

Sub. : Observations of SUDA on points raised by DHFW in their communication granting further extension of one year and provision of fund in respect of CBPHCS in 63 Non-KMA ULBs and HHW Scheme in 11 Non-KMA ULBs.

Placed herewith communication of the Department of Health & Family Welfare vide memo no. HF/O/PSB/3C-13/2010/03/1(1) dt. 29.03.2010 (at Annexure - A) in connection with extension of CBPHCS and HHW Scheme for a further period of one year w.e.f. 01.04.2010. DHFW has kept provision of fund of Rs. 10.00 Crores for FY 2010-11 based on some points. The observations against the said points are detailed below :

Sl. No.	Points raised by DHFW	Observations of SUDA
1.	The rate of salary for staff of ULBs under the programmes has been calculated on the existing scale.	The budget for FY 2010-11 for both the programmes had been estimated on the basis of revised remuneration in line with ROPA 2009.
2.	Funds for training of HHWs / FTSS were released in previous year and as per status report submitted vide SUDA-Health/69(Pt.-I)/08/597 dt. 01.02.2010, most of the training is complete. The unspent fund lying with SUDA will take care of the gap in training.	<p>In case of CBPHCS, training of HHWs of 45 days duration has started at Raghunathpur Municipality in the last week of March, 2010 as Kulti Municipality could not yet start the programme, training programme of HHWs has been kept in the current FY.</p> <p>Training for FTSS could not yet been started for Mirik, Raghunathpur and Murshidabad Municipality. The said training programme has been planned during current FY 2010-11. As Kulti Municipality has not yet started the programme, the question of training of their FTSS does not arise at present.</p> <p>As the staff of M & S Cell at ULB level were not in position at one point of time, orientation training conducted by SUDA did not cover each of the persons. Consequently such orientation training is being continued on need basis.</p> <p>Moreover, apart from the above mentioned basic training, a no. of re-orientation training for the grass-root level Health functionaries is required round the year for updating knowledge and strengthening capacity. This is to mention here that in all the Urban Health Programmes which are in O & M phase, regular re-orientation training programme has been kept in the schedule and budget is being provided by Dept. of Municipal Affairs.</p> <p>Under HHW Scheme after completion of all the basic training courses for grass root level Health functionaries, re-orientation training had been conducted in each year.</p> <p>In consideration of all above, budget provision under training head has been kept for FY 2010-11 for both the programmes.</p>

Sl. No.	Points raised by DHFW	Observations of SUDA
3.	<p>As stated in the letter vide SUDA-Health/69(Pt.-I)/08/597 dt. 01.02.2010, the IEC materials have been printed, all kits & manual have been bought. Fresh allocation is made only to the extent replenishment would be required. Detail list of articles that is proposed to be bought may be supplied.</p>	<p>Family Schedule for each of the families covered by the HHWs will be required in the very next year for which procurement may be started by SUDA in the last quarter of this FY.</p> <p>HMIS format have been procured by SUDA and supplied to the ULBs for three years during the period 2006-07, which has already been used up by the ULBs. In fact during the last FY, many of the ULBs had placed requisition for supply of HMIS formats which could not be addressed because of shortage of fund received. Hence, a proposal would be submitted to DHFW soon.</p> <p>HHWs kit bag was provided at the start of the Project in phases during FY 2006-07 & 2007-08. A kit bag lasts for maximum two years. Hence, it also needs replenishment. A proposal may also be submitted to DHFW.</p> <p>Since launching of the programme, uniform had been provided to grass root level Health functionaries by KUSP. As were provided to ULBs implementing other than CBPHCS programme. A set of Uniform does not last beyond two years. Hence, it is high time to replace those uniform. A proposal in this regard may also be submitted to DHFW.</p> <p>For IEC hard component, provision has not been kept in the estimated budget for FY 2010-11. But group discussion by the HHWs at community level and by FTS at Sub-Centre level with the community women has been slated to raise the awareness level which is the most essential part of IEC. For the reason budget provision has been kept for FY 2010-11. May we write to DHFW for making some allocation in this regard ?</p>
4.	<p>Allocation for Furniture & Equipment have been made in the previous years and the report from SUDA states that the same has been purchased for all the Health centre, so fresh allocation is not made in this sector. Fresh allocation may be made if required. SUDA has to submit list of furniture & equipment bought and intended to be bought under the scheme.</p>	<p>Responsibility has been vested with the ULBs for purchase of furniture & equipment. Due to fund crisis no. of ULBs could not yet procure all the approved items of furniture & equipment. However, we may write to the ULBs to submit the list of furniture & equipment already bought and intended to be bought. After obtaining the said information we may write to DHFW.</p>

Sl. No.	Points raised by DHFW	Observations of SUDA
5.	Allocation for drugs will be released subject to submission of drug list. SUDA may be requested to make the purchase of drugs from CMS approved vendors at CMS approved price.	Drug list (enclosed at Annexure - B) has already been approved by DHFW in connection with HHW scheme as well as CBPHCS. During implementation of the HHW Scheme, a policy decision had been taken by the authority to purchase drug, furniture & equipment for SHP, HP & MMC by the ULBs. The same principle has been followed in case of CBPHCS. Therefore, the question of purchase of drug by SUDA does not arise. Moreover, earlier there was no stipulation to purchase drugs from CMS approved vendors at CMS approved price, as the requirement for many of the ULBs are smaller in quantity item-wise for which vendors often did not show any interest. This was experienced for the ULBs which are in O & M phase. A separate self contained note in this regard is placed at Annexure - C for taking decision.
6.	List of all the ULBs under these programmes and their set-up	The information in this regard is enclosed at Annexure - D. If approved this may be forwarded to DHFW either by Dept. of MA or by SUDA.
7.	The infrastructure available in these set-up including existing man-power	
8.	List of medicines that are purchased and supplied under these schemes	SUDA is not in a position to provide the said information right now, as the purchase had been done by the respective ULBs.
9.	UC of amount already spent by SUDA	UC upto October, 2009 for an amount of Rs. 487.12 lakhs has already been submitted to DHFW. Further UC for the period November, 2009 to January / February, 2010 will be submitted by SUDA shortly.

Director SUDA

Goswami
20.4.10

We may communicate para wise reply as suggested in the ^{freely} notes. Ref. purchase of drugs, present arrangement as detailed notes at flag C be now DHFW for decision. We further action after her reaction.

PO (H)

PO (H)

Appropos instruction, two draft letters are placed herewith for your kind perusal and signature, if approved.

Director, SUDA

PO(A)

Signature
21.04.10

Handwritten initials

Despatched

Signature

Placed herewith comm. of Ms. S. Monazza SPSRC, DHFW addressed to the UP side memo no. HF/10/PSB/3C-13 p010/05 dt. 27.4.10 on the subject of acquisition of fund for CBPTCS and HAW scheme. This to bring to your notice that the information sought by Ms. Monazza excepting sl. no. 5 & 6 have already been forwarded to the Secretary (UH) vide this office memo no. SUDA-Health/540/10/24 and 25 dt. 21.04.10.

With regard to sl. no. 5 of the said letter, this is to state that UC will be submitted soon (awaiting for receipt of SOE upto March, 2010 from the ULAs)

With regard to sl. no. 6 - it seems that there is confusion on their behalf about the A/C head under salary and operating cost.

Submitted for kind perusal and necessary advice.

Signature
05.05.10

Reg. paras 1 and 2 above, suitable admission reply be sent please. Reg. the concluding ^{para} matter be settled over the table discussion.

Handwritten initials

Director, SUDA

Sub. : (A) Provision of Uniform, Kit bag and Umbrella for Honorary Health Workers (HHWs) & First Tier Supervisors (FTSs) under Community Based Primary Health Care Services in 63 Non-KMA ULBs

(B) Printing & supply of HMIS Forms & Weekly Immunisation Report Form

Placed herewith communication from memari, chandrakona, & taki municipality on the subject of provision of uniform and umbrella to the grass root level health functionaries.

This is to mention here that Kit Bag with contents was provided in the year 2006-07 & 2007-08 to each of the Grass-root level health functionaries for carrying materials required for home visit. Furthermore two sets of uniform and one umbrella had been provided by KUSP to grass root level health functionaries of all the Urban local Bodies including ULBs implementing CBPHCS in the year 2007-08.

As two years have already been passed, there is a felt need to replace the uniform, umbrella and Kit bag.

HMIS Forms required for three years had been printed by SUDA and supplied to the said ULBs in 2006-07.3 years had already been passed. The ULBs are pressing hard for supply of the said items.

Though fund provision for both the component has been kept in the Budget estimate for 2010-11, DHFW in his letter no. HF/O/PSB/3C-13/2010/03/1(1) dt. 29.03.2010 has mentioned that fresh allocation would be made available to replenish the said items.

Requirement of estimated fund for uniform, kit bag and umbrella is Rs. 9.96 lakhs, 2.93 lakhs and 1.75 lakhs respectively; thus totaling Rs. 14.64 lakhs. Estimated requirement of fund for printing of HMIS Forms & Weekly Immunisation Report Forms is Rs. 3.97 Lakhs.

Draft letters to DHFW are enclosed at Flag-A & B for signature, if approved.

Director SUDA
PO(H)

Goswami
14.05.10
Umm
15/5/10

Goswami

Placed herewith comm. of the chairman, Ega MPE bearing no. 1088/Medical-1/10 dt. 23.05.10 regarding for issuance of guideline for procurement of drugs under contract. Draft letter is enclosed for signature, if approved.

Director SUDA
PO(H)

Goswami
02.07.10
Umm
27/7/10

- Su: - (A) Provision of Uniform, kit bag & Umbrella for grass-root level health functionaries.
 (B) Printing & supply of AUIS forms to the URB, under CBPTES on 14.5.10

Communication had been made to DDFW on the above mentioned subject. But no response has yet been received. We may send reminders in this regard. Draft letters are enclosed for signature, if approved.

~~Director, SUDW~~
 PO(H)

~~PO(H)~~
 28.7.10
 28/7/10
~~PO(H)~~

Despatched.

Enclosed comm. of OSD LEO, Dy. Secy. DDFW bearing no. HF/10/P2B/35/10-11/2010 dt. 27.08.10 requesting for providing report as per their prescribed programme for discussion on proposal of Annual Plan 2011-12 scheduled to be held on 16.09.10 pertaining to HWS scheme & CBPTES. Report has been prepared. Draft letter is enclosed for signature if approved.

~~Director, SUDW~~
 FK
 31/8/10

~~PO(H)~~
 30.08.10

Foregoing notes

The enclosed documents are required in a meeting with the members of State Planning Board for the purpose of preparation of Annual Plan for the year 2011-12.

I have examined the enclosed sheets and these are o.k. The forwarding letter may please be used.

PO(H)
 Director

~~PO(H)~~
 31/8/10
 21/08/10

**Decisions arrived at the meeting of MIC, Health and MIC, MA & UD
held at Swasthya Bhawan on 23.09.2010 at 12.00 noon.**

Issue	Decisions arrived at	Action to be taken by
Inadequate & irregular fund flow from DHFW for Community Based Primary Health Care Services (CBPHCS) in 63 Non-KMA ULBs and HHW Scheme in 11 Non-KMA ULBs	Augmentation of budget for Rs. 625.60 lakhs.	DHFW will place proposal for augmentation to Finance Dept. for this financial year. (Justification for augmentation of budget has already been forwarded by Director, SUDA to the Secretary, Urban Health, DHFW vide this office Memo. No. SUDAHealth/69(Pt.I)/08/224 dt. 17.09.2010.)
Approval of DHFW for grant of release of fund of Rs. 23.71 lakhs only for Puja Exgratia to the manpower engaged under CBPHCS and HHW Scheme.	DHFW will issue order.	DHFW (Director, SUDA has already communicated to Secretary, Urban Health, DHFW vide this office Memo No. - SUDA-Health/532/09/204 dt. 03.09.2010.)
Procurement of medicine	Procurement of medicine to be done by ULB from CMS approved venders at CMS approved price.	SUDA is to issue instruction to the respective ULBs in this regard.
Revision of approved drug list sought by the ULBs.	DHFW will provide the list of medicine used for PHC and Specialist OPD and will accord approval for use under CBPHCS and HHW Scheme.	DHFW
Sanction of additional no. of HHWs and Sub-Centres (SC) due to increase in BPL population and re-delimitation of wards in the ULB.	MA Dept. will place proposal to DHFW in this regard.	MA Dept.
Construction of at least one SC per ULB.	Initially construction of one SC will be undertaken by the respective ULB as per approved design of SC (without OT and staff quarter) of DHFW. DHFW will issue order in this regard along with design & estimated cost. DHFW will provide fund assistance in this regard to some extent. At the same time MA Dept. will also explore fund provision out of 13 th Finance Commission.	DHFW will issue order and explore amount of fund assistance. Dept. of MA will communicate to the respective ULBs implementing CBPHCS and explore amount of fund assistance

Contd. to P-2.

*Handed over to the Secretary
on 24.9.10.*

Issue	Decisions arrived at	Action to be taken by
Enhancement @ 35% of existing remuneration of grass-root level Health functionaries.	DHFV will examine.	DHFV
Pay revision of Health Officer (HO).	DHFV agreed to revise the pay of HO to Rs. 30,000/- p.m. DHFV will issue necessary order in this regard.	DHFV
Enhancement of honorarium of Part Time Medical Officer (PTMO).	Services of Medical Officer may be hired @ Rs. 1,000/- per clinic of four hours duration per day. A proposal in this regard will be placed by SUDA to DHFV.	SUDA
Enhancement of honorarium of full time Medical Officer who are in engaged in Maternity Home run by the ULB.	Order issued by DHFV from time to time regarding pay revision of Doctors engaged for rural set up shall also be made applicable to the full time of Doctors of Urban Health Programme.	DHFV
Implementation of Public Health Programme including Vector Control Programme by the ULBs.	Necessary guideline will be issued by DHFV. On receipt of the said guideline, gaps will be identified for addressing jointly DHFV and SUDA.	DHFV DHFV & SUDA
Fixation of retiring age of all level of urban Health functionaries	Retiring age at 60 years may be fixed	DHFV

As per decision arrived at in the meeting of MIC, Health and MIC, MA & UD, held on 23.9.2010 at Swasthya Bhavan, the procurement of medicine is to be done by the respective VLS as per approved drug list from CMS approved firm at CMS approved price.

We may inform the VLS.
Draft letter is enclosed for signature, if approved.

~~Director, SUDA~~

~~Goswami~~
24-09-10

Shinde
25/9/10

Despatched.

~~Goswami~~

A meeting of Honble MIC, Health and Honble MIC, MA & UD was held at Swasthya Bhavan on 23.09.10 to discuss different issues pertaining to implementation of CBPMCS and other urban health progs.

After closing of the meeting, Secretary, Dept. of MA desired to have a note prepared on decisions arrived at on the issues in the said meeting.

The UPS prepared the said note and submitted it to the Secretary on 24.9.10 at his chamber at CMO, as desired.

However, it is felt that the said note may be officially forwarded to the Secretary, Dept. of MA.

Draft letter is placed herewith for signature, if approved.

~~Director, SUDA~~
PO (H)

~~Goswami~~
20.10.10

Shinde
21/10/10

Despatched.

~~Goswami~~

This is to state that the ULBs implementing CBPTCS and HHA schemes are requesting at regular interval for revision of existing drug list. The matter was discussed in the meeting of MIC, Health and Health's MIC MA & UD. Though the decision was in affirmative, we are yet to receive response and approval from DTF. We may write to the Secy. Dept. of MA for taking action. Draft letter is enclosed for signature, if approved.

~~Director, Sumn~~
PO (H)

~~Signature~~
11.11.10
Date
24/11/10
~~Signature~~

Despatched.

Enhancement of honor. of PMO/MO was discussed in the meeting of MIC, Health & FW and MIC, MA & UD held on 23.09.10. It was felt that due to poor monthly remuneration, it is difficult to get services of doctors. It was thought that if clinic based fee be provided to the doctor for 4 holey clinic/day, instead of monthly remuneration, perhaps it would give better clinic services. For the purpose we are to place proposal to DTF. We may write to the Dept. Draft letter is enclosed for signature if approved.

~~Director Sumn~~
PO (H)

~~Signature~~
23.12.10
Date
24/12/10
~~Signature~~

Despatched

SUB: Revised approved drug list for use under CB&HES & HAW scheme.

This issue was discussed a no. of times with DHPW, they agreed to provide the said list. But nothing has been received by this end.

Again, this was discussed in the meeting of MIC, MA & UD on 09.06.11 at SUDA.

Once again we may write to the Dept. to take further w/c with DHPW for obtaining the revised drug list as well as approval for use of.

Draft letter is enclosed for signature, if approved.

[Signature]
27.06.11

[Signature]
27/6/11

[Signature]

Dispatched.

Placed hereon comm. of the JT-secy, Dept. of MA forwarding list of drugs approved by DHPW for use under CB&HES & HAW scheme.

We may forward the said list to the respective ULBs, excepting Kulti (as parq. not yet started in Kulti) along with intimation to the JT. Secy, Dept. of MA.

Draft letters are enclosed for signature, if approved

[Signature]
09.02.12

[Signature]
9/2/12

~~Director, SUDA~~

PO(H)

~~Director, SUDA~~

PO(H)

State Urban Development Agency, Health Wing, West Bengal

Sub. : Revised Drug list for the 52 ULBs implementing Urban Primary Health Care Service funded by the Department of Municipal Affairs.

Placed herewith communication of the Chairperson, South Dum Dum Municipality vide no. SDDM/Health/156(12-13) dt. 26.06.2012 (at Flag - A) for obtaining revised drug list.

In this connection, it is to mention here that Department of Health & Family Welfare has already sent revised drug list (at Flag - B) for use under CBPHCS and HHW Scheme being funded by DHFW. The said revised drug list may also be used for the rest 52 ULBs to provide quality services. If approved, we may send the list to the ULBs.

Submitted.

~~Director, SUDA~~
PO(H)

Goswami
11.07.12

UJ
12/7/12

As approved, the revised drug list of DHFW for use under CBPHCS & HHW scheme may also be used by the other 52 ULBs. Draft letter is enclosed for signature.

Goswami
13.7.12

UJ
14/7/12

Goswami

~~Director, SUDA~~
PO(H)