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Sub. : Implementation of Community Based Primary Health Care (CBPHC) Scheme at Raghunathpur Municipality.

Community Based Primary Health Care Scheme with the approval of DHFW has been launched in 63 Non-KMA ULBs with effect from 01.02.2006. Out of 63 ULBs, only Raghunathpur Municipality has not yet started selection process for Honorary Health Workers in spite of repeated reminders and visit of DLB Official at ULB in this regard.

Copy of Note Sheet initiated by the undersigned dt. 28.04.2008 along with two draft letters are enclosed herewith. No response has yet been received either from the Dept. or from the Municipality. As the scheme has already stepped into more than two years and no initiative has taken into Raghunathpur Municipality so far, shall we ask Dept. of Municipal Affairs to take further necessary action towards implementation of CBPHC Scheme at Raghunathpur Municipality.

Submitted.

U.O NO - 5008 - Health  
63 ULBs / 08 / 27  
Dt. 25.06.08  
Director SUDA

Goswami  
25.06.08

We are not aware as to whether any action was taken by the Dept. on our earlier note. Attention of the Dept. may be invited again with intimation to the PS to HIC.

Umm  
25/6/08

Later - we may suggest to the Dept. that D.M. may be asked for taking action for implementation of the scheme if the Board does not perform its duties.

Umm  
25/6/08

Goswami  
08.07.08



Spl. Secy

MUNICIPAL AFFAIRS DEPT'S  
U/O. NO... 57... DT. 19/7/08

Dir: SUDA  
PO(H)

Signature/Initials

2

Notes & Instruction at pre-page.

Draft letter for signature by the  
Spl. Secy. is enclosed, it appeared.

Submitted.

~~Director, S. U. D. A.~~

~~Spl. Secy.  
H. U. D. A.~~

ay  
16/7

~~15-07-08~~

Amir  
16/7/08

Sub. : Selection of HHw under CBPHCS, Raghunathpur Municipality

Enclosed the copy of communication of the Chairman, Raghunathpur Municipality bearing no. RM/HHW/216 dt. 18.08.2008.

The chairman stated that -(a) selection of HHWs has already been made on 10.03.2008 by the sub-Committee consisting of the Chairman, Raghunathpur, Supdt. S.D Hospital and President , CDS. (b) DM , Purulia was requested to send his nomination for MHFWC but no response received by the Chairman.

In spite of repeated reminders, this is the first time when the Chairman responded and information forwarded to us about selection of HHWs. We never received any communication from the chairman in respect of date of selection for HHWs. It may also be observed that only three members out of nine of MHFWC were involved in selection of HHWs. List of selected HHWs has also not been forwarded by the Chairman to us for initiating further necessary action.

Under the circumstances, shall we ask the Chairman to forward the copy of Notification of selection, proceedings of selection including score sheet of individual candidates, proceedings of BOC meeting wherein the list of selected HHWs was placed and approved and the list of selected both the regular & panel candidates.

U.O No-SUDA-Health  
63 ULBs/08/57  
DA. 16.09.08  
Director, SUDA  
*(H)*

*Goswami*  
16.09.08  
as proposed  
*Chinn*  
17/9/08

~~Letter~~ letter is enclosed for signature,  
if approved.

Director, SUDA

*Goswami*  
*Chinn*  
18/9/08

Placed herewith comm. of the chairman, Raghunathpur Mpl. bearing no. AM/Health/500 dt. 30.10.09 forwarding a list of selected candidates for the post of HHWS. The said selection was done on 10.03.08 by the 3 members of MHFWC, out of 9 members.

Director, SUDA issued letter under memo no. SUDA - Health/63 ULS/08/23 dt. 17.09.2008. But response has not yet been received from the chairman.

We may draw attention of the chairman in respect of this office said letter for obtaining necessary information.

Draft letter is enclosed for signature, if approved. Submitted.

*[Signature]*  
03.11.09

*[Signature]*  
11/11/09

As per instructions, corrections have been made. Draft letter is placed for signature.

*[Signature]*  
6.11.09

*[Signature]*  
11/11/09  
09.11.09

Despatched.

~~Director, SUDA~~

~~PO (H)~~

~~Director, SUDA~~

~~PO (H)~~

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**State Urban Development Agency, Health Wing, West Bengal**

**Sub. : Selection of HHW under CBPHCS at Raghunathpur Municipality.**

Placed herewith communication of the Chairman, Raghunathpur Municipality bearing no. RM/HHW/545 dt. 13.11.2009 furnishing the documents in respect of selection of HHWs. The date wise events are as under :

Date	Event	Remarks
04.05.2007	Notification issued by the Chairman inviting applications for the post of HHWs.	Last date of receipt of application was 22.05.2007.
22.02.2008	Chairman issued letter to DM, Purulia; ACMOH, President of CDS; Supdt. of SD Hospital requesting to attend for selection of HHWs on 10.03.2008.	Though representative of SUDA is one of the members of MHFWC, SUDA was not intimated for such selection.
30.10.2009	Chairman submitted list of selected HHWs (20 nos.) signed by Supdt. of SD Hospital, President of CDS and the Chairman.	<ul style="list-style-type: none"> <li>• Out of 9 members of MHFWC, three were present during selection of HHWs.</li> <li>• No score sheet is enclosed.</li> <li>• As per project proposal, the Municipality is entitled to have 13 regular HHWs &amp; 05 panel candidates. It is seen that they have selected 20 nos. without identifying the candidate for regular &amp; panel list.</li> </ul>
14.11.2009	Chairman submitted attested copy of resolution of BOC meeting held on 11.09.2009 approving the selected list for HHWs.	

In our earlier communication dt. 17.09.2008, the Chairman was requested to forward the proceedings of selection of HHWs along with list of regular HHWs & panel candidates as per prescribed proforma. Though proceedings have been sent by the Chairman as described in the table above, but list of candidates both for regular & panel has not yet been submitted. Moreover, the ULB have selected 02 more nos. of HHWs against the approved no.

- Whether the selection by 03 members of MHFWC be valid ?
- Shall we communicate the Chairman w.r.t. submission of list of selected HHWs (13 nos.) and list of panel (05 nos.).

Submitted for kind advice.

*Director, SUDA*  
*Pl. discuss.*  
*4/12/09*  
*PO/H*  
*PO/H*

*Goswami*  
*01.12.09*

*Discussed,*  
*Draft letter is enclosed for signature, if approved*

*Goswami*  
*03.12.09*

*Despatched.*

*Chairman*  
*4/12/09*  
*Goswami*  
*4.12.09*

\* CP-①

Placed herewith list of AULS + both regular and panel candidates signed by the chairman. At present there is no E.O posted in the ULB.

The AULS's training for 45 days may be rendered by the District Health Office as was done earlier for other ULBs.

We have already secured the chairman to obtain list of \*a trainer from CMOH, Patuli. However, we may write to the chairman.

Draft letter ④ is enclosed for signature, if approved. Submitted.

\* \* CP-②

④ CP-③

~~Director, SUSA~~  
PO/HT

~~SP/22/mm~~  
08.01.19

Chin  
07/11/2019

~~SP/22/mm~~  
11.11.19

Despatched.

Subj - Training of Trainers for HHW Training  
at Raghunathpur

As per our office letter no. SUDA-Health/58/08/1547 dt. 06.01.2010, the chairman, Raghunathpur was asked to obtain list of trainers from CMOH, Purulia in respect of HHW Training for CBPHC project. In continuation to this, the chairman has sent some names of proposed trainers (as per CMOH, Purulia). Undersigned person has contacted to ACMOH, Raghunathpur who is in the list of proposed trainers. According to ACMOH, Raghunathpur there are also some other doctors and public health oriented nurses who ~~will~~ would actively take part in training of HHWs. As the no. of trainers are more than three ~~large~~, so it would be quite justified for myself and MIES officer, SUDA-Health to go Raghunathpur and to take a one day class for T.O.T. (Training of Trainers) for HHW Training. <sup>on 4-03-2010</sup> Subject to take approval.

PO, Health

Sumit Talukdar,  
17.02.2010

Dr. S. Talukdar and MIES officer may visit Raghunathpur to impart Trainers' training to the officials of DHFW on 04-03.10 at the office of ACMOH. After TOT, the trainers would conduct training for HHWs under CBPHC, Raghunathpur.

Submitted for approval.

~~Director, SUDA~~  
PO (H)

~~gossizmm~~  
17.02.10  
Approved  
19/2/10

Trainers' training for Raghunathpur Mpl. is scheduled at the office of ACMOH on 04.03.2010, ~~per~~ as per discussion with ACMOH and the UDA.

- a) Draft letter for Trainers trg. is enclosed for signature.
- b) Draft letter for training of MHS is also enclosed for signature. This can be handed over to the Chairman, while writing Raghunathpur on 04.03.10

~~Director, SUD~~

*[Signature]*  
26.03.10

Pl. check up first whether there is any court case reg. the compl. authority.

*[Signature]*  
26/3/10

PO(H)

As per documents available with Health wing there was no court case against Mpl. Authority.

The delay in implementation of MHW scheme at Raghunathpur, Mpl. was due to repeated change of Boards and non-responsiveness. Hence the draft letter may be signed. pl.

~~Director, SUD~~  
PO(H)

*[Signature]*  
01.03.10  
*[Signature]*  
3/3/10



This is to state that training of regular & panel HHWs has already been completed by the ACMOH, Raghunathpur on 26.5.2010.

After completion of the said training, the URB was contacted over telephone by APO so many times for submission of post-training evaluation ~~sheet~~ score sheet, so that guideline for engagement of regular HHWs be issued by this office. We may write to the chairman for submission of the same. Draft letter is enclosed for signature, if approved.

*[Signature]*  
15.07.10

*[Signature]*  
17/7/10

*[Signature]*

~~Director, SUDW~~

~~89(H)~~

Despatched

Placed here with comm. of the chairman, Raghunathpur Mpl. bearing no. RM/HHW/211 dated 02.08.10, forwarding list of HHWs (not maintained the list as per regular & panel) along with post-evaluation score against each.

Furthermore, comm. of the vice-chairman, Raghunathpur Mpl bearing no RM/HHW/223 dt. 12.8.10 is enclosed at Flag-"B", wherein he requested not to take any action regarding engagement of HHWs until further comm. from their office. Submitted for kind ~~information~~ information.

*[Signature]*  
13.8.10.

Bo(H)

~~P. Dinesh~~

~~Director, SUDW~~

As per discussion, Draft letter is enclosed for signature, if approved.

~~Director, SUDA~~  
~~PO(H)~~

~~PO(H)~~

Chin  
22/8/17

Connections done.  
Letter is enclosed for signature.

~~Director, SUDA~~  
~~PO(H)~~

~~PO(H)~~  
31.8.10

Chin  
19/9/17

Despatched.

~~PO(H)~~

Placed herewith comm. of the chairman, Raghunathpur M.p.l. bearing no. RM/HHW/292 dt. 27.9.2010 requesting for grant of approval towards engagement of 13 no. HHWs according to marks obtained in the post-training evaluation.

This is to state that as per guideline issued vide no. SUDA-Health/63 UAs/08/295 dt. 23.03.07, only regular HHWs are to be engaged after completion of training.

Hence, we may write to the chairman, to strictly adhere to the guideline issued on the subject. The same guideline was also issued to other UAs implementing CBPICS.

Draft letter is enclosed for signature, if approved.

~~Director, SUDA~~  
~~PO(H)~~

~~PO(H)~~  
21.10.10

Chin  
23/10/17

Despatched.

~~PO(H)~~

Placed herewith comm. of the Chairman, Raghunathpur Mpe. vide no. RM/Health/490 dt. 01-07-2011 for selection of FTS amongst the regular HHs.

We may issue the guideline in this regard. Draft letter is enclosed for signature, if approved.

Director, SUDA

PO (H)

S. S. Ghosh  
07.07.11

W. J. Ghosh

S. S. Ghosh  
8.7.11

Despatched.

Placed herewith comm. of Sri Ashok Kr. Majhi with a complaint regarding selection of SG under CBPHCS.

We may send the said comm. to the Chairman for furnishing a report in this regard.

Draft letter is enclosed for signature, if approved.

Director, SUDA

PO (H)

S. S. Ghosh  
13.07.11

W. J. Ghosh

S. S. Ghosh

Despatched.

Training of FTS and CBPHCS scheduled during 12-16 December 2011. The Chairman is to be informed accordingly and the JF-Director, ILAOS may be requested for arrangement of room booking at ILAOS Hostel. Draft letters (3 nos.) are enclosed for signature if approved.

Director, SUDA

PO (H)

S. S. Ghosh  
28.11.11

W. J. Ghosh

Job placement training for selected FTS,  
of Rajshahi Mpl. has been  
conducted at SUDA during 12-16 Dec, 2011.

After completion of training, a guideline/  
Comm. is to be forwarded to the  
chairman for engagement of FTS  
and subsequent filling up of the  
post of HHHS form amongst the  
panel candidates.

Draft letter is enclosed for signature,  
if approved.

Director/SUDA

PO(H)

Prasanna  
28/12/11

28/12/11

Sub. : Proposal of the Chairman, Raghunathpur Municipality relating to requisition of fund for construction of Sub Centre under CBPHCs.

Placed herewith communication of the Chairman, Raghunathpur Municipality vide no. RM/UBPHCS/669 dt. 04.09.2012 requesting for placement of fund of Rs.6,89,600/- ( Rupees Six lakh eighty nine thousand six hundred ) only for construction of Sub-Centre (SC) . The Chairman has forwarded cost estimation signed by the Asst. Engineer, Raghunathpur Municipality.

This is to state that CBPHC Programme funded by Dept. of Health & FW is being implemented in Raghunathpur Municipality wherein Health care services are being catered through 2 nos. of SC which are rented accommodation. There is no fund provision for construction of SC under CBPHCS.

Furthermore, it may be seen from the letter of the Chairman that the vacant space identified for construction of SC is adjacent to Block Primary Health Centre ( BPHC) ,Raghunathpur -I of DHFW from where services including ANC/PNC, Immunisation , General Treatment etc. are being provided to the population of Raghunathpur Municipality. Hence, construction of SC in the said area will not increase service delivery.

As there is no available fund for such construction under CBPHCS, if we forward this proposal to the Dept. to explore for making provision of fund, precedence may be created for the rest of 62 ULBs implementing CBPHCS.

Under the circumstances stated above ,the following doable activities are:

X/

- We may inform the Chairman regarding non-availability of fund towards construction of SC under CBPHCS.
- We may forward the proposal to the Dept. to take up the matter either with DHFW or to explore other sources, if any, not only for Raghunathpur but all the 63 ULBs implementing CBPHCS.

Submitted for kind advice.

Director/SUDA

PO/CH

Goswami  
21.09.12

We may inform about 'x'. A draft is

let  
with

Draft letter is placed herewith for signature pl.

Goswami  
29.09.12

PO/CH

Despatched

let  
with  
Goswami  
29.9.12

Placed ~~has been~~ comm. of the chairman, ~~Regd. M.P.~~  
 M.P. vide no. AM/Health (CBPTCS) /1196 Dt.  
 4.03.13 for recruitment of Computer  
 Assistant under CBPTCS.  
 He may write to the chairman. Draft  
 letter is placed ~~has been~~ for signature,  
 if approved.

~~S. S. Kumar~~  
 25.3.13

at  
 27/3/13

Director, SUDA  
 AB(K)