

IPP - VII(Ext) : Cost Estimate

Ref: Discussions with Chief of Health
Proposal to World Bank April '99
 Combined ESOPD & Maternity Home

Dr. Karan P.P. Singh
11/8/99
for review

Items	ESOPD Unit cost	Maternity Home Unit cost (Rupees)	Total Unit No.	Total cost (Rupees)
a) Civil Works		50,45,600.00	11	5,55,01,600.00
b) Furniture	100000	2,70,000.00	11	40,70,000.00
c) Equipment	150000	8,30,000.00	11	1,07,80,000.00
d) Medicine & Supplies	180000	2,00,000.00	11	41,80,000.00
e) Hiring services of private Hospitals for essential ob/care	-	1,000.00	6530	65,30,000.00
f) Sundries/yrs/unit	60000	50,000.00	11	12,10,000.00
				<u>8,10,61,600.00</u> ..(A)

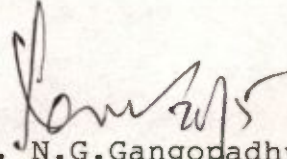
Dr. Karan P.P. Singh
22/4/99

SUDA

-2-

Memo no. SUDA-15/98(Pt-II)/294(1) dated 20.5.99.

Copy to The Secretary MA Dept- with reference to our discussion on the subject.


(Dr. N.G. Gangopadhyay)

d

By Speed Post

1210



No.L.19012/7/98-APS(Vol.II)
Government of India
Ministry of Health & Family Welfare
(Department of Family Welfare)

Nirman Bhawan, New Delhi,
Dated the 1st April, 99.

To

Dr. N. G. Gangopadhyay,
Advis (H), SUDA
AUC
2/4

Shri M.K.S. Jala,
Secretary (FW),
Health & FW Department,
Govt. of West Bengal,
Writers' Building,
Calcutta-700001.

Subject: Revision of Project Cost of IPP-VIII Project and
extension to additional cities.

Sir,

I am directed to say that a meeting of the Expenditure Finance Committee (EFC) of the Ministry of Finance was held on 11th March, 1999 to consider the revision of Project Cost of IPP-VIII Project and extension to additional cities. The Committee has recommended the proposal for the consideration of the Cabinet Committee on Economic Affairs (CCEA). Since the approval of CCEA will take some time, it has been decided that in consultation with the Ministry of Finance, the State Governments may initiate tender process for civil works included under the proposal. However, actual awarding of contracts and committing of financial liabilities can be done only after cabinet approval is received.

Yours faithfully,
[Signature]

(E. J. JOS)

Under Secretary to the Government of India

Copy to:

1. Smt. Nandita Chatterjee,
Secretary, CMDA & Project Director (IPP-VIII),
Calcutta Metropolitan Development Authority,
3A, Auckland Place, CALCUTTA - 700 091.
2. Shri A. M. Chakraborti,
Secretary to the
Government of West Bengal,
Municipal Affairs Department,
Writers' Building, CALCUTTA - 700 001.

*already
intimated
to CE MED
19-4-99.*

(E. J. JOS)

Under Secretary to the Government of India

Sub: Transportation Charges including loading and unloading for taking delivery of 500 kit bags with contents for HHWs from IPP-VIII stage (Unnayan Bhawan) to SUDA office: Requisition of Rs. 500/- as advance for the purpose.

As per instruction (vide enclosure), the undersigned is to take delivery of 500 nos. of kit bags with contents from IPP-VIII stage, Unnayan Bhawan on 12.04.99. These kit bags after taking delivery shall have to be stored at SUDA office before supply to the consumer units.

For the purpose of transportation a light vehicle is to be hired. Loading and unloading charges shall also be borne. An advance of Rs. 500/- may be sanctioned for the purpose. The expenditure may be booked from the Asansol RCH fund.

Submitted for favour of clearance.

Director & CE, SUDA

Noted above

As proposed. 9/4/99

Director & CE SUDA
A. V.

Director & CE SUDA
may kindly give an advance of Rs 500/- for B. D. for contingency expenditure per month
RCH Asansol

9/4/99

9/4/99

SUDA

No. /SUDA/120/96(Pt-11)/45

Dated: April 8, 1999.

From : Dr. N. G. Gangopadhyay
Adviser, Health, SUDA.

To : Dr. B. Bhattacharyya
Chief of Health
IPP-VIII, CMDA

Sub : Taking delivery of 500 nos. of Kit Bags
with contents for IPP-8 Extension.

Sir,

I hereby authorise Shri Biswajit Das, Assistant Project Officer, Health Unit of SUDA to take delivery of 500 nos. of Kit Bags with full contents for HHWS of IPP-VIII Extension. The signature of Shri Biswajit Das is attested below.

Biswajit Das.

Signature of
Sri Biswajit Das
is attested.

Dr. N. G. Gangopadhyay 8/4/99
Adviser, Health/SUDA.

Yours faithfully,

Dr. N. G. Gangopadhyay 8/4/99
(Dr. N. G. Gangopadhyay)
Adviser, Health/SUDA.

No. /SUDA/120196(Pt-1)/45

Dated: April 8, 1999.

From : Dr. N. G. Gangopadhyay
Adviser, Health, SUDA.

To : Dr. B. Bhattacharyya
Chief of Health
IPP-VIII, CMDA

Sub : Taking delivery of 500 nos. of Kit Bags
with contents for IPP-8 Extension.

Sir,

I hereby authorise Shri Biswajit Das, Assistant
Project Officer, Health Unit of SUDA to take delivery
of 500 nos. of Kit Bags with full contents for HHWS of
IPP-VIII Extension. The signature of Shri Biswajit Das
is attested below.

Biswajit Das.
Signature of
Sri Biswajit Das
is attested.

[Signature]
Adviser, Health/SUDA.

Yours faithfully,

[Signature]
(Dr. N. G. Gangopadhyay)
Adviser, Health/SUDA.

09/4/99
Talked to Mr. B. Bhattacharyya,
AssA. Chief (Procurement) / o/c.
Sri B. Das APO/SUDA will collect
the store for CMDA on 12/4/99 at 11 AM.
[Signature]

SUDA

STATE URBAN DEVELOPMENT AGENCY

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98/Pt-II/1583

Date 24.3.99.....

From: Dr. N.G. Gangopadhyay,
Adviser(Health)
S. U. D. A

To : The Secretary,
C. M. D. A
&
Project Co-ordinator, IPP-VIII

Sub: Requisition for H.H.Ws Kit Bags
500 Nos under IPP-VIII(Extn)

Madam,

Reference is invited to the discussion held in the meeting dated 19.3.99 at the office-Chamber of Secretary, Municipal Affairs.

Four IPP-VIII(Extn) cities viz, Darjeeling, Balurghat, Raiganj & Jalpaiguri have completed the training of H.H.Ws. They will now be stationed at the Field for rendering services. They should be provided ^{Kit} Kit Bags which are essential element for service - implementation.

You are requested to kindly arrange for supplying 500 Nos. of Kit Bags to SUDA at an early date.

Thanking you.

Yours faithfully,

N.G. Gangopadhyay 24/3
(Dr. N.G. Gangopadhyay)
Adviser (Health)
S.U. D.A

SUDA-15/98/Pt II/1583

Copy forwarded :-

✓ Secretary, Govt of West Bengal,
Department of Municipal Affairs

- for favour of kind information.

N.G. Gangopadhyay 24/3
Dr. N.G. Gangopadhyay
Adviser(H)
S. U. D. A

THE WORLD BANK

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION

New Delhi Office
70 Lodi Estate
New Delhi - 110 003
India

Telephone: 4617241/4619491
Cable Address: INTBAFRAD
Mailing Address: P.O. Box 416
Facsimile: 4619393

April 6, 1999

Dr. B. Bhattacharji
Chief of Health, IPP 8
Calcutta Metropolitan Development Authority
Unnayan Bhavan, G-Block, 3rd Floor, Salt Lake
Calcutta - 700 091

9PP-VIII (Ext) 26
Tov 16/4
Dr. Kumar

Dear Dr. Bhattacharjee,

Subject: India - Family Welfare (Urban Slums) Project - Credit 2394-IN- Review of Procurement plans and performance indicators

We are herewith attaching the summary of the discussions we had during the recent review meeting on annual procurement plans, performance indicators and pending issues. We request you to follow up the agreed bench marks.

With kind regards,
Sincerely,

G.N.V. Ramana
G.N.V. Ramana
Public Health Specialist
HNP

CC:
Mr. A.K. Mehra, Joint Director, AP Division, MOHFW, Nirman Bhavan, New Delhi

Please give a copy to the following officials of IPPS.

- (1) Shri N. Chatterjee, Joint Director*
- (2) Dr. K. B. Murthy*
- (3) Shri A. K. Bhattacharya*
- (4) Shri J. K. Saha, Joint Director*
- (5) Shri A. K. Bhattacharya*
- (6) Dr. Tripathy*
- (7) Shri P. K. Bhattacharya*
- (8) Shri P. Bhattacharya*
- (9) Shri P. Bhattacharya*
- (10) Shri P. Bhattacharya*
- (11) Shri P. Bhattacharya*
- (12) Shri P. Bhattacharya*
- (13) Shri P. Bhattacharya*
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- (46) Shri P. Bhattacharya*
- (47) Shri P. Bhattacharya*
- (48) Shri P. Bhattacharya*
- (49) Shri P. Bhattacharya*
- (50) Shri P. Bhattacharya*

Headquarter USA
(2-8) for information
copy - 19/4/99
12/4/99

IPP 8 Calcutta Review

Date: March 24, 1999

Present:

From IPP 8 Calcutta:

Dr. B. Bhattacharjee, Chief of Health

From Bank:

Dr. Anu Bharadwaj, Consultant

Dr. G. N.V. Ramana

Objective:

1. To review the annual action plan for the year 1999-2000 and agree on performance indicators to monitor project processes, outputs and outcomes
2. To discuss the Procurement plans for the years 1999-2000 and 2000-2001 and reach agreements.
3. To review the pending issues

Outcomes:

I. Annual action plan for 1999-2000

The plan submitted essentially describes in-puts giving details of activities and budgetary allocations. Taking the development objectives into consideration it was agreed that this action plan would be monitored using the following process/outcome indicators:

I. a Improve access to FW services:

Program Functionaries:

Level	Type of functionary	No. Planned	No. in position
Community	IIH W		
HAU	ANM/IIV as IInd tier supervisor		
Maternity Home	ANM		
	Staff Nurse		

Service Delivery Activities:

Level	Activity	No. Planned	No. in position
Community	Home visits		
Sub Centers & HAUs	Antenatal clinics		
	Immunization sessions		

Utilization of services:

Level	Indicator
Sub Center	No. of women using OP for more than 6 months
	No. of women using IUD for more than 6 months
Maternity home	No. of Assisted Deliveries
	No. of MTPs

Assisted deliveries include: Abnormal presentations (Breech, face etc.), Twins, Out let forceps/ventose, retained placenta, repair of cervical tear/vaginal lacerations, cesarean sections.

I. b. Improving Quality of FW services:

Training status

Functionary and type of training	No. planned to be trained	No. trained	Remarks
IIIW in use of Oral pills			
Maternity home staff in infection control			
PTMOs training in MTP			

Stock-out of essential FW supplies at Project level:

Item	
Oral Pill	
Measles vaccine	
IFA (Large) Tablets	

I. c. Generate Demand for FW services:

IEC activities

Component	Target audience (s)	Behavior objective	Key message	Channels of communication	Sessions	
					Planned	Held
Safe motherhood						
Care of New born						
RTI/STI						

NGO activities:

Type of NGO activities	No. planned to be held	No. held

I. d. Improve Program management:

Activity	Status
Establishment of mechanism at municipality levels to improving co-ordination between different agencies implementing MCH and FW activities	
Submission of a proposal to the Bank for the rationalization of services provided at ESOPD and Maternity Homes	

I. c. Outcome Indicators:

The MIS division of IPP 8 is documenting data on outcome indicators (Refer most recent progress review).

Indicator	Estimated Number	Coverage
Contraceptive prevalence among Couples having less than 2 children		
Pregnant women having 3 antenatal visits		
Institutional Deliveries		
Measles immunization		

II. Procurement Plans:

Procurement plans for the years 1999-2000 and 2000-2001 were reviewed and the following agreements were reached:

1. To submit a concise list of equipment for the 8 regional diagnostic centers based on agreements reached during the June, 98 mission.
2. To limit the nutrition awareness activities to education and cooking demonstrations and NOT to continue nutrition supplementation.
3. NOT to initiate proposed activities such as sinking bore wells and construction of sanitary latrines under the environment improvement activities of the project.
4. Submit procurement plans separately for IPP 8 Calcutta, IPP 8 Calcutta for expanded activities and IPP 8 additional cities in Bank prescribed format enclosing lists of

Equipment, Furniture, Drugs, IEC and Training Material and procurements under innovative schemes indicating the quantities and estimated unit costs.

III. Pending issues:

1. Draft contract letter for construction supervision incorporating the modifications suggested by PDAT –Only cost of consultancy to be reflected, Specified higher limit of consultancy fee rather than %, Schedule of payment, Bank guarantee, Arbitration clauses in accordance to Bank guidelines etc.
2. ICB document for drugs – clearance for local procurement of drugs for which no response was received in ICB

STATE URBAN DEVELOPMENT AGENCY

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Memo Ref No. SUDA-13/99/Pk.II
~~6012/20~~

Date: March 1999

From: Dr. N. G. Gangopadhyay
Adviser (Health), SUDA.

MB. Shd the letter be issued! NCB for Civil works already floated @ provision in the revised Aide Memoire of World Bank Dr. Jimmy 4, 1999 Let it proceed

To: Sri A. K. Mehta
Joint Director (Area Projects)
Govt. of India
Ministry of Health & Family Welfare
Nirman Bhavan, New Delhi - 110 011

Sub: Approval of NCB document for Civil works
(Procurement) - IPP-8 (extension): WB.

Sir,

Reference is invited to Communication no. SUDA-120/96/1374 dated 9-3-98 (vide enclosure ~~1~~) from the Secretary to the Govt. of WB, & Chairman, SUDA, to the Under Secretary, to the Govt. of India, Ministry of Health & Family Welfare (Dept. of Family Welfare), Nirman Bhavan, New Delhi; re-submitting [draft] NCB document on Asansol RCH sub-project. NCB document for Civil works under IPP-8 (extension) in WB. same as that of RCH, Asansol. ~~therefore~~ ^{therefore} approval in this regard

Kindly may be granted.

Tel No : 358-6403 / 6421 / 5767, Fax No. - 358-5800

Ylf,

[Dr. N. G. Gangopadhyay]

Encl: As stated.

Government of West Bengal

Municipal Affairs Department

No. SUDA-120/96/1374

Dated: 09.03.1998

From: A. M. Chakrabarti
Secretary to the Govt. of West Bengal
& Chairman, SUDA.

To : Shri E. J. Jos,
Under Secretary to the Govt. of India,
Ministry of Health & Family Welfare (Deptt. of
Family Welfare)
Nirman Bhawan
New Delhi.

Sub: Reproductive and Child Health Project
(LENP) Asansol, West Bengal - Procurement

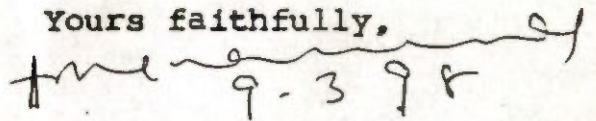
Sir,

Kindly refer to your letter no. L.19012/40/96-APS/AP.I (Vol.III) dated 2nd January, 1998, sending us the comments of World Bank on the modified Draft NCB document for Civil Works for the Asansol Reproductive and Child Health Project.

2 (Two) copies of the draft NCB document incorporating the World Bank comments are re-submitted herewith for taking further action.

Enclo: As stated.

Yours faithfully,


9-3-98

Secretary to the Govt. of West Bengal
& Chairman, SUDA.

GOVERNMENT OF WEST BENGAL
Office of the Superintending Engineer, North Circle
Municipal Engineering Directorate,
L-5, S.J.D.A. Building, Tenzing Norgay Road,
Siliguri - 734403.

INVITATION FOR NATIONAL COMPETITIVE BIDDING

Family Welfare (Urban Slum) under IPP-VIII project extended to
10 Towns of West Bengal (Alipurduar).

(A world Bank project Financed through CMDA)

Bid No. IPP-VIII/4/SE(N) of 1998-99.

1. The Government of India has received a credit from the International Development Association towards the cost of Family Welfare (Urban Slum) project and intends a part of the fund as ever eligible payments under the contracts for construction of works as detailed below. Contractors registered with the Government of West Bengal of appropriate class or 1st class and contractors registered with other State Government Government of India, State and Central Government undertaking in equivalent class and outside Contractors with appropriate credentials are eligible to bid for the works. Bidding is also open to all bidders from eligible source countries as defined in the IBRD guidelines for procurement.
2. The Superintending Engineer, North Circle, M.E.Dte. invites bids for the construction of works as detailed below.
3. Bidding documents (and additional copies) may be purchased from the Office of the Executive Engineer, Jalpaiguri Division M. E. Dte. under Superintending Engineer, North Circle, M.E. Dte. from 12.4.99 to 16.4.99. for a non-refundable fee (3 sets for Rs. 1500/-) as indicated, in the shape of Cash or Demand Draft on any schedule Bank payable at Jalpaiguri in favour of Executive Engineer, Jalpaiguri Division, M. E. Dte. Interested Bidders may obtain further information at the same address. Bidding documents requested by Mail will be despatched by registered/speed post on payment of an extra

Contd. 2.

amount of Rs.200/-. This office will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same.

4. Bids must be accompanied by Security amount specified for the work as mentioned below, payable at Jalpaiguri and drawn in favour of the Executive Engineer, Jalpaiguri Division, M. E . Dte. Bid security will have to be in any one of the shape as specified in the bidding documents and shall have to be valid for 90 days beyond the validity of the bid.
5. Bids must be delivered to the office of the Superintending Engineer, North Circle, M.E.Dte., L-5, S.J.D.A.Bldg., Tenzing Norgay Road, Siliguri, Darjeeling on or before 17.5.99 upto 14 hours and will be opened on the same day at 15 hours, in front of the Bidders who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bid will be received and opened on the next day of opening of the office at the same time and venue.
6. Other details can be seen in the bidding documents :-

Name of Work :

Construction of 1 Nos. OPD cum M.H. under IPP-VIII extended to 10 Towns of West Bengal (Alipurduar) at

a) Mouza Damanpur J.L. No. 51 In Dag No.513

Ward No. 16.

under Alipurduar Municipality

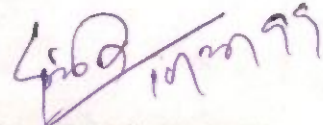
Contd.....P/3.

The above work having approximate values, Bid Security, cost of documents (each copy), completion time as respectively noted below :-

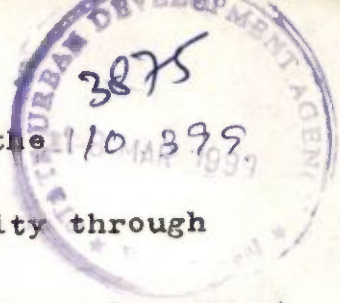
Rs. 44,40,425=00. Rs. 88,809=00. Rs. 500/- 12 (Twelve) Months.

The work is under Executive Engineer, Jalpaiguri Division, M.E.Dte., Race Course Market cum Office Complex Jalpaiguri.

Bidding documents will be sold on the basis of application made by Bidder with attested Zerox Copies of valid I.T. ., P. Tax & S.T. registration certificate.



Superintending Engineer
North Circle, M. E. Dte.



Copy forwarded for information and wide publicity through NOTICE BOARD to :-

1. The Sabhadhipati Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda, Zilla Parishad.
2. The District Magistrate, Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda.
3. The Mayor, Siliguri Municipal Corporation, Siliguri.
4. The Chairman, Raiganj/Balurghat/English Bazar/Darjeeling/Alipurduar/Jalpaiguri.
5. The Chief Engineer, Municipal Engineering Dte., Bikash Bhawan (1st Floor), Salt Lake City, Cal-91.
6. The Superintending Engineer, South/East/West/H.Q. Circle, M.E. Dte.
7. The Special Secretary, M.A. Department, Govt. of West Bengal, Writers' Bldg., Calcutta-1.
8. The Director & C.E., SUDA.
9. The Nodal Officer, IPP-VIII (Extension), SUDA.
10. The Adviser (Health), SUDA.
11. The A.D.M. and Project Director, I.P.P.-VIII extended project, Darjeeling/Jalpaiguri/Raiganj/Balurghat.
12. The S.D.O. and Project Director, IPP-VIII extended projects, Alipurduar.
13. The Chief Executive Officer, S.J.D.A. and Project Director, IPP-VIII Extended Programme.
14. The Executive Engineer, Jalpaiguri/Siliguri/Malda Division, M.E. Dte.
15. Estimating Branch of this Office.
16. The District Information Officer, Darjeeling/Malda/Uttar Dinajpur/Dakshin Dinajpur/Jalpaiguri.
17. The Director of Information and Cultural Officer, Writer's Bldg., Calcutta-1. With the request to arrange for publishing in leading wide circulated News Papers at least two insertions.
18. NOTICE BOARD.
19.

[Handwritten Signature]
11/03/99
Superintending Engineer
North Circle, M.E. Dte.
Municipal Engineering Directorate
Deptt. of Municipal Affairs
Govt. of West Bengal

GOVERNMENT OF WEST BENGAL
Office of the Superintending Engineer, North Circle
Municipal Engineering Directorate
L-5, S.J.D.A. Building, Tenzing Norgey Road,
Siliguri-734 403.

INVITATION FOR NATIONAL COMPETITIVE BIDDING

Family Welfare (Urban Slum) under IPP-VIII Project extended to
10 Towns of West Bengal (Balurghat).

(A World Bank Project Financed through CMDA)

Bid No. IPP-VIII/5/SE(N) of 1998-99.

1. The Government of India has received a credit from the International Development Association towards the cost of Family Welfare (Urban Slum) Project and intends a part of the fund as ever eligible payments under the contracts for construction of works as detailed below. Contractors registered with the Government of West Bengal of appropriate class or 1st class and Contractors registered with other State Government, Government of India, State and Central Government undertakings in equivalent class and outside Contractors with appropriate credentials are eligible to bid for the works. Bidding is also open to all bidders from eligible source countries as defined in the IBRD guidelines for procurement.
2. The Superintending Engineer, North Circle, M.E.Dte. invites bids for the construction of works as detailed below.
3. Bidding documents (and additional copies) may be purchased from the Office of the Executive Engineer, Malda Division, M.E. Dte. under Superintending Engineer, North Circle, M.E. Dte. from 12.4.99 to 16.4.99, for a non-refundable fee (3 sets for Rs. 1500/=) as indicated, in the shape of Cash or Demand Draft on any schedule Bank payable at Malda in favour of Executive Engineer, Malda Division, M.E. Dte. Interested Bidders may obtain further

information at the same address. Bidding documents requested by mail will be despatched by registered/speed post on payment of an extra amount of Rs. 200/=. This office will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same.

4. Bids must be accompanied by Security amount specified for the work as mentioned below, payable at Malda and drawn in favour of the Executive Engineer, Malda Division, M.E. Dte. Bid Security will have to be in any one of the shape as specified in the bidding documents and shall have to be valid for 90 days beyond the validity of the bid.
5. Bids must be delivered to the office of the Superintending Engineer, North Circle, M.E. Dte., L-5, S.J.D.A. Bldg., Tenzing Norgy Road, Siliguri, Darjeeling on or before 17.5.99 upto 14 hours and will be opened on the same day at 15 hours, in front of the Bidders who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bid will be received and opened on the next day of opening of the office at the same time and venue.
6. Other details can be seen in the bidding documents :-

Name of Works :

Construction of 1 No. Health Post under IPP-VIII extended to 10 Towns of West Bengal (Balurghat) at
a) Mouza - Khadimpur, J.L.No.- 110 in Plot No. 162, Ward No. 3 under Balurghat Municipality.

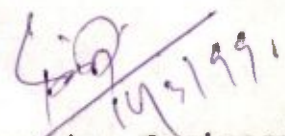
-: 3 :-

The above work having approximate values, Bid Security, cost of documents (each copy), completion time as respectively noted below :-

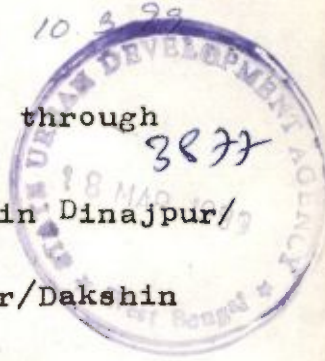
Rs. 13,90,984=00, Rs. 27,820=00, Rs.500=00, 9(Nine) Months.

The work is under Executive Engineer, Malda Division, M.E. Dte., Seva Niketan, Atul Market, Malda.

Bidding documents will be sold on the basis of application made by Bidder with attested Zerox Copies of valid I.T., P.Tax & S.T. registration certificate.


Superintending Engineer
North Circle, M.E. Dte.

am/



Copy forwarded for information and wide publicity through NOTICE BOARD to :-

1. The Sabhadhipati Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda, Zilla Parishad.
2. The District Magistrate, Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda.
3. The Mayor, Siliguri Municipal Corporation, Siliguri.
4. The Chairman, Raiganj/Balurghat/English Bazar/Darjeeling/Alipurduar/Jalpaiguri.
5. The Chief Engineer, Municipal Engineering Dte., Bikash Bhawan (1st Floor), Salt Lake City, Cal-91.
6. The Superintending Engineer, South/East/West/H.Q. Circle, M.E. Dte.
7. The Special Secretary, M.A. Department, Govt. of West Bengal, Writers' Bldg., Calcutta-1.
8. The Director & C.E., SUDA.
9. The Nodal Officer, IPP-VIII (Extension), SUDA.
10. The Adviser (Health), SUDA.
11. The A.D.M. and Project Director, I.P.P.-VIII extended project, Darjeeling/Jalpaiguri/Raiganj/Balurghat.
12. The S.D.O. and Project Director, IPP-VIII extended projects, Alipurduar.
13. The Chief Executive Officer, S.J.D.A. and Project Director, IPP-VIII Extended Programme.
14. The Executive Engineer, Jalpaiguri/Siliguri/Malda Division, M.E. Dte.
15. Estimating Branch of this Office.
16. The District Information Officer, Darjeeling/Malda/Uttar Dinajpur/Dakshin Dinajpur/Jalpaiguri.
17. The Director of Information and Cultural Officer, Writer's Bldg., Calcutta-1. With the request to arrange for publishing in leading wide circulated News Papers at least two insertions.
18. NOTICE BOARD.
19.

Dr. R.N. Kar (Exd) Jd.
IPP-VIII
24/3

10/3/99

Superintending Engineer
North Circle, M.E. Dte.
Municipal Engineering Directorate
Deptt. of Municipal Affairs
Govt. of West Bengal

GOVERNMENT OF WEST BENGAL
Office of the Superintending Engineer, North Circle
Municipal Engineering Directorate,
L-5, S.J.D.A. Building, Tenzing Norgay Road,
Siliguri - 734403.

INVITATION FOR NATIONAL COMPETITIVE BIDDING

Family Welfare (Urban Slum) under IPP-VIII Project extended to
10 Towns of West Bengal (Balurghat)

(A World Bank Project Financed through CMDA)

Bid No. IPP-VIII/1/SE(N) of 1998 - 1999.

1. The Government of India has received a credit from the International Development Association towards the cost of Family Welfare (Urban Slum) Project and intends a part of the fund as ever eligible payments under the contracts for construction of works as detailed below. Contractors registered with the Government of West Bengal of appropriate class or 1st class and Contractors registered with other State Government, Government of India, State and Central Government undertakings in equivalent class and outside contractors with appropriate credentials are eligible to bid for the works. Bidding is also open to all bidders from eligible source countries as defined in the IBRD guidelines for procurement.
2. The Superintending Engineer, North Circle, M.E.Dte. invites bids for the construction of works as detailed below.
3. Bidding documents (and additional copies) may be purchased from the Office of the Executive Engineer, Malda Division, M. E. Dte. under Superintending Engineer, North Circle, M. E. Dte. from 12.4.99 to 16.4.99. for a non-refundable fee (3 sets for Rs. 1500/-) as indicated, in the shape of Cash or Demand Draft on any schedule Bank payable at Malda in favour of Executive Engineer, Malda Division, M.E. Dte. Interested Bidders may obtain further information at the same address. Bidding documents requested by Mail will be despatched by registered/speed

post on payment of an extra amount of Rs.200/-. This office will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same.

4. Bids must be accompanied by Security amount specified for the work as mentioned below, payable at Malda and drawn in favour of the Executive Engineer, Malda Division, M.E. Dte. Bid Security will have to be in any one of the shape as specified in the bidding documents and shall have to be valid for 90 days beyond the validity of the bid.
5. Bids must be delivered to the office of the Superintending Engineer, North Circle, M.E.Dte., L-5, S.J.D.A. Bldg., Tenzing Norgay Road, Siliguri, Darjeeling on or before 17.5.99 upto 14 hours and will be opened on the same day at 15 hours, in front of the Bidders who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bid will be received and opened on the next day of opening of the office at the same time and venue.
6. Other details can be seen in the bidding documents :-

Name of work :

Construction of 1 Nos. OPD cum M.H. under IPP-VIII extended to 10 Towns of West Bengal (Balurghat) at

a) Mouza - Dakra J.L. No.105 in Plot No.2772
Ward No. 18.

under Balurghat Municipality.

The above work having approximate values, Bid security, cost of documents (each copy), completion time as respectively noted below :-

Rs. 46,74,324=00. Rs. 93,486=00. Rs. 500/- 12 (Twelve) Months.

The work is under Executive Engineer, Malda Division, M.E. Dte., Seva Niketan, Atul Market, Malda.

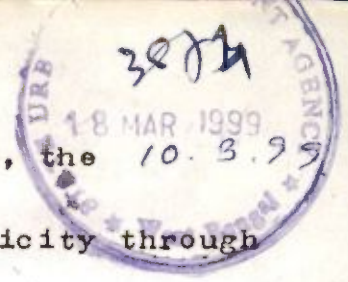
Bidding documents will be sold on the basis of application made by Bidder with attested Zerex Copies of valid I.T. D., P.Tax & S.T. registration certificate.

[Handwritten Signature]
14/07/99

Superintending Engineer
North Circle, M.E. Dte.,


Memo No. MED/SE(N)/843(9)/RCH- 6 /99

dated, the 10.3.99



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2. The District Magistrate, Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda.
3. The Mayor, Siliguri Municipal Corporation, Siliguri.
4. The Chairman, Raiganj/Balurghat/English Bazar/Darjeeling/Alipurduar/Jalpaiguri.
5. The Chief Engineer, Municipal Engineering Dte., Bikash Bhawan (1st Floor), Salt Lake City, Cal-91.
6. The Superintending Engineer, South/East/West/H.Q. Circle, M.E.Dte.
7. The Special Secretary, M.A. Department, Govt. of West Bengal, Writers' Bldg., Calcutta-1.
8. The Director & C.E., SUDA.
9. The Nodal Officer, IPP-VIII (Extension), SUDA.
10. The Adviser (Health), SUDA.
11. The A.D.M. and Project Director, I.P.P.-VIII extended project. Darjeeling/Jalpaiguri/Raiganj/Balurghat.
12. The S.D.O. and Project Director, IPP-VIII extended projects, Alipurduar.
13. The Chief Executive Officer, S.J.D.A. and Project Director, IPP-VIII Extended Programme.
14. The Executive Engineer, Jalpaiguri/Siliguri/Malda Division, M.E.Dte.
15. Estimating Branch of this Office.
16. The District Information Officer, Darjeeling/Malda/Uttar Dinajpur/Dakshin Dinajpur/Jalpaiguri.
17. The Director of Information and Cultural Officer, Writer's Bldg., Calcutta-1. With the request to arrange for publishing in leading wide circulated News Papers at least two insertions.
18. NOTICE BOARD.
19.


Superintending Engineer
North Circle, M.E. Dte.
Municipal Engineering Directorate
Deptt. of Municipal Affairs
Govt. of West Bengal.

GOVERNMENT OF WEST BENGAL
Office of the Superintending Engineer, North Circle
Municipal Engineering Directorate,
L-5, S.J.D.A. Building, Tenzing Norgay Road,
Siliguri - 734 403.

INVITATION FOR NATIONAL COMPETITIVE BIDDING

Family Welfare (Urban Slum) under IPP-VIII Project extended to
10 Towns of West Bengal, (Jalpaiguri)

(A World Bank Project Financed through CMDA)

Bid No. IPP-VIII/2/SE(N) of 1998-99.

1. The Government of India has received a credit from the International Development Association towards the cost of Family Welfare (Urban Slum) Project and intends a part of the fund as ever eligible payments under the contracts for construction of works as detailed below. Contractors registered with the Government of West Bengal of appropriate class or 1st class and Contractors registered with other State Government, Government of India, State and Central Government undertakings in equivalent class and outside Contractors with appropriate credentials are eligible to bid for the works. Bidding is also open to all bidders from eligible source countries as defined in the IBRD guidelines for procurement.
2. The Superintending Engineer, North Circle, M.E.Dte. invites bids for the construction of works as detailed below.
3. Bidding documents (and additional copies) may be purchased from the Office of the Executive Engineer, Jalpaiguri Division, M.E.Dte. under Superintending Engineer, North Circle, M.E.Dte. from 12.4.99 to 16.4.99, for a non-refundable fee (3 sets for Rs. 1500/=) as indicated, in the shape of Cash or Demand Draft on any schedule Bank payable at Jalpaiguri in favour of Executive Engineer, Jalpaiguri Division, M.E. Dte. Interested Bidders may obtain further information at the same address. Bidding documents

requested by Mail will be despatched by registered/speed post on payment of an extra amount of Rs. 200/=. This office will not be held responsible for the ~~post~~ delay, if any, in the delivery of the documents or non-receipt of the same.

4. Bids must be accompanied by Security amount specified for the work as mentioned below, payable at Jalpaiguri and drawn in favour of the Executive Engineer, Jalpaiguri Division, M.E. Dte. Bid Security will have to be in any one of the shape as specified in the bidding documents and shall have to be valid for 90 days beyond the validity of the bid.
5. Bids must be delivered to the office of the Superintending Engineer, North Circle, M.E.Dte., L-5, S.J.D.A. Bldg., Tenzing Norgye Road, Siliguri, Darjeeling on or before 17.5.99 upto 14 hours and will be opened on the same day at 15 hours, in front of the Bidders who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bid will be received and opened on the next day of opening of the office at the same time and venue.
6. Other details can be seen in the bidding documents :-

Name of Work :

Construction of 1 No. OPD cum M.H. under IPP-VIII extended to 10 Towns of West Bengal (Jalpaiguri) at
a) Mouza - Kharia, J.L.No.- 7, in Plot No.- 689
Ward No.- 24 under Jalpaiguri Municipality.

The above work having approximate values, Bid Security, cost of documents (each copy), completion time as respectively noted below :-

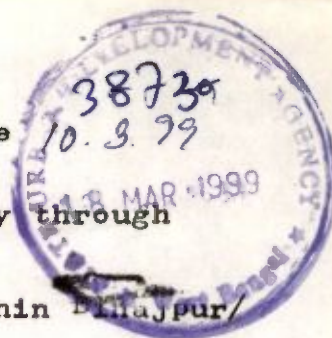
Rs. 44,40,425=00, Rs. 88,809=00, Rs. 500=00, 12 (Twelve) months.

The work is under Executive Engineer, Jalpaiguri Division, M.E. Dte., Race Course Market cum Office Complex Jalpaiguri.

Bidding documents will be sold on the basis of application made by Bidder with attested Zerox Copies of valid I.T.O., P.Tax & S.T. registration certificate.



Superintending Engineer
North Circle, M.E. Dte.



Copy forwarded for information and wide publicity through
NOTICE BOARD to :-

1. The Sabhadhipati Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda, Zilla Parishad.
2. The District Magistrate, Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda.
3. The Mayor, Siliguri Municipal Corporation, Siliguri.
4. The Chairman, Raiganj/Balurghat/English Bazar/Darjeeling/Alipurduar/Jalpaiguri.
5. The Chief Engineer, Municipal Engineering Dte., Bikash Bhawan (1st Floor), Salt Lake City, Cal-91.
6. The Superintending Engineer, South/East/West/H.Q. Circle, M.E.Dte.
7. The Special Secretary, M.A. Department, Govt. of West Bengal, Writers' Bldg., Calcutta-1.
8. The Director & C.E., SUDA.
9. The Nodal Officer, IPP-VIII (Extension), SUDA.
10. The Adviser (Health), SUDA.
11. The A.D.M. and Project Director, I.P.P.-VIII extended project. Darjeeling/Jalpaiguri/Raiganj/Balurghat.
12. The S.D.O. and Project Director, IPP-VIII extended projects, Alipurduar.
13. The Chief Executive Officer, S.J.D.A. and Project Director, IPP-VIII Extended Programme.
14. The Executive Engineer, Jalpaiguri/Siliguri/Malda Division, M.E.Dte.
15. Estimating Branch of this Office.
16. The District Information Officer, Darjeeling/Malda/Uttar Dinajpur/Dakshin Dinajpur/Jalpaiguri.
17. The Director of Information and Cultural Officer, Writer's Bldg., Calcutta-1. With the request to arrange for publishing in leading wide circulated News Papers at least two insertions.
18. NOTICE BOARD.
19.

[Handwritten signature]
14/3/99
Superintending Engineer
North Circle, M.E. Dte.
Municipal Engineering Directorate
Deptt. of Municipal Affairs
Govt. of West Bengal.

GOVERNMENT OF WEST BENGAL
Office of the Superintending Engineer, North Circle,
Municipal Engineering Directorate
L-5, S.J.D.A. Building, Tenzing Norgay Road,
Siliguri - 734 403.

INVITATION FOR NATIONAL COMPETITIVE BIDDING

Family Welfare (Urban Slum) under IPP-VIII Project extended to
10 Towns of West Bengal (Raiganj).

(A World Bank Project Financed through CMDA)

Bid No. IPP-VIII/6/SE(N) of 1998-99.

1. The Government of India has received a credit from the International Development Association towards the cost of Family Welfare (Urban Slum) Project and intends a part of the fund as ever eligible payments under the contracts for construction of works as detailed below. Contractors registered with the Government of West Bengal of appropriate class or 1st class and Contractors registered with other State Government, Government of India, State and Central Government undertakings in equivalent class and outside Contractors with appropriate credentials are eligible to bid for the works. Bidding is also open to all bidders from eligible source countries as defined in the IBRD guidelines for procurement.
2. The Superintending Engineer, North Circle, M.E.Dte. invites bids for the construction of works as detailed below.
3. Bidding documents (and additional copies) may be purchased from the Office of the Executive Engineer, Malda Division, M.E. Dte. under Superintending Engineer, North Circle, M.E. Dte. from 12.4.99 to 16.4.99, for a non-refundable fee (3 sets for Rs. 1500/=) as indicated, in the shape of Cash or Demand Draft on any schedule Bank payable at Malda in favour of Executive Engineer, Malda Division, M.E. Dte.

Interested Bidders may obtain further information at the same address. Bidding documents requested by Mail will be despatched by registered/speed post on payment of an extra amount of Rs. 200/=. This office will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same.

4. Bids must be accompanied by Security amount specified for the work as mentioned below, payable at Malda and drawn in favour of the Executive Engineer, Malda Division, M.E.Dte. Bid Security will have to be in any one of the shape as specified in the bidding documents and shall have to be valid for 90 days beyond the validity of the bid.
5. Bids must be delivered to the office of the Superintending Engineer, North Circle, M.E.Dte., L-5, S.J.D.A.Bldg., Tenzing Norgay Road, Siliguri, Darjeeling on or before 17.5.99 upto 14 hours and will be opened on the same day at 15 hours, in front of the Bidders who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bid will be received and opened on the next day of opening of the office at the same time and venue.
6. Other details can be seen in the bidding documents :-

Name of Work :

Construction of 1 No. OPD cum M.H. under IPP-VIII extended to 10 Towns of West Bengal (Raiganj) at

- a) Mouza - Mohanbati, J,L.No.- 151 in Plot No. 3320, Ward No. 5 under Raiganj Municipality.

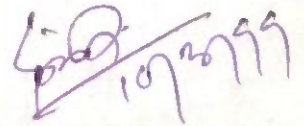
-: 3 :-

The above work having approximate values, Bid Security, cost of documents (each copy), completion time as respectively noted below :-

Rs. 46,74,324=00, Rs. 93,486=00, Rs. 500=00, 12 (Twelve) months.

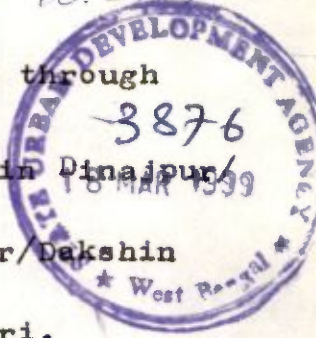
The work is under Executive Engineer, Malda Division, M.E. Dte., Seva Niketan, Atul Market, Malda.

Bidding documents will be sold on the basis of application made by Bidder with attested Zerox Copies of valid I.T., P.Tax & S.T. registration certificate.



Superintending Engineer
North Circle, M.E. Dte.

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2. The District Magistrate, Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda.
3. The Mayor, Siliguri Municipal Corporation, Siliguri.
4. The Chairman, Raiganj/Balurghat/English Bazar/Darjeeling/Alipurduar/Jalpaiguri.
5. The Chief Engineer, Municipal Engineering Dte., Bikash Bhawan (1st Floor), Salt Lake City, Cal-91.
6. The Superintending Engineer, South/East/West/H.Q. Circle, M.E. Dte.
7. The Special Secretary, M.A. Department, Govt. of West Bengal, Writers' Bldg., Calcutta-1.
8. The Director & C.E., SUDA.
9. The Nodal Officer, IPP-VIII (Extension), SUDA.
10. The Adviser (Health), SUDA.
11. The A.D.M. and Project Director, I.P.P.-VIII extended project, Darjeeling/Jalpaiguri/Raiganj/Balurghat.
12. The S.D.O. and Project Director, IPP-VIII extended projects, Alipurduar.
13. The Chief Executive Officer, S.J.D.A. and Project Director, IPP-VIII Extended Programme.
14. The Executive Engineer, Jalpaiguri/Siliguri/Malda Division, M.E. Dte.
15. Estimating Branch of this Office.
16. The District Information Officer, Darjeeling/Malda/Uttar Dinajpur/Dakshin Dinajpur/Jalpaiguri.
17. The Director of Information and Cultural Officer, Writer's Bldg., Calcutta-1. With the request to arrange for publishing in leading wide circulated News Papers at least two insertions.
18. NOTICE BOARD.
19.

Dr. R.N. Das
May 02
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IPP-VIII (Ext) file
24/3

14/3/99
 Superintending Engineer
 North Circle, M.E. Dte.
 Municipal Engineering & Technical
 Deptt. of Municipal Affairs
 Govt. of West Bengal

GOVERNMENT OF WEST BENGAL
Office of the Superintending Engineer, North Circle,
Municipal Engineering Directorate
L-5, S.J.D.A. Building, Tenzing Norgay Road,
Siliguri-734 403.

INVITATION FOR NATIONAL COMPETITIVE BIDDING

Family Welfare (Urban Slum) under IPP-VIII Project extended to
10 Towns of West Bengal (Raiganj).

(A World Bank Project Financed through CMDA)

Bid No. IPP-VIII/3/SE(N) of 1998-99.

1. The Government of India has received a credit from the International Development Association towards the cost of Family Welfare (Urban Slum) Project and intends a part of the fund as ever eligible payments under the contracts for construction of works as detailed below. Contractors registered with the Government of West Bengal of appropriate class or 1st class and Contractors registered with other State Government, Government of India, State and Central Government undertakings in equivalent class and outside Contractors with appropriate credentials are eligible to bid for the works. Bidding is also open to all bidders from eligible source countries as defined in the IBRD guidelines for procurement.
2. The Superintending Engineer, North Circle, M.E.Dte. invites bids for the construction of works as detailed below.
3. Bidding documents (and additional copies) may be purchased from the Office of the Executive Engineer, Malda Division, M.E. Dte. under Superintending Engineer, North Circle, M.E.Dte. from 12.4.99 to 16.4.99, for a non-refundable fee (3 sets for Rs. 1500/=) as indicated, in the shape of Cash or Demand Draft on any schedule Bank payable at Malda in favour of Executive Engineer, Malda Division, M.E. Dte. Interested Bidders may obtain further

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6. Other details can be seen in the bidding documents :-

Name of Work :

Construction of 1 No. Health Post under IPP-VIII extended to 10 Towns of West Bengal (Raiganj) at

- a) Mouza No. Raiganj, J.L.No.-150 in Plot No. 877, Ward No. 8 under Raiganj Municipality.

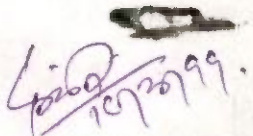
-: 3 :-

The above work having approximate values, Bid Security, cost of documents (each copy), completion time as respectively noted below :-

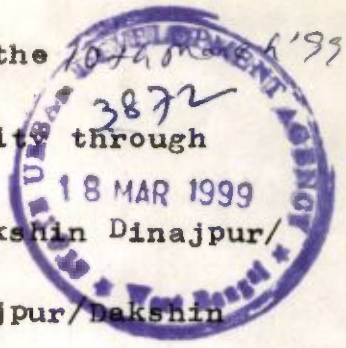
Rs. 13,90,984=00, Rs. 27,820=00, Rs. 500=00 9(Nine) Months.

The work is under Executive Engineer, Malda Division, M.E. Dte., Seva Niketan, Atul Market, Malda.

Bidding documents will be sold on the basis of application made by Bidder with attested Zerox Copies of valid I.T., P.Tax & S.T. registration certificate.

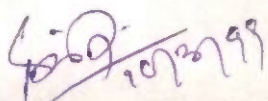

Superintending Engineer
North Circle, M.E. Dte.

am/



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1. The Sabhadhipati Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda, Zilla Parishad.
2. The District Magistrate, Jalpaiguri/Uttar Dinajpur/Dakshin Dinajpur/Malda.
3. The Mayor, Siliguri Municipal Corporation, Siliguri.
4. The Chairman, Raiganj/Balurghat/English Bazar/Darjeeling/Alipurduar/Jalpaiguri.
5. The Chief Engineer, Municipal Engineering Dte., Bikash Bhawan (1st Floor), Salt Lake City, Cal-91.
6. The Superintending Engineer, South/East/West/H.Q. Circle, M.E. Dte.
7. The Special Secretary, M.A. Department, Govt. of West Bengal, Writers' Bldg., Calcutta-1.
8. The Director & C.E., SUDA.
9. The Nodal Officer, IPP-VIII (Extension), SUDA.
10. The Adviser (Health), SUDA.
11. The A.D.M. and Project Director, I.P.P.-VIII extended project, Darjeeling/Jalpaiguri/Raiganj/Balurghat.
12. The S.D.O. and Project Director, IPP-VIII extended projects, Alipurduar.
13. The Chief Executive Officer, S.J.D.A. and Project Director, IPP-VIII Extended Programme.
14. The Executive Engineer, Jalpaiguri/Siliguri/Malda Division, M.E. Dte.
15. Estimating Branch of this Office.
16. The District Information Officer, Darjeeling/Malda/Uttar Dinajpur/Dakshin Dinajpur/Jalpaiguri.
17. The Director of Information and Cultural Officer, Writer's Bldg., Calcutta-1. With the request to arrange for publishing in leading wide circulated News Papers at least two insertions.
18. NOTICE BOARD.
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Superintending Engineer
North Circle, M.E. Dte.
Municipal Engineering Directorate
Deptt. of Municipal Affairs
Govt. of West Bengal.

File No. IPP-8 (Extension) / SUDA / Pt. II

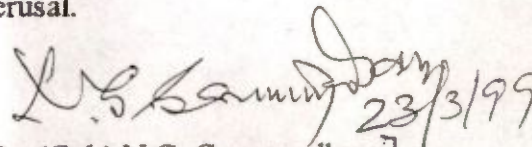
State Urban Development Agency, West Bengal

Sub: Requisition for rolling fund (recurring in nature) for 4 ULBs (Darjeeling, Raiganj, Balurghat & Jalpaiguri) and Municipal/State Level Management Supervision Cell under IPP-VIII (Extension).

Appropos discussion held with the Secretary, CMDA and Project Co-ordinator, IPP - VIII, CMDA, the fund requisition for 3 months requirement of recurring expenditure in respect of primary health activities of four ULBs, i.e. Darjeeling, Raiganj, Balurghat & Jalpaiguri, who have completed the training of HHWs; a token running expenditure to be incurred ^{including} Municipal and State level management supervision Cell for three months has been worked out to be Rs. 16.59 lakhs. The working sheet for calculation of the said amount is placed below.

The Secretary, Deptt. of Municipal Affairs and Chairman, SUDA is requested kindly to place the requisition of this amount of Rs.16.59 lakhs to the Secretary, CMDA & Project Co-ordinator of IPP-VIII, CMDA to release this rolling fund to SUDA in favour of Director & Chief Executive, SUDA immediately. After each two months replenishment to be done by CMDA on the basis of utilisation certificate.

Submitted for favour of kind perusal.


[Dr. (Col.) N.G. Gangopadhyay] 23/3/99

Secretary MA
& Chairman
SUDA
U.O. NO. SUDA-1598
IPP-8 (Ext.) PC-4/98
dt. 23.03.98.

Sub: Requisition for rolling fund (recurring in nature) for 4 ULBs (Darjeeling, Raiganj, Balurghat & Jalpaiguri) and Municipal/State Level Management Supervision Cell under IPP-VIII (Extension).

Appropos discussion held with the Secretary, CMDA and Project Co-ordinator, IPP - VIII, CMDA, the fund requisition for 3 months requirement of recurring expenditure in respect of primary health activities of four ULBs, i.e. Darjeeling, Raiganj, Balurghat & Jalpaiguri, who have completed the training of HHWs; a token running expenditure to be incurred ^{including} Municipal and State level management & supervision Cell for three months has been worked out to be Rs. 16.59 lakhs. The working sheet for calculation of the said amount is placed below.

The Secretary, Deptt. of Municipal Affairs and Chairman, SUDA is requested kindly to place the requisition of this amount of Rs.16.59 lakhs to the Secretary, CMDA & Project Co-ordinator of IPP-VIII, CMDA to release this rolling fund to SUDA in favour of Director & Chief Executive, SUDA immediately. After each two months replenishment to be done by CMDA on the basis of utilisation certificate.

Submitted for favour of kind perusal.

N.G. Gangopadhyay
23/3/99
[Dr. (Col.) N.G. Gangopadhyay]
s/c

Secretary MA
& Chairman
SUDA

Requirement For Rolling Fund (Recurring) To Run IPP-VIII(Extn.) In Four Cities -Darjeeling, Jalpaiguri, Balurghat & Raiganj For Three Months

SL. No.	Item	Amount (Rs. in Lakhs)
I	HP Level	
	a) Honorarium of HHWs	3.70
	b) Block level meetings	1.68
	c) Hiring of temporary accommodation	0.42
	d) Sundries	0.89
	e) Honorarium of part time MO	0.30
	f) Fees to PHN	0.13
II	SHP Level	
	a) Service charges	0.90
	b) Sundries	0.45
III	IEC	
	Exhibition sets etc.	2.20
IV	Training	
	a) Worskshop/Seminar etc.	0.20
	b) Training material	1.00
V	Management & Supervision	
	a) ULB Level	
	i) Salary	1.48
	ii) Vehicle hiring	0.86
	iii) Sundries	0.75
	b) SUDA Level	
	i) Salary	0.95
	ii) Vehicle hiring	0.43
	iii) Sundries	0.25
	TOTAL	16.59
	(Rupees Sixteen lakhs and fifty nine thousand only)	

**Requirement For Rolling Fund (Recurring) To Run IPP-VIII(Extn.) In Four
Cities -Darjeeling, Jalpaiguri, Balurghat & Raiganj For Three Months**

SL. No.	Item	Amount (Rs. in Lakhs)
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	b) Block level meetings	1.68
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	ii) Vehicle hiring	0.43
	iii) Sundries	0.25
	TOTAL	<u>16.59</u>
	(Rupees Sixteen lakhs and fifty nine thousand only)	

Requirement For Rolling Fund (Recurring) To Run IPP-VIII(Extn.) in Four Cities -Darjeeling, Jalpaiguri, Balurghat & Raiganj For Three Months

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	i) Salary	0.95
	ii) Vehicle hiring	0.43
	iii) Sundries	0.25
	TOTAL	16.59

(Rupees Sixteen lakhs and fifty nine thousand only)

**Requirment For Rolling Fund (Recurring) To Run IPP-VIII(Extn.) In Four
Cities -Darjeeling, Jalpaiguri, Balurghat & Raiganj For Three Months**

SL. No.	Item	Amount (Rs. in Lakhs)
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	a) Honorarium of HHWs	3.70
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	b) SUDA Level	
	I) Salary	0.95
	ii) Vehicle hiring	0.43
	iii) Sundries	0.25
	TOTAL	16.59

(Rupees Sixteen lakhs and fifty nine thousand only)

Typecast SUPA
Note sheet

Subj: ;

Requisition for rolling fund
(recurring in nature) for

4- VLBs [Darjeeling, Raiganj,

Balrampur, & Jalpaiguri]

~~and~~ and Municipal and
State level management, supervision
cell of under IPP - VIII (Extension).

~~Appropos~~ Appropos discussion held with the
Secretary, CMDA and Project Co-ordinator
IPP - VIII, CMDA the fund requisition for
3 months requirement of ~~the~~ recurring expenditure
in respect of primary health activities of four
VLBs i.e. Darjeeling, Raiganj, Balrampur & Jalpaiguri,
who have completed ~~the~~ the training of HHWs
and recurring expenditure to be ^{including} incurred
municipal and state level management & supervision
cell for three months has been worked out to
be Rs. 16.59 lakhs. ~~at the~~ The working sheet for
calculation of the said amount is placed below.

The Secretary, DMA and Chairman, SUPA

is requested kindly to place the requisition of
this amount of Rs. 18.59 lakhs to the Secretary,
CMDA of ~~the~~ Project Co-ordinator ^{of IPR-VII}, CMDA to
release this rolling fund to SUDA
in favour of Director of CE, SUDA immediately.
After ^{each} two months replenishment to be done
~~to~~ by CMDA on the basis of utilisation
certificate.

Submitted for favour of kind perusal.

J.P.R. (col.) N.G. Gangopadhyay

Replenishment

Satya babu pl. DVT
SUDA Note Sheet
2/2/21 Type 2070/21/21



IPP-8 (expt.) : in 4 Cities —
 Durgam, Raigarh, Jodhpur, Balmukh.
 Requisition of FUND ^[Recurrence] for 3 months

① Amortisation of ATWs (Rs. in lakhs)

@ Rs. 550/- Pm. → 3.70

② Expend for block level meeting & interaction

Beneficiaries: 50 persons for block/month
 @ Rs. 5/- per person

~~224~~ 250 × 3 → 1.60

③ Hiring charges of temporary accommodation of ATs → 0.42

④ ATs - ~~comptrol~~ ^{fundings} → 0.89
 @ Rs. 50,000/- per yr. / AT.

⑤ SCs - Service charges @ Rs. 1000 Pm/SC. → 0.90

⑥ SCs - Sundries @ Rs. 500/- Pm/SC. → 0.45

8.04

⑦ Amorarium of HP staff.

Pl. no. @ Rs. 1400/pm. → 0.30

~~Pl. no. @ Rs.~~

PAN @ Rs. 1500 per visit
= 4 visits / month. → 0.13

8.04

⑧ Asst. Secy IEC

Exhibition Sets etc.

@ Rs. 55000/ULB → 2.20

⑨ Magazines / Exhibition

SUDA Salary → 0.95

2- Vehicle hiring @ Rs. 86,000/yr → 0.43

Sundries @ Rs. 1.0 lakhs/yr → 0.25

ULB Salary → { 0.96
0.52

1- vehicle hire @ Rs. 86,000/2 yr. → 0.86

Sundries @ Rs. 75,000/pm. → 0.75

15.39

Training #3
10) + workshop / seminar etc. → 15.39
@ 5000/- Per ULB → 0.20

Prof. 1. 189. material ~~total~~ :
@ Rs. 25,000/- H.P. → 1.00

16.59.

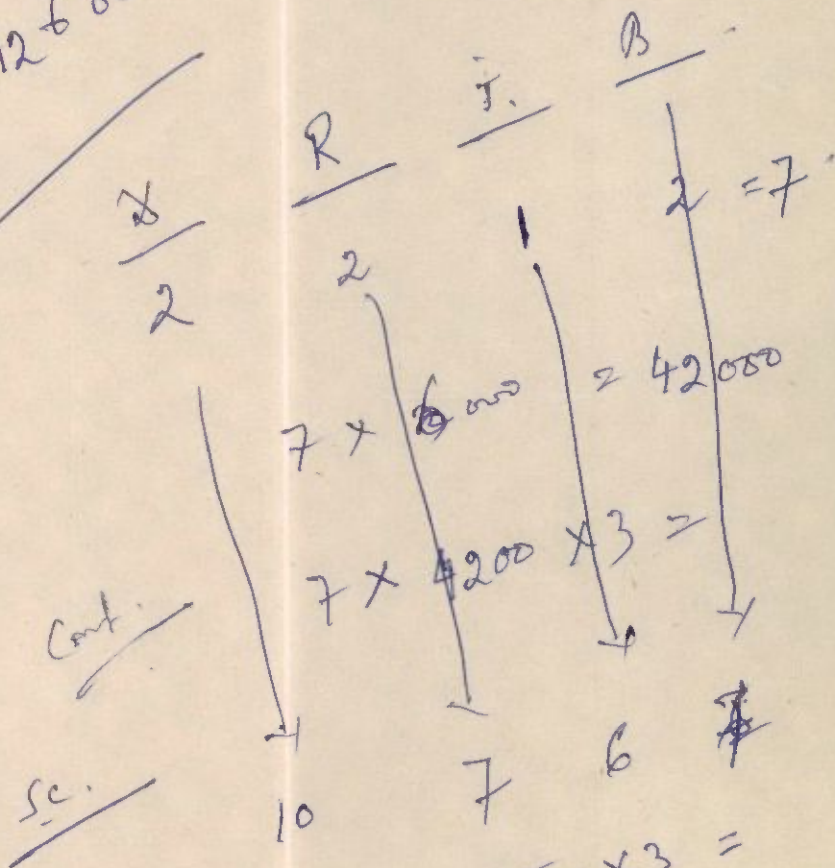
$$\begin{array}{r} 10 \\ 8 \\ \hline 10 \\ 3,500 \\ \hline 3,500 \times 3 \end{array}$$

PT 100 → $7 \times 1400 \times 3$
2

$$\begin{array}{r} \frac{7}{42} \quad \frac{R}{70} \quad \frac{J}{48} \quad \frac{B}{64} = 224 \times 550 \times 3 \\ = 3,69,600 \\ \text{by } 3,70,000 \end{array}$$

$7 \times 600 \times 3$
 $21 \times 600 = 12,600$
AP

220



$30 \times 1000 \times 3 = 90,000$
 $30 \times 3000 = 90,000$

TYPE. Requirement for Rolling Fund (স্বচলপুঞ্জ) to run IPP-VIII (Extension) in four Cities - Darjeeling, Jalpaiguri, Balurghat & Raiganj for three months.

SL. No.	Item	Amount (Rs. in lakh)
1	2	3
I.	<u>HP Level</u>	
	a) Honorarium of HHWs	3.70
	b) Block level meetings	1.68
	c) Hiring of temporary accommodation	0.42
	d) Sundries	0.89
	e) Honorarium of part time MO	0.30
	b) Fees to PHN	0.13
II.	<u>SHP Level</u>	
	a) Service charges	0.90
	b) Sundries	0.45
III.	<u>IEC</u>	
	Exhibition sets etc.	2.20
IV.	<u>Training</u>	
	a) Workshop/ seminar etc.	0.20
	b) Training material	1.00
V.	<u>Management & supervision</u>	
	a) ULB Level	
	i) Salary	1.48
	ii) Vehicle hiring	0.86
	iii) Sundries	0.75
	b) SUDA Level	
	i) Salary	0.95
	ii) Vehicle hiring	0.43
	iii) Sundries	0.25
	TOTAL.	16.59.

Rupees sixteen lakhs and fifty nine thousand only.

STATE URBAN DEVELOPMENT AGENCY

'ILGUS BHAVAN'

H-C BLOCK, SECTOR-III, SALT LAKE CITY, CALCUTTA-700 091

West Bengal

IPP-8 (Extn.)/SUDA/Pt.II/1561

20.3.99.

Ref. No. _____

Date _____

From : Dr. N. G. Gangopadhay
Advisor, Health

To : The Secretary, CMDA
&
Project Co-ordinator, IPP - 8
CMDA.

Fax No. 0091-033-247-4971

Sub: Fax Message dt. 19.3.99 from Jt. Director (AP),
Govt. of India on IPP-8 (Extension):
Requesting to furnish certain information
in regard to IPP-8 (Extn.).

Madam,

Reference above, and discussion held with the Secretary, Municipal Affairs Department on 19.3.99, information sought are furnished below seriatim

- I. Total No. of Urban Family Welfare Centres/ health posts already functioning in the additional cities and staff working in these facilities : NIL
- II. Whether any Maternity Home is functioning in the additional cities proposed to be covered under IPP -8 (Extn.) and staff working in these Maternity Homes, if any : there is no Maternity Home runn by State Government in the localities of proposed IPP-8 (Extn.) cities.
- III. Please confirm whether Urban Family Welfare Centres/ Health Posts and Maternity Homes proposed in the new cities are the new ones : Yes, new ones.

This is for your kind information and further necessary action .

Yours faithfully,
N. G. Gangopadhay
(N. G. Gangopadhay)
Advisor, Health
20/3/99

A. K. MEHRA
Joint Director (Area Projects)
Telephone No. 3019131

GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
NIRMAN BHAWAN, NEW DELHI-110 001.

FACSIMILE

D.O. No. L 19012/98-APS
Date 10, 1000

IN CONNECTION WITH THE PREPARATION OF CCEA NOTE ON EXTENSION OF IPP-VIII PROJECT TO ADDITIONAL CITIES IN AP, WEST BENGAL AND KARNATAKA THE FOLLOWING INFORMATION MAY PLEASE BE FURNISHED ON TOP PRIORITY BASIS.

- I. TOTAL NUMBER OF URBAN FAMILY WELFARE CENTRES/HEALTH POSTS ALREADY FUNCTIONING IN THE ADDITIONAL CITIES AND STAFF WORKING IN THESE FACILITIES. (TOTAL POST WISE DETAIL ARE TO BE FURNISHED)
- II. WHETHER ANY MATERNITY HOME IS FUNCTIONING IN THE ADDITIONAL CITIES PROPOSED TO BE COVERED UNDER IPP-VIII AND STAFF WORKING IN THESE MATERNITY HOMES, IF ANY
- III. PLEASE CONFIRM WHETHER URBAN FAMILY WELFARE CENTRES/HEALTH POSTS AND MATERNITY HOMES PROPOSED IN THE NEW CITIES ARE THE NEW ONES.

nil

There is no Maternity Home in these localities

Yes

THE ABOVE INFORMATION MAY BE FURNISHED THROUGH FAX AS WELL AS COMMUNICATED OVER TEL. NO. 3019131 TO THE UNDERSIGNED.

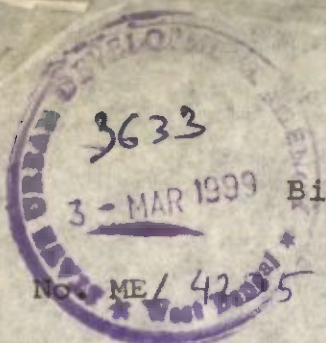
Ajay Mehra
(A.K. MEHRA)

TO,

1. DR. M. IYACHIANDRA RAO PROJECT COORDINATOR (IPP-VIII) BANGALOE MAHANAGAR PALIKA, PUBLIC UTILITY BUILDING 12 FLOOR, M.G. ROAD BANGALOE-500 00.
2. DR. G.S.G. IYYANGAR PROJECT DIRECTOR (IPP-VIII) & ADDL. COMMISSIONER DEV. 5TH FLOOR, SOUTH MCH COMPLEX, TANKBUND ROAD, HYDERABAD-500 029.
3. MS NANDITA CHATTERJEE, PROJECT DIRECTOR, IPP-VIII CALCUTTA METROPOLITAN DEV. AUTHORITY, 3A AUCKLAND PLACE, CALCUTTA-700 017.

*Shrawan & Seay MAP
copy copy on
19/3/99
at 5 PM*

*To be sent to
Secretary, cum
on Monday 22/3
Am
22/3*



Government of West Bengal
Office of the Chief Engineer
Municipal Engineering Directorate
Bikash Bhawan, 1st Floor, Salt Lake City, Cal-91
=====

No. ME/425/45-42/98

Dated, the 1st March '99.

From : The Chief Engineer,
M. E. Directorate.

To : Dr. N.G. Gangopadhyay,
Adviser (Health),
S U D A.

gpp-111/15
15/3
93

Sub : Implementation of civil construction
works of IPP-8 by MED.

S i r,

In connection with the implementation of the above programme I like to place the following points for your perusal and initiate necessary action so that the same are sorted out from the appropriate end.

- 1) Tender for OPD cum MH and H.P. is being arranged to be called immediately, provided it is allowed that there may be changes in the B.O.Q. as well as foundation drawings depending on individual site condition (keeping the model drawing unchanged) within the approved cost of the units.
 - 2) Tender for HP cum Medical Store can be processed only after approval of the Bill of Quantities and cost estimate from the appropriate authorities.
 - 3) It has been informally learnt from the National Consultant Architect, RCH Project that Independent Medical Store Unit is being dropped by the Bank. This needs to be confirmed from the appropriate end. The B.O.Q. for the same is not being prepared till an official communication is received in this regard.
 - 4) It has been learnt in a seminar organised by World Bank on Procurement that as per Bank guidelines 15% escalation in the cost of the project is allowed without prior approval of the Bank. The same needs to be confirmed and a copy of the World Bank guidelines may be made available at this end.
 - 5) It is to be ascertained from the Bank whether any prior verification of the eligibility of the bidders is to be ensured before selling of the bid documents.
 - 6) In the case of a single bid whether it can be accepted if the rates quoted by the single bidder is found to be reasonable.
 - 7) Whether any negotiation for lowering the rates is allowed subsequent to submission of bids.
 - 8) Preparation of bid documents necessarily involves considerable amount of contingent expenditure to be incurred. An amount to the tune of 2% of the civil cost of the project may be considered allotted to this Dte. to meet up such expenses.
-) Standard format of the Bank for evaluation of bids should be made available.

The above points need immediate clarification.

Yours faithfully,

S. K. Mukherjee
(S. K. Mukherjee)
Chief Engineer, MED

===== 99



GOVERNMENT OF WEST BENGAL
Municipal Affairs Department
Writers' Buildings
Calcutta

From : Shri A.M. Chakrabarti,
Secy. to the Govt. of West Bengal &
Project Co-ordinator, IPP-VIII (Extension) Project.

- To 1) Shri S. Biswas,
Addl. District Magistrate, Burdwan
- 2) Dr. R. Singh,
Addl. District Magistrate, Alipurduar
- 3) Shri M. Agarwal,
C.E.O., SJDA, Tenzing Norge Bus Stand, Siliguri.
- 4) Shri A.C. Sikdar,
Addl. District Magistrate, Malda
- 5) Shri A.K. Bardhan,
C.E.O., Asansol-Durgapur Dev. Authority.
- 6) Shri Suresh Kumar,
Addl. District Magistrate, Midnapore

[All Project Directors in IPP-VIII]

No. 52 (6)-S/99

Dated, CALCUTTA, the 9th February, 1999

Sir,

The Guidelines for recruitment of HHWs for IPP-VIII (Extension) provide that final selection of HHWs are to be done by the local Co-ordination Committee. A representative of the Project Co-ordinator will attend this LCC meeting.

It has been reported that at few towns the local authorities have completed the process of selection without referring the matter to respective LCCs. There were one or two instances in which the lists were finalised at LCC meetings in absence of the representative of Project Co-ordinator.

The success of IPP-VIII depends to a large extent on proper selection of HHWs. These community-based women would form the basic framework of the implementation machinery. It is, therefore, extremely important that selection of HHWs are done carefully and in compliance with norms prescribed in the Guidelines.

I am afraid, Project authorities who have made selection of HHWs without involving LCCs and/or giving the Project Co-ordinator's representatives opportunities to satisfy themselves about the selection processes will be required to repeat the exercise of selection. A meeting of LCC should be convened immediately and intimation about the meeting should be sent to Dr. N.G. Gangopadhaya, Adviser (Health), SUDA at least 10 days in advance. I may clarify that selections to be made by LCCs should not merely be based on documents and papers. Candidates, who have been preliminarily selected for engagement as HHWs should be asked to appear before the LCC members.

P.T.O.

It is extremely important that induction trainings of HHWs are completed by April 1999. Adequate number of Key Trainers and resource persons should be identified immediately and Dr. Gangopadhaya should be requested to organise orientation courses for them.

You are requested to keep the Mayor/Chairman of your ULB properly informed.

Kindly treat this as important and urgent.


Yours faithfully,

Sd/; Asok M. Chakrabarti

Secy. to the Govt. of West Bengal &
Project Co-ordinator, IPP-VIII (Extn)

No. 52/1-S/99 dated 9.2.99

✓ Copy forwarded to Dr. N.G. Gangopadhaya, Adviser (Health),
SUDA.


9.2.99
Secy. to the Govt. of West Bengal &
Project Co-ordinator, IPP-VIII (Extn.)



1 PP VIII (Ext) Jcd
Jan

IPP - VIII. CMDA

FAMILY WELFARE (US) PROJECT

Unnayan Bhavan. Bidhan Nagar 'G' Block. 3rd Floor. Calcutta - 700 091 Phone : 334-5257 / 358-6771 / 337-0697 Fax : 358-3931

No. 0252/CMDA/FW(US)/IPP-8/A-13/97

Dated : 18.2.99

To : Shri A.M. Chakrabarti, IAS.
Secretary,
Municipal Affairs Department,
Govt. of West Bengal.

Sub : Aide Memoire of the World Bank's Review Mission 27-31 January, 1999 dt.13.2.99.

Sir,

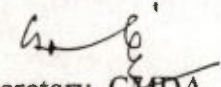
Please find enclosed a copy of the Aide Memoire of the World Bank's Review Mission 27-31, January 1999.

Para 5 of the forwarding memo of Indra Pathmanathan, Senior Public Health Specialist as well as para 11(Page 3) of the attached Aide Memoire and Annex.II (Page 3 of 3) refer to additional cities to be covered under IPP-8.

The Aide Memoire also refers to the Asansol RCH Sub Project in para 7 of the forwarding letter, para 14 of the Aide Memoire & Annex.II (Page 2 of 3).

This is for your record & necessary action please .

Yours faithfully,


Secretary, CMDA.
& Project Director,
IPP-VIII, Calcutta

Encl: as stated.

February 13, 1999

Mr. N.K.S. Jhala
Principal Secretary (Health)
Government of West Bengal
Writer's Building
Calcutta 700 001

✓ Ms. Nandita Chatterjee
Secretary, Calcutta Metropolitan Development Authority, (CMDA)
& Project Director, IPP VIII
3A Auckland Place
Calcutta 700 017

Dear Mr. Jhala and Ms. Chatterjee :

*World Bank projects in Family Welfare in West Bengal
Population VIII (Cr. 2394-IN) – Calcutta and proposed additional cities
Reproductive and Child Health sub-projects (Cr. N-018-IN).
Aide Memoire of Review mission.*

1. I would like to thank you, your staff, the Calcutta Metropolitan Development Authority, project staff and the Government of West Bengal for the excellent support and discussions with the World Bank Review mission during our visit to West Bengal during 27-31 January. I attach the Aide Memoire which summarizes the issues discussed during the mission, and provides a table listing critical issues that need to be addressed in your state for each of the above referenced projects, and the agreements reached on actions to be implemented during the next six months. For your ease of reference, I am summarizing the main points. Since this is part of a broader mission, an Aide Memoire covering cross cutting issues applicable to all project states will be issued later.

Population VIII: Calcutta

2. The mission is pleased to note that outreach coverage by Honorary Health Workers (HHWs) was good, and performance indicators show significant improvement. Several of the facilities planned have now been completed with strong participation by local community organizations, and good community ownership is demonstrated. However, there is need to rationalize CUDP and IPP VIII services and monitor the utilization of services by the urban poor.

3. The mission appreciates the GOWB's willingness to appoint staff nurses as second tier supervisors to improve the service quality. I wish to bring to your notice that,

it is necessary to monitor the quality of services at maternity homes to avoid unnecessary surgical interventions, especially caesarean sections. As agreed during the mission I look forward to hearing from you about the introduction of quality assurance mechanisms and rationalization of fee structures.

4. I also wish to bring to your notice the need for rationalizing the package of services to be provided at ESOPD and maternity homes based on the need, catchment population and existing public and private services.

Population VIII – Proposed Additional Cities:

5. The mission is pleased to note that preparatory activities by SUDA are in an advanced stage and we have conveyed the concerns of the project implementing agency to MOHFW to facilitate early EFC clearance. Meanwhile, it was agreed that SUDA would proceed with identification and training of HHWs and preparation of bid documents for civil works.

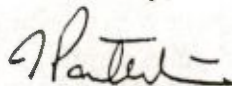
Reproductive and Child Health Sub-projects (Murshidabad and Asansol):

6. The mission noted that progress in Murshidabad has been very slow. Some activities in the proposal might be redundant because similar inputs are being provided under other projects like STD/AIDS and Social Safety Net. There is adequate flexibility in the project for revising the proposed activities to avoid duplication, and revisions should be urgently submitted to MOHFW. Further, I would like to alert you that financing under this project is performance linked. Consequently, the funds are not earmarked for particular sub-projects, and would be transferred to better performing activities/states.

7. Asansol has made satisfactory progress in employing the required service delivery staff and link workers whose training is in progress, and completed slum census to identify beneficiaries. Details are given in Annex II. Intensive action is now required to complete the proposed civil works, and to start providing services and IEC.

With best personal regards.

Sincerely,



Indra Pathmanathan
Senior Public Health Specialist
Health, Nutrition and Population
South Asia

Attachment: Aide Memoire

Mr. Jhala & Ms. Chatterjee

-3-

02/13/99

cc: Mr. A.K.Mehra,
Director, Area Project Unit, MOHFW

India: World Bank Review Mission
Population VIII (Urban Family Welfare) Cr. 2394-IN
Reproductive and Child Health: sub-projects

West Bengal

January, 1999

Aide Memoire

1. As part of a combined Population VIII/Reproductive and Child Health World Bank review mission, a team consisting of Drs./Messrs. Indra Pathmanathan (mission leader), G.N.V. Ramana (Task Leader, Population VIII and LCE component), Sadia A. Chowdury and A. Bharadwaj (public health), Supriya Mukherjee (IEC), and Z. Thomas reviewed the implementation progress of Calcutta city, the Reproductive and Child Health (RCH) sub-projects in Murshidabad and Asansol, and the preparation for the additional cities to be supported by the proposed re-structuring of Population VIII. The mission was accompanied by officials from the Ministry of Health and Family Welfare (MOHFW).

2. The mission would like to thank the Government of West Bengal, the Secretary Health and Family Welfare, the Calcutta Municipal Development Authority, project officials and various staff for facilitating field visits and discussions and for the warm hospitality that was extended to the mission.

3. This Aide Memoire is specific to issues in West Bengal. Subsequently, an Aide Memoire dealing with issues covered by the combined mission that are cross-cutting across several project states and at national level also will be issued.

Population VIII: Calcutta

4. **Increasing the supply of FW services to slum population:** The mission is pleased to note that outreach coverage by Honorary Health Workers (HHWs) was good, and performance indicators show significant improvement. Several of the larger facilities (Maternity homes and ESOPDS) have now been completed and are beginning to provide services. These facilities have been constructed with strong participation by local community organisations, and effective community ownership is demonstrated. The mission noted an example where an IPP VIII health post is located adjacent to a CUDP health post though they are serving different slums. It was agreed that in order to rationalize and optimize the impact of the expanded services the project authorities would: (a) review the responsibilities of HHWs and reduce activities which are being done by other programs such as growth monitoring which is also not being done effectively by them (b) co-ordinate and rationalise CUDP and IPP VIII service structures and functioning; (c) monitor the utilisation of maternity homes and ESOPDs to assess the use by slum populations.

5. **Improving the quality of FW services:** The mission is pleased to note that there has been appreciable improvement in MCH and FW coverage levels. However, more emphasis is now required for improving the quality of care and to facilitate this it was agreed that : (a) staff nurses would be appointed as second tier supervisors (d) hospital MIS systems would be introduced to monitor occupancy rates, length of stay and cost of services (e) quality assurance systems in clinical care would be developed and implemented.

6. It was agreed that the ongoing training programs for HHWs and PTMOs would be reviewed to assess (a) optimal trainer trainee ratio (b) effectiveness of training methodology adopted (c) use of appropriate resource persons (d) capacity of the core group of trainers at municipality level. It was also agreed that (a) orientation regarding correct use of temporary contraceptives specially oral pills would be arranged for the HHWs, (b) skill development training would be offered to Part Time Medical Officers (PTMOs) in IUD insertions and MTP and (c) training in infection control would be offered to the staff working at the Maternity homes.

7. **Increasing demand for FW services:** The mission is pleased to note that the project could generate good demand for Institutional deliveries, immunization and oral pills. However, the needs of other groups, such as males and adolescent girls have not been adequately addressed. Also, MTR findings suggest that language has been one of the barriers of communication for some sections of population and the print media has a limited use. The IEC workers used on pilot basis in 11 municipalities did not seem to be more effective as they are of the same calibre and background as HHWs. It was agreed that taking these aspects in to consideration, a revised IEC strategy would be developed by the project.

8. **Improve management and administration:** The mission appreciates the concept of cross subsidising the urban poor by levying graded user fee at Maternity homes and ESOPDs. It was agreed that quality assurance mechanisms and rationalization of fee structure would be undertaken to reduce unnecessary surgical interventions especially caesarean sections.

9. To facilitate better interaction and co-ordination between political, bureaucratic and technical stakeholders in the planning and execution of the project, it was agreed that CMDA would make effort to set-up a mechanism at municipality level.

10. It was agreed that CMDA would submit a proposal to rationalize the package of services to be provided at ESOPD and maternity homes covering (a) general outpatient care including preventive and emergency services (b) in patient care covering essential and emergency obstetric care (c) other speciality services to be determined by the need, catchment population and existing public and private services.

11. **Population VIII: Proposed additional cities:** The mission is pleased to note that the preparatory activities are in an advanced stage. The State Urban Development Authority (SUDA), implementing agency for the project, has indicated that the final report of the baseline survey is expected by March 31 and the process of identification and training of HHW's has already started. All sites for civil works have been identified and types designs have been approved by the Bank. It was agreed that (a) Municipality level co-ordination committees consisting of elected persons from local bodies, representatives of SUDA, District Magistrate, local hospitals and health officers would review the annual action plans and forward for SUDA's approval (b) MOHFW would once again write to EFC requesting an early clearance.

12. **Reproductive and Child Health Sub-projects (Murshidabad and Asansol):** The mission noted that progress in Murshidabad has been very slow. It appears that several activities in the proposal might be redundant because of duplication, and therefore no action has been taken. Examples of this are the proposed training of health workers in STD/AIDS which will be done by the AIDS project, and responsibilities of the proposed village health workers that would overlap with those of ICDS workers. The mission stressed that the state has flexibility in revising the proposed activities, but that performance would be measured by achievements in terms of increased coverage of the beneficiary population in immunization, contraception and institutional deliveries. Funds would not be ear-marked for particular sub-projects, and would be transferred to other activities based on performance.

13. **Asansol** has made satisfactory progress in employing the required service delivery staff and link workers whose training is in progress, and completed slum census to identify beneficiaries. Details are given in Annex II. Intensive action is now required to complete the proposed civil works, and to start providing services and IEC.

14. Agreement was reached on benchmarks to be achieved during the next six months, and the mission alerted the state that failure to achieve agreed benchmarks would result in reduction of the funds.

Benchmark	Target due
<i>Increase supply of FW services</i>	
Complete award of all contracts for approved civil works	March 31, 1999
Review the functions of HHW and reduce activities which are not being done efficiently	March 31, 1999
Rationalize and co-ordinate the service structures and functioning of IPP 8 and CUDP health posts	June 30, 1999
Monitor the utilization of Maternity Homes and ESOPDs by slum populations and provide feedback to MOHFW and Bank	June 30, 1999
MOHFW would provide standard list of equipment for Maternity Homes to the project cities	March 15, 1999
<i>Improve quality of FW services</i>	
<i>Training:</i>	
Establish refresher training for HHWs to address knowledge gaps identified on a regular basis starting immediately with retraining on use of oral contraceptives	Immediate
Establish a core group of trainers in each municipality	April 30, 1999
Establish training of PTMOs in clinical skills such as IUD insertions and MTP	Overdue
Start new training program in infection control for staff working in the Maternity Homes and ESOPDs	June 30, 1999
<i>Clinical Services and Quality of Care</i>	
Appoint Nurses as IIInd tier supervisors (to improve technical supervision, quality of AN care and provide IUD services)	April 30, 1999
Submit proposals to establish MIS in maternity homes and municipal hospitals	June 30, 1999
Prepare a plan for developing quality assurance in clinical care and if necessary appoint consultant to provide technical assistance	August 31, 1999
Prepare a strategy to rationalize Obstetric surgery in Maternity homes and Municipal hospitals	August 31, 1999
<i>Improve demand for FW services</i>	
Submit revised IEC strategy and action plan based on MTR and mission findings	March 31, 1999
<i>Improve management and administration</i>	
Establish mechanism at municipality levels for improving co-ordination between different agencies implementing MCH and FW activities	March 31, 1999
Submit a proposal to the Bank for the rationalization of services provided at ESOPD and Maternity Homes	June 30, 1999
<i>RCII sub projects</i>	
Murshidabad	
Award tender for 12 sub centres with delivery rooms	March 31, 1999
Identify sites for remaining 44 sub centres	October 31, 1999
Complete procurement of furniture and equipment for sub centres not covered under Social Safety Net project	March 31, 1999
Install telephone connections at 14 Block PHCs	March 31, 1999

Asansol	
MOHFW to ensure that the agency awarded baseline survey completes data collection before March 31, 1999	Immediately
SUDA to appoint Community Development Officer to design and monitor innovative schemes	March 31, 1999

Review of Sub project Murshidabad

The SCOVA has released Rs. 14.4 million to the district during October 1998. The mission noted that implementation progress has been very slow. Since some of the activities planned under the project are now redundant due to inputs from HIV/AIDS and social safety net projects, the mission stressed that the project authorities have flexibility in revising proposed activities within the overall RCH frame work. However, the funding would be performance based.

After the discussion the following agreements were reached:

1. All Village health workers proposed would be women
2. The proposed training for medical and paramedical staff under the sub project in RTI/STI will be funded under AIDS control program and the consequent savings could be used for innovative activities.
3. The Block PHN would be made responsible for preparing an action plan in consultation with ICDS functionaries for fixed day immunization schedules in all the villages.
4. In view of large presence of ICDS network in the district (18 ongoing and 5 sanctioned projects) the activities of the proposed village health workers should be clearly defined to avoid overlap with anganwadi workers. This helps the project authorities also to monitor the effectiveness of the VHWs.
5. The Project authorities would develop guidelines for use and placement of referral funds.
6. The project would develop innovative schemes for involvement of private sector, participation of NGOs.

The following objectives and indicators were agreed to monitor the sub project progress:

Objective	Indicator
Increase institutional deliveries	5% increase in institutional deliveries from baseline
Improve referral services	At least 10% of institutional deliveries to be constituted of complicated cases referred by village functionaries
Improve immunization coverage of children	15% increase in measles coverage
Reduce unmet need for laproscopic sterilization and oral pill.	25% decrease in unmet need for sterilization and 50% in case of OP

Review of Sub-project Asansol

The State SCOVA has released Rs. 9.5 million to the State Urban Development Agency (SUDA- the nodal agency for urban poverty alleviation in West Bengal) which is implementing the project. The mission is pleased to note that preparatory activities are in an advanced stage. Sites for 13 health posts have been identified and personnel have been recruited for 3 health posts. Out of the 387 HHWs planned during the project period, 168 were already identified and training of two and half months duration has started. Baseline survey was awarded by the state to MODE based on GOI guidelines. Identification of the project beneficiaries was made on the basis of rapid household income assessment survey undertaken under a GOI's scheme. The project will provide family folders for beneficiary households identified.

Agreements reached:

- Data collection for the baseline survey should be completed before March 99 as it may not give correct information once the HHWs start functioning.
- Maternity homes will provide only basic new born care services rather than establishing neonatology units which need specialized care.
- The Municipal Engineering Department under Directorate of Municipal Affairs would implement the civil works.
- To design and monitor the innovative schemes, SUDA will appoint a Community Development Officer.
- To monitor the critical performance indicators, the project authorities would appoint independent agencies to undertake 30 cluster surveys every year for which provision should be made in the project.
- SCOVA should be releasing the funds for the project within 15 days of receipt from GOI and GOI would provide set of claim forms to submit expenditure statements.
- Under the innovative schemes, SUDA would complement the ongoing activities of concerned departments under the project rather than implementing themselves.

Objective	Indicator
Increase institutional deliveries	5% increase in institutional deliveries by March 2000
Improve referral services	
Improve immunization coverage of children	Measles coverage of 45%
Reduce unmet need for laproscopic sterilization and oral pill.	Reduce unmet need for contraceptives by 10%

IPP 8- Additional cities

SUDA will be the implementing agency. SUDA is a parastatal organization with a mandate to reduce urban poverty. It has a governing board and Secretary, Municipal Affairs is the chairman of the Board. A full time director supported by several specialists like Engineers, Doctors, Computer professionals etc. implement various schemes – both Govt. and donor supported – to improve the status of urban poor.

Implementation arrangements by SUDA:

- The health team headed by Advisor, health has 3 members and it will be further strengthened to provide overall guidance, monitoring and training support.
- SUDA is planning to recruit one procurement officer under the project to ensure timely procurement of goods and services.
- The civil works will be handled by Municipal Engineering Directorate which has regional offices in all major towns.
- At municipality level a local coordination committee consisting of elected representatives, representatives from SUDA, District Magistrate, Local hospitals and health officers will be constituted. This committee approves the annual action plan and budget and forwards to SUDA. It meets once a month to review the financial and physical progress of the project.

Issues:

Start up activities have already started. HHW were identified and training was completed in some towns. Sites for civil works have been identified and model plans received clearance. In view of the short life span of the project, SUDA authorities expressed great concern regarding the clearance from GOI for implementation.

CONSTRUCTION STATUS OF CIVIL WORKS - December -1998
Calcutta

No	Type of Units	SAR Target	Cumulative Target as of Sept. 30.1998	Present Status	Immediate Tasks/Recommendations Agreements /Time frame
A .Service delivery Buildings					
A1	HAU	109	109	1. Completed - 36 Units 2. Under construction - 62 units a) Advanced Stage - 24 units b) Various stages of construction- 38 Units c) In bidding process - 8 Units d) Disputed Land -1 Unit Total - 107	2. Schedule: a) To be completed by December 31,1998 b) To be completed by December 31,1999 c) Award all contracts by March 31, 1999 d) <u>NO NEW CONTRACT TO BE AWARDED AFTER MARCH 31, 1999</u>
A2	E. S. O. P. D.	18	25	1. Completed - 6 Units 2. Under construction -19 Units Total -25 Units	All 19 units are at different stages of construction. To be completed by December 31,1990
A3	Maternity Homes	23	23	1. Completed - 1 Unit 2. Under construction -17 Units 3. In pre bid stage (Delhi Type) - 5 Units Total -23 Units	1. . 2. To be completed by December 31,1999 3. Construction to start by March 31, 2000. NO NEW CONTRACT TO BE AWARDED AFTER MARCH 31, 1999

SUDA

STATE URBAN DEVELOPMENT AGENCY

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

SUDA-15/98(Part - II) 1287

04.02.99

Ref No.....

Date.....

From : Dr. N. G. Gangopadhyay
Adviser (Health),
SUDA

To : The Chief Engineer,
Municipal Engineering Directorate
Bikash Bhavan
Salt Lake City
Calcutta.

**Sub : Construction of health facilities in towns
under IPP-VIII (Extn.)**

Sir,

I am to enclose herewith relevant extract of the letter dated January 4, 1999 of the World Bank regarding World Bank Review Mission: Population VIII (Cr. 2394 - IN)

You are requested to take necessary action on the issue as per guidelines granted by the Bank in the above letter (last para of pg no. 2 and item 11 of pg. no. 3).

Yours faithfully,

(Dr. N. G. Gangopadhyay)

Encl:

As stated above.

SUDA-15/98(Part - II)/ 1287 (1) 2

04.02.99

CC with enclosure :

1. Secretary, MA Deptt., Govt. of West Bengal.
2. Director & CE, SUDA.

Yours faithfully,

(Dr. N. G. Gangopadhyay)



Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Calcutta.

No. 62/C-10/3T-2/94(3) Dated, Calcutta, The 1st February, 1999.

- From : The Deputy Secretary to the
Government of West Bengal.
- To :
1. The Municipal Commissioner,
Calcutta Municipal Corporation,
5, S.N. Banerjee Road,
Calcutta - 700 013.
 2. Dr. N.G. Gangopadhy,
Adviser, State Urban Development Agency,
'ILGUS BHAWAN', H.C. Block, Sector - III,
Salt Lake City, Calcutta - 700 091.
 3. The Director & Chief Executive,
State Urban Development Agency,
'ILGUS BHAWAN', H.C. Block, Sector-III,
Salt Lake City, Calcutta - 700 091.

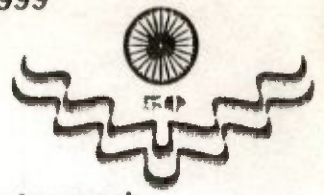
Sub. : One week deIntegrated Training Programme on Primary
Care Approach to Healthy Cities Programme, HSMI,
New Delhi from 22 - 26 February, 1999.

The undersigned is directed to enclose herewith a copy of the
D.O. letter No. HSMI/EDT/HCP/99/87893, dated the 12th January, 1999
~~XXXXXXXXXX~~ from the Executive Director, HSMI, New Delhi, along
with the Course Announcement Brochure and also the Nominations
Form for sending the nominations for one week Integrated Training
Programme on Primary Health Care Approach to Healthy Cities
Programme scheduled to be held from 22 - 26 February, 1999 at HSMI,
New Delhi.

He is now requested kindly to nominate one member ~~each~~ from
his organisation for participation in the above mentioned Training
Programme by 15th February, 1999.

Chandray
Deputy Secretary.

Shukla
for
23/2



Sub: One Week Integrated Training Programme on Primary Health Care Approach to Healthy Cities Programme, HSMI, New Delhi, from 22 - 26 February, 1999

Dear Shri Chakarborty,

The Human Settlement Management Institute (HSMI), the Research and Training Wing of HUDCO, is organising One Week Integrated Training Programme on Primary Health Care Approach to Healthy Cities Programme from 22 - 26 February, 1999 at HSMI, New Delhi. The programme is sponsored by the Ministry of Urban Affairs and Employment, Department of Urban Development, Government of India and financed by World Health Organisation.

The training programme is targeted for senior functionaries of 5 mega cities Calcutta, Mumbai, Chennai, Bangalore and Hyderabad representing the agencies responsible for Health, Water Supply, Sanitation, Sewerage and Drainage, Solid Waste Management and Slum Improvement at city level i.e. from Municipal Corporation and Development Authority/ies. Senior functionaries of State Government representing departments/agencies responsible for Health, Housing, Local Government, Public Health, Pollution Control Board, Town and Country Planning Department and Women and Child Development and Water Supply Sewerage Board at the city level are also eligible to participate.

The training programme has been designed to give the participants an exposition to the critical understanding of concepts and practices associated with Healthy City Project with a view to enable them to initiate the Healthy City Projects in their own cities. The participants shall be exposed to the Concepts of Healthy City; How to go about promoting it; and How to provide assistance to various stakeholders in organising themselves for a Healthy City Projects.

May I, therefore, request you to kindly nominate suitable officers representing the key state/city level organisations from above mentioned organisations in Calcutta. I enclose the Course Announcement Brochure along with the Nomination Form for sending the nominations. The last date for sending nomination is 15 February, 1999. The participation is restricted to 25 persons from five cities. There is no fee for participation in the programme.

With regards,

Yours sincerely,

Kulwant Singh
Kulwant Singh

Encl: As above

Shri A.M. Chakarborty
Secretary Municipal Affairs Department
Government of West Bengal
Writers Building
Calcutta 700 001.
Tel: 033-2151216
Fax: 033-2251832



① We may request Dr. Gopabandhu and MC, CRC and District, SUDA to nominate one member each. *Sp/any*
② Pl put 7 members. *Sp/any*
③ *Sp/any*

**INTEGRATED TRAINING PROGRAMME ON
PRIMARY HEALTH CARE APPROACH TO
HEALTHY CITY PROGRAMME**

HSMI, NEW DELHI

(22 - 26 February, 1999)

COURSE ANNOUNCEMENT

- Course Title : Integrated Training Programme on
Primary Health Care Approach to
Healthy Cities Programme
- Venue : Human Settlement Management
Institute (HSMI), HUDCO House,
Lodhi Road, New Delhi 110 003.
- Duration : One week
- Date : 22 - 26 February, 1999
- Closing Date : 15 February, 1999
for Sending
Nominations
- Programme : 25 persons
Capacity

Programme Outline

The Integrated Training Programme on Primary Health Care Approach for Healthy City Programme has been designed to give the participants an exposition to the critical understanding of concepts and practices associated with Healthy City Project with a view to enable them to initiate the Healthy City Projects in their own cities. The participants shall be exposed to:

- Concepts of Healthy City;
- How to go about promoting it; and
- How to provide assistance to various stakeholders in organising themselves for a Healthy City Projects.

The critical areas to be covered under the training programme are:

- Primary Health Care approach to Healthy City Programme concepts;
- Carrying Capacity based Regional and Urban planning and
- Healthy Human Settlements

Course Objectives

- To develop an understanding the concepts underlying Healthy Cities initiatives
- To analyze and understand the academic and social movements that have contributed to the Healthy Cities initiative
- To analyze the strategies used in development of existing Healthy Cities initiatives in North America, Europe, Asia and Australia namely i) policy development; ii) project needs assessment and planning; iii) collaboration across sectors; iv) working in partnership with community people and v) establishing Healthy Cities infrastructure
- To consider the challenges in creating Healthy communities and Cities
- To consider how Healthy Cities philosophy and practice can be applied by participants in their own communities/Cities
- To consider the role of local government in Healthy Cities
- To consider appropriate research and evaluation approaches for Healthy Cities initiatives, including the development of ways of measuring the health of Cities and other communities and development indicators

Target Group

The training programme is targeted for senior functionaries of 5 mega cities Calcutta, Mumbai, Chennai, Bangalore and Hyderabad representing the agencies responsible for Health, Water Supply, Sanitation, Sewerage and Drainage, Solid Waste Management and Slum Improvement at city level i.e. from Municipal Corporation and Development Authority/ies. Senior functionaries of State Government representing departments/agencies responsible for Health, Housing, Local Government, Public Health, Pollution Control Board, Town and Country Planning Department and Women and Child Development and Water Supply Sewerage Board at the city level are also eligible to participate.

Course Fee

The course is sponsored by Ministry of Urban Affairs and Employment, Department of Urban Development, Government of India with financial assistance from World Health Organisation (WHO). **There is no fee for participation in the programme** and the participation is restricted to 25 persons only. Participants requiring boarding and lodging facilities at HSMI hostel may confirm in writing and shall be required to pay nominal charges from their own TA/DA. **The accommodation shall be provided to the participants only.**

The nominated officers are required to ensure that the confirmation of their acceptance in writing is received from HSMI prior to their departure from their duty station as the number of participants are restricted to 25 only.

Programme Faculty

The faculty shall include both in-house faculty and resource persons and experts in the related areas of the training programme.

Course Director: JS Marwaha, Senior Fellow, HSMI.

About HSMI

Human Settlement Management Institute (HSMI) is the research and training wing of the Housing and Urban Development Corporation (HUDCO), New Delhi. In pursuance of HSMI's objectives, a collaborative link was forged in 1985 with the Institute for Housing and Urban Development Studies (IHS), Rotterdam, the Netherlands, under Indo-Dutch agreement. This ongoing collaboration has established the framework for HSMI's activities. These include establishment and support to decentralised training in the country through curriculum development, packaged training materials, training of trainers and management support for decentralised training.

HSMI training programmes respond to the felt needs of the human settlement sector, effective inter-disciplinary working relation and skill amongst administrators, professionals, researchers and NGO staff engaged in the sector. So far, HSMI has trained around 8,000 participants. The Institute draws upon wide experience within the national context through a team of professional trainers who combine specialist knowledge with practical field experience. State-of-the-art audio-visual and other didactic aids are available in all classrooms to facilitate fully illustrated lecture sessions.

The Institute has a well documented library for referral use by course participants. The Institute also has a functional hostel with about 50 beds providing lodging and boarding at nominal rates. Rooms are available on twin sharing basis with attached bathrooms. The hostel catering facility provides full board comprising bed tea, breakfast, late morning tea, lunch, afternoon tea and dinner. Recreational facilities like table tennis, badminton, chess, carrom and colour television are also available. Direct dialling STD facilities are installed in-house.

Further Information

Please write to or contact:

J.S. Marwaha

Senior Fellow and Course Director

Human Settlement Management Institute (HSMI)

HUDCO House, Lodhi Road

New Delhi 110 003.

Tel: 4691834/4699534/4699535/4699536

Telex : 31-73292 HSMI IN

Fax : 00-91-11-4641292

Gram : HUDCO

E-Mail: Kulwants@nda.vsnl.net.in.

HSMI Hostel

Human Settlement Management Institute (HSMI)

212 Asian Games Village Complex

Khelgaon Marg

New Delhi 110 049

Tel(PABX): 6493445/6493870/6493015

Telex: 31-73292 HSMI IN

Fax: 00-91-11-6493726

Gram: HUDCO

NOMINATION FORM

INTEGRATED TRAINING PROGRAMME ON PRIMARY HEALTH CARE APPROACH TO HEALTHY CITY PROGRAMME HSMI, NEW DELHI

(22 - 26 February, 1999)

To be filled by the applicant in Capital Letters		
Name		
Date of Birth	Male	Female
Qualifications		
Designation		
Address for Correspondence with Telephone/Fax Number		
Brief Descriptions about the Duties and Responsibilities		
What are your expectations from this training workshop		
Signature of the applicant		
To be filled by the Sponsoring Authority		
Sponsoring Organisation		
The officer nominated meets the training requirements of the workshop		
Signature & seal of Sponsoring Authority with Name and Designation		

Nomination forms should be sent to:

J.S. Marwaha
Senior Fellow and Course Director
Human Settlement Management Institute (HSMI)
HUDCO House, Lodhi Road
New Delhi 110 003.

*Last date for receipt of nomination form is 15 February, 1999.
Photocopy of this form may be used for sending more than one nomination.*



Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Calcutta.

No. 62/C-10/3T-2/94(3) Dated, Calcutta, The 1st February, 1999.

From : The Deputy Secretary to the
Government of West Bengal.

- To :
1. The Municipal Commissioner,
Calcutta Municipal Corporation,
5, S. N. Banerjee Road,
Calcutta - 700 013.
 2. Dr. N. G. Gangopadhyaya,
Adviser, State Urban Development Agency,
'ILGUS BHAWAN', H.C. Block, Sector - III,
Salt Lake City, Calcutta - 700 091.
 3. The Director & Chief Executive,
State Urban Development Agency,
'ILGUS BHAWAN', H.C. Block, Sector-III,
Salt Lake City, Calcutta - 700 091.

Sub. : One week deIntegrated Training Programme on Primary
Care Approach to Healthy Cities Programme, HSMI,
New Delhi from 22 - 26 February, 1999.

The undersigned is directed to enclose herewith a copy of the D.O. letter No. HSMI/EDT/HCP/99/87893, dated the 12th January, 1999 ~~XXXXXXXXXX~~ from the Executive Director, HSMI, New Delhi, along with the Course Announcement Brochure and also the Nominations Form for sending the nominations for one week Integrated Training Programme on Primary Health Care Approach to Healthy Cities Programme scheduled to be held from 22 - 26 February, 1999 at HSMI, New Delhi.

He is now requested kindly to nominate one member each from his organisation for participation in the above mentioned Training Programme by 15th February, 1999.

R. Chandel
Deputy Secretary.



Department of Health, Government of India
Ministry of Health, New Delhi

Dr. P. N. Dasgupta, Director, National Institute of Health, New Delhi, India

TO : The Secretary to the Government of West Bengal

FROM : The National Institute of Health, New Delhi, India
Director, National Institute of Health, New Delhi, India

1. The National Institute of Health, New Delhi, India
Director, National Institute of Health, New Delhi, India

2. The Director, West Bengal State Health Department, Calcutta, West Bengal, India

One week integrated training in health services for health workers, West Bengal, India, from 12-18 February, 1955.

Handwritten notes:
File
P. N. Dasgupta
12/12/54

The undersigned is pleased to inform you that a copy of the letter to you dated 12/12/54, under No. 12/12/54, is being forwarded to you for your information.

With the above information, you are requested to arrange for the necessary arrangements for the training of health workers in West Bengal, India, from 12-18 February, 1955, at New Delhi, India.

It is requested that you may kindly arrange for the necessary arrangements for the training of health workers in West Bengal, India, from 12-18 February, 1955, at New Delhi, India.

Signature:
Secretary, Government of India



Sub: One Week Integrated Training Programme on Primary Health Care Approach to Healthy Cities Programme, HSMI, New Delhi, from 22 - 26 February, 1999

Dear Shri Chakarborty,

The Human Settlement Management Institute (HSMI), the Research and Training Wing of HUDCO, is organising One Week Integrated Training Programme on Primary Health Care Approach to Healthy Cities Programme from 22 - 26 February, 1999 at HSMI, New Delhi. The programme is sponsored by the Ministry of Urban Affairs and Employment, Department of Urban Development, Government of India and financed by World Health Organisation.

The training programme is targeted for senior functionaries of 5 mega cities Calcutta, Mumbai, Chennai, Bangalore and Hyderabad representing the agencies responsible for Health, Water Supply, Sanitation, Sewerage and Drainage, Solid Waste Management and Slum Improvement at city level i.e. from Municipal Corporation and Development Authority/ies. Senior functionaries of State Government representing departments/agencies responsible for Health, Housing, Local Government, Public Health, Pollution Control Board, Town and Country Planning Department and Women and Child Development and Water Supply Sewerage Board at the city level are also eligible to participate.

The training programme has been designed to give the participants an exposition to the critical understanding of concepts and practices associated with Healthy City Project with a view to enable them to initiate the Healthy City Projects in their own cities. The participants shall be exposed to the Concepts of Healthy City; How to go about promoting it; and How to provide assistance to various stakeholders in organising themselves for a Healthy City Projects.

May I, therefore, request you to kindly nominate suitable officers representing the key state/city level organisations from above mentioned organisations in Calcutta. I enclose the Course Announcement Brochure along with the Nomination Form for sending the nominations. The last date for sending nomination is 15 February, 1999. The participation is restricted to 25 persons from five cities. There is no fee for participation in the programme.

With regards,

Yours sincerely,

Kulwant Singh
Kulwant Singh

Encl: As above

Shri A.M. Chakarborty
Secretary Municipal Affairs Department
Government of West Bengal
Writers Building
Calcutta 700 001.
Tel: 033-2151216
Fax: 033-2251832

(1) We may request Dr. Gopparaju and MC, CSC and District, SUDA to nominate one member each from each city.

(2) Pl put to new things. P. S. / M. S.

(3) S.O. 10/10/99
Pl put to new things
(P. S. / M. S.)



**INTEGRATED TRAINING PROGRAMME ON
PRIMARY HEALTH CARE APPROACH TO
HEALTHY CITY PROGRAMME**

HSMI, NEW DELHI

(22 - 26 February, 1999)

COURSE ANNOUNCEMENT

- Course Title** : Integrated Training Programme on
Primary Health Care Approach to
Healthy Cities Programme
- Venue** : Human Settlement Management
Institute (HSMI), HUDCO House,
Lodhi Road, New Delhi 110 003.
- Duration** : One week
- Date** : 22 - 26 February, 1999
- Closing Date
for Sending
Nominations** : 15 February, 1999
- Programme
Capacity** : 25 persons

Programme Outline

The Integrated Training Programme on Primary Health Care Approach for Healthy City Programme has been designed to give the participants an exposition to the critical understanding of concepts and practices associated with Healthy City Project with a view to enable them to initiate the Healthy City Projects in their own cities. The participants shall be exposed to:

- Concepts of Healthy City;
- How to go about promoting it; and
- How to provide assistance to various stakeholders in organising themselves for a Healthy City Projects.

The critical areas to be covered under the training programme are:

- Primary Health Care approach to Healthy City Programme concepts;
- Carrying Capacity based Regional and Urban planning and
- Healthy Human Settlements

Course Objectives

- To develop an understanding the concepts underlying Healthy Cities initiatives
- To analyze and understand the academic and social movements that have contributed to the Healthy Cities initiative
- To analyze the strategies used in development of existing Healthy Cities initiatives in North America, Europe, Asia and Australia namely i) policy development; ii) project needs assessment and planning; iii) collaboration across sectors; iv) working in partnership with community people and v) establishing Healthy Cities infrastructure
- To consider the challenges in creating Healthy communities and Cities
- To consider how Healthy Cities philosophy and practice can be applied by participants in their own communities/Cities
- To consider the role of local government in Healthy Cities
- To consider appropriate research and evaluation approaches for Healthy Cities initiatives, including the development of ways of measuring the health of Cities and other communities and development indicators

Target Group

The training programme is targeted for senior functionaries of 5 mega cities Calcutta, Mumbai, Chennai, Bangalore and Hyderabad representing the agencies responsible for Health, Water Supply, Sanitation, Sewerage and Drainage, Solid Waste Management and Slum Improvement at city level i.e. from Municipal Corporation and Development Authority/ies. Senior functionaries of State Government representing departments/agencies responsible for Health, Housing, Local Government, Public Health, Pollution Control Board, Town and Country Planning Department and Women and Child Development and Water Supply Sewerage Board at the city level are also eligible to participate.

Course Fee

The course is sponsored by Ministry of Urban Affairs and Employment, Department of Urban Development, Government of India with financial assistance from World Health Organisation (WHO). **There is no fee for participation in the programme** and the participation is restricted to 25 persons only. Participants requiring boarding and lodging facilities at HSMI hostel may confirm in writing and shall be required to pay nominal charges from their own TA/DA. **The accommodation shall be provided to the participants only.**

The nominated officers are required to ensure that the confirmation of their acceptance in writing is received from HSMI prior to their departure from their duty station as the number of participants are restricted to 25 only.

Programme Faculty

The faculty shall include both in-house faculty and resource persons and experts in the related areas of the training programme.

Course Director: JS Marwaha, Senior Fellow, HSMI.

About HSMI

Human Settlement Management Institute (HSMI) is the research and training wing of the Housing and Urban Development Corporation (HUDCO), New Delhi. In pursuance of HSMI's objectives, a collaborative link was forged in 1985 with the Institute for Housing and Urban Development Studies (IHS), Rotterdam, the Netherlands, under Indo-Dutch agreement. This ongoing collaboration has established the framework for HSMI's activities. These include establishment and support to decentralised training in the country through curriculum development, packaged training materials, training of trainers and management support for decentralised training.

HSMI training programmes respond to the felt needs of the human settlement sector, effective inter-disciplinary working relation and skill amongst administrators, professionals, researchers and NGO staff engaged in the sector. So far, HSMI has trained around 8,000 participants. The Institute draws upon wide experience within the national context through a team of professional trainers who combine specialist knowledge with practical field experience. State-of-the-art audio-visual and other didactic aids are available in all classrooms to facilitate fully illustrated lecture sessions.

The Institute has a well documented library for referral use by course participants. The Institute also has a functional hostel with about 50 beds providing lodging and boarding at nominal rates. Rooms are available on twin sharing basis with attached bathrooms. The hostel catering facility provides full board comprising bed tea, breakfast, late morning tea, lunch, afternoon tea and dinner. Recreational facilities like table tennis, badminton, chess, carrom and colour television are also available. Direct dialling STD facilities are installed in-house.

Further Information

Please write to or contact:

J.S. Marwaha
Senior Fellow and Course Director
Human Settlement Management Institute (HSMI)
HUDCO House, Lodhi Road
New Delhi 110 003.
Tel: 4691834/4699534/4699535/4699536
Telex : 31-73292 HSMI IN
Fax : 00-91-11-4641292
Gram : HUDCO
E-Mail: Kulwants@nda.vsnl.net.in.

HSMI Hostel

Human Settlement Management Institute (HSMI)
212 Asian Games Village Complex
Khelgaon Marg
New Delhi 110 049

Tel(PABX): 6493445/6493870/6493015
Telex: 31-73292 HSMI IN
Fax: 00-91-11-6493726
Gram: HUDCO

NOMINATION FORM

INTEGRATED TRAINING PROGRAMME ON PRIMARY HEALTH CARE APPROACH TO HEALTHY CITY PROGRAMME HSMI, NEW DELHI

(22 - 26 February, 1999)

To be filled by the applicant in Capital Letters		
Name		
Date of Birth	Male	Female
Qualifications		
Designation		
Address for Correspondence with Telephone/Fax Number		
Brief Descriptions about the Duties and Responsibilities		
What are your expectations from this training workshop		
Signature of the applicant		
To be filled by the Sponsoring Authority		
Sponsoring Organisation		
The officer nominated meets the training requirements of the workshop		
Signature & seal of Sponsoring Authority with Name and Designation		

Nomination forms should be sent to:

J.S. Marwaha
Senior Fellow and Course Director
Human Settlement Management Institute (HSMI)
HUDCO House, Lodhi Road
New Delhi 110 003.

*Last date for receipt of nomination form is 15 February, 1999.
Photocopy of this form may be used for sending more than one nomination.*



Phone : 25x216 215-1216
Fax : 25x8262x 235-1632

D.O.No.24(6)-S/99

সচিব
পৌরবিষয়ক বিভাগ
পশ্চিমবঙ্গ সরকার
কলিকাতা-৭০০ ০০১

Asok M. Chakrabarti
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS BUILDINGS
CALCUTTA-700 001

Dated Calcutta, the 16th January, 1999

Kindly recall our discussions regarding selection of Honorary Health Workers and training of HHWs for IPP VIII Project at your town. Training activities were expected to be launched in the month of January, 1999.

It is understood that HHWs for your town have not been selected yet. S.U.D.A. does not have any information about the date and venue of LCC meeting in which HHWs will be finally selected. You have not intimated the training-schedule of HHWs to SUDA yet.

You are aware of the time schedules for IPP VIII. All of us are in fact, working against time and trying to achieve in about two years' time what normally takes five years under normal IPP VIII programmes. We therefore, do not have any slack time in our workschedules. Unless you start training of HHWs immediately, I am afraid the project cannot be completed at your town within the stipulated ~~max~~ period. This would create considerable embarrassment to the State Government and all of you.

I would request you to discuss the matter with Mayor/Chairperson of your municipality and finalise the process of selection of HHWs without any further delay. Under no circumstances the process should be delayed beyond January, 1999.

Handwritten notes:
S. R. ...
IPP - ... (Ext) ...
For ...
21/2

Sd/-

(Asok M. Chakrabarti)

Shri
ADM, Malda/C.E.O., SJDA/ADM, Alipurduar/C.E.O., ADDA/A.D.M., Burdwan/
A.D.M., Midnapore.

No.24(6)/1-S/99

Copy forwarded for information to Dr.N.G.Gangopadhyay,
Advisor(Health), SUDA.

Dated the
16th Jan., 1999.

Handwritten signature
16.1.99.
Secretary.



IPP-VIII (Ext)
File

IPP - VIII. **CMDA**

FAMILY WELFARE (US) PROJECT

Unnayan Bhavan, Bidhan Nagar 'G' Block, 3rd Floor, Calcutta - 700 091 Phone : 334-5257 / 358-6771 / 337-0697 Fax : 358-3931

Memo No2162/CMDA FW/US/IPP/N-11/96

Dated 17.12.98

From: Project Director,
IPP 8, Calcutta.

To: Shri A.M. Chakrabarti,
Secretary, Municipal Affairs Department,
Government of West Bengal &
Project Coordinator, Extended IPP8, West Bengal.

Sir,

A meeting was held with the World Bank and the MOH&FW, GOI, on 15.12.98 & 16.12.98 at New Delhi, Inter alia, the subject matter of extension of IPP 8 to ten additional cities was discussed.

An Aide Memoire of the decisions taken therein is forwarded herewith for your reference and further actions on the same.

In the context of some of the important decisions, the following actions may be taken:

a) It was brought to the notice of the members that Baseline Survey is in progress in all the ten cities. The MOH&FW desired to ascertain the projected completion date of the Survey. This may please be intimated to IPP8, Calcutta.

b) It was agreed that training of personnel may be initiated in all the ten cities and for this purpose, West Bengal has been allowed to spend beyond Rs 15 Lakhs. It was, however, reiterated that no service delivery should start prior to the approval to the extended project.

c) Regarding procurement, it was advised that no procurement should take place prior to the approval to the extended project. However, procurement plans for the two project years should be submitted within 31.1.99.

d) All tender documents including technical specifications and BOQs should be kept ready within 31.1.99.

e) We have been advised to establish an administrative mechanism for involving NGOs. Model TORs for NGO participation is available with IPP8, Calcutta.

f) Similarly, an action plan for IEC has to be prepared for the additional cities within 28.2.99.

g) For monitoring of the implementation progress, there is a proforma of the MOH&FW (available with IPP8, Calcutta). For monitoring the software components of the project, proformas 9 & 14 of the Community Needs Assessment Manual may be consulted.

We shall be grateful if the requisite information is provided to IPP8, Calcutta for onward transmission to the MOH&FW within the scheduled time.

Yours faithfully

Project Director, IPP8, Calcutta.

Addl. City Projects:

Clearance and funds:

- EFC approval is expected by Feb. and IPP VIII project directorates are asked to release Rs.15 lakhs for start up activities (as an advance in case of AP).

Baseline surveys:

- The states can start Base line survey based on earlier TORs, MOHFW also has TORs for RCH base line surveys after obtaining clearance from WB.
- Technical issue related to sampling has to be resolved by MOHFW and WB. Sample could be between 1000-2000 based on RCH surveys. Baseline has two components- Household survey and existing facilities – public and private sector - indicated in a map.

Bangalore: All 11 cities will be covered. Contract awarded

Calcutta: Survey in progress

Delhi: NA

Hyderabad: To obtain feed back

Training:

- WB can start and MOHFW allowed higher allocation.
- Karnataka can go ahead with the proposed orientation workshop
- Delhi and Hyderabad was also suggested to go ahead with training.

Procurement:

- To obtain clearance for two years Procurement plans by Jan 31, 1999.

Civil works:

- Preparation of tender documents including technical specs and BOQs except for calling bids January 31, 1999.

NGOs:

- Initial briefing to NGOs and establishment of administrative mechanism for review and approval of proposals including TORs and review process. Bank will provide model TORs for smaller NGOs by 28 Feb 1999.

IEC strategy:

- To formulate IEC strategy and forward an action plan by 28 Feb 1999.

Project Management:

- AP has to obtain approvals for TORs proposed consultancy positions at PMU and regional level by 28 Feb 1999.
- All states to complete preparatory steps for proposed management committees 31 Jan 1999.
- MIS cell to establish a system for monitoring implementation progress using the format provided by MOHFW by 31 Jan 1999.

Logistic support:

- TN to submit the site plans including legal ownership for regional warehouses by 31 December.



Memo No.2162(2)/CMDA/FW/US/IPP/N-11/96

Dated : 17/12/98

Copy forwarded for information & necessary action to:

- 1) Chief of Health, IPP8, Calcutta.
- 2) Advisor, Health, CMDA.

Handwritten signature
17/12/98

Gestetner

THE
DIRECTOR,
STATE URBAN DEV. AGENCY,
111 GUS BHAVAN
HC Block, SECTOR III
CALCUTTA - 700 091



Gestetner (India) Limited
India Steamship House
21, Old Court House Street,
P.O. Box 2534
Calcutta-700 001
Telephone : 248-8642
Fax : 248-8641
Telegram : Gestetner' Calcutta
Ref. No. : ASG/CP/GES/98

Date : 16.11.98

AD (H)
Do you receive it in
9 pp VIII
will it be
reimburse
by CMDA

SUB : GESTETNER COPYPRINTER UNDER D.G.S.&D. RATE CONTRACT

Dear Sir,

We are pleased to introduce you a Unique revolutionary Copying Machine which prints out at the speed upto 120 Copies Per Minute on almost any kind of paper. Taking out multiple copies it reduces the cost by as much as 70%, saves your time by one third and ensures absolutely consistant quality copies from the first to the last copy. We are pleased to enclose the following details for your kind information and necessary action.

- by ref 11*
1. Quotation, Terms & conditions of the machine
 2. Technical Specifications
 3. Literatures
 4. Feature & Benefit of the machine

I do not
think
this
copyprieter
is needed
unimly

We would like to inform you that GESTETNER COPYPRINTER is now under D.G.S.&D. rate contract which is being sold all over the world in 130 Countries where Gestetner have their operation. We being part of the same International Group, are the sole marketing and servicing organisation in India.

Should you desire to have any additional information or demonstration, please do let us know and will be pleased to arrange for the same for you immediately at any place convenient to you.

Thanking you and assuring you of our best services at all times.

AD (H)
25/11

Yours faithfully,
for GESTETNER (INDIA) LTD.

Adm. Supt.
BRANCH MANAGER

ENCL : as above

Director & ch. SUSA
for information
26/11/98

Regd Office :
Salt Lake Electronics Complex
Block GP, Sector V
Calcutta-700091

902 VIII
5329/5329L

CopyPrinter

CONVENIENCE COMBINED WITH FAST,



EASY AND ECONOMICAL COPYPRINTING

Dg 5019
R 4:30 calls
Growth in Prod - 14%
Tos 9 Appendix
Can be paid for 6-8 hrs.

Gestetner

Communicating
Confidence



DIGITAL



The 5329/5329L's operating panel is ergonomically designed and user friendly. With its compact, simple to read and easy to follow LCD instructions and symbols, and features such as the unique, programmable One Touch Class function, even the first time user will be able to easily operate the 5329/5329L CopyPrinter.

For user friendliness it's top of the class



You have a range of regular, set number copy runs



Programme the numbers into the One Touch Class facility



Once programmed, you simply select and press the start button

SPECIFICATIONS	
Printing Method	Digital Scanning, fully automatic printing
Original Type	Book or sheet
Original Sizes	Maximum: 257 x 364mm
Printing Paper Sizes	Minimum: 90 x 148mm Maximum: 297 x 432mm
Printing Paper Weights	47-209g/m ²
Image Printing Area	5329 210 x 288mm 5329L 250 x 355mm
Speed	60-120 copies per minute – 60, 75, 90, 105, 120 (5 steps)
Resolution	300 dpi
Paper Feed and Delivery Capacity	1000 sheets
Reduction Ratios	71%, 82%, 87%, 93%
Enlargement Ratios	115%, 122%, 141%
Image Mode	Letter, Photo, Letter & Photo Auto Separation
Colour Printing	11 colours: black, blue, green, red, brown, yellow, purple, maroon, navy, orange and teal
Special Functions	Programmable Memory/Class Memory One Touch Class Job Memory Combine Two Originals Edge Erase Centre & Edge Erase Paste Shadow Erase Security Mode Skip Feed Mode Economy Mode Tint Mode CS/SP Mode Auto Cycle Mode Paper Tray Kit Image Overlay (used with Controller)
Power Source	220-240V, 50/60Hz
Dimensions	1285 (W) x 625 (D) x 670 (H) mm
Weight	98kg
Optional	Controller – computer interface Automatic Document Feeder – 30 page Colour drum units Tape dispenser Key counter Cabinet

We reserve the right to make amendments to the technical specifications and external appearance of this equipment. Please note that the full range of options shown in this publication may not always be available.

WORK WITH PEOPLE WHO WILL SUPPORT YOU

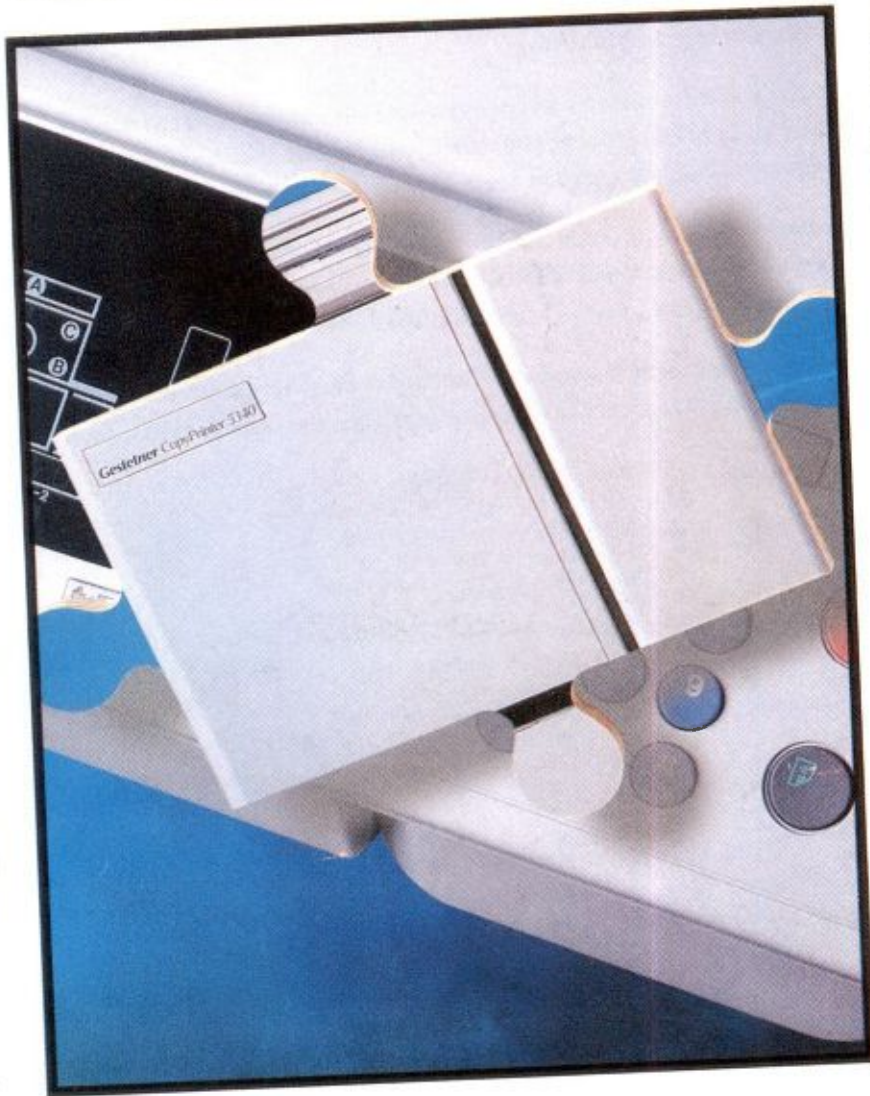
Please contact your nearest Gestetner representative for more details of the 5329/5329L CopyPrinter. With our worldwide sales and service organisation, you can be confident of easy access to sensible advice, straightforward financial plans and a first class service and supply back up.

Gestetner

5340

CopyPrinter

THE VITAL LINK FOR THE



EXPANDING BUSINESS



DIGITAL

Gestetner

*Communicating
Confidence*

IMPORTANT

- 1) Details of the Conditions governing this Rate Contract are not to be disclosed to unauthorised persons.
- 2) Drawals against this Rate Contract of DGS&D New Delhi -1 are permissible only for the bonafide use of Govt. of India Deptts., State Govts, Quasi Govt. and Undertakings, Indian Railways and not for private parties or for private use of Govt. Officials.
- 3) The instructions for the guidance of Rate Contract Holding firms as well as for guidance of Direct Demanding Officers regarding rate contract have been published as a separate booklet and numbered from DGS&D156 (R) and DGS&D-155 (R) separately. The Direct Demanding Officers not in possession of the said booklet DGS&D-155 (R) & 156 (R) may arrange to obtain the same direct from Co-ordination Section CDN-3 of this office by application.
- 4) This rate contract will be operated upon by the Direct Demanding Officers in addition to DGS&D and its Regional Offices.

COPY TO

- 1) The Controller of Accounts, Dept. Of Supply, New Delhi (Th: Authentication Cell). This issues with the approval of Deptt. Of Supply.
- 2) The Director of Quality Assurance, DGS&D (I) Delhi Circle (II) Mumbai (III) Calcutta (IV) Chennai. (V) Banglaore
- 3) The Director of Supplies & Disposals, DGS&D:
(i) Mumbai (ii) Calcutta (iii) Chennai
- 4) The ADG(QA), DGS&D, H Qrs, New Delhi
- 5) P. M. Sectt., South Block, New Delhi.
- 6) Income Tax Officer, New Delhi, Mumbai, Calcutta, Chennai
- 7) MIS Dte. 8) R. L. O. 9) L/C 10) Concurrent Audit
- 11) Main File 12) All DDOS as per list.

24 hours
24 hours
(RAJIV MAHENDRU)
SECTION OFFICER
For Director General of Supplies & Disposals

Gestetner

Copy Printer Applications

Letters to clients	Memos	Newsletters
Letterheads	Flyers	Application Forms
Time Cards	Training Material	Bulletins
Circulars	Agendas	Minutes of Meeting
Notices	Supply Lists	Stock Lists
Price Lists	Sales Information	Directories
Petty Cash Forms	Reports	Operating Instruction
Manuals		
Safety Regulations	Catalogues	Contracts
Tender Forms	Accident Report Forms	Diet Charts
Sales Activity Sheets	Hospital Forms	Time Tables
Physiotherapy Charts	Exercise Lists	Schedules
Posters	Certificates	Hand Outs
Sunday School Material	Parish Bulletin	Hymn Sheets
Attendance Forms	Enrollment Forms	PTA Information
Letters to parents	Syllabus	Sports Day Programs
Questionnaires	Graphs & Charts	Exam papers
Press Releases	Market Research Forms	Menus
Membership Forms	Tickets	Document Covers
Confidential Papers	Manuals

USERS

Commercial Organisations, Manufacturers, Trade Unions, Financial Institutions, Government Departments, Educational Institutions, Associations, Hospitals, Real Estate Agents, Market Research Bureau, Distance Education Centres, Religious Organisations, Hotels, Universities, Banks, Information Centres, Copy Shops, Share Brokers, Investor Cell, Clubs, Political Organisations, Defence, Public Sector, and many more.....

Gestetner CopyPrinter

**It's easy, it's fast, it's flexible, it's colourful, it's inexpensive,
it's environmentally friendly and finally - it works !!**

This booklet has been designed in-house and printed on a Gestetner CopyPrinter
Through CopyPrinter Controller from a Computer File

You Too Can Do It ! Just Instal a CopyPrinter in Your Office Today

Copy Printer

Frequently Asked Questions About the Digital Duplicator Process

What is a digital duplicator ?

It is a document reproduction system which combines the best elements of three established office technologies : the sophistication of digital scanner for capturing an "Image" of the document to be reproduced, the simplicity and usability of a copier, and the cost advantages of commercial duplicating systems.

Why is a digital duplicator valuable in an office environment ?

By the nature of duplicator design, the systems require very low maintenance and are very inexpensive to operate. As a result, for many offices, a digital duplicator can improve productivity since it can rapidly produce multiple copies of a document while it greatly reduces document reproduction costs-even versus photocopying a document on an in-house copier.

What types of applications does the digital duplicator address ?

The digital duplicator is well-suited to any applications requiring multiple copies for each original. Typical examples are forms (e.g. employee forms, cash receipts, time sheets, project work orders, patient records, bulletins, posters, certificates and schedules.

What is the Copy Printer Computer Controller ?

A module which permits a computer to print documents directly to a Copy Printer. The Computer Controller allows users to work in virtually all the popular desktop computing software applications, then print their documents to a Copy Printer which is either directly connected to their computer, or is connected over a Local Area Network (LAN).

What are the biggest benefits of Copy Printer technology ?

Substantial cost savings over alternate forms of document reproduction and Improved office productivity from greater system uptime and higher speed output. The Copy Printer systems are a unique class of document reproduction devices-they are a complement to photocopier and laser printing systems. Many office environments could benefit from adding a digital duplicator into their document reproduction options list.

Gestetner

MODEL 5329L

FEATURE	ADVANTAGE	BENEFIT
Security Mode	Prevents additional prints being run off the current master on the drum	Ensures confidentiality of documents
Tint Mode	User can tint various images in a particular colour without using an editing function	User can use each maximise the use and creativity of each colour
Skip Feed Mode	Skip Feed Mode allows user to set the drum to rotate between 2-9 revolutions before a sheet is printed.	Minimises set off and increases quality of print by allowing more time for the ink to dry between printed copies
CS Modes	Frequent print jobs that require several settings can be programmed.	Ensures that users maximise the cost effectiveness. Saves time and ensures productivity and no wastage.
Letter/Photo Auto Separation Mode	Documents containing both text and photographs can be images simultaneously to provide the best quality for both the text and the photograph.	Good quality images, saves time and is versatility is enhanced.
Program Mode	Programmable up to 9 jobs.	

Gestetner

Copy Printer

Copy Printer Features, Advantages, and Benefits

Features	Advantages	Benefits
High Speed Production	Produces, 1,000 prints in under 9 minutes. 120-130 Copies per minute from 1,000 sheet paper feed tray.	Reduces operating time. Increases productivity.
Low Operational Costs	Low cost per copy	Competitive and economical to the user in a wide range of applications.
Masters and Ink	Little operator involvement. No. direct contact with ink. The master is automatically fed. The diagnostic display tells the operator when to replace the master and ink.	Saves time, clean simple and user friendly
Diagnostic Display	Indicates what is happening within the machine and where	Eliminates operator confusion. Reduces costs of service visits and down time
Automatic Exposure	Automatically adjusts exposure for lightness and darkness. Provides clean copies with every original	Eliminates trial and printing and wastage. Time saving.
Image Position	Places the Image where required, without worry or paste up problems	Easy to use and saves time.
Proof Copies	Ability to inspect copy and allows for correct alignment.	Saves time and money Saves wastage of supply items.
Photo/Line Mode	The master can be simply prepared according to the type of original selected. Allows correct process for reproducing half tones or line work, giving wide tonal range.	Delivers high quality copies whatever type of original. Gives the user the freedom to print the type of work they require.

Gestetner

Copy Printer

Features

Advantages

Benefits

Reduction

Reduces oversized originals to standard sizes which saves paper and..

Saves money in printing, mailing and filling costs.

Combine 2 Originals

Enables 2 originals to be printed into one sheet. Ideal for the creation of booklets and programs. Pause time between originals enable different modes to be selected i.e. photo, line or a reduction ratio.

Saves ink, paper, time and increases productivity.

Printing Paper

Allows the right size and weight of paper to be used without compromise

Reduces need of using outside printer. Enables the user to select the correct paper for each application.

Colour Change

Achieved in less than 15 seconds. 6 colours available black, red, green, brown, blue,

Offers flexibility and versatlity and makes copies eye catching.

Design

Compact.

Saves valuable space

Engineered for Easy Access

Enables the user to reach any part of the machine.

Easy to clear any problems should they occur.

Straight Paper Path

The paper travels a short straight path.

Minimizes the possibility of paper jams.

Master Eject System

The masters are automatically ejected into a box

No operator involvement apart from emptying the box. Eliminates user contact with messy ink.

Durability

Heavy duty construction.

The machine is built to last.

Power

Standard power requirement

No special Installation costs.

Gestetner

CopyPrinter Advantages

- Low capital investment in equipment
- Low cost per copy - note when 25 or more copies per original are made
- Volume printing / Copying - 1000 copies in less than 10 minutes !
- Preventive Maintenance - only after 3,00,000 copies !
- User Friendly - easy to operate. Push button controls.
- Various grades of paper from 46 - 210 gsm can be copied / printed upon !
- Can print / copy on A6 to A3 size of paper.
- 6 colour options !!!!!
- No warm up time
- No drums to get scratched like in copiers
- Reduce copies to standard sizes of paper and save
- Combine two different originals on one page and save money
- Connect it to your PC and print multiple copies directly from your files at 120 copies per minute !

Computer Connectivity Advantages

- **CREATE ON MONITOR**
- **ALTER ON MONITOR**
- **STORE ON FLOPPY / DISKS**
- **PRINT ON DEMAND MULTIPLE COPIES QUICKLY**
- **GEOGRAPHICALLY DISTRIBUTE AND PRINT**
- **PRINT IN COLOUR**
- **EASY TO USE WHEN COMPARED TO OTHER ALTERNATIVE PROCESSES**

Gestetner

What is a CopyPrinter ?

As the name suggests, the Gestetner CopyPrinter is a blend between a copier and a printer. This system utilises the strong points of both types of machine. For example :

FEATURES FROM COPIER

- Copy Method - Digital, Fully Automatic
- Operation - One button operation
- Booklet Format - Enables you to combine 2 originals, printing both pages in one pass reducing costs by 50 %.
- Reduction - Pre-set Ratios accomodating from A6 to A3.

FEATURES FROM PRINTER

- Speed - Prints upto 120 copies per minute !
- Cost - Minimal Copy Cost
- Versatility - Prints on any paper from 46 - 210 gsm !
- Reliability - The machine is not plagued by paper jams associated with copiers.
- Computer Connectivity - Enables you to print directly from computer files at 120 copies per minute !

Why a CopyPrinter ?

Because of the introduction and boom of copiers in the 80's - clients are now finding out the pitfalls associated with copiers. They are expensive to purchase and maintain. They are slow and not terribly reliable. Moreover, humidity, dust, heat and a host of other factors lead to frequent break-downs and inconsistent copy quality.

Gestetner CopyPrinter is the answer to these problems !

Gestetner

'The Company'

- Gestetner has been in the forefront of Reprography since 1881. In India, we have been present since 1924. We have TWENTY NINE full fledged branches in India, ideally located in all the states. There are over 500 Gestetner Sales & Service professionals in India, taking care of the needs of all Gestetner users.
- The Government of India has over 1,00,000 Gestetner Equipments working in its various offices. We are justifiably proud of this association and the trust reposed in us. We have two plants in India, one at Nasik and the other at Calcutta, totally employing more than 260 people.
- Gestetner Group has been appointed a corporate member of the United Nations Association of United States as well as a member of the United Nations Ambassadors Council keeping in view that we are largest independent supplier of Reprographic Office Equipments in the World. We are proud of the fact that we are the only Non-US Company in the world to bag this honour.
- Our motto
'Customers for Life'

'Why Buy From Gestetner'

- We are the manufacturers of CopyPrinters.
- We are marketing these machines directly.
- We render service for our machines directly and not through any dealer operation.
- We assure continuous supply of consumables, spares and services for the life of the machine.
- You can trust and depend upon us for supplies & services as we are the direct suppliers, whereas the dealers are not committed to one product for all time and tend to shift loyalty for self-interest leaving the client in wilderness.
- Only we can assure prompt attention for your needs in terms of supplies, spares and services, in view of our well placed network of 29 branches in India, ideally located in all the states. These branches are staffed with professionals trained to cater to your needs.
- Gestetner has sold over 800 CopyPrinters in India within the last two years, many of them repeat orders.
- The high volume of repeat orders itself speaks of the CONFIDENCE our customers have in the performance of our CopyPrinter, its utility and our prompt attention to their needs.
- So Buy Gestetner. Buy Benefits. Buy from the LEADER.

HOW DOES THE COPYPRINTER COMPARE TO OTHER MACHINES?

COPYPRINTER IS SUPERIOR IN ALMOST ALL FEATURE CATEGORIES

	CopyPrinter	Offset Printer	PPC	Laser Printer
Productivity	<ul style="list-style-type: none"> Fast 130 pages per minute copy speed Simple connectivity to Personal Computer for direct printing. 	<ul style="list-style-type: none"> Plate making process requires a lot of time and labour for preparation 	<ul style="list-style-type: none"> Long copy runs are rather slow and inefficient 	<ul style="list-style-type: none"> Long copy runs are rather slow and expensive
Running Cost	<ul style="list-style-type: none"> Printing costs are one-third those of PPCs 	<ul style="list-style-type: none"> Costly for small-volume output 	<ul style="list-style-type: none"> Expensive for large-volume output 	<ul style="list-style-type: none"> Expensive
Colour	<ul style="list-style-type: none"> Many low-cost colours are available Easy colour change 	<ul style="list-style-type: none"> Colour printing available, yet expensive and requires extra time 	<ul style="list-style-type: none"> Available only on a colour copier 	<ul style="list-style-type: none"> Available, yet equipment installation is very costly
PC Connectivity	<ul style="list-style-type: none"> Easy connection to Personal Computers 	<ul style="list-style-type: none"> Not available 	<ul style="list-style-type: none"> Available only on specialised copier 	<ul style="list-style-type: none"> Available
User Friendliness	<ul style="list-style-type: none"> Operates as easily as a copier No specialised operator required Provides direct printing from PC 	<ul style="list-style-type: none"> Must rely on outsourcer's schedule Requires specialised operator 	<ul style="list-style-type: none"> Easy to use 	<ul style="list-style-type: none"> Easy to use
Maintenance	<ul style="list-style-type: none"> Minimum maintenance required, making it cost-effective High reliability 	<ul style="list-style-type: none"> Problems of the printer Needs frequent cleaning 	<ul style="list-style-type: none"> Frequent maintenance service is required, which is expensive 	<ul style="list-style-type: none"> No frequent maintenance is required
Paper type/size variation	<ul style="list-style-type: none"> Supports a wide range of paper types/sizes (thick/thin paper envelopes, cards and labels) 	<ul style="list-style-type: none"> Can Print on various kinds of paper, yet NCR and labels are not available 	<ul style="list-style-type: none"> Limited paper sizes/types available 	<ul style="list-style-type: none"> Limited paper sizes/types available
Environmentally Friendly Design	<ul style="list-style-type: none"> Eliminated ozone emissions and reduced noise levels Minimal use of plastic components Low power consumption 	<ul style="list-style-type: none"> Uses flammable solvents Sometimes dangerous waste disposal 	<ul style="list-style-type: none"> Emits ozone gases and generates solid waste High energy consumption 	<ul style="list-style-type: none"> Emits ozone gases and generates solid waste
Storage space	<ul style="list-style-type: none"> Optimum space saving design 	<ul style="list-style-type: none"> Large space requirements 	<ul style="list-style-type: none"> Minimum space requirements 	<ul style="list-style-type: none"> Minimum space requirements

COST PER COPY BY GESTETNER COPY PRINTER PROCESS

MODEL NO. 53.

- | | |
|--|--------------|
| 1. Cost per Roll (for 250 masters) | Rs. 3,700.00 |
| Cost of each master | Rs. 14.80 |
| 2. Cost of each cartridge of Ink
(Gives 12000 prints) | Rs. 622.00 |
| Cost of Ink for each print | 5.2 PAISE |

	<u>COST OF MASTER NO. OF COPIES</u>	<u>COST OF MASTER FOR EACH PRINT</u>	<u>COST OF INK FOR EACH PRINT</u>	<u>COST PER COPY i.e COST OF MASTER + INK</u>
FOR 50 COPIES	$\frac{Rs. 14.80}{50}$	29.6 p	+ 5.2 p	= 34.8 p
FOR 65 "	$\frac{Rs. 14.80}{65}$	22.7 p	+ 5.2 p	= 27.9 p
FOR 100 "	$\frac{Rs. 14.80}{100}$	14.8 p	+ 5.2 p	= 20.0 p
FOR 200 "	$\frac{Rs. 14.80}{200}$	7.4 p	+ 5.2 p	= 12.6 p
FOR 300 "	$\frac{Rs. 14.80}{300}$	4.9 p	+ 5.2 p	= 10.1 p
FOR 500 "	$\frac{Rs. 14.80}{500}$	3.0 p	+ 5.2 p	= 8.2 p
FOR 1000 "	$\frac{Rs. 14.80}{1000}$	1.5 p	+ 5.2 p	= 6.7 p
FOR 2000 "	$\frac{Rs. 14.80}{2000}$	0.7 p	+ 5.2 p	= 5.9 p
FOR 3000 "	$\frac{Rs. 14.80}{3000}$	0.5 p	+ 5.2 p	= 5.7 p
FOR 4000 "	$\frac{Rs. 14.80}{4000}$	0.4 p	+ 5.2 p	= 5.6 p
FOR 5000 "	$\frac{Rs. 14.80}{5000}$	0.3 p	+ 5.2 p	= 5.5 p

COST OF PAPER WILL BE EXTRA.

(YOU CAN USE ANY TYPES OF PAPER (PHOTOCOPY PAPER DUBLICATING PAPER ETC.ETC)
STARTING FROM 50 GSM TO 215 GSM.

Regd. Office :
Salt Lake Electronics Complex
Block GP, Sector V
Calcutta-700091

All Communication to Government should give the Number, Date and Subject of any previous Correspondence and be addressed to the Secretary of the Department concerned.



1 PP-VIII/Ext/ku
17/14
Government of West Bengal

Municipal Affairs Department
Writers' Buildings, Calcutta. Branch

N-758/MA/P/C-10/3S-20/98.

From : Shri R. N. Datta,
Special Secretary to the
Government of West Bengal.

To : Mr. N. Chatterjee,
Project Director (PP-VIII),
Calcutta Metropolitan Development Authority,
3A, Auckland Place, Calcutta-700 017. 199.....

Dated Calcutta, the 9th November, 1998.

Madam,

I am directed to refer to the letter No.L.19612/7/98-APS, dated the 20th October, 1998 of Under Secretary to the Government of India, Ministry of Health & Family Welfare an extension on IPP-VIII Project and to send the contents of this Department on the paragraph pertaining to this Department below for favour of your information and taking appropriate action :-

- Para 2. Recommendations made in the approach paper to the Ninth Five Year Plan, have been duly kept in view while preparing IPP VIII Project Reports for ten new towns. One of the thrust areas of the project will be to improve upon the access to the existing primary and secondary health care facilities for the urban poor. The responsibilities of water supply, sanitation, drainage, solid waste management etc. lie with the municipalities. IPP VIII(Extension) Project is proposed to be implemented by the municipalities with supports from State Urban Development Agency, Calcutta Metropolitan Development Authority and Health & Family Welfare Department of the State Government. It should therefore be possible for the urban municipalities to ensure convergence of all these ongoing programmes.
- Para 3. Project Director, IPP VIII is aware that recurring liabilities all the health institutions set up in CUDP-III and CSIP, are now borne either by the State Govt. or by the municipalities. It is worth pointing out that not even a single health institution set up in CUDP-III or CSIP, was wound up for want of recurring costs on expiry of projects. It is difficult to categorically state at this stage from what sources recurring costs would be met for health ~~work~~ activities to be set up at ten cities after June, 2001. But judging by past experiences it could be safely inferred that health activities would be continued even after expiry of the project.
- Para 4. The observations have been noted. Very few buildings are going to be constructed at each town under this project. In case any vacant public building is available for accommodating health posts or maternity homes, the buildings will be used for these purposes.
- Para 5. Detailed proposals for logistic improvements have already been submitted to Government of India and the World Bank.
- Para 6. Steps have already been initiated to identify suitable community premises or buildings under the control of the State Govt. or the municipality, for setting up sub-health posts. We are hopeful that all the sub-health posts would be set up in existing buildings located in low-income neighbourhoods. Attempts will also be made to identify available buildings for accommodating maternity homes/health posts.

Para 8. All required clearances have been obtained.

Para 9. Noted for compliance.

Para 10. Honorary health workers will occupy the centre stage in implementation of the project. With a view to keeping the recurring costs low only a handful of posts of Doctors, ANMs, Managers, Accountants etc. are proposed to be created. Municipalities have been advised to utilise their surplus manpower if any, in filling up these posts. Fresh appointments will be made only when these become absolutely necessary. Posts would be filled up through contractual appointments. Detailed job specifications for the posts proposed to be created have already been finalised and Govt of India and the World Bank are aware of these details.

Para 11. Noted for guidance.

Para 12. The training needs were identified after detailed discussion with officials of the Ministry of Health & Family Welfare and World Bank Missions. The Training Cell of C.M.D.A., which is entrusted with the responsibility of organising training in IPP VIII and the Institute of Local Government and Urban Studies in the Department of Municipal Affairs together, will impart trainings.

Para 13. Noted for guidance. We have no plans to engage any consultants in the project.

Para 14. IEC activities will mostly be organised by C.M.D.A. Over the years C.M.D.A. has developed considerable inhouse expertise in preparation of IEC materials for community based health programmes. Since the municipality will remain in overall charge of project implementation including IEC activities, it would be possible to adopt an integrated approach at the local level.

Para 17. Dr. N.G. Gangopadhyay, Advisor (Health), S.U.D.A. is being requested to submit a statement directly to Project Director, IPP VII

Para 18. We are aware of the need for strict monitoring of the implementation to avoid cost overrun. Peoples' representatives and functionaries at municipalities have been advised to keep close vigil over implementation. The help of district authorities has been sought in this regard. The physical and financial progress will be reviewed regularly, at the meetings of Local Coordination Committees. Representatives of the Project Coordinator will attend LCC meetings and in case of any slippage in implementation anywhere, they will bring the matter immediately to the notice of Chairman of the Municipality, Project Director at the municipality level, and the Project Coordinator. It will be ensured that correctives wherever needed, are applied immediately.

Para 19. Dr. N.G. Gangopadhyay, Advisor (Health), S.U.D.A. is being requested to submit a statement directly to Project Director, IPP VI

Para 20. There is no denying the fact that the time available for completion of the project at new towns is rather short. However, all preparatory arrangements including finalisation of tender formalities for civil constructions, selection and training of honorary health workers, selection of sites for health posts and maternity homes and sub-health posts, identification of NGOs and resource personnel at municipality levels etc., have been completed. Municipalities as also Project functionaries at the State Urban Development Agency, have been advised to ensure regular monitoring of the project. We feel confident that it will be possible to complete the project and provide services to all target group beneficiaries well ahead of the stipulated date.

Noted for guidance.

Yours faithful
Sd/- R. N. Dut
Special Secretary

No. 758/1/MA/P/C-10/3S-20/98 Dated, Calcutta, the 9th Nov 1998

Copy forwarded to Dr. N.G. Gangopadhyay, Advisor (Health), SUDA for information and necessary action. ILGUS BHANAN, H Block

Sector III Bidhannagar, Cal - 91

Special Secretary.



Society for Mental Health Care
ANANDANIKETAN

Vill & P.O: Khajurdih, Dist: Burdwan (Pin: 713518)

(Recognised by Rehabilitation Council of India,

a statutory body of Ministry of Social Justice & Empowerment, Govt. of India)

Phone : (03453) 55-971/55262

No:

Dated: 7th November, 1998

Dear Sir/Madam

We are happy to announce that a Bridge Course on 'Mental Retardation and Associated Disabilities' is being organised at Society for Mental Health Care (Ananda Niketan), Khajurdih for 4 (four) weeks recently. The Bridge Course is aimed to recognise those who have had long experiences of providing services to disabled people but have not received any recognition, since they could not have recognised qualification prescribed by the R.C.I. (a statutory body of Ministry of Social Justice & Empowerment, Govt. of India) after June, 1993.

The Bridge Course also aims to accord recognition to all those who have had valuable experiences in special schools, integrated schools, vocational training centres or other training centres prior to enforcement of R.C.I Act.

You are requested to give the wide publicity among the social worker involved in your organisation and advise them to send their application form in the enclosed format. Kindly ensure that the duly filled in application reached us latest by 20th November, 1998 to:

Mr. Arup Mitra, M.Sc. B.Ed. PGDGC(D) Course Co-ordinator,
Bridge Course.

Dr. Gouri Shankar Saha (MBBS) DCH, Contact Person.
Resident Medical Officer,

Society for Mental Health Care (Anandaniketan)

Vill & P.O: Khajurdih, Dist: Burdwan (Pin 713518)

With regards.

Yours faithfully,

(Dr. Haramohan Sinha)
Director & Founder President,

Society for Mental Health Care (Anandaniketan)

NB: Any information regarding Bridge Course please dial

(03453) 46-378 at 9.00 A.M. to 12.00 P.M.

(03453) 55-971 at 4.00 P.M. to 9.00 P.M.

Adv (H)
12/11
N.A. (H)
12/11

12/11/98

Society for Mental Health Care (Ananda Niketan)

Bridge Course on Mental Retardation and Associated disabilities.

1. INTRODUCTION:

Rehabilitation Council of India is a statutory body charged with the task of regulating and monitoring training programmes for professional and personnels, giving services to people with disabilities. The Act for setting up of the council was made effective from June, 1993. Since then every new professional/personnel was required to obtain a qualification recognised by R.C.I. (a statutory body of Ministry of Social Justice and Empowerment, Govt. of India) and to register himself/herself with the council.

It was felt that it would be unfair not to grant recognition to those who have been serving disabled persons for many years. It has therefore, been decided to conduct bridge/short terms courses of duration of 4 weeks and grant recognition certificates to those who successfully complete these courses.

2. OBJECTIVE:

The object of the Bridge Course is to give one time opportunity to all those serving people with mental retardation to become eligible to register themselves with the council by taking up just one month duration Bridge Course.

3. ELIGIBILITY:

Any person giving service to persons with mental retardation will be eligible to apply for admission to the course.

4. NUMBER OF TRAINEES:

25 (twenty five) Trainees.

5. DURATION:

4 (four) weeks.

6. VENUE:

Society for Mental Health Care, Ananda Niketan Complex,
Village & P.O: Khajuridih (Via - Katwa), Dist: Burdwan.

7. ACCOMMODATION:

Arrangement will be made for food and lodging at the campus of the Anandaniketan complex on payment of charge.

8. TRAVELLING ALLOWANCE & STIPEND:

A lump sum amount of Rs. 1000.00 (Rs. one thousand only) will be paid to outstation participants for travelling & other incidental expenses like food, postage and local transportation etc.

A lump sum amount of Rs. 300.00 (Rupees three hundred only) will be paid to local participant for travel and other incidental expenses.

A stipend of Rs. 1000.00 (Rupees one thousand only) per trainee will be paid to cover expenses on boarding/lodging.

9. LEAVE:

No leave is permitted during the period of the Bridge Course.

10. AWARD OF CERTIFICATE:

On successful completion of the Bridge Course, participants will be awarded a certificate by the Rehabilitation Council of India (R.C.I. , a statutory body of Ministry of Social Justice & Empowerment, Govt. of India).

Date of commencement of the above course will be intimated later on.

132/98/27

Society for Mental Health Care
ANANDANIKETAN

Application for Bridge Course on Mental Retardation & Associated Disabilities

:: Recognised by Rehabilitation Council of India ::
(a statutory body of Ministry of Social Justice & Empowerment, Govt. of India)

NOTE:

- i. Last date for submission of application is 20/11/98 1998
ii. Only selected candidates will be informed for participation in the Bridge Course.

1	Name (In Block Letters)			
2	Postal Address for correspondence (Specify Pin Code Number)			
3	Telephone Number, if any			
4	Date of birth & age			
5	Educational Qualification (attach photocopy of certificate)			
	Examination	Name of the Board/ University/Instt.	Year of Passing	Percentage of marks obtained.
6	Total working experience with children with mentally handicapped (pl. attach copies of certificates, if any).			
7	Any other details			

Certificate:

I have studied the conditions of the Bridge Course and agree to abide by them if it is offered to me. I certify that to the best of my knowledge the particulars given in this application are correct.

Date:

Place:

Signature of the applicant.



A. K. MEHRA

Joint Director (Area Projects)

Tele : 3019131

भारत सरकार
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
निर्माण भवन, नई दिल्ली-110011

GOVERNMENT OF INDIA
MINISTRY OF HEALTH & FAMILY WELFARE
NIRMAN BHAVAN, NEW DELHI-110011

D.O. No.: L.19012/2/98-APS

July 15, 1998

Dear Madam,

This has reference to your letter no. 825/CMDA/FW(US)/IPP-8/N-11/96 (Pt.II) dated 10.07.1998 regarding extension of IPP-VIII Project in 10 additional cities inter-alia including conducting of Baseline Surveys in these cities by ILGUS. This Ministry has no objection in assigning the work of Baseline Survey in additional cities to ILGUS. However the approval of the World Bank may be obtained, if necessary.

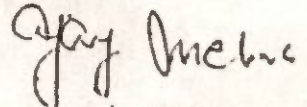
With regards,

Yours sincerely,

Mrs. N. Chatterjee,
Project Director, IPP VIII
Calcutta

Copy to:-

Dr. G.N.V. Ramana
World Bank,
70, Lodhi Estate,
New Delhi-110 003.


(A.K. MEHRA)
JOINT DIRECTOR (AREA PROJECTS)



A. K. MEHRA
Joint Director (Area Projects)
Tele : 3019131

भारत सरकार
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
निर्माण भवन, नई दिल्ली-110011

GOVERNMENT OF INDIA
MINISTRY OF HEALTH & FAMILY WELFARE
NIRMAN BHAVAN, NEW DELHI-110011

D.O. NO. L19012/2/98-APS
July 9, 1998

Dear Madam,

This has reference to your letter no.793/CMDA/FW(US)/IPP-8/N-11/96(Pt.II) dated 30.06.98 regarding incurring of some expenditure in connection with extension of IPP-VIII Project activities to 10 additional cities in West Bengal.. As discussed during the wrap-up meeting held on 08.06.1998, the State may take up preliminary preparatory activities e.g. training, orientation workshop, contracting of some key personnel, Baseline Survey, finalization of selection procedures, constitution of various committees, assessment of additional requirements of equipments and furniture in the health facilities proposed to be covered, training to existing officers in additional cities in the World Bank procedures and other related activities. You may utilize the IPP-VIII funds to meet expenditure on the above preparatory activities subject to a maximum of Rs.15 lakhs. Regarding Baseline Survey, it is suggested that it may be got done in all the additional cities by one agency for which the sole source agency approval of the World Bank may also please be obtained. A copy of the questionnaire developed for Baseline Survey and terms of reference for RCH sub-projects are also enclosed for your ready reference.

With regards,

Yours sincerely,

Ajay Mehra
(A.K. MEHRA)
Joint Director (Area Projects)

To,
✓ Secretary, CMDA & Project
Director, IPP-VIII, Calcutta,
Unnayan Bhavan,
Bidhan Nagar 'G' Block,
3rd Floor,
Calcutta-700 091

Copy to:
Ms. Indira Padmanabhan,
World Bank,
70, Lodhi Estate,
New Delhi-110 003.

Calcutta Metropolitan Development Authority

Unnavan Bhavan, Bidhan Nagar, Calcutta-700 091

1771(41)
No: ~~1770~~ /IPP-VIII/CMDA/P-31

Sector

Floor

Dated: 14-10-97

From : Dr. B. Bhattacharya
Chief of Health,
IPP-VIII/CMDA.

To : Mayor/Chairman/Administrator

_____ Municipal Corporation/Municipality/Noti-
fied Area Authority.

Sub : Revised formats for submission of claims for Honorarium, contingencies and Nutrition awareness programme under IPP-VIII Prqm.

Sir,

The necessity for ~~simplifying~~ the existing procedure for submission of claims by the urban local bodies for expeditions release of fund relating to the above items of recurring expenditure had been under active consideration of the Project Authorities for some time past.

The IPP-VIII Project Authorities, after careful consideration of the views expressed in this regard and the recommendations of the joint meetings of the chairpersons under IPP-VIII on the East & West Bank of the river Hooghly held on 19.9.97 & 21.9.97 ~~also~~ put forward before the IPP-VIII Workshop held on the 25th September, 1997, have decided that henceforth advance claim for 3 (three) months for recurrent items viz, Honorarium, Contingencies and Nutrition Awareness Programme shall be submitted by the municipal bodies as per simplified revised formats devised for each of these three recurrent items. These revised formats comprise of two statements viz,

- (1) Requisition for 3 (three) months and
- (2) Statement of Expenditure in respect of previous allotment

With the introduction of the revised formats out ^{on and from} ~~from~~ 01.10.97, it will no longer be necessary to submit copies of paid vouchers for earlier periods but the requisition and the Statement of expenditure alongwith certificates as shown therein are to be signed by the Finance Officer of the local body (or by the Executive Officer in the absence of the Finance Officer). The requisition should also be countersigned by the Mayor/Authorised representative ~~officer~~ / Chairman/Administrator of the local body as a token of correctness of the claim.

Copies of the revised formats were distributed among the representatives of the local bodies at the Workshop held on 25.9.97. In case the revised formats have not yet been collected by your office, arrangement may please be made to collect the same from the IPP-VIII office so that claims may henceforth be submitted on the basis of revised formats.

You are also requested to open separate bank account for IPP-VIII programme, if not already done and intimate compliance to this office early.

Yours faithfully,

(B. Bhattacharya)

_____ 5.10.97.
Chief of Health | IPP - VIII | CMDA

CHAIRMAN _____ MUNICIPALITY/
NOTIFIED AREA AUTHORITY/MAYOR _____
MUNICIPAL CORPORATION _____

To
The Chief of Health,
IPP-VIII/C.M.D.A.
Unnayan Bhawan,
'G'-Block/Cal - 91.

Statement of expenditure incurred for the
months of _____

Being the undernoted Contingent nature of expenditure incurred
out of last advance by the Municipality in connection with running of
HAU/Suncentres under Unit No. _____ Of IPP-VIII, C.M.D.A., Health.

Details of Expenditure :

	A m o u n t	
	Rs.	P.
1. Cost of materials like Fuel etc.		
2. Transportation Charges for carrying materials vaccines etc.		
3. Conveyance Charges.		
4. Incidental Charges for holding meetings/ Bank charges for outstanding cheques etc.		
5. Hiring Charges etc.		
6. Printing, Stationery and Photo-coping for running of HAU/Subcentres.		
7. Repairs & Renewals of Furniture/equipment etc.		
8. Electric bill/Telephone bill of HAU.		
9. Misc. Expenditure (if any)		
	Total :	

Certified that the above stated expenditures are actually incurred in connection with IPP-VIII works and materials procured under this bill are utilised for IPP-VIII works and entered in the Stock Register of the HAU/Sub-centre and the relevant vouchers are checked, verified and passed for payment/paid from the Municipal Fund. The vouchers, acquitances, relevant records etc. have been preserved in the Municipality for inspection and audit,

Health Officer

Municipality/
Municipal Corporation.

Chairman

Municipality
Mayor _____
Municipal Corporation.

Requisition for replenishing the amount of advance for meeting expenditure of contingent nature during the period from _____ to _____ 199 in respect of HAV Unit of _____ Municipality/Municipal Corporation under IPP-VIII, Health Programme.

Amount of advance/Fund last received	Total amount of expenditure incurred for which advance has been last received for the month of _____ to _____ in the following proforma including utilisation certificate	Cash balance in hand out of previous drawal	Further Amount required to replenish the fund as per existing guideline
--------------------------------------	---	---	---

1. Cash in hand prior to release of last advance Rs. _____

2. Expenditure incurred for the months of _____ Rs. _____

3. _____ Rs. _____

4. _____ Rs. _____

Amount of last advance vide cheque no. _____ Rs. _____

(Break-up vide statement of expenditure enclosed)

Total : Rs. _____

Net claim Rs. _____

1. Certified that the expenditure incurred as shown in Column 2 has been utilised for the purpose for which it was drawn as per guidelines laid down by the project.
2. Certified that the relevant vouchers and related records have been preserved in the municipality for future verification and audit.

Signature : Finance Officer/Executive Officer (In the absence of Finance Officer)

Counter signed by : Chairman/Mayor/Administrator

Requisition for replenishing the amount of advance for meeting expenditure on account of Honorarium for the period from _____ 199 in respect of HAU Unit No. _____ of Municipal Corporation under IPP-VIII, Health Programme.

Amount of advance/ Fund last received	Total amount of expenditure incurred for which advance has been received for the period upto _____ (vide details shown in the statement of expenditure) in the following proforma including utilisation certificate	Cash balance in hand out of previous drawal	Further Amount required to replenish the fund vide details in the column(5) for the _____ months of _____	Itemwise details for which Requisite on of fund made vide, Col.4 (Itemwise details should agree with the total amount shown in column(4)
--	---	---	---	--

1. Cash in hand prior to receipt of last advance.	Rs. _____	2. Expenditure incurred for _____ months of _____	Rs. _____	3. _____	Rs. _____	4. _____	Rs. _____	5. _____	Rs. _____
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Amount of last advance vide Cheque No. _____ dt _____

Total : Rs. _____

1. Certified that the expenditure incurred as shown in Columns 2 has been utilised for the purpose for which it was drawn as per guidelines laid down by the Project.
2. Certified that the relevant Vouchers, accuittances and related records have been preserved in the municipality for future verification and audit.

Signature : Finance Officer/Executive Officer (in the absence of Finance Officer)

Countersigned by : Chairman/Mayor/Administrator.

Total Rs. _____

Less cash in hand Rs. _____

Net claim Rs. _____

Statement of expenditure in respect of last
 advance received by _____ Municipality
~~for payment of honorarium~~

Expenditure incurred for the months of _____
 to _____

	Category	Number	Rate p.m.	No. of months	Total	Remarks, if any
1.	<u>PTMO</u>					
2.	<u>2nd Tier Supervisor</u>					
3.	<u>1st Tier Supervisor</u>					
4.	<u>H.A.W.</u>					
5.	<u>Attendant</u>					
6.	<u>Cerk-cum-Storekeeper</u>					
7.	<u>Sweeper</u>					

Grand Total : _____

Finance Officer/Executive Officer
 (In the absence of Finance Officer)
 _____ Municipality.