



# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Heath/309/08/245

Date ..... 30.09.2010

From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA

To : The Chairman,  
Midnapore Municipality

Sub. : Payment of Honorarium, Salary from unspent balance under other  
different A/c heads of HHW Scheme.

Ref. : Your Communication bearing memo no. 3031/DFID dt. 30.09.2010.

Sir,

With reference to above, this is to intimate you that the payment for Honorarium, Salary may be made from the unspent balance under other different A/c heads, as sought for. The expenditure is to be booked under the A/C head "Honorarium, Salary" respectively and statement of Expenditure is to be submitted by 06.10.2010.

Thanking you.

Yours faithfully

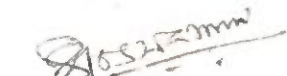
  
Project Officer

SUDA-Heath/309/08/245/1(1)

Dt. .. 30.09.2010

Copy forwarded for kind information to :

Project Director, HHW Scheme, Midnapore

  
Project Officer

OFFICE OF THE COUNCILLORS OF  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 3031 / R.F.I.D

Dated, Midnapore the : 30.09.10

From :- Chairman  
Midnapore Municipality

To :- Dr. Shibani Goswami.  
SUDA, Health wing, Ilgus Bhaban.  
HC - Block, Sector - III  
Salt Lake, Bidhannagar, Kolkata - 106



**Sub:- Diversion of fund to the head of Salary & Honorarium.**

Madam,

The allotment received from time to time for Utilization under various heads is now required to be diverted to the head of salary & Honorarium to meet our requirement.

Diversion from the different  
Heads of allotment with  
unspent amount.

Diverted to the head of allotment  
named Salary & Honorarium  
with amount.

1. Rent	Rs.5,020=00	Rs.5,020=00
2. Training	Rs. 2,164=00	Rs.2,164=00
3. Drug	Rs. 10,296 =00	Rs.10,296=00
4. I.E.C	Rs. 16,000=00	Rs.16,000=00
5. Operating Cost	Rs. 8,732=00	Rs.8,732=00

The total amount **Rs. 42,212=00** diverted from different heads will be utilized for payment of arrear Salary & Honorarium etc.

So, necessary order may kindly be given for the said purpose.

Thanking You

Yours faithfully

30/09/10

Chairman  
Midnapore Municipality

*[Signature]*

NAME & PAY DR. SUJIT ROY  
 DESIGNATION C. D. O.  
 PURPOSE OF JOURNEY Official

Date	Place of Departure	Place of Arrival	Mode of Transport	Distance	Class of Accommodation	Daily Allowance	Fare pair	Remarks
8.02.10	Midnapore Station. 6-35 AM	Howrah Station 10 AM	Train.	129 km.	2nd class B 11898300		20 <sup>00</sup>	Certified that :- 1) The journey was actually performed by me in the interest of public services 2) The expenditure incurred was not more than claimed in this bill. 3) No board and lodging Provide free of charges 4) No claim was preferred before
	Howrah Station. 10-10 AM	SUDA. 11-15 AM	Taxi.	16 km.	-		80 <sup>00</sup>	
	SUDA 4 PM	Howrah Station. 5-05 PM	Taxi.	16 km.	-		80 <sup>00</sup>	
	Howrah Station. 5-45 PM	Midnapore Station. 8-45 PM	Train.	129 km.	2nd class B 11898301		20 <sup>00</sup>	
						230 <sup>00</sup>		

Total Rs. 430<sup>00</sup>  
 (Four hundred thirty only)

*Sujit Roy*  
 28.02.10  
 SIGNATURE OF INCUMBENT

Received Rs 430/-  
 in Cash.

*Sujit Roy*  
 28/02/10

Voucher No. 31  
 Cheque No. 24538

NAME & PAY ..... DR. SUJIT ROY  
 DESIGNATION ..... C. D. O.  
 PURPOSE OF JOURNEY ..... Official

Date	Place of Departure	Place of Arrival	Mode of Transport	Distance	Class of Accommodation	Daily Allowance	Fare paid	Remarks
9.04.10	Midnapur Station 9-05 AM	Howrah Station 11-35 AM	Train	129 km.	1. chkd. pro. 2nd class B 91257 212 (Super fast)	40	49.00	Certified that :- 1) The journey was actually performed by me in the interest of public services 2) The expenditure incurred was not more than claimed in this bill. 3) No board and lodging Provide free of charges 4) No claim was preferred before
	Howrah Station 11-45 AM	SUDA 12-50 PM	Taxi	16 km.		80	80.00	
	SUDA 3-20 PM	Howrah Station 4-15 PM	Taxi	16 km.			80.00	
	Howrah Station 4-45 PM	Midnapur Station 7-25 PM	Train	129 km.	B 91257 213 (Super fast)		49.00	
						280.00		

Totl. Rs 488.00  
 (Four hundred eighty eight) only

*[Signature]*  
 27-04-10  
 SIGNATURE OF INCUMBENT

Received Rs. 488/-  
 in Cash  
*[Signature]*  
 27/04/10

Voucher No. 32  
 Ch. No. 245838

NAME & PAY ..... DR. SUSIT ROY

DESIGNATION ..... C.D.O.

PURPOSE OF JOURNEY ..... Official

Date	Place of Departure	Place of Arrival	Mode of Transport	Distance	Class of Accommodation	Daily Allowance	Fare pair	Remarks
26.04.10	Midnapur Station 9 AM	Howrah Station 11-35 AM	Train	129 km	2nd class B12736124 (Super form)		19'00	Certified that :- 1) The journey was actually performed by me in the interest of public services 2) The expenditure incurred was not more than claimed in this bill. 3) No board and lodging Provide free of charges 4) No claim was preferred before
	Howrah Station 11-45 AM	SUDA 12-5 PM	Taxi	16 km			80'00	
	SUDA 4 PM	Howrah Station 5-15 PM	Taxi	16 km			80'00	
	Howrah Station 5-45 PM	Midnapur Station 8-50 P.M	Train	129 km	2nd class B 12736123		20'00	
						230'00		
						Total.	Rs. 459'00	

(Four hundred fifty nine) only.

SIGNATURE OF INCUMBENT

Recd in Cash.  
5/8/10

Voucher No. 33  
Ch. No. 245898

NAME & PAY ..... D.R. SUTIT R.O.Y. ....

DESIGNATION ..... C. P. O. ....

PURPOSE OF JOURNEY.....

Date	Place of Departure	Place of Arrival	Mode of Transport	Distance	Class of Accommodation	Daily Allowance	Fare pair	Remarks
14.05.10	Midnapur Station.	Howrah Station.	Train.	129 km.	2nd class A 92421900		20.00	Certified that :- 1) The journey was actually performed by me in the interest of public services 2) The expenditure incurred was not more than claimed in this bill. 3) No board and lodging Provide free of charges 4) No claim was preferred before
	Howrah Station.	SUDA.	Taxi.	16 km.			80.00	
	SUDA.	Howrah Station.	Taxi.	16 km.			80.00	
	Howrah Station.	Midnapur Station.	Train.	129 km.	2nd class A 9241401		20.00	
						Rs 230.00		

*Sutit*  
27-07-10

SIGNATURE OF INCUMBENT

Tot Rs 430.00  
(Four hundred thirty) only

Received  
Rs. 430/- in Cash  
*Sutit*  
2/8/10

Voucher No. 34  
Ch. No. 245858

NAME & PAY ..... DR. SUSIL ROY

DESIGNATION ..... C. D O

PURPOSE OF JOURNEY.....

Date	Place of Departure	Place of Arrival	Mode of Transport	Distance	Class of Accommodation	Daily Allowance	Fare pair	Remarks
04.06.10	Midnapore Station 9 AM	Howrah Station 11-30 AM	Train	129 km.	2nd class B92295223 (Emp fare)		49.00	<p><b>Certified that :-</b></p> <p>1) The journey was actually performed by me in the interest of public services</p> <p>2) The expenditure incurred was not more than claimed in this bill.</p> <p>3) No board and lodging Provide free of charges</p> <p>4) No claim was preferred before</p>
	Howrah Station 11-30 AM	SUDA 12-10 PM	Taxi	16 km.			80.00	
	SUDA 3 PM	Howrah Station 4-00 PM	Taxi	16 km.			80.00	
	Howrah Station 4-30 PM	Midnapore Station 6-50 PM	Train	129 km.	B.92295223 (Super fare)		49.00	
						230.00		

Total Rs. 488.00  
(Four hundred eighty eight only)

*Sun/10*  
*27.07.10*  
SIGNATURE OF INCUMBENT

*27/07/10*

Received  
Rs. 488/- in  
cash

*Sun/10*  
*27/07/10*

Voucher No 35  
Cheque No 245838  
Cheque No: 245838

NAME & PAY ..... DR. SUJIT ROY  
 DESIGNATION ..... C.D.O.  
 PURPOSE OF JOURNEY ..... Official.

Date	Place of Departure	Place of Arrival	Mode of Transport	Distance	Class of Accommodation	Daily Allowance	Fare pair	Remarks
16.07.10	Midnapore Station 8-55 AM	Howrah Station 11-25 AM	Train	129 km.	2nd class B92225 8-25 (Superfast)		49 <sup>00</sup>	Certified that :- 1) The journey was actually performed by me in the interest of public services 2) The expenditure incurred was not more than claimed in this bill. 3) No board and lodging Provide free of charges 4) No claim was preferred before
	Howrah Station 11-45 AM	SUDA 12-45 PM	Taxi	16 km.			80 <sup>00</sup>	
	SUDA 4-10 PM	Howrah Station 5-15 PM	Taxi	16 km.			80 <sup>00</sup>	
	Howrah Station 5-45 PM	Midnapore Station 8-40 PM	Train	129 km.	2nd class B92726A35		20 <sup>00</sup>	
						230 <sup>00</sup>		

Toke Rs. 459<sup>00</sup>  
 (Four hundred fifty nine rupees)

*Sujit Roy*  
 27-07-10  
 SIGNATURE OF INCUMBENT

Received  
 Rs. 459/- in Cash  
 Sujit Roy  
 2/8/10

Voucher No. 26  
 Cheque No. 245899



Name & pay ... DR. SUJIT ROY

Designation ... C.O.O

Purpose of journey ... Official

Date	Place of departure	Time of Departure	Place of Arrival	Time of Arrival	Mode of Transport	Distance & Ticket No.	Class of Accommodation	Daily allowances	Fare pair (Rs.)	Remarks
23.07.10	Midnapore Station	8-35 AM	Howrah Station	11-30 AM	Train (super fast)	129 km 892806072	2nd class		49=00	<p><b>Certified that:-</b></p> <ol style="list-style-type: none"> <li>The journey was actually performed by me in the interest of public services</li> <li>The expenditure incurred was not more than claimed in this bill</li> <li>No board and lodging provided free of charges</li> <li>No claim was preferred before</li> </ol>
	Howrah Station	11-45 AM	SUDA	1 PM	Taxi	16 km			80=00	
	SUDA	5-10 PM	Howrah Station	7 PM	Taxi	16 km			80=00	
	Howrah Station	7-25 PM	Midnapore Station	10-50 PM	Train	129 km N 7196 5017			20=00	
									230=00	
<b>TOTAL</b>									Rs 459=00	

SIGNATURE OF INCUMBENT

*Sujit Roy*  
22/07/10

*Sujit Roy*  
27/07/10

(Four hundred fifty nine only)

Received  
Rs 459/- in Cash  
*Sujit Roy*  
21/8/10

Voucher no. 377  
Cheque no. 245739

GROWTH MONITORING REPORT OF UNDER – FIVE CHILDREN  
MONTH OF REPORT July ---- 2010

CH-07  
g. chd

S.H.P.No.	Total No. Of U-5 Children	No. of U-5 Children Weighted	No. of U-5 Children Weighted					No. of Mal-nutrition Cases	
			Normal Weight	Gr- I	Gr-II	Gr- III	Gr- IV	Referr Hospitalised	
1	365								
2	532	26	20	4	2				
3	464	50	8	17	16	9			
4	579	25	18	5	2				
5	638	130	70	25	20	15			
6	Nil								
7	400	13		7	7	3	1		
8	623	40	7	10	21	2			
Total	3236	<del>263</del> 289	123	68	68	29	1		

Dated:-

*Arati Chakraborty*  
P.H.N, (D.F.I.D)  
Midnapore Municipality



File  
23/9/09

Government of West Bengal  
Department of Municipal Affairs  
Writers Buildings, Kolkata-700 001.

No.667/MA/C-10/2S-2/2003

Dated, Kolkata, the 23<sup>rd</sup> September, 2009.

From: Sri A. K. Patra,  
Joint Secretary to the Govt. of W.B.

Sub: Appointment of Sri Tanmoy Kumar Mitra, Additional District Magistrate (Development), Paschim Medinipur as the Project Director of DFID assisted H.H.W Scheme in Midnapur Municipality.

ORDER

In continuation of this Department Order No.1081/ MA/C-10/2S-2/2003 Dated 12.11.2008, Sri Tanmoy Kumar Mitra, Additional District Magistrate (Development), Paschim Medinipur is appointed as the Project Director of DFID assisted H.H.W Scheme in Midnapur Municipality in addition to his normal duties with immediate effect and until further order.

*A.K. Patra*  
23/9/09  
Joint Secretary.

No.667/1(7)/MA/C-10/2S-2/2003

Dated, Kolkata, the 23<sup>rd</sup> September, 2009.

Copy forwarded for information and necessary action to :

1. The District Magistrate, Paschim Medinipur, P.O. Medinipur, Dist. Paschim Medinipur.
2. The Chairman, Midnapur Municipality, P.O. Medinipur, Dist. Paschim Medinipur.
3. The Director, SUDA, W.B.
4. Sri Tanmoy Kumar Mitra, Additional District Magistrate (Development), Paschim Medinipur & the Project Director of DFID assisted H.H.W Scheme Midnapur Municipality.
- ✓ 5. The Project Officer, Health, SUDA, ILGUS Bhavan, H.C Block, Sector-III, Salt Lake, Kolkata-700 106.
6. The P.A to the Secretary of this Department.
7. The Spl., Officer, JNNURM Cell of this Department.

*A.K. Patra*  
23/9/09  
Joint Secretary.

*File  
Medinipur*

Government of West Bengal  
Office of the District Magistrate, Paschim Medinipur  
Confidential Section of A.D.M. (Development)

Memo. No. 252 / Con (Dev)

Dated : 6.8.08

To

The Project Officer,  
S.U.D.A. (Health Wing),  
Ilgus Bhavan,  
HC Block, Sector - III,  
Bidhannagar, Kolkata - 91.



Sub: Government order for TA, DA both for  
Kolkata and local areas and the Leave  
Rule of DFID staff.

Madam,

The office staff of DFID scheme, Midnapore are to visit frequently to SUDA, Kolkata for different purposes. In this connection there is no G.O. available in this office on T.A. & D.A. for Kolkata tour and local tour of DFID staff.

It may kindly be considered whether TE will be allowed for the DFID staff deputed for Kolkata for official purpose.

It may also be clarified whether those staff are entitled to get their TE for their local journey within Midnapore Town. The entitlement of leave of contractual DFID staff should also be mentioned.

Clarification on the above noted points may kindly be given early.

Yours faithfully,

*Devi* 06.8.08  
Addl. District Magistrate (Dev)  
& Project Director, DFID,  
Paschim Medinipur.

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-HHW Scheme/33/08/129

Date .....26.12.2008

**From : Dr. Shibani Goswami**  
**Project Officer**  
**Health, SUDA**

**To : The Chairman**  
**Medinipur Municipality**

**Sub. : Written instruction regarding purchase of medicine for DFID Scheme etc.**

**Ref. : Your communication bearing no. 5583/DFID dt. 28.11.2008.**

**Sir,**

Enclosed kindly find herewith this office earlier communications bearing nos. SUDA-Health/DFID/04/335 dt. 07.12.2004 and SUDA-Health/DFID/04/141 dt. 24.06.2004 wherein procedure for purchase of medicine and part of equipment have been clearly laid down. The expenditure in this regard is to be made out of DFID fund.

With regard to your queries about leave rules and TA, DA entitlement of the manpower engaged under DFID Scheme, this is to inform you that –

- Admissibility of leave of contractual employees engaged under DFID assisted HHW Scheme, Model Leave Rules of Municipal Employees (Rule 24) is to be followed.
- In respect of TA & DA beyond municipal jurisdiction, the officials appointed by Municipality under HHW Scheme or other than HHW Scheme will be entitled as per rules applicable for Municipal Employees. Whereas, in case of officials appointed by the Government and engaged in the Municipality will be governed by the TA & DA rules applicable for Government Employees.
- With regard to conveyance allowance for local journey, the TA rules of Municipal Employees is to be followed.
- However, the expenditure in respect of TA & DA in connection with HHW Scheme is to be met out of HHW Scheme fund and Statement of Expenditure is to be booked under the A/C Head "Operating Cost- TA / DA".

Thanking you.

Encl. : As stated.

Yours faithfully,

  
Project Officer

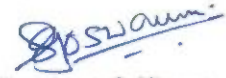
- 2 -

**SUDA-HHW Scheme/33/08/129/1(1)**

**Dt. .. 26.12.2008**

Copy forwarded along with enclosures for kind information and necessary action to :

Project Director, DFID assisted HHW Scheme & ADM (Dev.), Paschim Medinipur



**Project Officer**

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/DFID/04/335**

e/e

Date .....  
**07.12.2004****From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman  
Medinipur Municipality****Sub : Procurement of Medicines for HP & SHPs and part of Equipment  
for SHPs under DFID assisted Honorary Health Worker Scheme.****Sir,**

As you have already completed HHWs' training, it is appropriate time to start process for functioning of SHPs.

For the purpose, the approved list of Medicines with estimated quantity for 12 months are enclosed at Annexure - A, which are to be procured by you. You are requested to assess the quantity against each item of Medicines which could be fruitfully utilised. During procurement, it is to ensure that the life span of the medicines should be sufficient enough to avoid wastage in future.

With regard to equipments for SHPs, it is stated that the main bulk of the equipments will be procured by CCC, SUDA and will be supplied to your ULB in due course. However, certain items of equipments are to be procured by you, the list of which is enclosed at Annexure-B.

Procurement for both the category of items are to be done observing State Govt.'s norms by the Procurement Committee, already constituted at MMC for the purpose vide this office letter no. SUDA-Health / DFID / 04 / 141 dt. 24.06.2004.

Fund required for the purpose will be released to you after obtaining a copy of Work Order placed with the Firms. It is also to mention that release of fund will depend on submission of requisition as well as 70% U.C. of earlier fund released from your end.

*Contd. to P-2.*

The expenditure incurred for the purpose is to be booked under " Procurement - Medicine" and " Procurement - Equipment " head as will be applicable.  
An early action is requested for.

Encls. : As stated.

Yours faithfully,  
*[Signature]*  
Project Officer.

SUDA-Health/DFID/04/335(1)  
CC

07.12.2004

The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action please.

*[Signature]*  
Project Officer



Sl. No.	Product	Strength	Formulation Unit	Annual Quantity
1	Combined Gastric Antacid	Aluminium Hydroxide & Magnesium Hydroxide total salt being not less than 500mg	10 Tablet Strip (Aluminium Foil)	9810 Strips
2	Ranitidine	150 mg	Do	4905 Strips
3	Dom peridone	10 mg / Tab	Do	1224 Strips
4	Bromhexine Hydrochloride	8 mg / Tab	Do	4905 Strips
5	Chlorpheniramine maleate	4 mg / Tab	Do	2448 Strips
6	Folifer ( large)	Ferous Suphate 180 mg. & Folic Acid 0.5 mg /Tab	Do	9810 Strips
7	Folifer (Small)	Ferous Suphate 60 mg. & Folic Acid 0.1 mg /Tab	Do	9810 Strips
8	Albendazole	400mg /Tab	1 Tab / Strip	7770 Tabs
9	Metronidazole	400mg /Tab	10 Tabs / Strip	9810 Strips
10	ORS Citrate	Each sachet of 28.5 gm containing Sodium Chloride 12.3 %, Dextrose 70.2 %, Pot. Chloride 5.3 %, Sodium Citrate 10.2 %.	Sachet	11590 Sachets
11	Dicyclomine	20 mg /Tab	10 Tabs / Strip	1224 Strips
12	Paracetamol	500 mg /Tab	Do	9810 Strips
13	Ibuprofen	400 mg / Tab	Do	1080 Strips
14	Co Trimoxazole ( Adult)	Sulphamethoxazole 400mg & Trimethoprim 80mg /Tab	Do	4905 Strips
15	Co Trimoxazole (Paediatric)	Sulphamethoxazole 200mg & Trimethoprim 40mg /Tab	Do	4905 Strips
16	Chloramphenicol Eye Aplicap	1% w/w in aplicap. Each aplicap to contain 250 mg of oint.	Aplicap	6820 aplicap
17	Absorbent Cotton	100 gm each	1 pkt of 100 gm.	680 pkts.
18	Absorbent Gauze Sterilised in pkts	Containing 10 pcs of 10cm x 10cm separately in polypack	1 set of 10 pcs of gauze	1080 pkts.
19	Benzyl Benzoate lotion	25 % / 100 ml	100 ml bottle	540 bottles
20	Povidone Iodine oint.	5%	5 gm tube	5931 tubes
21	Microspore	1/2" Width	1 reel	540 reels

Estimated Cost : Rs. 8.44 lakhs

Medinipur Municipality :

Equipment for Sub -Health Post (SHP) :

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No / SHP	Total Qty. required for 8 SHPs
1	Saucepan with lid and handle	Made of Aluminium. 10" dia, approx. weight 1.4 Kg.	1	8
2	Emergency Light (rechargeable battery set)	Rechargeable pack battery set with two tubes, size : 10".	1	8
3	Kerosene Stove	Ribbon system, Aluminium body, 6 wicks.	1	8
4	Bucket plastic with cover and handle	Good quality plastic. 30 ltr. Capacity.	2	16
5	Mug plastic	Capacity : 1 ltr.	2	16
6	Jug with handle	SS, capacity 2 ltr.	2	16
7	Plastic bucket with lid	Good quality plastic, without handle, capacity 20 ltr.	1	8
8	Padlock (navtal)	7 lever.	2	16
9	Thermometer clinical (Hicks)	108 degree F.	3	24

Estimated Cost : Rs. 11,200/-

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING  
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/DFID/04/ \A\

Date .....24.06.2004

**From : Project Officer  
Health, SUDA**

**To : The Chairman,  
Cooch Behar / Jangipur / Baharampur / Suri /  
Bolpur / Purulia / Bankura / Bishnupur / Kalna /  
Krishnagar / Medinipur Municipality.**


**Sub : Constitution of Procurement Committee under  
DFID assisted Honorary Health Worker Scheme.**

Sir,

The undersigned is directed to inform you that a committee is to be constituted at Municipal Level comprising of the following members for procurement of items in respect of DFID assisted Honorary Health Worker Scheme.

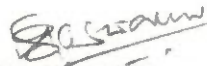
1. Chairman of the ULB - Chairman
2. Project Director - member
3. ACMOH - member
4. Executive officer or in his absence  
an officer authorised in his behalf - member convenor.

You are requested kindly to take necessary action. The lists for the items to be procured by the ULBs are being forwarded shortly.

  
Project Officer.  
24.06.2004

SUDA-Health/DFID/04/ \A\ (1-19)  
CC

- ✓ 1. The Project Director, HHW Scheme - DFID, ..... Municipality - for kind information and necessary action please.
2. CMOH, ..... District, with the request to advise ACMOH accordingly.

  
Project Officer  
24.06.2004

SUDA-Health/DFID/04/ \A\ (20)  
CC

Sri Rajeev Dube, Spl. Secretary (Project) & Programme Director, SPSRC, DHFW.

  
Project Officer.

Phone : 275384  
266483

Office of the Councillors of  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Ref No 5583 / DFIDDated Midnapore the 28.11.08.

From : Chairman,  
Midnapore Municipality.

To : The Project Officer,  
SUDA (Health Wing),  
Ilgus Bhavan, H.C. Block,  
Sector-III,  
Bidhannagar, Kolkata-91.

Subj.:- Written instruction regarding purchasing  
of Medicine for DFID Scheme etc.

Madam,

Please issue a written instruction regarding purchasing of medicine of DFID scheme as there is no proper guideline. The Project Director of DFID Scheme asked to let him know for the source of fund regarding purchasing of medicine & also wanted to know whether CMCH office is able to supply the required medicine for DFID Scheme. Previously SUDA(Health Wing) allotted fund for the purpose before the tender process but recently your verbal order is that the money will be allotted after completion of tender process.

Not only purchasement of medicine but also the other purposes like procurement of equipment i.e. Sphygmomanometer, Stethoscope etc. what process will be followed. It may kindly be instructed.

Further, I am to state that the Project Director issued a letter regarding Govt. order for TA, DA both for Kolkata and local areas and the Leave Rule of DFID staff (vide memo. no. 252/Con (Dev.) dt. 06.08.08 - copy enclosed). But there is no reply against this letter from your end.

You are requested to solve the said problems as early the best.

Thanking you,

Dated : 28th Nov, 2008.

Yours faithfully

*[Signature]*  
28/11/08  
Chairman,

Midnapore Municipality.

Government of West Bengal  
Office of the District Magistrate, Paschim Medinipur  
Confidential Section of A.D.M. (Development)

Memo. No. 252 / Con (Dev)

Dated : 6.8.08

To

The Project Officer,  
S.U.D.A. (Health Wing),  
Ilgus Bhavan,  
HC Block, Sector - III,  
Bidhannagar, Kolkata - 91.

Sub: Government order for TA, DA both for  
Kolkata and local areas and the Leave  
Rule of DFID staff.

Madam,

The office staff of DFID scheme, Midnapore are to visit frequently to SUDA, Kolkata for different purposes. In this connection there is no G.O. available in this office on T.A. & D.A. for Kolkata tour and local tour of DFID staff.

It may kindly be considered whether TE will be allowed for the DFID staff deputed for Kolkata for official purpose.

It may also be clarified whether those staff are entitled to get their TE for their local journey within Midnapore Town. The entitlement of leave of contractual DFID staff should also be mentioned.

Clarification on the above noted points may kindly be given early.

Yours faithfully,

*Minish 08.8.08*  
Addl. District Magistrate (Dev)  
& Project Director, DFID,  
Paschim Medinipur.



Government of West Bengal  
Municipal Affairs Department  
Writers' Buildings, Kolkata-700 001.

No. 1081/MA/C-10/2S-2/2003

Dated, Kolkata, the 12<sup>th</sup> November, 2008

Sub:Nomination of Shri Nimai Chand Haldar, Additional District Magistrate, Paschim Medinipur as Project Director of DFID assisted H.H.W. Scheme, Midnapore Municipality.

ORDER

In continuation of this Department Order No. 1396/MA/C-10/2S-2/2003 dated 26.11.2007, Shri Nimai Chand Haldar, Additional District Magistrate, Paschim Medinipur is appointed as Project Director of DFID assisted H.H.W. Scheme, Midnapore Municipality in addition to his normal duties with immediate effect and until further order.

  
Special Secretary

No. 1081/1(5)/MA/C-10/2S-2/2003

Dated, Kolkata, the 12<sup>th</sup> November, 2008

Copy forwarded for information and necessary action to :

- 1) The District Magistrate, Paschim Medinipur.
- 2) Shri Nimai Chand Haldar, Additional District Magistrate, Paschim Medinipur.
- ✓ 3) The Project Officer (Health), State Urban Development Agency, ILGUS Bhavan, H.C. Block, Sector-III, Salt Lake, Kolkata-~~700 016~~ 700106
- 4) The Chairman, Midnapore Municipality, P.O.Medinipur, Dist. Paschim Medinipur.
- 5) P.A. to Secretary of this Department.

  
Special Secretary

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/DFID/08/112**Date .....**04.11.2008****From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman  
Medinipur Municipality****Sub. : Arrear payment to the functionaries  
under DFID assisted HHW Scheme.**

Sir,

With reference to your communication bearing no. 3732/DFID dt. 13.10.2008, approval is hereby accorded for extension of time period upto the month of November, 2008 for arrear payment to the functionaries under DFID assisted HHW Scheme, as sought for.

You are requested to submit the Statement of Expenditure with receipted copies of bills & vouchers by December, 2008.

Thanking you.

*Received,* Manas Das.  
Midnapore Municipality.  
4.11.08.

Yours faithfully,

*[Signature]*  
Project Officer

**SUDA-Health/DFID/08/112/1(2)  
CC**Dt. .. **04.11.2008**

1. Project Director, DFID assisted HHW Scheme, Medinipur Municipality
2. Finance Officer, Health, SUDA

*[Signature]*  
Project Officer

Phone : 275384  
266483

Office of the Councillors of  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Ref No 3732/D.F.I. A

Dated Midnapore the 13.10.08

To  
Dr. Shibani Goswami,  
Project Officer  
Health Wing, SUDA.

From  
Chairman  
Midnapore Municipality.

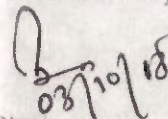
Madam,

I would like to inform you that as per your letter vide Ref No – SUDA – Health / DFID/08/61(11). Dt: - 01/09/2008 you are requested to submit the SOE about arrear (enhancement of Honorarium) within 15<sup>th</sup> of October – 2008. But our Municipality will not be able to pay the amount within the due date for some administrative problems and so, I am requesting you to extend the date for another one (1) month.

Now, it is placed before you for your kind approval. Necessary order may kindly be sent in this end as early as possible.

Thanking you.

Yours faithfully



Chairman

Midnapore Municipality



Altn: - Sri D. Mitra (Jt Secy MAD)

State Urban Development Agency, Health Wing, West Bengal

Sub. : Engagement of Project Director at Municipal Management Cell, Medinipur Municipality under DFID assisted HHW scheme.

Enclosed the copy of communication of DM, Paschim Medinipur bearing memo no. 25/MA dt. 04.09.08 nominating Shri Nimai Chand Halder, ADM, Paschim Medinipur to act as Project Director of the HHW Scheme, Medinipur Municipality. Also enclosed copy of communication of the Chairman, Medinipur Municipality bearing no. 3238/DFID dt. 11.09.08 wherein the Chairman intimated that Shri Halder cannot act as Project Director unless he gets approval from the Dept. of Municipal Affairs.

Necessary action may kindly be taken immediately in respect of issuing the relevant order by the Dept. of Municipal Affairs so that pending bills for Honorarium / Salaries of the grass-root health functionaries be cleared. It is to mention here that Project Director is one of the Jt. Signatories of the bank account for HHWs Scheme.

The matter was discussed with the Jt. Secy. MAD over telephone on date.  
Submitted.

*[Signature]*  
16.09.08.

22/4/865

J.O.MD - SUDA - Health Wing  
HHW Scheme / 08/08  
dt. 16.09.08  
Director SUDA

**Government of West Bengal  
Municipal Affairs Department  
Writers' Buildings, Kolkata.**



No. 1396/MA/C-10/2S-2/2003

Dated, Kolkata the 26<sup>th</sup> November, 2007.

**Sub : Nomination of Shri Ram Krishna Maity, Additional District Magistrate (Dev) of Paschim Medinipur as Project Director of DFID assisted H.H.W Scheme, Medinipur Municipality.**

**ORDER**

In continuation of this Department Order no.656/MA/C-102S-2/2003 dated 16.06.2006, Shri Ram Krishna Maity, A.D.M.(Dev) of Paschim Medinipur is appointed as Project Director of DFID assisted H.H.W. Scheme, Medinipur Municipality in addition to his normal duties with immediate effect and until further order.

Sd/-S.Bhowrnick,  
Joint Secretary.

No.1396/1(5)/MA/C-10/2S-2/2003

Dated, Kolkata the 26<sup>th</sup> November, 2007.

Copy forwarded for information and necessary action to the :

- 1) The District Magistrate, Paschim Medinipur.
- 2) Shri Ram Krishna Maity, A.D.M.(Dev), Paschim Medinipore.
- 3) The Project Officer (Health), State Urban Development Agency, ILGUS Bhavan, H.C.Block, Sector-III, Salt Lake, Kolkata-700 106.
- 4) The Chairman, Medinipore Municipality, P.O. & Dist. Paschim Medinipore.
- 5) P.A. to Principal Secretary of this Department.

  
26.11-07  
Joint Secretary

Office of the Councillors of  
**MIDNAPORE MUNICIPALITY**  
MIDNAPORE

Ref No 3238/DFID.

Dated Midnapore the 11-9-08

To  
Sri D.D. Goswami  
The Joint Secretary  
Deptt. of Municipal Affairs  
Writer's Building.

Sub:- Appointment Project Director in DFID assisted IBW Scheme under Midnapore Municipality.

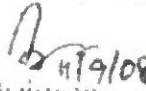
Sir

As per letter Vide Memo No. 25 M.A. Dt:- 04.09.2008 District Magistrate, Paschim Medinipur is here by nominated Sri. Nimai Chand Baidar, ADM (Dev), Paschim Medinipur to act as Project Director of the aforesaid Scheme. But he said that he can not act as Project Director unless he gets proper approval from your end. Now it is placed before you along with the order of D.M.

Necessary order may kindly be sent in this end as early as possible for the smooth running of the Scheme

Thanking You.

Yours Faithfully

  
11/9/08  
Chairman

M Midnapore Municipality  
11.9.08

Copy forwarded to :- Madam Shihani Goswami, Project Officer, ILGUS BHABAN,  
SUDA.

Office of the Councilors of  
**MIDNAPORE MUNICIPALITY**  
MIDNAPORE

Ref No 3238/DFID

Dated Midnapore the 11-9-08



To  
Sri. D.D. Goswami  
The Joint Secretary  
Dept. of Municipal Affairs  
Writer's Building.

Sub:- Appointment Project Director in DFID assisted IETP Scheme under Midnapore Municipality.

Sir,

As per letter No. 27 M.A. 18-09-2008 District Magistrate, Paschim Medinipur is here by nominated Sri. Nimal Chand Halder, ADM (Dev), Paschim Medinipur to act as Project Director of the aforesaid Scheme. But he said that he can not act as Project Director unless he gets proper approval from your end. Now it is placed before you along with the order of D.M.

Necessary order may kindly be sent in this end as early as possible for the smooth running of the Scheme.

Thanking You

Yours faithfully

*[Handwritten signature]*  
11/9/08

Midnapore Municipality  
11-9-08

Copy forwarded to - Madam Shabari Goswami, Project Officer, IETP S BHABAN, SUDA.

*Abstracty*  
*Dept.*  
*now to.*  
*[Handwritten signature]*

2873  
4/9/08

Government of West Bengal  
Office of the District Magistrate, Paschim Medinipur  
Municipal Affairs Department

Memo. No. 25 / MA Dated 04.09.08



To

The Chairman,  
Midnapore Municipality,  
Paschim Medinipur.

C.D.O.  
P.O.  
4/9/08


Sub: Engagement of the Project Director of Municipal Management Cell in respect of Midnapore Municipality as Project Director, D.F.I.D. Scheme.

Ref: Memo. No. 2802/DFID dated 25.08.2008 of the Chairman, Midnapore Municipality.

Sir,

In connection with the subject and reference mentioned above, I am to inform you that due to transfer of Shri Ramkrishna Maity, Addl. District Magistrate (Development), Paschim Medinipur, Sri Nimai Chand Haldar, Additional District Magistrate, Paschim Medinipur is hereby nominated in place of Sri Ramkrishna Maity to act as the Project Director of the aforesaid Health Project.


Yours faithfully,

  
District Magistrate,  
Paschim Medinipur.

3/12/2008

Memo. No. \_\_\_\_\_ / MA Dated: \_\_\_\_\_

Copy forwarded to Shri Nimai Chand Haldar, Additional District Magistrate (Dev.), Paschim Medinipur for information and necessary action.

  
District Magistrate,  
Paschim Medinipur.

3/12/2008

Attn: Mr. [Signature] PAGE 02

8073  
4/9/08

Government of West Bengal  
Office of the District Magistrate, Paschim Medinipur  
Municipal Affairs Department.

Memo. No. 25 / MA Dated: 07.09.08

To

The Chairman,  
Midnapore Municipality,  
Paschim Medinipur.

C.D.O.  
[Signature]  
4/9/08



Sub: Engagement of the Project Director of Municipal Management Cell in respect of Midnapore Municipality as Project Director, D.F.I.D. Scheme.

Ref: Memo. No. 2802/DFID dated 25.08.2008 of the Chairman, Midnapore Municipality.

Sir,

In connection with the subject and reference mentioned above, I am to inform you that due to transfer of Shri Ramkrishna Maity, Addl. District Magistrate (Development), Paschim Medinipur, Sri Nimai Chand Halder, Additional District Magistrate, Paschim Medinipur is hereby nominated in place of Sri Ramkrishna Maity to act as the Project Director of the aforesaid Health Project.

Yours faithfully,

[Signature]  
8/12/2008  
District Magistrate,  
Paschim Medinipur.

Memo. No. \_\_\_\_\_ / MA Dated: \_\_\_\_\_

Copy forwarded to Shri Nimai Chand Halder, Additional District Magistrate (Dev.), Paschim Medinipur for information and necessary action.

[Signature]  
8/12/2008  
District Magistrate,  
Paschim Medinipur.

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No SUDA-Health/DFID/08/97

Date 23.10.2008

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

To : The Chairman  
Medinipur Municipality

Sub. : List of personnel against each of the posts  
under DFID assisted HHW Scheme.

Sir,

This is to inform you that office record of SUDA is being updated in respect of the personnel engaged under DFID assisted HHW Scheme for onward transmission to Dept. of Health & Family Welfare. Hence, you are requested to forward such list as per proforma enclosed by 15<sup>th</sup> November, 2008.

Thanking you.

Yours faithfully,

Encl. : As stated.

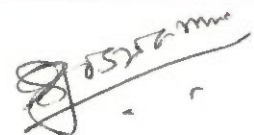
  
Project Officer

Received 1 copy.  
Manas Das.  
Accts. Asst. DFID.  
23.10.08

Enclo. :

**List of personnel engaged under DFID assisted HHW Scheme in 11 Non-KMA ULBs**

Facility	Name of the personnel	Date of Engagement
<b><u>MMC :</u></b> AHO CDO PHN Data Entry Operator Accounts Asstt. Clerk cum Storekeeper Attendant		
<b><u>HP :</u></b> PTMO ANM Clerk cum Storekeeper Attendant Sweeper Night Guard		
<b><u>SHP :</u></b> FTS		
<b><u>Block :</u></b> HHW		



05/07/2011



**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/DFID/08/29(11)**

Date ... **16.05.2008**

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA**

**To : The Chairman,  
Cooch Behar / Jangipur / Baharampur / Suri /  
Bolpur / Purulia / Bankura / Kalna / Bishnupur /  
Krishnagar / Medinipur Municipality**

**Sub : Extension of tenure of Municipal Management Cell (MMC) and  
grass-root level functionaries under Honorary Health Worker Scheme**

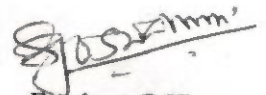
**Sir,**

Enclosed, kindly find herewith order no. 496/MA/C-10/3S-28/2007 dt. 05.05.2008 \* of Dept. of Municipal Affairs, Govt. of West Bengal with regard to extension of tenure of Municipal Management Cell and grass-root level functionaries under Honorary Health Worker Scheme.

This is for favour of your kind information and necessary action.

Yours faithfully,

**Encl. : \***



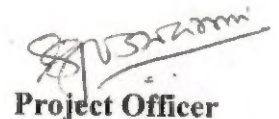
**Project Officer**

**SUDA-Health/DFID/07/29(11)1(11)**

**Dt. .. 16.05.2008**

**CC**

**The Project Director, HHW Scheme-DFID, ..... Municipality  
- for kind information and necessary action please.**



**Project Officer**

**SUDA**

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/DFID/07/182

Date 29.02.2008.....

From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA

To : The Chairman  
Medinipur Municipality

Sub. : Clarification on entitlement of expenditure  
in connection with HHW Scheme.

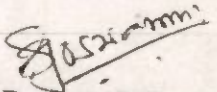
Ref. : This office earlier communication bearing no.  
SUDA-Health/DFID/07/49(11) dt. 04.07.2007.

Sir,

With reference to above, it is further to inform you that group discussion at block level with the members of community is to be conducted by respective HHWs per month <sup>@ one</sup> where the cost per such meeting shall not exceed Rs. 150/-. Expenditure in respect of activities sundries in nature shall not exceed Rs. 750/- per month per SHP.

Thanking you.

Yours faithfully,

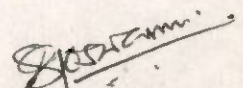
  
Project Officer

Dt. .. 29.02.2008

SUDA-Health/DFID/07/182/1(1)

CC

Project Director, HHW Scheme, Medinipur

  
Project Officer

**Government of West Bengal  
Municipal Affairs Department  
Writers' Buildings, Kolkata.**



No. 1396/MA/C-10/2S-2/2003

Dated, Kolkata the 26<sup>th</sup> November, 2007.

**Sub : Nomination of Shri Ram Krishna Maity, Additional District Magistrate (Dev) of Paschim Medinipur as Project Director of DFID assisted H.H.W Scheme, Medinipur Municipality.**

**ORDER**

In continuation of this Department Order no.656/MA/C-102S-2/2003 dated 16.06.2006, Shri Ram Krishna Maity, A.D.M.(Dev) of Paschim Medinipur is appointed as Project Director of DFID assisted H.H.W. Scheme, Medinipur Municipality in addition to his normal duties with immediate effect and until further order.


Sd/-S.Bhowmick,  
Joint Secretary.

No.1396/1(5)/MA/C-10/2S-2/2003

Dated, Kolkata the 26<sup>th</sup> November, 2007.

Copy forwarded for information and necessary action to the :

- 1) The District Magistrate, Paschim Medinipur.
- 2) Shri Ram Krishna Maity, A.D.M.(Dev), Paschim Medinipore.
- ✓ 3) The Project Officer (Health), State Urban Development Agency, ILGUS Bhavan, H.C.Block, Sector-III, Salt Lake, Kolkata-700 106.
- 4) The Chairman, Medinipore Municipality, P.O. & Dist. Paschim Medinipore.
- 5) P.A. to Principal Secretary of this Department.

  
26.11.07  
Joint Secretary

### Health Facilities created

Programmes	SC	HAU	OPD	MH	RDC
CUDP-III	317	50	8	8	-
CSIP	55	8	2	2	-
IPP-VIII	718	116	25	23	8
IPP-VIII	250	35	11	11	10
RCH Sub-Project	97	13	2	2	2
HHW Scheme	55	11	-	-	-
CBPHC Services	283	-	-	-	-
<b>Total</b>	<b>1775</b>	<b>233</b>	<b>48</b>	<b>46</b>	<b>20</b>

### Health Man Power at Grass-root level

Programmes	Block level (HHWs)	SC Level (FTS)	HAU Level	
			MO Part Time	STS/ ANM Clerk cum SK
CUDP-III	1546	317	50	-
CSIP	275	55	12	8
IPP-VIII	3863	725	116	116
IPP-VIII (Extn.)	1090	250	70	35
RCH Sub-Project	387	97	26	13
HHW - Scheme	250	55	27	11
CBPHC Services	1266	283	42	63
<b>Total</b>	<b>8677</b>	<b>1782</b>	<b>343</b>	<b>247</b>

### Vital Statistics

Programmes	Vital Statistics							
	CBR		CDR		IMR		MMR	
	B	A	B	A	B	A	B	A
CUDP-III	23.3	7.6	4.8	2.6	96.1	13.3	11.8	0.6
CSIP	16.3	6.2	6.8	1.9	44.0	14.3	3.1	0.0
IPP-VIII	19.6	8.6	5.9	3.0	55.6	14.5	4.6	1.1
IPP-VIII (Extn.)	20.3	15.1	7.6	3.8	54.0	21.9	6.0	1.7
RCH Sub-Project	23.9	16.9	12.4	5.7	60.0	21.5	3.0	0.7
HHW Scheme	37.3	36.9	6.3	5.0	21.6	18.4	2.1	1.6

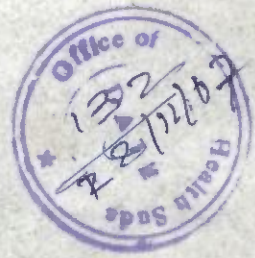
N.B. : B = Base Line  
A = Achievement (2005-06)

### Recent Decision

All the Urban Health Programmes implementing in 126 ULBs of the State will come under the fold of SUDA.

953222 - 266483

**Government of West Bengal  
Municipal Affairs Department  
Writers' Buildings, Kolkata.**



No. 1396/MA/C-10/2S-2/2003

Dated, Kolkata the 26<sup>th</sup> November, 2007.

**Sub : Nomination of Shri Ram Krishna Maity, Additional District Magistrate (Dev) of Paschim Medinipur as Project Director of DFID assisted H.H.W Scheme, Medinipur Municipality.**

**ORDER**

In continuation of this Department Order no.656/MA/C-102S-2/2003 dated 16.06.2006, Shri Ram Krishna Maity, A.D.M.(Dev) of Paschim Medinipur is appointed as Project Director of DFID assisted H.H.W. Scheme, Medinipur Municipality in addition to his normal duties with immediate effect and until further order.

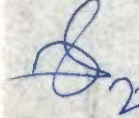
Sd/-S.Bhowmick,  
Joint Secretary.

No.1396/1(5)/MA/C-10/2S-2/2003

Dated, Kolkata the 26<sup>th</sup> November, 2007.

Copy forwarded for information and necessary action to the :

- 1) The District Magistrate, Paschim Medinipur.
- 2) Shri Ram Krishna Maity, A.D.M.(Dev), Paschim Medinipore.
- 3) The Project Officer (Health), State Urban Development Agency, ILGUS Bhavan, H.C.Block, Sector-III, Salt Lake, Kolkata-700 106.
- 4) The Chairman, Medinipore Municipality, P.O. & Dist. Paschim Medinipore.
- 5) P.A. to Principal Secretary of this Department.

  
26.11-07  
Joint Secretary

State Urban Development Agency, Health Wing, West Bengal

Sub. : Engagement of Project Director in respect of DFID assisted HHW Scheme at Medinipur Municipality.

Placed below is the copy of communication of the District Magistrate, Paschim Medinipur bearing no. 33/MA dt. 20.07.2007 nominating Shri Ramkrishna Maity, ADM (Development) to act as Project Director of the aforesaid Health project.

This is to intimate you that due to non-receipt of order of this Dept. in respect of Shri Ramkrishna Maity, ADM (Development) to act as Project Director of DFID assisted HHW Scheme, regular fund transaction and monitoring & supervision are being hampered. Formal order by the Dept. in this regard may kindly be issued at the earliest for smooth functioning and progress of HHW scheme.

Submitted.

(S.D.)  
JH - SC - M - M.A.D.

S. S. Zimm?  
20-11-07

Govt. of West Bengal  
Office of the District Magistrate, Paschim Medinipur  
(Municipal Affairs Dept.)

Memo No. 33...../MA

Dated. 20-7-07

To  
The Secretary,  
Govt. of West Bengal,  
Municipal Affairs Dept.  
Kolkata-700001

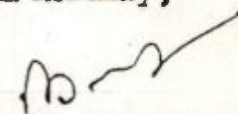
Sub :- Engagement of Project Director of Municipal Management Cell  
in respect of Midnapore Municipality under D.F.I.D. assisted  
Honorary Health Workers Scheme.

Sir,

Due to transfer of Mr. Asraf Ali Mallick, Addl. District  
Magistrate (Dev), Paschim Medinipur. I am to inform you that  
Sri Ram Krishna Maity, Addl. District Magistrate (Dev.) is hereby  
nominated in place of Mr. Asraf Ali Mallick to act as project  
Director of the aforesaid Health Project.

This is for your kind information and taking action.

Yours faithfully,

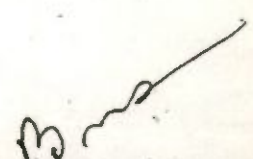
  
District Magistrate,  
Paschim Medinipur.

Memo No. 33(3)...../MA

Dated. 20-7-07

Copy forwarded for information and taking necessary action to:-

1. Addl. District Magistrate (Dev) Paschim Medinipur.
2. The Chairman, Midnapore Municipality.
3. O/C Municipal Affairs Dept.

  
District Magistrate,  
Paschim Medinipur.

# Government of West Bengal

Department of Municipal Affairs  
Writers' Buildings  
Kolkata - 700 001

Samir  
15/8/07

From : The Joint Secretary to the Government of West Bengal.

To : The District Magistrate,  
Paschim Midnapore.

1848  
15/8

No. : 1006/MA/C-10/2S-2/2003

Dated, Kolkata the ...23rd August, 2007.

Subject : Appointment of Project Director for D.F.I.D. Scheme of Midnapore Municipality.

sir,

I am directed to say that the Chairman, Midnapore Municipality has informed you vide his letter No. 1275/DFID dated 4.6.2007 that the works of DFID Scheme in Midnapore Municipality has been suffering since Shri Ashraf Ali Mallick, WBCS (Ex) has left his charge as Project Director, DFID.

You are, therefore, request to nominate an Officer for the above mentioned post and send his name to this end for issuing order in that regard.

Yours faithfully,

Sd/- S. Showmick

Joint Secretary.

No. 1006/1/MA/C-10/2S-2/03 Dated : 23.8.07.

Copy forwarded for information to :-

The Chairman, Midnapore Municipality.

P.O. Midnapore

Dt. Midnapore (W)

27.8.07

Joint Secretary.



File

OFFICE OF THE COUNCILORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo No .....4239..... / DFID



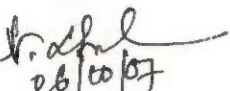

Dated 6-10-07

ORDER

Dr. Sujit Roy S/O Sachinandan Roy a resident of Sekhura, Mitra Compound, Medinipur, Dist Paschim Medinipur is hereby appointed to the post of **Community Development Officer under DFID**, assisted HHW's Scheme at Midnapore Municipality at a consolidated pay of **Rs 8,000/- ( Rupees Eight thousands )** only per month with effect from the date he resume and till 31<sup>st</sup>, March - 08 . for the present.

The appointment is **purely temporary and may terminate any time** if the Scheme discontinue for administrative reason.

If he is willing to accept the offer in the above terms and conditions, he is instructed to report for duty to the Chairman, Midnapore Municipality **within 07 (Seven )** days from the date of receipt of this order.

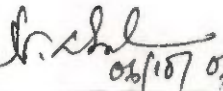
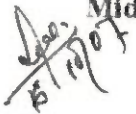
  
06/10/07  
Chairman  
Midnapore Municipality  
  
2.10/07

Memo No .....4239..... / DFID / 7

Dated .....6-10-07.....

Copy forwarded to :-

- 1) Dr. Sujit Roy, Sekhura, Mitra Compound, Paschim Medinipur.
- 2) ADM (Dev), Project Director, DFID. Paschim Medinipur.
- 3) The Project Officer, Dr. S Goswami, Health wing, SUDA, ILGUS BHABAN, Kol - 91.
- 4) ACMOH, (Sadar), Paschim Medinipur.
- 5) Mr. Probhat Adhikary, C.I.C, DFID.
- 6) Dr. T.K. Mondal, AHO, DFID.
- 7) Medical Officer, Midnapore Municipality.

  
06/10/07  
Chairman  
Midnapore Municipality  
  
2.10/07

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. ....  
**SUDA-Health/DFID/07/88**Date .....  
**23.08.2007****From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman,  
Medinipur Municipality****Sub : Administrative Approval and Financial Sanction (AA & FS) for  
procurement of Kit Bag for Health Workers (HHWs & FTSS) engaged  
under DFID assisted HHW Scheme.**

Sir,


AA & FS is accorded for an amount of Rs. 7,360/- (Rupees Seven thousand three hundred sixty) only towards procurement of 46 nos. of Kit Bag for Health Workers (HHWs – 38 & FTSS - 8) as per approved specification enclosed herewith at the rate of Rs. 160/- each. The procurement is to be completed by November, 2007.

The expenditure for the purpose may be booked under the A/C head "Training" and SOE be submitted accordingly.

Thanking you.

Yours faithfully,

Enclo. : As stated.

  
**Project Officer****SUDA-Health/DFID/07/88/1(1)****Dt. .. 23.08.2007****Copy forwarded for kind information to :****Project Director, HHWs Scheme, Medinipur Municipality**  
**Project Officer**

Govt. of West Bengal  
Office of the District Magistrate, Paschim Medinipur  
(Municipal Affairs Dept.)

Memo No. 33/MA

Dated 20.7.07

TOP SECRET  
20/7/07 Mr. Bhowmik

To  
The Secretary,  
Govt. of West Bengal,  
Municipal Affairs Dept.,  
Kolkata-700001


Sub :- Engagement of Project Director of Municipal Management Cell  
in respect of Midnapore Municipality under D.F.I.D. assisted  
Honorary Health Workers Scheme.

Sir,

Due to transfer of Mr. Asraf Ali Kallik, Addl. District  
Magistrate (Dev), Paschim Medinipur. I am to inform you that  
Sri Ram Krishna Maity, Addl. District Magistrate (Dev.) is hereby  
nominated in place of Mr. Asraf Ali Kallik to act as project  
Director of the aforesaid Health Project.

This is for your kind information and taking action.

Yours faithfully,

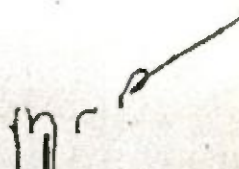
  
District Magistrate,  
Paschim Medinipur.

Memo No. 23/31/MA

Dated 20.7.07

Copy forwarded for information and taking necessary action to:-

1. Addl. District Magistrate (Dev) Paschim Medinipur.
2. The Chairman, Midnapore Municipality.
3. O/C Municipal Affairs Dept.

  
District Magistrate,  
Paschim Medinipur.

**OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE**

Memo No ..... / DFID

Dated.....

Minutes of the proceeding of a meeting of **Health & Family Welfare Committee**, Midnapore Municipality held on **13/08/2007** at **3.30 p.m** in the **Vice Chairman's Chamber**.

**Members Present:-**

1. Chairman & President of H & FW Committee.
2. PROJECT DIRECTOR
3. A.C.M.O.H (SADAR)
4. C.I.C - DFID -
5. Lion's Club Representative
6. Red Cross Society Representative
7. A.H.O
8. E.O
9. M.O
10. C.I.C Health

The meeting started with the Vice Chairman in the Chair in the absence of Chairman.

**Resolution No. 1:-**

The committee decided that a requesting letter to A.C.M.O.H will be send to give us the approved Firm and rates of medicine by Central Medical Store as per order of SUDA.

**Resolution No. 2:-**

The committee decided that municipal collection from different source for Health Fund can be discuss at the Board Meeting through C.I.C-D.F.I.D. And also further resolve that to monitor of H.H.W's visit in stipulated time along with their responsibility. To call one meeting with our all staff and members to set up new plan for fund raising activity according to our Scheme's objectives.

**Resolution No. 3:-**

The committee decided that for new recruitment of one H.H.W to advertise in local newspaper as early possible for Ward No.22.

**Resolution No. 4:-**

The committee decided that reimbursement of SHP expenses will be allowable with the consultation of SUDA-guide line i.e. Rs.500/-per SHP per month.

**Resolution No. 5:-**

Leave rule matters will be followed as per Chairman's order.

**Vice Chairman  
Midnapore Municipality  
Health & Family Welfare Committee**

Memo No ..... 3007 / DFID 17

Dated:..... 14.08.07

**Copy to:-**

- ✓ Project Officer, SUDA Health Wing, Kolkata
2. Project Director & A.D.M (Dev) , Paschim Medinipur
3. A.C.M.O.H (Sadder), Paschim Medinipur
4. In Charge Councillor of D.F.I.D. Assisted H.H.W. Scheme, Midnapore Municipality.
5. Dr. Shaymapada Pal, Secretary of Red Cross Society, Miniport.
6. Dr. T.K. Mondal, Assistant Health Officer, Midnapore Municipality.
7. Dr.S. Pahari, Lions Club, Miniport

*S. Mondal*  
14/8/07  
**Vice Chairman  
Midnapore Municipality  
Health & Family Welfare Committee**

*Nayak*  
14/8/07

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING  
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....  
SUDA-Health/DFID/07/74

Date .....  
20.08.2007

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

To : The Chairman,  
Medinipur Municipality

Sub : Administrative Approval & Financial Sanction (AA&FS)  
for Rs. 1,52,000/- (Rupees One lakh and fifty-two thousand) only  
towards procurement of furniture & equipment by your ULB in  
respect of HHW Scheme.

Sir,

With reference to your Memo No. 2924/DFID dt. 10.08.07, AA&FS is hereby accorded for Rs. 1,42,000/- (Rupees One Lakh forty two thousand) towards procurement of Furniture & Rs.10,000/- (Rupees ten thousand) towards procurement of Equipment, thus totaling to Rs. 1,52,000/- (Rupees One lakh fifty two thousand) only as per enclosed list.

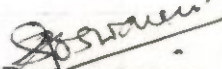
The said procurement is to be done following the norms through Procurement Committee already constituted at your ULB. The procurement is to be completed by Dec, '07.

SOE is to be submitted in due course along with authenticated copies of bills & vouchers with stock ledger endorsement.

Thanking you.

Enclo. : As stated.

Yours faithfully,

  
Project Officer

Dt. 20.08.2007

SUDA-Health/DFID/07/74/1(2)

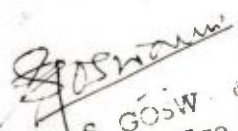
Copy forwarded for kind information to :

1. Project Director, HHWs Scheme, Medinipur Municipality
2. F.O., Health-SUDA.

  
Project Officer

## HHW Scheme for Medinipur Municipality

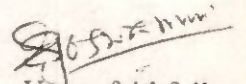

SN	ITEM NAME	QUANTITY
<b>FURNITURES</b>		
1	Almirah without locker	7
2	Chair for computer	2
3	Computer Table	2
4	Dari	2
5	File Cabinet	6
6	Liter Bin	4
7	Metal Shelving Racks	2
8	Notice Board	1
9	Steel Chair without arms	10
10	Steel Office Table	7
11	Steel Revolving Stool	4
12	Water Purifier	1
<b>Cost not exceeding Rs. 1,42,000.00</b>		
<b>EQUIPMENTS</b>		
13	Refrigerator	1
<b>Cost not exceeding Rs. 10,000.00</b>		
<b>Total Cost not exceeding Rs. 1,52,000.00</b>		

  
**Dr. S. GOSWAMI**  
 Project Office  
 Health Wing  
**S. U. D. A.**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/DFID/07/20(11)**Date .....**18.05.2007****From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman  
Cooch Behar / Jangipur / Baharampur / Suri /  
Bolpur / Purulia / Bankura / Kalna / Bishnupur /  
Krishnagar / Medinipur Municipality****Sub. : Procurement of Medicines in respect of  
Honorary Health Worker Scheme.****Sir,**

In modification of this office earlier letter bearing no. SUDA-Health/DFID/06/105(11) dt. 24.01.2007, I am directed to inform you that procurement of medicines for HP & SHPs as per approved list may be made observing State Govt. norms by the Procurement Committee, already constituted at MMC which had already been spelt out in this office letter no. SUDA-Health/DFID/04/333 dt. 07.12.2004.

Thanking you.

  
Yours faithfully,**SUDA-Health/DFID/07/20(11)/1(11)****Project Officer  
Dt. .. 18.05.2007****CC****The Project Director, HHW Scheme - DFID, ..... Municipality  
- for kind information and necessary action.**  
**Project Officer**

The lack of standard hospital waste management practices is an example of the urgency of such a measure.

Once the quality standards are developed the hospital administrator and staff need to be trained /oriented on it and a system of review built in.

#### **Increased access of the poor to ULB run referral centers.**

The most urgent dimension of reform in the ULB run referral services – is to increase access to the poor. This is not adequately happening now though we note that there are ULBs where this is happening also.

As a first step the health officers of the ULBs should with professional facilitation conduct a workshop to study the factors that have made some MHs function at higher levels of pro efficiency and higher degrees of access to the poor as compared to others. This may be much more instructive than recommendations from external teams. In such a workshop the following possible explanations may be examined:

- a. Ease of availability of exemption: more poor even paying poor attend a MH where more get complete exemption.
- b. Over all efficiency and image: a MH which has full bed occupancy and higher turn out and a better image and therefore attracts the poor also more. (There is some doubt on this since in a few MHs we visited this was not so- but it is a hypothesis worth examining).
- c. Perception of the HHW and how actively she promotes the MH is a major determinant.
- d. Perception of the objectives by workforce in the MH- how friendly they are and how far they see themselves as providing care to the poor as compared to an implicit objective of demonstrating they are running a good quality hospital that recovers costs and satisfies the middle class.
- e. Community variables like migrant nature, or level of poverty or language barriers are the main determinants of the poor using these services.

The study team has formed its opinion on these five possibilities but it is not adequately substantiated by evidence as our sample was too small. Hence this recommendation.

However undeniably cost of care is an issue and we also need to make some suggestions over and above the possibilities mentioned earlier

We recommend:



RECOMMUNICATION

Details of Furniture & Equipment required for SHP, HP and NIMC are listed below which are not purchased before :-

NAME OF ITEM	QUANTITY REQUIRED
1. Table for Computer	2
2. NOTICE BOARD	1
3. FAX Machine	1
4. Chair for Computer	2
5. Almirah without lockes	11
6. FILE CABINET	4
7. STEEL OFFICE TABLE	15
8. METAL SHELVING RACKS	2
9. REFRIGERATION - 185 Ltrs.	1
10. REVOLVING STOOL	8
11. LITER BIN	4
12. WATER PURIFIER	1
13. SATARANAJI (DARI)	16
14. DISPLAY BOARD	1

DATE :- 22/02/07

Nayan Kumar Nayak  
(COO, OI/D)

## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No SUDA-Health/DFID/06/104(11)

Date ..... 24.01.2007

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

To : The Chairman,  
Cooch Behar / Jangipur / Baharampur / Suri /  
Bolpur / Purulia / Bankura / Kalna / Bishnupur /  
Krishnagar / Medinipur Municipality

Sub. : Enhancement of Honorarium in respect of Grass-root level workers under DFID assisted Honorary Health Worker Scheme.

Sir,

I am directed to inform you that the Competent Authority has sanctioned the enhancement of honorarium for grass root level workers under DFID assisted Honorary Health Worker Scheme by an amount of Rs. 250/- per month with effect from 01.10.2004. This enhancement will be applicable to the grass root level workers of your ULB with effect from the date of his / her joining.

Again, the Competent Authority has increased the rate of honorarium for grass root level workers under DFID assisted Honorary Health Worker Scheme by a further amount of Rs. 250/- per month with effect from 01.07.2006.

The category of grass root level workers is as under :

Sl. No.	Category of Grass root level workers
1	HHW
2	FTS
3	PTMO
4	ANM
5	Clerk cum Storekeeper
6	Attended
7	Sweeper
8	Night Guard
9	PHN
10	Accounts Assistant
11	Data Entry Operator

Contd. to P-2.

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091**  
**West Bengal**Ref No. **SUDA-Health/DFID/06/105(11)**Date ..... **24.01.2007****From : Dr. Shibani Goswami**  
**Project Officer**  
**Health Wing, SUDA****To : The Chairman,**  
**Cooch Behar / Jangipur / Baharampur / Suri /**  
**Bolpur / Purulia / Bankura / Kalna / Bishnupur /**  
**Krishnagar / Medinipur Municipality****Sub. : Procurement of Medicines in respect of DFID assisted**  
**Honorary Health Worker Scheme.**

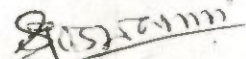
Sir,

I am directed to inform you that the procurement of medicines are to be made at the approved rates of the Central Medical Stores, Kolkata of Dept. of Health & Family Welfare.

You are requested to advise the Procurement Committee accordingly for compliance.

Thanking you.

Yours faithfully,

  
**Project Officer****SUDA-Health/DFID/06/105(11)/1(11)**Dt. - **24.01.2007**

CC

**The Project Director, HHW Scheme - DFID, ..... Municipality - for kind**  
**information and necessary action.****Project Officer****SUDA-Health/DFID/06/105(11)/2(1)**Dt. - **24.01.2007**

CC

**FO, Health, SUDA****Project Officer**

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/06/244(11)

Date .....29.01.2007

From : Director, SUDA

To : The Chairman

Kalimpong / Tarakeswar / Mal / Chandrokona /  
Ghatal / Ashoknagar Kalyangar / Basirhat /  
Mekhliganj / Kandi / Gushkara / Mirik Municipality

Sub. : Honorary Health Workers (HHWs) training under Community  
Based Primary Health Care Services.

Sir,

As the trainers' training will be completed centrally by SUDA on 31.01.2007 in respect of your ULB, you are requested to start HHWs' (both regular & panel candidates) training as per prescribed schedule of basic training course for HHWs and outline of course curriculum (vide enclosures) by 12<sup>th</sup> February, 2007.

1. The following training materials are to be provided to each HHW including panel candidates :
  - a. Suitable folder or bag - 1,
  - b. Exercise book no. 12 - 1,
  - c. Ball pen, pencil, eraser, sharpener, scale - 1 each,
  - d. Nirdeshika for HHWs - to be Xeroxed from the training material booklet already provided to the trainers, if the printed material is not supplied in the mean time,
  - e. Family Schedule - 1 (already supplied),
  - f. Form A - 1 set,
  - g. Baseline Survey Format - 1 set.
2. The rates of expenditure to carry out during the said training are detailed below :
  - a. Training materials per HHW not exceeding Rs. 300/- (Rupees three hundred) only (total

Office of the Councillors of  
**MIDNAPORE MUNICIPALITY**  
MIDNAPORE

Memo No 7891/DFID/6

Dated, Midnapore the 24.1.07

From :- The Chairman,  
Midnapore Municipality

25 JAN 2007



To :-

- (1) Project Director & A.D.M. (Dev.), Paschim Medinipur
- (2) A.C.M.O.H. (Sadder), Paschim Medinipur
- (3) Councillor In Charge of D.F.I.D. Assisted H.H.W. Scheme, Midnapore Municipality
- (4) Dr. Shayamapada Pal, Secretary of Red Cross Society, Midnapore
- (5) Dr. T.K.Mondal, Assistant Health Officer, Midnapore Municipality.
- (6) Dr. S.Pahari, Lions Club, Midnapore, Rangamati

Sir/ Madam,

It has been decided to hold the walk-in-interview for selection to the following posts under D.F.I.D Assisted H.H.W. Scheme on 27/01/07 at 11 A.M. in the chamber of the Chairman, Midnapore Municipality :-

- (a) One Public Health Nurse
- (b) One Store keeper cum Clerk
- (c) One H.H.W.

You are therefore requested to remain present on the date and take interview for selection of the candidate in respect of the aforesaid post.

Thanking you.

Yours faithfully

*[Handwritten Signature]*

Chairman

Midnapore Municipality

*[Handwritten Signature]*

Copy to :-

- (1) Project Officer, SUDA, DFID-HEALTH, ILGUS BHAVAN, Kolkata
- (2) E.O., Midnapore Municipality

Chairman  
Midnapore Municipality

*[Handwritten Signature]*  
24/1/07

Office of the Councillors of  
**MIDNAPORE MUNICIPALITY**  
MIDNAPORE

Memo No.....

Dated, Midnapore the

25 JAN 2007



Minutes of the proceeding of a meeting of Health & Family Welfare Committee, Midnapore Municipality held on 15/01/07 at 11:30 a.m. in the Chairman's Chamber.

Members present :-

- 1) Janab Nazim Ahmed, Chairman, Midnapore Municipality and President of the Health & Family Welfare Committee
- 2) Dr. Shaymapada Pal, Secretary of Red Cross Society, Midnapore
- 3) Sri Provat Adhikari, Councilor-in-Charge of D.F.I.D. Assisted H.H.W. Scheme, Midnapore Municipality
- 4) Dr. T.K.Mondal, Assistant Health Officer, Midnapore Municipality.

The meeting started with the Chairman in the chair.

Resolution No.1 :-

The committee decided to call Sefali Patel (Ward no.9) for joining in this scheme who are earlier listed in our second panel of H.H.W. list.

Resolution No.2 :-

The committee decided to advertise for new recruitment of contractual staff as follows-

- a) P.H.N. - one post (Reserved for General)
- b) Storekeeper cum Clerk - one post (Reserved for SC preferably Horijan)
- c) H.H.W. - one post ( Reserved for Minority Community )

Resolution No.3 :-

The committee decided to call Dr. J.N.Satopatty for joining as post of P.T.M.O.

Resolution No.4 :-

The committee decided that the construction of building for Municipal Management Cell at Midnapore Municipality is approved and recommend proposal for approval of SUDA for payment from D.F.I.D. account.

Resolution No.5: -

It is decided that three new Sub-Health Post are required in Ward Nos.1, 20 & 21. It is to be recommended and forwarded to SUDA for approval.

Chairman  
Midnapore Municipality  
President  
Health & Family Welfare Committee

Memo No... 7712/DFID/7  
Copy to: -

Dated... 16.1.07

1. Project Officer, SUDA Health Wing, Kolkata
2. Project Director & A.D.M. (Dev.), Paschim Medinipur
3. A.C.M.O.H. (Sadder), Paschim Medinipur
4. In Charge Councilor of D.F.I.D. Assisted H.H.W. Scheme, Midnapore Municipality
5. Dr. Shaymapada Pal, Secretary of Red Cross Society, Midnapore
6. Dr. T.K.Mondal, Assistant Health Officer, Midnapore Municipality
7. Dr. S.Pahari, Lions Club, Midnapore, Rangamati

Chairman  
Midnapore Municipality  
President  
Health & Family Welfare Committee

Muzek  
16/1/07

Office of the Councillors of  
**MIDNAPORE MUNICIPALITY**  
MIDNAPORE

Phone: 275384  
266483  
File  
13.12.06

Memo No .....

Dated, Midnapore the .....



**From:- Chairman  
Midnapore Municipality**

**To:- Dr. Shibani Goswami  
Project Officer, DFID**

13 DEC 2006

Madam,

The training will be held in our Municipality from **11/12/06 to 16/12/06** and **18/12/06 to 23/12/06** in Rajeeb Gandhi Puro Nilayam about **"NATIONAL HEALTH PROGRAMME TRAINING"** taken by **A.C.M.O.H ,Dr.T.K.Mondal( AHO) , Dr. Goutam Dutta and Two P.T.M.O.** as a faculties under D.F.I.D Assisted H.H.W. Scheme in two separate sessions according to work plan for F.Y. 2006-07 Vide ref.no.D.F.I.D Health/ 06/12(11)/ dt-16/04/2006.

This is for your kind information and consideration.

Thanking you.

**Chairman  
Midnapore Municipality**

Memo No. 6659 /DFID /2

Dated: 8/12/06

Copy to :-

- 1) Project Director , A.D.M.(DEV) Paschim Medinipore
- 2) A.C.M.O.H. , Paschim Medinipore (Sadar)

8/12/06  
**Chairman  
Midnapore Municipality**

8/12/06

To the Project officer, Health wing, SUDA.  
Salt Lake, Kolkata- 700106.



Sub - DFID - প্রকল্পে ANM এর দায়িত্ব

১২/১১/০৬/১২১১১১

অধীনার নিয়োগের দায়িত্ব, অধীনা মেয়দনী পুর নিয়োগ-  
নিয়োগের অধীনে DFID প্রকল্পে প্রকল্প ANM নিয়োগ-  
২৬/১/০৬ অধীনা নিয়োগের দায়িত্ব অধীনা অধীনা অধীনা-  
নিয়োগ, দায়িত্ব ২৬/২/০৬ অধীনা অধীনা অধীনা-  
মেয়দনী পুর নিয়োগের অধীনা অধীনা অধীনা-  
না অধীনা অধীনা অধীনা অধীনা অধীনা-  
উচ্চাধীনা অধীনা অধীনা, অধীনা অধীনা অধীনা-  
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copy to

(1) The Project Director,  
DFID & ADM (DL&LR) Midnapore,

(2) The in-charge councillor,  
DFID, Midnapur Municipality.

(3) The Adviser Health SUDA, (DR. M.G. Gangopadhyay)  
Health wings H.C. Block sector III  
Calcutta 700091

অধীনা

নিয়োগ-  
২৬/২

অধীনা অধীনা অধীনা

অধীনা - অধীনা অধীনা

১২/১১/০৬/১২১১১১, অধীনা - অধীনা  
অধীনা

তারিখ - ২৬/২/০৬



Phone : 275384  
266483

Office of the Councillers of  
**MIDNAPORE MUNICIPALITY**  
MIDNAPORE

Memo No ...../Ex

Dated, Midnapore the....

Order

To  
Smt. Sumitra Santra (Pramanik) W/o.  
Pranab Kumar Pramanik,  
Mahatabpore, Midnapore.

Your service as "ANM" under D.F.I.D. Assisted H.H.W.  
Scheme in this Municipality is not required on & from  
16/02/06.

Sd/ *[Signature]*  
15/2/06  
Chairman,  
Midnapore Municipality.

Memo. No. 5550 /DFID/7 Dated. 15.02.06

Copy for-warded for information & necessary action to :-

1. The Project Officer, Health wing, SUDA, Salt Lake Kolkata-700 106
2. The Project Director, DFID & ADM(DL & LRO) Midnapore.
3. The Asstt. Health Officer, DFID, Midnapore Municipality.
4. The In-charge Councillor, DFID, Midnapore Municipality.
5. The Medical Officer, M.M.
6. Community Development Officer (CDO), DFID, M.M.
7. Smt. Sumitra Santra (Pramanik) W/o. Pranab Kumar Pramanik, Mahatabpore, Dist. Paschim Medinipur.

Seen  
*[Signature]*  
15/2/06

*[Signature]*  
Nayan Kumar Nayak  
15/2/06

*[Signature]*  
15/2/06  
Chairman, M.M.

*[Signature]*  
Nayan Kumar Nayak  
15/2/06

**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2142/DFID

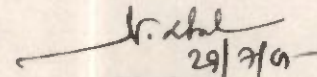
Dated, Midnapore the : 29-7-05

**ORDER**

Smt, Sumitra (Santra) Pramanik W/O Pranab Kumar Pramanik a resident of Mahatabpur, Midnapore Dist – Paschim Medinipur is here by appointed to the post of “ANM” under DFID Assisted Honorary Health worker scheme at Midnapore Municipality. At a consolidated pay of Rs – 1250/- (Rupees one thousand two hundred fifty) only per Month with effect from the date. She resume and till 31<sup>st</sup> March 2006 for the present.

The appointment is purely temporary and may terminate at any time if the scheme discontinues for administrative reasons.

If she is willing to accept the offer in the above terms and conditions, she is instructed to report for duty to the chairman, Midnapore Municipality with in 7 (seven) days from the date of receipt of this order.

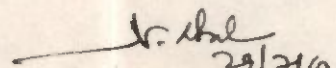
  
29/7/05  
Chairman  
Midnapore Municipality

No 2142 /DFID/7

Date 29-7- /2005

Copy forwarded for information and necessary action to:

1. Smt. Sumitra (Santra) Pramanik W/O Pranab Kumar Pramanik, Mahatabpur – P.O – Midnapore Dist – Paschim Medinipur. She is instructed to report for duty with in 7 (seven) days from the date of receipt of this order.
2. The project Officer, Health wing, SUDA. Salt Lake Kolkata – 700106.
3. The project Director, DFID&ADM (DL&LRO) Midnapore
4. The Assistant Health Officer, DFID, Midnapore Municipality.
5. The In-Charge councilor, DFID, Midnapore Municipality.
6. The Medical Officer, Midnapore Municipality.
7. Md, Muslim Khan. Dealing Assistant, DFID project, Midnapore

  
29/7/05  
Chairman  
Midnapore Municipality

ত্রিভাঙ্গা পত্রিকার নিধি

# ছাপাখবর

সুপরিচিত অলঙ্কারিক ফোন- ২৬৮৯৮২

**নিউ**  
**রানা ব্রাদার্স**

জ্যোতিষ বিভাগ  
সাক্ষাৎ সময় - রবি, সোম, বুধ, বৃহ, শুক্র

প্রতি - অনুপ রানা  
ভীমচক \* পশ্চিম মেদিনীপুর

TM  
৩ টি মিনি  
৩ টি মিনি  
৩ টি মিনি  
৩ টি মিনি

১৯৫৬ সালের ১৪শে মার্চ  R.N.I. NO- 65402/ 96  ফোন- ২৬৮৯৮২/ ২৬৮৯৯১/ ২৬৮৯৯২/ ২৬৮৯৯৩/ ২৬৮৯৯৪/ ২৬৮৯৯৫/ ২৬৮৯৯৬/ ২৬৮৯৯৭/ ২৬৮৯৯৮/ ২৬৮৯৯৯

মেদিনীপুর পৌরসভা  
এরপর ৪র্থ পাতায়

## ২০০৫

বিদেশী সংস্কৃতির অগ্রগতির  
সাথে ক্রীড়া ও যুব কলা  
আর ব্যায়াম পথ মাটিক উৎসব  
এমন বিলাসিতা ও বিপুল পথ  
এই কর্মসূচীর অঙ্গ হিসাবে  
ইসে বিভিন্ন দিনে প্রেক্ষাগণা  
গাড়ীমা, ও বাটলে প্রায় ৩০টি  
হবেন। উৎসব সফল করার  
জনস্বার্থে জাতীয় নাট্যদল-  
কারী দলের প্রতিনিধিদের  
নাটক উৎসব কমিটির পক্ষ  
জেলা পরিষদের সভাপতি  
শ্রী পশ্চিম মেদিনীপুরের জেলা  
সংস্কৃতিক গণমাধ্যম পথ  
দায়িত্ব, বেকার যুবক, নিরীক্ষিত  
চতনা ও মানবিক মূল্যবোধ  
সে অঙ্গপ্রতিষ্ঠা করার জন্ত  
শ্রীতি, কামনা করেছেন।

পশ্চিম মেদিনীপুর কর্তৃক

## গাই

জুলারী নাচগান কম্পিউটার  
স্বাস্থ্য এলাকার নিজ বাসস্থান।  
/ অধ্যাপক উপযুক্ত কার্য  
মেদিনীপুর খড়গপুর শহর  
স্তা-৫ ফুট ১ ইঞ্চি।  
যোগাযোগ :  
ছাপাখবর  
পত্রিকা অফিস

ইচ্ছায় ব্যাপক লোকসানের মুখ  
দেখে আয়োজক সংস্থা। কারন  
এই অনুষ্ঠানকে কেন্দ্র করে শহরে  
আগে থেকেই প্রচার চালানো হয়েছে  
বিক্রি হয়েছে প্রবেশপত্রও। শিব  
মুন্ডরবাবু জানান, তিনি কখনই  
ভাবে পাহেনি তার অনুষ্ঠানকে  
ধরে শহরে এত ব্যস্ত উঠবে।  
'শর আবৃত্তি' রক্তভয়ঙ্কী বর্গে  
তিনি এখানে লেখিকা হিসাবে  
তসলিমা নাসরিনকে আমন্ত্রণ  
জানিয়ে ছিলেন। সেখানে  
সাম্প্রদায়িকতার কোন প্রশ্ন বাধা  
হয় দাঁড়াতে বলে তার ধারণা  
ছিলনা। তার আক্ষেপ লিখিত  
প্রতিক্রিয়া মিলেও কেউ এগিয়ে  
আসেনি তার হৃদয়ময়। অস্থ  
নিকে শুক্রবারই জেলা পরিষদের  
পাশাপাশি ১৪৪ ধারা জারি করেছে  
প্রশাসন।

## তসলিমাকে এনে অশান্তি করবেননা: পৌরপ্রধান

নিজস্ব প্রতিবেদক, ২৯ এপ্রিল :  
তসলিমার অঙ্গ শান্তির শহর  
মেদিনীপুরে একটা অশান্তির  
বাতাবরন তৈরী হোক এটা  
আমরা কেউ চাইনা।  
তাই আমি চাই তসলিমা  
নাসরিনকে না আনাই।  
তাল।  
এরকম একটি আবেদন করলেন  
পৌরপ্রধান নাজিম আহমেদ  
একটি সংস্থাকে, যারা তাদের  
একটি সংস্থাকে, যারা তাদের  
বার্ষিক অনুষ্ঠানে আগামী ৩০  
এপ্রিল তসলিমা নাসরিনকে  
বিশেষ অতিথি হিসেবে আনতে  
চলছে। এদিকে মুসলিমদের একটি  
সংগঠন তাঁর আপত্তি তুলে শহরে  
মিছিল সত্তা করেছে। জেলা  
প্রশাসনকে স্মারক লিপিও দিয়েছে  
যাতে তসলিমার আবার কোন-  
রকম অনুমোদন না দেওয়া হয়।  
নাজিম আহমেদ এই সংস্থাকে চিঠি  
দিয়ে জানিয়েছেন যে তাদের  
অনুষ্ঠানে তাকে আমন্ত্রন করার জন্ত  
তিনি খুশি। কিন্তু তিনি চান  
তসলিমাকে না এনে অনুষ্ঠানটি  
অনুষ্ঠিত হোক।

## মেদিনীপুর পৌরসভা নোটিশ

পশ্চিমবঙ্গের স্থায়ী বাসিন্দাদের নিকট  
হইতে নিম্নলিখিত পদগুলিতে চুক্তির  
ভিত্তিতে নিয়োগের দরখাস্ত আস্থান  
করা হইতেছে। পদগুলি চুক্তির  
ভিত্তিতে নিয়োগ করা হইলেও নির্দিষ্ট  
সময়সীমার পরেও চলিবার সম্ভাবনা  
রহিয়াছে। বর্তমান সময়সীমা ৩০শে  
জুন, ২০০৫ পর্যন্ত।

নিম্ন লিখিত পদগুলির জন্য শিক্ষাপত্র স্বাক্ষরিত এবং  
পারিশ্রমিক নিম্ন প্রদত্ত হইল।

১। পাট টাইম মেডিক্যাল অফিসার, এম-বি-বি-এস	১৬০০/-
২। এ. এন. এম. সুলতান মাধ্যমিক, নার্সিং ট্রেনিং ও অভিজ্ঞতা সম্পন্ন	১২৫০/-
৩। করনিক তথা স্টোর কিপার, মাধ্যমিক পাশ	৮৫০/-
৪। স্বাস্থ্য দার অইম-মান	৫৫০/-
৫। পিয়ন অইম শ্রেণী পাশ	৩৫০/-
৬। নৈলপ্রহরী অইম-মান	৪৫০/-

উপরে উল্লিখিত ১ নং এবং ২ নং পদে প্রতি পদের জন্ত তিন  
করিয়া মনোনীত করা হইবে এছাড়া ৩, ৪, ৫ এবং ৬নং পদে  
প্রতি একজন করিয়া মনোনীত করা হইবে।

সমস্ত পদের জন্ত সাদা কাগজে বারোভাটা সহ দরখাস্ত  
আগামী ১০/০৫/২০০৫ তারিখের মধ্যে মেদিনীপুর পু-  
সভার পুরপ্রধানের সমীপে পৌছান চাই। দরখাস্ত প্রেরণের খামের  
উপর D. F. I. D. কথাটি অবশ্যই লিখিতে হইবে।

অঞ্জলি চৌধুরী নাজিম আহমেদ  
দায়িত্বপ্রাপ্ত কাউন্সিলার পুর প্রধান  
D.F.I.D. মেদিনীপুর পুরসভা

মেদিনীপুর পুর সভা

File

স্বচ্ছাসেবীস্বাস্থ্যকর্মী প্রকল্প  
স্বচ্ছাসেবীস্বাস্থ্যকর্মীদের প্রশিক্ষণ কর্মসূচী

স্থান :- রাজীব গান্ধী পুর নিলয়ম

সময়সীমা :- ৫ ঘন্টা

অংশগ্রহনকারী :- ৪৪জন

প্রশিক্ষণ পদ্ধতি :- অংশগ্রহনমূলক প্রশিক্ষণ

দিন	সময়	আলোচ্য বিষয়	পদ্ধতি
প্রথম দিন	সকাল ১১:০০-১১:২০	নথীপুস্তককরণ, প্রশিক্ষণ পূর্ব মূল্যায়ন প্রশুপত্র পূরণ।	আডঠতা কাটানোর জন্য অনুশীলন, লিখিত প্রশ্নোত্তর
	১১:২০-১১:৩০	চা বিরতি	
	১১:৩০ - ১:১০	এইচ আই ডি/এইডস :- সংজ্ঞা, জাতীয় ও রাজ্যের চিত্র, সংক্রমণের পথ, জানালা কাল, সনাক্তকরণ , এইচ আই ডি সংক্রমণের লক্ষণ, উপসর্গ ও পর্যায়, প্রতিরোধের উপায়।	উপস্থাপনা ও আলোচনা
	১:১০-১:৩০	আপেকার পূর্বে আলোচনার উপর অংশগ্রহনকারীদের মতামত দান	লিখিত প্রশ্নপত্র পূরণ / উপস্থাপনা (অংশগ্রহনকারীদের মধ্যে থেকে যে কোন প্রতিনিধি)
	১:৩০-২:০০	মধ্যাহ্নভোজন	
	২:০০-৩:০০	এইচ আই ডি/এইডস ও যৌনরোগের সম্পর্ক ; সুযোগসন্ধানী সংক্রমণ ও চিকিৎসা ; পুষ্টি ; এইচ আই ডি/এইডস ও যক্ষা রোগের সম্পর্ক।	উপস্থাপনা ও আলোচনা
	৩:০০-৩:১০	চা বিরতি	
	৩:১০-৪:০০	সংক্রমণ প্রতিরোধ ও নিরাসদ সূচ / সিরিজের ব্যবহার ; রাজ্য ও বর্ণনা ও জেলা স্তরের রক্তপরীক্ষার সুবিধা ;	উপস্থাপনা, আলোচনা

Seen  
Shuman  
15/9/04

দ্বিতীয় দিন	সকাল ১১:০০-১২:০০	পুরুষ ও মহিলা পুঙ্জনন মৌখিক বিশ্লেষণ, অঙ্গের কাছ, পুঙ্জনন উপস্থাপনা, আলোচনা, তন্ত্রের সাধারণ সংক্রমণ সংক্ষিপ্ত ভাষণ, স্ট্রাইড সমূহ, স্বাভাবিক ও শোর মাধ্যমে উপস্থাপনা অস্বাভাবিক সাদা যাব, ও আলোচনা। সাধারণ যৌনরোগসমূহ; সংক্রমণের পথ, লক্ষণ ও উপসর্গ; যৌনরোগের লক্ষণ; উপসর্গভিত্তিক চিকিৎসা।
	১২:০০-১২:১০	চা বিরতি
	১২:১০-১২:৩০	মহিলা ও এইচ আই ডি/এডস :- মহিলাদের বুকি বেশী কেন? (যৌনরোগ ও এইচ আই ডি -র ক্ষেত্রে)
	১২:৩০-১:৩০	জননিয়ন্ত্রণ কাকে বলে:- উপস্থাপনা, আলোচনা, বিভিন্ন পদ্ধতি - কন্ডোম, কন্ডোম ব্যবহারের সঠিক ওরাল পিল, কপার টি: পদ্ধতি নিরাপদ যৌন ব্যবহার; কন্ডোম ব্যবহারের সঠিক পদ্ধতি
	১:৩০-২:০০	মধ্যাহ্ন ভোজন
	২:০০-৩:০০	পরামর্শ দান : সংস্কা; গুরুত্ব; ডিসিটিসি কি।
	৩:১০-৩:২০	চা বিরতি
	৩:২০-৩:৪০	আলোচ্যবিষয়গুলির উপর আলোচনা অংশগ্রহণকারীদের মতামত বিনিময়
	৩:৪০-৪:০০	পশিক্ষণ পরবর্তী মূল্যায়ণ লিখিত প্রশ্নপত্র পূরণ

**MIDNAPORE MUNICIPALITY**  
**D.F.I.D ASSISTED H.H.W. SCHEME**  
**"RE-TRAINING FOR GRASS ROOTS LEVEL ABOUT S.T.D/HLV/AIDS."**  
**DATE:- 18/09/06 TO 23/09/06**

Serial No.	Name	Designation	Pre-evaluation Score	Post-evaluation Score
1	Mousumi Dey	F.T.S	15	21
2	Mala Dutta	F.T.S	20	22
3	Putul Samaddar	F.T.S	23	20
4	Supriya Adhikary	F.T.S	23	23
5	Debjani Dey	F.T.S	23	22
6	Malaya Sahoo	F.T.S	21	22
7	Rita Jana	F.T.S	21	24
8	Saira Begum	F.T.S	21	23
9	Chaya Roy	H.H.W.	24	19
10	Ruma Bhakat	H.H.W.	16	18
11	Namita Chabri	H.H.W.	22	18
12	Sarmistha Chakroborty	H.H.W.	21	22
13	Purnima Sarkar	H.H.W.	22	22
14	Madhu Chanda Dutta	H.H.W.	23	16
15	Dipali Mitra	H.H.W.	22	19
16	Sujata Majhi	H.H.W.	14	22
17	Rita Ghosh Dostidar	H.H.W.	22	22
18	Nasiba Aleya	H.H.W.	18	19
19	Sitara Khatoon	H.H.W.	18	22
20	Sikha Jana	H.H.W.	22	22
21	Alpana Torai	H.H.W.	17	21
22	Krishana Chawdhary	H.H.W.	19	21
23	Chaya Majhi	H.H.W.		
24	Rekha Bhattacharya	H.H.W.	21	22
25	Marjina Begum	H.H.W.	19	23
26	Bulu Sen	H.H.W.	20	22
27	Bulu Das	H.H.W.	18	22
28	Tonuja Sur	H.H.W.	23	20
29	Sikha Rani Maity	H.H.W.	18	18
30	Ratna Malakar	H.H.W.		
31	Rita Banerjee	H.H.W.	19	21
32	Sova Rani Mondal	H.H.W.	19	17
33	Kobita Sarkar	H.H.W.	22	19
34	Arati Saha	H.H.W.	23	17
35	Mithu Chakroborty	H.H.W.	11	15
36	Ranu Das	H.H.W.	22	23
37	Pampa Adhikary	H.H.W.	18	23
38	Anima Sahoo	H.H.W.	15	21
39	Alpana Banerjee	H.H.W.	19	23
40	Kolyani Modak	H.H.W.	13	18
41	Jhama Dey	H.H.W.	19	22
42	Sefali Singha	H.H.W.	17	19
43	Ava Mahato	H.H.W.	22	22
44	Maya Ghosh	H.H.W.	22	19
45	Soma Santra	H.H.W.	23	17
46	Indrini Nayek	H.H.W.	21	19
47	Laxhmi Rani Das	A.N.M.	13	22
48	Arpita Jana	A.N.M.	13	22
49	Bandita Dutta	A.N.M.	13	22

DATE:-

SIGNATURE

(A.H.O.,D.F.I.D)

File

File No. 275384  
266483

Office of the Councillors of  
**MIDNAPORE MUNICIPALITY**  
MIDNAPORE

Memo No 6123 /D.F.I.D

Dated Midnapore the 10/11/06

From :- Chairman  
Midnapore Municipality



15 NOV 2006

The S.I.P No - 2 of ward No-6 will be shifted in <sup>our own</sup> new building at Ram Krishna nagar Dharma at 3.30 on 14<sup>th</sup> November 2006. You are requested to be present in that inauguration ceremony positively to make it successfully.

*M*  
10/11/06  
Chairman  
Midnapore Municipality

Copy to

- 1) Project Director, A.D.M.(Dev.), Paschim Medinipur ;
- 2) Project Officer, Dr. Shibani Goswami, SUDA-Health Wing, D.F.I.D. ;
- 3) C.M.O.H., Paschim Medinipur ;
- 4) A.C.M.O.H., Paschim Medinipur ;
- 5) M.O. , Dr. Goutam Dutta, Midnapore Municipality ;
- 6) A.H.O. , Dr. Tamal Kanti Mondal , D.F.I.D. Assisted H.H.W. Scheme, Midnapore Municipality.

File: 18.9.06

**OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE**

Memo No. 5222/DFID

Dated: 13.9.06

From:- Chairman  
Midnapore Municipality

To:- Dr. Shibani Goswami  
Project Officer, DFID



Madam,

The training will be held in our Municipality from 18/9/06 to 21/9/06 in Rajeeb Gandhi Puro Nilayam about "STD/HIV/AIDS" taken by Dr. T.K. Mondal (AHO), Dr. Goutam Dutta and other faculties under D.F.I.D Assisted H.H.W. Scheme in two separate sessions according to work plan for F.Y. 2006-07 Vide ref.no. D.F.I.D Health/06/12(11)/ dt-16/04/2006.

This is for your kind information and consideration.

Thanking you.

*S. Ghosh* 13/9/06  
Chairman  
Midnapore Municipality

*Manoj* 13/9/06

Memo No...../DFID

Dated: -.....

Copy to :-

- 1) Project Director, A.D.M.(DEV) Paschim Medinipore
- 2) A.C.M.O.H., Paschim Medinipore (Sadar)

**chairman**  
Midnapore Municipality



Dr-De to  
attend the  
reg. party (today),  
8.9.06.

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

4357  
Memo No...../DFID



From:- Chairman  
Midnapore Municipality

To:- Dr. Shibani Goswami  
Project Officer, DFID

Madam,

The training will be held in our Municipality from 18/9/06 to 21/9/06 in Rajeeb Gandhi Puronilayam about "STD/HIV/AIDS " taken by Dr.T.K.Mondal( AHO) , Dr. Goutam Dutta and other faculties under D.F.I.D Assisted H.H.W. Scheme in two separate sessions according to work plan for F.Y. 2006-07 Vide ref.no.D.F.I.D Health/ 06/12(11)/ dt-16/04/2006.

This is for your kind information and consideration.

Thanking you.

*Shum* 11/9/06  
Chairman  
Midnapore Municipality

Memo No...../DFID

Dated:-.....

Copy to :-

- 1) Project Director , A.D.M.(DEV) Paschim Medinipore
- 2) A.C.M.O.H. , Paschim Medinipore (Sadar)

Chairman  
Midnapore Municipality

## MIDNAPORE MUNICIPALITY

*Dr. De P. C.*  
*10.8.06*

### D.F.I.D ASSISTED H.H.W. SCHEME "RE-TRAINING FOR GRASS ROOTS LEVEL ABOUT FOOD, NUTRITION & GROWTH-MONITORING U-5 CHILDREN"

DATE:-24/7/06 TO 28/7/06

Serial No.	Name	Designation	Pre-evaluation Score	Post-evaluation Score
1	Mousumi Dey	F.T.S	23	23
2	Mala Dutta	F.T.S	24 ✓	19.5
3	Putul Samaddar	F.T.S	22.5	22
4	Supriya Adhikary	F.T.S	24	23
5	Debjani Dey	F.T.S	23.5	23
6	Saira Begum ✓	F.T.S	24 ✓	24 ✓
7	Rita Jana	F.T.S	13.5	18.5
8	Malaya Sahoo	F.T.S	23	20.5
9	Chaya Roy	H.H.W.	22	17
10	Ruma Bhakat	H.H.W.	(07)	18
11	Namita Chabri	H.H.W.	23	22
12	Sarmistha Chakroborty	H.H.W.	18.5	20.5
13	Purnima Sarkar	H.H.W.	10	13
14	Madhu Chanda Dutta	H.H.W.	18	19.5
15	Dipali Mitra	H.H.W.	11	18
16	Sujata Majhi	H.H.W.	20.5	18.5
17	Rita Ghosh Dostidar	H.H.W.	17	20.5
18	Nasiba Aleya	H.H.W.	14	21.5
19	Sitara Khatoon	H.H.W.	14.5	17
20	Sikha Jana	H.H.W.	11	13.5
21	Alpana Torai	H.H.W.	19	21
22	Krishana Chawdhary	H.H.W.	18	21.5
23	Chaya Majhi	H.H.W.		
24	Rekha Bhattacharya	H.H.W.	20	21
25	Marjina Begum	H.H.W.	15	16
26	Bulu Sen	H.H.W.	23	21
27	Bulu Das	H.H.W.	18	14
28	Tonuja Sur	H.H.W.	24	23.5
29	Sikha Rani Maity	H.H.W.	10	11
30	Ratna Malakar	H.H.W.		
31	Rita Banerjee	H.H.W.	19.5	19
32	Sova Rani Mondal	H.H.W.	12	15
33	Kobita Sarkar	H.H.W.	17	14
34	Arati Saha	H.H.W.	20	17
35	Mithu Chakroborty	H.H.W.	10	12.5
36	Ranu Das	H.H.W.	12	17
37	Pampa Adhikary	H.H.W.	17	19
38	Anima Sahoo	H.H.W.	18.5	18.5
39	Alpana Banerjee	H.H.W.	14	10
40	Kolyani Modak	H.H.W.	12	15.5
41	Jharna Dey	H.H.W.	20	21
42	Sefali Singha	H.H.W.	15	11
43	Ava Mahato	H.H.W.	16	20.5
44	Maya Ghosh	H.H.W.	23	22
45	Sorna Santra	H.H.W.	13.5	18
46	Indrini Nayek	H.H.W.	13.5	16.5

DATE:- 31/7/06

Ab:- (2)

< 10 = (1)

> 20 :

Pre E = (16)

Post E = (17)

11.8.06

SIGNATURE

(A.H.O., D.F.I.D)

স্বচ্ছাসেবী স্বাস্থ্যকর্মী স্কীম - ১১ টি পৌরসভায়

..... পৌরসভা  
প্রাক প্রশিক্ষণ / প্রশিক্ষণোত্তর প্রশ্নপত্র

সময় : ১৫ মিনিট

মোট নম্বর : ২৫

ক্রমিক সংখ্যা	প্রশ্ন	সঠিক উত্তরে টিক (✓) দিন ও যথাযথ জায়গায় উত্তর লিখুন	প্রশ্নের মান
১।	ভিটামিন এ -র ১টি প্রানীজ ও ১টি উদ্ভিজ উৎসের নাম লিখুন।		২
২।	একটি সুস্থ শিশুর জন্ম ওজন ৬ মাসে স্বাভাবিক বৃদ্ধি পাবে।	দেউগণ / দুইগণ / আড়াইগণ	১
৩।	'ডাইনিং ফুড' কাকে বলে ?		২
৪।	কোনো 'শিশু স্বাস্থ্যকর্মী' কখন কখন স্বাস্থ্য সাক্ষরতা অর্জন করা প্রয়োজন ?		৪
৫।	বৃষ্টির উপাদানগুলি কি কি ?		৩
৬।	যে সব শিশুর ওজনের গতিরেখা গ্রেড ৪ - এ আছে, তাদের জন্য কি ব্যবস্থা নিতে হবে ?		৩
৭।	রক্তে হিমোগ্লোবিনের মাত্রা কম হলে কি অসুখ হয় ?		২
৮।	অপুষ্টির কারণ গুলি কি কি ?		৫

স্বাস্থ্য কর্মীর নাম :

সাব হেল্প পোস্ট নং :

তারিখ :

স্বচ্ছাসেবীস্বাস্থ্যকর্মী প্রকল্প----- ১১ টি পৌরসভা

পুরসভার নাম :- মেদীনিপুর পুরসভা

প্রাগোত্তর প্রশিক্ষণ “ বাদ্য, পুষ্টি ও ৫ বছর নিম্নে বাচ্চার বৃদ্ধি পরীক্ষা ” প্রশ্নপত্র

সময় :- ১৫ মিনিট

মোট নম্বর :- ২৫

ক্রঃস্যা য়ংখ্যা	প্রশ্ন	সঠিক উত্তর যথাযথ জায়গায় লিখুন	প্রশ্নের মান
১	সুষম খাদ্য কি ? উদাহরণ দাও!		২
২	কতবছর বয়সপ্রাপ্ত শিশু হাঁটে ও কথাবলতে পারে ?		১
৩	রক্তাপাতার বিভিন্ন কারণগুলি (পাঁচটি) উল্লেখ কর !		৪
৪	অপুষ্টিজনিত তিনটি প্রধান রোগের নাম লেখ ?		২

৫	পুষ্টির উপাদানগুলি উল্লেখ কর ! উদাহরণ সহ ?		৬
৬	“শিশু বন্ধুত্বপূর্ণ আচরণ” ও “ কোলোস্ট্রাম” এর মধ্যে সম্পর্ক কি ?		৩
৭	মা ( গর্ভবতী ও প্ৰসবান্তে) কী কী খাদ্য খাওয়া আবশ্যিক ( মাছ, মাংস বা ডিম ব্যতীত) ?		২
৮	পুষ্টির পক্ষে ক্ষতিকারক অভ্যাসগুলি উল্লেখ কর ( পাঁচটি) ?		৫

স্বচ্ছাসেবী স্বাস্থ্যকর্মীর স্বাক্ষর :-  
SUB-HEALTH POST NO:-

তারিখ:-

# MIDNAPORE MUNICIPALITY

## D.F.I.D. ASSISTED H.H.W. SCHEME

Dr. De  
D. S. Pe  
10.8.17

### AN OUTLINE FOR TRAINERS REGARDING TRAINING OF H.H.W., F.T.S & AN.M. ON REPRDUCTIVE & CHILD HEALTH

TIME:- 11 A.M. TO 1 P.M. AND 2 P.M. TO 4 P.M.

DAY	POINTS OF DISCUSSIONS	
	First Sessions	Second Sessions
1 <sup>st</sup>	<ul style="list-style-type: none"><li>• Pre- evaluation test .</li><li>• গর্ভবতী মায়ের যত্ন :-</li><li>• গর্ভাবস্থায় প্রাথমিক লক্ষণ ;</li><li>• আনুমানিক প্রসবের বিন নির্ধারণ ;</li><li>• গর্ভবতী মায়ের নিয়মিত পরীক্ষা ;</li><li>• গর্ভবতী মায়ের বিভিন্ন চেক আপ ;</li><li>• গর্ভবতী মায়ের ওজন বৃদ্ধির হার ;</li></ul>	<ul style="list-style-type: none"><li>• গর্ভকালীন মায়ের দায়িত্ব সমূহ ;</li><li>• গর্ভবতী মায়ের বিপদ সংকেত ;</li><li>• ঝুঁকি সম্পন্ন মা</li><li>• সম্মান প্রসবের সময় আসন্ন কি করে বুঝবেন</li><li>• প্রসবকালে ব্যবস্থা</li></ul>
2 <sup>nd</sup>	<ul style="list-style-type: none"><li>• নবজাত শিশুর যত্ন</li><li>• শিশুর জন্য মাতৃদুগ্ধের উপকারিতা</li><li>• শিশুকে কখন মাতৃদুগ্ধ দেওয়া উচিত নয়</li><li>• প্রসবের সময় বিপদের সংকেত</li><li>• প্রসবের পর মায়ের যত্ন</li></ul>	<ul style="list-style-type: none"><li>• প্রসবোত্তর সময়ে প্রসূতি মায়ের বিপদ সংকেত ;</li><li>• প্রসবোত্তর সময়ে নবজাত শিশুর বিপদ সংকেত ;</li><li>• ঝুঁকি সম্পন্ন শিশু ;</li><li>• শিশুর ওজন বৃদ্ধির হার ;</li></ul>
3 <sup>rd</sup>	<p>রোগ প্রতিবেশক টীকা :-</p> <ul style="list-style-type: none"><li>• গর্ভবতী মা ও শিশুর টীকাকরন ও সময়সূচী ;</li><li>• টীকাকরনের সাবধানতা ;</li><li>• টীকাকরনের নিয়মাবলী ;</li></ul>	<ul style="list-style-type: none"><li>• পূর্ণটীকা ও কোভ চেন ;</li><li>• Post -evaluation test.</li></ul>

# MIDNAPORE MUNICIPALITY

## D.F.I.D ASSISTED H.H.W. SCHEME

### "RE-TRAINING FOR GRASS ROOTS LEVEL ABOUT REPRODUCTIVE & CHILD HEALTH"

DATE:- 19/06/06 TO 24/06/06

Serial No.	Name	Designation	Pre-evaluation Score	Post-evaluation Score
1	Mousumi Dey	F.T.S	21	20
2	Mala Dutta	F.T.S	21	21
3	Putul Samaddar	F.T.S	21	20
4	Supriya Adhikary	F.T.S	21	20
5	Debjani Dey	F.T.S	22	22
6	Malaya Sahoo	F.T.S	18	19
7	Rita Jana	F.T.S	20	21
8	Saira Begum	F.T.S	21	20
9	Chaya Roy	H.H.W.	21	19
10	Ruma Bhakat	H.H.W.	20	19
11	Namita Chabri	H.H.W.	21	20
12	Sarmistha Chakroborty	H.H.W.	21	20
13	Purnima Sarkar	H.H.W.	17	18
14	Madhu Chanda Dutta	H.H.W.	17	18
15	Dipali Mitra	H.H.W.	18	19
16	Sujata Majhi	H.H.W.	21	20
17	Rita Ghosh Dostidar	H.H.W.	21	20
18	Nasiba Aleya	H.H.W.	20	19
19	Sitara Khatoon	H.H.W.	21	19
20	Sikha Jana	H.H.W.	21	23.5 ✓
21	Alpana Torai	H.H.W.	21	21
22	Krishana Chawdhary	H.H.W.	21	20
23	Chaya Majhi	H.H.W.		
24	Rekha Bhattarcharya	H.H.W.	21	22
25	Marjina Begum	H.H.W.	18	19
26	Bulu Sen	H.H.W.	19	19
27	Bulu Das	H.H.W.	20	19
28	Tonuja Sur	H.H.W.	19	19
29	Sikha Rani Maity	H.H.W.	20	18
30	Katna Malakar	H.H.W.		
31	Rita Banerjee	H.H.W.	21	20
32	Sova Rani Mondal	H.H.W.	18	18
33	Kobita Sarkar	H.H.W.	21	19
34	Arati Saha	H.H.W.	21	19
35	Mithu Chakroborty	H.H.W.	16	18
36	Ranu Das	H.H.W.	16	19
37	Pampa Adhikary	H.H.W.	20	19
38	Anirna Sahoo	H.H.W.	21	21
39	Alpana Banerjee	H.H.W.	21	17
40	Kolyani Modak	H.H.W.	18	18
41	Jharna Dey	H.H.W.	19	21
42	Sefali Singha	H.H.W.	21	08
43	Ava Mahato	H.H.W.	21	20
44	Maya Ghosh	H.H.W.	21	20
45	Soma Santra	H.H.W.	18	19
46	Indrini Nayek	H.H.W.	19	19

DATE:- 26/6/06

Ab = 2  
L10 = 1

SIGNATURE

(A.H.O.,D.F.I.D)

> 20 : —  
Pre. E = 30  
Post. E = 20

11.6.06

স্বাস্থ্যসেবী স্বাস্থ্যকর্মী প্রকল্প----- ১১ টি পৌরসভা

পুরসভার নাম :- মেদীনিপুর পুরসভা  
প্রাক-প্রশিক্ষণ 'প্রজনন ও শিশু স্বাস্থ্য' প্রশ্নপত্র

সময় :- ১৫ মিনিট

মোট নম্বর :- ২৫

ক্রমিক সংখ্যা	প্রশ্ন	সঠিক উত্তর যথাযথ ছায়গায় লিখুন	প্রশ্নের মান
১	গর্ভবতী মায়ের ওজন কীভাবে বাড়ে ?		২
২	আনুমানিক প্রসবের সময় কত ?		১
৩	গর্ভবতী মায়ের নিরমিত পরীক্ষা বলতে কী বোঝ ?		২
৪	গর্ভবতী মায়ের চেক- আপে কি কি পরীক্ষা ও লিপিবদ্ধ করা হয় ?		৪



৫	ঝুঁকি সম্পন্ন মায়েৰ বিপদ সংকেত গুলি কি কি ?		৬
৬	শিশুৰ জন্য মাতৃদুগ্ধেৰ উপকাৰিতাগুলি কি কি ?		৩
৭	প্ৰসবোত্তৰ সময়ে নবজাত শিশুৰ বিপদ সংকেত গুলি কি কি ?		২
৮	ঝুঁকি সম্পন্ন শিশু বলতে কি বোঝ ?		৫

স্বাস্থ্যসেবীস্বাস্থ্যকৰ্মীৰ স্বাক্ষৰ :-  
SUB-HEALTH POST NO:-

তাৰিখ:-

স্বচ্ছাসেবীস্বাস্থ্যকর্মী প্রকল্প-----১১ টি পৌরসভা

পুরসভার নাম :- মেদীনীপুর পুরসভা

প্রোগ্রামের প্রশিক্ষন “প্রজনন ও শিশু স্বাস্থ্য “ প্রশুপত্র

সময় :- ১৫ মিনিট

মোট নম্বর :-২৫

ক্রঃস্যা য়ংখ্যা	প্রশ্ন	সঠিক উত্তর যথাযথ জায়গায় লিখুন	প্শ্নের মান
১	ভি.ডি.আর.এল. পরীক্ষার গুরুত্ব কি ?		২
২	ইউরিন টেস্টে কী পরীক্ষা করা হয় ?		১
৩	কোন কোন ক্ষেত্রে গর্ভপাত আইন সম্মত ?		৪
৪	পূন টীকা বলতে কি বোঝো ?		২

৫	০ থেকে ১ বছরের শিশুর কী কী টীকা করন আবশ্যিক (সময় উল্লেখসহ) ?		৪
৬	টীকাকরণের কী কী সাবধানতা অবলম্বন করা উচিত ?		৪
৭	কোন্ড চেন বলতে কী বোঝ ?		২
৮	টীকাদানের নিয়মাবলীগুলি লেখ ?		৬

SUB-HEALTH POST NO:-

তারিখ:-

স্বাস্থ্যসেবীস্বাস্থ্যকর্মীর স্বাক্ষর :-

প্রশিক্ষক-এর স্বাক্ষর :-

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo No. 1909 /DFID

Dated:- 19.7.06

To:- Dr. Shibani Goswami  
Project officer, Health Wing SUDA.

From:- Chairman  
Midnapore Municipality



Madam,

The training will be held in our Municipality from 25<sup>th</sup> July to 28<sup>th</sup> July in Rajeeb Gandhi Puranilayam about "Food, Nutrition & Growth Monitoring" taken by Dr. T.K.Mondal (A.H.O), Dr. G. Dutta (M.O) and other faculties under DFID assisted HHW's scheme in two separate Session according to work Plan. For F.Y. 2006-07 Vide ref no. DFID Health /06 / 12(11) / dt:-16/04/2006.

This is for your information and kind consideration.

Sd/-  
Chairman  
Midnapore Municipality

Memo No ..... /DFID

Dated:-.....

Copy to:- 1) Project Director, ADM (Dev.)  
2) ACMOH, Paschim Medinipur (Sadar).

*S. S. S.*  
Chairman 19/7/06  
Midnapore Municipality

*19/7/06*

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ....SUDA-Health/DFID/06/51

Date .....24.07.2006

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman  
Medinipur Municipality****Sub. : Re-training for grass root level health functionaries  
i.e. HHWs, FTSS & ANMs**

Sir,

Apropos work plan for FY 2006-07 with regard to HHW Scheme which was sent to you through this office letter no. SUDA-Health/DFID/06/12(11) dt. 18.04.2006, re-training for grass root level health functionaries i.e. HHWs, FTSS & ANMs on food, nutrition & growth monitoring of under-five children are to be completed by July, 2006.

A manual on food & nutrition and growth monitoring of under-five children, session design and pre / post evaluation questionnaire are enclosed herewith. The re-training programme is to be planned and implemented at your ULB in two batches. On completion of training, pre & post evaluation score sheet for each participant are to be forwarded to the undersigned as per proforma given below :

Sl. No.	Name	Designation	Pre-evaluation score	Post-evaluation score

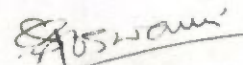
Thanking you.

Encl. : As stated.

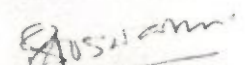
SUDA-Health/DFID/06/51/1(1)  
CC

The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.

Yours faithfully,

  
Project Officer

24.07.2006

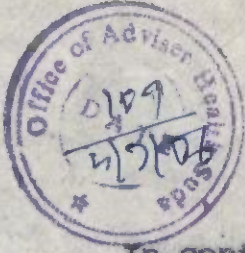
  
Project Officer

Government of West Bengal  
Department of Municipal Affairs  
Writers' Buildings: Kolkata

No. 656/MA/C-10/2S-2/2003

Dated the 16th June, 2006.

Sub : Nomination of Shri Asraf Ali Mallick,  
Additional District Magistrate(D) of  
Paschim Medinipur as Project Director,  
IPP-VIII(Extn.), Medinipur.



O R D E R

In continuation of this Department Order No. 346/MA/C-10/2/2003 dated 20.3.2006, Shri Asraf Ali Mallick, A.D.M. (D) of Paschim Medinipur as well as Project Director, IPP-VIII(Extn.), Kharagpur will act as the Project Director, IPP-VIII(Extension) Medinipur in addition to his normal duties with immediate effect and until further order.

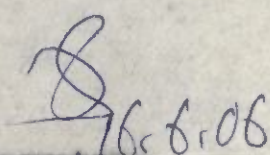
Sd/- S. Bhowmick,  
Joint Secretary.

No. 656/1(5)/MA/C-10/2S-2/2003

Dated the 16th June, 2006.

Copy forwarded for information and necessary action to

- 1) The District Magistrate, Paschim Medinipur.
- 2) Shri Asraf Ali Mallick, A.D.M. (D), Paschim Medinipore.
- 3) The Project Officer (Health), State Urban Development Agency, ILGUS Bhavan, H.C. Block, Sector-III, Salt Lake, Kolkata-700 106.
- 4) The Chairman, Medinipore Municipality.
- 5) P.A. to Secretary of this Department.

  
Joint Secretary.

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo No... 1292 DFID

Dated... 28.6.06

To:- Dr. Shibani Goswami  
Project officer, Health Wing SUDA.

From:- Chairman,  
Midnapore Municipality



Madam,

There was a training camp held in our Municipality from 19<sup>th</sup> June to 24<sup>th</sup> June, 2006 in Rajeeb Gandhi Puranilayam about Reproductive & Child Health. Training had been taken by Dr. T. K. Mondal (A.H.O), Dr. G. Dutta (M.O) and other P.T.M.O under DFID assisted HHW's scheme in two separate session according to work Plan. For FY - 2006 - 2007, vide ref no. SUDA. Health / DFID / 06 / 12 (11) dt:- 16/04/2006.

This for your information and kind Consideration.

*Sonali*  
28/6/06  
Chairman

Midnapore Municipality

Copy to:- 1) Project Director, ADM (Dev.)  
2) ACMOH, Paschim Medinipur (Sodar).

*Kangal*  
Chairman  
Midnapore Municipality

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....SUDA:Health/DFID/06/39

Date .....30.06.2006

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

To : The Chairman  
Medinipur Municipality

Sub. : Nomination of Shri Asraf Ali Mallick, ADM (D) of Paschim Medinipur as  
Project Director, IPP-VIII (Extn.), Medinipur Municipality.

Sir,

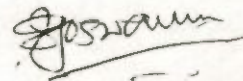
Enclosed, kindly find herewith the copy of order bearing no. 656/MA/C-10/28-2/2003 dt. 16<sup>th</sup>  
June, 2006 on the above subject.

This is for your kind information and necessary action please.

Thanking you.

Yours faithfully,

Encl. : As stated.

  
Project Officer



Government of West Bengal  
Department of Municipal Affairs  
Writers' Buildings, Kolkata

No. 656/MA/C-10/23-2/2003

Dated the 16th June, 2006.

Sub : Nomination of Shri Asraf Ali Mallick,  
Additional District Magistrate(D) of  
Paschim Medinipur as Project Director,  
IPP-VIII(Extn.), Medinipur.

O R D E R

In continuation of this Department Order No. 346/MA/C-10/23-2/2003 dated 20.3.2006, Shri Asraf Ali Mallick, A.D.M. (D) of Paschim Medinipur as well as Project Director, IPP-VIII(Extn.), Kharagpur will act as the Project Director, IPP-VIII(Extension) Medinipur in addition to his normal duties with immediate effect and until further order.

Sd/- S. Bhattacharya,  
Joint Secretary.

No. 656/1(5)/MA/C-10/23-2/2003

Dated the 16th June, 2006.

Copy forwarded for information and necessary action to :-

- 1) The District Magistrate, Paschim Medinipur.
- 2) Shri Asraf Ali Mallick, A.D.M. (D), Paschim Medinipur.
- 3) The Project Officer (Health), State Urban Development Agency, ILGUS Bhavan, H.C. Block, Sector-III, Salt Lake, Kolkata-700 106.
- 4) The Chairman, Medinipore Municipality.
- 5) P.A. to Secretary of this Department.

Sd/- 16.6.06

Joint Secretary.

Cont.  
21/6/06

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....SUDA-Health/DFID/06/30

Date .....05.06.2006

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

To : The Chairman  
Medinipur Municipality

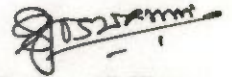
Sir,

Enclosed, kindly find herewith the complains lodged by some of the residents of Ward No. 15 of Medinipur Municipality, dt. 22.04.2006 (in original) which speaks for itself.

You are requested kindly to look into the matter for necessary action and to intimate the undersigned.

Thanking you.

Yours faithfully,



Project Officer

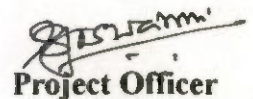
05.06.2006

Encl. : As stated.

SUDA-Health/DFID/06/30/1(1)

CC

The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.



Project Officer

DR. Shibani Goswami.

● ILEUS BRABAN, SUDA (Health wing)

H.C-Block, sector-III  
Salt Lake

Kolkata - 700009

মহাশয়,

আপনার নিষ্ঠা আশ্রয় বিনীত নিবেদন এই যে  
আমরা নিম্নলিখিত প্রায়শ্চিত্ত কার্যক্রম প্রকল্পের  
প্রারম্ভের ২৫শে ওয়ার্ডের সুশীল সামিতি,  
এই ওয়ার্ডের সম্মেলন ডায়ালগ মানুসহ অক্লান্ত  
চরিত্র, ওয়ার্ডের সভাপতি, ওয়ার্ডের উপসভাপতি  
সহায় হতে মানুস

আমাদের ওয়ার্ড একটি S.H.P বস্ত্রের  
ক্রীম ক্রীম কিন্তু আজও পর্যন্ত হয়নি,  
বর্তমানে প্রায় ৬ মাস ওয়ার্ডে কোন  
কাজ হয়নি, বাড়ী, বাড়ী মর্ডে বা  
উন্নয়ন কর্মসূচি, চিকিৎসা করা কোন  
কিছুই হচ্ছে না। অনেক মর্ডে হলে  
সেখানে টগলে বন্ধ অবস্থায় ফিরে  
আমল হলে

এই স্বার্থের একটি অবকাঠামো ক্রীম  
ওয়ার্ডের সমস্ত গরিব মানুস সহিত  
হচ্ছেন। আপনার অবস্থাটি কলিকাতা  
দুর্গম পরিমাণে প্রয়োজনীয় কৃষ্ণ গ্রহণ  
করিয়ে রাখিত কলিকাতা,  
২২/৪/০৬ সমস্তের জন্য

চন্দ্রী সরকারী  
Ramesh Ch Das  
সম্পূর্ণ মানুস  
Ramesh Ch Das

শিবানী গোস্বামী  
স্বাস্থ্য পরিদপ্তর  
সুবিঃসংক্রান্ত  
স্বাস্থ্য পরিদপ্তর  
স্বাস্থ্য পরিদপ্তর

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/DFID/06/29

Date 05.06.2006

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

To : The Chairman  
Medinipur Municipality

**Sub : Refurbication of HP & SHP.**

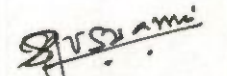
Sir,

With reference to your letter bearing memo no. 654/DFID dt. 17.05.2006, it is been learnt that refurbication work of HP has already been undertaken by you. Hence, the expenditure incurred for Rs. 28,467/- will be the actual amount instead of estimated one.

It is revealed from this office record that Rs. 4,29,648/- (fund released Rs. 17,55,000/- and UC submitted for Rs. 13,25,352/-) is still lying with you as unutilized fund. Therefore, the issue of further release of Rs. 28,467/- does not arise. The existing fund is to be utilized for the purpose and UC be sent to this office with Xerox copy of bills & vouchers at an early date towards admittance of UC by this office.

Thanking you.

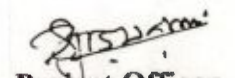
Yours faithfully,

  
Project Officer

05.06.2006

SUDA-Health/DFID/06/29/1(1)  
CC

The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.

  
Project Officer

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo No. 654 /DFID

Dated- 17-5-06.

To  
The Project Officer  
Health Wing, SUDA



Sub:- Refurbication of H.P & S.H.P

Sir,

I am to refer to the Project Proposal No. 10 of D.F.I.D for H.H.W Scheme (Page No.14), annexure-XIII, and to report the progress of the related repair works as follows:-

HP/SHP	Address	Works to be Done	Estimated cost Involvement (In Rs.)
HP	Old pump House Nazarganj, Ward No.16	Repair Plaster, repair of doors and windows	28,467=00

Now, I am to inform you that the works have already been completed during 2005-06 and a total estimated amount of Rs 28,467/- (Twenty eight thousand four hundred sixty seven) only has already been incurred. Sanction and release of the said fund of Rs 28,467/- may kindly be maid an early date.

It will be highly appreciated if necessary permission for carrying out the said works at the estimated cost mentioned during 2006-07 are extended for the DFID assisted HHW's scheme.

Yours faithfully

*M*  
17/5/06

Chairman

Midnapore Municipality  
17-5-06.

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No ~~SUDA-Health~~/DFID/06/28

Date .....  
05.06.2006

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

To : The Chairman  
Medinipur Municipality

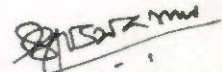
Sub : HHWs training under DFID assisted Honorary Health Worker Scheme.

Sir,

This is to inform you that Shri S.K. Lahiri, MIES Officer, Health Wing, SUDA will be visiting to your ULB during 06.06.2006 to 08.06.2006 for providing guidance on the subject of Family Schedule and HMIS to the HHWs and FTSSs.

You are requested kindly to make necessary arrangement for his accommodation during the above mentioned period.

Yours faithfully,

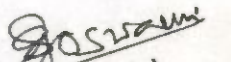
  
Project Officer

SUDA-Health/DFID/06/28(1)

05.06.2006

CC

The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.

  
Project Officer

10, DR. S. Goswami, P.O., HEALTH WING, SUDA.

Govt. of West Bengal  
Office of the District Magistrate, Paschim Medinipur  
( Municipal Affairs Deptt. )

Memo No. /MA dt.

To

The Secretary,  
Govt. of West Bengal,  
Municipal Affairs Deptt.,  
Kolkata-700001.

C.D.O.  
26/4/06

ATTN: Sri S.K. Bhownik  
Sr. Secy, Deptt. of MA.

S i r,

Due to transfer of Sri B.B. Pramanik, A.D.M. and D.L. & L.R.O.,  
Paschim Midnapur I am to inform you that Asraf Ali Millick, Addl.  
District Magistrate (Dev) Paschim Midnapur is hereby nominated in place  
of Sri B.B. Pramanik, A.D.M. and D.L. & L.R.O. to act as Project Director  
of the aforesaid Health Project.

This is for your kind information and taking action.

Yours faithfully,

Soe/  
District Magistrate,  
Paschim Medinipur.

Memo No 32/13/MA dt.

11-06

Copy forwarded for information and taking necessary action to :-

- 1) Sri .....  
Addl. Dist. Magistrate (Dev.) Paschim Medinipur.
- 2) The Chairman, Midnapore Municipality, Paschim Medinipur.
- 3) O/C Municipal Affairs Deptt., Paschim Medinipur.

Sri S.K. Bhownik  
District Magistrate,  
Paschim Medinipur.  
21/4/06

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No: **SUDA-Health/DFID/06/08(11)**Date: **18.04.2006.....****From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman  
Cooch Behar / Jangipur / Berhampur / Suri / Bolpur / Krishnagar / Kalna /  
Purulia / Bankura / Bishnupur / Medinipur Municipality****Sub : Submission of SOE for incurring expenditure during FY 2006-07 in  
connection with DFID assisted Honorary Health Worker Scheme in the  
prescribed proforma.****Sir / Madam,**

Enclosed, kindly find herewith the revised A/C head for item of expenditure in connection with DFID assisted Honorary Health Worker Scheme for FY 2006-07 onwards. You are requested kindly to submit SOE in the revised A/C head as detailed in the proforma, wherever applicable, for the FY 2006-07 onwards.

It is to mention here that if any expenditure in connection with the FY 2005-06 not yet submitted to this office, the said SOE is to be submitted in the previous format which was already in practice.

Thanking you.

Encl. : As stated.

**SUDA-Health/DFID/06/08(11)/1(11)**

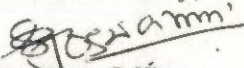
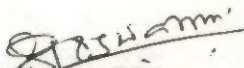
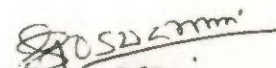
CC

**The Project Director, HHW Scheme - DFID, ..... Municipality - for kind  
information and necessary action.****SUDA-Health/DFID/06/08(11)/2(2)**

CC

1. Director, SUDA
2. Finance Officer, Health, SUDA

Yours faithfully,

  
**Project Officer  
18.04.2006**  
**Project Officer  
18.04.2006**  
**Project Officer**



**DFID assisted Honorary Health Worker Scheme**

**Statement of Expenditure (SOE)**

Name of the Municipality : .....

For the Month of .....

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
<b>NON - RECURRING</b>		
1.	Equipment	
2.	Furniture	
3.	Construction	
	a) Sub-Centre	
	b) OPD	
4.	I.E.C Aids & Materials	
5.	Renovation works	
6.	Documentation	
7.	Printing of HMIS forms	
8.	NGO Involvement	
	<b>TOTAL</b>	
<b>RECURRING</b>		
9.	Honorarium	
10.	Salaries	
11.	Rent	
12.	Training	
13.	Drug	
14.	I.E.C.	
15.	Operating Cost	
	<b>TOTAL</b>	
	<b>GRAND TOTAL</b>	

Signature of Chairman / Project Director

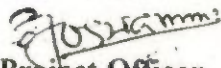
**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/DFID/06/12(11)**Date **18.04.2006****From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman  
Cooch Behar / Jangipur / Berhampur / Suri / Bolpur / Krishnagar / Kalna /  
Purulia / Bankura / Bishnupur / Medinipur Municipality****Sub : Work Plan for DFID assisted Honorary Health Worker Scheme for  
FY 2006-07.****Sir / Madam,**

Enclosed, kindly find herewith the work plan for DFID assisted Honorary Health Worker Scheme for FY 2006-07. You are requested kindly to prepare detailed work schedule for implementation of the said activities with an intimation to the undersigned.

You are also requested to forward working report in the prescribed HMIS format and to submit Statement of Expenditure (SOE) by 10<sup>th</sup> of each following month for onward transmission to the Dept. of Health & Family Welfare.

Thanking you.

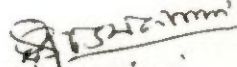
Enclo. : As stated.

Yours faithfully,  
  
Project Officer

18.04.2006

**SUDA-Health/DFID/06/12(11)/1(11)****The Project Director, HHW Scheme - DFID,  
information and necessary action.**

..... Municipality - for kind

  
Project Officer

18.04.2006

**SUDA-Health/DFID/06/12(11)/2(11)**

CC

**Health Officer / CDO / PHN, ..... Municipality.**  
Project Officer

Contd. to P-2.



**Work Plan for FY 2006 - 2007**  
**DFID assisted Honorary Health Worker Scheme in 11 Non-KMA ULBs**

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
<b>1. Re-training for grass root level health functionaries i.e. HHWs &amp; FTSS on</b>				
a)	HMIS & Family Schedule (3 days)	April-May, 06	<ul style="list-style-type: none"> <li>• Training material @ Rs. 20/- per participant</li> <li>• Tea &amp; tiffin @ Rs. 30/- per participant</li> <li>• Faculty Fees @ Rs. 200/- per faculty per sessions (2 sessions per day)</li> <li>• Contingency @ Rs. 200/- per day</li> </ul>	For Berhampur, Krishnagar & Medinipur there will be two batches
b)	Reproductive & child health (3 days)	May - June, 06	Do	Do
c)	Food, Nutrition & Growth Monitoring of U-5 children (2 days)	July, 06	Do	Do
d)	STD /HIV AIDS (2 days)	Aug -Sept., 06	Do	Do
e)	National Health Programmes i.e. T.B., Leprosy, Malaria, Filaria etc. (6 days)	Oct.-Nov., 06	Do	Do
f)	Work shop for FTSS on community based primary health care at SUDA (4 days)	Nov.-Dec., 06	-	Will be organized centrally by SUDA
g)	Exposure visit	Nov. 06 - Jan., 07	-	Do
<b>2. Sensitization / review / including exposure visit session for HO / AHO, CDO &amp; PHN</b>				
a)	Reproductive & child health	April, 06-Feb, 07 (4 sessions in a year)		Will be organized centrally by SUDA
b)	Food, Nutrition & Growth Monitoring of U-5 children			
c)	HMIS & Family Schedule			
d)	STD /HIV AIDS			
e)	National Health Programmes i.e. T.B., Leprosy, Malaria, Filaria etc.			
<b>3. I.E.J.</b>				
a)	Group discussion at block level with male & female members of the community	April, 06 - March, 07	• Cost Rs. 5/- per persons	@ 1 meeting of not exceeding 30 persons for each block once in two months
b)	Advertisement / outdoor display	June-Aug., 06	-	Will be intimated later on
c)	Printed materials	Aug.-Oct., 06	-	Will be provided by SUDA.

**Contd. to P-2.**

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
4.	<b>Procurement</b>			
a)	Furniture (outstanding)	August, 06		
b)	Equipment (outstanding)	August, 06		
c)	Refurbication of Sub-Health Post (outstanding)	August, 06		
d)	Medicine	April, 06 - March, 07	(@ Rs. 87,000/- per SHIP per year	The rate for OPD will be intimated in due course.
e)	Printing of Forms & HIMIS format	June-Sept., 06		Will be provided by SUDA.
5.	<b>Establishment of OPD services by specialist doctors in 3 disciplines</b>	July-Sept, 06		Guideline will issue in due course
6.	<b>NGO involvement</b>	June-Mar, 07		Suitable NGO be identified by the UIJB for involvement in the ongoing programme. Proposal to be forwarded to the Project Officer, Health, SUDA.
7.	<b>Continuation of the service activities</b>	April, 06 - March, 07		<ul style="list-style-type: none"> <li>• Services by HHW at project block level</li> <li>• Services at Sub-Health Post for different clinics i.e. ANC/PNC twice per month, immunization clinic once per month, Growth monitoring clinic once per month, general treatment clinic once per week and health awareness programme once per fortnight.</li> <li>• Implementation of National Health Programmes.</li> <li>• Referral linkages with Govt hospital</li> </ul>

**Office of the Councillors Of Midnapore Municipality  
Midnapore**

Memo No.....

Dated.....

Minutes of the proceeding of a meeting of Health & Family Welfare Committee, Midnapore Municipality held on 6/01/06 at 12p.m. in the Chamber of the Chairman.



Present:-

- 1) Janab Nazim Ahmed, Chairman of Midnapore Municipality;
- 2) Dr. Tamal Kanti Mondal, A.H.O., D.F.I.D assisted H.H.W. Scheme, Midnapore Municipality;
- 3) E.O., Midnapore Municipality; and
- 4) Sm., Siddika Begum, C.I.C-Health, Midnapore Municipality.

The meeting started with the Chairman in the chair.

Resolution No.1 :-

An F.I.R. will be lodged by Municipality against Aloka Roy Chowdhury as she put false signature in the bill and received the remuneration Of Chhaya Majhi and the rest remuneration of Chhaya Majhi be deposited to D.F.I.D account.

Resolution No.2 :-

The resignation of Asha Lata Jana is laid on the table . Discussed and decided that Asha Lata Jana 's resignation will not be accepted.

Resolution No.3 :-

As regards payment of remuneration of Ranjit Pandab , Manas Das and Sumitra Santra 's and their further continuation of work will be decided as per decision already taken by C.I.C. meeting at Municipality which will be maintained.

Resolution No.4:-

Some 'Block's have been facing acute difficulty as the H.H.W.'s are unable to visit household because they are not the resident of the concerned Ward. During this meeting , it is discussed and decided that every H.H.W. would work near about their residence for their better performance and extension of the benefit of the scheme .

Details are given below:-

<u>Name of H.H.W</u>	<u>Address (Ward No.)</u>	<u>Presently Block/Ward</u>	<u>Proposed Block/Ward</u>
Purnima Sarkar	Hanspukur(3)	Barisal Colony(2/3)	Hatar Math(6/3)
Ruma Bhakat	Khapralbazar(5)	Hatar Math(6/3)	Barisal Colony(2/3)
Kolyani Modak	Paharipur(17)	Jail Pukur(8/4)	Vidyasagar Pally(28/19)

6/1/06  
Chairman

Midnapore Municipality

Memo No. 5785/62A/6

Dated 24.3.06

Copy to:-

1. Project Officer, SUDA Health wing, Kolkata
2. ADM (LR) & Project Director, Midnapore
3. Dr. T.K Bapari, ACMOH, Midnapore
4. Smt Anjali Choudhary, CIC – DFID Minnapore Municipality
5. Madam Siddika Begum, CIC – Helath Midnapore Municipality
6. Dr. T.K Mondal, AHO, DFID, Midnapore Municipality

For information and necessary action

24/3/06  
Chairman

Midnapore Municipality

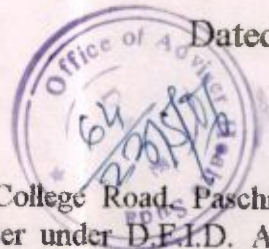
File 2350

● OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo No...../DFID

Dated.....

ORDER



Shri Swapan Mallik a resident of Homeopathy College Road, Paschim Medinipur, is hereby appointed to the post of Part Time Medical Officer under D.F.I.D. Assisted Honorary Health Worker Scheme at Midnapore Municipality at a honorarium pay of Rs 1600/- ( Rupees One thousand six hundred) only per month.

The appointment is purely temporary and may terminate any time if the scheme discontinues for administrative reasons.

If he is willing to accept the offer in the above terms and conditions, he is instructed to report for duty to the Chairman, Midnapore Municipality within 07 (Seven) days from the date of receipt of this order.

Chairman  
Midnapore Municipality

No.....548...../DFID/10

Dated...10-5-06...

Copy forwarded for information and necessary action to :

- 1) Shri Swapan Mallik, Homeopathy College Road, Paschim Medinipur
- 2) The A.D.M (Dev) Project Director, DFID, H.H.W Scheme Paschim Medinipur
- 3) Dr, S. Goswami, Project Officer, Health Wing, SUDA.  
Salt Lake City, Kolkata- 91,
- 4) Executive Officer, Midnapore Municipality
- 5) A.H.O, DFID, Midnapore Municipality
- 6) The Medical Officer, Midnapore Municipality
- 7) A.C.M.O.H, Paschim Medinipur
- 8) Somnath Dey, Assistant, D.F.I.D, Midnapore Municipality
- 9) C.I.C Health, Madam Siddika Begum, Midnapore Municipality
- 10) C.I.C, DFID, Smt Anjali Chowdhary.

M 10906

*Handwritten signature*

Chairman  
Midnapore Municipality

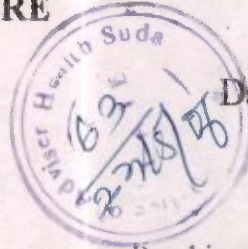
File  
23.5.06

**OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE**

Memo No. 547 /DFID/10

Dated 10-05-06.

**ORDER**



Shri Sourabh Maity ~~\_\_\_\_\_~~ a resident of Bidhan nagar, Paschim Medinipur, is hereby appointed to the post of Part Time Medical Officer under D.F.I.D. Assisted Honorary Health Worker Scheme at Midnapore Municipality at a honorarium pay of Rs 1600/- ( Rupees One thousand six hundred) only per month.

The appointment is purely temporary and may terminate any time if the scheme discontinues for administrative reasons.

If he is willing to accept the offer in the above terms and conditions, he is instructed to report for duty to the Chairman, Midnapore Municipality within 07 (Seven) days from the date of receipt of this order.

Chairman  
Midnapore Municipality

No. 547 /DFID /10

Dated 10-05-2006

Copy forwarded for information and necessary action to :

- 1) Shri Sourabh Maity, Bidhan nagar, Paschim Medinipur
- 2) The A.D.M (Dev) Project Director, DFID, H.H.W Scheme Paschim Medinipur
- 3) Dr, S. Goswami, Project Officer, Health Wing, SUDA.  
Salt Lake City, Kolkata- 91,
- 4) Executive Officer, Midnapore Municipality
- 5) A.H.O, DFID, Midnapore Municipality
- 6) The Medical Officer, Midnapore Municipality
- 7) A.C.M.O.H, Paschim Medinipur
- 8) Somnath Dey, Assistant, D.F.I.D, Midnapore Municipality
- 9) C.I.C Health, Madam Siddika Begum, Midnapore Municipality
- 10) C.I.C, DFID, Smt Anjali Chowdhary.

Chairman  
Midnapore Municipality

*Handwritten signature*

*Handwritten signature*



File  
23.5.06

**OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE**

Memo No...../DFID

Dated.....

ORDER



Lakshmi Rani Das a resident of Tantigaria, Paschim Medinipur, is hereby appointed to the post of ANM under D.F.I.D. Assisted Honorary Health Worker Scheme at Midnapore Municipality at a honorarium pay of Rs 1,250/- (Rupees One thousands two hundred fifty) only per month.

The appointment is purely temporary and may terminate any time if the scheme discontinues for administrative reasons.

If he is willing to accept the offer in the above terms and conditions, he is instructed to report for duty to the Chairman, Midnapore Municipality within 07 (Seven) days from the date of receipt of this order.

Sd/-  
Chairman  
Midnapore Municipality

No....595...../DFID/9

Dated...15-5-06

Copy forwarded for information and necessary action to:

- 1) Lakshmi Rani Das, Tantigaria, Paschim Medinipur.
- 2) The A.D.M (Dev) Project Director, DFID, H.H.W Scheme Paschim Medinipur.
- ✓3) Dr. S. Goswami, Project Officer, Health Wing, SUDA
- 4) A.C.M.O.H, Paschim Medinipur, Sadar
- 5) C.I.C Health Madam Siddika Begum.
- 6) DFID In charge, Smt Anjali Chowdhary.
- 7) Executive Officer, Midnapore Municipality
- 8) The Medical Officer, Midnapore Municipality.
- 9) A.H.O, DFID, Midnapore Municipality.

15/5/06  
Chairman  
Midnapore Municipality

15/5/06

File 23.5.06

**OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE**

Memo No...../DFID

Dated.....

ORDER



Shri Sukumar Mallik a resident of Homeopathy College Road, Paschim Medinipur, is hereby appointed to the post of Part Time Medical Officer under D.F.I.D. Assisted Honorary Health Worker Scheme at Midnapore Municipality at a honorarium pay of Rs 1600/- ( Rupees One thousand six hundred) only per month.

The appointment is purely temporary and may terminate any time if the scheme discontinues for administrative reasons.

If he is willing to accept the offer in the above terms and conditions, he is instructed to report for duty to the Chairman, Midnapore Municipality within 07 (Seven) days from the date of receipt of this order.

*Manjesh*

*10/5/06*

Chairman  
Midnapore Municipality

No. 549 /DFID /10

Dated 10.5.06

Copy forwarded for information and necessary action to :

- 1) Shri Sukumar Mallik, Homeopathy College Road, Paschim Medinipur
- 2) The A.D.M (Dev) Project Director, DFID, H.H.W Scheme Paschim Medinipur
- 3) Dr, S. Goswami, Project Officer, Health Wing, SUDA.  
Salt Lake City, Kolkata- 91,
- 4) Executive Officer, Midnapore Municipality
- 5) A.H.O, DFID, Midnapore Municipality
- 6) The Medical Officer, Midnapore Municipality
- 7) A.C.M.O.H, Paschim Medinipur
- 8) Somnath Dey, Assistant, D.F.I.D, Midnapore Municipality
- 9) C.I.C Health, Madam Siddika Begum, Midnapore Municipality
- 10) C.I.C, DFID, Smt Anjali Chowdhary.

*Manjesh*

*10/5/06*

Chairman  
Midnapore Municipality

## Notice

Sealed tenders are invited from the bonafide suppliers/  
renowned medicine shopkeeper to supply the essential medicine as  
enclosed herewith :-

The willing tenderers must have to quote their rates on &  
before. 24/3/06. within 12 noon and the same will be opened at 3 pm in  
presence of the participants or their representatives if they remain  
present.

The rate should be quoted including VAT No & all other  
expenses etc. The Xerox copy of up-to-date income tax clearance  
certificate as well as Drug license & Municipal trade license will have  
to be submitted during the time of furnishing the rate.

The undersigned reserves the right to accept or to reject partly  
or wholly even the lowest without assigning any reason.

Tender for D.F.I.D dept is to be quoted on the envelop.

Office  
24/3/06  
File  
24/3/06

A.H.O

17/3/06

Chairman  
Midnapore Municipality

Memo no. 5659/DFID/3

Dated... 18.3.06

Copy for warded to

- 1) Project officer, Health wing, SUDA
- 2) Project Director & ADM (LR), Paschim Midnapore
- 3) ACMOH, Midnapore Medical College and Hospital Paschim  
Midnapore

With a request to pass order to be hung in their respective office  
notice board for publication.

Chairman  
Midnapore Municipality

List of Medicines and Drugs:-

- 1) Combined Gastric Antacid - 5810 Strips
- 2) Ranitidine ( Rantac - 150) - 2905 Strips
- 3) Folifer (Large ) - - 6810 Strips
- 4) Folifer (Small) - - 9810 Strips
- 5) O.R.S (Walyte)- - 7590 Sachets
- 6) Dicyclomine - - 724 Strips
- 7) Paracetamol - - 7310 Strips
- 8) Benzyl- Benzoate Lotion - - 340 Strips

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ...SUDA-Health/DFID/04/735(11)

Date .....24.03.2006

From : **Dr. Shibani Goswami**  
Project Officer  
Health Wing, SUDA

To : **The Chairman**

..... Municipality

**Sub : Discussion session on the status of service activities and work plan during FY 2006-07 in connection with DFID assisted Honorary Health Worker Scheme.**

**Sir / Madam,**

A discussion session on the status of service activities and work plan during FY 2006-07 in connection with DFID assisted Honorary Health Worker Scheme is scheduled at Health Wing, SUDA on 10<sup>th</sup> April, 2006 during 11 A.M. to 5 P.M.

Health Officer / Asstt. Health Officer, Community Development Officer and Public Health Nurse may be instructed to make it convenient to attend the said discussion session. The official concerned is to bring a report on the status of service activities as per the format enclosed herewith to facilitate the stock taking of service activities.

A line of confirmation about their participation along with requirement of accommodation at ILGUS Hostel, if any, is to be forwarded to the undersigned by 6<sup>th</sup> April, 2006.

Thanking you.

23<sup>rd</sup> 10/11/06

Yours faithfully,  
  
Project Officer  
24.03.2006

Enclo. : As stated.

SUDA-Health/DFID/04/735(11)/1(11)

CC

The Project Director, HHW Scheme - DFID, ..... Municipality - for kind information and necessary action.

Project Officer

SUDA-Health/DFID/04/735(11)/2(1)

24.03.2006

Copy forwarded for kind information to :

Shri H.K. Dwivedi, IAS, Project Director & e.o. Special Secretary, Dept. of Health & FW, Govt. of West Bengal.

Project Officer

SUDA-Health/DFID/04/735(11)/3(1)

24.03.2006

CC :

Director, SUDA – with the request to direct her office for availability of Conference Hall, SUDA on ~~10.04.2006~~ and necessary accommodation at H.GUS Hostel (actual no. of rooms required will be intimated later on).

Project Officer

A) Status on availability of manpower at (i) MMC (ii) HP (iii) SHP (iv) Block Level.

B) Filled in HMIS format for the month of March, 2006. *Actual no. in position*

C) Status on refurbication of Health Post & Sub-Health Post.

Sl. No.	HP/SHP No. with address	Gross Works undertaken	Expenditure incurred (in Rs.)	SOE submitted to CCC (in Rs.) under memo no. & dt.
	① At MMC			
	② At HP			
	③ At SHP			

D) SHP-wise functioning status for the month of March, 2006.

- Total no. of SHPs under the scheme :

*Internal computer*

SHP Nos.	No. of Clinics held with date			
	Immunisation clinic	AMC/PNC Clinic	General treatment clinic	Growth monitoring
SHP - I				
SHP - II				
SHP - III				
SHP - IV				
SHP - V				
SHP - VI				
SHP - VII				
SHP - VIII				

(SHP nos. - as applicable for the ULB concerned.)

E) Financial Status upto March 2006.

Fund received from CCC, SUDA	SOE submitted to CCC, SUDA	Remarks (If SOE not submitted upto March, 2006)
	<i>Apr &amp; JUN 2006 in</i>	<i>has any specific work</i>

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ...SUDA-Health/DFID/04/722(11)

Date .....23.02.2006

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman**

..... Municipality

**Sub. : Forwarding information on Refurbication of Health Post and  
Sub- Health Post under DFID assisted Honorary Health Worker Scheme**

Sir,

In your Project Proposal for DFID assisted Honorary Health Worker Scheme, you had a plan for refurbication of Health Post and Sub-Health Post along with details of work and estimated cost. As the said scheme has already passed through a length of time and service operation at Sub-Health Post level started in the meantime, it is assumed that the refurbication works have been completed by you.

You are requested to furnish the information as per the format given below by 15<sup>th</sup> March, 2006:

Sl. No.	HP/SHP No. with address	Gross Works undertaken	Expenditure incurred (in Rs.)	SOE submitted to CCC(in Rs.) under memo no. & dt.

This information is urgently required by Dept. of Health & Family Welfare.

Thanking you.

Yours faithfully,

  
Project Officer

SUDA-Health/DFID/04/722(11)/1(11)  
CC

23.02.2006

The Project Director, HHW Scheme - DFID, ..... Municipality - for kind information and necessary action.

  
Project Officer



Office of the Councillors of  
**MIDNAPORE MUNICIPALITY**  
MIDNAPORE

File  
23.2.06

Memo No ...../sk

Dated, Midnapore the....

Order



To  
Sm. Sumitra Santra (Pramanik) w/o.  
Pranab Kumar Pramanik,  
Mahatabpore, Midnapore.

Your service as "ANM" under D.F.I.D. Assisted H.H.W. Scheme in this Municipality is not required on & from 16/02/06.

sdl  
Chairman,  
Midnapore Municipality.

Memo. No. 5550 /DPID/7 Dated. 15.02.06

Copy for-warded for information & necessary action to :-

- ✓ 1. The Project Officer, Health wing, SUDA, Salt Lake Kolkata-700 106
2. The Project Director, DPID & ADM (DL & LRO) Midnapore.
3. The Asstt. Health Officer, DPID, Midnapore Municipality.
4. The In-charge Councillor, DPID, Midnapore Municipality.
5. The Medical Officer, M.M.
6. Community Development Officer (CDO), DPID, M.M.
7. Smt. Sumitra Santra (Pramanik) w/o. Pranab Kumar Pramanik, Mahatabpore, Dist. Paschim Medinipore.

Seen  
H. B. M.  
15/2/06

Nayin Kumar Nayak  
15/2/06

15/2/06  
Chairman, M.M.

Nayin Kumar Nayak  
15/2/06

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091**

**West Bengal**

Ref No. **SUDA-Health/DFID/04/689**

Date ....**16.12.2005**

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA**

**To : The Chairman  
Medinipur Municipality**

**Sub : Engagement of FTSs and subsequent filling up of the resultant vacancies of the HHWs from the 1<sup>st</sup> panel HHW candidates under DFID assisted Honorary Health Worker Scheme.**

**Ref. : This office earlier communication under reference no. SUDA-Health/DFID/04/684 dt. 07.12.2005.**

**Sir,**

The remaining trainee First Tier Supervisor (Saira Begum) has successfully completed the 2<sup>nd</sup> cum concluding part of the training session held at SUDA during 14 – 16 December, 2005. The Post Evaluation score sheet of the FTS is enclosed.

Hence, the said trainee FTS now be engaged as regular FTS with effect from 17.12.2005 upto 31.03.2006 who will get honorarium at the rate of Rs. 920/- per month with effect from 17.12.2005. The expenditure is to be booked under the A/C head "Honorarium for grass root level functionaries – FTS".

Thus, the resultant vacancy of the HHW who has been promoted to FTS, is to be filled up from the 1<sup>st</sup> panel candidate of HHW with effect from 17.12.2005 upto 31.03.2006. The HHW is entitled to get honorarium at the rate of Rs. 750/- per month with effect from 17.12.2005. The expenditure is to be booked under the A/C head "Honorarium for grass root level functionaries – HHW".

A feed back in this regard is to forwarded to the undersigned for office records.

Yours faithfully,

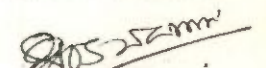
**Enclo. : As stated.**

**SUDA-Health/DFID/04/689(1)**

**CC**

**The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.**

  
**Project Officer**  
**16.12.2005**

  
**Project Officer**

**Medinipur Municipality**

**DFID assisted Honorary Health Worker Scheme**

**Post Evaluation Score Sheet of the remaining FTS Trainee**

**Total Marks : 30**

Sl. No.	Name of FTSS	Score obtained
1	Saira Begum	27

*Goswami*  
16.12.09

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

**Ref No. ..SUDA-Health/DFID/04/684**

**Date ....07.12.2005**

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA**

**To : The Chairman  
Medinipur Municipality**

**Sub : 2<sup>nd</sup> cum concluding Part of the training for Sayera Begam, selected  
First Tier Supervisor at SUDA under DFID assisted Honorary Health  
Worker Scheme.**

**Sir,**

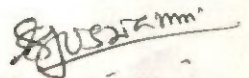
The 2<sup>nd</sup> cum concluding part of the training for selected First Tier supervisors of Bishnupur Municipality will be held at SUDA during 14 – 16 December, 2005.

Sayera Bengam, the selected First Tier Supervisor of Medinipur Municipality could not attend the FTS training programme already held at SUDA. Hence, you are requested to send her on the evening of 13<sup>th</sup> December, 2005 so that training programme could be started on 14<sup>th</sup> December at 10 A.M.

Post evaluation test for Sayera Begam will be conducted by Health Wing, SUDA at the last day of session and post evaluation score will be sent to you with necessary instructions for her engagement and subsequent filling up of the resultant vacancy of the HHW, who have been engaged as FTS, by the 1<sup>st</sup> panel HHW candidates.

A line in confirmation is to reach to the undersigned by 12.12.2005.

Yours faithfully,



**Project Officer  
07.12.2005**

**SUDA-Health/DFID/04/684(1)  
CC**

**The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and  
necessary action.**



**Project Officer**

**DFID ASSISTED HHW SCHEME  
MIDNAPORE  
MUNICIPALITY**

Serial No	Name of HHW's	Block No.	Ward No.	Total No. of Households in the Project Block	Population of the Project Block			Population of the Project Block				
					Male	Female	Total	Hindus	Muslims	Sikhs	Christians	Others
1	Chaya Roy	1	1	186	446	440	886	886	0	0	0	0
2	Purnima Sarkar	3	2	200	529	495	1024	774	224		46	0
3	Namita Chapri	5	3	176	406	481	887	745	142	0	0	0
4	Sarmistha Chakroborti	7	4	238	568	529	1097	760	317		40	0
5	Sikha Rani Maitey	9	5	280	680	629	1309	1236	73	0	0	0
6	Madhuchanda Dutta	10	6	205	547	495	1042	940	102	0	0	0
7	Dipali Mitra	12	7	228	535	568	1104	1028	76	0	0	0
8	Sujata Majhi	13	8	214	598	670	1268	731	537	0	0	0
9	Rita Ghosh Dostidar	14	9	230	582	468	1050	1035	15	0	0	0
10	Nasiba Aleya	16	10	205	540	554	1094	191	903	0	0	0
11	Sitara Khatoon	17	11	240	542	535	1077	699	378	0	0	0
12	Saira Begum	19	12	212	533	581	1114	710	404	0	0	0
13	Alpona Torai	20	13	250	597	408	1005	477	528	0	0	0
14	Krishna Chowdhury	22	14	220	494	574	1068	988	80	0	0	0
15	Chaya Majhi	23	15	273	602	519	1121	1016	101		4	0
16	Rekha Bhattacharya	24	16	259	509	535	1028	783	261	0	0	0
17	Morjina Begum	26	17	210	521	491	1012	679	333	0	0	0
18	Bulu Sen	27	18	225	539	544	1083	908	175	0	0	0
19	Sefali Singh	28	19	198	485	488	973	933	40	0	0	0
20	Minu Dutta	30	20	197	568	511	1079	1058	11	0	10	0
21	Bulu Das	33	21	234	526	530	1056	1022	34	0	0	0
22	Ratna Malakar	35	22	120	328	372	700	700	0	0	0	0
23	Rita Banerjee	37	23	150	474	534	1008	700	230	0	78	0
24	Sova Rani Mondal	38	24	177	526	491	1017	33	984	0	0	0
25	Kabita Sarkar	2	1	182	468	476	944	478	466	0	0	0
26	Arati Saha	4	2	211	512	491	1003	693	258		52	0
27	Ruma Bhakat	3	5	182	437	459	896	428	286		182	0
28	Ranu Das	11	6	162	387	387	774	774	0	0	0	0
29	Pumpa Adhikari	15	9	190	502	471	973	948	25	0	0	0
30	Anima Sahoo	21	13	200	529	521	1050	943	107	0	0	0
31	Alpona Banerjee	25	16	259	616	550	1166	1026	140	0	0	0
32	Kalyani Modak	8	4	164	596	540	1136	1120	16	0	0	0
33	Jharna Dey	18	11	201	522	538	1060	522	538	0	0	0
34	Mithu Chakroborti	29	19	167	509	508	1017	313	704	0	0	0
35	Ava Mahatoo	31	20	186	430	423	853	840	0	0	13	0
36	Maya Ghosh	34	21	222	475	545	1020	999	4		17	0
37	Soma Santra	36	22	200	449	458	907	629	22		256	0
38	Indrani Nayek	32	20	186	430	423	1005	840	0		13	0

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ...SUDA-Health/DFID/04/618(11)

Date .....25.11.2005

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

To : The Chairman  
Cooch Behar / Jangipur / Berhampur / Suri / Bolpur / Krishnagar  
Kalna / Bankura / Bishnupur / Purulia / Medinipur Municipality

Sub: Documentation of DFID assisted Honorary Health Worker  
Scheme in 11 Non-KMA ULBs.

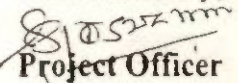
Sir,

Indian Institute of Social Welfare and Business Management (IISWBM) has been vested with the responsibility by the Dept. of Health & Family Welfare, Govt. of West Bengal for conducting documentation of DFID assisted Honorary Health Worker Scheme in 11 Non-KMA ULBs. The field work is expected to start from 1<sup>st</sup> week of December, 2005 as intimated by the Agency. Prof. (Dr.) S.P. Mukhopadhyay, Project Director & Head - MRFP Dept., IISWBM will contact you personally regarding their exact date of arrival to your ULB etc.

You are requested kindly to extend your full co-operation and render necessary assistance to the said Agency in this regard.

Thanking you.

Yours faithfully,

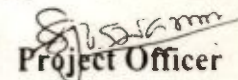
  
Project Officer

25.11.2005

SUDA-Health/DFID/04/618(11)/1(11)

CC

The Project Director, HHW Scheme - DFID, ..... Municipality - for kind information and necessary co-operation please.

  
Project Officer

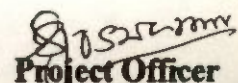
25.11.2005

SUDA-Health/DFID/04/618(11)/2(1)

CC

Prof. (Dr.) S.P. Mukhopadhyay, Project Director & Head - MRFP Dept., IISWBM - for kind information in reference to your letter dated 24.11.2005. With regard to arrangement for accommodation of your field level team members at the Municipality, you may kindly contact the Chairman directly indicating no. of rooms required and ceiling limit of hiring charges of room per day and mode of payment by you etc. Looking forward for visit schedule of the investigators.

With regards.

  
Project Officer

Evaluation Sheet for selection of First Tier Supervisor

.....Midnapore..... Municipality

Sl. No.	Name of HHW	Written test score (25)	Viva voce (25)	Total Marks (50)	Remarks
1	Rita Jana <sub>G</sub>	21	10	31	
2	Rekha Bhattacharjee <sub>K</sub>	17	9	26	
3	Dipali Mitra <sub>A</sub>	19	10	29	
4	Sujata Majhi (Pml) <sub>A</sub>	18	11	29	
5	Maya Ghosh	19	11	30	
6	Mala Datta	16	17	<del>33</del> 33	<del>33</del>
7	Ramu Das	11	—	11	
8	Subha Bamesjee	18	16	34	
9	Rita Ghosh Dastidar	16	6	22	
10	Kabita Sarkar	17	7	24	
11	Chhaya Roy	18	5	23	
12	Asati Gaha	18	10	28	

Goswami  
10.8.05  
S. B. Ghosh  
10/8/05

Evaluation Sheet for selection of First Tier Supervisor

.....Midnapore..... Municipality

Sl. No.	Name of HHW	Written test score (25)	Viva voce (25)	Total Marks (50)	Remarks
3 ↑ 1	Putul Samadder	16	13	(29)	
2	Ruma Bhakat	13	5	<del>18</del> 18	<del>9/10/05</del>
3	Sasmita Chakrabarti	18	9	27	
4	Ava Mahato (Das)	19	10	29	
4 ↓ 5	Supriya Adhikary (Das)	21	12	(33)	
6	Ratna Malakar	15	7	22	
7	Namita Chabri	17	9	26	
8	Minu Datta	23	9	32	
5 ↓ 9	Rita Banerjee	18	8	26	
10	Soma Samtra	17	8	25	
11	Debjani Dey (Nayak)	23	15	(38)	
6 ↓ 12	Naseba Aleya	15	10	25	

*[Signature]*  
10.8.05  
SBCOJUM  
10/8/05



Evaluation Sheet for selection of First Tier Supervisor

Midnapore Municipality

Sl. No.	Name of HIW	Written test score (25)	Viva voce (25)	Total Marks (50)	Remarks
1	Sayera Begum	24	15	39	
2	Anima Saha (Mondal)	20	9	29	
3	Krishna Choudhury	18	6	24	
4	Alpona Torai	19	7	26	
5	Malaya Saha	22	8	30	
6	Ghaya Majhi	12	5	17	
7	Kalyani Mondal	15	7	22	
8	Mousumi Dey	22	14	36	
9	Bulu Sen	19	8	27	
10	Jharna Dey	19	5	24	
11	Masjina Begum	16	3	19	
12	Pampa Adhikary	16	4	20	

S. S. Saha  
10.8.05  
S. Begum  
10/8/05

Evaluation Sheet for selection of First Tier Supervisor

.....Midnapore..... Municipality

8 ↑

Sl. No.	Name of HHW	Written test score (25)	Viva voce (25)	Total Marks (50)	Remarks
1	Judrani Nayak	16	A	20	
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

*Goswami*  
10.8.05  
SBCGUM  
10/8/05

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY.

Memo.No. \_\_\_\_\_/DFID

Dated. \_\_\_\_\_

Tender Notice for Furniture & Computer etc.

Sealed tenders are invited from the bonafide Shopkeepers/ Distributors, Agencies and Contractors for supply of furniture & equipments for DFID Assisted ~~xxxxxx~~ Honorary Health Workers Scheme of Midnapore Municipality. Last date of submission of tender papers on 20.01.05 upto 2.00 p.m. & opening of the tender on 20.01.05 at 3.00 p.m. Agencies should be remain present at the time of opening of the tender. The details of Furnitures & Equipments are enclosed in separate sheet. The rate of Furniture & Equipments should be quoted in item-wise and as per enclosed specification. The undersigned has every rights to accept or to reject the tender partly or wholly without assigning any reason. At the time of submission of tender, the Agency has to submit P.T., S.T., and I.T.C. Certificate.

*saf*  
Vice-Chairman,  
Midnapore Municipality.

Memo.No. 5093 /DFID/15

Dated. 11-1-05

- Copy to:-
1. Project Officer-Suda Health Wing, Bidhannagar, Kolkata-91.
  2. District Magistrate, Municipal Affairs Deptt. Paschim Medinipore.
  3. Project Director & ADM(D.L. & L.R.O.) Midnapore.
  4. Sabhadhipati, Zilla Parishad, Midnapore.
  5. C.M.O.H. Sadar Midnapore.
  6. Das Electronics, Boxibazar, Midnapore.
  7. Sen Cabinet, Library Road, Midnapore.
  8. Siddeswari Furniture, Golekua Chawk, Midnapore.
  9. De Son, Barabazar, Midnapore.
  10. Kar Furniture, Chhotobazar, Midnapore.
  11. Puspak, Battala Chawk, Midnapore.
  12. Chandra Electronics, Police Shopping Complex, Battala, Mid.
  13. Pradip Electronics, Mirbazar Midnapore.
  14. Win-O-Tech, India, Bidhannagar, Midnapore.
  15. Office Notice Board, Midnapore Municipality for information.

*10/1/05*  
Vice-Chairman,  
Midnapore Municipality.

List of Furniture along with specification and reqd. no. for Municipal Management Cell at *Medimpur*. Municipality

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No.
1.	Half Secretariat Table	Half Secretariat Table ( steel) - size 54" (L) x 30" (W) x 30" (H) with 3 drawers & a Tea slate at right side and on cupboard at left side having automatic locking device , stainless steel keys in duplicate and foot rest structure with 1" ( Dia) x 18 SWG steel square Tubular frame and body will made out of 20 SWG steel CRC sheet. fitted with 3/4 " thick pre laminated board having PVC shoes provided at the bottom of each leg , finished with anti corrosive treatment by process of hot bath phosphate coating in 7 tank process at 125 C oven baked stove enamel pint. Drawer made of CRC. Drawer shelf size 13 3/4" (W) x 16 1/2" (H) x 22" (D) having three drawers each of size 5" (H) x 8" (D) . Cupboard made of CRC , size 18 3/4 " (B) x 16 1/2" (H) x 22 " (D) having one shelf.	1
2	Office Table Steel	Size : 36" (L) x 24" (W) x 27" (H) or 48" (L) x 24" (W) x 30" (H) with 3 drawers on the right side having automatic locking device, s.s keys in duplicate. Foot rest structure with 1" Dia x 18 SWG steel square Tubular Frame and body will made out of 20 SWG steel CRC sheet fitted with 3/4" thick pre-laminated board at the top & having PVC shoes provided at the bottom of each leg., finished with anticorrosive treatment by process of hot bath phosphate coating in 7 tank process at 125 degree centigrade , oven baked stove enamel paint. Drawer shelf made of CRC size 13" (B) x 18" (L) x 19" (D) having three drawers each of size 5" (H) x 15" (D) x 12" ( B).	7
3.	Chair	Having P.U. arm rest foam cushion seat & back seat cushion should be made of 1.5" thick pin hole premium quality rubber foam and 1" thick H.D. foam and back cushion should be made of 1" thick H.D. foam covered with special quality P.P. cloth lining, having PVC bidding around the edge of sent & back. structured with 1" dia x 14 SWG M.S. round steel tubular frame. finished with anticorrosive treatment by the process if hot-bath phosphate coating in seven tanks system and stoving enamel paint. Seat size : 460 mm W x 460 MM D Back size : 440 mm H x 460 MM W Overall size : 640 mm D x 570 mm W Seat height : 520 mm Back height : 890 mm	8

**Furniture for Municipal Management Cell (Contd.) :**

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No.
4	Chair for visitors	<p>Without arm rest foam cushion seat &amp; back seat cushion should be made of 1.5" thick pin hole premium quality rubber foam and 1" thick H.D. foam and back cushion should be made of 1" thick H.D. foam covered with special quality P.P. cloth lining, having PVC bidding around the edge of seat &amp; back, structured with 1" dia x 14 SWG M.S. round steel tubular frame, finished with anticorrosive treatment by the process of hot-bath phosphate coating in seven tanks system and stoving enamel paint.</p> <p>Seat size : 460 mm W x 460 MM D                      Back size : 440 mm H x 460 MM W                      Overall size : 640 mm D x 570 mm W                      Seat height : 520 mm                      Back height : 890 mm.</p>	30
	Almirah without Locker	<p>1980 X 910 X 480 mm with four adjustable shelves and a pair of hinged door and handle with internal locking arrangement. Built of CRCA sheet ( prime quality steel from SAIL or equivalent) in door, top, bottom, sides and legs with 1.00 mm thickness. Back and shelves 0.9 mm thickness sheet. Almirah should rest on two support of 15 cm pedestal almost covering the entire depth of Almirah. It should be fitted with a lock of 6 levers with three way bolting device of ISI standard. Steel pre-treatment to be done by seven tank process of degreasing. De-rusting ( Sulphuric Acid), Phosphating ( Iron - Phosphate ) , Passivation ( Chromic Acid ) , Drying etc.</p> <p>Painting- primer- stoving primer, as a protecting layer, with inside finish. Alkyd paint and external finish - Alkyd - Amino paint, Automatic dripless finish. Surface should be smooth. Uniform and scratch resistant throughout. Backed at a specified temp. in an oven heated uniformly. The finish shall be free from all visible defects and shall not chip when tapped lightly with a dull pointed instrument. All test for requirement of finish shall conform to ISI specifications. Colour - T.A Grey.</p>	4
6.	File Cabinet	<p>Instafile system, right down to its recessed drawers, handle cum label holder, stainless steel keys in duplicate. Rigid construction from good quality steel - reinforced with a framework of horizontal and vertical support - each properly welded and finished. Built of CRCA sheet in top, bottom, sides and legs with 1.00 mm thickness back and shelves 0.9 mm thickness. 4 nos. drawers having full filling facilities of size 470 mm (W) x 623mm depth. Each drawer provided with an auxiliary latch. All the structures of cabinets finished with anticorrosive treatment and stoved with durable enameled paint to have an attractive finish.</p> <p>Size of cabinet - 4' 6" (H) x 1'6" (W) x 2' 0" (D)</p>	6

**Furniture for Municipal Management Cell (Contd.) :**

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No.
7.	Table for Computer	Steel frame structure. Size : 48" (L) x 24" (B) x 30" (H), having one sliding key board tray, one bottom shelf with one partitioned space for placing CPU and other accessories along with one drawer of 12" (B) x 18" (D) x 8" (W), fitted with sunmica top of 1/4" thickness.	2
8.	Chair for Computer	Without arm, 5 castor wheel (PVC); powder coated frame, 3" cushion seat, 2" low back cushion covered by PP cloth.	2
9.	Litter Bin	Made of good quality plastic	4
10.	Notice Board	4' - 0" x 3' - 0" made of 19 mm thick good quality soft board as panel fixed within a frame of 60 mm x 35 mm on all sides jointed by tong & group system. Finely dressed and painted, having two hanging facilities at top.	1
11.	Display Board ( Documentation Soft Board)	Size: 8' x 4' made of 19 mm thick insulation board, tightly and fully covered in front and 100 mm wide at four borders and back side by soft blue felt. The board at the back side including the felt is further covered by a frame made of good quality hard wood of 100 mm x 25 mm section, (1 at top, 1 at bottom, 2 at 2 sides and 1 in central portion.), tightly fixed. The board at front is further bordered and tightly fixed at front with 100 mm x 20 mm good quality wood with water around at inner edge, traced and finished properly with varnish, the back side finished with one coat of painting over one coat of primer, having suitable hanging arrangement with hook and screw.	1
12.	Water Purifier	Voltage 230 V -AC, 20 w UV Lamp, Water flow rate not less than 3 ltrs. / min, water pressure within the range of 0.4 kg/sq.cm to 2.0 kg/sq.cm	1

B. List of Equipment along with specification and reqd. no. for Municipal Management Cell at *Medinipur* Municipality.

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No.
1.	Computer, Monitor, UPS, Printer	<p><b>Computer &amp; Monitor :</b></p> <p>Intel Pentium 4                      2.66 GHZ                      256 MB DDR                      40 GB HDD                      48X CD ROM                      1.44 FDD                      Keyboard &amp; Mouse                      15" Colour Monitor                      In built Audio</p> <hr/> <p><b>UPS :</b></p> <p>Capacity : 500 VA                      Supply Input Voltage : 150V - 265 V, 50 Hz +/- 3%                      Out Voltage (Nominal) : 230C AC +/- 7%, 50 Hz +/- 3%                      Output Voltage (Inverter) : 230C AC Single Phase +/- 3%                      Output Frequency (Inverter): 50 Hz +/- 1%                      Over Voltage Protection : Transfer to inverter, when supply voltage is 10% above nominal voltage. Retransfer to line at 5% of nominal voltage.</p> <p>UPS System : Line interactive type.                      Back Up Service : 20 Minutes.</p> <p><b>Printer : 24 pin Dot Matrix</b></p>	2 each
2.	FAX Machine (if not existing)	Memory transmission & reception, Fax recognition system, Automatic document feeder, automatic paper cutter, Anti curl system, Poling, LCD display for easy programming, Polling function, Extension line transfer, Hands free speaker phone, Voice time , day stamp, Fax activity reporting.	1

**C. List of Furniture along with specification and reqd. no. for HP at ...*Medinipur* Municipality.**

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No
1.	Steel Almirah without locker	<p>1980 X 910 X 480 mm with four adjustable shelves and a pair of hinged door and handle with internal locking arrangement. Built of CRCA sheet ( prime quality steel from SAIL or equivalent) in door , top , bottom, sides and legs with 1.00 mm thickness. Back and shelves 0.9 mm thickness sheet. Almirah should rest on two support of 15 cm pedestal almost covering the entire depth of Almirah. It should be fitted with a lock of 6 levers with three way bolting device of ISI standard. Steel pre-treatment to be done by seven tank process of degreasing. De-rusting ( Sulphuric Acid), Phosphating ( Iron - Phosphate ) , Pausivation ( Chromic Acid ) , Drying etc.</p> <p>Painting- primer- stoving primer, as a protecting layer, with inside finish. Alkyd paint and external finish - Alkyd - Amino paint, Automatic dripless finish. Surface should be smooth. Uniform and scratch resistant throughout. Backed at a specified temp. in an oven heated uniformly. The finish shall be free from all visible defects and shall not chip when tapped lightly with a dull pointed instrument. All test for requirement of finish shall conform to ISI specifications. Colour - T.A Grey.</p>	2
2	Metal Shelving Racks	<p>2130 x 910 x 450 mm, closed from three sides with five compartments of equal dimension. Build of CRCA sheet of 1.0 mm for back, shelves, top and sides with 0.8 mm thick sheet. M.S angles of 40 x 40 x 2 mm. All other specifications including pre treatment of steel and painting, finish etc. should be as specified for steel Almirah. Colour - T A Grey</p>	2
3	Steel Chair without arms	<p>Without arm rest foam cushion seat &amp; back seat cushion should be made of 1.5"thick pin hole premium quality rubber foam and 1" thick H.D. foam and back cushion should be made of 1" thick H.D. foam covered with special quality P.P. cloth lining, having PVC bidding around the edge of sent &amp; back, structured with 1" dia x 14 SWG M.S. round steel tubular frame, finished with anticorrosive treatment by the process if hot-bath phosphate coating in seven tanks system and stoving enamel paint.</p> <p>Seat size : 460 mm W x 460 MM D            Back size : 440 mm H x 460 MM W            Overall size : 640 mm D x 570 mm W            Seat height : 520 mm            Back height : 890 mm</p>	10



**List of Furniture for Health Post (HP) (Contd.) :**

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No
4	Plastic Molded Chair without arms	Moulded chair without arms, size - 540 mm x 540 mm x 770 mm . made of good quality synthesis of polypropylene with co-polymer, colour - white / red / blue.	20
5	Steel Office Table	Size : 36" (L) x 24" (W) x 27" (H) or 48" (L) x 24" (W) x 30" (H) with 3 drawers on the right side having automatic locking device, s.s keys in duplicate. Foot rest structure with 1" Dia x 18 SWG steel square Tubular Frame and body will made out of 20 SWG steel CRC sheet fitted with 3/4" thick pre-laminated board at the top & having PVC shoes provided at the bottom of each leg. finished with anticorrosive treatment by process of hot bath phosphate coating in 7 tank process at 125 degree centigrade . oven baked stove enamel paint. Drawer shelf made of CRC size 13" (B) x 18" (L) x 19" (D) having three drawers each of size 5" (H) x 15" (D) x 12" (B).	6
6	Revolving Stool Steel	Operation stool revolving (to raise and lower ) made of 25 mm O.D x 2.65 tubular steel legs, welded joints , white enamelled with 3 mm dia. Spinal screw with full thread socket and 1.6 mm brass nickel plated or stainless steel perforated set - range 462.5 mm to 687.5 mm.	2
7	File Cabinet	Instafile system, right down to its recessed drawers, handle cum label holder, stainless steel keys in duplicate. Rigid construction from good quality steel - reinforced with a framework of horizontal and vertical support - each properly welded and finished. Built of CRCA sheet in top, bottom , sides and legs with 1.00 mm thickness back and shelves 0.9 mm thickness. 4 nos. drawers having full filling facilities of size 470 mm (W) x 623mm depth. Each drawer provided with an auxiliary latch. All the structures of cabinets finished with anticorrosive treatment and stoved with durable enameled paint to have an attractive finish. Size of cabinet - 4' 6" (H) x 1'6" (W) x 2' 0" (D)	2
8	Refrigerator	165 Litres capacity with in built stabiliser to cover minimum voltage fluctuations between 140 - 280 Volts.	1

D. List of Furniture along with specification and reqd. no. for SHPs at Medinipur Municipality.

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No / SHP
1	Steel Almirah without Locker	<p>1980 X 910 X 480 mm with four adjustable shelves and a pair of hinged door and handle with internal locking arrangement. Built of CRCA sheet ( prime quality steel from SAIL or equivalent) in door, top, bottom, sides and legs with 1.00 mm thickness. Back and shelves 0.9 mm thickness sheet. Almirah should rest on two support of 15 cm pedestal almost covering the entire depth of Almirah. It should be fitted with a lock of 6 levers with three way bolting device of ISI standard. Steel pre-treatment to be done by seven tank process of degreasing, De-rusting ( Sulphuric Acid), Phosphating ( Iron - Phosphate ), Passivation ( Chromic Acid ), Drying etc.</p> <p>Painting- primer- stoving primer, as a protecting layer, with inside finish. Alkyd paint and external finish - Alkyd - Amino paint, Automatic dripless finish. Surface should be smooth. Uniform and scratch resistant throughout. Backed at a specified temp. in an oven heated uniformly. The finish shall be free from all visible defects and shall not chip when tapped lightly with a dull pointed instrument. All test for requirement of finish shall conform to ISI specifications. Colour - T.A Grey.</p>	
2	Steel Office Table	<p>Size : 36" (L) x 24" (W) x 27" (H) or 48" (L) x 24" (W) x 30" (H) with 3 drawers on the right side having automatic locking device, s.s keys in duplicate. Foot rest structure with 1" Dia x 18 SWG steel square Tubular Frame and body will made out of 20 SWG steel CRC sheet fitted with 3/4" thick pre-laminated board at the top &amp; having PVC shoes provided at the bottom of each leg. finished with anticorrosive treatment by process of hot bath phosphate coating in 7 tank process at 125 degree centigrade. oven baked stove enamel paint. Drawer shelf made of CRC size 13" (B) x 18" (L) x 19" (D) having three drawers each of size 5" (H) x 15" (D) x 12" (B).</p>	

**HEALTH WING**  
**Furniture for Sub Health Post (SHP) (Contd.) :**

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No / SHP
4	Steel Chair without arms	Without arm rest foam cushion seat & back seat cushion should be made of 1.5" thick pin hole premium quality rubber foam and 1" thick H.D. foam and back cushion should be made of 1" thick H.D. foam covered with special quality P.P. cloth lining, having PVC bidding around the edge of seat & back, structured with 1" dia x 14 SWG M.S. round steel tubular frame, finished with anticorrosive treatment by the process of hot-bath phosphate coating in seven tanks system and stoving enamel paint. Seat size : 460 mm W x 460 MM D Back size : 440 mm H x 460 MM W Overall size : 640 mm D x 570 mm W Seat height : 520 mm Back height : 890 mm	3
1	Plastic moulded Chair without arms	Moulded chair without arms, size - 540 mm x 540 mm x 770 mm, made of good quality synthesis of polypropylene with co-polymer, colour - white / red / blue.	10
5	Revolving Stool Steel	Operation stool revolving ( to raise and lower ) made of 25 mm O.D x 2.5 tubular steel legs, welded joints, white enamelled with 3 mm dia. Spinal screw with full thread socket and 1.6 mm brass nickel plated or stainless steel perforated set - range 462.5 mm to 687.5 mm.	2
6	Sataranji (Dari)	Size : 9' x 12'	2

\* No. of SHPs under the scheme : 8

\* Estimated approximate cost @ 0.17 lakhs per SHP - Total ..... 1.36 lakhs.

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY

Memo.No. \_\_\_\_\_/DFID

Dated. \_\_\_\_\_

Tender Notice for Medicine & equipments

Sealed tenders are invited from the bonafide suppliers, Distributors or Agencies for supply of Medicines for DFID Assisted Honorary Health Worker Scheme of Midnapore Municipality. The last date of submission of tender paper on 20.01.05 upto 2.00 p.m. and the opening of tender on 20.01.05 at 3.00 p.m. Agencies should be remain present at the time of opening of the tender. The details of the medicines are enclosed in separate sheet. The rate of Medicines should be quoted in item-wise and as per enclosed composition. The undersigned has every right to accept or to reject the tender partly or wholly without assigning any reason. At the time of submission of tender, the Agency has to submit P.T., S.T. and I.T.C. Certificate with Drug Licence.

*sdt*  
Vice-Chairman,  
Midnapore Municipality.

Memo.No. 5094 /DFID/17

Dated. 11-1-05 /

- Copy to:-
1. Project Officer- SUDA, Health wing, Bidhannagar, Bidhannagar, Salt Lake, Kolkata-91.
  2. District Magistrate, Municipal Affairs Deptt., Paschim Medinipore.
  3. Project Director & ADM (D.L. & L.R.O.) Midnapore.
  4. C.M.O.H., Paschim Medinipore.
  5. A.C.M.O.H., Sadar Midnapore,
  6. Dy.C.M.O.H. -II, Paschim Medinipore.
  7. Dy.C.M.O.H. -III, Paschim Medinipore.
  8. Sabhadhipati, Zilla Parishad, Midnapore.
  9. Karak Enterprize, Midnapore.
  10. M/s. S.P. Enterprize, Kshudiramnagar, Mid.
  11. Fair Price Whole sale Divn. Schoolbazar, Mid.
  12. Bhattacharjee Medicine, Bidhannagar, Mid.
  13. Khamrai Enterprize, Near Bharat Sevashram Saugha, Mid.
  14. Maatara Enterprize, Keden Babu Goli, Mid.
  15. M/s. Roy Agency, Colonelgola, Mid.
  16. Das Enterprize, Schoolbazar, Mid.
  17. Office Notice Board, M.M. for information.

*10/1/05*  
Vice-Chairman,  
Midnapore Municipality.

For Medinipur Municipality :

Sl. No.	Product	Strength	Formulation Unit	Annual Quantity
1	Combined Gastric Antacid	Aluminium Hydroxide & Magnesium Hydroxide total salt being not less than 500mg	10 Tablet / Strip (Aluminium Foil)	9810 Strips
2	Ranitidine	150 mg	Do	4905 Strips
3	Dom peridone	10 mg / Tab	Do	1224 Strips
4	Bromhexine Hydrochloride	8 mg / Tab	Do	4905 Strips
5	Chlorpheniramine maleate	4 mg / Tab	Do	2448 Strips
6	Folifer ( large)	Ferous Suphate 180 mg. & Folic Acid 0.5 mg /Tab	Do	9810 Strips
7	Folifer (Small)	Ferous Suphate 60 mg. & Folic Acid 0.1 mg /Tab	Do	9810 Strips
8	Albendazole	400mg /Tab	1 Tab / Strip	7770 Tabs
9	Metronidazole	400mg /Tab	10 Tabs / Strip	9810 Strips
10	ORS Citrate	Each sachet of 28.5 gm containing Sodium Chloride 12.3 %, Dextrose 70.2 %, Pot. Chloride 5.3 %, Sodium Citrate 10.2 %.	Sachet	11590 Sachets
11	Dicyclomine	20 mg /Tab	10 Tabs / Strip	1224 Strips
12	Paracetamol	500 mg /Tab	Do	9810 Strips
13	Ibuprofen	400 mg / Tab	Do	1080 Strips
14	Co Trimoxazole ( Adult)	Sulphamethoxazole 400mg & Trimethoprim 80mg /Tab	Do	4905 Strips
15	Co Trimoxazole (Paediatric)	Sulphamethoxazole 200mg & Trimethoprim 40mg /Tab	Do	4905 Strips
16	Chloramphenicol Eye Aplicap	1% w/w in aplicap. Each aplicap to contain 250 mg of oint.	Aplicap	6820 aplicap
17	Absorbent Cotton	100 gm each	1 pkt of 100 gm.	680 pkts.
18	Absorbent Gauze Sterilised in pkts	Containing 10 pcs of 10cm x 10cm separately in polypack	1 set of 10 pcs of gauze	1080 pkts.
19	Benzyl Benzoate lotion	25 % / 100 ml	100 ml bottle	540 bottles
20	Povidone Iodine oint.	5%	5 gm tube	5931 tubes
21	Microspore	½" Width	1 reel	540 reels

For Medinipur Municipality :

Equipment for Sub -Health Post (SHP) :

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No / SHP	Total Qty. required for 8 SHPs
1	Saucepan with lid and handle	Made of Aluminium, 10" dia, approx. weight 1.4 Kg.	1	8
2	Emergency Light (Chargeable battery set)	Rechargeable pack battery set with two tubes, size : 10".	1	8
3	Kerosene Stove	Ribbon system, Aluminium body, 6 wicks.	1	8
4	Bucket plastic with cover and handle	Good quality plastic. 30 ltr. Capacity.	2	16
5	Mug plastic	Capacity : 1 ltr.	2	16
6	Jug with handle	SS, capacity 2 ltr.	2	16
7	Plastic bucket with lid	Good quality plastic, without handle, capacity 20 ltr.	1	8
8	Padlock (navtal)	7 lever.	2	16
9	Thermometer clinical (Hicks)	108 degree F.	3	24

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ...SUDA-Health/DFID/04/647

Date ...06.10.2005

From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA

o/c

To : The Chairman  
Medinipur Municipality

Sub : Engagement of FTSs and HHWs under DFID assisted  
Honorary Health Worker Scheme.

Ref. : Your communication under memo no. 3391/DFID dt. 27.09.2005.

Sir,

Apropos this office earlier communication No. SUDA-Health/DFID/04/631 dt. 19.09.2005 you were requested to engage 7 nos. of FTSs who had completed training of FTS and also 7 nos. of HHWs from the 1<sup>st</sup> Panel candidates to fill up the resultant vacancies due to promotion of HHWs to FTSs with effect from 21.09.2005.

As Smt. Suvra Banerjee resigned from the post of HHW, resignation letter of her is to be sent to the undersigned. However, you may engage the remaining candidate of 1<sup>st</sup> Panel in place of Suvra Banerjee.

On completion of FTSs training of Saira Begam, she will be engaged as FTS in due course, while the filling up of resultant vacancy may be done from the candidates of 2<sup>nd</sup> Panel.

Yours faithfully,

  
Project Officer

SUDA-Health/DFID/04/647(1)

06.10.2005

CC

The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.

  
Project Officer



- 4 OCT 2005

## Office of the Councilor of Midnapore Municipality Midnapore

Memo No. 3391/PFID.

Dated 27.9.05.

From:-

Chairman  
Midnapore Municipality

To :-

Dr. Shibani Goswami  
Project Officer  
Health Wing-SUDA  
HC-Block, Sector-111  
Bidhannagar, Salt Lake  
Kolkata, 700091

Sub:- Engagement of FTS & HHW's

Ref:- Your letter no. SUDA Health /DFID/04/631, dated 19/09/2005

Madam,

With reference to the above, this is to inform you that the seven FTSs were engaged in their respective SHP from 21/9/05. In their place new seven HHW's have to be engaged for our MMC from 1<sup>st</sup> panel as early as possible.

Another HHW, Subhra Banerjee (Ward No.5) has resigned from her job and as such new one HHW is to be selected from the 2<sup>nd</sup> panel with your order.

I wanted, therefore, request you to please allow your approval in the above points.

Selected FTS's:-

- 1) Mousumi Dey (SHP-1)
- 2) Mala Dutta (SHP-2)
- 3) Putul Samaddar (SHP-3)
- 4) Supriya Adhikari (SHP-4)
- 5) Debjani Dey (SHP-5)
- 6) Rita Jana (SHP-7)
- 7) Malaya Sahoo (SHP-8)

*Nayana Kumar Nayak*  
27/9/05

Chairman

Midnapore Municipality



**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. :

Dated, Midnapore the :

Minutes of the proceeding of the Special Meeting of the Health & Family welfare Committee, Midnapore Municipality held on 14<sup>th</sup> September 2005 at 5:00 P.M at Chairman's Chamber.

- 1) Mr. N.Ahemd, Chairman Midnapore Municipality
- 2) Dr.T.K.Bapari, A.C.M.O.H, (Sadar) Midnapore.
- 3) Dr. Tamal Kanti Mondal, A.H.O, D.F.I.D
- 4) Dr. Goutom Dutta, Medical Officer, Midnapore Municipality
- 5) Smt.Anjali Chowdhury, Councilor in charge of D.F.I.D

The proposal of Subhra Banerjee (SHP-2) and Saira Begum (SHP -10) for denying to performing the duty of F.T.S is laid on the table and discussed elaborately. It is unanimously resolved that the resignation latter of Subhra Banerjee is accepted and the prayer of Saira Begum is rejected as she is agreed to work as F.T.S.

It is further resolved that Mala Dutta, H.H.W.be selected to perform duty as F.T.S in place of Subhra Benerjee . Further it is resolved that Subhra Banerjee's service is no more required at all as H.H.W also.

*15/9/05*  
Chairman

Midnapore Municipality

Memo No. *3099/DFID*

Dated *15.9.05*

Copy to: -

Dr. Shibani Goswami, Project officer, Healthwing  
SUDA, H.C Block, Sector - 111, Bidhan Nagar, Salt Lake  
Kolkata - 700091, for information and necessary action  
please.

*15/9/05*  
Chairman

Midnapore Municipality

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

**Ref No. ..SUDA-Health/DFID/04/629**

**Date ...15.09.2005**

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA**

**To : The Chairman  
Medinipur Municipality**

**Sub : 2<sup>nd</sup> cum concluding Part of the training for selected First Tier Supervisors at SUDA under DFID assisted Honorary Health Worker Scheme**

**Ref. : This office earlier communication under reference no.  
SUDA-Health/DFID/04/612(10) dt. 08.08.2005.**

**Sir,**

The 2<sup>nd</sup> cum concluding part of the training for selected First Tier supervisors to be held at SUDA has been re-scheduled for 4 days instead of 5 days as intimated to you earlier. The duration of the rescheduled training is from 16.09.2005 to 19.09.2005.

Hence, you are requested to send the FTSS of your ULB on the morning of 16<sup>th</sup> September, 2005 by 11-00 am.

Post evaluation test for the selected FTS candidates will be conducted by Health Wing, SUDA at the last day of session. The list of FTSS along with post evaluation score will be sent to you with necessary instructions for their engagement and subsequent filling up of the resultant vacancies of the HHWs, who have been engaged as FTSS, by the 1<sup>st</sup> panel HHW candidates.

Yours faithfully,

*S/G*

**Project Officer  
15.09.2005**

**SUDA-Health/DFID/04/629(1)**

**CC**

**The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.**

*S/G*  
**Project Officer**

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ..SUDA-Health/DFID/04/629

Date ...15.09.2005

From : **Dr. Shibani Goswami**  
**Project Officer**  
**Health Wing, SUDA**

To :  **The Chairman**  
**Medinipur Municipality**

Sub : 2<sup>nd</sup> cum concluding Part of the training for selected First Tier Supervisors at SUDA under DFID assisted Honorary Health Worker Scheme

Ref. : This office earlier communication under reference no.  
SUDA-Health/DFID/04/612(10) dt. 08.08.2005.

Sir,

The 2<sup>nd</sup> cum concluding part of the training for selected First Tier supervisors to be held at SUDA has been re-scheduled for 4 days instead of 5 days as intimated to you earlier. The duration of the rescheduled training is from 16.09.2005 to 19.09.2005.

Hence, you are requested to send the FTSs of your ULB on the morning of 16<sup>th</sup> September, 2005 by 11-00 am.

Post evaluation test for the selected FTS candidates will be conducted by Health Wing, SUDA at the last day of session. The list of FTSs along with post evaluation score will be sent to you with necessary instructions for their engagement and subsequent filling up of the resultant vacancies of the HHWs, who have been engaged as FTSs, by the 1<sup>st</sup> panel HHW candidates.

Yours faithfully,

  
**Project Officer**  
15.09.2005

SUDA-Health/DFID/04/629(1)  
CC

**The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.**

  
**Project Officer**

**Medinipur Municipality**

**DFID assisted Honorary Health Worker Scheme**

**Post Evaluation Score Sheet of FTS Trainee**

**Total Marks : 30**

<b>Sl. No.</b>	<b>Name of FTSS</b>	<b>Score obtained</b>
1	Debjani Dey	29
2	Mousumi Dey	28
3	Supria Adhikary	26
4	Putul Samaddar	29
5	Rita Jana	29
6	Malaya Sahoo	23
7	Mala Dutta	24½

*Signature*  
19.9.05

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

**Ref No. ..SUDA-Health/DFID/04/629**

**Date ...15.09.2005**

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA**

**To : The Chairman  
Medinipur Municipality**

**Sub : 2<sup>nd</sup> cum concluding Part of the training for selected First Tier  
Supervisors at SUDA under DFID assisted Honorary Health  
Worker Scheme**

**Ref. : This office earlier communication under reference no.  
SUDA-Health/DFID/04/612(10) dt. 08.08.2005.**

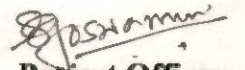
**Sir,**

The 2<sup>nd</sup> cum concluding part of the training for selected First Tier supervisors to be held at SUDA has been re-scheduled for 4 days instead of 5 days as intimated to you earlier. The duration of the rescheduled training is from 16.09.2005 to 19.09.2005.

Hence, you are requested to send the FTSS of your ULB on the morning of 16<sup>th</sup> September, 2005 by 11-00 am.

Post evaluation test for the selected FTS candidates will be conducted by Health Wing, SUDA at the last day of session. The list of FTSS along with post evaluation score will be sent to you with necessary instructions for their engagement and subsequent filling up of the resultant vacancies of the HHWs, who have been engaged as FTSS, by the 1<sup>st</sup> panel HHW candidates.

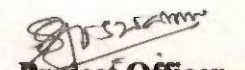
**Yours faithfully,**

  
**Project Officer  
15.09.2005**

**SUDA-Health/DFID/04/629(1)**

**CC**

**The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.**

  
**Project Officer**

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal****SUDA-Health/DFID/04/626**

Ref No. ....

Date ..... **08.09.2005****From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman  
Medinipur Municipality**

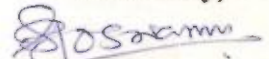
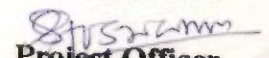

Sir,

Reference is invited to the communication bearing memo no. 2900/DFID dt. 05.09.2005 from Asstt. Health Officer, Medinipur Municipality (vide enclosure). It is surprising to notice that two new candidates for FTSs namely Alpana Torai and Mala Dutta have been selected by AHO and PHN canceling the selected FTSs namely Sayera Begam and Suvra Mitra. The procedure adopted for selection of new candidates of FTSs is very much contradictory to this office guideline under memo no. SUDA-Health/DFID/04/491 dt. 21.03.2005 which had already been provided to you. The reasons for such selection in contravention to the laid down procedure may kindly be intimated for onward transmission to the appropriate authority. The concluding part of training for FTSs of your ULB is withheld till satisfactory clarification from your end and subsequent clearance from the appropriate authority.

Furthermore, it is to mentioned that the selected FTSs can not be engaged for the post of FTSs and the resultant vacancies can not be filled up by the panel candidates till the issue is settled.

Thanking you.

Yours faithfully,

  
**Project Officer  
08.09.2005****SUDA-Health/DFID/04/626(1)  
CC****The Project Director, HHW Scheme - DFID, Medinipur Municipality - with the request to look into the matter.****SUDA-Health/DFID/04/626(2)  
CC****Director, SUDA**  
**Project Officer  
08.09.2005**  
**Project Officer**

Phone : Office—275384

Office—266483

**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2900/DFID

Dated, Midnapore the : 05-9-05

To: - Dr Shibani Goswami  
Project Officer  
Health wing, SUDA  
H.C Block, Sector-111  
Kolkata- 700091



7 SEP 2005

Respected Madam,

It is for your kind information that two FTS have been selected in place of Sayera Begum and Subhra Banerjee who are unwilling to act as FTS for unavoidable reason. The two new H.H.W's whom Mrs A.Jana (PHN) and I have selected; they are Alpana Torai and Mala Dutta respectively.

Dr. T.K.Bapari (A.C.M.O.H) has completed Ten days training for F.T.S from 16<sup>th</sup> August to 26<sup>th</sup> August of 2005 with Mrs. A.Jana (P.H.N) and me.

Let us know the further needful action.

Thanking You

Dated: - 5.9.05

Yours faithfully

A handwritten signature in blue ink, appearing to be "A.H.O.", written over a horizontal line.

(A.H.O)

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ....SUDA-Health/DFID/04/491

Date .....21.03.2005

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Chairman**

..... Municipality

**Sub. : Guideline for Selection of trainee - First Tier Supervisor for amongst the  
regular HHWs working under DFID assisted Honorary Health Worker Scheme.****Sir,**

The regular HHWs working under DFID assisted Honorary Health Worker Scheme at your municipality are going to complete 6 months of acquired experience in field work.

It is now time for selection of FTS from amongst the HHWs per SHP basis where the FTS will be in charge of SHP.

While selecting the candidature for FTS following criteria may be taken into consideration.

**A) Criteria for Selection :**

- i) Age between 35 - 45 years.
- ii) Minimum educational qualification - Class VIII Passed and is able to read, write and do simple arithmetical calculation,  
However, desirable qualification is school final and above,
- iii) She should have executed her duties properly while working as regular HHW.  
Preliminary assessment is to be done by HO / AHO (in their absence either CDO or PHN). Check list of which are as follows :
  - Attendance and field activities / performance,
  - Collection and compilation of base line survey data,

*Contd. to P-2.*



- Ability in filling up of Family Schedule,
- Maintaining records, registers,
- Conduction of immunisation and family planning service sessions,
- Level of capacity for motivational work,
- Possession of leadership quality.

Thus list of HHWs per SHP is to be prepared by the HO / AHO (in their absence CDO / PHN) indicating gradation of preliminary assessment as good / average / poor. The said list is to be placed before the Sub Selection Committee on the day of selection of FTS.

**B) Selection Committee :**

Municipal Level Health & FW Committee will constitute a Sub Selection Committee for the purpose of selection of FTS with the following members :

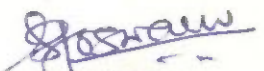
- 1) Councillor-in-Charge, Health of the ULB - Presiding Officer
- 2) Health Officer / Asstt. Health Officer of the ULB - Member Convenor
- 3) ACMOH of Sub Division, Dept. of Health & FW - Member
- 4) Representative from Health Wing, SUDA - Member

Written test for all the willing HHWs of each SHP will conducted by the Sub Committee as per the prescribed questionnaire from Health Wing, SUDA, followed by viva voce on the same day.

The Sub Committee will select the suitable candidates(FTS) per SHP and prepare SHP basis final list for placement before the Municipal Level Health & FW Committee for ratification.

The list of finally selected FTSs so ratified by the Municipal Level Health & FW Committee is to be forwarded by the Chairman of the ULB to the Project Officer, Health Wing, SUDA for office record and further necessary action towards their training.

Yours faithfully,

  
Project Officer  
21.03.2005

SUDA-Health/DFID/04/491(1)

CC

The Project Director, HHW Scheme - DFID, Medini pur Municipality - for kind information and necessary action.

  
Project Officer

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING  
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

**Ref No. .SUDA-Health/DFID/04/622**

**Date .....06.09.2005**

**From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA**

**To : The Chairman  
Medinipur Municipality**

**Sub : Release of payment to M/S Bengal Steel Syndicate.**

**Sir,**

Enclosed kindly find herewith a copy of communication bearing memo no. BSS/R/8/2005 dt. 24.08.2005. You are requested kindly to look into the matter and take necessary action for release of payment at the earliest.

**Yours faithfully,**

**Project Officer**

**06.09.2005**

**SUDA-Health/DFID/04/622(1)**

**CC**

**The Project Director, HHW Scheme - DFID, Medinipur Municipality - for kind information and necessary action.**

**Project Officer**

**06.09.2005**

**SUDA-Health/DFID/04/622(2)**

**CC**

**M/S Bengal Steel Syndicate, 130, Belehata Main Road., Kolkata - 700 010.**

**Project Officer**

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo no \_\_\_\_\_ DFID

Dated \_\_\_\_\_ 2005.

From :- Chairman  
Midnapore Municipality

To: - Ratan Gope  
Khaprail bazaar, Midnapore.

Sub: - Supply order.

The undersigned has to inform you that , the rate submitted by you for supplying the furniture under DFID Scheme as noted below id accepted by this administration . So, you are requested to supply the following furniture within 10(Ten) days on receipt of this order , failing which this order will be treated as cancelled.

Further you are instructed to make an agreement on Non-Judicial stamp of Rs 10/- (Ten) only before supplying the furniture.

It is also noted that, the furniture should be supplied by you as per the specification mentioned in the Tender notice, if the furniture are not up to the mark then those will be rejected by this administration.

Sl.no.	Name of furniture	Rate	Quantity	Total
1.	Almirah without locker	Rs. 3700/- each	14 nos.	51800.00
2.	Table for Computer	Rs. 2190/- each	1 no.	2190.00
3.	Notice Board	Rs. 700/- each	1 no.	700.00
				<u>54690.00</u>

*sdf*  
Chairman  
Midnapore Municipality

Memo no 2465 DFID/2

Dated 17.08 2005

Copy to :-  1) Project Officer, Health Wing, SUDA, Salt Lake , Kolkata--106.  
2) Project Director, DFID, & ADM (DL & LRO ) , Midnapore for information .

*16/8/05*  
Chairman  
Midnapore Municipality  
*16/8/05*

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo no \_\_\_\_\_ DFID

Dated \_\_\_\_\_ 2005.

From :- Chairman  
Midnapore Municipality

To: - Deson  
Sangat Bazar.

Sub: - Supply order.

The undersigned has to inform you that , the rate submitted by you for supplying the furniture under DFID Scheme as noted below id accepted by this administration . So, you are requested to supply the following furniture within 10(Ten) days on receipt of this order , failing which this order will be treated as cancelled.

Further you are instructed to make an agreement on Non-Judicial stamp of Rs 10/- (Ten) only before supplying the furniture.

It is also noted that, the furniture should be supplied by you as per the specification mentioned in the Tender notice, if the furniture are not up to the mark then those will be rejected by this administration.

Sl.no.	Name of furniture	Rate	Quantity	Total
1.	Liter Bin	700/- each	4 nos	2,800=00

*sdt*  
Chairman  
Midnapore Municipality

Memo no 2464 DFID/2

Dated 17,08,2005

Copy to :- 1) Project Officer, Health Wing, SUDA, Salt Lake , Kolkata—106.  
2) Project Director, DFID, & ADM (DL & LRO ) , Midnapore for information .

*M 16/8/05*  
Chairman  
Midnapore Municipality  
*16/8/05* *16/8/05*

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo no \_\_\_\_\_ DFID

Dated \_\_\_\_\_ 2005.

From :- Chairman  
Midnapore Municipality

To: - Sarama Steel Furniture  
Rajabazar, Midnapore.

Sub: - Supply order.

The undersigned has to inform you that , the rate submitted by you for supplying the furniture under DFID Scheme as noted below id accepted by this administration . So, you are requested to supply the following furniture within 10(Ten) days on receipt of this order , failing which this order will be treated as cancelled.

Further you are instructed to make an agreement on Non-Judicial stamp of Rs 10/- (Ten) only before supplying the furniture.

It is also noted that, the furniture should be supplied by you as per the specification mentioned in the Tender notice, if the furniture are not up to the mark then those will be rejected by this administration.

Sl.no.	Name of furniture	Rate	Quantity	Total
1.	Half secretariat table	Rs. 2200/- each	1 no.	2200.00
2.	Office table steel	Rs. 1150/- each	29 nos.	33380.00
3.	Chair for visitor	Rs. 540/- each	30nos.	16200.00
4.	File cabinet	Rs. 3950/- each	8 nos	31600.00
5.	Chair for Computer	Rs. 1100/- each	1 no.	1100.00
6.	Display board	Rs. 2800/- each	1 no.	2800.00
7.	Metal shelving Racks	Rs. 1975/- each	2 nos.	3950.00
8.	Steel chair without arm	Rs. 540/- each	34 nos.	18360.00
9.	Revolving stool steel	Rs. 450/- each	18 nos.	8100.00
10.	Satranjee ( Dari )	Rs. 275/- each	16 nos.	4400.00
				<u>122090.00</u>

*edt*

Chairman

Midnapore Municipality

Memo no 2463 DFID/2

Dated 17.09.2005

Copy to :- 1) Project Officer, Health Wing, SUDA, Salt Lake , Kolkata—106.

2) Project Director, DFID, & ADM (DL & LRO ) , Midnapore for information .

*16/9/05*  
Chairman

Midnapore Municipality

*16/9/05*

*16/9/05*

**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2141 / DFID

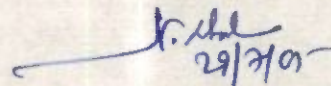
Dated, Midnapore the : 29-7-05

**ORDER**

**Shri/Shrimati/Kumari Arpita Jana, D/O Sailen Kumar Jana** a resident of Janapara, Najargunj, Midnapore Dist – Paschim Medinipur is here by appointed to the post of “ANM” under DFID Assisted Honorary Health worker scheme at Midnapore Municipality. At a consolidated pay of Rs – 1250/- (Rupees one thousand two hundred fifty) only per Month with effect from the date. She resume and till 31<sup>st</sup> March 2006 for the present.

The appointment is purely temporary and may terminate at any time if the scheme discontinues for administrative reasons.

If she is willing to accept the offer in the above terms and conditions, she is instructed to report for duty to the chairman, Midnapore Municipality with in 7 (seven) days from the date of receipt of this order.

  
29/7/05

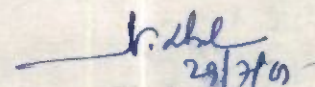
Chairman  
Midnapore Municipality

No 2141 /DFID/7

Date 29-7- /2005

Copy forwarded for information and necessary action to:

1. Kumari Arpita Jana, D/O Sailen Jana, Janapara, Najargunj – P.O – Midnapore Dist – Paschim Medinipur. She is instructed to report for duty with in 7 (seven) days from the date of receipt of this order.
- ✓ 2. The project Officer, Health wing, SUDA. Salt Lake Kolkata – 700106.
3. The project Director, DFID&ADM (DL&LRO) Midnapore
4. The Assistant Health Officer, DFID, Midnapore Municipality.
5. The In-Charge councilor, DFID, Midnapore Municipality.
6. The Medical Officer, Midnapore Municipality.
7. Md, Muslim Khan. Dealling Assistant, DFID project, Midnapore

  
29/7/05

Chairman  
Midnapore Municipality

**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2142/DFID

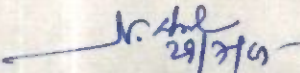
Dated, Midnapore the : 29-7-05

**ORDER**

Smt, Sumitra Santra (Pramanik) W/O Pranab Kumar Pramanik a resident of Mahatabpur, Midnapore Dist – Paschim Medinipur is here by appointed to the post of “ANM” under DFID Assisted Honorary Health worker scheme at Midnapore Municipality. At a consolidated pay of Rs – 1250/- (Rupees one thousand two hundred fifty) only per Month with effect from the date. She resume and till 31<sup>st</sup> March 2006 for the present.

The appointment is purely temporary and may terminate at any time if the scheme discontinues for administrative reasons.

If she is willing to accept the offer in the above terms and conditions, she is instructed to report for duty to the chairman, Midnapore Municipality with in 7 (seven) days from the date of receipt of this order.

  
29/7/05

Chairman

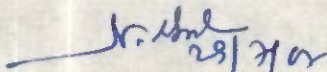
Midnapore Municipality

No 2142 /DFID/7

Date 29-7-2005

Copy forwarded for information and necessary action to:

1. Smt. Sumitran Santra (Pramanik) W/O Pranab Kumar Pramanik, Mahatabpur– P.O – Midnapore Dist – Paschim Medinipur. She is instructed to report for duty with in 7 (seven) days from the date of receipt of this order.
- ✓ 2. The project Officer, Health wing, SUDA. Salt Lake Kolkata – 700106.
3. The project Director, DFID&ADM (DL&LRO) Midnapore
4. The Assistant Health Officer, DFID, Midnapore Municipality.
5. The In-Charge councilor, DFID, Midnapore Municipality.
6. The Medical Officer, Midnapore Municipality.
7. Md, Muslim Khan. Dealing Assistant, DFID project, Midnapore

  
29/7/05

Chairman

Midnapore Municipality

**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE-MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2143/DFID

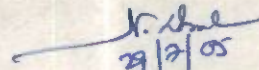
Dated, Midnapore the : 29-7-05

**ORDER**

Kumari Bandita Dutta D/o Binoy Krishna Dutta a resident of Karatipara, Ballavpur, Midnapore Dist – Paschim Medinipur is hereby appointed to the post of “ANM” under DFID Assisted Honorary Health worker scheme at Midnapore Municipality. At a consolidated pay of Rs – 1250/- (Rupees one thousand two hundred fifty) only per Month with effect from the date. She resume and till 31<sup>st</sup> March 2006 for the present.

The appointment is purely temporary and may terminate at any time if the scheme discontinues for administrative reasons.

If she is willing to accept the offer in the above terms and conditions, she is instructed to report for duty to the chairman, Midnapore Municipality with in 7 (seven) days from the date of receipt of this order.

  
29/7/05  
Chairman

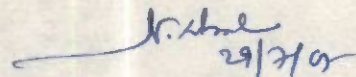
Midnapore Municipality

No 2143 /DFID/7

Date 29-7- /2005

Copy forwarded for information and necessary action to:

1. Kumari Bandita Dutta D/o Binoy Krishna Dutta, Karatipara, Ballavpur P.O – Midnapore Dist – Paschim Medinipur. She is instructed to report for duty with in 7 (seven) days from the date of receipt of this order.
- ✓ 2. The project Officer, Health wing, SUDA. Salt Lake Kolkata – 700106.
3. The project Director, DFID&ADM (DL&LRO) Midnapore
4. The Assistant Health Officer, DFID, Midnapore Municipality.
5. The In-Charge councilor, DFID, Midnapore Municipality.
6. The Medical Officer, Midnapore Municipality.
7. Md, Muslim Khan. Dealing Assistant, DFID project, Midnapore

  
29/7/05

Chairman

Midnapore Municipality



**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2144/DFID

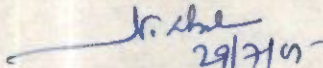
Dated, Midnapore the : 29-7-05

**ORDER**

Shri Biswanath Bhattacharya S/o Bibhuti Bhusan Bhattacharya a resident of P- 44, Saratpalli, Midnapore Dist – Paschim Medinipur is hereby appointed to the post of “Clerk-cum-Store Keeper” under DFID Assisted Honorary Health worker scheme at Midnapore Municipality. At a consolidated pay of Rs – 850/- (Rupees Eight hundred fifty) only per Month with effect from the date he resume and till 31<sup>st</sup> March 2006 for the present.

The appointment is purely temporary and may terminate at any time if the scheme discontinues for administrative reasons.

If he is willing to accept the offer in the above terms and conditions, he is instructed to report for duty to the chairman, Midnapore Municipality within 7 (seven) days from the date of receipt of this order.

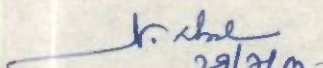
  
29/7/05  
Chairman  
Midnapore Municipality

No 2144 /DFID/7

Date 29-7- /2005

Copy forwarded for information and necessary action to:

1. Shri Biswanath Bhattacharya S/o Bibhuti Bhusan Bhattacharya, P-44, Saratpalli, P.O – Midnapore Dist. Paschim Medinipur. He is instructed to report for duty with in 7 (seven) days from the date of receipt of this order.
- ✓ 2. The project Officer, Health wing, SUDA. Salt Lake Kolkata – 700106.
3. The project Director, DFID&ADM (DL&LRO) Midnapore
4. The Assistant Health Officer, DFID, Midnapore Municipality.
5. The In-Charge councilor, DFID, Midnapore Municipality.
6. The Medical Officer, Midnapore Municipality.
7. Md, Muslim Khan. Dealing Assistant, DFID project, Midnapore

  
29/7/05  
Chairman  
Midnapore Municipality

**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2145/DFID

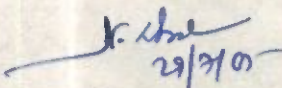
Dated, Midnapore the : 29-7-05

**ORDER**

Shri Swapan Kumar Rana S/o Chandra Kanta Rana a resident of Kotwalibazar, Midnapore, Dist – Paschim Medinipur is hereby appointed to the post of “Night Guard” under DFID Assisted Honorary Health worker scheme at Midnapore Municipality. At a consolidated pay of Rs – 450/- (Rupees Four hundred fifty) only per Month with effect from the date he resume and till 31<sup>st</sup> March 2006 for the present.

The appointment is purely temporary and may terminate at any time if the scheme discontinues for administrative reasons.

If he is willing to accept the offer in the above terms and conditions, he is instructed to report for duty to the chairman, Midnapore Municipality within 7 (seven) days from the date of receipt of this order.

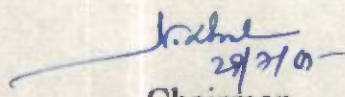
  
Chairman  
Midnapore Municipality

No 2145 /DFID/7

Date 29-7- /2005

Copy forwarded for information and necessary action to:

1. Shri Swapan Kumar Rana S/o Chandra Kanta Rana, kotwalibazar, P.O – Midnapore Dist. Paschim Medinipur. He is instructed to report for duty within 7 (seven) days from the date of receipt of this order.
- ✓ 2. The project Officer, Health wing, SUDA. Salt Lake Kolkata – 700106.
3. The project Director, DFID&ADM (DL&LRO) Midnapore
4. The Assistant Health Officer, DFID, Midnapore Municipality.
5. The In-Charge councilor, DFID, Midnapore Municipality.
6. The Medical Officer, Midnapore Municipality.
7. Md, Muslim Khan. Dealing Assistant, DFID project, Midnapore

  
Chairman  
Midnapore Municipality

**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2146/DFID

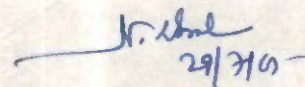
Dated, Midnapore the : 29-7-05

**ORDER**

Kumari Sujata Saha D/o Lt. Akrur Saha a resident of Aligunj , Midnapore, Dist – Paschim Medinipur is hereby appointed to the post of “ Attendent” under DFID Assisted Honorary Health worker scheme at Midnapore Municipality. At a consolidated pay of Rs – 650/- (Rupees Six hundred fifty) only per Month with effect from the date she resume and till 31<sup>st</sup> March 2006 for the present.

The appointment is purely temporary and may terminate at any time if the scheme discontinues for administrative reasons.

If she is willing to accept the offer in the above terms and conditions, she is instructed to report for duty to the chairman, Midnapore Municipality within 7 (seven) days from the date of receipt of this order.

  
29/7/05

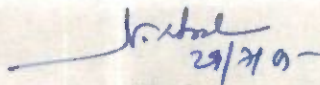
Chairman  
Midnapore Municipality

No 2146 /DFID/7

Date 29-7- /2005

Copy forwarded for information and necessary action to:

1. Kumari Sujata Saha, D/o Lt. Akrur Saha , Aligunj, P.O – Midnapore Dist. Paschim Medinipur. She is instructed to report for duty within 7 (seven) days from the date of receipt of this order.
- ✓ 2. The project Officer, Health wing, SUDA. Salt Lake Kolkata – 700106.
3. The project Director, DFID&ADM (DL&LRO) Midnapore
4. The Assistant Health Officer, DFID, Midnapore Municipality.
5. The In-Charge councilor, DFID, Midnapore Municipality.
6. The Medical Officer, Midnapore Municipality.
7. Md, Muslim Khan. Dealing Assistant, DFID project, Midnapore

  
29/7/05

Chairman  
Midnapore Municipality

**OFFICE OF THE COUNCILLORS OF**  
**MIDNAPORE MUNICIPALITY**  
**MIDNAPORE**

Memo No. : 2142/DFID

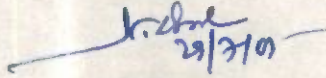
Dated, Midnapore the : 29-2-05

**ORDER**

Rojeda Khatun C/o Sk. Keramat Ali a resident of Miabazar, Midnapore, Dist - Paschim Medinipur is hereby appointed to the post of "Sweeper" under DFID Assisted Honorary Health worker scheme at Midnapore Municipality. At a consolidated pay of Rs - 450/- (Rupees Four hundred fifty) only per Month with effect from the date she resume and till 31<sup>st</sup> March 2006 for the present.

The appointment is purely temporary and may terminate at any time if the scheme discontinues for administrative reasons.

If she is willing to accept the offer in the above terms and conditions, she is instructed to report for duty to the chairman, Midnapore Municipality within 7 (seven) days from the date of receipt of this order.

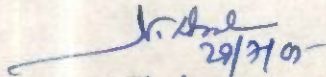
  
Chairman  
Midnapore Municipality

No 2142 /DFID/7

Date 29-2- /2005

Copy forwarded for information and necessary action to:

1. Rojeda Khatun, C/o Sk Keramat Ali, Miabazar, P.O - Midnapore Dist. Paschim Medinipur. She is instructed to report for duty within 7 (seven) days from the date of receipt of this order.
- ✓ 2. The project Officer, Health wing, SUDA. Salt Lake Kolkata - 700106.
3. The project Director, DFID&ADM (DL&LRO) Midnapore
4. The Assistant Health Officer, DFID, Midnapore Municipality.
5. The In-Charge councilor, DFID, Midnapore Municipality.
6. The Medical Officer, Midnapore Municipality.
7. Md, Muslim Khan. Dealing Assistant, DFID project, Midnapore

  
Chairman  
Midnapore Municipality

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo No.....2179/DFID

Dated. 02-8.2005

From: - Chairman  
Midnapore Municipality

To: - Dr. Shibani Goswami  
Project Officer,  
Health Wing, SUDA,  
H.C.Block, Sector- III  
Bidhan nagar, Salt Lake,  
Kolkata---700091.

Sub: - Trainers Training for ensuing Training of FTS at Conference Hall, SUDA. On 9.08.05 under DFID assistant Honorary Health Worker Scheme.

Ref: - your letter No-SUDA- Health/DFID/04/605(10) dt.26.07.2005.

Madam,

With reference to the above, this is to inform you that Dr. Tamal Kanti Mondla, A.H.O. and Sm. Ashalata Jana, P.H.N will attend the aforesaid training from this Municipality.

This may kindly be noted.

Thanking you,

Yours faithfully

  
Chairman

Midnapore Municipality

Memo no. ~~2179~~...../DFID/2

  
Dated. 2-8...2005

Copy to :- 1) Dr. T.K.Mondal, AHO/ Smt. Ashalata Jana. PHN Midnapore Municipality for information and necessary action.

Chairman  
Midnapore Municipality

OFFICE OF THE COUNCILLORS OF MIDNAPORE MUNICIPALITY  
MIDNAPORE

Memo No...2180/...DFID

Dated. 02. 8. 2005

From :- Chairman  
Midnapore Municipality

To :- Dr. Shibani Goswami  
Project Officer,  
Health Wing, SUDA,  
H.C.Block, Sector- III  
Bidhan nagar, Salt Lake,  
Kolkata---700091.

Sub: - Selection of FTS under DFID Scheme.

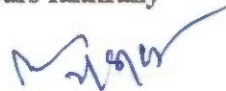
Madam,

As per discussion in between you and CDO that selection of FTS under DFID Scheme will be held on 10.08.2005 at 10.00 A.M sharp at Rajib Gandhi Puro Nilayam, Midnapore.

So, you are cordially requested to remain present in the programme on the date and time.

Thanking you,

Yours faithfully



Chairman  
Midnapore Municipality

RC  
29/8/05