</i>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	3

Sl. No.	Name of the ULBs	District	Name of the Officials	Eligible No. of Experts
22	Bankura <del>ME</del>	Bankura	Shri B.N.Kar, WBCS (Exe.)	2
23	Baranagar <del>ME</del>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	2
24	Barrackpore <del>MR</del>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	2
25	Bhadreswar <del>ME</del>	Hooghly	Shri B.N.Kar, WBCS (Exe.)	2
26	Bongaon <del>ME</del>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	2
27	Dum Dum <del>MR</del>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	2
28	Haldia <del>ME</del>	Purba Medinipur	Shri B.N.Kar, WBCS (Exe.)	2
29	Kanchrapara <del>MR</del>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	2
30	Kharagpur <del>MR</del>	Paschim Medinipur	Shri B.N.Kar, WBCS (Exe.)	2
31	Khurdah <del>MR</del>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	2
32	Rishra <del>MR</del>	Hooghly	Shri B.N.Kar, WBCS (Exe.)	2
33	Santipur <del>ME</del>	Nadia	Shri B.N.Kar, WBCS (Exe.)	2
34	Serampore <del>ME</del>	Hooghly	Shri B.N.Kar, WBCS (Exe.)	2
35	Tamralipta <del>MR</del>	Purba Medinipur	Shri B.N.Kar, WBCS (Exe.)	2
36	Titagarh <del>MR</del>	North 24 Parganas	Shri B.N.Kar, WBCS (Exe.)	2
37	Uluberia <del>MR</del>	Howrah	Shri B.N.Kar, WBCS (Exe.)	2
38	Bidhannagar	North 24 Parganas	Shri Mrinal Kanti Rano, WBCS (Exe.)	4
39	Kolkata	Kolkata	Shri Mrinal Kanti Rano, WBCS (Exe.)	4
40	Siliguri	Darjeeling	Shri Mrinal Kanti Rano, WBCS (Exe.)	4
41	Alipurduar	Alipurduar	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
42	Ashokenagar Kalyangarh	North 24 Parganas	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
43	Baidyabati	Hooghly	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
44	Bansberia	Hooghly	Shri Mrinal Kanti Rano, WBCS (Exe.)	2



Sl. No.	Name of the ULBs	District	Name of the Officials	Eligible No. of Experts
45	Basirhat	North 24 Parganas	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
46	Berhampore	Murshidabad	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
47	Champdany	Hooghly	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
48	Darjeeling	Darjeeling	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
49	Halisahar	North 24 Parganas	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
50	Hooghly Chinsurah	Hooghly	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
51	Jalpaiguri	Jalpaiguri	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
52	Kalyani	Nadia	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
53	Krishnanagar	Nadia	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
54	Naihati	North 24 Parganas	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
55	North Barrackpore	North 24 Parganas	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
56	North Dum Dum	North 24 Parganas	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
57	Purulia	Purulia	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
58	Uttarpara Kotrung	Hooghly	Shri Mrinal Kanti Rano, WBCS (Exe.)	2
<b>Total :</b>				<b>93</b>

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- 78/2015/ 1612

ক্রমিক নং

26 .11.2015

তারিখ

From : Shri M.N.Pradhan, IAS,  
 Director, SUDA &  
 Mission Director, WBSULM

To : Shri Sujoy Mitra,  
 PME, Change Management Unit

Sub : Attending interview board for selection of expert under NULM  
 at Nabadwip Municipality

Sir.

Enclosed herewith a notice received from Chairman, Nabadwip Municipality requesting to send representative to attend interview for selection of expert under NULM.

You are requested to attend the interview board as per schedule enclosed on 1<sup>st</sup> December,2015, in place of Shri Mrinal Kanti Rano, Joint Director, SUDA who will attend interview at SLSC, AMRUT on the same date.

You may use your assigned Govt. vehicle for to and fro movement for attending interview board.

Encl: . . . . .

Yours faithfully,

*WT 26/11/15*  
 Director, SUDA  
 &

Mission Director, WBSULM

SUDA- 78/2015/ 1612/1(2)

26 .11.2015

Copy for information to :

1. Project Director, CMU
2. Chairman, Nabadwip Municipality

*WT 26/11/15*  
 Director, SUDA  
 &

*WT 26/11/15*  
 Mission Director, WBSULM



সৌর সদস্য পর্ষদের কার্যালয়  
নবদ্বীপ পৌরসভা, পোঃ-নবদ্বীপ, জেলা - নদীয়া  
**OFFICE OF THE BOARD OF COUNCILLORS**  
**NABADWIP MUNICIPALITY**  
**NABADWIP, NADIA**

Memo No:- 72/N.U.L.M/N.M/2015-2016

Date:- 07.11.2015

From: The Chairman, Nabadwip Municipality, Nabadwip, Nadia.

To, Shri. Minol Kant Rawo  
Joint Director  
D.L.B



Sub: Next meeting of the selection committee under NULM in Nabadwip Municipality

Sir,


In-terms of the decision taken in the last meeting of selection committee held on 30.09.2015 in the Conference hall of Nabadwip Municipality, an **interview** for Specialists / Experts for the post of- **Manager-Social Development and Infrastructure & Manager - Skills Micro Enterprises, MIS & ME** has been scheduled to be held on **01/12/2015(Tuesday)** at **11am to 5pm** in the Chamber of the chairman of Nabadwip Municipality. In this connection it is stated here that registration of the candidates will be done prior to the interview from 1(one)hour before the time of interview.

You, being the member of the said committee, are requested to attend the said interview examination on the date, time and venue scheduled.

Thanking you,

Yours Faithfully



  
Chairman  
Nabadwip Municipality  
**Chairman**  
Nabadwip Municipality;



Chairman Nabadwip <chairmannabadwip@gmail.com>

---

**Next meeting of the selection Committee.**

1 message

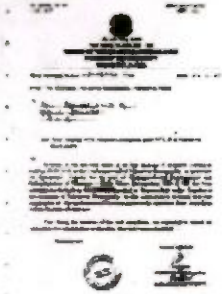
---

Chairman Nabadwip <chairmannabadwip@gmail.com>

Mon, Nov 9, 2015 at 5:16 PM

To: DLB wb <dlbwb.kol@gmail.com>

Pl see the attachment.



011.jpg  
981K



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .....SUDA-78/2015/ 1502

তারিখ .....০৫.11.2015

From : Director, SUDA &  
Mission Director, WBSULM

To : Sri Goutam Pal,  
Advisor, SUDA

Sub : Attending interview board for selection of expert under NULM at Serampore Municipality.

Enclosed herewith a notice received from Chairman Serampore Municipality requesting to send representative to attend interview for selection of expert under NULM.

You are requested to attend the interview board as per schedule enclosed on 17<sup>th</sup> November 2015. Sri Mrinal Kanti Rano, Joint Director, SUDA will attend interview board on 16.11.2015.

You are also authorized to attend the selection committee meeting on 17<sup>th</sup> at Serampore as intimated by Chairman.

Encl: as stated

Director, SUDA

&  
Mission Director, WBSULM

SUDA-78/2015/ 1502/1

04 .11.2015

Copy for information to:

1. Chairman, Serampore Municipality.

Director, SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

# OFFICE OF THE MUNICIPAL COUNCILORS SERAMPORE

Plazavastan, Serampore, Dist. Hooghly, West Bengal. Pin Code  
Phone No. (033) 2662-0310. Fax No. (033) 2662-3551  
E-mail ID: Seramporemunicipality@hotmail.com

Official Letter No. Serampore/2015/100  
Date: 15.11.2015

Dated, Serampore the 15<sup>th</sup> Nov 2015

## NOTICE

As decided in the 2<sup>nd</sup> meeting of the city level selection committee that the interview of the eligible candidates will be taken on 16<sup>th</sup> & 17<sup>th</sup> November 2015. Accordingly, the dates have been fixed on 16<sup>th</sup> & 17<sup>th</sup> November 2015.

All eligible candidates and the members of the said committee are requested to be present on both the days in the office chamber of the chairperson of this Municipality from 10:00 AM to 12:00 PM for the purpose of the interview.

The number of eligible candidates on 16<sup>th</sup> November & 17<sup>th</sup> November 2015 is 110 in all. The number of eligible candidates to be interviewed both the days is 110 in all.

The interview will be held after completion of interview on 17<sup>th</sup> November. Just after the completion of the interview committee will be held on the same day and venue.

It is requested that all candidates to attend the programme on due date & time.

Yours faithfully,  
Executive Officer & City Project Officer  
Serampore Municipality

- 1. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 2. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 3. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 4. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 5. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 6. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 7. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 8. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 9. Mr. S. K. Ghosh, Chairman, Serampore Municipality
- 10. Mr. S. K. Ghosh, Chairman, Serampore Municipality

Executive Officer & City Project Officer  
Serampore Municipality

**Government of West Bengal**  
**P & AR Department, W.B.C.S.**  
**'NABANNA' 7<sup>th</sup> floor, Room No. 5**  
**325, Sarat Chatterjee Road, Howrah - 71102**

No. 1635 - PAR (WBCS)/1D-294/12

Dated: 07.10.2015

## ORDER

The Public Service Commission, West Bengal will hold the Personality Test of around 867 (eight hundred and sixty seven) candidates for recruitment to Group 'C' Services & Posts and Group 'D' Posts on the results of the WBCS(Exe) etc Examination, 2014. The interviews will be held for 23 (twenty three) days w.e.f. 8<sup>th</sup> October, 2015 in the Office of the Commission for which 3 (three) Interview Boards have been constituted.

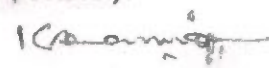
The P & AR Department, Government of West Bengal has nominated the following Officers to represent the Government at the aforesaid Personality Test:-

Sl. No.	Name of officer	Date	Board	Time		No. of candidate
				1 <sup>st</sup> Session	2 <sup>nd</sup> Session	
1	2	3	4	5	6	7
1.	Shri Surajit Bose, WBCS(Exe), Joint Director, Tourism Dte	08.10.15, 29.10.15 & 06.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
2.	Smt. Susmita Mukherjee, WBCS(Exe), Dy. Secy, Sundarban Affairs Deptt.	08.10.15, 29.10.15 & 06.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
3.	Shri Achintya Kumar Mondal, WBCS(Exe), Asstt PAO, Kolkata	08.10.15, 29.10.15 & 06.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
4.	Smt. Upali Roy, WBCS(Exe), Spl. Officer, Social Welfare Dte.	09.10.15, 30.10.15 & 16.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
5.	Shri Anjan Chakraborti, WBCS(Exe), Asstt. Commissioner, W.B. Housing Board	09.10.15, 30.10.15 & 16.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
6.	Shri Diptendu Bera, WBCS(Exe), Dy. Secy, Bio-Tech Department	09.10.15, 30.10.15 & 16.11.15	Board-III	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
7.	Shri Mrinal Kanti Rano, WBCS(Exe), Jt. Director of Local Bodies	13.10.15, 02.11.15 & 17.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
8.	Shri Dibyendu Bhattacharyya, WBCS(Exe), Joint Director PVD	13.10.15, 02.11.15 & 17.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
9.	Smt. Shaon Sen, WBCS(Exe), Dy. Secy, FPI & H Department	13.10.15, 02.11.15 & 17.11.15	Board-III	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
10.	Shri Sagar Chakraborti, WBCS(Exe), Joint Director, BCW Dte.	14.10.15, 03.11.15 & 18.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
11.	Shri Krishnendu Basak, WBCS(Exe), Dy. Secy, Higher Education Department	14.10.15, 03.11.15 & 18.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13

-2-

Sl. No.	Name of officer	Date	Board	Time		No. of candidate
				1 <sup>st</sup> Session	2 <sup>nd</sup> Session	
1	2	3	4	5	6	7
12.	Shri Manoj Chakraborty, WBCS(Exe), Joint Director, PVD	14.10.15, 03.11.15 & 18.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
13.	Shri Dipankar Chowdhury, WBCS(Exe), Dy. Secretary, P & AR Department	15.10.15, 04.11.15 & 19.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
14.	Shri Adhir Kumar Biswas, WBCS(Exe), G.M, ECSC Ltd.	15.10.15, 04.11.15 & 19.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
15.	Shri Debashis Karmakar, WBCS(Exe), G.M, W.B. Backward Classes Dev. & Finance Corporation	15.10.15, 04.11.15 & 19.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
16.	Shri Tapan Kumar Mandak, WBCS(Exe), Dy. Secy, C & I Department	16.10.15, 05.11.15 & 20.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
17.	Shri Bivash Kumar Mandal, WBCS(Exe), Dy. Secy, Consumer Affairs Department	16.10.15, 05.11.15 & 20.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
18.	Shri Kausick Kumar Nag, WBCS(Exe), Dy. Secy, FPI & H Department	16.10.15, 05.11.15 & 20.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
19.	Shri Sabyasachi Sarkar, WBCS(Exe), Joint Director of Textiles (Handloom etc.)	23.11.15, 24.11.15 & 27.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
20.	Smt. Kasturi Biswas, WBCS(Exe), Dy. Secy, FPI & H Department	23.11.15, 24.11.15 & 27.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
21.	Shri Ashim Kumar Biswas, WBCS(Exe), Jt. Director (Administration), Fire Services Dte.	23.11.15 & 26.11.15	Board-III	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13 7+6=13
22.	Shri Debangshu Kr. Bhattacharya, WBSS, Dy. Secretary, L & LR Department	26.11.15 & 30.11.15	Board-I	11.00 a.m.	2.00 p.m.	7+6=13 5+0=05
23.	Smt. Joshodhara Chakraborty, WBSS, Dy. Secy, BCW Department	26.11.15 & 30.11.15	Board-II	11.00 a.m.	2.00 p.m.	7+6=13 4+0=04
24.	Shri Samir Ranjan Bal, WBSS, Dy. Secy, Home Department	24.11.15 & 27.11.15	Board-III	11.00 a.m.	2.00 p.m.	7+6=13 7+6=13

The Officers so nominated are to be present in the Personality Test in the office of the Commission at 161-A, S.P. Mukherjee Road, Kolkata - 700026 positively.

  
OSD & Ex-Officio Joint Secretary  
to the Government of West Bengal

Continued—page 3




-3-

No. 1635/1(24) - PAR (WBCS)

Dated: 07.10.2015

Copy forwarded with the request kindly to be present in the Personal Test in their respective boards, dates & time in the office of the Commission at 161-A, S.P. Mukherjee Road, Kolkata - 700 026 positively to:-

- 1) Shri Surajit Bose, WBCS (Exe), Joint Director, Tourism Dte.
- 2) Smt. Susmita Mukherjee, WBCS(Exe), Dy. Secy, Sundarban Affairs Deptt.
- 3) Shri Achintya Kumar Mondal, WBCS(Exe), Asstt. PAO, Kolkata .
- 4) Smt. Upali Roy, WBCS(Exe), Spl. Officer, Social Welfare Dte..
- 5) Shri Anjan Chakraborti, WBCS(Exe), Asstt. Commissioner, W.B. Housing Board .
- 6) Shri Diptendu Bera, WBCS(Exe), Dy. Secy, Bio-Tech Department
- 7) Shri Mrinal Kanti Rano, WBCS(Exe), Jt. Director of Local Bodies
- 8) Shri Dibyendu Bhattacharyya, WBCS(Exe), Joint Director, PVD .
- 9) Smt. Shaon Sen, WBCS(Exe), Dy. Secy, FPI & H Department.
- 10) Shri Sagar Chakraborti, WBCS(Exe), Joint Director, BCW Dte.
- 11) Shri Krishnendu Basak, WBCS(Exe), Dy. Secy, Higher Education Department.
- 12) Shri Manoj Chakraborty, WBCS(Exe), Joint Director, PVD
- 13) Shri Dipankar Chowdhury WBCS(Exe), Dy. Secretary, P & AR Department.
- 14) Shri Adhir Kumar Biswas, WBCS(Exe), G.M, ECSC Ltd.
- 15) Shri Debashis Karmakar, WBCS(Exe), G.M, W.B. Backward Classes Dev. & Finance Corporation .
- 16) Shri Tapan Kumar Mandak, WBCS(Exe), Dy. Secy, C & I Department .
- 17) Shri Bivash Kumar Mandal, WBCS(Exe), Dy. Secy, Consumer Affairs Department .
- 18) Shri Kausick Kumar Nag, WBCS(Exe), Dy. Secy, FPI & H Department .
- 19) Shri Sabyasachi Sarkar, WBCS(Exe), Joint Director of Textiles (Handloom etc.).
- 20) Smt. Kasturi Biswas, WBCS(Exe), Dy. Secy, FPI & H Department
- 21) Shri Ashim Kumar Biswas, WBCS(Exe), Jt. Director (Administration) Fire Services Dte.
- 22) Shri Debangshu Kr. Bhattacharya, WBSS, Dy. Secretary, L & LR Department .
- 23) Smt. Joshodhara Chakraborty, WBSS, Dy. Secy, BCW Department
- 24) Shri Samir Ranjan Bal, WBSS, Dy. Secy, Home Department

  
OSD & Ex-Officio Joint Secretary  
to the Government of West Bengal

Continued---page 4

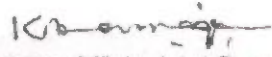
-4-

Dated: 07.10.2015

No. 1635/12(31) - PAR (WBCS)

Copy forwarded for information and necessary action to:-

- 1) Addl. Chief Secretary to the Govt. of West Bengal, Home Department.
- 2) The Principal Secretary to the Govt. of West Bengal, Tourism Department.
- 3) The Director of Tourism, Govt. of West Bengal
- 4) The Principal Secretary to the Govt. of West Bengal, Sundarban Affairs Department.
- 5) The Principal Secretary to the Govt. of West Bengal, Finance Department.
- 6) The Director of Treasuries, Govt. of West Bengal.
- 7) The Secretary to the Govt. of West Bengal, Women & Child Development and Social Welfare Department.
- 8) The Director, Social Welfare Dte.
- 9) The Principal Secretary to the Govt. of West Bengal, Housing Department.
- 10) The Commissioner, W.B. Housing Board.
- 11) The Principal Secretary to the Govt. of West Bengal, Bio-Tech Department.
- 12) The Principal Secretary to the Govt. of West Bengal, Municipal Affairs Department.
- 13) The Director of Local Bodies, Govt. of West Bengal.
- 14) The Principal Secretary to the Govt. of West Bengal, Transport Department.
- 15) The Director, PVD.
- 16) The Principal Secretary to the Govt. of West Bengal, FPI & H Department.
- 17) The Principal Secretary to the Govt. of West Bengal, BCW Department.
- 18) The Commissioner, BCW, Govt. of West Bengal.
- 19) The Principal Secretary to the Govt. of West Bengal, Higher Education Department.
- 20) The Principal Secretary to the Govt. of West Bengal, H & FW Department.
- 21) The Director, Drug Control.
- 22) The MD, ECSC Ltd.
- 23) The MD, WB Backward Classes Dev. & Finance Corporation.
- 24) The Principal Secretary to the Govt. of West Bengal, C & I Department.
- 25) The Principal Secretary to the Govt. of West Bengal, Consumer Affairs Department.
- 26) The Principal Secretary to the Govt. of West Bengal, MS & ME & T Department.
- 27) The Director of Textiles, Govt. of West Bengal.
- 28) The Principal Secretary to the Govt. of West Bengal, Fire Services Department.
- 29) The Director, Fire Services Dte.
- 30) The Secretary to the Govt. of West Bengal, L & LR Department.
- 31) The Secretary, Public Service Commission, West Bengal.

  
OSD & Ex-Officio Joint Secretary  
to the Government of West Bengal

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .....SUDA-78/2015/1333 (6)

তারিখ ..01/09/2015.....  
10

From: **Shri M.N.Pradhan, IAS,**  
**Director, SUDA &**  
**Mission Director, WBSULM**

To : 1. The Chairperson, DumDum Municipality.  
2. The Chairperson, Baidyabati Municipality.  
3. The Chairperson, Basirhat Municipality.  
4. The Chairperson, Kamarhati Municipality.  
5. The Chairperson, Khardah Municipality.  
6. The Chairperson, South DumDum Municipality.

**Sub: Engagement of Experts under NULM- Convening 1<sup>st</sup> meeting of City Level Selection Committee.**

Madam/ Sir,

In continuation of this office Memo no. SUDA-78/2015/779 dt. 13.07.2015 on the above noted subject, this is to inform you that as per our office records it is revealed that your Municipality has not yet convened the 1<sup>st</sup> meeting of City Level Selection Committee (CLSC) for process of selection of Experts under NULM.

In view of above, you are requested to take necessary steps for convening the 1<sup>st</sup> meeting of CLSC, at the earliest, if not convened in the meantime.

Yours faithfully,

  
Director, SUDA

&amp;

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

SUDA-78/2015/ 1299

28 .09.2015

ক্রমিক নং .....

তারিখ .....

From : Director, SUDA &  
 Mission Director, WBSULM

To :1. Sri Sujoy Mitra  
 Poverty Monitoring Expert, CMU  
 2. Sri Prabir Roy  
 Livelihood Monitoring Expert, PMU-II

Sub : Workshop on NULM at Basirhat Municipality.

Enclosed herewith a letter from Basirhat Municipality regarding organizing NULM workshop for Councilors and other concerned.

You are requested to attend for deliberation in detail regarding NULM in the said workshop.

Encl: as stated

  
 Director, SUDA  
 &

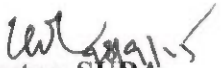
Mission Director, WBSULM

SUDA-78/2015/ 1299/1

28 .09.2015

Copy for information to:

1. Chairman, Basirhat Municipality.

  
 Director, SUDA

Phone: (03217) 265-412, 265-224 & 265-224  
FAX: (03217) 265-224

Email-ID: basirhatmunicipality@yahoo.com  
Website: www.basirhatmunicipality.in

**OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT**

North 24 Parganas

Ref No. 587

Date: 17/09/2015

From :

**Sri Tapan Kumar Sarkar**  
Chairman, Basirhat Municipality,  
North 24 Parganas.

*JD (58)  
28/9/15*

*Already made systemised  
on 17/9/15 at 3.40 P.M.*

To  
The Director, SUDA &  
Mission Director, W R S L L M  
II, DUB CHAYAN, I.C. Block Sector-III  
Bidhannagar, Kolkata- 700106, West Bengal.

**Sub:- Orientation Programme to be organised on 30.09.2015 for the councillors and relevant officers/staffs of Basirhat Municipality in connection with the scheme under NULM.**

Sir,

With reference to subject noted above it is to inform you that Basirhat Municipality has decided to organise an orientation programme on 30.09.2015 at 12-00 (Noon) for the councillors and relevant officers/staffs of this Municipality in connection with schemes under NULM.

You are requested kindly to depute an officers for guidance on the said date so that this Municipality will organise the programme successfully.

Dated :

Yours faithfully

*M. Sarkar*

Chairman  
Basirhat Municipality

সুডা

০৫  
রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-78/2015/ 1288

24.09.2015

ক্রমিক নং .....

From : Director, SUDA &  
Mission Director, WBSULM



To : Sri Bibhas Ganguly, Deputy Director of Local Bodies  
Office of the Director of Local Bodies  
Purto Bhaban,  
D F Block, Sector-III, Saltlake,  
Kolkata -700 091

Sub : Attending interview board for selection of expert under NULM at Madhyamgram Municipality.

Enclosed herewith a notice received from Chairman Madhyamgram Municipality requesting to send representative to attend interview for selection of expert under NULM.

You are requested to attend the interview board as per schedule enclosed only on 28<sup>th</sup> September 2015. Rest two days will be attended by Sri Sagar Sinha, ADLB.

Encl: as stated

*U. S. Sinha*  
Director, SUDA

&  
Mission Director, WBSULM

SUDA-78/2015/ 1288/1

.09.2015

Copy for information to:

1. Chairman, Madhyamgram Municipality.

*U. S. Sinha*  
Director, SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



# MADHYAMGRAM MUNICIPALITY

P.O. : Madhyamgram

Dist. : North 24 Parganas, Kolkata - 700129

Ref. No. MM/Chair/NULM/1784/2015-16

Date: 10.09.2015



To  
The Director,  
State Urban Development Agency (SUDA)  
"ILGUS BHAVAN"  
Health Wing  
H C Block, Salt Lake, Sector-III,  
Kolkata - 700091.

*Handwritten signature/initials*

*Handwritten signature/initials*

**Sub: Request to attend as Member of the Selection Committee for Selection of experts at CMMU under NULM.**

Sir,

I like to inform you that the Selection Committee meeting for selection of experts at CMMU under NULM for this Municipality will be held on **28<sup>th</sup> September, 29<sup>th</sup> September and 30<sup>th</sup> September, 2015 from 12 noon onwards at the Office of the Madhyamgram Municipality.** All the applicants, for the 2 (two) posts, have already been informed to attend the personal interview on their respective dates.

You are, therefore, requested to kindly make it convenient to attend on all the said dates and time positively for such selection.

Your co-operation in this regard is earnestly solicited.



*Handwritten signature*  
Chairman  
Madhyamgram Municipality  
&  
Chairman, Selection Committee.

1  
To

The Director, SUDA &  
Mission Director, WBSULM

AO  
PI arrange  
25/9/15

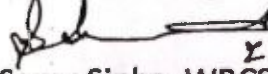
Sir,

One vehicle may be arranged for me for visiting various Municipalities as mentioned below in connection with works of NULM:

Time and date of reporting of vehicle	Place of reporting of vehicle	Place to be visited
(i) At 10.30 am on 28/9/2015	156 M M Ghosh Road, DumDum, Kolkata-74	Naihati Municipality
(ii) At 10.30 am on 29/9/2015	-do-	Madhyamgram Municipality
(iii) At 10.30 am on 30/9/2015	-do-	-do-

The vehicle should be commercial one and the board containing 'On duty of Govt of West Bengal' should be displayed.

Yours faithfully,

  
24/9/2015  
Sagar Sinha, WBCS(Exe)

Jt Director and ex-officio Jt Secretary,  
Directorate of Local Bodies



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ...SUDA-78/2015/1252

তারিখ ...17.09.2015

From : Director, SUDA &  
 Mission Director, WBSULM

To : The Director of Local Bodies  
 Purto Bhaban,  
 D F Block, Sector-III, Saltlake,  
 Kolkata -700 091

Sub : Sending representative for 2<sup>nd</sup> CLSC meeting under NULM at Berhampore Municipality.

Enclosed herewith a notice received from Chairman Berhampore Municipality requesting to send representative for 2<sup>nd</sup> CLSC meeting under NULM.

You are requested to advice Sri Sagar Sinha, your representative to attend the meeting as per schedule enclosed.

Yours faithfully,

০৫২  
 ১৫/০৯/১৫

Director, SUDA

&amp;

Mission Director, WBSULM

Encl: as stated

SUDA-78/2015/

.09.2015

Copy for information to:

1. Chairman, Behampore Municipality.

০৫০  
 ১৫/০৯/১৫  
 Director, SUDA

Phone 250012 / 251299 (O)

256762 (R)

No-NULM/855 / B. M/S

Dated 10/09/2015

Office of the Municipal Councillor  
BERHAMPORE

From

*Niratan Adhya*

Chairman

BERHAMPORE MUNICIPALITY  
MURSHIDABAD, PIN. 742101

To

Under mentioned

Notice

The 2<sup>nd</sup> meeting of the City Level Selection Committee for National Urban Livelihood Mission of this Municipality will be held at 2-30 p.m. on 23/09/2015 in order to discuss as well as to resolve the following important issues:-

- i) Scrutinising and short-listing of applications received for the post of manager -01 & manager-02 as per advertisement circulated vide no.-01/CLSC/NULM dated. 11/08/2015.
- ii) Fixing up the schedule of Written Test or Interview.
- & iii) All other related matters pertaining to the selection of the two managers under NULM of this ULB.

As you are a benafide member of this committee and this meeting is very important, hence all concerned as under-mentioned are requested to attend the said meeting positively.

Memo no. :- NULM/855(10)/BM/15

Dated :-10/09/2015

Copy forwarded for information and participation to the –

- . Director, SUDA & Mission Director, West Bengal SULM, ILGUS Bhawan, H.C. Block, Sector III, Bidhannagar , Kolkata-106 requesting him especially to send his representative to take part in the said meeting .

*Niratan Adhya*  
Chairman

Berhampore Municipality  
Chairman  
Berhampore Municipality

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-.....

তারিখ .09.2015.....

From : Director, SUDA &  
 Mission Director, WBSULM

To : The Director of Local Bodies  
 Purto Bhaban,  
 D F Block, Sector-III, Saltlake,  
 Kolkata -700 091

Sub : Sending representative for 2<sup>nd</sup> CLSC meeting under NULM at Berhampore Municipality.

Enclosed herewith a notice received from Chairman Berhampore Municipality requesting to send representative for 2<sup>nd</sup> CLSC meeting under NULM.

~~First meeting held on 06.08.2015 was attended by SUDA representative as DLB representative was on leave.~~

~~Now~~ you are requested to <sup>advise</sup> ask Sri Sagar Sinha, your representative to attend the meeting as per schedule enclosed.

Yours faithfully,



Director, SUDA  
 &  
 Mission Director, WBSULM

Encl: as stated

Copy to Chairman, Berhampore M.C.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



NULM General File



# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ...SUDA-17/2012(Pt-ID)/ 847 (58)

তারিখ .....24.07.2015.....

From : Shri M.N.Pradhan, IAS  
Director, SUDA &  
Mission Director, WBSULM

To : The Mayor/ Chairperson

..... Municipal Corporation/ Municipality

**Sub : Inclusion of HUDCO as GoI nominee in City Level Selection Committee under NULM (All towns covered under NULM).**

Sir,

As per guideline of NULM under Capacity Building and Training issued by Ministry of Housing & Urban Poverty Alleviation, Govt of India a representative of the Ministry shall be a member of Selection Committee for the screening and selection of Technical Expert for the SMMU & CMMU.

We have received a communication from Ministry of HUPA Govt of India vide its no K-14014/60/2014-UPA/FTS/16877 dt 08.06.2015 nominating Regional Chief of HUDCO to represent the Ministry of HUPA in the meeting of Selection Committee for recruitment of Technical Experts.

Regional Chief of HUDCO, Kolkata Regional office has also requested to include him on behalf of MoHUPA to participate in the meetings of the Selection Committee.

Accordingly you are requested to include Regional Chief, HUDCO, Kolkata Regional office as a member in City Level Selection Committee and invite him in all the City Level Selection Committee meeting to be convened at your end in the following address :-



Regional Chief  
Housing and Urban Development Corporation Limited  
Kolkata Regional Office  
"HUDCO Bhavan", Plot No – 11, Block – DJ, Sector – II,  
Kuranamoyee, Saltlake, Kolkata – 700091.  
Phone – 033 23586141; Fax – 033 23585514  
Email – hudcokro@gmail.com

Yours faithfully,

  
Director, SUDA

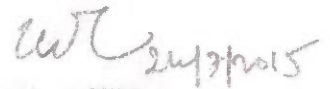
&  
Mission Director, WBSULM

SUDA-17/2012(Pt-II)/ 847/1(6)

24.07.2015

Copy for information to:

1. Sri B.K Agarwal, Jt Secretary, MoHUPA, Nirman Bhavan, New Delhi.
2. Mrs Archana Mittal, Director UPA, MoHUPA, Nirman Bhavan, New Delhi
3. Regional Chief, HUDCO, Kolkata Regional office.
4. Sri Mitra Chatterjee, WBCS (Exc), Joint Secretary, M.A. Department Govt. of West Bengal.
5. P.S. to Hon'ble MIC, for kind perusal of Hon'ble MIC, MA & UD Departments, Govt. of West Bengal.
6. P.S to the Principal Secretary, M.A. Department, Govt. of West Bengal for his kind information.

  
Director, SUDA

&  
Mission Director, WBSULM



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-78/2015/1022

তারিখ ০৭.০৮.২০১৫

From : Shri M.N.Pradhan, IAS  
Director, SUDA &  
Mission Director, WBSULM

To : The Chairman,  
Board of Administrator,  
Bidhannagar Municipal Corporation

Sub : SUDA representative for meeting of City Level Selection Committee  
under NULM.

Ref :- Your no BMC/GS/2015/971 dt 04/08/2015

Sir,

In reference to your notice referred above this is to inform you that Sri Sujoy Mitra, Poverty Monitoring Expert of Change Management Unit will represent SUDA to the meeting of City Level Selection Committee for recruitment of expert under NULM to be held on 10.08.2015.

Yours faithfully,

  
Director, SUDA  
&

Mission Director, WBSULM

SUDA-78/2015/1022/1

০৭.০৮.২০১৫

Copy forwarded to:

1. Sri Sujoy Mitra with a request to represent SUDA during meeting as stated above as per schedule in the enclosed notice.

  
Director, SUDA  
&

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

# BIDHANNAGAR MUNICIPAL CORPORATION

POURA BHAVAN, FD-415A, SEC-III  
KOLKATA - 700 106

Fax No. : 2358-4235

Tel No. : 2334-9540

PBX : 2358-1153

No.: *BMC/95/2014/971*

Date: *4/8/2015*

- To
1. Shri Pawan Kadyan, IAS, Chairman, Board of Administrators, Bidhannagar Municipal Corporation.
  2. Shri Purnendu Basu, Member, Board of Administrators, Bidhannagar Municipal Corporation.
  3. Shri Sabyasachi Dutta, Member, Board of Administrators, Bidhannagar Municipal Corporation.
  4. Shri Sujit Bose, Member, Board of Administrators, Bidhannagar Municipal Corporation.
  5. Shri Kalyan Roychowdhury, Representative from MED.
  - ✓ 6. Shri Bibhas Ganguly, Deputy Director, DLB.
  7. Shri Subrata Saha, Regional Chief, Regional Office, HUDCO, DJ-11, Kol-91.
  8. Shri Indranil Roy, Finance Officer, Bidhannagar Municipal Corporation.

Subject: Meeting of City Level Selection Committee for engagement of experts at CMMU under NULM.

Sir,

As you are aware that under the National Urban Livelihood Mission (NULM), experts are to be engaged at City Mission Management Unit (CMMU) as per notification no 765/MA/P/C-10/3S-30/2013 dated 17.11.2014 and guidelines issued by Director, WBSULM vide no. SUDA-78/2015/779 dated 13.07.2015.

In reference to the above a meeting has been called of the City Level Selection Committee (CLSC) for Bidhannagar Municipal Corporation to decide various details of the process of selection of such experts.

Date : 10<sup>th</sup> August, 2015.

Time : 3.00 pm.

Venue : Poura Bhawan, FD 415A, Sector-III, Salt Lake City, Kolkata-700 106.

You are requested to kindly attend the same.

Thanking you,

*[Signature]*  
(BIDHAN CHANDRA DAS)

Finance Officer

Bidhannagar Municipal Corporation

*Sir*  
*I discussed the matter with the Director SUDA and submitted before him that 10/08/15 is the common date for both Barasat & Bidhannagar & that both the URBs have been entrusted upon me. He has kindly directed that Shri M. Ranu JDB will be attending BMC meeting*

*JDB (M.R.)*

*[Signature]*  
*05/08/15*

*[Signature]*



08

# রাজ্য নগর উন্নয়ন সংস্থা

SUDA

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ...SUDA- 78/2015/908

তারিখ 05.08.2015

From : Shri M.N.Pradhan, IAS  
Director, SUDA &  
Mission Director, WBSULM

To : The Chairperson  
Berhampur Municipality

Sub : SUDA representative for 1<sup>st</sup> meeting of City Level Selection Committee under NULM.

Ref :- Your no 09/893(En) (I to IX) BM/15 dt 30/07/2015

Sir,

In reference to your notice referred above this is to inform you that Sri Sujoy Mitra, Poverty Monitoring Expert of Change Management Unit ~~CPMA~~ will represent SUDA to the 1 st meeting of City Level Selection Committee for recruitment of expert under NULM.

Yours faithfully,

  
Director, SUDA  
&

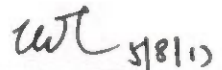
Mission Director, WBSULM

SUDA- 78/2015/908/1

05 .08.2015

Copy forwarded to:

1. Sri Sujoy Mitra with a request to represent SUDA during meeting as stated above as per schedule in the enclosed notice.

  
Director, SUDA  
&  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408





CM & FAX No.-03482-251299  
Phone : 250012(O)/256762 (R)

No. N.U.L.M./09/843 B.M.

Dated 30-07-2015

**Office of the Municipal Councillor**

**BERHAMPORE**

From

*Niratan Adhya*

Chairman

BERHAMPORE MUNICIPALITY  
MURSHIDABAD, PIN-742101

To... U.S. mentioned under

Notice

The 1<sup>st</sup> meeting of the City Level Selection Committee constituted in this Urban Local Body for National Urban Livelihood Mission will be held at the Conference Hall of the undersigned at 2:30 P.M. on 06-08-2015 with a view to discussing as well as resolving the following important and urgent issues:-

- (a) Mode of selection of two experts namely (i) Manager for Social Development and Infrastructure and (ii) Manager for skills Micro Enterprises, MIS & ME;
- (b) Engagement of specialists in the said selection board , and
- (c) Miscellaneous matters related with the said process of selection.

This meeting is very urgent . All concerned as under mentioned are requested to attend the said meeting positively.

*[Signature]*  
Chairman, 30/7/2015  
Berhampore Municipality

Contd..Page-2.

PACMPad\_15

Website : [www.berhamporemunicipality.org](http://www.berhamporemunicipality.org) / E-mail : [chairmanberhampore1@gmail.com](mailto:chairmanberhampore1@gmail.com) / Toll Free No. 18003453205


*JDE 397*  
*to discuss, S.S.H.H.,*  
*ME/CMY may*  
*attend for such*  
*PI info. - such*  
*4/8/15*

Memo No. :- 09/843(En)(I to IX)BM/'15

Date:- 30-07-2015

Copy forwarded for information and participation to the-

- 1) Director , SUDA & Mission Director, West Bengal SULM, ILGUS Bhawan, H.C. Block, Sector III, Bidhannagar, Kolkata-106 requesting him especially to send his representative to take part in the said meeting.
- 2) Head Clerk, Berhampore Municipality for kind appraisal to the Chairman, Berhampore Municipality.
- 3) Vice-Chairman, Berhampore Municipality.
- 4) Chairman-in-Council looking after NLUM in the Urban Local Body.
- 5) Representative of the Municipal Engineering Directorate i.e. Superintending Engineer, Central Circle, Municipal Engineering Directorate & Municipal Affairs Department), Municipal Commercial Complex, 2<sup>nd</sup> Floor, M.S. Road, Malda-732101.
- 6) Joint Director (HQ), Mr. B. Guha or his Leave -substitute, Directorate of Local Bodies, Purta Bhawan, 1<sup>st</sup> Floor, Bidhan Nagar , Kolkata- 700001.
- 7) City Project Officer i.e. Executive Officer, Berhampore Municipality.
- 8) Accounts & Finance Co-ordinator, Berhampore Municipality.
- 9) Regional Chief, HUDCO, Kolkata Regional Office, "HUDCO Bhawan", Plot No.-II, Block-DJ, Sector-II, Kurunamoyee, Saltlake, Kolkata-91, Fax- 033-2358-5514, e-mail-hudcokro @gmail.com

  
Chairman, 30/7/2015  
Berhampore Municipality

F:\CM\Pad\_15

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-78/2015/ ৪৩৭

তারিখ 03.08.2015

From : Director, SUDA &  
 Mission Director, WBSULM

- To : 1) Shri Mitra Chatterjee, WBCS (Exe)  
 Addl Director (Project), State Urban Development Agency.
- 2) Sri Badri Narayan Kar, WBCS (Exe)  
 Additional Director, ILGUS.
- 3) Mrinal Kanti Rano, WBCS (Exe)  
 Joint director (SD), State Urban Development Agency.

Sub : Examination of Proposal for engagement of experts at CMMU under NULM.

Enclosed please find herewith a copy of note sheet (NSP- 7 to 9) approved by Municipal Affairs Dept, Government of West Bengal in respect of above mentioned subject.

You are requested to take appropriate action to submit the proposals of the concerned Municipality noted against you, as per the guideline issued from SUDA for this purpose and as per following the process laid down in the note sheet, as approved by M. A. Department and the provisions laid down in the approved note sheet as approved by M. A. Department.

*WT 3/8/2015*  
 Director, SUDA

&  
 Mission Director, WBSULM

SUDA-78/2015/ ৪৩৭/১৫)

03.08.2015

Copy forwarded to:

1. Sri Digbijoy Bhowmick, Team Leader PMU-II with a request to depute Aahana Roy, Project Associate to assist Moumita Das and Smt. Sreya Das, Project Associate & Mousumi Chakraborty, Project Monitoring Assistant to assist Addl Director, ILGUS and Joint Director, SUDA in this regard.
2. Smt Moumita Das Urban Planner (in additional charge), ILGUS to submit the proposal to Addl. Director, SUDA.
3. OSD, SUDA to submit the proposal to Addl. Director, ILGUS and also to Joint Director, Social Development.
4. Sri Mrinal Kanti Majumder, Computer Assistant, SUDA.
5. Sri Joy Guha, Data Entry Operator, SUDA to arrange for opening of towns' files for this purpose with the file name “Engagement of Expert at CMMU under NULM for..... Municipality” and to place relevant documents as received by SUDA, if any, to the Urban Planner & OSD, as the case may be. After obtaining final consideration, he will also arrange for issuance of concurrence letter and will keep in his custody. He will be assisted by Mrinal Kanti Majumder, CA, SUDA in this regard.

*WT 3/8/2015*  
 Director, SUDA

&  
 Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

রাজ্য নগর উন্নয়ন সংস্থা  
STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..SUDA-78/2015/780.....

তারিখ .....13.07.2015.....

From : Shri M.N.Pradhan, IAS  
Director, SUDA &  
Mission Director, WBSULM

To : The Mayor/ Chairperson

..... Municipal Corporation/ Municipality

**Sub : Meeting on recruitment of Experts under NULM**

Sir,

You have already been communicated with the Guideline regarding recruitment of experts under NULM vide this office no SUDA-78/2015/779 dt 13.07.2015.

Now to discuss the issue in detail on a meeting will be held as per following schedule and with following participants :-

- (1) Mayor/ Chairperson
- (2) MMIC/ CIC/ Councilor looking after NULM
- (3) City Project Officer. This is also to mention here that only the designated person, will attend the meeting and no representative will be allowed.

Date	Name of ULB	Venue	Time
22.07.15	Coochbehar, Balurghat, English Bazar, Raiganj, Suri, Burdwan, Midnapore, Nabadwip, Asansol, Durgapur, Chandernagore, Habra, Rajpur Sonarpur, Maheshtala, South Dum Dum, Madhyamgram, Barasat, Howrah, Basirhat, Representative from KMC	SUDA Conference Hall	1.00 PM
28.07.15	Bansberia, Baranagar, Barrackpore, Serampore, Bhadreswar, Bhatpara, Dum Dum, Haldia, Hooghly Chinsurah, Jalpaiguri, Kalyani, Kamarhati, Kharagpur, North Barrackpore, North Dum Dum, Panihati, Santipur, Siliguri, Tamralipta, Uluberia	SUDA Conference Hall	11.00 AM

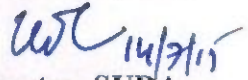
দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com  
Account Section : 2358 6408

Date	Name of ULB	Venue	Time
29.07.15	Ashoknagar-Kalyangarh, Baidyabati, Bankura, Berhampore, Bidhannagar, Bongaon, Darjeeling, Halisahar, Kanchrapara, Khardah, Krishnanagar, Naihati, Purulia, Rishra, Uttarpara Kotrung, Champdany, Titagarh. Representatives from DLB and MED acting as representative from DLB and MED in City Level Selection Committee.	SUDA Conference Hall	11.00 AM

Discussion on other NULM issues will also be held. So CPO's are requested to attend along with up to date status and future plan.

Yours faithfully,

  
Director, SUDA

&  
Mission Director, WBSULM

SUDA-78/2015/780/1(4)

13.07.2015

Copy for information to:

1. Sri Mitra Chatterjee, WBCS (Exc), Joint Secretary, M.A. Department Govt. of West Bengal to remain present for deliberation.
2. Joint Municipal Commissioner, Kolkata Municipal Corporation to attend the meeting.
3. Sri/Smt..... Joint/ Deputy Director DLB to attend the meeting.
4. Chief Engineer MED with request to ask his representative to attend the meeting.

  
Director, SUDA

&  
Mission Director, WBSULM

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-78/2015/779

তারিখ 13.07.2015

From : Shri M.N.Pradhan, IAS  
Director, SUDA &  
Mission Director, WBSULM

To : The Mayor/ Chairperson

..... Municipal Corporation/ Municipality

**Sub : Guideline for engagement of Experts under NULM**

Sir,

Enclosed here with a Guideline for engagement of different experts as notified by MA Dept vide no 765/MA/P/C-10/35-30/2013 dt 17.11.2014 by the City Level Selection Committee (CLSC) constituted under notification no. 761/MA/P/C-10/35-30/2013B dt 17.11.2014.

NULM ULB's and the concerned City Level Selection Committee will follow the guideline in toto while selecting different experts under NULM.

All CLSC are requested to arrange for selection of experts as per Guideline within September 2015 and send the proposal for concurrence from SUDA as per point no 28 of the said Guideline.

List of representative from MED and from DLB are also enclosed for ready reference.

This letter is issued in continuation of this office no SUDA-78/2015/315(63) dt 04.05.2015.

Encl: as stated

Yours faithfully,

*WT* 14/7/2015  
Director, SUDA

&  
Mission Director, WBSULM

**SUDA**

SUDA- 78/2015/779/1(4)

13.07.2015

Copy for information to:

1. P.S. to Hon'ble MIC, for kind perusal of Hon'ble MIC, MA & UD Departments, Govt. of West Bengal.
2. P.S to the Principal Secretary, M.A. Department, Govt. of West Bengal for his kind information.
3. Sri Mitra Chatterjee, WBCS (Exc), Joint Secretary, M.A. Department Govt. of West Bengal.
4. Joint Municipal Commissioner, Kolkata Municipal Corporation.

  
Director, SUDA

&  
Mission Director, WBSULM

## **WEST BENGAL STATE URBAN LIVELIHOOD MISSION**

### **GUIDELINES FOR PROCESS OF SELECTION OF EXPERTS UNDER NULM THROUGH CITY LEVEL SELECTION COMMITTEE (CLSC)**

1. Order to be issued by ULB constituting the selection committee after approval of the same in the meeting of BOC.
2. First meeting of City Level Selection Committee must contain :-
  - a) Procedure for selection of expert i.e either written test followed by Viva voce or Viva-voce only. No walk in interview allowed as it does not hold the scope of verifying eligibility before viva-voce.
3. Consecutive meeting to be convened to finalize the dates, procedure to be adopted for application, test/ viva voce and other related activities.
4. Date of meeting to be finalized in consultation with DLB/ SUDA/ MED representative (copy enclosed).
5. The attendance sheet and resolution of CLSC meeting should be there with authentication of Commissioner/ Executive Officer for every CLSC meeting.
6. The selection of news papers alongwith other modes of advertisement (Municipal website, Departmental website) will be decided in CLSC meeting.
7. The duration of receiving application will also be decided in CLSC meeting (minimum 15 days).
8. The detail advertisement must contain
  - a. The detail description of required Educational Qualification & Working Experience must be mentioned. The Educational Qualification & Working Experience as per approval of M A Dept, Govt. of West Bengal must be adhered to.
  - b. The duration of the appointment must be mentioned.
  - c. The contractual remuneration must be mentioned.
  - d. Scope of work should be mentioned.
  - e. Method of test.
  - f. The address and email Id for submission of application along with last date and time of submission must be clearly mentioned.
  - g. Such other information as to be decided by CLSC.



9. Daily record to be maintained for receipt of sealed envelope containing application in a register open for this purpose.
10. The short listing of applications will be made on the basis of required Educational Qualification & Working Experience and to be approved by CLSC. Reason of rejection to be signed by EO and to be approved by CLSC.
11. Receiving Register for all applications should be prepared that should contain Sl. No., Name of the Applicant, Full Address with Contact No., Educational Qualification, Working Experience, Age, Date of receiving of application, Selected or not, if Rejected then Reason of Rejection.
12. Each entry must be duly authenticated by E.O. in the above mentioned register & every page of the Register may be 'seen' by Chairman.
13. Each envelop of the application must be opened after expiry of application receipt date preferably in front of CPO with a mark of authentication by EO/ CPO.
14. The copy of detail advertisement must be sent to Employment Exchange accompanied by a forwarding letter and the copy of receipt at the end of Employment Exchange must be kept in municipal file.
15. Final list of eligible candidates to be prepared after receipt of list from employment exchange. This list should be prepared within 15 days of receipt of application.
16. After completion of short listing one CLSC meeting may be called. List of eligible candidates to be approved and date of Test/ Interview to be finalized in that meeting.
17. In the meeting (Sl. No. - 16) the process of scoring of the candidates may also be finalized.
18. The Test/ interview letter may be issued to the selected applicant through registered post only well ahead of the Test/ interview.
19. The receipt record of the Test/ interview letters must be preserved at the ULB.
20. If the Employment Exchange could not able to send any list of name for the interview of the advertised posts, (within 15 days of last date for application receipt) collect a letter from them declaring non-availability of candidates for the said post with them.
21. (a) ULB who will hold written test and interview will prepare a panel of selected candidates at the ratio of 1:3. Re advertisement to be made when eligible applicant below 1:3 ratio.  
(b) Checking of exam copies must be done with experts as suggested by CLSC. Proper record for checking of exam sheet must be maintained by ULB.

22. (a) The candidates for interview may be asked to come with all original certificates (Educational Qualification & Working Experience) along with their Curriculum Vitae and 2 copies of Passport Size photograph.  
(b) On the day of interview one attendance sheet may be kept with office with the signatures of the candidates attended the interview process.
23. The individual score sheet must be generated for each post and signed by each member of board of selection.
24. The specialists may also be invited in selection board for better selection with prior approval of the CLSC meeting.
25. After the completion of interview process the score sheets will be submitted to Chairman with signature & stamp of each member of selection committee.
26. The final score sheet will be prepared in a meeting of CLSC.
27. The proposal for selection with all relevant documents will be sent to Mission Director WBSULM (for concurrence).
28. List of Documents required to be submitted to Mission Director :
  - a. Order for constitution of CLSC.
  - b. Resolution of all CLSC meeting along with attendance sheets
  - c. Final score sheet after the interview
  - d. Panel of 3 candidates for each post. Panel will be valid for 6 (six) month. Panel will automatically be invalid after six month or joining of any empanelled candidates.
  - e. C.V. & supporting documents for paneled candidates
  - f. A list containing details of each applicant
    - i. Name
    - ii. Full Address
    - iii. Contact No.
    - iv. Educational Qualification
    - v. Working Experience
    - vi. Age
  - g. Rejection list with reason
  - h. Copy of Employment Exchange letter
  - i. The forwarding letter from the end of the Chairman of the Municipality describing the process of selection along with summery of the paneled candidates.

29. The candidates, who are presently working in any organization under GoWB, must be asked for NOC from the concerned authority. The same should be mentioned in interview letter.
30. After scrutinizing the documents SUDA/ WBSULM will provide concurrence to the ULB for the engagement.

*WJ*  
14/7/2015  
**Mission Director**  
**WBSULM**



o/c



## রাজ্য নগর উন্নয়ন সংস্থা

### STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ...SUDA- 78/2013/105 (15)

তারিখ ...22-01-2014

To  
The Chairman/Chairperson  
\_\_\_\_\_ Municipality

Sub: Letter from the Municipal Engineering Directorate (MED) with recommendation of representatives from MED to the City Level Selection Committee.

Sir/ Madam,

I am forwarding the memo no. ME/2406/1C-17/01, pt.-V dated 15.01.14 from MED with recommendation of representatives from MED to the City Level Selection Committee for Comprehensive Capacity Building Programme under JnNURM.

This is for your information and necessary action.

Enclø: as mentioned above.

Yours faithfully

  
Director, SUDA

SUDA- 78/2013/105/1(2)  
Copy forward for information to

1. Shri Mitra Chatterjee, WBCS (Exe), OSD & ex-officio Deputy Secretary, Municipal Affairs Department
2. Sri Badri Narayan Kar, WBCS(exe), Additional Nodal Officer & Jt. Director ILGUS

  
Director, SUDA

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE CHIEF ENGINEER  
Municipal Engineering Directorate**

*Bikash Bhawan, South Block (1<sup>st</sup> Floor) Salt Lake, Kolkata – 7000 91.  
Phone No: (033)2337-1331/ (033)2358-3347 \ Fax: (033) 2337-5474  
E-mail: ce\_medte@yahoo.com*

No. ME/ 2468/IC-17/01.07-V

Dated: 15.01.14

From : The Chief Engineer,  
Municipal Engineering Directorate,  
Bikash Bhawan, Salt lake (1<sup>st</sup> Floor),  
Kolkata – 700 091.

To : The Joint Secretary,  
Government of West Bengal,  
Department of Municipal Affairs,  
Writers' Buildings, Kolkata – 700 001.

AM  
2/1/14  
CBTC  
2/1/14

Sub: Recommendation for induction of representatives from the M.E.Dte. for Comprehensive Capacity Building programme under JNNURM

Ref: Your memo no. 1221 (3)/MA/P/C-10/3B-5/2013 dated 31.12.2013

Sir,

In terms of notification on 1138/MA/C-10/Misc-2/2013 dt. 03/12/2013, I would like to recommend for the induction of the following officers to act as member representative of M.E.Dte. within their respective jurisdiction for the Comprehensive Capacity building Programme under JNNURM.

1. Superintending Engineer, East Circle
2. Superintending Engineer, West Circle
3. Superintending Engineer, South Circle
4. Superintending Engineer, Central Circle
5. Superintending Engineer, North Circle

This is for your information and necessary action please.

Yours faithfully,  
Chief Engineer, MED

530 923  
14/1/14

Recd to CMU  
15/1/14

# Government of West Bengal

DIRECTORATE OF LOCAL BODIES

PURTA BHAVAN, (1<sup>ST</sup> FLOOR)

BIDHANNAGAR, KOLKATA - 700 091

No. ....../SUDA-NULM/2015

Dated, Kolkata, the

May, 2015.

**From:** The Director of Local Bodies,  
West Bengal

**To :** The Director, SUDA &  
Mission Director, WBSULM,  
ILGUS Bhavan, HC Block,  
Sector-III < Bidhannagar,  
Kol-106.

**Sub. :** ULB wise representative in City Level Selection Committee  
under NULM.

**Ref:** Your no. SUDA-78/2015/315(63) dt. 04.05.2015.

Sir,

With reference to the captioned subject, the undersigned is to furnish herewith a detailed statement (enclosed for ready reference) of the officers at Headquarters and the officers attached to the office of Deputy Director of Local Bodies, Burdwan Division and Addl. Director of Local Bodies, Jalpaiguri Division to act as representative in city level selection committee.

Yours faithfully,

*Sdf*

Director of Local Bodies  
West Bengal

No. *587/1(7)*/SUDA-NULM/2015

Dated, Kolkata, the *4th June* 2015.

Copy for information and necessary action to:-

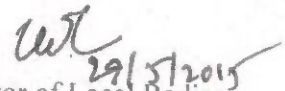
1) Sri *M. K. S. Das, WBS (Sec)* Addl. Director / Joint Director / Deputy Director of  
Local Bodies.

*W. L. Das*  
Director of Local Bodies,  
West Bengal

Representative of Directorate of Local Bodies in City Level Selection Committee under NULM

Sl. No.	Name of ULB	Name of Officer assigned to	Designation	Mob. No.	Leave substitute
1	Bally	Sri Sagar Sinha,	Joint Director	9434723170	Sri Mrinal Kanti Rano
	Uluberia	W.B.C.S. (Exe.),	HQs.		
	Baidyabati				
	Bansberia				
	Bhadreswar				
	Bhatpara				
	Rajarhat-Gopalpur				
2	Cooch-Behar	Mr. N.W. Bhutia,	Addl. Director	9434328124	
	Balurghat	W.B.C.S.(Exe.)	Jaipalguri div.		
	Darjeeling				
	Siliguri MC				
	Jaipalguri				
	English-Bazar				
	Raiganj				
	Alipurduar				
3	Berhampore	Sri Basudeb Guha,	Joint Director(HQ)	9434553936	Sri Sagar Sinha, W.B.C.S. (Exe.)
	Ashokenagar	W.B.C.S. (Exe.)			
	Kalyangarh				
	Basirhat				
	Habra				
	Halisahar				
	Kamarhati				
	Kanchrapara				
	Madhyamgram				
	Naihati				
Panihati					

4	Asansol MC	Sri M.K. Rano,	Joint Director(HQ)	9474734322	Sri Sagar Sinha.
	Durgapur MC	W.B.C.S. (Exe.)			W.B.C.S. (Exe.)
	Chandannagar MC				
	Serampore MC				
	Howra MC				
	Kolkata MC				
	Kalyani				
	Krishnagar				
	Nabadwep				
	Santipur				
5	Barrackpore	Smt. Sumana Bhattacharya,	Deputy Director	9434161674	Sri B.Ganguly, Dy. Director
	Titagarh	W.B.C.S. (Exe.)			
	Kherdah				
	North Dum Dum				
	South Dum Dum				
	Chamdpani				
	Hooghly Chinsurah				
	Rishra				
	Uttarpara-Kotrung				
6	Baranagar	Sri Bibhas Ganguly	Deputy Director	9836211999	Smt. Sumana Bhattacharya
	Barasat				
	Bidhannagar				
	Bongaon				
	Dum Dum				
	South Dum Dum				
	Maheshtala				
7	Rajpur Sonarpur	Sri Manoj Kanti Roy,	Deputy Director,	7501780091	
	Suri	WBCS (Exe.)	Burdwan Div.		
	Burdwan				
	Jamuria				
	Kulti				
	Raniganj				
	Bankura				
	Purulia				
	Khargpur				
	Mednipur				
	Haldia				
	Tamluk				

  
 Director of Local Bodies  
 West Bengal





# রাজ্য নগর উন্নয়ন সংস্থা

SUDA

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..SUDA-78/2015/780.....

তারিখ .....13.07.2015.....

From : Shri M.N.Pradhan, IAS  
Director, SUDA &  
Mission Director, WBSULM

To : The Mayor/ Chairperson

..... Municipal Corporation/ Municipality

### Sub : Meeting on recruitment of Experts under NULM

Sir,

You have already been communicated with the Guideline regarding recruitment of experts under NULM vide this office no SUDA-78/2015/779 dt 13.07.2015.

Now to discuss the issue in detail on a meeting will be held as per following schedule and with following participants :-

(1) Mayor/ Chairperson

(2) MMIC/ CIC/ Councilor looking after NULM

(3) City Project Officer. This is also to mention here that only the designated person, will attend the meeting and no representative will be allowed.

Date	Name of ULB	Venue	Time
22.07.15	Coochbehar, Balurghat, English Bazar, Raiganj, Suri, Burdwan, Midnapore, Nabadwip, Asansol, Durgapur, Chandernagore, Habra, Rajpur Sonarpur, Maheshtala, South Dum Dum, Madhyamgram, Barasat, Howrah, Kolkata, Basirhat; Representative from KMC.	SUDA Conference Hall	1.00 PM
28.07.15	Bansberia, Baranagar, Barrackpore, Serampore, Bhadreswar, Bhatpara, Dum Dum, Haldia, Hooghly, Chinsurah, Jalpaiguri, Kalyani, Kamarhati, Kharagpur, North Barrackpore, North Dum Dum, Panihati, Santipur, Siliguri, Tamralipta, Uluberia	SUDA Conference Hall	11.00 AM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Government of India  
Ministry of Housing & Urban Poverty Alleviation  
(UPA Division)

Nirman Bhavan  
New Delhi 110011

No. K-14014/60/2014-UPA/FTS 10877

Dated 8 June 2015

*Adm/800*  
*24/6/15*

**Shri B. C Patro**  
Mission Director (SLMMU & NULM)  
Government of West Bengal  
HC Block, Sector- 3, Salt Lake,  
ILGUS Bhavan, Bidhan Nagar  
Kolkata - 700106



**Subject: Nomination of Representative of Ministry of HUPA in Selection Committee for Technical Experts constituted at the State level - regarding.**

Sir,

I am directed to refer to the above-mentioned subject and to say that this Ministry, vide letter No.K-14014/60/2014-UPA (fts 10877) dated 8 June 2015 (copy enclosed), has authorized HUDCO to nominate HUDCO officers to participate in the meetings of Selection Committee for recruiting of Technical Experts of the States/UTs, on behalf of this Ministry.

2. Accordingly, it has been decided that from HUDCO Regional Office, the respective HUDCO Regional Head would participate in the Selection Committee meetings held in the States for recruiting Technical Experts, on behalf of this Ministry.

3. It is, therefore, requested that the meeting notice of the Selection Committee may be sent well in advance to the HUDCO Regional Head for necessary action. A copy of the meeting notice and minutes of the meeting may also be endorsed to Ministry of HUPA.

Encl: as above.

Yours faithfully,

*Sailsh*  
(Sailsh Jogiani)

Under Secretary to the Government of India  
Tel: 2306185

Government of India  
Ministry of Housing & Urban Poverty Alleviation  
(UPA Division)

Nirman Bhavan  
New Delhi 110011  
Dated 8 June 2015

No. K-14014/60/2014-UPA/FTS 10877

To  
Shri M Ravi Kanth  
Chairman & MD, HUDCO  
HUDCO Bhawan, Core 7A  
India Habitat Centre  
Lodhi Road, New Delhi 110003

**Subject: Nomination of Representative of Ministry of HUPA in Selection Committee for Technical Experts constituted at the State level - regarding.**

Sir,

I am directed to refer to the above-mentioned subject and to say that as per the Operational Guidelines for Capacity Building & Training (CB&T) (para 6.2, p.6), the State may appoint a Selection Committee headed by the State Mission Director for the screening and selection of Technical Experts for the State Mission Management Unit (SMMU) and City Mission Management Unit (CMMUs). A representative of the Ministry of Housing & Urban Poverty Alleviation shall be a member of the Selection Committee constituted by the State.

2. It has been decided that the Regional Chief of HUDCO in the State may be deputed to participate on behalf of the Ministry of HUPA in the meetings of the Selection committee for recruiting of Technical Experts in the respective States and UTs.

3. It is, therefore, requested that necessary orders may be issued to nominate the Regional Chief of HUDCO to represent the Ministry of HUPA in the meetings of the Selection Committee for recruiting Technical Experts of the States/UTs. The nominated officer may contact Mrs. Archana Mittal, Director (UPA) (Tel: 011-23062127, email: dsupa-mhupa@nic.in) for any clarification/guidance in this regard. He may be also advised to send a report of such meetings to the Director (UPA), immediately after the meeting.

4. This issues with the approval of Secretary (HUPA).

Yours faithfully,

  
(Sailsh Jogiani)

Under Secretary to the Government of India  
Tel: 23061185

**WEST BENGAL STATE URBAN LIVELIHOOD MISSION**  
**GUIDELINES FOR PROCESS OF SELECTION OF EXPERTS UNDER NULM**  
**THROUGH CITY LEVEL SELECTION COMMITTEE (CLSC)**

1. Order to be issued by ULB constituting the City Level Selection Committee after approval of the same in the meeting of BOC, in line with the order issued from Municipal Affairs Department vide memo No. 76/MR/P/C-10/35-30/2013 Dated 17/11/2014.
2. First meeting of City Level Selection Committee shall decide on :-
  - a) Procedure for selection of expert i.e either written test followed by Viva voce or Viva-voce only. No walk in interview allowed as it does not hold the scope of verifying eligibility before viva-voce.
3. <sup>Either</sup> In the same meeting or in consecutive meeting ~~to be convened to~~ finalize the dates, procedure to be adopted for application, test/ viva voce and other related activities <sup>to be finalized</sup>.
4. Date of meeting to be finalized in consultation with DLB/ SUDA/ MED representative (copy enclosed).
5. The attendance sheet and resolution of <sup>City Level Selection Committee (CLSC)</sup> meeting should be there with authentication of Commissioner/ Executive Officer for every CLSC meeting.
6. Selection will be made both by way of making advertisement and obtaining names from Employment Exchange.
7. Advertisement must be made in wide circulated newspaper, and also in Municipal Notice Board and in other <sup>conspicuous</sup> comparison places.
8. Newspaper advertisement may contain summary of the advertisement mentioning the website/place where detail advertisement will be available.
9. Selection of news papers will be decided in CLSC meeting.
10. Every advertisement must be uploaded in the website of Municipal Affairs Department/Change Management Unit/Municipal Website, if any not later than the day of newspaper advertisement <sup>and</sup> will remain <sup>for</sup> thereafter a period of one month from the last date.
11. Duration of receiving application (minimum 15 days) will be decided in CLSC meeting.
12. The detail advertisement shall contain :-

- a. The detail description of required Educational Qualification & Working Experience (the Educational Qualification & Working Experience as per approval of M A Dept, Govt. of West Bengal must be adhered to).
  - b. Duration of <sup>engagement</sup> the initial with possibility of extension, if any.
  - c. Contractual monthly remuneration.
  - d. Scope of work (in summary).
  - e. Method of selection.
  - f. The address and email id for submission of application along with last date and time of submission.
  - g. Such other information as to be decided by SLSC.
13. Daily record of submission of application (by hand or by e-mail) to be maintained for receipt of application in a Register to be opened for this purpose.
  14. Receiving Register for all applications should be prepared that should contain Sl. No., Name of the Applicant, Full Address with Contact No., Educational Qualification, Working Experience, Age, Date of receiving of application, Selected or not, if Rejected then Reason of Rejection.
  15. Each entry must be duly authenticated by E.O. in the above mentioned register & every page of the Register may be 'seen' by Chairman.
  16. Each envelop of the application must be opened after expiry of application receipt date preferably in front of EO/CPO with a mark of authentication by EO/ CPO.
  17. The copy of detail advertisement must be sent to Employment Exchange accompanied by a forwarding letter and the copy of receipt at the end of Employment Exchange must be kept in the relevant municipal file.
  18. Short listing of applications will be made on the basis of required Educational Qualification & Working Experience and to be approved by CLSC. Reason of rejection to be signed by EO and to be approved by CLSC.
  19. Final list of eligible candidates to be prepared after receipt of list from employment exchange (This list should be prepared within 7 days of receipt of names from Employment Exchange).
  20. After short listing, CLSC meeting may be convened where list of eligible as well as rejected candidates to be approved.

21. System of scoring of the candidates particularly for educational qualification and experience to be finalized either on the date of interview or prior to that in any CLSC meeting.
22. Test/ interview letter shall be issued to the selected applicant through registered post only well ahead of the Test/ interview. The candidates, who are presently working in any organization under GoWB, must be asked for NOC from the concerned authority. The same should be mentioned in interview letter.
23. Receipt record of the interview letters must be preserved by the ULB in respective file.
24. If the Employment Exchange, within one month of last date for application received, could not able to send any list of name for the interview of the advertised posts, a letter to be obtained from them, declaring non-availability of candidates for the said post. ✓
25. (a) ULB who will hold written test shall prepare a panel of 1:3. For direct interview, candidate should be at least at the ratio of 1:4. Re advertisement to be made when eligible applicant as well as candidate present is below 1:3 ratio.  
(b) Checking of answer sheets must be done with experts as to be decided by CLSC. Proper record for checking of answer sheet must be maintained by ULB with mark sheet scrutiny and by all means, effort should be taken to avoid any types of complaints.
26. (a) Candidates for interview shall be asked to appear with all original certificates (Educational Qualification & Working Experience) along with copy of their Curriculum Vitae and 2 copies of Passport Size photograph.  
(b) On the day of written test/interview attendance sheet shall be prepared with the signatures of the candidates attended the written/interview process.
27. The individual score sheet must be generated for each post and signed by each member of Selection Committee.
28. Specialists may be included in selection board as per decision of the CLSC.
29. After the completion of interview process, the score sheets shall be submitted to Chairman with signature & stamp of each member of selection committee.
30. The final score sheet shall be prepared in the same meeting of CLSC to avoid loss of time.

31. The proposal for selection with all relevant documents will be sent to Mission Director WBSULM (for concurrence) - duly authenticated by EO.
32. List of Documents required to be submitted to SUDA for obtaining concurrence.
- a. Order of the ULB on constitution of CLSC.
  - b. Resolution of all CLSC meeting
  - c. Final score sheet duly signed by the Chairman and other remaining member of the CLSC
  - d. For panel of at least 3 candidates for each post, it may be single proposal for single post also and in that case there will be no panel.
  - e. C.V. & copies of supporting documents for empanelled candidates
  - f. A list containing details of each selected applicant in tabular format for each post
    - i. Name
    - ii. Educational Qualification
    - iii. Working Experience
    - iv. Age
    - v. Final score
  - g. Rejection list with reason duly authenticated by EO and to be mentioned in the proceedings of the CLSC meeting
  - h. Copy of letter addressed to local/District Employment Exchange
  - i. Forwarding letter from Chairman describing the process of selection along with summary of the selected/empanelled candidates.
33. Engagement letter shall be issued only after obtaining intimation from SUDA indicating concurrence of the proposal of the municipality against each post.
34. Municipalities will evolve that documents as mentioned at para 32 to be submitted at one go so as to avoid intermediary communication and loss of time. For any further quarry, may contact Director, SUDA, Additional Director (Project) and Joint Director (Social Development).
35. In the case of panel, there shall be one panel for each post and the panel will remain valid for maximum of 6 months. The panel will cease to exist, when any of the candidates joins to the respective post.

**Mission Director  
WBSULM**

## GUIDELINE FOR PROCESS OF SELECTION OF EXPERTS UNDER NULM

order to be issued by WEST BENGAL Selection Committee as per approval in the meeting of BOC. *Chair person of the committee constituting the*

### CONSTITUTION OF CITY Level Selection Committee

1. First meeting of City Level Selection Committee must contain :-

- a) ~~A declaration regarding constitution of City Level Selection Committee.~~
- b) Procedure for selection of expert i.e either written test followed by Viva voce or Viva-voce only. (No walk in interview allowed) as it does not hold the scope of verifying eligibility before viva-voce).
2. Consecutive meeting to be convened to finalize the dates, procedure to be adopted for application, test/ viva voce and other related activities.
3. Date of meeting to be finalized in consultation with DLB/ SUDA/ MED representative. (copy enclosed).
4. The attendance sheet and resolution of CLSC meeting should be there with authentication of Executive Officer for every CLSC meeting.

5. The selection of news papers alongwith other modes of advertisement (Municipal website, Departmental website) will be decided in CLSC meeting. - *some part of program of*

6. The duration of receiving application will also be decided in CLSC meeting (minimum 15-21 days). *of duration*

7. The detail advertisement must contain (~~Both for EOP & Direction Selection~~)

a. The detail description of required Educational Qualification & Working Experience must be mentioned. The Educational Qualification & Working Experience *as per - ad of MA (as per approval of MA Dept)* approved by Department of Municipal Affairs, Govt. of West Bengal must be adhered to.

b. The duration of the appointment (1 year) must be mentioned.

c. The ~~salary~~ *Contractual remuneration* must be mentioned.

d. Scope of work should be mentioned. ✓

e. Method of test. ✓

f. ~~Date for holding test/ viva voce.~~ ✓

~~f. Mode~~



SELECTION PROCESS



- The address and email Id for submission of application along with last date of submission must be clearly mentioned. ✓ *of name*
9. Daily record to maintain for receipt of application in a register open for this purpose. (Receiving Register). ✓
10. The short listing of applications will be made on the basis of required Educational Qualification & Working Experience. *and to be approved by CLSC. Reason of rejection to be given and to be approved by CLSC. Reason for rejection to be given.*
10. "Receiving Register" for all applications should be prepared that should contain Sl. No., Name of the Applicant, Full Address with Contact No., Educational Qualification, Working Experience, Age, Date of receiving of application, Selected or not, if Rejected then Reason of Rejection. *Signature*
11. Each entry must be duly authenticated by E.O. in the above mentioned register & every page of the Register may be 'seen' by Chairman. ✓ *Signed by E.O. and to be approved by CLSC.*
12. Each envelop of the application must be opened after expiry of application receipt date preferably in front of ~~CEO~~ *E.O.* with a mark of authentication by ~~CEO~~ *E.O.*
13. The copy of detail advertisement must be sent to Employment Exchange accompanied by a forwarding letter and the copy of receipt at the end of Employment Exchange must be kept in municipal file.
14. Verification of all application to be done by a group of official <sup>*to be*</sup> selected Chairman. All ineligible and inexperienced applications (as per eligibility criteria) to be rejected and to be marked in Receiving Register.
15. Final list of eligible candidates to be prepared after receipt of list from employment exchange ( This list should be prepared within one <sup>*15 days*</sup> month of receipt of application).
16. After completion of short listing one CLSC meeting may be called and date of Interview may be finalized. *list to be approved (list to be approved)*
17. In the meeting (Sl. No. - 16) the process of scoring of the candidates may also be finalized ~~(the suggestive draft is attached)~~.
18. The Test/ interview letter <sup>*draft*</sup> may be issued to the selected applicant <sup>*draft reply to be sent*</sup> for well ahead of the Test/ interview ~~(at least before 10 days)~~. *(through registered post only)*
19. The receipt record of the interview letters must be preserved at the ULB ~~ordinary~~ dak should be avoided.
- ~~20. Phone call may be made to the candidate for well ahead of the interview (7 days).~~

20. If the Employment Exchange could not able to send any list of name for the interview of the advertised posts, (within one month of last date for application receipt) collect a letter from them declaring non-availability of candidates for the said post with them.

21. (a) ULB who will hold written test will prepare a panel of 1:3 for interview. *for direct interview interviewee should be at least at the ratio of 1:5 (Interview)*  
(b) Checking of exam copies must be done with experts as suggested by CLSC. Proper record for checking of exam sheet must be maintained by ULB.

22. (a) The candidates for interview may be asked to come with all original certificates (Educational Qualification & Working Experience) along with their Curriculum Vitae and 2 copies of Passport Size photograph. *Rec'd verification sent to be made when applicant below 1:3 ratio*

(b) On the day of interview one attendance sheet may be kept with office with the signatures of the candidates attended the interview process.

23. The individual score sheet must be generated for each post and each member of board of selection. *signed by*

24. The specialists may also be invited in selection board for better selection with prior approval of the CLSC meeting.

25. After the completion of interview process the score sheets will be submitted to Chairman with signature & stamp of each member of selection committee.

26. The final score sheet will be prepared in a meeting under the supervision of CLSC. *assimilating all the scores and will be duly signed by all the members of the CLSC.*

27. The proposal for selection with all relevant documents will be sent to Mission Director WBSULM. *for concurrence (for concurrence)*.

28. List of Documents required to be submitted to Mission Director :

- Resolutions for constitution of CLSC.
- Resolution of all CLSC meeting along with attendance sheets
- Final score sheet after the interview.
- Panel of 3 candidates for each post.
- C.V. & supporting documents for paneled candidates
- A list containing details of each applicant

- Name
- Full Address
- Contact No.

*1 Panel will be valid for 6 (six months)  
Panel will automatically be invalid after six months  
or joining of any empanelled candidates.  
For each post*

*that panel - 6 months - renewal in CLSC  
one panel - 18*

- iv. Educational Qualification
  - v. Working Experience
  - vi. Age
- g. Rejection list with reason
- ~~h. Copy of "Receiving Register" with authentication of CPO.~~
- ~~i. Copy of Employment Exchange letter~~
- ~~j. The forwarding letter from the end of the Chairman of the Municipality describing the process of selection along with summary of the paneled candidates.~~
30. The candidates, who are presently working in any organization under GoWB, must be asked for NOC from the concerned authority. The same should be mentioned in interview letter.
31. After scrutinizing the documents SUDA will provide concurrence to the ULB for the engagement.

**Government of West Bengal**  
**Department of Municipal Affairs**  
**Writers' Buildings, Kolkata-700 001**

**NOTIFICATION**

No.762/MA/P/C-10/3S -30/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

WHEREAS the Ministry of Housing and Urban Poverty Alleviation, Government of India has restructured 'Swarna Jayanti Sahari Rojgar Yojna' as 'National Urban Livelihood Mission' (herein referred as NULM) and accordingly the State Government has constituted 'West Bengal State Urban Livelihood Mission' (herein referred as WBSULM) under Gazette Notification No. 227/MA/C-10/3S-30/2013 dated, Kolkata, the 18<sup>th</sup> March, 2014;

AND WHEREAS in terms of para No. 13.18 of guidelines on National Urban Livelihood Mission issued by the Ministry of Housing and Urban Poverty Alleviation, Government of India, City Mission Management Unit (CMMU) is supposed to be supported by a City Project Officer and as per recommendation made by the "Committee for selection of Manpower at SMMU, CMMU under NULM", the Governor is pleased hereby to direct that the Commissioner/Joint Commissioner/Secretary in case of the Municipal Corporation (to be decided by respective Municipal Corporation) and Executive Officer in case of the concerned Municipality, included as NULM towns, to be designated as City Project Officer (CPO) for the purpose of implementation of all the activities under West Bengal State Urban Livelihood Mission.

By Order of the Governor,

B. C. Patra  
Special Secretary to the Government of West Bengal

No.762/1(128)/MA/P/C-10/3S -30/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

Copy forwarded for information and necessary action to the:

1. Mayor, ..... Municipal Corporation
2. Chairman/Chairperson, ..... Municipality
3. Director, SUDA & Mission Director, WBSULM.
4. Director of Local Bodies, West Bengal.
5. Municipal Commissioner/ Commissioner,..... Municipal Corporation
6. Executive Officer,.....Municipality
7. PS to MIC, MA & UD Departments.
8. Pr.S to Principal Secretary, MA Department



Special Secretary to the Government of West Bengal

9798063653

**Government of West Bengal  
Department of Municipal Affairs  
Writers' Buildings, Kolkata-700 001**

**NOTIFICATION**

No.761/MA/P/C-10/3S -30/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

WHEREAS the Ministry of Housing and Urban Poverty Alleviation, Government of India has restructured 'Swarna Jayanti Sahari Rojgar Yojna' as 'National Urban Livelihood Mission' (herein referred as NULM) and accordingly the State Government has constituted 'West Bengal State Urban Livelihood Mission' (herein referred as WBSULM) under Gazette Notification No. 227/MA/C-10/3S-30/2013 dated, Kolkata, the 18<sup>th</sup> March, 2014;

AND WHEREAS in terms of guidelines on National Urban Livelihood Mission issued by the Ministry of Housing and Urban Poverty Alleviation, Government of India, "Committee for Selection of Manpower at SMMU, CMMU under NULM' (herein referred as Committee) for implementation of West Bengal State Urban Livelihood Mission has been constituted under Notification No. 478/MA/P/C-10/3S - 30/2013 dated, Kolkata, the 27<sup>th</sup> June, 2014;

AND WHEREAS in terms of the recommendation made by the said Committee in regard to constitution of "City/Town Level Selection Committee" for selection of manpower at City Mission Management Unit (CMMU), the Governor is pleased hereby to constitute the "City/Town Level Selection Committee" for implementation of West Bengal State Urban Livelihood Mission consisting of:-

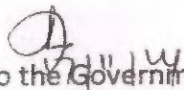
- |  |   |                 |
|--|---|-----------------|
| 1. Mayor/Chairperson of the concerned Urban Local Body   | - | Chairperson     |
| 2. Deputy Mayor/Vice-Chairperson of the concerned Urban Local Body   | - | Member          |
| 3. MMIC/concerned Chairman-in-Council looking after NULM in the Urban Local Body   | - | Member          |
| 4. Representative from the Municipal Engineering Directorate/Urban Development Department  | - | Member          |
| 5. Representative from State Urban Development Agency  | - | Member          |
| 6. Representatives from the concerned Regional office/Head Quarter office of Directorate of Local Bodies (Not below the rank of Deputy Director) | - | Member          |
| 7. City Project Officer (CPO) of the concerned Urban Local Body  | - | Member-Convener |
| 8. Finance Officer/Accounts & Finance Coordinator (in absence of Finance Officer) of the concerned Urban Local Body                              | - | Member          |

By Order of the Governor

  
Special Secretary to the Government of West Bengal

Copy forwarded for information and necessary action to the:

1. Mayor, ..... Municipal Corporation
2. Chairman/Chairperson, ..... Municipality
3. Director, SUDA & Mission Director, WBSULM.
4. Director of Local Bodies, West Bengal.
5. Chief Engineer, M.E. Directorate.
6. PS to MIC, MA & UD Departments.
7. Pr.S to Principal Secretary, MA Department

  
Special Secretary to the Government of West Bengal

**Government of West Bengal  
Department of Municipal Affairs  
Writers' Buildings, Kolkata-700 001**

**NOTIFICATION**

No.763/MA/P/C-10/3S -30/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

WHEREAS the Ministry of Housing and Urban Poverty Alleviation, Government of India has restructured 'Swarna Jayanti Sahari Rojgar Yojna' as 'National Urban Livelihood Mission' (herein referred as NULM) and accordingly the State Government has constituted 'West Bengal State Urban Livelihood Mission' (herein referred as WBSULM) under Gazette Notification No. 227/MA/C-10/3S-30/2013 dated, Kolkata, the 18<sup>th</sup> March, 2014;

AND WHEREAS in terms of para No. 13.18 of guidelines on National Urban Livelihood Mission issued by the Ministry of Housing and Urban Poverty Alleviation, Government of India, City Project Officer will be assisted by Assistant Project Officer(s) and as per recommendation made by the "Committee for selection of Manpower at SMMU, CMMU under NULM", the Governor is pleased hereby to direct that the existing Town Project Officer(s) to be re-designated as Assistant Project Officer(s) in the respective cities/towns covered under NULM for the purpose of implementation of all the activities under West Bengal State Urban Livelihood Mission provided they fulfill the minimum qualification as laid down in the NULM guidelines and subject to approval of the City/Town Level Selection Committee constituted under Notification No. 761/MA/P/C-10/3S -30/2013 dated 17<sup>th</sup> November, 2014.

By Order of the Governor,

**B. C. Patra**

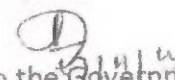
Special Secretary to the Government of West Bengal

No.763/1(66)/MA/P/C-10/3S -30/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

Copy forwarded for information and necessary action to the:

1. Mayor, ..... Municipal Corporation
2. Chairman/Chairperson, ..... Municipality
3. Director, SUDA & Mission Director, WBSULM.
4. Director of Local Bodies, West Bengal.
5. PS to MIC, MA & UD Departments.
6. Pr.S to Principal Secretary, MA Department

  
Special Secretary to the Government of West Bengal

FA  
①

Government of West Bengal  
Department of Municipal Affairs  
Writers' Buildings, Kolkata-700 001

No.764/MA/P/C-10/3S -30/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

From: Special Secretary to the Government of West Bengal

To:  The Mission Director, WBSULM and  
Director, State Urban Development agency,  
ILGUS Bhavan, HC Block, Salt Lake, Kolkata 700 016 106

Sub: Engagement of Specialists/Experts at SMMU under National Urban Livelihood Mission (NULM)

Sir,

In inviting reference to the proposal as contained in the file of SUDA bearing No. SUDA-90/2014 regarding Educational Qualification / Eligibility / Experience / Contractual Remuneration etc. for engagement of specialists/experts at State Mission Management Unit under National Urban Livelihood Mission (NULM) at SUDA, I am directed to inform you that your proposal referring the decision of the State Level Selection Committee in its meeting held on 16.07.2014 has been examined taking into consideration the possibility of availability of technical personnel and accordingly, the educational qualification, eligibility, experience, contractual maximum monthly remuneration of all such posts are furnished below :

Sl. No.	Name of Post	Qualification/Experience
1.	State Mission Manager – HR & Capacity Building (To be Designated as Team Leader)	<b>Educational Qualification &amp; Experience:</b> Two year full time Post Graduate Diploma in Management / MBA or Masters in any relevant discipline with 3 years of experience or Graduate from Government recognized Institutes with 5 years of experience in training and capacity building work with state level project, in urban areas. <b>Competencies:</b> <ul style="list-style-type: none"><li>➤ In addition to the competencies as mentioned in the guideline the person should have acknowledged capabilities in client management &amp; negotiation skills;</li><li>➤ Fluency in English and Bengali or local languages of West Bengal</li></ul>
2.	State Mission Manager – Social Mobilization and Institution Development	<b>Educational Qualification &amp; Experience:</b> Two year full time Post Graduate Diploma in Management / MBA or Masters in any other relevant discipline with 3 years of experience or Graduate from government recognized Institutes with 5 years of experience in Social Development Work with poverty reduction programmes of considerable size and scale, preferably in urban areas. <b>Competencies:</b> <ul style="list-style-type: none"><li>• Competency level as per guidelines of NULM</li><li>• Fluency of English and Bengali or local languages of West Bengal</li></ul>
3.	State Mission Manager – Shelters and Social Infrastructures	<b>Educational Qualification:</b> Graduate in Civil Engineering with 3 years experience or Diploma in Civil Engineering <b>Experience:</b> 5 years in Poverty Reductions Programme involving Social Development & Establishment / Monitoring / Maintenance of Community Infrastructure preferably in urban areas. <b>Competencies:</b> <ul style="list-style-type: none"><li>• Competency level as per guidelines of NULM</li><li>• Fluency of English and Bengali or local languages of West Bengal</li></ul>



4.	State Mission Manager – Financial Inclusion & Micro Enterprises	<p><b>Educational Qualification &amp; Experience:</b> Two year full time Post Graduate Diploma in Management / MBA or Masters in any other relevant discipline with 3 years experience or Graduate from Government recognized Institutes with 5 years of experience in dealing with credit linkages, Social Security and/or Micro Enterprises promotion in poverty reduction programmes / Financial Institutions preferably in urban areas.</p> <p><b>Competencies:</b></p> <ul style="list-style-type: none"> <li>• Competency level as per guidelines of NULM</li> <li>• Fluency of English and Bengali or local languages of West Bengal</li> </ul>
5.	State Mission Manager, MIS & ME	<p><b>Educational Qualification:</b> Two year full time Post Graduate Diploma in Computer Science / MCA from Government recognized Institute/ University</p> <p><b>Experience:</b> At least 5 years in designing and implementation of Mis &amp; ME for development projects, preferably in poverty reduction project.</p> <p><b>Competencies:</b></p> <ul style="list-style-type: none"> <li>• In addition to the competencies as mentioned in the guideline proficiency in Power Point, MS access and MS Excel is required;</li> <li>• Fluency of English and Bengali or local languages of West Bengal</li> </ul>

In this connection, as per proposal of SUDA, I am further directed to inform you that-

- (a) State Mission Manager – HR & Capacity Building to be designated as Team Leader of SMMU.
- (b) Contractual monthly remuneration for each post will be Rs. 60,000/- (Rupees sixty thousand only) with each engagement period of maximum two years at a time along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal along with enhancement as per guidelines of NULM.
- (c) The upper age limit of the specialists/experts to be engaged in SMMU will be 40 years as on 01.04.2014 until further order.
- (d) Process of engagement of 5 (five) specialists/experts except State Mission Manager-Skills & Livelihoods under SMMU as mentioned in the Table above by outsourcing through an agency to be taken up immediately by way of inviting EoI following the orders issued from Finance Department and existing practice in this regard time to time after obtaining approval of the draft EoI/RfP including ToR from Municipal Affairs Department.

Yours faithfully,

  
Special Secretary

No.764/1(3)/MA/P/C-10/3S -30/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

Copy forwarded for information to:

1. Director of Local Bodies, West Bengal.
2. Chief Engineer, M.E.Dte.
3. Pr.S to Prncipal Secretary, MA Department

Special Secretary

Government of West Bengal  
Department of Municipal Affairs  
Writers' Buildings, Kolkata-700 001

No.765/MA/P/C-10/3S -30/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

From: Special Secretary to the Government of West Bengal

To: The Mission Director, WBSULM and  
Director, State Urban Development agency,  
ILGUS Bhavan, HC Block, Salt Lake, Kolkata 700 016 106

Sub: Engagement of Specialists/Experts at CMMU under National Urban Livelihood Mission (NULM)

Sir,

In inviting reference to the proposal as contained in the file of SUDA bearing No. SUDA-90/2014 regarding Educational Qualification / Eligibility / Experience / Contractual Remuneration etc. for engagement of specialists/experts at City Mission Management Unit (CMMU) to be set up in the respective cities under National Urban Livelihood Mission (NULM), I am directed to inform you that your proposal referring the decision of the State Level Selection Committee in its meeting held on 16.07.2014 has been examined taking into consideration the possibility of availability of technical personnel and accordingly, the educational qualification, eligibility, experience, contractual maximum monthly remuneration of all such posts are furnished below :

**A. Large Cities (>5 Lakh Population as per Census 2011)**

Sl. No.	Name of Post	Qualification/Experience
1.	Manager – Social Development and Infrastructure	<b>Educational Qualification:</b> Bachelor degree in Social Science preferably in Social work/ Sociology / Economics / Management <b>Experience:</b> 2 - 3 years practical experience of working in Social Development work with poverty reduction programmes. <b>Other Qualifications:</b> <ul style="list-style-type: none"><li>➤ Proficient with MS Office, Strong Analytical Skills; Experience of working with Government Institutions will be given preference.</li><li>➤ Fluency of English and Bengali or local languages of West Bengal</li></ul>
2.	Manager – Skills & Livelihoods	<b>Educational Qualification:</b> Bachelor degree in Social Science preferably in Social work/ Sociology / Economics / Management <b>Experience:</b> 2 - 3 years practical experience of working in implementation of skill training and placement programmes. <b>Other Qualifications:</b> <ul style="list-style-type: none"><li>➤ Proficient with MS Office, Strong Analytical Skills; Experience of working with Government Institutions will be given preference.</li><li>➤ Fluency of English and Bengali or local languages of West Bengal</li></ul>
3.	Manager – Financial Inclusion & Micro Enterprises	<b>Educational Qualification:</b> Bachelor degree in Social Science preferably in Social work/ Sociology / Economics / Management <b>Experience:</b> 2 - 3 years practical experience of working in implementation of skill training and placement programmes / Credit linkage, Social Security and / or Micro enterprises promotion in poverty reduction programmes/ financial institutions. <b>Other Qualifications:</b> <ul style="list-style-type: none"><li>➤ Proficient with MS Office, Strong Analytical Skills; Experience of working with Government Institutions will be given preference.</li><li>➤ Fluency in English and Bengali or local languages of West Bengal</li></ul>

4.	Manager, MIS & ME	<p><b>Educational Qualification:</b> Bachelor degree in Computer Science</p> <p><b>Experience:</b> 2 - 3 years of experience in designing and implementation of MIS &amp; ME, preferably poverty reduction project.</p> <p><b>Other Qualifications:</b></p> <ul style="list-style-type: none"> <li>➤ In addition to the above mentioned competencies , very good documentation skills and very good at preparation of reports ; Proficient with Project management software; Database Management System; Website Development and Management will be given preference</li> <li>➤ Fluency of English and Bengali or local languages of West Bengal</li> </ul>
----	-------------------	---

**B. Medium Towns (Between 3 to 5 lakh Population as per Census 2011)**

Sl. No.	Name of Post	Qualification/Experience
1.	Manager – Social Development and Infrastructure	<p><b>Educational Qualification:</b> Bachelor degree in Social Science preferably in Social work/ Sociology / Economics / Management</p> <p><b>Experience:</b> 2 - 3 years practical experience of working in Social Development work with poverty reduction programmes.</p> <p><b>Other Qualifications:</b></p> <ul style="list-style-type: none"> <li>➤ Proficient with MS Office, Strong Analytical Skills; Experience of working with Government Institutions will be given preference.</li> <li>➤ Fluency of English and Bengali or local languages of West Bengal</li> </ul>
2.	Manager – Skills & Livelihoods	<p><b>Educational Qualification:</b> Bachelor degree in Social Science preferably in Social work/ Sociology / Economics / Management</p> <p><b>Experience:</b> 2 - 3 years practical experience of working in implementation of skill training and placement programmes.</p> <p><b>Other Qualifications:</b></p> <ul style="list-style-type: none"> <li>➤ Proficient with MS Office, Strong Analytical Skills; Experience of working with Government Institutions will be given preference.</li> <li>➤ Fluency of English and Bengali or local languages of West Bengal.</li> </ul>
3.	Manager – Financial Inclusion & Micro Enterprises	<p><b>Educational Qualification:</b> Bachelor degree in Social Science preferably in Social work/ Sociology / Economics / Management</p> <p><b>Experience:</b> 2 - 3 years practical experience of working in implementation of skill training and placement programmes / Credit linkage, Social Security and / or Micro enterprises promotion in poverty reduction programmes/ financial institutions.</p> <p><b>Other Qualifications:</b></p> <ul style="list-style-type: none"> <li>➤ Proficient with MS Office, Strong Analytical Skills; Experience of working with Government Institutions will be given preference.</li> <li>➤ Fluency in English and Bengali or local languages of West Bengal</li> </ul>

**District Head Quartered Towns (> 1 lakh population) & Small Towns (Between 1 to 3 lakh Population as per Census 2011)**

Sl. No.	Name of Post	Qualification/Experience
1.	Manager – Social Development and Infrastructure	<p><b>Educational Qualification:</b> Bachelor degree in Social Science preferably in Social work/ Sociology / Economics / Management</p> <p><b>Experience:</b> 2 - 3 years practical experience of working in Social Development work with poverty reduction programmes.</p> <p><b>Other Qualifications:</b></p> <ul style="list-style-type: none"> <li>➤ Proficient with MS Office, Strong Analytical Skills; Experience of working with Government Institutions will be given preference.</li> <li>➤ Fluency of English and Bengali or local languages of West Bengal</li> </ul>
2.	Manager – Skills Micro Enterprises, MIS & ME	<p><b>Educational Qualification:</b> Bachelor degree in Social Science preferably in Social work/ Sociology / Economics / Management</p> <p><b>Experience:</b> 2 - 3 years practical experience of working in implementation of skill training and placement programmes and also designing and implementation of MIS &amp; ME.</p> <p><b>Other Qualifications:</b></p> <ul style="list-style-type: none"> <li>➤ Proficient with MS Office, Strong Analytical Skills; Experience of working with Government Institutions will be given preference.</li> <li>➤ In addition to the above mentioned competencies, very good documentation skills and very good at preparation of reports; Proficient with Project Management Software; Database Management System will be given preference.</li> <li>➤ Fluency of English and Bengali or local languages of West Bengal.</li> </ul>

In this connection, as per proposal of SUDA, I am further directed to inform you that -

- (a) Contractual monthly remuneration for each post will be Rs. 50,000/- (Rupees fifty thousand only) with each engagement period of maximum two years at a time along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal along with enhancement.
- (b) The upper age limit of the specialists/experts to be engaged in CMMU will be 40 years as on 01.04.2014 until further order.
- (c) Process of engagement of specialists/experts either through direct recruitment or by outsourcing through an agency to be taken up in consultation with the City Level Selection Committee constituted for the purpose. In case of outsourcing, draft Expression of Interest (Eoi) to be circulated to all concerned ULBs from the end of SUDA, after the same is approved by the State Government.

Yours faithfully,

  
Special Secretary

No.765/1(3)/MA/P/C-10/3S-50/2013

Dated, Kolkata, the 17<sup>th</sup> day of November, 2014

Copy forwarded for information to:

1. Director of Local Bodies, West Bengal.
2. Chief Engineer, M.E.Dte.
3. Pr.S to Principal Secretary, MA Department.

Special Secretary

# Social science

From Wikipedia, the free encyclopedia

**Social science** is a major branch of science, and a major category of academic disciplines, concerned with society and the relationships among individuals within a society. It in turn has many branches, each of which is considered a "social science". The main social sciences include economics, human geography, political science, demography and sociology. In a wider sense, social science also includes among its branches some fields in the humanities<sup>[1]</sup> such as anthropology, archaeology, history, law and linguistics. The term is also sometimes used to refer specifically to the field of sociology, the original 'science of society', established in the 19th century.

Positivist social scientists use methods resembling those of the natural sciences as tools for understanding society, and so define science in its stricter modern sense. Interpretivist social scientists, by contrast, may use social critique or symbolic interpretation rather than constructing empirically falsifiable theories, and thus treat science in its broader sense. In modern academic practice, researchers are often eclectic, using multiple methodologies (for instance, by combining the quantitative and qualitative techniques). The term social research has also acquired a degree of autonomy as practitioners from various disciplines share in its aims and methods.

## Contents

- 1 History
- 2 Branches
  - 2.1 Anthropology
  - 2.2 Communication studies
  - 2.3 Economics
  - 2.4 Education
  - 2.5 Geography
  - 2.6 History
  - 2.7 Law
  - 2.8 Linguistics
  - 2.9 Political science
    - 2.9.1 Public administration
  - 2.10 Psychology
  - 2.11 Sociology
- 3 Additional fields of study
- 4 Methodology
  - 4.1 Social research
  - 4.2 Theory

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA- ৭৪/২০১৫/৩১৫ (৬৩)

04 .05.2015  
তারিখ .....

From : **Shri M.N.Pradhan, IAS**  
**Director, SUDA &**  
**Mission Director, WBSULM**

To : **1. The Commissioner,**

..... **Municipal Corporation.**

**2. The City Project Officer, NULM &**  
**Executive Officer,**

..... **Municipality.**

**Sub : Engagement of Expert under NULM**

Ref. : M.A.Deptt. Notification vide No.761/MA/P/C-10/3S-30/2013 &  
No.765/MA/P/C-10/3S/2013 both dated 17.11.2014

Sir,

You are aware that in pursuance of above referred notification, instruction on constitution of City Level Selection Committee for engagement of Experts under NULM both at SMMU & CMMU along with qualification/ experience of Experts has been issued from the end of State Government & the same has been communicated to you.

Now, in connection with the engagement of experts for CMMU of your town, for implementation of NULM, you are requested to take necessary steps for engagement of said experts after observing usual process of recruitment followed by the State Government & engage those persons only after obtaining necessary communication from this end. Detailed instruction for such engagement will be communicated from SUDA shortly.

Yours faithfully,

*W. N. Pradhan*  
Director, SUDA  
&

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

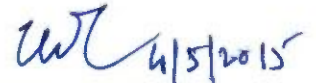
Account Section : 2358 6408

SUDA- 78/2015/315/1(5)

04.05.2015

Copy forwarded for information to :-

1. Director of Local Bodies
2. Chief Engineer, Municipal Engineering Directorate
3. Joint Secretary, Municipal Affairs Department, Government of West Bengal
4. P.S to MIC, MA & UD Department, Government of West Bengal
5. P.S to Principal Secretary, M.A.Department, Government of West Bengal for kind perusal of Principal Secretary.



Director, SUDA

&amp;

Mission Director, WBSULM

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA- ৭৪/২০১৫/৩১৫

০৪ .05.2015

ক্রমিক নং .....

তারিখ .....

From : Shri M.N.Pradhan, IAS  
 Director, SUDA &  
 Mission Director, WBSULM

To : 1. The Commissioner,

..... Municipal Corporation.

2. The City Project Officer, NULM &  
 Executive Officer,

..... Municipality.

**Sub : Engagement of Expert under NULM**

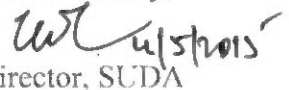
Ref. : M.A.Deptt. Notification vide No.761/MA/P/C-10/3S-30/2013 &  
 No.765/MA/P/C-10/3S/2013 both dated 17.11.2014

Sir,

You are aware that in pursuance of above referred notification, instruction on constitution of City Level Selection Committee for engagement of Experts under NULM both at SMMU & CMMU along with qualification/ experience of Experts has been issued from the end of State Government & the same has been communicated to you.

Now, in connection with the engagement of experts for CMMU of your town, for implementation of NULM, you are requested to take necessary steps for engagement of said experts after observing usual process of recruitment followed by the State Government & engage those persons only after obtaining necessary communication from this end. Detailed instruction for such engagement will be communicated from SUDA shortly.

Yours faithfully,



Director, SUDA

&amp;

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



re

**SUDA**

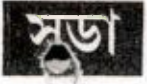
SUDA- 78/2015/315/1(S)

04.05.2015

Copy forwarded for information to :-

1. Director of Local Bodies
2. Chief Engineer, Municipal Engineering Directorate
3. Joint Secretary, Municipal Affairs Department, Government of West Bengal
4. P.S to MIC, MA & UD Department, Government of West Bengal
5. P.S to Principal Secretary, M.A.Department, Government of West Bengal for kind perusal of Principal Secretary.

  
Director, SUDA  
&  
Mission Director, WBSULM



# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA -

তারিখ .....

From : Shri M. N. Pradhan, IAS  
Director, State Urban Development Agency &  
Mission Director, WBSULM.

To : 1. The Commissioner,  
..... Municipal Corporation  
2. The City Project Officer, NULM &  
Executive Officer,  
..... Municipality

**Sub : Engagement of Expert under NULM.**

Ref : M.A. Dept. Notification vide No.761/MA/P/C-10/3S-30/2013 & 765/MA/P/C-10/3S/2013 both dated 17.11.2014.

Sir,

*Construction* You are aware that in pursuance of above referred notification, instruction on ~~Construction~~ of City Level Selection Committee for engagement of Experts under NULM both at SMMU & CMMU along with qualification / experience of Experts has been issued from the end of State Government & the same has been communicated to you.

Now, in connection with the engagement of experts ~~at~~ <sup>for</sup> CMMU of your town, you are <sup>for implementation of</sup> requested to take necessary steps for engagement of said experts after observing usual process of recruitment followed by the State Government & engage those persons <sup>only</sup> after obtaining necessary communication from this end. Detailed instruction for such engagement will be communicated from SUDA shortly. <sup>NULM,</sup>

Yours faithfully,

Director, SUDA  
&  
Mission Director, WBSULM

SUDA-

Dated :

Copy forwarded for information to :

1. Director of Local Bodies with a request to nominate representative within .....
2. Chief Engineer, Municipal Engineering Directorate.
3. Joint Secretary (M.C.), Municipal Affairs Department.
4. P.S. to MIC, MIC, MA & UD Department, Government of West Bengal.
5. Pr. S. to the Principal Secretary, M.A. Department, Government. of West Bengal for kind perusal of Principal Secretary.

Director, SUDA  
&  
Mission Director, WBSULM

দুরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



# রাজ্য নগর উন্নয়ন সংস্থা



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA -

তারিখ .....

From : Shri M. N. Pradhan, IAS  
Director, State Urban Development Agency &  
Mission Director, WBSULM.

To : 1. The Commissioner,  
..... Municipal Corporation  
2. The City Project Officer, NULM &  
Executive Officer,  
..... Municipality

**Sub : Engagement of Expert under NULM.**

Ref : M.A. Dept. Notification vide No.761/MA/P/C-10/3S-30/2013 & 765/MA/P/C-10/3S/2013 both dated 17.11.2014.

Sir,

You are aware that in pursuance of above referred notification, instruction on Construction of City Level Selection Committee for engagement of Experts under NULM both at SMMU & CMMU along with qualification / experience of Experts has been made from the end of State Government. *in consultation with the engagement of experts at CMMU of your municipality*

*Now I have been directed to request you to engage Experts after receiving necessary instruction indicating process of engagement from this end which will be issued shortly.*

Yours faithfully,

Director, SUDA  
&  
Mission Director, WBSULM

Dated :

SUDA-

Copy forwarded for information to :

1. Pr. S. to the Principal Secretary, M.A. Department, Government. of West Bengal for kind perusal of Principal Secretary.

2. Director of Local Bodies with a request to nominate representative within ..... SUDA.

- 2. CE, MEMO
- 3. Joint Sec, MA Deptt.
- 4. B to MCC,
- 5. Pr S to Pr Sec MA

*Details in which for such engagement will be communicated from this end.*  
Director, SUDA  
&  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



# রাজ্য নগর উন্নয়ন সংস্থা



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-

.04.2015

ক্রমিক নং .....

তারিখ .....

From : Shri M.N.Pradhan, IAS,  
Director, SUDA &  
Mission Director, WBSULM

To : The Commissioner

..... Municipal Corporation

The City Project Officer, NULM  
&  
The Executive Officer

..... Municipality

**Sub : Engagement of expert under NULM.**

Ref : MA Dept notification vide no 761/MA/P/C-10/35-30/2013 & 765/MA/P/C-10/35-30/2013 both dated 17/11/2014.

*You are aware that*  
In pursuance of above referred notification City Level Selection Committee for engagement of experts under NULM was formed and qualification / experience of experts was notified. *has been made for*

*at SMMU & CMMU along with*  
~~Now, I have been directed to request you to engage any experts unless and until any further intimation is given by SULEM/ SUDA.~~ *to engage experts after receiving the order of state Govt. indicating process of necessary inspection from the end of SUDA.*

*Now, I have been directed to request you to engage experts after receiving necessary instruction indicating process of engagement from this end which will be issued shortly.*

*uniform on constitution of City Level Selection Committee for engagement of experts under NULM was notified. has been made for at SMMU & CMMU along with to engage experts after receiving the order of state Govt. indicating process of necessary inspection from the end of SUDA. engagement from this end which will be issued shortly.*

Director, SUDA  
&  
Mission Director, WBSULM

SUDA-

.04.2015

Copy for information to:

1. P.S to the Principal Secretary, M.A.Deptt. Govt. of West Bengal for kind perusal of Principal Secretary.

*2) Director of Local Bodies with a request to nominate representative within 20/4/2015*  
~~3) Chief Engineer NED with~~

Director, SUDA  
&  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

*(Chief Engineer NED has already nominated representative)*



# রাজ্য নগর উন্নয়ন সংস্থা

**SUDA**

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..SUDA-.....

তারিখ .....04.2015.....

**From : Shri M.N.Pradhan, IAS,  
Director, SUDA &  
Mission Director, WBSULM**

**To : The Joint Commissioner  
&  
The City Project Officer, NULM  
  
Kolkata Municipal Corporatin**

**Sub : Engagement of expert under NULM.**

**Ref : MA Dept notification vide no 761/MA/P/C-10/35-30/2013 & 765/MA/P/C-10/35-30/2013 both dated 17/11/2014.**

In pursuance of above referred notification City level selection committee for engagement of experts under NULM was formed and qualification / experience of experts was notified.

Now, I have been directed to request you not to engage any experts unless and until any further intimation is given by SULM/ SUDA.

**Director, SUDA  
&  
Mission Director, WBSULM**

SUDA-

.04.2015

Copy for information to:

1. P.S to the Principal Secretary, M.A.Deptt. Govt. of West Bengal for kind perusal of Principal Secretary.

**Director, SUDA  
&  
Mission Director, WBSULM**

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



# রাজ্য নগর উন্নয়ন সংস্থা

SUDA

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA- ৭৪/২০১৫/৫৭৪ (৩)

তারিখ ..... ২৫ .03.2015

From : Director, SUDA &  
Mission Director, WBSULM


To :  
(i) Joint Director, ILGUS  
(ii) Joint Director (SD), SUDA  
(iii) Advisor, SUDA  
(iv) Computer Programmer, SUDA

Sub : Discussion on various issues of NULM.

Principal Secretary MA Dept. has desired to hold a discussion on various issues of NULM as :-

1. Selection of Expert at ULB's.
2. Engagement of ATI & ILGUS as Nodal Training Agency under Capacity Building.
3. Selection of beneficiaries for SHG formation.
4. Miscellaneous.

All are requested to attend the discussion on 06.04.2015 at 3.00PM. at the office chamber of Principal Secretary MA Dept.

  
Director, SUDA  
&  
Mission Director, WBSULM

SUDA- ৭৪/২০১৫/৫৭৪(১২)

২৫ .03.2015

Copy for information to:

1. Sri Mitra Chatterjee, Joint Secretary MA Dept. with a request to remain present during discussion.
2. P.S to the Principal Secretary, M.A.Deptt. Govt. of West Bengal for kind perusal of Principal Secretary.

  
Director, SUDA  
&  
Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com  
Account Section : 2358 6408

**Model contract for Technical Expert of CMMU (Manager)**

THIS AGREEMENT is made and executed at <Place> on this the <Date>

**BETWEEN**

<Name of Municipal Corporation/Municipality>, <type of registration and act >, having its Office address < office address> (hereinafter referred to "<ULB>" which expression shall unless repugnant to the context includes its successors, representatives, agents, attorneys and assigns etc.), as the FIRST PARTY

**AND**

<Name of the Expert> having its residence at < address>, (hereinafter referred to as "EXPERT" which expression shall unless repugnant to the context include its successors, representatives, administrators and assigns etc.), as the SECOND PARTY.

**1. PURPOSE**

- 1.1 The purpose of this Agreement is to set out the terms and conditions upon which the Expert will provide the services as set out in the Terms of Reference attached as **Appendix-A** to this Agreement.

**2. PRIOR NEGOTIATIONS AND OTHER AGREEMENTS**

- 2.1 This Agreement supersedes all prior representations or agreements whether oral or written between the parties relating to the subject matter hereof.

**3. SERVICES PROVIDED BY THE EXPERT**

- 3.1 < Name of Municipal Corporation/Municipality> has offered the assignment and the Expert has accepted this engagement, on the terms set out in this Agreement, to provide services for National Urban Livelihoods Mission (NULM), as set out in the Terms of Reference attached as **Appendix- A** to this Agreement and in relation to such projects and management issues as shall emerge from time to time.
- 3.2 Place: The Services shall be provided at National Urban Livelihoods Mission (NULM) office in <location> or at any other place specified by the < City Project Officer>. The Expert may leave the place of work for whatever reason during the term of this assignment subject to the approval of <City Project Officer>.
- 3.3 During the term of engagement under this agreement, the Expert shall not accept or perform engagements for any other company, firm, project or person, and shall be exclusively assigned to the project.
- 3.4 Throughout the term of this agreement, the Expert shall, when required, give to the <City project Officer> (or to such other person or persons as it may direct) such written or oral advice or information regarding any of the Services as it may reasonably require.

#### **4 PAYMENT TO THE EXPERT**

- 4.1 For the services rendered to the project, < Name of Municipal Corporation/Municipality > will pay for the remuneration fee, details of which have been given in Appendix-A
- 4.2 The fees payable are deemed to cover all costs of whatsoever nature that the Expert may incur. The agreed fee is inclusive of all sundry payments. However, any taxes or statutory levies shown separately on the invoice shall be paid by the parties whichever is appropriate for them.
- 4.3 The payment of fee is subject to complying with the requirements of the terms of reference to the satisfaction of the <City Project Officer> and preparation/submission of required documents to the satisfaction of the <City Project Officer>.
- 4.4 All payments to the Expert will be made within 15 days of receipt of invoice (to be submitted at the end of the month).
- 4.5 If the Expert fails to comply with their obligations hereunder then < Name of Municipal Corporation/Municipality> shall be entitled to set-off payments due and owing to < Name of Municipal Corporation/Municipality> against such payments as due and owing to the Expert under this Agreement
- 4.6 All invoices should be made out to < Name of Municipal Corporation/Municipality> and should quote the Contract Number.
- 4.7 The financial limit of <Name of Municipal Corporation/Municipality>'s liability under this Agreement is as set out in Appendix- A and may not be exceeded without < Name of Municipal Corporation/Municipality>'s prior written agreement. No duties shall be performed, which would result in the financial limit of this Agreement being exceeded without the prior written agreement of < Name of Municipal Corporation/Municipality>.
- 4.8 The Expert warrants and represents to < Name of Municipal Corporation/Municipality> that it is an independent contractor and, as such, bears sole responsibility for payment of applicable taxes and compliance of laws. The Expert further agrees to indemnify < Name of Municipal Corporation/Municipality> in respect of all and any tax, any other contributions or other local levies of any kind which may be found due from <Name of Municipal Corporation/Municipality> on any payments or arrangements made under this Agreement together with any interest, penalties or gross-up thereon.

#### **5. INSURANCE**

- 5.1 <Name of Municipal Corporation/Municipality> shall not be responsible for providing any insurance cover and the Expert shall be responsible for arranging any cover that may be required for the performance of this Agreement. In particular <Name of Municipal Corporation/Municipality> requires that the Expert holds suitable Life, Medical, Personal Accident and Travel Insurance.
- 5.2 The Expert engaged to provide the services must be in good health and if his/her health condition is not good enough to complete the assignment, he/she must report his/her health condition to <City Project Officer> without delay.



## **6. PERMITS AND LICENSES**

- 6.1 The Expert shall be solely responsible for obtaining any permit or license required for the performance of this Agreement under the laws and regulations in force at the place where the tasks assigned to the Expert are to be performed. <Name of Municipal Corporation/Municipality> may terminate the engagement without notice if the Expert fails, with or without his/her own fault, to obtain any permit or license required for the performance of this Agreement.

## **7. STATUS OF EXPERT**

- 7.1 Unless otherwise provided, the Expert shall not act on behalf of or commit <Name of Municipal Corporation/Municipality> with regard to third parties or hold itself out or permit itself to be held out as having any authority to do or say anything on behalf of or in the name of <Name of Municipal Corporation/Municipality>. The Expert shall abstain from any statement or behaviour, which might be misunderstood in this respect by any third party.
- 7.2 The Expert shall refrain from any relationship that would compromise the independence of the Expert. If the Expert fails to maintain such independence, <Name of Municipal Corporation/Municipality> may, without prejudice to compensate for any damage, which <Name of Municipal Corporation/Municipality> may have suffered on this account, terminate this Agreement forthwith.
- 7.3 The Expert shall obey and abide by all laws and regulations in force in the state or country in which this Agreement is to be performed. The Expert shall indemnify <Name of Municipal Corporation/Municipality> against any claims and proceedings arising from any infringement by the Expert of such laws and regulations.
- 7.4 The Expert shall respect the political, cultural and religious practices prevailing in the state or country in which this Agreement is to be performed.

## **8. DISCLOSURE OF INFORMATION**

- 8.1 All Information used or held by the Expert during the period of the Agreement shall be and remain at all times property of <Name of Municipal Corporation/Municipality>. Upon the termination or expiration of the Agreement, the Expert shall promptly deliver to <Name of Municipal Corporation/Municipality> all such tangible items related to this agreement, which is in its possession or control of the Expert and which either belong to <Name of Municipal Corporation/Municipality> or contain information related to this agreement.
- 8.2 The Expert shall not disclose or use or cause to be disclosed or use, at any time during or subsequent to the Agreement, any secret or confidential information of <Name of Municipal Corporation/Municipality>, or any other information relating to the business, financial or other affairs of <Name of Municipal Corporation/Municipality> except as required by <Name of Municipal Corporation/Municipality> in connection with the Expert's performance of the Agreement or as required by law with intimation to <Name of Municipal Corporation/Municipality>.
- 8.3 The provisions of this clause shall survive termination/expiry of this Agreement at any time for any reason.

**9. INTELLECTUAL PROPERTY RIGHTS**

- 9.1 All Intellectual Property Rights created by the Expert in the course of providing the Services, or otherwise supplied by the Expert to <Name of Municipal Corporation/Municipality> in the course of providing the services shall vest in <Name of Municipal Corporation/Municipality>.
- 9.2 Without prejudice to the generality of the above said provision, the Expert shall have no rights over any literary or other works which includes database, tables & compilation, computer programmes, sound recording and photographs created during performance of this contract. The <Name of Municipal Corporation/Municipality> shall be the first owner of copyright as per the Copyright Act, 1957. The Expert hereby waives any moral rights in these works.
- 9.3 The provisions of this clause shall survive termination/expiry of this Agreement at any time for any reason.

**10. TERMINATION OF AGREEMENT**

- 10.1 Either party may terminate this agreement by written notice of one month. <Name of Municipal Corporation/Municipality> may terminate this Agreement by written notice of one month if in the opinion of <Name of Municipal Corporation/Municipality> it appears desirable; or by summary notice in the event of a material breach by the Expert of its obligations under this Agreement or if <Name of Municipal Corporation/Municipality> so demands.
- 10.2 In the event of termination:
- (a) Payments due under this Agreement will be made up to the date of termination, after setting off dues as per this agreement. No other payments will be due or paid.
  - (b) <Name of Municipal Corporation/Municipality> may require the Expert to deliver up all working papers, computer disks, tapes or other material, together with any copies relating to the business of <Name of Municipal Corporation/Municipality> or prepared by the Expert in connection with this Agreement; and
  - (c) All other reports due as at the date of termination shall be submitted.
- 10.3 This agreement is performance oriented. Agreement may be terminated by the BOC of <Name of Municipal Corporation/Municipality>, upon failure of set performance within specific time.

**11. REPORTING**

- 11.1 The Expert shall report to the <City Project Officer> and shall furnish with such information and periodic reports as requested.

**12. APPLICABLE LAW AND RESOLUTION OF DISPUTES**

- 12.1 This Agreement shall, in all respects be governed by Indian Law. The parties shall endeavour to settle any dispute arising from this Agreement amicably, but in the event that this is not possible the matter in dispute shall be referred to the arbitration of a single arbitrator to be agreed between the parties or in default of agreement, to be nominated by <Name of Municipal Corporation/Municipality>. The arbitrator's decision shall be final and binding on both parties.

- 12.2 The Courts of jurisdiction of <location>, India only shall have the jurisdiction to decide any dispute pertaining to interpretation, performance, remedies, liabilities, rights and other matters pertaining to this agreement.

### **13. NOTICES**

- 13.1 Any notice required to be given by either party to the other shall be in writing and shall be served by sending the same by facsimile, personal delivery or registered post to the address of the other party to receive it as stated below or such other address as may from time to time be notified by either party to the other in writing and any receipt issued by the postal authority shall be conclusive evidence of the fact and date of posting of any such notice.

### **14. FORCE MAJEURE**

- 14.1 Neither party shall be considered to be in default or in breach of its obligations under this Agreement if the performance of such obligations is prevented by any circumstances of force majeure, which arise after the date when the engagement becomes effective.

### **15. INDEMNITY**

- 15.1 The Expert shall exercise reasonable skill, care and diligence in the performance of this Agreement and shall indemnify and keep indemnified <Municipal Corporation/Municipality>, its agents and employees in respect of any loss, damage or claim howsoever arising out of or related to the execution or implementation of this Agreement.

### **16. SEVERABILITY**

- 16.1 If any term, clause or provision of this Agreement shall be judged to be invalid for any reason whatsoever, such invalidity shall not affect the validity or operation of any other term, clause or provision of this Agreement and such invalid term clause or provision shall be deemed to be deleted from this Agreement.

### **17. LANGUAGE**

- 17.1 Except as may otherwise be agreed all reports or other written or printed material provided by the Expert and all communications and correspondence between the parties hereto related to this Agreement shall be in the English language.

### **18. AMENDMENTS**

- 18.1 The provisions of this Agreement may be amended or supplemented only by means of a supplementary agreement signed by each of the parties or their duly authorized representatives.

18.2 This agreement is personal between <Name of Municipal Corporation/Municipality> and the Expert and neither may sell, assign or transfer any duties, rights or interests created under this Agreement without the prior written consent of the other.

**19. DATE OF COMING INTO FORCE**

19.1 This Agreement will come into force as of the date of its signature by both parties.

**20. INTERPRETATION:**

In this Agreement, unless otherwise specified or repugnant to the context:

- 20.1 'Intellectual Property Rights' includes any and all patents, patent applications, know how, unregistered and registered trademarks, trade mark applications, trade names, registered designs, unregistered design rights, semiconductor topography rights, copyright, database rights or any other similar intellectual or commercial rights in India or anywhere in the world.
- 20.2 <Name of Municipal Corporation/Municipality> means any third party who has appointed/employed/hired <Name of Municipal Corporation/Municipality> for any purpose.
- 20.3 Reference to a party is reference to a party of this agreement and this includes the party's permitted assignees and/or the respective successors in title to the whole undertaking;
- 20.4 Reference to a person includes any person, individual, Company, firm, corporation, government, state or Organisation of a state, or any undertaking regardless of it having a legal representative or not and notwithstanding of the law under which it exists;
- 20.5 Reference to any statute or statutory instrument or any of its provisions shall be interpreted a statute or statutory instrument or provision that is re-enacted or amended from time to time;
- 20.6 All words/terms denoting the singular shall include the plural and vice versa; All words/terms denoting any gender shall include all genders;
- 20.7. All appendices are an integral part of this agreement. References to the appendices shall be interpreted as references of this agreement.

**IN WITNESS WHEREOF** the parties hereto have duly executed this agreement and caused their seal/signatures to be hereunto affixed as of the day,

**For and on behalf of the**  
**<Name of Municipal Corporation/Municipality>**,

**For and on behalf of the Expert**

SIGNATURE:

SIGNATURE:

Name:

Name:

Position:

Date:

Date:

**Terms & conditions and Key Responsibility of the Experts for  
City Mission Management Unit (CMMU)**

**Terms of Reference (ToR)**

**Scope of work:**

The person selected for these positions will assist the City Project Officer \_\_\_\_\_ Municipal Corporation/Municipality in operationalising the assigned components of NULM at the city level. The position is a contractual engagement, initially for one year. Renewal of contract shall be considered after every year based on performance appraisal and continuation of scheme. No candidate shall have any right to continue on the said position whatsoever the circumstance may be. The incumbent will directly report to the City project Officer. S/he will work directly with and support the teams at the city level for successful implementation of different components of NULM. The person will need to travel extensively. The person should have good command on writing and speaking both English and Bengali.

**1. LARGE CITIES (4 Posts)**

**Key Responsibility:**

**a) Manager – Social Development and Infrastructure**

- i. Ensure that city adheres to the guidelines prescribed by NULM
- ii. Develop work plan for implementation of Social mobilisation component for the city
- iii. Responsible for the SM&ID, USVs & SUH targets of the city with respect to community mobilisation, SHGs, Federations, Revolving Fund, CLCs, Vendor development plan, Vendor Markets development and Shelters for Urban homeless etc.
- iv. Ensure the SHGs, ALF and CLF structures are established in the city
- v. Responsible for providing need based Technical Assistance to Community Organisers (COs)
- vi. Arranging for appropriate linkages with relevant agencies/departments and integrate Social mobilisation agenda in implementing of NULM
- vii. Ensure reporting of the Social mobilisation and institution Development component
- viii. Work closely with other Managers at the city level for successful implementation of NULM
- ix. Perform any other related tasks assigned by the City Project Officer, CMMU
- x. All work related to Social Development and infrastructural part.
- xi. Management of Innovative and Special Project at City Level.

#### **b) Manager – Skills and Livelihoods**

- i. Ensure that the city adhere to the EST & P guidelines prescribed by NULM
- ii. Prepare work plan for EST & P agenda for the city
- iii. Responsible for the EST & P targets of the city
- iv. Ensure Identification of Skill Training Providers (STPs) at the city level and monitoring the performance quality of the STPs and other agencies involved
- v. Responsible for providing need based Technical assistance to COs
- vi. Ensure linkages with industry associations, skill development mission, sector skill councils, line departments, resource institutes, and other relevant agencies
- vii. Ensure reporting against KRAs
- viii. Work closely with other Managers at the city level for successful implementation of NULM
- ix. Perform any other related tasks assigned by the City Project Officer, CMMU
- x. All works related to Skill Development Training and Livelihood matters
- xi. Look after management of Shelters for Urban Homeless component.

#### **c) Manager – Financial Inclusion and Micro Enterprises**

- i. Ensure that the city adhere to the guidelines prescribed by NULM
- ii. Prepare work plan for Universal Financial Inclusion (UFI) and Self Employment Programme (SEP) agenda for the city
- iii. Responsible for UFI & SEP targets of the city
- iv. Ensure the bank linkages for SHGs and its members at the city level
- v. Facilitate access to credit for micro enterprises set up by the urban poor at the city level.
- vi. Responsible for providing need based Technical Assistance to COs
- vii. Arranging for appropriate linkages with relevant agencies/departments and integrate Universal Financial Inclusion and Self-employment programme agenda in implementing of NULM
- viii. Ensure reporting against KRAs
- ix. Work closely with other Managers at the city level for successful implementation of NULM
- x. Perform any other related tasks assigned by the City Project Officer, CMMU
- xi. Look after Support to Urban Street Vendors component
- xii. All works related to SEP component of NULM.

**d) Manager – MIS & ME**

- i. Prepare work plan for monitoring of the components of NULM
- ii. Responsible for the ensuring proper implementation of MIS at the city level, compilation of information at the city level and submission of the same to the state
- iii. Undertake real time monitoring of the scheme at the city level
- iv. Responsible for timely submission of information to state
- v. Responsible for providing need based Technical Assistance to COs
- vi. Adhere to all monitoring and reporting systems like baseline study, MPRs, Process documentation etc. at city level
- vii. Work closely with other Managers at the city level for successful monitoring of NULM
- viii. Perform any other related tasks assigned by the City Project Officer, CMMU
- ix. All works related to MIS , Reports and e-issues.

## 2. MEDIUM CITIES (3 Posts)

### Key Responsibility:

#### a) Manager – Social Development and Infrastructure

- i. Ensure that city adheres to the guidelines prescribed by NULM
- ii. Develop work plan for implementation of Social mobilisation component for the city
- iii. Responsible for the SM&ID, USVs & SUH targets of the city with respect to community mobilisation, SHGs, Federations, Revolving Fund, CLCs, Vendor development plan, Vendor Markets development and Shelters for Urban homeless etc.
- iv. Ensure the SHGs, ALF and CLF structures are established in the city
- v. Responsible for providing need based Technical Assistance to Community Organisers (COs)
- vi. Arranging for appropriate linkages with relevant agencies/departments and integrate Social mobilisation agenda in implementing of NULM
- vii. Ensure reporting of the Social mobilisation and institution Development component
- viii. Work closely with other Managers at the city level for successful implementation of NULM
- ix. Perform any other related tasks assigned by the City Project Officer, CMMU
- x. All work related to Social Development and infrastructural part.
- xi. Management of Innovative and Special Project at City Level.

#### b) Manager – Skills and Livelihoods

- i. Ensure that the city adhere to the EST & P guidelines prescribed by NULM
- ii. Prepare work plan for EST & P agenda for the city
- iii. Responsible for the EST & P targets of the city
- iv. Ensure Identification of Skill Training Providers (STPs) at the city level and monitoring the performance quality of the STPs and other agencies involved
- v. Responsible for providing need based Technical assistance to COs
- vi. Ensure linkages with industry associations, skill development mission, sector skill councils, line departments, resource institutes, and other relevant agencies
- vii. Ensure reporting against KRAs
- viii. Work closely with other Managers at the city level for successful implementation of NULM
- ix. Perform any other related tasks assigned by the City Project Officer, CMMU
- x. All works related to Skill Development Training and Livelihood matters
- xi. Look after management of Shelters for Urban Homeless component.
- xii. Look after Support to Urban Street Vendors component



**c) Manager – Financial Inclusion and Micro Enterprises**

- i. Ensure that the city adhere to the guidelines prescribed by NULM ✓
- ii. Prepare work plan for Universal Financial Inclusion (UFI) and Self Employment Programme (SEP) agenda for the city
- iii. Responsible for UFI & SEP targets of the city
- iv. Ensure the bank linkages for SHGs and its members at the city level
- v. Facilitate access to credit for micro enterprises set up by the urban poor at the city level.
- vi. Responsible for providing need based Technical Assistance to COs
- vii. Arranging for appropriate linkages with relevant agencies/departments and integrate Universal Financial Inclusion and Self-employment programme agenda in implementing of NULM
- viii. Ensure reporting against KRAs
- ix. Work closely with other Managers at the city level for successful implementation of NULM
- x. Perform any other related tasks assigned by the City Project Officer, CMMU
- xi. All works related to SEP component of NULM.
- xii. Prepare work plan for monitoring of the components of NULM
- xiii. Responsible for the ensuring proper implementation of MIS at the city level, compilation of information at the city level and submission of the same to the state
- xiv. Undertake real time monitoring of the scheme at the city level
- xv. Responsible for timely submission of information to state
- xvi. Responsible for providing need based Technical Assistance to COs
- xvii. Adhere to all monitoring and reporting systems like baseline study, MPRs, Process documentation etc. at city level
- xviii. Work closely with other Managers at the city level for successful monitoring of NULM
- xix. Perform any other related tasks assigned by the City Project Officer, CMMU
- xx. All works related to MIS, Reports and e-issues.

### 3. SMALL CITIES

#### Key Responsibility:

##### a) Manager – Social Development & Infrastructures

- i. Ensure that city adheres to the guidelines prescribed by NULM
- ii. Develop work plan for implementation of Social mobilisation component for the city
- iii. Responsible for the SM&ID, USVs & SUH targets of the city with respect to community mobilisation, SHGs, Federations, Revolving Fund, CLCs, Vendor development plan, Vendor Markets development and Shelters for Urban homeless etc.
- iv. Ensure the SHGs, ALF and CLF structures are established in the city
- v. Responsible for providing need based Technical Assistance to Community Organisers (COs)
- vi. Arranging for appropriate linkages with relevant agencies/departments and integrate Social mobilisation agenda in implementing of NULM
- vii. Ensure reporting of the Social mobilisation and institution Development component
- viii. Work closely with other Managers at the city level for successful implementation of NULM
- ix. Perform any other related tasks assigned by the City Project Officer, CMMU
- x. Look after management of Shelters for Urban Homeless component.
- xi. Look after Support to Urban Street Vendors component
- xii. All work related to Social Development and infrastructural part.
- xiii. Management of Innovative and Special Project at City Level.

##### b) Manager – Skills, Micro Enterprise, MIS & ME

- i. Ensure that the city adhere to the EST & P guidelines prescribed by NULM
- ii. Prepare work plan for EST & P agenda for the city
- iii. Responsible for the EST & P targets of the city
- iv. Ensure Identification of Skill Training Providers (STPs) at the city level and monitoring the performance quality of the STPs and other agencies involved
- v. Responsible for providing need based Technical assistance to COs
- vi. Ensure linkages with industry associations, skill development mission, sector skill councils, line departments, resource institutes, and other relevant agencies
- vii. Ensure reporting against KRAs
- viii. Work closely with other Managers at the city level for successful implementation of NULM
- ix. Perform any other related tasks assigned by the City Project Officer, CMMU
- x. All works related to Skill Development Training and Livelihood matters
- xi. Ensure that the city adhere to the guidelines prescribed by NULM

- xii. Prepare work plan for Universal Financial Inclusion (UFI) and Self Employment Programme (SEP) agenda for the city
- xiii. Responsible for UFI & SEP targets of the city
- xiv. Ensure the bank linkages for SHGs and its members at the city level
- xv. Facilitate access to credit for micro enterprises set up by the urban poor at the city level.
- xvi. Responsible for providing need based Technical Assistance to COs
- xvii. Arranging for appropriate linkages with relevant agencies/departments and integrate Universal Financial Inclusion and Self-employment programme agenda in implementing of NULM
- xviii. Ensure reporting against KRAs
- xix. Work closely with other Managers at the city level for successful implementation of NULM
- xx. Perform any other related tasks assigned by the City Project Officer, CMMU
- xxi. All works related to SEP component of NULM. ✓
- xxii. Prepare work plan for monitoring of the components of NULM
- xxiii. Responsible for the ensuring proper implementation of MIS at the city level, compilation of information at the city level and submission of the same to the state
- xxiv. Undertake real time monitoring of the scheme at the city level
- xxv. Responsible for timely submission of information to state
- xxvi. Responsible for providing need based Technical Assistance to COs
- xxvii. Adhere to all monitoring and reporting systems like baseline study, MPRs, Process documentation etc. at city level
- xxviii. Work closely with other Managers at the city level for successful monitoring of NULM
- xxix. Perform any other related tasks assigned by the City Project Officer, CMMU
- xxx. All works related to MIS , Reports and e-issues



HELP LINE : 12666

DIAL : 2683 5297 / 2562 / 6706

FAX : 2683 5068

E-mail : chandernagorecorporation@yahoo.co.in

Website : www.chandernagore.org

## CHANDERNAGORE MUNICIPAL CORPORATION, WEST BENGAL (INDIA) PIN - 712 136

No : IB/C/2015/47

Dated : 09.03.2015

From : Commissioner

To  
The Director  
SUDA  
ILGUS BHAVAN  
H.C.Block, Sector - III  
Bidhannagar, Kolkata - 106

JD (SO)  
12/3/15

Sub: Engagement of (1) Manager Social Development & Infrastructure  
(2) Manager Skills Micro Enterprise, MIS&ME under National Urban Livelihood Mission

Ref : Memo No : 762/MA/P/C-10/3S-30/2013 dt. 17/11/2014 & 765/MA/P/C-10/3S-30/2013 dt. 17/11/2014,  
761/MA/P/C-10/3S-30/2013 dt. Kolkata 17/11/2014

Sir,

With reference to the above mentioned letter, I would like to inform you that a walk-in-interview was held on 16/02/2015 for selection of (1) and (2) under National Urban Livelihood Mission (NULM).

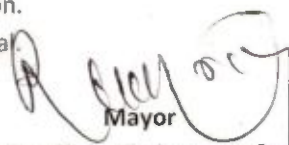
After observing all necessary formalities the selection committee prepared a panel of successful candidates for the each post of (1) Manager Social Development & Infrastructure and (2) Manager Skills Micro Enterprise, MIS&ME as per following,

<u>Name of the post</u>	<u>List of successful applicant according to merit after interview</u>	<u>% of marks secured</u>	<u>date of Birth</u>	<u>Educational qualification</u>
(1) Manager Social Development & Infrastructure	1] MOUMITA MUKHERJEE	68.02	05/02/74	P.G.(Eco.), PHD
	2] RESHMA CHAKRABORTY	62.57	16/04/85	P.G.-MESRA, PHD
	3] ROMYANI MUKHERJEE	58.19	16/01/81	P.G.(Eco.), Regional Planning
(2) Manager Skills Micro Enterprise, MIS&ME	1] RESHMA CHAKRABORTY	62.57	16/04/85	P.G.-MESRA, PGD
	2] ROMYANI MUKHERJEE	58.19	16/01/81	P.G.(Eco.), Regional Planning
	3] SUCHETA BAIDYA	55.72	19/04/81	P.G.(Eco.), MBA-Marketing

I would therefore request to you to please approve the two Panels and either issue appointment / engagement letter in favor of the first candidate from each panels or to instruct us about the next cause of action.

The proceeding for the selection process is also enclosed herewith for your perusal.

Encl : 1] copy of the proceedings  
for prepared of two panels.

  
Mayor  
& Ex officio Chairperson for the  
City Civil Selection Committee  
Member, Selection Committee

Copy forwarded to :

- 1] Joint Secretary M.A. Deptt. (Mr Mitra Chatterjee, WBCS[Exe])
- 2] Director Local Bodies (Mr Mrinal Kanti Rano WBCS[Exe])
- 3] Dy. Mayor, CMC, Member Selection Committee
- 4] MMIC [UPE], Member Selection Committee
- 5] Exe. Engeer, MED, Chinsurah, Member Selection Committee
- 6] F.O. CMC, Member Selection Committee
- 7] City Project Officer [Commissioner, CMC], Member convener Selection Committee,
- 8] P&P.F.Cell
- 9] R/File

  
Mayor  
Chandernagore Municipal Corporation

# Chandernagore Municipal Corporation

## Proceedings

in C.W.

### Selection and preparation of a panel of

1. Manager – Social Development and Infrastructure
2. Manager – Skills Micro Enterprises, MIS & ME in the NULM Project of Chandernagore Municipal Corporation.

Date of walk-in-interview: 16.02.2015.

With ref. to 761, 762,763/MA/P/C-10/3S-30/2013 dated 17.11.2014 and 765/MA/P/C-10/3S-30/2013 dated 17.11.2014 of the Special Secretary to the Government of West Bengal , Department of Municipal Affaires , Meeting resolution no. 4(12) of dated 29.11.2014 of the Mayor in Council , Chandernagore Municipal corporation, this office memo no: IB/E/2015/11 Dated 06.02.2015 and the office note the walk-in-interview for the posts of 1) Manager – Social Development and Infrastructure & 2) Manager – Skills Micro Enterprises, MIS & ME in the NULM Project of this Corporation was held on 16.02.2015.

1. 12 candidates reported on 16/02/15 for the post of Manager – Social Development and Infrastructure & 10 candidates reported on 16/02/15 for the post of Manager – Skills Micro Enterprises, MIS & ME.
2. Testimonials were verified with respect to the information given on application by the Corporation official [A.O, A.E (BSUP), E.O & others] for both the posts.
3. The norms of selection was determined & duly accepted by the authority as per the guidelines required qualification, computer knowledge, work experience and vide voce (interview for personality test on analytical skills, fluency in English & in Bengali etc.)

### Manager – Social Development and Infrastructure (1 Post)

#### A. Academic Qualification :- 50 marks

Madhyamik Pariskha	5% of the percentage of marks obtained in M.P
H.S	5% of the percentage of marks obtained in M.P
B.A (Hons.) / BBA (Specify sub)	20% of the percentage of marks obtained in B.A (Hons.) / BBA
M.A / MBA	10% of the percentage of marks obtained in M.A / MBA
Ph. D	10 marks

#### B. Test on proficiency on computer (M.S. office) – 10 marks


#### C. Work experience– 10 marks

(in the field of social development work with poverty reduction programme)

1 yr = 3 marks

2 yrs = 3+3 = 6 marks

3 yrs = 3+3+4= 10 marks

  
Mayor  
Chandernagore Municipal Corporation

**D. Personality test ( through interview ) : 30 marks**

Analytical skill ( for the motion and against the motion)	10 marks
Fluency in English on a topic on Extempore basis	10 marks
Fluency in Bengali on the topic on Extempore basis etc.	10 marks

**Manager – Skills Micro Enterprises, MIS & ME (1 Post)**

**A. Academic Qualification :- 50 marks**

Madhyamik Pariskha	5% of the percentage of marks obtained in M.P
H.S	5% of the percentage of marks obtained in M.P
B.A (Hons.) / BBA (Specify sub)	20% of the percentage of marks obtained in B.A (Hons.) / BBA
M.A / MBA	10% of the percentage of marks obtained in M.A / MBA
Ph. D	10 marks

**B. Test on proficiency on computer** (Software, M.S office, Data base management system, preparation of report, documentation skills) – 10 marks

**C. Work experience (in Govt. Institute) – 10 marks**

(in the field of implementation of skills trainings and placement programme, designing and implementation of MIS & ME)

1 yr = 3 marks

2 yrs = 3+3 = 6 marks

3 yrs = 3+3+4= 10 marks

**D. Personality test ( through interview ) : 30 marks**

Analytical skill ( for the motion and against the motion)	10 marks
Fluency in English on a topic on Extempore basis	10 marks
Fluency in Bengali on the topic on Extempore basis etc.	10 marks

**4 The selection for both the posts involves :-**

- Conversion of academic score (M.P, H.S, Graduation, post graduation, Ph.D)
- Score on work experience.
- Test on computer proficiency & score on computer test.
- Personality test through interview/viva-voce.

*R*  
Signature  
Date


- 5 Selection committee was consisting of 1) Hon'ble Mayor, CMC 2) Dy. Mayor, CMC 3) MMIC(UPE Cell), CMC 4) Executive Engineer ,Hooghly Division ,MED 5) Representative SUDA , 6) Representative DLB(Jt. Dir). 7) City Project Officer & Commissioner, CMC 8) Finance Officer CMC out of which, Jt. Dir. DLB. Mr. Mrinal Kanti Rano WBCS (EXE) also acted as representative SUDA, all members were present & interviewed all candidates appeared for both the post on that day i.e. 16.02.2015. City Project Officer & Commissioner, CMC abstained himself from awarding any score to any candidate. Hence viva score awarded by six members of the selection committee was duly averaged.
- 6 Comprehensive score sheet was prepared for each post and a panel of three candidates for each post was prepared which are as follows :-
- 7 Panel for Manager - Social Development and Infrastructure

Sl. No.	Name	Total Score (out of 100)	Rank
1	MOUMITA MUKHERJEE	68.02	1 <sup>st</sup>
2.	RESHMA CHAKRABORTY	62.57	2 <sup>nd</sup>
3.	ROMYANI MUKHERJEE	58.19	3 <sup>rd</sup>

- 8 Panel for Manager - Skills Micro Enterprises, MIS & ME

Sl. No.	Name	Total Score (out of 100)	Rank
1	RESHMA CHAKRABORTY	62.57	1 <sup>st</sup>
2.	ROMYANI MUKHERJEE	58.19	2 <sup>nd</sup>
3.	SUCHETA BAIDYA	55.72	3 <sup>rd</sup>

9. The process of selection was smoothly conducted.
- 10 Each panel shall be sent to the Director S.U.D.A for approval & furthers cause of action like agreement, sending offer letter & financial allocation for their monthly remuneration.

  
Mayor

Ex-officio Chairperson for the City Level

Selection Committee. 2/2  
Mayor

Chandernagore Municipal Corporation

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA-78/2015/564(56)

তারিখ ..০৪.০৪.২০১৭.....

From : Director, SUDA &  
 Mission Director, WBSULM

To : The Mayor / Chairperson,

.....Municipal Corporation / Municipality / NAA

**Sub : Technical Support to 37 (Thirty Seven) Nos. of ULB having population less than 50000  
 from the adjacent ULBs as per Revised CB&T Guidelines under DAY-NULM**

Sir/ Madam,

You are well aware that in the 1<sup>st</sup> phase 58 Nos. of ULB, out of 125 ULBs were included under DAY-NULM Programme. Subsequently in the 2<sup>nd</sup> phase as per the Revised CB&T Guidelines, rest 67 Nos. of ULB have been included in the said Programme with effect from 01.04.2016. Out of these 67 Nos. of ULB, only 30 ULBs having population 50000 and above will get each 2 nos. of City Mission Managers and the Rest 37 Nos. of ULB having population less than 50000 will get each technical support from the other adjacent ULBs as per the Revised CB & T Guidelines for smooth running of DAY-NULM Programme.

Under the aforesaid circumstances, Memo Nos. SUDA-78/2015/1516(67) dt. 09.09.2016 & SUDA-78/2015/1835 dt. 15.11.2016 issued earlier in this respect have since been partially modified. As detailed in Annexure-‘A’, the City Mission Managers of the ULB mentioned under col. 4 of the said Annexure would perform the duty of City Mission Manager of the adjacent ULBs mentioned under col. 2 of the said Annexure at least twice a week in addition to their normal duties in the ULBs originally engaged.

It is pertinent to mention here that the remuneration and other service related matters in respect of such City Mission Managers would be maintained by the ULBs where they were originally engaged.

The Chairperson / Executive Officer of the ULBs mentioned under col. 2 would submit the attendance report etc. in respect of the City Mission Managers deputed to the appointing authority of the Concerned Managers mentioned under col. 4

Encl : Annexure ‘A’ (Two Sheets)

Yours faithfully,

  
 Director, SUDA  
 &

Mission Director, WBSULM

দুরভাব : ২৩৫৮ ৬৪০৮ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৬৪০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudainr@gmail.com

Account Section : 2358 6408



## ANNEXURE - A

Sl. No.	Name of the ULB having population less than 50,000	Name of District	Selected City Mission Manager of the adjacent ULBs
(1)	(2)	(3)	(4)
1	Sonamukhi	Bankura	City Mission Manager - Social Development & Infrastructure of Bankura Municipality
2	Dubrajpur	Birbhum	City Mission Manager - Social Development & Infrastructure of Suri Municipality
3	Nalhati	Birbhum	City Mission Manager - Social Development & Infrastructure of Rampurhat Municipality
4	Sainthia	Birbhum	City Mission Manager - Social Development & Infrastructure of Bolpur Municipality
5	Gushkara	Purba Burdwan	City Mission Manager - Social Development & Infrastructure of Burdwan Municipality
6	Memari	Purba Burdwan	City Mission Manager - Skill Microenterprises - MIS & ME of Burdwan Municipality
7	Dainhat	Purba Burdwan	City Mission Manager - Financial Inclusion & Microenterprises of Burdwan Municipality
8	Dinhata	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Coochbehar Municipality
9	Haldibari	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Jalpaiguri Municipality
10	Mathabhanga	Coochbehar	City Mission Manager - Social Development & Infrastructure of Coochbehar Municipality
11	Mekhliganj	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Coochbehar Municipality
12	Tufanganj	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Alipurduar Municipality
13	Buniadpur	Dakshin Dinajpur	City Mission Manager - Social Development & Infrastructure of Balurghat Municipality
14	Tarakeswar	Hooghly	City Mission Manager - Social Development & Infrastructure of Arambagh Municipality
15	Mal	Jalpaiguri	City Mission Manager - Skill Microenterprises - MIS & ME of Jalpaiguri Municipality
16	Dhupguri	Jalpaiguri	City Mission Manager - Social Development & Infrastructure of Jalpaiguri Municipality
17	Beldanga	Murshidabad	City Mission Manager - Social Development & Infrastructure of Jiaganj-Azimganj Municipality
18	Murshidabad	Murshidabad	City Mission Manager - Skill Microenterprises - MIS & ME of Jiaganj-Azimganj Municipality
19	Birnagar	Nadia	City Mission Manager - Skill Microenterprises - MIS & ME of Krishnanagar Municipality
20	Cooper's Camp	Nadia	City Mission Manager - Social Development & Infrastructure of Ranaghat Municipality
21	Taherpur	Nadia	City Mission Manager - Social Development & Infrastructure of Nabadwip Municipality
22	Taki	North 24 Pgs.	City Mission Manager - Skill Microenterprises - MIS & ME of Baduria Municipality
23	Gobardanga	North 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Baduria Municipality
24	Chandrakona	Pashim Medinipur	City Mission Manager - Skill Microenterprises - MIS & ME of Medinipur Municipality

Sl. No.	Name of the ULB having population less than 50,000	Name of District	Selected City Mission Manager of the adjacent ULBs
(1)	(2)	(3)	(4)
25	Kharar	Pashim Medinipur	City Mission Manager - Skill Microenterprises - MIS & ME of Ghatal Municipality
26	Khirpai	Pashim Medinipur	City Mission Manager - Social Development & Infrastructure of Ghatal Municipality
27	Egra	Purba Medinipur	City Mission Manager - Social Development & Infrastructure of Contai Municipality
28	Jhalda	Purulia	City Mission Manager - Skill Microenterprises - MIS & ME of Purulia Municipality
29	Raghunathpur	Purulia	City Mission Manager - Social Development & Infrastructure of Purulia Municipality
30	Diamond Harbour	South 24 Pgs.	City Mission Manager - Skill Microenterprises - MIS & ME of Baruipur Municipality
31	Jainagar-Mazilpur	South 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Baruipur Municipality
32	Pujali	South 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Rajpur Sonarpur Municipality
33	Ramjibanpore	Pashim Medinipur	City Mission Manager - Social Development & Infrastructure of Medinipur Municipality
34	Dalkhola	Uttar Dinajpur	City Mission Manager - Social Development & Infrastructure of Raiganj Municipality
35	Kalimpong	Darjeeling	
36	Kurseong	Darjeeling	
37	Mirik	Darjeeling	

রাজ্য নগর উন্নয়ন সংস্থা  
STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA-78/2015/564(56)

তারিখ ..০৪..০৪..২০১৭.....

From : Director, SUDA &  
Mission Director, WBSULM

To : The Mayor / Chairperson,

.....Municipal Corporation / Municipality / NAA

**Sub : Technical Support to 37 (Thirty Seven) Nos. of ULB having population less than 50000 from the adjacent ULBs as per Revised CB&T Guidelines under DAY-NULM**

Sir/ Madam,

You are well aware that in the 1<sup>st</sup> phase 58 Nos. of ULB, out of 125 ULBs were included under DAY-NULM Programme. Subsequently in the 2<sup>nd</sup> phase as per the Revised CB&T Guidelines, rest 67 Nos. of ULB have been included in the said Programme with effect from 01.04.2016. Out of these 67 Nos. of ULB, only 30 ULBs having population 50000 and above will get each 2 nos. of City Mission Managers and the Rest 37 Nos. of ULB having population less than 50000 will get each technical support from the other adjacent ULBs as per the Revised CB & T Guidelines for smooth running of DAY-NULM Programme.


Under the aforesaid circumstances, Memo Nos. SUDA-78/2015/1516(67) dt. 09.09.2016 & SUDA-78/2015/1835 dt. 15.11.2016 issued earlier in this respect have since been partially modified. As detailed in Annexure-‘A’, the City Mission Managers of the ULB mentioned under col. 4 of the said Annexure would perform the duty of City Mission Manager of the adjacent ULBs mentioned under col. 2 of the said Annexure at least twice a week in addition to their normal duties in the ULBs originally engaged.

It is pertinent to mention here that the remuneration and other service related matters in respect of such City Mission Managers would be maintained by the ULBs where they were originally engaged.

The Chairperson / Executive Officer of the ULBs mentioned under col. 2 would submit the attendance report etc. in respect of the City Mission Managers deputed to the appointing authority of the Concerned Managers mentioned under col. 4

Encl : Annexure ‘A’ (Two Sheets)

Yours faithfully,

  
Director, SUDA  
&

Mission Director, WBSULM

দুরত্ব : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5300, E-mail : wbsudadirect@gmail.com

Account Section : 2358 6408

## ANNEXURE - A

Sl. No.	Name of the ULB having population less than 50,000	Name of District	Selected City Mission Manager of the adjacent ULBs
(1)	(2)	(3)	(4)
1	Sonamukhi	Bankura	City Mission Manager - Social Development & Infrastructure of Bankura Municipality
2	Dubrajpur	Birbhum	City Mission Manager - Social Development & Infrastructure of Suri Municipality
3	Nalhati	Birbhum	City Mission Manager - Social Development & Infrastructure of Rampurhat Municipality
4	Sainthia	Birbhum	City Mission Manager - Social Development & Infrastructure of Bolpur Municipality
5	Gushkara	Purba Burdwan	City Mission Manager - Social Development & Infrastructure of Burdwan Municipality
6	Memari	Purba Burdwan	City Mission Manager - Skill Microenterprises - MIS & ME of Burdwan Municipality
7	Dainhat	Purba Burdwan	City Mission Manager - Financial Inclusion & Microenterprises of Burdwan Municipality
8	Dinhata	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Coochbehar Municipality
9	Haldibari	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Jalpaiguri Municipality
10	Mathabhanga	Coochbehar	City Mission Manager - Social Development & Infrastructure of Coochbehar Municipality
11	Mekhliganj	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Coochbehar Municipality
12	Tufanganj	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Alipurduar Municipality
13	Buniadpur	Dakshin Dinajpur	City Mission Manager - Social Development & Infrastructure of Balurghat Municipality
14	Tarakeswar	Hooghly	City Mission Manager - Social Development & Infrastructure of Arambagh Municipality
15	Mal	Jalpaiguri	City Mission Manager - Skill Microenterprises - MIS & ME of Jalpaiguri Municipality
16	Dhupguri	Jalpaiguri	City Mission Manager - Social Development & Infrastructure of Jalpaiguri Municipality
17	Beldanga	Murshidabad	City Mission Manager - Social Development & Infrastructure of Jiaganj-Azimganj Municipality
18	Murshidabad	Murshidabad	City Mission Manager - Skill Microenterprises - MIS & ME of Jiaganj-Azimganj Municipality
19	Birnagar	Nadia	City Mission Manager - Skill Microenterprises - MIS & ME of Krishnanagar Municipality
20	Cooper's Camp	Nadia	City Mission Manager - Social Development & Infrastructure of Ranaghat Municipality
21	Taherpur	Nadia	City Mission Manager - Social Development & Infrastructure of Nabadwip Municipality
22	Taki	North 24 Pgs.	City Mission Manager - Skill Microenterprises - MIS & ME of Baduria Municipality
23	Gobardanga	North 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Baduria Municipality
24	Chandrakona	Pashim Medinipur	City Mission Manager - Skill Microenterprises - MIS & ME of Medinipur Municipality

Sl. No.	Name of the ULB having population less than 50,000	Name of District	Selected City Mission Manager of the adjacent ULBs
(1)	(2)	(3)	(4)
25	Kharar	Pashim Medinipur	City Mission Manager - Skill Microenterprises - MIS & ME of Ghatal Municipality
26	Khirpai	Pashim Medinipur	City Mission Manager - Social Development & Infrastructure of Ghatal Municipality
27	Egra	Purba Medinipur	City Mission Manager - Social Development & Infrastructure of Contai Municipality
28	Jhalda	Purulia	City Mission Manager - Skill Microenterprises - MIS & ME of Purulia Municipality
29	Raghunathpur	Purulia	City Mission Manager - Social Development & Infrastructure of Purulia Municipality
30	Diamond Harbour	South 24 Pgs.	City Mission Manager - Skill Microenterprises - MIS & ME of Baruipur Municipality
31	Jainagar-Mazilpur	South 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Baruipur Municipality
32	Pujali	South 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Rajpur Sonarpur Municipality
33	Ramjibanpore	Pashim Medinipur	City Mission Manager - Social Development & Infrastructure of Medinipur Municipality
34	Dalkhola	Uttar Dinajpur	City Mission Manager - Social Development & Infrastructure of Raiganj Municipality
35	Kalimpong	Darjeeling	
36	Kurseong	Darjeeling	
37	Mirik	Darjeeling	

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-78/2015/564(56)

তারিখ ০৪.০৪.২০১৭

ক্রমিক নং

From : Director, SUDA &  
 Mission Director, WBSULM

To : The Mayor / Chairperson,

.....Municipal Corporation / Municipality / NAA

**Sub : Technical Support to 37 (Thirty Seven) Nos. of ULB having population less than 50000  
 from the adjacent ULBs as per Revised CB&T Guidelines under DAY-NULM**

Sir/ Madam,

You are well aware that in the 1<sup>st</sup> phase 58 Nos. of ULB, out of 125 ULBs were included under DAY-NULM Programme. Subsequently in the 2<sup>nd</sup> phase as per the Revised CB&T Guidelines, rest 67 Nos. of ULB have been included in the said Programme with effect from 01.04.2016. Out of these 67 Nos. of ULB, only 30 ULBs having population 50000 and above will get each 2 nos. of City Mission Managers and the Rest 37 Nos. of ULB having population less than 50000 will get each technical support from the other adjacent ULBs as per the Revised CB & T Guidelines for smooth running of DAY-NULM Programme.

Under the aforesaid circumstances, Memo Nos. SUDA-78/2015/1516(67) dt. 09.09.2016 & SUDA-78/2015/1835 dt. 15.11.2016 issued earlier in this respect have since been partially modified. As detailed in Annexure-‘A’, the City Mission Managers of the ULB mentioned under col. 4 of the said Annexure would perform the duty of City Mission Manager of the adjacent ULBs mentioned under col. 2 of the said Annexure at least twice a week in addition to their normal duties in the ULBs originally engaged.

It is pertinent to mention here that the remuneration and other service related matters in respect of such City Mission Managers would be maintained by the ULBs where they were originally engaged.

The Chairperson / Executive Officer of the ULBs mentioned under col. 2 would submit the attendance report etc. in respect of the City Mission Managers deputed to the appointing authority of the Concerned Managers mentioned under col. 4

Encl : Annexure ‘A’ (Two Sheets)

Yours faithfully,

Director, SUDA

&

Mission Director, WBSULM

দূরভাষক : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5807, Fax : 2358 5800. E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

## ANNEXURE - A

Sl. No.	Name of the ULB having population less than 50,000	Name of District	Selected City Mission Manager of the adjacent ULBs
(1)	(2)	(3)	(4)
1	Sonamukhi	Bankura	City Mission Manager - Social Development & Infrastructure of Bankura Municipality
2	Dubrajpur	Birbhum	City Mission Manager - Social Development & Infrastructure of Suri Municipality
3	Nalhathi	Birbhum	City Mission Manager - Social Development & Infrastructure of Rampurhat Municipality
4	Sainthia	Birbhum	City Mission Manager - Social Development & Infrastructure of Bolpur Municipality
5	Gushkara	Purba Burdwan	City Mission Manager - Social Development & Infrastructure of Burdwan Municipality
6	Memari	Purba Burdwan	City Mission Manager - Skill Microenterprises - MIS & ME of Burdwan Municipality
7	Dainhat	Purba Burdwan	City Mission Manager - Financial Inclusion & Microenterprises of Burdwan Municipality
8	Dinhata	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Coochbehar Municipality
9	Haldibari	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Jalpaiguri Municipality
10	Mathabhanga	Coochbehar	City Mission Manager - Social Development & Infrastructure of Coochbehar Municipality
11	Mekhliganj	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Coochbehar Municipality
12	Tufanganj	Coochbehar	City Mission Manager - Skill Microenterprises - MIS & ME of Alipurduar Municipality
13	Buniadpur	Dakshin Dinajpur	City Mission Manager - Social Development & Infrastructure of Balurghat Municipality
14	Tarakeswar	Hooghly	City Mission Manager - Social Development & Infrastructure of Arambagh Municipality
15	Mal	Jalpaiguri	City Mission Manager - Skill Microenterprises - MIS & ME of Jalpaiguri Municipality
16	Dhupguri	Jalpaiguri	City Mission Manager - Social Development & Infrastructure of Jalpaiguri Municipality
17	Beldanga	Murshidabad	City Mission Manager - Social Development & Infrastructure of Jiaganj-Azimganj Municipality
18	Murshidabad	Murshidabad	City Mission Manager - Skill Microenterprises - MIS & ME of Jiaganj-Azimganj Municipality
19	Birnagar	Nadia	City Mission Manager - Skill Microenterprises - MIS & ME of Krishnanagar Municipality
20	Cooper's Camp	Nadia	City Mission Manager - Social Development & Infrastructure of Ranaghat Municipality
21	Taherpur	Nadia	City Mission Manager - Social Development & Infrastructure of Nabadwip Municipality
22	Taki	North 24 Pgs.	City Mission Manager - Skill Microenterprises - MIS & ME of Baduria Municipality
23	Gobardanga	North 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Baduria Municipality
24	Chandrakona	Pashim Medinipur	City Mission Manager - Skill Microenterprises - MIS & ME of Medinipur Municipality

Sl. No.	Name of the ULB having population less than 50,000	Name of District	Selected City Mission Manager of the adjacent ULBs
(1)	(2)	(3)	(4)
25	Kharar	Pashim Medinipur	City Mission Manager - Skill Microenterprises - MIS & ME of Ghatal Municipality
26	Khirpai	Pashim Medinipur	City Mission Manager - Social Development & Infrastructure of Ghatal Municipality
27	Egra	Purba Medinipur	City Mission Manager - Social Development & Infrastructure of Contai Municipality
28	Jhalda	Purulia	City Mission Manager - Skill Microenterprises - MIS & ME of Purulia Municipality
29	Raghunathpur	Purulia	City Mission Manager - Social Development & Infrastructure of Purulia Municipality
30	Diamond Harbour	South 24 Pgs.	City Mission Manager - Skill Microenterprises - MIS & ME of Baruipur Municipality
31	Jainagar-Mazilpur	South 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Baruipur Municipality
32	Pujali	South 24 Pgs.	City Mission Manager - Social Development & Infrastructure of Rajpur Sonarpur Municipality
33	Ramjibanpore	Pashim Medinipur	City Mission Manager - Social Development & Infrastructure of Medinipur Municipality
34	Dalkhola	Uttar Dinajpur	City Mission Manager - Social Development & Infrastructure of Raiganj Municipality
35	Kalimpong	Darjeeling	
36	Kurseong	Darjeeling	
37	Mirik	Darjeeling	