



Memo No. CMU- 297/2006/3263(40)

Date: 07.03.2006.

The ~~Mayor~~ Chairman,

.....40..... Municipal Corporation/Municipality.

MEDICAL OFFICER.

Sub: Placement of Consultant (~~Poverty & Livelihood~~) for helping the ULBs.

Sir/Madam,

has engaged. Dr. Mrs. Laxmipriya Behara.
CMU is in the process of engaging 8 Consultants (~~Poverty and Livelihood~~) who will be working in five ULBs each for designing and implementing effective poverty and livelihood implementations as well as helping the ULBs in formulating appropriate plans under the Component 2 of DDP.

strengthening service delivery of P.I.C., Public Health
At present six out of eight Consultants (~~Poverty & Livelihood~~) have joined the CMU. They are being posted in the ULBs and given responsibility for 6/7 ULBs as detailed in the attached sheet.

Dr. Behara.
I request you to kindly utilise the services of ~~the consultant (Poverty and Livelihood)~~ in the work of your ULB. An indicative list of their work will be as follows :

- and National Health Progs. have case activities*
- A) Gathering poverty data and setting up of poverty monitoring framework in the ULB;
 - B) Designing of poverty action plans in consultation with the ULB representatives;
 - C) Designing of effective livelihood interventions in consultation with the ULB representatives;
 - D) Helping in formulation of development plans of Component 2 of DDP;
 - E) Acting as liaison between CMU and ULB in the above work;
 - F) Working actively with UPE Cell to strengthen and improve the functioning of the cell.
 - G) Any other work related to the area of work as the ULB might like to assign.

I also request you to kindly provide them with office space to function when they are present in your ULB as well as provide them with stationery. They may also be allowed to use the telephone in the ULB for communicating with other ULBs/CMU.

will be visiting your ULB by rotation
One ULB has been designated as the Headquarters. ~~However~~, they will be covering each ULB at least once a week.

Contd....page...2

Ltr. Hd(PD)/AKM




-2-

I hope that you will utilise the services of the consultant (poverty and livelihood) effectively and extend necessary cooperation to him/her. ^{M.O.}

Thanking you,

Yours faithfully,


(Arnab Roy)
Project Director, CMU, KUSP.

Memo No. CMU- 297/2006/3263/1(9)

Date: 07.03.2006.

Copy to :

1. Project Manager, CMU.
2. Shri J.K. Chakrabarty, O.D. & Poverty Expert, CMU.
3. Dr. Sujoy Mitra, Poverty Expert, CMU.
4. Shri Surajit Kundu, Consultant (Poverty & Livelihood), CMU.
5. Shri Syed Shah Golam Gous, Consultant (Poverty & Livelihood), CMU.
6. Ms. Rachana Ghoshal, Consultant (Poverty & Livelihood), CMU.
7. Ms. Kamalika Kabir, Consultant (Poverty & Livelihood), CMU.
8. Shri Bibhas Chakrabarty, Consultant (Poverty & Livelihood), CMU.
9. Shri Aloke Chakrabarty, Consultant (Poverty & Livelihood), CMU


Project Director CMU, KUSP.

Memo No. CMU- 297/2006/3263 /2(6)

Date: 07.03.2006

Copy for kind information to :

1. The Secretary, M.A. Department, Govt. of West Bengal.
2. P.S. to MIC, MA&UD Department, Govt. of West Bengal.
3. Director of Local Bodies.
4. Director, SUDA.
5. Jt. Director, ILGUS
6. Chief Engineer, MED.


Project Director CMU, KUSP.



Memo No.CMU-297/2006/ 3361 (40)

Date: 17-03-2006

To: The Mayor/Chairperson
..... Municipal Corpn Municipality

Ref: Our Memo No.CMU-297/2006/3263(40) dated 7th March 2006

Sub: Placement of Consultant (Poverty & Livelihood) for helping the ULBs

Sir/Madam,

Kindly refer to the above letter. There have been some changes for allocation of duties among the Consultants (Poverty & Livelihood). I am attaching allocation of duties of the Consultants for your kind information and necessary action.

Thanking you,

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP

Encl: As stated above

Copy to:

- 1) Poverty & Monitoring Expert, CMU, KUSP
- 2) Shri Surajit Kundu, Consultant (Poverty & Livelihood), H/o Biswajit Dey, 69B, "C" Road, Anandapuri, PO Nonachandanpukur, Dist. 24 Parganas (North), Kolkata-700122
- 3) Syed Shah Golam Gous, Consultant (Poverty & Livelihood), 5C Topsia Road, 1st Floor, Kolkata-700039
- 4) Smt. Rachana Ghosal, Consultant (Poverty & Livelihood), 122 J K Street, Uttarpara, Hooghly, PIN – 712 258
- 5) Smt. Kamalika Kabir, Consultant (Poverty & Livelihood), Flat No.200, A.G. Bengal Qtrs., Ultadanga, Kolkata-700067
- 6) Shri Alope Chakraborty, Consultant (Poverty & Livelihood), 2/2 Christian Pathway, Thakurpukur Mission, Kokata-700063
- 7) Shri Kishalay Banerjee, Consultant (Poverty & Livelihood), P-63 LIC Township, Madhyamgram, Dist. 24 Parganas (N), PIN – 700 129
- 8) Shri Bibhas Chakrabarty, Consultant (Poverty & Livelihood)

Project Director, CMU, KUSP

**Clubbing of Municipalities for Poverty & OD Programmes
under KUSP**

Name of Group	Allocated ULBs	Head Quarter	Name & Address of the Consultants
Group-A	Kalyani, Gayeshpur, Kanchrapara, Halisahar, Bansberia, Hooghly-Chinsura,	Kalyani	Surajit kundu Barrackpore Kol-122
Group-B	Naihati, Bhatpara, Garulia, North Barrackpore, Barrackpore, Titagarh,	Barrackpore	Syed Shah Golam Gous Topsia road Kolkata
Group-C	Chandernagar MC, Bhadreswar, Champdani, Baidyabati, Serampore, Rishra,	Serampore	Rachana Ghosal Uttarpara, Hooghly
Group-D	Madhyamgram, New Barrackpore, North Dum Dum, Kamarhati, Rajarhat-Gopalpur, Bidhannagar.	New Barrackpore	Kamalika Kabir Ultadanga, Kolkata
Group-E	Uttarpara-Kotrong, Konnagar, Bally, Baranagar, Dum Dum, South Dum Dum,	Baranagar	Bibhas Chakrabarty
Group-F	Rajpur-Sonarapur, Baruipur, Maheshtala, Budge Budge, Pujali, Uluberia.	Rajpur-Sonarapur	Aloke Chakraborty Thakurpukur Mission Kolkata- 63
Group-G	Howrah MC, Khardah, Panihati Barasat.	Kharda	Kishaloy Banerjee Madhyamgram

Sub. : Selection & engagement of manpower under Health component of CMU, KUSP.

The activities under Health component of KUSP have been extended not only to 40 KMA ULBs but also to 22 Non-KMA ULBs where Honorary Health Worker (HHW) scheme are already in existing. The objective of Health component is to strengthen existing primary health care services through training, IEC, refurbishment of Sub-Centres, re-designed HMIS and the like. The training at all levels of health manpower i.e. HHW, FTS, STS, PTMO, Sanitary Inspector, Health Officer and Asstt. Health Officer are to be conducted to strength their capacity at various fields of health issues. The training for each of the components will cover each of 153 HAU of KMA ULBs and 59 HAU of Non-KMA ULBs covering approximately 5500 HHWs, 1050 FTSs, 200 STSs / ANMs, 400 PTMOs and 100 HOs & AHOs.

In the first annual review by DFID mission during 10-13 May, 2005, a stock taking had been done by the DFID with regard to activities of KUSP including Health component. It was agreed upon that support of manpower as indicated below would be required for effective monitoring & supervision and implementation of activities under Health component of KUSP, which had already been approved by the then Secretary, Dept. of Municipal Affairs (copy of Note enclosed for ready reference).

Designation	No.	Professional Fees per month per head (In Rs.)	Cost involvement per month
Medical Officer	6	12,000/-	1.23 lakhs
Nutritionist	3	10,000/-	
MIES Professional / Statistician	2	8,000/-	
Computer Asstt.	1	5,000/-	

Accordingly, advertisement were made in local & National dailies i.e. Anandabazar Patrika, Kolkata & Siliguri; Bartaman, Kolkata; The Statesman, Kolkata & Siliguri and The Telegraph, Kolkata & Siliguri on 11.07.2006. The last date of application was 24.07.2006 (4.00 P.M.).

A good no. of applications have already been received and is under process of short listing.

A Selection Committee with the following members may be constituted for final selection of the candidates for different posts.

Selection Committee :

Sl. No.	Name	Designation
1.	Shri A.K. Matilal	Project Manager, CMU
2.	Shri S. Bhattejee	Financial Advisor, CMU
3.	Dr. Shibani Goswami	Health Expert, CMU
4.	Shri Birojit Pal	I.T. Expert, CMU (only for Comp. Asstt.)
5.	Dr. N.G. Gangopadhyay	Adviser, Health, SUDA
6.	Dr. S.K. Ghosh	Dy. Chief of Health, UHIP, KMDA

Submitted for kind approval.

[Signature]
P.A., C.M.U., K.U.S.P.

U.O. NO:- CMU-94/2003(Pt-IV)/123

Date:- 03.08.06

C:\D:\Govami\KUSP\Note Sheet.doc

[Signature]
9/8/06
Interview date may be fixed and

Prin Accpal
Secretary,
M. A. Deptt.

PD

[Signature]



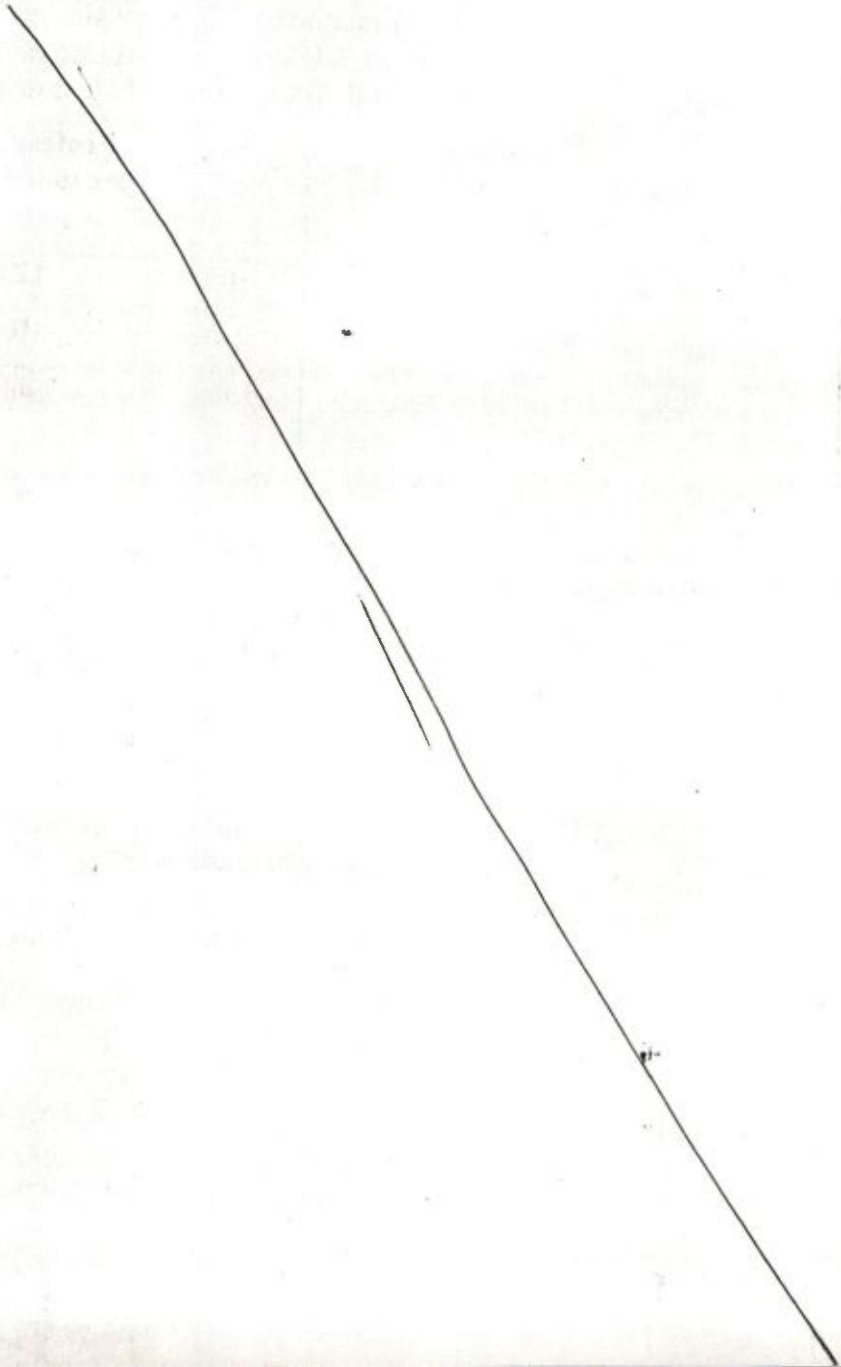
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~~any~~
5/8

~~any~~
9/8/02

~~any~~

~~Mr. Gromani~~





Notes pre-page.

Apropos instruction, interview by the Selection Committee for the posts of Medical Officer and Computer Assistant was held on 25.09.2006 and for the posts of Nutritionist and MIES Officer on 26.09.2006.

A) With regard to the post of Medical Officer

- Out of 17 candidates as short listed, 4 (four) nos. were absent.
- Name of the first six candidates according to marks obtained by them during interview is as under :

Sl. No.	Name	Marks Obtained out of total marks 20	% of marks obtained
1.	Dr. Bobby Paul (Saha) (F)	14.9	74.5
2.	Dr. Alope Kr. Mitra (M)	12.6	63.0
3.	Dr. Chinmoy Kundu (M)	12.4	62.0
4.	Dr. Amar Kanti Biswas (M)	12.0	60.0
5.	Dr. Suraj Mridha (M)	10.9	54.5
6.	Dr. Mrs. Laxmipriya Behera (F)	10.5	52.5

Each of the above mentioned candidates may be engaged by CMU for the 6 (six) no. of post of Medical Officer under Health component of KUSP and be entrusted with the responsibilities of monitoring & supervision of implementation of Primary Health Care Services both in KMA & Non-KMA ULBs, the grouping of ULBs is as under :

a.	Baruipur, Budge Budge, Maheshtala, Pujali, Rajpur Sonarpur, Uuberia, South Dum Dum and Baranagar.
b.	Bally, Howrah, Barrackpore, Bhatpara, Barasat, Siliguri, Darjeeling and Alipurduar.
c.	Gayeshpur, Kalyani, Dum Dum, Garulia, Halisahar, Kanchrapara, Raiganj, Balurghat and Jalpaiguri.
d.	Baidyabati, Bansberia, Khardah, Kamarhati, Madhyamgram, Naihati, Titagarh, English Bazar and Kharagpur.
e.	Bhadreswar, Chandernagore, Champdani, Hooghly Chinsurah, Konnagar, Rishra, Burdwan, Durgapur and Asansol.
f.	New Barrackpore, North Dum Dum, Serampore, Uttarpara Kotrung, North Barrackpore, Panihati, Rajarhat Gopalpur and Bidhannagar.

Job chart for the Medical Officer is enclosed.

As the Medical Officer will have to move for different municipalities under his / her jurisdiction, a fixed contingency for an amount of Rs. 1,500/- per head per month may be allowed to meet up the traveling expenses. This practice has already been followed in case of Poverty Consultant. In case of tour to Non-KMA ULBs, actual TA and DA in addition to fixed contingency, as will be decided by CMU, may be granted.

B) With regard to the post of MIES Officer

- Out of 7 candidates as short listed, 4 (four) nos. were absent.
- None of the remaining candidates was found suitable by the Selection Committee.

Contd. to P-4.



C) With regard to the post of Nutritionist

- Out of 15 candidates as short listed, 2 (two) nos. were absent.
- Name of the first three candidates according to marks obtained by them during interview is as under :

Sl. No.	Name	Marks Obtained out of total marks 20	% of marks obtained
1.	Smt. Piyali Ganguly (F)	14.3	71.5
2.	Smt. Namrata Mallick (F)	14.2	70.1
3.	Smt. Aparajita Biswas Sasmal (F)	13.1	65.5

Job chart for the Nutritionist is enclosed.

Each of the candidates will be allotted to 17 ULBs, covering 51 ULBs under Health component of KUSP. A fixed contingency for an amount of Rs. 1,500/- per head per month and additional TA & DA for traveling to Non-KMA ULBs may be allowed as in case of Medical Officers.

D) With regard to the post of Computer Assistant

- Out of 6 candidates as short listed, 2 (two) nos. were absent.
- Name of the candidate who scored highest marks during interview is mentioned below :

Sl. No.	Name	Marks Obtained out of total marks 20	% of marks obtained
1.	Anirban Goswami (M)	15.0	75.0

Placement of the said candidate will be at the office of CMU.

Draft specimen of engagement letter for all of the candidates selected for the different posts are enclosed which may be issued, if approved.

Handwritten: D, CMU

Handwritten signature: Goswami 30.10.08

Handwritten: Goswami 31/10

Handwritten: Oh 31/10/08

Handwritten: Goswami 20.11.08

Handwritten: Dr. Goswami, A.O, CMU

Joining letter of Dr. Laxmipriya Behra MO and Ms Namrata Mallick, Nutritionist in original are enclosed. Furthermore "X" & "Y" may kindly be seen. Necessary action may be taken towards payment of their salaries and fixed contingency and additional TA & DA wherever applicable.

Handwritten signature: Goswami 20.11.08

A) With regard to engagement for the post of Medical Officer:

Letter issued to six nos. of Doctors as listed at page 3 of NS for engagement to the post of Medical officer by 15th November, 2006. The status of positioning of Doctors is as under :

Sl. No.	Name	Status of Positioning
1.	Dr. Bobby Paul (Saha) (F)	Did not respond.
2.	Dr. Alope Kr. Mitra (M)	Resigned on 16.11.2006
3.	Dr. Chinmoy Kundu (M)	Did not respond.
4.	Dr. Amar Kanti Biswas (M)	Asked for extension of joining time till 15.12.2006.
5.	Dr. Suraj Mridha (M)	Unwilling to join.
6.	Dr. Mrs. Laxmipriya Behera (F)	Joined and continuing.

The list for the rest of the candidates is as under according to marks obtained by them in the interview :

Sl. No.	Name	Marks Obtained out of total marks 20	% of marks obtained
7.	Dr. Rajashri Sen (Patra) (F)	9.1	45.5
8.	Dr. Kaikashan Anjum Amin (F)	8.75	43.75
9.	Dr. Anindya Sen (M)	8.70	43.50
10.	Dr. Nupur Raha (Roy) (F)	7.7	38.5
11.	Dr. Sujay Poddar (M)	7.7	38.5
12.	Dr. Sanjay Majumder (M)	7.0	35.0
13.	Dr. Pushpendu Bhattacharya	6.2	31.0

B) With regard to engagement for the post of Nutritionist

Letter issued to Three nos. of Nutritionists as listed at page 3 of NS for engagement by 15th November, 2006. The status of positioning of Nutritionists is as under :

Sl. No.	Name	Status of Positioning
1.	Smt. Piyali Ganguly (F)	Unwilling to join.
2.	Smt. Namrata Mallick (F)	Joined and continuing.
3.	Smt. Aparajita Biswas Sasmal (F)	Did not respond.

The list for the rest of the candidates is as under according to marks obtained by them in the interview :

Sl. No.	Name	Marks Obtained out of total marks 20	% of marks obtained
4.	MS Kanika Mitra (Banerjee) (F)	12.5	62.5
5.	MS Debashmita Bhowmick (F)	11.7	58.5
6.	MS K. Vanita (F)	11.7	58.5
7.	MS Paramita Ghosh Dastidar (F)	11.5	57.5
8.	MS Barnali Banerjee (F)	11.0	55.0
9.	MS Elora Mukherjee (F)	9.2	46.0
10.	Mr. Nayan Roychowdhury (M)	9.0	45.0
11.	MS Nandita Das (F)	8.5	42.5
12.	MS Mousumi Dutta (Pal) (F)	8.2	41.0

It is suggested that candidates who secured 40% and above marks may be considered for both of the posts of Medical Officer and Nutritionist. Hence, engagement letter for serial no. 7 to 9 for the post of Medical Officer and serial no. 4 & 5 for the post of Nutritionist may further be issued to fill up the required vacancies.

Draft letters for engagement are enclosed.

Submitted.

Signature
28/11

Signature
22-11-06

D. CMV



Sub. : Extension of tenure of Nutritionist and Computer Assistant engaged in respect of Health Component , KUSP

Apropos offer letter of CMU, Ms. Namrata Mallick and Sri Anirban Goswami joined in the post of Nutritionist and Computer Assistant respectively for a period of six months . The details are as under:

CMU offer letter no. & dt.	Name of personnel	Joined in the post of	Date of joining	Dt. of expiry of present tenure
CMU-94/2003(Pt.IV)/1872 dt.31.10 /01.11.2006	Ms. Namrata Mallick	Nutritionist	15.11.2006	14.05.2007
CMU-94/2003(Pt.IV)/1871 dt.31.10 /01.11.2006	Sri Anirban Goswami	Computer Assistant	08.11.2006	07.05.2007

For strengthening of existing health care services both in 40 KMA and 22 Non-KMA ULBs , posts for 6 nos. of Medical Officer , 3 nos. of Nutritionist and 1 no. of Computer Assistant had been approved by DFID and sanctioned by the Dept. The services of Ms. Namrata Mallick and Sri Anirban Goswami are exceedingly valuable. Hence, it is recommended to extend their services for one year for the present.

Submitted for favour of issuance of kind order.

PD, CMU

GOSWAMI
20.4.07

We had engaged the above personnel. We may offer them a fresh contract for one year

any
20/4

Principal Secy,
M.A. Deptt.



CHANGE MANAGEMENT UNIT (CMU)

NOTE

15.02.2006.

Sub: Engagement of Medical Professionals.

As discussed previously, some Medical Professionals are required for implementation of health component of KUSP. It is requested that sanction may kindly be given to engage the following personnel on contract basis for a period of six months initially, renewable on the basis of performance and requirements :

1. Consultant Medical Officer – 6 Nos. at contractual remuneration of Rs. 12,000/- per month.
2. Nutritionist – 3 Nos. at contractual remuneration of Rs. 10,000/- p.m.
3. MIES Professional/Statistician – 2 Nos. at contractual remuneration of Rs. 8,000/- per month.
4. Computer Assistant – 1 No. at contractual remuneration of Rs. 5,000/- per month.

Detailed proposal is also placed in file for kind perusal.

Submitted for kind consideration and approval.

(Arnab Roy)
Project Director, CMU, KUSP.

In stead of creation of separate unit under KUSP and having a separate unit under SUDA, we may have one composite Health Unit for all the programs.

The Unit- can be part funded from KUSP and part funded from the recently sanctioned Urban Health Program.

The above proposal is for personnel required to monitor the ongoing strengthening of Health set up in 62 ULBs. The approval for engaging them may be given.

Additional Health personnel required for the other 63 ULBs may be recruited by the

Secretary,
M.A. Department

U.O. No. CMU-94/2003 (Pt-10) 1236

Date: 15.02.2006

DD KUSP

Pl. discuss
17/2

Dr. Ganesan

Department or SUDA, as decided.

Both sets of personnel may be integrated into a composite Health Unit later.

For now, I request approval for engagement of the above.

Am
24/2

I have discussed with P.D.
May be approved.

Am
24/1/06

As decided,
Am

U.O. No. - CMU-94/2003 (Pt-IV) / 243

Date - 22.02.2006

MIC

Advertisement to be made
on 27/4/2006

Am
1/3

Am
23/06

Pl. put up the advertisement

Am
7/7/06

Am
7/7/06

Put up the ad. by Wednesday i.e. 12/7/06.
For papers take advice from P.D. Also enclosed
matter to be uploaded. Get the soft copy from the
undersigned.

San'tat by mt
7/6/06

Secretary, H.A. Dept

PM
Health Expert

PM
For submission
Secretary

lobenath





Sub. : Extension of tenure of Nutritionist and Computer Assistant engaged in respect of Health Component , KUSP

Apropos offer letter of CMU, Ms. Namrata Mallick and Sri Anirban Goswami joined in the post of Nutritionist and Computer Assistant respectively for a period of six months . The details are as under:

CMU offer letter no. & dt.	Name of personnel	Joined in the post of	Date of joining	Dt. of expiry of present tenure
CMU-94/2003(Pt.IV)/1872 dt.31.10 /01.11.2006	Ms. Namrata Mallick	Nutritionist	15.11.2006	14.05.2007
CMU-94/2003(Pt.IV)/1871 dt.31.10 /01.11.2006	Sri Anirban Goswami	Computer Assistant	08.11.2006	07.05.2007

For strengthening of existing health care services both in 40 KMA and 22 Non-KMA ULBs , posts for 6 nos. of Medical Officer , 3 nos. of Nutritionist and 1 no. of Computer Assistant had been approved by DFID and sanctioned by the Dept. The services of Ms. Namrata Mallick and Sri Anirban Goswami are exceedingly valuable. Hence, it is recommended to extend their services for one year for the present.
Submitted for favour of issuance of kind order.

PD, CMU

20.4.07

We had engaged the above personnel. We may offer them a fresh contract for one year

*any
20/4*

*Principal Secy,
M.A. Deptt.*

where is the earlier approval to the above mentioned names

*U.O NO: CMU-94/2003 (Pt-v)/26
Date: - 20.09.07*

Dr. Goswami

*19/10/07
Am 3/5/07*

27/1/07



Queries of the principal Secretary
Dept. of Municipal Affairs at pre-page.

The support of man-power for health component
of KUSP for effective monitoring & supervision
of activities had been approved by the then
secretary, Dept. of MA - Copy of N.S enclosed
at CP-①.

Accordingly advertisement were made in local
and national Dailies - copy of NS. enclosed
at CP-② marked "A".

Interviews were conducted by the Selection Committee
constituted for the purpose - copy of NS enclosed
at CP-② marked "B".

Score-sheet of the candidates for the posts of
Nutritionist & Computer Assistant - are enclosed
at CP ③ & ④.

Following to ^{by P.O, CMU} that engagement letter had
been issued to Sri Anirban Goswami for
the post of Computer Assistant and to
Ms. Namrata Mallick for the post of Nutritionist
- enclosed at CP ⑤ & ⑥ respectively.

Their joining letter are also enclosed at
CP-⑦ & ⑧. Services of Sri Goswami & Ms. Mallick
was found satisfactory.
Services of Sri Anirban Goswami and
Ms. Namrata Mallick are extremely necessary
for monitoring & supervision of activities
under health component of KUSP. Their
services may kindly be extended for
one year for the present.

Submitted
order of Mr. Kesav and ~~not extension of contract.~~
The note of Mr. Goswami
may kindly be seen.

[Signature]
22.05.07

It was obtained from Mr. Goswami
that the performance of the above mentioned persons
are satisfactory and it requires ~~no~~ further extension.
They were advised verbally to continue, considering the
urgency of the work.

Under this circumstances we may submit the proposal
of above before principal secretary for favour of his kind
reusal if necessary order.

[Signature]
Mr. 107.

PD.

PH-1 CMU



Sub. : Selection & engagement of manpower under Health component of CMU, KUSP.

The activities under Health component of KUSP have been extended not only to 40 KMA ULBs but also to 22 Non-KMA ULBs where Honorary Health Worker (HHW) scheme are already in existing. The objective of Health component is to strengthen existing primary health care services through training, IEC, refurbishment of Sub-Centres, re-designed HMIS and the like. The training at all levels of health manpower i.e. HHW, FTS, STS, PTMO, Sanitary Inspector, Health Officer and Asstt. Health Officer are to be conducted to strength their capacity at various fields of health issues. The training for each of the components will cover each of 153 HAU of KMA ULBs and 59 HAUs of Non-KMA ULBs covering approximately 5500 HHWs, 1050 FTSs, 200 STSs / ANMs, 400 PTMOs and 100 HOs & AHOs.

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2.	Shri S. Bhatlerjee	Financial Advisor, CMU
3.	Dr. Shibani Goswami	Health Expert, CMU
4.	Shri Birojit Pal	I.T. Expert, CMU (only for Comp. Asstt.)
5.	Dr. N.G. Gangopadhyay	Adviser, Health, SUDA
6.	Dr. S.K. Ghosh	Dy. Chief of Health, UHIP, KMDA

Submitted for kind approval.

[Handwritten Signature]

P.D, C.M.U., K.U.S.P.

U.O No: CMU-94/2005(Pt-10)/123

Date: 03.08.06

C:\D\Goswami\KUSP\Note Sheet.doc

[Handwritten Note] Interview date may be fixed and

[Handwritten Note] Acc. pal
Secretary,
M. A. Deptt.

PD



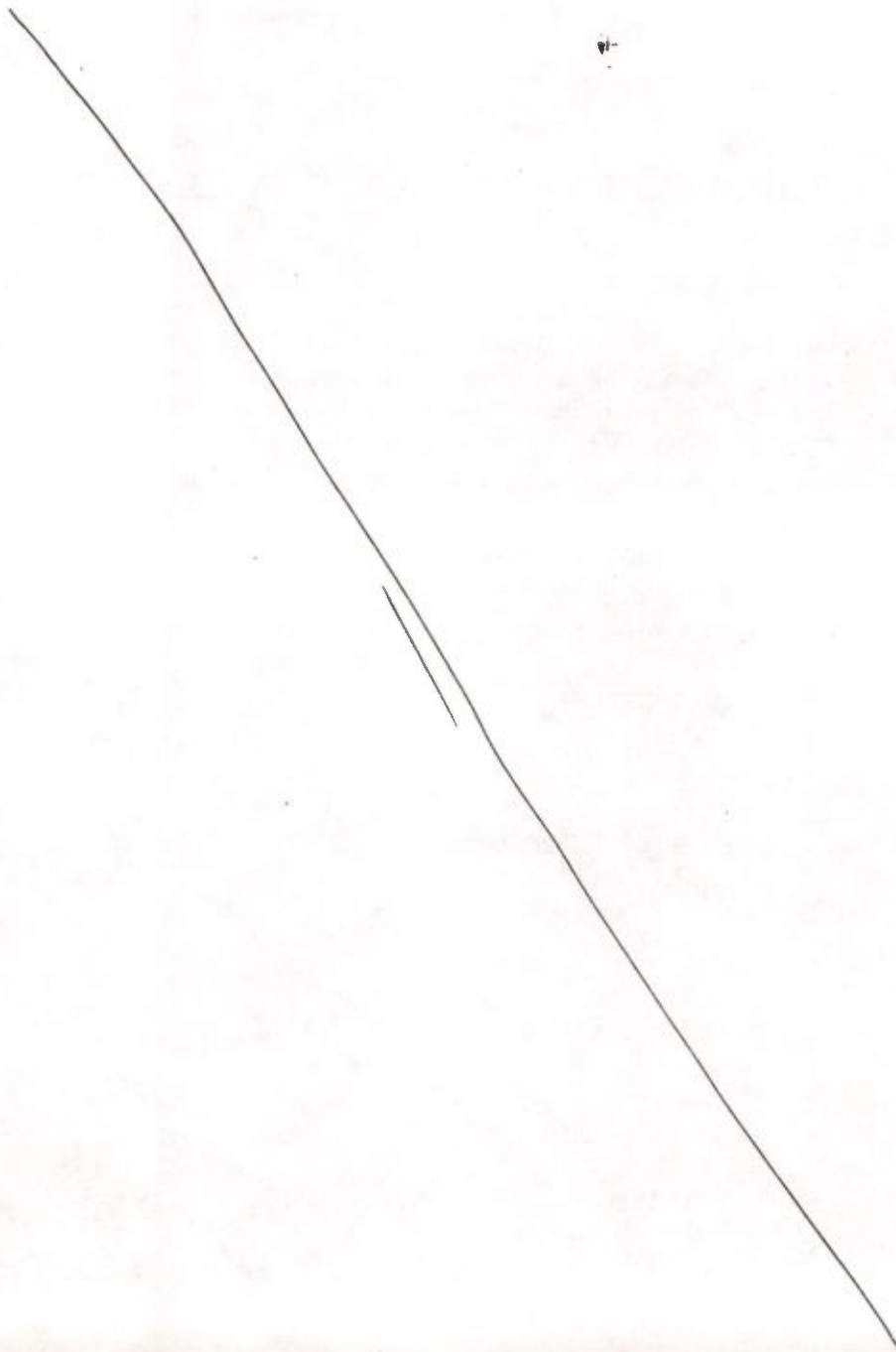
other active fakes

~~any~~
5/8

~~any~~
9/8/02

~~any~~

~~Dr. Gromani~~





C) With regard to the post of Nutritionist

- Out of 15 candidates as short listed, 2 (two) nos. were absent.
- Name of the first three candidates according to marks obtained by them during interview is as under :

Sl. No.	Name	Marks Obtained out of total marks 20	% of marks obtained
1.	Smt. Piyali Ganguly (F)	14.3	71.5
2.	Smt. Namrata Mallick (F)	14.2	70.1
3.	Smt. Aparajita Biswas Sasmal (F)	13.1	65.5

Job chart for the Nutritionist is enclosed.

Each of the candidates will be allotted to 17 ULBs, covering 51 ULBs under Health component of KUSP. A fixed contingency for an amount of Rs. 1,500/- per head per month and additional TA & DA for traveling to Non-KMA ULBs may be allowed as in case of Medical Officers.

D) With regard to the post of Computer Assistant

- Out of 6 candidates as short listed, 2 (two) nos. were absent.
- Name of the candidate who scored highest marks during interview is mentioned below :

Sl. No.	Name	Marks Obtained out of total marks 20	% of marks obtained
1.	Anirban Goswami (M)	15.0	75.0

Placement of the said candidate will be at the office of CMU.

Draft specimen of engagement letter for all of the candidates selected for the different posts are enclosed which may be issued, if approved.

D, CMU

*Goswami
30.10.08*

Dr. Goswami

31/10

31/10/08

*Goswami
A.O. cmu*

*Goswami
20.11.08*

Joining letter of Dr. Laxmipriya Behra MO and Ms Namrata Mallick, Nutritionist in original are enclosed. Furthermore "X" & "Y" may kindly be seen. Necessary action may be taken towards payment of their salaries and fixed contingency and additional TA & DA wherever applicable.

*Goswami
20.11.08*

Notes pre-page.

Apropos instruction, interview by the Selection Committee for the posts of Medical Officer and Computer Assistant was held on 25.09.2006 and for the posts of Nutritionist and MIES Officer on 26.09.2006.

A) With regard to the post of Medical Officer

- Out of 17 candidates as short listed, 4 (four) nos. were absent.
- Name of the first six candidates according to marks obtained by them during interview is as under :

Sl. No.	Name	Marks Obtained out of total marks 20	% of marks obtained
1.	Dr. Bobby Paul (Saha) (F)	14.9	74.5
2.	Dr. Alope Kr. Mitra (M)	12.6	63.0
3.	Dr. Chinmoy Kundu (M)	12.4	62.0
4.	Dr. Amar Kanti Biswas (M)	12.0	60.0
5.	Dr. Suraj Mridha (M)	10.9	54.5
6.	Dr. Mrs. Laxmipriya Behera (F)	10.5	52.5

Each of the above mentioned candidates may be engaged by CMU for the 6 (six) no. of post of Medical Officer under Health component of KUSP and be entrusted with the responsibilities of monitoring & supervision of implementation of Primary Health Care Services both in KMA & Non-KMA ULBs, the grouping of ULBs is as under :

a.	Baruipur, Budge Budge, Maheshtala, Pujali, Rajpur Sonarpur, Uluberia, South Dum Dum and Baranagar.
b.	Bally, Howrah, Barrackpore, Bhatpara, Barasat, Siliguri, Darjeeling and Alipurduar.
c.	Gayeshpur, Kalyani, Dum Dum, Garulia, Halisahar, Kanchrapara, Raiganj, Balurghat and Jalpaiguri.
d.	Baidyabati, Bansberia, Khardah, Kamarhati, Madhyamgram, Naihati, Titagarh, English Bazar and Kharagpur.
e.	Bhadreswar, Chandernagore, Champdani, Hooghly Chinsurah, Konnagar, Rishra, Burdwan, Durgapur and Asansol.
f.	New Barrackpore, North Dum Dum, Serampore, Uttarpara Kotrung, North Barrackpore, Panihati, Rajarhat Gopalpur and Bidhannagar.

Job chart for the Medical Officer is enclosed.

As the Medical Officer will have to move for different municipalities under his / her jurisdiction, a fixed contingency for an amount of Rs. 1,500/- per head per month may be allowed to meet up the traveling expenses. This practice has already been followed in case of Poverty Consultant. In case of tour to Non-KMA ULBs, actual TA and DA in addition to fixed contingency, as will be decided by CMU, may be granted.


B) With regard to the post of MIES Officer

- Out of 7 candidates as short listed, 4 (four) nos. were absent.
- None of the remaining candidates was found suitable by the Selection Committee.

Contd. to P-4.

To
The Project Director,
CMU, Kolkata Urban Services for the Poor.,
ILGUS Bhawan,
HC Block, Bidhan Nagar,
Kolkata – 700 106

PM/Dr. Chatterjee
15/11/06
14/11



Sub: Engagement as Medical Officer for ULBs.

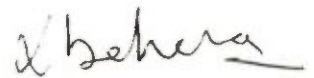
Sir,

With reference to your Memo No. CMU-94/2003(Pt.IV)/1870 dated 1.11.2006 regarding my selection for engagement as Medical Officer for ULBs, I do hereby report for joining on duties today i.e. on 14th 11.2006 (F.N.).

Kindly accept my Joining Report.

Thanking you,

Yours faithfully,



Dr.(Mrs.) Laxmipriya Behera,
Srabani Abasan,
Quarter No.A 20/1,
Salt Lake, Kolkata-700 106

Date: 14th November, 2006

To

The Project Director, CMU

Kolkata Urban Services for Poor

Kolkata - 106

Dr. Cronou
15/11



15.11.06

SUB: Joining as Nutritionist for the ULBs.

Respected Sir,

I Namrata Mallick received a letter (Memo No CMU-94/2003(PTIV)/1872) in which I was informed that, I have been selected as Nutritionist for ULBs.

I have decided to join for duty on 15th of November 2006 as written in the letter.

Thanking you.

Yours faithfully
Namrata Mallick



Sub. : Release of Salary for the month of April, 2007 to Shri Anirban Goswami, Computer Assistant and MS Namrata Mallick, Nutritionist working under CMU, KUSP.

Placed below is the copy of note sheet for extension of tenure of Shri Anirban Goswami and MS Namrata Mallick whose tenure of earlier engagement have been expired on 07.05.2007 and 14.05.2007 respectively. Principal Secretary, Dept. of Municipal Affairs put some queries which were complied and re-submitted through Project Manager, CMU and Project Director, CMU.

As the work under Health component of KUSP is important in nature and needs continuation, they were advised verbally to continue their work.

Under the circumstances stated above, necessary instruction may kindly be given to the Accounts section of CMU so that salary for the month of April, 2007 be paid to Shri Anirban Goswami and MS Namrata Mallick.

Submitted.

PM, CMU

MS Namrata Mallick
22.05.07

We may agree to the proposal submitted before P.D for favour of his kind personal order.

PM
23/5/07

PD

Action taken in file. Let us wait for the file to come back.

PM 25/5

PM

PM 28/5

Dr. S. Goswami
Health Expert

Sub. : Extension of tenure of Nutritionist and Computer Assistant engaged in respect of Health Component, KUSP

Apropos offer letter of CMU, Ms. Namrata Mallick and Sri Anirban Goswami joined in the post of Nutritionist and Computer Assistant respectively for a period of six months. The details are as under:

CMU offer letter no. & dt.	Name of personnel	Joined in the post of	Date of joining	Dt. of expiry of present tenure
CMU-94/2003(Pt.IV)/1872 dt.31.10/01.11.2006	Ms. Namrata Mallick	Nutritionist	15.11.2006	14.05.2007
CMU-94/2003(Pt.IV)/1871 dt.31.10/01.11.2006	Sri Anirban Goswami	Computer Assistant	08.011.2006	07.05.2007

For strengthening of existing health care services both in 40 KMA and 22 Non-KMA ULBs, posts for 6 nos. of Medical Officer, 3 nos. of Nutritionist and 1 no. of Computer Assistant had been approved by DFID and sanctioned by the Dept. The services of Ms. Namrata Mallick and Sri Anirban Goswami are exceedingly valuable. Hence, it is recommended to extend their services for one year for the present.

Submitted for favour of issuance of kind order.

We had engaged the above personnel. We may offer them a fresh contract for one year

any
20/4

where is the earlier approval to the above mentioned matters

U.O NO: CMU-94/2003(Pt-V)/26
Date:- 20.09.07

pp (cmu)
Am 3/5/07

cm
27/4/07



Queries of the principal Secretary, Dept. of Municipal Affairs at pre-page.

The support of man power for health component of KUSP for effective monitoring & supervision of activities had been approved by the then secretary, Dept. of MA - Copy of N.S enclosed at CP-0.

Accordingly advertisement were made in local and national Dailies - copy of NS. enclosed at CP-2 marked "A".

Interviews were conducted by the Selection Committee constituted for the purpose - copy of NS enclosed at CP-2 marked "B".

Score-sheet of the candidates for the posts of Nutritionist & Computer Assistant - are enclosed at CP 3 & 4.

Following to that engagement letter had been issued by PO, CMV to Sri Anirban Goswami for the post of Computer Assistant and to Ms. Namrata Mallick for the post of Nutritionist - enclosed at CP 5 & 6 respectively.

Their joining letter are also enclosed at CP-7 & 8. Services of Sri Goswami & Ms. Mallick was found satisfactory. Services of Sri Anirban Goswami and Ms. Namrata Mallick are extremely necessary for monitoring & supervision of activities under health component of KUSP. Their services may kindly be extended for one year for the present.

Submitted
Order of Mr. Keyus and ~~not extension of contract~~
The note of Mr. Goswami may kindly seen.

[Signature]
22.05.07

It was obtained from Mr. Goswami that the performance of the above mentioned persons are satisfactory and it requires ~~their~~ further extension. They were advised verbally to continue, considering the urgency of the work.

Under this circumstances we may submit the proposal of above before principal keyus for favour of his kind renewal of necessary order.

[Signature]
M. M. M. M.

PD.



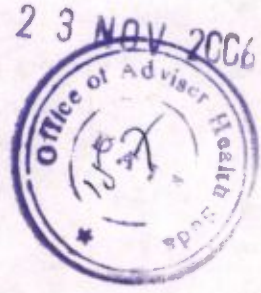
PO(H)
2
4/11

Memo No. CMU-94/2003(Pt. IV)/2078(17)

Dt. .. 20.11.2006

From : Arnab Roy
Project Director, CMU

To : The Chairman
Baruipur / Budge Budge / Barrackpore / Bhatpara /
Barasat / Baidyabati / Bansberia / Khardah / Kamarhati /
Madhyamgram / Naihati / Titagarh / English Bazar /
Siliguri / Darjeeling / Alipurduar and Kharagpur Municipality



Sub. : Placement of Nutritionist for helping the ULBs.

Sir / Madam,

CMU has engaged MS Namrata Mallick, Nutritionist for assisting ULBs in strengthening service delivery of nutritional component of Reproductive & Child Health Care. I request you to kindly utilize the services of Dr. Mallick at your ULB. She will be visiting your ULB by rotation. An indicative list of her work will be as follows :

- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
- Imparting training to grass root level health functionaries on Nutrition and Growth Monitoring of Under-Five Children.
- Nutrition counselling.
- Planning and implementation of nutritional recipes through cooking demonstration in the Sub-Centre and community.
- Monitoring & supervision of Growth Monitoring of Under-Five Children using GM Card, done by the HHWs / FTSSs.
- Assisting the ULBs in maintaining records and its onward submission to the authority concerned.

I also request you to kindly provide her with office space as well as stationary to function when she is present at your ULB. She may also be allowed to use the telephone in the ULB for communicating with other ULBs / CMU.

I hope that you will utilize the services of MS Mallick effectively and extend necessary co-operation to her.

Thanking you.

Yours faithfully,

Arnab Roy
Project Director, CMU

Contd. to P-2.



- 2 -

Memo No. CMU-94/2003(Pt. IV)/2078(17)/1(4)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. **Project Manager, CMU**
2. **Shri J.K. Chakraborty, OD & Poverty Expert, CMU**
3. **Dr. Shibani Goswami, Health Expert, CMU**
4. **MS Namrata Mallick, Nutritionist, CMU**

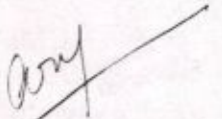

Project Director, CMU

Memo No. CMU-94/2003(Pt. IV)/2078(17)/2(3)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. **The Principal Secretary, Dept. of MA & UD**
2. **Directorate of Local Bodies**
- ✓ 3. **Director, SUDA**


Project Director, CMU



Sub. : Release of Salary for the month of April, 2007 to Shri Anirban Goswami, Computer Assistant and MS Namrata Mallick, Nutritionist working under CMU, KUSP.

Placed below is the copy of note sheet for extension of tenure of Shri Anirban Goswami and MS Namrata Mallick whose tenure of earlier engagement have been expired on 07.05.2007 and 14.05.2007 respectively. Principal Secretary, Dept. of Municipal Affairs put some queries which were complied and re-submitted through Project Manager, CMU and Project Director, CMU.

As the work under Health component of KUSP is important in nature and needs continuation, they were advised verbally to continue their work.

Under the circumstances stated above, necessary instruction may kindly be given to the Accounts section of CMU so that salary for the month of April, 2007 be paid to Shri Anirban Goswami and MS Namrata Mallick.

Submitted.

PM, CMU

Goswami
22.05.07.

We may agree to the proposal submitted before P.D for favour of his kind personal order.

Ry
23/5/07.

PD.



Sub. : Release of Salary for the month of April, 2007 to Shri Anirban Goswami, Computer Assistant and MS Namrata Mallick, Nutritionist working under CMU, KUSP.

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Under the circumstances stated above, necessary instruction may kindly be given to the Accounts section of CMU so that salary for the month of April, 2007 be paid to Shri Anirban Goswami and MS Namrata Mallick.

Submitted.

PM, CMU

[Handwritten Signature]
22.05.07



Memo No. CMU-94/2003(Pt. IV)/2078(17)

Dt. .. 20.11.2006

From : Arnab Roy
Project Director, CMU

To : The Chairman
Baruipur / Budge Budge / Barrackpore / Bhatpara /
Barasat / Baidyabati / Bansberia / Khardah / Kamarhati /
Madhyamgram / Naihati / Titagarh / English Bazar /
Siliguri / Darjeeling / Alipurduar and Kharagpur Municipality

Sub. : Placement of Nutritionist for helping the ULBs.

Sir / Madam,

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- Nutrition counselling.
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- Monitoring & supervision of Growth Monitoring of Under-Five Children using GM Card, done by the HHWs / FTSs.
- Assisting the ULBs in maintaining records and its onward submission to the authority concerned.

I also request you to kindly provide her with office space as well as stationary to function when she is present at your ULB. She may also be allowed to use the telephone in the ULB for communicating with other ULBs / CMU.

I hope that you will utilize the services of MS Mallick effectively and extend necessary co-operation to her.

Thanking you.

Yours faithfully,


Project Director, CMU

Contd. to P-2.

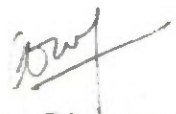


Memo No. CMU-94/2003(Pt. IV)/2078(17)/1(4)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. Project Manager, CMU
2. Shri J.K. Chakraborty, OD & Poverty Expert, CMU
3. Dr. Shibani Goswami, Health Expert, CMU
4. MS Namrata Mallick, Nutritionist, CMU


Project Director, CMU

Memo No. CMU-94/2003(Pt. IV)/2078(17)/2(3)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. The Principal Secretary, Dept. of MA & UD
2. Directorate of Local Bodies
3. Director, SUDA


Project Director, CMU

Sl. No.	Name of ULBs	
Dist. : North 24 Parganas		
1	Chhatrapati	Amin
2	Barrackpore	Amin
3	Bidhannagar	Beh
4	Baranagar	Rajarshi
5	Barasat	Amin
6	Dum Dum	R
7	Garulia	R
8	Halisahar	R
9	Kanchrapara	
10	Khardah	AKB
11	Kamarhati	AKB
12	Madhyamgram	AKB
13	Naihati	AKB
14	New Barrackpore	Behera
15	North Barrackpore	Beh
16	North Dum Dum	Behera
17	Panihati	Beh
18	Rajarhat Gopalpur	Beh
19	South Dum Dum	R
20	Titagarh	AKB
Dist. : South 24 Parganas		
1	Baruipur	Amin
2	Budge Budge	Amin
3	Maheshtala	R
4	Pujali	R
5	Rajpur Sonarpur	R
Dist. : Howrah		
1	Bally	Amin
2	Howrah MC	Amin
3	Uluberia	R
Dist. : Nadia		
1	Gayeshpur	
2	Kalyani	
Dist. : Hooghly		
1	Baidyabati	AKB
2	Bansberia	AKB
3	Bhadreswar	
4	Chandannagar MC	
5	Chandani	
6	Hooghly Chinsurah	
7	Konnagar	
8	Rishra	
9	Serampore	Beh
10	Uttarpara Kotrung	Beh
Total		
Dist. : Darjeeling		
1	Darjeeling	Amin
2	Siliguri	Amin
Dist. : Jalpaiguri		
1	Jalpaiguri	R
2	Alipurduar	Amin
Dist. : Dakshin Dinajpur		
1	Bahughat	Amin
Dist. : Uttar Dinajpur		
1	Raiganj	Amin
Dist. : Malda		
1	Englishbazar	A.K.B
Dist. : West Medinipur		
1	Kharagpur	A.K.B.
Dist. : Burdwan		
1	Burdwan	R
2	Dargapur	R
3	Asansol	R

→ *

→ } A

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Amin - 12
 Rajarshi - 12
 AKB - 9.
 Behera - 8

→ A
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To
The Project Director
CMU, KUSP.
1 LGUS Bhavan.
HC Bloch, Kolkata - 700106.



Dr. Brajendra
22/12

Sir,

In reference to your memo No. CMU-94/2003 (Pt. IV)/2110
I deeply ~~regret~~ ^{regret} to join your organisation as
Nutritionist for ULBs.

Thanking you.

Yours faithfully

Debarshita Bhattacharya

14.12.06.

Address

B-21/7. Karunamoyee Housing Estate.
Salt Lake. Kol-91.
Ph. 2358-6256 / 9433288961 (M)

Job Responsibilities of Nutritionist

- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
- Imparting training to grass root level health functionaries on Nutrition and Growth Monitoring of Under-Five Children.
- Nutrition counselling.
- Planning and implementation of nutritional recipes through cooking demonstration in the Sub-Centre and community.
- Monitoring & supervision of Growth Monitoring of Under-Five Children using GM Card, done by the HHWs / FTSs.
- Assisting the ULBs in maintaining records and its onward submission to the authority concerned.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by MS Debashmita Bhowmick

Bally, Howrah, Maheshtala, Pujali, Rajpur Sonarpur, Uluberia, South Dum Dum, Baranagar, Gayeshpur, Kalyani, Dum Dum, Garulia, Halisahar, Kanchrapara, Raiganj, Balurghat and Jalpaiguri.

Job Responsibilities of Nutritionist

- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
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- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by MS Debashmita Bhowmick

Bally, Howrah, Maheshtala, Pujali, Rajpur Sonarpur, Uluberia, South Dum Dum, Baranagar, Gayeshpur, Kalyani, Dum Dum, Garulia, Halisahar, Kanchrapara, Raiganj, Balurghat and Jalpaiguri.

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- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
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- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by MS Kanika Mitra (Banerjee).

New Barrackpore, North Dum Dum, Serampore, Uttarpara Kotrung, North Barrackpore, Panihati, Rajarhat Gopalpur, Bidhannagar, Bhadreswar, Chandernagar, Champdani, Hooghly Chinsurah, Konnagar, Rishra, Burdwan, Durgapur and Asansol.

Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. Rajasri Sen (Patra)

Maheshtala, Pujali, Rajpur Sonarpur, Uluberia, South Dum Dum, Baranagar, Jalpaiguri, Burdwan, Garulia, Kanchrapara, Dum Dum.

Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
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- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. Anindya Sen

Kanchrapara, Gayeshpur, Kalyani, Bhadreswar, Chandernagore, Champdani, Hooghly
Chinsurah, Konnagar, Rishra, Durgapur, Asansol.

Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
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- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

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Kanchrapara, Gayeshpur, Kalyani, Bhadreswar, Chandernagore, Champdani, Hooghly Chinsurah, Konnagar, Rishra, Durgapur, Asansol.

70 Mr. Arnab Roy, IAS

Project Director, CMU, KUSA

ILQUS BHAVAN, H.C BLOCK

SECTOR-3 BIDHAN NAGAR.

KOLKATA-700106

Subj: JOINING REPORT



OK
8/11/06

PM/Dr. Gromed
15/11

Sir, With reference to your letter memo no. CMU-94/2003 (Pt IV)/1870 dated on. 01-11-2006. I like to inform you that, I am joining as Medical Officer ULBS in your project on 15. November, 2006.

15th NOV, 2006

Yours faithfully,

(DR. S. MRIDHA)

Address:- 7/1 ANDUL ROAD

P.O - D'S LANE.

Flat No - 6 BLOCK NO - B

PIN - 711109

Phone - 033 - 26580734 (R)

9330954735 (M)



Memo No. CMU-94/2003(Pt. IV)/2110

Dt. .. 22.11.2006

MS Debashmita Bhowmick
B-21/7, Karunamoyee Housing Estate
Salt Lake, Kolkata – 700 091.

Sub : Engagement as Nutritionist for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Nutritionist for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 10,000/- (Rupees Ten thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th December, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/2109

Dt. .. 22.11.2006

MS Kanika Mitra (Banerjee)
C/O Mr. Subhrojit Mitra,
98/3/2, Sarat Chatterjee Road,
P.O. - Shibpur
Howrah - 711 102.

Sub : Engagement as Nutritionist for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Nutritionist for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 10,000/- (Rupees Ten thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th December, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/2108

Dt. .. 22.11.2006

Dr. Anindya Sen
Flat 2A, Swastikalaya Apartment
AC 97, Prafulla Kanan (East)
Kolkata 700 101

Sub : Engagement as Medical Officer for ULBs.

Sir,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th December, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/2107

Dt. .. 22.11.2006

Dr. K.A Amin
30/3A, Miajan Ostagar Lane
Park Circus, Kolkata – 700 017

Sub : Engagement as Medical Officer for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th December, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP

Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. K.A. Amin.

Bally, Howrah, Barrackpore, Bhatpara, Barasat, Siliguri, Darjeeling, Alipurduar, Baruipur, Budge Budge, Raiganj and Balurghat.



Memo No. CMU-94/2003(Pt. IV)/2106

Dt. .. 22.11.2006

Dr. Rajasri Sen (Patra)
AH 132, Sector-II
Salt Lake
Kolkata 700 091

Sub : Engagement as Medical Officer for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th December, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP

Date Day Municipality

21. 11. 06

Tuesday

Panihati

22. 11. 06

Wednesday

Titagarh.

23. 11. 06

Thursday

Bidhannagar

24. 11. 06

Friday

Kalyani

27. 11. 06.

Monday

Panihati

28. 11. 06.

Tuesday

Titagarh.

29. 11. 06.

Wednesday

obhice.

30. 11. 06.

Thursday

Bidhannagar.

Dr. A. P. Behura

Date	Day	Municipality to be visited
21/11/06	Tuesday	Panichati
22/11/06	Wednesday	Titagarh
23/11/06	Thursday	Kharsdah
24/11/06	Friday.	— Kalyani —
27/11/06	Monday.	Panichati
28/11/06	Tuesday	Titagarh
29/11/06	Wednesday	— Meeting —
30/11/06	Thursday	Kharsdah.

Namrata Mallick

NOVEMBER 2006

Mr. Arnab Roy
Project Director
Change Management Unit (CMU)
KUSP Programme
Salt Lake
Kolkata

15/11/2006

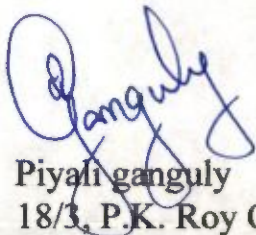
Sir,

Thank you very much for offering me the post of the NUTRITIONIST of your esteemed project. But at the same time I am very sorry to inform you that I would not be able to join the job, due to some personal problems.

Wishing you all the best for your project and hoping to work with you in future.

Thanking you again,

Yours sincerely,



Piyali ganguly
18/3, P.K. Roy Chowdhury 2 nd Bye Lane
Howrah-711103
9830169189

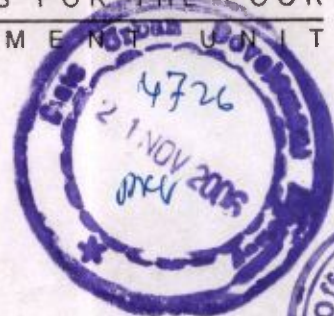


Dr. Ghosh
24/11/06



PO(H)
L
2/11

Memo No. CMU-94/2003(Pt. IV)/2077(8)



Dt. .. 20.11.2006

From : Arnab Roy
Project Director, CMU



To : The Chairman
New Barrackpore / North Dum Dum / Serampore /
Uttarpara Kotrung / North Barrackpore / Panihati /
Rajarhat Gopalpur and Bidhannagar Municipality

Sub. : Placement of Medical Officer for helping the ULBs.

Sir / Madam,

CMU has engaged Dr. Mrs. Laxmipriya Behera, Medical Officer for assisting ULBs in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes. I request you to kindly utilise the services of Dr. Behera at your ULB. She will be visiting your ULB by rotation. An indicative list of her work will be as follows :

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.

I also request you to kindly provide her with office space as well as stationary to function when she is present at your ULB. She may also be allowed to use the telephone in the ULB for communicating with other ULBs / CMU.

I hope that you will utilize the services of Dr. Behera effectively and extend necessary co-operation to her.

Thanking you.

Yours faithfully,

Project Director, CMU

Contd. to P-2.



- 2 -

Memo No. CMU-94/2003(Pt. IV)/2077(8)/1(4)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. Project Manager, CMU
2. Shri J.K. Chakraborty, OD & Poverty Expert, CMU
3. Dr. Shibani Goswami, Health Expert, CMU
4. Dr. Mrs. Laxmipriya Behera, Medical Officer, CMU

Project Director, CMU

Memo No. CMU-94/2003(Pt. IV)/2077(8)/2(3)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. The Principal Secretary, Dept. of MA & UD
2. Directorate of Local Bodies
3. Director, SUDA

Project Director, CMU



To
Mr. Arnab Roy,
Project Director, CMU, KUSP,
ILGUS Bhavan, HC-Block, Sector - 3,
Bidhannagar, Kolkata - 700 106.

*Office
Am 13/11/06.*

*Am
8/11*

Sir,

With reference to your letter dated 31.10.2006 and Memo No. CMU-94/2003 (Pt. IV)/1871, I am joining as Computer Assistant (Health) in CMU office from 08-11-2006 hereon.

So, I will be highly obliged if you kindly do the needful for the same.

Thanking you,

Yours sincerely,

Anirban Goswami

Anirban Goswami

Dated: - 08/11/2006



To
Mr. Arnab Roy,
Project Director, CMU, KUSP,
ILGUS Bhavan, HC-Block, Sector - 3,
Bidhannagar, Kolkata - 700 106.

*Office
Am 13/11/06
8/11*

Sir,

With reference to your letter dated 31.10.2006 and Memo No. CMU-94/2003 (Pt. IV)/1871, I am joining as Computer Assistant (Health) in CMU office from 08-11-2006 hereon.

So, I will be highly obliged if you kindly do the needful for the same.

Thanking you,

Yours sincerely,

Anirban Goswami
Anirban Goswami

Dated: - 08/11/2006



Memo No. CMU-94/2003(Pt. IV)/2078(17)

Dt. .. 20.11.2006

From : Arnab Roy
Project Director, CMU

To : The Chairman
Baruipur / Budge Budge / Barrackpore / Bhatpara /
Barasat / Baidyabati / Bansberia / Khardah / Kamarhati /
Madhyamgram / Naihati / Titagarh / English Bazar /
Siliguri / Darjeeling / Alipurduar and Kharagpur Municipality

Sub. : Placement of Nutritionist for helping the ULBs.

Sir / Madam,

CMU has engaged MS Namrata Mallick, Nutritionist for assisting ULBs in strengthening service delivery of nutritional component of Reproductive & Child Health Care. I request you to kindly utilize the services of Dr. Mallick at your ULB. She will be visiting your ULB by rotation. An indicative list of her work will be as follows :

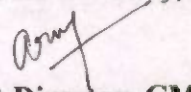
- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
- Imparting training to grass root level health functionaries on Nutrition and Growth Monitoring of Under-Five Children.
- Nutrition counselling.
- Planning and implementation of nutritional recipes through cooking demonstration in the Sub-Centre and community.
- Monitoring & supervision of Growth Monitoring of Under-Five Children using GM Card, done by the HHWs / FTSSs.
- Assisting the ULBs in maintaining records and its onward submission to the authority concerned.

I also request you to kindly provide her with office space as well as stationary to function when she is present at your ULB. She may also be allowed to use the telephone in the ULB for communicating with other ULBs / CMU.

I hope that you will utilize the services of MS Mallick effectively and extend necessary co-operation to her.

Thanking you.

Yours faithfully,


Project Director, CMU

Contd. to P-2.



- 2 -

Memo No. CMU-94/2003(Pt. IV)/2078(17)/1(4)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. **Project Manager, CMU**
2. **Shri J.K. Chakraborty, OD & Poverty Expert, CMU**
- ✓ 3. **Dr. Shibani Goswami, Health Expert, CMU**
4. **MS Namrata Mallick, Nutritionist, CMU**

Project Director, CMU

Memo No. CMU-94/2003(Pt. IV)/2078(17)/2(3)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. **The Principal Secretary, Dept. of MA & UD**
2. **Directorate of Local Bodies**
3. **Director, SUDA**

Project Director, CMU



Memo No. CMU-94/2003(Pt. IV)/2077(8)

Dt. .. 20.11.2006

**From : Arnab Roy
Project Director, CMU**

**To : The Chairman
New Barrackpore / North Dum Dum / Serampore /
Uttarpara Kotrung / North Barrackpore / Panihati /
Rajarhat Gopalpur and Bidhannagar Municipality**

Sub. : Placement of Medical Officer for helping the ULBs.

Sir / Madam,

CMU has engaged Dr. Mrs. Laxmipriya Behera, Medical Officer for assisting ULBs in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes. I request you to kindly utilise the services of Dr. Behera at your ULB. She will be visiting your ULB by rotation. An indicative list of her work will be as follows :

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
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- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.

I also request you to kindly provide her with office space as well as stationary to function when she is present at your ULB. She may also be allowed to use the telephone in the ULB for communicating with other ULBs / CMU.

I hope that you will utilize the services of Dr. Behera effectively and extend necessary co-operation to her.

Thanking you.

Yours faithfully,

Project Director, CMU

Contd. to P-2.



- 2 -

Memo No. CMU-94/2003(Pt. IV)/2077(8)/1(4)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. **Project Manager, CMU**
2. **Shri J.K. Chakraborty, OD & Poverty Expert, CMU**
- ✓ 3. **Dr. Shibani Goswami, Health Expert, CMU**
4. **Dr. Mrs. Laxmipriya Behera, Medical Officer, CMU**

Project Director, CMU

Memo No. CMU-94/2003(Pt. IV)/2077(8)/2(3)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

1. **The Principal Secretary, Dept. of MA & UD**
2. **Directorate of Local Bodies**
3. **Director, SUDA**

Project Director, CMU

From

Dr. A. K. Biswas

M.B.B.S. (Cal), P. G. Cert. in STI
(MGR Med. University, Chennai)
PG Trg. in Paediatrics
Specialy Trained in Paediatrics & STI
Medical Superintendent, Aditya Hospital



ADITYA HOSPITAL

(A UNIT OF A.H.R.F. PVT. LTD.)

965, Jessore Road, Dum Dum, Kolkata - 700 055
Ph.: 2551-3128, 2550-4429, Fax: (033) 2579-2207
E-mail: adityagroupindia@yahoo.com
Website: www.adityagroupindia.com

Hospital O.P.D. Mon & Fri : 3 - 8 p.m.
Wed, Tue & Thus : 3 - 5 p.m.

Name : Age : Sex : Date : 15/11/06

To the Project Director
Change Management Unit
Kolkata Urban Services for the poor
ILAGUS Bhavan, HC Block, Sector 3
Bidhanagar, Kolkata - 700106

Dr. Anant
15/11

Sub: Extension for joining ~~at~~ time, as Engagemet as Medical Officer

Your Ref: MEMO NO. CMU-94/2003(PT. IV)/1870, dt 31.10.2006
01.11

Dear Sir,
Please refer to your offer letter as above for engagement as Medical Officer, in ULB on contract basis, I am to state that since I was out of station reached Kolkata today, I am not in position to join today, the deadline for joining is 15/11/2006. Moreover I am to give one month's notice to my present employer. May I therefore, request your kind honour to grant me extension of joining time till 15th Dec 2006, for act of kindness I shall remain grateful to you.

Thanking you,

Yours faithfully

Amar Kanti Biswas

50

Mr. Arnab Roy I.A.S.
Project Director, CMU, KUST
1 LGUS BHAVAN, A.C. Block.
Sector 3, Bidhannagar
Kolkata - 700106



Dr. Gurnami
16/11

Sub: Submission of Resignation.

Sir, This is to inform you that it is not possible for me to continue properly the responsibilities you have offered me for the post of Medical Officer for ULBs (vide Memo. no. CMU-94/2003 (Pt. II) /1870 Ddn 01-11-06). I had joined on 15-11-06 but submitting with grief my resignation for the post today (16-11-06).
Thank you very much for offering the post.

yours faithfully

16TH Nov, 2006

Dr. Gurnami
(DR. A.K. MITRA)

Address: C-01/10, Peerless Nagar
P.O. Panichali, 24 Bps (M)
Kolkata - 700114

Phone: (Res) 2553-3332 }
(mob) 9330957279 }



Memo No. CMU-94/2003(Pt. IV)/2077(8)

Dt. .. 20.11.2006

From : Arnab Roy
Project Director, CMU

To : The Chairman
New Barrackpore / North Dum Dum / Serampore /
Uttarpara Kotrung / North Barrackpore / Panihati /
Rajarhat Gopalpur and Bidhannagar Municipality

Sub. : Placement of Medical Officer for helping the ULBs.

Sir / Madam,

CMU has engaged Dr. Mrs. Laxmipriya Behera, Medical Officer for assisting ULBs in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes. I request you to kindly utilise the services of Dr. Behera at your ULB. She will be visiting your ULB by rotation. An indicative list of her work will be as follows :

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.

I also request you to kindly provide her with office space as well as stationary to function when she is present at your ULB. She may also be allowed to use the telephone in the ULB for communicating with other ULBs / CMU.

I hope that you will utilize the services of Dr. Behera effectively and extend necessary co-operation to her.

Thanking you.

Yours faithfully,

Project Director, CMU

Contd. to P-2.



- 2 -

Memo No. CMU-94/2003(Pt. IV)/2077(8)/1(4)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

- 1. Project Manager, CMU**
- 2. Shri J.K. Chakraborty, OD & Poverty Expert, CMU**
- 3. Dr. Shibani Goswami, Health Expert, CMU**
- 4. Dr. Mrs. Laxmipriya Behera, Medical Officer, CMU**

Project Director, CMU

Memo No. CMU-94/2003(Pt. IV)/2077(8)/2(3)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

- 1. The Principal Secretary, Dept. of MA & UD**
- 2. Directorate of Local Bodies**
- 3. Director, SUDA**

Project Director, CMU

Jo

Mr. Arnab Roy,
Project Director, CMU, KUSP.
ILGUS BHAVAN, H.C. Block.
Sector 3, Bidhannagar
Kolkata - 700106



Dr. A.K. Mitra
14/11/06

Dr. A.K. Mitra
14/11/06

Sub: Joining Report.

Sir, With reference to your letter Memo no. CMU-94/2003 (Pt. IV)/1870 dtd on 01-11-2006, I like to inform you that I am joining as Medical officer for ULBs in your project on 4 from 15th November, 2006.

Thanking you.

Yours faithfully

06th Nov, 2006

Address: C-01/101, Peerless Nagar
P.O. Panichati, 24th Pps (M).
Kolkata - 700114.

Phone: (Resi) 2553-3332 }
(Mob) 9330 957279 }

Dr. A.K. Mitra
(DR. A.K. MITRA)

To
The Project Director
CMU, KUSP.

Dr. Groswami

Am
20/11



Sir,

With Reference to Memo No. CMU-
-94/2005 (Pt IV) / 1870, ^{dt 1.11.06} I, Dr. Chinnay
Kundu, would not be able to join
as Medical Officer in your
project due to my personal
problems.

This is for your kind information

Thanking you.

Dated

15th Nov '06.

Yours faithfully

Chinnay Kundu
CDR. C. KUNDU.



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/1870

Dt. .. 31.10.2006

৫১.১১

1. Dr. Bobby Paul Saha
2. Dr. Alope Kr. Mitra
3. Dr. Chinmoy Kundu
4. Dr. Amar Kanti Biswas
5. Dr. Suraj Mridha
6. Dr. Mrs. Laxmipriya Behera

Sub : Engagement as Medical Officer for ULBs.

Sir / Madam,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

sdl-

(Arnab Roy)
Project Director, CMU, KUSP

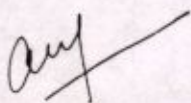
Memo No. CMU-94/2003(Pt. IV)/1870/1(5)

Dt. .. 31.10.2006

৫১.১১

Copy forwarded for kind information to :

1. Principal Secretary, Municipal Affairs Dept., Govt. of West Bengal.
2. Project Manager, CMU, KUSP.
3. Financial Adviser, CMU, KUSP.
4. Accounts Officer, CMU, KUSP.
5. Health Expert, CMU, KUSP.


Project Director, CMU, KUSP



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/1870

Dt. .. 31.10.2006
ॐ.॥

Dr. Bobby Paul Saha
P 19 Jadavpur University Employees' Housing
Co operative Society Ltd.
PANCHYASAYAR
Kolkata 700 094

Sub : Engagement as Medical Officer for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. Bobby Paul Saha.

Baruipur, Budge Budge, Maheshtala, Pujali, Rajpur Sonarpur, Uluberia, South Dum Dum and Baranagar.



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/ 1870

Dt. .. 31.10.2006
১১.১১

Dr. Alope Kr. Mitra
C-01/101, Peerless Nagar
P.O. - Panihati
Dist. - North 24 Pgs.,
Kolkata - 700 114.

Sub : Engagement as Medical Officer for ULBs.

Sir,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. Alope Kr. Mitra.

Bally, Howrah, Barrackpore, Bhatpara, Barasat, Siliguri, Darjeeling and Alipurduar.



KOLKATA URBAN SERVICES FOR THE POOR
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. IV)/1970

Dt. .. 31.10.2006
০১.১১

Dr. Chinmoy Kundu
P-56, Niranjana Pally - 1
Rajarhat Gopalpur,
Kolkata - 700 136.

Sub : Engagement as Medical Officer for ULBs.

Sir,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106.

Yours faithfully,

(Arun Roy)
Project Director, CMU, KUSP



Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. Chinmoy Kundu.

Gayeshpur, Kalyani, Dum Dum, Garulia, Halisahar, Kanchrapara, Raiganj, Balurghat and Jalpaiguri.

K. A. Kundu



KOLKATA URBAN SERVICES FOR THE POOR
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. IV)/1870

Dt. .. 31.10.2006
01.11

Dr. Amar Kanti Biswas
B 52/1, Rabindra Pally,
Kolkata 700 086.

Sub : Engagement as Medical Officer for ULBs.

Sir,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
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- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC-programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. Amar Kanti Biswas.

Baidyabati, Bansberia, Khardah, Kamarhati, Madhyamgram, Naihati, Titagarh, English Bazar and Kharagpur.



KOLKATA URBAN SERVICES FOR THE POOR
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. IV)/1870

Dt. .. 31.10.2006
০১. ১১

Dr. Suraj Mridha
7/1, Andul Road
Midday Apartment, Flat No. – 6, Block. No. – B
P.O. – Danesh Sekh Lane
Howrah – 711 109.

Sub : Engagement as Medical Officer for ULBs.

Sir,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. Suraj Mridha.

Bhadreswar, Chandernagar, Champdani, Hooghly Chinsurah, Konnagar, Rishra, Burdwan, Durgapur and Asansol.



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/1870

Dt. .. 31.10.2006
১১/১১

Dr. Mrs. Laxmipriya Behera
Srabani Abasan
Quarter No. A/20-1,
Salt Lake, Kolkata – 700 106.

Sub : Engagement as Medical Officer for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by Dr. Mrs. Laxmipriya Behera.

New Barrackpore, North Dum Dum, Serampore, Uttarpara Kotrung, North Barrackpore, Panihati, Rajarhat Gopalpur and Bidhannagar.



Memo No. CMU-94/2003(Pt. IV)/2078(17)

Dt. .. 20.11.2006

From : Arnab Roy
Project Director, CMU

To : The Chairman
Baruipur / Budge Budge / Barrackpore / Bhatpara /
Barasat / Baidyabati / Bansberia / Khardah / Kamarhati /
Madhyamgram / Naihati / Titagarh / English Bazar /
Siliguri / Darjeeling / Alipurduar and Kharagpur Municipality

Sub. : Placement of Nutritionist for helping the ULBs.

Sir / Madam,

CMU has engaged MS Namrata Mallick, Nutritionist for assisting ULBs in strengthening service delivery of nutritional component of Reproductive & Child Health Care. I request you to kindly utilize the services of Dr. Mallick at your ULB. She will be visiting your ULB by rotation. An indicative list of her work will be as follows :

- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
- Imparting training to grass root level health functionaries on Nutrition and Growth Monitoring of Under-Five Children.
- Nutrition counselling.
- Planning and implementation of nutritional recipes through cooking demonstration in the Sub-Centre and community.
- Monitoring & supervision of Growth Monitoring of Under-Five Children using GM Card, done by the HHWs / FTSS.
- Assisting the ULBs in maintaining records and its onward submission to the authority concerned.

I also request you to kindly provide her with office space as well as stationary to function when she is present at your ULB. She may also be allowed to use the telephone in the ULB for communicating with other ULBs / CMU.

I hope that you will utilize the services of MS Mallick effectively and extend necessary co-operation to her.

Thanking you.

Yours faithfully,


Project Director, CMU

Contd. to P-2.



- 2 -

Memo No. CMU-94/2003(Pt. IV)/2078(17)/1(4)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

- 1. Project Manager, CMU**
- 2. Shri J.K. Chakraborty, OD & Poverty Expert, CMU**
- 3. Dr. Shibani Goswami, Health Expert, CMU**
- 4. MS Namrata Mallick, Nutritionist, CMU**

Project Director, CMU

Memo No. CMU-94/2003(Pt. IV)/2078(17)/2(3)

Dt. .. 20.11.2006

Copy forwarded for kind information to :

- 1. The Principal Secretary, Dept. of MA & UD**
- 2. Directorate of Local Bodies**
- 3. Director, SUDA**

Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/1872

Dt. .. 31.10.2006
01.11

1. MS Piyali Ganguly
2. MS Namrata Mallick
3. MS Aparajita Biswas Sasmal

Sub : Engagement as Nutritionist for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Nutritionist for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 10,000/- (Rupees Ten thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

AR

(Arnab Roy)
Project Director, CMU, KUSP

Memo No. CMU-94/2003(Pt. IV)/1872/1(5)

Dt. .. 31.10.2006
01.11

Copy forwarded for kind information to :

1. Principal Secretary, Municipal Affairs Dept., Govt. of West Bengal.
2. Project Manager, CMU, KUSP.
3. Financial Adviser, CMU, KUSP.
4. Accounts Officer, CMU, KUSP.
5. Health Expert, CMU, KUSP.

AR
Project Director, CMU, KUSP

CMU-A REGISTERED SOCIETY UNDER MUNICIPAL AFFAIRS DEPTT., GOVT OF WEST BENGAL
ILGUS BHAVAN, HC BLOCK, SECTOR 3, BIDHANNAGAR, KOLKATA - 700 106

C Dr. Goswami/KUSP/Enter No. 033-2337 8723/6226/8687. 2358 6403/5767. FAX 033-2337 7318/6229

E-mail kuspcmu@vsnl.net. Website www.changeolkata.org



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/1872

Dt. .. 31.10.2006

21.11

MS Piyali Ganguly
18/3 P.K. Roy Chowdhury
2nd bye Lane,
Howrah – 711 103.

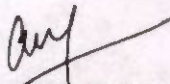
Sub : Engagement as Nutritionist for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Nutritionist for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 10,000/- (Rupees Ten thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,


(Arnab Roy)
Project Director, CMU, KUSP



Job Responsibilities of Nutritionist

- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
- Imparting training to grass root level health functionaries on Nutrition and Growth Monitoring of Under-Five Children.
- Nutrition counselling.
- Planning and implementation of nutritional recipes through cooking demonstration in the Sub-Centre and community.
- Monitoring & supervision of Growth Monitoring of Under-Five Children using GM Card, done by the HHWs / FTSs.
- Assisting the ULBs in maintaining records and its onward submission to the authority concerned.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by MS Piyali Ganguly.

Bally, Howrah, Maheshtala, Pujali, Rajpur Sonarpur, Uluberia, South Dum Dum, Baranagar, Gayeshpur, Kalyani, Dum Dum, Garulia, Halisahar, Kanchrapara, Raiganj, Balurghat and Jalpaiguri.



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/1872

Dt. .. 31.10.2006
01.11

MS Namrata Mallick
45, Beadon Street
Kolkata - 700 006.

Sub : Engagement as Nutritionist for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Nutritionist for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 10,000/- (Rupees. Ten thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



Job Responsibilities of Nutritionist

- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
- Imparting training to grass root level health functionaries on Nutrition and Growth Monitoring of Under-Five Children.
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- Monitoring & supervision of Growth Monitoring of Under-Five Children using GM Card, done by the HHWs / FTSs.
- Assisting the ULBs in maintaining records and its onward submission to the authority concerned.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by MS Namrata Mallick.

Baruipur, Budge Budge, Barrackpore, Bhatpara, Barasat, Baidyabati, Bansberia, Khardah, Kamarhati, Madhyamgram, Naihati, Titagarh, English Bazar, Siliguri, Darjeeling, Alipurduar and Kharagpur.



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/ 1872

Dt. .. 31.10.2006

01.11

MS Aparajita Biswas Sasmal
C/O – Dr. A.K. Biswas
26/1/1 Abhoy Vidyalankar Rd.
Kolkata – 700 060.

Sub : Engagement as Nutritionist for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Nutritionist for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 10,000/- (Rupees Ten thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector – III, Bidhannagar, Kolkata – 700 106.

Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP



Job Responsibilities of Nutritionist

- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
- Imparting training to grass root level health functionaries on Nutrition and Growth Monitoring of Under-Five Children.
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- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

The ULBs to be covered by MS Aparajita Biswas Sasmal.

New Barrackpore, North Dum Dum, Serampore, Uttarpara Kotrung, North Barrackpore, Panihati, Rajarhat Gopalpur, Bidhannagar, Bhadreswar, Chandernagar, Champdani, Hooghly Chinsurah, Konnagar, Rishra, Burdwan, Durgapur and Asansol.



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/1871

Dt. .. 31.10.2006
01.11

Shri Anirban Goswami
155/1/1, Baruipara Lane,
PO - Alambazar
PS - Baranagar
Kolkata - 700 035.

Sub : Engagement as Computer Assistant (Health)

Sir,

I am to inform you that you have been selected for engagement as Computer Assistant ^(Health) with fixed monthly remuneration of Rs. 5,000/- (Rupees Five thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period, if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106.

Yours faithfully,

Sd/-

(Arnab Roy)
Project Director, CMU, KUSP

Memo No. CMU-94/2003(Pt. IV)/1871 (1(5))

Dt. .. 31.10.2006
01.11

Copy forwarded for kind information to :

1. Principal Secretary, Municipal Affairs Dept., Govt. of West Bengal.
2. Project Manager, CMU, KUSP.
3. Financial Adviser, CMU, KUSP.
4. Accounts Officer, CMU, KUSP.
5. Health Expert, CMU, KUSP.

Project Director, CMU, KUSP



KOLKATA URBAN SERVICES FOR THE POOR
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. IV)/1871

Dt. .. 31.10.2006
01.11

Shri Anirban Goswami
155/1/1, Baruipara Lane,
PO - Alambazar
PS - Baranagar
Kolkata - 700 035.

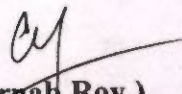
Sub : Engagement as Computer Assistant ^(Health)

Sir,

I am to inform you that you have been selected for engagement as Computer Assistant ^(Health) with fixed monthly remuneration of Rs. 5,000/- (Rupees Five thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period, if there is further requirement and your performance is found satisfactory.

You are requested to join for duty on or before 15th November, 2006 for the present in CMU office at ILGUS Bhavan, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106.

Yours faithfully,


(Arnab Roy)
Project Director, CMU, KUSP



Memo No. CMU-94/2003(Pt. IV)/

Dt. .. 31.10.2006

Dr.

Sub : Engagement as Medical Officer for ULBs.

Madam,

I am to inform you that you have been selected for engagement as Medical Officer for ULBs (enclosed list of ULBs and job responsibilities) with fixed monthly remuneration of Rs. 12,000/- (Rupees Twelve thousand) only all inclusive on contract basis for a period of six months for the present with effect from your joining. You may be offered fresh contract after this period if there is further requirement and your performance is found satisfactory.

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Yours faithfully,

(Arnab Roy)
Project Director, CMU, KUSP

Memo No. CMU-94/2003(Pt. IV)/

Dt. .. 31.10.2006

Copy forwarded for kind information to :

1. ^{Principal} Secretary, Municipal Affairs Dept., Govt. of West Bengal.
2. Project Manager, CMU, KUSP.
3. Financial Adviser, CMU, KUSP.
4. Accounts Officer, CMU, KUSP.
5. Health Expert, CMU, KUSP.

Project Director, CMU, KUSP

Job Responsibilities of Nutritionist

- Regular liaison with the Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening the nutritional component of Primary Health Care Services.
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- Monitoring & supervision of Growth Monitoring of Under-Five Children using GM Card, done by the HHWs / FTSs.
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- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

Job Responsibilities of Medical Officer

- Regular liaison with the Chairman, Chairman-in-Council (Health), Health Officer / Assist. Health Officer, UHIO and other personnel concerned to discuss the gaps / issues identified towards effective solution in strengthening Primary Health Care Services.
- Assisting Urban Local Bodies (ULB) in strengthening service delivery of Primary Health Care, Public Health and National Health Programmes.
- Monitoring & supervision of implementation of Urban Health activities, implemented by the ULBs both in Kolkata Metropolitan Area (KMA) & outside.
- Monitoring & supervision / imparting training to grass root level functionaries.
- Assisting in preparation of Health component of DDP.
- Supporting the ULB in conduction of IEC programmes with focus on HIV / AIDS and Gender development.
- Co-ordinating with Poverty Consultants.
- Reporting to the Health Expert at CMU, submitting feed back of the activities undertaken in a designed format, preparing and submitting next course of action plan.
- To perform any other duties as will be assigned by the Competent Authority.

**Applicants for the post of Medical Officer
under Health component of KUSP**

Interview held at SUDA on 25.09.2006

Total Marks = 20

Sl. No.	Name	Marks obtained
1	Dr. Amar Kanti Biswas (M)	12.0 (4)
2	Dr. Kaikashan Anjum Amin (F)	8.75 (9)
3	Dr. Alope Kumar Mitra (M)	12.6 (2)
4	Dr. (Mrs.) Laxmipriya Behera (F)	10.5 (6)
5	Dr. Sanjay Majumdar (M)	7.0 (12)
6	Dr. Tarak Nath Mkhopadhyay (M)	Absent
7	Dr. Chinmoy Kundu (M)	12.4 (3)
8	Dr. Suraj Mridha (M)	10.9 (5)
9	Dr. Sujoy Poddar (M)	7.7 (11)
10	Dr. Jaya Sen (F)	Absent
11	Dr. Soumya Sarkar (M)	Absent
12	Dr. Rajashri Sen (Patra) (F)	9.1 (7)
13	Dr. Anindya Sen (F)	8.7 (9)
14	Dr. Nupur Raha (Roy) (F)	7.7 (10)
15	Dr. Bobby Paul Saha	14.9 (1)
16	Dr. Pushpendu Bhattacharya (M)	6.2 (13)
17	Dr. Sumana Dasgupta	Absent

Amey S. Banerjee
25.09.06

Dr. S. Sanjay Kumar
25/9/06

Dr. S. Sanjay Kumar
10E, CMU
25.09.06

S. Sanjay Kumar
25.09.2006

Dr. S. Sanjay Kumar
25-09-06

**Applicants for the post of MIES Officer
under Health component of KUSP**

Interview held at SUDA on 25.09.2006

Total Marks = 20

Sl. No.	Name	Marks obtained
1	Sougata Banerjee	Absent
2	Tapobrata Dey	Absent
3	Purnendu Sekhar Maji	5.2
4	Ruma Paul	6.1
5	Kamalesh Sarkar	5.1
6	Sujan Chandra	Absent
7	Sandip Kumar Acharya	Absent

Amf. S. Ghoshal
25.09.06.

D. S. Ganguly
25/9/06

J. S. Ghoshal
MIE, CMU
25.09.06.

S. S. Ghoshal
25.09.2006

S. S. Ghoshal
25-09-06

**Applicants for the post of Computer Assistant
under Health component of KUSP**

Interview held at SUDA on 26.09.2006

Total Marks = 20

Sl. No.	Name	Marks obtained
1	Dipanwita Roy Nath	11.6
2	Sabbyasachi Majumder	9.6
3	Pipul Kumar Nandy	Absent
4	Anirban Goswami	15.0
5	Supriya Kr. Pahari	Absent
6	Indrajit Ghosh	6.2

Arup S. Guha
26.09.06.

L. S. Sanyal
26/09/06
26/09/06

Goswami
HE, civ
26.09.06

Brijit Paul
26.09.2006.

Suman
26.09.2006

[Signature]
26-09-06

**Applicants for the post of Nutritionist
under Health component of KUSP**

Interview held at SUDA on 26.09.2006

Total Marks = 20

Sl. No.	Name	Marks obtained
1	Nandita Das	8.5 (11)
2	Namrata Mallick	14.2 (2)
3	Kanika Mitra (Banerjee)	12.5 (4)
4	Piyali Ganguly	14.3 (1) 71.5
5	Sumana Bagchi	Absent
6	Debashmita Bhaumik	11.7 (5)
7	K. Vanita	11.7 (6)
8	Mousumi Dutta (Pal)	8.2 (12)
9	Sushmita Mukherjee	Absent
10	Aparajita Biswas Sasmal	13.1 (3)
11	Sanchita Laha	Absent
12	Paramita Ghoshdastidar	11.5 (7)
13	Nayan Roy Chaudhuri	9.0 (10)
14	Elora Mukherjee	9.2 (9)
15	Barnali Banerjee	11.0 (8)

Amey S. Ghosh
26.09.06

R. S. Sanyal
26/9/06
26/9/06

S. Sanyal
26.09.2006

S. Sanyal
26.09.06

S. Sanyal
26.09.06



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/1508(6)

Dt. .. 14.09.2006

Sub : Interview for the posts of Medical Officer, MIES Officer, Nutritionist and Computer Assistant under Health component of KUSP.

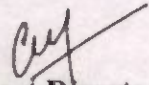
This is to inform you that a Selection Committee has been constituted by the Authority, as under :

Name	Designation
Shri A.K. Matilal	Project Manager, CMU
Shri S. Bhattejee	Financial Advisor, CMU
Dr. Shibani Goswami	Health Expert, CMU
Shri Birojit Pal	I.T. Expert, CMU (Only for Computer Assistant)
Dr. N.G. Gangopadhyay	Adviser, Health, SUDA
Dr. S.K. Ghosh	Dy. Chief of Health, UHIP, KMDA

Interview of the candidates for selection for the posts of Medical Officer, MIES Officer to be held on 25.09.2006 at 11 a.m. and for the posts of Nutritionist and Computer Assistant on 26.09.2006 at 11 a.m.

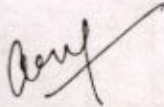
I request you to kindly be present for holding the interview on 25.09.2006 & 26.09.2006 at 11 a.m. at the office of CMU, ILGUS Bhavan, Salt Lake.

Yours faithfully,


Project Director, CMU

Copy to :

1. Shri A.K. Matilal, Project Manager, CMU
2. Shri S. Bhattejee, Financial Advisor, CMU
- ✓ 3. Dr. Shibani Goswami, Health Expert, CMU
4. Shri Birojit Pal, I.T. Expert, CMU (Only for Computer Assistant)
5. Dr. N.G. Gangopadhyay, Adviser, Health, SUDA
6. Dr. S.K. Ghosh, Dy. Chief of Health, UHIP, KMDA

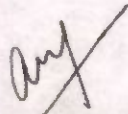

Project Director, CMU

Dt. .. 14.09.2006

Memo No. CMU-94/2003(Pt. IV)/1508(6)/1(1)

Copy to :

OSD, UHIP, KMDA, Unnayan Bhavan
- for kind information and necessary action.


Project Director, CMU



CHANGE MANAGEMENT UNIT (CMU)

NOTE

15.02.2006.

Sub: Engagement of Medical Professionals.

As discussed previously, some Medical Professionals are required for implementation of health component of KUSP. It is requested that sanction may kindly be given to engage the following personnel on contract basis for a period of six months initially, renewable on the basis of performance and requirements :

1. Consultant Medical Officer – 6 Nos. at contractual remuneration of Rs. 12,000/- per month.
2. Nutritionist – 3 Nos. at contractual remuneration of Rs. 10,000/- p.m.
3. MIES Professional/Statistician – 2 Nos. at contractual remuneration of Rs. 8,000/- per month.
4. Computer Assistant – 1 No. at contractual remuneration of Rs. 5,000/- per month.

Detailed proposal is also placed in file for kind perusal.

Submitted for kind consideration and approval.

(Arnab Roy)

Project Director, CMU, KUSP.

Secretary,
M.A. Department

U.O. No. CMU-94/2003(Pt-10)/236

Date: 15.02.2006

In stead of creation of separate unit under KUSP and having a separate unit under SODA, we may have one composite Health Unit for all the programs.

The Unit- can be part-funded from KUSP and part funded from the recently sanctioned Urban Health Program.

The above proposal is for personnel required to monitor the ongoing strengthening of Health set up in 62 ULBs. The approval for engaging them may be given.

Additional Health personnel required for the other 63 ULBs may be recruited by the

DD KUSP

Pl. discuss
17/2

Dr. Ghoshani

