



Memo no. CMU-94/2003 (Pt. 111)/1106(62)

dt. 14.11.2005

A An, HO, Tilgadh Mpt

Annexure - I

**The list for item of expenditure under the A/C head "Contingency"**

- Mobility & tea, tiffin support for health functionaries while combating natural calamities, outbreak of communicable diseases, organising ligation camps / campaign, accompanying the patients to the referral hospitals.
- Mobility support towards carrying vaccination and other materials to the Sub-Centres.
- Mobility support towards visit to offices concerned beyond the municipality for attending meetings, submission and / or collection of reports, returns, any materials etc.
- Purchase of essential drugs.
- Purchase of materials like disinfectant, kerosene oil for sterilization etc.
- Misc. expenditure towards Xeroxing, purchase of stationeries, registers, cards etc.



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

CMU-242/2005/1225

02.12.2005

From :- Project Director, CMU-KUSP

To :- The Manager,  
State Bank of India  
Salt Lake City, Kolkata-91.

Sub: Preparation of Account Payee Demand Draft  
Current Account No. 010000 50280

**Support to Health Component : Contingency**

Sir,

You are requested to kindly arrange for preparation of the following Demand Drafts as per details given below, debiting the amount from this office Current Account No. 01000050280, lying with your branch in respect of Support to Health Component Programme under CMU-KUSP Account.

*Df. 2-12-05*  
*441283*

Sl. No	Name of Payee	Amount (Rs.)	SBI Branch & Code No.
1.	HHW Scheme, DFID, Cooch Behar Municipality	25000.00	Cooch Behar - 0058
2.	HHW Scheme, DFID, Bankura Municipality	25000.00	Bankura - 0022
3.	HHW Scheme, DFID, Purulia Municipality	25000.00	Purulia - 0160
4.	HHW Scheme, DFID, Bishnupur Municipality	25000.00	Bishnupur 0044
5.	HHW Scheme, DFID, Bolpur Municipality	25000.00	Bolpur - 2027
6.	HHW Scheme, DFID, Suri Municipality	25000.00	Suri 0191
7.	HHW Scheme, DFID, Midnapore Municipality	25000.00	Midnapore - 0132
8.	HHW Scheme, DFID, Jangipur Municipality	25000.00	Jangipur - 0098
9.	HHW Scheme, DFID, Berhampore Municipality	25000.00	Berhampore - 0034
10.	HHW Scheme, DFID, Krishnagar Municipality	25000.00	Krishnagar - 0122
11.	HHW Scheme, DFID, Kalna Municipality	25000.00	Kalna - 0106
Total		275000.00	

*84*  
*85*  
*86*  
*87*  
*88*  
*89*  
*90*  
*91*  
*92*  
*441293*

(Rupees Two Lakhs Seventy Five Thousand) Only

*Anup b. Matilal*

(Anup Kumar Matilal)  
Project Manager  
CMU-KUSP

*Arnab Roy*

(Arnab Roy)  
Project Director  
CMU-KUSP

CMU-242/2005/1225 (3)

02.12.2005

Copy to Health Expert, CMU/ MF Expert/ Accounts Officer/Economist, CMU

*Arnab Roy*  
Project Director, CMU



**Sub. : Provision for placement of fund to the 62 ULBs under the A/C head of "Contingency" in connection with Health component of KUSP.**

It has been noticed that the ULBs are to meet up some unforeseen expenses at times towards delivery of public health care services i.e. combating natural calamities like continuous heavy rain resulting in inundation of not only the slum areas but the entire area as a whole, out break of communicable diseases, organising ligation camps / campaign, life saving measure to be taken at site for the BPL population, accompanying the patients to the referral hospitals and the like when the grass root level functionaries along with the Health Officer & Asstt. Health Officer are involved and they have to extend their services beyond the schedule hours. During exigency as already spelled out the health functionaries have to meet the expenses from their own pocket towards mobility, tiffin etc. which mostly never been reimbursed.

The grass root health functionaries have been selected from the BPL community and engaged at a paltry amount of honorarium. They have been found enthusiastic and sincere with regard to discharge of their duties.

The objective of health component of KUSP is to strengthen the existing honorary health worker scheme for delivery of community based primary health care services. To strengthen the existing services, work plan for FY 2005 - 06 has been drawn in terms of re-training for capacity building, IEC for awareness generation, refurbishment of the Sub-Centres for service delivery. According to work plan, item wise expenditure to be incurred by the ULB are being approved by CMU time to time.

There is no untied fund for health component to meet up the unforeseen expenses as mentioned above. Hence, untied fund under the A/C head "Contingency" for a lump sum amount of Rs. 50,000/- per ULB may be approved and sanctioned under health component of KUSP. The amount required for 63 ULBs is Rs. 31.00 lakhs (Rupees 50,000/- x 62 ULBs).

If approved, the ULBs may be communicated accordingly towards AA& FS. Draft letter is placed herewith.

Submitted for favour of your kind perusal and approval.

P.D, CMU

16/11

Goswami  
14.11.2005

Notes above.

Approval has been accorded for providing untied fund under the A/C head "Contingency" for a lump sum amount of Rs. 50000/- per ULB to 62 ULBs (40 KMA & 22 non-KMA) to meet up unforeseen expenses under Health component of KUSP.



Accordingly AA 2 FS has already been issued to 51 ULBs (40 KMA & 11 non-KMA) who have already been provided with same fund earlier from CMU, KUSP. But the other 11 non-KMA ULBs (Coochbehar, Bankura, Purulia, Bishnupur, Balpur, Sauri, Medinipur, Jangipur, Berhampur, Krishnagar, and Katha) have not yet been provided with any fund from CMU.

Hence, it is proposed that initially a lumpsum amount of Rs. 25,000/- per ULB be released as untd. fund to the above mentioned 11 ULBs through Demand Draft assisted HAW scheme under the AIC head "Contingency". The total monetary involvement for the purpose is Rs. 2.75 lacs. and to be booked under "Support to North Sector - Contingency".

The Draft will be in favour of "HAW Scheme, DPID, ----- Municipality."

Submitted for approval and issuance of necessary instructions to the AIC Section, CMU.

APHA. PA may pl. take n.a.  
 CUP  
 23/11

~~2052/2001~~  
 23.11.05

P.D / CMU

FA



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1106(62)

Dt. .. 14.11.2005

From : Arnab Roy  
Project Director, CMU

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

Sub. : Administrative approval and financial sanction under the A/C head  
"Contingency" in connection with Health component of KUSP.

Sir,


It has been noticed that the ULBs are to meet up some unforeseen expenses at times towards delivery of public health care services i.e. combating natural calamities like continuous heavy rain resulting in inundation of not only the slum areas but the entire area as a whole, out break of communicable diseases, organising ligation camps / campaign, life saving measures to be taken at site for the BPL population, accompanying the patients to the referral hospitals and the like when the grass root level functionaries along with the Health Officer & Asstt. Health Officer are involved and they have to extend their services beyond the schedule hours.

AA & FS is sanctioned for untied fund under A/C head "Contingency" for lump sum amount of Rs. 50,000/- per ULB for the present. Statement of Expenditure (SOE) is to be submitted with regard to this A/C head through Support Accounting Agency by the following month. The probable item of expenditure under the A/C head "Contingency" are enclosed at Annexure – I.

Thanking you.

Yours faithfully,

Encl. : Annexure – I.

  
Project Director, CMU

Memo No. .. CMU-94/2003(Pt. III)/1106(62)

Dt. .. 14.11.2005

Copy forwarded for information and necessary action to :  
Health Officer &/or Asstt. Health Officer,

..... Municipal Corporation / Municipality

  
Project Director, CMU  
Contd. to P-2.



- 2 -

Memo No. CMU-94/2003(Pt. III)/ 11 06 (62) 16

Dt. .. 14 .11.2005

**Copy forwarded for kind information to :**

1. Secretary, MA Dept.
1. PS to MIC, MA & UD
2. Director of Local Bodies
3. Project Manager, CMU
4. Finance Advisor, CMU
5. Accounts Officer, CMU
6. Health Expert, CMU

  
**Project Director, CMU**



## Annexure - I

### **The list for item of expenditure under the A/C head "Contingency"**

- Mobility & tea, tiffin support for health functionaries while combating natural calamities, outbreak of communicable diseases, organising ligation camps / campaign, accompanying the patients to the referral hospitals.
- Mobility support towards carrying vaccination and other materials to the Sub-Centres.
- Mobility support towards visit to offices concerned beyond the municipality for attending meetings, submission and / or collection of reports, returns, any materials etc.
- Purchase of essential drugs.
- Purchase of materials like disinfectant, kerosene oil for sterilization etc.
- Misc. expenditure towards Xeroxing, purchase of stationeries, registers, cards etc.



Sub. : Statement of Expenditure (SOE) submitted by Non-KMA ULBs - Processing by Accounting Section of CMU.

Enclosed, SOE sent by the Bankura Municipality under A/C head Contingency as detailed below for processing by Accounting Section of CMU towards admittance.

(Amount in Rs.)

Sl. No.	Name of ULB	Amount of SOE submitted by ULB	Memo No. & date
1.	Bankura	2,082	A/9/Vou/DFID/435 dt. 06.06.06

In this connection the total fund released to the ULB and SOE received by this office is tabulated below :

(Amount in Rs.)

Sl. No.	Name of ULB	Fund Released by CMU through DD	Amount of SOE submitted by ULB	Memo No. & date	Balance in hand by ULB
1.	Bankura	25,000.00	22,368.00	A/9/Vou/DFID/365 dt. 24.03.06	
2.	Do	-	550.00	A/9/Vou/DFID/366 dt. 28.03.06	
	Do	-	2,082.00	A/9/Vou/DFID/435 dt. 06.06.06	0.00
	<b>Total</b>	<b>25,000.00</b>	<b>25,000.00</b>		<b>0.00</b>

Submitted.

*[Signature]*  
12.06.06  
HE, CMU.

Notes and orders above

SOE along with xerox copy of vouchers submitted by Bankura Municipality amounting to Rs.2082/- has been checked and verified and found correct. SOE of the above ULB may be accepted and incorporated in MIS Report under A/c Head- 'SHS-Contingency'.

FA/CMU  
Acch./ASA  
12-06-06

A.O  
F.A.C.MU  
H.E. C.MU

MKN  
16/6/06

*[Signature]*  
16/6/06

20-06-06





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/3408

Dt. .. 22.03.2006

From : Arnab Roy  
Project Director, CMU

OK

To : The Chairman  
Kalna Municipality

Sub. : Release of fund under the A/C head "Contingency" in connection with Health component of KUSP.

Ref. : Your communication bearing memo no. 151/DFID dt. 10.02.06.

Sir,

With reference to above, further an amount of Rs. 25,000/- is released through demand draft no. 444853 dt. 17.03.2006 on State Bank of India, Salt Lake towards incurring expenditure under the A/C head "Contingency" in connection with Health component of KUSP. You are requested to send authorized representative along with money receipt to collect the said draft.

Fund released & SOE received by CMU so far with regard to A/C head "Contingency" is detailed in the table below :

Sl. No.	Fund Released by CMU	DD No. & Date	SOE received by CMU	Balance lying with the ULB
1.	25,000.00	441293 dt. 02.12.05	22,836.00	2,164.00
2.	25,000.00	444853 dt. 17.03.06	-	25,000.00
Total				27,164.00

Statement of Expenditure (SOE) along with Xerox copies of bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 7<sup>th</sup> April, 2006 is to be submitted through Accounting Support Agency. It is to mention here that the unspent amount can not be carried forward in the next financial year 2006-07.

Thanking you.

Yours faithfully,

Project Director, CMU

Dt. .. 22.03.2006

Memo No. CMU-94/2003(Pt. IV)/3408/1(1)  
Copy forwarded for kind information to :  
The Project Director, HHW Scheme - DFID, Kalna Municipality

Project Director, CMU

Dt. .. 22.03.2006

Memo No. CMU-94/2003(Pt. IV)/3408/2(2)  
Copy forwarded for kind information to :  
1. Finance Advisor, CMU  
2. Cashier, CMU

Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/3407

Dt. .. 22.03.2006

From : Arnab Roy  
Project Director, CMU

o/c

To : The Chairman  
Krishnagar Municipality

Sub. : Release of fund under the A/C head "Contingency" in connection with Health component of KUSP.

Ref. : Your communication bearing memo no. 41/DFID/18-1(A)/2005 dt. 02.02.06.

Sir,

With reference to above, further an amount of Rs. 25,000/- is released through demand draft no. 444854 dt. 17.03.2006 on State Bank of India, Salt Lake towards incurring expenditure under the A/C head "Contingency" in connection with Health component of KUSP. You are requested to send authorized representative along with money receipt to collect the said draft.

Fund released & SOE received by CMU so far with regard to A/C head "Contingency" is detailed in the table below :

Sl. No.	Fund Released by CMU	DD No. & Date	SOE received by CMU	Balance lying with the ULB
1.	25,000.00	441292 dt. 02.12.05	20,507.00	4,493.00
2.	25,000.00	444854 dt. 17.03.06	-	25,000.00
Total				29,493.00

Statement of Expenditure (SOE) along with Xerox copies of bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 7<sup>th</sup> April, 2006 is to be submitted through Accounting Support Agency. It is to mention here that the unspent amount can not be carried forward in the next financial year 2006-07.

Thanking you.

Yours faithfully,

Project Director, CMU

Dt. .. 22.03.2006

Memo No. CMU-94/2003(Pt. IV)/3407/1(1)

Copy forwarded for kind information to :

The Project Director, HHW Scheme - DFID, Krishnagar Municipality

Project Director, CMU

Dt. .. 22.03.2006

Memo No. CMU-94/2003(Pt. IV)/3407/2(2)

Copy forwarded for kind information to :

1. Finance Advisor, CMU
2. Cashier, CMU

Project Director, CMU



**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

**Memo No. CMU-94/2003(Pt. IV)/3288**

**Dt. .. 09.03.2006**

**From : Arnab Roy**  
**Project Director, CMU**

**To : The Chairman**  
**Berhampur Municipality**

**Sub. : Requisition for further allotment of fund for an amount of Rs. 25,000/-**  
**in connection with A/C head "Contingency" under Health component of**  
**KUSP.**

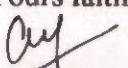
**Sir,**

I am to refer to your letter no. Nil dt. 03.03.2006 on the above mentioned subject.

CMU has decided not to release the said fund through demand draft as advance. Instead you are requested kindly to incur the said expenditure from your account for the FY 2005-06 which will be reimbursed through demand draft on receipt of Statement of Expenditure along with Xerox copy of bills & vouchers duly authenticated.

Thanking you.

Yours faithfully,

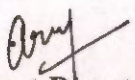
  
**Project Director, CMU**

**Dt. .. 09.03.2006**

**Memo No. CMU-94/2003(Pt. IV)/3288/1(1)**

**Copy forwarded for kind information to :**

**Project Director, HHW Scheme, Berhampur Municipality.**

  
**Project Director, CMU**

**Dt. .. 09.03.2006**

**Memo No. CMU-94/2003(Pt. IV)/3288/2(1)**

**Copy forwarded for kind information to :**

**Asstt. Health Officer, Berhampur Municipality.**

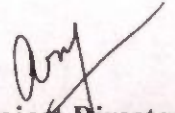
  
**Project Director, CMU**

**Dt. .. 09.03.2006**

**Memo No. CMU-94/2003(Pt. IV)/3288/3(1)**

**Copy forwarded for kind information to :**

**Finance Advisor, CMU**

  
**Project Director, CMU**



Dr. Goswami  
my  
6/3

To

Mr. Arnab Roy  
Project Director, CMU  
Ilgus Bhavan H.C. Block  
Sector III, Bidhannagar  
Kolkata-700106


Sub-Requisition for further allotment of fund amounting Rs.25,000 A/C  
head Contingency out of sanction Rs.50,000.00.

Ref- Your memo No CMU-94/2003(pt.111)/1277 dt 07.12.2005.

Sir,

With reference to the above I have the honour to bring your kind notice  
that SOE at RS.24,840.00 out of 25,000.00 is enclosed here with for your kind perusal  
and necessary action.

Therefore arrangement may kindly be made for further sanction of  
Rs.25,000.00 out of earlier allotment of total amount of Rs.50,000.00  
Enclose: As stated above.

  
CHAIRMAN  
BERHAMPORE MUNICIPALITY  
*Chairman and President*  
Berhampore Municipality  
M. L. H. and F. W. C.

lh  
3.3.06



Sub. : Release of further fund to Kalna Municipality under the A/C head "Contingency".

To meet up unforeseen expenses under health component of KUSP, approval has already been accorded for providing untied fund for an amount of Rs. 50,000/- per ULB under the A/C head "Contingency" (copy of note sheet enclosed). Accordingly an amount of Rs. 25,000/- had been provided to the Kalna Municipality through DD No. 441293 dt. 02.12.2005 in first phase. The Chairman, Kalna Municipality submitted SOE for an amount of Rs. 22,836/- which has been forwarded to Accounts Section, CMU for processing.

Now, further fund for an amount of Rs. 25,000/- may be released as untied fund through demand draft under the A/C head "Support to health sector - Contingency".

The draft will be in favour of "HHW Scheme, DFID, Kalna Municipality".

Submitted for approval and issuance of necessary instruction to the Accounts Section, CMU.

P.D / CMU

*Goswami*  
23.2.06.

*aj*  
24/2

FA

An amount of Rs. 25,000/- had been released to the Krishnagar Municipality under the A/C "Contingency". The ULB has submitted SOE for an amount of Rs. 20,507/- which has been forwarded to A/c section of CMU for processing. The chairman, Krishnagar Municipality has placed submission vide his letter no. 41/DFID/18-1 (A) / 2005 dt. 2.02.2006 for further fund of Rs. 25,000/- which may be released through DD under the A/C head "Support to health sector - Contingency".

The draft will be in favour of "HHW Scheme, DFID, Krishnagar Municipality". Submitted for approval and issuance of necessary instruction to the Accounts Section.

P.D, CMU  
FA

*aj*  
24/2

*Goswami*  
24.2.06.



# Krishnagar Municipality

Krishnagar -741101

**CHAIRMAN IN COUNCIL**

*Chairman*

**UDAY KUMAR MITRA**

*Vice Chairman*

**ASHIM SAHA**

*Members:-*

**SAJAL BIKASH BHADAR**

**DILIP SHARMA**

**SUPRAVAT GHOSH**

Resi-254111 & 253596

224111

Offi:- 252240  
9434129345(M)  
Resi:-252989

STD	03472
Office:-	252969
Chairman's Resi:-	254111
Water Works:-	252985
Tourist Lodge:	396696
Chairman's Office Chamber & FAX No.	252455
DFID Office & FAX No.	257499

## DFID Assisted HHW Scheme

Memo 41/DFID/18-1(A) 2005 Dated 2.02.2006

To

**Arnab Roy**

**Project Director, CMU**

**KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT**

Sub:- For further allotment of fund for Rs. 25,000 (Rupees Twenty Five Thousand) only.

Respected Sir,

This is to inform you that we have received Rs. 25000=00 (Rupees Twenty Five Thousand only) for DFID Assisted HHW Scheme, Krishnagar Municipality upto 21<sup>st</sup> January 2006.

I am submitting the utilization certificate for the expenditure upto 21<sup>st</sup> January 2006 Rs. 20,255.00 (Twenty Thousand and Two Hundred Fifty Five only) only.

So I further request you to place further allotment of fund for Rs. 25000=00 (Rupees Twenty Five Thousand only) for onward work DFID Assisted HHW Scheme, Krishnagar Municipality.

Yours truly,

**Chairman  
Krishnagar Municipality  
&  
President MLH & FW Committee**

Memo 41(5)/DFID/18-1(A) 05 Dated 2.02.2006

*Copy forwarded for information and to take necessary action to:-*

- 1) Project Director, DFID Assisted HHW Scheme, Krishnagar Municipality & ADM(G), Nadia.
- 2) Sri Sashi Gopal Sarkar Councillor In Charge of Health, Krishnagar Municipality
- 3) Sri Debabrata Biswas, TPO (SJSRY) Krishnagar Municipality
- 4) Dr. Asim Kr. Joardar, CDO DFID Assisted HHW Scheme, Krishnagar Municipality.
- 5) Sri Somnath Roy Accounts' Assistant, DFID Assisted HHW Scheme, Krishnagar Municipality

**Chairman  
Krishnagar Municipality  
&  
President MLH & FW Committee**

**DFID Assisted HHW Scheme**

**Sub. : Statement of Expenditure (SOE) submitted by Non-KMA ULBs -  
Processing by Accounting Section of CMU.**

Enclosed, SOE sent by the Kalna & Jangipur Municipality under A/C head Contingency as detailed below for processing by Accounting Section of CMU towards admittance.

(Amount in Rs.)

Sl. No.	Name of ULB	Fund Released by CMU through DD	Amount of SOE submitted by ULB	Memo No. & date	Balance in hand of ULB
1.	Kalna	25,000.00	22,836.00	151/DFID dt. 10.02.06	2,164.00
2.	Jangipur	25,000.00	6,885.00	JM/DFID/153/06 dt. 11.02.06	18,115.00

After processing the same, a feed back may be granted to the undersigned for keeping records at this end.

Submitted.

FA, CMU

*[Signature]*  
20.2.06

## DFID ASSISTED HHW SCHEME

Jangipur Municipality

P.O.: Raghunathganj ★ Dist.: Murshidabad ★ PIN : 742 225

Memo No.: JM/DFID/153/06..

Dated: 11.02.....2006

From : The Chairman  
Jangipur Municipality



To : Project Director,  
CMU, SUDA

Subject : Forwarding of U.C. for the month of January..... 2006  
for Rs. 6885=00.....

Dr. Goswami  
15/2

Sir,

U.C. for Rs. 6885=00..... together with (a) Monthly Statement showing Sl. No., Vr. No. & Date, Items of Expenditure, (b) Nature of Expenditure and amount, (c) Xerox copy of concerned paid vouchers and (d) the detailed summary are furnished as under :

Amount Received from CMU till date (A)	Amount of U.C. already submitted to CMU (B)	Amount of U.C. now sending (C)	Balance of U.C. in hand (D) = A - (B + C)
25,000=00	NIL	6885=00	18,115=00

Certified that the amount of U.C. now sending has not been claimed earlier.

Nossain.  
Account Assistant  
HHW Scheme DFID  
Jangipur Municipality

N.C. Ghosh  
C.D.O.

[Signature]

[Signature]  
Chairman  
Jangipur Municipality



**COURANGA GOSWAMI**  
CHAIRMAN  
KALNA MUNICIPALITY  
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE  
PHONE NO (F): -255004(03454)  
FAX NO: -250242(03454)

Memo No. 151/DFID



Date: 10/02/06

To  
The Project Director, CMU  
Ilus Bhavan  
H.C. Block, Sector III  
Bhannagar, Kolkata-91

*Dr. Goswami*  
*14/2*

Sub: - Submission Statement of Expenditure (Contingency) during the period from DECEMBER '05 to JANUARY' 06 in connection with DFID assisted IIIIW scheme of Kalna Municipality.

Sir,

With reference to the above subject I am to send herewith the statement of expenditure on Contingency and payment of Bill, Voucher, for Rs.22, 636.00 (Twenty two thousand eight hundred thirty six) only. The amount has not been preferred earlier.

Total Fund Receipt (Rs.)	U/C Submitted earlier (Rs.)	U/C Submitted now (Rs.)	Balance in hand (Rs.)
Rs25, 000.00	Rs-00.00	Rs-22, 636.00	Rs-2, 164.00

You are requested to take action in the matter.

Sincerely your

*Gouranga Goswami*  
Chairman  
Kalna Municipality  
Chairman,  
KALNA MUNICIPALITY



**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

**Memo No. CMU-94/2003(Pt. III)/1927**

**Dt. .. 22.12.2005**

**From : Arnab Roy**  
**Project Director, CMU**

**To : The Chairman**  
**Bidhannagar Municipality**

**Sub. : Administrative Approval & Financial Sanction under the A/C head**  
**"Contingency" in connection with Health component of KUSP.**

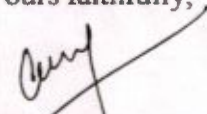
**Ref. : Your communication under memo no. 3298/BM dt. 15.12.2005.**

**Sir,**

This is to intimate you that no separate fund will be released for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006-07.

The Expenditure is to be booked under the A/C head "Support to Health Sector – Contingency " and Statement of Expenditure is to be submitted through Support Accounting Agency.

Yours faithfully,

  
**Project Director, CMU**



Fax No. : 2358-4235  
Telephone No. : 2334-9540  
(PBX) : 2334-2492

# BIDHANNAGAR MUNICIPALITY

POURA BHAWAN, FD-415A, SEC-III  
KOLKATA - 700 106



Memo no: 3298/BM Dt: 15.12.2005

To  
The Project Director, CMU,  
Kolkata Urban Services for the Poor,  
ILGUS Building, Block-HC  
Sector-III, Bidhannagar  
Kolkata-700106

Dr. Groswami  
any  
20/12

Sub: AA & FS under the A/C Head "Contingency" in connection  
with Health Component of KUSP.

Sir,

As per your memo no: CMU/94/2003(Pt-III)/1106(62) Dt,14.11.2005 on  
the above subject, this is to inform you that you may kindly place the Fund  
to Bidhannagar Municipality for meeting the unforeseen expenses including  
items as referred to in list of expenditure (As Annexure-I under reference) .

Thanking you.

Yours faithfully

Nandagopal Bhattacharjee  
Member: Chairman-in-Council  
Health & Education

no: 3298/11/BM Dt: 15.12.05

Copy forwarded for  
Information and  
Necessary action to the  
Executive Engineer/KUSP  
Bidhannagar Municipality

Member: Chairman-in-Council  
Health & Education



Fax No. : 2358-4235  
Telephone No. : 2334-9540  
(PBX) : 2334-2492

# BIDHANNAGAR MUNICIPALITY

POURA BHAWAN, FD-415A, SEC-III  
KOLKATA - 700 106

Memo No: 3314/BM Dt: 19.12.2005.

The Project Director, CMU.  
Kolkata Urban Services for the Poor.  
ILGUS Buildings, HC Block, Sector-III  
Bidhannagar,  
Kolkata-700106



Sub: AA & FS under A/c Head "Contingency" in connection with  
Health Component of KUSP.

Sir,

As per your memo no:CMU/94/2003(Pt-III)/1106(62) Dt.14.11.2005 the  
above subject this is to inform you that you may kindly place the Fund to  
the Bidhannagar Municipality for meeting the expenses including items as  
referred to in list of expenditure (As Annexure-1 under reference) .

Thanking you,

Yours faithfully,

**Nandagopal Bhattacharjee**  
Member: Chairman-in-Council  
Health & Education

Copy forwarded for information  
and necessary action to the  
Executive Engineer/KUSP,  
Bidhannagar Municipality

**Nandagopal Bhattacharjee**  
Member: Chairman-in-Council  
Health & Education

Gautam/KUSP/12/05

Dr. Greenway  
Inform them of our  
any procedure  
23/12

Already  
informed  
vide letter

no. CMU 94/2003  
(Pt. III)/1427 dt.  
22.12.05  
[Signature]

**KALNA MUNICIPALITY**  
**Miscellaneous Receipt**  
**West Bengal Municipal (Finance and Accounting)**  
**From no.39**

NO 135/DFID

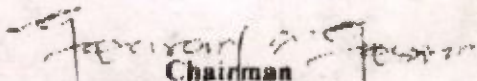
Date: 16/12/05

Received from Project Director, CMI the sum of Rupees 25000.00  
 (Twenty five thousand) Only under the A/C head "Contingency" in connection with Health  
 component of KUSP.

Vide Demand Draft No. 441293 Dt: - 02/12/2005

RS. 25000.00



  
 Chairman  
 Kalna Municipality



# KRISHNAGAR MUNICIPALITY

KRISHNAGAR-741101



STD	03472
Office	: 252926
Chairman Resi.	1254111
Water Works	: 252985
Tourist Lodge	252080
Chairman's Office	} 252455
Chamber &	
Fax No.	

## CHAIRMAN IN COUNCIL

Chairman  
**UDAY KUMAR MITRA** Resi.-254111 & 253596

Vice-Chairman :  
**ASHIM SAHA** 224111

Members :  
**SAJAL BIKASH BHADAR** Offi. : 252240  
**DILIP SARMA** 9434129345 (M)  
**SUPRAVAT GHOSH** Resi. : 252989

Memo No. 29/DFID/18-1(A) 2005

Date 12.12.2005

To  
**Arnab Roy**  
**Project Director**  
KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Ref:- CMU-94/2003(Pt. III)/1277 dt. 7.12.2005.

### Sub:- Authorisation

Sir,

I do hereby authorize Sri Somnath Roy, Accounts' Assistant DFID Assisted HHW Scheme to receive the "Demand Draft of Rs. 25000/-" (Rupees twenty five thousand only) vide DD No. 441292 dated 02.12.2005. on behalf of DFID Assisted HHW Scheme, Krishnagar Municipality.

His signature is attested below.

Signature of Sri Somnath Roy  
Accounts' Assistant  
DFID Assisted HHW Scheme KM

Attested

Somnath Roy  
Chairman  
Krishnagar Municipality  
11/12/05

Yours faithfully

SD

Chairman  
Krishnagar Municipality

Memo No. 29(6)/DFID/18-1(A) 2005

Dt. 12.12.2005

Copy forwarded for information and necessary action to :-

- ✓ Dr. Shibani Goswami, Project Officer, Health Wing SUDA, Kolkata 91
- 2> Project Director DFID Assisted HHW Scheme, Krishnagar Municipality & ADM (G) Nadia
- 3> Councillor In Charge of Health Krishnagar Municipality.
- 4> TPO SJSRY Krishnagar Municipality
- 5> CDO DFID Assisted HHW Scheme Krishnagar Municipality
- 6> Accouts' Assistant DFID Assisted HHW Scheme Krishnagar Municipality.

SD  
Chairman  
Krishnagar Municipality  
11/12/05



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1315 (11)

Dt. .. 12.12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Alipurduar Municipality

Sub. : Administrative approval and financial sanction under the A/C head "Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

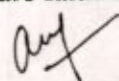
However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	31902.00	0.00	31902.00
Training, IEC & Cont. fund	93950.00	0.00	93950.00
<b>Total</b>	<b>125852.00</b>	<b>0.00</b>	<b>125852.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1315(11)

Dt. .. 12.12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Balurghat Municipality

Sub. : Administrative approval and financial sanction under the A/C head  
"Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

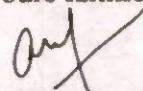
However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	53586.00	54756.00	- 1170.00
Training, IEC & Cont. fund	163200.00	22540.00	140660.00
<b>Total</b>	<b>216786.00</b>	<b>77296.00</b>	<b>139490.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1315(11)

Dt. .. 12.12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Burdwan Municipality

Sub. : Administrative approval and financial sanction under the A/C head "Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

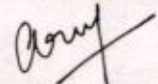
However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	113584.00	121846.00	- 8262.00
Training, IEC & Cont. fund	364650.00	73323.00	291327.00
<b>Total</b>	<b>478234.00</b>	<b>195169.00</b>	<b>283065.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1315(11)

Dt. .. 12,12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Darjeeling Municipality

Sub. : Administrative approval and financial sanction under the A/C head  
"Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

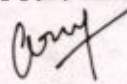
However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	82320.00	58444.00	23876.00
Training, IEC & Cont. fund	180900.00	0.00	180900.00
<b>Total</b>	<b>263220.00</b>	<b>58444.00</b>	<b>204776.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.



KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

Memo No. .. CMU-94/2003(Pt. III)/1315(11)

Dt. .. 12,12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
English Bazar Municipality

Sub. : Administrative approval and financial sanction under the A/C head  
"Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

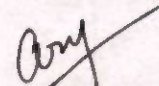
However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	58750.00	0.00	58750.00
Training, IEC & Cont. fund	171600.00	0.00	171600.00
<b>Total</b>	<b>230350.00</b>	<b>0.00</b>	<b>230350.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1315(11)

Dt. .. 12.12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Jalpaiguri Municipality

Sub. : Administrative approval and financial sanction under the A/C head  
"Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	35622.00	0.00	35622.00
Training, IEC & Cont. fund	107750.00	0.00	107750.00
<b>Total</b>	<b>143372.00</b>	<b>0.00</b>	<b>143372.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1315 (11)

Dt. .. 12.12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Raiganj Municipality

Sub. : ~~Administrative approval and financial sanction under the A/C head~~  
"Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	58028.00	0.00	58028.00
Training, IEC & Cont. fund	170700.00	0.00	170700.00
<b>Total</b>	<b>228728.00</b>	<b>0.00</b>	<b>228728.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.



From : Arnab Roy  
Project Director, CMU

To : The Mayor  
Siliguri Municipal Corporation

Sub. : Administrative approval and financial sanction under the A/C head "Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	204872.00	159956.00	44916.00
Training, IEC & Cont. fund	627900.00	62776.00	565124.00
<b>Total</b>	<b>832772.00</b>	<b>222732.00</b>	<b>610040.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

Project Director, CMU

Contd. to P-2.

Memo No. .. CMU-94/2003(Pt. III)/ 1315 (11)

Dt. .. 12.12.2005

**From : Arnab Roy**  
**Project Director, CMU****To : The Mayor**  
**Durgapur Municipal Corporation****Sub : Administrative approval and financial sanction under the A/C head**  
**"Contingency" in connection with Health component of KUSP.**

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

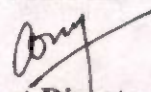
However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	190628.00	181240.00	9388.00
Training, IEC & Cont. fund	613400.00	35522.00	577878.00
<b>Total</b>	<b>804028.00</b>	<b>216762.00</b>	<b>587266.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
**Project Director, CMU**

Contd. to P-2.

Memo No. .. CMU-94/2003(Pt. III)/1315(11)

Dt. .. 12,12.2005

From : Arnab Roy  
Project Director, CMU

To : The Mayor  
Asansol Municipal Corporation

Sub. : Administrative approval and financial sanction under the A/C head "Contingency" in connection with Health component of KUSP.

Sir,

Further to this office earlier communication under memo no. CMU-94/2003(Pt. III)/1106(62) dt. 14.11.2005, this is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

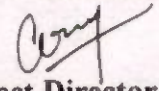
However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by the ULB	Balance lying with the ULB
Uniform & Kit bag	303576.00	326848.00	- 23272.00
Training, IEC & Cont. fund	1007350.00	0.00	1007350.00
<b>Total</b>	<b>1310926.00</b>	<b>326848.00</b>	<b>984078.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1315 (n)

Dt. .. 12.12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Kharagpur Municipality

Sub. : Administrative approval and financial sanction under the A/C head  
"Contingency" in connection with Health component of KUSP.

Ref. : Your communication under memo no. 248 IPP-VIII (Extn.) - I-55/05 dt.  
06.12.2005.

Sir,

This is to intimate you that no separate fund will be released at present for the above mentioned A/C head "Contingency". The existing KUSP fund lying with you is to be utilized for the purpose. The unspent amount under the A/C head "Contingency" can not be carried forward in next FY 2006 - 07.

Statement of Expenditure (SOE) along with Xerox copy bills & vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month.

However, fund released by CMU, KUSP and the SOE submitted by you till date as per this office record is detailed below :

Item	Fund released by CMU, KUSP	SOE submitted by Kharagpur Municipality	Balance lying with the ULB
Uniform & Kit bag	96,672.00	96,045.00	627.00
Training, IEC & Cont. fund	3,09,200.00	37,350.00	2,71,850.00
<b>Total</b>	<b>4,05,872.00</b>	<b>1,33,395.00</b>	<b>2,72,477.00</b>

You are requested kindly to expedite submission of SOE at the earliest.

Thanking you.

Yours faithfully,

  
Project Director, CMU  
Contd. to P-2.

# I. P. P - VIII (EXTN)

## KHARAGPUR MUNICIPALITY

Memo No. : 228 I.P.P. VIII (Extn)-I-55/05

Date 6.12.05.

To,

The Project Director, CMU,  
K U S P  
ILGUS Bhavan,  
H-C Block, Sector-III,  
Bidhannagar,  
Kolkata-700106.



*Dr. Crossant*  
*ay*  
*9/12*

**Sub:** Administrative approval and financial Sanction under the A/C head "Contingency" in connection with health Component of K. U. S. P.

**Ref:** Your memo no.-CMU-94/2003 (Pt-II)/1106(62) dt.14.11.05

Sir,

You were pleased to accord sanction for united fund under A/C head "Contingency" for lump sum amount of Rs.50000/- per U.L.B.

I would request you to kindly place fund for Rs.50000/- for the above purpose at your earliest convenience.

Statement ~~fa~~ of Expenditure will be submitted to you in due course.

Thanking you,

yours faithfully,



*MR*  
Chairman  
Kharagpur Municipality.



- 2 -

Memo No. .. CMU-94/2003(Pt. III)/1315(u)/1(u)

Dt. .. 12.12.2005

CC

Project Director, IPP-VIII (Extn.),  
and necessary action please.

Municipality – for favour of kind information

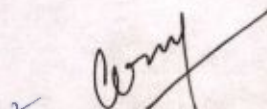
  
Project Director, CMU

Memo No. .. CMU-94/2003(Pt. III)/1315(u)/2(1)

Dt. .. 12.12.2005

CC

Secretary, Municipal Affairs Dept.

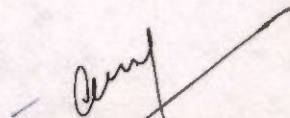
  
Project Director, CMU

Memo No. .. CMU-94/2003(Pt. III)/1315(u)/3(1)

Dt. .. 12.12.2005

CC

Finance Advisor, CMU

  
Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

CMU-242/2005/1225

02.12.2005

From :- Project Director, CMU-KUSP

To :- The Manager,  
State Bank of India  
Salt Lake City, Kolkata-91.

Sub: Preparation of Account Payee Demand Draft  
Current Account No. 010000 50280

**Support to Health Component : Contingency**

Sir,

You are requested to kindly arrange for preparation of the following Demand Drafts as per details given below, debiting the amount from this office Current Account No. 01000050280, lying with your branch in respect of Support to Health Component Programme under CMU-KUSP Account.

Sl. No	Name of Payee	Amount (Rs.)	SBI Branch & Code No.
1.	HHW Scheme, DFID, Cooch Behar Municipality	25000.00	Cooch Behar - 0058
2.	HHW Scheme, DFID, Bankura Municipality	25000.00	Bankura - 0022
3.	HHW Scheme, DFID, Purulia Municipality	25000.00	Purulia - 0160
4.	HHW Scheme, DFID, Bishnupur Municipality	25000.00	Bishnupur 0044
5.	HHW Scheme, DFID, Bolpur Municipality	25000.00	Bolpur - 2027
6.	HHW Scheme, DFID, Suri Municipality	25000.00	Suri 0191
7.	HHW Scheme, DFID, Midnapore Municipality	25000.00	Midnapore - 0132
8.	HHW Scheme, DFID, Jangipur Municipality	25000.00	Jangipur - 0098
9.	HHW Scheme, DFID, Berhampore Municipality	25000.00	Berhampore - 0034
10.	HHW Scheme, DFID, Krishnagar Municipality	25000.00	Krishnagar - 0122
11.	HHW Scheme, DFID, Kalna Municipality	25000.00	Kalna - 0106
Total		275000.00	
(Rupees Two Lakhs Seventy Five Thousand) Only			

*Anup b. Matilal*

(Anup Kumar Matilal)  
Project Manager  
CMU-KUSP

*Arnab Roy*

(Arnab Roy)  
Project Director  
CMU-KUSP

CMU-242/2005/1225 (3)

02.12.2005

Copy to Health Expert, CMU/ MF Expert/ Accounts Officer/Economist, CMU

*Arnab Roy*  
Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

Memo No. .. CMU-94/2003(Pt. III)/1277

Dt. .. 07.12.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman

..... Municipality

Sub. : Administrative approval and financial sanction under the A/C head  
"Contingency" in connection with Health component of KUSP.

Sir,

You may be aware that DFID has extended its support to Non-KMA ULBs for strengthening existing HHW scheme under Health component of KUSP.

It has been noticed that the ULBs are to meet up some unforeseen expenses at times towards delivery of public health care services i.e. combating natural calamities like continuous heavy rain resulting in inundation of not only the slum areas but the entire area as a whole, out break of communicable diseases, organising ligation camps / campaign, life saving measures to be taken at site for the BPL population, accompanying the patients to the referral hospitals and the like when the grass root level functionaries along with the Health Officer & Asstt. Health Officer are involved and they have to extend their services beyond the schedule hours.

AA & FS is sanctioned for untied fund under A/C head "Contingency" for lump sum amount of Rs. 50,000/- per ULB for the present during FY 2005 – 06. The unspent amount can not be carried forward in next FY 2006 – 07. Initially an amount of Rs. 25,000/- is released through Demand Draft no. .... dt. 02.12.2005 on State Bank of India, Salt Lake. You are requested to send authorized representative along with money receipt to collect the said draft.


Statement of Expenditure (SOE) along with Xerox copy of bills and vouchers duly authenticated is to be submitted with regard to this A/C head to the undersigned by 10<sup>th</sup> of each following month. Requisition for the balance fund may be sent, if required, only after submission of 80% SOE.

The probable item of expenditure under the A/C head "Contingency" are enclosed at Annexure – I.

Thanking you.

Yours faithfully,

Enclo. : Annexure – I.

  
Project Director, CMU  
Contd. to P-2.

D.D. NO. 441283 to 441293



Memo No. .. CMU-94/2003(Pt. III)/ 1277/1

Dt. .. 07.12.2005

Copy forwarded for information and necessary action to :

Project Director, HHW Scheme, ..... Municipality.

Project Director, CMU

Memo No. .. CMU-94/2003(Pt. III)/ 1277/2

Dt. .. 07.12.2005

Copy forwarded for information and necessary action to :

Health Officer &/or Asstt. Health Officer,

..... Municipal Corporation / Municipality

Project Director, CMU

Memo No. .. CMU-94/2003(Pt. III)/ 1277/3

Dt. .. 07.12.2005

Copy forwarded for kind information to :

1. Finance Advisor, CMU
2. Accounts Officer, CMU

Project Director, CMU



Memo No. .. CMU-94/2003(Pt. III)/ 1106 (62)

Dt. .. 14.11.2005

From : Arnab Roy  
Project Director, CMU  
To : The Mayor / Chairman

..... Municipal Corporation / Municipality

Sub. : Administrative approval and financial sanction under the A/C head "Sundries" in connection with Health component of KUSP.

Sir,

It has been noticed that the ULBs are to meet up some unforeseen expenses at times towards delivery of public health care services i.e. combating natural calamities like continuous heavy rain resulting in inundation of not only the slum areas but the entire area as a whole, out break of communicable diseases, organising ligation camps / campaign, life saving measures to be taken at site for the BPL population, accompanying the patients to the referral hospitals and the like when the grass root level functionaries along with the Health Officer & Asstt. Health Officer are involved and they have to extend their services beyond the schedule hours.

AA & FS is sanctioned for united fund under A/C head "Sundries" for lump sum amount of Rs. 50,000/- per ULB for the present. Statement of Expenditure (SOE) is to be submitted with regard to this A/C head through Support Accounting Agency by the following month. The probable item of expenditure under the A/C head "Sundries" are enclosed at Annexure - I.

Thanking you.

Yours faithfully,

Project Director, CMU

Encl. : Annexure - I.

Memo No. CMU-94/2003(Pt. III)/ 1106 (62)

Dt. .. 14.11.2005

Copy forwarded for information and necessary action to :  
Health Officer &/or Asstt. Health Officer,

..... Municipal Corporation / Municipality

Project Director, CMU

Contd. to P-2.

Memo no. CMU-94/2003 (A/11) / 1106 (62)

Dt. 14.11.2005.

Letter issued to: -

- ① NCH Barrack purc - 16.11
- ② Asansol — 17.11.
- ③ Jalpaiguri — 17.11.