

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. SUDA-Health/NUHM/420/15/18

Date 11.05.2016

From : Director, SUDA

**To : The MD, NHM & Secretary, Govt. of West Bengal
Department of Health & Family Welfare
Swasthya Bhawan.**

**Sub. : MoU between SUDA and Bidhannagar Municipal Corporation
for implementation of NUHM.**

Madam,

Enclosed kindly find herewith copy of MoU signed between SUDA and Bidhannagar Municipal Corporation for your kind information.

Thanking you.

Yours faithfully,

Encls. : As stated.

h u/15/16
Director, SUDA

SUDA-Health/NUHM/420/15/18 /1(1)

o/c
Dt. .. 11.05.2016

CC

The AMD, NHM & Special Secretary, Govt. of WB, DHFW

h u/15/16
Director, SUDA

SUDA-Health/NUHM/420/15/18 /2(1)

Dt. .. 11.05.2016

CC

Shri M. Chatterjee, Jt. Secretary, Dept. of Municipal Affairs

- Enclosed copy of MoU for Bidhannagar Municipal Corporation.

h u/15/16
Director, SUDA



पश्चिमबङ्ग पश्चिम बंगाल WEST BENGAL


S 223121

Memorandum of Understanding (MOU)

This agreement is entered on 11th day of May 2016 between the undersigned State Urban Development Agency, (SUDA) having its head Quarter at ILGUS BHAVAN, HC-BLOCK, SECTOR-III, Bidhannagar, Kolkata-700106, West Bengal. ("SUDA", which expression will include its successors and permitted assigns, unless repugnant to the context or meaning), acting through **Shri. Mani Pradhan, Director SUDA of the first part**

And

Bidhannagar Municipal Corporation being address FD-415A, Salt Lake City, Kolkata-700106 (hereinafter referred to as "Corporation" which expression will include its successors and permitted assigns, unless repugnant to the context or meaning) acting through **Shri Alokesh Prasad Roy, Commissioner- Bidhannagar Municipal Corporation of the second part.**


Commissioner
Bidhannagar Municipal Corporation


Director.
State Urban Development Agency

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11/2/16 59

ক্রেতার নাম William Rogers Munnierpa Cor.

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স্টাম্প ভেডার লক্ষ্য

বিধান নম্বর (সেন্টেলেক সিটি) এ ডি এস আর ৪

মোট স্টাম্প কর ত্যা ৪০০০০

গলার নং মোট কর টাকা খরিস

21 JAN 2016

টেকারী ব্যবকপূর ভেডার মিতা দত্ত

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Memorandum of Understanding (MoU) between State Urban Development Agency and Bidhannagar Municipal Corporation for implementation of National Urban Health Mission (NUHM)

1. Preamble

- 1.1 *WHEREAS* the National Urban Health Mission, a sub mission under the National Health Mission, hereinafter referred to as NUHM aims to provide accessible, affordable, and equitable primary health care to people living in the cities and towns, with special focus on the urban poor and other vulnerable sections like destitute, beggars, street children, construction workers, rickshaw pullers, etc.
- 1.2 *AND WHEREAS* the NUHM would achieve its objectives through
- (a) mapping of the urban poor and vulnerable populations,
 - (b) establishment of new Primary Health Centres to serve the un-served population;
 - (c) strengthening of the existing primary health care services, with special focus on the urban poor
 - (d) greater involvement of the community, especially the slum and other underprivileged community through community groups like Mahila Arogya Samiti (MAS);
 - (e) involvement of the Urban Local Bodies in mapping, planning and implementation; and
 - (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)
- 1.3 *AND WHEREAS* the NUHM will be implemented in the Bidhannagar Municipal Corporation through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).
- 1.4 *AND WHEREAS* the City Urban Health Society of Bidhannagar Municipal Corporation with the State Urban Development Agency (SUDA), before started implementation of the approved activities under NUHM.



Commissioner
Bidhannagar Municipal Corporation



Director.
State Urban Development Agency

1.5 *NOW THEREFORE* the signatories to this Memorandum of Understanding (hereinafter referred to as MoU) have agreed as set out herein below, between the State Urban Development Agency (SUDA), represented by the Director, SUDA and the Municipal Corporations, represented by the Commissioner / Secretary of respective Municipal Corporations.

2. **Duration of the MoU**

2.1 This MoU will be operative with effect from the date of its signing by the parties concerned and will remain in force till 31.03.2017 and such extended period as may be approved by the Government.

3. **City NUHM Programme Implementation Plan (PIP) and its financing**


3.1 NUHM recognizes the need for a city specific, decentralized planning process whereby the city would be required to develop a City Project Implementation Plan (PIP), under the supervision of State Urban Development Agency (SUDA) based on the Framework for Implementation of NUHM, with due regards to the assessment of local health needs.

3.2 The City Urban Health Society of Bidhannagar Municipal Corporation in association with State Urban Development Agency (SUDA) will set their own annual level of achievement for the outcomes / outputs in consultation with the State Health Society.

3.3 The implementation of the approved action plan as set out in the PIP shall be reviewed at the appropriate level once in every quarter.

3.4 The funds released under NUHM are for additional inputs and processes and are not to be substituted for existing budgets. This implies that the ULB budgetary allocations for provision of health care would continue and the NUHM funds can be used as additionally to expand health care services specifically for the urban poor.



Commissioner
Bidhannagar Municipal Corporation


Director.
State Urban Development Agency

4. Funds Flow arrangements

- 4.1. The first installment of grant-in-aid to the Bidhannagar Municipal Corporation shall be released by State Urban Development Agency upon signing of this MoU.
- 4.2. Subsequent releases shall be regulated on the basis of a written report with seal & signature to be submitted by the Bidhannagar Municipal Corporation to the State Urban Development Agency including the following:
- Physical progress against targets referred to in the City PIP by the City urban Health Society.
 - Statement of Expenditure confirming utilization of at least 70% of the previous release(s).
 - Utilization Certificate(s) and Audit reports wherever they have become due as per agreed procedures under General Financial Rules (GFR).
- 4.3. The Bidhannagar Municipal Corporation will keep its funds in a separate interest bearing account in any nationalized bank.
- 4.4. The Bidhannagar Municipal Corporation will organize the Internal Audit of its accounts within six-months of the close of every financial year. The Bidhannagar Municipal Corporation will prepare and provide to the State Urban Development Agency (SUDA), a consolidated statement of expenditure, including the interest accrued on the funds provided by the State Urban Development Agency.
- 4.5. The funds released under NUHM will also be subject to statutory audit by the Comptroller and Auditor General of India.


Commissioner
Bidhannagar Municipal Corporation


Director.
State Urban Development Agency


5. **Institutional Arrangements**


- 5.1 City Urban Health Society of Bidhannagar Municipal Corporation should be constituted at the city level, to be headed by the Mayor, to provide policy guidance for the implementation of the NUHM in the city.
- 5.2 A City Programme Management Unit (CPMU) will be established with adequate staffing for the day to day management of NUHM activities in the Bidhannagar Municipal Corporation. The CPMU may consist of urban health and programme management professionals hired on contractual basis as to be intimated by SUDA in due course.
- 5.3 All the health care facilities supported under NUHM would be required to constitute a Rogi Kalyan Samiti (RKS) at the facility level and the guideline for conducting of such as to be decided by the Department of Health & Family Welfare.
- 5.4 The HR under NUHM will be recruited as per memo no H/SFWB/28R-02-2012/4806 dated 21/08/2014. The State Health and Family Welfare Samiti / SPMU will be associated in the evaluation of the performance of the contractual staff at the end of every financial year, and, based on the joint review, the contracts will be renewed.

6. **Commitments of the State Urban Development Agency (SUDA)**

6.1 **The State Urban Development Agency commits to:**

- (a) Ensure that existing budgetary support under state budget for Municipal Affairs Department and budget of Municipal Corporation for urban health facilities and programmes shall continue and are not substituted by the NUHM funds.
- (b) Co-ordinate technical assistance provided by various state level agencies like State Health Systems Resource Centre, State Institute of Health & Family Welfare, State ASHA Resource Centre, etc. in consultation with State Health & Family Welfare Samiti.
- (c) Dissemination of various research works, evaluation, reports etc., that have a bearing on the planning and implementation of NUHM.


Commissioner
Bidhannagar Municipal Corporation


Director,
State Urban Development Agency

- (d) Build the capacity of the City Urban Health Society and CPMU of the Municipal Corporation to plan and implement NUHM effectively.

7. **Commitments of the City Urban Health Society:**

7.1 The City Urban Health Samiti commits to ensure that the funds made available to take up the activities approved under NUHM PIP are used for financing only the approved activities in accordance with the NHM Implementation Framework, NUHM Framework for Implementation, Guidelines issued by the Government of India and the State Government from time to time.

7.2 The City Urban Health Society also commits to ensure the following:

(a) **Steps for improving reach of health care services to urban poor**

- i. Map all the existing slums (listed and unlisted) with a provision for yearly updation of the same.
- ii. Organise regular outreach sessions in the slums and special outreach sessions for the vulnerable populations.
- iii. Develop strategies for reaching out to the highly vulnerable section like destitute, beggars, street children, construction workers, coolies, rickshaw pullers, sex workers and other such migrant workers category who do not reside in slums but reside in temporary settlements, or elsewhere in any part of the city or are homeless are clearly developed and make separate budget outlay for them in the City NUHM PIP.

(b) **Steps for improving service delivery**

- i. Operationalising Urban Primary Health Centers (UPHC)
 - a. Functional for a population of approximately 50,000-60,000 the UPHC may be located preferably within a slum or within half a kilometer radius of the slum, catering to a slum population of approximately 25,000-30,000.


Commissioner
Bihar Nagar Municipal Corporation


Director,
State Urban Development Agency

- b. At the UPHC level services provided should include out-patient consultation, basic lab diagnosis, drug /contraceptive dispensing, apart from distribution of health education material and counselling for all communicable and non-communicable diseases. In order to ensure access to the urban slum population at convenient timings, the UPHC may provide services from 12 noon to 8 pm in the evening.
 - c. All the primary health care services shall be provided free of cost.
- ii. Operationalising Urban Community Health Centers (UCHC)
- a. Urban Community Health Centre (UCHC) may be set up as first referral units to cater to a population of 2, 50,000. The UCHCs will have 30-100 beds to provide in-patient care. These would be in addition to the existing facilities (SDH/DH) to cater to the urban population in the locality.
 - b. The UCHC would provide referral medical care, surgical facilities and facilities for institutional delivery.
- iii. Strengthening Outreach Services
- a. Apart from routine outreach sessions for the urban population, special outreach sessions may be organised once in a week by the ANMs covering slum/vulnerable populations. It may include the services of other health professionals including doctors / pharmacist / technicians / nurses – deputed by the government or engaged from the private sector. The services may include screening and follow-up, basic lab investigations (using portable /disposable kits), drug dispensing, and counselling.


Commissioner
Bishan Nagar Municipal Corporation

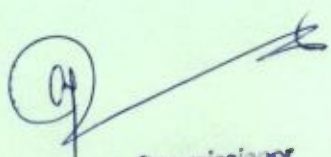

Director.
State Urban Development Agency

iv. Strengthening Community Process

- a. Accredited Social Health Activist (ASHA): Each slum/community would have one frontline community worker called ASHA, covering about 200-500 households. The ASHA would help the ANM in delivering outreach services in the vicinity of the doorsteps of the beneficiaries. The City Urban Health Samati would initiate the process of ASHA selection and engage them as per the Community Processes Guidelines issued by the Ministry of Health & Family Welfare, Government of India.
- b. Mahila Arogya Samiti (MAS): The MAS may be constituted as per the Government of India guidelines on Community Processes under NUHM. It would be a group of 10-12 women selected from a catchment of around 50-100 households with an elected Chairperson and a Treasurer, supported by an ASHA. It would be involved in community awareness, interpersonal communication, community based monitoring and linkages with the services and referral.
- (c) Convergence of all national health programmes, and convergence between health programmes and various social determinants of health.
- (d) Put in place a transparent mechanism and follow sound financial management practices and internal control mechanisms.

7.3 The Bidhannagar Municipal Corporation agrees to abide by all the existing manuals, guidelines, instructions and circulars issued in connection with implementation of the NUHM, which are not contrary to the provisions of this MoU.

7.4 The Bidhannagar Municipal Corporation also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit


Commissioner
Bidhannagar Municipal Corporation


Director,
State Urban Development Agency

report and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. **Suspension**

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the Bidhannagar Municipal Corporation before contemplating any such action.

Signed this day, the 11th of May... (month), 2016..


For and on behalf of the Bidhannagar
Municipal Corporation



Commissioner
Bidhannagar Municipal Corporation

Date: 11.05.2016

For and on behalf of the State Urban
Development Agency (SUDA)



Director, SUDA
Director.
State Urban Development Agency

Date: 11.05.2016

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/NUHM/420/15/331

Date 02.02.2015

From : Director, SUDA

To : The MD, NHM
Department of Health & Family Welfare
Swasthya Bhawan.

Sub. : MoU between SUDA and 05 Municipal Corporations for
implementation of NUHM.

Madam,

Enclosed kindly find herewith copies of MoU signed between SUDA and each of 05 Municipal Corporation i.e Asansol, Chandernagar, Durgapur, Howrah & Siliguri for your kind information.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

SUDA-Health/NUHM/420/15/331 /1(1)

CC


The AMD, NHM, DHFW

Dt. .. 02.02.2015

SUDA-Health/NUHM/420/15/331 /2(1)

CC

The Special Secretary, Dept. of Municipal Affairs- Enclosed copy of MoU for each of 05 Municipal Corporation.


Director, SUDA

Dt. .. 02.02.2015


Director, SUDA

Memorandum of Understanding (MoU) between State Urban Development Agency and Howrah Municipal Corporation for implementation of National Urban Health Mission (NUHM)

1. **Preamble**

- 1.1 *WHEREAS* the National Urban Health Mission, a sub mission under the National Health Mission, hereinafter referred to as NUHM aims to provide accessible, affordable, and equitable primary health care to people living in the cities and towns, with special focus on the urban poor and other vulnerable sections like destitute, beggars, street children, construction workers, rickshaw pullers, etc.
- 1.2 *AND WHEREAS* the NUHM would achieve its objectives through
- (a) mapping of the urban poor and vulnerable populations,
 - (b) establishment of new Primary Health Centres to serve the un-served population;
 - (c) strengthening of the existing primary health care services, with special focus on the urban poor
 - (d) greater involvement of the community, especially the slum and other underprivileged community through community groups like Mahila Arogya Samiti (MAS);
 - (e) involvement of the Urban Local Bodies in mapping, planning and implementation; and
 - (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)
- 1.3 *AND WHEREAS* the NUHM will be implemented in the Howrah Municipal Corporation through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).
- 1.4 *AND WHEREAS* the City Urban Health Society of Howrah Municipal Corporation with the State Urban Development Agency (SUDA), before started implementation of the approved activities under NUHM.

1.5 *NOW THEREFORE* the signatories to this Memorandum of Understanding (hereinafter referred to as MoU) have agreed as set out herein below, between the State Urban Development Agency (SUDA), represented by the Director, SUDA and the Municipal Corporations, represented by the Commissioner / Secretary of respective Municipal Corporations.

2. **Duration of the MoU**

2.1 This MoU will be operative with effect from the date of its signing by the parties concerned and will remain in force till 31.03.2017 and such extended period as may be approved by the Government.

3. **City NUHM Programme Implementation Plan (PIP) and its financing**

- 3.1 NUHM recognizes the need for a city specific, decentralized planning process whereby the city would be required to develop a City Project Implementation Plan (PIP), under the supervision of State Urban Development Agency (SUDA) based on the Framework for Implementation of NUHM, with due regards to the assessment of local health needs.
- 3.2 The City Urban Health Society of Howrah Municipal Corporation in association with State Urban Development Agency (SUDA) will set their own annual level of achievement for the outcomes / outputs in consultation with the State Health Society.
- 3.3 The implementation of the approved action plan as set out in the PIP shall be reviewed at the appropriate level once in every quarter.
- 3.4 The funds released under NUHM are for additional inputs and processes and are not to be substituted for existing budgets. This implies that the ULB budgetary allocations for provision of health care would continue and the NUHM funds can be used as additionally to expand health care services specifically for the urban poor.

4. Funds Flow arrangements

- 4.1. The first installment of grant-in-aid to the Howrah Municipal Corporation shall be released by State Urban Development Agency upon signing of this MoU.
- 4.2. Subsequent releases shall be regulated on the basis of a written report with seal & signature to be submitted by the Howrah Municipal Corporation to the State Urban Development Agency including the following:
 - Physical progress against targets referred to in the City PIP by the City urban Health Society.
 - Statement of Expenditure confirming utilization of at least 70% of the previous release(s).
 - Utilization Certificate(s) and Audit reports wherever they have become due as per agreed procedures under General Financial Rules (GFR).
- 4.3. The Howrah Municipal Corporation will keep its funds in a separate interest bearing account in any nationalized bank.
- 4.4. The Howrah Municipal Corporation will organize the Internal Audit of its accounts within six-months of the close of every financial year. The Howrah Municipal Corporation will prepare and provide to the State Urban Development Agency (SUDA), a consolidated statement of expenditure, including the interest accrued on the funds provided by the State Urban Development Agency.
- 4.5. The funds released under NUHM will also be subject to statutory audit by the Comptroller and Auditor General of India.

5. Institutional Arrangements

- 5.1 City Urban Health Society of Howrah Municipal Corporation should be constituted at the city level, to be headed by the Mayor, to provide policy guidance for the implementation of the NUHM in the city.
- 5.2 A City Programme Management Unit (CPMU) will be established with adequate staffing for the day to day management of NUHM activities in the Howrah Municipal Corporation. The CPMU may consist of urban health and programme management professionals hired on contractual basis as to be intimated by SUDA in due course.
- 5.3 All the health care facilities supported under NUHM would be required to constitute a Rogi Kalyan Samiti (RKS) at the facility level and the guideline for conducting of such as to be decided by the Department of Health & Family Welfare.
- 5.4 The HR under NUHM will be recruited as per memo no H/SFWB/28R-02-2012/4806 dated 21/08/2014. The State Health and Family Welfare Samiti / SPMU will be associated in the evaluation of the performance of the contractual staff at the end of every financial year, and, based on the joint review, the contracts will be renewed.

6. Commitments of the State Urban Development Agency (SUDA)

6.1 The State Urban Development Agency commits to:

- (a) Ensure that existing budgetary support under state budget for Municipal Affairs Department and budget of Municipal Corporation for urban health facilities and programmes shall continue and are not substituted by the NUHM funds.
- (b) Co-ordinate technical assistance provided by various state level agencies like State Health Systems Resource Centre, State Institute of Health & Family Welfare, State ASHA Resource Centre, etc. in consultation with State Health & Family Welfare Samiti.
- (c) Dissemination of various research works, evaluation, reports etc., that have a bearing on the planning and implementation of NUHM.

- (d) Build the capacity of the City Urban Health Society and CPMU of the Municipal Corporation to plan and implement NUHM effectively.

7. **Commitments of the City Urban Health Society:**

7.1 The City Urban Health Samiti commits to ensure that the funds made available to take up the activities approved under NUHM PIP are used for financing only the approved activities in accordance with the NHM Implementation Framework, NUHM Framework for Implementation, Guidelines issued by the Government of India and the State Government from time to time.

7.2 The City Urban Health Society also commits to ensure the following:

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- i. Operationalising Urban Primary Health Centers (UPHC)
 - a. Functional for a population of approximately 50,000-60,000 the UPHC may be located preferably within a slum or within half a kilometer radius of the slum, catering to a slum population of approximately 25,000-30,000.

- b. At the UPHC level services provided should include out-patient consultation, basic lab diagnosis, drug/contraceptive dispensing, apart from distribution of health education material and counselling for all communicable and non-communicable diseases. In order to ensure access to the urban slum population at convenient timings, the UPHC may provide services from 12 noon to 8 pm in the evening.
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(c) Convergence of all national health programmes, and convergence between health programmes and various social determinants of health.

(d) Put in place a transparent mechanism and follow sound financial management practices and internal control mechanisms.

7.3 The Howrah Municipal Corporation, agrees to abide by all the existing manuals, guidelines, instructions and circulars issued in connection with implementation of the NUHM, which are not contrary to the provisions of this MoU.

7.4 The Howrah Municipal Corporation also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit report

and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

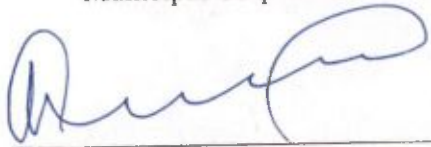
8. **Suspension**

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the Howrah Municipal Corporation before contemplating any such action.

Signed this day, the 16th of January..(month), 2015..

For and on behalf of the ...Howrah...

Municipal Corporation



Commissioner / Secretary

**COMMISSIONER
HOWRAH MUNICIPAL CORPORATION**

Date: 16.01.2015

For and on behalf of the State Urban

Development Agency (SUDA)



Director, SUDA

Director

STATE URBAN DEVELOPMENT AGENCY

West Bengal

Date: _____

16/01/15
OSD (Health)
HMC
Officer on Special Duty (Health)
Howrah Municipal Corporation

Memorandum of Understanding (MoU) between State Urban Development Agency and Siliguri Municipal Corporation for implementation of National Urban Health Mission (NUHM)

1. Preamble

1.1 *WHEREAS* the National Urban Health Mission, a sub mission under the National Health Mission, hereinafter referred to as NUHM aims to provide accessible, affordable, and equitable primary health care to people living in the cities and towns, with special focus on the urban poor and other vulnerable sections like destitute, beggars, street children, construction workers, rickshaw pullers, etc.

1.2 *AND WHEREAS* the NUHM would achieve its objectives through

- (a) mapping of the urban poor and vulnerable populations,
- (b) establishment of new Primary Health Centres to serve the un-served population;
- (c) strengthening of the existing primary health care services, with special focus on the urban poor
- (d) greater involvement of the community, especially the slum and other underprivileged community through community groups like Mahila Arogya Samiti (MAS);
- (e) involvement of the Urban Local Bodies in mapping, planning and implementation; and
- (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)

1.3 *AND WHEREAS* the NUHM will be implemented in the Siliguri Municipal Corporation through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).

1.4 *AND WHEREAS* the City Urban Health Society of Siliguri Municipal Corporation with the State Urban Development Agency (SUDA), before started implementation of the approved activities under NUHM.

1.5 *NOW THEREFORE* the signatories to this Memorandum of Understanding (hereinafter referred to as MoU) have agreed as set out herein below, between the State Urban Development Agency (SUDA), represented by the Director, SUDA and the Municipal Corporations, represented by the Commissioner / Secretary of respective Municipal Corporations.

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3.2 The City Urban Health Society of Siliguri Municipal Corporation in association with State Urban Development Agency (SUDA) will set their own annual level of achievement for the outcomes / outputs in consultation with the State Health Society.

3.3 The implementation of the approved action plan as set out in the PIP shall be reviewed at the appropriate level once in every quarter.

3.4 The funds released under NUHM are for additional inputs and processes and are not to be substituted for existing budgets. This implies that the ULB budgetary allocations for provision of health care would continue and the NUHM funds can be used as additionally to expand health care services specifically for the urban poor.

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 - Statement of Expenditure confirming utilization of at least 70% of the previous release(s).
 - Utilization Certificate(s) and Audit reports wherever they have become due as per agreed procedures under General Financial Rules (GFR).
- 4.3. The Siliguri Municipal Corporation will keep its funds in a separate interest bearing account in any nationalized bank.
- 4.4. The Siliguri Municipal Corporation will organize the Internal Audit of its accounts within six-months of the close of every financial year. The Siliguri Municipal Corporation will prepare and provide to the State Urban Development Agency (SUDA), a consolidated statement of expenditure, including the interest accrued on the funds provided by the State Urban Development Agency.
- 4.5. The funds released under NUHM will also be subject to statutory audit by the Comptroller and Auditor General of India.

5. Institutional Arrangements

- 5.1 City Urban Health Society of Siliguri Municipal Corporation should be constituted at the city level, to be headed by the Mayor, to provide policy guidance for the implementation of the NUHM in the city.
- 5.2 A City Programme Management Unit (CPMU) will be established with adequate staffing for the day to day management of NUHM activities in the Siliguri Municipal Corporation. The CPMU may consist of urban health and programme management professionals hired on contractual basis as to be intimated by SUDA in due course.
- 5.3 All the health care facilities supported under NUHM would be required to constitute a Rogi Kalyan Samiti (RKS) at the facility level and the guideline for conducting of such as to be decided by the Department of Health & Family Welfare.
- 5.4 The HR under NUHM will be recruited as per memo no H/SFWB/28R-02-2012/4806 dated 21/08/2014. The State Health and Family Welfare Samiti / SPMU will be associated in the evaluation of the performance of the contractual staff at the end of every financial year, and, based on the joint review, the contracts will be renewed.

6. Commitments of the State Urban Development Agency (SUDA)

- 6.1 **The State Urban Development Agency commits to:**
- (a) Ensure that existing budgetary support under state budget for Municipal Affairs Department and budget of Municipal Corporation for urban health facilities and programmes shall continue and are not substituted by the NUHM funds.
 - (b) Co-ordinate technical assistance provided by various state level agencies like State Health Systems Resource Centre, State Institute of Health & Family Welfare, State ASHA Resource Centre, etc. in consultation with State Health & Family Welfare Samiti.
 - (c) Dissemination of various research works, evaluation, reports etc., that have a bearing on the planning and implementation of NUHM.

- (d) Build the capacity of the City Urban Health Society and CPMU of the Municipal Corporation to plan and implement NUHM effectively.

7. Commitments of the City Urban Health Society:

7.1 The City Urban Health Samiti commits to ensure that the funds made available to take up the activities approved under NUHM PIP are used for financing only the approved activities in accordance with the NHM Implementation Framework, NUHM Framework for Implementation, Guidelines issued by the Government of India and the State Government from time to time.

7.2 The City Urban Health Society also commits to ensure the following:

(a) Steps for improving reach of health care services to urban poor

- i. Map all the existing slums (listed and unlisted) with a provision for yearly updation of the same.
- ii. Organise regular outreach sessions in the slums and special outreach sessions for the vulnerable populations.
- iii. Develop strategies for reaching out to the highly vulnerable section like destitute, beggars, street children, construction workers, coolies, rickshaw pullers, sex workers and other such migrant workers category who do not reside in slums but reside in temporary settlements, or elsewhere in any part of the city or are homeless are clearly developed and make separate budget outlay for them in the City NUHM PIP.

(b) Steps for improving service delivery

- i. Operationalising Urban Primary Health Centers (UPHC)
 - a. Functional for a population of approximately 50,000-60,000 the UPHC may be located preferably within a slum or within half a kilometer radius of the slum, catering to a slum population of approximately 25,000-30,000.

- b. At the UPHC level services provided should include out-patient consultation, basic lab diagnosis, drug/contraceptive dispensing, apart from distribution of health education material and counselling for all communicable and non-communicable diseases. In order to ensure access to the urban slum population at convenient timings, the UPHC may provide services from 12 noon to 8 pm in the evening.
 - c. All the primary health care services shall be provided free of cost.
 - ii. Operationalising Urban Community Health Centers (UCHC)
 - a. Urban Community Health Centre (UCHC) may be set up as first referral units to cater to a population of 2, 50,000. The UCHCs will have 30-100 beds to provide in-patient care. These would be in addition to the existing facilities (SDH/DH) to cater to the urban population in the locality.
 - b. The UCHC would provide referral medical care, surgical facilities and facilities for institutional delivery.
 - iii. Strengthening Outreach Services
 - a. Apart from routine outreach sessions for the urban population, special outreach sessions may be organised once in a week by the ANMs covering slum/vulnerable populations. It may include the services of other health professionals including doctors / pharmacist / technicians / nurses – deputed by the government or engaged from the private sector. The services may include screening and follow-up, basic lab investigations (using portable /disposable kits), drug dispensing, and counselling.

iv. Strengthening Community Process

- a. Accredited Social Health Activist (ASHA): Each slum/community would have one frontline community worker called ASHA, covering about 200-500 households. The ASHA would help the ANM in delivering outreach services in the vicinity of the doorsteps of the beneficiaries. The City Urban Health Samati would initiate the process of ASHA selection and engage them as per the Community Processes Guidelines issued by the Ministry of Health & Family Welfare, Government of India.
 - b. Mahila Arogya Samiti (MAS): The MAS may be constituted as per the Government of India guidelines on Community Processes under NUHM. It would be a group of 10-12 women selected from a catchment of around 50-100 households with an elected Chairperson and a Treasurer, supported by an ASHA. It would be involved in community awareness, interpersonal communication, community based monitoring and linkages with the services and referral.
- (c) Convergence of all national health programmes, and convergence between health programmes and various social determinants of health.
- (d) Put in place a transparent mechanism and follow sound financial management practices and internal control mechanisms.

7.3 The Siliguri Municipal Corporation, agrees to abide by all the existing manuals, guidelines, instructions and circulars issued in connection with implementation of the NUHM, which are not contrary to the provisions of this MoU.

7.4 The Siliguri Municipal Corporation also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit report

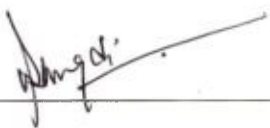
and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. Suspension

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the Siliguri Municipal Corporation before contemplating any such action.

Signed this day, the 7th of January (month), 2015.

For and on behalf of the Siliguri
Municipal Corporation



Commissioner./ Secretary
Commissioner
Siliguri Municipal Corporation

Date: _____

For and on behalf of the State Urban
Development Agency (SUDA)



Director, SUDA
STATE URBAN DEVELOPMENT AGENCY
West Bengal

Date: 7/1/2015

Memorandum of Understanding (MoU) between State Urban Development Agency and Durgapur Municipal Corporation for implementation of National Urban Health Mission (NUHM)

1. Preamble

- 1.1 *WHEREAS* the National Urban Health Mission, a sub mission under the National Health Mission, hereinafter referred to as NUHM aims to provide accessible, affordable, and equitable primary health care to people living in the cities and towns, with special focus on the urban poor and other vulnerable sections like destitute, beggars, street children, construction workers, rickshaw pullers, etc.
- 1.2 *AND WHEREAS* the NUHM would achieve its objectives through
- (a) mapping of the urban poor and vulnerable populations,
 - (b) establishment of new Primary Health Centres to serve the un-served population;
 - (c) strengthening of the existing primary health care services, with special focus on the urban poor
 - (d) greater involvement of the community, especially the slum and other underprivileged community through community groups like Mahila Arogya Samiti (MAS);
 - (e) involvement of the Urban Local Bodies in mapping, planning and implementation; and
 - (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)
- 1.3 *AND WHEREAS* the NUHM will be implemented in the Durgapur Municipal Corporation through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).
- 1.4 *AND WHEREAS* the City Urban Health Society of Durgapur Municipal Corporation with the State Urban Development Agency (SUDA), before started implementation of the approved activities under NUHM.

1.5 *NOW THEREFORE* the signatories to this Memorandum of Understanding (hereinafter referred to as MoU) have agreed as set out herein below, between the State Urban Development Agency (SUDA), represented by the Director, SUDA and the Municipal Corporations, represented by the Commissioner / Secretary of respective Municipal Corporations.

2. **Duration of the MoU**

2.1 This MoU will be operative with effect from the date of its signing by the parties concerned and will remain in force till 31.03.2017 and such extended period as may be approved by the Government.

3. **City NUHM Programme Implementation Plan (PIP) and its financing**

3.1 NUHM recognizes the need for a city specific, decentralized planning process whereby the city would be required to develop a City Project Implementation Plan (PIP), under the supervision of State Urban Development Agency (SUDA) based on the Framework for Implementation of NUHM, with due regards to the assessment of local health needs.

3.2 The City Urban Health Society of Durgapur Municipal Corporation in association with State Urban Development Agency (SUDA) will set their own annual level of achievement for the outcomes / outputs in consultation with the State Health Society.

3.3 The implementation of the approved action plan as set out in the PIP shall be reviewed at the appropriate level once in every quarter.

3.4 The funds released under NUHM are for additional inputs and processes and are not to be substituted for existing budgets. This implies that the ULB budgetary allocations for provision of health care would continue and the NUHM funds can be used as additionally to expand health care services specifically for the urban poor.

4. Funds Flow arrangements

- 4.1. The first installment of grant-in-aid to the Durgapur Municipal Corporation shall be released by State Urban Development Agency upon signing of this MoU.
- 4.2. Subsequent releases shall be regulated on the basis of a written report with seal & signature to be submitted by the Durgapur Municipal Corporation to the State Urban Development Agency including the following:
 - Physical progress against targets referred to in the City PIP by the City urban Health Society.
 - Statement of Expenditure confirming utilization of at least 70% of the previous release(s).
 - Utilization Certificate(s) and Audit reports wherever they have become due as per agreed procedures under General Financial Rules (GFR).
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● **5. Institutional Arrangements**

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- 6.1 **The State Urban Development Agency commits to:**
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7.4 The Durgapur Municipal Corporation also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit report

and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

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- 8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the Durgapur Municipal Corporation before contemplating any such action.

Signed this day, the 7th of January (month), 2015.

For and on behalf of the
Durgapur Municipal Corporation



Secretary
Secretary
Durgapur Municipal Corporation
City Centre, Durgapur-16

Date: 07/01/2015

For and on behalf of the State Urban
Development Agency (SUDA)



Director, SUDA
Director
STATE URBAN DEVELOPMENT AGENCY

Date: 07/01/2015

Memorandum of Understanding (MoU) between State Urban Development Agency and Asansol Municipal Corporation for implementation of National Urban Health Mission (NUHM)

1. Preamble

- 1.1 *WHEREAS* the National Urban Health Mission, a sub mission under the National Health Mission, hereinafter referred to as NUHM aims to provide accessible, affordable, and equitable primary health care to people living in the cities and towns, with special focus on the urban poor and other vulnerable sections like destitute, beggars, street children, construction workers, rickshaw pullers, etc.
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 - (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)
- 1.3 *AND WHEREAS* the NUHM will be implemented in the Asansol Municipal Corporation through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).
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7.3 The Asansol Municipal Corporation, agrees to abide by all the existing manuals, guidelines, instructions and circulars issued in connection with implementation of the NUHM, which are not contrary to the provisions of this MoU.

7.4 The Asansol Municipal Corporation also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit report

and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. **Suspension**

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Signed this day, the 17th of January, 2015

For and of behalf of the Asansol
Municipal Corporation

For and of behalf of the State Urban
Development Agency ,(SUDA)

Secretary,

Date : 17.01.2015
Secretary
Asansol Municipal Corporation

Director, SUDA

Date: 17.1.15

Director
STATE URBAN DEVELOPMENT AGENCY
West Bengal

Memorandum of Understanding (MoU) between State Urban Development Agency and Chandernagore Municipal Corporation for implementation of National Urban Health Mission (NUHM)

1. Preamble

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 - (d) greater involvement of the community, especially the slum and other underprivileged community through community groups like Mahila Arogya Samiti (MAS);
 - (e) involvement of the Urban Local Bodies in mapping, planning and implementation; and
 - (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)
- 1.3 *AND WHEREAS* the NUHM will be implemented in the Chandernagore Municipal Corporation through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).
- 1.4 *AND WHEREAS* the City Urban Health Society of Chandernagore Municipal Corporation with the State Urban Development Agency (SUDA), before started implementation of the approved activities under NUHM.

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3.2 The City Urban Health Society of Chandernagore Municipal Corporation in association with State Urban Development Agency (SUDA) will set their own annual level of achievement for the outcomes / outputs in consultation with the State Health Society.

3.3 The implementation of the approved action plan as set out in the PIP shall be reviewed at the appropriate level once in every quarter.

3.4 The funds released under NUHM are for additional inputs and processes and are not to be substituted for existing budgets. This implies that the ULB budgetary allocations for provision of health care would continue and the NUHM funds can be used as additionally to expand health care services specifically for the urban poor.

4. Funds Flow arrangements

- 4.1. The first installment of grant-in-aid to the Chandernagore Municipal Corporation shall be released by State Urban Development Agency upon signing of this MoU.
- 4.2. Subsequent releases shall be regulated on the basis of a written report with seal & signature to be submitted by the Chandernagore Municipal Corporation to the State Urban Development Agency including the following:
 - Physical progress against targets referred to in the City PIP by the City urban Health Society.
 - Statement of Expenditure confirming utilization of at least 70% of the previous release(s).
 - Utilization Certificate(s) and Audit reports wherever they have become due as per agreed procedures under General Financial Rules (GFR).
- 4.3. The Chandernagore Municipal Corporation will keep its funds in a separate interest bearing account in any nationalized bank.
- 4.4. The Chandernagore Municipal Corporation will organize the Internal Audit of its accounts within six-months of the close of every financial year. The Chandernagore Municipal Corporation will prepare and provide to the State Urban Development Agency (SUDA), a consolidated statement of expenditure, including the interest accrued on the funds provided by the State Urban Development Agency.
- 4.5. The funds released under NUHM will also be subject to statutory audit by the Comptroller and Auditor General of India.

5. **Institutional Arrangements**

- 5.1 City Urban Health Society of Chandernagore Municipal Corporation should be constituted at the city level, to be headed by the Mayor, to provide policy guidance for the implementation of the NUHM in the city.
- 5.2 A City Programme Management Unit (CPMU) will be established with adequate staffing for the day to day management of NUHM activities in the Chandernagore Municipal Corporation. The CPMU may consist of urban health and programme management professionals hired on contractual basis as to be intimated by SUDA in due course.
- 5.3 All the health care facilities supported under NUHM would be required to constitute a Rogi Kalyan Samiti (RKS) at the facility level and the guideline for conducting of such as to be decided by the Department of Health & Family Welfare.
- 5.4 The HR under NUHM will be recruited as per memo no H/SFWB/28R-02-2012/4806 dated 21/08/2014. The State Health and Family Welfare Samiti / SPMU will be associated in the evaluation of the performance of the contractual staff at the end of every financial year, and, based on the joint review, the contracts will be renewed.

6. **Commitments of the State Urban Development Agency (SUDA)**

6.1 **The State Urban Development Agency commits to:**

- (a) Ensure that existing budgetary support under state budget for Municipal Affairs Department and budget of Municipal Corporation for urban health facilities and programmes shall continue and are not substituted by the NUHM funds.
- (b) Co-ordinate technical assistance provided by various state level agencies like State Health Systems Resource Centre, State Institute of Health & Family Welfare, State ASHA Resource Centre, etc. in consultation with State Health & Family Welfare Samiti.
- (c) Dissemination of various research works, evaluation, reports etc., that have a bearing on the planning and implementation of NUHM.

- (d) Build the capacity of the City Urban Health Society and CPMU of the Municipal Corporation to plan and implement NUHM effectively.

7. **Commitments of the City Urban Health Society:**

7.1 The City Urban Health Samiti commits to ensure that the funds made available to take up the activities approved under NUHM PIP are used for financing only the approved activities in accordance with the NHM Implementation Framework, NUHM Framework for Implementation, Guidelines issued by the Government of India and the State Government from time to time.

7.2 The City Urban Health Society also commits to ensure the following:

(a) **Steps for improving reach of health care services to urban poor**

- i. Map all the existing slums (listed and unlisted) with a provision for yearly updation of the same.
- ii. Organise regular outreach sessions in the slums and special outreach sessions for the vulnerable populations.
- iii. Develop strategies for reaching out to the highly vulnerable section like destitute, beggars, street children, construction workers, coolies, rickshaw pullers, sex workers and other such migrant workers category who do not reside in slums but reside in temporary settlements, or elsewhere in any part of the city or are homeless are clearly developed and make separate budget outlay for them in the City NUHM PIP.

(b) **Steps for improving service delivery**

- i. Operationalising Urban Primary Health Centers (UPHC)
 - a. Functional for a population of approximately 50,000-60,000 the UPHC may be located preferably within a slum or within half a kilometer radius of the slum, catering to a slum population of approximately 25,000-30,000.

- b. At the UPHC level services provided should include out-patient consultation, basic lab diagnosis, drug/contraceptive dispensing, apart from distribution of health education material and counselling for all communicable and non-communicable diseases. In order to ensure access to the urban slum population at convenient timings, the UPHC may provide services from 12 noon to 8 pm in the evening.
 - c. All the primary health care services shall be provided free of cost.
 - ii. Operationalising Urban Community Health Centers (UCHC)
 - a. Urban Community Health Centre (UCHC) may be set up as first referral units to cater to a population of 2, 50,000. The UCHCs will have 30-100 beds to provide in-patient care. These would be in addition to the existing facilities (SDH/DH) to cater to the urban population in the locality.
 - b. The UCHC would provide referral medical care, surgical facilities and facilities for institutional delivery.
 - iii. Strengthening Outreach Services
 - a. Apart from routine outreach sessions for the urban population, special outreach sessions may be organised once in a week by the ANMs covering slum/vulnerable populations. It may include the services of other health professionals including doctors / pharmacist / technicians / nurses – deputed by the government, or engaged from the private sector. The services may include screening and follow-up, basic lab investigations (using portable /disposable kits), drug dispensing, and counselling.

iv. Strengthening Community Process

- a. Accredited Social Health Activist (ASHA): Each slum/community would have one frontline community worker called ASHA, covering about 200-500 households. The ASHA would help the ANM in delivering outreach services in the vicinity of the doorsteps of the beneficiaries. The City Urban Health Samati would initiate the process of ASHA selection and engage them as per the Community Processes Guidelines issued by the Ministry of Health & Family Welfare, Government of India.
- b. Mahila Arogya Samiti (MAS): The MAS may be constituted as per the Government of India guidelines on Community Processes under NUHM. It would be a group of 10-12 women selected from a catchment of around 50-100 households with an elected Chairperson and a Treasurer, supported by an ASHA. It would be involved in community awareness, interpersonal communication, community based monitoring and linkages with the services and referral.
- (c) Convergence of all national health programmes, and convergence between health programmes and various social determinants of health.
- (d) Put in place a transparent mechanism and follow sound financial management practices and internal control mechanisms.

7.3 The Chandernagore Municipal Corporation, agrees to abide by all the existing manuals, guidelines, instructions and circulars issued in connection with implementation of the NUHM, which are not contrary to the provisions of this MoU.

7.4 The Chandernagore Municipal Corporation also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit

report and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. Suspension

- 8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the Chandernagore Municipal Corporation before contemplating any such action.

Signed this day, the 3rd of January (month), 2015.

For and on behalf of the Chandernagore
Municipal Corporation

Ujjal Sengupta

Commissioner / Secretary
~~Commissioner~~
Chandernagore Municipal Corporation

Date: 03-01-2015

For and on behalf of the State Urban
Development Agency (SUDA)

West Bengal
STATE URBAN DEVELOPMENT AGENCY

Director
Director, SUDA

STATE URBAN DEVELOPMENT AGENCY
West Bengal

Date: 03-01-2015

ASANSOL MUNICIPAL CORPORATION

Dr. G. R. Mitra Sarani, P.O.- Asansol, Dist.- Burdwan, West Bengal

Mayor's Chamber : 230 2370

Chairman's Chamber : 230 9225

Dy. Mayor's Chamber : 230 9479



Commissioner : 230 2491

General Off. (Asl.) : 230 2219 / 230 9476

Engg. Dept. : 230 9476

Ref. No. 8000/Health

Date 19/01/2015

To
The Director,
SUDA,
Ilgus Bhavan,
HC Block, Sector-III,
Bidhannagar,
Kolkata- 700 091.

Sub:- Signing of Memorandum of Understanding (MoU) between
SUDA & Asansol Municipal Corporation for implementation of
NUHM.

Ref:- Your No SUDA-Heealth/411(Pt.II)/14/290(05) dated 31-12-2014.

Sir,

Kindly refer to the subject quoted above. The Memorandum of Understanding (MoU) between SUDA & Asansol Municipal Corporation for implementation of NUHM duly signed on behalf of Asansol Municipal Corporation is sent herewith for your information and taking necessary action.

Enc:- As stated

Yours faithfully,



es
Secretary,
Asansol Municipal Corporation
Secretary
Asansol Municipal Corporation

and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. Suspension

8.1 Non-compliance of the commitments and obligations set hereunder and /or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MOU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal Commits to issue sufficient alert to the Asansol Municipal Corporation before Contemplating any such action.

Signed this day, the 17th of January, 2015

For and of behalf of the Asansol
Municipal Corporation

For and of behalf of the State Urban
Development Agency ,(SUDA)


Secretary,


Director, SUDA

Date : 17.01.2015

Date: 17.01.15

~~Secretary~~
Asansol Municipal Corporation

Director
STATE URBAN DEVELOPMENT AGENCY
West Bengal

Rama
Rajee Senapati
29/01/15



SILIGURI MUNICIPAL CORPORATION

P.O. SILIGURI, DIST. DARJEELING (W.B.), 2432804, 2435444, 2433277, 2435282

Memo no. 217/SMC/G

Date : 06.01.2015

To,
The Director,
State Urban Development Agency,
ILGUS Bhavan, HC - Block,
Sector - 3, Bidhannagar,
Kolkata - 700106

Sub: Signing of Memorandum of Understanding (MoU) between SUDA and Siliguri Municipal Corporation for implementation of NUHM

Ref: SUDA-Health/411(pt.II)/14/290(05) dated. 31.12.2014

Sir,

With reference to the above communication, I am sending herewith two copies signed MoU for implementation of NUHM. Kindly sent us one copy of MoU signed by both party for our reference.

This is for your kind information and necessary action.

Thanking You

Yours Sincerely,


Commissioner
Siliguri Municipal Corporation
Commissioner
Siliguri Municipal Corporation

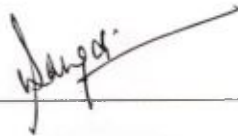
and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. **Suspension**

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the Siliguri Municipal Corporation before contemplating any such action.

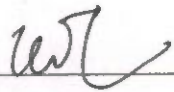
Signed this day, the 7th of January (month), 2015..

For and on behalf of the SILIGURI
Municipal Corporation


Commissioner/Secretary
Siliguri Municipal Corporation

Date: _____

For and on behalf of the State Urban
Development Agency (SUDA)


Director, SUDA
STATE URBAN DEVELOPMENT AGENCY
West Bengal

Date: 7/1/2015

Received original copy.

Abhik K. Deb.

IFE Global Pvt. LTD.

09/01/15



HELP LINE : 12666

DIAL : 2683 5297 / 2562 / 6706

FAX : 2683 5068

E-mail : chandernagorecorporation@yahoo.co.in

Website : www.chandernagore.org

CHANDERNAGORE MUNICIPAL CORPORATION, WEST BENGAL (INDIA) PIN - 712 136

No. VII/NUHM/14-'15/05

Dated- 02 .01.2015

From : Commissioner
Chandernagore Municipal Corporation

To : The Director
SUDA (Health Wing)
Ilgus Bhavan, H.C Block
Bidhannagar, Kolkata-700 091

POCT
R
27/1/15

Sub.: Submission of two copies of signed MOU for signing
by the Director , SUDA for implementation of NUHM .

Ref. : SUDA-Health/411(Pt.II)/14/290(05) dated -31.12.2014

Sir ,

With reference to your letter No. SUDA-Health/411(Pt. II)/14/290(05) dated -31.12.2014 , I am sending two copies of signed MOU which are attached herewith¹ for signing by the Director , SUDA for implementation of NUHM .

Thanking you,

Yours faithfully,

Ujjal Sengupta
Commissioner
Chandernagore Municipal
Corporation
Commissioner
Chandernagore Municipal
Corporation



and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. Suspension

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the Durgapur Municipal Corporation before contemplating any such action.

Signed this day, the 7th of January (month), 2015.

For and on behalf of the
Durgapur Municipal Corporation



Secretary
Secretary
Durgapur Municipal Corporation
City Centre, Durgapur-16
Date: 07/01/2015

For and on behalf of the State Urban
Development Agency (SUDA)



Director, SUDA
Director
STATE URBAN DEVELOPMENT AGENCY
West Bengal
Date: 7/1/2015

Received
Subhi das Ghosal.
19.1.2015.



HOWRAH MUNICIPAL CORPORATION

HEALTH DEPARTMENT

4, Mahatma Gandhi Road, Howrah – 711 101.

Phone: 2638 3211-13, Fax: 2641 2214/5846/5218.

Memo no: H-152/14-15

Dated:- 19-1-15

To
The Director
State Urban Development Agency
H-C Block, Sector-III, Bidhannagar, Kalkota-91

Sub:- Regarding signing of Memorandum of Under-standing(MoU) between SUDA & Howrah Municipal Corporation for implementation of NUHM.

Ref: Your letter No-SUDA.Health/411(Pf-11)/14/290(05) dt.31.12.14.

Sir,

With reference to the subject cited above, I am sending herewith two signed copies of Memorandum of Under-standing (MoU) for further necessary action from your end.

This is for your information & necessary action please.

Encl: As stated

Yours faithfully

Commissioner
Howrah Municipal Corporation
Dated 19/1/15

Memo No:

Copy forwarded for information to:

- 1)The Hon'ble Mayor, Howrah Municipal Corporation.
- 2)Office Copy.

Commissioner
Howrah Municipal Corporation

and the report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

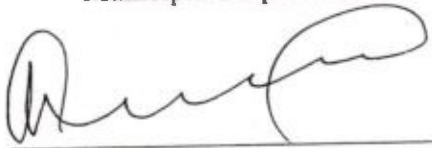
8. Suspension

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require State Urban Development Agency, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The State Urban Development Agency in consultation with Health & Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the Howrah Municipal Corporation before contemplating any such action.

Signed this day, the 16th of January..(month), 2015..

For and on behalf of the Howrah

Municipal Corporation



Commissioner / Secretary

**COMMISSIONER
HOWRAH MUNICIPAL CORPORATION**

Date: 16.01.2015

For and on behalf of the State Urban

Development Agency (SUDA)



Director, SUDA

Director

STATE URBAN DEVELOPMENT AGENCY

West Bengal

Date: _____

Sharma
16/01/15
OSD (Health)
HMC
Officer on Special Duty (Health)
Howrah Municipal Corporation

Received
1036
19/01/15

GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
NATIONAL HEALTH MISSION (NHM)
GN -29, 1ST FLOOR, GRANTHAGAR BHAWAN,
SWASTHYA BHAWAN PREMISES, SECTOR -V
SALT LAKE, BIDHANNAGAR, KOLKATA - 700 091.

033 - 2357 - 7928, 033 - 2357 - 7930,
Email ID: amdrnhmwb@gmail.com; website: www.wbhealth.gov.in

Memo No. HFW/NUHM-801/2014/12

Date: 02.01.2015

From : Dr Ajay Bhattacharya
AMD National Health Mission & Jt. Secretary to Govt. of West Bengal


To : Director State Urban Development Agency &
Ex-officio Jt. Secretary Govt. of West Bengal
Department of Municipal Affairs.

Reference: Your Office memo no SUDA-Health/411/14/270, dated 08.12.2014

Sir,

In connection to your above mentioned memo, please find enclosed, a copy of the MoU executed between Department of Health & Family Welfare and State Urban Development Agency, west Bengal.

Yours faithfully


(Ajay Bhattacharya)

Ok

Memorandum of Understanding (MoU) between West Bengal State Health Samity and State Urban Development Agency (SUDA) for implementation of National Urban Health Mission (NUHM)

I. Preamble

- 1.1 *WHEREAS* the National Urban Health Mission, a sub mission under the National Health Mission, hereinafter referred to as NUHM aims to provide accessible, affordable, and equitable primary health care to people living in the cities and towns, with special focus on the urban poor and other vulnerable sections like destitute, beggars, street children, construction workers, rickshaw pullers, etc.
- 1.2 *AND WHEREAS* the NUHM would achieve its objectives through
- (a) mapping of the urban poor and vulnerable populations,
 - (b) establishment of new Primary Health Centres to serve the un-served population;
 - (c) strengthening of the existing primary health care services, with special focus on the urban poor
 - (d) greater involvement of the community, especially the slum and other underprivileged community through community groups like Mahila Arogya Samiti (MAS);
 - (e) involvement of the Urban Local Bodies in mapping, planning and implementation; and
 - (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)
- 1.3 *AND WHEREAS* the NUHM will be implemented in the Municipal Corporations of **Howrah, Chandernagore, Durgapur, Asansol and Siliguri** cities through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).
- 1.4 *AND WHEREAS* the City Urban Health Society of the respective Municipal Corporations, as mentioned in 'para 1.3' of this MoU have to sign a separate Memorandum of Understanding (MoU) with the State Urban Development Agency (SUDA), before started implementation of the approved activities under NUHM.

1.5 *NOW THEREFORE* the signatories to this Memorandum of Understanding (hereinafter referred to as MoU) have agreed as set out herein below, between the State Health and Family Welfare Samiti, represented by the Principal Secretary to the Government of West Bengal, Health & Family Welfare Department, and the State Urban Development Agency (SUDA), represented by the Director, SUDA.

2. **Duration of the MoU**

2.1 This MoU will be operative with effect from the date of its signing by the parties concerned and will remain in force till 31.03.2017 and such extended period as may be approved by the Government.

3. **City NUHM Programme Implementation Plan (PIP) and its financing**

3.1 NUHM recognizes the need for a city specific, decentralized planning process whereby the city (i.e. 05 Municipal Corporations) would be required to develop a City Project Implementation Plan (PIP), under the supervision of State Urban Development Agency (SUDA) based on the Framework for Implementation of NUHM, with due regards to the assessment of local health needs.

3.2 The City Urban Health Society of **Howrah, Chandernagore, Durgapur, Asansol** and **Siliguri** Municipal Corporations in association with State Urban Development Agency (SUDA) will set their own annual level of achievement for the outcomes / outputs.

3.3 The implementation of the approved action plan as set out in the PIP shall be reviewed at the appropriate level once in every quarter.

3.4 The funds released under NUHM are for additional inputs and processes and are not to be substituted for existing budgets. This implies that the ULB budgetary allocations for provision of health care would continue and the NUHM funds can be used as additionality to expand health care services specifically for the urban poor.

4. Funds Flow arrangements

- 4.1. The first installment of grant-in-aid to the State Urban Development Agency (SUDA) for Howrah, Chandernagore, Durgapur, Asansol and Siliguri under this MoU shall be made upon signing of this MoU.
- 4.2. Subsequent releases shall be regulated on the basis of a written report with seal & signature to be submitted by the State Urban Development Agency (SUDA) to the State Health and Family Welfare Samiti including the following :
- Physical progress against targets referred to in the City PIP by the respective City urban Health Society.
 - Statement of Expenditure confirming utilization of at least 70% of the previous release(s).
 - Utilization Certificate(s) and Audit reports wherever they have become due as per agreed procedures under General Financial Rules (GFR).
- 4.3. The State Urban Development Agency (SUDA) will keep its funds in a separate interest bearing account in any nationalized bank.
- 4.4. The State Urban Development Agency (SUDA) will organize the Internal Audit of its accounts within six-months of the close of every financial year. The State Urban Development Agency (SUDA) will prepare and provide to the State Health and Family Welfare Samiti, a consolidated statement of expenditure, including the interest accrued on the funds provided by the State Health and Family Welfare Samiti.
- 4.5. The funds released under NUHM will also be subject to statutory audit by the Comptroller and Auditor General of India.

5. **Institutional Arrangements**

- 5.1 City Urban Health Society for each of the Municipal Corporations should be constituted at the city level, to be headed by the Mayor, to provide policy guidance for the implementation of the NUHM in the city.
- 5.2 A City Programme Management Unit (CPMU) will be established with adequate staffing for the day to day management of NUHM activities in the respective Municipal Corporations. The CPMU may consist of urban health and programme management professionals hired on contractual basis as to be intimated by SUDA in due course.
- 5.3 All the health care facilities supported under NUHM would be required to constitute a Rogi Kalyan Samiti (RKS) at the facility level and the guideline for conducting of such as to be decided by the Dept. of Health & Family Welfare.
- 5.4 The HR under NUHM will be recruited as per memo no H/SFWB/28R-02-2012/4806 dated 21/08/2014. The State Health and Family Welfare Samiti/SPMU will be associated in the evaluation of the performance of the contractual staff at the end of every financial year, and, based on the joint review, the contracts will be renewed.

6. **Commitments of the State Health and Family Welfare Samiti**

6.1 **The State Health and Family Welfare Samiti commits to:**

- (a) Ensure that existing budgetary support under state budget of Municipal Affairs Department for urban health facilities and programmes shall continue and are not substituted by the NUHM funds.
- (b) Co-ordinate technical assistance provided by various state level agencies like State Health Systems Resource Centre, State Institute of Health & Family Welfare, State ASHA Resource Centre, etc.
- (c) Dissemination of various research works, evaluation, reports etc., that have a bearing on the planning and implementation of NUHM.

- (d) Build the capacity of the City Urban Health Society and CPMU of the Municipal Corporations to plan and implement NUHM effectively.

7. Commitments of the City Urban Health Society:

7.1 The City Urban Health Samiti commits to ensure that the funds made available to take up the activities approved under NUHM PIP are used for financing only the approved activities in accordance with the NHM Implementation Framework, NUHM Framework for Implementation, Guidelines issued by the Government of India and the State Government from time to time.

7.2 The City Urban Health Society also commits to ensure the following:

(a) Steps for improving reach of health care services to urban poor

- i. Map all the existing slums (listed and unlisted) with a provision for yearly updation of the same.
- ii. Organise regular outreach sessions in the slums and special outreach sessions for the vulnerable populations.
- iii. Develop strategies for reaching out to the highly vulnerable section like destitute, beggars, street children, construction workers, coolies, rickshaw pullers, sex workers and other such migrant workers category who do not reside in slums but reside in temporary settlements, or elsewhere in any part of the city or are homeless are clearly developed and make separate budget outlay for them in the City NUHM PIP.

(b) Steps for improving service delivery

- i. Operationalising Urban Primary Health Centers (UPHC)
 - a. Functional for a population of approximately 50,000-60,000 the UPHC may be located preferably within a slum or within half a kilometer radius of the slum, catering to a slum population of approximately 25,000-30,000.

- b. At the UPHC level services provided should include out-patient consultation, basic lab diagnosis, drug/contraceptive dispensing, apart from distribution of health education material and counselling for all communicable and non-communicable diseases. In order to ensure access to the urban slum population at convenient timings, the UPHC may provide services from 12 noon to 8 pm in the evening.
 - c. All the primary health care services shall be provided free of cost.
 - ii. Operationalising Urban Community Health Centers (UHC)
 - a. Urban Community Health Centre (UHC) may be set up as first referral unitsto cater to a population of 2. 50,000. The UHCs will have 30-100 beds to provide in-patient care. These would be in addition to the existing facilities (SDH/DH) to cater to the urban population in the locality.
 - b. The UHC would provide referral medical care, surgical facilities and facilities for institutional delivery.
 - iii. Strengthening Outreach Services
 - a. Apart from routine outreach sessions for the urban population, special outreach sessions may be organised once in a week by the ANMs covering slum/vulnerable populations. It may include the services of other health professionals including doctors / pharmacist / technicians / nurses – deputed by the government or engaged from the private sector. The services may include screening and follow-up, basic lab investigations (using portable /disposable kits), drug dispensing, and counselling.

iv. Strengthening Community Process

- a. Accredited Social Health Activist (ASHA): Each slum/community would have one frontline community worker called ASHA, covering about 200-500 households. The ASHA would help the ANM in delivering outreach services in the vicinity of the doorsteps of the beneficiaries. The City Urban Health Samati would initiate the process of ASHA selection and engage them as per the Community Processes Guidelines issued by the Ministry of Health & Family Welfare, Government of India.
- b. Mahila Arogya Samiti (MAS): The MAS may be constituted as per the Government of India guidelines on Community Processes under NUHM. It would be a group of 10-12 women selected from a catchment of around 50-100 households with an elected Chairperson and a Treasurer, supported by an ASHA. It would be involved in community awareness, interpersonal communication, community based monitoring and linkages with the services and referral.
- (c) Convergence of all national health programmes, and convergence between health programmes and various social determinants of health.
- (d) Put in place a transparent mechanism and follow sound financial management practices and internal control mechanisms.

- 7.3 The Municipal Corporations, as mentioned in Para 1.3 of this document, agrees to abide by all the existing manuals, guidelines, instructions and circulars issued in connection with implementation of the NUHM, which are not contrary to the provisions of this MoU.
- 7.4 The Municipal Corporations also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit report and the

report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. Suspension

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require West Bengal State Health and Family Welfare Samiti, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The Health and Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the State Urban Development Agency (SUDA) before contemplating any such action.

Signed this day, the 8th of December (month), 2014.

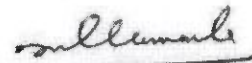
For and on behalf of the State Urban
Development Agency(SUDA)

For and on behalf of the West Bengal State
Health and Family Welfare Samiti



Director, SUDA
~~Director~~
State Urban Development Agency

Date: 8/12/2014



~~Principal Secretary~~
Principal Secretary
Health & Family Welfare Department
Government of West Bengal

Date: _____

GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
NATIONAL HEALTH MISSION (NHM)
GN -29, 1ST FLOOR, GRANTHAGAR BHAWAN,
SWASTHYA BHAWAN PREMISES, SECTOR -V
SALT LAKE, BIDHANNAGAR, KOLKATA - 700 091.

☎ 033 - 2357 - 7928, ☎ 033 - 2357 - 7930,

Email ID: amdnhmwb@gmail.com; website: www.wbhealth.gov.in



Memo No. HFW/NUHM-801/2014/12

Date: 02.01.2015

From : Dr Ajay Bhattacharya
AMD National Health Mission & Jt. Secretary to Govt. of West Bengal

To : Director State Urban Development Agency &
Ex-officio Jt. Secretary Govt. of West Bengal
Department of Municipal Affairs.

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12/1/15

Reference: Your Office memo no SUDA-Health/411/14/270, dated 08.12.2014

Sir,

In connection to your above mentioned memo, please find enclosed, a copy of the MoU executed between Department of Health & Family Welfare and State Urban Development Agency, west Bengal.

Yours faithfully

(Ajay Bhattacharya)

Memorandum of Understanding (MoU) between West Bengal State Health Samity and State Urban Development Agency (SUDA) for implementation of National Urban Health Mission (NUHM)

1. Preamble

1.1 *WHEREAS* the National Urban Health Mission, a sub mission under the National Health Mission, hereinafter referred to as NUHM aims to provide accessible, affordable, and equitable primary health care to people living in the cities and towns, with special focus on the urban poor and other vulnerable sections like destitute, beggars, street children, construction workers, rickshaw pullers, etc.

1.2 *AND WHEREAS* the NUHM would achieve its objectives through

- (a) mapping of the urban poor and vulnerable populations,
- (b) establishment of new Primary Health Centres to serve the un-served population;
- (c) strengthening of the existing primary health care services, with special focus on the urban poor
- (d) greater involvement of the community, especially the slum and other underprivileged community through community groups like Mahila Arogya Samiti (MAS);
- (e) involvement of the Urban Local Bodies in mapping, planning and implementation; and
- (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)

1.3 *AND WHEREAS* the NUHM will be implemented in the Municipal Corporations of **Howrah, Chandernagore, Durgapur, Asansol and Siliguri** cities through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).

1.4 *AND WHEREAS* the City Urban Health Society of the respective Municipal Corporations, as mentioned in 'para 1.3' of this MoU have to sign a separate Memorandum of Understanding (MoU) with the State Urban Development Agency (SUDA), before started implementation of the approved activities under NUHM.

1.5 *NOW THEREFORE* the signatories to this Memorandum of Understanding (hereinafter referred to as MoU) have agreed as set out herein below, between the State Health and Family Welfare Samiti, represented by the Principal Secretary to the Government of West Bengal, Health & Family Welfare Department, and the State Urban Development Agency (SUDA), represented by the Director, SUDA.

2. **Duration of the MoU**

2.1 This MoU will be operative with effect from the date of its signing by the parties concerned and will remain in force till 31.03.2017 and such extended period as may be approved by the Government.

3. **City NUHM Programme Implementation Plan (PIP) and its financing**

3.1 NUHM recognizes the need for a city specific, decentralized planning process whereby the city (i.e. 05 Municipal Corporations) would be required to develop a City Project Implementation Plan (PIP), under the supervision of State Urban Development Agency (SUDA) based on the Framework for Implementation of NUHM, with due regards to the assessment of local health needs.

3.2 The City Urban Health Society of **Howrah, Chandernagore, Durgapur, Asansol** and **Siliguri** Municipal Corporations in association with State Urban Development Agency (SUDA) will set their own annual level of achievement for the outcomes / outputs.

3.3 The implementation of the approved action plan as set out in the PIP shall be reviewed at the appropriate level once in every quarter.

3.4 The funds released under NUHM are for additional inputs and processes and are not to be substituted for existing budgets. This implies that the ULB budgetary allocations for provision of health care would continue and the NUHM funds can be used as additionality to expand health care services specifically for the urban poor.

4. Funds Flow arrangements

- 4.1. The first installment of grant-in-aid to the State Urban Development Agency (SUDA) for Howrah, Chandernagore, Durgapur, Asansol and Siliguri under this MoU shall be made upon signing of this MoU.
- 4.2. Subsequent releases shall be regulated on the basis of a written report with seal & signature to be submitted by the State Urban Development Agency (SUDA) to the State Health and Family Welfare Samiti including the following :
- Physical progress against targets referred to in the City PIP by the respective City urban Health Society.
 - Statement of Expenditure confirming utilization of at least 70% of the previous release(s).
 - Utilization Certificate(s) and Audit reports wherever they have become due as per agreed procedures under General Financial Rules (GFR).
- 4.3. The State Urban Development Agency (SUDA) will keep its funds in a separate interest bearing account in any nationalized bank.
- 4.4. The State Urban Development Agency (SUDA) will organize the Internal Audit of its accounts within six-months of the close of every financial year. The State Urban Development Agency (SUDA) will prepare and provide to the State Health and Family Welfare Samiti, a consolidated statement of expenditure, including the interest accrued on the funds provided by the State Health and Family Welfare Samiti.
- 4.5. The funds released under NUHM will also be subject to statutory audit by the Comptroller and Auditor General of India.

5. Institutional Arrangements

- 5.1 City Urban Health Society for each of the Municipal Corporations should be constituted at the city level, to be headed by the Mayor, to provide policy guidance for the implementation of the NUHM in the city.
- 5.2 A City Programme Management Unit (CPMU) will be established with adequate staffing for the day to day management of NUHM activities in the respective Municipal Corporations. The CPMU may consist of urban health and programme management professionals hired on contractual basis as to be intimated by SUDA in due course.
- 5.3 All the health care facilities supported under NUHM would be required to constitute a Rogi Kalyan Samiti (RKS) at the facility level and the guideline for conducting of such as to be decided by the Dept. of Health & Family Welfare.
- 5.4 The HR under NUHM will be recruited as per memo no H/SFWB/28R-02-2012/4806 dated 21/08/2014. The State Health and Family Welfare Samiti/SPMU will be associated in the evaluation of the performance of the contractual staff at the end of every financial year, and, based on the joint review, the contracts will be renewed.

6. Commitments of the State Health and Family Welfare Samiti

6.1 The State Health and Family Welfare Samiti commits to:

- (a) Ensure that existing budgetary support under state budget of Municipal Affairs Department for urban health facilities and programmes shall continue and are not substituted by the NUHM funds.
- (b) Co-ordinate technical assistance provided by various state level agencies like State Health Systems Resource Centre, State Institute of Health & Family Welfare, State ASHA Resource Centre, etc.
- (c) Dissemination of various research works, evaluation, reports etc., that have a bearing on the planning and implementation of NUHM.

- (d) Build the capacity of the City Urban Health Society and CPMU of the Municipal Corporations to plan and implement NUHM effectively.

7. Commitments of the City Urban Health Society:

7.1 The City Urban Health Samiti commits to ensure that the funds made available to take up the activities approved under NUHM PIP are used for financing only the approved activities in accordance with the NHM Implementation Framework, NUHM Framework for Implementation, Guidelines issued by the Government of India and the State Government from time to time.

7.2 The City Urban Health Society also commits to ensure the following:

(a) Steps for improving reach of health care services to urban poor

- i. Map all the existing slums (listed and unlisted) with a provision for yearly updation of the same.
- ii. Organise regular outreach sessions in the slums and special outreach sessions for the vulnerable populations.
- iii. Develop strategies for reaching out to the highly vulnerable section like destitute, beggars, street children, construction workers, coolies, rickshaw pullers, sex workers and other such migrant workers category who do not reside in slums but reside in temporary settlements, or elsewhere in any part of the city or are homeless are clearly developed and make separate budget outlay for them in the City NUHM PIP.

(b) Steps for improving service delivery

- i. Operationalising Urban Primary Health Centers (UPHC)
 - a. Functional for a population of approximately 50,000-60,000 the UPHC may be located preferably within a slum or within half a kilometer radius of the slum, catering to a slum population of approximately 25,000-30,000.

- b. At the UPHC level services provided should include out-patient consultation, basic lab diagnosis, drug/contraceptive dispensing, apart from distribution of health education material and counselling for all communicable and non-communicable diseases. In order to ensure access to the urban slum population at convenient timings, the UPHC may provide services from 12 noon to 8 pm in the evening.
- c. All the primary health care services shall be provided free of cost.

ii. Operationalising Urban Community Health Centers (UCHC)

- a. Urban Community Health Centre (UCHC) may be set up as first referral unit to cater to a population of 2, 50,000. The UCHCs will have 30-100 beds to provide in-patient care. These would be in addition to the existing facilities (SDH/DH) to cater to the urban population in the locality.
- b. The UCHC would provide referral medical care, surgical facilities and facilities for institutional delivery.

iii. Strengthening Outreach Services

- a. Apart from routine outreach sessions for the urban population, special outreach sessions may be organised once in a week by the ANMs covering slum/vulnerable populations. It may include the services of other health professionals including doctors / pharmacist / technicians / nurses – deputed by the government or engaged from the private sector. The services may include screening and follow-up, basic lab investigations (using portable /disposable kits), drug dispensing, and counselling.

iv. Strengthening Community Process

a. Accredited Social Health Activist (ASHA): Each slum/community would have one frontline community worker called ASHA, covering about 200-500 households. The ASHA would help the ANM in delivering outreach services in the vicinity of the doorsteps of the beneficiaries. The City Urban Health Samati would initiate the process of ASHA selection and engage them as per the Community Processes Guidelines issued by the Ministry of Health & Family Welfare, Government of India.

b. Mahila Arogya Samiti (MAS): The MAS may be constituted as per the Government of India guidelines on Community Processes under NUHM. It would be a group of 10-12 women selected from a catchment of around 50-100 households with an elected Chairperson and a Treasurer, supported by an ASHA. It would be involved in community awareness, interpersonal communication, community based monitoring and linkages with the services and referral.

(c) Convergence of all national health programmes, and convergence between health programmes and various social determinants of health.

(d) Put in place a transparent mechanism and follow sound financial management practices and internal control mechanisms.

7.3 The Municipal Corporations, as mentioned in Para 1.3 of this document, agrees to abide by all the existing manuals, guidelines, instructions and circulars issued in connection with implementation of the NUHM, which are not contrary to the provisions of this MoU.

7.4 The Municipal Corporations also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit report and the

report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. **Suspension**

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require West Bengal State Health and Family Welfare Samiti, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The Health and Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the State Urban Development Agency (SUDA) before contemplating any such action.

Signed this day, the 8th of December (month), 2014.

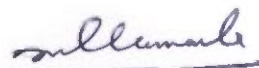
For and on behalf of the State Urban
Development Agency(SUDA)

For and on behalf of the West Bengal State
Health and Family Welfare Samiti



Director, SUDA
Director
State Urban Development Agency

Date: 8/12/2014



PRINCE KUMAR DE
Principal Secretary
Health & Family Welfare Department
Government of West Bengal

Date: _____