

Sl. No.	Activities	Achievement	Remarks
20 (d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund for Rs. 87.82 lakhs from DHFW on 24.03.2004. Received 2 nd installment of Rs. 50.00 lakhs from DHFW on 04.03.2005. Total fund received so far is Rs. 137.82 lakhs.	CCC incurred expenditure of Rs. 24,75,197/- and released advance to MMC for Rs 96,33,650/- as on 01.05.2005. SOE submitted to DHFW for Rs 80,51,287/-
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	11 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur, Bankura & Bishnupur) received fund from CCC.	Rs 96,33,650/- received by 11 MMC and U.C. sent to CCC for Rs 55,76,090/-
21	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	46
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum sk, CDO, PHN, HO / AHO	11	Capacity building of HO / AHO, CDO, PHN & Accounts Asstt. completed for 11 ULBs.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	11
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Under Process.

Contd. to P-6

D. Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	11	
CDO	11	10	Except Bishnupur Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia, Jangipur & Medinipur.
PHN	11	8	
Data Entry Operator	11	9	
Accounts Assistant	11	11	
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	15	Others in progress.
ANM	27	15	
Clerk cum Store Keeper	11	8	
Attendant	11	9	
Sweeper	11	9	

(iv) At SHP

Manpower	Target No.	Achievement	Remarks
FTS	55		After selection & training FTS will be in position.

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	260	

E. Procurement :

Procurement of	Target No. (ULB)	Achievement	Remarks
Furniture for management cell at ULB	11	10	Yet to complete by Bishnupur Mpl.
Equipment for management cell at ULB	11	10	Do
Equipment for training	11	79	
Furniture for training	11	79	
Family schedule, HMIS format, instruction manual and training module	11	11	
HHWs kit	11	11	
Drugs for treatment of minor ailments	11	58	Approval has been received from DHFW. Procurement process has been undertaken by the rest ULBs.
Equipment for SHP	11	11	Procurement completed except for a few items.
Furniture for HP	11	57	Procurement process is in progress by the rest ULBs.
Furniture for SHP	11	57	Do

Kocher - Chikmagalur DM DM (5) DM
 Nariel DM
 m.d.m. SHP-4
 SHP-4

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	21 Do	

Bishnupur. SHP - 8
HP - 1

Sun SHP - 3

Kohli - HP - 1

Puruli - SHP - 2

SHP - 2

Kocher - HP - 1
SHP - 4

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**SUDA-Health/DFID/04/526
Ref No.Date **02.05.2005****From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA****To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan
Salt Lake.****Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the month of April, 2005.**

Sir,

The Statement of Expenditure for the month of April, 2005 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Non-Recurring	
1.	Sensitization / Orientation sessions	6,029.00
2.	Training of Trainers	
3.	Training of HHWs	1,303.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	
	Procurement	
6.	Furniture	19,717.00
7.	Equipment	1,85,854.00
8.	L.E.C. and Training Materials	
9.	Drugs	2,52,447.00

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Recurring		
10.	Salaries for Municipal Management Cell (MMC)	91,814.00
11.	Salaries for Management Cell at SUDA	42,858.00
12.	Honorarium for grass root level functionaries	1,54,688.00
13.	a) Rent	1,000.00
	b) Refurbication	40,903.00
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TA/DA etc.)	90,298.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
TOTAL		8,86,911.00

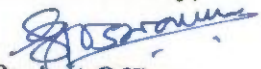
B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)

Fund received from DHFW	SOE sent upto March, 2005	SOE for the month of April, 2005	Total SOE	Balance
137,82,000.00	71,64,376.00	8,86,911.00	80,51,287.00	57,30,713.00

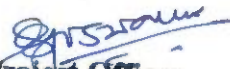
This is for favour of your kind information.

Yours faithfully,


Project Officer
02.05.2005


SUDA-Health/DFID/04/526(1)
CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer
02.05.2005

SUDA-Health/DFID/04/526(2)
CC

Director, SUDA - for favour of kind information please.


Project Officer

F.O -

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/DFID/04/517

Date 06.04.2005

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

o/c

To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan,
Salt Lake.

Sub : U.C. in connection with DFID assisted Honorary Health
Worker Scheme for 4th Qtr. of FY 2004-2005.

Sir,

The above mentioned UC is enclosed for your kind perusal and further necessary action please.

Goswami
Project Officer

SUDA-Health/DFID/04/517(1)

06.04.2005

CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.

Goswami
Project Officer
06.04.2005

SUDA-Health/DFID/04/517(2)

CC

Director, SUDA - for favour of kind information please.

Goswami
Project Officer

STATE URBAN DEVELOPMENT AGENCY
FORM OF UTILISATION CERTIFICATE
OF THE 4TH QUARTER OF FY 2004 - 2005
FOR THE UNSPENT FUND OF FY 2003 - 2004
CARRIED FORWARD IN THE FY 2004 - 2005 &
FUND RELEASED DURING FY 2004 - 2005
FOR IMPLEMENTATION OF
DFID ASSISTED HONORARY HEALTH WORKER SCHEME
IN 11 MUNICIPALITIES

Sl. No.	Date	Cheque No.	Amount (In. Rs.)
1.	04.03.2005	Ch. No. 212794 dt. 04.03.2005 Bank of India, Salt Lake Branch	50,00,000.00

Certified that an amount of Rs. 50,00,000.00 was released by Health & Family Welfare Dept., Govt. of West Bengal, in favour of "HHW Scheme - DFID, SUDA" for implementation of DFID assisted Honorary Health Worker Scheme in 11 municipalities in the year 2004 - 2005, details of which are given in the margin.

The unspent balance amount of Rs. 58,21,983/- at the end of 3rd quarter of FY 2004 - 2005 has been carried forward to the account of 4th quarter of FY 2004 - 2005. Thus the total available fund for 4th quarter of FY 2004 - 2005 is Rs. 1,08,21,983/- to meet the expenditure for the ongoing programme, a sum of Rs. 42,04,359/- has been utilised for the purpose it was sanctioned and the balance amount of Rs. 66,17,624/- remaining unutilised at the end of the 4th quarter has been carried forward to the 1st quarter of the FY 2005 - 2006 to meet the expenditure for the ongoing programme and utilisation of such unspent balance will be submitted along with the Utilisation Certificate for the 1st quarter of the year 2005 - 2006.

2. Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned has been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

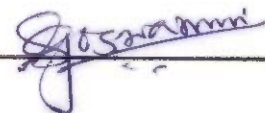
Kinds of checks exercised.

1. Books of Accounts.
2. Original Bill, Receipts & Vouchers.
3. Bank Statement.
4. Physical Progress.

Signature with date

Designation

Official Seal



SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-Health/DFID/04/514
Ref No.

o/c

Date 05.04.2005

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI

Sub. : Status Report as on 01.04.2005

Sir,

Status Report with regard to DFID assisted Honorary Health Worker Scheme as on 01.04.2005 is enclosed for favour of your kind perusal.

Encl. : As stated.

SUDA-Health/DFID/04/514(1)

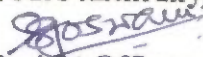
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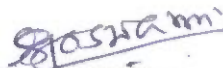
Dr. A. K. Ghosh, Chief Technical officer, SPSRC, DHFW

SUDA-Health/DFID/04/514(2)

CC

Director, SUDA - for favour of kind information please.

Yours faithfully,

Project Officer
05.04.2005


Project Officer
05.04.2005


Project Officer

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
As on 01.04.2005

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 30.06.2005
f) Project Towns	Coochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators :

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	

Contd. to P-2

Sl. No.	Activities	Achievement	Remarks
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW/813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HHW/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Bengali translation had been completed by CCC and approval received from SPSRC. Printing of booklet completed & circulated to all stakeholders.	
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	-
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)/HSDI/HHW/813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	11 ULBs submitted final project proposal.	-
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 11 ULBs have been recommended by CCC and submitted to DHFW.	-

Contd. to P-3

Sl. No.	Activities	Achievement	Remarks
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074/SPSRC/HSDI /HHW/2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Identified by 11 ULBs.	
(b)	Contracts / Agreement made		Since all the referral centres are Govt. facilities, no contract is required
(c)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DOHFW shall be used.	
18.	<i>Documentation</i>		
18.1	Engagement of Agency by DHFW for documentation		
18.2	Documents prepared and submitted		
19	<i>Base line survey by External Agency conducted</i>		
19.1	Submission of Report of Base Line Survey		
20	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI		
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separated Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separate Bank A/C by CCC.	

Contd. to P-5

D. Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	11	
CDO	11	10	
PHN	11	8	Except Bishnupur Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia, Jangipur & Medinipur.
Data Entry Operator	11	9	
Accounts Assistant	11	11	
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	12	Others in progress.
ANM	27	15	
Clerk cum Store Keeper	11	7	
Attendant	11	8	
Sweeper	11	8	

STATE URBAN DEVELOPMENT AGENCYHEALTH WING
"ILGUS BHAVAN"H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/DFID/04/515

Date 06.04.2005

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**To :** Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan
Salt Lake.**Sub :** Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the period 01.02.2004 to 31.03.2005.

Sir,

The Statement of Expenditure for the period 01.02.2004 to 31.03.2005 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Non-Recurring	
1.	Sensitization / Orientation sessions	1,08,622.00
2.	Training of Trainers	80,050.00
3.	Training of HHWs	10,96,094.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	12,160.00
	Procurement	
6.	Furniture	10,50,201.00
7.	Equipment	10,74,811.00
8.	I.E.C. and Training Materials	5,11,411.00
9.	Drugs	2,42,584.00

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Recurring	
10.	Salaries for Municipal Management Cell (MMC)	12,42,389.00
11.	Salaries for Management Cell at SUDA	3,63,720.00
12.	Honorarium for grass root level functionaries	5,47,916.00
13.	a) Rent	38,432.00
	b) Refurbication	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TA/DA etc.)	7,83,897.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	12,089.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
	TOTAL	71,64,376.00

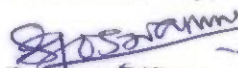
B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)

Fund received from DHFW	Total SOE sent upto March, 2005	Balance
137,82,000.00	71,64,376.00	66,17,624.00

This is for favour of your kind information.

Yours faithfully,


Project Officer
06.04.2005

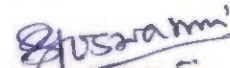
SUDA-Health/DFID/04/514(1)
CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer
06.04.2005

SUDA-Health/DFID/04/514(2)
CC

Director, SUDA - for favour of kind information please.


Project Officer

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/DFID/04/518

Date06.04.2005

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

o/c

To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan
Salt Lake.

Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the period January to March, 2005.

Sir,

The Statement of Expenditure for the period January to March, 2005 is furnished below :

A. Statement of Expenditure :

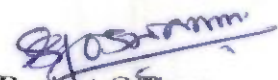
Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Non-Recurring	
1.	Sensitization / Orientation sessions	28,774.00
2.	Training of Trainers	5,810.00
3.	Training of HHWs	3,60,554.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	4,993.00
	Procurement	
6.	Furniture	7,32,927.00
7.	Equipment	8,63,199.00
8.	I.E.C. and Training Materials	3,86,122.00
9.	Drugs	2,42,584.00

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Recurring	
10.	Salaries for Municipal Management Cell (MMC)	6,81,167.00
11.	Salaries for Management Cell at SUDA	55,418.00
12.	Honorarium for grass root level functionaries	5,19,591.00
13.	a) Rent	37,162.00
	b) Rehabilitation	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TA/DA etc.)	2,83,641.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	2,417.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
	TOTAL	42,04,359.00

This is for favour of your kind information.

Yours faithfully,


Project Officer

06.04.2005

SUDA-Health/DFID/04/518(1)

CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/DFID/04/514**Date **06.04.2005**From : **Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

o/c

To : **Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan
Salt Lake.****Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the period 01.02.2004 to 31.03.2005.**

Sir,

The Statement of Expenditure for the period 01.02.2004 to 31.03.2005 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Non-Recurring		
1.	Sensitization / Orientation sessions	1,08,622.00
2.	Training of Trainers	80,050.00
3.	Training of HHWs	10,96,094.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	12,160.00
Procurement		
6.	Furniture	10,50,201.00
7.	Equipment	10,74,811.00
8.	I.E.C. and Training Materials	5,11,411.00
9.	Drugs	2,42,584.00

Contd. to P-2.

SL No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Recurring	
10.	Salaries for Municipal Management Cell (MMC)	12,42,389.00
11.	Salaries for Management Cell at SUDA	3,63,720.00
12.	Honorarium for grass root level functionaries	5,47,916.00
13.	a) Rent	38,432.00
	b) Refurbication	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TA/DA etc.)	7,83,897.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	12,089.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
	TOTAL	71,64,376.00

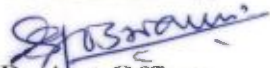
B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)

Fund received from DHFW	Total SOE sent upto March, 2005	Balance
137,82,000.00	71,64,376.00	66,17,624.00

This is for favour of your kind information.

Yours faithfully,


Project Officer
06.04.2005

SUDA-Health/DFID/04/514(1)

CC

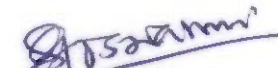
Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer
06.04.2005

SUDA-Health/DFID/04/514(2)

CC

Director, SUDA - for favour of kind information please.


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/DFID/04/516**

Date **06.04.2005**

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : Sri N.K. Roy
Deputy Director, SPSRC
DHFW, Swastha Bhavan,
Salt Lake.

**Sub : Amendment of Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme for the month of
February and March, 2005.**

Sir,

Reference is invited to this office communication bearing no. SUDA-Health/DFID/04/456 & 513 dt. 02.03.2005 & 05.04.2005 respectively. For the month of February & March, 2005 under the head "Release of fund vis-à-vis SOE submitted" at serial no. 'B' the total SOE is to be read as Rs. 51,57,229.00 & Rs. 71,64,376.00 instead of Rs. 51,57,299.00 & Rs. 71,64,446.00 respectively. Thus the balance for the month of February & march, 2005 will be Rs. 36,24,771.00 & Rs. 66,17,624.00 instead of Rs. 36,24,701.00 & 66,17,554.00 respectively.

This is for your kind information please.

Yours faithfully,


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. SUDA-Health/DFID/04/517

Date 06.04.2005

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

o/c

To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan,
Salt Lake.

Sub : U.C. in connection with DFID assisted Honorary Health
Worker Scheme for 4th Qtr. of FY 2004-2005.

Sir,

The above mentioned UC is enclosed for your kind perusal and further necessary action please.


Project Officer

06.04.2005

SUDA-Health/DFID/04/517(1)

CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDL, Health &
Family Welfare Dept.


Project Officer
06.04.2005

SUDA-Health/DFID/04/517(2)

CC

Director, SUDA - for favour of kind information please.


Project Officer

STATE URBAN DEVELOPMENT AGENCY
FORM OF UTILISATION CERTIFICATE
OF THE 4TH QUARTER OF FY 2004 - 2005
FOR THE UNSPENT FUND OF FY 2003 - 2004
CARRIED FORWARD IN THE FY 2004 - 2005 &
FUND RELEASED DURING FY 2004 - 2005
FOR IMPLEMENTATION OF
DFID ASSISTED HONORARY HEALTH WORKER SCHEME
IN 11 MUNICIPALITIES

Sl. No.	Date	Cheque No.	Amount (In. Rs.)
1.	04.03.2005	Ch. No. 212794 dt. 04.03.2005 Bank of India, Salt Lake Branch	50,00,000.00

Certified that an amount of Rs. 50,00,000.00 was released by Health & Family Welfare Dept., Govt. of West Bengal, in favour of "HHW Scheme - DFID, SUDA" for implementation of DFID assisted Honorary Health Worker Scheme in 11 municipalities in the year 2004 - 2005, details of which are given in the margin.

The unspent balance amount of Rs. 58,21,983/- at the end of 3rd quarter of FY 2004 - 2005 has been carried forward to the account of 4th quarter of FY 2004 - 2005. Thus the total available fund for 4th quarter of FY 2004 - 2005 is Rs. 1,08,21,983/- to meet the expenditure for the ongoing programme, a sum of Rs. 42,04,359/- has been utilised for the purpose it was sanctioned and the balance amount of Rs. 66,17,624/- remaining unutilised at the end of the 4th quarter has been carried forward to the 1st quarter of the FY 2005 - 2006 to meet the expenditure for the ongoing programme and utilisation of such unspent balance will be submitted along with the Utilisation Certificate for the 1st quarter of the year 2005 - 2006.

2. Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned has been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

Kinds of checks exercised.

1. Books of Accounts.
2. Original Bill, Receipts & Vouchers.
3. Bank Statement.
4. Physical Progress.

Signature with date _____

Designation

Official Seal

STATE URBAN DEVELOPMENT AGENCY
FORM OF UTILISATION CERTIFICATE
OF THE 4TH QUARTER OF FY 2004 - 2005
FOR THE UNSPENT FUND OF FY 2003 - 2004
CARRIED FORWARD IN THE FY 2004 - 2005 &
FUND RELEASED DURING FY 2004 - 2005
FOR IMPLEMENTATION OF
DFID ASSISTED HONORARY HEALTH WORKER SCHEME
IN 11 MUNICIPALITIES

Sl. No.	Date	Cheque No.	Amount (In. Rs.)
1.	04.03.2005	Ch. No. 212794 dt. 04.03.2005 Bank of India, Salt Lake Branch	50,00,000.00

Certified that an amount of Rs. 50,00,000.00 was released by Health & Family Welfare Dept., Govt. of West Bengal, in favour of "HHW Scheme - DFID, SUDA" for implementation of DFID assisted Honorary Health Worker Scheme in 11 municipalities in the year 2004 - 2005, details of which are given in the margin.

The unspent balance amount of Rs. 58,21,983/- at the end of 3rd quarter of FY 2004 - 2005 has been carried forward to the account of 4th quarter of FY 2004 - 2005. Thus the total available fund for 4th quarter of FY 2004 - 2005 is Rs. 1,08,21,983/- to meet the expenditure for the ongoing programme, a sum of Rs. 42,04,359/- has been utilised for the purpose it was sanctioned and the balance amount of Rs. 66,17,624/- remaining unutilised at the end of the 4th quarter has been carried forward to the 1st quarter of the FY 2005 - 2006 to meet the expenditure for the ongoing programme and utilisation of such unspent balance will be submitted along with the Utilisation Certificate for the 1st quarter of the year 2005 - 2006.

2. Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned has been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

Kinds of checks exercised.

1. Books of Accounts.
2. Original Bill, Receipts & Vouchers.
3. Bank Statement.
4. Physical Progress.

Signature with date

Designation

Official Seal



STATE URBAN DEVELOPMENT AGENCYHEALTH WING
"ILGUS BHAVAN"H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/DFID/04/513

Date 05.04.2005

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

o/c

To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan
Salt Lake.Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the month of March, 2005.

Sir,

The Statement of Expenditure for the month of March, 2005 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Non-Recurring	
1.	Sensitization / Orientation sessions	4,690.00
2.	Training of Trainers	
3.	Training of HHWs	3,202.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	993.00
	Procurement	
6.	Furniture	3,92,332.00
7.	Equipment	8,57,479.00
8.	I.E.C. and Training Materials	62,206.00
9.	Drugs	1,39,954.00

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Recurring		
10.	Salaries for Municipal Management Cell (MMC)	2,01,407.00
11.	Salaries for Management Cell at SUDA	8,780.00
12.	Honorarium for grass root level functionaries	2,10,343.00
13.	a) Rent	31,728.00
	b) Refurbication	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TADA etc.)	94,033.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
TOTAL		20,07,147.00

B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)

Fund received from DHFW	SOE sent upto February, 2005	SOE for the month of March, 2005	Total SOE	Balance
137,82,000.00	<u>51,57,299.00</u> 51,57,299.00	20,07,147.00	71,64,446.00 71,64,376.00	66,17,554.00 66,17,624.00

This is for favour of your kind information.

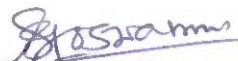
Yours faithfully,


Project Officer
05.04.2005

SUDA-Health/DFID/04/513(1)

CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer
05.04.2005

SUDA-Health/DFID/04/513(2)

CC

Director, SUDA - for favour of kind information please.


Project Officer

Month wise SOE & subvention to DHFW - DFID assisted IHW Scheme

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	Total
March, 2005																		
SUDA	1131.00		642.00		993.00		828611.00	62206.00										936464.00
Cumulative SUDA	27917.00	49393.00	642.00	0.00	4994.00	0.00	834331.00	469164.00	0.00	0.00	363720.00	0.00	0.00	612690.00	0.00	9101.00	0.00	2292112.00
ULBs																		
Krishnagar			1100.00							19210.00		26250.00		3137.00				49997.00
Medinipur										30710.00		28500.00		6783.00				66993.00
Cooch Behar			1460.00							14207.00		12750.00		10040.00				39467.00
Bankura							20130.00			18420.00		24253.00		10052.00				72866.00
Bobpur																		0.00
Kalia	3559.00								47054.00	27350.00		13800.00	14405.00	11036.00				117204.00
Jangipur										19350.00		17300.00	1000.00	3092.00				40742.00
Barhampur										28200.00		30000.00						197409.00
Purulia							132183.00			17460.00		23480.00		5913.00				187784.00
Suri						120940.00			92900.00	26500.00		34000.00	16323.00	10889.00				301662.00
Month Total ULB	3659.00	0.00	2860.00	0.00	0.00	392332.00	29988.00	0.00	139964.00	201407.00	0.00	210943.00	31728.00	60842.00	0.00	0.00	0.00	1071693.00
Cumulative ULB	90706.00	30667.00	1099462.00	0.00	7196.00	1060201.00	240490.00	22247.00	242694.00	1242369.00	0.00	647916.00	39432.00	271007.00	0.00	2966.00	0.00	4972264.00
Month Total	4690.00	0.00	3202.00	0.00	993.00	392332.00	867479.00	62206.00	139964.00	201407.00	9760.00	210943.00	31728.00	94033.00	0.00	0.00	0.00	2007147.00
Cum. Month Total	109622.00	90060.00	1099094.00	0.00	12160.00	1060201.00	1074811.00	611411.00	242694.00	1242369.00	363720.00	647916.00	39432.00	76997.00	0.00	12069.00	0.00	7164376.00
SOE - March, 2005 sent to DHFW on 01.04.2005	4690.00	0.00	3202.00	0.00	993.00	392332.00	867479.00	62206.00	139964.00	201407.00	9760.00	210943.00	31728.00	94033.00	0.00	0.00	0.00	2007147.00

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. SUDA-Health/DFID/04/518

Date 06.04.2005

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA****To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan
Salt Lake.****Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the period January to March, 2005.**

Sir,

The Statement of Expenditure for the period January to March, 2005 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Non-Recurring	
1.	Sensitization / Orientation sessions	28,774.00
2.	Training of Trainers	5,810.00
3.	Training of HHWs	3,60,554.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	4,993.00
	Procurement	
6.	Furniture	7,32,927.00
7.	Equipment	8,63,199.00
8.	I.E.C. and Training Materials	3,86,122.00
9.	Drugs	2,42,584.00

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Recurring	
10.	Salaries for Municipal Management Cell (MMC)	6,81,167.00
11.	Salaries for Management Cell at SUDA	55,418.00
12.	Honorarium for grass root level functionaries	5,19,591.00
13.	a) Rent	37,162.00
	b) Rehabilitation	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TA/DA etc.)	2,83,641.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	2,417.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
	TOTAL	42,04,359.00

This is for favour of your kind information.

Yours faithfully,


Project Officer
06.04.2005

SUDA-Health/DFID/04/518(1)

CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer

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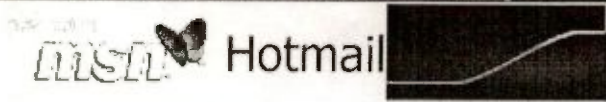
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rajeev_dube@hotmail.com

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Reply | Reply All | Forward | Delete | Junk | Put in Folder | Print View | Save Address

From : <ap.singh@nic.in>

Sent : Thursday, March 31, 2005 10:17:03 AM

To : hfwsk.sikkim@sic.nic.in, surana_mahendra@yahoo.co.in, hfsec@tn.gov.in, rchpcni@tn.nic.in, padmanaban_paddu@yahoo.com, ukpanwar@yahoo.com, Rajeev_dube@hotmail.com, dd_bhp@wbhealth.gov.in, arunmathur48@hotmail.com, secycs@pondy.nic.in

Subject : [Fwd: OM on RCH II Commencement]

Attachment : untitled-1 (< 0.01 MB), OM_nbsp_on_nbsp_RCH_nbsp_II.doc (0.03 MB), Release_nbsp_of_nbsp_first_nbsp_instalment_nbsp_2005-06_nbsp_from_nbsp_flexi_nbsp_pool.xls (0.02 MB)

----- Original Message -----

Subject: OM on RCH II Commencement
From: ap.singh@nic.in
Date: Thu, March 31, 2005 9:58 am
To: rchkerala@indiatimes.com, sureshsvm@yahoo.com



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Notice: Attachments are automatically scanned for viruses using TREND MICRO

No.M.15012/17/2005-RCH(DC)
Government of India
Ministry of Health & Family Welfare

.....

New Delhi, dated the 30th March 2005

OFFICE MEMORANDUM

Sub: Commencement of RCH II programme.

It is proposed to commence the RCH II programme as per schedule in April 2005. The State/UT –wise allocation of base flexible funds communicated vide Secretary (FW)'s DO letter No.L.2567/Secretary (FW)/2004 dated 12th August 2004 are confirmed. However, keeping in view the likely budgetary allocations at the BE stage, the first installment of funds is proposed to be restricted to approximately 22% of the original State allocation of base flexible funds for the other than North Eastern States and to 50% in the case of the North Eastern States for the Financial Year 2005-06. Further the actual expenditure during the period April – May, 2005 would need to be restricted to 1/6th of the first installment consistent with the Vote on Account authorization. A State/UT-wise allocation of the base flexible funds is provided in the Annexure.

In response to the request of the Ministry, with the exception of Andaman & Nicobar, Lakshadweep and Dadra & Nagar Haveli, all other States/UTs have submitted their PIPs. The State/UT PIPs are currently under evaluation and they will positively be finally appraised and approved by May 2005. In the interim the States/ UTs need to complete institutional strengthening for decentralized planning and programme implementation which lie at the core of RCH II programme.

Accordingly the authorization to incur expenditure during April – May 2005 equivalent to 1/6th of the first installment will be subject to the following conditionalities:

1. The expenditure may be incurred only on items covered in the work plan of year 1 as included in the PIPs submitted to the GoI such as strengthening Programme Management at State and District levels with particular emphasis on improved Financial Management System; Strengthening of training institutions; Logistic Managements; Public Private Partnerships to provide quantifiable services for institutional delivery and family planning services; Immunization; Asha/link volunteers; FRU operationalization and Components of Janani Suraksha Yojana namely the NMBS, Referral Transport and Dai Mobilization. The exact quantum of funds to be deployed on these activities and their sequencing would however be left to the States consistent with the projections made in their respective PIPs.
2. The expenditure on the following items is disallowed even if it is a part of the State PIP – construction of new buildings, purchase of new vehicles and creation of new posts and resultant payment of salaries;

3. The salaries to contractual staff may be paid provided a provision to the same affect has been made in the State PIP and subject to the clear understanding that the resultant expenditure will have to be met from within the outlay being made for the PIPs during the current year;
4. Each State/UT will be required to communicate a summary of expenditure proposed to be incurred by it during April – May 2005 to utilize the Vote on Account amount;
5. By May end all the PIPs will be appraised and approved and corresponding amounts will be released after adjusting the Vote on Account amount. Effectively therefore the States/UTs should plan for implementing their respective PIPs for the full year with, however, the clear understanding that irrespective of projections contained therein no PIP will be approved for an amount higher than the one already indicated and until further communications from this end.

A formal sanction for the proposed Vote on Account release will be issued after Parliamentary/Presidential approval has been received by the Ministry.

(A.P. SINGH)
Director (DC)

To

The Family Welfare Secretaries of all States/UTs

State Allocation of Base Flexible funds (Rs in Crores)

S.No.	State	Fund allocation indicated to States for FY 2005-06 & 2006-07 vide DO letter No. L. 2567/Secy(FW) dated 12/8/2004	Amount proposed to be released as first installment to States during 2005-06 (22% of col.3)	Amount proposed as Vote on Account release to States (one-sixth of col.4)
1	2	3	4	5
Rupees in Crores				
A. Other than North-Eastern States				
1.	Andaman & Nicobar	1	0.23	0.04
2.	Andhra Pradesh	181	41.38	6.90
3.	Bihar	257	58.75	9.79
4.	Chandigarh	2	0.46	0.08
5.	Chhattisgarh	65	14.86	2.48
6.	Dadra & Nagar Haveli	1	0.23	0.04
7.	Daman & Diu	1	0.23	0.04
8.	Delhi	33	7.54	1.26
9.	Goa	3	0.69	0.11
10.	Gujarat	121	27.66	4.61
11.	Haryana	50	11.43	1.91
12.	Himachal Pradesh	15	3.43	0.57
13.	Jammu & Kashmir	24	5.49	0.91
14.	Jharkhand	84	19.20	3.20
15.	Karnataka	126	28.80	4.80
16.	Kerala	76	17.37	2.90
17.	Lakshadweep	1	0.23	0.04
18.	Madhya Pradesh	187	42.75	7.12
19.	Maharashtra	231	52.81	8.80
20.	Orissa	114	26.06	4.34
21.	Pondicherry	2	0.46	0.08
22.	Punjab	58	13.26	2.21
23.	Rajasthan	175	40.01	6.67
24.	Tamil Nadu	148	33.83	5.64
25.	Uttar Pradesh	515	117.73	19.62
26.	Uttaranchal	26	5.94	0.99
27.	West Bengal	191	43.66	7.28
	Sub-total (A)	2688	614.49	102.43
B. North-Eastern States			(50% of col. 4)	
28.	Arunachal Pradesh	8	4.00	0.67
29.	Assam	203	101.50	16.92
30.	Manipur	18	9.00	1.50
31.	Meghalaya	18	9.00	1.50
32.	Mizoram	7	3.50	0.58
33.	Nagaland	15	7.50	1.25
34.	Sikkim	4	2.00	0.33
35.	Tripura	24	12.00	2.00
	Sub-total (B)	297	148.50	24.75
	Total	2985	762.99	127.18

* The amount proposed to be released as first instalment has been arrived at by taking the provision in BE 2005-06 for RCH Flexible Pool for State PIPs at Rs. 614.48 crores for other than North-Eastern States as a percentage of Rs.2688 crores and taking one-sixth of that as Vote on Account amount and for North-Eastern States as one-sixth of 50% of the amount which were indicated to them for 2005-06 and 2006-07.

**Government of West Bengal
Department of Health & Family Welfare
Strategic Planning & Sector Reform Cell
Swasthya Bhavan, 4th Floor,
GN-29, Sector-V, Bidhannagar, Kolkata – 91.**

No. HF/SPSRC/HSDI/HHW/108/2004/01

Dated April 5, 2005

From : **Rajeev Dube**, IAS
Special Secretary &
Director, Strategic Planning & Sector Reform Cell.

To : **Sri Vivek Mehrotra**,
Joint Secretary,
Department of Economic Affairs,
Ministry of Finance,
Government of India,
North Block, New Delhi – 110001.
Fax- (011) 2652-9296.


Sub: Status report on Honorary Health Workers Scheme funded by DFID being implemented on Pilot basis in 11 Municipalities of the State.

Sir,

Kindly find enclosed the Status report as on April 1, 2005 about progress of implementation of above mentioned scheme.

With regards.

Yours sincerely,



(Rajeev Dube)
Special Secretary &
Director, SPSRC.

No. HF/SPSRC/HSDI/HHW/108/2004/01/1(9)

Dated April 5, 2005

Copy along with the copy of enclosures forwarded to :

1. Sri S.S.Brar, Joint Secretary, Ministry of Health & Family Welfare, Govt. of India, Nirman Bhavan, New Delhi- 110011. Fax – (011) 23017447.
2. Dr. Dhiraj Bhatnagar, Director, Department of Economic Affairs, Ministry of Finance, Govt. of India, North Block, New Delhi.
3. Sri T.V.Raman, Director (AP), Department of Family Welfare, Govt. of India, Room No.520, A Wing, Nirman Bhavan, New Delhi – 110011.
4. Sri D.Mukhopadhyay, Secretary, Municipal Affairs Department, Government of West Bengal, Writers' Buildings, Kolkata – 700001.
5. Mr. M.K.Padma Kumar, Sr. Dy. Programme Manager, DFID India, British High Commission, B28 Tara Crescent, Qutab Institutional Area, New Delhi – 110016.
6. Ragini Raghunand, Assistant Program Officer, DFID India, British High Commission, B 28, Tara Crescent, Qutab Institutional Area, New Delhi – 110016.
7. Dr. Shibani Goswami, Project Officer, Health, SUDA
8. Dr. A.K.Ghosh, CTO, SPSRC
9. Sri N.K.Roy, Dy. Director, SPSRC


(Rajeev Dube)
Special Secretary &
Director, SPSRC.

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
As on 01.04.2005

A. General Information:

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 30.06.2005
f) Project Towns	Coochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators:

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	

Contd. to P-2

Sl. No.	Activities	Achievement	Remarks
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW/813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HHW/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Bengali translation had been completed by CCC and approval received from SPSRC. Printing of booklet completed & circulated to all stakeholders.	
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	-
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)/HSDI/HHW/813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	11 ULBs submitted final project proposal.	-
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 11 ULBs have been recommended by CCC and submitted to DHFW.	-

Sl. No.	Activities	Achievement	Remarks
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 11 ULBs. 260 HHWs selected.	
(b)	Selection of FTSS	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	5 ULBs completed recruitment. In others partly completed.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur, Medinipur & Krishnagar. Started in Dec., 2004 in Bankura, Bolpur & Purulia.	HHWs of Bishnupur Municipality will start functioning from 1 st April, 05.
(e)	Identification of Sub-Health Post (SHP)	Identified by 11 ULBs.	
(f)	Functioning of SHP	Started functioning in 40 SHPs	
(g)	Identification of Health Post (HP)	Identified by 11 ULBs.	
(h)	Functioning of HP	Started functioning in 10 HPs	Not yet due for Bishnupur.
14	Surveillance system of State Health Programme established	Process started.	

Contd. to P-4

Sl. No.	Activities	Achievement	Remarks
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074/SPSRC/HSDI /HHW/2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Identified by 11 ULBs.	
(b)	Contracts / Agreement made		Since all the referral centres are Govt. facilities, no contract is required
(c)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DOHFW shall be used.	
18.	<i>Documentation</i>		
18.1	Engagement of Agency by DHFW for documentation		
18.2	Documents prepared and submitted		
19	<i>Base line survey by External Agency conducted</i>		
19.1	Submission of Report of Base Line Survey		
20	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI	Rs 200 lac	
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separated Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separate Bank A/C by CCC.	

Sl. No.	Activities	Achievement	Remarks
20 (d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund for Rs. 87.82 lakhs from DHFW on 24.03.2004. Received 2 nd installment of Rs. 50.00 lakhs from DHFW on 04.03.2005. Total fund received so far is Rs. 137.82 lakhs.	CCC incurred expenditure of Rs. 22,92,112/- and released advance to MMC for Rs 93,33,650/- as on 01.04.2005. SOE submitted to DHFW for Rs 71,64,376/-
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	11 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur, Bankura & Bishnupur) received fund from CCC.	Rs 93,33,650/- received by 11 MMC and U.C. sent to CCC for Rs 48,72,264/-
21	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	45
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum sk, CDO, PHN, HO / AHO	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04 and for Accounts Asstt. on 29.12.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	11
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Under Process.

Contd. to P-6

D. Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	11	
CDO	11	10	Except Bishnupur Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia, Jangipur & Medinipur.
PHN	11	8	
Data Entry Operator	11	9	
Accounts Assistant	11	11	
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	12	Others in progress.
ANM	27	15	
Clerk cum Store Keeper	11	7	
Attendant	11	8	
Sweeper	11	8	

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	260	

E. Procurement :

Procurement of	Target No. (ULB)	Achievement	Remarks
Furniture for management cell at ULB	11	10	Yet to complete by Bishnupur Mpl.
Equipment for management cell at ULB	11	10	Do
Equipment for training	11	7	
Furniture for training	11	7	
Family schedule, HMIS format, instruction manual and training module	11	11	HMIS Format and Family Schedule have been supplied to 11 ULBs. Supply of Nirdeshika to ULBs is awaiting.
HHWs kit	11	11	
Drugs for treatment of minor ailments	11		Approval has been received from DHFW. Procurement process has been undertaken by the ULBs.
Equipment for SHP	11	11	Procurement completed except for a few items.
Furniture for HP	11		Procurement process is in progress by the ULBs.
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	Do	

Government of West Bengal
Department of Health & Family Welfare
Strategic Planning & Sector Reform Cell
Swasthya Bhavan, 4th Floor,
GN-29, Sector-V, Bidhannagar, Kolkata – 91.

No. HF/SPSRC/HSDI/HHW/108/2004/225

Dated March 17, 2005

From : Rajeev Dube, IAS
Special Secretary &
Director, SPSRC.



21 MAR 2005

To : Sri T.V.Raman, Director (AP)
Department of Family Welfare,
Govt. of India,
Room No.520, A Wing, Nirman Bhavan,
New Delhi – 110011.

Sub: Monthly status report on Honorary Health Workers Scheme funded by DFID.

Sir,

Please find enclosed the monthly status report as on March 1, 2005 about progress of implementation of above mentioned scheme.

With regards.

Yours sincerely,


(Rajeev Dube)
Special Secretary &
Director, SPSRC.

No. HF/SPSRC/HSDI/HHW/108/2004/225/1(6)

Dated March 17, 2005

Copy along with the copy of enclosure forwarded to :

1. Sri D.Mukhopadhyay, Secretary, Municipal Affairs Department, Writers' Buildings, Kolkata – 700071.
2. Mr. M.K.Padma Kumar, Sr. Dy. Programme Manager, DFID India, British High Commission, B28 Tara Crescent, Qutab Institutional Area, New Delhi – 110016.
3. Ragini Raghunand, Assistant Program Officer, DFID India, British High Commission, B 28, Tara Crescent, Qutab Institutional Area, New Delhi – 110016.
- ✓ 4. Dr. Shibani Goswami, Project Officer, Health, SUDA
5. Dr. A.K.Ghosh, CTO, SPSRC
6. Sri N.K.Roy, Dy. Director, SPSRC


(Rajeev Dube)
Special Secretary &
Director, SPSRC.

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
As on 01.03.2005

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 31.06.2005
f) Project Towns	Coochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators :

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated by SUDA on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated by SUDA on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004.	

Sl. No.	Activities	Achievement	Remarks
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW/813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HHW/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Bengali translation had been completed by CCC and approved vide Memo No.SPSRC/HSDI/HHW/177 Dated Feb 4, 2005	Printing by CCC under process. The work is expected to be completed by 3 rd week of March, 05.
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	-
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format finalized and approved.	Vide memo no. SS(P)/HSDI/HHW/813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	11 ULBs submitted final project proposal.	-
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 11 ULBs have been recommended by CCC and submitted to DHFW.	Proposals are under examination for approval.

Sl. No.	Activities	Achievement	Remarks
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 11 ULBs. 260 HHWs selected.	
(b)	Selection of FTSS	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	3 ULBs completed recruitment. In others partly completed.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur, Medinipur & Krishnagar. Started in Dec., 2004 in Bankura, Bolpur & Purulia.	
(e)	Identification of Sub-Health Post (SHP)	Identified by 11 ULBs.	
(f)	Functioning of SHP	Started functioning in 40 SHPs	
(g)	Identification of Health Post (HP)	Identified by 11 ULBs.	
(h)	Functioning of HP	Started functioning in 10 HPs	Not yet due for Bishnupur.
14	Surveillance system of State Health Programme established	Process started.	

Sl. No.	Activities	Achievement	Remarks
15	Management Information Evaluation System (MIES) established	HMIS developed.	Vide memo no. 2074/SPSRC/HSDI/HHW/2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Identified by 11 ULBs.	
(b)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DHFW shall be used.	
18	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI	Rs.200.00 lacs	
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separated Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separate Bank A/C by CCC.	
(d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Fund allotted by DHFW of Rs. 87.82 lakhs to CCC on 24.3.2004 as 1 st installment of fund.	CCC incurred expenditure of Rs. 13,56,658/- and released advance to MMC for Rs 61,83,650/- as on 01.03.2005. SOE submitted to DHFW for Rs 51,57,299/-
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs 61,83,650/- received by 10 MMC and UC sent to CCC for Rs 38,00,571/-

Sl. No.	Activities	Achievement	Remarks
19	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	45
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum Store keeper, CDO, PHN, HO / AHO	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04 and for Accounts Asstt. on 29.12.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	Initiated - 11 Completed - 10
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

D. Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	

Health Officer / AHO	11	11	
CDO	11	10	Except Bishnupur
PHN	11	7	Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia & Jangipur.
Data Entry Operator	11	8	
Accounts Assistant	11	10	Except Bishnupur.
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	12	Others in progress.
ANM	27	15	
Clerk cum Store Keeper	11	7	
Attendant	11	8	
Sweeper	11	8	

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	260	

E. Procurement :

Procurement of	Target No.	Achievement	Remarks
Furniture for management cell at ULB	11	10	Yet to complete by Bishnupur Mpl.
Equipment for management cell at ULB	11	10	Do
Equipment for training	11	7	
Furniture for training	11	7	
Family schedule, HMIS format, instruction manual and training module	11	11	HMIS Format and Family Schedule have been supplied to 11 ULBs. Supply of Nirdeshika to ULBs will be done shortly.
HHWs kit	11	11	
Drugs for treatment of minor ailments	11		Approval has been received from DHFW. Procurement process has been undertaken by the ULBs.
Equipment for SHP	11		Do
Furniture for HP	11		Do
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	Do	

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/DFID/04/456**Date **02.03.2005**From : **Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**To : **Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan
Salt Lake.****Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the month of February, 2005.**

Sir,

The Statement of Expenditure for the month of February, 2005 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Non-Recurring		
1.	Sensitization / Orientation sessions	5,583.00
2.	Training of Trainers	3,810.00
3.	Training of HHWs	55,513.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	4,000.00
Procurement		
6.	Furniture	90,810.00
7.	Equipment	
8.	I.E.C. and Training Materials	3,13,245.00
9.	Drugs	210.00

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Recurring		
10.	Salaries for Municipal Management Cell (MMC)	2,41,680.00
11.	Salaries for Management Cell at SUDA	22,941.00
12.	Honorarium for grass root level functionaries	2,11,880.00
13.	a) Rent	
	b) Refurbication	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TA/DA etc.)	1,09,603.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	1,424.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
TOTAL		10,60,699.00

B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)				
Fund received from DHFW	SOE sent upto January, 2005	SOE for the month of February, 2005	Total SOE	Balance
87,82,000.00	40,96,530.00	10,60,699.00	51,57,299.00	36,24,701.00

This is for favour of your kind information.

51,57,299
36,24,701.00

Yours faithfully,

[Signature]
Project Officer
02.03.2005

SUDA-Health/DFID/04/456(1)
CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.

SUDA-Health/DFID/04/456(2)
CC

Director, SUDA - for favour of kind information please.

Project Officer
02.03.2005

Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

SUDA-Health/DFID/04/457
Ref No.

Date 02.03.2005

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

o/c

To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI

Sub. : Status Report as on 01.03.2005

Sir,

Status Report with regard to DFID assisted Honorary Health Worker Scheme as on 01.03.2005 is enclosed for favour of your kind perusal.

Encl. : As stated.

SUDA-Health/DFID/04/457(1)

CC

Dr. A. K. Ghosh, Chief Technical officer, SPSRC, DHFW

Yours faithfully,
[Signature]
Project Officer
02.03.2005

SUDA-Health/DFID/04/457(2)

CC

Director, SUDA - for favour of kind information please.

[Signature]
Project Officer
02.03.2005

[Signature]
Project Officer

Status Report

DFID assisted HHWs Scheme to 11 Municipalities

As on 01.03.2005
04

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 31.01.2005
f) Project Towns	Coochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators :

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS. MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	

Contd. to P-2

No.	Activities	Achievement	Remarks
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW 813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HHW 44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Bengali translation had been completed by CCC and approval received from SPSRC and Printing completed and circulated to all stakeholders	Printing under process. The work will be completed by 3rd week of March, 2005.
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	-
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW	Vide memo no. SS(P)/HSDI/HHW 813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	11 ULBs submitted final project proposal.	
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 11 ULBs have been recommended by CCC and submitted to DHFW.	

Contd. to P-3

Sl. No.	Activities	Achievement	Remarks
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 11 ULBs. 260 HHWs selected.	
(b)	Selection of FTSS	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	3 ULBs completed recruitment. In others partly completed.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur, Medinipur & Krishnagar. Started in Dec., 2004 in Bankura, Bolpur & Purulia.	HHWs of Bishnupur will start functioning in 1.9.05. Training of HHWs in Nubra & Bishnupur is in the process of completion.
(e)	Identification of Sub-Health Post (SHP)	Identified by 11 ULBs.	
(f)	Functioning of SHP	Started functioning in 40 SHPs	
(g)	Identification of Health Post (HP)	Identified by 11 ULBs.	
(h)	Functioning of HP	Started functioning in 10 HPs	Not yet due for Bishnupur.
14	Surveillance system of State Health Programme established	Process started.	

Contd. to P-4

No.	Activities	Achievement	Remarks
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074/SPSRC/HSDI /HHW 2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Identified by 11 ULBs.	
(b)	Contracts / Agreement made		Since all the referral centres are Govt. facilities, no contract is required
(c)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DOHFW shall be used.	
18.	<i>Documentation</i>		
18.1	Engagement of Agency by DHFW for documentation		
18.2	Documents prepared and submitted		
19	<i>Base line survey by External Agency conducted</i>		
19.1	Submission of Report of Base Line Survey		
20	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI		
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separated Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separate Bank A/C by CCC.	

No.	Activities	Achievement	Remarks
20 (d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund for Rs. 87.82 lakhs from DHFW on 24.03.2004. <i>87.82 50.00 ----- 137.82</i> Received 2nd instalment of Rs 50 lakhs from DHFW on 4.3.2005 Total fund received so far is Rs 137.82	CCC incurred expenditure of Rs. 13,56,658/- and 22,92,112 released advance to MMC for Rs 61,83,650/- as on 01.03.2005. SOE submitted to DHFW for Rs 51,57,299/- 71,64,376
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs 61,83,650/- received by 10-11 MMC and UC sent to CCC for Rs 38,00,571/- 48,72,264
21	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	45
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum sk, CDO, PHN, HO / AHO	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04 and for Accounts Asstt. on 29.12.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	Initiated - 11 Completed - 10
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

Contd. to P-6

D. Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	11	
CDO	11	10	Except Bishnupur
PHN	11	7 + 1 8 MEDICAL PHN	Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia & Jangipur. 8 Medicines
Data Entry Operator	11	8 + 1 9 MEDICAL	
Accounts Assistant	11	10 11	Except Bishnupur. > ?)
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	12	Others in progress.
ANM	27	15	
Clerk cum Store Keeper	11	7	
Attendant	11	8	
Sweeper	11	8	

Contd. to P-7

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	260	

E. Procurement :

Procurement of	Target No. (ULBs)	Achievement	Remarks
Furniture for management cell at ULB	11	10	Yet to complete by Bishnupur Mpl.
Equipment for management cell at ULB	11	10	Do
Equipment for training	11	7	
Furniture for training	11	7	
Family schedule, HMIS format, instruction manual and training module	11	11	HMIS Format and Family Schedule have been supplied to 11 ULBs. Supply of Nirdeshika to ULBs is awaiting.
HHWs kit	11	11	
Drugs for treatment of minor ailments	11		Approval has been received from DHFW. Procurement process has been undertaken by the ULBs.
Equipment for SHP	11	11	Procurement completed except for a few ailments. Do
Furniture for HP	11		Procurement Do process is in progress by the ULBs
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	Do	

STATE URBAN DEVELOPMENT AGENCYHEALTH WING
"ILGUS BHAVAN"H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/DFID/04/427

Date 07.02.2005

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

F.O

To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan,
Salt Lake.Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the month of January, 2005.

Sir,

The Statement of Expenditure for the month of January, 2005 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Non-Recurring	
1.	Sensitization / Orientation sessions	18501.00
2.	Training of Trainers	2000.00
3.	Training of HHWs	301839.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	
	Procurement	
6.	Furniture	249785.00
7.	Equipment	5720.00
8.	I.E.C. and Training Materials	10671.00
9.	Drugs	102420.00

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Recurring		
10.	Salaries for Municipal Management Cell (MMC)	238080.00
11.	Salaries for Management Cell at SUDA	23697.00
12.	Honorarium for grass root level functionaries	97368.00
13.	a) Rent	5434.00
	b) Refurbication	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TADA etc.)	80005.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	993.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
TOTAL		1136513.00

B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)				
Fund received from DHFW	SOE sent upto December, 2004	SOE for the month of January, 2005	Total SOE	Balance
87,82,000.00	29,60,017.00	11,36,513.00	40,96,530.00	46,85,470.00

This is for favour of your kind information.

Yours faithfully,

[Signature]
Project Officer
07.02.2005

SUDA-Health/DFID/04/427(1)

CC

Shri Rajeev Dube, IAS. Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.

[Signature]
Project Officer
07.02.2005

SUDA-Health/DFID/04/427(2)

CC

Director, SUDA - for favour of kind information please.

[Signature]
Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"
H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-Health/DFID/04/454
Ref No.

Date 01.03.2005

From : Dr. Shibani Goswami
Project Officer
Health, SUDA

To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI

Sub : Linkage with existing Government Health Facilities in connection with
DFID assisted Honorary Health Worker Scheme.

Sir,

In most of the ULBs the training of HHWs has already been completed and they have started functioning as per prescribed job responsibility.


While monitoring, it is observed that linkage of primary health care services with existing government health facility has not yet been established effectively.

It is felt that a direction from the Dept. of Health & FW to the CMOH concerned along with ACMOH and Supdt. of the Hospital is needed to be issued urgently for effective delivery of primary health care services and establishing linkage with National Health Programmes.

In this connection, this office earlier communication no. SUDA-Health/DFID/04/406 dt. 17.01.2005 wherein observation and suggestion on services at sub-health post, referral and I.E.C. system establishment described at page no. 2 - 4 may kindly be referred to (copy enclosed for ready reference).

You are requested kindly to look into the matter.

Yours faithfully,


Project Officer
01.03.2005

SUDA-Health/DFID/04/454(1)
CC

Dr. A.K. Ghosh, Chief Technical Officer, SPSRC.


Project Officer

01.03.2005

SUDA-Health/DFID/04/454(2)
CC
Director, SUDA.

Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

SUDA-Health/DFID/04/406

Ref No.

Date **17.01.2005**

**From : Dr. Shibani Goswami
Project Officer
Health, SUDA**

**To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI**

**Sub : Submission of a brief notes on observations & suggestions
and updated power point presentation on
DFID assisted Honorary Health Worker Scheme.**

Sir,

As desired during the meeting with you held on 11.01.2005 at Swastha Bhavan, a CD containing the brief notes on observation & suggestion (along with hard copy) and updated power point presentation are submitted for favour of your kind perusal.

Enclo. : *

SUDA-Health/DFID/04/406(1)

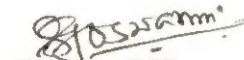
CC

Dr. A.K. Ghosh, Chief Technical Officer, SPSRC, DHFW

Yours faithfully,


Project Officer

17.01.2005


Project Officer

Observations on different issues and suggestion towards sustainability with regard to DFID assisted Honorary Health Worker Scheme

Item	Observation	Suggestion
ULB's initiative and action towards progress to carry forward the scheme.	<ul style="list-style-type: none"> • Due to sluggish initiative of few ULBs the targeted activities could not be achieved uniformly. 	<ul style="list-style-type: none"> • The Chairpersons are to be politically motivated. • Repeated sensitisation from the Departments concerned may enhance willingness. • Organisational development of ULBs i.e. capacity building at all tiers.
Municipal Level Health & FW Committee	<ul style="list-style-type: none"> • Though GO has been issued by DHFW, at Municipal Level it was observed that very few Supdt. and ACMOH are aware of GO. In most of the cases participation of Supdt. and ACMOH happened through personal liaison by the ULBs. 	<ul style="list-style-type: none"> • DM be properly briefed by appropriate authority. • CMOHs be properly briefed by the appropriate authority. • Sensitisation of State Programme Officer, District Programme Officer by DHFW jointly with ULBs.
Formation of Municipal Management Cell (MMC)	<ul style="list-style-type: none"> • Contractual engagement of Asstt. Health Officer (AHO), Community Development Officer (CDO), Public Health Nurse (PHN) delayed because of poor salary for AHO and PHN and non availability of PHN in particular. 	<ul style="list-style-type: none"> • Project Director, ADM / SDO be sensitised by appropriate authority time to time. • All the ULBs are not provided with Health Officers by the Dept. • The existing Health Officers are on contractual basis with an emoluments of Rs. 8,000/- p.m. • For implementation of this scheme contractual engagement of AHO has been decided where there is no HO. • HO / AHO may be trained comprehensively in Public Health and Management. • Salary of Health Officer or Asstt. Health Officer (Rs. 8,000/- p.m. at present) should be at par with the scale of Medical Officer of DHFW. • Contractual emoluments of PHN has been fixed to Rs. 4,000/- p.m. For this poor pay structure even retire PHN not willing to join. • Post of GNM may be thought for in place of PHN and the salary should be at par with that of DHFW.

Item	Observation	Suggestion
Central Co-ordinating Cell (CCC)	<ul style="list-style-type: none"> • Could not be formed with full elements of staff i.e. Medical Specialist, CD Specialist. • Non availability of Medical Specialist - 2 and CD Specialist - 1 is due to poor pay structure i.e. Rs. 10,000/- p.m. each which is not at par with requisite experience and age group. • No candidates be made available even on deputation. 	<ul style="list-style-type: none"> • Salary should at par with that of DHFW. • Deputation from the Govt. may be done.
Manpower at HP level (PTMO - 2, ANM - 2, Clerk cum Storekeeper - 1)	<ul style="list-style-type: none"> • Contractual Honorarium of PTMO, ANM and Clerk cum Storekeeper is Rs. 1,600/-, 1250/- and 850/- p.m. respectively for duties of 4 hours a day, 6 days in a week. • With this poor Honorarium, PTMOs and others are not available. • ANM category not available at present. 	<ul style="list-style-type: none"> • As the scheme has stepped into service implementation stage, Honorarium of PTMO and ANM may be enhanced 2 - 3 times to take forward the services. • Pay structure of MO and ANM of DHFW not suggested at this level because of financial liability on the State Govt. Under the circumstances, posting of personnel from PP Unit and Urban Health & FW centre (if any) may be tried at this level. This will not only lower down financial liability but also strengthen active linkage with DHFW at District level and facilitate dovetailing the programme in DHFW health system.
Services at Sub-Health Post (SHP)	<ul style="list-style-type: none"> • Main services to be catered from SHP are Immunisation Clinic, Antenatal / Postnatal Clinic, Nutritional Clinic, Adolescent Clinic, RTI / STI / HIV / AIDs Counselling, Distribution of contraceptive materials, ORS, IFA etc. and Medical Check up and follow up of National Health Programme. 	<ul style="list-style-type: none"> • Logistics for immunisation i.e. Vaccine, Cold chain, vaccinator, immunisation card etc. to be made available in appropriate time without any interruption from District / SD. Govt. facility - CMOH is to take active part.

Item	Observation	Suggestion
		<ul style="list-style-type: none">• Logistics for antenatal clinic - Laboratory examination like blood grouping, VDRL etc. will not be carried out from SHP, for which linkage with Health system is to be done. To lessen the burden of the BPL population to attend the hospital only for availing Lab. facilities, it will be beneficial if the technician may be made available at SHP level to draw the blood sample for examination in the Hospital. The nearest private laboratory (if any) may also be contacted. In case of private Lab. facility, expenditure may be borne from the Project fund but sustainability will be a problem after project period.• The immunisation cum antenatal card are to be used for the scheme along with a rubber stamp depicting "DFID assisted HHW Scheme". This card is to be honoured by the Govt. Hospital for any emergency antenatal cases and for institutional delivery.• In this context it is to mention that a small laboratory facility may be established at HP level where needed, provided Clinical Establishment Act. permits. Manning of the laboratory will be done by a group i.e. Health Officer, FTS, ANM (after proper training), supported by Lab. Techn. & pathologist of District health facilities.• HIV / AIDs counselling at SHP may need further support in terms of laboratory examination and others. For this a clear channel is to be established between SHP and Govt. Hospital.

Item	Observation	Suggestion
		<ul style="list-style-type: none"> National Health Programmes - linkage with the Govt. Hospital in terms of logistics, treatment and other supports will vary for each Health programme for which a clear strategy is to be developed by DHFW in consultation with District Health Authorities and ULBs. Accordingly, necessary instruction / guideline may be issued by DHFW.
Referral Services	<ul style="list-style-type: none"> It is envisaged that the referral cases may face difficulties for both the outdoor and indoor treatment. 	<ul style="list-style-type: none"> Directive from DHFW to CMOH concerned followed by sensitisation session at District / Sub division level with Govt. Health officials and ULBs by DHFW.
I.E.C. system establishment	<ul style="list-style-type: none"> Perhaps the ULBs are not quite aware about the I.E.C. activities or action plan of District Health Office. 	<ul style="list-style-type: none"> As the scheme has stepped into the implementation phase, support for I.E.C. activities at the ULB level is to be extended by the District Health Offices from the beginning.
Linkage with District Health Committee	<ul style="list-style-type: none"> The Committee may not be aware of the activities of this scheme at ULB Level. 	<ul style="list-style-type: none"> Both the CMOH and Chairman of the ULB is the member of the said Committee. In this regard, necessary action may be taken by the appropriate Authority.
Fund raising by the ULBs for creation of Health fund.	<ul style="list-style-type: none"> It is noticed after study of the Project Proposal of the ULBs, the fund raising (collection from BPL families @ Rs 2/- per month per family, mobilisation of NSDP fund etc.) by the ULBs would not cover the annual expenditure fully. 	<ul style="list-style-type: none"> State Govt. may explore fund raising from other sources and make provision in the budget to meet deficit.

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal****SUDA-Health/DFID/04/440**

Ref No.

Date22.02.2005

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA****To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan
Salt Lake.****Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the period October to December, 2004.**

Sir,

The Statement of Expenditure for the period October to December, 2004 is furnished below :

A. Statement of Expenditure :

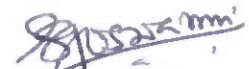
Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Non-Recurring	
1.	Sensitization / Orientation sessions	41,752.00
2.	Training of Trainers	45,451.00
3.	Training of HHWs	7,01,305.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	
	Procurement	
6.	Furniture	2,26,785.00
7.	Equipment	1,63,813.00
8.	I.E.C. and Training Materials	1,25,289.00
9.	Drugs	

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Recurring	
10.	Salaries for Municipal Management Cell (MMC)	3,23,144.00
11.	Salaries for Management Cell at SUDA	1,05,886.00
12.	Honorarium for grass root level functionaries	28,325.00
13.	a) Rent	1,270.00
	b) Rehabilitation	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TA/DA etc.)	1,84,832.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	8,572.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
	TOTAL	19,56,424.00

This is for favour of your kind information.

Yours faithfully,

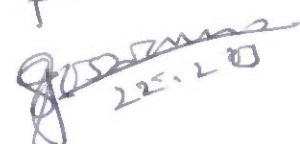

Project Officer
22.02.2005

SUDA-Health/DFID/04/440(1)

CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer

F.O pl.

22.2.05

SUDA**STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West BengalSUDA-Health/DFID/04/319
Ref No.

Date 01.12.2004

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

OK

To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan,
Salt Lake.Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the month of November, 2004

Sir,

The Statement of Expenditure for the month of November, 2004 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Non-Recurring		
1.	Sensitization / Orientation sessions	6771.00
2.	Training of Trainers	7438.00
3.	Training of HHWs	257513.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	
Procurement		
6.	Furniture	37628.00
7.	Equipment	26083.00
8.	I.E.C. and Training Materials	
9.	Drugs	

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Recurring	
10.	Salaries for Municipal Management Cell (MMC)	87086.00
11.	Salaries for Management Cell at SUDA	37374.00
12.	Honorarium for grass root level functionaries	
13.	a) Rent	
	b) Rehabilitation	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TADA etc.)	61445.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	4966.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
	TOTAL	526304.00

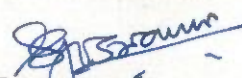
B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)

Fund received from DHFW	SOE sent upto October, 2004	SOE for the month of October, 2004	Total SOE	Balance
87,82,000.00	14,33,898.00	5,26,304.00	19,60,202.00	68,21,798.00

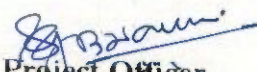
This is for favour of your kind information.

Yours faithfully,


Project Officer
01.12.2004

SUDA-Health/DFID/04/319(1)

CC
Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**SUDA-Health/DFID/04/319
Ref No.

Date 01.12.2004

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDATo : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan,
Salt Lake.Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the month of November, 2004

Sir,

The Statement of Expenditure for the month of November, 2004 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Non-Recurring		
1.	Sensitization / Orientation sessions	6771.00
2.	Training of Trainers	7438.00
3.	Training of HHWs	257513.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	
Procurement		
6.	Furniture	37628.00
7.	Equipment	26083.00
8.	I.E.C. and Training Materials	
9.	Drugs	

Contd. to P-2.

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	Recurring	
10.	Salaries for Municipal Management Cell (MMC)	87086.00
11.	Salaries for Management Cell at SUDA	37374.00
12.	Honorarium for grass root level functionaries	
13.	a) Rent	
	b) Rehabilitation	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TA/DA etc.)	61445.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	4966.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
	TOTAL	526304.00

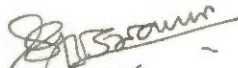
B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)

Fund received from DHFW	SOE sent upto October, 2004	SOE for the month of October, 2004	Total SOE	Balance
87,82,000.00	14,33,898.00	5,26,304.00	19,60,202.00	68,21,798.00

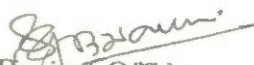
This is for favour of your kind information.

Yours faithfully,


Project Officer
01.12.2004

SUDA-Health/DFID/04/319(1)

CC
Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer

DFID assisted Honorary Health Worker Scheme
Status Report of
Bolpur, Bishnupur & Purulia Municipality
As on 21.02.2005

- * Date of Launching of the Scheme 01.02.2004.
- * Duration of the Scheme extended upto 30.06.2005.

Actions	Status of		
	Bolpur Municipality	Bishnupur Municipality	Purulia Municipality
BPL population under the scheme.	13984	13627	28442
No. of HHWs. (1 per 1000 BPL population).	14	14	29
Health Facilities for providing services. (There will be no new construction).	Health Post -1 Sub-Health Post - 3	Health Post -1 Sub-Health Post - 3	Health Post -1 Sub-Health Post - 6
Constitution of Municipal Level Health & FW Committee.	Constituted.	Constituted.	Constituted.
Constitution of Municipal Management Cell (MMC).	Constituted - headed by the Project Director (ADM).	Constituted - headed by the Project Director (SDO).	Constituted - headed by the Project Director (ADM).
Writing up and submission of Project Proposal by ULB to Central Co-ordinating Cell (CCC), SUDA for onward transmission to Dept. of Health & FW.	Submitted.	Submitted.	Submitted.
Selection of HHWs.	Completed.	Completed.	Completed.
Training of HHWs initiated on.	29.10.2004	04.02.2005	16.11.2004
Training of HHWs completed on.	03.01.2005	Will be completed on 4 th week of March, 2005.	21.12.2004
HHWs Kit bag.	Supplied.	Supplied.	Supplied.
Base Line Survey of the target population completed on.	Will be completed by 1 st week of March, 2005.	Will be initiated by April, 2005.	Completed.
Mother's meeting at community level.	Conducted at regular interval.	Done by the Councillors.	Conducted at regular interval.
Immunisation services.	Will start from March, 2005.	Will start from April, 2005.	Will start from March, 2005.
Opening of separate Bank Account by the ULB.	Opened.	Opened.	Opened.
Fund received by the ULB.	Rs 2.50 lacs.	No requisition done.	Rs 5.52 lacs.
U.C. submitted by ULB.	Rs 1.93 lacs.	-	Rs 2.22 lacs.

14 FEB 2005

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
STRATEGIC PLANNING AND SECTOR REFORM CELL
SWASTHYA BHAWAN, 4TH FLOOR
GN-29, SECTOR-V, BIDHANNAGAR
KOLKATA- 700 091, INDIA



No. HF/SPSRC/HSDI/HHW/101/2004/178

February 8, 2005

From: N. K. Roy
Deputy Director
SPSRC.

To: Sri T. V. Raman
Director (AP)
Department of Family Welfare
Government of India
Room No. 520, A Wing,
Nirman Bhavan,
New Delhi – 110011.

Sub: Monthly Status Report on Honorary Health Worker Scheme funded by DFID.

Sir,

I am directed to submit herewith the status report as on February 1, 2005 about progress of implementation of above-mentioned scheme.

With regards,

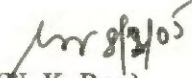
Yours faithfully,

/

(N. K. Roy)
Deputy Director

Copy along with the copy of enclosure forwarded to:

1. Sri S. S. Brar, Joint Secretary, Department of Family Welfare, Ministry of Health & Family Welfare, Government of India, Nirman Bhavan, New Delhi – 110011. Telefax: (011) 23017447.
2. Sri Vivek Mehrotra, IAS, Joint Secretary, Government of India, Ministry of Finance, Department of Economic Affairs, New Delhi.
3. Sri Sanjeev Arora, Director (ED), Government of India, Ministry of Finance & Company Affairs, Department of Economic Affairs, North Block, New Delhi.
4. Sri D. Mukhopadhyay, Secretary, Municipal Affairs Department, Writers' Buildings, Kolkata – 700001.
5. Mr. M. K. Padma Kumar, Senior Deputy Programme Manager, DFID India, British High Commission, B 28, Tara Crescent, Qutab Institutional Area, New Delhi – 110016. Fax: (011) 26529296. Email: P-Kumar@dfid.gov.uk
- ✓ 6. Dr. Shibani Goswami, Project Officer, Health, SUDA.
7. Dr. A. K. Ghosh, Chief Technical Officer, SPSRC.
8. PA to Special Secretary & Director, SPSRC


(N. K. Roy)
Deputy Director

Status Report

DFID assisted HHWs Scheme to 11 Municipalities

As on 01.02.2005

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 30.06.2005
f) Project Towns	Koochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators:

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW/ 813 dt. 30.03.2004

4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI /HHW/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Bengali translation had been completed by CCC and approved.	Printing will be undertaken by CCC for circulation to all stakeholders.
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitized and guidelines explained.	-
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-coordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)/HSDI/HHW/ 813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	11 ULBs sensitized. 11 ULBs submitted final project proposal.	
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 11 ULBs have been recommended by CCC and submitted to DHFW.	The proposals are under examination by DHFW for approval.
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal	

		Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 11 ULBs. 260 HHWs selected.	
(b)	Selection of First Tier Supervisors	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	Expected to be completed by Feb, 2005.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur, Midnapur & Krishnagar. Started in Dec. 2004 in Bankura, Bolpur & Purulia.	
(e)	Identification of Sub-Health Post (SHP)	Identified by 11 ULBs.	
(f)	Functioning of SHP	Started functioning in 40 SHPs	
(g)	Identification of Health Post (HP)	Identified by 11 ULBs.	
(h)	Functioning of HP	Started functioning in 10 HPs	Due for Bishnupur.
14	Surveillance system of State Health Programme established	Process started.	
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074/SPSRC/HSDI /HHW/2 dt. 20.05.2004.
16	<i>Referral system established</i>		

(a)	Identification of referral centre	Identified by 11 ULBs.	
(b)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DHFW shall be used.	
18	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI	Rs.200.00 lac	
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separate Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separated Bank A/C by CCC.	
(d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Fund allotted by DHFW of Rs. 87.82 lakhs to CCC on 24.03.2004 as 1 st installment of fund.	CCC incurred expenditure of Rs.9,75,595/- and released advance to MMC for Rs.55,83,650/- as on 1.2.05. SOE sent by CCC for Rs 40,96,530/- .
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs.55,83,650/- received by 10 MMC and UC sent to CCC for Rs.31,20,935.
19	Preparation of Road Map by the ULBs for sustainability		

C. Training

Equipment for training	11	7	
Furniture for training	11	7	
Family schedule, HMIS format, instruction manual and training module	11	11	HMIS Format and Family Schedule have been supplied to 11 ULBs Supply of Nirdeshika to ULBs will be made very shortly.
HHWs kit	11	11	
Drugs for treatment of minor ailments	11		Approval given from DHFW. Letter issued from CCC to 11 ULBs to effect procurement.
Equipment for SHP	11		Do
Furniture for HP	11		Do
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	Do	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	10	Others in progress.
ANM	27	6	
Clerk cum Store Keeper	11	5	
Attendant	11	8	
Sweeper	11	8	

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	260	

E. Procurement :

Procurement of	Target No.	Achievement	Remarks
Furniture for management cell at ULB	11	10	Yet to complete by Bishnupur Muty.
Equipment for management cell at ULB	11	10	Do

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	44
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum store keeper, CDO, PHN, HO / AHO)	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04 and for Accounts Asstt. on 29.12.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	Initiated - 10 Completed - 10
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

D. Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	11	
CDO	11	10	Except Bishnupur Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia & Jangipur.
PHN	11	7	
Data Entry Operator	11	8	
Accounts Assistant	11	10	Except Bishnupur
Clerk cum Store Keeper	11	11	
Attendant	11	11	

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

SUDA-Health/DFID/04/428
Ref No.

07.02.2005
Date

OK

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

**To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI**

Sub. : Status Report as on 01.02.2005

Sir,

Status Report with regard to DFID assisted Honorary Health Worker Scheme as on 01.02.2005 is enclosed for favour of your kind perusal.

Enclo. : As stated.

SUDA-Health/DFID/04/428(1)

**CC
Dr. A. K. Ghosh, Chief Technical officer, SPSRC, DHFW**

SUDA-Health/DFID/04/428(2)

**CC
Director, SUDA - for favour of kind information please.**

Yours faithfully,
S. Goswami
**Project Officer
07.02.2005**

S. Goswami
**Project Officer
07.02.2005**

S. Goswami
Project Officer

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
As on 01.02.2005

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 31.01.2005
f) Project Towns	Coochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators :

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	

Contd. to P-2

Sl. No.	Activities	Achievement	Remarks
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW/813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HHW/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Bengali translation had been completed by CCC and approval received from SPSRC.	Printing will be undertaken by CCC, SUDA for circulation to all stakeholders.
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	-
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)/HSDI/HHW/813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	11 ULBs submitted final project proposal.	-
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 11 ULBs have been recommended by CCC and submitted to DHFW.	-

Contd. to P-3

Sl. No.	Activities	Achievement	Remarks
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 11 ULBs. 260 HHWs selected.	
(b)	Selection of FTSS	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	Expected to be completed by Feb., 2005.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur, Medinipur & Krishnagar. Started in Dec., 2004 in Bankura, Bolpur & Purulia.	
(e)	Identification of Sub-Health Post (SHP)	Identified by 11 ULBs.	
(f)	Functioning of SHP	Started functioning in 40 SHPs	
(g)	Identification of Health Post (HP)	Identified by 11 ULBs.	
(h)	Functioning of HP	Started functioning in 10 HPs	Not yet due for Bishnupur.
14	Surveillance system of State Health Programme established	Process started.	

Contd. to P-4

Sl. No.	Activities	Achievement	Remarks
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074/SPSRC/HSDI/HHW/2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Identified by 11 ULBs.	
(b)	Contracts / Agreement made		Since all the referral centres are Govt. facilities, no contract is required
(c)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DOHFW shall be used.	
18.	<i>Documentation</i>		
18.1	Engagement of Agency by DHFW for documentation		
18.2	Documents prepared and submitted		
19	<i>Base line survey by External Agency conducted</i>		
19.1	Submission of Report of Base Line Survey		
20	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI		
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separate Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separate Bank A/C by CCC.	

Sl. No.	Activities	Achievement	Remarks
20 (d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund for Rs. 87.82 lakhs from DHFW on 24.03.2004.	CCC incurred expenditure of Rs. 9,75,595/- and released advance to MMC for Rs 55,83,650/- as on 01.02.2005. SOE submitted to DHFW for Rs 40,96,530/-
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs 55,83,650/- received by 10 MMC and UC sent to CCC for Rs 31,20,935/-
21	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	44
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum sk, CDO, PHN, HO / AHO)	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04 and for Accounts Asstt. on 29.12.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	Initiated - 11 Completed - 10
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

Contd. to P-6

D. Manpower :**(i) At MMC**

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	11	
CDO	11	10	Except Bishnupur Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia & Jangipur.
PHN	11	7	
Data Entry Operator	11	8	
Accounts Assistant	11	10	Except Bishnupur.
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	10	Others in progress.
ANM	27	6	
Clerk cum Store Keeper	11	5	
Attendant	11	8	
Sweeper	11	8	

Contd. to P-7

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	260	

E. Procurement :

Procurement of	Target No.	Achievement	Remarks
Furniture for management cell at ULB	11	10	Yet to complete by Bishnupur Mpl.
Equipment for management cell at ULB	11	10	Do
Equipment for training	11	7	
Furniture for training	11	7	
Family schedule, HMIS format, instruction manual and training module	11	11	HMIS Format and Family Schedule have been supplied to 11 ULBs Supply of Nirdeshika to ULBs is awaiting.
HHWs kit	11	11	
Drugs for treatment of minor ailments	11		Approval has been received from DHFW. Procurement process has been undertaken by the ULBs.
Equipment for SHP	11		Do
Furniture for HP	11		Do
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	Do	

**Government of West Bengal
Department of Health & Family Welfare
Strategic Planning & Sector Reform Cell
Swasthya Bhavan, 4th Floor,
GN-29, Sector-V, Bidhannagar, Kolkata – 91.**

No. HF/SPSRC/HSDI/HHW/108/2004/169

Dated January 18, 2005.

From : Rajeev Dube, IAS
Special Secretary &
Director, SPSRC.

To : Sri T.V.Raman, Director (AP)
Department of Family Welfare,
Govt. of India,
Room No.520, A Wing, Nirman Bhavan,
New Delhi – 110011.



25 JAN 2005

Sub: Monthly status report on Honorary Health Workers Scheme funded by DFID.

Sir,

Please find enclosed the monthly status report as on January 1, 2005 about progress of implementation of above mentioned scheme.

With regards.

Yours sincerely,

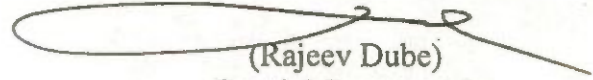
(Rajeev Dube)
Special Secretary &
Director, SPSRC.

No. HF/SPSRC/HSDI/HHW/108/2004/169/1(9)

Dated January 18, 2005.

Copy along with the copy of enclosure forwarded to :

1. Sri S.S.Brar, Joint Secretary, Department of Family Welfare, Ministry of Health & Family Welfare, Govt. of India, Nirman Bhavan, New Delhi – 110011. [Fax- (011)23017447]
2. Sri Vevek Mehrotra, IAS, Joint Secretary, Govt. of India, Ministry of Finance, Department of Economic Affairs, New Delhi.
3. Sri Sanjeev Arora, Director (ED), Govt. of India, Ministry of Finance & Company Affairs, Department of Economic Affairs, North Block, New Delhi.
4. Sri D.Mukhopadhyay, Secretary, Municipal Affairs Department, Writers' Buildings, Kolkata – 700071.
5. Mr. M.K.Padma Kumar, Sr. Dy. Programme Manager, DFID India, British High Commission, B28 Tara Crescent, Qutab Institutional Area, New Delhi – 110016.
6. Ms. Ellora Guhathakurta, Programme Officer, DFID India, British High Commission, B28 Tara Crescent, Qutab Institutional Area, New Delhi – 110016.
- ✓ 7. Dr. Shibani Goswami, Project Officer, Health, SUDA
8. Dr. A.K.Ghosh, CTO, SPSRC
9. Sri N.K.Roy, Dy. Director, SPSRC


(Rajeev Dube)
Special Secretary &
Director, SPSRC.

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
 As on 01.01.2005

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 30.06.2005
f) Project Towns	Koochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators:

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW/ 813 dt. 30.03.2004

4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI /HHW/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	A draft Bengali translation has submitted by CCC.	Bengali translation is under examination by DHFW for approval. <i>Handwritten: DHFW, will be under by CCC SUSA, by CCC</i>
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitized and guidelines explained.	
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)/HSDI/HHW/ 813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	11 ULBs sensitized. 10 ULBs (Suri, Kalna, Berhampur, Purulia, Cooch Behar, Krishnagar, Jangipur, Bankura, Medinipur & Bolpur) submitted final project proposal.	Bishnupur is yet to submit Project proposal.
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 10-11 ULBs have been recommended by CCC and submitted to DHFW.	The proposals are under examination by DHFW for approval.
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.

10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 10 ¹¹ ULBs. 246 HHWs selected. 260	Under process in Bishnupur.
(b)	Selection of First Tier Supervisors	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	Expected to be completed by Jan., 2005.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur & Manikpur Krishnagar. Started in Dec. 2004 in Bankura, Bolpur & Purulia.	
(e)	Identification of Sub-Health Post (SHP)	Identified by 10 ULBs.	Pending in Bishnupur
(f)	Functioning of SHP	Not yet due - Started functioning in 40 SHPs	Will start with effect from Jan., 05
(g)	Identification of Health Post (HP)	Identified by 10 ¹¹ ULBs.	Pending in Bishnupur
(h)	Functioning of HP	Not yet due - Started functioning in 10 HPs	Will start with effect from Jan., 05
14	Surveillance system of State Health Programme established	Process started.	
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074/SPSRC/HSDI /HHW/2 dt.

			20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Identified by 19 ULBs.	
(b)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Work yet to start. Standard literature and methodology of DHFW shall be used.	
18	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI	Rs.200.00 lac	
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separate Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separated Bank A/C by CCC.	
(d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Fund allotted by DHFW of Rs. 87.82 lakhs to CCC on 24.03.2004 as 1 st installment of fund.	CCC incurred expenditure of Rs. 8,99,031/- 975508 Rs. 46,83,650/- 558350 have been released to ULBs. SOE received for Rs 29,60,017/- 3120935
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs 46,83,650/- have been released by CCC to 10 MMC and UC sent by CCC to DHFW for Rs. 20,60,986/-
19	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	42 44
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum store keeper, CDO, PHN, HO / AHO	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04 and for Accounts Asstt. on 29.12.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	Initiated - 10 \\ Completed - 10
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

D. Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	10 11	No AHO at Bishnupur.
CDO	11	10	Except Bishnupur
PHN	11	7	Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia & Jangipur.
Data Entry Operator	11	8	
Accounts Assistant	11	9	Berhampur, Kalna, Suri, Krishnagar, Coochbehar, Bankura, Bolpur, Jangipur & Purulia.

Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	210	Others in progress.
ANM	27	26	
Clerk cum Store Keeper	11	15	
Attendant	11	18	
Sweeper	11	18	

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	246 260	Under process in Bishnupur

E. Procurement :

Procurement of	Target No.	Achievement	Remarks
Furniture for management cell at ULB	11	10	Approval given from DHFW. Process in progress in 8 ULBs (Suri, Kalna, Berhampur, Krishnagar, Cooch Behar, Jangipur, Medinipur & Purulia)
Equipment for management cell at ULB	11	10	Do
Equipment for training	11	7	Process in progress in 3 ULBs
Furniture for training	11	7	Do
Family schedule, HMIS format, instruction manual and training module	11	10 11	HMIS Format and Family Schedule have been supplied to 10 ULBs Supply of Nirdeshika to ULBs will be made very shortly.
HHWs kit	11	10 11	Has already been supplied to the ULBs.
Drugs for treatment of minor ailments	11		Approval given from DHFW. Letter issued from CCC to 10 ULBs (except Bishnupur) to effect procurement.
Equipment for SHP	11		Do
Furniture for HP	11		Do
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	Do	

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

SUDA-Health/DFID/04/380

Ref No.

03.01.2005
Date

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

OK

To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI

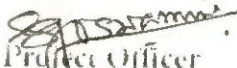
Sub. : Status Report as on 01.01.2005

Sir,

Status Report with regard to DFID assisted Honorary Health Worker Scheme as on 01.01.2005 is enclosed for favour of your kind perusal.

Encl. : As stated.

Yours faithfully,


Project Officer

SUDA-Health/DFID/04/380 (1)

03.01.2005

CC

Dr. A.K. Ghosh, Chief Technical officer, SPSRC, DHEW


Project Officer

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
As on 01.01.2005

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 31.01.2005
f) Project Towns	Kochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Brishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators :

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	

Contd. to P-2

Sl. No.	Activities	Achievement	Remarks
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P) HSDI/HHW/813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HHW/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Bengali translation had been completed by CCC and submitted to SPSRC for approval.	
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)/HSDI/HHW/813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	10 ULBs (Suri, Kalna, Berhampur, Purulia, Cooch Behar, Krishnagar, Jangipur, Bankura, Medinipur & Bolpur) submitted final project proposal.	Bishnupur is yet to submit project proposal.
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 10 ULBs have been recommended by CCC and submitted to DHFW.	

Contd. to P-3

Sl. No.	Activities	Achievement	Remarks
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 10 ULBs. 246 HHWs selected.	Under process in Bishnupur
(b)	Selection of FTSS	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	Expected to be completed by Jan., 2005.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur, Berhampur & Krishnagar. Started in Dec., 2004 in Bankura, Bolpur & Purulia.	
(e)	Identification of Sub-Health Post (SHP)	Identified by 10 ULBs.	Pending in Bishnupur
(f)	Functioning of SHP		Will start with effect from Jan., 05
(g)	Identification of Health Post (HP)	Identified by 10 ULBs.	Pending in Bishnupur
(h)	Functioning of HP		Will start with effect from Jan., 05
14	Surveillance system of State Health Programme established	Process started.	

Sl. No.	Activities	Achievement	Remarks
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074 SPSRC/HSDI/HHW.2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Identified by 10 ULBs.	
(b)	Contracts / Agreement made		Since all the referral centres are Govt. facilities, no contract is required
(c)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DOHFW shall be used.	
18.	<i>Documentation</i>		
18.1	Engagement of Agency by DHFW for documentation		
18.2	Documents prepared and submitted		
19	<i>Base line survey by External Agency conducted</i>		
19.1	Submission of Report of Base Line Survey		
20	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI		
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separated Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separated Bank A/C by CCC.	

Sl. No.	Activities	Achievement	Remarks
20 (d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund for Rs. 87.82 lakhs from DHFW on 24.03.2004.	CCC incurred expenditure of Rs. 8,99,031/- and 97,55,955 ⁹⁵ released advance to MMC for Rs 46,83,650/- as on 01.01.2005. SOE submitted to DHFW for Rs 29,60,017/- 40,96,530
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs 46,83,650/- 55,83,650 received by 10 MMC and UC sent to CCC for Rs 20,60,986/- 31,20,935
21	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	42
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum sk. CDO, PHN, HO / AHO)	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04 and for Accounts Asstt. on 29.12.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	Initiated - 10 Completed - 10
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

Contd. to P-6

D ● Manpower :**(i) At MMC**

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	10	No AHO at Bishnupur.
CDO	11	10	Except Bishnupur
PHN	11	7	Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia & Jangipur.
Data Entry Operator	11	8	
Accounts Assistant	11	9	Berhampur, Kalna, Suri, Krishnagar, Coochbehar, Bankura, Bolpur, Jangipur & Purulia.
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	2	Others in progress.
ANM	27	2	
Clerk cum Store Keeper	11	1	
Attendant	11	1	
Sweeper	11	1	

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	246	Under process in Bishnupur

E. Procurement :

Procurement of	Target No.	Achievement	Remarks
Furniture for management cell at ULB	11		Approval received from DHFW. Process in progress in 8 ULBs (Suri, Kalna, Berhampur, Krishnagar, Cooch Behar, Jangipur, Medinipur & Purulia)
Equipment for management cell at ULB	11		Do
Equipment for training	11	7	Process in progress in 3 ULBs
Furniture for training	11	7	Do
Family schedule, HMIS format, instruction manual and training module	11	10	HMIS Format and Family Schedule have been supplied to 10 ULBs. Supply of Nirdeshika to ULBs is awaiting.
HHW's kit	11	10	Has already been supplied to the ULBs.
Drugs for treatment of minor ailments	11		Approval has been received from DHFW. Letter issued to 10 ULBs (except Bishnupur) to effect procurement.
Equipment for SHP	11		Do
Furniture for HP	11		Do
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	Do	

STATUS REPORT
IPP-VIII-(Extn.) & R.C.H. Sub-Project, Asansol
As on March, 2004

Description	IPP-VIII-(Extn.)	R.C.H. Sub-Project, Asansol
Date of launching	January, 2000	August, 1998
Project Cost	Rs 3527.42 lac	Rs 854.57 lac
World Bank's assistance ended on	June, 2002	31 st March, 2004
O & M Phase	Since July, 2002	Since April, 2004
ULBs covered under the project	Alipurduar, Darjeeling, Jalpaiguri, Siliguri, Raiganj, Balurghat, English Bazar, Burdwan, Durgapur, Kharagpur.	Asansol
Total BPL population covered	8.13 lac	2.53 lac

• **Health Facilities & Health Man-Power under the project**

Health Facilities	IPP-VIII-(Extn.)	R.C.H. Sub-Project, Asansol	Remarks
Block	1090	387	• 1 block covered 750 to 1000 BPL population
Sub Health Post	250	97	• 1 SHP covered 3500 to 5000 population. • No new construction.
Health Post	35	13	• 1 HP covered 30000 to 35000 population. • New construction created under the project.
Out patient Dept. cum Maternity Home including Diagnostic Centre	11	2	• New construction created under the project.
Health Manpower			
Honorary Health Worker (HHWs)	1090	387	• 1 HHW per block.
First Tier Supervisor (FTS)	250	97	• 1 FTS per SHP.
Part Time Medical Officer (PTMO)	70	26	• 2 PTMOs per HP.
Auxiliary Nurse Midwife (ANM) / Second Tier Supervisor (STS)	70	26	• 2 per HP.
Clerk cum Store Keeper	35	13	• 1 per HP.
Attendant	35	13	• 1 per HP.
Sweeper	35	13	• 1 per HP.
Full Time Medical Officer	22	4	• 2 per OPD cum MH.
Nurse	33	6	• 3 per OPD cum MH.
Specialist Doctor	33	6	• 3 per OPD cum MH.
Laboratory Technician	11	1	• 1 per Diagnostic Centre.
Attendant	22	4	• 2 per OPD cum MH.
Sweeper	22	4	• 2 per OPD cum MH.
Night Guard	11	2	• 1 per OPD cum MH.

● **Services Rendered :**

- ◆ Treatment of minor ailments at the door steps of the beneficiaries by the HHW.
- ◆ Preventive, Promotive and Curative health care services are provided at Sub Health Post, Health Post, Out Patient Dept.
- ◆ Awareness generation on different Health Issues.
- ◆ Antenatal / Intranatal / Postnatal services.
- ◆ Promotion of Family Planning services.
- ◆ Care of new born and under 5 children.
- ◆ Immunisation services.
- ◆ Laboratory investigations at Diagnostic Centre.
- ◆ Referral services at Maternity Home / Govt. Hospital.
- ◆ Linkage and coordination with different National Health Programmes.

● **Health Fund at ULB Level :**

Health Fund raised by the ULBs through imposition of user charges, mobilisation of NSDP Fund and realisation of user fees.

Amount of Health Fund raised by the project ULBs

IPP-VIII-(Extn.)	Amount in Rs.
Alipurduar	248144.00
Darjeeling	320317.00
Jalpaiguri	201842.00
Siliguri	1608437.00
Raiganj	449931.00
Balurghat	459771.00
English Bazar	558103.00
Burdwan	1403905.00
Durgapur	2377133.00
Kharagpur	4166475.00
R.C.H. Sub-Project, Asansol	
Asansol	175000.00

● **Impact of Services Rendered**

a) Improving Maternal Health

(Fig. In %)

ULBs	Maternal Health					
	At least 3 ANC		TTPW		Institutional Delivery	
	B	A	B	A	B	A
IPP-VIII-(Extn.)						
Alipurduar	49.5	95.9	40.3	95.7	50.3	91.2
Darjeeling	34.1	95.2	38.4	95.4	54.0	90.3
Jalpaiguri	42.9	94.5	42.5	94.9	40.8	90.9
Siliguri	45.5	95.7	45.5	95.9	45.0	93.6
Raiganj	37.7	95.6	38.5	95.1	35.5	94.6
Balurghat	51.5	98.9	31.2	98.4	47.0	98.8
English Bazar	18.8	95.2	57.2	94.9	43.0	90.8
Burdwan	49.4	96.1	58.6	95.9	50.2	93.2
Durgapur	39.2	94.8	38.4	94.0	40.4	94.4
Kharagpur	49.5	96.4	58.2	96.6	55.3	92.3
R.C.H. Sub-Project, Asansol						
Asansol	43.8	93.2	51.8	92.9	57.3	86.9

b) Improving Child health

(Fig. In %)

ULBs	Child Health							
	BCG		DPT III		OPV III		Measles	
	B	A	B	A	B	A	B	A
IPP-VIII-(Extn.)								
Alipurduar	47.9	96.6	45.0	95.7	44.9	96.5	34.9	93.3
Darjeeling	52.0	97.4	45.0	97.5	46.0	97.5	35.0	93.5
Jalpaiguri	30.3	97.3	23.3	97.5	21.6	97.5	16.4	94.0
Siliguri	42.1	97.1	39.7	95.8	41.9	96.0	22.3	85.2
Raiganj	35.7	98.7	33.8	97.9	34.5	97.9	30.3	95.0
Balurghat	38.9	95.5	36.9	91.2	36.0	91.7	30.2	87.0
English Bazar	41.3	97.1	36.8	97.0	35.6	97.0	18.1	94.8
Burdwan	23.3	97.1	20.2	92.2	43.8	92.6	14.6	90.2
Durgapur	19.2	97.3	15.9	92.3	15.8	92.3	9.7	85.6
Kharagpur	47.5	98.6	48.6	94.0	47.5	94.0	30.8	89.5
R.C.H. Sub-Project, Asansol								
Asansol	42.6	97.3	40.9	96.6	41.9	96.6	30.9	87.2

c) Contraception Coverage :

(Fig. In %)

ULBs	Contraception Coverage				Couple Protection Rate (CPR)	
	Permanent Method (Ligation)		Temporary Method (IUD, OCP, Condom)		B	A
	B	A	B	A		
IPP-VIII-(Extn.)						
Alipurduar	20.0	31.7	24.1	44.2	35.2	75.9
Darjeeling	20.3	26.4	19.3	54.6	45.7	74.9
Jalpaiguri	16.1	37.5	21.0	31.7	36.6	69.2
Siliguri	17.0	26.8	16.3	41.1	33.3	67.9
Raiganj	16.0	21.1	18.1	48.1	41.1	69.2
Balurghat	20.8	46.1	25.3	31.3	38.1	77.4
English Bazar	20.6	22.1	21.1	45.6	43.2	66.2
Burdwan	19.1	25.6	20.4	47.4	39.5	73.0
Durgapur	17.5	19.3	18.6	49.2	36.1	68.5
Kharagpur	18.2	29.5	19.0	34.9	37.2	64.4
R.C.H. Sub-Project, Asansol						
Asansol	19.3	22.9	22.1	46.4	41.4	69.3

d) Vital Statistics

ULBs	Vital Statistics							
	Crude Birth Rate (CBR)		Crude Death Rate (CDR)		Infant Mortality Rate (IMR)		Maternal Mortality Rate (MMR)	
	B	A	B	A	B	A	B	A
IPP-VIII-(Extn.)								
Alipurduar	20.0	15.0	8.0	4.2	53.8	22.2	6.0	2.1
Darjeeling	20.4	15.1	6.2	4.8	74.0	22.3	6.0	2.3
Jalpaiguri	18.1	16.3	9.6	4.1	52.0	15.9	7.0	2.3
Siliguri	20.0	10.3	10.3	2.3	54.0	18.8	8.0	2.2
Raiganj	15.0	13.2	9.0	4.8	51.0	22.7	6.0	2.2
Balurghat	20.7	18.1	8.3	4.1	60.0	19.6	6.0	2.2
English Bazar	24.2	16.5	6.0	4.4	41.0	29.6	6.0	2.5
Burdwan	20.7	18.8	8.1	4.7	51.0	34.0	4.0	1.9
Durgapur	17.1	14.0	3.2	2.2	37.0	13.3	4.0	1.8
Kharagpur	27.1	16.7	7.3	4.5	66.0	26.7	7.0	1.8
R.C.H. Sub-Project, Asansol								
Asansol	23.9	18.1	12.4	6.2	3.0	1.0	60.0	26.3

• **Fund Released to ULBs vis.a.vis U.C. received from ULBs during FY 2004 - 2005**
(Figure as on 01.01.2005)

IPP-VIII-(Extn.)	<i>(Amount in lac)</i>	
	Fund Released	U.C. received
Alipurduar	10.72	5.46
Darjeeling	10.02	4.13
Jalpaiguri	7.76	5.87
Siliguri	37.46	21.38
Raiganj	10.32	3.93
Balurghat	8.87	7.46
English Bazar	9.19	0.19
Burdwan	15.96	7.25
Durgapur	29.76	30.98
Kharagpur	21.51	20.51
R.C.H. Sub-Project, Asansol		
Asansol	25.00	49.11

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. SUDA-Health/DFID/04/381

OK

Date 01.2005.....

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : Sri N.K. Roy
Deputy Director, SPSRC
DHFV, Swastha Bhavan,
Salt Lake.

**Sub : Statement of Expenditure in connection with
DFID assisted Honorary Health Worker Scheme
for the month of December, 2004**

Sir,

The Statement of Expenditure for the month of December, 2004 is furnished below :

A. Statement of Expenditure :

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Non-Recurring		
1.	Sensitization / Orientation sessions	25493.00
2.	Training of Trainers	13230.00
3.	Training of HHWs	286292.00
4.	Innovative (Base line by External Agency) (Not applicable for ULB)	
5.	Participatory Need Assessment	
Procurement		
6.	Furniture	157832.00
7.	Equipment	86400.00
8.	I.E.C. and Training Materials	125289.00
9.	Drugs	

Contd. to P-2.

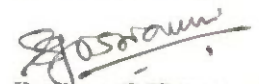
Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
Recurring		
10.	Salaries for Municipal Management Cell (MMC)	173536.00 ✓
11.	Salaries for Management Cell at SUDA	30193.00 ✓
12.	Honorarium for grass root level functionaries	28325.00
13.	a) Rent	1270.00
	b) Refurbication	
14.	Operation & Maintenance (Sundries, Printing, Postage & Telephone, TADA etc.)	69342.00
15.	Consultants of DHFW (Not applicable for ULB)	
16.	a) Documentation - Project proposal writing by ULB	2613.00
	b) Process writing by DHFW (Not applicable for ULB)	
17.	Dissemination workshop (Not applicable for ULB)	
TOTAL		999815.00

B. Release of fund vis-a-vis. SOE submitted :

(Amount in Rs.)				
Fund received from DHFW	SOE sent upto November, 2004	SOE for the month of December, 2004	Total SOE	Balance
87,82,000.00	19,60,202.00	9,99,815.00	29,60,017.00	58,21,983.00

This is for favour of your kind information.

Yours faithfully,


Project Officer
03.01.2005

SUDA-Health/DFID/04/³⁸¹(1)

CC

Shri Rajeev Dube, IAS, Special Secretary (Project) & Programme Director, SIP & HSDI, Health & Family Welfare Dept.


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/DFID/04/296

Date
08.11.2004

From : Dr. Shibani Goswami
Project Officer,
Health, SUDA

To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI

Sub : Submission of Agenda Notes along with Progress Report for ensuing meeting with DFID to be held on 18.11.2004 at New Delhi.

Sir,

Apropos instruction over telephone on date, Agenda Notes along with Progress Report in connection with DFID assisted Honorary Health Worker Scheme in 11 Municipalities are enclosed for your kind perusal.

Encl. : As stated.

SUDA-Health/DFID/04/296(1)

CC

Dr. A.K. Ghosh, Chief Technical Officer, SPSRC, DHFW

Yours faithfully,



Project Officer

08.11.2004



Project Officer

**DFID ASSISTED HONORARY HEALTH WORKER SCHEME IN 11 MUNICIPALITIES
GOVT. OF WEST BENGAL**

Agenda Notes for the ensuing meeting with DFID at New Delhi on 18.11.2004 :

1. Status on progress of the Honorary Health Worker Scheme.
2. Financial status.
3. Continuation of the scheme beyond 31.01.2005 at least upto 31.08.2005 for completion of system development i.e. 6 months working period of Honorary Health Worker after successful job placement training, promotion of eligible Honorary Health Worker to First Tier Supervisor (@ 1 FTS per 5 HHWs) so as to setting up of the Sub Health Post and functioning of the same and developing an effective referral system.
4. Extension of the services by Honorary Health Workers beyond 31.08.2005 for a further period of at least 5 years for consolidation so that palpable impacts on different health indicators could be achieved.
5. Honorarium for the grass-root level functionaries under different community based health programmes like CUDP - III, IPP-VIII, IPP-VIII-(Extn.) and R.C.H. Sub-Project, Asansol have been enhanced at a flat rate of Rs. 250/- per head per month with effect from 1st October, 2004 by the Municipal Affairs Dept. , Govt. of West Bengal vide GO no. 1093/MA/N/C-10/1G-7/2002 dt. 18th October, 2004 (copy enclosed). To maintain uniformity, the honorarium of the grass-root level functionaries under DFID assisted Honorary Health Worker Scheme may also be considered for such.

Status Report
DFID assisted Honorary Health Worker scheme
in 11 new municipalities of West Bengal
As on 1st November, 2004

Preamble :

On receipt of sanction from GOI vide their memo no. L. 19012/46/02-APS dt. 02.12.2003, DFID assisted HHW scheme has been launched as a pilot project in 11 new municipalities for a period of one year from 01.02.2004 to 31.01.2005 *extended upto 30.6.05*

Project Towns :

Name of the District	Name of the Municipality
Cooch Behar	1. Cooch Behar
Murshidabad	2. Jangipur
	3. Berhampur
Birbhum	4. Suri
	5. Bolpur
Purulia	6. Purulia
Bankura	7. Bankura
	8. Bishnupur
Bardhaman	9. Kalna
Nadia	10. Krishnagar
West Medinipur	11. Medinipur

Project Budget : Rs. ^{5.90} 6.00 Crores (Approx.)

Total BPL population to be covered under the project : 2.58 Lakhs

Contd. to P-2.

Proposed Health facilities and Health Manpower at Grass-root Level are as under :

Health Facilities	No.	Health Manpower	No.
Block	260	Honorary Health Worker (HHW)	260
Sub Health Post (SHP)	55	First Tier Supervisor(FTS)	55
Health Post (HP)	11	PTMO	27
		ANM	27
		Clerk cum Store Keeper	11

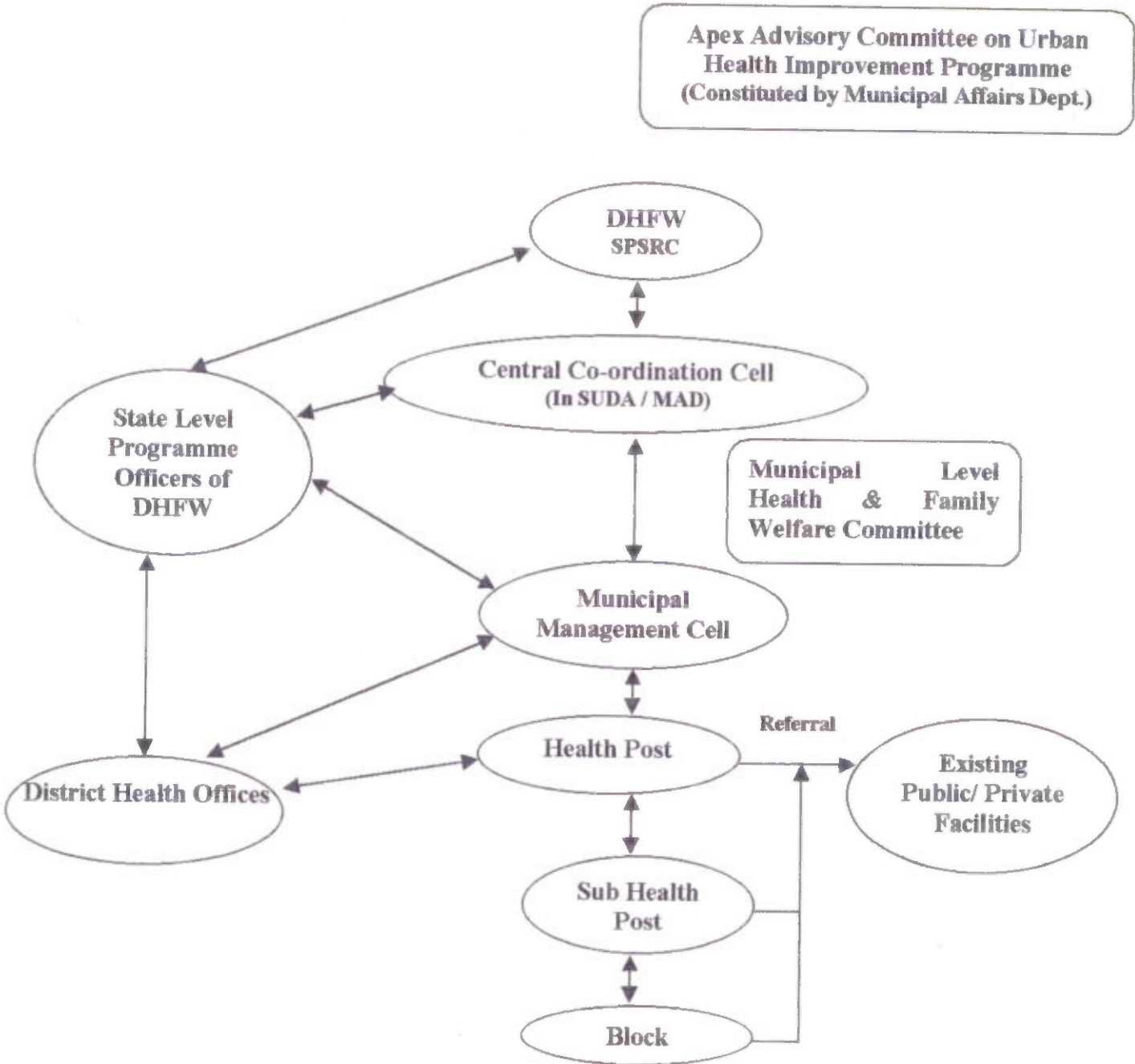
* *There will be no new construction for health facilities. The ULBs are to arrange for the accommodation.*

AIMs :

- Standard of Health services of the BPL population, with focus to the mother and children to be raised through community based Honorary Health Worker.
- The HHW will serve as first contact point for the target population and link between BPL population with primary health care and referral services in urban areas.
- Integrate the municipal health services with District Health Services rendered by the District Health Offices and hospitals of the DHFW, GOWB.
- The pilot support will provide an opportunity to draw the lessons with regard to its Cost Effectiveness. This will build platform for evidence based investments.
- The positive lessons learnt from the modified HHW scheme would facilitate the inclusion of this approach in the Vision Statement or Strategic Framework for providing health services to the urban poor.
- It will create an opportunity for lesson learning about the priorities and modalities for DFID/ other Donor Agencies for long term programme support.

Contd. to P-3.

4. Organizational structure of the pilot project :



Status on Actions undertaken during February - October, 2004.

Sl. No.	Actions	Target	Achievement
1.	Sensitisation on project at different levels	To be completed in 11 ULBs within March'04	Completed in 11 ULBs
2.	Formation of Municipal level Health & F W Committee	-do-	Completed in 11 ULBs
3.	Preparation of guideline on preliminary actions by the ULB in vernacular and forwarding the same to ULBs	By March'04	Completed
4.	Preparation of training schedule on sensitisation and forwarding to ULBs	By March'04	Completed
5.	Detailment of Project Director at 11 ULBs	-do-	Completed
6.	Formation of Municipal Management Cell (MMC) at 11 ULBs	-do-	Completed in 11 ULBs
7.	Issuance of directive by DHFW to ACMOH & Superintendent of S D Hospital for participation in the MMC	-do-	Completed
8.	Identification of new list of BPL families	To be completed in 11 ULBs within April'04	Completed in 11 ULBs
9.	Preparation of format and approval by DHFW for writing project proposal by ULBs	By March '04	Approval received from DHFW
10.	Sensitisation of ULBs on format for writing project proposal by ULBs	By April '04	<input type="checkbox"/> Completed for 9 ULBs in May '04. <input type="checkbox"/> Completed for 2 ULBs (Bolpur and Bishnupur) in July '04.

Contd. to P-3.

Sl. No	Actions	Target	Achievement
11.	Preparation of micro plan and formulation of project proposal by ULBs and submission of final project proposal.	By April '04	<input type="checkbox"/> 3 ULBs (Suri, Kalna, Berhampur) submitted in August '04. <input type="checkbox"/> 4 ULBs (Purulia, Cooch Behar, Krishnagar & Jangipur submitted in September, '04. <input type="checkbox"/> 3 ULBs (Bankura, Bolpur, Medinipur) submitted draft project proposal to CCC, SUDA in October '04, which are under scrutiny. <input type="checkbox"/> Bishnupur is yet to submit ^{draft} the project proposal. <i>cc</i> <i>cr. 4.6.05</i>
12.	Development of Indicators for process monitoring of the project	By April'04	Developed and approved by DHFW
13.	Preparation of Family Schedule and HMIS Format by CCC and approval of DHFW	By May '04	Prepared & approved by DHFW
14.	Preparation of list on furniture, equipment and Drugs for MMC, SHP and HP by CCC and approval by DHFW	By May '04	- do -
15.	Base line Survey and process documentation by DHFW		Under process

Contd. to P-6.

Sl. No.	Actions	Target	Achievement
16.	Training :		
	a) Training of trainers	2 nos. by April '04.	1 no. (for Cooch Behar, Kalna, Suri, Berhampur, Medinipur, Jangipur, Purulia, Krishnagar) completed by August '04 and the other (Bolpur and Bankura) by October '04. Bishnupur is yet to submit the list of trainers.
	b) Training of HHWs initiated	By May '04	<ul style="list-style-type: none"> • 3 ULBs (Suri, Berhampur, Kalna) initiated during August '04. • 4 ULBs (Cooch Behar, Jangipur, Krishnagar & Medinipur) initiated during September '04. • 3 ULBs (Purulia, Bankura & Bolpur) initiated during October '04. • Bishnupur is yet to initiate.
	c) Training of HHWs completed	By July '04	<ul style="list-style-type: none"> • 3 ULBs (Suri, Berhampur, Kalna) completed during October '04.

Contd. to P-7.

Sl. No.	Actions	Target	Achievement
17.	Procurement :		
	a) Equipment & Furniture for training by ULBs	11 ULBs	<ul style="list-style-type: none"> • 10 ULBs (Jangipur, Medinipur, Berhampur, Suri, Kalna, Krishnagar) completed procurement. <i>exp. work</i> • 4 ULBs initiated process.
	b) HHWs kit by CCC	For 11 ULBs	Has already been supplied to 10 ULBs except Bishnupur.
	c) HMIS materials by CCC	For 10 ULBs	Work order has been issued. <i>supplied to 10 ULBs</i>
	d) Drugs for treatment of minor ailments - procurement by ULBs	For 10 ULBs	6 ULBs (Berhampur, Krishnagar, Cooch Behar, Jangipur, Suri & Kalna) initiated process.

* *Reasons for delay :*

- Delay in completion of initial formalities.
- Very sluggish progress almost for 3 months during last Lok Sabha Election.

**Progress on Financial Status
February to October, 2004**

Sl. No.	Activities	Achievement	Remarks
1.	Opening of Separate Bank A/C for the scheme by the ULBs	11 ULBs opened separate Bank A/C	
2.	Opening of Separate Bank A/C for the scheme by CCC	Completed	
3.	CCC received fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund of Rs. 87.82 lakhs from DHFW on 24.03.2004	<ul style="list-style-type: none"> Rs. 22.39 lakhs have been released to ULBs and CCC incurred to expenditure of Rs. 6.18 lakhs as on 01.11.2004. SOE submitted to DHFW for Rs. 14.34 lakhs.

$$\begin{array}{r} 22.39 \\ 6.18 \\ \hline 28.57 \end{array}$$

$$\begin{array}{r} 87.82 \\ 28.57 \\ \hline 59.25 \end{array}$$
 Balance

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

SUDA-Health/DFID/04/380

Ref No.

03.01.2005
Date

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

O/C

To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI

Sub. : Status Report as on 01.01.2005

Sir,

Status Report with regard to DFID assisted Honorary Health Worker Scheme as on 01.01.2005 is enclosed for favour of your kind perusal.

Encl. : As stated.

Yours faithfully,

Dr. Shibani Goswami
Project Officer

SUDA-Health/DFID/04/380 (1)

03.01.2005

CC

Dr. A. K. Ghosh, Chief Technical Officer, SPSRC, DIIW

Dr. Shibani Goswami
Project Officer

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
 As on 01.01.2005

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012 46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P),HSDI/HHW-628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 31.01.2005
f) Project Towns	Kochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Brishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators :

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S 04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S 04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer, Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	

Contd. to P-2

Sl. No.	Activities	Achievement	Remarks
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)HSDI/HHW 813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HHW/44 dt. 24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Bengali translation had been completed by CCC and submitted to SPSRC for approval.	
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)HSDI/HHW 813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	10 ULBs (Suri, Kalna, Berhampur, Purulia, Cooch Behar, Krishnagar, Jangipur, Bankura, Medinipur & Bolpur) submitted final project proposal.	Bishnupur is yet to submit project proposal.
8.3	Approval of Project Proposal by CCC & DHFW	Project proposals received from 10 ULBs have been recommended by CCC and submitted to DHFW.	

Contd. to P-3

Sl. No.	Activities	Achievement	Remarks
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 10 ULBs. 246 HHWs selected.	Under process in Bishnupur
(b)	Selection of FTSS	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	Expected to be completed by Jan., 2005.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur, Berhampur & Krishnagar. Started in Dec., 2004 in Bankura, Bolpur & Purulia.	
(e)	Identification of Sub-Health Post (SHP)	Identified by 10 ULBs.	Pending in Bishnupur
(f)	Functioning of SHP		Will start with effect from Jan., 05
(g)	Identification of Health Post (HP)	Identified by 10 ULBs.	Pending in Bishnupur
(h)	Functioning of HP		Will start with effect from Jan., 05
14	Surveillance system of State Health Programme established	Process started.	

Sl. No.	Activities	Achievement	Remarks
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074 SPSRC/HSDI/THW 2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Identified by 10 ULBs.	
(b)	Contracts Agreement made		Since all the referral centres are Govt. facilities, no contract is required
(c)	Referral system functioning	Preliminary actions have been initiated.	Momentum will be gained after full functioning of HPs and SHPs for at least 3 months.
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 10 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented./ distributed.	Standard literature and methodology of DOHFW shall be used.	
18.	<i>Documentation</i>		
18.1	Engagement of Agency by DHFW for documentation		
18.2	Documents prepared and submitted		
19	<i>Base line survey by External Agency conducted</i>		
19.1	Submission of Report of Base Line Survey		
20	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI		
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separated Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separated Bank A/C by CCC.	

Sl. No.	Activities	Achievement	Remarks
20	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund for Rs. 87.82 lakhs from DHFW on 24.03.2004.	CCC incurred expenditure of Rs. 8,99,031 - and released advance to MMC for Rs 46,83,650 -as on 01.01.2005. SOE submitted to DHFW for Rs 29.60,017 -
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs 46,83,650 - received by 10 MMC and UC sent to CCC for Rs 20,60,986 -
21	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	42
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum sk. CDO, PHN, HO - AHO)	11	Capacity building of HO - AHO, CDO, PHN completed for 10 ULBs on 24.11.04 and for Accounts Asstt. on 29.12.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated - completed	11	Initiated - 10 Completed - 10
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

Contd. to P-6

D Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	10	No AHO at Bishnupur.
CDO	11	10	Except Bishnupur
PHN	11	7	Berhampur, Kalna, Krishnagar, Bolpur, Bankura, Purulia & Jangipur.
Data Entry Operator	11	8	
Accounts Assistant	11	9	Berhampur, Kalna, Suri, Krishnagar, Coochbehar, Bankura, Bolpur, Jangipur & Purulia.
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP

Manpower	Target No.	Achievement	Remarks
Part time MO	27	2	
ANM	27	2	
Clerk cum Store Keeper	11	1	Others in progress.
Attendant	11	1	
Sweeper	11	1	

Government of West Bengal
Department of Health & Family Welfare
Strategic Planning & Sector Reform Cell
Swasthya Bhavan, 4th Floor,
GN-29, Sector-V, Bidhannagar, Kolkata – 91.

No. HF/SPSRC/HSDI/HHW/108/2004/142

Dated December 15, 2004.

From : Rajeev Dube, IAS
Special Secretary &
Director, SPSRC.

To : Sri T.V.Raman, Director (AP)
Department of Family Welfare,
Govt. of India,
Room No.520, A Wing, Nirman Bhavan,
New Delhi – 110011.

Sub: Monthly status report on Honorary Health Workers Scheme funded by DFID.

Sir,

Please find enclosed the monthly status report as on December 1, 2004 about progress of implementation of above mentioned scheme.

With regards.

Yours sincerely,

sd/-
(Rajeev Dube)
Special Secretary &
Director, SPSRC.

No. HF/SPSRC/HSDI/HHW/108/2004/142

Dated December 15, 2004.

Copy along with the copy of enclosure forwarded to :

1. Sri S.S.Brar, Joint Secretary, Department of Family Welfare, Ministry of Health & Family Welfare, Govt. of India, Nirman Bhavan, New Delhi – 110011. [Fax- (011)23017447]
2. Sri Vivek Mehrotra, IAS, Joint Secretary, Govt. of India, Ministry of Finance, Department of Economic Affairs, New Delhi.
3. Sri Sanjeev Arora, Director (ED), Govt. of India, Ministry of Finance & Company Affairs, Department of Economic Affairs, North Block, New Delhi.
4. Sri D.Mukhopadhyay, Secretary, Municipal Affairs Department, Writers' Buildings, Kolkata – 700071.
5. Mr. M.K.Padma Kumar, Sr. Dy. Programme Manager, DFID India, British High Commission, B28 Tara Crescent, Qutab Institutional Area, New Delhi – 110016.
6. Ms. Ellora Guhathakurta, Programme Officer, DFID India, British High Commission, B28 Tara Crescent, Qutab Institutional Area, New Delhi – 110016.
- ✓ 7. Dr. Shibani Goswami, Project Officer, Health, SUDA
8. Dr. A.K.Ghosh, CTO, SPSRC
9. Sri N.K.Roy, Dy. Director, SPSRC



(Rajeev Dube)
Special Secretary &
Director, SPSRC.

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
As on 01.12.2004

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 31.01.2005
f) Project Towns	Kochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Brishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs. 5.90 Crores

B. Process Indicators :

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Done on 12.02.2004 at Conference Hall of SUDA.	

4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW/ 813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HH W/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Process in progress	Expected to be completed by December, 2004.
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	-
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)/HSDI/HHW/ 813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	11 ULBs sensitized. 10 ULBs (Suri, Kalna, Berhampur, Purulia, Cooch Behar, Krishnagar, Jangipur, Bankura, Medinipur & Bolpur) submitted final project proposal.	Bishnupur is yet to submit project proposal.
8.3	Approval of Project Proposal by CCC & DHFW	10 Project proposals received from Suri, Kalna, Berhampur, Purulia, Cooch Behar, Krishnagar, Jangipur, Bankura, Medinipur & Bolpur	The Proposals are under examination by DHFW for approval

		have been recommended by CCC and submitted 9 proposals to DHFW.	
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	Integration with different programme officers both at State level & District level to be completed shortly
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 10 ULBs. 246 HHWs selected.	Under process in Bishnupur
(b)	Selection of FTSS	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	Expected to be completed by Dec., 2004.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur & Krishnagar.	
(e)	Identification of Sub-Health Post (SHP)	Identified by 10 ULBs.	Pending in Bishnupur
(f)	Functioning of SHP	Not yet due.	
(g)	Identification of Health Post (HP)	Identified by 10 ULBs.	Pending in Bishnupur
(h)	Functioning of HP	Not yet due.	

14	Surveillance system of State Health Programme established	Not yet due.	
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074/SPSRC/HSDI/HHW/2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Not yet due.	
(b)	Contracts / Agreement made	Not yet due.	
(c)	Referral system functioning	Not yet due.	
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 7 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DOHFW shall be used.	
18	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI		
(b)	Opening of separate Bank A/C for the Project by the ULBs	11 ULBs opened separate Bank A/C for the project.	
(c)	Opening of separate Bank A/C for the Project by CCC	Opened separate Bank A/C by CCC.	
(d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund for Rs. 87.82 lakhs from DHFW on 24.03.2004.	Rs 32,78,650/- have been released to ULBs & CCC incurred expenditure Rs. 6,97,786/- as on 01.12.2004. SOE submitted to DHFW for Rs 19,60,202/-
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs 32,78,650/- received by 10 MMC and UC sent to CCC for Rs 12,62,416/-

19	Preparation of Road Map by the ULBs for sustainability		
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C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	38
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum store keeper, CDO, PHN, HO / AHO)	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	Initiated - 10 Completed - 7
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

D. Manpower :

(i) At MMC

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	10	No AHO at Bishnupur.
CDO	11	10	Except Bishnupur
PHN	11	6	Berhampur, Kalna, Krishnagar, Bolpur, Bankura & Purulia.
Data Entry Operator	11	7	
Accounts Assistant	11	8	Berhampur, Kalna, Suri, Krishnagar, Coochbehar,

			Bankura, Bolpur & Jangipur.
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP (Not yet due)

Manpower	Target No.	Achievement	Remarks
Part time MO	27		
ANM	27		
Clerk cum Store Keeper	11		
Attendant	11		
Sweeper	11		

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	246	Under process in Bishnupur

E. Procurement :

Procurement of	Target No.	Achievement	Remarks
Furniture for management cell at ULB	11		Approval received from DHFW. Process in progress in 8 ULBs (Suri, Kalna, Berhampur, Krishnagar, Cooch Behar, Jangipur, Medinipur & Purulia)

Equipment for management cell at ULB	11		Do
Equipment for training	11	7	Process in progress in 4 ULBs
Furniture for training	11	7	Do
Family schedule, HMIS format, instruction manual and training module	11		HMIS Format has been supplied to ULBs Work Order issued for supply of Family Schedule and Nirdeshika.
HHWs kit	11	10	Has already been supplied to the ULBs.
Drugs for treatment of minor ailments	11		Approval has been received from DHFW. Letter issued to 6 ULBs (Berhampur, Krishnagar, Cooch Behar, Jangipur, Suri & Kalna) to effect procurement.
Equipment for SHP	11		Do
Furniture for HP	11		Do
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post : (Not yet due)

Refurbication	Target No.	Achievement	Remarks
Health Post			
Sub Health Post			

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	246	Under process in Bishnupur

E. Procurement :

Procurement of	Target No.	Achievement	Remarks
Furniture for management cell at ULB	11		Approval received from DHFW. Process in progress in 8 ULBs (Suri, Kalna, Berhampur, Krishnagar, Cooch Behar, Jangipur, Medinipur & Purulia)
Equipment for management cell at ULB	11		Do
Equipment for training	11	7	Process in progress in 3 ULBs
Furniture for training	11	7	Do
Family schedule, HMIS format, instruction manual and training module	11	10	HMIS Format and Family Schedule have been supplied to 10 ULBs Supply of Nirdeshika to ULBs is awaiting
HHW's kit	11	10	Has already been supplied to the ULBs.
Drugs for treatment of minor ailments	11		Approval has been received from DHFW. Letter issued to 10 ULBs (except Bishnupur) to effect procurement.
Equipment for SHP	11		Do
Furniture for HP	11		Do
Furniture for SHP	11		Do

F. Refurbication of Health Post & Sub Health Post :

Refurbication	Target No.	Achievement	Remarks
Health Post	7	In Progress	
Sub Health Post	36	Do	

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

SUDA-Health/DFID/04/318
Ref No.

Date **01.12.2004**

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

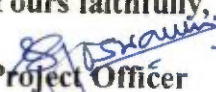
**To ✓ Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI**

Sub. : Status Report as on 01.12.2004

Sir,

Status Report with regard to DFID assisted Honorary Health Worker Scheme as on 01.12.2004 is enclosed for favour of your kind perusal.

Encl. : As stated.

Yours faithfully,

Project Officer

SUDA-Health/DFID/04/318(1)

01.12.2004

**✓ cc
Dr. A. K. Ghosh, Chief Technical officer, SPSRC, DHFW**


Project Officer

Status Report
DFID assisted HHWs Scheme to 11 Municipalities
 As on 01.12.2004

A. General Information :

a) Receipt of sanction from DEA, GOI	On 05.12.2002 vide DO No. F.12/1/2001-EEC-II
b) Receipt of sanction from MOHFW, GOI	On 02.12.2003 vide DO NO. L.19012/46/02-APS
c) Receipt of sanction from DHFW, GOWB	On 05.12.2003 vide no. SS(P)/HSDI/HHW/628
d) Date of launching	01.02.2004
e) Project duration	01.02.2004 to 31.01.2005
f) Project Towns	Kochbehar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Brishnupur, Kalna, Krishnagar, Medinipur.
g) Project Budget	Rs 5.90 Crores

B. Process Indicators :

Sl. No.	Activities	Achievement	Remarks
1.	Communication about approval of project by MA Dept. to the concerned 11 ULBs, DM and CMOH of concerned 8 Districts	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
2.	Forwarding Guidelines in Bengali by MA Dept. regarding preliminary actions of the project to the Chairman of the ULBs, DMs & CMOH of the concerned Districts, Spl. Secretary (Project), DHFW and Director, SUDA	Communicated on 19.01.2004	Vide memo no. 1403-S/04.
3.	Induction session by MOS, MA Dept. to the concerned Chairman, CIC Health, Health Officer / Asstt. Health Officer and the representatives of DHFW.	Conducted on 12.02.2004 at Conference Hall of SUDA.	

Contd. to P-2

Sl. No.	Activities	Achievement	Remarks
4.	Preparation of comprehensive guidelines by DHFW	Prepared by DHFW and communicated to SUDA.	Vide SS(P)/HSDI/HHW/813 dt. 30.03.2004
4.1	Comprehensive guideline approved by DHFW and Municipal Affairs Dept.	Approved	Vide SPSRC/HSDI/HHW/44 dt.24.08.2004
4.2	Bengali translation of comprehensive guideline and circulation to all stakeholders.	Process in progress Bengali Translation completed by CCC and submitted to SPSRC for approval	Expected to be completed by December, 2004.
5.	Sensitisation to ULBs on project proposal writing and guidelines	11 ULBs already been sensitised and guidelines explained.	-
6.	Project Director designated for 11 ULBs.	All completed	Project Directors in 11 ULBs are in position.
7.	Inclusion of the said Project in the agenda of Apex Advisory Committee on Urban Health of MA Dept. headed by Minister-in-Charge.	Included in the Agenda of 5 th Apex Advisory Committee Meeting held on 22.03.2004.	
7.1	Co-opting Special Secretary & Director, SPSRC as a member of the Apex Advisory Committee	Already co-opted.	
8.	<i>Preparation of micro-projects by ULBs</i>		
8.1	Format prepared by DHFW & Central Co-ordinating Cell (CCC) of SUDA for writing project proposal by the ULBs.	Format prepared by DHFW & CCC for writing project proposal by the ULBs and finalized and approved by DHFW.	Vide memo no. SS(P)/HSDI/HHW/813 dt. 30.03.2004.
8.2	Submission of Project Proposal by the ULBs	10 ULBs (Suri, Kalna, Berhampur, Purulia, Cooch Behar, Krishnagar, Jangipur, Bankura, Medinipur & Bolpur) submitted final project proposal.	Bishnupur is yet to submit project proposal.
8.3	Approval of Project Proposal by CCC & DHFW	10 Project proposals received from Suri, Kalna, Berhampur, Purulia, Cooch Behar, Krishnagar, Jangipur, Bankura, Medinipur & Bolpur have been recommended by CCC and submitted 9 proposals to DHFW.	Proposal for Bolpur will be submitted to DHFW by 1 st of December, 2004.

Contd. to P-3

Sl. No.	Activities	Achievement	Remarks
9.	Identification of project beneficiaries	Already identified by the 11 ULBs.	2.58 lac beneficiaries identified.
10.	Integration of the said Pilot Project with the Dist. Offices & Hospitals of Dept. of Health & FW	ACMOH and Supdt. of the Hospital made member of Municipal Level Health & FW Committee and Municipal Management Cell (MMC).	
11	Sensitisation of Officers concerned	Continuing.	
12.	<i>Programme Management System established</i>		
(a)	Set up of Municipal Management Cell at ULB level	MMC has been set up in all 11 ULBs	
(b)	Set up of Central Co-ordinating Cell at SUDA level	In position.	
13	<i>Health Facilities for Primary Health Care service delivery established</i>		
(a)	Selection of HHWs	Completed in 10 ULBs. 246 HHWs selected.	Under process in Bishnupur
(b)	Selection of FTSS	Not yet due.	
(c)	Selection of Manpower for Health Post	Process of recruitment has started.	Expected to be completed by Dec., 2004.
(d)	Functioning of HHWs at Block Level	Started in October, 2004 in Suri, Berhampur & Kalna. Started in Nov., 2004 in Cooch Behar, Jangipur, Berhampur & Krishnagar.	
(e)	Identification of Sub-Health Post (SHP)	Identified by 10 ULBs.	Pending in Bishnupur
(f)	Functioning of SHP	Not yet due.	
(g)	Identification of Health Post (HP)	Identified by 10 ULBs.	Pending in Bishnupur
(h)	Functioning of HP	Not yet due.	
14	Surveillance system of State Health Programme established	Not yet due.	

Contd. to P-4

Sl. No.	Activities	Achievement	Remarks
15	Management Information Evaluation System (MIES) established	HMIS developed by CCC and approved by DHFW.	Vide memo no. 2074/SPSRC/HSDI /HHW/2 dt. 20.05.2004.
16	<i>Referral system established</i>		
(a)	Identification of referral centre	Not yet due.	
(b)	Contracts / Agreement made	Not yet due.	
(c)	Referral system functioning	Not yet due.	
17	<i>Communication (I.E.C.) system established</i>		
(a)	Interpersonal Communication established	Started in 7 ULBs.	
(b)	Involvement of NGO	NGOs identified.	
(c)	Standard I.E.C. materials developed and implemented / distributed.	Standard literature and methodology of DOHFW shall be used.	
18.	<i>Documentation</i>		
18.1	Engagement of Agency by DHFW for documentation		
18.2	Documents prepared and submitted		
19	<i>Base line survey by External Agency conducted</i>		
19.1	Submission of Report of Base Line Survey		
20	<i>Financial Management System established</i>		
(a)	Fund received by DHFW from GOI		
(b)	Opening of separate Bank A C for the Project by the ULBs	11 ULBs opened separated Bank A/C for the project.	
(c)	Opening of separate Bank A C for the Project by CCC	Opened separated Bank A/C by CCC.	

Contd. to P-5

Sl. No.	Activities	Achievement	Remarks
20 (d)	CCC receive fund from DHFW on requisition and submit expenditure statement to DHFW	Received 1 st installment of fund for Rs. 87.82 lakhs from DHFW on 24.03.2004.	CCC incurred expenditure of Rs. 6,97,786/- and released advance to MMC for Rs 32,78,650/- as on 01.07.2004. SOE submitted to DHFW for Rs 19,60,202/-
(e)	MMC receive fund from CCC on requisition and submit expenditure of statement to CCC	10 MMC (Kalna, Suri, Krishnagar, Purulia, Berhampur, Jangipur, Coochbehar, Midnapore, Bolpur & Bankura) received fund from CCC.	Rs 32,78,650/- received by 10 MMC and UC sent to CCC for Rs 12,62,416/-
21	Preparation of Road Map by the ULBs for sustainability		

C. Training

Sl. No	Type of Training	Target No. of training	Achievement No. of training
1.	Sensitisation / Orientation sessions	47	38
2.	Review with DFID	1	1
3.	Capacity building of MMC (Accounts personnel, clerk cum sk, CDO, PHN, HO / AHO)	11	Capacity building of HO / AHO, CDO, PHN completed for 10 ULBs on 24.11.04.
4.	Workshop on participatory need assessment and project formulation at SUDA for grass-root stakeholders	4	4
5.	Training of trainers	2	2
6.	Training of HHWs initiated / completed	11	Initiated - 10 Completed - 7
7.	Training of FTS	11	Not yet due.
8.	Training of Manpower for HP	11	Not yet due.

Contd. to P-6

D. Manpower :**(i) At MMC**

Manpower	Target No.	Achievement	Remarks
Project Director (ADM)	11	11	
Chairman of the ULB	11	11	
ACMOH - Sub Div.	11	11	
Supdt. of nearest Govt. Hosp.	11	11	
Health Officer / AHO	11	10	No AHO at Bishnupur.
CDO	11	10	Except Bishnupur
PHN	11	6	Berhampur, Kalna, Krishnagar, Bolpur, Bankura & Purulia.
Data Entry Operator	11	7	
Accounts Assistant	11	8	Berhampur, Kalna, Suri, Krishnagar, Coochbehar, Bankura, Bolpur & Jangipur.
Clerk cum Store Keeper	11	11	
Attendant	11	11	

(ii) At CCC

Manpower	Target No.	Achievement	Remarks
Consultant	1	1	
Project Officer	1	1	
Medical Specialist	2		
CD Specialist	1		
Accounts Officer	1	1	
MIES Officer	1	1	
Data Entry Operator	1	1	
Clerk cum SK	1	1	
Attendant	1		

(iii) At HP (Not yet due)

Manpower	Target No.	Achievement	Remarks
Part time MO	27		
ANM	27		
Clerk cum Store Keeper	11		
Attendant	11		
Sweeper	11		

Contd. to P-7

(iv) At SHP (Not yet due)

Manpower	Target No.	Achievement	Remarks
FTS	55		

(v) At Block

Manpower	Target No.	Achievement	Remarks
HHW	260	246	Under process in Bishnupur

E. Procurement :

Procurement of	Target No.	Achievement	Remarks
Furniture for management cell at ULB	11		Approval received from DHFW. Process in progress in 8 ULBs (Suri, Kalna, Berhampur, Krishnagar, Cooch Behar, Jangipur, Medinipur & Purulia)
Equipment for management cell at ULB	11		Do
Equipment for training	11	7	Process in progress in 3 ULBs
Furniture for training	11	7	Do
Family schedule, HMIS format, instruction manual and training module	11		HMIS Format has been supplied to ULBs Work Order issued for supply of Family Schedule and Nirdeshika.
HHWs kit	11	10	Has already been supplied to the ULBs.
Drugs for treatment of minor ailments	11		Approval has been received from DHFW. Letter issued to 6 ULBs (Berhampur, Krishnagar, Cooch Behar, Jangipur, Suri & Kalna) to effect procurement.
Equipment for SHP	11		Do
Furniture for HP	11		Do
Furniture for SHP	11		Do

Refurbication of Health Post & Sub Health Post : (Not yet due)

Refurbication	Target No.	Achievement	Remarks
Health Post			
Sub Health Post			

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
STRATEGIC PLANNING AND SECTOR REFORM CELL
SWASTHYA BHAWAN, 4TH FLOOR
GN-29, SECTOR-V, BIDHANNAGAR
KOLKATA- 700 091, INDIA



No. HF/SPSRC/HSDI/HHW/108/2004/134

Dated 10th November, 2004

18 NOV 2004

From: Rajeev Dube, IAS
Special Secretary &
Director, SPSRC.

To: Sri T. V. Raman
Director (AP)
Department of Family Welfare
Government of India
Room No. 520, A Wing,
Nirman Bhavan,
New Delhi - 110011.


Sub: Monthly Status Report on Honorary Health Workers Scheme funded by DFID.

Sir,

Please find enclosed a Monthly Status Report as on November 1, 2004 about progress of implementation of above-mentioned scheme.

With regards,

Yours sincerely,

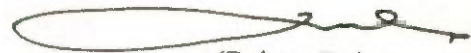

(Rajeev Dube)
Special Secretary &
Director, SPSRC

No. HF/SPSRC/HSDI/HHW/108/2004/134-1(10)

Dated 10th November, 2004

Copy along with the copy of enclosure forwarded to:

1. Sri S. S. Brar, Joint Secretary, Department of Family Welfare, Ministry of Health & Family Welfare, Government of India, Nirman Bhavan, New Delhi – 110011. Telefax: (011) 23017447.
2. Sri Vivek Mehrotra, IAS, Joint Secretary, Government of India, Ministry of Finance, Department of Economic Affairs, New Delhi.
3. Sri Sanjeev Arora, Director (ED), Government of India, Ministry of Finance & Company Affairs, Department of Economic Affairs, North Block, New Delhi.
4. Sri D. Mukhopadhyay, Secretary, Municipal Affairs Department, Writers' Buildings, Kolkata – 700071
5. Mr. M. K. Padma Kumar, Senior Deputy Programme Manager, DFID India, British High Commission, B 28, Tara Crescent, Qutab Institutional Area, New Delhi – 110016. Fax: (011) 26529296. Email: P-Kumar@dfid.gov.uk
6. Ms. Ellora Guhathakurta, Programme Officer, DFID India, British High Commission, B-28 Tara Crescent, Qutab Institutional Area, New Delhi – 110016, Fax: (011) 26529227. Email: -
- ✓ 7. Dr. Shibani Goswami, Project Officer, Health, SUDA.
8. Ms. T.Ganguly, Consultant, SPSRC
9. Dr. A. K. Ghosh, Chief Technical Officer, SPSRC.
10. Sri N. K. Roy, Deputy Director, SPSRC.



(Rajeev Dube)
Director, SPSRC &
Special Secretary