



Ph No:-255268/255300

Fax:-03465-255300

Email:- nalhatimunicipality@rediffmail.com

OFFICE OF THE

NALHATI MUNICIPALITY

NALHATI * BIRBHUM

Memo No:-1351 /Nal/Muni

Date:-07/07/2017

To
The Director of 'SUDA',
"ILGUS BHAWAN", H.C. Block, Sector-III,
Bidhannagar, Kolkata-700106.

PO(H)
4/10/20/07/17

Sub- Report against the selection of "Nodal Officer" in respect of cleaning the drains of Nalhati Municipality for avoiding Water Logging.

Reference- your Memo No: SUDA-50/2016/432(123) dated-04.07.2017

Sir,

In reference to the above the desired report against your mentioned points is being furnished below for favour of kind information and taking necessary action.

1. Steps have been taken for regular cleaning of Drains within Nalhati Municipality.
2. The matter will be maintained, if required.
3. That will also be maintained, if required.
4. The matter will be observed, if required.
5. Sanitary Inspector of this Municipality is being selected as a 'Nodal Officer' for the purpose and his mobile No: is 9933612381.and hide circulation has also been made for the same.
6. Toll- free number bearing No: 1800-123-1899 of this Municipality is being used for this purpose.
7. Proper monitoring to the citizen against the use of plastic has properly been maintained.

This is for favour of your kind information.

Your's faithfully

K. Bacharpati
10/07/17

Executive Officer
Nalhati Municipality
Executive Officer

NALHATI MUNICIPALITY

Memo No: 1351/1/nal/muni dated-07.07.2017

Copy forwarded to the S.D.O, Rampurhat, for favour of your kind information.

Executive Officer
Nalhati Municipality
Executive Officer
NALHATI MUNICIPALITY

FO (11) may be allowed
to participate as representative
of SUDA
20.10.14
e-mail:-nalhatimunicipality@rediffmail.com

255268/255300
03465-255300
Cell:-9434038616

OFFICE OF THE

NALHATI MUNICIPALITY

Nalhati Birbhum



Memo No.772 /Nal/Muni

Date:-15/10/2014

To
The Director of SUDA,
"Health Wing" "ILGUS BHAVAN"
H.C. Block, Sector III
Bidhannagar, Kolkata-700106




Sir,

The Nalhati Municipality wants to fill up the one post of "Sanitary Inspector" and another post of "store keeper" by fresh recruitment process for the purpose of which "Interview" of the applicants praying for the post will be held on 27.10.14 at 12 PM in this Municipality Meeting Hall.

You are hence requested to please send your competent officer to attend the "Interview" board on the date & Time fixed for.


Yours faithfully


Rajendra Prasad Singh
Chairman
Nalhati Municipality
Birbhum

Memo No:- 772(5)Nal/Muni

date:15.10.2014

1. Chairman, Nalhati Municipality, will please attend.
2. Councilor -in - charge of Health & education Nalhati Municipality with a request to attend the meeting.
3. Snt. Prathama Das , Member of C.D.S, Nalhati Municipality, with a request to attend the programme.
4. C.M.O.H. Birbhum, Suri with a request to depute the representative from your end for the said programme.
5. Executive Officer, Nalhati Municipality


Rajendra Prasad Singh
Chairman
Nalhati Municipality
Birbhum

Office of the

NALHATI MUNICIPALITY

Nalhati ★ Birbhum

Memo No:486/Nal/Muni

Date: - 30/03/2012

ORDER



In pursuance with the Notification No.287 (74)/MA/C-10/3S-4/2007 dated Kolkata 29/03/2012 of the Municipal Affairs Department, West Bengal, the Service tenure of the Contractual Staff engaged in this Municipality under the CBPHCS & HHW Scheme is extended for a further period of one year from 1/04/12 to 31/03/13. The Services of all such staff will be utilized in the programmes under the coverage of NRHM as before.

Sd/-

Chairman
Nalhati Municipality

Memo No.-486(30)/Nal/Muni dated.30.03.12

Copy forwarded for information & necessary action to the

- ✓ 1. Director of SUDA
2. Joint Secretary, Municipal Affairs Department, Govt of West Bengal, Writers Building
3. Joint Secretary, Health & Family Welfare Department, Swashthya Bhawan.
4. Executive Officer, Nalhati Municipality
5. Accounts Section, Nalhati Municipality

6-30. (Enclosed Annexure)for compliance.

PL
Chairman 30/3/12
Nalhati Municipality
Chairman
Nalhati, Municipality

Office of the

NALHATI MUNICIPALITY

Nalhati ✪ Birbhum

Memo No:486/Nal/Muni

Date: - 30/03/2012

ANNEXURE

<u>Sl No.</u>	<u>Name</u>	<u>Designation</u>
6	Sankar Sakher Majumder	Medical Officer
7	Sudip Kumar Mondal	Multipurpose Helper Cum Store Keeper Clark
8	Santanu Das	Computer Assistant
9	Pulak Pramanik	Health Assistant
10	Abul Kausar	Account Assistant
11	Enakshi Mondal	F.T.S
12	Moumita Fulmali	F.T.S
13	Sikha Pal	F.T.S
14	Sanoara Khatun	F.T.S
15	Sarifa Bibi	H.H.W
16	Lolita Rajak	H.H.W
17	Marjona Mal	H.H.W
18	Kalpana roy Banerjee	H.H.W
19	Hasnehara Khatun	H.H.W
20	Atora Khatun	H.H.W
21	Jaba Dutta	H.H.W
22	Santona Bhandari	H.H.W
23	Krishna Dey	H.H.W
24	Santona fulmali	H.H.W
25	Jyotshna Das (Let)	H.H.W
26	Jyotshna Begum	H.H.W
27	Nargish Khatun	H.H.W
28	Chaitali Let	H.H.W
29	Mousumi Begum	H.H.W
30	Sarothi Let	H.H.W

Chairman 30/3/12
 Nalhati Municipality
 Chairman
 Nalhati, Municipality

OFFICE OF THE

NALHATI MUNICIPALITY**Nalhati Birbhum(West Bengal) Pin-731243**

Memo No:395(2)/Nal/Muni

Date: -01/04/2011

To
Santanu Das
S/o - Arun Kr. Das
Nalhati Arunachal Pally
PO + PS - Nalhati .Dist.-Birbhum
Pin- 731243



PO (H)
P. Jha

Sub- Extension of tenure for the services of a Computer Assistant Under C.B.P.H.C.S and the services personnel engaged therewith for further one year w.e.f. 01.04.2011 to 31.03.2012

Ref.Memo No- - 180(130)/MA/C-10/3S-45/2007 dated.31.03.2011 of Joint Secretary Municipal Affairs Department, Govt.of West Bengal.

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 180(130)/MA/C-10/3S-45/2007 of Municipal Affairs Department Dated 31.03.2011 and as per above reference order, you have been appointed as Computer Assistant Under C.B.P.H.C.S,w.e.f 01.04.2011 upto 31.03.2012 or till full fledged Urban Health Set up under NUHM, which is earlier.

Being pleased with your previous performances, you are further ordered to continue the same POST as you hold earlier.

So you are also ordered to join this office on 01/04/2011 (fore noon), otherwise it may not be accepted.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of SUDA
2. Joint Secretary, Govt of West Bengal, Writers Building
3. Joint Secretary, Health & Family Welfare Department, Swasthya Bhawan.
4. Executive Officer, Nalhati Municipality
5. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati, Municipality

☎255268/255300

☎:-03465-255300

e-mail -nalhatimunicipality@rediffmail.com

OFFICE OF THE

NALHATI MUNICIPALITY

Nalhati ☉ Birbhum(West Bengal) Pin-731243

Memo No:395(2)/Nal/Muni

Date: -01/04/2011

To

Pulak Pramanik
S/o – Gangaram Pramanik
Nalhati Arunachal Pally
PO + PS – NALHATI . Pin 731243

Sub- Extension of tenure for the services of a Health Assistant Under C.B.P.H.C.S and the services personnel engaged therewith for further one year w.e.f. 01.04.2011 to 31.03.2012

Ref.Memo No- 180(130)/MA/C-10/3S-45/2007 dated.31.03.2011 of Joint Secretary Municipal Affairs Department, Govt.of West Bengal

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 180(130)/MA/C-10/3S-45/2007 of Municipal Affairs Department Dated 31.03.2011 and as per above reference order, you have been appointed as Health Assistant Under C.B.P.H.C.S,w.e.f 01.04.2011 upto 31.03.2012 or till full fledged Urban Health Set up under NUHM, which is earlier.

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Chairman
Nalhati Municipality

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2. Joint Secretary, Govt of West Bengal, Writers Building
3. Joint Secretary, Health & Family Welfare Department, Swasthya Bhawan.
4. Executive Officer, Nalhati Municipality
5. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

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OFFICE OF THE

NALHATI MUNICIPALITY

Nalhati ☉ Birbhum(West Bengal) Pin-731243

Memo No:395(2)/Nal/Muni

Date: -01/04/2011

To

Dipankar Das
S/o-Madan Mohan Das
Nalhati Patharkal Para
PO + PS – NALHATI . Pin 731243

Sub- Extension of tenure for the services of a Sanitary Inspector Under C.B.P.H.C.S and the services personnel engaged therewith for further one year w.e.f. 01.04.2011 to 31.03.2012

Ref.Memo No- - 180(130)/MA/C-10/3S-45/2007 dated.31.03.2011 of Joint Secretary Municipal Affairs Department, Govt.of West Bengal

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 180(130)/MA/C-10/3S-45/2007 of Municipal Affairs Department Dated 31.03.2011 and as per above reference order, you have been appointed as Sanitary Inspector Under C.B.P.H.C.S, w.e.f 01.04.2011 upto 31.03.2012 or till full fledged Urban Health Set up under NUHM, which is earlier.

Being pleased with your previous performances, you are further ordered to continue the same POST as you hold earlier.

So you are also ordered to join this office on 01/04/2011 (fore noon), othwise it may not be accepted.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of SUDA
2. Joint Secretary, Govt of West Bengal, Writers Building
3. Joint Secretary, Health & Family Welfare Department, Swashthya Bhawan.
4. Executive Officer, Nalhati Municipality
5. Accounts Section, Nalhati Municipality


(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati, Municipality

☎255268/255300

☎:-03465-255300

e-mail -nalhatimunicipality@rediffmail.com

OFFICE OF THE

NALHATI MUNICIPALITY

Nalhati ☉ Birbhum(West Bengal) Pin-731243

Memo No:395(2)/Nal/Muni

Date: -01/04/2011

To

Dr. Sankar Sakher Majumder
S/o-Anil Kanti Majumder
Nalhati Patharkal Para
PO + PS - NALHATI . Pin 731243

Sub- Extension of tenure for the services of a Medical Officer Under C.B.P.H.C.S and the services personnel engaged therewith for further one year w.e.f. 01.04.2011 to 31.03.2012

Ref.Memo No- - 180(130)/MA/C-10/3S-45/2007 dated.31.03.2011 of Joint Secretary Municipal Affairs Department, Govt.of West Bengal

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 180(130)/MA/C-10/3S-45/2007 of Municipal Affairs Department Dated 31.03.2011 and as per above reference order, you have been appointed as Medical Officer Under C.B.P.H.C.S. w.e.f 01.04.2011 upto 31.03.2012 or till full fledged Urban Health Set up under NUHM, which is earlier.

Being pleased with your previous performances, you are further ordered to continue the same POST as you hold earlier.

So you are also ordered to join this office on 01/04/2011 (fore noon), othewise it may not be accepted.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of SUDA
2. Joint Secretary, Govt of West Bengal, Writers Building
3. Joint Secretary, Health & Family Welfare Department, Swashthya Bhawan.
4. Executive Officer, Nalhati Municipality
5. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

OFFICE OF THE

NALHATI MUNICIPALITY

Nalhati ★ Birbhum(West Bengal) Pin-731243

Memo No:395(2)/Nal/Muni

Date: -01/04/2011

To

Sudip Kumar Mondal
S/o-Late Ajit Kumar Mondal
Nalhati Kamar Para
PO + PS – NALHATI . Pin 731243

Sub- Extension of tenure for the services of a Multipurpose Helper Cum Store Keeper Clark Under C.B.P.H.C.S. and the services personnel engaged therewith for further one year w.e.f. 01.04.2011 to 31.03.2012

Ref.Memo No- - 180(130)/MA/C-10/3S-45/2007 dated.31.03.2011 of Joint Secretary Municipal Affairs Department, Govt.of West Bengal

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 180(130)/MA/C-10/3S-45/2007 of Municipal Affairs Department Dated 31.03.2011 and as per above reference order, you have been appointed as Multipurpose Helper Cum Store Keeper Clark Under C.B.P.H.C.S.w.e.f 01.04.2011 upto 31.03.2012 or till full fledged Urban Health Set up under NUHM, which is earlier.

Being pleased with your previous performances, you are further ordered to continue the same POST as you hold earlier.

So you are also ordered to join this office on 01/04/2011 (fore noon), otherwise it may not be accepted.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of SUDA
2. Joint Secretary, Govt of West Bengal, Writers Building
3. Joint Secretary, Health & Family Welfare Department, Swasthya Bhawan.
4. Executive Officer, Nalhati Municipality
5. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

☎255268/255300

☎:-03465-255300

e-mail -nalhatimunicipality@rediffmail.com

OFFICE OF THE

NALHATI MUNICIPALITY

Nalhati ✪ Birbhum(West Bengal) Pin-731243

Memo No:395(2)/Nal/Muni

Date: -01/04/2011

To

Abul Kausar
S/o-Late Abul Kalam
Nalhati Mollah Para
PO + PS - NALHATI . Pin 731243

Sub- Extension of tenure for the services of a Account Assistant Under C.B.P.H.C.S and the services personnel engaged therewith for further one year w.e.f. 01.04.2011 to 31.03.2012

Ref.Memo No- 180(130)/MA/C-10/3S-45/2007 dated.31.03.2011 of Joint Secretary Municipal Affairs Department, Govt.of West Bengal

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 180(130)/MA/C-10/3S-45/2007 of Municipal Affairs Department Dated 31.03.2011 and as per above reference order, you have been appointed as Account Assistant Under C.B.P.H.C.S, w.e.f 01.04.2011 upto 31.03.2012 or till full fledged Urban Health Set up under NUHM, which is earlier.

Being pleased with your previous performances, you are further ordered to continue the same POST as you hold earlier.

So you are also ordered to join this office on 01/04/2011 (fore noon), otherwise it may not be accepted.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of SUDA
2. Joint Secretary, Govt of West Bengal, Writers Building
3. Joint Secretary, Health & Family Welfare Department, Swasthya Bhawan.
4. Executive Officer, Nalhati Municipality
5. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati, Municipality

OFFICE OF THE

NALHATI MUNICIPALITY

NALHATI * BIRBHUM

Memo No: -776/Nal/Muni

Date: -27.7.10

To
The Director of Local Bodies,
Govt. of West Bengal,
Purta Bhavan 1st floor,
Bidhannagar, Kol-91



PO (H)
5/7

Sub: - Requirement of Common and Girls' toilets and drinking water facility of the primary Schools and S.S.P. within Nalhati Municipality.

Reference: - Your memo No. 780(126)/DLB/SSP-Report-1/2010

Sir,

With due respect I beg to submit herewith the report towards the requirement of Common and Girls toilets and drinking water facility for the primary Schools and S.S.P. within Nalhati Municipality in separate sheet, attached herewith.

In this regard your kind approval is solicited.

Enclosed: - Two sheets.

Yours faithfully,

SH
Chairman
Nalhati Municipality

Memo No: - 776/Nal/Muni(6), Dated: 27.7.10

Copy forward for information and taking necessary action to: -

- 1) The Joint Secretary,
Municipal Affairs, Govt. of W.B
Writers' Building, Kolkata-1.
- ✓ 2) The Director, SUDA
"ILGUS Bhavan" H.C. Block, sector-III,
Bidhannagar, Kolkata- 106.
- 3) The District Magistrate, Birbhum
M.A. Section, P.O:-Suri, Dist:-Birbhum
- 4) Deputy Director of Local Bodies,
Berhampore region, 7no old barack squar,
Berhampore,Mursidabad
- 5) District Project Officer,
Sarva Siksha Prakalpa, Birbhum
P.O:-Suri, Dist:-Birbhum
- 6) District Inspector of School (Primary), Birbhum
P.O:-Suri, Dist:-Birbhum

Chairman
Nalhati Municipality

Chairman
Nalhati Municipality

Requirement of Common and girls' toilets and Drinking Water Supply facility of Primary Schools and SSP under Nalhati Municipality jurisdiction

Sl.No	Name of School	Govt./Pvt	Classes from ----- to -----	Capacity of School	If required of Common and Girls Toilets	If required of Drinking Water Supply facility
1	2	3	4	5	6	7
1	Gopalpur pry. School	Govt.	1 to 4	312	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
2	Nalhati R.K.M.S. Pry. School	Govt.	1 to 4	301	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
3	Bidupara R.P. Devi pry. School	Govt.	1 to 4	205	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
4	Mati lal Maskara Pry. School	Govt.	1 to 4	128	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
5	Eladive pry. School	Govt.	1 to 4	363	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
6	Jr. Madrasha pry. School	Govt.	1 to 4	208	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
7	Kamarpara pry. School	Govt.	1 to 4	57	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
8	Udbastu pry. School	Govt.	1 to 4	268	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
9	Boys pry. School	Govt.	1 to 4	276	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
10	Sova singha pry. School	Govt.	1 to 4	136	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
11	Natungram R.S.K.B pry school	Govt.	1 to 4	363	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
12	Karimpur pry. School	Govt.	1 to 4	179	Yes, require of Common and girls' toilet	Yes,require of rig tubewell
13	Jagdhari pry. School	Govt.	1 to 4	143	Yes, require of Common and girls' toilet	Yes,require of rig tubewell

14	Sura pahary pry. School	Govt.	1 to 4	184	Yes, require of Common and girls' toilet	Yes, require of rig tubewell
15	Laskarpur pry. School	Govt.	1 to 4	33	Yes, require of Common and girls' toilet	Yes, require of rig tubewell
16	Nazrulpally S.S.P.	Govt.	under four	81	Yes, require of Common and girls' toilet	Yes, require of rig tubewell

Chairman

Nalhati Municipality

Chairman
Nalhati Municipality

☎255268/255300
☎:-03465-255300
Cell:- 9434007678

OFFICE OF THE

NALHATI MUNICIPALITY

Nalhati ★ Birbhum

P.O:- Nalhati(T.S), Dist.:-Birbhum, West Bengal, Pin-731243

Memo No.: 350/Nal/Muni

Date: -01/04/2010

To

The Director of SUDA
Govt.of West Bengal,
ILGUS BHABAN; H.C. Block
Health Wing; Sector III
Bidhannagar; Kolkata-106



Sub:- Re-engagement of six incumbents against Health Programme of Nalhati Municipality.

Sir,

With reference to the above this is to inform you that the following persons have been re-engagement against their respective designation and letter to that effect are being furnished herewith for favour of kind information and taking necessary action

- 1) Dr. Sankar Sekhar Mazumder, (M.O)
- 2) Sri Dipankar Das, (S.I)
- 3) Pulak Pramanik (Health Assistant)
- 4) Sudip Kumar Mandal (Helper Cum Store Keeper)
- 5) Santanu Das (Computer Assistant)
- 6) Abul Kauser (Account Assistant)

Yours faithfully


Chairman
Nalhati Municipality
Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
Nalhati ☉ Birbhum

Memo No:353/Nal/Muni

Date: - 01/04/2010

To

Dr. Sankar Sakher Majumder
Nalhati Patharkal Para
PO + PS – NALHATI . Pin 731243

Sub- Re- engagement as a Medical Officer Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated 02/02/2007 and as per above reference order, you have been appointed as a Medical Officer Under C.B.P.H.C.S , for one year contractual service.Accordingly your services have been completed on 31.03.2010 satisfactory.

Being pleased with your performances, you have further been engaged in the same POST as you hold earlier (ie, Medical Officer C.B.P.H.C.S) for next one year(ie, from 02/04/10 to 31/03/2011).

So your service has been extended up to 31.03.2011.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Memo No.:- 353(4) / N.M. / Muni Date:- 01.04.2010

Copy forwarded for information & necessary action to:

1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
Nalhati ✪ Birbhum

Memo No:354(4)/Nal/Muni

Date: - 01/04/2010

To

Dipankar Das
Madan Mohan Das
Nalhati Patharkal Para
PO + PS – NALHATI . Pin 731243

Sub- Re- engagement as a Sanitary Inspector Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

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So your service has been extended up to 31.03.2011.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Memo No.:- 354(4)/Nal/Muni Date:- 01-04-10

Copy forwarded for information & necessary action to:

- ✓1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
Nalhati ★ Birbhum

Memo No:354(4)/Nal/Muni

Date: - 01/04/2010

To

Santanu Das
S/o - Arun Kr. Das
Nalhati Arunachal Pally
PO + PS – Nalhati .Dist.-Birbhum
Pin 731243

Sub- Re- engagement as a Computer Assistant Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated 02/02/2007 and as per above reference order, you have been appointed as a Computer Assistant Under C.B.P.H.C.S , for one year contractual service.Accordingly your services have been completed on 31.03.2010 satisfactory.

Being pleased with your performances, you have further been engaged in the same POST as you hold earlier (ie, Computer Assistant Under C.B.P.H.C.S) for next one year(ie, from 02/04/10 to 31/03/2011).

So your service has been extended up to 31.03.2011.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Memo No.:- 354(4)/Nal/Muni Date:- 01-04-10

Copy forwarded for information & necessary action to:

- ✓ 1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
Nalhati ✪ Birbhum

Memo No:354(4)/Nal/Muni

Date: - 01/04/2010

To

Pulak Pramanik
S/o – Gangaram Pramanik
Nalhati Arunachal Pally
PO + PS – NALHATI . Pin 731243

Sub- Re- engagement as a Health Assistant Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated 02/02/2007 and as per above reference order, you have been appointed as a Health Assistant Under C.B.P.H.C.S for one year contractual service. Accordingly your services have been completed on 31.03.2010 satisfactory.

Being pleased with your performances, you have further been engaged in the same POST as you hold earlier (ie, Health Assistant Under C.B.P.H.C.S) for next one year(ie, from 02/04/10 to 31/03/2011).

So your service has been extended up to 31.03.2011.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Memo No.:- 354(4)/Nal/Muni Date:- 01-04-10

Copy forwarded for information & necessary action to:

- ✓1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
 Nalhati ✪ Birbhum

Memo No:354(4)/Nal/Muni

Date: - 01/04/2010

To

Sudip Kumar Mandal
 Nalhati Kamar Para
 PO + PS – NALHATI . Pin 731243

Sub- Re- engagement as a Helper Cum Store Keeper Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated 02/02/2007 and as per above reference order, you have been appointed as a Helper Cum Store Keeper Under C.B.P.H.C.S. for one year contractual service. Accordingly your services have been completed on 31.03.2010 satisfactory.

Being pleased with your performances, you have further been engaged in the same POST as you hold earlier (ie, Helper Cum Store Keeper Under C.B.P.H.C.S) for next one year(ie, from 02/04/10 to 31/03/2011).

So your service has been extended up to 31.03.2011.

Yours faithfully

(B.Ojha)
 Chairman
 Nalhati Municipality

Memo No.:- 354(4)/Nal/Muni Date:- 01/04/10

Copy forwarded for information & necessary action to:

- ✓1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality

Yours faithfully


 (B.Ojha)
 Chairman
 Nalhati Municipality
 Chairman
 Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
Nalhati ✪ Birbhum (W.B)

Memo No:355/Nal/Muni

Date: - 01/04/2010

To

Abul Kausar
Late Abul Kalam
Nalhati Mollah Para
PO + PS – NALHATI . Pin 731243

Sub- Re- engagement as a Account Assistant Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated..... and as per above reference order, you have been appointed as a Account Assistant C.B.P.H.C.S , for one year contractual service.Accordingly your services have been complited on 31.03.2010 satisfactory.

Being pleased with your performances, you have further been engaged in the same POST as you hold earlier (ie, Account Assistant Under C.B.P.H.C.S) for next one year(ie, from 02/04/10 to 31/03/2011).

So your service has been extended up to 31.03.2011.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Memo No.:- 353(4)/Nal/Muni Date:- 01-04-10
Copy forwarded for information & necessary action to:

- ✓1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

office of the
NALHATI MUNICIPALITY
Nalhati ✪ Birbhum

Memo No:491Nal/Muni

Date: - 10/07/2009

To

Abul Kausar
Late Abul Kalam
Nalhati Mollah Para
PO + PS - NALHATI . Pin 731243



Sub- Re- engagement as a Account Assistant Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated..... and as per above reference order, you were appointed as a Account Assistant C.B.P.H.C.S, for one year contractual service ,accordingly the term has been completed on 08/07/09.

Being pleased with your previous performances ,you are further ordered to join the same POST as you hold earlier (ie, Account Assistant Under C.B.P.H.C.S) for next one year(ie, from 10/07/09 to 31/03/2010).

So you are also ordered to join this office on 10/07/09 (forth noon) othewise it may not be accepted.

Yours faithfully

Sd-
(B.Ojha)
Chairman

Nalhati Municipality

Copy forwarded for information & necessary action to:

- ✓ Director of SUDA
- Director of Local Bodies, West-Bengal
- Executive Officer, Nalhati Municipality
- Accounts Section, Nalhati Municipality

Yours faithfully

(B.Ojha) 10/7/09
Chairman

Nalhati Municipality

OFFICE OF THE
NALHATI MUNICIPALITY
Nalhati (T.S.) : Birbhum

(03465)255300/255268

Fax No: 03465255300

Memo No: -352/Nal/Muni

Date: - 11/05/2009

To
The Director of SUDA,
Govt. of West Bengal,
'Health Wing' "ILGUS BHAVAN"
H.C. Block, Sector- III, Bidhannagar,
Kolkata- 91.



Sub: - Requisition for 2000 Nos. of Family Schedule in connection with Community Based Primary Health Care Services.

Reference: - Your memo no- SUDA- Health/03/08/56 dated 04.05.2009.

And

This office memo no- 293/Nal/Muni dated 9.04.2009.

Sir,

With reference to the above this is to bring to your kind notice that the period of 2001 census recently House Hold Survey has already been conducted from this end within Nalhati Municipality and 3962 Nos. of Family have been detected meant for such increased number of families. So it is now urgently required for 2000 Nos. of Family Schedule Books.

You are requested to supply the same at your earliest convenience.

Your early action in this regard is solicited.



Yours faithfully

(B. Ojha)

Chairman

Nalhati Municipality

Nalhati Municipality

Already supply
Memo No. SUDA-Health/03/08/56
Dt. 04.05.09

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/03/08/56

Date ..04.05.2009

From : Director, SUDA

**To : The Chairman
Nalhati Municipality**

**Sub. : Supply of HMIS Form and Family Schedule in connection with
Community Based Primary Health Care Services.**

Ref. : Your communication bearing no.293/Nal/Muni dt. 09.04.2009.

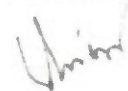
Sir,

This is to intimate you that as per project plan of Community Based Primary Health Care Services. approved by DHFW, no. of BPL population has been approved for 33% of the total population of your ULB as per 2001 census i.e. 11,233 population or 2,247 families. We have already supplied 3,000 nos. of Family Schedule which is quite sufficient to serve the purpose.

In respect of supply of HMIS Form, you are requested to send authorized representative to collect Form - A & B for 800 & 200 nos. respectively. Sample of Form - C may also be collected and Xeroxed at your end.

Thanking you.

Yours faithfully.



Director, SUDA

Chwom
to note
no. of supplies
180 sl. no 1-4.
29.4.07.

(03465)255300/255268
Fax No: 03465255300

OFFICE OF THE NALHATI MUNICIPALITY

Nalhati (T.S.) : Birbhum

Memo No: - 293/Nal/Muni

Date: - 09/04/2009

To
The Director of SUDA
ILGUS BHABAN
H.C. Block, Sector III
Bidhannagar, Kolkata-106.



PO(H)
23/4

Sub: - Requisition of Form 'A' 'B' & 'C' including family schedule book.

Sir,

With due respect you are requested to supply the following articles at your earliest convenience which are urgently required to maintain the process of work against CBPHCS programme of Nalhati Municipality.

- | | | |
|-------------------|--------------|----------|
| 1. Form 'A': - | 800 pieces. | - 2500/- |
| 2. Form 'B': - | 200 pieces. | - 600 |
| 3. Form 'C': - | 100 pieces. | - 150 |
| 4. Schedule Book- | 2000 pieces. | - 3000 |

This is for favour of your kind information and taking necessary action.

Yours faithfully

(B. Ojha)
Chairman
Nalhati Municipality



F. 2250

BPL - Population - 11,233
Families - 2247

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No **SUDA-Health/03/08/469**

Date**24.03.2009**

From : Director, SUDA

**To : The Chairman
Nalhati Municipality**

Sub. : Re-engagement of Medical Officer under CBPHCS.

Ref. : Your communication bearing no. 250/Nal/Muni dt. 19.03.2009.

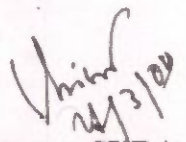
Sir,

It is observed in your letter under reference that you have re-engaged Medical Officer for one year w.e.f. 20.03.2009. In this regard, you are requested to follow Notification of Dept. of Municipal Affairs bearing no. 451/MA/C-10/3S-55/2005 Pt. dt. 22.04.2008 (copy enclosed for ready reference) particularly Para – 5 which pertains to engagement of Medical Officer.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

Page 39038

☎255-268/255-300
☎:-03465-255-300

Office of the
NALHATI MUNICIPALITY
Nalhati ☉ Birbhum

Memo No:250/Nal/Muni

Date: - 19/03/2009

To
Dr. Sankar Sakher Majumder
Nalhati Patharkal Para
PO + PS - NALHATI . Pin 731243



Sub- Re- engagement as a Medical Officer Under C.B.P.H.C.S
Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar,2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated..... and as per above reference order, you were appointed as a Medical Officer C.B.P.H.C.S , for one year contractual service ,accordingly the term has been completed on 18/03/09.

Being pleased with your previous performances ,you are further ordered to join the same POST as you hold earlier (ie, Medical Officer C.B.P.H.C.S) for next one year(ie, from 20/03/09 to 31/03/2010).

So you are also ordered to join this office on 20/03/09 (forth noon) otherwise it may not be accepted.

Yours faithfully

(B.Ojha)
Chairman
Nalhati Municipality

Copy forwarded for information & necessary action to:

- ✓ 1. Director of SUDA
- 2. Director of Local Bodies, West-Bengal
- 3. Executive Officer, Nalhati Municipality
- 4. Accounts Section, Nalhati Municipality



Yours faithfully

(B.Ojha) 20/3/09
Chairman
Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
 Nalhati ✪ Birbhum

Memo No:251(4)/Nal/Muni

Date: - 19/03/2009

To

Dipankar Das
 Madan Mohan Das
 Nalhati Patharkal Para
 PO + PS - NALHATI . Pin 731243



Sub- Re- engagement as a Sanitary Inspector Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated..... and as per above reference order, you were appointed as a Sanitary Inspector C.B.P.H.C.S, for one year contractual service ,accordingly the term has been completed on 18/03/09.

Being pleased with your previous performances ,you are further ordered to join the same POST as you hold earlier (ie, Sanitary Inspector Under C.B.P.H.C.S) for next one year(ie, from 20/03/09 to 31/03/2010).

So you are also ordered to join this office on 20/03/09 (forth noon) othwise it may not be accepted.

Yours faithfully

(B.Ojha)
 Chairman
 Nalhati Municipality

Copy forwarded for information & necessary action to:

- ✓ 1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality



Yours faithfully

(B.Ojha) 20/3/09
 Chairman
 Nalhati Municipality
 Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
 Nalhati ✪ Birbhum

Memo No:251(4)/Nal/Muni

Date: - 19/03/2009

To

Pulak Pramanik
 S/o – Gangaram Pramanik
 Nalhati Arunachal Pally
 PO + PS – NALHATI . Pin 731243



Sub- Re- engagement as a Health Assistant Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated..... and as per above reference order, you were appointed as a Health Assistant Under C.B.P.H.C.S, for one year contractual service ,accordingly the term has been complited on 18/03/09.

Being pleased with your previous performances ,you are further ordered to join the same POST as you hold earlier (ie, Health Assistant Under C.B.P.H.C.S) for next one year(ie, from 20/03/09 to 31/03/2010).

So you are also ordered to join this office on 20/03/09 (forth noon) othwise it may not be accepted.

Yours faithfully

(B.Ojha)
 Chairman
 Nalhati Municipality

Copy forwarded for information & necessary action to:

- ✓ 1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality



Yours faithfully

(B.Ojha) 20/3/09
 Chairman
 Nalhati Municipality

Office of the
NALHATI MUNICIPALITY
 Nalhati ✪ Birbhum

Memo No:251(4)/Nal/Muni

Date: - 19/03/2009

To

Sudip Kumar Mandal
 Nalhati Kamar Para
 PO + PS -- NALHATI . Pin 731243



Sub- Re- engagement as a Helper Cum Store Keeper Under C.B.P.H.C.S

Ref- Engagement ORDER No - 244/Nal/Muni. Dated 14th Mar.2008

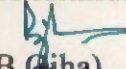
Dear Sir,

The under signed is here by informed you in connection with the Memo No- 111-MA/C-10/3S-55/2005 of Muni.Affairs Dept. Dated..... and as per above reference order, you were appointed as a Helper Cum Store Keeper Under C.B.P.H.C.S, for one year contractual service ,accordingly the term has been completed on 18/03/09.

Being pleased with your previous performances ,you are further ordered to join the same POST as you hold earlier (ie, Helper Cum Store Keeper Under C.B.P.H.C.S) for next one year(ie, from 20/03/09 to 31/03/2010).

So you are also ordered to join this office on 20/03/09 (forth noon) otherwise it may not be accepted.

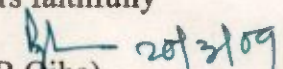
Yours faithfully


 (B. Ojha)
 Chairman
 Nalhati Municipality

Copy forwarded for information & necessary action to:

- ✓ 1. Director of SUDA
2. Director of Local Bodies, West-Bengal
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality

Yours faithfully


 (B. Ojha)
 Chairman
 Nalhati Municipality



Government of West Bengal
Municipal Affairs Department
Writers' Buildings, Kolkata-700 001

No.111-MA/C-10/3S-55/2005

Date :02.02.2007

From : Shri S. K. Bhowmick
Joint Secretary to the Govt. of West Bengal.

To : The Chairperson,
_____ Municipality.

Sub : Contractual appointment of staff in connection with running the Community Based Primary Health Care Services in 63 ULBs and formation of Municipal Management Cell thereunder.

Sir/Madam,

I am directed to request you to kindly proceed immediately for the contractual recruitment of the following categories of staff through due process as per qualification and contractual pay. The selection may be made through the Municipal Level Health and Family Welfare Committee.

Staff to be recruited contractually

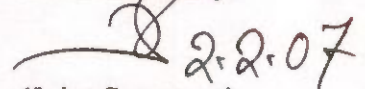
Sl. No	Category of staff	Education qualification	Experience	No. to be recruited	Contractual Pay
1.	Medical Officer	MBBS degree from a recognised university	Knowledge in Com.Health/maternity and child health programme	1 (only for these ULBs having more than 40 thousand population)	Rs.6000/- p.m.
2.	Sanitary Inspector	H.S. & Certificate course in the subject specific	2 years in the related field	1	Rs.5500/- p.m.
3.	Computer Asstt.	Graduate from a	Knowledge in M.S.Office, Tally	1	Rs.5000/- p.m.

		recognised university and course in Computer Technology	7.2 etc.		
4.	Accounts Asstt.	Graduate from a recognised university	Adequate experience in handling accounts independently and knowledge in accountings of Govt./Semi-Govt. offices	1	Rs.5000/- p.m.
5.	Multi-purpose Helper-cum-S.K. Clerk	Graduate from any recognised university	Adequate knowledge and experience in office work in Govt./Semi Govt. offices	1	Rs.5000/- p.m.
6.	Health Assistant	Madhyamik	Adequate knowledge and experience in community based health programme for 2 years.	1	Rs.5000/- p.m.

The contractual appointment will be initially for one year renewable for another year on satisfactory performance.

Age in all cases will be as applicable for municipal employees.

Yours faithfully,

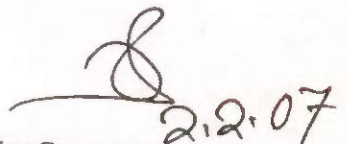

(Joint Secretary)

No.111/1(2)-MA/C-10/3S-55/2005

Date :02.02.2007

Copy forwarded for information and necessary action to.:

- 1) Director of Local Bodies, West Bengal.
- 2) Director, SUDA.


(Joint Secretary)

745-1
13.2.09



(03465) 255300/255268
Fax No: 03465-255300
Mob: 9434007678

OFFICE OF THE

NALHATI MUNICIPALITY

Nalhati (T.S.): Birbhum

Memo No: - 112/Nal/Muni

Date: - 10/02/2009

To
The Asok Bhattacharya,
The Hon'ble Minister-in-charge
Municipal Affairs and Urban Development Deptt.
Govt. of West Bengal
Writers Buildings; Kolkata-1

2018
18/2/19
PO(A)
17/2
142
2/12

Sub: - Prayer for sanction of Three (3) posts of "Health Assistant" under Contract basis the jurisdiction of Director of SUDA towards SUDA Health Wing, ILGUS BHAVAN, Salt Lake.

Sir,

With due respect and humble submission I beg to draw your kind attention that the Nalhati Municipality is a newly formed one and about 70% of area is apparently within the village capacity as such Health Services for the benefit of the poor people of the locality are urgently required by rendering minimum basic services of Health facilities through the newly inserted Health programme of "Health Wing" SUDA, and for which three (3) Nos. of "Health Assistants" on Contract basis is to be engaged within the Nalhati Municipality. One "Health Assistant" only has been performing the duties in the Municipality; as such it is hardly possible to maintain the programme with only one H.A.

In view of the above I would therefore request you to extend your kind approval for three (3) posts of "Health Assistants" under "Health wing" of SUDA at your earliest Convenience.

Your kind co-operation in this regard is solicited.



Yours Truly,

(B.Ojha)
Chairman

Nalhati Municipality

Nalhati Municipality

OFFICE OF THE
NALHATI MUNICIPALITY
NALHATI ❁ BIRBHUM

255268/255300
Fax:-255300

Memo No: - 474 /Nal/ Muni

o/c

Date:-11/07/08

WORK ORDER

To
HALL PHARMACEUTICAL DISTRIBUTORS
97/99, Sri Arobinda Road,
Howrah -711106
West Bengal.
India.

Sub :-Supply of Surgical goods and Apparatus for Sub-Centre.

Ref :- N.I.Q. No:- 2 of 2008-09, Sl No.-01
Vide memo no: 402/Nal/ Muni dated 30-05-2008

This is to inform you that the rate quoted by you for above reference quotation has been lowest and it is accepted by the undersigned. He is therefore requested to supply the item as per quotation provided by you for four Sub-Centre with the intimation to the undersigned and in consultation with the Medical Officer and Health Assistant of this Municipality.

Original voucher will be submitted with bill as per required in every site for payment. Materials will be supplied as per specification of quotation notice.

Memo No : 474/Nal/Muni.

Copy forwarded for information and taking necessary action.

1. Executive officer Nalhati Municipality.
2. Accountant Nalhati Municipality.
3. Medical Officer. Nalhati Municipality

o/c

[Signature]
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

[Signature]
Chairman
Nalhati Municipality
Nalhati Municipality

OFFICE OF THE
NALHATI MUNICIPALITY
Nalhati ❁ Birbhum

Memo No.734/Nal/Muni

Dated:-05/11/08

WORK ORDER

To
Biswajit Nath, Prop.of Degital Infotech
Rampurhat, Birbhum

Sub:- Supply of HHW Computers, Accessories & Software

Ref:- NIQ. No.-08 of 2008-09 Vide Memo No-606/Nal/Muni Dated-02/09/2008

As per your QUOTATION, your offered rate has been accepted. So you are requested to supply the following articles immediately by maintaining these terms & Conditions.

- 4) No transporting fees will be allowed from this end.
- 5) Articles warranty should be covered properly (i.e. one year)
- 6) Payment will be made after availability of FUND.

LIST OF ARTICLE

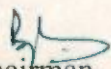
- 1) Desk Top Computer (Compaq) 2Nos
- 2) Printer (HP Leaser Jet1020) 2Nos
- 3) UPS 500VA 2 Nos
- 4) Fax Machine 1 Nos

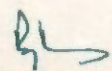
Memo No.734(3)/Nal/Muni dt.05/11/08

Copy forwarded to the:-

- 4) H.C/Nal/Muni
- 5) Acctt./Nal/Muni
- 6) SAE/Nal/Muni




Chairman
Nalhati Municipality
Nalhati Municipality


Chairman
Nalhati Municipality
Nalhati Municipality

o/e

OFFICE OF THE
NALHATI MUNICIPALITY
Nalhati ✪ Birbhum

Date. - 26/05/2008.

Memo No.388/Nal/Muni

To

The Director of SUDA,
Govt. of West Bengal
"Health Wing", "ILGUS BHAVAN"
H.C. Block, Sector-III
Bidhannagar; Kolkata-91



Sub:- Report against subsequent filling up of one vacancy of regular HHW from the panel candidates under community Based Primary Health Care Services.

Sir,

In pursuance of your kind instruction the following name of one HHW has been selected for the resultant vacancy of regular HHWs under Community Based Primary Health Care Services within Nalhati Municipality.
Your kind approval to that effect is solicited.

Name of the Candidate

1. Enakshi Mondal

Yours faithfully


Chairman
Nalhati Municipality

☎ 255268/255300

☎ :-03465-255300

OFFICE OF THE
NALHATI MUNICIPALITY

Nalhati • Birbhum

Memo No. 596/Nal/Muni

Date. 1/09/2008

To

The Director Of SUDA
Govt. of West Bengal,
"Health Wing" "ILGUS BHAVAN"
H.C.Block, SectorIII, Bidhannagar, Kolkata-91.

PO(H)
49



9921
08/09/08

Sub.- Report against subsequent filling up of the resultant vacancies of regular HHWS from the panel Candidates and engagement of upgraded FTS under Community Based Primary Health Care Services.

Reference:- Your Memo No:- SUDA-Health/63ULBS/08/189(7) dated 25.08.08

Sir,

With reference to the above desired list against filling up of the resultant vacancies of regular HHWS from the panel candidates and engagement of upgraded and trained FTS under Community Based Primary Health Care Services within Nalhati Municipality are being submitted for favour of your kind approval, so that the following 4 Nos. of HHWS and 4 Nos. FTS will be suitably deployed accordingly as regular HHWS and FTS of this Municipality.

Your kind approval in this regard is solicited.

Name of the Candidates of HHWS

1. Santana Bhandari (Pramanik)
2. Mousumi Begam
3. Santana Fulmali
4. Chaitali Le

Name of the FTS(Training Up graded)

1. Enakshi Mondal
2. Mournita Fulmali
3. Sikha Pal
4. Sanoara Khatun

This is for favour of kind information and taking necessary action.

Yours faithfully

P.S. → 5/9/08

Chairman

Nalhati Municipality

-03465-255268/255300

Fax:-03465-255300

OFFICE OF THE
NALHATI MUNICIPALITY
NALHATI * BIRBHUM

Memo No:-572/Nal/ Muni

Date:-19.08.2008

To

Mr. Arnab Roy,
Project Director, CUM, KUSP.
"Health Wing" "ILGUS BHAVAN"
H.C. Block, Sector III,
Bidhannagar, Kolkata-106.



Dr. Gromani
ay
5/9

Sub: - Submission of list of FTS to participate in the Training of Health workers of Nalhati Municipality for strengthening the Routine Immunisation.

Reference: - Your memo no- CMU-94/2003(pt.VI)/1372(4) dated 13/8/2008.

Sir,

With reference to the above this is to bring to your kind notice that following incumbents will participate in the schedule training programme at Nursing School of Birbhum District (Suri) on 26/08/08. at 11.00 A.M. for 25 working days. You are requested to extend all possible help for the same.

1. Maumita Fulmali. FTS.
2. Sikha Pal, FTS.
3. Enakshi Mondal, FTS.
4. Sanoara Khatun, FTS.

This is for your kind information and taking necessary action.

Yours faithfully

B. Ojha
19/8/08.
Chairman
Nalhati Municipality

Nalhati Municipality

Memo No:-572(5) /Nal/ Muni

Date:-19.08.2008

Copy forwarded for information to:-

1. Sri-P.K. Das, ADLB, Burdwan Division. Pipulpati, P.O.+Dist:- Hooghly.
2. Health Officer, Suri Municipality, P.O.- Suri, Dist:- Birbhum.
3. Medical Officer, Nalhati Municipality, Birbhum.
4. Smt. Bandana Kshirohari, Councillor, Health in-Charge Nalhati Municipality.
5. All FTS of Nalhati Municipality for information with a request to participate in the training programme.

Chairman
Nalhati Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No SUDA-Health/63 ULBs/08/189(7)

Date25.08.2008

From : Director, SUDA

To : The Chairman
 Nalhati / Memari / Ashokenagar Kalyangarh / Kandi /
Baduria / Khirpai / Old Malda Municipality

Sub. : Engagement of FTSs and subsequent filling up of the resultant
Vacancies of regular HHWs from the panel candidates under
Community Based Primary Health Care Services.

Sir,

The Trainee First Tier Supervisors of your ULB have successfully completed the job orientation training held at SUDA during 18th to 22nd August, 2008.

Hence, I am directed to intimate you that the trainee FTSs now be engaged as regular FTSs with effect from 1st September, 2008. The FTSs will be in position at the Sub-Centre for the purpose of strengthening primary health care activities. The job responsibility chart is enclosed. Each FTS is entitled to get Honorarium @ Rs. 1,170/- (Rupees one thousand one hundred seventy) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-FTS".

The resultant vacancies of the HHWs who have been upgraded to FTSs, are to be filled up from the panel candidates of HHWs with effect from 01.09.2008. These HHWs be suitably deployed accordingly as regular HHWs. Each of these HHWs is entitled to get Honorarium @ Rs. 1,000/- (Rupees One thousand) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-HHW".

A feed back in respect of engagement of FTSs and newly engaged HHWs (along with their names) in the resultant vacancies is to be forwarded to the undersigned by 05.09.2008 for office records.

Thanking you.

Encl. : As stated

OK

Yours faithfully,

✓

Director, SUDA

Contd. to P-2.

SUDA-Health/63 ULBs/08/189(7)/1(6)

Dt. .. 25.08.2008

Copy forwarded for kind information to :

**DM, Birbhum / Burdwan / North 24 Parganas /
Murshidabad / Medinipur (West) / Malda District**


Director, SUDA

SUDA-Health/63 ULBs/08/189(7)/2(6)

Dt. .. 25.08.2008

Copy forwarded for kind information to :

**CMOH, Birbhum / Burdwan / North 24 Parganas /
Murshidabad / Medinipur (West) / Malda District**


Director, SUDA

SUDA-Health/63 ULBs/08/189(7)/3(2)

Dt. .. 25.08.2008

Copy forwarded for kind information to :

- 1. Finance Officer, SUDA**
- 2. Finance Officer, Health, SUDA**


Director, SUDA



* Tel: 255268/255300
Fax: 255300

OFFICE OF THE
NALHATI MUNICIPALITY
NALHATI * BIRBHUM

Memo No: - 523/Nal/Blani

Date: 31/7/08

To
The Project Director - M. G. A.
"Health Wing"
"JLGUS BHAVAN"
H.C. Block, Sector III,
Bidhannagar, Kolkata 700032.



Sub: - Information regarding selection of First Tier Supervisors of Nalhati Municipality.


Reference: - Your memo no. SUDA Health/33UBES/07/08, dated 11/01/08.

Sir,

In reference to the above the following candidates have been selected as "First Tier Supervisors" after due consideration of eligibility (test both written Test and interview test) towards the services of Nalhati Municipality for selection for favour of your kind consideration and approval.

1. Moumita Filmai
2. Sikha Pal.
3. Enakshi Mondal (Filmai)
4. Sanoara Khatun

This is for your kind information and taking necessary action.

Yours faithfully

(B. Ojha)
Chairman
Nalhati Municipality



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VI)/1137(21)

Dt. .. 24.07.2008

From : Arnab Roy
Project Director, CMU

To : The Mayor / Chairman,
Chandernagar, Howrah Municipal Corporation
Rishra, Barasat, New Barrackpore, Burdwan,
Jamuria, Guskara, Suri, Bolpur, Rampurhat,
Dubrajpur, Sainthia, Nalhati, Berhampur, Beldanga,
Jiaganj-Azimganj, Jangipur, Krishnagar, Nabadwip, Santipur Municipality

Sub. : Training of Health Workers of Urban Local Bodies in West Bengal
for strengthening of Routine Immunisation.

Sir,

For strengthening of Routine Immunisation , a training programme for First Tier Supervisors of existing health programmes of the above mentioned ULBs will be held at Nursing School of District Health Office for 25 days during 2nd week of August.

In this regard a discussion session is organized at SUDA conference hall on 30th July at 1 pm. You are requested to make it convenient to participate in the said discussion session along with your MIC/ CIC (Health) and HO / AHO / Medical Officer.

Thanking you.

Yours faithfully,


Project Director, CMU

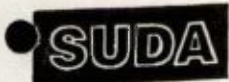
Memo No. .. CMU-94/2003(Pt. VI)/1137(21)/1(5)

Dt. .. 24.07.2008

Copy forwarded to :

- 1) Director, DLB with the request to nominate Nodal Officers and to participate in the discussion.
- 2) Director, SUDA
- 3) Project Manager, CMU
- 4) Financial Adviser, CMU
- 5) Health Expert, CMU


Project Director, CMU



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/63 ULBs/08/164(6)

Date01.08.2008

From : Director, SUDA

To : The Chairman,
Nalhati / Memari / Ashoknagar-Kalyangarh /
Kandi / Baduria / Khirpai Municipality

Sub. : Training for First Tier Supervisors (7th batch) under CBPHC
during 18th August to 22nd August, 2008.

Sir,

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA from 18th August to 22nd August, 2008.

The number of FTS have been called for the said training is indicated below ULB-wise :-

Sl. No.	Municipality	No. of FTSs	Sl. No.	Municipality	No. of FTSs
1.	Nalhati Municipality	4	4.	Kandi Municipality	4
2.	Memari Municipality	4	5.	Baduria Municipality	4
3.	Ashoknagar-Kalyangarh Municipality	8	6.	Khirpai Municipality	2

The participants will be provided with Hostel Accommodation at SUDA Campus along with fooding.

You are requested to confirm their participation by 11th August, 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2334-7805.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,

Director, SUDA

Dt. .. 01.08.2008

Director, SUDA

SUDA-Health/63ULBs/08/164(6)/1(2)

1. Finance Officer, SUDA.
2. Finance Officer, Health, SUDA.

NALHATI MUNICIPALITY

NALHATI * BIRBHUM

☎255268/255300
Fax:-03465-255300

Memo No.460/Nal/Muni

Dated: 04.07.2008

APPOINTMENT ORDER

From : Chairman
Nalhati Municipality

To
Abul Kausar
Nalhati Mulla Para at Ward No-12
P.O- Nalhati, Dist. – Birbhum
PIN- 731243, W.B

Sub: Engagement as Accounts Assistant

Sir,

In connection with memo no 111-MA/C-10/3S-55/2005 of Municipal Affairs Department, Govt of West-Bengal for Contractual appointment of staff for the Community Based Primary Health are Services, as per result of the interview conducted by Municipal level health committee for the said programme, I am to inform you that you have been selected for engagement as Accounts Assistant in this Municipality with fixed monthly remuneration of Rs.5000/- (Rupees Five Thousand Only) on contract basis for one year for the present with effect from the date of your joining this Municipality.

You are requested to report for duty to the undersigned within 15 days from the date of receipt of this letter. Please produce all relevant testimonials in original for verification.

If you are agreeable to join, kindly send your acceptance within 7 (Seven) days.

Your's faithfully

Sd-
(B.Ojha)
Chairman
Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of Local Bodies, West-Bengal
2. Director of SUDA
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality



B/L 4-7-08
(B.Ojha)
Chairman
Nalhati Municipality
Nalhati Municipality

Office of the

NALHATI MUNICIPALITY

Nalhati ☉ Birbhum

Memo. No:- 317/Nal/Muni

Date:-03/04/2008

To

The Director of SUDA,
Govt. of West Bengal,
"ILGUS BHAVAN", Health wing,
H.C. Block, Sector III,
Bidhannagar, Kilkata-91.

PO/4



Sub:- Information regarding joining report of 5 incumbents for Primary Based Health- Care- Services.

Sir,

This is to bring to your kind notice that the following incumbents have joined their respective posts under this Municipality within the scope of "Primary Based Health- Care- Services". Detail of which is being furnished below,

Sl. No	Name of the incumbent	For the post	Date of joining in the post	Remarks
1.	Dr. Sankar Sekhar Mazumdar	Medical officer	27.3.2008	
2.	Dipankar Das	Sanitary Inspector	19.3.2008	
3.	Pulak Pramanik	Health Assistant	19.3.2008	
4.	Sudip Kumar Mondal	Multipurpose Helper cum S.K. Clerk	19.3.2008	
5.	Santanu Das	Computer Assistant	19.3.2008	

This is for favour of your kind information and taking necessary action.



Yours faithfully

(B.Ojha)

Chairman

Nalhati Municipality

Nalhati Municipality

NALHATI MUNICIPALITY

NALHATI ❁ BIRBHUM

Memo No. 244/Nal/Muni

Dated : 14.03.2008

APPOINTMENT ORDER

From : Chairman
Nalhati Municipality

To
Dipankar Das
Nalhati Patherkal Para
P.O- Nalhati, Dist. - Birbhum
PIN- 731243, W.B

Sub: Engagement as Sanitary Inspector

Sir,

In connection with memo no 111-MA/C-10/3S-55/2005 of Municipal Affairs department, Govt of West-Bengal for Contractual appointment of staff for the Community Based Primary Health care Services, as per result of the interview conducted by Municipal level health committee and SUDA representative for the said programme, I am to inform you that you have been selected for engagement as Sanitary Inspector in this Municipality with fixed monthly remuneration of Rs.5500/- (Rupees Five Thousand Five Hundred Only) on contract basis for one year for the present with effect from the date of your joining this Municipality.

You are requested to report for duty to the undersigned within 15 days from the date of receipt of this letter. Please produce all relevant testimonials in original for verification.

If you are agreeable to join, kindly send your acceptance within 7 (Seven) days.

Your's faithfully

(B.Ojha)

Chairman

Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of Local Bodies, West-Bengal
2. Director of SUDA
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality



(B.Ojha)

Chairman

Nalhati Municipality

Chairman
Nalhati Municipality

NALHATI MUNICIPALITY

NALHATI ❁ BIRBHUM

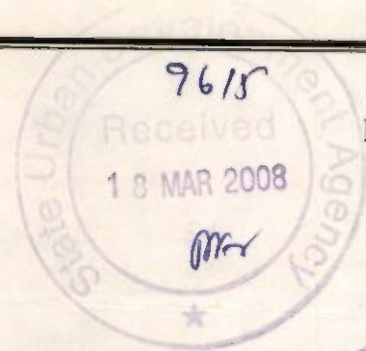
Memo No. 244/Nal/Muni

Dated : 14.03.2008

APPOINTMENT ORDER

From : Chairman
Nalhati Municipality

To
Santanu Das
Nalhati Arunachal Pally
P.O- Nalhati, Dist. – Birbhum
PIN- 731243, W.B



PO (H)
18/3



Sub: Engagement as Computer Assistant

Sir,

In connection with memo no 111-MA/C-10/3S-55/2005 of Municipal Affairs department, Govt of West-Bengal for Contractual appointment of staff for the Community Based Primary Healthcare Services, as per result of the interview conducted by Municipal level health committee and SUDA representative for the said programme, I am to inform you that you have been selected for engagement as Computer Assistant in this Municipality with fixed monthly remuneration of Rs.5000/- (Rupees Five Thousand Only) on contract basis for one year for the present with effect from the date of your joining this Municipality.

You are requested to report for duty to the undersigned within 15 days from the date of receipt of this letter. Please produce all relevant testimonials in original for verification.

If you are agreeable to join, kindly send your acceptance within 7 (Seven) days.

Your's faithfully

Sd/—

(B.Ojha)

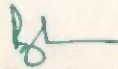
Chairman

Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of Local Bodies, West-Bengal
2. Director of SUDA
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality




(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

NALHATI MUNICIPALITY

NALHATI ❁ BIRBHUM

Memo No. 244/Nal/Muni

Dated : 14.03.2008

APPOINTMENT ORDER

From : Chairman
Nalhati Municipality

To
Sudip Kumar Mondal
Nalhati Kamar Para
P.O- Nalhati, Dist. – Birbhum
PIN- 731243, W.B

Sub: Engagement as Multi Purpose Helper cum S. K.Clerk

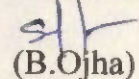
Sir,

In connection with memo no 111-MA/C-10/3S-55/2005 of Municipal Affairs department, Govt of West-Bengal for Contractual appointment of staff for the Community Based Primary Healthcare Services, as per result of the interview conducted by Municipal level health committee and SUDA representative for the said programme, I am to inform you that you have been selected for engagement as Multi Purpose Helper cum S.K.Clerk in this Municipality with fixed monthly remuneration of Rs.5000/- (Rupees Five Thousand Only) on contract basis for one year for the present with effect from the date of your joining this Municipality.

You are requested to report for duty to the undersigned within 15 days from the date of receipt of this letter. Please produce all relevant testimonials in original for verification.

If you are agreeable to join, kindly send your acceptance within 7 (Seven) days.

Your's faithfully




(B.Ojha)

Chairman

Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of Local Bodies, West-Bengal
2. Director of SUDA
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality


(B.Ojha)
Chairman

Nalhati Municipality

Chairman
Nalhati Municipality



NALHATI MUNICIPALITY

NALHATI ❁ BIRBHUM

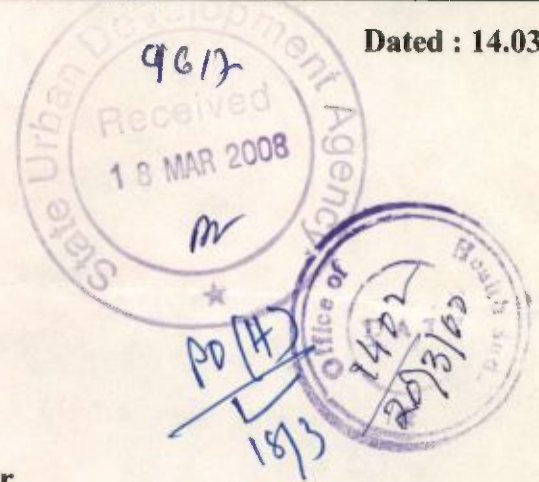
Memo No. 244/Nal/Muni

Dated : 14.03.2008

APPOINTMENT ORDER

From : Chairman
Nalhati Municipality

To
Dr. Shankar Shekar Majumder
P.O- Nalhati, Dist. – Birbhum
PIN- 731243, W.B



Sub: Engagement as Medical Officer

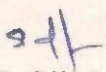
Sir,

In connection with memo no 111-MA/C-10/3S-55/2005 of Municipal Affairs department, Govt of West-Bengal for Contractual appointment of staff for the Community Based Primary Healthcare Services, as per result of the interview conducted by Municipal level health committee and SUDA representative for the said programme, I am to inform you that you have been selected for engagement as Medical Officer in this Municipality with fixed monthly remuneration of Rs.6000/- (Rupees Six Thousand Only) on contract basis for one year for the present with effect from the date of your joining this Municipality.

You are requested to report for duty to the undersigned within 15 days from the date of receipt of this letter. Please produce all relevant testimonials in original for verification.

If you are agreeable to join, kindly send your acceptance within 7 (Seven) days.

Your's faithfully



(B.Ojha)
Chairman

Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of Local Bodies, West-Bengal
2. Director, SUDA
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality



 14.3.08
(B.Ojha)
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

NALHATI MUNICIPALITY

NALHATI ❁ BIRBHUM

Memo No. 244/Nal/Muni

Dated : 14.03.2008

APPOINTMENT ORDER

From : Chairman
Nalhati Municipality

To
Pulak Pramanik
Nalhati Arunachal Pally
P.O- Nalhati, Dist. – Birbhum
PIN- 731243, W.B

Sub: Engagement as Health Assistant

Sir,

In connection with memo no 111-MA/C-10/3S-55/2005 of Municipal Affairs department, Govt of West-Bengal for Contractual appointment of staff for the Community Based Primary Healthcare Services, as per result of the interview conducted by Municipal level health committee and SUDA representative for the said programme, I am to inform you that you have been selected for engagement as Health assistant in this Municipality with fixed monthly remuneration of Rs.5000/- (Rupees Five Thousand Only) on contract basis for one year for the present with effect from the date of your joining this Municipality.

You are requested to report for duty to the undersigned within 15 days from the date of receipt of this letter. Please produce all relevant testimonials in original for verification.

If you are agreeable to join, kindly send your acceptance within 7 (Seven) days.

Your's faithfully

sd/
(B.Ojha)

Chairman

Nalhati Municipality

Copy forwarded for information & necessary action to:

1. Director of Local Bodies, West-Bengal
2. Director of SUDA
3. Executive Officer, Nalhati Municipality
4. Accounts Section, Nalhati Municipality

B/O
(B.Ojha)
Chairman
Nalhati Municipality

Chairman
Nalhati Municipality



Ms. Taral

☎03465/255-300/268
☎:-03465/255-300

OFFICE OF THE
NALHATI MUNICIPALITY
NALHATI * BIRBHUM

Memo No:- 29/Nal/Muni

Dated:-10/1/08

To
Dr. Dilip Banerjee, Health officer.
Suri Municipality,
P.O:- Suri, Dist:- Birbhum.



*Attended the
Interview
19/01*

Sub:- Date of interview on 18/01/08 for selection of personnel namely sanitary Inspector, Computer Assistant, Accounts Assistant, Multipurpose Helper cum store- keeper cum clerk and Health Assistant under community Based primary Health care service within Nalhati Municipality

Reference:- Memo no- SUDA- Health/ 63 ULBS/ 07/547/ dates 8/11/07 of SUDA, Health Wing.

With reference to the above you are requested to attend in the office of the Nalhati Municipality in the interview Board to be held on 18/01/2008 at 1.00 P.M. for selection of personnel's against the above noted posts.
Mobility support and D.A. may be provided for the said purpose.

Sdt
(B.Ojha)
Chairman
Nalhati Municipality
Dated:-10/1/08

Memo No: 29(1)/Nal/Muni
Copy forwarded to:-

The Project officer, SUDA Health Wing, ILGUS BHAVAN H- C Block, Sector III Bidhannagar, Kolkata-91, for your kind information and taking necessary action.



By
(B.Ojha) 10/1/08
Chairman
Nalhati Municipality
Chairman,
Nalhati Municipality

Shankar

*Completed
File
15.2.08*

*PO(A)
L
13/1*

255268/255300

Fax-03465-255300

E mail - nalmuni@gmail.com

NALHATI MUNICIPALITY

Nalhati Birbhum

Memo No.- 144 / Nal / Muni

Dated : 05.02.2008

To
The Director
State Urban Development Agency
ILGUS Bhavan, Health Wing,
H-C Block, Sector-III, Bidhannagar
Kolkata-700091, West-Bengal



Sir,

Sub: Selected personnel against different candidates list in Nalhati Municipality under Community Based Primary Health Care Service Programme

In reference to your kind order SUDA-Health /63ULBS/07/547 for the selection of various personnel in our Municipality under Community Based Primary Health Care Service-The following personnel are selected by the interview which was held as on 18th January,2008 for the said programme.

Sl. No.	Name of Post	Candidate Name	Fathers/ Mothers Name	Address
1.	Medical Officer	Dr. Shankar Shekar Majumder	Anil Kanti Majumder	P.O.- Nalhati, Dist.- Birbhum, PIN.- 731243, W.B
2.	Computer Assistant	Santanu Das	Arun Kumar Das	Nalhati Arunachal Pally, P.O.- Nalhati, Dist.- Birbhum, PIN.- 731243, W.B
3.	Sanitary Inspector	Dipankar Das	Madan Mohan Das	Nalhati Patherkal Para P.O- Nalhati, Dist.- Birbhum, PIN.- 731243, W.B
4.	Health Assistant	Pulak Pramanik	Gangadhar Pramanik	Nalhati Arunachal Pally, P.O -Nalhati, Dist.- Birbhum, PIN.- 731243, W.B
5.	Multi Purpose Helper cum Store Keeper cum Clerk	Sudip Kumar Mondal	Late Ajit Kumar Mondal	Nalhati Kamar Para P.O- Nalhati, Dist.- Birbhum, PIN.- 731243, W.B

Sir, I am submitted the above list for your kind approval and the approval order may please be send to this end at your earliest convenience.

Yours faithfully

[Signature]
Chairman
Nalhati, Municipality
Birbhum.

☎255268/255300
Fax:-03465-255300

OFFICE OF THE
NALHATI MUNICIPALITY
NALHATI * BIRBHUM

Memo No:- 986/Nal/Muni

Date:-13/12/2007

To
The Director of SUDA
Govt. of West Bengal,
"Health Wing"; "IGLUS BHAVAN"
H.C. Block; Sector III
Bidhannagar; Kolkata-106



POD (M)
13/12

Sub:- Seeking approval for utilization of existing fund towards the payment of 'Honorarium' to the H.H.WS.

Sir,

With due respect I beg to draw your kind attention that it is hardly possible to make payment of remuneration to the respective H.H.WS. of Nalhati Municipality without the sanction of fund from your end. As such you are requested to extend your kind approval to make payment of remuneration to all the H.H.WS. within Nalhati Municipality from the existing fund of Health wing at your earliest Convenience.

Your kind approval in this regard is solicited.

Yours faithfully

(Signature)
(B.Ojha)
Chairman
Nalhati Municipality

Approval accorded
vide this memo
memo. no Accts/07/615 dt. 3.1.08

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/07/596

Date 13.12.2007

From : Director, SUDA

To : The Chairman
Nalhati Municipality

Sub. : Notice for engagement of personnel at M & S Cell bearing no. 956/Nal/Muni dt. 30.11.2007 in connection with Community Based Primary Health Care Services.

Sir,

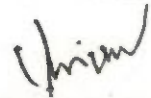
It is seen from employment notice issued by you that the contractual pay for Medical Officer is mentioned as Rs. 6,000/- per month. As per order of Dept. of Municipal Affairs bearing no. 111-MA/C-10/3S-55/2005 dt. 02.02.2007, your ULB is not entitled to have Medical Officer (MO) at a consolidated pay.

As per order of Dept. of Municipal Affairs bearing no. 1181-MA/C-10/3S-55/2005 dt. 28.09.2007 and 1260-MA/C-10/3S-55/2005 dt. 01.11.2007. The MO is to be paid @ Rs. 300/- per day for attending the Health services clinics subject to a maximum of Rs. 6,000/- per month for a period of six months.

You are requested to modify the said employment notice in respect of Medical Officer accordingly.

Thanking you.

Yours faithfully,



Director, SUDA

OFFICE OF THE

NALHATI MUNICIPALITY

NALHATI • BIRBHUM

Memo No:-956/Nal/Muni

Dated:-30/11/07

NOTIFICATION

In pursuance of kind order of the Joint Secretary Municipal Affairs Deptt. Govt. of West Bengal, vide his memo no 111/MA/C-10/3S-55/2005 dated 02/02/2007 and memo no 1181/ MA/C-10/3S-55/2005 dated 28/9/2007 it is hereby notified that a contractual recruitment will be made for the following categories of staff through due process as per qualification and contractual pay against Nalhati Municipality.

The selection will be made through the Municipal level Health and Family welfare committee.

The candidate will be particularly a citizen of India.

Application will be received from 30/11/2007 to 8/12/2007 from 10.AM to 2.PM in every working days in the office of the Nalhati Municipality for the following categories of staff.

No application will be entertained after the due date and time i.e. 8/12/2007 at 2.PM.

Sl.nb	Category of staff	Education Qualification	Experience	No. to be recruited	Contractual pay	Age
1.	Medical officer	MBBS degree from a recognised university	Knowledge com. Health/ maternity and child health programme	1(one)	Rs. 6000/- (P.M)	There is no age limit for the post
2.	Sanitary Inspector	H.S and Certificate course in the subject specific	2 years in the related filed	1(one)	Rs. 5,500/-(P.M)	21 years to 37 years
3.	Computer Asstt.	Graduate from a recognised university and course in computer Technology	Knowledge in M.S. office Accounting Software	1(one)	Rs. 5000/-(P.M)	21 years to 37 years
4.	Accounts Asstt.	Graduate from a recognised university	Adequate Exp. In handling Accounts independently and Knowledge in Accountings of Govt.,Sami Govt. offices	1(one)	Rs. 5000/-(P.M)	21 years to 37 years

Sl.No	Category of staff	Education Qualification	Experience	No. to be recruited	Contractual pay	Age
5	Multi-Purpose Helper cum S.K Clerk	Graduate from any recognized University	Adequate Knowledge and Exp. in office work Govt.,Sami Govt. officess	1(one)	Rs. 5000/-(P.M)	21 years to 37 years
6	Health Assistant	Madhyamik	Adequate Knowledge and Exp. in community base Health Programme for two Years	1(one)	Rs. 5000/-(P.M)	21 years to 37 years

Sol
(B.Ojha)
Chairman

Nalhati Municipality
Date.30/11/2007

Memo No.956(9)/Nal/Muni

Copy Forwarded for wide publicity to :-

- 1) The Director of Suda, ILGUS Bhavan Health Wings
- 2) The S.D.O Rampurhat, Rampurhat, Birbhum
- 3) The B.D.O Nalhati-I Nalhati, Birbhum
- 4) The Savapoti Nalhati-I Panchyat Samity
- 5) B.L & L.R.O Nalhati-I, Nalhati, Birbhum
- 6) Post Mastar ,Nalhati(T.S) Post Office
- 7) Post Mastar ,Nalhati Post Office
- 8) Officer In Charge Nalhati Police Station
- 9) Station Mastar Nalhati Railway Station
- 10) OFFICE Notice Board.

(B.Ojha)
Chairman
Nalhati Municipality

B.Ojha
29.11.07
Chairman
Nalhati Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/07/550

Date15.11.2007

From : Dr. Shibani Goswami
Project Officer,
Health Wing, SUDA

To : The Chairman
Suri Municipality

Sub. : Selection of personnel for Management & Supervision Cell in Nalhati Municipality under Community Based Primary Health Care Service Programme.

Ref. : This office earlier communication bearing no. SUDA-Health/63 ULBs/07/547 dt. 08.11.2007.

Sir,

You may be aware that the selection of personnel for Management & Supervision Cell in Nalhati Municipality could not be held on 12.11.2007 due to some unforeseen reason. The said selection is re-scheduled on 28.11.2007 at 1.00 p.m. in the chamber of the Chairman, Nalhati Municipality.

You are requested to depute Dr. Dilip Banerjee, Health Officer, Suri Municipality, to represent SUDA in the interview board. Mobility support and DA may be provided to Dr. Banerjee and expenditure for the purpose be met out of HHW Scheme fund and booked under the A/C head "Operating cost".

Thanking you

Yours faithfully,


Project Officer
Dt. .. 15.11.2007

SUDA-Health/63 ULBs/07/550/1(1)

CC


Chairman, Nalhati Municipality with reference to his letter bearing no. 928/Nal/Muni dt. 13.11.2007.


Project Officer
Dt. .. 15.11.2007

SUDA-Health/63 ULBs/07/550/2(3)

CC

1. Dr. Dilip Banerjee, Health Officer, Suri Municipality
2. Accounts Assistant, HHW Scheme, Suri Municipality
3. FO, Health, SUDA


Project Officer

P2(H)
15/11

☎ 03465/255-300/268
Fax:-03465/255-300

NALHATI MUNICIPALITY

NALHATI ♦ BIRBHUM

Memo No:- 928/Nal/Muni

Dated:-13.11.07

To

The Director of SUDA,
"Health Wing" "ILGUS BHAVAN",
H.C. Block, Sector III Bidhannagar, Kolkata -91.



Sub:- Date is deferred 28.11.07 recruitment to the post of M.O.S.I computer assistant, Account assistant, Multipurpose Helper- cum Store keeper and Health Assistant.

Reference:- This office memo no. 908/Nal/Muni dated: 2.11.07
Your memo no. SUDA-Health /63ULBS/07/33 dated 20.04.07
And

Memo no. 1181/MA/C-10/35-55/2005 dated 28.09.07 of the secretary, Municipal Affairs, Govt, of west. Bengal.

Sir,

With due respect I beg to draw your kind attention that due to unavoidable circumstances it was hardly possible to maintain the programme of meeting on 12.11.07 against the processing of recruitment for few posts. As such the said meeting will be held on 28.11.07 at 1.00 P.M. for processing the recruitment against the proposed posts in the office chamber of the undersigned.

All are requested to make it convenient.

Yours faithfully

(B. Ojha)

Chairman

Nalhati Municipality

Memo No:- 928(5)Nal/Muni

date:13.11.07

1. Chairman, Nalhati Municipality, will please attend.
2. Snt. Bandana Kshirohari , councilor -in - charge of Health & education Nalhati Municipality with a request to attend the meeting.
3. Snt. Prathama Das , Member of C.D.S, Nalhati Municipality, with a request to attend the programme.
4. Suvankar Das, N.G.O, Nalhati Jalasimpad & Health urnayan samiyt, ward no. 10 of Nalhati Municipality, with a request to attend the programme.
5. C.M.O.H. Birbhum, Suri with a request to depute the representative from your end for the said programme.

(B. Ojha)

Chairman

Nalhati Municipality

Chairman

Nalhati Municipality

OFFICE OF THE
NALHATI MUNICIPALITY
NALHATI * BIRBHUM

Memo No:-908/Nal/Muni

Date:-02/11/2007

To
The Director, "SUDA"
"Health Wing"; "ILGUS BHAVAN"
H.C.Block, SectorIII, Bidhannagar,
Kolkata-91



Sub:- Proposal for recruitment to the post of M.O.S.I. Computer assistant, Account Assistant ; Multipurpose Helper-Cum-Store keeper and Health Assistant.

Reference:-Your No.:- SUDA-Health/63ULBS/07/33 dated20/04/2007
and

Memo No.:-1181/MA/C-10/35-55/2005 dated 28/09/2007 of the Secretary, municipal Affairs, Govt of W.B

Sir,
Reference above.

With due respect I beg to draw your kind attention that the post of one(1) Medical officer (2) Computer assistant (3) one Sanitary Inspector (4)Accountant Assistant (5) Multi purpose Health-Cum-Store Keeper (6) Health Assistant are going to be recruited shortly on Contract basis for this Municipality. Accordingly a meeting will be held on 12/11/2007 at 1P.M for processing the recruitment against the proposed posts in the office chamber of the undersigned.

In view of the above you are hereby requested to attend the programme as a member of the "Recruitment Committee" by your gracious honor.

Your Co-operation in this regard is solicited.

B.L.
Chairman. 07
Nalhati Municipality

Memo No.908(5) Nal/Muni

date:-02/11/2007

- 1) Chairman, Nalhati Municipality, will please attend the programme
- 2) Smt. Bandana Kshirohari, Councilor-in-charge of Health & Education Nalhati, Municipality with a request to attend the programme.
- 3) Smt. Prathama Das, Member of C.D.S; Nalhati, Municipality, with a request to attend the programme.
- 4) Suvankar Das, N.G.O. Nalhati Jalasampad & Health Unnayan Samity, Ward No-10, within Nalhati municipality, with a request to attend the programme.
- 5) C.M.O.H; Birbhumi, Suri, With a request to depute one representative from your end for the said programme.



B.L. 2.11.07
Chairman
Nalhati Municipality
Chairman
Nalhati Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"
H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No **SUDA-Health/63 ULBs/07/326**

Date **14.08.2007**

From : Director, SUDA

To : The Chairman ✓
Dubrajpur / Nalhati / Rampurhat / Sainthia Municipality

Sub. : Ensuring involvement of CMOH and District Health Office in
implementation of Community Based Primary Health Care Services.

Sir,

Enclosed, kindly find herewith a copy of communication bearing no. HFW/CFW/331/HS-1003/07 dt. 31st July, 2007 of the Project Director, HSDI, Commissioner, FW & Special Secretary, Dept. of Health & Family Welfare, addressed to the Chief Medical Officer of Health of all the districts.

This is for your kind information and necessary action.

Thanking you.

Encl. : As stated.

Yours faithfully,


Director, SUDA



☎ 255268/255300

NALHATI MUNICIPALITY

NALHATI ✪ BIRBHUM

Memo No. 607/N.M.

Dated 12.7.2007.

To
The Director of SUDA
Health Wing
"ILGUS BHAVAN"
H.C.Block, SectorIII, Bidhannagar, Kolkata-91



Sub:- Report on Commencement of functioning of regular HHWs under Community Based Primary Health Care Services

Reference:- Your Memo No: SUDA – Health / 63ULBs / 07 / 022 Dated 06/07/07

Sir,

Reference above. This is to bring to your kind notice that Sixteen nos.(16 Nos.) of regular Candidates towards the function as HHW Within this Municipality have joined their duties on 11/07/2007 and their names have been displayed in this office Notice Board.

It is to be noted that the area of operation for each HHW has also been allocated by maintaining all the formalities.

This is for favour of your kind information and taking necessary action.

Reference:-

Dated:-

B.P.
Chairman

12/7/07
Nalhati Municipality
Dated Nalhati Municipality

Memo No.

Copy Forward to

- (1) The District Magistrate Birbhum for favour of kind information.
- (2) The C.M.O.H, Birbhum, for favour of kind information.
- (3) The Finance officer Health Wing, SUDA, for favour of kind information.

Envelope - one sheet H.H.W. List.

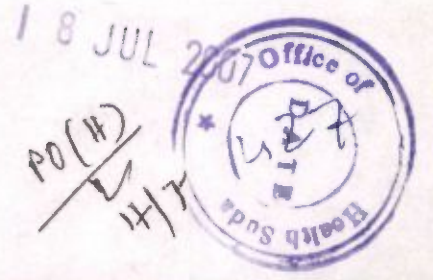
Chairman
Nalhati Municipality



নলহাটি পৌরসভা

নলহাটি ❀ বীরভূম

বিজ্ঞপ্তি



নং ৬০৫/এন.এম

তারিখ ১১/০৭/০৭

এত দ্বারা অত্র পৌর সভার ট্রেনিং গ্রাণ্ড “ রেগুলার স্বেচ্ছা স্বাস্থ্য কর্মী ” গনকে জানানো যাচ্ছে যে, ইংরেজি ১১ই জুলাই, ০৭, তারিখ হইতে তাহাদের নির্বাচিত পদে কাজে যোগদান করিতে হইবে। নিম্নে তাহাদের নামের তালিকা এবং সংশ্লিষ্ট এলাকা উল্লেখ করা হইল।

ক্র.নং	নির্বাচিত প্রার্থীর নাম	পিতা/স্বামির নাম	ঠিকানা	কোন ওয়ার্ডের জন্য নির্বাচিত
১	সরিফা বিবি	স্বামি মেসেরুদ্দিন	গোপালপুর	১ নং ওয়ার্ড
২	ললিতা রজক	স্বামি তপন রজক	অশোক পল্লী	২ নং ওয়ার্ড
৩	মার্জনা মাল	স্বামি ববন মাল	কলট্যাঙ্গী পাড়া	৩ নং ওয়ার্ড
৪	কল্পনা রায়	পিতা গোপাল রায়	পাথরকল পাড়া	৪ নং ওয়ার্ড
৫	হাসনোয়ারা খাতুন	পিতা আদুর রসিদ	গোপালপুর	৫ নং ওয়ার্ড
৬	আতরা খাতুন	স্বামি গাফফার সেখ	দীঘির পাড়	৬ নং ওয়ার্ড
৭	জবা দত্ত	স্বামি প্রদীপ দত্ত	সাহু পাড়া	৭ নং ওয়ার্ড
৮	মৌমিতা ফুলমালী	পিতা রাজু ফুলমালী	পাহাড় পাড়া	৮ নং ওয়ার্ড
৯	কৃষ্ণা দে	স্বামি মৃতুঞ্জয় দে	কামার পাড়া	৯ নং ওয়ার্ড
১০	জ্যোৎস্না সাহা	পিতা ক্ষিরোদ প্রসাদ	পাহাড় পাড়া	১০ নং ওয়ার্ড
১১	জ্যোৎস্না দাস (লেট)	স্বামি গৌতম লেট	লেট পাড়া	১১ নং ওয়ার্ড
১২	সানোয়ারা খাতুন	স্বামি সমির মোল্লা	মোল্লা পাড়া	১২ নং ওয়ার্ড
১৩	জ্যোৎস্না বেগম	স্বামি গোলাম মহিউদ্দিন	পিরান পাড়া	১৩ নং ওয়ার্ড
১৪	নার্গিস খাতুন	স্বামি সফিয়াউল সেখ	করিম পুর	১৪ নং ওয়ার্ড
১৫	সিখা পাল	স্বামি সনৎ পাল	জগধারী	১৫ নং ওয়ার্ড
১৬	সারথী লেট	স্বামি সুসেন লেট	সিউড়া	১৬ নং ওয়ার্ড

আদেশ অনুসারে

পৌরপতি

নলহাটি পৌরসভা

Nalhati Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA:Health/63 ULBs/07/242

Date18.07.2007

From : Dr. Shibani Goswami
Project Officer
Health, SUDA

To : The Chairman
Nalhati Municipality

**Sub. : Training of HHWs in connection with Community
Based Primary Health Care Services.**

Sir,

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidates on Family Schedule, Baseline Survey Format and HMIS during 18-19 July, 2007. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

Thanking you.

Yours faithfully,

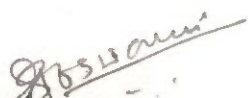

Project Officer

Dt. .. 18.07.2007

SUDA-Health/63 ULBs/07/242/1(1)

CC

Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA


Project Officer



255268/255300

NALHATI MUNICIPALITY

NALHATI * BIRBHUM

Memo No. 607/N.M.Dated 12.7.2007
16 JUL 2007

To
The Director of SUDA
Health Wing
"ILGUS BHAVAN"
H.C.Block, SectorIII, Bidhannagar, Kolkata-91

PO (H)
13/7



Sub:- Report on Commencement of functioning of regular HHWs under Community Based Primary Health Care Services

Reference:- Your Memo No: SUDA - Health / 63ULBs / 07 / 022 Dated 06/07/07

Sir,

Reference above. This is to bring to your kind notice that Sixteen nos.(16 Nos.) of regular Candidates towards the function as HHW Within this Municipality have joined their duties on 11/07/2007 and their names have been displayed in this office Notice Board.

It is to be noted that the area of operation for each HHW has also been allocated by maintaining all the formalities.

This is for favour of your kind information and taking necessary action.

Reference:-

Dated:-

Chairman

Nalhati Municipality

Dated 12/7/07
Nalhati Municipality

Memo No.

Copy Forward to

- (1) The District Magistrate Birbhum for favour of kind information.
- (2) The C.M.O.H, Birbhum, for favour of kind information.
- (3) The Finance officer Health Wing, SUDA, for favour of kind information.

Enclosure - one sheet H.H.W. List.

Chairman
Nalhati Municipality

নলহাটি পৌরসভা

নলহাটি * বীরভূম

বিজ্ঞপ্তি

নং ৬০৫/এন.এম

তারিখ ১১/০৭/০৭

এত দ্বারা অত্র পৌর সভার ট্রেনিং প্রাপ্ত " রেগুলার স্বেচ্ছা স্বাস্থ্য কর্মী " গনকে জানানো যাচ্ছে যে, ইংরেজি ১১ই জুলাই, ০৭, তারিখ হইতে তাহাদের নির্বাচিত পদে কাজে যোগদান করিতে হইবে। নিম্নে তাহাদের নামের তালিকা এবং সংশ্লিষ্ট এলাকা উল্লেখ করা হইল।

ক্র.নং	নির্বাচিত প্রার্থীর নাম	পিতা/স্বামির নাম	ঠিকানা	কোন ওয়ার্ডের জন্য নির্বাচিত
১	সরিফা বিবি	স্বামি মেসেরুদ্দিন	গোপালপুর	১ নং ওয়ার্ড
২	ললিতা রজক	স্বামি তপন রজক	অশোক পল্লী	২ নং ওয়ার্ড
৩	মার্জনা মাল	স্বামি ববন মাল	কলচ্যাক্তী পাড়া	৩ নং ওয়ার্ড
৪	কল্পনা রায়	পিতা গোপাল রায়	পাথরকল পাড়া	৪ নং ওয়ার্ড
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৭	জবা দত্ত	স্বামি প্রদীপ দত্ত	সাহু পাড়া	৭ নং ওয়ার্ড
৮	মৌমিতা ফুলমালী	পিতা রাজু ফুলমালী	পাহাড় পাড়া	৮ নং ওয়ার্ড
৯	কুম্ভা দে	স্বামি নৃতুঞ্জয় দে	কামার পাড়া	৯ নং ওয়ার্ড
১০	জ্যোৎস্না সাহা	পিতা কিরোদ প্রসাদ	পাহাড় পাড়া	১০ নং ওয়ার্ড
১১	জ্যোৎস্না দাস (লেট)	স্বামি গৌতম লেট	লেট পাড়া	১১ নং ওয়ার্ড
১২	সানোয়ারা খাতুন	স্বামি সমির মোল্লা	মোল্লা পাড়া	১২ নং ওয়ার্ড
১৩	জ্যোৎস্না বেগম	স্বামি গোলাম মহিউদ্দিন	পিরান পাড়া	১৩ নং ওয়ার্ড
১৪	নার্গিস খাতুন	স্বামি সফিয়াউল সেখ	করিম পুর	১৪ নং ওয়ার্ড
১৫	সিখা পাল	স্বামি সনৎ পাল	জগধারী	১৫ নং ওয়ার্ড
১৬	সারথী লেট	স্বামি সুসেন লেট	সিউড়া	১৬ নং ওয়ার্ড

আদেশ অনুসারে



নলহাটি পৌরসভা

**TRAINING PROGRAMME
UNDER
JAWAHARLAL NEHRU NATIONAL URBAN RENEWAL MISSION
ON
'BSUP'
FOR CHAMPDANI AND BIDHANNAGAR MUNICIPALITIES
ON JUNE 07, 2007 AT ILGUS**

ORGANISED BY ILGUS, KOLKATA

(Please put ✓ mark in appropriate box)

1. **Structure of the Programme**

Very Well Structure	Well Structured	Somewhat Structured	Unstructured
------------------------	--------------------	------------------------	--------------

2. **Usefulness of the Programme**

Very Useful	Quite Useful	Of limited use	Not at all useful
----------------	-----------------	-------------------	----------------------

3. **How far have you been benefited from the programme**

Substantially	Considerably	Fairly	Not at all
---------------	--------------	--------	------------

4. **Overall impression of the Programme**

Excellent	Very good	Good	Fair
-----------	-----------	------	------

5. **Duration of the Programme**

Very Long	Long	Short	Very Short
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STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.SUDA-Health/63 ULBs/07/222

Date06.07.2007

From : Director, SUDA**To : The Chairman
Nalhati Municipality****Sub. : Commencement of functioning of regular HHWs under Community
Based Primary Health Care Services.****Ref. : Your communication bearing no. 583/N.M. dt. 05.07.2007**

Sir,

With reference to above, the following activities are to be undertaken by your ULB :

- The names of regular candidates (Sixteen nos.) only is to be listed and put up in the notice board of ULB, asking them to function as HHW with effect from 11th July, 2007 and inform Director, SUDA accordingly with regard to date of joining of HHWs.
- The Chairman of the ULB is to allocate the area of operation for each HHW.
- One HHW will cover a population not exceeding 1,000 BPL contained in a single ward. A ward having less than 1,000 BPL population will have one HHW.
- The HHW shall be responsible for Primary Health Care of BPL families under her jurisdiction and be responsible for both public health and health statistical data collection for the entire population within the ward.
- The ward Councillor will monitor and supervise the activity at ward level.
- HHW Kit bag along with contents provided by SUDA is to be given to all the regular HHWs only.
- To start with, HHW will conduct baseline survey of the allotted BPL families as per the proforma already provided by SUDA, to be checked and scrutinized by HO / MO / SI, who will compile the data ward-wise and ULB-wise.
- Job responsibility of the HHW (working hours 12-00 Noon to 4-00 P.M. of each working day) is :
 - fortnightly home visit to each BPL families,
 - motivate the community to avail health services – collection of data and filling up of Family Schedule,
 - treatment of minor ailments at door step, distribution of drugs for three days maximum,
 - registration of pregnancy within 12 weeks,
 - identification of danger signs of pregnancy and its referral,
 - act as depot holder of ORS, Nirodh, OCP, Iron Folic Acid tablet etc.,
 - counselling on child nutrition and immunization,

Contd. to P-2

OK

- counselling adolescents for physical, psychological and nutritional growth.
 - promotion of IEC activities including group discussion with the community on awareness generation towards Primary Health Care, Public Health and National Health Programmes.
 - assisting implementation of ongoing National Health Programmes.
 - preparation and submission of fortnightly HMIS report.
 - ensure community participation.
- Honorarium for HHWs will be @ Rs. 1,000/- per HHW per month with effect from the date of commencement of their work.

Furthermore, the following preliminary activities be initiated simultaneously so that primary health care services can be provided to the community.

- Accommodation for 4 (four) nos. of Sub-Centres are to be identified.
- Suitable accommodation for Sub-Centre be in municipal / community building or Club / CBO accommodation. **Preference should be given for municipal / community accommodation.**
- The Sub-Centre should preferably contain one room (size = 10' x 8') for setting up clinical room and covered waiting space for the beneficiaries, toilet and water facilities.
- The Sub-Centre is to be located in such a way that maximum number of BPL population could have easy access to it.
- As per Project proposal, the service charge (rental) should not exceed Rs. 1,000/- per month per Sub-Centre which includes electricity, water & sweeping / cleaning charges. These rental charges will only be applicable for the Sub-Centre accommodated in Club / CBO accommodation. There will be no rental charges for the Sub-Centre accommodated in municipal / community accommodation.

Further instruction will follow in due course. A feed back on the above mentioned activities be forwarded to the undersigned.

Thanking you.

Yours faithfully,

✓

Director, SUDA

Dt. .. 06.07.2007

SUDA-Health/63 ULBs/07/222/1(1)

C.C.

DM, Birbhum District

✓

Director, SUDA

Dt.. 06.07.2007

SUDA-Health/63 ULBs/07/222/2(1)

C.C.

CMOH, Birbhum District

✓

Director, SUDA

Dt. .. 06.07.2007

SUDA-Health/63 ULBs/07/222/3(2)

C.C.

1. Finance Officer, SUDA

2. Finance Officer, Health Wing, SUDA

✓
4/7/07

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.

SUDA-Health/63 ULBs/07/223Date **04.07.2007...****From : Director, SUDA****To : The Chairman
Nalhati Municipality****Sub. : Procurement of Furniture, Equipment and Drugs for Sub -Centres
under Community Based Primary Health Care Services.****Sir,**

On completion of Honorary Health Workers' training for 45 days, you are to engage regular HHWs with effect from 11.07.2007. In the mean time, You have already identified premises for sub-centres for implementation of primary health care services under CBPHC.

The minimum no. of clinics which are to be held in each of the sub-centres are as under :

- Ante natal / Post natal care & Family Welfare clinic – once / twice per month
- Immunisation Clinic – once per month
- Growth Monitoring Clinic – once per month
- Treatment Clinic by Doctor – once in a week
- Health Awareness programme – twice per month

To implement such clinic services from the sub-centres, it is high time to equip the sub-centres with necessary Furniture, Equipment and Drugs as per approved list which are enclosed at Annexure – I, II & III respectively.

Procurement is to be done by the ULB concerned through their Procurement Committee already constituted for the purpose, following the Government procurement norms. Fund already placed with the ULB is to be utilized for the purpose. Further fund will be released on submission of requisition as per proforma already provided only after acceptance by SUDA at least 70% of SOE of earlier fund released to you.

Contd. to P-2.

OK

The expenditure is to be booked under the A/C head "Furniture / Equipment / Drug" separately as will be applicable. Statement of Expenditure (SOE) is to be submitted by 10th of the following month and Utilisation Certificate (UC) at the end of each quarter.

You are requested to undertake such procurement at the earliest so that the primary health care services could be extended to the beneficiaries.

Thanking you.

Yours faithfully,

Encl. : As stated.

Director, SUDA

SUDA-Health/63 ULBs/07/223/1(1)

Dt. .. 06.07.2007

Copy forwarded for kind information to :
CMOH, Birbhum District

Director, SUDA

SUDA-Health/63 ULBs/07/223/2(1)

Dt. .. 06.07.2007

Copy forwarded for kind information to :
AFC, Nalhati Municipality

Director, SUDA

SUDA-Health/63 ULBs/07/223/3(1)

Dt. .. 06.07.2007

Copy forwarded for kind information to :
Finance Office, SUDA

Director, SUDA

NALHATI MUNICIPALITY

P.O.- NALHATI (T.S) ❖ Dist.- BIRBHUM

Ref. No. 583/N.M

Dated. 05-07-2007



TO

The Project Officer
Health Wing
"ILGUS BHAVAN"
SUDA West Bengal
H.C. Block, Sector-III
Bidhannagar, Kolkata-91

09 JUL 2007



Sub:- Submission of proforma Report regarding the list of H.H.Ws. and panel condidates within Nalhati Municipality is respect of community Based primary Health care services.

Reference:- Your Memo No:- SUDA- Health/63 ULBs/07/161
dated:- 22-6-07

Sir,

With reference to the above the desired proforma report against the above noted subject is being submitted to your kind self for favour of kind information and taking necessary action.

Enclose:- One sheet only
(as stated)

YOUR'S FAITHFULLY

Chairman
CHAIRMAN
Nalhati Municipality
NALHATI MUNICIPALITY

Memo No:- _____/

Dated: 5/7/07

Copy forwarded to the Director of SUDA Govt. of West Bengal
"ILGUS BHABAN" H.C. Block Sector-III Bidhannagar, Kolkata-91
for favour of kind information

CHAIRMAN
NALHATI MUNICIPALITY

NALHATI MUNICIPALITY**NALHATI * BIRBHUM**Memo No. 523/14.m.Dated... 5-7-2007**(A) For Regular H.H.Ws**

<u>SL NO</u>	<u>Name</u>	<u>Ward NO</u>	<u>Pre-evaluation Score obtained</u>	<u>Post- evaluation Score-obtained</u>
1.	Krishha Dey	9	20	34
2.	Jyotsna Das(Let)	11	26	39
3.	Sanowara Khatun	12	26	39
4.	Sikha Pal	15	13	34
5.	Sarathi Let	16	19	21
6.	Kalpana Roy	4	15	35
7.	Lalita Rajak	2	20	21
8.	Hasneara Khatun	1	24	33
9.	Jyotsna Saha	10	14	31
10.	Jaba Dutta	7	15	26
11.	Nargis Khatun	14	18	38
12.	Sarifa Bibi	1	18	36
13.	Maryana Mal	3	22	30
14.	Atora Khatun	6	21	28
15.	Moumita Fulmali	10	14	30
16.	Jyotsna Begam	11	21	35

(B) For Panel Condidates

1.	X Anakshmi Mondal ✓	9	21	39
2.	Santana Vandary (Pramanik)	7	21	33
3.	Mousumi Begam	14	19	38
4.	Santana Fulmali	7	13	39
5.	Chayatali Let	11	24	39
6.	Badenura Begam	16	18	25



[Signature] 5/7/07
CHAIRMAN
NALHATI MUNICIPALITY
Nalhati Municipality

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No **SUDA:Health/63 ULBs/07/161**Date**22.06.2007****From : Director, SUDA****To : The Chairman
Nalhati Municipality****Sub. : Forwarding list of HHWs & panel candidates undergoing training in
respect of Community Based Primary Health Care Services.**

Sir,

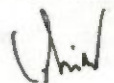
It is learnt that the training of regular HHWs & panel candidates had been completed on 19.06.2007. You are requested kindly to forward the list of regular HHWs and panel candidates along with their pre & post evaluation score as per proforma given below, immediately :

A) For Regular HHWs				
Sl. No.	Name	Ward No.	Pre-evaluation Score obtained	Post-evaluation Score obtained
B) For Panel candidates				

On receipt of the above mentioned information, necessary instruction will be provided to you with regard to engagement of regular HHWs and further activities.

Thanking you.

Yours faithfully,

**Director, SUDA**

NALHATI MUNICIPALITY

NALHATI ★ BIRBHUM

Memo No. 40/Nal/MuniDated 3.4.2007

TO

The Director of SUDA, Health Wings
Bidhannagar,
Salt Lake City, H.C. Block
Sector-III,
Kolkata- 91



Sub:- Training programme for the selected H.H.Ws. (Reguler) & (Panel) under community Health care services in 63 Non-KMA ULBs, Nalhati Municipality.

Sir,

This is to bring to your kind notice that a training programme will ~~be held~~ ^{be held} scheduled to from 10.4.2007 onwards at 11.00 A.M. in the office of the Nalhati Municipality.

All are requested to make it convenient as per schedule date & time.

Your's faithfully

[Signature]
Chairman

Nalhati Municipality

Chairman

Nalhati Municipality

Memo NO:- _____

Dated: _____

Copy forwarded to :- Dr. Minakshi Maiti, Medical Officer, Nalhati B.O.P.H.C. Nalhati Birbhum.

- 2) Dr. Amit Kumar Pal, Private Prachitioner, Nalhati, Birbhum.
- 3) Dr. Basanta Chakrabarty, Private Practitioner, Nalhati, Birbhum .
- 4) Smt. Sucheta Dutta, P.H.N. Nalhati B.P.H.C. Nalhati, Birbhum
- 5) Smt. Dalia Margarate Staff Nurse, Nalhati B.P.H.C. Nalhati, Birbhum
with a request to attend the programme and deliver their valuable lectures to the trainees.
- 6) C.M.O.H. Birbhum, for favour of kind information & taking n/a.
- 7) B.M.O.H., Nalhati B.P.H.C. for favour of kind information with a request to spare the concerned Doctor and Nurses for the ensuing training Programme.

CHAIRMAN
NALHATI MUNICIPALITY

OFFICE OF THE

☎ : 255268, 255300

NALHATI MUNICIPALITY

NALHATI * BIRBHUM

Memo No. 400/N.M.

Dated 03/04/2007

TO

The Director, SUDA
Health Wings Bidhannagar
Salt Lake City H.C. Block
Sector- III
Kolkata- 700091

Sub:- List of Selected H.H.Ws. (Regular) under
Community Health Care Services in
63- Non- KMA ULBs. Nalhati Municipality.

Sir,

I am directed to send herewith on original list on this above mentioned subject. As desired by you (16) sixteen Number of Regular Candidates (6) Six Number of ~~Regular~~ Pannel Reserve Candidates. This for your information necessary action please.

Your's faithfully

Original List is

Enclosed: for Ready reference

Aynal Joda Ahmed
Chairman, 03/04/07
Nalhati Municipality
Chairman
Nalhati Municipality



NALHATI MUNICIPALITY**NALHATI ★ BIRBHUM**

Memo No

Dated.....

**List of Selected H.H.Ws. (Regular) under
Community Health Care Services in 63- Non-KMA ULBs.
NALHATI MUNICIPALITY**

SL NO	Ward NO	Name of Candidate	Remarks
1.	09	Krishna Dey	
2.	11	Jyotshna Das (Let)	
3.	12	Sanowara Khatun	
4.	15	Sikha Mal	
5.	16	Sarathi Let	
6.	04	Kalpana Roy	
7.	02	Lalita Rajak	
8.	01	Hasnewara Khatun	
9.	10	Jyotshna Saha	
10.	07	Jaba Dutta	
11.	14	Nargis Khatun	
12.	01	Sarifa Bibi	
13.	03	Marjana Mal	
14.	06	Atora Khatun	
15.	10	Moumita Fulmali	
16.	11	Joytshna Begam	

List of Selected H.H.Ws. (Panel)

SL NO	Ward NO	Name of the Candidate	Remarks
1.	09	Enakshi Mondal	
2.	07	Swantona Bhandari (Pramanik)	
3.	14	Mousumi Begam	
4.	07	Swantona Fulmali	
5.	11	Chaitala Let	
6.	16	Badenur Begam	



Rynal Hoda Ahmed
Chairman,
Nalhati Municipality
03/04/07
CHAIRMAN
Nalhati Municipality

न ल हा टी पौ र स डा

न ल हा टी • बी र ठु म

स्मारक संख्या.....



दिनांक 6/2/07

To the Director of SUDA
Salt Lake GUGUS Bhawan.

06 FEB 2007

Sub:- Date of interview for selection against Honorary Health Worker under Nalhati Municipality.

Sir,
With due respect I beg to draw your kind attention that an interview will be held on 8/2/07 at 11.30 A.M. for selection of "Honorary Health Worker" within Nalhati Municipality.

You are requested to send your representative for the same on the scheduled date. Your early co-operation in this regard is solicited.

Encl: 1. Sl. No. 14/07/07
2. Mr. Lohar's information form
Yours faithfully,
[Signature]

[Signature]
06/02/07
Chairman,
Nalhati Municipality

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/06/221(15)

Date29.12.2006

From : Dr. Shibani Goswami
Project Officer
Health, SUDATo : The Chairman
✓ Nalhati / Jamuria / Katwa / Memari / Raniganj / Mekhliganj /
Kalimpong / Dhupguri / Kandi / Ashokenagar Kalyangarh /
Jhalda / Dalkhola / Islampur / Kaliaganj / Gushkara MunicipalitySub. : Final selection of Honorary Health Workers (HHWs) including panel
candidates under Community Based Primary Health Care Services.

Sir,

Reference is invited to the communication of Director, SUDA bearing no. SUDA-Health/63
ULBs/06/221 dt. 23.11.2006 on the above subject.As per this office earlier communication, the final selection of Honorary Health Workers
including panel candidates is supposed to be completed in your municipality. But no information has
yet been received from your end regarding the date of final selection of Honorary Health Workers,
where representative of SUDA will be present. It is high time to complete this said final selection,
without which the trainers training could not be undertaken by SUDA centrally in spite of receipt of list
of trainers.Furthermore, you are requested to complete purchase of furniture & equipment for training as
per list already provided to you, without which it will be difficult to start training programme at your
Municipality.The target date for initiating training for HHWs is Mid-January, 2007. Hence, you are
requested to expedite the actions with regard to final selection and completion of said procurement for
training. A feed back in this regard is to be forwarded to the Director, SUDA.**Top most priority be accorded in the matter.**

Thanking you.

Yours faithfully,


Project Officer

Contd. to P-2.

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No **SUDA-Health/63 ULBs/06/209**Date**05.12.2006****From : Director, SUDA****To : The Chairman
Nalhati Municipality***Xerox copy of this letter and
copies of procedure items has been
handed over to the chairman,
Nalhati on 09.1.07***Sub. : Release of 1st installment of fund worth Rs. 2,27,000.00 towards
expenditure in connection with Community Based Primary Health
Care Service in 63 Non-KMA ULBs.****Sir,**

An A/C payee demand draft bearing no. 321738 dt. 29.11.2006, on SBI, Salt Lake for an amount of Rs. 2,27,000/- (Rupees Two lakhs twenty seven thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in 63 Non-KMA ULBs.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

Financial guideline is enclosed herewith. You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the said guideline.

Encl. : As stated.

Yours faithfully,

[Signature]
Director, SUDADt. .. **05.12.2006****SUDA-Health/63 ULBs/06/209/1(1)****CC****Cashier, SUDA***[Signature]*
Director, SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No: SUDA:Health/63 ULBs/06/210(2)

Date05.12.2006

From : Director, SUDA

To : The Chairman

Nalhati..... Municipality

Sub. : Constitution of Procurement Committee for procurement of items to be undertaken by the ULB in connection with Community Based Primary Health Care Service in 63 Non-KMA ULBs.

Sir,

A Procurement Committee is constituted at Municipal Level comprising of the following members for procurement of items to be undertaken by the Municipality in connection with Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Sl. No.	Members	Designation
1.	Chairman of the ULB	Chairman
2.	Chairman in Council Health	Member
3.	Health Officer	Member
4.	ACMOH	Member
5.	Executive Officer	Member - Convenor
6.	Finance Officer	Member

The list for the items i.e. (a) furniture and equipment for training purpose and (b) furniture & equipment for Management & Supervision (M & S) Cell, to be procured by the ULB for the present are enclosed indicating the specification, quantity for each of the items to be procured and the total cost limit. The other lists for procurement will be forwarded to you in due course.

Procurement is to be done by the Municipality through the said Procurement Committee maintaining the Government norms. Fund already placed with your Municipality under the HHW Scheme is to be utilized for such procurement. The expenditure is to be booked under the A/C head "Equipment and Furniture" as the case may be. Statement of Expenditure (SOE) and Utilisation Certificate (UC) be submitted accordingly as per Financial Guideline already forwarded to you.

Contd. to P-2.

OK

- 2 -

Since, the training of Honorary Health Workers (HHWs) is to be initiated by you shortly and office of M & S Cell is to set up to implement the activities under the said scheme, procurement is to be undertaken by you at the earliest to speed up the entire process of implementation.

Thanking you.

Encl. : As stated.

SUDA-Health/63 ULBs/06/210(2)/1(1)

CC

Finance Officer, SUDA

Yours faithfully,

S. J. Singh
Director, SUDA

Dt. .. 05.12.2006

S. J. Singh
Director, SUDA

NALHATI MUNICIPALITY

NALHATI * BIRBHUM

Dated... 15/12/06

Memo No 731 / N.M.



TO

The Director of SUDA, Health Wing
"ILGUS BHAVAN"
H.C. Block, Sector-III, Bidhannagar,
Kolkata-91

Sub:- Trainers training in connection with ensuing training of
Honorary Health workers (H.H.Ws) for Nalhati Municipality
under community Based primary Health care Services in
63 Non-KMA ULBs.

Reference:- Your Memo No:-SUDA-Health/63 ULBs/06/183(60)
dated:- 15-11-06

S i r,

Reference above. I beg to submit the following nominated three doctors
& two Nurses for the community Based Primary Health Care programme within
Nalhati Municipality for favour of kind information and taking necessary
action.

SL NO.	Name of Doctor/Nurse	Attached to	Remarks
1.	Dr. Minakshi Maiti,	M.O. Nalhati B.P.H.C. ✓	
2.	Dr. Ajit Kumar Paul	Private Practitioner	
3.	Dr. Basanta Chakrabarty	Private Practitioner	
4.	Smt. Sucheta Dutta	P.H.N Nalhati B.P.H.C	
5.	Smt. Dalia Margaret,	(Staff Nurse), Nalhati B.P.H.C.	

The report as desired by you is being furnished with the
above observation.

Your's faithfully



Chh
15/12/06
CHANIRMAN
NALHATI MUNICIPALITY
Chairman,
Nalhati Municipality

NALHATI MUNICIPALITY

NALHATI ★ BIRBHUM 485

Memo No 646/N.M



Dated 21/11/2006

AD(H)
21/11



TO
The A.C.M.O.H. Rampurhat, Sub-Division
P.O.- Rampurhat, Birbhum

Sub:- Trainers training in connection with ensuing training of Honorary Health Workers (H H Ws) for Nalhati Municipality under community B Based primary Health care services in 63 Non-KMA ULBs .

Reference:- Memo No:- SUDA-Health/63 ULBs/06 183(60) dt.15/11/06 of Director of SUDA, Health/Wing.

s i r,

With due respect I beg to draw you kind attention that in pursuance of Memo No:-SUDA-Health/63 ULBs/06/183(60) dated- 15/11/06 a community Based primary Health care programme which is approved by DHFW within this Nalhati Municipality will be implemented very soon.

In view of the above I would therefore request you to nominate two Doctors (Preferably one Doctor from the Govt. Hospital) and two Nurses (Preferable GNM/PHN category from the Govt. Hospital) and to send the list of such ~~in~~ nominated persons at your earliest convenience, so that the names of such persons may be forwarded to the Director of SUDA Health Wing, for onward transmission.

Your early co-operation in this regard is solicited.

Your's faithfully

sd/-

CHAIRMAN
NALHATI MUNICIPALITY

Memo No:- 646(2)/N.M.

Dated:-

Copy forwarded to the C.M.O.H. Birbhum for favour of kind information.

2) The Director of SUDA for favour of kind information.

[Handwritten Signature]
21/11/06

CHAIRMAN
NALHATI MUNICIPALIT
Chairman,
Nalhati Municipality

NALHATI MUNICIPALITY**NALHATI ★ BIRBHUM**

Memo No 624/N.M....

Dated..... 16/11/2006

TO

The Director of SUDA
Health Wing, "ILGUS BHAVAN"
H.C. Block, Sector-III,
Bidhannagar, Kolkata-91



Sub:- Report on formation towards community based primary Health care services in 63 Non-KMA ULBS implementation of.

Reference:- Your Memo No-SUDA+ Health/63 ULBs/06 /170 dt.-31/10/2006

S i r,

In pursuance of your kind order vide your Memo No cited above Municipal Level Health & Family welfare committee(MHFWC) against this Municipality is being formed with the following members and is now being forwarded to your kindness for favour of kind information and taking necessary action.

I also beg to inform you that an Account No-01100050092 in S.B.I. Nalhati Branch against H.H.W. Scheme under Nalhati Municipality has been opened.

- 1., Aynal Hoda Ahmed ----- Chairman, Nalhati Municipality, President.
2. Smt. Bandana Kshirahari- Councillor in-Charge of Health, Member
3. Representative of District Magistrate to be nominated from the Member Collectorate, Birbhum, Accordingly reference is being made.
4. Representative of Local N.G.O.s Secretary, Nalhati Jalasampad & Sastha Unnayan Samity (N.G.O) is being selected within the locality and reference is made
5. A C M O H of Sub-Divisional Hospital is being nominated with a request to act as member of this instant committee
6. Health Officer of Municipality, Member Secretary. But there is no such office or Sanitary Inspector under this Municipality. (Member Secretary)
7. Prarthana Das, President of Community Development Society (PRARTHANA) is being nominated by this end. (Specially co-opted)
8. Representative of SUDA, with a request to nominate the same form your end (Specially-Co-opted)
9. Superintendant of Referral Hospital Invitee:- Superintendant of Rampurhat Sub-Divisional Hospital is being nominated with a request to discharge the function as an invitee (Member)

Cont.....2/

NALHATI MUNICIPALITY

NALHATI ★ BIRBHUM

Memo No

Dated.....

In view of the above I would therefore request you to favour me with the proposal and to extend your kind approval for the proposed committee of Nalhati Municipality at your earliest convenience, with a request you to nominate the representative form your end.



Your's faithfully

[Signature] 16/11/06

Chairman,
Nalhati Municipality

CHAIRMAN
NALHATI MUNICIPALITY

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/06/174

Date.....03.11.2006

From : Director, SUDA

To : The Chairman
Nalhati Municipality**Sub. : Grass root level manpower & health facilities under Community Based Primary Health Care Service in 63 Non-KMA ULBs.**

Sir,

Apropos project proposal with regard to community based primary health care service in 63 Non-KMA ULBs, approved by the Dept. of Health & Family Welfare, the grass root level manpower & health facilities admitted for your ULB is indicated in the table below :

No. of HHWs (Regular)	1 st Panel for replacement of HHWs to be upgraded to FTSS	2 nd Panel for filling of the vacancies, if required in future (10% of regular HHWs)	Total No. of HHWs to be selected and trained	No. of regular HHWs to be engaged after completion of training	No. of Sub-Centres	No. of FTSS
16	4	2	22	16	4	4

N.B. : HHW = Honorary Health Worker, FTS = First Tier Supervisor

- During selection of HHWs, no. of regular candidates & both the 1st & 2nd panel candidates are to be strictly adhered to. The list of both the panel candidates are to be prepared serially on merit basis. Guideline for selection of HHWs is enclosed.
- Total no. of regular HHWs and the panel candidates should undergo job orientation training.
- After completion of training, only the regular HHWs are to be engaged.
- No. of Sub-Centres as specified in the table are to be identified more or less centrally to the BPL population to be served under that particular Sub-Centre to facilitate easy access.
- FTSSs for Sub-Centre are to be selected for amongst the HHWs working at least for six (6) months. Detail guideline will be issued in due course.
- Working hours of grass root level manpower will be from 12 Noon to 4 P.M.

Contd. to P-2.

- 2 -

- Honorarium for grass root level manpower are as under :

Grass root level manpower	HHW	FTS
Honorarium per person per month (Amount in Rs.)	1,000/-	1,170/-

You are requested kindly to take necessary action with regard to selection of HHWs and identification of accommodation for Sub-Centres.

Yours faithfully,

✓ 3/11/06

Director, SUDA

03.11.2006

SUDA-Health/63 ULBs/06/174/1(1)

Copy forwarded for kind information to :

District Magistrate, Birbhum

✓ 3/11/06

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/63 ULBs/06/170**Date **31.10.2006****From : Director, SUDA****To : The Chairman
Nalhati Municipality
Dist. : Birbhum****Sub. : Community based primary health care services in 63 Non-KMA ULBs -
Implementation of.****Ref. : This office earlier communication bearing no. SUDA-Health/63 ULBs/
06/22(4) dt. 10.08.2006 and SUDA-Health/63 ULBs/06/79 dt. 19.09.2006.****Sir / Madam,**

This is to inform you that a few information is yet to be received with regard to implementation of Community Based Primary Health Care Services in your ULB.

A) Constitution of Municipal Level Health & Family Welfare Committee (MHFWC) with the following members :

- | | |
|--|----------------------|
| (1) Chairman of the Municipality | : President |
| (2) Councillor-in-Charge of Health | : Member |
| (3) Representative of District Magistrate | : Member |
| (4) Representatives of local NGOs | : Member |
| (5) ACMOH of Sub-Divisional Hospital | : Member |
| (6) Health Officer of Municipality | : Member - Secretary |
| (7) President, Community Development Society | : Specially Co-opted |
| (8) Representative of SUDA | : Specially Co-opted |
| (9) Superintendent of referral hospital | : Invitee |

A copy of the resolution constituting the said Committee is to be forwarded.

B) Opening of a separate Bank A/C in the name of "HHW Scheme, Nalhati Municipality" where the joint signatory will be Chairman / Vice-Chairman and Finance Officer / Executive Officer.

After opening the Bank A/C, A/C No. & Name of the Bank is to be forwarded.

You are requested to take necessary action so that the said information of your ULB reach this office by 15th November, 2006, following which 1st installment of fund will be released.

Thanking you.

Yours, faithfully,

Director, SUDA

Contd. to P-2.

- 2 -

SUDA-Health/63 ULBs/06/170(1)

Copy forwarded for kind information to :
District Magistrate, Birbhum

31.10.2006

[Signature]
31/10/06

Director, SUDA

31.10.2006

SUDA-Health/63 ULBs/06/170(2)

Copy forwarded for kind information to :
CMOH, Birbhum

[Signature]
31/10/06

Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

o/e

Ref No. SUDA-Health/63 ULBs/06/79

Date 19.09.2006.

From : Director, SUDA

To : The Chairman
Nalhati Municipality

Sub. : Community Based Primary Health Care Service in 63
Non-KMA ULBs - implementation of.

Sir,

With reference to this earlier communication bearing no. SUDA-Health/63 ULBs/06/22(4) dt. 10.08.2006, I am to inform you that the required information with regard to constitution of Municipal Level Health & Family Welfare Committee and opening of separate Bank A/C in the name of "HHW Scheme, Dhupguri Municipality" have not yet been received.

You are requested to expedite the process for forwarding the said information to the undersigned, so that necessary fund can be placed with your municipality to start the initial activities of the project at the earliest.

Thanking you

Yours faithfully,

Director, SUDA

19.09.2006

SUDA-Health/63 ULBs/06/79/111)
Copy forwarded for kind information to :
District Magistrate, Birbhum

Director, SUDA

19.09.2006

SUDA-Health/63 ULBs/06/79/211)
Copy forwarded for kind information to :
CMOH, Birbhum

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA:Health/63 ULBs/06/ 32(4)

Date10.08.2006

From : Director, SUDA

To : The Chairman
Rampurhat / Sainthia / Dubrajpur/Nalhati Municipality
Dist. : Birbhum

BIRBHUM
o/c

**Sub. : Community based primary health care services in 63 Non-KMA ULBs -
Implementation of.**

Sir / Madam,

You may be aware that with the approval of Dept. of Health & Family Welfare, community based primary health care services in 63 Non-KMA ULBs has been launched in February, 2006. Dept. of Municipal Affairs has been vested with the responsibility of implementation of the said programme through SUDA. In this connection, a sensitization session with the chairperson of the ULBs concerned had been organized at SUDA on 16.06.2006 to discuss the programme and preliminary actions to be undertaken by the ULBs. Following to the said discussion session, a few information had been received from some of the ULBs. But the required information are still pending from a good no. of ULBs.

Pursuant to it you are requested to submit the following information to the undersigned by 24th August, 2006 :

- a) List of ward-wise BPL population.
- b) Municipal map showing ward boundary along with no. of BPL population.
- c) Constitution of Municipal Level Health & Family Welfare Committee (MHFWC) with the following members :
 - (1) Chairman of the Municipality : President
 - (2) Councillor-in-Charge of Health : Member
 - (3) Representative of District Magistrate : Member
 - (4) Representatives of local NGOs : Member
 - (5) ACMOH of Sub-Divisional Hospital : Member
 - (6) Health Officer of Municipality : Member - Secretary
 - (7) President, Community Development Society: Specially Co-opted
 - (8) Representative of SUDA : Specially Co-opted
 - (9) Superintendent of referral hospital : Invitee

A copy of the resolution constituting the said Committee is to be forwarded.

Contd. to P-2.

- d) Opening of a separate Bank A/C in the name of "HHW Scheme, Municipality" where the joint signatory will be Chairman / Vice-Chairman and Finance Officer / Executive Officer.

After opening the Bank A/C, A/C No. & Name of the Bank is to be forwarded.

From this office record, status on information already submitted by the ULBs is tabulated hereunder :

ULBs	List of ward-wise BPL population (a)	Municipal map showing ward boundary along with no. of BPL population (b)	Constitution of MHFWC (c)	Opening of a separate Bank A/C (d)	Remarks
Rampurhat	Yes	No	No	No	To submit (b),(c) & (d)
Sainthia	No	No	No	No	To submit (a),(b),(c) & (d)
Dubrajpur	Yes	No	No	Yes	To submit (b) & (c)
Nalhati	Yes	Yes	No	No	To submit (c) & (d)

On receipt of the required information of your ULB as detailed in the Remarks Column of the above Table, the next stage for implementation of the programme will be taken up consequently.

Thanking you.

Yours faithfully,

[Signature]
Director, SUDA

10.08.2006

SUDA-Health/63 ULBs/06/ 22(4)/1(1)

Copy forwarded for kind information to :

District Magistrate, Birbhum

[Signature]
Director, SUDA

10.08.2006

SUDA-Health/63 ULBs/06/ 22(4)/2(1)

Copy forwarded for kind information to :

CMOH, Birbhum

[Signature]
Director, SUDA

1. Ward wise Population & BPL Population based on Survey under SJSRY

Ward No.	Male Population	Female Population	Total Population	No. of BPL Household	BPL Population
1			2790		559
2			2570		115
3			2343		210
4			1702		403
5			3261		548
6			2208		611
7			1814		139
8			2005		144
9			1863		145
10			1188		100
11			1367		136
12			2613		209
13			3376		991
14			1343		589
15			1242		581
16			2353		392
Total			34038		5872

2. Whether there is any Infrastructure facilities available for Sub Centre to provide Health Care?

3. Location of Community Centre in the ULB

4. Whether Family & Health Care Committee has been formed ? Whether committee functions regularly ?

5. Whether any standing committee formed in the ULB for health, education and Poverty alleviation?

6. Whether map showing ward demarcation with ward population has been prepared?

7. Is there any post of Health Officer/Medical Officer/Sanitary Inspector? Presently Filled or Vacant?

Health Officer	No
----------------	----

Medical Officer	No
-----------------	----

Sanitary Inspector	Yes	Vacant
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Sandip for computer work

OFFICE OF THE

255-300
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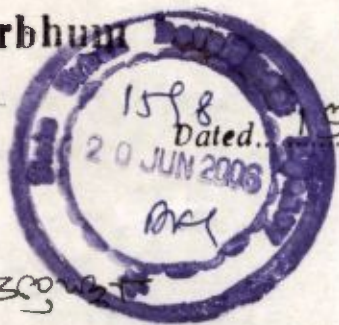


NALHATI MUNICIPALITY

Nalhati :: Birbhum

33 original

Memo No. 319/N.M.



Dated 15.6.2006

33 original

କ୍ଷେତ୍ର:- ସାମଗ୍ରିକ ଗୋଷ୍ଠିକୃତ
 ସାମ୍ବଲକାନ୍ତ ଉନ୍ନୟନ କ୍ରମାନ୍ତର
 "ଶିଳାକାନ୍ତା ଡେମ" ଏହି-ଡିଏ କ୍ଷେତ୍ର, ଡୋଲୋର-୬, ବାଟଗମନକାନ୍ତ,
 ଡେଲିକୋଡ଼ ୭୦୦୦ ଇତ, ଆବିଷ୍କୃତ ହେବ।

ଅନୁକ୍ରମ, ଗୋଷ୍ଠିକୃତ କ୍ଷେତ୍ର ୬.୬.୨୦୦୬ ଗୋଷ୍ଠିକୃତ କ୍ରମା-
 ୨୭/୨୦୦୬/୭୫୦ (୬୭) ନମ୍ବର କ୍ରମାବଳୀ ଗ୍ରହଣ କରି
 ଉପରୋକ୍ତ ଗୋଷ୍ଠିକୃତ କ୍ରମାବଳୀ ଗ୍ରହଣ କରାଯିବ।
 ଯାହାକି ଗୋଷ୍ଠିକୃତ କ୍ରମାବଳୀ ଗ୍ରହଣ କରି ବି.ସି. ମନ କ୍ରମାବଳୀ।

କ୍ରମାବଳୀ ନମ୍ବର	କ୍ରମାବଳୀ	ବି.ସି. ମନ କ୍ରମାବଳୀ	କ୍ରମାବଳୀ ନମ୍ବର	କ୍ରମାବଳୀ	ବି.ସି. ମନ କ୍ରମାବଳୀ
୧	୨୭୬୦	୫୫୭	୧୯	୨୮୬୬	୨୫୫
୨	୨୭୭୦	୨୨୫	୨୦	୨୨୮୮	୨୦୦
୩	୨୭୫୦	୨୨୦	୨୧	୨୬୬୭	୨୬୫
୪	୨୭୦୨	୫୦୬	୨୨	୨୬୨୬	୨୦୭
୫	୬୨୬୨	୫୫୮	୨୩	୬୬୭୬	୨୨୨
୬	୨୨୦୮	୬୨୨	୨୪	୨୬୫୬	୫୮୭
୭	୨୮୨୫	୨୬୭	୨୫	୨୨୫୨	୫୮୨
୮	୨୦୦୫	୨୫୫	୨୬	୨୬୫୬	୬୭୨

ଅ: ସ: ୨୭

NALHATI MUNICIPALITY



Nalhati :: Birbhum

Memo No.....

Dated.....

২। অসম্মত সচিবেরা প্রশাসনের স্বদেশে আরও আরও খোলা
কিন্তু পৌর প্রশাসনে পৌরস্বত্বের বা অন্য কোন পরিচালনা
কাজে কিনা ?

পৌর প্রশাসনে ৪ (চার) টি অফিসের আরও আরও
কাজে। কিছুই কোন আরও আরও নাহি।

৩। পৌরস্বত্বের অধীনে কেন্দ্র বা নী কেন্দ্র, কোন কেন্দ্র নাহি।

৪। পৌরস্বত্বের অধীনে পরিবার কল্যাণ কর্মসূচি চালিত
হয় নাহি।

৫। পৌরস্বত্বের অধীনে, শিক্ষা ও স্বাস্থ্য অধিদপ্তর
কর্মসূচি চালিত হয় নাহি।

৬। পৌরস্বত্বের অধীনে স্বাস্থ্য পরিদপ্তর
কর্মসূচি হয় নাহি।

৭। পৌরস্বত্বের অধীনে প্রকল্পের আনুমানিক ইনস্টিটিউশন
কর্মসূচি চালিত করে কিছু প্রকল্পের অধীনে
কর্মসূচি হয় নাহি।

৮। পৌরস্বত্বের অধীনে জনস্বাস্থ্য-৩৪০৬৮ বি.ডি.নম্বর-৫৮৭২।
স্বাস্থ্য পরিদপ্তর অধীনে জনস্বাস্থ্য পরিদপ্তর
কর্মসূচি অধীনে কিছুই প্রকল্পের অধীনে
কর্মসূচি হয় নাহি।



স্বাস্থ্য পরিদপ্তর
সচিব, ১৩/০৫/০৮
নলহাটী পৌরসভা

NALHATI MUNICIPALITY

NALHATI * BIRBHUM

33

Memo No 279/N.M.

Dated 22/5/03

~~ଆମନିଆଁ ନିକଟ କ୍ଷେତ୍ରରେ~~

ଆମନିଆଁ ଡେମାଣ୍ଡ, ବାକୀ ନଗର ଡେମାଣ୍ଡ ମ୍ୟୁନି (SUDA).

ସୂଚୀ:- ଭୋଗରା ମୁକାବଲ - ସୂଚୀ-୬୭/200୬/୭୪୦(୬୭) | ଗ୍ରା ୬.୬.୦୩.

ସମସ୍ତ

ଭୋଗରା ଡେମାଣ୍ଡକୁ ସୁରକ୍ଷିତ କରିବା ପାଇଁ ଭୋଗରା ଓ ନଗର କର୍ମଚାରୀଙ୍କୁ ସମସ୍ତ କର୍ମଚାରୀଙ୍କୁ ଭୋଗରା ଡେମାଣ୍ଡ ଡାକ୍ତରୀ ଭାବରେ ଭୋଗରା ମୁକାବଲ 22/5/03 ଓ ଭୋଗରା ମୁକାବଲ ସମ୍ପର୍କରେ ସମସ୍ତ କର୍ମଚାରୀଙ୍କୁ pointwise ଭୋଗରା ମୁକାବଲ ଓ ଭୋଗରା ମୁକାବଲ ସମ୍ପର୍କରେ କୌଣସି କାର୍ଯ୍ୟ ନିର୍ଦ୍ଦେଶ ଦିଆଯାଇ ନାହିଁ।

2) ଭୋଗରା ମୁକାବଲ ସମ୍ପର୍କରେ ବିବରଣୀ:-

B.P.L. କ୍ଷେତ୍ର କର୍ମଚାରୀଙ୍କ ବିବରଣୀ:-

କ୍ର.ସଂ.	ଭୋଗରା ମୁକାବଲ	ଟଙ୍କା
୧)	2920	220
୨)	2090	220
୩)	2080	800
୪)	2902	୧୪୮
୫)	6262	୬୨୨
୬)	2205	262
୭)	2628	288
୮)	2005	280
୯)	2636	200
୧୦)	2666	266
୧୧)	2639	202
୧୨)	2626	222
୧୩)	6694	୧୮2
୧୪)	2686	୧୮2
୧୫)	2282	622
୧୬)	2606	୧୮2
ମୋଟ:- 68066		୧୮92

- 2) ଭୋଗରା ମୁକାବଲ କର୍ମଚାରୀ ୫୫ (ମୋଟ) sub-centre ସହକାରୀଙ୍କର କାର୍ଯ୍ୟକ୍ରମ ଭୋଗରା
- 3) ଭୋଗରା ମୁକାବଲ କର୍ମଚାରୀଙ୍କର କାର୍ଯ୍ୟକ୍ରମ ଭୋଗରା

P. T. O.

NALHATI MUNICIPALITY

- 8) ...
- 9) ... Standing Committee
- 10) ...
- 11) ...

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