

A meeting was held at the office chamber of Principal Secretary Municipal Affair Dept in presence of Principal Secretary of MA and Technical Education and Training Dept. and Director SUDA regarding Skill Training on EST & P component under NULM.

*on 27.2.2015 at 2.00 PM.*  
Following issues were agreed up on during discussion : -

1. Technical Education Dept will empanel Skill Training provider for all kinds of skill training to be imparted by any Dept under Govt of West Bengal.  
SUDA will empanel STP's from the list prepared by Technical Education Dept. No separate tender formalities need to be done by SUDA in this regard.  
SUDA will empanel those selected STPs provided by Technical Education Dept who will agree to work under NULM terms condition and guideline.
2. SUDA will accept the course and curriculum to be finalized by Technical Education Dept following the MES Module of Govt of India. SUDA will invite training proposal from ULB's after providing them the list of empanelled STP's and enlisted course curriculum. Mission Director WBSULM will approve the proposals to be submitted by ULB's along with release of 50% fund.
3. ULB's will prepare a Master list of trainee on different courses based on market need. STP and ULB will screen jointly the training requirement of the proposed trainee and finalize the list of trainees.  
SUDA will ask ULB's to prepare Master list of trainees and send curriculam wise proposal to SUDA.
4. Technical Education Dept will arrange for certification of training to be imparted by STP's.  
SUDA will inform the Technical Education Dept after start of training and Technical Education Dept will arrange for certification accordingly.
5. STP will not be provided with training fund for the trainees who will fail during assessment of training.

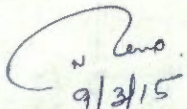


As 50% fund will be released before hand any deduction of payment will be made by SUDA from final payment.

6. Certification of trainees who have been given training during this financial year will be arrange by Technical Education Dept on receiving the list of trainee from Director, SUDA.
7. Payment to the STP's will be done by Mission Director WBSULM as per NULM guideline.

Decision and associated proposal as in point no (1) to (7) above may kindly be approved for taking further necessary action in this regard.

A draft to inform Pr. Secretary Technical Education Dept is also put up.

  
 9/3/15  
 Joint Director (SD), SUDA

~~Director~~

Note above & prepage.


Discussion between Principal Secretary of M.A. Department and Technical Education & Training Dept held on 27-2-2015 at Writers' may kindly be recalled.

As per discussion, different processes for selection of Skill Training Provider, Assessment & Certification of trainees<sup>de</sup> which were decided have been stated at para 1-7 above & pre-page.

Now, the associated proposals according to the decisions in the meeting may kindly be approved.

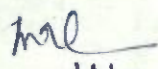
If approved, the same may be communicated to Technical Education & Training Dept for taking further necessary action from their end.

A draft letter addressed to the Principal Secretary, Tech Edu & Tr, Dept is placed, in anticipation, for kind approval.

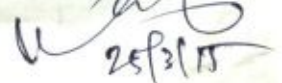
  
 13/3/2015

Principal Secretary  
M.A. Dept  
& Chairman, SUDA

He has put up

  
 16/3

Please place a fresh typed copy

  
 25/3/15

of copy)

~~Signature~~

U.O.No. SUDA: 211/15

Dated: 16-03-15

Rtr 76/2015



Orders at pre-page bottom -

Re-typed draft letter is accordingly placed below.

JS(MC)

h  
27/2/15

Pr. reformat & type. (All font same & size)

h  
29/2/15

English  
Board of Examiners

copies.

JS(MC)

h  
27/3/15

Draft letter from Director SUDA in line with the discussion held at the Chamber of Arts, MA in presence of Arts Technical Education & Training ~~has~~ has been partly amended. If approved, the ~~same~~ file may be sent back to SUDA.

h  
24/1/15

may be appd.

h  
6/4/2015

Arts, MA

M/C

h  
6/4/15

Dir SUDA

JS(SD)

Draft put up for kind signature.

h  
27/9/15

h  
9/4/15

Signature

h  
19/4/15

JS(SD)

Advise  
h  
14/4/15



**Sub: Assessment & Certification of Training under NULM**

As directed, a joint meeting was held on 22.04.2015 with the committee members of Paschim Banga Society for Skill Development(PBSSD) at Karigori Bhavan, Technical Education & Training Department, West Bengal. The following officials and the undersigned were present in the meeting. The meeting was organized to develop a process of assessment and certification of the training courses(MES/Non MES) approved during 2014-15 under NULM. Minutes of the said meeting has communicated by the department and put up for reference.

1. Sri Sunil Kr. Pramanik, Director, Education & Training Deptt.
2. Sri Surojit Mondal, Dy. Director, Education & Training Deptt.
3. Sri R. N. Bandyopadhyaya, Advisor, PBSSD
4. Sri Saraf. Auditor, SSDI
5. Sri Goutam Pal, Advisor, SUDA

In the meeting the following issues have been discussed on Assessment and Certification of candidates imparted or to be imparted in training under NULM.

- All training courses assessment and certification to be done under Skill Development Initiative Scheme(SDIS), i.e. MES(Modular Employable Skill) training.
- PBSSD will liaison with Regional Directorate of Apprenticeship & Training (RDAT), Kolkata for assessment and NCVT certification in favour of SUDA.
- Assessment and certification of all training courses will come under 'Direct Candidate Assessment(DCA)' mode of SDIS.
- DCA will be conducted only for those training courses which nearly / closely fit the MES training module developed on 28/11/2014 by NCVT.
- For Non-MES courses this office has to provide the MES course module no.(MES Code) of the training courses which closely matches with the one being imparted by training institutes.
- This office has to furnish the data as per the specific four formats(enclosed for reference) to initiate action for assessment and certification.

The concerned ULBs have been directed to submit the training related data in the prescribed format of PBSSD for assessment of training of all the training courses(completed/ongoing) approved during 2014-15 vide office memo no. SUDA-76/2015(Part-I)/268 dt. 24/04/2015.



- This office has to provide Rs. 800/- (present rate) as assessment & certification fee per candidate directly to PBSSD. Further, PBSSD will charge a token amount of Rs. 200/- per candidate as administrative charges in regard to liaison with RDAT for assessment and certification.

#### Observation and recommendations

- As on 31<sup>st</sup> March training approval has been accorded to 18356 candidates of 46 NULM towns by this office.
- Kolkata Municipal Corporation has imparted training for 13698 candidates in 2014-15. Training break up is as follows;
  - i) Completed Training: 1809 – Driving Training
  - ii) Completed Training : 2096 – General
  - iii) Ongoing Training : 9393 - General
- As recommended by the PBSSD committee DCA of training will only be conducted which nearly / closely matches the MES training module developed on 28/11/2014 by NCVT.
- Thus, all approved training courses (MES/Non-MES) of enlisted training institutes to be codified on the basis of latest MES Module developed on 28/11/2014 with the help of Advisor, PBSSD, ULB and the enlisted Trainor Agency.
- A separate meeting may be conducted for KMC to resolve the stated procedure of assessment and certification. It is observed that KMC has imparted training for 1809 candidates in Driving. After completion of the training course Public Vehicle Department, Government of West Bengal had been duly assessed the trainees and certified by issuing 'Driving License'. As per guideline State certification can come under the certification of training in EST&P component under NULM. If agreed, certification process to be made for rest of the candidates who have completed or undergoing training, i.e. for 11889 candidates.
- In total 30245 candidates to be assessed and certified by NCVT. The cost involvement will be around Rs. 3,02,45,000/-.
- To facilitate the assessment process we may invite the ULBs, who have got the approval of training up to 31<sup>st</sup> March, 2015 in phases to define the given format of PBSSD for assessment.



Notes prepage:

Regarding assessment and NCVT certification of training courses conducted under NULM, a meeting with PBSSD, TE&T Deptt. officials was held on 22.04.2015 at Karigori Bhavan. The 'modus operandi' for assessment and certification that was decided at the meeting has been elaborated in para-X of nsp-4.

File may be sent to M.A Deptt. for approval of the following :

1. Minutes of the meeting held ( placed in the file flagged-A)
2. Assessment and certification charge of Rs.1000/- per trainee that is required to be paid to PBSSD for assessment and certification.

Put up for approval.

H. Xir

08/5/15

Regarding certification of approved training for the year 2014-15 as resolved in a joint meeting with representative from SUDA and representative of Technical Education Deptt.

Proposal at ① & ② above may kindly be approved by MA Deptt.

08/5/15

D. J. J.

Note from pre-page & above - As per discussion with Position <sup>Secretary for</sup> Skills Development (PBSSD) under Technical Edu. & Training Deptt (details of discussion at 'x' at NSP-5), proposal at 'y' above may kindly be approved for taking further course of action from this end.

19/5/15

Principal Secretary  
M. A. Deptt  
& Chairman, SUDA

Pl. See & put up

MJ

27/5

U.O.No. SUDA: 74/15  
Dated: 10.05.15  
Sl. No. 76/2015

JS CMY) As the issue regarding Assessment and certification charge of Rs.1,000 is payable



as per NUCM guideline and if so, is  
the any rate / upper ceiling for this purpose.  
may please indicate, so as to obtain approval  
of MIC.

*[Signature]*  
27/5/15

Joint Director  
(SD), SUDA

A

As per point no-3 (Cost room) and point no 4 (certification) of NUCM Guideline for Employment through Skill Training & Placement Cost for assessment & Certification is allowed.

B

Technical Education and Training Dept has proposed the rate of Rs 1000/- / candidate during the meeting on 22.4.15 held between SUDA and them Rs 1000/- includes, cost of Rs 800/- for assessment as per rate proposed by Skill Development Initiatives Scheme (SDIS), Ministry of Labour & Employment, GOI and Rs 200/- as administrative charges (point no vi of the meeting resolution).

Hence the rate of Rs 1000/- / candidate was proposed.

*[Signature]*  
28/5/15

JS (AC)

1. Proposal of bid A for payment of Certification and assessment charge; as per NUCM guideline as noted at "A" to Technical Education & Training Dept may be approved.

2. Regarding proposed rate of Rs 1000/- per Candidate, as per 'B' above may be seen. Fund from the system are the Arithi Govt; Rs 200/- as administrative charge may be considered to be waived & Rs 800/- proposed by SDIS may be allowed. For want, a request may go from SUDA to TEAT Dept.

*[Signatures]*  
SUDA  
11/6/15  
MA  
MIC

*[Signatures]*  
29/5/15  
28/5/15



সুডা

As per direction of Hon'ble MLC draft request letter is placed for kind approval and signature.

Director  
JDC SOJ

19/6/15

Rectified draft is placed for kind signature.

Signature  
21/6/15

Director  
JDC SOJ

22/6/15

Signature  
22/6/15



A) In reference to the discussion between Principal Secretary, Municipal Affairs Department and Principal Secretary, Technical Education & Training Department, Government of West Bengal on 'Skill training under EST&P under NULM some decisions had been taken in training related matters.

One of the major decisions was that Technical Education Deptt. will arrange for Third Party Assessment(TPA) and certification of all training courses under NULM after obtaining necessary information from WBSULM.

The letter on the above matter was issued by this office vide memo no. SUDA-76/2015/242 dt. 10/04/2015(flagged-X). Since then several meeting had been held with the Director, Dy Director, Advisor of Technical Education & Training(TE&T Deptt.) with Joint Director, SUDA, Advisor, Poverty Monitoring Expert, CMU and the undersigned. Anonymously a process of assessment and NCVT certification through the TE&T Deptt. had been generated. Regarding assessment and certification the department had provided four formats(flagged-Y), which were approved by the officials of both departments.

For assessment and certification through TE&T Deptt. several meetings had been conducted with the NULM towns to deliver the process of assessment and certification by filling up prescribed formats. As they suggested, we had also set with the enlisted training institutes for conversion of SUDA approved training courses in to latest MES course code for proper assessment and NCVT.

After commencement of EST&P training NULM towns have submitted filled up prescribed formats for assessment & certification of their candidates. Accordingly, as suggested by TE&T Deptt. this office had mailed the said formats to them for assessment & certification. After a long time they telephonically informed that again we have to send the same data in to their



recently developed new 6 (six) formats(flagged-Z) instead of four and we have to inform them regarding testing centre, where candidates will be examined. For information, in a meeting with TE&T it was decided that they will send the candidates to their selected testing centre for assessment.

In this context it is to mention here that if we proceed with their new direction, it would be hardly possible to collect data from the ULBs. Again the whole process will have to perform as previously done. Most of the training courses approved in 2013-14 are near to completion. If the process is somehow delayed some candidates may be dropped out/skipped at the time of assessment and for this reason candidate mobilization for assessment would be very difficult for the ULBs.

Put up for necessary decision and further action.

B) In response to the certifications sought by several States on the certification of candidates **Joint Secretary, MoHUPA has communicated a DO letter No. K-14014/3/2015-UPA(FTS;12523) July 28,2015(flagged-X<sub>1</sub>)**, which may kindly be perused.

Observations:

a) Candidates trained under the EST&P component of NULM adopting Modular Employment Skills(MES) can be assessed on the competencies prescribed in NCVT approved modules as direct candidates assessment(DCA) and successful candidates will be awarded NCVT certificate, which is recognized for the purpose of employment.

b) SULM desiring to certify candidates under NCVT will have to notify a **Nodal Officer in the State** for interacting with **Regional Directorate of Apprenticeship Training(RDAT) under M/o Skill Development & Entrepreneurship** for the purpose of certification under NCVT.



The Nodal Officer will declare Training centres of empanelled Skill Training Providers(STPs) in the State as Testing Centres and furnish the list of such Testing Centres to the respective RDAT, which will recognize those centres as Direct Testing Centres within 10 days of receipt of intimation. On receipt of list of candidates to be assessed by such Testing Centres, RDAT will allot Assessing Body, which will upload the details of candidates to be assessed on the portal, and after assessment, upload the outcome of assessment on the portal. RDAT will then declare the result within three days of uploading of outcome of assessment by Assessing body and will issue certificate to Training Centres directly. The cost of assessment & certification is as prescribed by NCVT.

c) SULM desiring to obtain certification under Sector Skill Councils of NSDC and have to follow the National Occupational Standards(NOS). Through an application to respective Sector Skill Councils(SSCs) STPs can obtain a login id to the Skill Development Management System(SDMS) of NSDC, wherein the required details of candidates to be assessed have to be entered by them. The respective SSCs will assess the candidates through their assessment agencies at their testing centres. After assessment SSC will upload the result in SDMS. The State can contact the respective SSCs for any further clarifications.

**Recommendations:**

i) This office has already converted all approved training courses under erstwhile SJSRY into latest MES training courses. In new empanelment of STPs under NULM through RFP the training courses were selected on the basis of MES. For all such training courses we may go for **direct NCVT assessment and certification as suggested by MoHUPA**. Within short time period the assessment and certification will be done directly by RDAT.



ii) If State selects a Nodal Office for this purpose the process will be easier than previous process of assessment & certification.

iii) It is to mention that all MES courses are not maintaining Qualification Packs(QP) and NOS as it is mandatory for NSDC certification. It is suggested that selected training courses under NSDC to be assessed and certified through SSCs.

Put up for your perusal and necessary directions.

DD  
08/10/15

A. Note in NSP 9 & 10 with special attention of 'X' may kindly be perused. The issue may be dealt with at Higher Level so that T&T Dept may start Assessment & Certification process without any further delay and without any extra labour for SUDA.

B. i) Proposal of (i) of NSP-11 ante and of (ii) & (iii) of NSP-12 may kindly be approved to fulfil our assessment target for this financial year. In addition to T&T Dept this additional support will help us a lot in achieving our target for this financial year.

ii) Suitable name of Nodal officer may also be proposed.

iii) NSDC may be allowed for assessment of trainees to be trained by their partner agencies.

Director

8/10/15



Note from nsp-9 may kindly be perused in connection with issues cropped up regarding assessment and certification of Skill Training under EST&P component of NULM through Technical Education and Training Department.

It may be recalled that vide approval of Hon'ble MIC at nsp-7 in June, 2015, this office took up the issues with the Technical Education and Training Department, Govt. of West Bengal and several meetings were also held between the officials of two Departments (as stated at 'x' at nsp-9) and as per advise of Technical Education and Training Department details of trainings conducted by ULBs were also sent to that Deptt. ('y' at nsp-9) as per format suggested. But again the proforma has been revised by the Technical Education & Training Deptt. and this office is again started collecting further information from the ULBs as per revised format, which is going to delay the entire process of assessment and certification through Technical Education and Training Department. It may be mentioned that the trainees belong to Urban Poor families and if the process of assessment is delayed the candidates will be demotivated and likely to be dropped out / skipped at the time of assessment on a later date as well as it would be difficult for the ULBs for re-mobilization of the candidates and also it will affect the selection of trainees in future training courses.

A { Recently, the Ministry of Housing & Urban Poverty Alleviation, Govt. of India has given further direction / clarification regarding assessment and certificates [as stated at Para-B(a) to (c)] through Regional Directorate of Apprenticeship and Training (RDAT) under Ministry of Skill Development and Entrepreneurship, Govt. of India for Assessment and Certification under NCVT as well as Assessment and Certification under Sectors Skill Council of NSDC. Since under NULM all the ULBs in West Bengal are conducting training under MES module and also in some ULBs Skill Training are being conducted through NSDC, the suggested NCVT certificate and Sectors Skill Council certificate will be much helpful for timely assessment and certification for trainees successfully completed skill training under EST&P component of NULM, which may be considered. If approved, the issues will be taken up with the Regional Directorate of RDAT, Kolkata from this end of WBSULM and Joint Director (Social Development), SUDA may act as Nodal Officer for that purpose.

Submitted for consideration and approval.

Principal Secretary  
M.A. Deptt &  
Chairman, SUDA

*[Signature]* 13/10/2015  
Director, SUDA  
& Mission Director, WBSULM

*Pl. see a journal*

*Proposal at "A" above may be considered*  
*[Signature]* 18/11/15  
*[Signature]* 16/10/15

U.O. No. SUDA: 376/15  
Dated: 13-10-15  
*[Signature]* 76/2015  
*[Signature]* 13/10/15  
*[Signature]* 13/10/15  
*[Signature]* 13/10/15  
*[Signature]* 13/10/15  
*[Signature]* 13/10/15



Sub: Assessment & Certification of Training through PBSSD

As per telephonic conversation held with Sri R.N.Bandhopadhyay, Advisor, PBSSD under TE&T Deptt. this office has to send a letter for assessment of EST&P training submitted to their department certifying the training institutes as empanelled and working since long time.

Present enlisted training institutes were empanelled in the period of erstwhile SJSRY programme and working since long time as an empanelled training institutes of SUDA.

Thus, we may intimate PBSSD in this regard which will be beneficial for us for NCVT assessment.

If agreed, a draft is placed for signature.

Draft placed CP side may be signed.

Jh. Dix (S.D)

~~Director~~

Edha  
11/01/16

N. S.  
11/1/16

W. J.  
11/1/16

Director  
PBSSD



Assessment and NCVT Certification through PBSSD

From 1<sup>st</sup> April, 2014 onwards SJSRY has been restructured as National Urban Livelihood Mission in selected Urban Local Bodies. As per GOI guideline each successful candidate undertaking training under EST&P component of NULM should be awarded a certificate issued by a competent agency which has acceptability in the industry.

National Council of Vocational Training (NCVT) has been selected as a Certification Agency(CA). All selected/approved training courses under erstwhile SJSRY have been adopted in to MES courses under SDI Scheme for assessment and certification under NCVT.

As decided, Paschim Banga Society for Skill Development (PBSSD) under Technical Education & Training, Govt. of West Bengal will liaison with Regional Directorate of Apprenticeship & Training(RDAT), Kolkata for assessment and NCVT certification of the successful candidates of the NULM towns who have completed Modular Employable Skill(MES) training courses under EST&P component of NULM.

For assessment and certification under 'Direct candidate Assessment(DCA)' mode of SDIS under NCVT four mutually agreed formats have been developed by both department and the same had been given to the NULM towns in orientation training. Accordingly, after commencement of EST&P training some ULBs have submitted the candidate's information in the prescribed formats for assessment and NCVT certification. It was suggested by PBSSD that filled up formats(in XL format and without signature) to be mailed to them in advance to start the assessment process. It was also decided that along with hard copy of training data(signed copy of formats and forwarding letter of the NULM towns), brief outline of NULM programme, approach letter of Mission Director, WBSULM and cost of assessment with administrative charges of PBSSD to be sent to Technical Education and Training Department for assessment and NCVT certification.

Further, it is to mention that after some scrutiny and verification of the received documents of the ULBs this office routed these documents to PBSSD for assessment and certification. In 1<sup>st</sup> phase the data of 3892 candidates of 15 ULBs ( in Lot-1 & Lot-2) had been submitted to PBSSD for assessment.

Presently, this office will provide/transfer data (soft copy and hard copy) of 6281 candidates of 18 ULBs to PBSSD for assessment.



For proper tracking of EST&P training assessment and certification the following exercise has been done.

**Assessment & Certification**

<u>Lot-3</u>	<u>Name of the ULB</u>	<u>Number of Candidates to be Assessed</u>
1.	Halisahar	200
2.	Champdany	500
3.	Cooch Behar	500
4.	Habra	55
5.	Howrah MC	385
6.	Madhyamgram	50
7.	Purulia	1590
8.	Rajpur-Sonarpur	60
9.	Titagarh	100
10.	Uluberia	400
11.	Rishra	200
12.	Bhadreswar	164
13.	North Dum Dum	198
14.	Maheshtala	390
15.	Nabadwip	250
16.	Suri	300
17.	Barasat	475
18.	Basirhat	464

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Total Candidates : 6281  
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In summary of the above,

- A) In **Lot-3** a total number of **6281** candidates to be assessed. Hard copy documents are put up in separate file cover.
- B) A sum of **Rs. 50,24,800/-** (Rs. 800/- per candidate) to be released and transferred to Technical Education department/ PBSSD for assessment and NCVT certification.
- C) A request letter of Director, SUDA & Mission Director, WBSULM regarding assessment & certification may be issued.

If approved, draft may kindly be signed and the total cost of assessment and certification of **Rs. 50,24,800/-** (fifty lakh twenty four thousand eight hundred only) to be released and transferred to PBSSD Bank A/C.

Proposed a 'X'

12/02/16

regarding pending data for assessment & certification of 6281 candidates to PBSSD and sanction of related fund amounting to Rs 50,24,800/- (fifty lakh twenty four thousand eight hundred) may be approved. Draft letter may be signed as per approval fund may be released.

12/2/16

J.D. (S.D.)

ccg

19/02/16

Director

12/2/15



As per notes and orders at NSP-15 and prepage

As approved, to release the fund towards Assessment & Certification of Training under NULM in favour of Paschim Banga Society for Skill Development Training, a transfer advice amounting to Rs.50,24,800/- (Rupees Fifty Lakh Twenty Four Thousand Eight Hundred) only is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of fund.

~~F.O. &  
Ex-Officio J.D. (Fin.)~~

~~19-02-16~~

The transfer advice for Rs50,24,800/- in favour of PBSSD may kindly be signed. 19/02/16.

WT 19/2/16

*[Handwritten signature]*

~~Dir. SUDA  
JE. Secy. M.A. Dept.~~

~~F.A~~



Sub: Engagement of Skill Training Providers in DAY-NULM Programme

To engage Skill Training Providers we may request Technical Education, Training and Skill Development Department to provide their list of technically qualified empanelled Skill Training Providers. From the said list this office may engage the Skill Training Providers who will fulfill specified requirements as envisaged under DAY-NULM programme.

Jt. Dir (SO)

A draft on the above matter is put up for approval of Director, SUDA.

FM  
27/04/16

Draft placed CT side may be signed, if approved.

Director

FM  
27/4/16

SO (SO)

O.I. num - 843 WT 27/4/16

FM  
28/4

PC



Assessment and NCVT Certification through PBSSD

From 1<sup>st</sup> April, 2014 onwards SJSRY has been restructured as National Urban Livelihood Mission in selected Urban Local Bodies. As per GOI guideline each successful candidate undertaking training under EST&P component of NULM should be awarded a certificate issued by a competent agency which has acceptability in the industry.

National Council of Vocational Training (NCVT) has been selected as a Certification Agency(CA). All selected/approved training courses under erstwhile SJSRY have been adopted in to MES courses under SDI Scheme for assessment and certification under NCVT.

As decided, Paschim Banga Society for Skill Development (PBSSD) under Technical Education & Training, Govt. of West Bengal will liaison with Regional Directorate of Apprenticeship & Training(RDAT), Kolkata for assessment and NCVT certification of the successful candidates of the NULM towns who have completed Modular Employable Skill(MES) training courses under EST&P component of NULM.

For assessment and certification under 'Direct candidate Assessment(DCA)' mode of SDIS under NCVT four mutually agreed formats have been developed by both departments and the same had been given to the NULM towns in orientation training. Accordingly, after commencement of EST&P training ULBs are submitting the candidate's information in the prescribed formats for assessment and NCVT certification.

It was suggested by PBSSD that filled up formats(in XL format and without signature) to be mailed to them in advance to start the assessment process and the hard copy of training data(signed copy of formats) and forwarding letter of Mission Director, WBSULM along with the cost of assessment to be sent to Technical Education, Training and Skill Development Department for assessment and NCVT certification.

Further, after scrutiny and verification of the received documents of the ULBs this office will provide/transfer data (soft copy and hard copy) of **10695 candidates of 14 ULBs(including KMC) to PBSSD for assessment.**



Details of training assessment and certification are as follows,

Assessment & Certification

<u>Lot-4 Name of the ULB</u>	<u>Candidates data to be send for Assessment</u>
1. Ashokenagar-Kalyangarh	470
2. Balurghat	150
3. Baranagar	187
4. Barrackpore	266
5. Berhampore	125
6. Haldia	50
7. Hooghly-Chinsurah	764
8. Kharagpur	839
9. Khardah	25
10. Midnapore	200
11. Naihati	100
12. Purulia	450
13. Rajpur-Sonarpur	320
<b>Lot-4 A</b>	
14. Kolkata Municipal Corporation	6749

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Total Candidates : 10,695  
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In summary, a sum of **Rs. 85,56,000/-** (Rs. 800/- per candidate) to be released and transferred to Technical Education, Training and Skill Development department/ PBSSD for assessment and NCVT certification.

If approved, draft may kindly be signed and the total cost of assessment and certification of **Rs. 85,56,000/-** (eighty five lakh fifty six thousand eight hundred only) to be released and transferred to PBSSD Bank A/C.

FA  
19/05/16

This is 2nd phase transfer of fund proposal to PBSSD. Prior to that as per NSP - 16 & 17 an amount of B 50, 29, 800/- for 6281 candidates was transferred.

Proposal above may be approved and a report from TERT dept may be obtained regarding progress of work for 1st phase transfer of fund and information.

Pl. fine.

WJ

29/5/16

WJ  
13/5/16

Director

FA



From Prepage:

In earlier 2 occasions we have approved Training assessment and Certification 3892 Candidates in 15 ULBS and 6281 Candidates in 18 ULBS.

In the instant case 10,695 Candidates in 14 ULBS is considered for training assessment and NCVT Certification under NULM.

Hence, as proposed, we may agree to transfer Rs. 85,56,000/- (Rs. 800 x 10695) to Director of ~~training~~ Industrial Training, WB & PD, PBSSD for Assessment and Certification of Skill Training under NULM in the 3rd phase.

Letter placed in this regard may also be signed.

Director.

BA  
JBC(SD)

20/5/15  
PC

O.I. NO - 708 dt - 25-05-16.

WS  
23/05/16

WT  
27/5/2016

WS  
24/5/16



Sub: Imparting EST&P training through DTET & SD in Day-NULM programme

It has been decided that WBSULM would impart EST&P training for 26 thousand Urban Poor beneficiaries of DAY-NULM programme through the empanelled Training Providers of Department of Technical Education, Training in FY. 2016-17. In this regard, to set the terms and references between two departments a meeting date may be fixed from their side.

A draft addressed to the Principal Secretary, DTET&SD on the above matter is put up for approval of Director, SUDA.

31.02.16 (S.D.)

11/07/16

A proposal above has been initiated to conduct 26 thousand Skill training of DAY-NULM through TET & SD Dept. The basic reasons for such proposals are as following :-

- ① WBSULM is arranging Skill training under DAY-NULM through so enlisted SJSRY agencies.
- ② No new Agency (Skill Training provider) is enlisted till date.
- ③ Different Dept like NRLM, Minority etc are subletting their Skill training to TET & SD Dept.
- ④ TET & SD Dept has their empanelled STPs and skilled manpower.
- ⑤ Paschim Banga Skill Development Society (PBSDD) a Society under TET & SD Dept are looking after all Skill formation by different Depto within West Bengal.
- ⑥ It will be easier for us to achieve the Training Target also.

Hence the proposal above may kindly be approved and draft may be signed to discuss the issue with TET & SD Dept.

A

Director

12/7/16



Note pre-page.

As stated at A' at RSD-22, since new empanelment of Bainer Agency for skill training under EST&P component is yet to be finalized and in view new criteria under NSQF has recently been communicated by GOI we may consider to assign a portion of current year's target (i.e. 26000 out of 50000 need to be achieved within Sept 2016) to TET & SD Dept.

If agreed in principle, further course of action will be taken for this end in consultation with PRSSD/TEETESD Dept.

WJ  
12/7/16

Secretary, M.A. Deptt  
& Chairman, SUDA

Yes. We may agree.

12.07.2016

U.O.No.SUDA: 0687/16

Dated: 12-07-16

Phn 78/2013

~~Director SUDA~~  
HMC

WJ  
19/7/16

~~Director SUDA~~

~~Joint Secy (SD)~~

~~Joint Secy (SD)~~

Draft letter is put up for approval.

Draft may be approved and signed.

21/7/16

21/7/16

~~Director~~

~~Joint Secy (SD)~~

PC 21/7/16

WJ 21/7/16



Sub: Placement of fund for Administrative charges of Assessment and Certification

Ref. 1. DIT-PBSSD/Union Bank/2015/172 dt. 06/06/2016

2. DIT-PBSSD/Union Bank/2015/173 dt. 06/06/2016

3. DIT-PBSSD/Union Bank/2015/174 dt. 06/06/2016

Project Director, PBSSD & Director of Industrial Training has requested to release of Administrative charges for Assessment and Certification process.

In the above memos they have mentioned that to complete the process of assessment and certification their department is performing the following activities on our behalf.

- Handling of data,
- Liaison with RDAT, Testing Centres and Training Providers(TPs),
- Inspection of Testing Centres,
- Inspection of Assessments,
- Processing of claims of Assessing Bodies and Testing Centres,
- Collection of Results & Certificates from RDAT/Assessing Bodies(ABs) and distribution to respective TPs,
- Report generation,
- Office expenses and hiring of human resources etc.

Time to time this office is only releasing Assessment Fees (@Rs. 800/- per candidate) to the PBSSD. From the above activities of PBSSD it is felt that to meet their various incidental expenses WBSULM may provide administrative charges to them, which may expedite the Assessment and NCVT certification process of the candidates imparted training under EST&P of DAY-NULM programme.

If agreed with the above, the claims of administrative charge are presented here under.

<u>No. of Candidates to be Assessed</u>	<u>Claim Amount</u>
1. Lot 1 & 2 – 3892 candidates ( Rs. 200/- per candidate)	Rs. 7,78,400.00
2. Lot 3 – 6281 candidates	Rs. 12,56,200.00
3. Lot 4 & 4A – 10695 Candidates	Rs. 21,39,000.00
<b>Total Administrative Charges claimed:</b>	<b>Rs. 41,73,600.00</b>

If approved, a sum of Rs. 41,73,600/- (forty one lakh seventy three thousand six hundred only) to be transferred on account of administrative charges of Assessment and Certification to the bank account of PBSSD as mentioned in their memo.

*J. D. D. (S.D.)*

*P. S. S. D. A*

*20/08/16*  
P1. Confirm whether any reply to this office no 509-78/2015/697  
422/15 requesting to waive administrative cost of Rs 200/- on per  
approval of HMIC of NSP-7 was received by this office. *14/08/16*  
Reply awaited. *14/08/16*



Sub: Imparting EST&P training through DTET & SD in DAY-NULM

It has been decided that WBSULM would impart EST&P training for 26 thousand Urban Poor beneficiaries of DAY-NULM programme through the PBSSD under Department of Technical Education, Training and Skill Development (TET&SD) in FY. 2016-17.

As per instruction of Director, SUDA and Mission Director, WBSULM previously the undersigned and Advisor, SUDA and later Joint Director(Social Development), SUDA visited PBSSD and meet Sri Bidyut Bhattacharya, Commissioner, TET&SD to finalize the modalities for conducting such training and Terms and References between two departments In this regard, to set the terms and references between two departments.

In the meeting he suggested the followings.

1. The department needs to have the list of training courses which ULBs like to impart.
2. After getting the list of training courses they will examine whether their empanelled training providers are capable to conduct NSQF training.
3. If the STPs are not capable for NSQF compliant MES courses then they will go for RFP.

Stating all above a tentative Urban need based training courses has prepared on the latest MES course(as on 09/06/2016) and put up for further direction.

~~JD.Dix (S.D)~~

Note above regarding the discussion <sup>with</sup> Commissioner, TET & SD Dept and a SUDA team regarding conducting 26,000 skill training under NULM may kindly be pursued. 12/09/16

As per discussion a list of 202 courses selected from last 3-years demand from ULB and adding some other important cum demanding courses along with a draft letter is enclosed for approval & signature.

~~Director~~

JD(SD) PC  
14/9/16.

O.I. NO- 1865

dt- 15/9/16

15/9/16.

15/9/16



Sub: Release of due Assessment cost and Submission of Assessment data to PBSSD

Ref. Memo Nos. 1. DIT-PBSSD/Union Bank/2015/172 dt. 06/06/2016

2. DIT-PBSSD/Union Bank/2015/173 dt. 06/06/2016

3. DIT-PBSSD/Union Bank/2015/174 dt. 06/06/2016

A) Project Director, PBSSD & Director of Industrial Training has communicated the above letters under reference to release due assessment cost along with Administrative charges for the following reasons.

- Handling of data,
- Liaison with RDAT, Testing Centres and Training Providers(TPs),
- Inspection of Testing Centres,
- Inspection of Assessments,
- Processing of claims of Assessing Bodies and Testing Centres,
- Collection of Results & Certificates from RDAT/Assessing Bodies(ABs) and distribution to respective TPs,
- Report generation,
- Office expenses and hiring of human resources etc.

If agreed to the above latest position of assessment data send, fund release and admissible administrative cost is presented in a tabular format.

Sl. No.	Assessment data send to PBSSD in hard copy & soft copy(no. of candidates)	Actual cost of Assessment & Certification(@ Rs. 800/- per candidate)	Administrative Cost as proposed by PBSSD(@ Rs. 200/- per candidate)	Remarks
✓ Lot 1 & 2	3892	3113600	778400	Assessment cost , Rs. 3113600/- not released from Accounts Deptt. due to misplacement of file
✓ Lot 3	6281	5024800	1256200	Assessment Cost Rs. 50,24,800/- has been released
✓ Lot 4 & 4A	10695	8556000	2139000	Fund not Released (may see nsp-21)
Total:	20868	16694400	4173600	

In summary of the above table the following points may be seen.

- The total data of 20868 candidates has been submitted
- Total demand of assessment & certification cost of 20868 candidates comes to Rs. 1,66,94,400/-
- Total amount Rs. 50,24,800/- has been released
- The amount Rs. 1,16,69,600/- ( Rs. 1,66,94,400 – Rs. 50,24,800/-) to be release on account of assessment & certification cost.
- A demand of Rs. 41,73,600/- may also be released for Administrative cost of 20868 candidate's assessment.



B) Assessment & Administrative cost for 5789 candidates

Presently assessment data for 5789 candidates of 20 Day NULM towns has prepared and to be placed to PBSSD . A cost calculation is presented here under.

Sl. No.	Assessment data to be submitted to PBSSD in hard copy & soft copy (no. of candidates)	Actual cost of Assessment & Certification(@ Rs. 800/- per candidate)	Administrative Charge of PBSSD (@ Rs. 200/- per candidate)	Total Admissible cost of Assessment and Administrative charges
Lot 5	5789	4631200	1157800	5789000
<b>Total:</b>	<b>5789</b>	<b>4631200</b>	<b>1157800</b>	<b>5789000</b>

In summary of the above A & B

- A) Due Assessment cost : Rs. 1,16,69,600/- ✓
  - Admin. Charges due : Rs. 41,73,600/- ✓
  - B) Assessment cost & Admin. Charges : Rs. 57,89,000/-
- For 5789 candidates
- 
- Amount to be released to PBSSD : Rs. 2,16,32,200/-
- 

31.2/16(S.D)

A sum of Rs. 2,16,32,200/- ( two crore sixteen lakh thirty two thousand two hundred) only to be released to PBSSD.

Put up and submitted.

FA  
05/11/16

Fund release proposal above as detailed in NIP-26 & 27 in respect of Assessment & Certification cost to PBSSD may be approved.

Director

in Rec.  
8/11/16

FA

PI fine.

WT 8/11/16



# NOTE SHEET



Notes from prepage:

The PD, PBSSD has requested for placement of fund for Assessment Cost and Administrative cost for **20868 no. of candidates** in 3 letters dt. 06.06.2016 for a total sum of **Rs. 1,58,43,200/- only**. Apart from that **5789 no.** of additional candidates have been proposed by the JD (SD) for Assessment by the **Paschim Banga Society for Skill Development** for which Assessment cost and Administrative Chages @ Rs. 800/- and 200/- respectively, would be Rs. 57,89,000/-.

In view of above, We may agree to the proposal of JD 0(SD) for release of **Rs. 2,16,32,200/- (Rupees two crore sixteen lakh thirty-two thousand two hundred only)** to **Paschim Banga Society for Skill Development** towards Assessment cost and Administrative Cost for 26657 candidates (20868+5789) out of the fund available under NULM (EST&P).

A

Director

*Wangda*  
09/11/16

fund as proposed at 'A' above may be released to the UCBs with the concurrence of Hon'ble MLC, MA & UD Deptt.

*WJ*  
11/11/16

Secretary, MA Deptt  
& Chairman, SUDA

U.O.No.SUDA: 848  
Date: 9-11-2016

10.11.2016

~~MMLC MA&UD~~

*[Signature]*  
16/11/16

~~DIR/SUDA~~

CCA  
13/11/16

~~FA~~  
13/11/16



As per notes and orders at NSP-24 to 27 and prepage

As approved at prepage, to release the fund for EST & P under National Urban Livelihood Mission (NULM) in favour of Paschim Banga Society for Skill Development, a transfer advice amounting to Rs.2,16,32,200/- (Rupees Two Crore Sixteen Lakh Thirty Two Thousand Two Hundred) only is prepared and placed herewith for signature of Additional Director & Financial Adviser, SUDA and Director, SUDA please for onward transmission to State Bank of India, Salt Lake, Sector-I branch for electronic transfer of fund.

Additional Director & Financial Adviser

~~Director~~ 18-11-16

FA

Transfer advice may be. see signed.

18/11/16

WT 18/11/2016



As approved by Hon'ble MIC a sum of Rs. 2,16,32,200/- has released to PBSSD.  
Hence, formal letter along hard and soft copy documents to be submitted.

~~JH/SK (S.D.)~~

A draft is put up for signature.

~~Signature~~  
21/11/16

Draft may be approved.

~~Signature~~  
21/11/16

FC M

~~Signature~~

~~Director~~  
JH/SK

FC placed may be signed.

~~Signature~~  
22/11

~~Signature~~  
22/11/16

~~Director~~  
JH/SK  
22/11  
PC

O.S. NO. 2022  
DA- 22-11-16



Concept note on Skill Development Programme under National Urban Livelihood Mission as proposed by Technical Education and Training Deptt. is placed CP side in in Flag-X.

In this context this is to mention that a proposal vide letter No.SUDA-76/2015/1098 dt.22.07.2016 (Flag-Y) was sent to Technical Education and Training Department (T E & T Deptt.) for imparting Skill Development Training of 26 thousand candidates for this financial year and all candidates as per target from coming financial year. This had an approval of HMIC, MA & UD Deptt. in nsp-23. A discussion was held between Principal Secretary, T E & T Deptt. and Secretary, M.A.Deptt. in this regard and several rounds of discussion were held between officials of SUDA & T E & T Deptt..

Based on above a concept note is prepared and placed for approval by M.A.Deptt.

Concept note as proposed by T E & T Deptt. is as following :-

**Skill Development Program under State Urban Development Agency**

Date: 08.12.2016

**1. Introduction :-**

A. The Government of West Bengal has an integrated approach to Skill Development in West Bengal with the Technical Education, Training and Skill Development (TET&SD) Department being the nodal department for the state government for all skilling interventions through its Polytechnics, ITIs/ITCs, VTCs, VTPs (Public and Private) as well as various private affiliated institutes.

B. The TET&SD department through its Directorates and Council supervises 216 ITIs, 146 polytechnics and around 2800 vocational training centers operating all over the state with an annual target of skilling around 6 lakh youths under the Utkarsh Bangla scheme in the institutional and non-institutional mode for the financial year 2015-2016.

C. To address the requirement of skilled manpower across various sectors and to narrow the existing gap between the demand and supply of skills, Government of West Bengal has also constituted the West Bengal Skill Development Mission (WBSDM) under chairmanship of the Hon'ble Chief Minister along with constitution of the Paschim Banga Society for Skill



Development (PBSSD) under the chairmanship of the Chief Secretary to implement the decisions of the WBSDM.

D. On 16th February, 2016 the Government of West Bengal introduced a Flagship Scheme called "Utkarsh Bangla" in the State of West Bengal for the entire non-institutional short term Skill Development interventions to provide wage/ self-employment linked skills training to the residents of the State. Under this scheme all interventions funded by the various State Government Departments/ Bodies/ Agencies from State and other funds leading to Skill Development shall be made by PBSSD on their behalf.

E. The State Urban Development Agency (SUDA) under the Department of Municipal Affairs intends to train around 26,000 urban poor residents in the 125 municipalities of the state through nonproject mode under the Utkarsh Bangla Scheme. PBSSD would assist SUDA in conceptualizing and implementing of training program. In this context it may be mentioned that PBSSD has already been associated with SUDA for conducting assessments in Direct Candidates Assessment (DCA) mode.

#### a) Process of Implementation :-

##### A. Registration :

a. A portal would be developed to register the applicants. Each applicant would be given a choice to opt for a single module according to availability of empanelled capacity with PBSSD for the particular municipality. A document on registration guidelines would be made available in the portal.

b. An advertisement would be released in top newspapers inviting applications & the portal shall simultaneously go live.

c. After the deadline of registration the database would be handled by PBSSD for assignment of temporary batches. The deadline may be extended considering the number of applications received.

d. Generally a batch would be formed if more than 20 applicants are available for a particular module in a particular municipality. The temporary batches would be allocated to empanelled training centers offering the module in that municipality according to the approved method of PBSSD.



e. The empanelled training centers would be issued Letters of Intent (LoIs) asking them to confirm availability of rooms, equipment and trainers for the batches. Once the responses of the LoIs are received, the Letters of Counselling (LoC) would be released informing the training centers the procedure of counselling and capturing the biometric data of the trainees.

f. Upon successful completion of the counselling process the training centers would be allocated batches. The minimum no. of trainees in a batch must be above 12, which may be altered according to decisions made by PBSSD.

g. The assessment & certification process for all the batches would be handled by PBSSD.

h. In case it is found that the empanelled capacity is unable to satisfy the interest of the applicants, then PBSSD would arrange necessary arrangements to empanel more centers or modules or rooms to minimize the demand-supply gap.

### **b.) Mobilization and Awareness Building :**

a. The PBSSD would seek support from the 125 Urban Local Bodies (ULB) or other relevant entities for mobilization of the candidates. A workshop would be held with councilor/incharge of the skill development interventions of all ULBs & Executive Officers to enable them to spearhead the mobilization of potential trainees. Any existing database with the ULBs may be referred in these cases.

b. TV scrollers, paper ads and various advertisement materials would be floated and circulated to raise the awareness about the program.

### **3) Funding :**

A. The Department of Municipal Affairs would transfer the necessary fund for this training to PBSSD account head.

B. PBSSD would make the payments to the Training Providers and Assessors according to the prevailing norms or CNN, whichever applicable.

C. The PBSSD would submit a utilization certificate to Department of Municipal Affairs upon completion of the training process.



**1) Monitoring and Evaluation :**

A. The training program would be monitored and evaluated on periodical basis primarily by the District level Project Management Units (DPMUs) and the Sub division level Project Management Units (SDPMUs). PBSSD is in the process of setting up these units.

B. Till the time these units are at place the nodal ITI/Polytechnic officers would be responsible for the monitoring and evaluation process. Inputs from the Department of Minority Affairs may be solicited in this case.

C. Release of payments to the Training Providers would be done based on the feedback received and fulfilment of the Key Performance Indicators as per the Utkarsh Bangla Scheme.

**2) Activity Planner :**

A. The entire process of this training program would be supervised by PBSSD through its SPMU under the overall leadership of the Chief Secretary who is ex-officio Chairman of PBSSD.

B. The Activity Planner would be as follows :-

Activity	Timeline
Release of Advertisement and activating portal for registration	Within 3 days of receiving approval from the Department of Municipal Affairs
Registration window	21 days to 30 days The window may be extended for 15 days if enough no. of applications are not submitted by deadline
Releasing LoIs (in phases)	Within 10 working days from closing of application process
Releasing LoCs (in phases)	Within 2 working days from releasing LoIs
Releasing Work Orders (in phases)	Within 10 working days from releasing LoCs
Commencement of batches	Within 5 working days from releasing the Work Orders

A quick response to this concept note would be highly appreciated.

This proposal submitted above under the head of (a) Process of implementation (b) Mobilisation & Awareness Building (c) Funding (d) Monitoring & Evaluation (e) Activity Planner may be approved by HMIC, MA & UD Deptt.



Note in NSP-32 to 35 may kindly be featured and approval of concept note as pointed in point no (a) to (c) in NSP-33 to NSP-35 may be approved by HMIC MA & UD.

J.O. No. SUDA: 910

Dated: 12/12/16

F.N. SUDA 72/2015

Director

May be appd.

12/12/16

Secretary, Deptt and Chgo. mem. SUDA

Para 3 on H/35 as proposed by Technical Education & Training Deptt for Skill training of SHG Youth may be seen. Process of implementation as elaborated on H/32 to H/35 may be approved!

13.12.2016

HMIC MA & UD

19/12/16

Dir/SUDA

Draft letter placed on side to implement in form TET & SD Deptt the above approved may be signed.

20/12

Signed

20/12/16

JD (S. A. Admin) P.C.

Director



**Sub: Submission of Assessment data and Release of fund to TET&SD Deptt.**

As per agreed condition Technical Education, Training and Skill Development Department arrange for Third Party Assessment(TPA) and NCVT certification of all EST&P training courses under DAY- NULM after obtaining necessary information from WBSULM.

To complete the process of assessment and certification the stated department is performing the following activities on our behalf.

- Handling of data,
- Liaison with RDAT, Testing Centres and Training Providers(TPs),
- Inspection of Testing Centres,
- Inspection of Assessments,
- Processing of claims of Assessing Bodies and Testing Centres,
- Collection of Results & Certificates from RDAT/Assessing Bodies(ABs) and distribution to respective TPs,
- Report generation,
- Office expenses and hiring of human resources etc.

Accordingly, this office submits the necessary papers and documents related to assessment received from the ULBs. time to time to the TET&SD Deptt. Assessment Fees (@Rs. 800/- per candidate) and Administrative charges(@ Rs. 200/- per candidate) are also released to them for assessment and certification.

As per available data received from the ULBs we are to submit the same to TET&SD Deptt. with cost of assessment fee and administrative charges. A summary of fund proposed is presented hereunder.

Sl. No.	Total no. of candidates to be Assessed	Total Assessment & NCVT Certification Cost (@ Rs. 800/- per candidate)	Total Administrative Charges (@ Rs. 200/- per candidate)	Admissible Cost of Assessment and Administrative Charges (Rs. 800/- + Rs. 200/- per candidate) to be Released to PBSSD
Lot-6 (18 ULBs)	6291	5032800	1258200	6291000
Lot-6A (KMC)	1237	989600	247400	1237000
<b>TOTAL :</b>	<b>7528</b>	<b>6022400</b>	<b>1505600</b>	<b>7528000</b>

If approved, a sum of Rs. 75,28,000/-(seventy five lakh twenty eight thousand only) to be transferred to PBSSD on account of EST&P training assessment and certification cost under DAY-NULM programme.

34-251/105

17/02/17.

Next page →.



Regarding Assessment & Certification of Skill training candidates, as noted in prepage may kindly be ~~forward~~ perused.

As per previous occasion proposal for sending data of 7528 candidates have been prepared. If approved candidate data will be send to Technical Education Training & Skill Development Dept for assessment & certification. Financial involvement of Rs 75,28,000 (@ Rs 1000/- per candidate, Rs 800/- for assessment fee & Rs 200/- for administrative expenses) may be approved by Hon'ble MIC UD & MA Dept for transfer to TET & SD Dept for doing more job.

"X"  
Director

20/2/17

"X" above may be considered for approval.

21/2/17

may be approved  
22.02.17

21/3/17

Secretary  
UDMA Deptt.

U.O. No. SUDA/167/17  
Dated 22-02-17

Ft- 76/2015

M MIC MA & UD

DR/SUDA

FO  
PCA

20.03.17



As per notes and orders at pre page

As approved by Secretary, UD & MA Dept. at pre page, to release the fund in favour of Paschim Banga Society for skill Development, a Transfer Advice amounting to Rs. 75,28,000.00 (Seventy five lakh twenty eight thousand ) only is prepared and placed herewith for signature of Director, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

*Fo, SUDA*

*Entire payment of Rs. 75,28,000/- (seventy five lakh twenty eight thousand) only may be booked under the head of account (ESTIMP-RUEN).*  
*M. Adnan.*  
*08.03.2027.*

Signed:

Director, SUDA

*[Signature]*  
08.03.27

*[Signature]*  
08/03/27



As approved by Hon'ble MIC in NSP-38 a sum of Rs. 75,28,000/- has released to PBSSD towards assessment cost and administrative charges.

Hence, formal letter along hard and soft copy documents to be submitted.

A draft is put up for signature.

*[Signature]*  
10/03/17.

Necessary draft is placed for kind perusal & signature.

*[Signature]*  
14/3/17

*[Signature]*  
20/3/17

~~JT Dir (S BDA)~~

Director,  
SUDA

JT(SD)



**Sub: Submission of Assessment data and Release of fund to TET&SD Deptt.**

As per agreed condition Technical Education, Training and Skill Development (TET&SD) Department will arrange for Third Party Assessment(TPA) and NCVT certification for all candidates imparted EST&P training courses under DAY- NULM after obtaining necessary information from WBSULM.

To complete the process of assessment and certification the TET&SD Department is performing the following activities on our behalf.

- Handling of data,
- Liaison with RDAT, Testing Centres and Training Providers(TPs),
- Inspection of Testing Centres,
- Inspection of Assessments,
- Processing of claims of Assessing Bodies and Testing Centres,
- Collection of Results & Certificates from RDAT/Assessing Bodies(ABs) and distribution to respective TPs,
- Report generation,
- Office expenses and hiring of human resources etc.

Accordingly, this office has to submit the necessary papers and documents related to assessment received from 26 ULBs. time to time and the cost of Assessment Fees (@Rs. 800/- per candidate) and Administrative charges(@ Rs. 200/- per candidate) to the PBSSD under TET&SD Deptt.

A summary of fund proposed in Lot 7 is presented hereunder.

Name of the ULBs	No. of Candidates to be Assessed	Admissible Cost of Assessment and Administrative Charges (Rs. 800/- + Rs. 200/- per candidate) to be Released to PBSSD
Arambag	25	25000
Asansol MC	520	520000
Asansol MC (Jamuria)	200	200000
Balurghat	250	250000
Bhadreswar	480	480000
Champdany	500	500000
Cooch Behar	100	100000
Dainhat	125	125000
Darjeeling	200	200000
Durgapur MC	331	331000
Gangarampur	200	200000
Habra Total	273	273000
Jalpaiguri	350	350000



Kalyani	40	40000
Khardah	50	50000
Madhyamgram	550	550000
Nabadwip	270	270000
North Dum Dum	75	75000
Purulia	750	750000
Ramjibonpur	50	50000
Santipur	300	300000
Serampore	217	217000
Siliguri MC	625	625000
Suri	1300	1300000
Tamluk	125	125000
Titagarh	125	125000
Uluberia	150	150000
<b>Grand Total</b>	<b>8181</b>	<b>8181000</b>

If approved, a sum of **Rs. 81,81,000/-** (eighty one lakh eighty one thousand only) to be transferred to PBSSD on account of EST&P training assessment and certification cost under DAY-NULM programme.

~~Asst Dir SUDA~~

~~22/06/17~~

May be approved.

~~Director  
Secretary  
UDMA Deptt.~~

~~22/06/17~~

May be Considered for approval.

~~23/6/17~~

I. O. No. SUDA: 277/17  
Dated: 23-06-17

28.06.17

Ref - 76/2015

~~HMIC AAECUD~~

30/6/17

Urban Development Deptt.  
U/O No. 605  
Dt. 29.6.17

~~Dist SUDA  
FO Addl. Director  
SA~~

CCA  
05-07-17



As per notes and orders at pre page

As approved by Honbl. MIC of UD&MA Dept. and Secretary of UD&MA Dept. at page-42, to release the fund in respect of EST&P under NULM, a Transfer Advice amounting to Rs. 81,81,000.00 (Eighty one lakh eighty one thousand) only is prepared and placed herewith for signature of Addl. Director & FA, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

Fo, SUDA

Pradip Kumar  
06.07.2017

Signed  
Pradip Kumar

Signed  
Pradip Kumar  
06/07/17

FA/  
8  
Addl. Director



As approved by Hon'ble MIC in NSP-42 a sum of Rs. 818100/- has released to PBSSD towards assessment cost and administrative charges.

Hence, formal letter along hard and soft copy documents to be submitted to PBSSD.

A draft is put up for signature if approved.

Adm. Dir. SUDA

11/07/17.

As amended.  
11/07/17

PC  
Adm. Dir. SUDA.

Amended draft is put up.

12/07/17.

may be approved and signed.

12/07/17

Director  
Adm. Dir.

12/07/17

AC

12/07/17



**Sub: Issues related to Training, Assessment and Certification  
under DAY-NULM**

A) In a meeting between Principal Secretary of M.A. Department and Technical Education and Training held on 27.02.2015 at Writers' the matter related to Skill Training, Assessment and Certification under NULM had been discussed. In the meeting it has been decided that Technical Education, Training and Skill Development(TET&SD) Department will facilitate the process of assessment and certification through Regional Directorate of Apprenticeship and Training(RDAT) under Directorate General of Training (DGT) for NCVT certification.

Accordingly, Paschim Banga Society for Skill Development (PBSSD) under Technical Education & Training, Govt. of West Bengal is liaison with RDAT, Kolkata for assessment and NCVT certification of the candidates imparted EST&P training since inception of DAY-NULM programme.

As per agreed condition this office has submitted the details of 42366 candidates in their prescribed formats. This office has also released a sum of Rs. 4,23,66,000/- (at the rate Rs. 800/- for assessment cost and Rs. 100/- for administrative charges per candidate) to the TET&SD Deptt. After sending of several letters and reminders(copy as marked-X) no such correspondence has made from the concerned department regarding ULB wise assessment and certification. They have not yet submitted any Utilisation Certificate(U/C) of the aforesaid amount.

Some SUDA enlisted training providers are also reported through letters(copy as marked-Y) or telephonically that the process of uploading the data in DGT server, selection of assessing body, examination, certification and other some issues are not properly dealt by TET&SD Deptt. The Assessing bodies are not taking assessment without showing any reason.

Contd...১৬,



TET&SD Deptt. may be requested from our higher authority to look after the matter and to submit U/C to avoid any audit quarry.

B) All candidates under EST&P training come under Direct Candidate Assessment (DCA) mode under NCVT certification. Presently Ministry of Skill Development and entrepreneurship (MoSDE ) has modified the existing Portal of assessment and certification. In the new portal they allowed the Training Providers(TPs) to upload the data. After uploading is done the GOI enlisted assessing body will automatically selected for assessment. In this process third party assessment and NCVT certification will be completed within very short period of time. After examination DGT will upload the NCVT certificates in the portal and accordingly respective TP may download the certificate and distribute among the appeared candidates of the concerned ULB. In new portal TET&SD Deptt. has no such option to enter the data of candidates and other activities related to assessment and certification.

To geared up the assessment and certification if this office allow the TPs to enter the data directly in to the new portal the entire process will go faster. In the present portal this office may release assessment fee directly to the assessing body after examination.

It is proposed, to expedite the assessment process this office may talk to the Director, Regional Directorate of Apprenticeship and Training(RDAT), Kolkata under DGT situated at CGO complex, Bidhannagar, Kolkata for DCA regarding new portal and assessment procedure.

Put up and submitted.

*For*  
31/08/17

*note at NSP 45846 may kindly be perused.  
In respect of A) PD SSD has been allotted  
an Rs. 4,23,66,000 for assessment and  
certification of 42366 candidate under-  
gone training under EST&P component  
of NULM. But no information has been  
given by the PPS&P regarding the same*

*Recd. By SUDA*



सूडा

NOTE SHEET

SUDA

certification and assessment of large number of trainees. Thus performance of the State in this area affected largely

o Financial burden is accumulating up and comes to next financial year

o This matter may be brought to the notice of the Authority and if considered the ~~matter~~ policy matter may be reviewed.

In ref. A B) If the policy of certification and assessment is reviewed, Director, RDAT may be approached for new partial and assessment procedure to complete the entire work in time bound process.

Director

A.D

PC

pl. discuss

18/9/17

Submitted  
02/09/17

18/09/17



Sub: PBSSD laid EST&P training under DAY-NULM programme.

In a meeting between the then Principal Secretary of M.A. Department and present Principal Secretary Technical Education and Training held on 27.02.2015 at Writers' Building the matter related to Skill Training, Assessment and Certification under NULM had been discussed. In the meeting it was decided that PBSSD under Technical Education Department Training and Skill Development(TET&SD) Department should take care of the process of Training, assessment and certification.

Based on the above decision the then Director, SUDA had communicated a letter vide memo no. SUDA-76/2015/1098 dt. 22/07/2016 to the Principal Secretary, TET&SD Deptt.(flagged-X) to impart EST&P training for 26 thousand Urban Poor candidates of DAY-NULM programme in the first half of FY. 2016-17. It was also stated in that letter that list of candidates and requisite fund for such training will be provided by WBSULM.

To finalize the modalities for conducting such training and Terms and References a meeting was held at their office in presence of the then Joint Director(Social Development) and the undersigned but no such modus operandi was finalized in that meeting. After a long time this office had received a e-mail communication on 08/12/2016 on Concept Note on Skill Development Programme under SUDA from PBSSD. Concept note of PBSSD and its Activity Planner may kindly be perused(flagged-Y). In confirmation, this office had communicated a letter vide memo no. SUDA-76/2015/2218 dt. 20/12/2016(flagged-Z) to the Principal Secretary, TET&SD Deptt. agreeing the modalities as proposed by the department.

Contd...৭৭



Stating all above, following issues are raised to resolve.

- i) Since, December, 2016 we are not in a position to know whether PBSSD conducting EST&P training or not.
- ii) They have not asked for any candidate list for training as this office informed them in memo no. SUDA-76/2015/1098 dt. 22/07/2016 of Director, SUDA.
- iii) If activity planner as mentioned in Concept Note is properly followed, the total training allotment i.e. 26 thousand may have completed at the present.
- iv) We are not in a position to know whether they are maintaining Common Norms at the time of imparting training.
- v) We are not in a position whether all candidates are properly assessed and certified and placed.
- vi) We are also to ensure whether they are uploading the training details in NULM portal or not.
- vii) It was ensured in our previous letter to provide necessary training fund to PBSSD, but no such communication has made from their side.
- viii) In present FY.17-18 if TET&SD deptt. ask for a huge fund for training this office has to provide the same as per previous commitment. So, provision of fund may also a constraint for training.

On the above matter a line of communication may be made to know the present situation of EST&P training under PBSSD.

If approved, a draft put up for approval.

*EDW*  
25/09/17

~~Add. Dir., SUDA~~

*note above.*

*To know the status of the training, TET&SD Dept. may be requested to send information & update the achievement. Draft is placed. may be approved.*

~~Director~~

*A.D. (Ashok Das)*  
10/10/17

*25/09/17*

*25/9/17*

*09/10/17*

~~Revised draft is put up.~~  
*EDW*  
09/10/17

*PC*  
~~Add. Dir.~~





### NOTE SHEET



**Sub: Submission of Assessment data and Release of fund to TET&SD Deptt.**

As per agreed condition Technical Education, Training and Skill Development (TET&SD) Department arrange for Third Party Assessment(TPA) and NCVT certification of all EST&P training courses under DAY- NULM after obtaining necessary information from WBSULM.

To complete the process of assessment and certification the stated department is performing the following activities on our behalf.

- Handling of data,
- Liaison with RDAT, Testing Centres and Training Providers(TPs),
- Inspection of Testing Centres,
- Inspection of Assessments,
- Processing of claims of Assessing Bodies and Testing Centres,
- Collection of Results & Certificates from RDAT/Assessing Bodies(ABs) and distribution to respective TPs,
- Report generation,
- Office expenses and hiring of human resources etc.

Accordingly, this office submits the necessary papers and documents related to assessment received from the ULBs. time to time to the TET&SD Deptt. Assessment Fees (@Rs. 800/- per candidate) and Administrative charges(@ Rs. 200/- per candidate) are also released to them for assessment and certification.

As per available data received from the ULBs we are to submit the same to TET&SD Deptt. with cost of assessment fee and administrative charges. A summary of fund proposed is presented hereunder.

Sl.	Total no. of candidates to be Assessed	Total Assessment & NCVT Certification Cost (@ Rs. 800/- per candidate)	Total Administrative Charges (@ Rs. 200/- per candidate)	Admissible Cost of Assessment and Administrative Charges (Rs. 800/- + Rs. 200/- per candidate) to be Released to PBSSD
Lot-8 (27 ULBs)	7781	6224800	1556200	7781000
Lot-8 A (KMC)	5813	4650400	1162600	5813000
<b>TOTAL :</b>	<b>13594</b>	<b>1,08,75,200</b>	<b>27,18,800</b>	<b>1,35,94,000</b>

If approved, a sum of **Rs. 1,35,94,000/-** (One crore thirty five lakh ninety four thousand only) to be transferred to PBSSD on account of EST&P training assessment and certification cost under DAY-NULM programme.

Hence, a letter of communication along hard and soft copy documents to be submitted to PBSSD.

A draft is put up for signature if approved.

Note above. Proposal at above may kindly be approved and Draft placed may kindly be signed. *Shami 18/12/2017*. pl. discuss *18/12/17*

(X)

*Add. Secy SUDA*

*DD.*  
*Director*

*18/12/17*



**Sub: Submission of Assessment data to TET&SD Deptt.**

A. As per agreed condition Technical Education, Training and Skill Development (TET&SD) Department would arrange for Third Party Assessment (TPA) and NCVT certification of all EST&P training courses under DAY-NULM after obtaining necessary information from WBSULM.

To complete the process of assessment and certification TET&SD is performing the following activities on our behalf.

- Handling of data,
- Liaison with RDAT, Testing Centres and Training Providers(TPs),
- Inspection of Testing Centres,
- Inspection of Assessments,
- Processing of claims of Assessing Bodies and Testing Centres,
- Collection of Results & Certificates from RDAT/Assessing Bodies(ABs) and distribution to respective TPs,
- Report generation,
- Office expenses and hiring of human resources etc.

As per data and documents received from the ULBs we are to submit the same to TET&SD Deptt. in Lot-8(27 ULBs) and Lot-8A(KMC).

A summary of data is presented hereunder.

Item	Total no. of candidates to be Assessed
Lot-8 (27 ULBs)	7781
Lot-8 A (KMC)	5813
<b>TOTAL :</b>	<b>13594</b>

Hence, a letter of communication along hard and soft copy documents to be submitted to PBSSD.

B. Till date this office has released a sum of Rs. 4,23,66,000/- (at the rate Rs. 800/- for assessment cost and Rs. 200/- for administrative cost per candidate) for 42366 candidates. We may request them to submit the utilization certificate of the amount released in favour of TET&SD Deptt. for assessment and certification.

A draft is put up for signature if approved.

*D7-Div. SUDA*

*Director*

*FA  
03/02/18*

*03/1/18*  
*13/2/18*



**Sub: Submission of Assessment data to TET&SD Deptt.**

As per agreed condition Technical Education, Training and Skill Development (TET&SD) Department would arrange for Third Party Assessment (TPA) and NCVT certification of all EST&P training courses under DAY-NULM after obtaining necessary information from WBSULM.

To complete the process of assessment and certification TET&SD is performing the following activities on our behalf.

- Handling of data,
- Liaison with RDAT, Testing Centres and Training Providers(TPs),
- Inspection of Testing Centres,
- Inspection of Assessments,
- Processing of claims of Assessing Bodies and Testing Centres,
- Collection of Results & Certificates from RDAT/Assessing Bodies(ABs) and distribution to respective TPs,
- Report generation,
- Office expenses and hiring of human resources etc.

A. As per data in soft copy and hard copy received from 63 ULBs we are to submit the details of 27190 candidates for assessment to TET&SD Deptt. in Lot-9. Summary statement of the same is put up in CP side.

Assessment & Certification cost is as follows

Item	Total no. of candidates to be Assessed	Total Assessment & NCVT Certification Cost (@ Rs. 800/- per candidate)	Total Administrative Charges (@ Rs. 200/- per candidate)	Admissible Cost of Assessment and Administrative Charges (Rs. 800/- + Rs. 200/- per candidate) to be Released to PBSSD
Lot-9 (63 ULBs)	27190	21752000	5438000	27190000

For assessment and certification of 27190 candidates a sum of Rs. 2,71,90,000/- ( two crore seventy one lakh ninety thousand only) may be released to PBSSD under TET&SD Deptt.

B. Till date this office has released a sum of Rs. 4,23,66,000/- (at the rate Rs. 800/- for assessment cost and Rs. 200/- for administrative cost per candidate) for 42366 candidates to PBSSD for assessment. We may request them to submit the Utilization certificate of the stated amount is still pending from their side. They may be requested to submit the U/C.

C. It is to note that in February, 2018 this office has submitted documents of 13594 candidates of 28 ULBs (including KMC) in Lot 8 and Lot 8A for assessment to PBSSD without fund which are under the process of assessment and certification at their level.



Like in previous Lot 8 & 8A we may submit the documents(as stated in A above) without fund to PBSSD and the due fund of Lot 8 & 8A and Lot 9 i.e Rs. 1,35,94,000/- and Rs. 2,71,90,000/- respectively may be released after obtaining the U/C of Rs. 4,23,66,000/- from PBSSD under TET&SD Deptt.

If agreed, a letter of communication along hard and soft copy documents to be submitted to PBSSD.

A draft is put up for signature if approved.

~~DD: SUDA~~

~~21/05/18~~

~~Director~~  
~~DD:~~

~~21/05/18~~

~~22/5/18~~

~~21/05/18~~

~~F-8-D~~



**Sub: Submission of Assessment data to TET&SD Deptt.**

As per agreed condition Technical Education, Training and Skill Development (TET&SD) Department would arrange for Third Party Assessment (TPA) and NCVT certification of all EST&P training courses under DAY-NULM after obtaining necessary information from WBSULM.

To complete the process of assessment and certification TET&SD is performing the following activities on our behalf.

- Handling of data,
- Liaison with RDAT, Testing Centres and Training Providers(TPs),
- Inspection of Testing Centres,
- Inspection of Assessments,
- Processing of claims of Assessing Bodies and Testing Centres,
- Collection of Results & Certificates from RDAT/Assessing Bodies(ABs) and distribution to respective TPs,
- Report generation,
- Office expenses and hiring of human resources etc.

A. As per data in soft copy and hard copy received from 57 ULBs(including KMC) we are to submit the details of 26888 candidates for assessment to TET&SD Deptt. in Lot-10 & 10A(KMC). Summary statement of the same is put up in CP side.

Assessment & Certification cost is as follows

Item	Total no. of candidates to be Assessed	Total Assessment & NCVT Certification Cost (@ Rs. 800/- per candidate)	Total Administrative Charges (@ Rs. 200/- per candidate)	Admissible Cost of Assessment and Administrative Charges (Rs. 800/- + Rs. 200/- per candidate) to be Released to PBSSD
Lot 10 (56 ULBs)	24142	19313600	4828400	24142000
Lot 10 A	2746	2196800	549200	2746000
	26888		Total	2,68,88,000

For assessment and certification of 26888 candidates a sum of Rs. 2,68,88,000/- ( Two crore sixty eight lakh eighty eight thousand only) is payable to PBSSD under TET&SD Deptt.

B. Till date this office has released a sum of Rs. 4,23,66,000/- (at the rate Rs. 800/- for assessment cost and Rs. 200/- for administrative cost per candidate) for 42366 candidates to PBSSD for assessment. We may request them to submit the Utilization certificate of the stated amount is still pending from their side. They may be requested to submit the U/C.

D. It is to note that till date this office has submitted documents of 40784 in Lot 8 , Lot 8A and Lot 9 for assessment to PBSSD without fund which are under the process of assessment and certification at their level.



Presently we are to submit the documents( hard & soft copy) in Lot-10 & 10A(as stated in A above) without fund to PBSSD and the due fund of Lot 8 & 8A, Lot 9 and Lot 10 & 10A i.e. Rs. 1,35,94,000/- ,Rs. 2,71,90,000/- and Rs. 2,68,88,000/- respectively may be released after obtaining the U/C of Rs. 4,23,66,000/- from PBSSD under TET&SD Deptt.

A letter of communication along with hard and soft copy documents to be submitted to PBSSD.

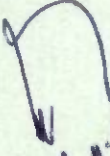
A draft is put up for signature if approved.

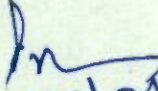
~~Dr. Dil. SUDA~~

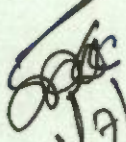
~~Add. Director~~

Director  
SUDA

FD  
11/07/18

  
11/07/18

  
12/07/18

  
14/7/18



**Sub: Non acceptance of Assessment data of 26888 candidates by PBSSD.**

As per inter departmental agreement Technical Education, Training and Skill Development (TET&SD) Department would arrange for Third Party Assessment (TPA) and NCVT certification of all EST&P training courses under DAY- NULM after obtaining necessary information from WBSULM.

In this context this may be noted that based on the circular of Ministry of Skill Development & Entrepreneurship (circular put up in CP side) on 'Transfer of MES courses to National Skill Development Corporation(NSDC)' Director, SUDA issued a letter to all ULBs to submit remaining assessment data of the candidates undergone EST&P training for assessment & NCVT certification.

For assessment and certification of **26888 candidates** undergone EST&P training under DAY-NULM this office had received hard copy and soft copy documents from **57 ULBs** (including K.M.C, Durgapur, Howrah & Siliguri MC) and accordingly sent to PBSSD vide memo no. SUDA-76/2015/667 dt. 11/07/2018 for submission of documents but the stated documents were **return back for refusal of their receive section.**

Further, Sri Surojit Mondal, Dy. Director of Industrial Training, WB & OSD (PBSSD) meet Deputy Director, SUDA and discussed about the pendency of assessment and shown their unwillingness to accept fresh lots for assessment and certification. In this regard they have sent a mail to State Mission manager, MIS & ME stating some facts and figures regarding the aforesaid matter. The letter is put up for reference.

From the e-letter it is observed that a) due to non registration of Training Centre(TC) by our Training Providers(TPs) in SDIS portal and b) due to non uploading of data in SDIS portal a huge pendency of assessment is exists at their end. Secondly, they have stated that SDIS portal will be working till 15<sup>th</sup> July, 2018. For the stated reason receiving of fresh lots for assessment will be extremely difficult for them.

A) For pendency of Assessment following points may kindly be seen.

- After introduction of New SDIS portal our Training Providers were not able to upload data for **ten to eleven months in 2017** as that was <sup>not</sup> permitted by PBSSD. That was a major reason of pendency.



- The reason shown by PBSSD regarding a) non registration of Training Centre(TC) by our Training Providers(TPs) in SDIS portal and b) non uploading of data in SDIS portal is contradictory.

From e-letters of our training providers it was observed that they are facing a major problem in getting TC approval from PBSSD.

Due to slow movement of SDIS portal uploading of data is also a vital problem to expedite the assessment process.

For early assessment of **37,418 candidates**, as they stated in their letter a joint meeting may be conducted among SUDA, PBSSD and our Training Providers as soon as possible.

B) Regarding transfer of SDIS portal to SDMC portal of NSDC these points may kindly be seen. Circular is put up in CP side for reference.

a) "The assessment and certification of MES courses for batches beyond 15<sup>th</sup> July 2018 will be done by respective SSCs through Next Gen SDMS portal of NSDC...". From this statement of circular it may clear that no new batches under MES course to be started beyond **15<sup>th</sup> July, 2018**. Which is not being done.

b) " The SDIS Portal will continue in its present form for the assessment and certification of candidates under MES courses **uploaded till 15<sup>th</sup> August, 2018.**" From the statement it may clear that Training Provider can upload the candidate details to SDIS portal up to 15<sup>th</sup> August, 2018.

For smooth completion of EST&P training following measures may be taken.

- PBSSD may be requested to provide the latest **Training Provider wise pendency list in regard to non registration TC and data uploading.**
- A joint meeting with SUDA, PBSSD and Training Providers may be convened for fast assessment & certification of pending cases.
- As we seen in the Circular that assessment data can by uploaded till 15<sup>th</sup> August, 2018 we may request further to Technical Education department to accept the remaining data of 26888 candidates of 57 ULBs as because they have the responsibility of assessment of EST&P training since its inception.

Put up for policy decision.

*[Signature]*  
16/07/18

*Remo*  
The note at page 1, may kindly be  
for all PBSSD to submit the list of  
defaulter T.P's.

*[Signature]*  
17/7/18

*[Signature]*  
Dy Dir. SUDA

*[Signature]*  
T.S. Dutt



Notes and order pre-page.

A draft is put up for approval.

~~DT. Dir. SUDA.~~

FA  
26/07/18

27/7/18

ADT. Director

U.O. No. SUDA: 479  
Dated: 30/7/18

20/7/18

Director  
SUDA



EST&P training, Assessment & Certification under DAY-NULM

To resolve some issues related to training, assessment and certification with PBSSD a meeting was held with the officials of TET/PBSSD on 06/08/2018 under the chairmanship of Director, SUDA. The minutes of the meeting is put for reference (flagged-X).

In reference to their letter memo no. TET/PBSSD/SUDA-01/2016/633(2) dt. 02/08/2018 addressed to the Director, SUDA(flagged-Y) an action was taken in the above meeting that to clear the pendency in regard to i) non registration of Testing Centre(TC) by our Training Providers(TPs) in SDIS portal i.e. 15240 and ii) non uploading of data in SDIS portal i.e. 4888 a camp mode approach to be taken by SUDA with their TPs to upload data in SDIS portal.

In the detailed report of PBSSD regarding pendency of uploading data it is found that only TC Registration of 15240 candidates are pending with our TPs at the present. Accordingly a meeting with all defaulter TPs was conducted on 8<sup>th</sup> August, 2018 at SUDA to resolve the matter. In the meeting most of the TPs were present and reported that all most all TC Registration process has done by their side. In a prescribed format it has documented and signed by the Training Providers. A few Training Providers were not present in the meeting but they have mailed to us stating their TC registration status. All emailed letters have checked and found positive in regard to TC registration.

Hence, we may request PBSSD to accept our remaining lots of assessment data if the pendency level of uploading data in SDIS portal is much less than before.

A draft is put for approval.

~~DI. Dir. SUDA.~~

~~Director~~

~~T.S. Dutta~~

~~13/08/18~~

may kindly be signed

~~13/8/18~~

M. Circular to all concerned.

~~13/8/18~~



Sub: Assessment & Certification of EST&P Training

Assessment and certification is an integral part of EST&P training under DAY-NULM programme. Each candidate undergone training under EST&P component of NULM should be awarded a certificate issued by a competent agency which has acceptability in industry.

As per inter departmental agreement PBSSD (Paschim Banga Society for Skill Development) under Technical Education, Training and Skill Development (TET&SD) Department would arrange for Third Party Assessment (TPA) and certification of all EST&P training courses under DAY- NULM after obtaining necessary information from WBSULM.

Since inception of NULM programme this office has submitted candidates data in their prescribed formats(soft & hard copy) duly filled up and signed by the ULBs to PBSSD for NCVT certification in different lots.

Due to pendency of uploading data by our Training providers in regard to Testing Centre Registration and candidate data uploading in sdis portal PBSSD not accepted the assessment data of 26888 candidates of 57 ULBs in Lot 10 & 10A(KMC)to PBSSD vide memo no. SUDA-76/2015/667 dt.11/07/2018(flagged-X) submitted to them.

To mitigate the pendency a meeting was held on 08/08/2018 with the defaulter Training Providers(TPs) to examine the pendency level at the end of TPs. A report has generated on Testing Centre registration position of 15240 candidates in sdis portal, as PBSSD reported in Annexure-A(flagged-Y) and found almost all work have done by TPs completely. Accordingly a letter has sent to PBSSD vide memo no. SUDA-76/2015/771 dt. 13/08/2018(flagged-Z) with the report generated and this office also requested to accept our remaining lots of assessment data. Till date no reply has received from PBSSD.

The SDIS portal under NCVT has stop working from 16<sup>th</sup> August for data uploading in regard to assessment and certification. So that the waiting list candidates are not be assessed and certified under NCVT. The wait list candidates are as under.

- Lot 10 & 10 A -- 26888
- Lot 11 -- 1854
- KMC pending data -- 19002

.....  
Total candidates : 47744  
.....



Without a valid certificate the candidates would not get proper placement to a concern. For self employment they can not get bank loan easily without any skill trained certificate.

Stating all above it is to mention here that we are not in position to access the fate of those candidates undergone EST&P training and waiting for assessment and certification. It is proposed that as per NULM guidelines those candidates may be certified under State Council for Vocational Training(SCVT).

Hence, this office or our department may request Technical Education Training and Skill Development (TET&SD) Department to accredit those wait list candidates and issue a state level certificate.

Put up for a policy decision.

~~Dy. Dir. SUDA.~~

04/09/18

Proposed way be approved

04/09/18

~~Director~~

~~Dy Director~~

May pl talk to Project Director, PBSSD on related issues, try to settle and then move the file with further issues need to be addressed.

04/11/18

04/11/18

~~F.S. Dutta~~



**Sub: EST&P Training, Assessment & Certification**

Employment through Skill Training and Placement (EST&P) is a major component of DAY-NULM programme. Before placement in self/wage employment the Urban Poor candidate should have to be awarded a national level certificate issued by a competent agency which has acceptability in present market / industry. Thus, assessment and certification is an integral part of EST&P training for each candidate undergone skill training under DAY-NULM programme.

**EST&P training at a glance:**

- Since inception of NULM the 124 ULB proposed local need based training was approved by Hon'ble MIC – 116514
- Total training physically completed by 124 ULBs(as reported) – 93493
- Kolkata Municipal Corporation completed EST&P training - 22251
- Assessment data submitted to TET&SD Deptt.(including KMC) – 83150
- Assessment data not accepted by TET&SD Deptt. – 26888 (in Lot- 10)
- Assessment yet to be completed (including KMC) – 33147

**A) Accreditation of the candidates completed EST&P training**

As per inter departmental agreement PBSSD (Paschim Banga Society for Skill Development) under Technical Education, Training and Skill Development (TET&SD) Department arrange for Third Party Assessment (TPA) and certification of all EST&P training courses under DAY- NULM after obtaining necessary information from WBSULM.

Since inception of NULM programme this office has submitted candidates data in their prescribed formats(soft & hard copy) duly filled up and signed by the ULBs to PBSSD for NCVT certification in different lots.

Due to pendency of uploading data by our Training providers in regard to Testing Centre Registration and candidate data uploading in sdis portal PBSSD not accepted the assessment data of 26888 candidates of 57 ULBs in Lot 10 & 10A(KMC) which was to PBSSD vide memo no. SUDA-76/2015/667 dt.11/07/2018(flagged-X) submitted to them.

To mitigate the pendency a meeting was held on 08/08/2018 with the defaulter Training Providers(TPs) to examine the pendency level at the end of TPs. A report has generated on Testing Centre registration position of 15240 candidates in sdis portal, as PBSSD reported in Annexure-A(flagged-Y) and



found almost all work had done by TPs completely. Accordingly a letter has been sent to PBSSD vide memo no. SUDA-76/2015/771 dt. 13/08/2018(flagged-Z) with the report generated with a request to accept our remaining lots of assessment data. Till date no reply has received from PBSSD.

Presuming to get permission for assessment of candidates in Lot-10 our Training Providers uploaded huge candidates details of in sdis portal in advance without batch creation before 15<sup>th</sup> August as the portal was suppose to stop from the date.

**If TET&SD Deptt. allow our TPs to create batch in SDIS portal automatically Assessor will be allotted by GOI and most of the candidates of LOT-10 be assessed and certified.**

Further, from MoHUA,GOI level they are trying to extend the time of assessment through SDIS portal for NCVT certification. In this regard they have sent a email with a prescribed format to assess the pendency of assessment of different States(flagged-A). Simultaneously, if TET&SD Deptt. may initiate the process of extension of SDIS portal with the central ministry then around 33000 Urban Poor candidates to be assessed and get NCVT certificate for their future prospect.

Finally, it is to state that if the above measures of assessment is not functioned our Department may request TET&SD Department to assess and certify the above candidates under State Council for Vocational Training (SCVT), which is accepted by NULM guidelines.

**B) Assessment & Certification of Training under Common Norms**

- All skill training courses for 2018-19 onwards have to follow Common Norms introduced by MoSDE and implemented by MoHUA in EST&P training. All assessed candidates should be awarded a Sector Skill Council(SSC) certificate under NSDC(National Skill Development Corporation).
- The procedure of assessment & certification through TET&SD Department needed to be finalized before approval of further training courses for smooth functioning of EST&P component under DAY-NULM.

Put up for policy decision.

*[Signature]*  
03/10/18

~~Dy. Dir. SUDA~~



NOTE pre-page.

In the light of the correspondence of this office vide no. SUDA-76/2018 dt. 13/8/2018 to the Project Director, PBSSD, there is still lack of parallel of assessment and certification of their and. This office has <sup>tried</sup> <sup>to</sup> communicate with them repeatedly but that were not so productive.

~~On~~ On the other hand govt is pressing hard to complete the procedure, as ESTP is one of the vital component of NULM, it also affect the performance of NULM.

At this juncture Deptt. may kindly be requested for intervention if approved

  
4/10/18

~~Director~~  
Director

Written report to  
Govt has been sent



As per notes and quarries pre page;

On 10<sup>th</sup> October, 2018 the compiled report of pending assessment (in XLs file) has already been sent to MoHUA from wbsulm@gmail.com.

In response the official letter of Sri Niraj Kumar, Director, NULM vide memo no. K-12014(11)/2/2017-UPA-I(9052285) dt. 4<sup>th</sup> October, 2018 regarding pending assessment (put up in CP side) a letter may be issued requesting them to resolve the issue.

In this regard a draft letter is put up for approval.

~~Dr. D. K. SUDA.~~

~~02/11/18~~  
02/11/18


got had already <sup>kan</sup> communicated through e-mail flagged as 'AB'.  
It <sup>proposal above page 64 is</sup> approved the draft may kindly be signed

  
02/11/18

Draft signed.

Pi ask NULM team not to put memo & dt before signing of draft by the officer concerned.

Leaf 5/11

  
12/11/18

~~Director~~

~~DD/AS~~

~~Asst~~



## NOTE SHEET

**SUDA**

**Sub: Submission of Assessment data to PBSSD under TET&SD Deptt.**

• This office has received a e-mail communication on 11/12/2018 from PBSSD(flagged-X) where they stated that this office may prepared consolidated data for pending assessment & certification in DGT prescribed format and submit on 14/12/2018 to PBSSD.

• Earlier this office had tried to submit assessment data of 26888 candidates of 57 ULBs in Lot-10 vide memo no. SUDA-76/2015/667 dt. 11/07/2018(flagged-Y) to PBSSD but due to pendency of uploading data in SDIS portal by our training providers(up to Lot-9) they not accepted the same.

The assessment data of Lot-10 has compiled in DGT prescribed format and put up for resubmission.

• As on date the details of 3054 candidates for assessment & certification has received by this office from 11 ULBs and prepared in their prescribed format in **Lot-11** for submission to PBSSD. Summary statement of the same is put up in CP side.

Assessment & Certification cost of Lot-11 is as follows

Item	Total no. of candidates to be Assessed	Total Assessment & NCVT Certification Cost (@ Rs. 800/- per candidate)	Total Administrative Charges (@ Rs. 200/- per candidate)	Admissible Cost of Assessment and Administrative Charges (Rs. 800/- + Rs. 200/- per candidate) to be Released to PBSSD
Lot 11(17 ULBs)	3054	2443200	610800	30,54,000
	<b>3054</b>		<b>Total</b>	<b>30,54,000</b>

For assessment and certification of 3054 candidates a sum of **Rs. 30,54,000/-** ( Thirty lakh fifty four thousand only) is payable to PBSSD under TET&SD Deptt. for **Lot-11**.

• Till date this office has released a sum of **Rs. 4,23,66,000/-** (at the rate Rs. 800/- for assessment cost and Rs. 200/- for administrative cost per candidate) for **42366** candidates up to Lot-7 to PBSSD for assessment. We may request them to submit the Utilization certificate of the stated amount which is still pending from their side. Fund release may see from M.S.P. - 26.

A financial outlay of Assessment & Administrative cost of PBSSD is put up in CP side may kindly be perused.

Contd....







Proposal for Fund release to PBSSD for third party assessment of candidates under EST&P of DAY-NULM

A letter has been received by this office vide MEMO DIT-PBSSD/Union Bank/2015/1209 dated 19/02/2019 regarding Placement of fund to the Paschim Banga Society for Skill Development (PBSSD), under Technical Education, Training & Skill Development Deptt, GoWB for direct candidate assessment (DCA) for NCVT certificate under DAY-NULM scheme.

The Status mentioned in the letter is as follows:

1. The status of the DCA as on 29 January 2019 is stated below:

- ✓ Total data uploaded in the portal (old and new) = 73633
- ✓ Total Assessment completed in old & new portal: (17569+48611) = 66180
- ✓ Total data uploaded but status as pending & result submission- (73633-66180)= 7453
- ✓ Result declare : 64850 (Through new Portal -48607 and through old -16243)
  - Pass- 53367, Fail- 3272 & Absent -8211
- ✓ Total data sent to DGT for uploading in SDIS portal through back end = 3527.

The Fund position mentioned in the letter is as follows

2. The Fund Status:-

- a. Total Assessment Fees for 77160 (73633+3527) candidates is = Rs. 6,17,28,000/- @ Rs.800/- per candidate- payable to Assessing Bodies and Testing Centres on completion of assessment and declaration of results
- b. Total Administrative Fees for 83150 candidates is = Rs. 1,66,30,000/- @ Rs.200/- per candidate- for defraying various incidental expenses viz. handling of data, liaison with RDAT, Testing Centres & TPs, Inspection of Testing Centres, Inspection of Assessments, Processing claims of Assessing Bodies and Testing Centres, Collection of Results & Certificates from RDAT/ ABs and distribution to respective TPs, Report generation, office expenses and hiring of human resources etc.
- c. So far PBSSD has received a total Rs. 4,23,66,000/(Four Crores twenty three lakh and sixty six thousand) only.
- d. Yet to received by PBSSD is = Rs. [(6,17,28,000+1,66,30,000)-4,23,66,000]= Rs. 3,59,92,000/(Three Crores Fifty Nine lakh and Ninety two thousand) only.

It appears from report that assessment request for total 83124 candidates submitted to PBSSD under Lot 1 to Lot-9. Till date total fund of Rs.42366000/- Four crores twenty three lakh and sixty six thousand disbursed to PBSSD for the aforesaid activity.

If approved, as mentioned above, fund of Rs.35992000/- Three crores fifty nine lakh and Ninety two thousand may be disbursed to PBSSD.

The above proposal placed for your kind perusal.

*Amit Chaudhuri*

22/02/2019

Amit Chaudhuri,

SMM-MIS&ME

JD(SD), SUDA

*Pl. clarify on 2(a)*

*SMM MIS&ME*



Note on nsp 68 may kindly be seen, Clarification request sent to PBSSD for following points via email on 27/03/2019.


1. Total 77160 candidate data placed into SDIS portal for assessment. But administrative expenses claimed against 83150 candidates.
2. Batch wise assessment report on 73633 candidates still pending . emails sent to PBSSD on 27th March. No response received yet.
3. Report on recently uploaded 3527 candidates with AB Name and contact number.

If approved, a letter may be sent to Project Director, PBSSD requesting aforesaid information. The above proposal placed along with draft letter for your kind perusal.

Amit Chaudhuri  
Amit Chaudhuri,

SMM-MIS&ME

12/04/2019

  
12/4/19

JD(SD), SUDA

~~A.M.D. NULM~~