

OFFICE OF THE PROJECT DIRECTOR
IPP-VIII (Extn) PROJECT
ALIPURDUAR MUNICIPALITY

M.C. of 21.2.02

Memo No. IPP-VIII (Extn)/02/158

Dated, the 19th Feb'02.

To

The Adviser (Health)
" SUDA " 'ILGUS BHAVAN'
H-C Block, Sector-III
Bidhannagar
KOLKATA- 700091



21 FEB 2002

Subject :- TRAINING OF THE TRAINERS (TOT) ON ADOLESCENT
GIRLS' CARE & RTI/STI AWARENESS UNDER IPP-VIII (Extn)
ALIPURDUAR MUNICIPALITY

Ref :- Your Memo No. SUDA-15/98(Pt-VI)/494 dated 07.11.01.

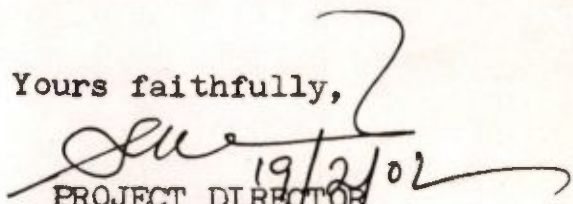
Sir,

This is to inform you that Adolescent Course has been imparted to the Adolescent Girls' and young married women (15 to 19 years age-group) by PHN at different blocks at respective SHPs. The 1st Phase Adolescent training has been conducted successfully from 26. Dec. 01 to 21.12.2001 for 02 days as per instructions contained in your letter under reference.

The 2nd Phase Adolescent Training has been started w.e.f. 14 Feb'02 and will continue upto 15th March'2002.

The Trainees have taken keen interest and reacted suitably.

Yours faithfully,


19/2/02
PROJECT DIRECTOR
IPP-VIII (Extn)
Alipurduar Municipality

Copy to :-

(1) Chairman
Alipurduar Municipality. - for information please.

PROJECT DIRECTOR
IPP-VIII (Extn)
Alipurduar Municipality

Tentative Training Plan of Dr. S. K. Roy, M.S. IPP-VIII-(Extn.) Feb. to June-2002

Dates	Venue	Training Subjects	Trainers	Trainees
11 & 12 Feb.	Durgapur	<ul style="list-style-type: none"> ↘ Pre-course evaluation; ↘ Training need assessment ↘ RCH ↘ RHE for Adolescent Girls & Young Mothers; ↘ Sex-Education Physical & Psycho-Sexual aspects ↘ Training of adolescent boys and early youths with on control of RTI/STI with emphasis on HIV (12 to 24 years age group); ↘ Demographic aspects of population explosion at individual, family, community & national levels; ↘ Male partnership in FWP and family life; ↘ FWP concepts, components & methods as well as service delivery system. ↘ Fundamental of nutrition, sanitation : 	a) IPP-VIII-(Extn.) - Head Qrts. b) Local Trainers	HO; PTMOs; Nursing Staff, FTS
25 & 26 Feb.	Raiganj		-do-	-do-
27 & 28 Feb.	English-Bazar		-do-	-do-
07 & 08 March	Kharagpur		-do-	-do-
19 & 20 March	Alipurduar		-do-	-do-
21 & 22 March	Jalpaiguri		-do-	-do-
09 & 10 April	Burdwan		-do-	-do-
23 & 24 April	Darjeeling		-do-	-do-
25 & 26 April	Siliguri		-do-	-do-
07 & 08 May	Asansol	<ul style="list-style-type: none"> ↘ Nutrition ↘ Communication Skill ↘ Sanitation ↘ Management information ↘ Immunisation ↘ Preparation of Trg. Materials ↘ Cold Chain ↘ Service Monitoring 	-do-	-do-
21 & 22 May	Balughat		-do-	-do-
04 & 05 June	Kharagpur		-do-	-do-
11 & 12 Juen	Durgapur	<ul style="list-style-type: none"> ↘ Post course evaluation. 	-do-	-do-
19 & 20 June	Burdwan		-do-	-do-
Date not yet finalised	Kolkata		Calcutta-Trg. on neotology	-do-

NB : Additional Training programmes are to be conducted at Hd. Qrt. / Periphery as an when required.


↘ Training Time : Daily from 10.30 to 4.30 PM (tiffin time 1.30 to 2.00PM)

↘ Dates may be changed by discussion with ULB authority and permission of Adviser (Health) on unavoidable circumstances.

↘ Opinion of the participants / ULB Authority, if any, regarding contents and quality of training may please be forwarded to the Adviser (Health).

↘ Training should be participatory as much as possible.

POINT OF ENQUIRIES

1. Upto date MIES report.
2. Basic facilities of 10 SHPs & Renovation of Primary Schools :-
 - a) Physical verification
 - b) If U.C. not submitted by ULB, to submit at an early date.
3. operationalisation of OPD cum MH @  format
4. Stock Ledger entry of all procured items .- sample check.
5. Functioning of SHPs at least one Immunisation Clinic, one Ante/Post Natal clinic per month.
6. Upto date U.C. ^{SSI on} ~~submitted~~ to SUDA .

**SERVICE PERFORMANCE OF OPD & MH.
UNDER IPP-VIII-(Extn.)-
FOR THE MONTH OF _____
NAME OF ULB _____**

DATE OF FUNCTIONING OF OPD _____

(A) O.P.D

Speciality	Sex	B. P. L		Non- B. P. L.	
		New Cases	Old Cases	New Cases	Old Cases
Medicine	Male				
	Female				
	Children more than 5 yrs.				
Obstetrics & Gynecology	Pregnant women				
	Other than pregnant women				
Paediatrics	Infant (under 1 yr.)				
	Children (1 - 5 yrs.)				

(B) MATERNITY HOME

Date of functioning of M.H. _____

Items	BP.L		Non-B P L	
	Admitted	Death	Admitted	Death
1. Delivery				
a) without any complication				
b) With complication				
2. Medical termination of pregnancy (MTP)				
3. Tubectomy operation done				
4. D & C done				
5. Other operative procedure, If any, please specify :-				
a) _____				
b) _____				

Basic Facilities to SHPs

Sl. No.	Name of ULB	Admissible No. of SHPs	Admissible Fund (Rs. In lakhs)	U.C. Received
1.	Alipurduar	7	2.45	1.45
2.	Balurghat	12	4.20	3.12
3.	Bardhaman	27	9.45	0.04
4.	Darjeeling	14	4.42	5.78
5.	Durgapur	57	19.95	16.42
6.	English Bazar	14	4.90	4.87
7.	Jalpaiguri	12	4.20	2.18
8.	Kharagpur	26	8.77	20.54
9.	Raiganj	14	4.90	2.32
10.	Siliguri	40	14.00	9.88
TOTAL		223	77.24	66.6

**Repair / Renovation of Girl's Primary School
under IPP-VIII-(Extn.)**

Sl. No.	Name of ULB	Admissible No. of Primary School	Admissible Fund (Rs. In lakhs)	U.C. Received
1.	Alipurduar	3	3.00	2.80
2.	Balurghat	7	7.00	8.74
3.	Bardhaman	3	3.00	0.00
4.	Darjeeling	7	7.00	7.54
5.	Durgapur	7	7.00	4.80
6.	English Bazar	7	7.00	6.80
7.	Jalpaiguri	3(7)	3.00	2.18
8.	Kharagpur	9	3.00	3.00
9.	Raiganj	7	7.00	2.91
10.	Siliguri	5	5.00	3.85
TOTAL		62	52.00	42.62

রাজ্য নগর উন্নয়ন সংস্থা
STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ০৯১, পশ্চিমবঙ্গ
"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 091, West Bengal

SUDA-15/98(Pt.VI)/1232

30.01.2002

ক্রমিক নং

তারিখ

From : Dr. N. G. Gangopadhyay
Adviser (Health), SUDA

To
Dr. Alope Lahiri
Executive Member,
Central Committee,
National Neonatology Forum,
In-charge, Programme of Neonatology (WB),
53 Creek Row, Kolkata - 700 014.

Sub : Training of the Medical Officers and Nursing personnel of
IPP-VIII-(Extn.), SUDA, under the Deptt. of Municipal Affairs,
Govt. of West Bengal - Proposal for

Ref. : Discussion of Dr. Sitesh Ray, Medical Specialist, IPP-VIII-(Extn.) with
Dr. A. N. Mondal of National Neonatology Forum, West Bengal, on the above subject.

Dear Sir,

With reference to the above mentioned subject I would like to inform you that the India Population Project VIII (Extn.) launched in 10 urban local bodies (Municipalities & Municipal Corporations) of West Bengal among the urban poor families on Reproductive & Child Health service components. Doctors & Nursing personnel engaged in maternity homes and other health facilities need an orientation training on Neonatal Care, preferably of two days duration in Kolkata sometimes during February or March, 2002.

The training programme should include a practical demonstration session in a Neonatology unit, arranged by NNF. There will be about 25 to 30 participants. We understand from Dr. Mondal that NNF (W.B.) is agreeable to conduct the said training session.

The training venue equipped with audio-visual gadgets like OHP, slide projector, TV set, VCP, microphones for the speakers and the training materials for the participants will be arranged by Health Wing, SUDA, at Bidhannagar.

S. Roy/LHP-2

Contd..2

From : Dr. N. G. Gangopadhyay
Adviser (Health), SUDA

Tea, snacks, working lunch and transport for the trainers and trainees will be arranged by this office.

With the above in view, I request you to forward the (i) training course contents and (ii) budgetary provisions for honorarium of the trainers and any other expenditure related to the training.

An early reply will be highly appreciated.

With regards,

Yours faithfully,

[Signature]
30/1/02
Adviser (Health), SUDA

CC
Dr. S. C. Ray

Dear Sir

With reference to the above mentioned subject I would like to inform you that the Population Project VIII (Ezra) launched in 10 urban local bodies (Municipalities & Municipal Corporations) of West Bengal among the urban poor families on Reproductive & Child Health service components. Doctors & Nursing personnel engaged in maternity homes and other health facilities need an orientation training on Neonatal Care, preferably of two days duration in Kolkata sometime during February or March 2002.

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Reproductive Health Education for
 Adolescent Girls' — Budgetary provision
 per course of 2 days for each batch.

1 Batch — not exceeding
40 participants.

	<u>Rs.</u>	<u>P.</u>
1. T.A. — Consolidated rate for to & fro journeys — Rs. 15/00 per participant per day — Rs. 15/00 x 40 nos. x 2 days —	1200	00
2. D.A. — Consolidated rate. Rs. 15/00 per participant per day — Rs. 15/00 x 40 nos. x 2 days. —	1200	00
3. Honorarium for trainers:		
(a) 1 external trainer each day — 300/00 x 2 days —	600	00
(b) 1 internal trainer each day — 200/00 x 2 days —	400	00
4. Contingency (training and reading materials, consumables, miscellaneous expenses @ Rs. 60/00 per trainee per day) — — 60 x 40 x 2	4800	00
Total —	8,200	00
5. Institutional overheads for use of facilities at 15% of total expenses —	1,230	00
Grand total —	9,430	00
	By, 9,500/00	only.