Howrah Municipal Corporation As on 05.04.2016

Urban Primary Health Care Services (UPHCS)

SI. No.	ULBs	SOE submitted upto	Remarks
1	Howrah MC	December, 2015	LIC Doubling
1	Howrah MC (Bally Field Office)	March, 2015	UC Pending
	Dalla E. DA. Area 11/2 Stole Hora	_	

Bally Fund Retene for 18 tah - 1400 -

House to House visit for Prevention and Control of Vector Borne Diseases

SI. No.	ULBs	Fund Released for the month of Nov., 15 vide Memo No SUDA-Health/65(PtIV)/13/323(08) dt. 02.03.16	Remarks	
1	Howrah MC	8,09,250/-	UC Bandina	-
31	Howrah MC (Bally Field Office)	1,92,375/-	UC Pending	11

189h.

Basic Minimum Services (BMS) relating to Equipment & Furniture, Drug & Larvicidal (FY 2011-12)

SI. No.	ULBs	Fund released	SOE submitted	Balance
ĩ	Howrah MC	4,70,000/-	4,67,651/-	2,349/-

Basic Minimum Services (BMS) relating to Larvicidal & IEC (Dengue) (FY 2015-16)

SI. No.	ULBs	Fund released (1 st Allotment)	SOE submitted	Balance
1	Howrah MC	6,05,000/-	9.26.660/	2.240/
1	Howrah MC (Bally Field Office)	2,24.000/-	8,26,660/-	2,340/-

Basic Minimum Services (BMS) relating to Training (Dengue) (FY 2015-16)

SI. No.	ULBs	Fund released	Memo No. & Date	Remarks
1	Howrah MC 500	20,000/-	SUDA-Health/65(Pt.VII)/14/	LIC Danding
1	Howrah MC (Bally Field Office)	6,000/-	169(126) dt. 14.09.2015	UC Pending

ANM - SOE pending stace July 2015

BALLY

	A/c Head					
1	Hon./ Salary	Drug	Rent	Contigency	Total	
B/F Balance	157758	-185241	0	-26006	-53489	
Fund Released	1430861	477300	0	98000	2006161	
Total Available	1588619	292059	0	71994	1952672	
SOE Submitted					0	
Balance-in-Hand	1588619	292059	0	71994	1952672	

			A/c Heac	1	
2	Hon. / Salary	Drag	Rent	Contigency	Total
B/F Balance	1588619	292059	0	71994	1952672
Fund Released				J	0
Total Available	1588619	292059	0	71994	1952672
SOE Submitted					0
Balance-in-Hand	1588619	292059	0	71994	1952672

	A/c Head					
3	Hon. / Salary	Drug	Kent	Contigency	l'otal	
B/F Balance	1588619	292059	0	71994	1952672	
Fund Released					0	
Total Available	1588619	292059	0	71994	1952672	
SOE Submitted					0	
Balance-in-Hand	1588619	292059	0	71994	1952672	

	A/c Head					
4	Hon. / Salary	Drug	Rent	Contigency	Total	
B/F Balance	1588619	292059	0	71994	1952672	
Fund Released					0	
Total Available	1588619	292059	0	71994	1952672	
SOE Submitted					0	
Balance in-Hand	1588619	292059	0	71994	1952672	



HEALTH WING "ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

SUDA-Health/119/08/289 Ref No. ...

28.01.2016

From: Director, SUDA

To

: Shri M. Chatterjee

The Jt. Secretary

Department of Municipal Affairs

Writers' Building.

Sub.: Requirement of E-Governance Health database in .xls of Howrah Municipal Corporation.

Sir.

Enclosed please find herewith communication bearing no. 427/Commur/15-16 dt. 21.01.2016 on the subject mentioned above.

This is to inform you that SUDA was never in possession of E-Governance Health data base relating to CR record.

Thanking you.

Yours faithfully.

Enclo.: As stated.

Director, SUD

Dt. .. 28.01.2016

SUDA-Health/119/08/289/1(2)

CC

- The Commissioner, Howrah Municipal Corporation 1.
- Project Director, CMU 2.



4, MAHATMA GANDHI ROAD, HOWRAH – 711 101 Tel: (+91-33) 2638-3211-13; Fax: (+91-33) 2641-2613

Memo No. 427/Commun. /15-16

Date: 21.01.2016

From

Nilanjan Chatterjee, IAS Commissioner, HMC

Ex-Officio Secretary to Govt. of West Bengal

The Project Director Change Management Unit (Department of Municipal Affaires, Govt. of W.B.) ILGUS Bhavan, HC-Block, Sector-3 Bidhannagar, Kol-700 106



Sub: Requirement of E-Governance Health database in .xls of Howrah Municipal Corporation

7 IAN 20

Please find enclosed herewith the letter no. 3425/1(5) dated 18.11.2015 from Director SBHI, Deptt of H&FW, Govt. of West Bengal which is self-explanatory.

You are requested to provide us with required data in .xls format at your earliest.

Commissione

Howrah Municipal Corporation

Memo No. 427/1(4)/Commet./15-16.

Copy forwarded for favor of information to-

1. The Hon'ble Mayor, HMC

2. The O.S.D. Health, HMC

3. The H.O.D.(I.T.), HMC

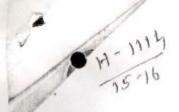
4. Office Copy

Date: 21.01.2016

Commissioner

Howrah Municipal Corporation

And or prem



GOVT. OF WEST BENGAL DIRECTORATE OF HEALTH SERVICES STATE BUREAU OF HEALTH INTELLIGENCE SWASTHYA BHAVAN, KOL-91

Memo no

Date

To

The Commissioner Howrah Municipal Corporation Howrah

Sub: Discrepancy in scanning, digitization and archiving of 10 year birth & death record of H.M.C.

This is to inform you that M/s Data Flow System, Saheb Bagan (Prantik), P.O. samabaya Pally, Bally, Howrah-711205 was entrusted by the Assistant Health Officer, H.M.C (vide order no 109/(H)/13-14 dated 16/08/13) for scanning digitization and archiving of 10 years Civil registration record of H.M.C. After completion of the work, the said agency has submitted a bill of Rs. 5,95,227/along with a completion certificate from O.S.D (health),H.M.C. (vide memo no H-61/14-15 dt. 17/07/14).

But during inspection of Govt. of India team in September, 2014, following discrepancy was found and as a result of which the bill of the agency cannot be released:

- 1) From I, II, III of CRS that contains raw data of the applicant has not been scanned.
- 2) As the software of SUDA has no provision of archiving, so that part is not done.
- 3) The scanned images of the CR register are serving no purpose.

I would request you to issue necessary direction to:

x' [1

SUDA to extract the existing data base relating to CR record in. xls format and handover it to the vendor through H.M.C. to avoid re-entry of huge data by the vendor.

Vendor to scan all records with separate entity and to prepare document
 management software (DMS) to enable the authority to easily retrieve record relating to Civil Registration System.

An early response from your end is highly solicitated.

Yours faithfully,

SAI — Director, SBHI

Deptt. of H&FW, Govt. of West Bengal

Memo no. 3425/1(5)

Date 18.11.15

Copy forwarded for information & necessary action to:

OSD (Health), Howrah Municipal Corporation, Howrah, 4 Mahafma Gandhi Road

(2) Joint Director, Deptt. Of Census Operation, WB

•

- (3) Dy Director, SBHI, Dept. Of Health & Family Welfare, Govt. of W.B.
- (4) A.O, SBHI, Dept. Of Health & Family Welfare, Govt. of W.B.
- (5) System Coordinator (IT), IT Cell, Swasthya Bhawan.

Deptt. of H&FW, Govt. of West Bengal



HEALTH WING "ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref No. SUDA-Health/119/08/241

Date ... 20.11.2014

From :

Director, SUDA

To

The MD, NHM &

Commissioner, Family Welfare

Department of Health & Family Welfare

Swasthya Bhawan.

Sub.: Purchase of Medicine for Urban Primary Health Care Services (UPHCS)

from Fair Price Shop.

Sir,

Enclosed kindly find herewith a copy of communication of Officer-on-Special Duty (Health), Howrah Municipal Corporation which speaks for itself.

In this connection, this is to state that the ULB procure medicine at CMS approved rate which many a times causes delay in procuring the same. Under the circumstances, approval may be accorded for purchase of medicine by the ULBs from local Fair Price Shop, established by Department of Health & Family Welfare for smooth functioning of the Programme.

Thanking you.

Yours faithfully,

Enclo.: As stated.

Director, SUDA

SUDA-Health/119/08/241/1(1)

Dt. .. 20.11.2014

CC

1. The AMD, NHM, DHFW

2. The Nodal Officer, NUHM

Director, SUDA

Tel/Fax No.: 359-3184



HOWRAH MUNICIPAL CORPORATION

Central Office: 4, MAHATMA GANDHI ROAD, HOWRAH-711 101
Tele: 91-033-2638-3211-13, Fax: 91-033-2641-2214/5846/5218
Website: www.hmc.org.in. Helpline for Grievance Redressal (Citizens' Charter)

Memo No.124/11/14-15

Date:11/11/2014

To The Director. State Urban Development Authority Kolkata

Sub: Purchase of medicine for UPHCS from fair price shop.

As per order the Assistant secretary to the Government of West Bengal. Order no. H/PDE/23/m-17/11 dt. 06.01.2012, the approved 88 (eighty eight) medicine, can we purchase directly from Govt, Fair price shop for UPHCS programme?

Thanking you,

Yours faithfully.

Officer on special Duty (Health)

Howrah Municipal Corporation



Government of West Bengal
Directorate of Health Services
State Family Welfare Bureau

Swasthya Bhavan : A-wing,3rd Floor

GN-29, Sector-V, Salt Lake City: Kolkata: 700 091

Memo No.H/SFWB/14D-01-2011/. 1.6 32

Dated 19: 12 2012

To

The Chief Medical Officer of Health Howrah

Subj: Non-payment of JSY incentive.

Enclosed please find herewith copy of a letter from Sri Ashim Kr. Mondal of Beledanga, Chanditala, Hooghly.

In his letter, Srii Mondal has stated that his wife was admitted in Bally Kedarnath Arogya Bhavan (A Health Unit of Bally Municipality) for delivery. Though he furnished the S/C certificate, his wife was denied the JSY benefit for institutional delivery by the authorities of Bally Kedarnath Arogya Bhavan.

You are requested to enquire and send a report at an early date.

Encl: 1(one)

Addl. Director of Health Services (FW) & State Family Welfare Officer West Bengal

Memo No.H/SFWB/14D-01-2011/.1632/1(2)

Copy forwarded for information to:

- Director: SUDA: Health wing: Ilgus Bhavan: H-C Block, Sector III, Bidhannagar, Kolkata: 700 091.
- 2. Sri Ashim Kumar Mondal: vill & PO: Beledanga, Chanditala, Dist .: Hooghly:

Addl. Director of Health Services (FW) &
State Family Welfare Officer

West Bengal

Government of West Bengal Municipal Affairs Department Writers' Buildings, Kolkata-1.

No. 957/MA/C-10/3S-10/2012.

Dated, Kolkata, the 26th September, 2012.

From : Shri B. C. Patra,

Joint Secretary to the Government of West Bengal/

To : The Commissioner,

Howrah Municipal Corporation, 4, Mahatma Gandhi Road,

Howrah-711 101.

Sub: Procurement of reagents towards strengthening of Diagnostic Centre at Howrah Municipal Corporation.

Ref.: Letter No. 82 (H)/12-13 dated 02.08.2012 of the Deputy Mayor, Howrah Municipal Corporation.

Sir,

I am directed to refer to Howrah Municipal Corporation's letter No. stated above and on the subject captioned above and to inform you that in the previous list of reagents, the Corporation requested for procurement of 152 items at a total cost of Rs. 5,46,427/-. In the revised list, 163 items have been sought for at a total cost of Rs. 6,75,846/-.

It is observed that several items of the revised list (Sl. Nos. 1 to 115, 119 to 121, 123 to 151) are included in the previous list. Items at Sl. Nos. 116-118, 122, 152 to 163 are added in the new list. Items at Sl. Nos. 89, 115, 135, 146 and 163 of the old list are not included in the new list.

In the circumstances as stated above, I am directed to request you to confirm the aforesaid observation of this department and to send a final requirement comparing both the requisitions for taking further action from this end.

Yours faithfully, Sd/- B. C. Patra,

Joint Secretary to the Govt. of West Bengal.

No. 957/1(2)-MA/C-10/3S-10/2012.

Dated, Kolkata, the 26th September, 2012.

Copy forwarded for information to:

 The Deputy Mayor, Howrah Municipal Corporation, 4, Mahatma Gandhi Road, Howrah-711101.

2 The Project Officer (Health), SUDA, ILGUS Bhawan, HC Block, Salt Lake, Sector-III, Kolkata-700 106.

She is requested to offer her opinion in the matter.

Joint Secretary to the Govt. of West Bengal.

Sent to Achimya throo. e-mill on 4.10.12

M. N. Pradhan, IAS Project Director, CMU

Memo No. CMU-94/2003(Pt. VIII)/389

Dt. .. 03.09.2012

From: Project Director, CMU

To : Sri B.C. Patra

Jt. Secretary

Department of Municipal Affairs

Writers' Building.

Sub.: Information on setting up of Sunirnoy Pathological Laboratory

under Howrah Municipal Corporation.

Sir,

With reference to your communication vide no. 700/MA/C-10/3S-10/2012 dt. 17.07.2012, the following information are given below:

Sl. No.	Query of the Department	Available Information	
i)	Fund released by KUSP for Sunirnoy Pathological Laboratory	Administrative Approval & Financial Sanction was accorded for Rs. 15.60 lakhs in three phases during the year 2007-2011 through DPR submitted by the Howrah MC.	
ii)	Purpose of setting up the Pathological Laboratory	"In order to minimize the long time required by the party to get done Laboratory investigation & timely intervention for diagnosis to Laboratory investigation" as stated by Howrah MC.	
iii)	Conditionalities imposed at the time of release of fund, particularly on O & M of the Pathological Laboratory	O & M by Howrah MC.	

In this connection, this is to state that the said Pathological Laboratory was established with KUSP fund. Recurring expenditure for different manpower engaged like Pathologist, Technician, Blood Collector, Group-D Staff and electricity, telephone charges, printing & stationary are being maintained by Howrah MC.

Thanking you.

Yours faithfully,

Project Director, CMU

Draft

Memo No.

Date:

From: Project Director, CMU

To : Sri B.C. Patra

Jt. Secretary

Department of Municipal Affairs

Writers' Building.

Sub. : Information on setting up of Sunirnoy Pathological Laboratory

under Howrah Municipal Corporation.

Sir,

With reference to your communication vide no. 700/MA/C-10/3S-10/2012 dt. 17.07.2012, the following information are given below :

Sl. No.	Query of the Department	Available Information
i)	Fund released by KUSP for Sunirnoy Pathological Laboratory	Administrative Approval & Financial Sanction was accorded for Rs. 15.60 lakhs in three phases during the year 2007-2011 through DPR submitted by the Howrah MC.
ii)	Purpose of setting up the Pathological Laboratory	"In order to minimize the long time required by the party to get done Laboratory investigation & timely intervention for diagnosis to Laboratory investigation" as stated by Howrah MC.
iii)	Conditionalities imposed at the time of release of fund, particularly on O & M of the Pathological Laboratory	O & M by Howrah MC.

In this connection, this is to state that the said Pathological Laboratory was established with KUSP fund. Recurring expenditure for different manpower engaged like Pathologist, Technician, Blood Collector, Group-D Staff and electricity, telephone charges, printing & stationary are being maintained by Howrah MC.

Thanking you.

Yours faithfully,

Project Director, CMU



GOVERNMENT OF WEST BENGAL DEPARTMENT OF MUNICIPAL AFFAIRS WRITERS' BUILDINGS, KOLKATA-1.

ATA-1.

No. 700/MA/C-10/3S-10/2012

Dated, Kelkata, the 17th July 2012.

From: Shri B.C. Patra,
Joint Secretary to the
Government of West Bengal.

To : The Project Director,
Change Management Unit,
ILGUS Bhavan, H. C.Block,
Salt Lake, Sector-III,
Kolkata – 700 106.

Sub: Information on setting up of Sunirnoy Pathological Laboratory under Howrah Municipal Corporation.

Sir,

I am directed to inform you that Howrah Municipal Corporation has approached this Department for release of fund towards strengthening of the said Diagnostic centre.

I am now directed to request you to furnish the followings for proper scrutiny of the proposal verifying from your record:-

i) Fund released by KUSP for the said Laboratory.

ii) Purpose of setting up of this Pathological Laboratory.

iii) Conditionalities imposed at the time of release of fund, particularly on O & M of the Pathological Laboratory.

Yours faithfully,

Joint Secretary
to the Govt. of West Bengal



GOVERNMENT OF WEST BENGAL DEFARTMENT OF MUNICIPAL AFFOLISS WRITERS BUILDINGS, KOLKATA-1.

No "60 MAC 10 38-10/2012

Dated, Kolkata, the 17th July, 2012.

21-1.08, BARFS 0

444000 2-01-08 management and 2-01-10 800 1 m

this Department for release of fand is via destrongthening of the and Diagnostic centre

- Further leased by KEESP for the sord Laboratory
- Purp -- Carting up at this Pathological Laboratory
- to M.A.O no whatest hart for each of referred that the supposed at the M.A.O. no whatest had been supposed at the time to the supposed to the time to the supposed to the time to the supposed to the supposed

Pardo: As stated

JA1. 15 YOU



HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref No. SUDA-Health/119/08/66

Date 25.06.2012

From: Director, SUDA

To : Sri B.C. Patra

Jt. Secretary

Department of Municipal Affairs

Writers' Building.

Sub. : Additional funding towards strengthening of Diagnostic Centre

at Howrah Municipal Corporation.

Ref.: Your communication vide no. 212/MA/C-10/3S-10/2012 dt. 6th March, 2012.

Sir,

Enclosed kindly find herewith communication of the Dy. Mayor, Howrah Municipal Corporation vide no. 59(H)/12-13 dt. 21.06.2012 furnishing estimate of the proposed purchase duly signed by the Appropriate Authority for taking further necessary action from your end.

Thanking you.

Yours faithfully,

Enclo. : As stated.

Director, SUDA 7611

SUDA-Health/119/08/66/1(1)

Dt. .. 25.06.2012

CC

Mayor, Howrah Municipal Corporation

Director, SUDA

Tel/Fax No.: 359-3184

MUNICIPAL CORPORATION HOWRAH

HEALTH DEPARTMENT 4, MAHATMA GANDHI ROAD, HOWRAH-711101

Ref. No. 59 (H)/12-13

Date: 21.06.2012

To,

The Director,

State Urban Development Agency,

Health Wing, Ilgus Bhavan,

H-C Block, Sector-III,

Bidhannagar,

Kolkata- 700 091.



Sir,

Reference our letter No. 209(H)/11-12 Dt. 30.01.12 regarding allotment of fund for continuation of our Pathological Laboratory work setup under KUSP project for poor patients, I like to inform you that rates of the reagents as quoted in our submission has been made from last year lowest quotation from different reagents suppliers.

Thanking You,

Yours faithfully

Howrah Municipal Corporation

ration Date: 21.06.2012

Ref. No. 59 (H)/12-13 Copy forwarded for information:-

2) Dr. Sibani Goswami, Project Officer, SUDA.

Dy. Mayor Howrah Municipal Corporation

HOWRAH MUNICIPAL CORPORATION HEALTH DEPARTMENT

4, MAHATMA GANDHI ROAD, HOWRAH-711101

Ref. No. 59 (H)/12-13

Date: 21.06.2012

To,

The Director,

State Urban Development Agency,

Health Wing, Ilgus Bhavan,

H-C Block, Sector-III,

Bidhannagar,

Kolkata- 700 091.

Sir,

Reference our letter No. 209(H)/11-12 Dt. 30.01.12 regarding allotment of fund for continuation of our Pathological Laboratory work setup under KUSP project for poor patients, I like to inform you that rates of the reagents as quoted in our submission has been made from last year lowest quotation from different reagents suppliers.

Thanking You,

Yours faithfully

Dy. Mayor
Howrah Municipal Corporation

Ref. No. 59 (H)/12-13

Copy forwarded for information:-

1) Dr. Sibani Goswami, Project Officer, SUDA.

Date: 21.06.2012

Dy. Mayor

Howrah Municipal Geniolation

Deputy Mayor

Howeah Blustei of Corporation

GOVERNMENT OF WEST BENGAL DEPARTMENT OF MUNICIPAL AFFAIRS WRITERS' BUILDINGS, KOLKATA-1.

No.212/MA/C-10/35-10/2012

Dated, Kolkata, the 6th March, 2012.

From : Shri B.C. Patra,

Joint Secretary to the Govt. of West Bengal.

To: The Director, S.U.,
ILGUS Bhavan, HC-Block,
Salt Lake, Sector-III,
Kolkata-700 106.

Sub: Additional funding towards strengthening of Diagnostic Centre at Howrah Manicipal Corporation.

Sir,

I am directed to refer to your letter No. SUDA-Health/119/08/302 dt.09.02.2012 on the subject stated above and to request you to send an estimate of the proposed parchase duly signed by the appropriate authority as sent by you in case of Kanchrapara Municipality vide your letter no.SUDA-Health/122/08/310 dt.10.02.2012.

Yours faithfully,

Sd/- B.C.Patra

Joint Secretary to the
Govt. of West Bengal.

No.212/1/MA/C-10/3S-10/12 dated Kolkata, the 06.03.2012.

Copy to :

Deputy Manager, Howrah Municipal Corporation, 4, Mahatma Gandhi Road, Howrah-711101.

Joint Secretary to the Govt. of West Bengal.



HEALTH WING "ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref No. SUDA-Health/119/08/303

Date09.02.2012

From:

Director, SUDA

To

The Mayor

Howrah Municipal Corporation

Sub. : Additional funding towards strengthening of Diagnostic Centre.

Madam,

With reference to the communication of Dy. Mayor, Howrah Municipal Corporation bearing no. 209(H)/11-12 dt. 30.01.2012, this is to inform you that the matter has already been referred to the Dept. of Municipal Affairs.

Yours faithfully,

Director, SUDA

SUDA-Health/119/08/303/1(1)

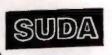
Dt. .. 09.02.2012

CC

The Dy. Mayor, Howrah Municipal Corporation

Director, SUDA

Tel/Fax No.: 359-3184



HEALTH WING "ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref NosHDA-Health/119/08/302

Date ... 09.02.2012

Director, SUDA From:

Sri B.C. Patra To

Jt. Secretary

Department of Municipal Affairs

Writers' Building.

Sub. : Proposal of Howrah Municipal Corporation for additional funding

towards strengthening of Diagnostic Centre.

Sir.

Enclosed kindly find herewith communication of the Dy. Mayor, Howrah Municipal Corporation vide no. 209(H)/11-12 dt. 30.01.2012 along with estimated budget for purchase of reagents / materials for running Diagnostic Centre.

This is to mention here that the Corporation has established Diagnostic Centre (DC) utilizing the KUSP fund. The said DC caters services for all types of Blood, Urine & Stool examination, X-ray and Ultra-Sonography to the population at a minimum cost. The required reagents / materials (which are consumable items) proposed by the ULB are essentially required for effective service delivery through DC.

Proposal of the ULB may be considered.

Thanking you.

Yours faithfully,

Enclo. : As stated.

Director, SUDA

D\Dr Goswami\SUDA\Letterhead Misc doc

Tel/Fax No.: 359-3184

HOWRAH MUNICIPAL CORPORATION HEALTH DEPARTMENT

4, MAHATMA GANDIII ROAD, HOWRAH-711101

Ref. No. 209 (H) 11-12

Date: 30.01.12

To, .

The Director,

State Urban Development Agency,

Health Wing, Ilgus Bhavan,

H-C Block, Sector-III,

Bidhannagar,

Kolkata-700 091.

Sir,

As per discussion with Project Officer, Health we are submitting approximate required Re-agents for one year along with respective rates for our "SUNIRNOY" pathological laboratories which is set up under KUSP Project.

The proposed budget cost is attached herewith for your kind consideration and approval.

Thanking You,

Yours faithfully

Dy. Mayor
Howrah Municipal Corporation

Ref. No. 209 (H) 1111-12-

Copy forwarded for information:-

1) Dr. Sibani Goswami, Project Officer, SUDA.

Date: 30.01.12_

Laberi Maitres

Howrah Municipal Corp Contoni Maitra

Deputy Mayor

Howrah Municipal Corporation

SUNIRNOY PATHOLOGICAL LABORATORY

Howrah Municipal Corporation BETOR, HAW

APPROXIMATE REQUIRED REAGENT FOR ONE YEAR ALONG WITH RESPECTIVE RATES

TOTAL AMOUNT: Rs 5,46,427/-

Aug. 03 2010 12:58

Attention Dr. Sibani Gaswami

Approved by SUDA is not second.

HOWRAH MUNICIPAL CORPORATION DEPARTMENT

4, MAHATMA GANDHI ROAD, HOWRAH-711101

Ref. No. H - 293/10-11

Date: 3.8- 10.

To

Project Director, SUDA

ILGUS BHAVAN,

HC-Block, Sector-III, Salt Lake,

Kolkata-700 091.

Sir.

Dr Dipak Kumar Lahiri has been selected as Part Time Medical Officer in the vacant post of P.T.M.O of IPP-VIII unit-III. This is approved in the M.I.C. meeting dated 16.07.2010(copy enclosed).

Kind approval from your end is solicited.

Thanking You,

Yours faithfully,

Howrah Municipal Corporation



HEALTH WING

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref No.SUDA-Health/119/08/75

Date11.06.2010

From:

Director, SUDA

To

The Mayor

Howrah Municipal Corporation

Sub.: Training of selected FTS (Fourteen nos.) under CUDP III and IPP-VIII.

Sir,

With reference to your communication bearing no. 62/HD/10-11 dt. 08.06.2010, you are requested to conduct training of already selected FTSs, two nos. under CUDP III and twelve nos. under IPP-VIII; thus totaling fourteen nos. by your end. Training schedule is enclosed herewith for necessary guidance. Specimen of Pre & Post Evaluation questionnaire are also enclosed in a separate sealed envelop for conduct of Pre & Post Evaluation of the trainee FTS on the first & last day of training accordingly. One copy of training manual for FTS as specimen may be collected from Health, SUDA.

All the expenses in this regard is to be borne by you out of Corporation fund.

You are requested to forward the information on start date of training and date of engagement to the post of FTS after successful completion of the said training to the undersigned for office record.

Thanking you.

Enclo. : As stated.

0/0

Yours faithfully,

Director, SUDA

Dt. .. 11.06.2010

1/

Director, SUDA

SUDA-Health/119/08/75/1(3)

CC

1. Dy. Mayor, Howrah Municipal Corporation

2. Health Officer, Howrah Municipal Corporation

3. Finance Officer, Health, SUDA

D.\Dr Goswami\SUDA\Letterhead ULBs doc

Tel/Fax No.: 359-3184



HOWRAH MUNICIPAL CORPORATION

HEALTH DEPARTMENT

4, MAHATMA GANDHI ROAD, HOWRAH-711 101

Phone: 2660-3211-3 2660 2038

Fax: 2660-3214

Memo No: 62/HD/10-11.

The Director, SUDA

ILGUS BHAVAN, H-C BLOCK, Sector-III

Bidhannagar, Kolkata -700091

Sir,



Dated, Howrah the 08/06/ 20%.

Ref. your letter No. SUDA-Health/119/08/432 dated 04.11.09 regarding Filling up of Vacant Posts for FTS under CUDP-III &IPP-VIII at Howrah Municipal Corpoeration, following H.H.W.s have been selected as F.T.S by the Municipal Level Health & Family Welfare Committee in an interview held on 03.02.10 and this is approved by the Corporation in its meeting on 21.05.2010. A copy of meeting resolution is attached herewith.

SLNo	Name of selected candidate for F.T.S	Date of Birth-age as on date	Educational Qualification
1	Smt. Shanti Das	02.01.196248yrs	Madhyamik Passed
2	Smt. Mahamaya Maity	08.11.196049yrs	Madhyamik Passed
3	Smt Manju Mitra	01.01.196644yrs	Madhyamik Passed
4	Smt Shampa Das	13.11.197039yrs	B.Sc Passed
5	Smt Anuradha Ghosh	10.08.196346yrs	Higher Secondary Passed
6	Smt Swapna Dasgupta	02.01.196050yrs	B.A Passed
7	Smt Chaitali Bisnu	10.11.196149yrs	Higher Secondary Passed
8	Smt Mallika Kolay	19.11.196148yrs	Madhyamik Passed
9	Smt Archana Bal	23.03.196346yrs	Madhyamik Passed
10	Smt Jhuma Bodhak	10.01.196248yrs	B.A Passed
11	Smt Bela Parbat	15.03.196049yrs	Madhyamik Passed
12	Smt Dipali Das	22.02.1962——49yrs	Madhyamik Passed
13	Smt Tapati Mukherjee	20.01.196148yrs	Madhyamik Passed
14	Smt Krishna Mitra	04.07.196247yrs	B.A Passed
		20404044	

Panel---- Smt Shila Das

28.10.1964----46yrs

Madhyamik Passed

Kind approval from your end is solicited.

Thanking You

Yours faithfully

Acting Health Officer

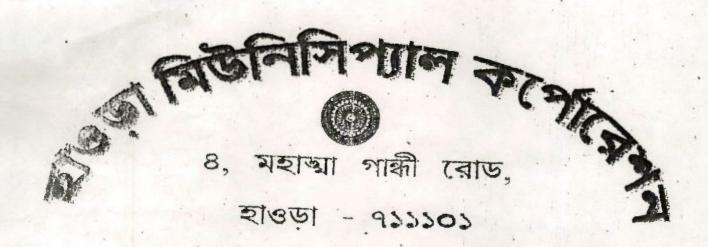
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Howrah Municipal Corooration

CHAIRMAN HOWRAH MUNICIPAL CORPORATION



2) - O C-2 ০)ত তারিষের মেরার পরিষদ সভার গৃহীত সিদ্ধানত:

২১. আই-পি-পি - ৮ এবং সি.ইউ.ডি.পি - ৩ স্বাস্থ্য প্রকল্পের প্রথম সারির পরিদর্শিকার ১৪ টি শ্নাপদ পূরণ করার জন্য গত ০৩.০২.২০১০ তারিখে ডেপুটি মেয়রের অফিসকক্ষে সাক্ষাৎ-কারের মাধ্যমে মিউনিসিপ্যাল লেডেল হেল্থ এন্ড ফ্যামিলি ওয়েলফেয়ার কমিটি নিম্নলিখিত স্বাস্থ্য কর্মীদের নির্বাচিত করেন। (১) শ্রীমতি শান্তি দাস (২) শ্রীমতি মহামায়া মাইতি (৩) শ্রীমতি মন্ত্র্যু পিক্র (৪) শ্রীমতি অনুরাধা ঘোষ (৫) শ্রীমতি স্বপ্না দাশগুপ্ত (৬) শ্রীমতি চৈতালী বিষ্ণু (৭) শ্রীমতি মিরা কোলে (৮) শ্রীমতি শমপা দাস (৯) শ্রীমতি অর্চনা বল (১০) শ্রীমতি ঝুমা বোধক (১১) শ্রীমতি বেলা পর্বত (১২) শ্রীমতি দিপালী দাস (১৩) শ্রীমতি তপতী মুখার্জী (১৪) শ্রীমতি কৃষ্ণা মিরা প্যানেল — শ্রীমতি শীলা দাস। উক্ত স্বাস্থ্য কর্মীদের প্রথম সারির পরিদর্শিকা হিসাবে নিয়োগের আলোচনা ও সিদ্ধান্ত।

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HEALTH WING "ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref NguDA-Health/119/08/23

Date21.04.2010

From: Director, SUDA

To: The Mayor

Howrah Municipal Corporation

Sub. : Filling-up of the vacant post for FTS under CUDP III & IPP-VIII

at Howrah Municipal Corporation.

Ref.: Communication of Health Officer, HMC bearing no. HMC/10/Health/09-10

dt. 11.02.2010.

Sir,

With reference to above, this is to inform you that as per this office memo no. SUDA-Health/119/08/432 dt. 04.11.2009, the candidates selected by Municipal Level Health & Family Welfare Committee on 03.02.2010 for the post of FTS is to be approved by the Corporation in its meeting and the copy of resolution of the said meeting is to be forwarded to the undersigned for taking further necessary action.

Thanking you.

Yours faithfully,

Director, SUDA

SUDA-Health/119/08/23/1(1)

CC

Health Officer, Howrah Municipal Corporation

OLC Dt. .. 21.04.2010

Director, SUDA



HOWRAH MUNICIPAL CORPORATION

HEALTH DEPARTMENT 4. MAHATMA GANDHI ROAD, HOWRAH-711 101 Phone: 660-3211-3 Fax: 660-3214

Memo No. 21 Mc/10/ Health/09-10

Dated, Howrsh the 11: 02 20#8

To Frombe Director, SUDA. ILGUS BHAVAN, H-C BLOCK, Sector-III Bidhannagar, Kolkata -- 700091

Sir.

Ref. your letter No.SUDA-Health/ 119/08/432 dated 04.11.09 regarding Filling up of vacant posts for FTS under CUDP-III & IPP-VIII at Howrah Municipal Corporation, following H.H.Ws have been selected as F.T.S by the Municipal Level Health & Family Welfare Committee in an interview held on 03.02.2010.

Lists of Candidates as per proforma is given below:

	Name of selected Candidate for F.T.S	Date of Birth Age as on date of selection	Educational Qualification
1	Shanti Das	02.01.1962-48vrs	
2	Mahamaya Maity	08.11.196047yrs	Madhyamik Passed
3	Manju Mitra	04.01.19004/VFS	Madhyamik Passed
4	Shampa Das	01.01.196644yrs	Madhyamik Passed
5		13.11.197039yrs	B.Sc Passed
	Anuradha Ghosh	10.08.196346yrs	HigherSeconderyPassed
6	Swapna Dasgupta	02.01.196050yrs	B.A Passed
7	Chaitali Bisnu	10.11.196149yrs	
8	Mallika Kolay	10.11.190149975	HigherSeconderyPassed
9	Archana Bal	19.11.196148yrs	Madhyamik Passed
10	Jhuma Bedhak	23.03.196346yrs	Madhyamik Passed
11		10.01.196248yrs	B.A Passed
	Bela Parbat	15.03.196049yrs	Madhyamik Passed
12	Dipali Das	22.02.1960-49yrs	Madhyamik Passed
13	Tapati Mukherjee	20.01.196148yrs	
4	Krishna Mitra	04.07.196247yrs	Madhyamik Passed B.A Passed

Kind approval from your end is solicited. Thanking You,

Deputy Mayor 08.16 Howrah Municipal Corporation Howrah Municipal Corporation

Yours faithfully,

Howrah Municipal Corporation

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HEALTH WING

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref SCDA-Health/119/08/432

Date04.11.2009

From: Director, SUDA

To: Th

: The Mayor

Howrah Municipal Corporation

Sub. : Filling-up of the vacant post for FTS under CUDP III & IPP-VIII, and

for STS under IPP-VIII at Howrah Municipal Corporation

Ref.: Communication of Dy. Mayor bearing no. 393 H dt. 14.10.2009.

Sir,

With reference to above, I am to inform you that you may select 02 (two) no. of FTS under CUDP III and 12 (twelve) no. of FTS under IPP-VIII to fill up the existing vacant sanctioned post. The guideline for selection of FTS is as under:

- Selection of FTSs may be done from existing regular HHWs who are within the age group of 50 years on the day of selection and are working for at least six months
- Minimum qualification- Madhyamik pass and is able to do simple arithmetic calculation
- Selection is to be done by Municipal Level Health & Family welfare Committee and approved by BOC in its meeting

You are requested to inform the undersigned the list of selected candidate after approval by BOC in its meeting as per proforma given below:

Sl. No.	Name of the Selected Candidate for the post of FTS	Age of the Candidate as on the day of selection	Educational Qualification

Contd. to P-2.

Tel/Fax No.: 359-3184

On receipt of the said information, course curriculum for training of FTS will be sent by SUDA to impart training to the selected candidate by your ULB. After completion of such training, you are also requested to intimate the undersigned to take further necessary action with regard to grant of approval for engagement of FTS by your ULB.

With regard to filling up of sanctioned vacant post of STS, the following guideline is to be followed:

- Age as applicable for Municipal Employees or retired GNM/ANM within the age limit of 62 years
- Educational qualification- Respective Nursing degree from recognized University/
 Nursing Council
- Experience- Adequate knowledge & experience in the field of Public Health including MCH, training & vaccination for 2 (two) years in case of fresher.
- Selection is to be done by Municipal Level Health & Family welfare Committee and approved by BOC in its meeting.

Information in respect engagement of STS is to be forwarded to SUDA for keeping office record.

Thanking you

Yours faithfully,

Director, SUDA

04.11.2009

SUDA-Health/119/08/432/1(2) CC

- 1. Dy. Mayor, Howrah Mpl. Corpn.
- 2. Health Officer, Howrah Mpl. Corpn.

Director, SUDA



HOWRAH MUNICIPAL CORPORATION

Central Office: 4, MAHATMA GANDHI ROAD, HOWRAH - 711 101
Tele: 2660-3211 - 12, 2641 6550 Fax: (91-033) 2641-2214/2641-3638/2641-5218

ATTN DR SIBANI GOSWAMI

NO. 393 H

Dt. 14.10.09

To Director, S.U.D.A K.U.S.P. ILGUS BHAVAN, Salt Lake, Kolkata,



Sir,

Ref. Your letter memo No. SUDA-Health/119/08/340 dated 11.09.09, I am furnishing herewith following informations in respect of F.T.S.& S.T.S of Howrah Municipal Corporation as per format.

	CUDP-III	IPP-VIII
Sanctioned no. of FTS	16	62
Actual no. of FTS in position	14	50
Sanctioned no. of STS	0	22
Actual no. of STS in position	0	19

With Regards,

Yours faithfully,

Deputy Mayor 11.10.09

Howrah Municipal Corporation

Guideline for Selection of

Second Tier Supervisor (STS), Clerk cum Storekeeper and Attendant

Criteria for Selection of STS:

- Age as applicable for Municipal Employees or retired GNM / ANM within the age group of 62 years,
- ii) Educational qualification Respective Nursing degree from recognized University / Nursing Council,
- iii) Experience Adequate knowledge & experience in the field of Public Health including MCH, training & vaccination for 2 (two) years in case of fresher.

Criteria for Selection of Clerk cum Storekeeper:

- i) Age as applicable for Municipal Employees,
- ii) Educational qualification Graduate from recognized University,
- iii) Should have knowledge & experience in office work for 2 (two) years.

Criteria for Selection of Attendant:

- i) Age as applicable for Municipal Employees,
- ii) Educational qualification Madhyamik,
- iii) Should have knowledge & experience in office work for 2 (two) years.

Process for Selection of STS, Clerk cum Storekeeper and Attendant:

Notice inviting applications is to be floated.

The Municipal Level Health & Family Welfare Committee (MHFWC) will select the suitable candidates for the posts.

The list of finally selected STS, Clerk cum Storekeeper and Attendant is to be ratified by the BOC in its meeting and the Chairman is to engage personnel.

Panel list of the selected candidates against each of the posts will remain valid maximum of 2 (two) years.

Information in respect of engagement of personnel is to be forwarded by the Chairman of the ULB to Director, SUDA for office record.

SUNIRNOY PATHOLOGICAL LABORATORY

(A Well Governed, Dependable Enterprise)
Conducted by

HOWRAH MUNICIPAL CORPORATION

: RATE CHART :

Haematology:		
BT, CT	:	Rs. 15/-
ESR		15/-
PCV	1	15/-
PLATELET COUNT		25/-
R.B.C. COUNT	:	
R.B.C. Morphology	:	25/-
TC,DC		20/-
TC.DC.ESR.HB	:	35/-
TC,DC,HB		30/-
TC,DC,ESR,MP	:	40/-
TC	1	15/-
(Fasting # PP)	:	20/-
URINE RE	:	25/-
Urine suger	:	15/-
Urine, Bile Salt, Bilirubi	n:	20/-
Urine Ketone Body	:	20/-
Urine OBT		20/-
STOOL RE	2	25/-
stool OBT		30/-
stool RE. Reducing	:	30/-
Stool RE, Reducing, OBT	:	35/-
SPUTUM AFB	:	30/-
semen Analysis	:	70/-
ASO(Value)	:	100/-
ASO(Qualitative)	:	60/-
VDRL		35/-
RA	1	75/-
WIDAL	:	40/-
HbsAg		80/-

PREGNANCY TEST	:	Rs. 40/-
Alkaline Phos		35/-
Bilirubin		30/-
creatinine		30/-
cholesterol		45/-
HIL		75/-
LDL		85/-
Lipid Profile		280/-
LFT		200/-
SGOT		30/-
SGPT		30/-
Triglyceride		60/-
Total Protein		40/-
Urea		30/-
Uric Acid		40/-
VL IL		100/-
MANTOUX		30/-
HIV		180/-
Blood Group		20/-
		1000

WE ARE FOR YOURS :

Fright Powers SES, Powers Oching & Rand Com & Rald Sell A Judender Char.



HEALTH WING "ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref No. ... SUDA-Health/119/08/340

Date .11.09.2009.

From: Director, SUDA

To: The Mayor

Howrah Municipal Corporation

Sub. : Filling up of vacant post in CUDP III & IPP-VIII

at Howrah Municipal Corporation.

Ref.: Your communication bearing no. 127/H dt. 27.07.2009.

Sir,

With reference to your communication mentioned above, you are requested to furnish the following information in respect of FTS & STS as per format given below:

	CUDP III	IPP-VIII
Sanctioned no. of FTS		**
Actual no. of FTS in position		
Sanctioned no. of STS		
Actual no. of STS in position		

Thanking you.

SUDA-Health/119/08/340/1(1)

Yours faithfully,

Director, SUDA

Dt. .. 11.09.2009

CC

The Dy. Mayor, Howrah Municipal Corporation

Director, SUDA

D:\Dr. Goswami\SUDA\Letterhead ULBs.doc

Tel/Fax No.: 359-3184





HOWRAII MUNICIPAL CORPORATION

HEALTH DEPARTMENT

4, MAHATMA GANDHI ROAD, HOWRAH-711 101

Phone: 660-3211-3

Fax: 660-3214

Memo No.: 127 14

Dated, Howrah the 37/7/2009

From:

To
The Project Director,
S.U.D.A, ILGUS BHAWAN,
Salt Lake, Kolkata –700091



Sub: Filling up of vacant posts in I.P.P.-VIII and C.U.D.P.-III

Health programmes of Howrah Municipal Corporation.

Sir.

This is for your kind information that 14 posts of First Tier supervisors and 3 posts of Second Tier Supervisors are lying vacant in different units of IPP-VIII and CUDP-III Health programmes, creating a great problem in smooth running of the programmes. The posts lying vacant are as follows:

- 1) Second Tier Supervisors -----vacant posts—3
 - (a) Unit I -vacancy 1-due to resignation of Sri Nepal Deb.
 - (b) Unit VII—Vacancy—1—due to resignation of Sri Asim Banerjee.
 - (c) Unit X-vacancy-1 due to resignation of Sri Nilmani Pal.
- 2) First Tier Supervisors---- vacant posts-14

	Reason
(a) I Engageme	ent of Ila Mitra as S.T.S.
	ent of Manjula
Sarkar and S.T.S.	l Rama Banerjee as
	on of Sikha Roy election of FTS
Rita Santr	a as S.T.S.
	of Namita Manna da Bhattacharya
as S.T.S.	
(e) V 1 Selection as S.T.S.	of Anjali Banerjee

num 2. 375 Shehir for FTS NOW, It will be for ENM calpy ... 3. FTS - shelin as he holds from END guiddeni



HOWRAH MUNICIPAL CORPORATION

HEALTH DEPARTMENT

4, MAHATMA GANDHI ROAD, HOWRAH-711 101

Phone: 660-3211-3 Fax: 660-3214

Memo No.	·			Dated, Howrah the200
From:				
	(f)	VI	2	Selection of Smriti Banerjee and Dipti Banerjee as STS.
	(g)	IX	2	Selection of Shanta Roy and Baisali Banerjee as STS.
	(h)	CUDP-I	1	Selection of Doly Bhattacharya as S.T.S.
	(i)	CUDP-II	1	Selection of Smirti Mukherjee as S.T.S.

As done earlier, F.T.S.s may be selected from existing H.H.Ws. and S.T.S from existing F.T.S.s following usual norms and conditions.

Kind perusal from your end is solicited.

With regards,

Deputy Mayor 27-07-69. Howrah Municipal Corporation.

GOVERNMENT OF WEST BENGAL DEPARTMENT OF MUNICIPAL AFFAIRS WRITERS' BUILDINGS,KOLKATA



No. 736/MA/O/C-4/ 2A-1/2008

Dated, Kolkata, the 27th day of October, 2008.

From: The Joint Secretary to the Government of West Bengal.

To: The Principal Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata – 700 001.

Subject: Regularisation of service of personnel appointed under CUDP – III scheme in Howrah Municipal Corporation.

Sir,

The Governor is pleased hereby to accord sanction to regularisation of service of following 30 employees appointed under CUDP – III scheme in Howrah Municipal Corporation against the available regular vacant posts in the Corporation and if such regular vacant post is not available for absorption of any or all such employees then to create supernumerary posts for such absorption subject to the condition that these supernumerary posts will continue till a regular vacant post is available or holder of such a supernumerary post vacates the same by way of retirement, death or otherwise, whichever is earlier:

Sl. No.	Name of Employee	Designation
1	Ajoy Bhattacharya	Exec. Engg-2
2	Yogendra Sharma	Asstt. Engg.
3	Prithwish Roy	Asstt. Engg.
4	Indranil Sengupta	Asstt. Engg.
5	Pijush Kanti Bhanja	Asstt. Engg.
6	Rajatava Chowdhury	Asstt. Engg.
7	Nalinksha Chatterjee	Asstt. Engg.
8	Patit Paban Ghosh	Asstt. Engg.
9	Sanat Kumar Mitra	Asstt. Engg.
10	Asis Baran Banerjee	Asstt. Engg.
11	Bidur Roy	Sub. Asstt. Engg
12	Anjan Kumar Dutta	Sub. Asstt. Engg

13	Tapas Das	Sub. Asstt. Engg.
14	Tapas Kumar Dutta	Sub. Asstt. Engg.
15	Gopal Chakraborty	Sub. Asstt. Engg.
16	Sujoy Kumar Sengupta	Sub. Asstt. Engg.
17	Chayan Bhattacharya	Sub. Asstt. Engg.
18	Arup Kumar Marik	Sub. Asstt. Engg.
19	Nirmal Krishna Kar	Sub. Asstt. Engg.
20	Pradip Kumar Ghosh	Sub. Asstt. Engg.
21	Avijit Datta	Sub. Asstt. Engg.
22	Amitava Rakshit	Sub. Asstt. Engg.
23	Keshab Chandra Pal	Sub. Asstt. Engg.
24	Amal Saha	Sub. Asstt. Engg.
25	Sudip Gangopadhyay	Sub. Asstt. Engg.
26	Biplab Roy	Sub. Asstt. Engg.
27	Soumen Patra	Sub. Asstt. Engg.
28	Sukumar Mondal	Sub. Asstt. Engg.
29	Dilip Kr Mukherjee	Typist
30	Sukumar Hembram	Typist

This order issues with concurrence of Finance Department communicated vide their U.O. No. 3607 Gr. P(Service) dated the 13th day of October, 2006.

All concerned are being informed.

Yours' faithfully, Sd./- K.C. Mondal Joint Secretary.

No. 736/1 /MA/O/C-4/ 2A-1/2008 Dated, Kolkata, the 27th day of October, 2008.

Copy forwarded for information and necessary action to the Commissioner, Howrah Municipal Corporation, 4, M.G. Road, Howrah.

Sd./· K.C. Mondal Joint Secretary.

No. 736/2 (25)/MA/O/C-4/2A-1/2008 Dated, Kolkata, the 27th day of October, 2008.

Copy forwarded for information and necessary action to the, ·

- (1) Accountant General (Audit-I), West Bengal.
- (2) Accountant General (Audit-II), West Bengal.
- 18) Project Director, CMU (KUSPA). ILGUS. Bhevan. Sector III, Salt take, Kal-106,
 - (4) District Magistrate, Howrah.
 - (5) Director of Local Bodies, West Bengal.

- (6) Director of Pension, Provident Fund and Gratuiry.
- (7) Director, SUDA.
- (8) Joint Director, ILGUS.
- (9) Finance (Budget) Department.
- (10) Finance (Audit) Department.
- (11) Private Secretary to the Minister in Charge of this Depart ment.
- (12)P.A. to the Secretary of this Department.
- (13) Cell _____ of this Department.
- (14) Guard file of Cell- 8.

Joint Secretary.



HEALTH WING "ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091 West Bengal

Ref NSUDA-Health/IPP/CUDP/08/32

Date15:09:2008

From:

Project Officer

Health, SUDA

To

The Health Officer

Howrah Municipal Corporation

Submission of SOE for the month of August, 2008

in respect of CUDP III & IPP-VIII

Ref.: Your communication bearing No. HMC/18/Health/2008-09 dt. 13.09.2008

addressed to the Director, SUDA.

Sir.

You are requested to follow the guideline on submission of Statement of Expenditure, Utilisation Certificate and requisition of fund sent to you under this office memo no. SUDA-Health/KMA ULBs/10/15(41)/2008 dt. 01.08.2008.

You are also requested to instruct the person of your ULB who is dealing with preparation & submission of SOE, UC & requisition of fund to contact the undersigned immediately for clarification.

Thanking you.

Yours faithfully,

Project Officer