



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

-2-

Terms and Conditions :

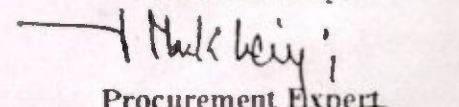
- 1) Security Deposit : @ 2% to be deducted from the bill refundable after warranty period of 2 (two) months is over.
- 2) Delivery : Within a period of 15 ( Fifteen) days from the date of this order
- 3) Payment : After delivery and submission of the bill.
- 4) Taxes /Charges : The above rate is inclusive of all taxes / charges
- 5) Delivery : Free
- 6) Warranty : 2 (Two) months
- 7) I.T. Deduction at Source : As per rules.

The total value of the order is Rs. 12,460/- (Rupees Twelve thousand four hundred sixty) only inclusive of all charges, taxes and delivery charges.

After the supply is complete, the claim may be preferred through bill (in triplicate) raised in favour of Project Director, Change Management Unit, along with receipted copy of Challan. The payment will be made through account payee cheque.

This order issues with the approval of Project Director, CMU.

Yours faithfully,

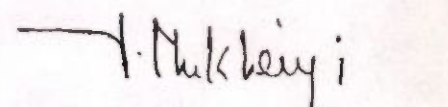
  
Procurement Expert  
19.2.05

Memo No. CMU-231/2005/478-(3)

Date.. 19.02.2005

Copy forwarded for information and necessary action to :

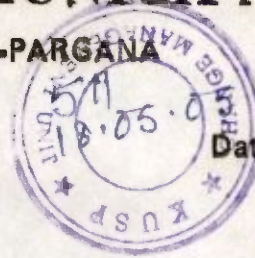
1. Project Director, CMU
2. Financial Adviser, CMU
3. Health Expert, CMU

  
Procurement Expert  
19.2.05

# RAJPUR-SONARPUR MUNICIPALITY

P. O. HARINAVI, SOUTH 24-PARGANA

Ref. No. HAU/ 45 1RSM



Date 17.05.2005

To  
Mr. Arnab Roy,  
Project Director,  
C.M.U.  
-----

*Dr. Goswami*  
*any*  
*18/5*

Sub : Information regarding procurement of Uniform and Kits Bag to Health Staff.

Your Ref : Memo No. CMU-94/2003 (Pt-II)/05(19)  
dated 04.05.2005.

Sir,

In response to your above mentioned Memo , I like to state that we have already finished the process of procurement in the month of March-05 and Utilisation Certificate in this regard has already been submitted through Accounting Support Agency.

This is for your kind information and necessary action.

Yours faithfully,

*neelambarshi*  
*17/5/05*  
Sd/- Vice-Chairman  
Rajpur-Sonarpur Municipality.  
Vice-Chairman  
Rajpur Sonarpur Municipalit



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. II)/126(3)

AO (Health)  
569  
16 MAY 2005  
AK  
Dt. .. 11.05.2005  
17 MAY 2005  
OFFICE OF THE PROJECT OFFICER

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Jalpaiguri / Raiganj / English Bazar Municipality

Sub. : Provision of uniform to HHWs, FTSs & STSs and Kit bag to HHWs  
in connection with IPP-VIII (Extn.) under Health Component of KUSP.

Sir,

I am to refer to this office memo no. CMU-94/2003/532(40) dt. 17.01.2005 on the above subject and to inform you the following :

a) Provision of Uniform to HHWs, FTSs & ANMs.

- ◆ Two sets of Uniform are to be provided to each of regular HHW, FTS & ANM. Each set of Uniform consists of 1 saree & 1 blouse.
- ◆ The approved sample of 1 full length saree, 1 mtr. blouse piece are ready for providing to your ULB to maintain the same quality in all the ULBs.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 142.00 (Rupees One hundred forty two) only and Rs 36.00 (Rupees Thirty six) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ This office has procured the sample of saree and blouse piece from M/S Bipra Traders, 12/1, Suren Sarkar Road, Kolkata - 700 010, Tele. No. 2351 2006, as the lowest quotationer in recent tender process.

Copy of work order issued by this office bearing memo no. CMU-232/2005/678 dt. 19.02.2005 are enclosed.

Contd. to P-2.



- 2 -

**b) Provision of Kit bag along with contents for HHWs.**

- Each HHW will get one such Kit bag.
- The approved sample of Kit bag along with contents is ready for providing to your ULB to maintain the same quality in all the ULB.
- The approved sample has been procured from M/S Electrical Measuring Instruments, 12/1, Suren Sarkar Rd, Kolkata – 700 010, Tele. No. 2350 0878, as the lowest quotationer in recent tender process.
- Copy of work order of Kit bag with contents is enclosed along with specification.
- The cost of each Kit bag with contents shall not exceed Rs. 306.00 (Rupees Three hundred six) only.

Demand Draft for the estimated amount for such procurement has been prepared and is lying with this office. You are requested to send your authorised representative to collect the above mentioned approved samples and DD from the office of CMU to undertake procurement from your maintaining procurement norms.

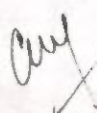
The expenditure is to be booked under the A/C head of - "Health Component – Procurement Uniform & Procurement Kit bag" respectively.

The Statement of Expenditure in this regard may please be submitted within 60 days from the date of issuance of this letter.

Thanking you.

Yours faithfully,


**Encl. : As Stated.**

  
**Project Director, CMU**  
**Dt. .. 11 .05.2005**

**Memo No. CMU-94/2003(Pt. II)/ 126/1(3)**

**Copy forwarded for information and necessary action to :**

- 1. Health Officer &/or Asstt. Health Officer, .....  
Municipal Corporation / Municipality.**

  
**Project Director, CMU**

*Contd. to P-2.*



- 3 -

Memo No. CMU-94/2003(Pt. II)/126/2(5)

Dt. .. 11.05.2005

Copy forwarded for kind information to :

1. Secretary, MA Dept.
2. PS to MIC, MA & UD
3. Director of Local Bodies
- ✓ 4. Director, SUDA
5. Project Manager, CMU
6. Technical Advisor, CMU
7. Financial Advisor, CMU
8. Accounts Officer, CMU
9. Health Expert, CMU

Project Director, CMU



# Kolkata Metropolitan Development Authority

## URBAN HEALTH IMPROVEMENT PROGRAMME UNIT

Unnayan Bhavan, Bidhannagar, HC Block, 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> floor, Kolkata - 700 091.

☎ 2334-5257/2337-0697/2358-6771/2337-4103. FAX No. : 2358-3931 & 2358-7368 E-mail : [cmdaipp8@vsnl.net](mailto:cmdaipp8@vsnl.net)

No.: 1470 /I-1/KMDA/UHIPU/04(Pt-II)

Date: March 22, 2005

From: The Officer on Special Duty, Health,  
UHIP Unit, KMDA

To: Sri Arnab Roy, IAS  
Project Director, Change Management Unit  
Kolkata Urban Services for the Poor (KUSP)  
ILGUS Bhavan, HC Block, Kolkata - 700 106

*Dr. Ghose*  
*23*  
*26/3*

Sub: **Intimation of willingness to continue the subsequent supply of Uniforms and Kit Bag to HHWs, FTS & STS/ANMs.**

Ref.: Your letter no. CMU-94/2003/532(40) dated 17.01.2005

Sir,

In continuation to this office letter No.1216/1(40)/I-1/KMDA/UHIPU/04(Pt.II) dated 27.01.2005 and No.1239/I-1/KMDA/UHIPU/04 (Pt.II) dated 02.02.2005, I enclose 1 (one) letter in original (No. 9644 dated 14.03.2005) in connection with above subject received from the Chairman, Bansberia Municipality for doing the needful from your end.

Encl: As stated

Yours faithfully,

*23/03/05*  
*[Signature]*  
Officer on Special Duty,  
Health, UHIP Unit, KMDA

No.: \_\_\_\_\_ /I-1/KMDA/UHIPU/04(Pt-II)

Date: March 22, 2005

Copy forwarded for information and necessary action to:

The Chairman, Bansberia Municipality

*[Signature]*  
Officer on Special Duty,  
Health, UHIP Unit, KMDA



Phone : 631-6324, 634-6806, 634-6807

# OFFICE OF THE MUNICIPAL COUNCILLORS OF BANSBERIA

P. O. BANSBERIA, DIST. HOOGHLY

No. 9644.

From : - Sri Kanai Majumdar  
Chairman, Bansberia Municipality

To: Sri Arnab Roy, Project Director, CMU  
ILGUS BHAVAN, HC Block, Sector-3, Bidhannagar  
Kolkata- 700 106

Dated, Bansberia, the 14.3. 2005

Dear Sir,

Sub: Intimation of Willingness to continue the subsequent supply of Uniforms and Kit Bag to HHWs, FTS, & STS/ANMS. /

Ref: Your Office memo. no. CMU-94/2003/532(40) dt. 17.01.2005 /

With reference to the above subject, I am to state before you that this ULB (Bansberia Municipality, P.O. Bansberia dist. Hooghly) is agree to continue the subsequent supply of Uniforms and Kit Bags to HHWs, FTS, & STS/ANMS if the Uniforms and Kit Bags are duly been supplied from DFID Fund in the 1st Year under Health Component of KUSP in order to strengthen existing HHW services.

This is for favour of your kind information and taking necessary action.

Your needful anticepation in this regard is highly solicited.

Thanking you,

Yours faithfully

*Kanai Majumdar*  
11/03/05  
(SRI KANAI MAJUMDAR)  
Chairman,  
Bansberia Municipality  
Chairman  
Bansberia Municipality

*Sri S. Pedik  
Steno  
11/3/05*

*#Book  
11/3/05*

Digitized by Health THPT, KMDA  
Contents not Verified  
57956  
17-5-05



# Kolkata Metropolitan Development Authority



## URBAN HEALTH IMPROVEMENT PROGRAMME UNIT

Unnayan Bhavan, Bidhannagar, 'G' Block, 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> floor, Kolkata - 700 091.

☎ 2334-5257/2337-0697/2358-6771/2337-4103. FAX No. : 2358-3931 & 2358-7368 E-mail : [cmdaipp8@vsnl.net](mailto:cmdaipp8@vsnl.net)

No.: 469 /I-1/KMDA/UHIPU/04(Pt-II)

Date: March 22, 2005

From: The Officer on Special Duty, Health,  
UHIP Unit, KMDA

To: Dr. Sibani Goswami  
Health Expert, Change Management Unit  
Kolkata Urban Services for the Poor (KUSP)  
ILGUS Bhavan, HC Block, Kolkata - 700 106

**Sub: Implementation of Health Components under KUSP.**

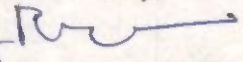
Ref: Your letter no. CMU-94/2003/(Pt. II)/757(15) dated 08.03.2005

Sir,

In continuation to this office letter No.1216/1(40)/I-1/KMDA/UHIPU/04(Pt.II) dated 27.01.2005 and No.1239/I-1/KMDA/UHIPU/04 (Pt.II) dated 02.02.2005, I enclose 1 (one) letter in original in connection with above subject received from the Chairman, Bansberia Municipality for doing the needful from your end:

Encl: As stated.

Yours faithfully,


23/03/05   
Officer on Special Duty,  
Health, UHIP Unit, KMDA

No.: \_\_\_\_\_ /I-1/KMDA/UHIPU/04(Pt-II)

Date: March 22, 2005

Copy forwarded for information and necessary action to:

The Chairman, Bansberia Municipality

  
Officer on Special Duty,  
Health, UHIP Unit, KMDA





# OFFICE OF THE MUNICIPAL COUNCILLORS OF BANSBERIA

P. O. BANSBERIA, DIST. HOOGHLY

No. 9645

From : - Sri Kanai Majumdar  
Chairman, Bansberia Municipality

To Dr. Shibani Goswami  
Health Expert, CMU, Illgus Bhavan, Salt Lake, HC Block  
Sector-3, Bidhannagar  
Kolkata- 700 106

Dated, Bansberia, the 14.3. 2005

Dear Sir,

Sub: Training of Health Officer & Assistant Health Officer under Health Component of KUSP

Ref: Your Office memo no. CMU-94/2003(pt.II)/757(15)  
dt. 08.03.2005 /

With reference to the above subject, I am to forward ~~the~~ herewith the names of Health Officer and Assistant Health Officer as mentioned below for under going the training of Health Officer & Assistant Health Officer under Health Component of KUSP for favour of your information and kind necessary action as such the Health Officer and Assistant Health Officer may be able to undergo the said training from your goodself and thus oblige.

1. DR. HARIPODA GHOSH, -  
Health Officer.  
Bansberia Municipality  
P.O. Bansberia,  
Dist. Hooghly,  
Phone No. 26346324(O)  
26346806(O)  
26346807(ESOPD& M.H)

Residence:-

1. Dr. Haripoda Ghosh  
~~XXXX~~  
147, Narkel Bagan,  
Chinsurah,  
P.O. Chinsurah,  
Dist. Hooghly  
Phone: 26805286

2. DR. ABHIJIT KUMAR NATH  
Assistant Health Officer  
Bansberia Municipality  
P.O. Bansberia  
Dist. Hooghly  
Phone No. 26346324

Residence:-

2. Dr. Abhijit Kumar Nath  
112/1, Banerjee Para  
Naihati, 24 Pargonas(N)  
Phone No. 25811483

Yours faithfully

*S. Kanai Majumdar*  
11/03/05  
(SRI KANAI MAJUMDAR)  
Chairman,  
Bansberia Municipality

*S. Malik*  
*Steno*  
*17/07*

Bansberia Municipality

*HRosh*  
*11/3/05*



**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

Memo No. CMU-94/2003(Pt. II)/755(1E)

Dt. .. 04.03.2005  
CB

From : Dr. Shibani Goswami  
Health Expert, CMU

To : The Mayor / Chairperson

.....Municipal Corporation / Municipality

**Sub : Provision of Uniform to HHWs, FTSS & STSS and Kit bag to HHWs under Health Component of KUSP.**

Sir,

I am directed to invite a reference to this office memo no. CMU-94/2003-532(40) dt. 17.01.2005 on the above subject and to state as follows :

a) Provision of Uniform to HHWs, FTSS & STSS.

- ◆ Two sets of Uniform are to be provided to each of HHW, FTS & STS.  
Each set of Uniform for female consists of 1 saree & 1 blouse.  
For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ The approved sample of 1 full length saree, 1 mtr. blouse piece and cut piece for trouser & shirt are ready for providing to your ULB to maintain the same quality in all the ULBs.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 142.00 (Rupees One hundred forty two) only and Rs 36.00 (Rupees Thirty six) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.  
For male STS 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ This office purchased the sample of saree and blouse piece from M/S Bipra Traders, 12/1, Suren Sarkar Road, Kolkata - 700 010, Tele. No. 2351 2006, as the lowest quotationer in recent tender process.

Copy of work order issued by this office bearing memo no. CMU-232/2005-678 dt. 19.02.2005 are enclosed.

*Contd to P-2*



b) Provision of Kit bag along with contents for HHWs.

- ◆ Each HHW will get 1 such Kit bag.
- ◆ The approved sample of Kit bag along with contents is ready for providing to your ULB to maintain the same quality in all the ULBs.
- ◆ The approved sample has been procured from M/S Electrical Measuring Instruments, 12/1, Suren Sarkar Road, Kolkata - 700 010, Tele. No. 2350 0878. as the lowest quotationer in recent tender process.
- ◆ Copy of work order of Kit bag with contents is enclosed along with specification.
- ◆ The cost of each Kit bag with contents shall not exceed Rs. 306.00 (Rupees Three hundred six) only.

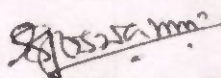
You are requested to send your authorised representative to collect the above mentioned approved samples from the office of CMU to undertake procurement from your end as per the procurement norms framed in the 1<sup>st</sup> meeting of Procurement Committee of CMU held on 17.05.2004 which was sent to you under memo no. CMU-43/2003/119 dt. 16.07.2004.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked for procurement of Uniform and Kit bag under the head of - "Health Component - Procurement Uniform" and " Health Component - Procurement Kit bag" respectively.

The Statement of Expenditure and U.C. in this regard may please be submitted in due course.

Encl: 2

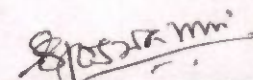
Yours faithfully,

  
Health Expert, CMU  
Dt. .. 04.03.2005

Memo No. CMU-94/2003(Pl. II)/55/5

Copy forwarded for information and necessary action to :

1. Project Director, CMU
2. Project Manager, CMU
3. Financial Adviser, CMU
4. Accounts Officer, CMU
5. Procurement Expert, CMU

  
Health Expert, CMU



Kamarhati Municipality.

Memo No. - 290/UHJ/PM

To  
 Shri Arnab Roy, I.A.S.,  
 Project Director, C.M.U.,  
 ILCUS BHAVAN, H.C. Block,  
 Sector-3, Bidhannagar,  
 KOLKATA- 700 106.

*Dr. Goswami*  
*16/3*

Sub: Letter of acceptance.

Sir,

With thanks, the undersigned have received as a sample a piece of Saree & Blouse for female field staff along with Shirt & pant peice for S.T.S. (Male) from your end through A.M.O. on 09.03.2005 for approval.

On the above context, the authority have duly accepted the proposal for the benifit of the community.

Now, I am ventilitating the staff position for total requirement of item are as follows :-

Designation.	Sanction Post.	Existing Post.	Remarks.
H.N.W.	140	134	For the benifit of the beneficiaries we will soon be appointing fill the vacancies.
F.T.S.	28	28	
S.T.S.	8	7	

Thanks again for your proposal.

Thanking You,

Yours Sincerely,

*Chairman*  
 Chairman

Kamarhati Municipality.



o/c

**KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT**

Memo No. CMU-231/2005/678

Date.. 19.02.2005

From : Procurement Expert  
CMU, KUSP

To : M/S Bipra Traders  
12/1, Suren Sarkar Road  
Kolkata 700 010.

Sub : Work order for supply of Uniform under Health component of KUSP

Ref: This office NIQ No. CMU-32/2005/606 dt. 03.02.2005

Sirs,

I am directed to state that your quotation submitted under memo no.BT-42/Q/04-05 dt. 15.02.2005. has been accepted by the appropriate Authority.

You are now requested to supply the Uniform as per sample enclosed with your quotation to the office of the Change Management Unit, KUSP at ILGUS Bhavan, HC Block, Salt Lake, Kolkata - 700 106 by 7<sup>th</sup> March, 2005.

Sl. No.	Item	Quantity No.	Unit Rate Rs.	Total Amount Rs.
1.	Sky Blue Saree, 5.50 mtr. length and standard width not less than 108 cm., texture - mixed synthetic as per sample.	70	142.00	9,940.00
2.	Navy Blue Blouse Piece of 1 mtr. length and standard width 90 cm., texture 2/2 as per sample.	70	36.00	2,520.00
<b>TOTAL</b>				<b>12,460.00</b>
(Rupees Twelve thousand four hundred sixty) only				

M

Contd. to P-2.



**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

-2-

Terms and Conditions :

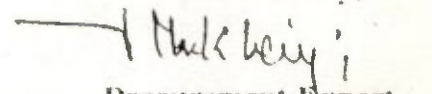
- 1) Security Deposit : @ 2% to be deducted from the bill refundable after warranty period of 2 (two) months is over.
- 2) Delivery : Within a period of 15 ( Fifteen) days from the date of this order
- 3) Payment : After delivery and submission of the bill.
- 4) Taxes /Charges : The above rate is inclusive of all taxes / charges
- 5) Delivery : Free
- 6) Warranty : 2 (Two) months
- 7) I.T. Deduction at Source : As per rules.

The total value of the order is Rs. 12,460/- (Rupees Twelve thousand four hundred sixty) only inclusive of all charges, taxes and delivery charges.

After the supply is complete, the claim may be preferred through bill (in triplicate) raised in favour of Project Director, Change Management Unit, along with receipted copy of Challan. The payment will be made through account payee cheque.

This order issues with the approval of Project Director, CMU.

Yours faithfully,

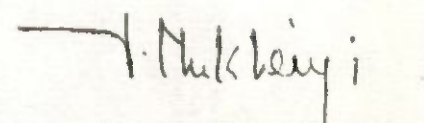
  
Procurement Expert  
19.2.05

Memo No. CMU-231/2005/e-78-(3)

Date.. 19.02.2005

Copy forwarded for information and necessary action to :

1. Project Director, CMU
2. Financial Adviser, CMU
3. Health Expert, CMU

  
Procurement Expert  
19.2.05



Memo No. CMU-232/2005/603

Date.. 03.02.2005

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from reputed and reliable firms for supply of Uniform as detailed below to the office of CMU :

Sl. No.	Item	Quantity No.	Unit Rate Rs.	Amount Rs.
1.	Sky Blue Saree, 5.50 mtr. length and standard width not less than 108 cm., texture - mixed synthetic as per sample.	70		
2.	Navy Blue Blouse Piece of 1 mtr. length and standard width 90 cm., texture 2/2 as per sample.	70		

The specimen for saree and blouse piece may be seen from the Office of Procurement Expert, CMU.

The quoted rate shall be inclusive of all taxes & duties and delivery charges to CMU.

The sealed quotation along with 1 piece each of sample of saree and blouse piece should reach this office within 2 P.M. on 15<sup>th</sup> February, 2005 and will be opened on the same date at 2.30 P.M. in presence of the Quotationers.

The sample of saree and blouse piece will be returned to the Quotationer after the procurement process is over.

*S.K. Mukherjee*  
(S.K. Mukherjee)  
Procurement Expert, CMU  
Date.. 03.02.2005

Memo No. CMU-232/2005/603- (10) dt. 3.02.05

Copy forwarded for information and necessary action to.

- ✓ 1. Project Director, CMU
2. Financial Adviser, CMU
3. Health Expert, CMU
4. The Chief Engineer, M.E.D.
5. Dir. of Local Bodies
6. Member Secretary WBVB
7. Dir SUDA
8. Jt. Director, ILGUS
9. Notice Board, CMU
10. Ex. Officer, Bidhannagar Nepty.

For publicity through Notice Board

*S.K. Mukherjee*  
(S.K. Mukherjee)  
Procurement Expert, CMU

03.2.05



Phone : 634-6324, 634-6806, 634-6807

## OFFICE OF THE MUNICIPAL COUNCILLORS OF BANSBERIA

P. O. BANSBERIA, DIST. HOOGHLY

No. ....

**From : - Sri Kanai Majumdar**  
**Chairman, Bansberia Municipality**

To Sri Arnab Roy, Project Director, CMU  
ILGUS BHAVAN, HC Block, Sector-3, Bidhannagar  
Kolkata- 700 106

Dated, Bansberia, the..... 200

Dear Sir,

**Sub: Intimation of Willingness to continue the subsequent supply of Uniforms and Kit Bag to HHWS, FTS, & STS/ANMS. /**

**Ref: Your Office memo. no. CMU-94/2003/532(40) dt. 17.01.2005 /**

With reference to the above subject, I am to state before you that this ULB(Bansberia Municipality, P.O. Bansberia dist. Hooghly) is agree to continue the subsequent supply of Uniforms and Kit Bags to HHWS, FTS, & STS/ANMS if the Uniforms and Kit Bags are duly been supplied from DFID Fund in the 1st Year under Health Component of KUSP in order to strengthen existing HHW services.

This is for favour of your kind information and taking necessary action.

Your needful anticipation in this regard is highly solicited.

Thanking you,

Yours faithfully

*Kanai Majumdar*  
11/03/05  
(SRI KANAI MAJUMDAR)  
Chairman,  
Bansberia Municipality  
Chairman  
Bansberia Municipality

*[Signature]*  
11/3/05

*Dr. Goswami*  
*ay*  
*16/3*





F.O

Office: 2514 2101 / 2990  
Hospital: 2514 5418  
IPP-VIII: 2514-1674

## NORTH DUM DUM MUNICIPALITY

BIRATI, KOLKATA - 700 051.

No. NDDM./UHIPU/893

Dated.....19/03/05.....200

To  
Dr. Shibani Goswami,  
Health Expert, CMU/KUSP,  
ILGUS Bhaban.

Sub : Provision of Uniform to HHW'S, FTS'S &  
STS'S and Kit bags to HHW'S under Health  
Component of KUSP.

Ref : CMU-94/2003(Pt II)/

Madam,

With reference to the memo no. under refer-  
ence I am to inform you that we have given requisition of No.  
of Uniform vide this office memo No.NDDM/Health/10 dated  
13/01/05(Enclosed), Where total No. of Uniform was 148(inc-  
luding male-4) but in the work order enclosed in your letter  
total No. is 70 (for female). Please clear the matter.

I also request you to clear the payment proc-  
edure - wheather the payment will be made from your end or  
from our end ?

Thanking you.

Yours faithfully,

Chairman,

North Dum Dum Municipality.

Saibal Saha,  
Chairman  
CUPP-111





Office : 2514 2101 / 2494  
Fax : 2514-2990  
Hospital : 2514 5418  
IPP-VIII : 2514-1674

## NORTH DUM DUM MUNICIPALITY

BIRATI, KOLKATA - 700 051.

No. NDDM / Health/101

Dated 13/01/05 200

From : Sri Sachindra Mohan Sarkar  
Chairman

To  
Mr. Arnab Roy,  
Project Director, CMU,  
ILGUS BHAVAN, HC BLOCK,  
SECTOR 3, BIDHANNAGAR,  
KOLKATA-700106.

Sir,

As per your letter No. CMU-94/2003/509(40) dated 11/01/05 for Re-training of health functionaries forwarding the information as per table below.

Category of Health functionaries	Actual no. functioning at present under		
	CUDP-III.	IPP-VIII.	Total.
HHW	28	97	125
FTS	6	13	19
STS	1	3	4
PTMO	3	4	7
HO	-	-	1
AHO	-	-	1

Thanking you.

  
Chairman,

North Dum Dum Municipality.





Phone : 832-8864  
832-8443  
Satyaji Ray Bhagun : 832-3685  
Fax : 81-33-832-8443

**OFFICE OF THE MUNICIPAL COUNCILLORS BAIDYABATI**  
P. O. SHEORAPHULI, DIST. HOOGHLY, PIN-712 223

Ref. No. 50/HAV-1/IPP-8/ADY-NAY/Health/A-106/05

Date 19/08/2005

TO  
THE PROJECT DIRECTOR,  
CHANGE MANAGEMENT UNITS (CMU)  
ILGUS BHAVAN H.C. BLOCK, SECTOR S, BIDHANNAGAR.  
KOLKATA - 700016.

*Dr. Greshwari*  
*23/3*

**SUB: RETRAINING OF HEALTH FUNCTIONARIES OF THE ULBS UNDER KUSP HEALTH COMPONENT.**

Respected sir,

In response to your letter Memo No- CMU -94/2003/509 (40) dated 11-01-05. We would like to inform you that we are submitting the actual number of different category of Health functionaries existing under CUDP -III & IPP VIII Health Programme of Baidyabati Municipality as per proforma issued by you . Please accept it and oblige . The list of Health functionaries are furnished below :.....

CATEGORY OF HEALTH FUNCTIONARIES.	ACTUAL NO. FUNCTIONING AT PRESENT UNDER.			TOTAL.
	CUDP III.	IPPVIII(1)	IPPVIII(2).	
H.H.W.	28 Heads all are functionary.	35 heads all functionary	20 heads all functionary	83 heads.
FTS.	6 all are functionary.	6 all are functionary	4 all are functionary.	16 heads.
PTMO.	1 head functionary.	2heads all are functionary.	1 head functionary.	4 heads.
STS.	Nil.	2 heads all are functionary.	1 head functionary.	3heads.
UHIO.	Nil.	Nil.	Nil.	Nil.
H.O.	—	—	—	1 for the both Units CUDP III & IPPVIII(1)&2.
AHO.	NIL.	NIL.	NIL.	NIL.

*DM*  
HEALTH OFFICER,  
BAIDYABATI MUNICIPALITY.  
Health Officer,  
Baidyabati Municipality

Thanking you.

Yours faithfully,  
*Dr. ariff*  
CHAIRMAN,  
BAIDYABATI MUNICIPALITY  
Baidyabati Municipality

FAX NO. 2337-7318

From: THE CHAIRMAN, HCM

To: SRI ARNAB ROY  
PROJECT DIRECT, RCMU, KUSP  
ILGUS BHAVAN H C BLOCK  
SECTOR 3, BIDHANNAGAR, KOLKATA-700 106.

Pipulpati  
P.O. & DIST : Hooghly

Phone : 2680 2319

2680 3166

STD: 033

No. 1031 /H PKBDated the 02/3 2005

*Health Expert*  
*Am*  
*10/3*

Sub: Activities approved by DFID under Health  
component of KUSP in the 1st year.

Ref : Memo no. CMU/94/2003/532(40) dt. 17.01.2005.

Procurement/  
Reg : Supply of Uniform and Kit bag for HHW & others.

Sir,

In response to your letter under reference I express my willingness to continue with the subsequent supply of above materials to the HHW and others as stated in your letter as desired by you. Kindly provide necessary fund and approved samples as per your comment.

Further I request you to include one Umbrella to each HHW and others which was being supplied to them previously.

Yours faithfully,

*[Signature]*  
Chairman

Memo no. \_\_\_\_\_/H PKB dt. \_\_\_\_\_ 2005  
Copy forwarded for information and taking necessary action to-  
Officer on special Duty, KMDA-UHIP,  
'G' BLOCK, UNNAYAN BHABAN, SALT LAKE  
Kolkata-700091.

Chairman

prafulla

Health support from KUSP Fund are to be extended to the following 61 ULBs.  
Necessary approval from DFID has already been received.

---

A 40 ULBs under KUSP

---

B 10 ULBs under IPP - VIII (Extn.)

- 1 Alipurduar
- 2 Burdwan
- 3 Balurghat
- 4 Darjeeling
- 5 Durgapur
- 6 English Bazar
- 7 Jalpaiguri
- 8 Kharagpur
- 9 Raiganj
- 10 Siliguri

---

C 1 ULLB of RCH Sub-Project Asansol

---

D 11 ULBs under DFID assisted HHW Scheme

- 1 Coochbehar
  - 2 Jangipur
  - 3 Beharampore
  - 4 Krishnagar
  - 5 Kaina
  - 6 Suri
  - 7 Bolpur
  - 8 Purulia
  - 9 Bankura
  - 10 Midnapur
- 
- 11 Bishnupur \*
- 

\* DFID assisted HHW scheme has started in Bishnupur Municipality.  
Approval of DFID is to be obtained for inclusion within the list of ULBs covered under KUSP.

*Handwritten signature*  
07.03.05  
HE, CMU

## **Tentative action plan under Health Component of KUSP**

*Dr. Goswami  
Pl. discuss on  
26/3*

The following activities in the 1<sup>st</sup> year have already been approved by DFID :

- Supply of Uniform to HHWs, FTS and STS.
- Supply of HHW Kit Bag.
- Retraining of all categories of health functionaries.
- I.E.C. programmes.
- Pilot activity with regard to Health insurance scheme in 2 KMA ULBs.
- Financial incentive be placed to the ULBs which will be disbursed to the grass root level health functionaries in connection with provision of improved mobility or contingency.

The other activities contemplated to be undertaken for strengthening HHW scheme for incorporation in final design :

- Constitution of Municipal Level Health & FW Committee (MHFWC) be completed in all the ULBs.
- Review meeting by MHFWC every second month.
- Health issues be discussed in the alternate Board of Councillors' meeting.
- Restructuring of blocks according to geographical area, APL, BPL including vulnerable / marginalised population.
- During exercise of PPA the vulnerable groups be identified.
- DDP will include primary health care by the ULB.

**Sub-Centre :**

- Assessment of actual functioning status of sub-centres - Need based refurbication may be undertaken.
- Strengthening of services catered from sub-centres (where adequate manpower and other logistics i.e. furniture, equipment are ensured)
  - a) 100% antenatal care - Antenatal clinic once in a month.
    - ANC Card used by DHFW be followed.
    - Physical examination be ensure.
    - Estimation of anaemia, urine examination be done.
    - BP measurement be taken.
    - IFA and TT administration be ensured.
    - Referral linkage be established with either DHFW or Municipal Maternity Home.
    - Blood grouping and VDRL is most essential component of ANC - Local Lab. / private / Govt. facility may be utilised.

- **Suggestions :**
  - i) Blood sample of pregnant women may be collected during their visit for antenatal care, - the sample will be sent to Govt. hospital / otherwise and the report will be collected by STS.
  - ii) A group of 4 to 5 persons comprising of FTS, STS, HO / AHO be trained on examination of Albumin, Sugar, Haemoglobin percent initially where RDC not existing.
  - iii) Any microscopic examination may be linked with RDC / private facility (where RDC not existing).
- b) 100% immunisation - Immunisation clinic once in a month.
  - Logistic i.e. immunisation card, vaccines, other materials, to be procured from District Health Authority.
- c) Prophylaxis against vitamin - A deficiency, worm infestation, prevention and treatment of anaemia.
- d) Distribution of Oral Pill, Condom and insertion of IUD.
- e) Growth monitoring of under 5 children once in a month.
- f) Provision for medical check up and treatment twice in a week.
- g) Clinic for adolescent once in a month.
- h) Linkage with National Health Programmes.
- i) I.E.C. - once in a month.
- j) Preparation of HMIS report and submission to FTS by HHWs, compilation of HMIS report sub - centre wise and submission to HAU by FTS.

**Quality access to State Hospital and Referral Linkages :**

- To discuss with DHFW regarding policy decision

**Sterilisation services :**

- Sterilisation clinic on a fixed day of month be operationalised at Municipal / Govt. and Private run facilities.

**Increasing gender sensitivity :**

- Increased male participation in child care and women health - training material, I.E.C. material and group discussion be held.
- Increased male participation in fertility control.

**Addressing women and violence issues :**

- Be organised along with CDS, UHIO.



Phone :  
Fax : 91336320443

# I. P. P. VIII Health Programme BAIDYABATI MUNICIPALITY

P. O. Sheoraphuli, Dist. Hooghly.  
PIN - 712223

Ref. No. ....

Date 21.04.2005.

No: 56/HAU-01/IPP-8/NDY-MPTY/Health/A-106/05/23/04/05.

To  
Mr. Arnab Roy,  
Project Director, CMU.

Sub: Request to arrange Uniform & HHW-Kit bags.

S i r,

In response to your letter No. CMU-94/2003/532(40), dated, 17-01-2005, I hereby request to arrange for provision of uniform and Kit bags.

Please do the needful at an early date and oblige,

Thanking you,

Yours faithfully,

(D.C. Dutta)  
Chairman,  
Baidyabati Municipality.  
**DURGA CHARAN DUTTA**  
Chairman  
Baidyabati Municipality

nrm/20.04.'05.

Dr. Arun  
ay  
27/04





**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

**Memo No. CMU-94/2003(Pt. II)/105(19)**

**Dt. .. 04.05.2005**

**From : Arnab Roy**  
**Project Director, CMU**

**To : The Chairman**

..... **Municipality**

**Sub. : Provision of uniform to HHWs, FTSs & STSs and Kit bag to HHWs under Health Component of KUSP**

**Ref. : This office earlier communication bearing memo no. CMU - 94 / 2003 (Pt. -II)/755 dt. March 04 / 08, 2005.**

**Sir,**

You may be aware that procurement of Uniform and Kit bag is one of the approved activities under health component of KUSP for strengthening of existing Honorary Health Worker Scheme at your ULB. Communication from your end is yet to receive with regard to completion of such procurement.

If procurement has not yet been completed at your ULB, you are requested to expedite the process so that the same could be completed by the end of May, 2005.

Expenditure for this purpose is to be met from the existing KUSP fund already placed with you and Statement of Expenditure (SOE) be submitted under the A/C head – “Health component – procurement Uniform & - procurement Kit bag” respectively through the Accounting Support Agency by the following month.

If there is constraint with KUSP fund availability you may incur the expenditure from own fund and get it reimbursed when next installment of KUSP funds are released.

Thanking you.

Yours faithfully,

**Project Director, CMU**  
**Dt. .. 04.05.2005**

**Memo No. CMU-94/2003(Pt. II)/105/1(19)**

**Copy forwarded for information and necessary action to :**

**1. Health Officer &/or Asstt. Health Officer, ..... Municipality.**

**Project Director, CMU**



**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

- 2 -

**Memo No. CMU-94/2003(Pt. II)/105/2 (9)**

**Dt. .. 04.05.2005**

**Copy forwarded for kind information to :**

- 1. Secretary, MA Dept.**
- 2. PS to MIC, MA & UD**
- 3. Director of Local Bodies**
- 4. Director, SUDA**
- 5. Project Manager, CMU**
- 6. Technical Advisor, CMU**
- 7. Financial Advisor, CMU**
- 8. Accounts Officer, CMU**
- 9. Health Expert, CMU**

  
**Project Director, CMU**



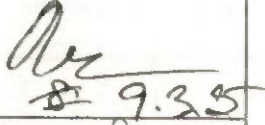
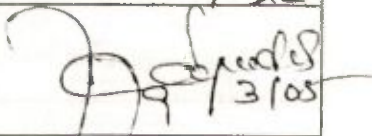
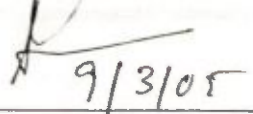
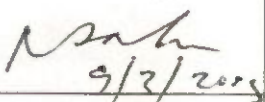
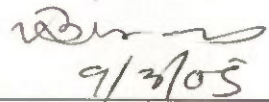
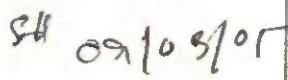
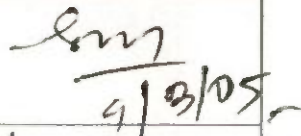
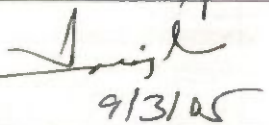
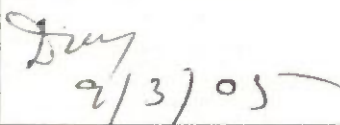
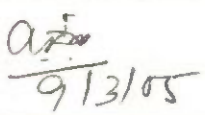
**Provision of uniform to HHWs, FTSs & STSs and Kit bag to HHWs  
under Health Component of KUSP**

Letter dt. 04.05.2005 to be issued to the following ULBs :

1. Bhatpara
2. Barrackpore
3. Dum Dum
4. Garulia
5. Baranagar
6. New Barrackpore
7. North Barrackpore
8. North Dum Dum
9. Panihati
10. South Dum Dum
11. Titagarh
12. Baruipur
13. Budge Budge
14. Rajpur Sonarpur
15. Howrah MC
16. Kalyani
17. Baidyabati
18. Champdani
19. Hooghly Chinsurah

	<u>Sari</u>	<u>Blouse</u>	<u>Shirt/Pant</u>	<u>Kit-Bag</u>
<b><u>Delivered</u></b>				
Halisahar =	242 Pcs.	242 Pcs	8 sets	100 Nos.
Kanchrapara=	218 Pcs	218 Pcs	4 sets	89 Nos.
Gayeshpur =	156 Pcs	156 Pcs	2 sets	65 Nos.
Rajarhat =	416 Pcs	416 Pcs		208 Nos.
Madhyamgram =	246 Pcs.	246 Pcs.		95 Nos
Kamarhati =	334 Pcs	334 Pcs	4 sets	134 Nos.
Uttarpara- =	320 Pcs	320 Pcs		160 Nos.
Bally =	298 Pcs	298 Pcs		149 Nos.
Pujali =	84 Pcs.	84 Pcs	1 Set	35 Nos.
Bhadreswar	284 Pcs	284 Pcs		116 Nos.
Bansberia	254 Pcs	254 Pcs	4 sets	99 Nos.
Konnagar	150 Pcs	150 Pcs		75 Nos.
Sreerampur	368 Pcs	368 Pcs	4 Sets	155 Nos.
Rishra	310 Pcs.	310 Pcs.	4 Sets	130 Nos.
<b><u>Pending</u></b>				
Khardah	338 Pcs	338 Pcs	4 sets	173Nos.
Naihati	246 Pcs	246 Pcs	9 sets	100 Nos — completed
Barasat	572 Pcs	572 Pcs		286 Nos.
Bidhanagar	82 Pcs.	82 Pcs.		34 Nos. — completed
Kharagpur	300 Pcs	300 Pcs		112 Nos. — completed
Balurghat	154 Pcs	154 Pcs		77 Nos.
Burdwan	326 Pcs.			completed
Mubora	✓	✓		✓ completed
Budge.	✓	✓		✓ completed.

Approved sample for uniform and  
 HHTW's kit bag with contents handed  
 over to the HO/AHO on 9.3.05.

Sl. No.	Name of ULB	Name & Designation	Signature
1	Holisahag Municipality	Oliganta Chandra H.O.	 9/3/05
2	Khadah Municipality	Dr. Ratan Egades	 9/3/05
3	BKP Municipality	DR A. Choudhary	 9/3/05
4	Naihar Municipality	Dr. N. Saha	 9/3/05
5	Bhadrapur M.	Dr. V. Biswas	 9/3/05
6	Baranah Municipality	Dr. S. K. Haldar	 09/03/05
7	Dum Dum City	Dr. S. K. Prasad	 9/3/05
8	Pandit Municipality	Dr. P. Majumdar	 9/3/05
9	New Barrack Pur Municipality	Dr. D. Das	 9/3/05
10	Baranagar M.P.	Dr. An. Mukhopadhyay	 9/3/05

Sl. No.	Name of ULB	Name & Designation	Signature
11	South Duan Duan Municipality	Dr. Fullara Dhal A.H.O.	F. Dhal. 9.3.05.
12	Kanchrapara Municipality	Dr. G.K. Saha H.O.	Saha 9/03/05.
13	Kamarhati Municipality	Dr. A. Banerjee A.W.O.	A. Banerjee 9/3/05
14	N.D.D. Municipality	Dr. K. Basu (Saha) A.H.O.	K. Basu 9/3
15	Madhyampani	Dr. Suman Suman A.H.O.	Suman 9.3.05.
16	North Barman	N.A. Barman H.O.	N.A. Barman 09.03.05
17	Kalyani Municipality Dr. Jaleswar Ghosh	Dr. J. Ghosh T.P.O. K.M	J. Ghosh Ph. - 30961029 25828455 10/03/05 Ext. 119
18	Jatrasahi Municipality	Pradip Bhattacharyya SAE	Pradip Bhattacharyya 10/03/05
19	Hooghly - Clinchmal Municipality	DEBASISH DAS Fin. & Acc. Co-ordinator 9830889149	Debasish Das 11.03.05
20	Bhadreswar	Gautam Sarkar Member C.I.C.	Gautam Sarkar 11.03.05

Handing over approved samples of Uniform and HHW Kit bag with contents.

Sl. No.	Name of ULB	Name & Designation With Contract No.	Signature With contract No.
21	Ridhma.	Mitali Sen. T.P.O. with Letter	Misc 11.3.2005
22	Chandannagar Main Corpn.	Jnehangon Bohano. M.N.I.C. with Letter	Bohano 11/3/05
23	Kharpuraj Municipality	Dr. Ganesha Jais with Letter	w/6
24	Bansberia Municipality	Jay Kr Gangopadhyay Tech Asst with Letter	Gangopadhyay 11.3.05
25	Pujali Municipality	Jaydeb Das - E.O. 2482-0496 with Letter	11/3/05
26	Budge Budge Municipality	Bikash Saha overseer, (24701-885) with Letter	11/3/05
27	Rajinagar - Sonarpur	S. C. Ghosh 2500.6531 E.O.	11/3
28	Uttarpara Municipality	S. K. Mondal H with officer. 2661024	Mondal
29	Bally Municipality	Mr. Amanulla Molla Officer Superintendent	11/3/05
30	Rajpur - Sonarpur Municipality	Alfred Ranjan Das T. B. K. W. P.	11/3/05
31	Catalia Municipality	Sujat Saha S.A.F.	11/03/05
32	Bidhanagar.	Atanu Halder. S.A.R.	11/3/05
33	Gayeshpur Municipality	Ananta Chakraborty S.A.R.	11/3/05
34	Uttarpara - Katarajpur Municipality	Anon Kr. Mallik. F.A.C.	11.3.05
35	Mahendrapur	P. K. Barua AE 2490.3389	11/3/05
36	Baruipur	Pradip Bhattacharya A. E.	Bhattacharya

not to receive approved sample - HMC, Serampur,

PIT Workshop (10.03.05) at 11-30 AM to 1-30 PM

- |                      |                    |                    |
|----------------------|--------------------|--------------------|
| 1) Dum Dum ✓         | 2) Barasat ✓       | 3) Madhyangram ✓   |
| 4) New Barrackpore ✓ | 5) South Dum Dum ✓ | 6) Laihati ✓       |
| 7) Baranagar ✓       | 8) Kamahati ✓      | 9) North Dum Dum ✓ |
| 10) Khardah ✓        |                    |                    |

(10.03.05) at 2-30 PM to 4-30 PM

- |                          |                  |                        |
|--------------------------|------------------|------------------------|
| 1) <del>Titagarh</del> ✓ | 2) Barrackpore ✓ | 3) North Barrackpore ✓ |
| 4) <del>Barasat</del> ✓  | 5) Bhapurā ✓     | 6) Naihati ✓           |
| 7) Halisahar ✓           | 8) Kanchrapara ✓ | 9) Kalyani ✓           |

(11.03.05) at 11-30 AM to 1-30 PM

- |  |                        |                 |
|--|------------------------|-----------------|
| 1) Howrah Municipal Corporation ✓        | 2) Bansberia ✓         | 3) Bhadreswar ✓ |
| 4) Champdany ✓                           | 5) Hooghly Chinsurah ✓ | 6) Baidyabati ✓ |
| 7) Serampore ✓                           | 8) Rishra ✓            | 9) Konnagar ✓   |
| 10) Chandernagar Municipal Corporation ✓ |                        |                 |

(11.03.05) at 2-30 PM to 4-30 PM

- |                         |                      |                  |
|-------------------------|----------------------|------------------|
| 1) Uttarpara-Kotrung ✓  | 2) Bally ✓           | 3) Uluberia ✓    |
| 4) Pujali ✓             | 5) Budge Budge ✓     | 6) Maheshtala ✓  |
| 7) Baruipur ✓           | 8) Rajpur-Sonarpur ✓ | 9) Bidhannagar ✓ |
| 10) Rajarhat Gopalpur ✓ | 11) Gayeshpur ✓      | 12) Garulia ✓    |

Howrah.  
Baidyabati  
Serampur  
Konnagar.



# Office Of The Rajarhat-Gopalpur Municipality

RAGHUNATHPUR, KOLKATA-700 059

ESTD. - 1994

CHAIRMAN :  
TAPASH CHATTERJEE

VICE-CHAIRMAN :  
BHUPATI SENGUPTA

Ref. No. 812/RGM-227/2005



Date 2.5.2005

To  
Dr. Shibani Goswami,  
Health Expert, C M U  
ILGUS Bhawan, Bidhan Nagar,  
Kol.- 106

Sub: Uniform to HHWS, FTS, STS and kit Bag to HHWS  
under Health component of KUSP

Ref: Your memo no. -CMU-94/2003(Pt-II)/755(16)  
dt.- 8.3.2005

Madam,

We have received the uniform for HHWS, FTS, STS & Kit Bag to HHWS under Health component of KUSP in due time. The said materials already supplied by M/S Bipra Traders & M/S Electrical Measuring Instruments who were the lowest bidders as per tender.

Now, we are going to distribute the uniform & kit bag with contains to HHWS & others on 10.5.05 at Dukhumdinya Mancha at 12 noon at Lalkuthi, Narayanpur under Rajarhat-Gopalpur Municipality.

You are kindly requested to present at the time of distribution of the said materials on the aforesaid date and time.

  
Tapash Chatterjee  
Chairman,  
Rajarhat-Gopalpur Municipality

contd....2

# Office Of The Rajarhat-Gopalpur Municipality

RAGHUNATHPUR, KOLKATA-700 059

ESTD. - 1994

CHAIRMAN :

TAPASH CHATTERJEE

VICE-CHAIRMAN

BHUPATI SENGUPTA

Ref. No. 812/RGM-227/2005

- 2 -



Date 02.5.2005

Copy to :-

1. Health Officer, RGM
2. A.H.O. - RGM - They are requested to inform all the HHws, FTS, STS under IPP-VIII, Health Programme to attend the function in order to receive the uniform & kit bag with contains on 10.5.05 at 12 noon at 'Dukhuminya Mancha' Lalkuthi, Narayanpur & also you will present at the time of distribution of the uniform etc.
3. Vice-Chairman,
4. Finance Officer, RGM

  
( Chairman )  
Tapash Chatterjee  
Chairman,  
Rajarhat-Gopalpur Municipality



AO

Ph. No. - 2663-4095, Telefax - 2663-7298  
E-mail - [cuttarpara@yahoo.com](mailto:cuttarpara@yahoo.com) &  
[uttarparamunicipality@yahoo.co.in](mailto:uttarparamunicipality@yahoo.co.in)

## Office of the Councillors, Uttarpara-Kotrung Municipality

Memo No.533

Date:15.03.2005

To  
M/s electrical Measuring Instruments  
12/1, Suran Sarkar Road  
Kolkata-700 010

*Dr. Goswami*  
*17/3*

Sub: Work Order for Supply of Kit Bag with contents under Health component of KUSP  
Ref Memo No. CMU-94/2003 (Pt. H)/755(16) Dt.08.03.05

Sirs,

The Health Expert, CMU requested to undertake procurement of Kit Bag with contents from our end as per the Procurement Norms framed in the 1<sup>st</sup> Meeting of Procurement Committee of CMU.

You are now requested to supply 160 (One hundred sixty) nos. of Kit Bag with contents as per CMU approved sample at a unit rate of Rs.305.76 (Rs.294.00+ 4% S.T.) to our office within 21<sup>st</sup> March,2005.

The total value of the order is Rs.48,921.60 (say Rs. 48,922/-, Rupees Forty eight thousand nine hundred twenty two) only inclusive of all charges, taxes and delivery charges.

After the supply is complete the claim may be preferred through bill(in triplicate)raised in favour of Chairman, Uttarpara-Kotrung Municipality along with receipted copy of Challan. The payment will be made through account payee cheque.

### Terms and conditions

3. Security Deposit : @10% to be deducted from the bill refundable after warranty period of 3(three) months is over.
4. Delivery : Within a period of 1(one)week from the date of this Order
3. Payment : After delivery and submission of Bill.
4. Taxes/Charges : The above rate is inclusive of all taxes/charges.
3. Delivery Cost : Free.
6. Warranty : 3(three) months.
7. I.T.Deduction at source : As per Rules.

Yours faithfully,

*SD/*

(PINAKI DHAMALI)  
Chairman  
Uttarpara Kotrung Municipality

Date:15.03.2005

Memo No.533/8

Copy forwarded for information and necessary action to:

1. Project Director, CMU
2. Financial Advisor, CMU
3. Procurement Expert, CMU
4. Health Expert, CMU
5. Executive Officer, UKM.
6. Health Organiser, M.S.O.M.K., UKM.
7. R.M.O., M.S.O.M.K., UKM.
8. F.A.C, UKM.

*P. Dhamali*  
(PINAKI DHAMALI)  
Chairman  
Uttarpara Kotrung Municipality

## HHW KIT BAG WITH CONTENTS

Specification of KIT BAG and details of contents:

- Material : Foam Leather
- Height : 14"
- Horizontal Length : 13"
- Width : 4"
- Handle with shoulder strap, width : 1", round the bag with hanging position of 13" length.
- Bag is to be fitted with full chain, with good quality lining.
- One(1) inside pocket with full bellow system, size 28½" (B) x 6" (L) (approx) in other inner side of the Bag.
- Inside the Bag, one pocket on both the lateral sides, utilizing maximum length to carry smaller articles and properly secured.
- On the back side of the Bag -one outer pocket, size :10" (L)x7" (B) for carrying booklets and exercise book, with velco fitted flap (width of flap 2.5").
- "HHW KIT" in round shape is to be inscribed on the outer front side of the Bag.
- List of Component of KIT BAG:

SL. No.	Item	NO.
1	Plastic Slide Box with 5 slides	1
2	Muslin Cloth for cleaning slides	1
3	Lancet	2 Dozens
4	Led Pencil Soft	1
5	Clinical Thermometer Oval (HICKS)	1
6	Scissors (S.S. both points blunt straight, 14 cm. Long)	1
7	Absorbent Cotton wool 25 gm	2 Pkts.
8	Roler Bandage (6.25 cm x 4mtr.)	1 PKT.
9	Soap Paper	4 Pkts of 25 leaf
10	Ordinary Towel (43 cm x 35 cm)	1
11	School exercise Book (196 pages) with hard cover (7" x 5")	1
12	Spiral Binding Note Book, size: 8" (L) x 5½ (B), ruled, 100 Pages with duplex board cover	1





Ph. No. - 2863-4095, Telefax - 2863-7298  
E-mail - [cuttarpara@yahoo.com](mailto:cuttarpara@yahoo.com) &  
[uttarparamunicipality@yahoo.co.in](mailto:uttarparamunicipality@yahoo.co.in)

## Office of the Councillors, Uttarpara-Kotrung Municipality

Memo No.577

Date:18.03.2005

To  
M/S Bipra Traders  
12/1, Suren Sarkar Road  
Kolkata 700 010.

*Dr. Goshwami*  
*23/3*

Sub: Revised Work Order for Supply of Uniform under Health component of KUSP  
Ref: Memo No. CMU-94/2003 (Pt. H)/755(16) Dt.08.03.05, our Memo No.532  
dt.15.03.05

Sirs,

I am to state that the appropriate Authority of CMU has accepted your quotation submitted under memo no. BT-42/Q/04-05 dt. 15.02.05. The Health Expert, CMU requested to undertake procurement from our end as per the Procurement Norms framed in the 1<sup>st</sup> Meeting of Procurement Committee of CMU.

You are now requested to supply the uniform as per CMU approved sample to our office within 21<sup>st</sup> March, 2005.

Sl. No.	Item	Qty.	Unit Rate (Rs.)	Total Amount (Rs.)
1	2 sets of Sky Blue Saree, 5.50 mtr.length and standard width not less than 108 cm. Texture-mixed synthetic as per sample, for 160 nos. of HHW, STS, FTS.	320	142.00	45,440.00
2	2 sets of Navy Blue Blouse Piece of 1 mtr. Length and standard width 90 cm. Texture 2/2 as per sample, for 160 nos. of HHW, STS, FTS.	320	36.00	11,520.00
<b>TOTAL</b>				56,960.00
<b>(Rupees Fifty six thousand nine hundred sixty only)</b>				

## Office of the Councillors, Uttarpara-Kotrung Municipality

### Terms and conditions

1. Security Deposit : @10% to be deducted from the bill refundable after warranty period of 2(two) months is over.
2. Delivery : Within a period of 1(one)week from the date of this Order
3. Payment : After delivery and submission of Bill.
4. Taxes/Charges : The above rate is inclusive of all taxes/charges.
5. Delivery Cost : Free.
6. Warranty : 2(Two) months.
7. I.T.Deduction at source : As per Rules.

The total value of the order is Rs. 56,960/- (Rupees Fifty six thousand nine hundred sixty only) inclusive of all charges, taxes, duties and delivery charges.

After the supply is complete the claim may be preferred through bill (in triplicate) raised in favour of Chairman, Uttarpara-Kotrung Municipality along with receipted copy of Challan. The payment will be made through account payee cheque.

Yours faithfully,

sd/

(PINAKI DHAMALI)

Chairman

Uttarpara Kotrung Municipality

Memo No.577/8

Date:18.03.2005

Copy forwarded for information and necessary action to:

- ✓ 1. Project Director, CMU
2. Financial Advisor, CMU
3. Procurement Expert, CMU
4. Health Expert, CMU
5. Executive Officer, UKM
6. U.H.I.O, M.S.O.M.K., UKM
7. Health Officer, UKM
8. F.A.C., UKM

*P. Dhamali*

(PINAKI DHAMALI)

Chairman

Uttarpara Kotrung Municipality



40

Ph. No. - 2663-4095, Telefax - 2663-7298  
E-mail - [cuttarpara@yahoo.com](mailto:cuttarpara@yahoo.com) &  
[uttarparamunicipality@yahoo.co.in](mailto:uttarparamunicipality@yahoo.co.in)

## Office of the Councillors, Uttarpara-Kotrung Municipality

Memo No.532

Date:15.03.2005

To  
M/S Bipra Traders  
12/1, Suren Sarkar Road  
Kolkata 700 010.

*Dr. Goswami*  
*ay*  
*17/3*

Sub: Work Order for Supply of Uniform under Health component of KUSP  
Ref: Memo No. CMU-94/2003 (Pt. B)/755(16) Dt.08.03.05

Sirs,

I am to state that the appropriate Authority of CMU has accepted your quotation submitted under memo no. BT-42/Q/04-05 dt. 15.02.05. The Health Expert, CMU requested to undertake procurement from our end as per the Procurement Norms framed in the 1<sup>st</sup> Meeting of Procurement Committee of CMU.

You are now requested to supply the uniform as per CMU approved sample to our office within 21<sup>st</sup> March, 2005.

Sl. No.	Item	Qty.	Unit Rate (Rs.)	Total Amount (Rs.)
1	Sky Blue Saree, 5.50 mtr.length and standard width not less than 108 cm. Texture-mixed synthetic as per sample.	160	142.00	22,720.00
2	Navy Blue Blouse Piece of 1 mtr. Length and standard width 90 cm. Texture 2/2 as per sample.	160	36.00	5,760.00
<b>TOTAL</b>				<b>28,480.00</b>
<b>(Rupees Twenty eight thousand four hundred eighty only)</b>				

## Office of the Councillors, Uttarpara-Kotrung Municipality

### Terms and conditions:

1. Security Deposit : @10% to be deducted from the bill refundable after warranty period of 2(two) months is over.
2. Delivery : Within a period of 1(one)week from the date of this Order
3. Payment : After delivery and submission of Bill.
4. Taxes/Charges : The above rate is inclusive of all taxes/charges.
5. Delivery Cost : Free.
6. Warranty : 2(Two) months.
7. I.T. Deduction at source : As per Rules.

The total value of the order is Rs. 28,480/- (Rupees Twenty eight thousand four hundred eighty only) inclusive of all charges, taxes, duties and delivery charges.

After the supply is complete the claim may be preferred through bill (in triplicate) raised in favour of Chairman, Uttarpara-Kotrung Municipality along with receipted copy of Challan. The payment will be made through account payee cheque.

Yours faithfully,

*Ed/*

(PINAKI DHAMALI)

Chairman

Uttarpara Kotrung Municipality

Memo No. 532/8

Date: 15.03.2005

Copy forwarded for information and necessary action to:

1. Project Director, CMU
2. Financial Advisor, CMU
3. Procurement Expert, CMU
4. Health Expert, CMU
5. Executive Officer, MUKM
6. Health Organiser, M.S.O.M.K., UKM.
7. R.M.O., UKM.
8. F.A.C, UKM.

*P. Dhamali*

(PINAKI DHAMALI)

Chairman

Uttarpara Kotrung Municipality



(37)

Under Certificate of Postings  
OFFICE OF THE MUNICIPAL COUNCILLORS, KONNAGAR, HOOGHLY.

Ref.No.....

Date.....

WORK ORDER

To  
M/s. Electrical Measuring Instruments,  
12/1, Suren Sarkar Road,  
Kolkata- 700010.



Sub : Work order for supply of kit Bag with contents for HHWS, FTSS & STSS under Konnagar Municipality.

Ref : KUSP Memo No.CMU-94/2003(pt-II)/755 dt.04.03.2005.

Sir,

In inviting a reference to the subject cited above, this is to inform you that as your rate and sample has been already approved by CMU, KUSP, you are requested to supply the approved kit Bag with contents as per following spec. to the Office of the Health Officer, Konnagar Municipality by 20th April,05.

<u>Sl.No.</u>	<u>Item</u>	<u>Qty.</u>	<u>Unit Rate</u>	<u>Amount</u>
1.	Foam leather make (14"x13"x4")size"HHWKIT" as per approved sample	75 Nos.	Rs.305=76	Rs.22,932=00

The total value of the order is Rs.22,932.00 only inclusive of all charges, Taxes and delivery charges.

After completion of supply, the claim may be made through bill (in triplicate) in favour of undersigned. Please note that the payment rule will be followed as per terms and condition framed by CMU, KUSP vide their No.CMU-231/2005/673 dt.19.02.2003.

Sd/-  
Chairman  
Konnagar Municipality

KUSP/H/O/Order/52 (V), 13.04.05  
Copy to :-

- 1) The Health Officer, Konnagar Municipality.
- 2) The Accountant, - DO -
- 3) The Executive Officer, - DO -
- 4) Sri D.Mukherjee, S.A.E., Convenor Cum Co-Ordinator of KUSP Programme.
- 5) Office File, K.M.
- 6) The Health Expert, CMU, ILGUS BHABAN, H.C. Block, Sector-3, Bidhannagar, Kolkata-700106.

Chairman

Certificate of Postings  
**OFFICE OF THE MUNICIPAL COUNCILLORS, KONNAGAR, HOOGHLY.**

Ref.No.....



WORK ORDER



To  
**M/s. Bipra Traders,**  
 12/1, Suren Sarkar Road,  
Kolkata.

Sub : Work Order for supply of uniform under Health Component programme of KUSP in Konnagar Municipality.

Ref : KUSP Memo No.CMU-94/2003(pt-II)/755 dt.04.03.2005.

Sir,

In inviting a reference to the subject cited above, this is to inform you that as your rate and sample has been already approved by CMU, KUSP, you are requested to supply the approved kit Bag with contents as per following spec. to the Office of the Health Officer, Konnagar Municipality by 20th April,05.

<u>Sl.No.</u>	<u>Item</u>	<u>Qty.</u>	<u>Unit Rate</u>	<u>Amount</u>
1.	Sky Blue Saree, 5.50Mtr. length & standard width not less than 108cm. texture mixed synthetic as per sample.	75 Nos.	Rs.142.00	Rs.10,650.00
2.	Navy blue blouse pices of 1 Mtr. length & standard width 90 cm. texture 2/2 as per sample.	75 Nos.	Rs.36.00	<u>Rs. 2,700.00</u>

Therefore Cost per supply of 2 Sets of Uniform will be  $\text{Rs. } 13,350.00$  Cost per Set is  $\text{Rs. } 13,350.00$   
 So, The total value of the order is  $\text{Rs. } 26,700.00$  only inclusive of

all charges, taxes and delivery charges.

After completion of supply, the claim may be made through bill (in triplicate) in favour of undersigned. Please note that the payment rule will be followed as per terms and condition framed by CMU, KUSP, vide their No.CMU-231/2005/678 dt.19.02.2003.

*Sd/-*  
 Chairman  
Konnagar Municipality

KUSP/H. c/omoc/51 (1), 4-13-04-05  
 Copy to :-

- 1) The Health Officer, Konnagar Municipality.
- 2) The Accountant, - Do -
- 3) The Executive Officer, - Do -
- 4) Sri D. Mukherjee, S.A.E., Convenor cum Co-Ordinator of KUSP programme.
- 5) Office File, K.M.
- 6) The Health Expert, CMU, ILGUS BHABAN, H.C.Block, Sector-3, Bidhannagar, Kolkata-700106.

*Sd/-*  
Chairman



34

Dial : { 6835297  
6835068  
6836706  
(STD 033)

## Chandernagore Municipal Corporation, 712 136

No. IA/T/Ord/2005/88(1)

Dated. 19.04.2005

From : Chief Executive Officer

To,  
M/S Padma Enterprise,  
C/o. Mrinal Kanti Bag  
Mannapukur 1st Lane  
Haridradanga  
Chandernagore  
Dist. Hooghly  
Pin-712136

Sub :- Supply order of blouse piece  
required for HHWs of Chandernagore  
Municipal Corporation under Health  
component of KUSP.

Ref :- This office tender No. IA/Tend/2005/26  
dated. 18.03.2005 (as per Memo  
No. CMU-94/2003(Pt. II)/755(16)  
dated. 04/08.03.2005 Health Expert,  
CMU, KUSP) and your quotation  
No. PE/535/05 dated. 29.03.2005.

Sir,

With reference to the above it is to inform you that the  
rate of the following item quoted by you has been accepted by  
this Corporation.

Now you are requested to supply as follows as per sample  
within 15 days from the date of receipt hereof as per terms  
and conditions of above tender.

Sl. No.	Name of the item	Quantity	Unit Rate(Rs)	Total amount(Rs)
1.	Navyblue blouse piece	111 Nos	Rs.23.90 each	Rs.2652.90

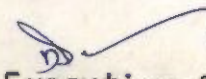
Thanking you,

Yours faithfully,

Copy to :-

1. Dr. Shibani Goswami, Health Expert  
CMU, KUSP, Ilgus Bhaban, H.C. Block  
Sector-3, Bidhannagore, Kol106
2. A.O.
3. Clerk, Store Deptt.
4. R/file

Sd/-D. Banerjee.  
Chief Executive Officer  
Chandernagore Municipal  
Corporation.

  
Chief Executive Officer

pa/



Dial : { 6835297  
6835068  
6836706  
(STD 033)

## Chandernagore Municipal Corporation, 712 136

No. IA/T/Ord/2005/89(1)

Dated. 19.04.2005

From : Chief Executive Officer

To,  
M/S. Nagarmal Construction  
11, R. B. S. Road  
Khanpukur  
PO-Angus, Dist. Hooghly  
Pin-712221

Sub :- Supply order of Sky blue Sarees and  
Kit bag with contents required for  
HMAWs, FTS, & STS of Chandernagore  
Municipal Corporation under health  
component of KUSP

Ref :- This office tender No. IA/Tend/2005/26  
dated. 18.03.2005 (as per memo  
No. CMU-94/2003(pt-II)/755(16)  
dated. 04/08.03.2005 Health Expert, CMU, KUSP)  
and your quotation No. Nil. dt. 28.03.2005

Sir,

With reference to the above, it is to inform you that the  
rate of the following items quoted by you has been accepted  
by this Corporation.

Now you are requested to supply as follows as per sample within  
15(fifteen) days from the date of receipt hereof as per terms  
& conditions of above tender.

<u>Sl. No.</u>	<u>Name of the items</u>	<u>Quantity</u>	<u>Unit Rate(Rs)</u>	<u>Total amount(Rs)</u>
1.	Skyblue Saree	111 pcs	@ Rs.127/-each	Rs.14,097.00
2.	Kitbag with contents	113 "	@ Rs.295/- "	Rs.33,335.00
Total				Rs.47,432.00


Thanking you,

Copy to :-

1. Dr. Shibani Goswami,  
Health Expert, CMU, KUSP  
Ilgus Bhaban, H.C. Block  
Sector-3, Bidhannagore  
Kolkata-106
2. A.O.
3. Clerk, Store Deptt.
4. R/file

Yours faithfully,

Sd/-D. Banerjee  
Chief Executive Officer  
Chandernagore Municipal  
Corporation.

  
Chief Executive Officer

pa/



**OFFICE OF THE MUNICIPAL COUNCILLORS OF BANSBERIA**

P. O. BANSBERIA, DIST. HOOGHLY

No. 139.

From : - Sri Kanai Majumdar

**Bansberia Municipality**

To M/S. BIPRA TRADERS  
12/1, Suren Sarkar Road,  
Calcutta- 700 010.

Dated, Bansberia, the 06.4.2005

Dear Sir,

Ref.No. BT-47/Q/04-05, Dated. 17.03.2005.

Sub:- Supply of Uniform (Sari & Blouse Piece) under Health Component of KUSP in connection with Memo No. CMU-94/2003(Pt-II)/755(16) dated. 04.03.2005.

With reference to the above subject I am to request you to supply Uniforms (Sari & Blouse Piece) within 7 (seven) days after receiving of this letter as follows and to submit your Bill along with Challan accordingly for payment thereof.

	No.of Sari( Sky Blue of 5.50mtrs.each)	No.of Blouse Piece of Navy Blue of 1 mtr. each.
HAU-I (IPP-VIII)	46 x 2 = 92 pcs.	46 pcs. x 2 = 92 pcs.
HAU-II(IPP-VIII)	45pcs. x 2 = 90 pcs.	45 pcs. x 2 = 90 pcs.
HAU (CUDP-III)	36 pcs.x.2 = 72 pcs.	36 pcs. x 2 = 72 pcs.
	<u>Total- 254 pcs.</u>	<u>Total -254 pcs.</u>

Thanking you.

Sd/-  
 Chairman  
 Bansberia Municipality  
 Chairman  
 Bansberia Municipality

Memo No. 140. Dated. 06.04.05

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert, CMU, ILGUS BHAVAN, HC Block, Sector- 3, Bidhannagar, Kolkata - 700 106.
2. Project Director, CMU, ILGUS BHAVAN, HC Block, Sector - 3, Bidhannagore, Kolkata - 700 106.
3. Project Manager, CMU, ILGUS BHAVAN, HC Block, Sector - 3, Bidhan Nagore, Kolkata - 700 106.
4. Financial Advisor, CMU, ILGUS Bhavan, HC Block, Sector-3, Bidhan Nagar, Kolkata - 700 106.
5. Accounts Officer, CMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagore, Kolkata - 700 106.
6. Accountant, Bansberia Municipality.

*Kanai Majumdar*  
 05/04/05  
 Chairman  
 Bansberia Municipality.  
 Chairman  
 Bansberia Municipality



Phone : 634-6324, 634-6806, 634-6807

# OFFICE OF THE MUNICIPAL COUNCILLORS OF BANSBERIA

P. O. BANSBERIA, DIST. HOOGHLY

No. 130

From :- Sri Kanai Majumdar

**Bansberia Municipality**

To M/S. Electrical Measuring Instruments  
12/1, Suren Sarkar Road,  
Kolkata- 700 010.

Dated, Bansberia, the 06.4.2005

Dear Sir,

Ref:- Your No. EMI/Q/03(19)/2005, Dated 17.3.05.

Sub:- Supply of Kit Bags with contents under Health Component of KUSP in connection with Memo No. CMU-94/2003(Pt.II)/755(16) dated 04.03.2005.

With reference to the above subject I am to request you to supply Kit Bag to HNs within 7 (seven) days after receiving of this letter as follows and to submit your bill along with Challan accordingly for payment thereof.

	<u>NO. of Kit Bag.</u>	<u>Specification</u>
HAU-I (IPP-VIII)	35 nos.	Foam Leather, 14" Height, 13" Horizontal Length, 4" width
HAU-II (IPP-VIII)	35 nos.	Handle including Shoulder
HAU - (CUDP-III)	29 nos.	Strap, Width-1", round the bag with hanging position of 13" etc.

### LIST OF CONTENTS OF KIT BAG.

1. Plastic Slide Box with 5 slides	- 1
2. Muslin Cloth for cleaning Slides	- 1
3. Lancet	- 2 doz.
4. Lead Pencil (soft)	- 1 pcs.
5. Clinical Thermometre Oval (Hicks)	- 1
6. Scissors (S.S. both points Blunt, Straight, 14 c.m. long)	- 1
7. Absorbent Cotton Wool - 25 gms	- 2 pkts.
8. Roller Bandage (6.25cm X 4 mtrs.)	- 1 pkt.
9. Soap Paper	- 4 pkts of 25 leaf.
10. Towel Ordinary ( 45 cm X 30 cm. )	- 1
11. School Exercise Book (196 pages) with hard cover ( 7" X 6" )	- 1
12. Spiral Bending Note Book, Size- 8" (L) X 5 1/2 (B), ruled, 100 pages with Duplex Board Cover	- 1

Thanking You.

*sdh*  
Chairman  
Bansberia Municipality  
Chairman  
Bansberia Municipality

Memo No. 131

Dated. 06.4.05

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert, EMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata - 700 106.
2. Project Director, CMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata - 700 106.

3. Project Manager, CMU, ILGUS Bhavan, HC Block, Sector - 3 , Bidhannagar, Kolkata - 700 106.
4. Financial Advisor, CMU, ILGUS Bhavan, HC Block, Sector - 3 , Bidhan nagar, Kolkata - 700 106.
5. Accounts Officer, CMU, ILGUS Bhavan, HC Block, Sector - 3, Bidhan nagar, Kolkata - 700 106.
6. Accountant, Bansberia Municipality.

K.B.

*Signature*  
05/04/05  
Chairman  
Bansberia Municipality.

**Chairman**  
**Bansberia Municipality**

*Signature*  
5/4



- Sri Janai Majumdar

NO. 130.

dt. 06.4.05

M/s. Electrical Measuring Instruments

12/1, Suren Sarkar Road,

Kolkata- 700 910.

Ref:- Your No. MH/9/03(19)/2605, Dated. 17.3.05.

Sub:- Supply of Kit Bags with contents under Health Component of HSP in connection with Memo No. CHU-94/2003(Pt. II)/755(16) dated. 04.03.2005.

With reference to the above subject I am to request you to supply Kit Bag to HWS within 7 (seven) days after receiving of this letter as follows and to submit your bill along with Challan accordingly for payment thereof.

	<u>NO. of Kit Bag.</u>	<u>Specification</u>
HAW-I (IPP-VIII)	35 nos.	Foam Leather, 14" Height, 13" Horizontal Length, 6" width Handle including shoulder Strap, Width-1", round the bag with hanging position of 13" etc.
HAW-II (IPP-VIXI)	35 nos.	
HAW - (CUDP-III)	29 nos.	

LIST OF CONTENTS OF KIT BAG.

- |   |                      |
|---|----------------------|
| 1. Plastic Slide Box with 5 slides  | - 1                  |
| 2. Muslin Cloth for cleaning Slides   | - 1                  |
| 3. Lancet   | - 2 doz.             |
| 4. Lead Pencil (soft)   | - 1 pcs.             |
| 5. Clinical Thermomtre Oval (Nick)  | - 1                  |
| 6. Scissors (S.S. both points blunt, Straight, 14 c.m. long)                                    | - 1                  |
| 7. Absorbent Cotton Wool - 25 gms   | - 2 pkts.            |
| 8. Roller Bandage (6.25cm X 4 str.)   | - 1 pkt.             |
| 9. Soap Paper   | - 4 pkts of 25 leaf. |
| 10. Towel Ordinary ( 45 cm X 30 cm. )   | - 1                  |
| 11. School Exercise Book (196 pages) with hard cover ( 7" X 6" )                                | - 1                  |
| 12. Spiral Binding Note Book, Size- 8" (L) X 5 1/2 (B), ruled, 100pages with Duplex Board Cover | - 1                  |

Thanking You.

Sd/-  
Chairman  
Sanberia Municipality  
Sanberia Municipality

Memo No. 135

Dated. 06.4.05

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert, HCU, ILSUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata - 700 106.
2. Project Director, CHU, ILSUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata - 700 106.



3. Project Manager, CMU, IIGUS Bhavan, HC Block, Sector - 3, Bidhannagar, Kolkata - 700 106.
4. Financial Advisor, CMU, IIGUS Bhavan, HC Block, Sector - 3, Bidhan nagar, Kolkata - 700 106.
5. Accounts Officer, CMU, IIGUS Bhavan, HC Block, Sector - 3, Bidhan nagar, Kolkata - 700 106.
6. Accountant, Bansberia Municipality.

K.D.

*to Jindu*  
*05/04/05*  
Chairman  
Bansberia Municipality.

Chairman  
Bansberia Municipality

*8/9*



- Sri Kanai Majumdar

N.D. 130.

dt. 06.4.05

**M/O. Electrical Measuring Instruments**

12/1, Suren Sarkar Road,

Kolkata- 700 010.

Ref:- Your No. MHZ/0/03(19)/2005, Dated. 17.3.05.

Sub:- Supply of Kit Bags with contents under Health Component of KUSP in connection with Memo No. CMU-94/2003(Pt.II)/755(16) dated. 04.03.2005.

With reference to the above subject I am to request you to supply Kit Bag to HHVs within 7 (seven) days after receiving of this letter as follows and to submit your bill along with Challan accordingly for payment thereof.

	<u>No. of Kit Bag.</u>	<u>Specification</u>
HAU-I (IPP-VIII)	35 nos.	Foam Leather, 14" Height,
HAU-II(IPP-VIII)	35 nos.	13" Horizontal Length, 4" width
HAU - (CUDP-III)	29 nos.	Handle including shoulder strap, width-1", round the bag with hanging position of 13" etc.

LIST OF CONTENTS OF KIT BAG.

1. Plastic slide Box with 5 slides	- 1
2. Muslin Cloth for cleaning slides	- 1
3. Lancet	- 2 doz.
4. Lead Pencil (soft)	- 1 pcs.
5. Clinical Thermometre oval (sticks)	- 1
6. Scissors (S.S. both points blunt, straight, 14 c.m. long)	- 1
7. Absorbent Cotton Wool - 25 gms	- 2 pkts.
8. Roller Bandage (6.25cm X 4 mtrs.)	- 1 pkt.
9. Soap Paper	- 4 pkts of 25 leaf.
10. Towel Ordinary ( 45 cm X 30 cm. )	- 1
11. School Exercise Book (196 pages) with hard cover ( 7" X 6" )	- 1
12. Spiral Binding Note Book, Size- 8" (L) X 5 1/2 (B), ruled, 100 pages with Duplex Board Cover	- 1

Thanking You.

*Sd/-*  
Chairman  
Bansberia Municipality  
Chairman  
Bansberia Municipality

Memo No. 134.

Dated. 06.4.05

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert, EMU, IIGUS Bhawan, HC Block, Sector-3, Bidhannagar, Kolkata - 700 106.
2. Project Director, CMU, IIGUS Bhawan, HC Block, Sector-3, Bidhannagar, Kolkata - 700 106.

Contd...2.

3. Project Manager, CMU, IIGUS Bhavan, HC Block, Sector - 3, Bidhanagar, Kolkata - 700 106.
4. Financial Advisor, CMU, IIGUS Bhavan, HC Block, Sector - 3, Bidhanagar, Kolkata - 700 106.
5. Accounts Officer, CMU, IIGUS Bhavan, HC Block, Sector - 3, Bidhanagar, Kolkata - 700 106.
6. Accountant, Bansberia Municipality.

K.B.

*Handwritten signature*  
05/04/05  
Chairman  
Bansberia Municipality.  
Chairman  
Bansberia Municipality

*Handwritten initials*  
94



ND. 130.

04.06.4.05

- Sri Kanai Majumdar

M/S. Electrical Measuring Instruments

12/1, Suren Sarkar Road,

Kolkata- 700 010.

Health Expert  
On 12/4/05

Ref:- Your No. EMI/O/03(19)/2005, Dated. 17.3.05.

Sub:- Supply of Kit Bags with contents under Health Component of KUSP in connection with Memo No. CMU-54/2003(Pt. II)/755(16) dated, 04.03.2005.

With reference to the above subject I am to request you to supply Kit Bag to HWS within 7 (seven) days after receiving of this letter as follows and to submit your bill along with Challan accordingly for payment thereof.

	<u>NO. of Kit Bag.</u>	<u>Specification</u>
HAU-I (IPP-VIII)	35 nos.	Foam Leather, 14" Height, 13" Horizontal Length, 4" width
HAU-II (IPP-VIII)	35 nos.	Handle including Shoulder Strap, Width-1", round the bag with hanging position of 13" etc.
HAU - (CUDP-III)	29 nos.	

LIST OF CONTENTS OF KIT BAG.

1. Plastic Slide Box with 5 slides	- 1
2. Muslin Cloth for clearing slides	- 1
3. Lancet	- 2 doz.
4. Lead Pencil (soft)	- 1 pcs.
5. Clinical Thermomtre Oval (Hicks)	- 1
6. Scissors (S.S. both points Blunt, Straight, 14 c.m. long)	- 1
7. Absorbent Cotton Wool - 25 gms	- 2 pkts.
8. Roller Bandage (6.25cm X 4 mtrs.)	- 1 pkt.
9. Soap Paper	- 4 pkts of 25 leaf.
10. Towel Ordinary ( 45 cm X 30 cm. )	- 1
11. School Exercise Book (196 pages) with hard cover ( 7" X 6" )	- 1
12. Spiral Binding Note Book, Size- 8" (L) X 5 1/2 (B), ruled, 100pages with Duplex Board Cover	- 1

Thanking You.

sd/-  
Chairman  
Bansberia Municipality  
Chairman

Memo No. 133.

Dated. 06.4.05 Bansberia Municipality

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert, EMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata - 700 106.
2. Project Director, CMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata - 700 106.

Contd...2.

3. Project Manager, CMU, ILGUS Bhavan, HC Block, Sector - 3, Bidhannagar, Kolkata - 700 106.
4. Financial Advisor, CMU, ILGUS Bhavan, HC Block, Sector - 3, Bidhan nagar, Kolkata - 700 106.
5. Accounts Officer, CMU, ILGUS Bhavan, HC Block, Sector - 3, Bidhan nagar, Kolkata - 700 106.
6. Accountant, Bansberia Municipality.

K.B.

*05/04/85*  
Chairman  
Bansberia Municipality.  
Chairman  
Bansberia Municipality

*SM*



- Sri Kanai Majumdar

M/S. BIPRA TRADERS  
12/1, Suren Sarkar Road,  
Calcutta - 700 010.

NO. 139.  
dt. 06.4.05  
Health Expert Re  
Am 14/8/05

Ref:- No. BT-47/0/04-05, dated. 17.03.2005. /

Sub:- Supply of Uniform (Sari & Blouse Piece) under Health Component of KUSP in connection with Memo No. CMU-94/2003(pt-II)/755(16) Dated- 04.03.2005.

With reference to the above subject I am to request you to supply of Uniforms (Sari & Blouse Piece) within 7 (seven) days after receiving of this letter as follows and to submit your Bill along with Challan accordingly for payment thereof.

	<u>No. of Sari (Sky Blue of 5.50 mtrs each)</u>	<u>No. of Blouse Piece of Navy Blue of 1 mtr. each.</u>
HAU-I (IPP-VIII)	46 pcs. x 2 = 92 pcs.	46 pcs. x 2 = 92 pcs.
HAU-II (IPP-VIII)	45 pcs. x 2 = 90 pcs.	45 pcs. x 2 = 90 pcs.
HAU (CUDP-III)	36 pcs. x 2 = 72 pcs.	36 pcs. x 2 = 72 pcs.
	<u>total = 254 pcs.</u>	<u>total = 254 pcs.</u>

Thanking You.

*sd/-*  
Chairman  
Bansberia Municipality

Chairman

Memo No. 142. Dated. 06.4.05 Bansberia Municipality

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert, EMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106.
2. Project Director, CMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106.
3. Project Manager, CMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106.
4. Financial Advisor, CMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106.
5. Accounts Officer, CMU, ILGUS Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106.
6. Accountant, Bansberia Municipality.

*K. B. Majumdar*  
05/04/05  
Chairman  
Bansberia Municipality  
Chairman  
Bansberia Municipality

K.B.



- Sri Kanai Majumdar

M/S. BIPRA TRADERS

12/1, Suren Sarkar Road,  
Calcutta- 700010

Ref: BT-10 60/0/04-05, dt. 24.03.05

Sub: Supply of Uniform (Trouser and Shirt) under Health Component of KUSP in connection with Memo. no. CMU-94/2003(pt.-II)/755(16) dated 04.03.2005/

With reference to the above subject, I am to request you to supply Uniform (Trouser-Navy Blue, and Shirt- Sky Blue) within 7(seven) days after receiving of this letter as follows and to submit your bill along with Challan accordingly for payment there of.

- |                        |                |
|------------------------|----------------|
| 1. Trouser (Navy Blue) | = 4(four) pcs. |
| 2. Shirts (Sky Blue)   | = 4(four) pcs. |

Thanking you,

*Sd/-*  
Chairman,  
Bansberia Municipality

Memo.No 321

Dated 08.4.05

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert. CMU, Ilgus Bhavan, HC Block Sector- 3, Bidhannagar, Kolkata- 700 106
2. Project Director, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106.
3. Project Manager, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106
4. Financial Advisor, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhan Nagar, Kolkata- 700 106
5. Accounts Officer, CMU, Ilgus Bhavan, HC Block, Sector- 3, Bidhannagar, Kolkata- 700 106
6. Accountant, Bansberia Municipality.

*K. Jindal*  
08/04/15  
Chairman,  
Bansberia Municipality

Chairman  
Bansberia Municipality

*Sd/-*



- Sri Kanai Majumdar

M/S. BIPRA TRADERS

12/1, Suren Sarkar Road,  
Calcutta- 700610

Dr. Goswami  
18/4

Ref: BT-66 60/o/04-05, dt. 24.03.05

Sub: Supply of Uniform (Trouser and Shirt) under Health Component of KUSP in connection with Memo. no. CMU-94/2003(pt.-II)/755(16) dated 04.03.2005/

With reference to the above subject, I am to request you to supply Uniform (Trouser-Navy Blue, and Shirt- Sky Blue) within 7(seven) days after receiving of this letter as follows and to submit your bill along with Challan accordingly for payment there of.

- |                        |                |
|------------------------|----------------|
| 1. Trouser (Navy Blue) | - 4(four) pcs. |
| 2. Shirts (Sky Blue)   | - 4(four) pcs. |

Thanking you,

*sd/-*  
Chairman,  
Bansberia Municipality  
Bansberia Municipality

Memo.No 322

Dated 08.4.05

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert, CMU, Ilgus Bhavan, HC Block Sector- 3, Bidhannagar, Kolkata- 700 106
2. Project Director, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106.
3. Project Manager, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106
4. Financial Advisor, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhan Nagar, Kolkata- 700 106
5. Accounts Officer, CMU, Ilgus Bhavan, HC Block, sector- 3, Bidhannagar, Kolkata- 700 106
6. Accountant, Bansberia Municipality.

*K. Janda*  
08/04/05  
Chairman,  
Bansberia Municipality

Chairman  
Bansberia Municipality

*[Signature]*





- Sri Kanai Majumdar

M/S. BIPRA TRADERS

12/1, Suren Sarker Road,  
Calcutta- 700010

*Health Expert R.*  
*On 22/4/05*

Ref: ~~BT-22~~ 60/0/04-05, dt. 24.03.05

Sub: Supply of Uniform (Trousers and shirt) under Health Component of KUSP in connection with Memo. no. CMU-94/2003(pt.-II)/755(16) dated 04.03.2005/

With reference to the above subject, I am to request you to supply uniform (Trousers-Navy Blue, and shirt-sky blue) within 7(seven) days after receiving of this letter as follows and to submit your bill along with Challan accordingly for payment there of.

- |                         |                |
|-------------------------|----------------|
| 1. Trousers (Navy Blue) | - 4(four) pcs. |
| 2. Shirts (sky blue)    | - 4(four) pcs. |

Thanking you,

*st/-*  
Chairman,  
Bansberia Municipality

Memo.No 3231

Dated 08.4.05

Copy forwarded to:-

1. Dr. Shibani Goswami, Health Expert, CMU, Ilgus Bhavan, HC Block Sector-3, Bidhannagar, Kolkata- 700 106
2. Project Director, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106.
3. Project Manager, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106
4. Financial Advisor, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhan Nagar, Kolkata- 700 106
5. Accounts Officer, CMU, Ilgus Bhavan, HC Block, Sector-3, Bidhannagar, Kolkata- 700 106
6. Accountant, Bansberia Municipality.

*W. Jindal*  
*08/04/05*  
Chairman,  
Bansberia Municipality

Chairman  
Bansberia Municipality

*3/4*



28

Phone No. : 26610-274  
Fax No. : 26611-395

# ULUBERIA MUNICIPALITY

## ULUBERIA : HOWRAH

Memo No. UM/.....

Dated, the .....2005.

To  
M/S Electrical Measuring Instruments,  
12/1, Suren Sarkar Road,  
Kolkata - 700 010.

*Dr. Goussery*  
*29/4*

**Subject : Work Order for supply of Kit Bag with contents.**

Sir,

Your Quotation submitted to this Office on ..... being accepted by Uluberia Municipality authority, you are requested to supply the KIT BAGS with contents as per sample. Offered by you and received from CMU, KUSP, ILGUS BHAVAN, within two weeks of the date of this order - specification of KIT Bag and details of contents enclosed herewith -

**Total No. of KIT Bag and Contents : 131 Nos.**  
**Unit Rate : Rs. 305.76 ( Rs. 294.00 + 4% S.T.)**  
**Total Amount : Rs. 40,054.56 - Say Rs. 40,055.00 inclusive of all Charhes, taxes and delivery Charges.**

### TERMS AND CONDITIONS

- (1) Security Deposit : @ 10% to be deducted from the bill, refundable after warranty period of 3 (three) months over.
  - (2) Delivery : Within 2 (two) Weeks from the date of this order.
  - (3) Payment : After Deilvery and submission of Bill.
  - (4) Taxes / Charges: The above rate is inclusive of all Taxes / charges.
  - (5) Delivery Charges : Free.
  - (6) Warranty : 3 (three) Months.
  - (7) I.T. deduction at Source : As per Rules.
- The Total value of the Order is Rs. 40,055.00 ( Rupees Forty thousand and fifty-five ) only inclusive of all charges, taxes and delivery charges.

Aftewr the supply is complete, the claim may be preferred through bill in triplicate, raised in favour of Chair-man, Uluberia Municipality.

The payment will be made through Account Payee Cheque.

Yours faithfully,  
*sd/-*  
( B. K. Das )  
CHAIRMAN,  
ULUBERIA MUNICIPALITY

Enclø : As stated above :  
Memo No. UM/.....*584*/16 Dated, the *20.4*. 2005.  
Copy forwarded for information and necessary action to :-

- ✓ (1) The Project Director, CMU, ILGUS BHAVAN, HC-Block, Sector-3, Bidhannagar, Kolkata - 700 106.
- (2) The Health Officer, Uluberia Municipality.
- (3) The Financial Co-ordinator, CMU, Uluberia Municipality.

*20.4.05*

CHAIRMAN,  
ULUBERIA MUNICIPALITY

*20/4/05*



Phone No. : 26610-274  
Fax No. : 26611-395

# ULUBERIA MUNICIPALITY

## ULUBERIA : HOWRAH

Memo No. UM/.....

Dated, the .....2005.

From : Shri B. K. Das, Chairman,  
Uluberia Municipality

To : M/S Bipra Traders,  
12/1, Suren Sarkar Road, Kolkata - 700 010.

Sub : Work Order for supply of Uniform under Health Component of Uluberia Municipality  
(CUDP-III one Unit and IPP-VIII three Units).

Sir,

Your Quotation submitted to this office on ..... being accepted by Uluberia Municipality authority, you are requested to supply the Uniform as per sample, offered by you and received from CMU, KUSP, ILGUS Bhavan within two weeks of the date of this order.

*Health Adviser*  
*ay*  
*29/4*

Sl. No.	Item	Quantity	Unit Rate	Total Amount
1.	Sky Blue Saree, 5.5 Mtr. length and standard width not less than 108 cm., texture-mixed synthetic as per sample.	302 Nos.	Rs. 142.00	Rs. 42,884.00
2.	Navy Blue Blouse piece of 1.00 Mtr. length and standard width 90cm., texture 2/2 as per sample.	302 Nos.	Rs. 36.00	Rs. 10,872.00
TOTAL :::				Rs. 53,756.00

### TERMS & CONDITIONS :

- (1) Security Deposit : @ 2% to be deducted from the bill, refundable after warranty period of 2 (two) months is over.
- (2) Delivery : Within a period of 15 (fifteen) days from the date of this Order.
- (3) Payment : After delivery and submission of the Bill.
- (4) Taxes / Charges : The above rate is inclusive of all Taxes / Charges.
- (5) Delivery : Free
- (6) Warranty : 2 (two) Months.
- (7) I.T. deduction at Source : As per Rules.

The total value of the order is Rs. 53,756.00 ( Rupee Fifty-three thousand seven hundred fifty-six) only inclusive of all charges, taxes and delivery charges.

After the supply is complete, the claim may preferred through bill in triplicate raised in favour of Chairman, Uluberia Municipality.

The payment will be made through Account Payee Cheque.

Yours faithfully,

*Sd/-*  
( B. K. Das )  
CHAIRMAN,

ULUBERIA MUNICIPALITY

Memo No. UM/...../1 Dated, the .....2005.

Copy forwarded for information and necessary action to :-

- (1) The Project Director, CMU, ILGUS Bhavan, HC-Block, Sector-3, Bidhannagar, Kolkata - 700 106.
- (2) The Health Officer, Uluberia Municipality.
- (3) The Financial Co-ordinator, CMU, Uluberia Municipality.

*20-4-05*  
CHAIRMAN,

ULUBERIA MUNICIPALITY

TS:190405:Notice/P-38:

*20/4*



# BALLY MUNICIPALITY

384, G. T. ROAD, BALLY, HOWRAH - 711 201

From Sri Arunabha Lahiri,  
Vice-Chairman, Bally Municipality

To Dr. Sibani Goswami,  
Health Expert, C.M.U./K.U.S.P.,  
Ilgus Bhavan, HC Block, Sector - 3,  
Bidhannagar,  
Kolkata- 700 016.

Phone : 2654-2236/0079/7052  
2654-2491(Direct)  
Fax : (033) 2654-7052

Ref. No. 4338/x-4 Date, Bally the 22.03.2005

**Sub. : Provision of uniform to HHWS, FTSS & STSS and  
Kit bag to H.H.W.S. under Health Component of KUSP.**

**Ref. : Your Letter No. CMU-94/2003(PT-II)/755(1C) dt. 4/8.  
03.2005 and telephonic discussion held with you in  
this regard.**

Madam,

With reference to above mentioned subject this is to inform you that we have taken proper step on receipt of your captioned above letter and fact is that local tenderers have been quoted higher rate than the Suppliers concerned which mentioned in your letter. So, order for uniforms and Kit bags for H.H.W.S. and others vide our Office letter No. 4319/X-4 dt. 21.03.05 and 4318/X-4 dt. 21.03.05 to M/S. Bipra Traders and M/S. Electrical Measuring Instruments of 12/1, Suren Sarkar Road, Kolkata-700 010.

So, you are requested to please treat our placing order to the Suppliers concerned as Utilisation Certificate and please release our fund as early as possible.

### Details of Placing Order

Sl. No.	Order Placed to	Particulars	Quantity	Rate	Total amount
01.	M/S. Electrical Measuring Instruments, 12/1, Suren Sarkar Road, Kolkata-700 010.	Kit Bag (with contents)	149 nos.	Rs. 305.75	Rs. 45,558.24
02.	M/S. Bipra Traders, 12/1, Suren Sarkar Road, Kolkata- 700 010.	Saree	298 nos.	Rs. 142.00	Rs. 42,316.00
03.	-- Do --	Blouse (1mtr. Length)	298 nos.	Rs. 36.00	Rs. 10,728.00
04.	-- Do --	Trousers & shirt	02 nos.	Rs. 350.00	Rs. 700.00
05.	Local Tailor	Making charges of Blouse	298 nos.	Rs. 30.00	Rs. 8,940.00
					<u>Rs. 1,08,242.24</u>

(Rupees One lakh eight thousand two hundred forty two and paise twenty four) only.

Thanking you,

TB:AC

Yours faithfully,  
*S. Arunabha Lahiri*  
Vice-Chairman,  
Bally Municipality.

26

Sri Arunabha Lahiri,

Vice-Chairman,

Dr. Sibani Goswami,  
Health Expert, C.M.U./K.U.S.P.,  
Ilgus Bhavan, HC Block, Sector - 3,  
Bidhannagar,  
Kolkata- 700 015.

4338/x-4

22. 03. 5

Sub. : Provision of uniform to HHWS, FTSS & STSS and  
Kit bag to H.H.W.S. under Health Component of KUSP.

Ref. : Your Letter No. CMU-94/2003(PT-II)/755(1C) dt. 4/8,  
03.2005 and telephonic discussion held with you in  
this regard.

Madam,

With reference to above mentioned subject this is to inform you that we have taken proper step on receipt of your captioned above letter and fact is that local tenderers have been quoted higher rate than the Suppliers concerned which mentioned in your letter. So, order for uniform and Kit bags for H.H.W.S. and others vide our Office letter No. 4319/X-4 dt. 21.03.05 and 4318/X-4 dt. 21.03.05 to M/S. Bipra Traders and M/S. Electrical Measuring Instruments of 12/1, Suren Sarkar Road, Kolkata-700 010.

So, you are requested to please treat our placing order to the Suppliers concerned as Utilisation Certificate and please release our fund as early as possible.

Details of Placing Order

Sl. No.	Order Placed to	Particulars	Quantity	Rate	Total amount
01.	M/S. Electrical Measuring Instruments, 12/1, Suren Sarkar Road, Kolkata-700 010.	Kit Bag (with contents)	149 nos.	Rs. 305.75	Rs. 45,558.25
02.	M/S. Bipra Traders, 12/1, Suren Sarkar Road, Kolkata- 700 010.	Saree	298 nos.	Rs. 142.00	Rs. 42,316.00
03.	-- Do --	Blouse (1mtr. Length)	298 nos.	Rs. 36.00	Rs. 10,728.00
04.	-- Do --	Trousers & shirt	02 nos.	Rs. 350.00	Rs. 700.00
05.	Local Tailor	Making charges of Blouse	298 nos.	Rs. 30.00	Rs. 8,940.00

Rs. 1,08,242.24

(Rupees One lakh eight thousand two hundred forty two and paise twenty four) only.

Thanking you,

Yours faithfully,  
Sd/- A. Lahiri

Vice-Chairman,  
Bally Municipality

Vice-Chairman  
Bally Municipality

TB:AC

Memo No. 4338/1(4)/x-4 Dated 22-3-05  
Copy to : 1) The Executive Officer, Bally Municipality,  
2) The Finance Officer, ---do---,  
3) The Executive Engineer, ---do---,  
4) The Accountant, ---do---

# RAJPUR-SONARPUR MUNICIPALITY

P. O. HARINAVI, SOUTH 24-PARGANAS



REF. NO. HAU/367/RM

DATE 28. 03. 2005

To  
The Project Director  
CMU, KUSP  
ILGUS BHAWAN  
Salt Lake, Kol-106

*PM/*  
*as my*  
*add. sanction*  
*they have*  
*amount of*  
*out of fund Rs*  
*30/3*

*Health Expert*  
*Requested to be. speak*  
*to the Chariman. t-day*  
*of fund, we*  
*of they have run out*  
*allow by tr. munici.*

Sub: Proposal for allotment of fund of  
Rs. 127162=00 (Rupees One Lakh twenty  
seven thousand one hundred and sixty  
two only) towards purchase of UNIFORM  
and Kit-Bags with Contents for Health  
workers.

Your ref no: CMU/94/2003 (PtII/755(16)  
dt 17.3.05

As per above mentioned ref from your Office we have  
make necessary arrangement for procurement of above  
mentioned items afyer observing office formalities.

Pl. make necessary arragement for above mentioned fund.  
Adjustment will be submitted after completion of the pro-  
curement.

*discussed with P.M. PM had a talk with*  
*the chairman over telephone.*  
*31.3.05*

*[Signature]*  
Chairman.  
Rajpur-Sonarapur Municipality.

Special attention of Dr. Shibani Goswami, Health Expert,  
CMU

# MAHESHTALA MUNICIPALITY

OFFICE OF THE BOARD OF COUNCILLORS

P. O. - MAHESHTALA, DIST. : SOUTH 24-PARGANAS, PIN - 700141

Phone : 2490-2280, 2490-1651, 2490-3389



Ref. :

Date :

To  
M/s Mensli School of Beauty  
63, Garfa Sitala Mandir Rd.  
Kolkata-75.

Sub : Work order for supply of HHW kit bag  
with contents under Health component  
of KUSP.

Ref : Our Notice No. H-2/05, dated-16.03.05  
Memo No. 1395(9)/IVB/HM/24, dtd. 16.03.05

Sir,

Your quotation rates submitted on 23/3/05, has  
been accepted.

You are requested to supply 210 nos. of HHW kit  
bags with contents (as per sample) to the Stores Section  
of this Municipality, as per following terms and conditions.

Terms & conditions :

- 1) Security Deposit - ~~10%~~ <sup>@10%</sup> to be deducted from the bill  
refundable after warranty period of  
three(3) months is over.
- 2) Delivery - Within a period of 30(thirty) days  
from the date of the order.
- 3) Payment - after delivery and submission of  
bill with challan.
- 4) Taxes/charges - the above rate is inclusive of all  
taxes/charges.
- 5) Delivery - Free
- 6) Warranty - three(3) months
- 7) I.T. deduction at source - as per rules.

The total value of the order is Rs. 62,580/- (rupees  
sixty two thousand five hundred eighty) only inclusive of  
all charges, taxes and delivery charges.

contd..p/2

# MAHESHTALA MUNICIPALITY

OFFICE OF THE BOARD OF COUNCILLORS

P. O. - MAHESHTALA, DIST. : SOUTH 24-PARGANAS, PIN - 700141

Phone : 2490-2280, 2490-1651, 2490-3389

Ref. :

Date :

Page : (2)

\*\*\*\*\*

After the supply is complete, the claim may be prefixed through bill (in triplicate) raised in favour of the Chairman, Maheshtala Municipality, along with receipted copy of challan. The payment will be made through account payee cheque.

Sd/-  
Chairman  
Maheshtala Municipality

Memo No. 1630/1 (7) IVA/M/24

Dated : 01.04.05


Copy forwarded for information and necessary action to the -

1. Vice Chairman, Maheshtala Municipality
2. CIC(H). do
3. Finance Officer, do
4. AE(KUSP) do
5. H.C. do
6. Procurement Expert, CMU, KUSP | ILGUS Bhawan, HC Block
7. Health Expert, CMU, KUSP | Sector 3, Bidhannagar  
Kolkata-106.

31.3.05  
Executive Officer  
Maheshtala Municipality



23



**Maheshtala Municipality**  
**PO. Maheshtala ; Dist. South 24 Pgs**

Memo no.

Dated-

To  
M/s. Bulbul Enterprise  
Subhashpally, Batenagar  
Kolkata-140

Subj: Work order for supply of Uniform under  
Health Component of KUSP.

Ref: Our Notice no. H-1/05 dt 16.03.05,  
Memo no. 1403(9)/IV-B/MM/24 dt 16.03.05

Sir,

Your quotation rates submitted on 23.03.05 has been accepted. You are now requested to supply the uniform as per sample to the Stores Section of this municipality as mentioned below.

Sl.no	Description of Item	Quantity	Rate/unit	Amount(₹)
(01)	Sky Blue Saree, 5.50 Mtr length & standard width not less than 108 cm, texture-mixed synthetic as per sample.	504 Pcs	140/Pc	70560.00
(02)	Navy Blue Blouse piece of 1.0 mtr length & standard width of 90 cm, texture-2/2 as per sample.	504 pcs	33/pc	16632.00

Total ₹. 87192.00

(Rupees eighty seven thousand one hundred ninty two) only.

**:: Terms & Conditions ::**

1. Security Deposit @ 2% to be deducted from the bill, refundable after warranty period of two months is over.
2. Delivery within a period of 30(thirty) days from the date of this order.
3. Payment will be made after delivery(as per sample) and submission of the bill with challan.
4. Taxes & charges - The above rate is inclusive of all taxes/charges.
5. Delivery - Free
6. Warranty - Two (2) months
7. IT deduction at source as per rule.

The total value of the order is ₹.87192.00 (rupees eighty seven thousand one hundred ninty two) only inclusive of all charges, taxes and delivery charges. After the supply is complete, the claim may be prepared through bill (in triplicate) raised in favour of the Chairman, Maheshtala Municipality along with receipted copy of challan. The payment will be made through Account Payee cheque.

s/-  
Chairman

Maheshtala Municipality

Memo no.

/IV-B/MM/24

Dated :

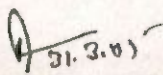
P.T.O

Memo no. 1629/1(7)/IV-B/MM/24

Dated : 01.4.05

Copy forwarded for information & necessary action to :-

- (1) Vice Chairman, Maheshtala Municipality
- (2) MemberCIC(Health) do
- (3) Finance Officer do
- (4) Asstt Engineer(KUSP) do
- (5) Head Clerk do
- (6) Procurement Expert, CMU, KUSP, ILGUS Bhavan, HC Block  
Sector-3, Bidhannagar, Kolkata-106
- (7) Health Expert, CMU, KUSP, ILGUS Bhavan, H C Block,  
Sector-3, Bidhannagar, Kolkata-106.

  
Executive Officer  
Maheshtala Municipality





(18)

KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU- 231 /2005 /905

Dt. .. 31.03.2005

From : Dr. Shibani Goswami  
Health Expert, CMU

To : The Chairman  
Rajarhat – Gopalpur Municipality  
P.O. – Rajarhat-Gopalpur  
Dist. – 24 Pgs. (North)  
PIN – 743 518

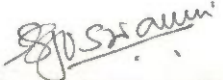
Sub : Issue of Cheque in favour of Rajarhat-Gopalput Municipality  
for purchase of Uniform and Kit Bags for HHW etc.

Sir,

With reference to your letter no. 598/RGM-123/2005 dt. 28.03.2005 this is to inform you that the expenditure incurred on account of purchase of Uniform and Kit bag for HHW should be met from KUSP fund placed with you. If the KUSP fund is exhausted, the same will be placed very soon.

Thanking you.

Yours faithfully,

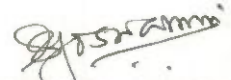
  
Health Expert, CMU

Memo No. CMU- 231 /2005 /905 (1)

Dt. .. 31.03.2005

Copy forwarded for information to :

Project Manager, CMU

  
Health Expert, CMU

Phone : 2500-6531  
Fax Phone : 2500-7560

2228  
18

Office Of The  
**Rajarhat-Gopalpur Municipality**  
RAGHUNATHPUR, KOLKATA-700 059

ESTD. - 1994

CHAIRMAN :

**TAPASH CHATTERJEE**

VICE-CHAIRMAN :

**BHUPATI SENGUPTA**

Ref. No. 598/RGM-123/2005



Date 28.3.05

To  
The Health Expert, C M U,  
ILGUS Bhawan,  
Salt Lake City,  
Kol.- 91

Sub: Issue of cheque in favour of Rajarhat-Gopalpur Municipality for purchase of Uniform and Kid Bags for HHW etc.

Sir,

Kindly arrange to issue the cheque for the purchase of Uniform & Kid Bags for HHW under IPP-VIII against the total amount of Rs. 1,30,085/- ( 74,048 + 55,036.80) (208 pairs Saree & 208 pairs Blouse + 180 Kid Bags with contents).

The existing fund placed to this Municipality has been utilised fully. So there is no fund at present.

Thanking you,

Yours faithfully,

Encl:- Duplicate bills  
for Blouse etc, Sarees  
and kid bags

  
( Chairman )  
**Tapash Chatterjee**  
Chairman,  
Rajarhat-Gopalpur Municipality,

**BILL**

Phone : 2353-9628

**BIPRA TRADERS**

12/1, SUREN SARKAR ROAD, KOLKATA-700 010

Bill No. BT/129/04-05

Order No. 582/250/123/2005

Date 28-03-2005

Date 24-03-2005

Messrs Chairman, Bajarhat-Gopalpur Municipality,  
Raghunathpur, 24-bgs (North)

Quantity	PARTICULARS	RATE	AMOUNT	
			Rs.	P.
416 Pcs	sky Blue Saree of 5.5 Mtr. length and standard width not less than 108 cm. texture-mixed synthetic as per sample.	142/- Each	59072	00
416 Pcs	Navy Blue <del>Shawl</del> <sup>Shawl</sup> of piece of 1 Mtr. length, standard width 90 cm. texture 2/2. as per sample.	36/- Each.	14976	00
Rupees Seventy four thousand fortyeight only.				
TOTAL			74048	00

Challan No. 73/05

E. & O. E.

For BIPRA TRADERS

*[Signature]*

# Office Of The Rajarhat-Gopalpur Municipality

RAGHUNATHPUR, KOLKATA-700 059

ESTD. - 1994

CHAIRMAN :  
TAPASH CHATTERJEE

VICE-CHAIRMAN :  
BHUPATI SENGUPTA

Ref. No. 588/RGM-128/2005



Date 24.3.2005

To  
M/s Electrical Measuring Instruments,  
12/1, Suren Sarkar Road,  
Kol.- 10

sub: supply of Kit bags with contents

Sir,

As per tender, the rate offered by you has become the lowest.

Kindly arrange to supply 130 kit bags ( one hundred & eighty) with all contents as per tender by 28th March '05 & raise the bill in triplicate for early payment from this end.


Thanking you,

Yours faithfully,

Copy to :

1. Dr. shibani Goswami,  
Health Expert, CMU,
2. Vice-Chairman, RGM,
3. Health Officer, RGM,
4. Accountant, RGM, Rgh.
5. FINANCE OFFICER Rgh.

( <sup>scf</sup> chairman )

(  )  
Tapash Chatterjee

Chairman,  
Rajarhat-Gopalpur Municipality.

# BILL

## ELECTRICAL MEASURING INSTRUMENTS

12/1, SUREN SARKAR ROAD, KOLKATA-700 010  
PHONE NO. 2350-0878. FAX NO. 2353-1433 EMAIL : pkbcal@vsnl.net

To The chairman Rajarhat Gopalpur Municipality Raghu nath pur, North 24th Pgs.	Your Order No. : <i>SB3/RGN-123/05 dated - 24/03/05</i> Bill No. : <i>EMV/03/11/2005</i> Date : <i>28/03/2005</i> Challan No. : <i>03(23)/2005 dt-28/03/2005</i> Terms of Payment By Draft or A/C Payee Cheque. T.R./R.R. No.
---	--

SL. No.	Particulars	Rate		Unit	Qty	Value	
		Rs	P.			Rs.	P.
1	Kit Bag with contents	305	76	each	180ms	55036	80

Rs Fifty five thousands thirty six and eighty paise .

55036.80

W.B.S.T. No.: BE/1678

C.S.T. No.: 2011A (BE) C

Payment Should be Made Within 7 Days

On Presentation of Bill Otherwise 21% Interest

Will Be Charged On Total Amount.

E. & O. E

For ELECTRICAL MEASURING INSTRUMENTS

No.....

Phone : Office : 2553-3060  
2563-1171

# Office of the Municipal Councillors of Khardah

B. T. Road, Khardah

From :

*Braja Gopal Saha*

Chairman  
Khardah Municipality

To..... M/s. Electrical Measuring Instruments,  
12/1, Suren Sarkar Road, Kolkata - 700 010.

Dated, Khardah the.....200

Reference :

Subject :

In reference to Change Management Unit's letter No. CMU-94/2003 (Pt-II)/755 (16) dated 4-08/3/2005 read with work order being No. CMU-231/2005/679 dated 19-2-05 regarding supply of Kit Bag alongwith contents as prescribed for H.H.W. of U.L.B.'s, I would like to inform you that under this U.L.B. there are 173 H.H.W. and S.T.S.

So, you are requested to supply 173 Kit Bags alongwith contents as prescribed by the C.M.U. and as per sample approved for use of H.H.W. and S.T.S. of this U.L.B.

Sd/- B. G. Saha  
Chairman  
Khardaha Municipality

No. 440-1/gem/os- Dated : Feb-05-

Copy forwarded for information to:-

Dr. Shibani Goswami, Health Expert, Change Management Unit, ILGUS Bhavan, H.C. Block, Sector-3, Bidhan Nagar, Kolkata - 700 106.

Pcc/Sm.

*B. G. Saha*  
Chairman  
Khardaha Municipality



No. 493/1/9em/05-



9

Phone : Office : 2553-3060  
2563-1171

# Office of the Municipal Councillors of Khardah

B.I.T. Road, Khardah

From :

*Braja Gopal Saha*

Chairman  
Khardah Municipality

To..... M/s. Bipra Traders,  
12/1, Suren Sarkar Road, Kolkata - 700 010.

Dated, Khardah the 7.4.2005

Reference :

Subject : "PROVISION OF UNIFORM TO HHWS., FT's & STSU. UNDER  
HEALTH COMPONENT OF K.U.S.P."

In pursuance of the direction issued by the change Management Unit in Memo.No. CMU-94/2003 (Pt-II)/755 (16) dated 04/08-3-2005 on the subject mentioned above it is hereby informed that the number of Health Staff (HHW, S.T.'s etc.) under this Municipality is shown below :-

No. of Female Health Worker	:	169
No. of Male Health Worker	:	4
<u>TOTAL</u>	:	<u>173</u>

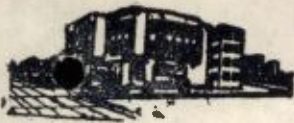
No. of Uniforms (i) for Female comes to  
 $169 \times 2 = 338$  Sets (2 Sets per head) and  
for male  $4 \times 2 = 8$  Sets.

For Female each sets will cost :-

One full length Saree	::	Rs. 142.00
One Blouse piece 1 metre	::	Rs. 36.00
Stitching Charge	::	Rs. 30.00
<u>TOTAL</u>	::	<u>Rs. 208.00</u>

Contd.....P/2.





31

Phone : 632-6554  
632-0443  
Satyajit Roy Bhawan : 632-3685  
Fax : 91-33-632-0443

**OFFICE OF THE MUNICIPAL COUNCILORS BAIDYABATI**  
**P. O. SHEORAPHULI, DIST. HOOGHLY, PIN-712 223**

Ref. No. 50/HAV-1/IPP-8/ADY-MAY/Health/A-106/05

Date 19/08/2005

TO  
THE PROJECT DIRECTOR,  
CHANGE MANAGEMENT UNITS (CMU)  
ILGUS BHAVAN H.C. BLOCK, SECTOR 3, BIDHANNAGAR,  
KOLKATA - 700016.

Dr. Grosweini  
19/8/05

**SUB: RETRAINING OF HEALTH FUNCTIONARIES OF THE ULBS UNDER KUSP HEALTH COMPONENT.**

Respected sir,

In response to your letter Memo No- CMU -94/2003/509 (40) dated 11-01-05. We would like to inform you that we are submitting the actual number of different category of Health functionaries existing under CUDP -III & IPP VIII Health Programme of Baidyabati Municipality as per proforma issued by you . Please accept it and oblige . The list of Health functionaries are furnished below :.....

CATEGORY OF HEALTH FUNCTIONARIES.	ACTUAL NO. FUNCTIONING AT PRESENT UNDER.			TOTAL.
	CUDP III.	IPPVIII(1)	IPPVIII(2).	
H.H.W.	28 Heads all are functionary.	35 heads all functionary	20 heads all functionary	83 heads.
FTS.	6 all are functionary.	6 all are functionary	4 all are functionary.	16 heads.
PTMO.	1 head functionary.	2heads all are functionary.	1 head functionary.	4 heads.
STS.	Nil.	2 heads all are functionary.	(acting) 1 functioning	3heads.
UHIO.	Nil.	Nil.	Nil.	Nil.
H.O.	—	—	—	1 for the both Units CUDP III & IPPVIII(1)&2
AHO.	NIL.	NIL.	NIL.	NIL.

ASW

Thanking you.

Yours faithfully,

Dr. Subh  
CHAIRMAN,

HEALTH OFFICER,  
BAIDYABATI MUNICIPALITY.  
Health Officer,  
Baidyabati Municipality

BAIDYABATI MUNICIPALITY  
Chairman,  
Baidyabati Municipality



Phone : 2553-2909/2563-4457

Fax : 2553-1487

Office of

The Municipal Councillors

of Panihati

PANIHATI, 24 PARGANAS (N)

PIN : 700114

From : Sri Monoranjan Sarkar  
Chairman,

Dm/Genl Health/05/1798

Dated, 24.03.2005.

To:  
The Project Director, C.M.U.  
Kolkata Urban Services for the poor,  
Change, Management Unit,  
ILGUS Bhaban,  
Bedhan Nagar, Kolkata-700106.

Dr. Goswami  
17/4

Sub: Provision of uniform to the H.H.W.S, F.T.S,  
S.T.S and Kit Bag to the H.H.W.S under KUSP.

Sir,

It may kindly be noted that this Municipality is willing to have the supply of uniform for H.H.W.S, F.T.S and S.T.S and kit Bag for H.H.W.S as provided under KUSP.

In this connection, we are agree to supply prescribed Type of uniform etc. subsequently from the resources of the Municipality as asked for in the memo under reference.

Thanking you,

Yours faithfully,

*Sri Sarkar*  
Chairman

Copy forwarded to:

Panihati Municipality,

The H.O. for information with the request to persue the matter accordingly.

*Sri Sarkar*  
Chairman

Panihati Municipality,

The activities in the 1<sup>st</sup> year under Health component of KUSP.

Provision of Uniform to HHWs, FTSS and STSS and provision of HHW Kit bag.

Letter bearing memo no. CMU-94/2003/532(40) dt. 17.01.2005 was issued from this office to 40 ULBs to know about their willingness with regard to provision of Uniform and Kit bag.

Sl. No.	ULBs	Letter of willingness received from the ULBs	Remarks
<b>Dist. : North 24 Parganas</b>			
1	Bhatpara		
2	Barrackpore		
3	Bidhannagar		
4	Baranagar		
5	Barasat	Yes	
6	Dum Dum	Yes	
7	Garulia		
8	Halisahar		
9	Kanchrapara	Yes	
10	Khardah	Yes	
11	Kamarhati		
12	Madhyamgram		
13	Naihati		
14	New Barrackpore		
15	North Barrackpore	Yes 21.2.05	
16	North Dum Dum	Yes	
17	Panihati		
18	Raharhat Gopalpur		
19	South Dum Dum	Yes	
20	Titagarh	Yes	
<b>Dist. : South 24 Parganas</b>			
1	Baruipur		
2	Budge Budge		
3	Maheshtala	Yes	
4	Pujali		
5	Rajpur Sonarpur		

Sl. No.	ULBs	Letter of willingness received from the ULBs	Remarks
Dist. : Howrah			
1	Bally		
2	Howrah MC		
3	Uluberia		
Dist. : Nadia			
1	Gayeshpur	Yes	
2	Kalyani	Yes	
Dist. : Hooghly			
1	Baidyabati		
2	Bansberia		
3	Bhadreswar	Yes	
4	Chandannagar MC		
5	Champdani	Yes	
6	Hooghly Chinsurah		
7	Konnagar		
8	Rishra	Yes	Expressed dependency on future funding.
9	Serampore	Yes	
10	Uttarpara Kotrung	Yes	

Memo No. CMU-94/2003(Pt. II) / Dr. Sm - - -

Dt. .. 03.03.2005

From : ~~Arnab Roy~~, IAS Health Expert CMU  
Project Director, CMU

To : The Chairman

**Sub : Provision of Uniform to HHWs, FTSs & STSs and Kit bag to HHWs under Health Component of KUSP.**

Sir,

I am directed to ~~make~~ a reference to this office.  
Reference is invited to this office communication bearing memo no. CMU-94/2003/532(40) dt. 17.01.2005 on the above subject. and to state as follows

a) Provision<sup>g</sup> of Uniform to HHWs, FTSs & STSs.

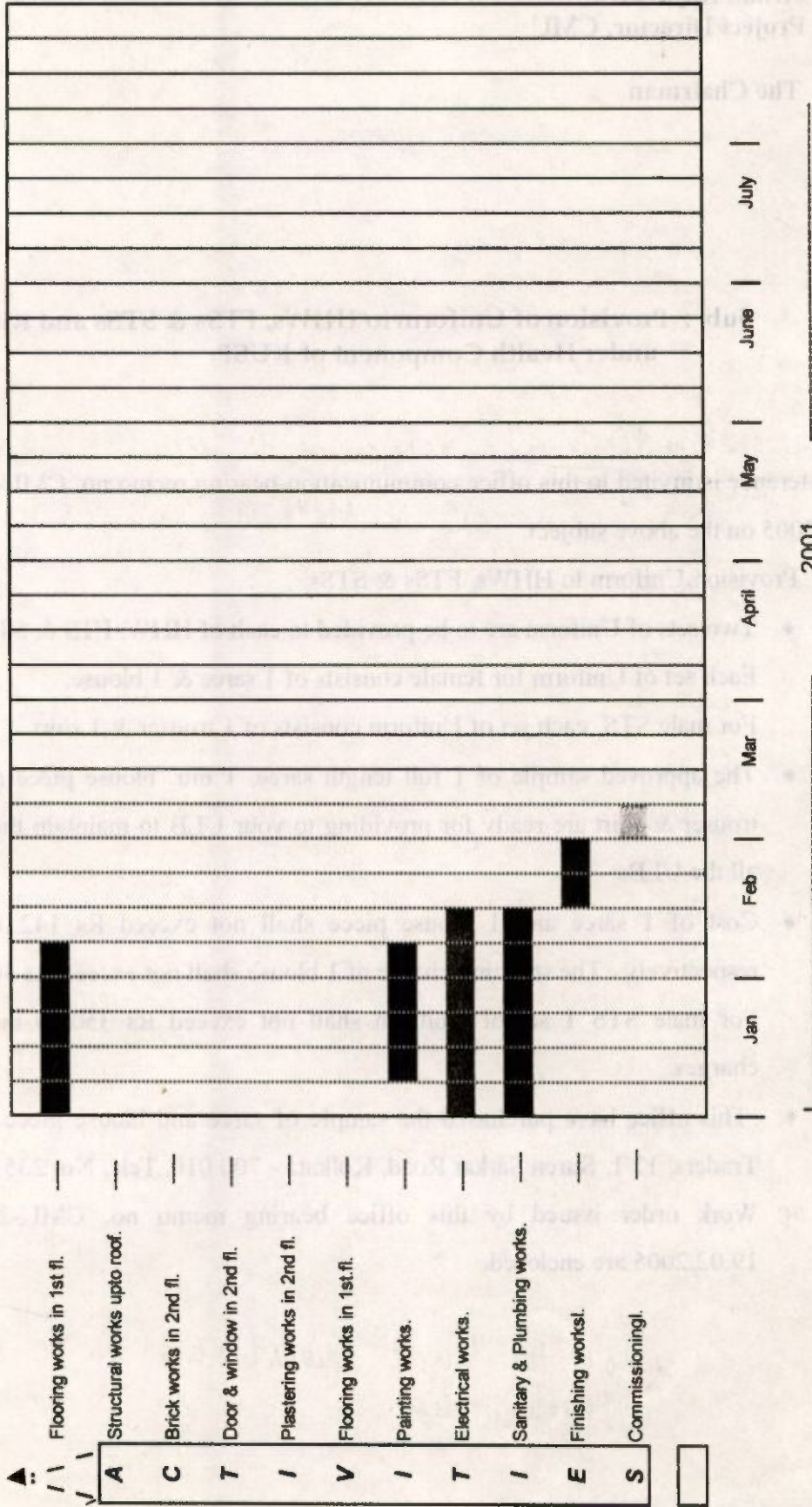
- ◆ Two sets of Uniform are to be provided to each of HHW, FTS & STS.  
Each set of Uniform for female consists of 1 saree & 1 blouse.  
For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ The approved sample of 1 full length saree, 1 mtr. blouse piece and cut piece for trouser & shirt are ready for providing to your ULB to maintain the same quality in all the ULBs.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 142.00 and Rs 36.00 respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00.  
For male STS 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ This office ~~has~~ purchased the sample of saree and blouse piece from M/S Bipra Traders, 12/1, Suren Sarkar Road, Kolkata - 700 010, Tele. No. 2351 2006. \*

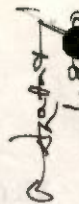
Copy of Work order issued by this office bearing memo no. CMU-232/2005/678 dt. 19.02.2005 are enclosed.

\* as the lowest quotationer in a recent ~~could to P-2~~ tender problem.

# WORK SCHEDULE CHART

Name of Work : Construction of HP at Word No. -42, Mouza-Birbhanpur, J.L. No. -91, Plot No. -1660(P), Durgapur.



  
 Executive Engineer 800  
 Burdwan Division, M.E. Dte.  
 Govt. of W. B.



b) Provision of Kit bag along with contents for HHWs.

- ◆ Each HHW will get 1 such Kit bag.
- ◆ The approved sample of Kit bag along with contents is ready for providing to your ULB to maintain the same quality in all the ULBs.
- ◆ The approved sample has been procured from M/S Electrical Measuring Instruments, 12/1, Suren Sarkar Road, Kolkata - 700 010, Tele. No. 2350 0878. \*
- ◆ Work order of Kit bag with contents is enclosed along with specification.
- ◆ The cost of each Kit bag with contents shall not exceed Rs. 306.00 (Rupees Three hundred six) only.

Copy of

You are requested to send your authorised representative to collect the above mentioned approved samples from the office of CMU to undertake procurement from your end as per the procurement norms framed in the 1<sup>st</sup> meeting of Procurement Committee of CMU held on 17.05.2004 which was sent to you under memo no. CMU-43/2003/119 dt. 16.07.2004.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked for procurement of Uniform and Kit bag under the head of - "Health Component - Procurement Uniform" and " Health Component - Procurement Kit bag" respectively.

The Statement of Expenditure and U.C. in this regard may please be submitted in due course.

Yours faithfully,

\* . . . . .

Memo No. CMU-94/2003(Pt. II)

Project Director, CMU  
Dt. .. 03.03.2005

HE

Copy forwarded for information and necessary action to :

1. Project Director, CMU
2. Project Manager, CMU
3. Financial Adviser, CMU
4. Procurement Expert, CMU
5. ~~Health Expert, CMU~~

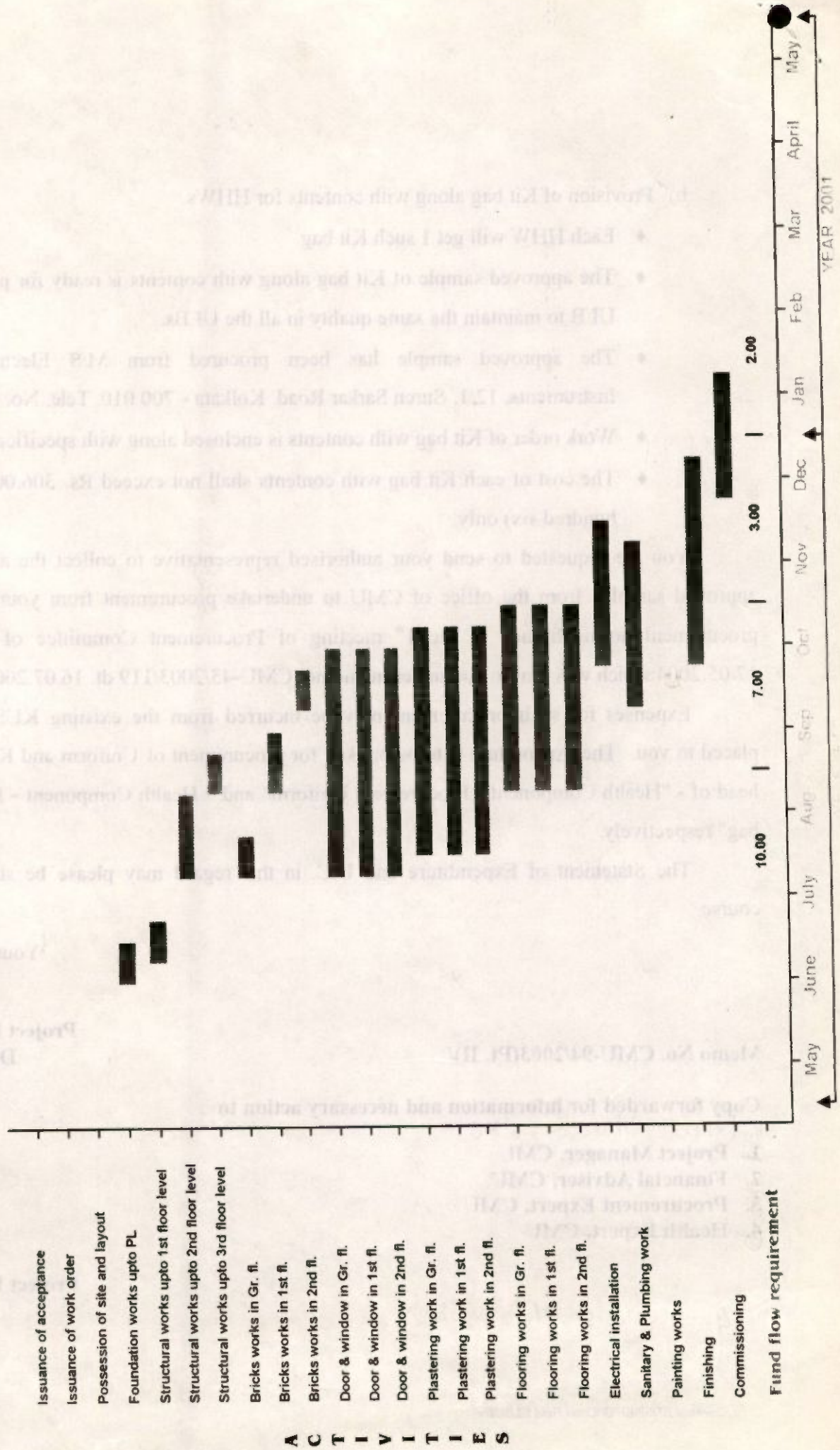
4 Accounts Officer, CMU

Project Director, CMU

HE

# IPP - VIII (EXTN.) PROGRAMME AT SILIGURI WORK SCHEDULE CHART

Name of Work : Construction of HP cum Medical Store,  
Package No. 08, at Mouza-Dabgram, Plot-12408, Ward No. 23



YEAR 2001

Nadia - (2)

**OFFICE OF THE KALYANI MUNICIPALITY**  
CITY CENTRE COMPLEX : KALYANI : NADIA

No. 610 /KMDated 31/01/2005From : *Dr. Shantana Jha*  
ChairmanTo : Shri Arnab Roy,  
Project Director, C.M.U.  
ILGUS BHAVAN,  
HC Block, Sector-III  
Bidhannagar,  
Kolkata - 700 016.*Dr. Goswami*  
*ay*  
*1/2**1.2.05*Sub : Activities approved by DFID under Health component of KUSP in the 1<sup>st</sup> year.

Sir,

With reference to your letter No.CMU-94/2003/532(40) dated 17.01.2005 we are pleased to know that DFID has agreed to support the following activities in the 1<sup>st</sup> year under health component of KUSP in order to strengthen existing HHW services, i.e.

- \* Provision of uniform to HHWs, FTS and STS,
- \* Provision of HHW Kit bag along with contents,
- \* Re-training of Health Care providers,
- \* I.E.C. activities.

We understand that the provision of uniform and HHW. kit bag may probably be one time supply from D.P.L.D. fund. We agree to continue with this type of subsequent supply, if needed, from our own resources only.

Thanking you,

Yours faithfully,

*d*  
Chairman,

Kalyani Municipality.

*27*



Nadia  
①

2589-8579

Phone : 2589-9614

2589-9615

Unit Office at Gayeshpur : 2589-9630

Fax No. (033) 2589-9614

# OFFICE OF THE GAYESHPUR MUNICIPALITY

P. O. KATAGANJ, DIST. NADIA.

From :  
CHAIRMAN  
EXECUTIVE OFFICER  
GAYESHPUR MUNICIPALITY

Health Expert Fe.  
Am  
Hyos  
7.2.05

Ref. No. GM/W-24pt.2/235 /2005.

Dated... 27.1.05

To  
Shri Arnab Roy,  
Project Director, CMU, KUSP,  
ILGUS Bhavan, HC Block, Sector-3,  
Bidhannagar, Kol-700106.

Sub: Activities approved by DFID under Health component of KUSP in the 1st year.

Ref: Your office Memo No. CMU-94/2003/532(40) dt. 17/1/2005.

Sir,

This is to inform you that the proposals referred under quoted subject with reference have been accepted by the authority of this Municipality.

You are therefore requested to take necessary action with an intimation to this office.

Thanking you,

Yours faithfully,

Memo No. GM/W-24 pt.2/ /2005 dt. /05

Copy forwarded for information and taking necessary action please to:-

The Acting Health Officer,  
Gayeshpur Municipality.

-Copy of the above memo from CMU enclosed.

Executive Officer.

Executive Officer

Gayeshpur Municipality,  
P.O.-Kataganj, Dist.-Nadia

Executive Officer.



10 High

Phone : 2663-7298  
2663-4095

# Office of the Councillors, Uttarpara-Kotrung Municipality.

From : **Shri Pinaki Dhamali**

Chairman, Uttarpara-Kotrung Municipality

To: Arnab Roy  
Project Director, CMU

Dated, Uttarpara the 24th Jan. 2005

Sub: Activities approved by DFID under Health component of KUSP in the 1st year.

Ref: Memo No. CMU-94/2003/532(40) dated 17.01.2005.

Sir,

With reference to the above, I would like to indicate willingness to continue with the activities to be provided by DFID under Health component of KUSP in the 1st year.

Yours faithfully,

P. Dhamali  
Chairman.

Dr. Goswami  
25/1

25.1.05



OFFICE OF THE MUNICIPAL COUNCILLORS  
SERAMPORE

Phone : Office : 2662-0310 Fax : 2662-3651 Resi. : 2662-2417/1539

From :

Sri Kesto Mukherjee  
Chairman

To

✓ Shri Arnab Roy, IAS,  
Project Director, CMU,  
ILGUS Bhavan, HC Block,  
Sector-3, Bidhannagar,  
Kolkata-700106.

Ref. No. 4060/HS-38/KUSP

Dated, Serampore the 24/11/05

Sub: Activities approved by DFID under  
Health component of KUSP in the  
1st year.

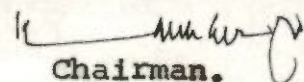
Sir,

Kindly refer to your Memo No. CMU-94/2003/532(40)  
on the above subject.

In this connection, I would like to inform that  
this Municipality is willing to undertake the said  
activities under Health component. The requirements  
are as follows :-

- |   |   |
|---|---|
| 1. Provisions of Uniform to<br>HHWs, FTS & STSS/ANMs<br>(IPP VIII + CUDP-III) | HHWs - 170<br>FTS - 34<br>STS - 8<br>Total - <u>272</u>                   |
| 2. Provision of HHW Kit bag<br>along with contents                            | HHWs - 170  |
| 3. Re-training of Health<br>Care providers                                    | - Needed  |
| 4. I.E.C. activities  | - Projection Machine<br>alongwith Screen,<br>Stand etc/Microphone<br>etc. |

Yours faithfully,

  
Chairman.

*Dr. G. G. Ghosh*  
*1/2*  
*1.2.0*

Phone : 2672-1373

REF. No. 2256/12

From :

Sri Dilip Sarkar  
Chairman



Office of the Councillors, Rishra  
Municipality, Rishra, Hooghly,  
West Bengal.

Dated Rishra the 7<sup>th</sup> February, 2005

To,

The Project Director, CMU,  
KUSP,  
ILGUS Bhavan, HC Block,  
Sector-3, Bidhannagar,  
Kolkata-700 106.

Health Expert Fe.  
15/2/05

15.2.05

Sub:- Activities approved by DFID under Health Competent of KUSP In the year 1st.

Ref:- Your Memo No. CMU-94/2003/532(40) Dt. 17.1.05.

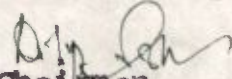
Dear Sir,

We would like to inform you that as offered, we are ready to accept your proposal to provide uniforms to HHW, FTS & STs/ANMs and HHW Kit bag from DFID fund.

You must be aware of the fact that ULB's are passing through most difficult phase in Financial front but care should be taken positively to arrange the same in years to follow.

Thanking you,

Yours faithfully,

  
Chairman,  
Rishra Municipality.

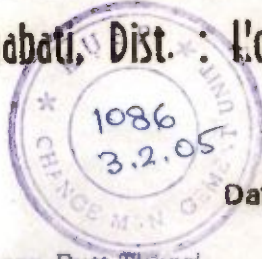
15/2/05

Hooghly  
3

2632-6257 (Fax)  
2632-3429

OFFICE OF THE MUNICIPAL COUNCILLORS' OF CHAMPDANY

P.O. : Baidyabati, Dist. : Hooghly, West Bengal.



No. 1048

Dated, Champdany the 18 Feb' 2005

From :

Shri Bhagawan Dutt Tiwari  
Chairman, Champdany Municipality  
1, Poura Bhawan Road, P.O.-Baidyabati  
Dist.- Hooghly, Pin-712222

Health Report  
On 4/2/05  
A.2.05

To  
Mr. Arnab Roy  
Project Director, CMU  
ILGUS Bhavan, HC Block, Sector-3  
Bidhannagar, Kolkata-700 106

Ref: Memo No.CMU-94/2003/532(40) dated 17.01.2005

Sub: Supply of Health Components of KUSP including Uniform and HHW Kit Bag.

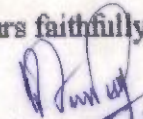
Sir,

With reference to above I am pleased to indicate you in respect of strengthening the activities within this Municipality , our Municipality is very much willing to have the materials as stated in the referred letter.

The information in respect of approved samples and necessary fund may kindly be intimated early.

Thanking you.

Yours faithfully,

  
Chairman 01/02/05  
Champdany Municipality



Please refer to the number with file mark and date of the Letter in future reference



Hooghly  
3

Phone : { STD Code 033  
Office : 633 5283  
Resi : 633 5264

OFFICE OF THE MUNICIPAL COUNCILLORS  
BHADRESWAR

No. 660

From : SRI DEBAGOPAL CHAKRABARTI,  
Chairman, Bhadreswar Municipality

To The Project Director,  
Change Management Unit,  
KUSP-ILGUS BHAVAN, HC-Block,  
Salt Lake City,  
KOLKATA-106.

Dated, Bhadreswar, the 4th February, 2005.

Sub : Activities approved by DFID under Health component of KUSP in the 1st year.

Ref : Memo No. CMU-94/2003/532(40) dated 17/01/2005.

Health Expert  
Dr. S. M. Das

S i r,

With reference to above I am to inform you that this Municipality is willing to strengthen all existing Health services with the support of DFID as suggested.

You are, therefore, requested to kindly take necessary action at an early date.

Yours faithfully,

*Debagopal Chakrabarti*  
4.2.2005.  
Chairman.

Memo No. \_\_\_\_\_ Dated, the 4th February '05.  
Copy forwarded to the Health Officer/Accountant for information & necessary action.

Chairman,  
Bhadreswar Municipality.

1141  
K U S P  
3  
**MAHESHTALA MUNICIPALITY**

**OFFICE OF THE BOARD OF COUNCILLORS**

P. O. - MAHESHTALA, DIST. : SOUTH 24-PARGANAS, PIN - 700141

Phone: 2490-2280, 2490-1651, 2490-3389

Ref. : 741 / IV-B/MM/24.

Date : ~~29.1.05.~~

✓ To  
Sri Arnab Roy,  
Project Director, C.M.U.  
ILGUS Bhavan, HC Block, Sector-3,  
Bidhannagar, Kolkata-106.

Health Expertise 05.02.05  
05/2/05

Sub : DFID Fund under Health Component  
of KUSP in the 1st year.

S i r ,

With reference to your office letter Memo No. CMU-94/2003/532(40), Dated 17.1.05, this is to inform you that we are agreed to continue the subsequent supply of uniform to HHWs, FTSS, STSS/ANMs and HHW kit bags if the same be supplied from DFID fund under the Health Component in the 1st year.

You are requested to take immediate necessary action in this regard.

Yours faithfully,

05/2/05  
Chairman

Maheshtala Municipality.

Memo No : 741 / (5) / IV-B/MM/24, Dated : ~~29.1.05.~~  
05.02.05  
Copy forwarded for information & necessary action to the :-

1. Vice Chairman , Maheshtala Municipality.
2. CIC(H) " "
3. Finance Officer " "
4. A. E. " "

Executive Officer,  
Maheshtala Municipality.

1648  
N-24  
20  
Phone : 2501-0359  
2501-7736  
Fax : 2501-7736

Office of the Board of Councillors of Titagarh Municipality

From :

**Sri Bhoja Nath Upadhyay**

Chairman, Titagarh Municipality

To

Sri Arnab Roy,  
Project Director, CMU,  
ILGUS Bhavan, HC Block, Sector-3, Bidhannagar,  
Kolkata - 700106.

Dated, Titagarh the 24th January, 20 05.  
27-01-05

Sub :- Supplies under Health Component of KUSP.

Ref :- Your memo No. CMU-94/2003/532(40) dated 17.01.05

Dear Sir,

With reference to the above, we convey our willingness to continue with the activities under health component of KUSP, provision of uniform to HHWs, FTSs/STSS/ANMs, HHW Kit bags, re-training of health care providers and I.E.C. activities.

Hope you will process the said activities for our municipality.

Thanking you,

Yours faithfully,

*B. Upadhyay*

CHAIRMAN.

Memo No. SDDM/UHIP/309

N. 24 P.P. (19)



2551 - 2357  
Phone : 2551 - 2743  
2549 - 8388

# Office of the Councillors of South Dum Dum Municipality

NAGERBAZAR • KOLKATA - 74

From :

*Sri Srihir Bhattacharyo*  
Chairman  
SOUTH DUM DUM MUNICIPALITY

To

The Project Director  
CMU RUSP  
Ilgus Bhavan  
Salt Lake.

Dated 14/2/05 200

Dear Sir,

*Health Expertise -*

Sub: 1st year Health Activities in Health Component.

With reference to your Memo No:CMU 94/2003/532(40) dated 17.01.05 , the Municipality will Provide the health Components to the health functionaries provided the availability of funds.

*19/2/05*

Thanking you,

Yours faithfully,

*Sri Bhattacharyo*  
Chairman.

14.2.05



1139  
22.05  
N-24 P  
16

**NORTH DUM DUM MUNICIPALITY**

BIRATI, KOLKATA - 700 051.

Office : 2514 2101 / 2494  
Fax : 2514-2990  
Hospital : 2514 5418  
IPP-VIII : 2514-1674

From : Sri Sachindra Mohan Sarkar  
Chairman

No. NDDM / HHW / 311

Dated. 31st January, 2005.

To  
Mr. Arnab Roy,  
Project Director, C.M.U.,  
ILGUS BHABAN, HC BLOCK,  
SECTOR -3, BIDHANNAGAR,  
KOLKATA-700106.

Health Expert Re.  
On 7.2.05

72.05


sir,

In reference to your letter No. CMU-94/2003/532(40) dated 17/01/05 I am pleased to inform you that we do agree with the activities approved by DFID under health component of KUSP as mentioned in the letter and we also agree to continue the supply of uniform and HHW Kit bag subsequently from our own source.

Thanking you.

Yours faithfully,



  
Chairman,  
North Dum Dum Municipality.



15

Phone : 2593-2028, 2592-0429

Fax : 91-33-2592-6004

# North Barrackpore Municipality

BALTA, P.O. BARRACKPORE

NORTH 24 PARGANAS

PIN-700120

do not match  
with retraining

Ref. No. 2599/327(OS)/14

Date...17.2.2005..... 21.2.05

From : Sri Madhusudan Ghose  
Chairman

To : The Project Director  
CMU, K.U.S.P.  
ILGUS Bhawan, HC Block,  
Section-III, Bidhannagar,  
Kolkata-700106

Health Expert Fe.  
On 21/2/05

Sub : Activities approved by DFID under  
Health Component of KUSP in the 1st Year.

Dear Sir,

With reference to your memo no. CMU-94/2003/532(40) dated 17.1.2005, this is to inform you that municipality is agreeable to continue with proposed type of subsequent supply from municipal resources only.

There are following category of Health Staff in this municipality at present.

HHW	-	109 Nos.
FTSS	-	24 "
STSS	-	3 "
ANMs	-	4 "
CLERK	-	2 "
GDA	-	4 "
HHW(Crech)	-	2 "
SWEEPER	-	4 "

Thanking you,

Yours faithfully,

Chairman

North Barrackpore Municipality

No. 81/KUSP/05

KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT  
ILGUS BHAVAN, HC BLOCK, SECTOR - 3  
BIDHANAGAR, KOLKATA - 700 106

10

N-24  
Phone : Office : 2553-3060  
2563-1171

# Office of the Municipal Councillors of Khardah

B. T. Road, Khardah

From :

*Braja Gopal Saha*

Chairman  
Khardah Municipality

*Dr. Goswami*  
*ay*  
*27*

To..... Sri Arnab Roy, I.A.S.,  
Project Director, C.M.U. (KUSP), ILGUS Bhavan,  
H.C. Block, Sector - 3, Bidhan Nagar, Kolkata - 700 106.

Dated, Khardah the 24.1.2005

Reference :

Subject : "ACTIVITIES APPROVED BY D.F.I.D. UNDER HEALTH  
COMPONENT OF K.U.S.P. IN THE 1ST YEAR."

S i r,

With reference to Memo.No. C.M.U.-94/2003/  
532(40) dated 17-1-2005 on the subject mentioned  
above I would like to inform you that this U.L.B.  
is willing to get the support under Health Component  
of K.U.S.P. under the existing terms and conditions  
as prescribed by the K.U.S.P.

Thanking you,

Yours faithfully,

Pcc/Sm.

*Bisala*  
Chairman  
Khardaha Municipality

1666 2005 N. 24 PPS. 9

OFFICE OF THE BOARD OF COUNCILLORS

# KANCHRAPARA MUNICIPALITY

42, LENIN SARANI (EAST), KANCHRAPARA, NORTH 24 PARGANAS  
585-4354, FAX : 585-8247

No. 3011

Dated, Kanchrapara, the 24.0.2005

From: Sri Sankar Lal Basak,  
Chairman, Kanchrapara Municipality

To, Sri Arhab Roy, Project Director,  
C.M.U., K.U.S.P.  
ILGUS BHAWAN, H.C. Block,  
Sector -III, Kolkata - 700 106

*Dr. Crosswami*  
*[Signature]*  
*[Signature]*  
*2.2.05*

Ref : Memo No. CMU-94/2003-532(40)  
dt. 17.01.2005.

Sub : Expression of willingness in connection  
with activities approved by D.F.I.D.  
under Health component of KUSP in the  
first year.

Dear Sir,

In reference to your above, I, on behalf of the Board of  
Councillors of Kanchrapara Municipality express my willingness  
to process the activities as stated in your above mentioned memo.

This is for favour of your information and necessary action,  
please.

Thanking you,

Yours faithfully,

*Sankar Lal Basak 26.1.05*  
(Sankar Lal Basak)  
Chairman  
Kanchrapara Municipality.



# Office of the Municipal Councillors of Dum Dum



No. ....

From : Sri Dipak Bhattacharjee  
 Chairman  
 Dum Dum Municipality.

To The Project Director,  
 C.M.U  
 Ilgus Bhavan, H.C, Block-Sector-3  
 Bidhan Nagar,  
 Kolkata ---- 700106

Dated. Dum Dum ..... 19

Sub : ----- Scheme Under Health Component of KUSP,  
 Dum Dum Municipality.

*Health Dept. Fe -  
 10/15/05*

Sir,

With reference to your letter no. CMU -94/2003/532(40) dated.17.1.05, I am stated you that we are willing to strengthen our existing HHW'S services and agree to continue that activities. I am submitting below the following scheme as per your content of letter :

1. Provision of Uniforms.

Total no. of HHW'S	-----	52 nos.
Total no. of FTS's	-----	10 nos.
Total no. of STS's &ANM	-----	06 nos.
-----		
Total.---		68 nos.
-----		

Cost of Uniforms approximately Rs.500/Head/ Set/, Requirement of Uriforms 2 sets/ Head.

Cost of Uniforms : ----- 68 x 2~~sets~~ Rs.500. = Rs.68,000/-

2. HHW'S Kit Bag with contents :--

a)	Bag : -- Ladies (preforebly good quality lether/foam)	
	Cost of Bag = 52 x Rs.300 = Rs.15,6000.	
b)	Content:-- Requirement :	Cost.
1)	Dairy -- 1 no.	-----
2)	Exercise khatel (4 nos.)	
3)	Pencil &Rubber- 2 nos.	
4)	Dot Pen -- 2 nos.	
5)	Thermometre -- 2 nos.	
6)	Scissor -- 2 nos.	
7)	Cotton roll -- 100 G.	
8)	Medicated Band-Aid-25 nos.	
9)	4% Mercurochrome --100 ml.	
10)	Antiseptic skin- ointment 15 G. tubs.	
11)	Dettol --- 100 ml.	
12)	Sterilised Gauze-- 10 pcs.	
13)	Roller Bandage4"--- 06 nos.	
14)	Small Torch with--- 02 nos.	
15)	Soap with soapcase- 02 nos.	
16)	Towel small --- 02 nos.	

52 x 300 = Rs.15,600.

# Office of the Municipal Councillors of Dum Dum

No. ....

From :

To

Dated. Dum Dum ..... 19

( 2 )  
Total amount requires - Rs 99, 200 (approx)

3 ) Retraining of Health care providers :--

4 ) L.F.C Activities : ----

Regarding items no 3 & 4 , scheme will be submitted as early as possible <sup>as</sup> when you are intimated to me.

Regarding of Health care providers, The associated officer staff should be included along with the all Health Staff,

Please <sup>for</sup> before you necessary approval and saction.

Thanking you,

Yours faithfully,

*Ashatosh*  
Chairman *10/2/75*

Dum Dum Municipality.

CHAIRMAN  
DUM DUM MUNICIPALITY

BOND  
ATTNOS

MEMO NO 49/BM/16.977-VIII/2004-05

1135  
07.02.05

N. 24 Pgs  
5



552-3211  
562-3535

# Office of the Municipal Councillors of Barasat

Rishi Bankim Chandra Chatterjee Street, Barasat  
Dist. North 24 Parganas.  
Pin Code No. 743201



From: Sri Pradip Chakravorty,  
Chairman / ~~Vide/Chairman~~, Barasat Municipality

To, Arnab Roy,  
Project Director, CMU

ILGUS BHAVAN, HC BLOCK, SECTOR- 3,

BIDHANNAGAR, KOLKATA - 106.

Dated Barasat the 25 - 01 - 2005

*Dr. Goswami*  
*Health Expert Re.*  
*2/1/05*

R E F :: Memo No. CMU-94/2003/509(40)  
dated - 11.01.2005.

S U B :: ACTUAL number of different  
category of Health function-  
naries existing under  
CUDP III & IPP-VIII under  
Barasat Municipality.

S I R,

Submitting here with the actual number of different category  
of health functionaries existing under CUDP III & IPP-VIII  
under Barasat Municipality.

Category of Health Functionaries	Actual no. functioning at present under		
	CUDP III	IPP-VIII	TOTAL
HHW.	29	200	229
FTS.	06	42	48
STS.	01	08	09
PTMO.	01	14	15
UHIO.	-	-	-
HO.	01	-	01
AHO.	-	01	01

Please may be action from your end.

*P. Ghosh*  
Chairman,  
Barasat Municipality  
*2/1/05*



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-231/2005/679

Date.. 19.02.2005

From : Procurement Expert  
CMU, KUSP

To : M/S Electrical Measuring Instruments  
12/1, Suren Sarkar Road  
Kolkata 700 010.

Sub : Work order for supply of Kit Bag with contents

Sirs,

In continuation to this office work order bearing memo no. CMU-231/2005/606 dt. 03.02.2005 I am to inform you that the said item is to be supplied as per following terms and conditions:

Terms and Conditions :

- 1) Security Deposit : @ 10% to be deducted from the bill refundable after warranty period of 3 (Three) months is over
- 2) Delivery : Within a period of 30 ( Thirty) days from the date of the order ie 03.02.2005
- 3) Payment : After delivery and submission of the bill.
- 4) Taxes /Charges : The above rate is inclusive of all taxes / charges
- 5) Delivery : Free
- 6) Warranty : 3 (Three) months
- 7) I.T. Deduction at Source : As per rules.

Yours faithfully,

*Mukherjee*  
Procurement Expert

19.2.05

Date.. 19.02.2005

Memo No. CMU-231/2005/

Copy forwarded for information and necessary action to :

1. Project Director, CMU
2. Financial Adviser, CMU
3. Health Expert, CMU

*Mukherjee*  
Procurement Expert

19.2.05



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-231/2005/৬৭৯

Date.. 19.02.2005

From : Procurement Expert  
CMU, KUSP

To : M/S Bipra Traders  
12/1, Suren Sarkar Road  
Kolkata 700 010.

Sub : Work order for supply of Uniform under Health component of KUSP

Ref: This office NIQ No. CMU-32/2005/606 dt. 03.02.2005

Sirs,

I am directed to state that your quotation submitted under memo no.BT-42/Q/04-05 dt. 15.02.2005. has been accepted by the appropriate Authority.

You are now requested to supply the Uniform as per sample enclosed with your quotation to the office of the Change Management Unit, KUSP at ILGUS Bhavan, HC Block, Salt Lake. Kolkata - 700 106 by 7<sup>th</sup> March, 2005.

Sl. No.	Item	Quantity No.	Unit Rate Rs.	Total Amount Rs.
1.	Sky Blue Saree, 5.50 mtr. length and standard width not less than 108 cm., texture - mixed synthetic as per sample.	70	142.00	9,940.00
2.	Navy Blue Blouse Piece of 1 mtr. length and standard width 90 cm., texture 2/2 as per sample.	70	36.00	2,520.00
<b>TOTAL</b>				<b>12,460.00</b>
<b>(Rupees Twelve thousand four hundred sixty) only</b>				

*Handwritten signature/initials*

Contd. to P-2.



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

-2-

Terms and Conditions :

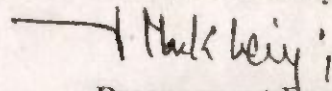
- 1) Security Deposit : @ 2% to be deducted from the bill refundable after warranty period of 2 (two) months is over.
- 2) Delivery : Within a period of 15 ( Fifteen) days from the date of this order
- 3) Payment : After delivery and submission of the bill.
- 4) Taxes /Charges : The above rate is inclusive of all taxes / charges
- 5) Delivery : Free
- 6) Warranty : 2 (Two) months
- 7) I.T. Deduction at Source : As per rules.

The total value of the order is Rs. 12,460/- (Rupees Twelve thousand four hundred sixty) only inclusive of all charges, taxes and delivery charges.

After the supply is complete, the claim may be preferred through bill (in triplicate) raised in favour of Project Director, Change Management Unit, along with receipted copy of Challan. The payment will be made through account payee cheque.

This order issues with the approval of Project Director, CMU.

Yours faithfully,

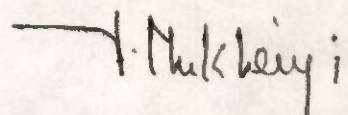
  
Procurement Expert  
19.2.05

Memo No. CMU-231/2005/678-(3)

Date.. 19.02.2005

Copy forwarded for information and necessary action to :

1. Project Director, CMU
2. Financial Adviser, CMU
- ✓ 3. Health Expert, CMU

  
Procurement Expert  
19.2.05



Memo No.CMU-94/2003/532(40)

Date..17.01.2005

**From : Arnab Roy**  
Project Director, CMU

**To : Mayor / Chairperson**  
All 40 ULBs under KUSP

**Sub : Activities approved by DFID under**  
Health component of KUSP in the 1<sup>st</sup> year.

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

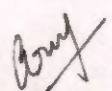
DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

- Provision of uniform to HHWs, FTSs & STSs / ANMs,
- Provision of HHW Kit bag along with contents,
- Re-training of Health care providers,
- I.E.C. activities.

Provision of Uniform and HHW Kit bag may probably be one time supply from DFID fund. The ULBs are required to agree to continue with this type of subsequent supply, if needed from their own resources only. Hence, you are requested to indicate willingness / otherwise to enable this office to process the said activities. Approved samples and necessary fund will be provided to the ULBs to undertake the procurement accordingly from their end.

Details regarding re-training and I.E.C. will be intimated to you in due course.

An early reply will be highly appreciated.

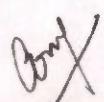
  
(Arnab Roy)  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

Date..17.01.2005

CC

1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

Re training : —  
HO & AHO.

Block.  
1st second. Ban line.  
↓  
2nd second onward.  
U-S: 1st Ban line

HHH : — 2 days.

Topic - Job responsibility. Filling up of Family Schedule, & Trainer.

Date - Better Quality of health.

Goal -

Goal - Enhance acceptance of services, by our comm.

Treatment of minor ailments

Nutrition: — Re-cap GM

— Address vulnerable and marginalize groups.

RCH - ANC / PNE, child care, including Inj Adolescent care

Objective —

Activities: —

Home - F. P. methods.  
se. some. HMIS.  
U-S VPD S.  
HMIS.

- ① Nutrition. counselling including Ah.
- ② RTI/STI / HIV / AIDS.
- ③ Adolescent - care.
- ④ Nat. H.C. Proj.
- ⑤ F.S. Reports & Returns.

IEC.  
National H.C. Proj



# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

SUDA-15/98(Pt-VI)

Ref No. ....

Date ..... 10.02.2005

From : Dr. Shibani Goswami

Project Officer

Health, SUDA

To : M/S ERBIS ENGINEERING CO. LTD.,

39, Second Main Road,

Raja Annamalai Puram,

Chennai - 600 028.

Sub : Return of Bank Guarantee no. 4804 01 BG 001090 dt. 21.11.2001 for Rs. 1,50,000/- in favour of Adviser, Health, SUDA, ILGUS Bhavan, HC Block, Salt Lake City, Kolkata - 700 106 against tender reference no. PUR/USG/PP - VIII (Extn.)/NCB-11/2001.

The Bank Guarantee no. 4804 01 BG 001090 dt. 21.11.2001 for Rs. 1,50,000/- in favour of Adviser, Health, SUDA, ILGUS Bhavan, HC Block, Salt Lake City, Kolkata - 700 106 issued by State Bank of India, Overseas Branch, No. 39 Rajaji Salai, Chennai - 600 001 against tender reference no. PUR/USG/PP - VIII (Extn.)/NCB-11/2001 are return herewith in original. Kindly acknowledge receipt of the same.

Sir,

Encl. : \*

SUDA-15/98(Pt-VI)

CC

O-in-C (Gua) Chief Manager Imports, State Bank of India, Overseas Branch, No. 39 Rajaji Salai, Chennai - 600 001 for information.

Project Officer

Project Officer  
10.02.2005

Yours faithfully,

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No SUDA-Health/DFID/04/427

Date .....08.02.2005

To : The Manager  
Central Bank of India  
Salt Lake City  
Kolkata-700 064

Sub : Issue of Demand Draft in connection with  
DFID assisted Honorary Health Worker Scheme

Sr,

We would request you to prepare Account Payee Demand Draft as mentioned below :

Sl. No.	In favour of	Amount (in Rs.)
1.	Project Director, HHW Scheme, DFID, Bankura Municipality	2,00,000/- (Rupees Two lakh) only

Debiting our Current Account HHW Scheme - DFID, SUDA (A/C No. 101259)

Yours faithfully,

**Dr. S. Goswami**  
Project Officer  
HHW Scheme - DFID, SUDA  
Health Wing, SUDA

**S. Pal**  
Finance Officer  
HHW Scheme - DFID, SUDA  
Health Wing, SUDA

Memorandum at 10 P. Engg. J. C.

Shreyansh  
Arun  
Anam  
NO  
Pt NO

# RTI / STI

slide presentation

Tag. to H 1025

Mother meeting → 20-25 normal block.

Meeting held on - - - - -  
No. of participants. - - - - -  
Materials used for discussion.

Meeting. at SC - 1 / month.

Link.

Dr. Chh.

State AIDS Control Society

WBVITA → T  
HOK, AHO

<u>WDP</u> WAV	<u>1 PP-uni</u>
38 x 2 days	115 x 2 days
<u>76 days.</u>	<u>230</u>

3 Prof. at a time,  
3 " from WBVITA  
- 3 prof. at a time.

Opening Sheet for Bids opened on 15.02.2005 at 2 P.M.  
 NIQ no. CMU-232/2005/603 dt. 03.02.2005

Sl. No.	Name of the Firm with address	Whether Sample of Saree & Blouse Piece submitted	Unit Rate (In. Rs.) quoted for		Signature of the Representative of the Quotationer
			Saree	Blouse Piece	
1.	Eureka Enterprise 84, Shyam Das Street Kōl - 5 2555570.	yes.	146.00	36.00	—
2.	Bipta Traders 12/1 Swich Sarkar Road Kōl - 10 23512006	yes	142.00	36.00	—
3.	Shree Mahabir Sewa Emporium 51B, Sir Hasiram Goenka Street, Kōl - 7 2274 - 2347 (S).	yes	145.00	38.00	—

No one from the Quotationers attended.

*[Handwritten Signature]*  
15.2.05

*[Handwritten Signature]*  
Signature of the Officer  
opening the Tender

15/2/05



Memo No. CMU-232/2005/603

Date.. 03.02.2005

**NOTICE INVITING QUOTATION**

Sealed quotations are hereby invited from reputed and reliable firms for supply of Uniform as detailed below to the office of CMU :

Sl. No.	Item	Quantity No.	Unit Rate Rs.	Amount Rs.
1.	Sky Blue Saree, 5.50 mtr. length and standard width not less than 108 cm., texture - mixed synthetic as per sample.	70		
2.	Navy Blue Blouse Piece of 1 mtr. length and standard width 90 cm., texture 2/2 as per sample.	70		

The specimen for saree and blouse piece may be seen from the Office of Procurement Expert, CMU.

The quoted rate shall be inclusive of all taxes & duties and delivery charges to CMU.

The sealed quotation along with 1 piece each of sample of saree and blouse piece should reach this office within 2 P.M. on 15<sup>th</sup> February, 2005 and will be opened on the same date at 2.30 P.M. in presence of the Quotationers.

The sample of saree and blouse piece will be returned to the Quotationer after the procurement process is over.

Memo No. CMU-232/2005/603- (10) dt. 3.02.05

(S.K. Mukherjee)  
Procurement Expert, CMU  
Date.. 03.02.2005

Copy forwarded for information and necessary action to.

1. Project Director, CMU
2. Financial Adviser, CMU
3. Health Expert, CMU
4. The Chief Engineer, M.E.D.
5. Dir. of Local Bodies
6. Member Secretary WBVB
7. Dir SUDA
8. Jt. Director, ILGUS
9. Notice Board, CMU
10. Ex. Officer, Bidhannagar  
Nepty.

For publicity through Notice Board

(S.K. Mukherjee)  
Procurement Expert, CMU

9830261692



Memo No. CMU-231/2005/606

Date.. 03.02.2005

From : Procurement Expert  
CMU, KUSP

To : M/S Electrical Measuring Instruments  
12/1, Suren Sarkar Road  
Kolkata 700 010

Sub : Work order for supply of Kit Bag with contents.

Sirs,

In continuation to the previous work order of Health Wing, SUDA bearing memo no. SUDA-Health/DFID/04/225 dt. 14.09.2004, you are requested to supply 62 (sixty two) nos. of Kit Bag with contents as per enclosed specification to the office of Change Management Unit, KUSP at ILGUS Bhavan, HC Block, Salt Lake, Kolkata - 700 106, at a unit rate of Rs 305.76 (Rs. 294.00 + 4% ST). While executing the order, the terms and conditions etc. as provided in the previous work order should be adhered to.

The total value of the order is Rs. 18,957.12 ( Say Rs 18,957, Rupees Eighteen thousand nine hundred and fifty seven ) only inclusive of all charges, taxes and delivery charges.

After the supply is complete, the claim may be preferred through bill (in triplicate) raised in favour of Project Director, Change Management Unit, along with receipted copy of Challan. The payment will be made through account payee cheque.

This order issues with the approval of Project Director, CMU.

Enclo. : \*

Yours faithfully,

*V. Mukherjee*  
Procurement Expert

Date.. 03.02.2005 <sup>03.2.05</sup>

Memo No. CMU-231/2005/606(3)

Copy forwarded for information and necessary action to :

1. Project Director, CMU
2. Financial Adviser, CMU
- ✓ 3. Health Expert, CMU

*V. Mukherjee*  
Procurement Expert

ILGUS BHAVAN, HC BLOCK, SECTOR 3, BIDHANNAGAR, KOLKATA 700106

Ph : 033-2334 2660, 2337 7315, 2358 6403/5767

Fax : 033-2337 7318/2358 5800

email: kuspcmu@vsnl.net

C:\Dr. Goswami\KUSP\KUSP\Letter Head.doc

03.2.05

03.2

## HHW KIT BAG WITH CONTENTS

### Specification of KIT BAG and Details of contents :

- Material : Foam Leather
- Height : 14"
- Horizontal Length : 13"
- Width : 4"
- Handle including shoulder strap, Width : 1" , round the bag with hanging position of 13" length .
- Bag is to be fitted with full chain, with good quality lining.
- One (1) inside pocket with full chain - size : 9" (L) x 11" (B) in one side of bag, two (2) small inside pockets with bellow system , -size 2½" (B) x 6" (L) ( approx.) in other inner side of the bag .
- Inside the bag, one pocket on both the lateral sides , utilising maximum length to carry smaller articles and properly secured.
- On the backside of the bag -one outer pocket, size : 10" (L) x 7" (B) for carrying booklets and exercise book, with velco fitted flap ( width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed on the outer front side of bag .

### List of contents of KIT BAG

1.	Plastic slide box with 5 slides	1
2.	Muslin Cloth for cleaning slides	1
3.	Lancet	2 Dozens
4.	Lead Pencil Soft	1
5.	Clinical Thermometer Oval ( Hicks)	1
6.	Scissors ( S.S both points blunt straight, 14 cm. long)	1
7.	Absorbent Cotton Wool 25 gm	2 Pkts.
8.	Roller Bandage ( 6.25 cm x 4 mtr.)	1 Pkt.
9.	Soap paper	4 pkts. of 25 leaf
10.	Towel ordinary (45 cm x 30 cm)	1
11.	School Exercise Book ( 196 pages) with hard cover ( 7" x 6")	1
12.	Spiral Binding Note Book , size: 8" ( L) x 5 1/2 (B) , ruled, 100 Pages , with duplex board cover	1

*Gorwani*  
3.2.05

*V. Mukherjee*

03.2.05



**Sub. : Release of payment to M/S Bipra Traders in connection with supply of uniform under Health component, CMU.**

Enclosed the Bill No. BT /12/01/07 dt. 29.11.2007 along with receipted copy of challan submitted by M/S Bipra Traders , 12/1, Suren Sarkar Road , Kolkata 700 010, for an amount of Rs, 11214.00.

Work order bearing no. CMU-94/2003(Pt.V)/2563 dt. 29.11.2007 was placed with M/S Bipra Traders for supply of 63 sets of uniform within 15 days from the date of issuance of the said work order ( copy enclosed ). The Firm supplied the materials within due date and was received in good condition .

Hence , the payment for an amount of Rs. 10,990/- ( Rupees Ten thousand nine hundred and ninety ) only may be released to M/S Bipra Traders after deducting 2% of the work value i.e Rs.224/- which is to be kept as Security Deposit. As per our terms & conditions the said SD would be released after 2 months of delivery i.e 14.02.2008.

Submitted .

PD, CMV

*Goswami*  
28.1.08



**BILL**

Phone : 2353-9628

**BIPRA TRADERS**

12/1, SUREN SARKAR ROAD, KOLKATA-700 010

*Dr. Grom...*  
*3*

Bill No. BT/12/01/07

Date 14.12.2007



Order No. CMU-94/2003(PA)  
2563

Date 29-11-2007

Messrs. The Project Director  
Change Management Unit, Jlgus Bhawan  
H.C. Block, Sector 3, Kolkata

Quantity	PARTICULARS	RATE	AMOUNT Rs. P.
63	(Sixty three) Pcs. Sky blue saree 5.50 mtrs length and standard width not less than 108 cm. texture mixed synthetic	142/-	8946 = 00
63	(Sixty three) Pcs. Navy Blue Blouse Pieces of 1 mtr. length and standard width 90 cm, texture 2/2	36/-	2268 = 00
			11,214 = 00
	<p>Kept in good Condition per specification and entered in Stock Ledger Page No. 63. 14.12.07</p> <p style="text-align: center;">Manager 31/12/07</p> <p>Rupees Eleven thousand two hundred fourteen only -</p>		
		TOTAL	11,214 = 00

Challan No. 12 (1) 07 dt. 14/12/07

E. & O. E.

For BIPRA TRADERS

*Gopin*

No. 12(1)/07

CHALLAN

Date 14/12/2007

# BIPRA TRADERS


12/1, SUREN SARKAR ROAD, KOLKATA-700 010

Phone : 2353-9628, 2351-2006

Name Project Director, CMU, Iqus Bhavan

Address HC-Block, Sector-3, Bidhannagar, Kolkata-700106

Please received the following goods in good order and condition.

Quantity	DESCRIPTION	RATE
<p>your order NO - CMU-94/2003(Pt.V)/2563            dated - 27/12/2007</p>		
63nos	<p>Sky Blue saree 5.50 mtr length and            standard width not less than 108 cm            texture - mixed Synthetic, as per            sample</p>	/
63nos	<p>Navy Blue Blouse piece of 1mtr,            length and standard width 90 cm,            texture 2/2 as per sample</p>	/
<p>received in good Condition            per specification and            checked by [Signature] Pass</p>		
		

Please sign & return.

Signature  
Gopin Das



**Sub. : Procurement of HHWs Kit bag along with contents under Health component of KUSP.**

Apropos decision of Health Steering Committee held on 11.01.2005, 62 nos. of HHWs Kit bag along with contents are to be procured by CMU for providing to 40 KMA and 11 Non-KMA ULBs as approved sample to enable the ULBs concerned to make bulk procurement at their end for their respective HHWs.

Kit bag along with contents (specification approved by DHFW) were procured for DFID assisted Honorary Health Worker Scheme through floating of tender notice bearing no. PUR/TRG-MAT/ULBs/ NIT-04/2004 published in the leading local dailies i.e. the Statesman and Anandabazar.

Procurement was done from M/S Electrical Measuring Instrument, 12/1 Suren Sarkar Rd., Kolkata - 700 010 through work order no. SUDA-Health/DFID/04/225 dt. 14.09.2004 at a unit rate of Rs 305.76 (Rs 294.00 + 4% ST) as recommended by Central Tender Committee (CTC), Health, SUDA, constituted for the purpose. Comparative sheet along with copy of the minutes of the CTC meeting held on 03.09.2004 and work order are enclosed.

As the above procurement is recent one and funding agency being the same, it is proposed that 62 nos. of Kit bag along with contents may be procured from the same firm i.e. M/S Electrical Measuring Instrument.

Procurement Specialist, CMU may kindly be requested to take further necessary action for procurement of the same for supply to ULBs concerned as approved sample for undertaking procurement by the ULBs at their level.

Submitted for favour of kind perusal and clearance.

P.D. CMU.

Approved as proposed  
ay  
2/2

Goshwami  
2.2.05

Discussed with Bo. Sp. CMU

Goshwami  
3.2.05

H/B  
PE

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/DFID/04/225**Date .....  
**14.09.2004****From : Project Officer  
HHW Scheme, DFID  
Health, SUDA****To : M/S Electrical Measuring Instruments  
12/1, Suren Sarkar Road  
Kolkata 700 010****Sub : Work order for supply of Kit Bag with contents  
against NIT. No. PUR/TRG-MAT/ULBS/ NIT-04/2004.****Ref. : Notification of Award communicated vide this office  
memo no. SUDA-Health/DFID/04/222 dt. 07.09.2004.**

Dear Sir (s)

Inviting your attention to the subject and correspondence referred to above, this is to inform you that since you have executed the contract and furnished the required performance security, the work order is placed for supply of Kit Bag with contents as per enclosed list. While executing the order, the terms and conditions etc. as provided in the Bid documents should be adhered to.

A sample of the finished product with all the contents is to be produced to the undersigned for approval before undertaking the complete work. After approval, the supply of said item should be made within four weeks from the date of issuance of this order at the ULBs as per enclosed list. The total value of the order is Rs. 1,22,304.00 ( Rupees one lakh twenty two thousand three hundred and four ) only inclusive of all charges and taxes.

After causing supplying, the claim may be preferred through bill (in triplicate) along with receipted copy of Challan. The payment will be made through account payee cheque.

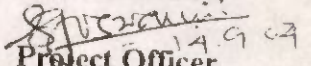
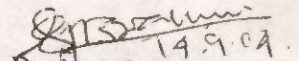
Encl. : \*

**SUDA-Health/DFID/04/ 225 (3)**

C.C.

1. Project Director, DFID assisted Honorary Health Worker Scheme, ..... Municipality.
2. Chairman, ..... Municipality.
3. F.O., Health Wing, SUDA.

Yours faithfully,

  
**Project Officer**  
**14.9.04**  
**14.09.2004**
  
**Project Officer**  
**14.9.04**

Encló :

(Amount in Rs.)

List of Item	Mfg. by	Quantity to be supplied (Nos.)	Unit Price	ST @ 4%	Total Price (Inclusive of all charges)
Kit Bag with contents	M/S Electrical Measuring Instruments	400	294.00	11.76	1,22,304.00

*[Signature]*  
14-9-04

## HHW KIT BAG WITH CONTENTS

## Specification of KIT BAG and Details of contents :

KIT BAG

- Material : Foam Leather
- Height : 14"
- Horizontal Length : 13"
- Width : 4"
- Handle including shoulder strap, Width : 1" , round the bag with hanging position of 13" length .
- Bag is to be fitted with full chain, with good quality lining (sample of foam leather and lining material are to be submitted along with tender.
- One (1) inside pocket - size : 19" (L) x 8" (B) in one side of bag , two (2) small inside pockets with bellow system , -size 2½" (B) x 6" (L) ( approx.) in other inner side of the bag .
- Inside the bag, one pocket on both the lateral sides , utilising maximum length to carry smaller articles with flap covers and properly secured.
- On the backside of the bag -one outer pocket, size : 10" (L) x 7" (B) for carrying booklets and exercise book, with velco fitted flap ( width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed on the outer front side of bag .

List of contents of KIT BAG

1.	Plastic slide box with 5 slides	1
2.	Muslin Cloth for cleaning slides	1
3.	Lancet	2 Dozens
4.	Lead Pencil Soft	1
5.	Clinical Thermometer Oval ( Hicks)	1
6.	Scissors ( S.S both points blunt straight, 14 cm. long)	1
7.	Absorbent Cotton Wool <sup>50</sup> / <sub>25</sub> gm	2 Pkts
8.	Roller Bandage ( 6.25 cm x 4 mtr.)	1 Pkt.
9.	Soap paper	4 pkts. of 25 leaf
10.	Towel ordinary (45 cm x 30 cm)	1
11.	School Exercise Book ( 196 pages) with hard cover ( 7" x 6")	1
12.	Spiral Binding Note Book , size: 8" ( L) x 5½ (B) , ruled, 100 Pages , with duplex board cover	1

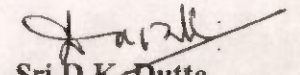
*[Handwritten Signature]*  
14.9.07

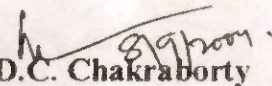
Minutes of the meeting of Central Tender Committee held on 03.09.2004

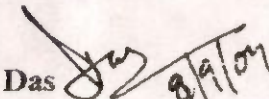
Tender Notice was floated for procurement of logistics i.e. Family Schedule, HMIS Format, Nirdeshika and Kit bag with contents in four groups for use under DFID assisted Honorary Health Worker Scheme.

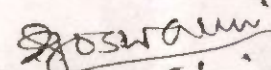
Comparative statement showing the particulars of bids received for each group, were placed before the CTC for recommendation with regard to selection of suitable firms for each category of item. After examination, the Committee recommended the following :

Item	NIT No.	Recommendation
Printing and supply of Family Schedule	PUR/TRG-MAT/ULBS/NIT-01/2004	To invite further a sealed bid from all the responsive bidders i.e. M/S Reshmi Enterprise, M/S Franco Enterprise, M/S Coloprint and M/S Compare Communicate and to organise open table bidding on the day of opening the bids , if necessary.
Printing and supply of HMIS Format	PUR/TRG-MAT/ULBS/NIT-02/2004	M/S Chiradeep Printers, the lowest quotationer may be entrusted with the job.
Printing and supply of Nirdeshika	PUR/TRG-MAT/ULBS/NIT-03/2004	To invite further a sealed bid from all the responsive bidders i.e. M/S Reshmi Enterprise, M/S Franco Enterprise, M/S Coloprint, M/S Maa Chandi Offset and M/S Compare Communicate and to organise open table bidding on the day of opening the bids , if necessary.
Kit bag with contents	PUR/TRG-MAT/ULBS/NIT-04/2004	M/S Electrical Measuring Instruments, the lowest quotationer may be entrusted with the job.

  
Sri D.K. Dutta  
(Chairman)

Member :   
Sri D.C. Chakraborty

  
Sri G. Das

  
Dr. Shibani Goswami  
(Member Convenor)

Comparative Sheet for Bids opened on 09.08.2004 at 12.30 P.M.  
NIT No. PUR/TRG - MAT/ULBS / NIT - 04 / 2004

Kit Bag : Quantity Required : 400 Nos.

4 firms submitted bid. Out of which 1 firm is non responsive i.e. M/S Samantex - non submission of ST and no credentials.

Sl. No.	Name of the Firm	Trade Licence	Clearance of PT / ST	Credential Submitted	Specimen of foam leather and lining material submitted	Unit Price (Rs.)	Total Value (Rs.)	Remarks
1.	M/S Electrical Measuring Instruments 12/1, Suren Sarkar Rd., Kol. - 700 010.	Yes	Yes	Yes	Yes	294.00	1,17,600.00	Additionally, ST 4 % Credentials in supplying same material in IPP-VIII-(Extn.)
2.	M/S Meidshere Inc 85B Raja Dinendra St., Kol. - 700 006.	Yes	Yes	Yes	Yes	441.99 414.39	1,76,796.00 1,65,756.00	Not qualified - two quotations submitted.
3.	M/S Indian Traders Badkulla, Nadia.	Yes	Yes	Yes	Yes	397.00	1,58,800.00	Credentials in supplying hospital articles.

*S. S. Samant*  
3.9.07





K O L K A T A U R B A N S E R V I C E S F O R T H E P O O R  
C H A N G E M A N A G E M E N T U N I T

Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : Arnab Roy  
Project Director, CMU

To :

**Sub : Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

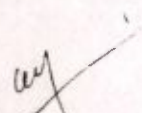
DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

- Provision of uniform to HHWs, FTSs & STSs / ANMs,
- Provision of HHW Kit bag along with contents,
- Re-training of Health care providers,
- I.E.C. activities.

Provision of Uniform and HHW Kit bag may probably be one time supply from DFID fund. The ULBs are required to agree to continue with this type of subsequent supply, if needed from their own resources only. Hence, you are requested to indicate willingness / otherwise to enable this office to process the said activities. Approved samples and necessary fund will be provided to the ULBs to undertake the procurement accordingly from their end.

Details regarding re-training and I.E.C. will be intimated to you in due course.


An early reply will be highly appreciated.

  
(Arnab Roy)  
Project Director, CMU

Date..17.01.2005

Memo No.CMU-94/2003/532(40)/(5)  
CC

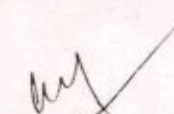
1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Copy for kind information

1. Secretary, M.A Department
2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU

Date..17.01.2005



Memo No.CMU-94/2003/532(40)

Date..17.01.2005

**From :** Arnab Roy  
Project Director, CMU

**To :** Mayor / Chairperson  
All 40 ULBs under KUSP

**Sub :** Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

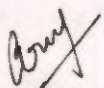
DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

- Provision of uniform to HHWs, FTSs & STSs / ANMs,
- Provision of HHW Kit bag along with contents,
- Re-training of Health care providers,
- I.E.C. activities.

Provision of Uniform and HHW Kit bag may probably be one time supply from DFID fund. The ULBs are required to agree to continue with this type of subsequent supply, if needed from their own resources only. Hence, you are requested to indicate willingness / otherwise to enable this office to process the said activities. Approved samples and necessary fund will be provided to the ULBs to undertake the procurement accordingly from their end.

Details regarding re-training and I.E.C. will be intimated to you in due course.


An early reply will be highly appreciated.

  
(Arnab Roy)  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)  
CC

Date..17.01.2005

1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

## Brief notes for designing health activities under KUSP in the 1<sup>st</sup> year

DFID during their last review meeting held during 1 - 3 December, 2004 discussed on health components.

The following decisions were arrived ~~that~~ at :

- I. KUSP health component in the 1<sup>st</sup> year can comprise <sup>of</sup> support to HHWs across 61 ULBs (40 KMA and 21 Non-KMA) for uniforms, kits and re-training.
- II. CMU will arrange for piloting the use of private sector health insurance for poor citizens in 2 ULBs.
- III. CMU will put forward a considered proposal for either improve mobility or contingency in the form of a "Referral Fund".
- IV. ISC, as part of their review, will examine the ULB position with respect to Refurbication of Sub-Centre (cost effectiveness, levels of utilisation etc.).

Pursuant to those decisions, the following activities along with process details have been designed and are placed before the Health Steering Committee for consideration and approval.

### 1. Re : Uniform

Grass root level health functionaries are HHWs and FTSs. Though DFID has approved uniform for HHWs, it is strongly felt that FTSs are also to be provided with the uniform, the colour of which will be different from that of HHWs'.

- a) Initial discussion with cross section of the HHWs regarding their views on texture and colour of the uniform which includes Saree, Blouse and petticoat.

One discussion session with HHWs & FTSs each for East Bank ULBs, West Bank ULBs and ULBs of Southern part.

(2 HHWs and 1 FTS per ULB will participate in the discussion session. The venue will be at a ULB which is more or less centrally located.)

- b) Consensus on texture & colour of Uniform will be ascertained through these discussion sessions.

- c) Mode of procurement

(i) CMU will procure Sarees, cloth for blouse and petticoat, 70 nos. each for providing samples to 61 ULBs and 9 set of samples to be kept with CMU.

(ii) Procurement at ULB level will be done by the respective ULBs through their Purchase Committee maintaining norms set forth by CMU.

- d) Estimated Cost :

1 Saree - Rs.200/-

1 Petticoat - Rs.70/-

Cloth for 1 Blouse and stitching charge - Rs.80/-

Total estimated cost for 1 set of Uniform - Rs 350/-

### IPP-VIII-(Extn.) O & M

**Revised Budget during the period October, 2004 to March, 2005**

ITEM	O & M Budget during the period 01.10.2004 to 31.03.2005 (Rs. In Lakhs)	Remarks
1. Honorarium and salaries	150.17	Including Puja Ex-gratia of Rs. 16.16 lakhs
2. Rent for SHP for providing services	7.50	
3. Drugs & Medicines for HPs, OPDs & MHs	22.50	
4. Sundries / Contingencies	15.90	
5. Training	0.56	
<b>TOTAL</b>	<b>196.63</b>	

- Double set of uniforms are required to be provided per HHW and FTS.
- f) No. of HHWs and FTSs, and estimated required quantity of Uniforms, cost involvement per ULB thereof are enclosed in Annexure - I.
- g) Cost involvement for double set of uniforms for HHWs and FTSs is Rs. 54,73,300/- including cost for samples.
- h) A communication from CMU is required to be made to the ULBs to ascertain the actual no. of HHWs and FTSs now working.
- i) Fund for procurement of uniform (actual no. of HHWs & FTSs per ULB x cost for 2 sets of uniform) may be released to the ULBs by CMU.
- j) SOE and U.C. will be submitted by the respective ULBs to CMU in due course.

## 2. Re : HHW Kit

DFID assisted Honorary Health Worker Scheme has been launched in 10 ULBs of Non-KMA with effect from 01.02.2004, where HHW Kit with contents had already been procured by Central Co-ordinating Cell, SUDA and provided to the ULBs concerned.

It is proposed that the same type of Kit Bag with contents may also be provided to the HHWs of the remaining 51 ULBs (40 ULBs in KMA and 11 ULBs in Non-KMA).

### Mode of procurement

1. Like uniform, CMU may procure 62 HHW Kit Bag with contents to provide to the ULBs as approved sample. ULBs will procure the same through their respective Purchase Committee maintaining the norms set forth by CMU.
- Estimated unit cost of Kit Bag with contents - Rs. 300/-
  - Estimated cost involvement in KMA ULBs 4,751 HHWs x Rs. 300/- = Rs. 14,25,300/-
  - Estimated cost involvement in Non-KMA ULBs 1,477 HHWs x Rs. 300/- = Rs. 4,43,100/-
  - Estimated Grand Total Cost involvement - Rs. 18,87,000/- including cost for samples.

## 3. Re : Re-training

Re-training at different level of health care providers i.e. HHW, FTS, STS / ANM, PTMO, HO, AHO and UHIO are essentially required for updating of technical knowledge & skill and strengthening of services, *P. K. Ghosh*  
*at Oberstern*  
 For this purpose, the following are proposed.

- a) Training of HOs and AHOs in public health and management / supervision outside the state of West Bengal. Proposal for the purpose will be mooted by CMU to DFID for approval and identification of suitable institutes.
  - Total no. of HOs and AHOs both in KMA and Non-KMA ULBs are around 100. Hence, at least 5 batches will be made for training.

IPP - VIII (Extn.) O & M  
Revised Budget from October, 2004 to March, 2005

fw fy

Item of Expenditure	Expenditure for 1 month (Amount in Rs.)	Expenditure for 6 months (Amount in Rs.)
<b>Honorarium :</b>		
a. HHWs @ Rs.1000/- (1090 x 1000)	1090000	6540000
*(Ex-gratia: H.H.W. 1090 x 1000/- = 1090,000/ F.T.S. 250 x 1000/- = 250,000/- A.N.M. 70 x 1000/- = 70,000/- Lab.Tech 11 x 1000/- = 11,000/- Clerk cum Store Keeper 35 x 1000/- = 35,000/- Sweeper, GDA & Night Guard 127 x 1000/- = 127,000/- Nurse 33 x 1000/- = 33,000/-		
<b>Sub-Total</b> Rs 16,16,000/-		
* Rs.16.16 Lakhs to be added to honorarium.		
b. FTSS @ Rs.1170/- (250 x 1170)	292500	1755000
c. Pt M.Os @ Rs.1850/- (70 x 1850)	129500	777000
d. A.N.M. @ Rs.1500/- (70 x 1500)	105000	630000
e. Clerk cum SK @ Rs.1100/- (35 x 1100)	38500	231000
f. Lab. Tech. @ Rs.1450/- (11 x 1450)	15950	95700
g. M.O @ Rs.5750/- (22 x 5750)	126500	759000
h. Nurse @ Rs.3750/- (33 x 3750)	123750	742500
i. Sp. Doctor @ Rs.1850/- (33 x 1850)	61050	366300
j. Radiologist, Pathologist, Sonologist @ Rs 2500/- each (2500 x 33)	82500	495000
k. Technician & Radiographer @ Rs 1500/- each (1500 x 22)	33000	198000
l. UHIO @ Rs 2500/- p.m. for 10 ULBs	25000	150000
m. Attendant @ Rs.900/- (57 x 900)	51300	307800
n. Sweeper @ Rs.700/- (57 x 700)	51300	307800
o. Night Guard @ Rs.700/- (11 x 700)	7700	46200
	<b>2233550</b>	<b>13401300</b>
<b>Sub - Total including Ex-gratia</b>		<b>15017300</b>
Rent @ Rs. 500/- (500 x 250)	125000	750000
<b>SUB-TOTAL</b>	<b>125000</b>	<b>750000</b>
<b>Drugs &amp; MSR :</b>		
a. @ Rs. 50000/- per HP per year (50000 x 35)	-	875000
b. @ Rs.100000/- per OPD per year (100000 x 11)	-	550000
c. @ Rs. 150000/- per MH per year (150000 x 11)	-	825000
<b>Sub - Total</b>		<b>2250000</b>
<b>Sundries / Contingencies per month :</b>		
a. @ Rs. 2000/- per HP (2000 x 35)	70000	420000
b. @ Rs. 5000/- per Diagnostics Centre (5000 x 11)	55000	330000
c. @ Rs. 5000/- per OPD (5000 x 11)	55000	330000
d. @ Rs. 5000/- per MH (5000 x 11)	55000	330000
e. @ Rs. 3000/- for monitoring cell at ULB (3000 x 10)	30000	180000
<b>Sub - Total</b>	<b>265000</b>	<b>1590000</b>
<b>Training :</b>		
@ Rs. 800/- per HP per quarter (800 x 35 x 2)	-	56000
<b>Sub - Total</b>		<b>56000</b>
<b>TOTAL</b>		<b>19663300</b>

- Duration of training for each batch will be ~~5 to 7 days including journey period~~ 7 days.
  - Target date of completion by March, 2005.
- b) Trainers' training for imparting training to HHWs and FTSS.
- Identification of trainers (HO, AHO and PTMO) 3 to 4 from each ULB by the Chairperson and forwarding the list to CMU.
  - Trainers are to be nominated by the CMOH for imparting training on National Health Programmes. The Chairperson of the ULB will liase with the respective CMOH.
  - Training venue - at CMU, SUDA.
  - Duration - 2 days.
  - For KMA ULBs - 160 trainers - 4 batches, each batch comprising of 40.
  - For Non-KMA ULBs - 44 trainers - 2 batches.
  - Training to trainer will be imparted by CMU.
  - Target date of completion - March to April, 2005.
- c) Training of HHWs.
- For KMA ULBs total no. of HHWs as per record is 4750 and for Non-KMA ULBs is 1470. *(excepting 250 no. of HHWs under DFID contract with scheme)*
  - No. of batches will be decided per ULB depending upon the no. of HHWs. *(AHO where HO not there is HO)*
  - On an average 180 training batches for HHWs in KMA ULBs and 36 training batches in Non-KMA ULBs.
  - Training module will be developed by the Outsource institute / agency i.e. All India Institute of Hygiene & Public Health, WBVHA and the like.
  - Duration of training including practical - 12 days for each batch.
  - Training venue - at respective ULBs.
  - Co-ordinator of the training - Health Officer of the respective ULBs.
  - Monitoring and evaluation by CMU at ULB level by a group of professionals having expertise in community based health programme.
  - Tentative date of initiation and completion - Mid April, 2005 ~~and~~ January, 2006 respectively.
  - Estimated total cost involvement for re-training Rs 58.77 lakhs for KMA ULBs and 20.29 lakhs for Non-KMA ULBs.
- d) Training of FTSS.
- For KMA ULBs total no. of FTSS as per record is 910 and for Non-KMA ULBs is 345.
  - Suitable nos. in a batch will be 20 to 25. The ULBs having less than 20 FTSS will be clubbed with adjacent municipality to form the required batch.
  - Training module will be developed by the Outsource institute / agency i.e. All India Institute of Hygiene & Public Health, WBVHA and the like. The module include comprehensive HHWs training curriculum and monitoring / supervisory capacity building.

## IPP-VIII-(Extn.) O & M

### Revised Budget during the period October, 2004 to March, 2005

ITEM	O & M Budget during the period 01.10.2004 to 31.03.2005 (Rs. In Lakhs)	Remarks
1. Honorarium and salaries	150.17	Including Puja Ex-gratia of Rs. 16.16 lakhs
2. Rent for SHP for providing Services	7.50	
3. Drugs & Medicines for HPs, OPDs & MHs	22.50	
4. Sundries / Contingencies	15.90	
5. Training	0.56	
<b>TOTAL</b>	<b>196.63</b>	



• During drawing of action plan for 1 yr, try to recruit for 11 non KMA ULBs. AS DFID amount taken into consid.

- Duration of training including practical - 5 days for each batch
- The training venue will be either at the municipality where no. of FTSs are within 20 to 25 or in other cases at conveniently located ULBs. (Also where there is no no.)
- Co-ordinator of the training - Health Officer of the respective ULBs.
- Monitoring and evaluation by CMU at ULB level by a group of professionals having expertise in community based health programme.
- Tentative date of initiation and completion - May, 2005 and December, 2005 respectively. has already been completed

e) Training of STSs.

- Tentative load for KMA and Non-KMA ULBs is 130 & 96 nos. respectively. success try recent for
- Each batch comprising of 30 to 35 STSs.
- Duration - 3 days
- Training venue - at CMU.
- Training by the professionals of CMU.
- Preparation of training curriculum - by the same process as described for HHWs and FTSs above. these non units
- Tentative date of initiation and completion - July, 2005 and August, 2005 respectively. ULBs have not been taken in consideration however, in the 2nd yr. re-orientation

f) Training of UHIOs.

- Will be done at CMU level.
- Duration - 2 days.
- Tentative date of initiation and completion - August, 2005 and September, 2005 respectively. try will be selected and reflect in the 2nd yr. action plan.

g) Training of PTMOs.

- Will be done at CMU level.
- Duration - 2 - 3 days.
- Tentative date of initiation and completion - May, 2005 and July, 2005 respectively.

bid

- Estimated cost involvement for re-training of all categories is Rs 150.00 lakhs approximately.
- The proposal for mobility or contingency in the form of referral fund is under examination and exploration which will be submitted separately in due course.
- With regard to repair of sub-centres, ISC may be intimated by the appropriate Authority for examining cost effectiveness, levels of utilisation, etc. as mentioned by DFID.
- Private sector health insurance in 1 or 2 agreeable ULBs may be tried with assistance of ISC.

4. Re : Improved mobility or contingency ~~the referral fund~~ in the form of a "Referral Fund"

- Provision for maximum limit of Rs. 100/- per HHW per month, based on visit in all the families allotted to her twice ~~amount~~ in amount, inclusion of data entry in the Family Schedules after each visit and certified by the respective FTS.

**IPP - VIII (Extn.) O & M**  
**Budget during the period April, 2005 to March, 2006**

Item of Expenditure	Expenditure for 1 month (Amount in Rs.)	Expenditure for 12 months- (Amount in Rs.)
<b>Honorarium :</b>		
a. HHWs @ Rs.1000/- (1090 x 1000)	1090000	13080000
*(Ex-gratia: H.H.W. 1090 x 1000/- =1090,000/ F.T.S. 250 x 1000/- = 250, 000/- A.N.M. 70 x 1000/- = 70,000/- Lab.Tech 11 x 1000/-= 11,000/- Clerk cum Store Keeper 35 x 1000/-= 35,000/- Sweeper, GDA & Night Guard 127 x 1000/-=127,000/- Nurse 33 x 1000/- = 33,000/-		
<b>Sub-Total</b>	<b>Rs 16,16,000/-)</b>	
* Rs.16.16 Lakhs to be added to honorarium.		
b. FTSs @ Rs.1170/- (250 x 1170)	292500	3510000
c. Pt M.Os @ Rs.1850/- (70 x 1850)	129500	1554000
d. A.N.M. @ Rs.1500/- (70 x 1500)	105000	1260000
e. Clerk cum SK @ Rs.1100/- (35 x 1100)	38500	462000
f. Lab. Tech.@ Rs.1450/- (11 x 1450)	15950	191400
g. M.O @ Rs.5750/- (22 x 5750)	126500	1518000
h. Nurse @ Rs.3750/- (33 x 3750)	123750	1485000
i. Sp. Doctor @ Rs.1850/- (33 x 1850)	61050	732600
j. Radiologist, Pathologist, Sonologist @ Rs 2500/- each (2500 x 33)	82500	990000
k. Technician & Radiographer @ Rs 1500/- each (1500 x 22)	33000	396000
l. UHIO @ Rs 2500/- p.m. for 10 ULBs	25000	300000
m. Attendant @ Rs.900/- (57 x 900)	51300	615600
n. Sweeper @ Rs.700/- (57 x 700)	51300	615600
o. Night Guard @ Rs.700/- (11 x 700)	7700	92400
	<b>2233550</b>	<b>26802600</b>
<b>Sub - Total including Ex-gratia</b>		<b>28418600</b>
Rent @ Rs. 500/- (500 x 250)	125000	1500000
<b>SUB-TOTAL</b>	<b>125000</b>	<b>1500000</b>
<b>Drugs &amp; MSR :</b>		
a. @ Rs. 50000/- per HP per year (50000 x 35)	-	1750000
b. @ Rs.100000/- per OPD per year (100000 x 11)	-	1100000
c. @ Rs. 150000/- per MH per year (150000 x 11)	-	1650000
<b>Sub - Total</b>		<b>4500000</b>
<b>Sundries / Contingencies per month :</b>		
a. @ Rs. 2000/- per HP (2000 x 35)	70000	840000
b. @ Rs. 5000/- per Diagnostics Centre (5000 x 11)	55000	660000
c. @ Rs. 5000/- per OPD (5000 x 11)	55000	660000
d. @ Rs. 5000/- per MH (5000 x 11)	55000	660000
e. @ Rs. 3000/- for monitoring cell at ULB (3000 x 10)	30000	360000
<b>Sub - Total</b>	<b>265000</b>	<b>3180000</b>
<b>Training :</b>		
@ Rs. 800/- per HP per quarter (800 x 35 x 4)	-	112000
<b>Sub - Total</b>		<b>112000</b>
<b>TOTAL</b>		<b>37710600</b>

Provision for maximum limit of Rs. 100/- per FTS per month, based on checking of data entry in the Family Schedule regularly, field verification as and when required and certified by the respective STS.

~~STS and other categories of manpower including PTMOs will be entitled for mobility support on the basis of actual cost~~

Estimate for 1 yr. for KMA & non KMA ULBs. As 125.67 lakh. 6 ms. 67.93 lakh & then following 93.50 lakh.

5. Re : Refurbication of Sub-Centres

- Apropos instruction of DFID, ISC has already been requested to examine the ULB position with respect to Sub-Centres (Cost effectiveness, levels of utilisation etc.).
- On receipt of report from ISC, the issue will be reviewed further.

6. Re : Piloting the use of private sector Health Insurance in 2 ULBs

- Detailed plan is to be obtained from ISC.
- Identification of 2 ULBs by the Health Steering Committee where private sector Health Insurance can be piloted.

	KMA ULBs	Non KMA
HHW	4751 X 100 X 12 = 57,01,200	147
FTS	911 X 100 X 12 = 10,93,200	9,93,400
AMO	268 X 1000 X 12 = 32,16,000	
WHIO	40 X 100 X 12 =	
STS	130 X 100 X 12 = 1,56,000	
	<u>101,66,400</u>	<u>93,60,200</u>
Non KMA ULBs		
HHW	1737 X 100 X 12 = 20,84,400	136,22,400
FTS	347 X 100 X 12 = 4,82,400	25,66,800
AMO	96 X 1000 X 12 = 11,52,000	
STS	96 X 100 X 12 = 1,15,200	
	<u>34,56,000</u>	<u>A.T.</u>

1850

Dr. Prasad  
Dr. Prasad

15818.40  
258 X 52 = 13513.6

To form Purchase Committee

ULBs	A/Cs
Cooch Behar	DFID, HHW Scheme UCO 18969144
Jangipur	01100050325, SBI HHW - DFID 18632
Berhampur	Berhampur Municipality DFID, (HHW Scheme) HHW - Scheme, DFID Suri Municipality SB 3085
Bolpur	HHW - Scheme, DFID 01100025045 SBI, Bolpur 1254
Purulia	Purulia Central Co-operative Bank C-6878 HHW - Scheme, DFID Central Co-operative Bank, Bankura
Bankura	Bankura HHW Scheme, DFID SB 8712 Bank of India 262323
Bishnupur	Bank of India SB 8712 Bank of India 262323
Kalna	UBI, Kalna Branch SB 108914 Allahabad Bank Krishnagar HHW Scheme - DFID SB 90912
Krishnagar	SB 108914 Allahabad Bank Krishnagar HHW Scheme - DFID
Medinipur	Indian Overseas Bank Midnapur

ULB wise A/C Name

A) Block Level

① Mothers meeting. with 30 participants. by  
H/W / P.T.S.

KMA:  $4751 \times 30 \text{ participants} / \text{per month} \times 5$   
= 7.13 lakh.

NONKMA:  $1477 \times 30 \times 5 = 2.22$

② Male members

	1968.503	518'66'9	
KMA 7.13	14,33,898	5,26,304	Mr
NONKMA 2.22	10,03,593	4,30,305	Mr
	6,75,720	3,27,873	Mr
+	3,69,435	3,06,285	Mr
	1,97,965	1,71,170	Mr
	<u>9.35</u>		
	<u>9.35</u>		
	<u>18.70</u>		

168.40

B) ~~SHT~~ Exp. per yr. 224.40 56.00.

② Hoarding / repair & re-painting  
of Existing. Message Boards

KMA  $120 \times 5,000 = 6.00$  lakhs

NONKMA. Avg.  $3 \times 21 \times 5000 = 3.15$  lakhs

③ Baby Show. 60 nos.  $10,000$   
KMA ~~1 show per year~~ - 153

NONKMA.  $27 \times 10,000 = 2.70$  lakhs

Agency for Best Test

Required  
Support :

1. Training institute expertise in Public Health Management for imparting training to HOS, AHOS.
  2. Institute / Agency like All India Institute of Hygiene & Public Health, WBVHA and others to develop training module.
  3. To impart training, monitoring and evaluation of 180 training batches for HHWs in KMA ULBs and 36 training batches for HHWs in Non-KMA ULBs
- One batch comprising of 12 days and 24 sessions involving 2592 man-days.
- To support CMU - 10 Professionals in Community Based health programme will be required both for KMA and Non-KMA ULBs.
4. To monitor and supervise regular health activities at different ULBs, manpower required at CMU
    - a) Health Professional - 6 (1 per 10 ULBs for KMA) and 2 for Non-KMA.
    - b) Nutritionist - 3
    - c) MIES Professional / Statistician - 2
    - d) Computer Operator - 1

	+ 1156	+ 16	+ 1322	+ 190
July	1156	16	1322	190
August				
Total				14584

19,60,202  
9,99,815  
29,60,017

④ Pada yatra.

5 yatra. / ULB / yr.

@ 5000 per yatra.

$$5 \times 61 \times 5000 = 15.25$$

⑤ ~~Exhibition set / transmit box.~~  
PDK MEDIA.

2 prgs. / HAU / yr.

(PDK gr. and -  
ant. for = 1600).

$$2 \times 153 + 35 + 11 = 199 \times 1600$$

$$6.37$$

⑥ Role play etc. by the comm.

2 per ULB.

$$2 \times 61 \times 5000 =$$

$$6.10$$

$$G.T. \quad 269.37$$

- DFID assisted Honorary Health Worker Scheme has been launched in 11 Non-KMA ULBs with effect from 01.02.2004. The training to HHWs has been completed recently. During drawing of action plan for one year, re-training for the manpower under these ULBs have not been taken into consideration. However, re-orientation training will be required in future and reflected in the 2<sup>nd</sup> year action plan.

**4. Re : Improved mobility or contingency in the form of a "Referral Fund"**

- Provision for maximum limit of Rs. 100/- per HHW per month, based on visit in all the families allotted to her twice in a month, inclusion of data entry in the Family Schedules after each visit and certified by the respective FTS.
- Provision for maximum limit of Rs. 100/- per FTS per month, based on checking of data entry in the Family Schedule regularly, field verification as and when required and certified by the respective STS.
- Estimated cost for one year for KMA and Non-KMA ULBs is Rs. 67.93 lakhs and Rs. 25.67 lakhs respectively, the totaling Rs. 93.60 lakhs.

**5. Re : Refurbication of Sub-Centres**

- Apropos instruction of DFID, ISC has already been requested to examine the ULB position with respect to Sub-Centres (Cost effectiveness, levels of utilisation etc.).
- On receipt of report from ISC, the issue will be reviewed further.

**6. Re : Piloting the use of private sector Health Insurance in 2 ULBs**

- Detailed plan is to be obtained from ISC.
- Identification of 2 ULBs by the Health Steering Committee where private sector Health Insurance can be piloted.

Estimated budget for -

① Uniform	54.73 lakhs
②. HHW kit	18.87 "
③ Re-training	150.00 "
④ Models	93.60 "
⑤ IEC	100.97
	<hr/>
	418.17
	<hr/>



## A. ULBs in KMA

Name of the ULBs	No. of HHWs / FTSs			No. of Sets of Uniform required @ 2 sets	Estimated cost @ Rs 350/- per set
	CUDP-III	IPP-VIII	Total		
Barrackpore	28 / 6	55 / 11	100	200	70000
Baranagar	25 / 6	35 / 7	73	146	51100
Barasat	29 / 6	204 / 42	281	562	196700
Bidhnagar	-	35 / 6	41	82	28700
Bhatpara	-	192 / 38	230	460	161000
Dum Dum	20 / 4	31 / 6	61	122	42700
Madhyamgram	-	95 / 19	114	228	79800
Garulia	59 / 12	35 / 7	113	226	79100
Halisahar	30 / 6	70 / 14	120	240	84000
Khardah	30 / 6	102 / 21	159	318	111300
Kanchrapara	30 / 6	61 / 13	110	220	77000
Kamarhati	-	135 / 28	153	306	107100
Naihati	29 / 6	70 / 14	119	238	83300
North Dum Dum	30 / 6	97 / 13	146	292	102200
New Barrackpore	20 / 4	55 / 11	90	180	63000
North Barrackpore	58 / 12	51 / 12	133	266	93100
Panihati	59 / 12	140 / 28	239	478	167300
Rajarhat Gopalpur	-	183 / 26	209	418	146300
South Dum Dum	-	200 / 41	240	480	168000
Titagarh	-	105 / 14	119	238	83300
Pujali	-	35 / 7	42	84	29400
Budge Budge	29 / 6	54 / 11	100	200	70000
Baruipur	24 / 5	-	29	58	20300
Maheshtala	-	207 / 41	248	496	173600
Rajpur Sonarpur	28 / 6	136 / 28	198	396	138600
Kalyani	-	35 / 7	42	84	29400
Gayeshpur	30 / 6	35 / 7	78	156	54600
Howrah MC	80 / 16	306 / 44	446	892	312200
Bally	30 / 6	100 / 21	157	314	109900
Uluberia	28 / 6	103 / 14	151	302	105700
Serampore	30 / 6	130 / 25	191	382	133700
Hooghly Chinsurah	53 / 11	86 / 15	165	330	115500
Rishra	28 / 6	92 / 18	144	288	100800
Uttarpara Kortrung	60 / 12	70 / 14	156	312	109200
Konnagar	29 / 6	32 / 7	74	148	51800
Baidyabati	28 / 6	55 / 11	100	200	70000
Champdani	30 / 6	64 / 13	113	226	79100
Bhadreswar	60 / 12	55 / 11	138	276	96600
Chandannagore MC	60 / 12	33 / 6	111	222	77700
Bansberia	29 / 6	69 / 14	118	236	82600
<b>TOTAL</b>	<b>1103 / 226</b>	<b>3648 / 685</b>	<b>5662</b>	<b>11324</b>	<b>3963400</b>

Data Source of No. of HHWs & FTSs : Training Curriculum developed by KMDA sent under memo no. 933/1-1/KMDA/UHIPU/04 dt. 12.11.2004.

B. ULBs in Non-KMA

Name of the ULBs	No. of HHWs	No. of FTSS	Total No. of HHWs and FTSS	No. of Sets of Uniform required @ 2 sets	Estimated cost @ Rs 350/- per set
Alipurduar	39	7	46	92	32200
Balurghat	65	12	77	154	53900
Burdwan	136	27	163	326	114100
Darjeeling	78	16	94	188	65800
Durgapur MC	229	57	286	572	200200
English Bazar	71	14	85	170	59500
Jalpaiguri	46	12	58	116	40600
Kharagpur	112	30	142	284	99400
Raiganj	70	14	84	168	58800
Siliguri MC	244	61	305	610	213500
Asansol MC	387	97	484	968	338800
Cooch Behar	17	4	21	42	14700
Jangipur	19	4	23	46	16100
Berhampur	40	8	48	96	33600
Suri	14	3	17	34	11900
Bolpur	14	3	17	34	11900
Purulia	29	6	35	70	24500
Bankura	28	6	34	68	23800
Kalna	12	3	15	30	10500
Krishnagar	35	7	42	84	29400
Medinipur	38	8	46	92	32200
<b>TOTAL</b>	<b>1723</b>	<b>399</b>	<b>2122</b>	<b>4244</b>	<b>1485400</b>
<b>GRAND TOTAL</b>					<b>5448800</b>

**Project Director**

From: "Sudipto Mukerjee" <s-mukerjee@dfid.gov.uk>  
 To: <ar\_oy@hotmail.com>  
 Cc: "Jayashree Dass" <D-Jayashree@dfid.gov.uk>; "Matthew Ridout" <M-Ridout@dfid.gov.uk>;  
 "Padma Kumar" <P-Kumar@dfid.gov.uk>; "Pushpa Subrahmanyam" <P-Subrahmanyam@dfid.gov.uk>; "Ragini Raghunand" <R-Raghunand@dfid.gov.uk>; "Sandhya Kanneganti" <S-Kanneganti@dfid.gov.uk>; <kuspcmu@vsnl.net>  
 Sent: Wednesday, December 15, 2004 5:06 PM  
 Subject: KUSP Miscellaneous

*Pl. discuss*  
*16/12*  
*Discussed*  
*Pl. see Dr. ...*  
*17/12*

Arnab

Thanks for your email (others please see below). Our itemwise response is as follows:

1. The ward office proposals should be sanctioned by the CMU, but we are happy for you to go ahead with all eight, proposed by New Barrackpore. We believe that, on the one hand, this should make available a critical number for us to review performance of, and on the other, the numbers will help to push for 'back office' support that may be required from the ULB end. However, it is important that the entire process be treated as a pilot, with proper documentation for it to be reviewed subsequently for upscaling and lesson learning. Further, we would hesitate to agree to the proposals which have missed the previously set deadline. This would set a poor precedent. However, you may consider setting up a 'new window' next year, and ideally after the results of the pilot are known;
- 2) KUSP health component in the first year, will comprise support to HHWs across 61 ULBs for uniforms, kits and retraining. A proposal for either improved mobility or contingency in the form of a 'referral fund' needs to be put up by the CMU separately. As to the repairs of sub centres, ISC will need to examine their cost effectiveness, levels of utilisation (and for whom) etc. as part of their review. The critical question that needs to be answered is whether it makes cost effective sense for ULBs to be managing subcentres, in the first place. You may recall, that we discussed and agreed to pilot the use of 'private sector health insurance' in 1 or 2 ULBs; and
- 3) We agreed that 'arrangements to put a Fund Manager in place' should be initiated as soon as possible. However, CMU may manage it only in the first year. We remain concerned that this will further strain the already over stretched capacity of the CMU. Managing the fund would require a lot of capacity for hand holding and support and is perhaps not the best use of the CMU's limited resources. Further, the selection of the proposals must be done by a committee which is widely representative (CSOs, respected development professionals from different disciplines etc.) and not limited to different arms of the GoWB. Please share with us the composition of the selection committee and its terms of reference.

Hope this is useful. Happy for clarifications, if required.

SM

>>> "Arnab Roy" <ar\_oy@hotmail.com> 12/14/04 06:57pm >>>  
 Dear Sudipto,

As you will recall during the quarterly review we reached consensus on the following (among other things):

1. We will sanction proposal for Ward Office/ Community Service Centre to the ULB which has submitted the schemes. New Barrackpore has submitted scheme for 8 Ward Offices. Shall we sanction all or 2 to begin with? We might receive proposals from other ULBs shortly. Shall we sanction if they have submitted the proposal as per our minimum requirements? Could you kindly confirm this.
2. We agreed that the first year's proposals for health would be taken up except repair of Sub-Centre for which a study would be done. Could you confirm this?
3. We have proposed for advertising for first year's challenge fund? Can you sanction this?

12/15/2004

Regards,

Arnab

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**Sub. : KUSP Health component in the 1<sup>st</sup> year**

Placed below is the copy of communication from Sri Sudipto Mukherjee of DFID to the Project Director, KUSP with endorsement to the undersigned by the Project Manager, CMU dt. 17.12.2004.

KUSP Health component in the 1<sup>st</sup> year will comprise support to HHWs across 61 ULBs for uniforms, Kits and retraining.

**Re : Uniform**

Grass root level health functionaries are HHWs and FTSs. Though DFID has approved uniform for HHWs, it is strongly felt that FTSs are also to be provided with the uniform, the colour of which will be different from that of HHWs'.

- a) Initial discussion with cross section of the HHWs regarding their views on texture and colour of the uniform which includes Saree, Blouse and petticoat.  
One discussion session with HHWs & FTSs each for East Bank ULBs, West Bank ULBs and ULBs of Southern part.  
(2 HHWs and 1 FTS per ULB will participate in the discussion session. The venue will be at a ULB which is more or less centrally located.)
- b) Consensus on texture & colour of Uniform will be ascertained through these discussion sessions.
- c) Mode of procurement
  - (i) CMU will procure Sarees, cloth for blouse and petticoat, 70 nos. each for providing samples to 61 ULBs and 9 set of samples to be kept with CMU.
  - (ii) Procurement at ULB level will be done by the respective ULBs through their Purchase Committee maintaining norms set forth by CMU.
- d) Estimated Cost :
  - 1 Saree - Rs.200/-
  - 1 Petticoat - Rs.70/-
  - Cloth for 1 Blouse and stitching charge - Rs.80/-
  - Total estimated cost for 1 set of Uniform - Rs 350/-
- e) Double set of uniforms are required to be provided per HHW and FTS.
- f) No. of HHWs and FTSs, and estimated required quantity of Uniforms, cost involvement per ULB thereof are enclosed in Annexure - I.
- g) Cost involvement for double set of uniforms for HHWs and FTSs is Rs. 54,73,300/- including cost for samples.
- h) A communication from CMU is required to be made to the ULBs to ascertain the actual no. of HHWs and FTSs now working.
- i) Fund for procurement of uniform (actual no. of HHWs & FTSs per ULB x cost for 2 sets of uniform) may be released to the ULBs by CMU.
- j) SOE and U.C. will be submitted by the respective ULBs to CMU in due course.



**Re : HHW Kit**

DFID assisted Honorary Health Worker Scheme has been launched in 10 ULBs of Non-KMA with effect from 01.02.2004, where HHW Kit with contents had already been procured by Central Co-ordinating Cell, SUDA and provided to the ULBs concerned.

It is proposed that the same type of Kit Bag with contents may also be provided to the HHWs of the remaining 51 ULBs (40 ULBs in KMA and 11 ULBs in Non-KMA).

**Options for procurement of HHW Kit Bag**

1. Like uniform, CMU may procure 62 HHW Kit Bag with contents to provide to the ULBs as approved sample. ULBs will procure the same through their respective Purchase Committee maintaining the norms set forth by CMU. This will take care of decentralisation of procurement at ULB level.
  2. Alternatively, to maintain uniformity of the standard of the Kit Bag, CMU may procure centrally and distribute to the ULBs directly by the firm selected for procurement of the same.
- Estimated unit cost of Kit Bag with contents - Rs. 300/-
  - Estimated cost involvement in KMA ULBs 4,751 HHWs x Rs. 300/- = Rs. 14,25,300/-
  - Estimated cost involvement in Non-KMA ULBs 1,477 HHWs x Rs. 300/- = Rs. 4,43,100/-
  - Estimated Grand Total Cost involvement - Rs. 18,87,000/- including cost for samples.

**Re : Re-training**

Re-training at different level of health care providers i.e. HHW, FTS, STS / ANM, PTMO, HO, AHO and UHIO are essentially required for updating of technical knowledge and strengthening of services. For this purpose, the following are proposed.

- a) Tender may be floated for selection of Outsourcing agency for re-training component - ISC may help in preparing TOR.
- b) Development of Training Curriculum which will also include the feasible recommendations of ISC.
- c) Training curriculum will be prepared by the agency in consultation with KMDA and CMU which may be further reviewed by ISC.
- d) HO, AHO, PTMO, STS and UHIO will be trained by the selected agency on updating of technical topics.



- e) Training of HHWs and FTSS at ULB level may be done through Trainers (HO, AHO and the like) identified at each ULB level jointly with Outsourcing agency and KMDA.
- f) Agency along with Trainers at individual ULB level will impart training to HHWs and FTSS in phased manner.
- g) Supervision and monitoring of the re-training may be done by KMDA.
- h) Duration of training for -  
HHWs - 12 days, FTSS - 5 days, STSS - 3 days, PTMOs - 2 to 3 days, UHIO - 2 days.
- i) Training venue -
  - At CMU for training of Trainers.
  - At respective ULBs for training of HHW, FTS, STS / ANM, PTMO and UHIO.
- j) Training is to be evaluated at ULB level by pre & post training examination by the agency in consultation with Trainers and KMDA.
- k) No. of health care providers at different level for retraining is as under :

	For KMA ULBs	For Non-KMA ULBs (Excepting DFID assisted 10 ULBs)
HHWs	4751	1477
FTS	911	347
PTMO	120	96
UHIO	40	10
STS	40	96
HO	40	12
AHO	40	
<b>TOTAL</b>	<b>5942</b>	<b>2038</b>

- l) Estimated total cost involvement for re-training Rs 58.77 lakhs for KMA ULBs and 20.29 lakhs for Non-KMA ULBs.
- m) Estimated Grand Total cost for re-training - Rs 79.06 lakhs excluding cost for Outsourcing agency which is to be taken into account separately in due course.
- Summary of estimated cost involvement in connection with procurement of Uniform for HHWs and FTSS, HHW Kit Bag and Re-training at a glance :

*(Amount in Lakhs)*

Procurement of Uniform	Procurement of HHW Kit	Re-training	Total
54.73	18.87	79.06	152.66

*Add outsourcing Agcy. 50.00  
202.66*

- The proposal for mobility or contingency in the form of referral fund is under examination and exploration which will be submitted separately in due course.



- With regard to repair of sub-centres, ISC may be intimated by the appropriate Authority for examining cost effectiveness, levels of utilisation, etc. as mentioned by DFID.
- Private sector health insurance in 1 or 2 agreeable ULBs may be tried with assistance of ISC.

Submitted for kind perusal and instruction.

*J. Goswami*  
23.12.07



## A. ULBs in KMA

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Data source of no. of HHWs & FTSs : Trg. curriculum developed by KMDA sent under memo no. 933/1-1/KMDA/UM/PO 104 dt. 12.11.2004.

**B. ULBs in Non-KMA**

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<b>GRAND TOTAL</b>					<b>5448800</b>

**Project Director**

From: "Sudipto Mukerjee" <s-mukerjee@dfid.gov.uk>  
 To: <ar\_oy@hotmail.com>  
 Cc: "Jayashree Dass" <D-Jayashree@dfid.gov.uk>; "Matthew Ridout" <M-Ridout@dfid.gov.uk>;  
 "Padma Kumar" <P-Kumar@dfid.gov.uk>; "Pushpa Subrahmanyam" <P-Subrahmanyam@dfid.gov.uk>; "Ragini Raghunand" <R-Raghunand@dfid.gov.uk>; "Sandhya Kanneganti" <S-Kanneganti@dfid.gov.uk>; <kuspcmu@vsnl.net>  
 Sent: Wednesday, December 15, 2004 5:06 PM  
 Subject: KUSP Miscellaneous

Arnab

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SM

>>> "Arnab Roy" <ar\_oy@hotmail.com> 12/14/04 06:57pm >>>

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1. We will sanction proposal for Ward Office/ Community Service Centre to the ULB which has submitted the schemes. New Barrackpore has submitted scheme for 8 Ward Offices. Shall we sanction all or 2 to begin with? We might receive proposals from other ULBs shortly. Shall we sanction if they have submitted the proposal as per our minimum requirements? Could you kindly confirm this.
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12/15/2004

Re: rds,

Arnab

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12/15/2004