

Placed opposite communication of MD, NRHM vide memo no. H/SFWB/282-02-2012 dt. 21.08.2014 (Marked at Flag "A") wherein it is informed that National Urban Health Mission (NUHM) is going to be implemented in 2014-15 and thereon, in different ULBs having more than 50,000 populations in each civic area. The basic need is to strengthen the health care delivery system existed in those areas. The proposal of starting of the new project has been duly approved by Hon'ble Chief Minister and MIC, DHFW, Govt. of West Bengal (Marked at flag "A").

1. Regarding fund flow system as, pointed at serial no.-1 in the above mentioned letter, it is proposed that both the monitoring agency and the implementing agencies will open a separate bank account at their respective end for passing on the fund to ULBs and to the beneficiaries respectively. It may be mentioned that SUDA is only concerned in respect of 05 nos. of Municipal Corporations excluding Kolkata Municipal Corporation. In this regard, it may be worthwhile to mention that in terms of order from Finance Department, new bank account is to be opened with the concurrence of the Finance Department.
 - 1.1 Now, it is proposed that we may move the Department of Municipal Affairs seeking approval for opening of a separate bank account in approved bank, with the name and style "National Urban Health Mission", operated jointly by 'Director, SUDA' and 'Project Officer, SUDA-Health' with the concurrence of Finance Department.
 - 1.2 After obtaining the said approval from Municipal Affairs Department, we may request different Municipal Corporations under the purview for opening a dedicated bank account, for this purpose.
 - 1.3 Interim, it is suggested that, we may utilise one of our existing bank account namely "Community Based Primary Health Care Services" for receiving fund from DHFW and releasing to different Municipal Corporations, for the sake of smooth at meaningful implementation of the aforesaid programme.
2. The second (2) point of the letter emphasizes the formation of City Urban Health Society under Society Registration Act, 1961. The composition of the Society has also been suggested in the letter of DHFW.
 - 2.1 In this regard, it is proposed that we may write to Department of Municipal Affairs for permission so that directives may be given to all Municipal Corporations for formation of respective City Urban Health Society. However, the composition of the said Committee is indicative one and the members of the proposed Society may be enlarged if the Department of Municipal Affairs thinks more appropriate.

3. Regarding point no. (3), the H & FW Deptt has informed the modus operandi for the purpose of procurement of drug and equipments for Municipalities only. But no such instructions have been given as regards to Municipal Corporation. Necessary instruction from DHFW regarding nature of procurement is still awaited albeit our several request.
4. DHFW has also suggested either for upgradation of existing health care centre having area of 3,000 sq. ft. or new construction with the same size of space to cater the National Urban Health Mission. We may write to Municipal Corporations after obtaining approval from Department of Municipal Affairs to prepare a DPR duly vetted by Municipal Engineering Directorate (MED).
5. Memorandum of Understanding (MoU)
 - 5.1 A draft Memorandum of Understanding (MOU) between SUDA and DHFW is placed (at Flag - B) for perusal and approval.
 - 5.2 After signature of the MOU between SUDA and DHFW, we may in turn send the draft MoU to all Municipal Corporations excluding Kolkata Municipal Corporation for under the aegis of SUDA for signature between SUDA and respective Corporations separately.
6. For recruitment of Health personnel at ULB level, DHFW has already formed District Level Committee unilaterally excluding the representative from ULB concerned (copy of the relevant order placed below and marked at Flag - C). In this regard DHFW may be requested through Municipal Affairs Department for inclusion of representative from the Municipal Corporations in the said Committee; at least for recruitment of personnel who are supposed to work in the primary health services being run by the Corporations concerned.

Submitted.

foregoing notes

The Municipal Affairs Department may be moved for perusal and necessary approval, if considered.

04/09/2014

04/09/14

Whether draft MOU, has been consulted with H&FW Deptt Official.

07/11/14

F.A.L C.O
addl Director
(Finance)

Director

POCet



Queries at NSP-2 bottom.

This is to state that draft MoU needs some addition & alteration, the copy of which had been sent to Department of Health & Family Welfare through email on 14.08.2014. Furthermore, the undersigned had a discussion on revised MoU with the Nodal Officer, NUHM, DHFW on 09.09.2014. The necessary correction have been made by the Nodal Officer. The revised MoU has been sent to SUDA on 16.09.2014 (placed at **Flag-D**) (CP 23 to 31).

This file may be sent to the Department of Municipal Affairs for undertaking some of the immediate actions as detailed below on the basis of communication of MD, NHM vide no. H/SFWB/28R-02-2012/4806 dt. 21.08.2014 :

1. Fund flow to the ULBs under NUHM and opening of Bank A/C.

MD, NHM has requested Director, SUDA to facilitate opening of Bank A/C by the concerned 05 Municipal Corporations (Asansol, Chandernagore, Durgapur, Howrah & Siliguri MC) and SUDA.

- 1.1 Department of Municipal Affairs is requested to accord approval for (a) opening of a separate Bank A/C by SUDA in the name of "**National Urban Health Mission**" operated jointly by Director, SUDA and Project Officer, Health, SUDA and (b) opening of separate Bank A/C by each of the 05 Municipal Corporations as mentioned above in the name of "**National Urban Health Mission**" operated jointly by Mayor / Dy. Mayor and Commissioner / Finance Officer.

2. Formation of City Urban Health Society

Composition of the Society has been spelt out by NUHM at serial no. 2 of **Flag - A** (CP 18).

- 2.1 Department of Municipal Affairs may be requested to issue directives to all the 05 Municipal Corporation for formation of City Urban Health Society.

3. Procurement of Drugs & Equipments

Modus operandi for procurement of Drugs & Equipments in case of Municipal Corporations will be issued by DHFW.

4. New construction, repair & renovation.

DHFW will issue model plan & cost estimate for UPHC.

5. Signing of MoU - Draft revised MoU placed at **Flag - D** (CP 23 to 31) to be executed between West Bengal State Health Samiti & SUDA and at **Flag - E** (CP 32 to 39) to be executed between SUDA & the respective 05 Municipal Corporations excepting Kolkata Municipal Corporation may be approved by the Department.

6. Recruitment of HR

Detail is given at **Flag - A**, Annexure - I (CP 16).

Submitted.

17.09.2014

D:\Dr. Goswami\NHM\Notesheet.doc

Director, SUDA

[Signature]
17.09.14

Letter of MD, NRHM dated 21.08.2014 (CP 01 - 19) regarding various proposed activities including formation of City Urban Health Society and opening of Bank Account in respect of five Municipal Corporations (Howrah, Durgapur, Asansol, Chandannagar and Siliguri) etc. may kindly be perused.

The immediate actions which are required to be taken from Municipal Affairs Department/State Urban Development Agency/ concerned Municipal Corporation have been stated at para 1-6 at nsp.-3. Accordingly, following actions are proposed for kind consideration and approval.

1) Opening of Bank Account :

As stated in para 1 and 1.1 (nsp. 3) dedicated bank account may be opened at SUDA to be operated jointly by Director, SUDA and Project Officer, Health, SUDA and for Municipal Corporations (other than KMC) the ULBs may be communicated to open dedicated bank account to be operated jointly by Mayor/Dy. Mayor and Commissioner/Finance Officer.

2) City Urban Health Society :

Proposal at para 2 and 2.1 may be considered regarding formation of City Urban Health Society in respect of each of five Municipal Corporations and necessary Order/Notification may be issued from Municipal Affairs Department.

3) Other proposal regarding procurement of drugs and equipments (para 3), construction and operation of UPSC (para 4), recruitment of HR (para 6) may be approved.

4) A MoU required to be signed between Department of Health and Family Welfare and SUDA and also similar MoU between SUDA and each of five Municipal Corporations.

Draft MoUs are placed under Flag - 'D' (CP 23 - 31) and 'E' (CP 32 - 39) respectively which may kindly be approved.

U.O.No. SUDA: 903/2014
Dated... 17/09/2014

WT
Director 17/9/2014

Principal Secretary
M. A. Department
and
Chairman, SUDA

File Health/AU/P-2/14

Pl examine & peruse
me
18/9

CRD ADS
A
1. Regarding opening of bank Accounts separate file be moved from SUDA, in line with norm/cel A and be sent to F.D, with all relevant papers and files in format.
2. Regarding the formation of City Urban

Health Society; HCM has approved in the Health Dept note sheet (CP/20). Accordingly, an order may be issued from MA Dept in respective file. Copy of the ^{CP} 1000/20-22 and copy of nsp/1-4 is kept in Dept file & will be processed accordingly.

B.

3. About procurement of drug etc, MA Dept has nothing to open. SUDA may wait / pursue with DHI & F.W. for 5 MCF.

4. upgradation / construction of UPHC - DA & F.W.

C.

to be requested to obtain model plan & estimate for new UPHC from the end of SUDA. The fund for this purpose to be released to SUDA & who in turn will release the same to concerned S MCF in installments, on the basis of progress. The work of construction/upgradation may be done by the concerned MCF. Cooperation following the URBEMT pattern.

5. About HR - Regarding this issue, Dr.

Goswami may be informed to note the process on the note sheet side of this file & resubmit for further action from his end.

6. On draft MOU, some suggestions / issues have been indicated. Dr. Goswami may be informed to discuss [if the suggestions / issues are considered] with me undesignated, before finalisation.

[Signature]
22/10/14.

[Signature]
31/10/14

Ritender

Seen Diz/SUDA
BA/10

5/11/14

Adm

Observation / instruction of the Department at NSP-04 & 05.

Discussed with OSD & DS on 19.11.2014. Seriatim reply / action taken report are as under :

- 1) **Regarding opening of Bank A/C** – Separate file will be placed shortly.
- 3) **Procurement of Drugs etc.** – SUDA is keeping close liaison with DHFW for 05 Municipal Corporations.
- 4) **Up-gradation / construction of UPHC** – for construction of UPHC model plan & cost estimate has been sent by DHFW vide memo no. HFW/NRHM/497/2014/5024 dt. 16.09.2014, copy of which is enclosed at Flag – F.
- 5) **About HR** – HR of different category to be recruited under NUHM at different level has been forwarded by the DHFW vide memo no. H/SFWB/28R-02-2012/4806 dt. 21.08.2014 – the details are as under :

Sl. No.	Name of the Post	Remuneration Per Month in Rs.	No. of Post	To be posted at	Recruiting Authority
At State Programme Management Unit (SPMU, DHFW)					
1	State Urban Health Planning Manager	40,000/-	1	State PMU	State H & FWS
2	Consultant (M & E)	40,000/-	1	State PMU	State H & FWS
3	Consultant (Community Process)	40,000/-	1	State PMU	State H & FWS
4	State Finance Manager	40,000/-	1	State PMU	State H & FWS
5	Health MIS Manager	25,000/-	1	State PMU	State H & FWS
6	Computer Assistant	13,560/-	1	State PMU	State H & FWS
7	Data Entry Operator	13,560/-	1	State PMU	State H & FWS
At District Programme Management Unit (DPMU, Dist. Health Office)					
1	Consultant (Epidemiologist)	37,000/-	23	District PMU	State H & FWS
2	Accounts Manager	23,270/-	23	District PMU	State H & FWS
3	Computer Assistant	13,560/-	23	District PMU	District H & FWS
At City Programme Management Unit (CPMU, Municipal Corp.)					
1	Consultant (Epidemiologist)	37,000/-	6	City PMU	State H & FWS
2	Accounts Manager	23,270/-	5	City PMU	State H & FWS
3	Data Manager	23,270/-	2	City PMU	State H & FWS
4	Computer Assistant	13,560/-	5	City PMU	District H & FWS
5	Data Entry Operator	13,560/-	3	City PMU	District H & FWS

Sl. No.	Name of the Post	Remuneration Per Month in Rs.	No. of Post	To be posted at	Recruiting Authority
At Urban Primary Health Centre (UPHC, Municipal Corp. & Municipality)					
1	Medical Officer (Full Time)	40,000/-	169	UPHC	State H & FWS
2	Medical Officer (Part Time)	24,000/-	142	UPHC	State H & FWS
3	Staff Nurse	17,220/-	507	UPHC	State H & FWS
4	Pharmacist	16,860/-	169	UPHC	State H & FWS
5	Lab. Technician	9,380/-	169	UPHC	District H & FWS
6	ANM	9,380/-	488	UPHC	District H & FWS
7	LDC	9,000/-	169	UPHC	District H & FWS
8	Group - D	5,000/-	169	UPHC	District H & FWS
At Community					
1	ASHA	Performance based incentive	3366	UPHC	District H & FWS

6) **Draft MOU** – Suggestions / issues discussed with OSD & DS.

Necessary correction have been made in both the MOU i.e. between WB State Health Samity & SUDA and between Municipal Corporation & SUDA and placed at Flag – G & H respectively for obtaining approval of the Department. After obtaining approval the said MOUs will be sent to the DHFW for concurrence.

Submitted.

Goswami
19.11.14

① Note of SUDA on NUTAM on various issues may please be seen at nsp/4.

② Some queries were raised which has been replied by Admin. (Health), 'SUDA' may be seen at nsp/6-7.

③ Now :-

① Opening of Bank Account - Proposal at 'A' at nsp/4 may be approved

② Regarding City Urban Health Society

order will be issued from MA Deptt.

③ Procurement of Drug - 'B' at nsp/5 may be approved.

4. For construction of UPHE -

Proposal at 'C' at NSP/5 may be approved. SUDA has obtained estimate from DH&FW for an amount of 61.89 lakh (for non bedded UPHE).

5. About HR. - SUDA has furnished the detailed of manpower. But not furnished the process of engagement. So, nothing can be commented on this.

6. Draft MOU, as revised in discussion with Advisor, (Health), SUDA may be approved.

[Signature]
26/11/14

ME
31/11/14

[Signature]
3/12/14

ME
3/12

Dir, SUDA

We have communicated with SDA, NHM for approval of Draft MOU. Draft letter is placed herewith for signature, if approved.
[Signature]
8.12.14

Appropriate discussion with health official, the MOU may be signed and sent to NHM.
[Signature]
8.12.14

Asst. MA
MYC

Director, SUDA

Director, SUDA

Regarding implementation of NUHM SIA activities I have been approved by Honble MIC, MALUD at N.SP-8.

Regarding activities at Sl. no. 122 at NSP-7 i.e. Formation of City Urban Health Society and opening of Bank A/c by Manu. Corpus. We may write to the Dept. for issuance of order. Draft letter is placed herewith for signature, if approved.

Director, LUBA

[Signature]
26.12.14

[Signature]
19/12/14

Ref. : (I) Communication of Mission Director, NHM, DHFW vide no. H/SFWB/28R-02-2012/4806 dt. 21.08.2014.

(II) Approval of the Hon'ble MIC, MA & UD dt. 03.12.2014 on the different issues of the above mentioned letter.

Serialim issues vis-à-vis status / actions are as under :

Issues	Status / Actions
<p>Fund flow to the ULBs under NUHM and opening of Bank A/C</p> <ul style="list-style-type: none"> • Fund for 05 Municipal Corporations other than KMC will be released to SUDA by State Health & Family Welfare Samiti. • SUDA will release fund to MCs as per requirement. • Director, SUDA is requested to facilitate opening of Bank A/C by the concerned Municipal Corporations. 	<ul style="list-style-type: none"> • Regarding opening of Bank A/C by SUDA, a separate file has been sent to the Department under U.O. No. SUDA-1022/14 dt. 24.11.2014 along with field in requisite proforma. • Regarding opening of Bank A/C by the concerned MCs, it is learnt that the Department has proposed the same to Finance Department. • No fund has yet been received from DHFW.
<p>Formation of City Urban Health Society</p>	<ul style="list-style-type: none"> • The Department is to issue an order regarding formation of City Urban Health Society by MCs. • A draft order has been sent to the Principal Secretary, Dept. of MA vide no. SUDA-Health/411(Pt.II)/14/275 dt. 16.12.2014.
<p>Procurement of Drugs & Equipments</p>	<ul style="list-style-type: none"> • The CMOH of the District will procure Drugs & equipment for the UPHCs & CHCs run under NUHM for the Municipality.

Issues	Status / Actions
New Construction, repair & renovation	<ul style="list-style-type: none"> UPHC may be constructed as per model drawing prepared by DHFW following the guidelines of IPHS. Plan estimate for new construction as well as repair & renovation will be prepared by the MCs and execute the construction work. In this regard Director, SUDA may write to the Department for issuance of order to concerned MCs & MED. The suggested actions as discussed with TUO, SUDA are as under : <ul style="list-style-type: none"> - Drawing & estimate as per PWD schedule may be prepared by the concerned ULBs with the technical help of MED, GOWB. - The said drawing & estimate should be technically vetted by the concerned EE / SE, MED. - After vetting the same is to be sent back by MED to the concerned ULBs. - ULB will float by e-tender as per prevailing Government norms. - All the tender papers should be checked & recommended by the concerned EE / SE, MED. - On the basis of recommendation of MED, ULB will issue work order. - During implementation, MED shall be involved as per norms of JNNURM / HUP / RAY etc.
Signing of MoU	<ul style="list-style-type: none"> MoU will be executed between DHFW & SUDA to implement NUHM in 05 MCs. MoU will be executed between SUDA & each of the 05 MCs
Recruitment of HR under NUHM	<ul style="list-style-type: none"> Recruitment at State, District, City PMU and UPHC level will be done by State H & FWS and District H & FWS.

Director/SUDM

Pack)

X - pl me up a draft guideline as discussed.
 Y - signed.

31-12-14
 31/12/14

Placed herewith comm. of MD, NHM regarding guideline relating to implementation of UHND under NUHM which may be forwarded to the SMC, corporation. Draft letter is placed herewith for signature, if approved.

Director, SUDA

PO (H)

Programms
15.1.15

WT
15/1/15

Placed herewith comm. of the Special Secretary, Dept. of MH vide no. 35(3) /MA/C-10/35-17/2014 (PT.) dt. 13.1.2015 regarding formation of City Urban Health Society in SMC, corporation relating to implementation of NUHM. The said comm. has been sent to SMC thro. e-mail.

Director, SUDA

PO (H)

This is for your kind information.

Programms
16.1.15

WT
16/1/15

Follow up letter from our end also.

Instruction above. Draft letter is placed herewith for signature, if approved.

Director, SUDA

PO (H)

Programms
16.1.15

WT
16/1/15