

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-VI)/317

Date 31.12.03

**From : Project Officer
Health, SUDA**

**To: The Chairman
Kharagpur Municipality**

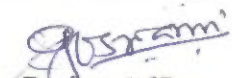
Sub: Payment of Specialist Doctors fees on Dermatology / Eye for BPL patients

Sir,

Reference is invited to your communication bearing memo no. 1392/IPP-VIII-(Extm.)-I-9/03 dt.16.12.03 on the above subject.

As the active phase of the project is over, it is under maintenance phase. It is prerogative of the ULB for inclusion of any services in the programme. Municipal Health Fund may be utilised for the purpose, if the fund position permits.

Yours faithfully,


Project Officer

I. P. P - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1392 I.P.P. VIII (Extn) -I-9/03

Date 16.12.03.

To,
The Adviser (Health), SUDA,
SUDA Bhavan,
H-C Block, Sector-III,
Salt Lake,
Kolkata-700106.

Sub: Payment of Specialist Doctors fees on Dermatology/Eye
for B.P.L. patients.

Sir,

I draw your kind attention to this office memo no.-1187/IPP-VIII (Extn)-I-9/03 dt.29.5.03 and your memo no- SUDA-15/98(Pt-VI)/190 dt. 16.6.90, regarding payment of Specialist Doctors fees on Dermatology/ Eye for B.P.L. patients (Copies of memos enclosed for ready reference).

The proposal of the State Government of West Bengal regarding devetailing of N.S.D.P. fund with community Health Fund has been acceded to by the Govt. of India as communicated by you under your memo no.- SUDA-15/98(Pt-VI)/248 dt.15.9.03.

In view of above, I would request you to kindly issue instructions as to whether payment of Specialist Doctors fees on Dermatology/Eye for B.P.L. patients may now be made from N.S.D.P. Fund.

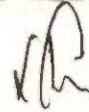
The Specialist Doctors on these two streams will attend O.P.D. Debalpur under I.P.P.-VIII(Extn) in January,2004 on receipt of your kind instruction.

Thanking you,

yours faithfully,

Encl:- As stated.




(R. S. Pandey)
Chairman
Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1187 I.P.P. VIII (Extn) -I-9/03

Date 29.5.03.

To,

The Adviser (Health),
S U B A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.

**Sub: Payment of Specialist Doctor's Fees on Dermatology
Eye for B.P.L. & Patients.**

Sir,

The Local Co-ordination Committee under I.P.P.-VIII(Extn) Kharagpur Municipality in its meeting held on 27.05.03 resolved to engage Specialist Doctors on Dermatology and Eye on obtaining approval from SUBA regarding payment of Specialist Doctors fees for B.P.L. patients ~~of~~ from N.S.D.P. fund in the manner prescribed under G.O. No.-SUBA-15/98(Pt-V)/156 dt.13.6.2001 (Copy enclosed) for three disciplines i.e. General Medicine, Gynaecology and Paediatric.

For Dermatology and Eye, Specialist doctor will claim fees of Rs.50/- per B.P.L. patient and Rs.40/- will be paid to them after deducting 20% overhead charges.

There are a good number of cases under Dermatology/Eye amongst B.P.L. families of Kharagpur Municipality.

Engagement of Specialist doctors on the above two disciplines will help solve Health Care of B.P.L. families.

They will also attend non-beneficiaries on usual fees after deducting 20% overhead charges which will form a part of Health Development Fund.

Thanking you,

yours faithfully,

Sd/-
(R. S. Pandey)
Chairman

Kharagpur Municipality.

NO:-1187/1(1) IPP-VIII(Extn)-I-9/03 dt.29.5.03.

Copy forwarded to:-

The Project Director, I.P.P.-VIII(Extn) Kharagpur and Addl. District Magistrate (G), Paschim Medinipur for favour of kind information and necessary action.

ENCL:- 1(one)

[Signature]
Chairman

Kharagpur Municipality.

SUDA

NO. 634 - 1/9/03.

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-VI)/190

Date16.06.2003

From : Project Officer
Health, SUDA

✓ To : The Chairman
Kharagpur Municipality

Sub : Payment of Specialist Doctor's Fees on
Dermatology / Eye for B.P.L. Patients.

*Seen
await for
further development*
(Signature)
24/6

Sir,

Reference is invited to your communication bearing memo no. 1187/IPP-VIII (Extn)-I-9/03 dt. 29.05.2003 on the above subject.

Clarification on mobilization of NSDP fund has been sought by the M.A. Dept., Govt. of West Bengal to the Dept. of Urban Employment, Ministry of Urban Development & Poverty Alleviation, Govt. of India, New Delhi, a copy of which was forwarded to you vide this office memo no. SUDA-15/98(Pt. VI)/162 dt. 16.05.2003 (copy enclosed for ready reference).

On receipt of clarification from Govt. of India, the same will be communicated to you to meet up your queries.

Yours faithfully,

Enclo. : As stated.

(Signature)
Project Officer

SUDA-15/98(Pt-VI)/190(1)

16.06.2003

C.C

1. Project Director, IPP-VIII-(Extn.), Kharagpur and ADM(G), Paschim Medinipur for favour of kind information.

(Signature)
Project Officer

OFFICE
OF THE CHAIRMAN
KHARAGPUR MUNICIPALITY:

Minutes of the meeting of Municipal Level Health and Family Welfare Committee, Kharagpur held on 05.12.03 at 3-15 P.m. at the Chamber of Chairman, Kgp. Municipality.

MEMBERS PRESENT.

1. Sri R. S. Pandey, Chairman, Kharagpur Municipality.
2. Mrs. Reeta Sharma, C-I-C, IPP-VIII(Extn)-Kharagpur Municipality.
3. Rotarian S. Adhikari, Malancha Road, Kharagpur.
4. Lion Br. S. Mishra, Kharagpur.
5. Dr. B. Saheo, A.C.M.C.H. Kharagpur.
6. Sri S. B. Saha, U. H. I. O. IPP-VIII(Extn) Kharagpur Municipality (Representative of D.M. Paschim Medinipur).

Sri R. S. Pandey, Chairman, presided over the meeting.

Agenda- 1- Read and confirmed the proceedings of the meeting held on 10.9.03.

Agenda- 2- & 3 - The agenda relating to progress of Kharagpur Sub-divisional Hospital and Immunisation performance within Kharagpur Municipality could not be discussed in absence of Superintendent, Kharagpur S. D. Hospital, Kharagpur.

Agenda- 4 - Pulse Polio performance report during programme from 9.11.03 to 11.11.03 furnished by Health and Family Welfare Deptt.

Resolved un-animously that C.M.C.H. Paschim Medinipur be requested to form a Co-ordination Committee with the officers of Health and Family Welfare Deptt. Railway and Municipality to examine left out cases of pulse Polio programme within Kharagpur Municipality and Railway area.

Also resolved that U.H.I.O., IPP-VIII(Extn) Kharagpur Municipality be requested to furnish list of Children (0-5 yrs) of B.P.L. families of Kharagpur Municipality who did not receive Pulse Polio during 9.11.03 to 11.11.03 in their next meeting.

Agenda- 5- Review progress report of IPP-VIII(Extn), Kharagpur Municipality including performance of Immunisation and service performance of Maternity Home, O.P.D. and Diagnostic Centre examined.

OC

Contd... 2.

Agenda- 6- Deputation of Specialist Doctors and Technician to IPP-VIII(Extn), Kharagpur Municipality not yet made by C.M.O.H. Paschim Medinipur/Superintendent, Kharagpur S.D. Hospital, Kharagpur intems of G.O. No. HF/0/MA/2044/CMBA/Health/2003 dt.16.7.03 of Health and Family Welfare Deptt.

Resolved un-animously that C.M.O.H. Paschim Medinipur be requested to depute Specialist Doctors/Technicians to O.P.D. cum M.H. Debalpur under IPP-VIII(Extn) Kharagpur Municipality for its smooth running.

Agenda- 7- Resolved that Bharat Sevasram, Inda, N.G.O. be requested to attend the next meeting in connection with National Leprosy Elimination Programme.

Agenda- 8- Resolved un-animously that A.C.M.O.H. Kharagpur be requested to hold a meeting with the Workers of IPP-VIII(Extn), Wards nos-26,27,28 and 29 on 8.12.03 at Kharagpur Municipality regarding Revised National Tuberculosis Control Programme.

Agenda- 9- Misc.- Resolved that a Photo Therapy Machine be installed at O.P.D. cum M.H. Debalpur under IPP-VIII(Extn) Kharagpur Municipality.

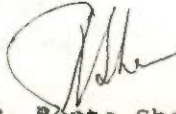
The meeting ended with a vote of thanks to the Chair.

Sd/-
Chairman
Kharagpur Municipality.

No:- 1391 IPP-VIII(Extn)-I-36/03 dt.15.12.03.

Copy forwarded for favour of information and necessary action to:-

1. All membs.
2. The Secretary, District Health and Family Welfare Samiti, & Chief Medical Officer of Health, Paschim Medinipur.
3. The Superintendent, Kharagpur S.D.Hospital, Kharagpur.


(Mrs. Reeta Sharma)
Secretary - Convenor
Municipal Level Health and
Family Welfare Committee,
C-I-C, IPP-VIII(Extn)-
Kharagpur Municipality.



Handwritten initials

**OF THE CHAIRMAN
KHARAGPUR MUNICIPALITY.**

Minutes of the meeting of Municipal Level Health and Family Welfare Committee, Kharagpur held on 10.09.2003 at 3 P.M. at the Chamber of the Chairman, Kharagpur Municipality.

MEMBER PRESENT:

1. Sri R. S. Pandey, Chairman, Kharagpur Municipality.
2. Smt. Reeta Sharma, C-I-C, IPP-VIII(Extn), Kharagpur Municipality.
3. Retarian Sunil Adhikari.
4. Sri S. B. Saha, M.B.C.S.(Retd), U.M.I.C., IPP-VIII(Extn)-Kharagpur Municipality. (Representative of District Magistrate, Paschim Medinipur).

Sri R. S. Pandey, Chairman presided over the meeting.

Agenda No.-1 - Detailed discussions regarding functions of Municipal Level Health and Family Welfare Committee held. Also read resolution bearing No.-HF/0/PHD/658/8-23/98 dt.25.10.2002 of Health and Family Welfare Department.

Agenda No.-2 & 3 - No representative from Health and Family Welfare Deptt. attended. Hence, no discussion was held regarding progress report of S. B. Hospital, Kharagpur and Immunisation Performance within Kharagpur Municipality (Unit wise performance).

Agenda No.-3 - Dr. B. Sahoo, A.C.M.S.H., Kharagpur informed his inability to attend the meeting due to his pre-occupation.

Agenda No.-4 - No representative from Health and Family Welfare Deptt. attended with the report of Pulse Polio Programme.

- a) U.M.I.C. represented that all workers of 3 Beeths of IPP-VIII(Extn), Kharagpur Municipality (Selected by Health & F.W.Deptt) would perform their duties from 14.9.03 to 16.9.03. He also assured that remaining workers would also take active part during Pulse Polio Programme from 14.9.03 to 16.9.03.

Selection of remaining 27 Sub-health Posts under IPP-VIII(Extn), Kharagpur Municipality as Beeths under Pulse Polio Programme was discussed at length.

Resolved un-animeously that remaining 27 Sub-Health Posts under IPP-VIII(Extn), Kharagpur Municipality be selected as Beeths under Pulse Polio Programme scheduled to be held from 9.11.03 and onwards for better performance.

No.-4 - All concerned be informed to take necessary action for its implementation.

Agenda No.-5 - Review progress report of IPP-VIII(Extn), Kharagpur M Municipality with Immunisation and O.P.D. cum M.H. performance was discussed.

Agenda No.-6 - Resolved un-animously to nominate Smt. Reeta Sharma, C-I-C, IPP-VIII(Extn), Kharagpur Municipality as Secretary-Convener of Municipal Level Health and Family Welfare Committee, Kharagpur as there is no Health officer at Kharagpur Municipality at present.

Agenda No.-7 - Resolved un-animously to form a Sub-Committee with the following members to purchase Medicine for Health Posts and O.P.D. cum M.H. Debalpur under IPP-VIII(Extn) through tenders.

1. Sri R. S. Pandey, Chairman, Kharagpur Municipality.
2. Smt. Reeta Sharma, C-I-C, IPP-VIII(Extn)- Kharagpur Municipality.
3. Dr. B. Sahoo, A.C.M.S.H., Kharagpur.
4. Retarian Sunil Adhikari.
5. Lien ~~XXXXXX~~ Dr. Subrata Mishra.
6. Sri S. B. Saha, W.B.C.S.(Retd) U.M.I.O., IPP-VIII(Extn) Kharagpur Municipality (Representative of B.M. Paschim Medinipur).

Agenda No.-8- (Misc)

- a) Resolved un-animously to convene next meeting on 18.10.03 at 1 P.M. at the Chamber of Chairman, Kharagpur Municipality.
- b) Resolved un-animously to allow Rotary Club, Kharagpur to use Health Post No.- I Inda (Anandanagar) for screening of patients for Eye Camp on receipt of proposal
- c) Resolved un-animously to make proper advertisement for the vacant post of Health officer at Kharagpur Municipality requesting candidates to appear before Selection Board (consisting of all members of the Committee)

The meeting ended with a vote of thanks to the Chair.

Sd/-
(R. S. Pandey)
Chairman
Kharagpur Municipality.

No:-1300/ IPP-VIII(Extn)-I-36/03 dt.19.9.03.

Copy forwarded to:-

1. _____

2. _____

- 1. Sri K. J. Pandey, Chairman, Kharagpur Municipality.
 - 2. Mrs. Neeta for favour of information.
 - 3. Retired Sanji Acharya.
 - 4. Sri S. _____
- 2. The Secretary, District Health and Family Welfare Samiti & Chief Medical officer of Health, Paschim Medinipur for favour of information and necessary action.**

Sri K. J. Pandey, Chairman presided over the meeting.

Agenda No.-1 - Detailed discussions regarding functions of Municipal Level Health and Family Welfare Committee held. Also read resolution bearing No. _____ dt.19.10.2002 at Health and Family Welfare Department.

(Mrs. Neeta Sharma)
Secretary - Convener,
Municipal Level Health and Family Welfare Committee, Kharagpur.

Agenda No.-2-3- No representative from Health and Family Welfare Deptt. attended. Hence, no discussion was held regarding progress report of K. J. Pandey, Kharagpur and Legislation Department, Kharagpur Municipality.

C-I-Cr IPP-VIII(Extn)- Kharagpur Municipality.

Dr. B. Saha, A.C.M.O.N., Kharagpur informed his inability to attend the meeting due to his pre-occupation.



4 - No representative from Health and Family Welfare Deptt. attended with the report of Pulse Polio Programme.

J.M.I.S. represented that all workers of 3 Booths of IPP-VIII(Extn), Kharagpur Municipality (selected by Health & F.W. Deptt) would perform their duty from 14.9.03 to 16.9.03. He also assured that all workers would also take active part during Pulse Polio Programme from 14.9.03 to 16.9.03.

Recd. 24/9/03
Office of C.M.O.H.
Paschim Medinipur

selection of remaining 27 sub-health posts under IPP-VIII(Extn), Kharagpur Municipality as Booths under Pulse Polio Programme was discussed at length.

Resolved un-animously that remaining 27 sub-health posts under IPP-VIII(Extn), Kharagpur Municipality be selected as Booths under Pulse Polio Programme scheduled to be held from 2.11.03 and onwards for better performance.

I. P. P - VIII (EXTN)

KHARAGPUR MUNICIPALITY

File
16.12.03

Memo No. : 1340 I.P.P. VIII (Extn) -I-36/03

Date 6.12.03.

To,

The Project Officer,
S U D A
SUDA Office Bhavan
H-C Block, Salt Lake,
Sector-III,
Kolkata-7000106.

12 DEC 2003



Sub: 1. Deputation of Practising and non-practising Specialist Doctors and Technicians of Govt. Hospital to O.P.D. cum M.H. and Diagnostic Centre.

2. Forantion of Health and F.W. Committee.

Ref: Your memo no.-SUDA-15/98(Pt-VI)/301 dt.2.12.03.

Sir,

As desired, the report is ~~below~~ furnished below.

Subject-1 - No practising/non-practising Doctors and Technicians of Govt. Hospitals deputed inspite of repeated requests made to the Superintendent, S.D.Hospital, Kharagpur. The matter was discussed in the meeting of Municipal Level H & F.W. Committee, Kharagpur held on 5.12.03. The matter is being taken up with the C.M.O.H. Paschim Medinipur.

Subject-2 - A - Municipal Level Health & F.W. Committee Constituted-

:- Yes.

B- Date of Constitution,

:- 10.9.2003.

C - Frequency of meeting scheduled,

:- 10.9.03

18.10.03

(Adjourned)

-05.12.03.

Thanking you,



yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality.

File



I.P.P.-VIII(Extn)- KHARAGPUR MUNICIPALITY:

25 NOV 2003

TENDER NOTICE

Sealed quotations are invited from the Central Medical Stores approved firms for supply of Medicine/Instruments as per list enclosed at the rate (not exceeding C.M.S. approved rates) which shall exclude all taxes and other charges. Delivery at Health Post No.-1 under I.P.P.-VIII(Extn) at Inda Anandanagar Ward No.-3, Kharagpur Municipality is to be made at suppliers cost. Taxes and other charges, if any, are to be shown - separately. The supply of the items must be completed within 15 days from the date of receipt of the work order. Medicine with short expiry date will not be accepted. The analytical report must be submitted at the time of delivery of Medicine for test by Drug Control. The medicine will be returned if not found suitable during test.

Sealed tenders stating the rate of each items shall be received upto 2 P.M. on 05.12.2003. The Tenderers may be present at the time of opening of the Tender on 05.12.2003 at 3 P.M.

The Chairman reserves the right to reject or ~~cancel~~ cancel all or any tender without assigning any reason thereof.

Sd/-
Chairman
Kharagpur Municipality

Memo NO: ~~1369~~ 134) IPP-VIII(Extn)-I-45/03 dt. 12.11.03.

Copy forwarded for information and necessary action to:-

- 1. M/s Asimco, Kolkata-48 and other 133 C.M.S. approved firms.

Chairman
Kharagpur Municipality

NO:- 1369 (134)/1(9) IPP-VIII(Extn)-I-45/03 dt. 19.11.03

Copy forwarded with a request to take steps to display it in the notice board to:-

- 1. The Adviser (Health) SUDA, Kolkata-700021.
- 2. The Project Director, IPP-VIII(Extn) Kgp.
- 3. The CMOH, P. Medinipur. 4. The Dy. CMOH-III, P. Medinipur.
- 5. The S.D.O. Kgp. 6. The B.D.O. Kgp, 7. The Supt. S.D. Hospital Kgp, 8. The A.C.M.O.H. Kgp. 9. Notice Board.

Chairman
Kharagpur Municipality.



Enclosure to Tender Notice bearing memo no: ~~133~~ 1369
 (134) I.P.P.-VIII(Extn)-I-45/03 dt..19.11.03.....
 of Chairman, Kharagpur Municipality.

SL.NO.	NAME OF THE ITEMS	NO.REQUIRED.
1.	Chlo.Maleate 4 mg Tab.	30000 tab.
2.	Asprin tab	30000 "
3	Ferrous Sulphate coated 60mg tab.	50000 "
4.	Vita "B" Complex	35000 "
5.	Salbutamol 4 mg tab	30000 "
6.	Folic Acid	10000 "
7.	Inj. Lignocaine Hydrochloride 2%	50 vials.
8.	Anaesthetic Ether 500 ml bot.	05 bots.
9.	Inj Diclofenac Sodium 4 ml.	200 amps.
10	Inj, Metronidazole 100 ml bot	50 bots.
11	Inj. Ampicillin Sodium 250 mg & Cloxacillin 250 mg.	500 amps.
12.	InjGentamicin 50 mg/2ml vial.	500 vials.
13	Inj. Vit "K" 10 mg/1 ml vial	100 amps.
14.	Inj. Frusemide 20 mg/2 ml	100 amp.
15	Tab Ranitidine 150 mg.	5000 tabs.
16	Inj. Metoclopramide 10 mg/2ml	300 amps.
17	Inj. Dexamethasone sodium 3 mg	200 amps.
18	Inj Synthetic Oxytocin 5 units/ml	700 amps.
19	sterile water for Inj.	500 amps.
20	Tab Ergometrine maleate 0.2 mg.	2000 tabs.
21	Inj. Adrenaline (1:1000)	25 amps.
22	Inj. Norcuron 4 mg /amp	25 amps.
23	Povidone Iodine skin ointment	200 tube.
24	Inj Promethazine Hydrochloride 50 mg	200 amps.
25	Inj Neostigmine 5 mg/amp.	25 amp.
26	Inj. Pavulon 2 mg	25 amp.
27	Inj. Ranitidine 50 mg/2 ml	500 amps.
28	Norfloxacin Eye drop (0.3%)	100 vials.
29	Inj. Mephentine 15 mg/ml	25 amps.
30.	Inj. Dopamine Hydrochloride 200 mg	200 amps.
31	Inj Cerotaxime 500 mg/vial	500 amps.
32	Inj Corboprost Trimethamine 250 mg	25 amps.
33	Inj Hydrocortisone Hemisuccinate 100 mg	25 amps.
34	Succinyl Chloride 10 ml Inj.	25 amps.
35	Salbutamol Susp 2 mg	100 bots.
36	Tab Amlodipine 5 mg	1000 tabs.
37	Tab Atenolol 50 mg	5000 tabs.
38	Tab Erythromycin 250 mg	5000 tabs.
39	Tab Cloxacillin & amoxycilline 125 mg	5000 tabs.
40	O R S	1000 pkts.



[Signature]
 Chairman
 Kharagpur Municipality.

File
13.10.03

I. P. P - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1303 I.P.P. VIII (Extn) -I-26/03

Date 24.9.03.

To,

The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



20 OCT 2003

Sub: Ligation (Laporescopic) Camp at Health Posts under
I.P.P.-VIII(Extn) Kharagpur Municipality.

Sir,

I am to inform you that three Ligation (Laporescopic) Camps were held at Health Posts under I.P.P.-VIII(Extn), Kharagpur Municipality. Details are given below.

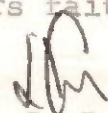
DATE	VENUE OF CAMP.	NO. OF LIGATION CASES.	NAME OF SURGEON.
18.9.03	Health Post No-IV Chhoto Ayma.	72	Dr. G. D. Mahapatra.
20.9.03	Health Post No.-III Chandipur, Malancha.	45	----- do -----
23.9.03	Health Post No.-II Rajogram.	49	----- do -----

Total- 166 cases.

This is for favour of your kind information and necessary action.

Thanking you,

yours faithfully,


(R. S. Pandey)
Chairman
Kharagpur Municipality.



Contd... 2.

I. P. P - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1303/1(5)P.P. VIII (Extn) -I-26/03

Date 24.9.03.

Copy forwarded for favour of information and necessary action to:-

1. Mr. S. Gupta, I.A.S., Project Director, IPP-VIII(Extn), Kharagpur and Addl. District Magistrate (G), Paschim Medinipur.
2. The Chief Medical officer of Health, Paschim Medinipur.
3. The Dy. C. M. O. H.-III, Paschim Medinipur, Keranitola, Midnapore.
4. The Superintendent, S. D. Hospital, Kharagpur.
5. The A. C. M. O. H. Kharagpur.

Chairman
Kharagpur Municipality.



I. P. P - VIII (EXTN)

KHARAGPUR MUNICIPALITY

File
13.10.03

Memo No. : 1317 I.P.P. VIII (Extn) -I-38/03

Date 30/9/03

To,
The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



Sub: Functioning of U. S. G. Machine. 10 OCT 2003

Sir,

I am to inform you that U. S. G. started functioning on and from 22.9.03. The C. M. O. H. Paschim Medinipur issued U.S.G. License on 17.9.03.

This is for favour of your kind information and necessary action.

Thanking you,

yours faithfully,

(R. S. Pandey)
Chairman
Kharagpur Municipality.

No:-1317/1(1) IPP-VIII(Extn)-I-38/03 dt. 30/9/03

Copy forwarded to :-

Mr. S. Gupta, I.A.S. Project Director, I.P.P.-VIII(Extn),
Kharagpur and Addl. District Magistrate (G), Paschim Medinipur
for favour of information.

Chairman
Kharagpur Municipality.



I. P. P - VIII (EXTN)

KHARAGPUR MUNICIPALITY

File
13.10.03

Memo No. : 1301 I.P.P. VIII (Extn) -I-36/03

Date 19.9.03.

To,

The Adviser (health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



10 OCT 2003

Sub: Constitution of Municipal Level Health and Family Welfare Committee, Kharagpur.

Sir,

I am to inform you that Municipal Level Health and Family Welfare Committee, Kharagpur was constituted on 10.9.03.

This is for your kind information and necessary action.

Thanking you,

yours faithfully,

(R. S. Pandey)
Chairman
Kharagpur Municipality

No:-1301/1(1) I.P.P.-VIII(Extn)-I-36/03 dt.19.9.03.

Copy forwarded to:-

Sri S. Gupta, I.A.S. Project Director, IPP-VIII(Extn)
Kharagpur and Additional District Magistrate (G),
Paschim Medinipur for favour of information.



Chairman
Kharagpur Municipality.

**OFFICE
OF THE CHAIRMAN
KHARAGPUR MUNICIPALITY:**

No:- 1272 (5) I.P.P.-VIII(Extn)-I-36/03 dt. ^{2.9}-----2003.

- To,
1. Smt. Rosta Sharma, C-I-C, I.P.P.-VIII(Extn), Kharagpur Municipality.
 2. Sri S.B.Saha, W.B.C.S.(Retd), U.H.I.O., IPP-VIII(Extn) -
Kharagpur Municipality-
Representative of District Magistrate, Paschim Medinipur.
 3. Dr. B. Sahoo, MBBS, A.C.M.O.H. Kharagpur.
 4. Sri Sunil Adhikar, Near Atulmeni High School, Malancha Road,
Kharagpur (From Rotary Club).
 5. Sri Subrata Mishra, Bungalow No.-309, South Side, Behind
Rly. Hospital, Kharagpur (From Lions Club).

Sir/Madam,

The First meeting of Municipal Level Health and Family Welfare Committee, Kharagpur will be held on 10.09.2003 at 3 P.M. at the Chamber of Chairman, Kharagpur Municipality in terms of Resolution bearing No.-HF/0/PHP/658/0-23/98 dt.25.10.2002 of Health and Family Welfare Deptt. (Copy enclosed) to discuss the following agenda.

You are requested to make it convenient to attend the meeting.

-) A G E N D A :-

1. Discussion regarding functions of the Committed.
2. Review Progress report of Sub-divisional Hospital, Kharagpur.
3. Review progress report of Immunisation Programme within Kharagpur Municipality-Unit wise performance.
4. Pulse Polio Programme for 14th September, 03 to 16th September, 03.
5. Review progress report of I.P.P.-VIII(Extn), Kharagpur Municipality.
6. Nominaton of Secretary - Convener (There is no Health officer at Municipality).
7. Formation of a Sub-committee for purchase of Medicine for Health Posts and O.P.D. cum M.H. Debalpur under IPP-VIII(Extn) through Tender.
8. Miscellaneous.


(R. S. Pandey)
Chairman

Kharagpur Municipality.

No:- 1272 (5)/1(1) IPP-VIII(Extn)-I-36/03 dt. ^{2.9.03}-----

Copy forwarded to:-

The Secretary, District Health and Family Welfare Samiti & Chief Medical Officer of Health, Paschim Medinipur for favour of information and necessary action.

Chairman

Kharagpur Municipality.



REVIEW ON PROGRESS OF LP.P. -VIII ((Extn.)
KHARAGPUR MUNICIPALITY AS ON 08.08.2003.
 (Local Co-ordination Committee Meeting)

1. **Total B.P.L. Population.** 91,462
2. **No. of B.P.L. Families.** 18,475.
3. **No. of Health Facilities:**

<u>Health Facilities.</u>	<u>Target</u>	<u>Achievement</u>
a. Block	112	112
b. S.H.P.	30	30
c. H.P.	4	4
d. O.P.D. cum M.H.	1	1

4. **Man Power.**

A. **Post Project Maintenance Work**

- i. Urban Health Improvement Organiser. 1 1

B. **Health Facilities**

- i. **At Block Level.**
H. H. W.

112 110
(2 Vacant at Ward No. 21 & 27)

- ii. **At S. H. P. Level**
F. T. S.

30 30

- iii. **At H. P. Level**

- a. Part - time Medical Officer 8 8
b. Part-time A. N. M. 8 6

(Vacant-2)

- c. Clerk cum Storekeeper 4 4

- d. Attendant 4 4

- e. Sweeper 4 4

C. **O. P. D. cum M. H. Level.**

- i. G. D. M. O. 2 2

- ii. **Specialist Doctors.**
Gynae & Obs. 1 1

(Three additional Specialist Doctors attending O.P.D. six days in a Week)

Paediatrician 1 1

General Medicine 1 1

Lab. technician Cum S. K. 1 1

Nurse 3 3

Attendant 2 2

Sweeper 2 2

Aya - 3

Night Guard 1 NIL (Municipal 2 Guards engaged)

14. Legal Literacy Programme:

300 Women were trained in 2000-2001 and 2001-2002 (1st phase - 50 and 2nd phase - 250) as per target fixed by SUDA. 20 Follow up action Groups formed. 60 Awareness programme made in 2001-2002 amongst B. P. L. Women in different parts of the Municipality.

Performance: - .

a.	No. of Problems/disputes received.	-	223.
b.	Problems/disputes settled amicably,	-	168.
c.	Court Cases involved,	-	12.
d.	Pending Cases,	-	43.

15. Programmes made in Collaboration with Health Deptt.

a.	Measles camp,	-	29.07.2000	-	6915.	
			30.07.2000	-	3679.	
					<u>10594.</u>	
b.	Family Health Awareness-Campaign (Aids etc.)		F.T.S & H.H.W's worked between 01.06.2001 to 15.06.2001 and 07.02.2002 to 21.02.2002. cases referred to State General Hospital, Kharagpur.			
		Male	-	2001	-	478
				2002	-	173
		Female	-	2001	-	1859
				2002	-	1012
						<u>3522.</u>

No positive cases reported by Health Deptt.

c.	Catch up Programme For left out cases,	-	Worked between 03.09.2001 to 09.09.2001. extensive drive made by F. T. S. and H. H. Ws.		
d.	National programmes For blindness,	-	F. T. S. and H. H. W. surveyed and sent list of 774 B. P. L. persons to S. D. Hospital, Kharagpur. Survey made from 29.09.2002 to 07.10.2002. (Persons over 50 years age)		
e.	National Pulse Polio Programme	-	F.T.S and H.H.Ws took active part in Pulse Polio programme on, - 14.10.2001 to 16.10.2001 02.12.2001 to 04.12.2001 20.01.2002 to 22.01.2002 05.01.2003 to 07.01.2003 09.02.2003 to 11.02.2003 and 06.04.2003 to 08.04.2003. 01.06.2003 to 03.06.2003. Next programme in September'2003.		

Out of 30 S.H.P.'s, only 3 S.H.P.'s selected as Booth. No action taken by C.M.O.H. Paschim Medinipur regarding selection of remaining 27 S.H.P.'s as Booth.

- f. Observance of Aids Day - F.T.S. and H.H.Ws Participated in Rally from State Sub-Div. Hospital Kharagpur and seminar held at Vidyasagar Udayan, Bungalow Side, Kharagpur, on 01.12.2001 and 01.12.2002.
- g. Cancer Awareness Programme - F.T.S and H.H.Ws participated in Rally from State Sub Divisional Hospital, Kharagpur and attended meeting held at Rabindra institute, S. E. Rly Golebazar on 29.01.2003.
- h. Leprosy Awareness Programme - Leprosy Zonal Team, Paschim Medinipore met all F.T.S. and H.H.Ws in their respective 4 Health Posts in February, 2003 and explained to them regarding Leprosy Awareness programme. The team also met Part-time Medical Officers under I.P.P.-VIII (Extn.) on 17.03.2003 and made elaborate discussions regarding Leprosy.
F.T.S. and H.H.Ws surveyed Laprosy cases from 22.04.2003 to 26.04.2003. 86 Leprosy case (new) diognised. Medicine for 69 cases supplied to Health Posts under I.P.P.-VIII (Extn.) on 22.05.2003 and distribution of Medicine started.
Bharat Sevasram Sangha, Inda, Kharagpur engaged as N.G.O. for I.E.C. programme.
- i. Revised National Tuberculosis Control Programme - F.T.S + H.H.W.'s of Ward no. 5,12,22 and 29 were trained under R.N.T.C.P. Awareness Programme on 25.07.2003.
DOT Centres Started at 4 S.H.P.'s (S.H.P. Nos. 6,12,21, and 29)
16. Health Development Fund - The fund was mainly created @ Rs. 2/- per B. P. L. family per month from July,2001 to run Health facilities by Municipality after withdrawal of financial assistance by World Bank i.e. after 30.06.2002.
Ambulance Charge realised are also credited in the account.
Total fund realised since inception Rs. 14,73,565.00
17. A. Fund received from SUDA from July, 2002 To March 2003. (O & M Fund) - Rs. 2,32,400/-
- Rs. 7,82,000/-
- Rs. 10,91,500/-
Total :- Rs. 21,05,900/-
- B. U.C. sent (from July, 2002 to March, 2003) - Rs. 21,09,524/- (Taken loan from Municipality Rs. 4624/- with a balance of Rs. 1000/- in the Account)

C. Funds allotted for April'03 to June'03 (draft not yet received)	-	Rs. 3,96,925/-
D. U.C. Sent (from April'03 to Junne'03)	-	Rs. 6,88,561/-
E. Fund due for April'03 To June'03	-	Rs. 2,91,636/-



(R. S. Pandey)
Chairman,
Kharagpur Municipality.

ANNEXURE - "A"

Service Performance of Maternity Home, O.P.D., Laboratory under I.P.P.-VIII (Extn.) Kharagpur Municipality since inception (O.P.D. & Laboratory - 29.06.2001 and Maternity Home - 11.02.2002).

A. Maternity Home: Functioning from 11.02.2002

	Non B.	B.P.L.	TOTAL
1. Total Admission (up to July'2003)	58	274	332
2. Total Discharge (up to July'2003)	58	270	328
	Non B.	B.P.L.	TOTAL
i. Maternity	39	203	242
ii. Normal Delivery :-	21	157	178
iii. L.U.C.S. (Caesarian) :-	16	43	59
iv. Forceps :-	1	1	2

B. O.P.D. : Functioning from 29.06.2001
General Medicine (From 19.12.2002)

Specialist				Non-Specialist (M.B.B.S.)	
B.P.L.		Non B.		B.P.L.	
New	Old	New	Old	New	Old
196	60	232	85	1414	339

C. Obstetrics & Gynaecology : (From 29.06.2001)

B.P.L.		Non B.	
New	Old	New	Old
938	1177	122	88

D. Paediatric (Child) : (Vacant from 01.09.2001 to 12.01.2003
again started from 13.01.2003.)

B.P.L.		Non B.	
New	Old	New	Old
500	486	46	6

E. Laboratory : Functioning from 29.06.2001. Vacant from 19.04.2002-29.11.2002
again functioning from 30.11.2002.

Since inception to June'2003

	B.P.L.	Non B.
1. Pathology.	242	29
2. Haematology	453	77
3. Bio-Chemistry.	166	34
3. E.C.G.	2	13



(R. S. Pandey)
Chairman,
Kharagpur Municipality.

File

I. P. P - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1257 I.P.P. VIII (Extn) -I-23/03

Date 20.8.03

To,

~~THE~~ M/S Bayer Diagnostics (India)Ltd.
3A Shivam Chambers,
53, Sayed Amir Ali Avenue,
Kolkata-700019.



Sub: Training on Semi Auto Analyser-RA50.

Sirs,

I am to inform you that Sri Sudip Kumar Sahu, Application Specialist attended our O.P.D. cum M.H. Debalpur under I.P.P.-VIII (Extn), Kharagpur Municipality to-day the 20th August, 2003 and imparted training on Semi Auto Analyser-RA50 to Lab Technician.

This is for your kind information and necessary action.

yours faithfully,

Sd/-
For Chairman
Kharagpur Municipality.

NO:-1257/1(1) I.P.P.-VIII(Extn)-I-23/03 dt. 20.8.03.

Copy forwarded to:-

✓ The Adviser (Health) S U D A, ILGUS Bhavan, H-C Block, Sector-III, Bidhannagar, Kolkata-700091. for favour of information and necessary action.

Sd/-
20/8/03
For Chairman
Kharagpur Municipality.



File

Bayer Diagnostics



13th August, 2003
KRO/L/03/252

22 AUG 2003

Bayer Diagnostics India Ltd.
589, Sayajipura,
Ajwa Road,
Baroda 390 019,
Gujarat, India.
Phone : 0265-2562720
Fax : 0265-2565103
E-mail : Bayer-Diag-India@Bayer-ag.de

The Chairman,
Kharagpur Municipality,
I.P.P.-VIII (Extn),
Kharagpur



Attn : **Mr.R.S.Pandey**

Sub:- Demonstration of RA-50 Semi Auto Analyzer
Ref:- Your letter No. 1252/I.P.P.-VIII(Extn)-I-23/03 dt. 11-08-2003

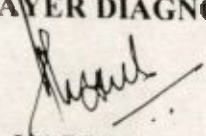
Dear Sir,

We refer your above mentioned letter and subsequent discussion held with **Mr.G.Nandi** on 13-08-2003 regarding demonstration of RA-50 Semi Auto Analyzer.

As requested by you, we confirm that **Mr.Sudip Kumar Sahu, Application Specialist** of our Company will be coming to your office on **20-08-2003** to impart necessary training on **RA-50 Semi Auto Analyzer**. Therefore you are requested to ensure the availability of staff for training on RA-50.

Thanking you,

Yours faithfully,
For **BAYER DIAGNOSTICS INDIA LTD.,**


ANIL NARULA
ZONAL MANAGER

c.c :- The Adviser (Health), SUDA, Ilgus Bhavan, Bidhan Nagar, Kolkata

I. P. P - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1252 I.P.P. VIII (Extn) -I-23/03

Date 11.8.03.

To

Mr. A. Nurula,
M/S Bayer Diagnostics India Ltd.
3A Shivam Chambers,
53, Saiyad Amir Ali Avenue,
Kolkata-700019.



Sub: Demonstration of RA-80 - Semi Auto Analyzer.

Ref: Your letter no. KR/Lt/03/61 dt.8.3.03.

Sir,

I am to ~~inform~~ confirm that Biochemistry reagent Kits is available at our end.

Would you kindly fix up date to conduct the demonstration to impart training at your earliest convenience?

Thanking you,

yours faithfully,

Sd/-

(R. S. Pandey)
Chairman

Kharagpur Municipality.

No: 1252/1(1) I.P.P.-VIII(Extn)-I-31/03 dt.11.8.03.
1-23/03

Copy forwarded to:-

The Adviser (Health), SUDA, ILGUS Bhavan, H-C Block,
Sector-III, Bidhannagar, Kolkata-700091, for favour of
information and necessary action.

Chairman

Kharagpur Municipality.



memo- NO - SUDA-15/98 (Pt-VI)/242

18.8.2003

To Mr. A. Nurula

You are requested kindly to take necessary action at the earliest under intimation to this office.

P.O.-IPP-VIII Exn
SUDA.

I. P. P - VIII (EXTN)
KHARAGPUR MUNICIPALITY

File
18.8.03

Memo No. : 1251 I.P.P. VIII (Extn)-I/45/03

Date 8.8.03.



14 AUG 2003

To, The Project Officer,
~~The Project Officer,~~
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.

Sub: Supply of Medicine.

Ref: Your memo no.- SUDA/15/98(Pt-VI)/147 dt.24.4.03.

Sir,

In pursuance of above memo, Indent for the supply of Medicine for the 1st Quarter ending 30.6.03 was submitted under this office memo no.-1195/I.P.P.-VIII(Extn)-I-45/03 dt.17.6.03.

On 6.8.03. you informed over phone that no approval for the indent would now be required and advised to purchase medicine from the fund allotted by S.U.D.A. Accordingly, medicines are being procured observing formalities.

This is for ~~XXXXXX~~ your kind information.

Thanking you

yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality.



Minutes of the meeting of L. C. C. under I.P.P.-VIII(Extn) Kharagpur Municipality held on 09.04.2003 at 1 P.m. at the Chamber of the Project Director, I.P.P.-VIII(Extn), Kharagpur.

Members Present:-

7 MAY 2003



1. Mr. A. Subbiah, I.A.S. Project Director, I.P.P.-VIII(Extn)Kharagpur.
2. Mr. R. S. Pandey, Chairman, Kharagpur Municipality.
3. Mrs. Reeta Sharma, C-I-C, I.P.P.-VIII(Extn) Kharagpur Municipality.
4. Mr. T. T. Tripathy, C-I-C, U.P.E. Cell, Kharagpur Municipality.
5. Mr. B. Biswas, Executive Officer, Kharagpur Municipality.

Sri R. S. Pandey, Chairman presided over the meeting.

Agenda No.-1 - Read and confirmed the minutes of the last meeting held on 04.04.2002.

Agenda No.-2 - Reviewed the progress on I.P.P.-VIII(Extn) including O.P.D. cum M.H., Debalpur. The committee expresses its appreciation for good work done under I.P.P.-VIII(Extn), Kharagpur Municipality.

Agenda No.-3 - Rates of charges for In-door patients at M.H. Were revised as follows with effect from 30.05.2002 (Memo No.-760-I-31/2002 dt.30.5.2002 of Chairman Kharagpur Municipality).

SL.NO.	PARTICULARS.	NON-B.P.L.	B.P.L.
1.	Bed Charge,	Rs. 50/-	Rs. 15/-
2.	Normal delivery charge,	Rs. 1000/- + Bed charge.	Rs. 150/- (Including Bed charge)
3.	Normal delivery Episitomy,	Rs. 1300/-	Rs. 300/-
4.	Delivery Forceps,	Rs. 1500/-	Rs. 500/- including Bed charge for 3 days.
5.	L. U. C. S. (Caesarian)	Rs. 3000/-	Rs. 1000/- including Bed charge for 3 days.
6.	M. T. P. with Ligation	Rs. 700/-	Rs. 250/-
7.	Ligation after delivery at M.H. Debalpur.	Free	Free.

Contd... 2.

Resolved un-animously that a revised rates of charges for Indoor patients at M.H. Debalpur be proposed by Mrs Reeta Sharma, C-I-C, I.P.P.-VIII(Extn) Kharagpur Municipality and Sri S. B. Saha, Urban Health Improvement Organiser, I.P.P.-VIII(Extn) Kharagpur Municipality for placing the same in the next L. C. C. meeting.

- Agenda No.-4 - Charges for Ligation cases at O.P.D. cum M.H. be also proposed by Mrs Reeta Sharma, C-I-C, and Sri S. B. Saha, U. H. I. O. for placing the same in the next L. C. C. meeting.
- Agenda No.-5 - Vacancies ^{of} 2 H.H.Ws. at Ward No.-21 and 27 be filled in early.
- Agenda No.-6 - Read the proposal of Chairman, Kharagpur Municipality addressed to the Superintendent, Kharagpur Sub-divisional Hospital, Kharagpur (Memo No.-1063, I.P.P.-VIII(Extn)-I-32-03 dt. 03.01.2003)- Copy endorsed to C. M. O. H. Paschim Medinipur and A. C. M. O. H. Kharagpur for fixing up additional 27 Sub-health Post of I.P.P.-VIII(Extn) as beeth for N.I.D.
- Resolved un-animously to ~~send~~ send extract copies of resolution to all concerned for taking necessary action.
- Agenda No.-7 - Sri S. B. Saha, ex-C.D.Specialist was engaged as Urban Health Improvement Organiser with effect from 01.02.2003 fore-noon in pursuance of G.O. No.-85/MA/P/C-10/2S-2/2003 dt.14.02.2003 of M.A. Deptt. Govt. of West Bengal. Ratified the engagement of U.H.I.O. His term of engagement be continued for one year from the date of his joining i.e. 01.02.2003.
- Agenda No.-8 - Ratified engagement of the following doctors, Accounts Assistant, Nurse, Lab.Technician cum Store keeper, Attendent, Sweeper, Aya at O.P.D. cum M.H. and Health Post.

Agenda No.-8(Contd)-

SL.NO.	NAME & DESIGNATION	DATE OF ENGAGEMENT.	DATE OF RESIGNATION/ DISCONTINUE IF ANY.
1.	Dr. B. S. Agarwal, M.B.B.S(Hons) M.D. (Gyn & Obs), G.D.M.O. O.P.D. cum M.H.	12.08.2002	-
2.	Dr. B. B. Saha, M.B.B.S.(Cal) M.R.C.P. (Lond &Edin) Specialist Doctor, General Medicine.	19.12.2002	-
3.	Dr. A. N. Sen, M.B.B.S. D.C.H., Specialist Doctor, Paediatric.	13.01.2003.	-
4.	Dr. Ashish Kr. Mendal, M.B.B.S. D.G.O., G.D.M.O., OPD cum MH.	04.05.2002	07.08.2002.
5.	Dr. Raja Ghosh, M.B.B.S. Pt-time M.O.	16.09.2002	Discontinued.
6.	Dr. Sabya Sachi Halder, M.B.B.S. Pt-time M.O.	15.02.2003.	-
7.	Dr. D. Swain, M.B.B.S. Pt-time M.O.	21.01.2003	-
8.	Dr. D. N. Pal, M.B.B.S. D. Dermat. pt. M.O.	04.01.2000	-
9.	Dr. G. C. Das, M.B.B.S. Pt. M.O.	04.01.2000	-
10.	Dr. N. K. Baksi, M.B.B.S. Pt. M.O.	04.01.2000	-
11.	Dr. K. K. Bhewick, M.B.B.S. Pt. M.O.	01.04.2001	-
12.	Dr. Soumitra Halder, M.B.B.S. Pt. M.O.	26.12.2000	-

SL.NO.	NAME & DESIGNATION	DATE OF ENGAGEMENT.	DATE OF RESIGNATION/ DISCONTINUE IF ANY.
13.	Dr. A. K. Maity, M.B.B.S. M.D., Pt. M.O.	06.06.2002	-
14.	Dr. A. K. Maity, M.B.B.S. G.D.M.O., OPD cum MR.	27.06.2001	31.10.2002. 16.3.2002
15.	Sri Mukti Nath Ghosh, Accounts Assistant.	12.08.2002	31.10.2002.
16.	Sri Gora Chand Nandi, Hired Clerk cum Storekeeper, Medical Store.	01.11.2002	-
17.	Sri Arumoy Sarkar, Attendant, OPD cum MH.	01.07.2002	-
18.	Sri Bishnu Bahadar Kami, Attendant, OPD cum MH.	01.07.2002	-
19.	Sri Shiva Nayek, Sweeper, OPD cum MH.	01.07.2002	-
20.	M. Sri Nivas Rao, Sweeper, OPD cum MH.	01.07.2002	-
21.	Sri Ninu Acharjee, Lab.Technician OPD cum MH.	30.11.2002(A.N.)	-
22.	Miss B. Anuradha, A.N.M. H.P.	01.01.2003	-
23.	Miss K. Rupa, A.N.M. H.P.	01.01.2003.	-
24.	Miss G. Geeta, Nurse, OPD cum MH.	03.06.2002	-
25.	Miss Sema Dey, A.N.M. H.P.	17.07.2002	-
26.	Miss Senali Paul, A.N.M. H.P.	10.07.2002	-
27.	Miss Tara Pal, O.T.Assistant,	18.09.2002	-
28.	Mrs. D. Pushpalata, Nurse, OPD cum MH.	12.02.2002.	28.05.2002.
29.	Sri Debasish Dutta, Lab.Technician cum Storekeeper, OPD cum MH.	29.06.2001	19.04.2002.

SL.NO.	NAME & DESIGNATION	DATE OF ENGAGEMENT.	DATE OF RESIGNATION/ DISCONTINUE/ IF ANY.
30.	Sri Ranjit Gayen, Sweeper, HP-1	30.11.2002(A.N)	-
31.	Sri Shibapada Maity, Sweeper, HP-II	30.11.2002(A.N.)	-
32.	Smt. Kanan Dey, Aya,	20.05.2002	01.12.2002.
33.	Smt. Rina Roy, Aya,	11.12.2002	-
34.	Nazma Begum, Aya,	19.04.2002	-

Agenda No.-9 - No miscellaneous discussions held.

The meeting ended with a vote of thanks to the Chair,

Sd/-
(R. S. Pandey)
Chairman
Kharagpur Municipality.

NO:-1155 I.P.P.-VIII(Extn)-I-9/2003 dt. 25 /04 /2003.

Copy forwarded for favour of information to:-

1. Mr. A. Subbiah, I.A.S. ~~Executive~~ Chief Executive Officer, Haldia Development Authority, Haldia, Purba Medinipur.
2. Mr. S. Gupta, I.A.S. Project Director, I.P.P.-VIII(Extn)-Kharagpur & Additional District Magistrate (G) Paschim Medinipur.
- ✓ 3. Dr. S. Goswami, Project Officer,
SUDA, 21 Gus Bhawan, Kolkata



[Signature]
Chairman
Kharagpur Municipality

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : ~~1070~~ ¹¹⁴⁹ I.P.P. VIII (Extn) -I-15/2003

Date 23/04/2003

To,

The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



22 MAY 2003

Sub: Family Schedule Book.

Ref: This Office memo no.-1070, I.P.P.-VIII(Extn)-I-15/2003
dt. 11.1.2003 and 1087, I.P.P.-VIII(Extn)-I-15/2003
dt. 07.02.2003.

Sir,

I would request you to take early action in the matter.

Thanking you,

yours faithfully,

R. S. Pandey
R. S. Pandey
Chairman

Kharagpur Municipality.



Discussed with UHIO - to xerox few pages
of family schedule (which do not cover for
5 yrs.) and paste it in the main book.

[Signature]

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No
SUDA-15/98(Pt-VI)/225

Date
31.07.2003

**From : Project Officer
Health, SUDA**

**To : The Chairman
Kharagpur Municipality**

**Sub : LCC meeting to be held on 08.08.2003 for review of
IPP-VIII (Extn) & others.**

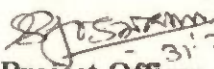
Sir,

In this connection, your kind attention is drawn to Govt. of West Bengal, Health & FW Dept., P.H.P. branch, resolution bearing no. HF/O/PHP/658/0-23/98 dt. 25th October, 2002, wherein the Governor was pleased to constitute a Municipal level Health & Family Welfare Committee for every municipality / Corporation except Kolkata Municipal Corporation who would be responsible for co-ordination, supervision and implementation of all Health activities in an integrated manner at different levels of the existing Health infrastructures within the municipal area and to participate in all Public Health Programmes and activities under the overall guidance of the District & Family Welfare Samiti. A copy of the same had already been endorsed to you by the Special Secretary (Project & PHP), Health & FW Dept., Govt of West Bengal. However, a photocopy of the same is enclosed for your ready reference.

In view of above, you may kindly take necessary action accordingly.

Encl: as stated

Yours faithfully,


31.7.03
Project Officer

Tel/Fax No.: 359-3184

GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
P.H.P. BRANCH

No. HF/O/PHP/658/O-23/98

Dated, 25th October, 2002

RESOLUTION

Many Urban Local Bodies in West Bengal implement Family Welfare, immunization and public health programmes under various externally aided Projects or centrally sponsored schemes with or without the involvement of Health & Family Welfare Department, Government of West Bengal. In order to ensure integration of all health activities between the Urban Local Bodies and the Department of Health & Family Welfare for optimal utilization of resources and maximum output, it has been felt that there should be a Municipal level Health & Family Welfare Committee, which will function under the supervision of District Health & Family Welfare Samiti constituted in every district in pursuance of Memo No. HF/O/PHP/322/O-23/98 dated 20.05.2002.

2. Therefore, the Governor is pleased to constitute a Municipal level Health & Family Welfare Committee for every Municipality/Corporation except Calcutta Municipal Corporation with the following members:

- i. Chairperson of Urban Local Body – President
- ii. Councillor-in-Charge of Health / Assisted Project– Member
- iii. One Representative from KMDA in Kolkata Metropolitan Area – Member
- iv. One Representative of the District Magistrate –Member
- v. 2-3 Representatives of local NGOs like Red Cross, Lions' Club – Members
- vi. Assistant Chief Medical Officer of Health of the Sub-division – Member
- vii. Health Officer of the Municipality – Secretary-Convener

[If there is no Health Officer, the Secretary-Convener will be nominated from among the members by the Chairperson of the Municipality]

3. The Committee would be responsible for coordination, supervision and implementation of all the health activities in an integrated manner at different levels of the existing health infrastructures within the Municipal area. Further, the Committee will participate in all public health programmes and activities under the overall guidance of the District Health & Family Welfare Samiti.

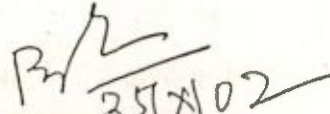
4. Henceforth all existing committee(s) for coordinating, supervising and implementing the health activities in Municipal Areas except Kolkata Municipal Corporation, will cease to function.

5. This order issues with the concurrence of the Municipal Affairs & Urban Development Departments.

Sd/-
(Asim Barman)
Principal Secretary
Health & F.W. Department
Government of West Bengal

Copy forwarded for information and/or necessary action to:

1. P.S. to M.I.C., Health & Family Welfare.
2. P.S. to M.O.S., Health & Family Welfare.
3. Principal Secretary, Urban Development Department, GoWB.
4. Secretary, Municipal Affairs Department, GoWB.
5. Project Director, SHSDP-II.
6. Director of Health Services, West Bengal.
7. Director of Medical Education, West Bengal.
8. Commissioner, Family Welfare.
9. Chief Executive Officer, KMDA.
10. Secretary, KMDA.
11. Sabhadhipati of Zilla Parishad (all).....
12. District Magistrate (all).....
13. Mayor/Chairperson Corporation/Municipality.
14. Joint Secretary (Project) & Joint Programme Director, Basic Health Project.
15. Joint Secretary (PHP).
16. Joint Secretary (P&B).
17. Addl. Director of Health Services (TB).
18. Addl. Director of Health Services (Admn.) & SLO.
19. Addl. Director of Health Service (AA&V).
20. Addl. Director (HMIS).
21. Joint Director of Health Services (PH&CD).
22. Assistant Director of Health Services (Ophthalmology).
23. State Family Welfare Officer.
24. Chief Medical Officer of Health (all).....
25. Assistant Secretary (PHP).
26. P.A. to Principal Secretary, Health & Family Welfare Department.
27. Office File.


(R. S. Shukla)

Special Secretary (Project & PHP)
Health & F.W. Department
Government of West Bengal

30 JUL 2003

OFFICE
OF THE CHAIRMAN
KHARAGPUR MUNICIPALITY.



No:- 1235(8) I.P.P.-VIII(Extn)-I-9/03 dt. 24.7.2003.

To,

1. Mr. S. Gupta, I.A.S. Project Director, I.P.P.-VIII(Extn) Kharagpur and Additional District Magistrate (G), Paschim Medinipur.
2. Smt. Reeta Sharma, Nominated Councillor-in-charge, I.P.P.-VIII(Extn) Kharagpur Municipality.
3. Dr. Sibani Goswami, Project officer, SUDA, Kolkata-700091.
4. Sri T. T. Tripathy, Chairman-in-Councillor, Urban Poverty Eradication Cell, Kharagpur Municipality.
5. Dr. B. Sahee, A.C.M.O.H. Kharagpur.
6. The Executive Engineer, M.E.D. Midnapore Division,
7. Sri Dilip Biswas, W.B.C.S.(Retd), Executive Officer, Kharagpur Municipality.
8. The officer-in-charge, DUDA, Municipal Affairs Deptt. Midnapore Collectorate, (Representative of District Magistrate Paschim Medinipur).

Sir/Madam,

A meeting of the Local Co-ordination Committee, I.P.P.-VIII (Extn), Kharagpur Municipality will be held on 28.08.2003 at 11:30 A.M. at the office of the Project Director, I.P.P.-VIII(Extn), Kharagpur to discuss the following agenda.

You are requested to kindly attend the meeting.

: A G E N D A :

1. To confirm the proceeding of the last meeting held on 27.05.2003.
2. To review the progress of I.P.P.-VIII(Extn) Programme including O.P.D. cum M.H. at Debalpur.
3. To discuss functioning of X-Ray Machine at O.P.D. cum M.H. Debalpur and fixation of rate charge.
4. Discussion regarding issue of License of U.S.G. at O.P.D. cum M.H.
5. Pulse Polio Programme in September, 2003.
6. Ligation Camp (Laparoscopic) at 4 Health Posts under IPP-VIII(Extn).
7. Supply of Immunisation Vaccine and contraceptive Materials from Health and F.W. Deptt.
8. To consider resignation of Smt. Siji Saphy, Nurse and to ratify engagement of D.M.R.T. and Nurse at O.P.D. cum M.H. Debalpur.
9. Misc.

yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY



Memo No. : 1203 I.P.P. VIII (Extn) -I-23/03.

Date 19.6.03.

To,
The Superintendent,
B. D. Hospital, Kharagpur.

19 JUN 2003

Sir,

The following Medicine lying in our stock will shortly expire.

I would request you to kindly take entire/part stock of the Medicine for use at your Hospital.

SL.NO.	I T E M S.	QTY.	EXP. DATE.
1.	Asprin tab.	39998 tab.	7/2003.
2.	Chlo. Eye Tube.	1917	9/2003.
3.	Ciproflexacin 125 mg.	2600 tab.	10/2003.
4.	Et. + Theophiline,	22900 tab.	8/2003.

Thanking you,

yours faithfully,

Sd/-
Chairman
Kharagpur Municipality.

NO:-1203/1(3) IPP-VIII(Extn)-I-23/2003 dt.19.6.03.

Copy forwarded for favour of information and necessary action to:-

- ✓ The Adviser (Health) SUMA, ILGUS Bhavan, H-C Block, Sector-III, Bidhannagar, Kolkata-700091.
- The C. M. O. H. Paschim Medinipur.
- The Dy. C. M. O. H.-III Paschim Medinipur.



Barid 20/6/03
Chairman
Kharagpur Municipality.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-VI)/190

Date16.06.2003

From : Project Officer
Health, SUDA

To : The Chairman
Kharagpur Municipality

Sub : Payment of Specialist Doctor's Fees on
Dermatology / Eye for B.P.L. Patients.

Sir,

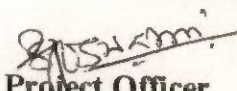
Reference is invited to your communication bearing memo no. 1187/IPP-VIII (Extn)-I-9/03 dt. 29.05.2003 on the above subject.

Clarification on mobilization of NSDP fund has been sought by the M.A. Dept., Govt. of West Bengal to the Dept. of Urban Employment, Ministry of Urban Development & Poverty Alleviation, Govt. of India, New Delhi, a copy of which was forwarded to you vide this office memo no. SUDA-15/98(Pt. VI)/162 dt. 16.05.2003 (copy enclosed for ready reference).

On receipt of clarification from Govt. of India, the same will be communicated to you to meet up your queries.

Yours faithfully,

Encl. : As stated.

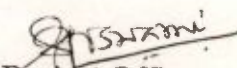

Project Officer

16.06.2003

SUDA-15/98(Pt-VI)/190(1)

C.C

1. Project Director, IPP-VIII-(Extn.), Kharagpur and ADM(G), Paschim Medinipur for favour of kind information.


Project Officer

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1187 I.P.P. VIII (Extn) -I-9/03

Date 29.5.03.

To,

The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



- 6 JUN 2003

Sub: Payment of Specialist Doctor's Fees on Dermatology/
Eye for B.P.L. Patients.

Sir,

The Local Co-ordination Committee under I.P.P.-VIII(Extn) Kharagpur Municipality in its meeting held on 27.05.03 resolved to engage Specialist Doctors on Dermatology and Eye on obtaining approval from SUDA regarding payment of Specialist Doctors fees for B.P.L. patients ~~of~~ from N.S.D.P. fund in the manner prescribed under G.O. No.-SUDA-15/98(Pt-V)/156 dt.13.6.2001 (Copy enclosed) for three disciplines i.e. General Medicine, Gynaecology and Paediatric.

For Dermatology and Eye, Specialist doctor will claim fees of Rs.50/- per B.P.L. patient and Rs.40/- will be paid to them after deducting 20% overhead charges.

There are a good number of cases under Dermatology/Eye amongst B.P.L. families of Kharagpur Municipality.

Engagement of Specialist doctors on the above two disciplines will help solve Health Care of B.P.L. families.

They will also attend non-beneficiaries on usual fees after deducting 20% overhead charges which will form a part of Health Development Fund.

Thanking you,

yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality.

No:-1187/1(1) IPP-VIII(Extn)-I-9/03 dt.29.5.03.

Copy forwarded to:-

The Project Director, I.P.P.-VIII(Extn) Kharagpur and Addl. District Magistrate (G), Paschim Medinipur for favour of kind information and necessary action.

ENC:- 1(One)

Chairman
Kharagpur Municipality.



EDOS WUC 8 -



THE SECRETARY
MINISTRY OF EDUCATION
GOVERNMENT OF INDIA
NEW DELHI

clarification on mobilization of NSDF
fund. has been sought by the
M K Diga, Govt of West Bengal
to the Ministry of Education

601, a copy of which was
forwarded to this office
dated 16.5.63 (copy enclosed
for ready reference)

On receipt of clarification from 601
The same will be communicated
to you to meet up your queries.

Yours faithfully,
Secretary

(Signature)

1000

1000



G. BALACHANDHRAN, I.A.S.

G.F-15

SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA - 700 001

&
CHAIRMAN, SUDA

Ph. 91-033-215 1216

Fax ~~91-033-215 1216~~ 91-033-2001

SUDA- 15/98(Pl.V)156

To
The Project Director
IPP- VIII (Extn.)

o/c

..... Municipal Corporation/Municipality

Sub: Operationalisation of OPD cum MH under IPP-VIII (Extn.)

Sir,

The OPD cum MH constructed under IPP-VIII (Extn.) has to be operationalised immediately. As the World Bank's Fund Assistance for the project is scheduled to terminate on June 30 of 2001, the operationalisation should be completed by that date. Therefore, all expenditures should be booked and utilisation supported by vouchers should be sent to SUDA office by 30.06.2001. Please take necessary action on the same on priority basis.

2. The use pattern of OPD has already been made known to you in the minutes of meeting sent to you vide this office memo No. 738(23)MLA C-10 2E-1 2000 Pt. dated 23.04.2001 in item No. 17 (Copy enclosed). Please follow the same.
3. The OPD should be open to referred cases of BPL patients as well as to non-BPL patients. The fees of the specialists per patient may be determined by the respective ULB (subject to maximum of Rs.50) and the same may be charged from both BPL and non-BPL patients. However, only Rs 10 - may be collected from each of the BPL patients and the rest of the fees may be charged to NSDP fund given to the ULB by M.A Department.
4. 20% of the total fees charged by the doctor may be deducted from him & credited to the OPD as overhead charge.

Encl: As stated

Yours faithfully,

Secretary to the Govt. of West Bengal
Municipal Affairs Department



D.O. No.1185-S/03

May 2, 03

14 MAY 2003

Dear Shri Jain,

I would seek necessary clarification on dovetailing of NSDP fund with Community Health Fund for maintaining mother and child health care health facilities created under World Bank funded India Population Programme.

IPP VIII Programme was introduced in 1995 with World Bank assistance in the slum areas of ULBs located within Kolkata Metropolitan Development Area. Subsequently, IPP VIII Extension Programme on similar pattern was also introduced in 10 ULBs outside KMDA in January, 2001. The external assistance for both these projects came to end in June, 2002 and thereafter the facilities are being maintained with budgetary support from this Department and also partly through imposition of user charges. Under this project an honorary health worker for every 200 beneficiary families had been engaged on a lump sum monthly payment of Rs.750/-. She is provided with a medical kit and visits every household twice a month for routine medical check-up of the beneficiary families and also for providing contraceptives, oral rehydration packet etc. The pregnant mothers and also the infants are referred to the first level supervisory tiers which we call the health posts for providing immunisation services. Part time doctors on a consolidated remuneration are provided for these health posts. In the next upper tier we have got outdoors plus 10-bedded maternity homes where we have provided two full time medical officers and three part time specialists. In addition some pathological facilities including X-ray, Ultrasonography etc. have also been provided. Each beneficiary family is to provide Rs. 2/- per month for home visit of the honorary health worker. In addition, for visit to the outdoors and maternity homes, both the BPL and above poverty line beneficiaries are to pay some user charges, the user charges for APL being much higher than BPL families. Such funds collected through home visits and otherwise are maintained in a bank account which we call the Community Development Fund. Kindly recall that the NSDP guidelines provide that for every Rupee raised by the community for various programmes providing educational facilities, health facilities etc. to the community, upto Rs. 5/- can be pulled from NSDP allocation. Now it may kindly be clarified that for every Rs. 100/- mobilised in the Community Health Fund in the aforesaid manner, upto Rs. 500/- can be drawn from NSDP and the total fund thus generated can be utilised for various health activities of the community like payment of honorarium to the honorary health workers and also to part time/full time doctors attached to the health posts and outpatient departments, for procurement of drugs and medicines, for extension/maintenance of buildings of aforesaid health posts/outdoors-cum-

maternity home and for routing other necessary recurring and non-recurring expenditure.

Kindly treat this as urgent.

Yours sincerely,

SA
(D. Mukhopadhyay)

Shri P.K. Jain,
Joint Secretary,
Department of Urban Employment,
Ministry of Urban Development & Poverty Alleviation,
Nirman Bhawan,
New Delhi-110 011.
FAX: 011 23017497

No. 64(A)/M-29/KMDA/UHIP/2002 (Pt. I) Dated : 06.05.2003

Copy forwarded for favour of information to -

- 1) Mayor _____ Corporation
- 2) Chairperson _____ Municipality.
- 3) Dr. Shibani Goswami, Project Officer, IPP-VIII Extension SUDA.

[Signature]
Officer on Special Duty
Health, KMDA

06/05/03

16.5.03

SUDA-15198 (Pt-VI)/162

e.c.

Mayor/Chairman, _____
for kind information.

Mc/Municipality

[Signature]
16.5.03

All Municipalities

[Signature]

Minutes of the meeting of L.C.C. under I.P.P.-VIII(Extn)-

Kharagpur Municipality held on 27.05.2003 at 1 p.m. at the Chamber of the Project Director, I.P.P.-VIII(Extn), Kharagpur.

Member Present: 10 JUN 2003



1. Mr. S. Gupta, I.A.S. Project Director, I.P.P.-VIII(Extn), Kharagpur.
2. Sri R. S. Pandey, Chairman, Kharagpur Municipality.
3. Mrs. Neeta Sharma, C-I-C, I.P.P.-VIII(Extn), Kharagpur Municipality.
4. Mr. D. Biswas, Executive Officer, Kharagpur Municipality.

Sri R. S. Pandey, Chairman presided over the meeting.

Agenda-1- Read and confirmed the proceedings of the last meeting held on 09.04.2003.

Agenda-2- Reviewed the progress on I.P.P.-VIII(Extn) including O.P.D. cum M.H. Debalpur.

Agenda-3- Rates of Charges for Indoor Patients and Litigation fees finalised as per list enclosed. It will be effective from 01.06.2003.

Agenda-4- Leprosy Elimination Campaign started within Kharagpur Municipality from 22.04.2003 to 26.04.2003. No. of suspected cases attended screening Centre-266. No. of positive cases (New) diagnosed by Medical officers of Health and F. W. Deptt. -86. Medicines for 69 Leprosy cases received on 22.05.2003 and distribution started from respective Health Posts. Distribution of medicine for the remaining 17 cases will be made from State Health Units.

Agenda-5- Considered Introduction of DOT Centres under Revised National Tuberculosis Control Programme (R.N.T.C.P.) within Kharagpur Municipality in Ward Nos.-5, 12, 22 and 29.

Agenda-6- Three Pulse Polio Booths at S.H.P. Nos-1, 2 and 12 selected by C.M.O.H. Paschim Medinipur. Remaining 27 S.H.P. not yet selected as Pulse Polio Booths by C.M.O.H. Paschim Medinipur.

Agenda-7- Resolved un-annously to engage Specialist Doctors on Dermatology and Eye on obtaining approval from SUDA regarding payment of Specialist Doctors fees for B.P.L. Patients from N.S.D.P. fund in the manner prescribed under G.O. No.-SUDA-15/98(Pt-V)/156 dt. 13.6.2001 for three disciplines to work under Pulse Polio Programme during 1.6.03 to 3.6.03.

**Agenda-3- Ruzaimi Considered representation dt.15.04.2003
of Siji Saphy, Nurse, O.P.D. cum M.H. and others for
free treatment of M.H. Staff.**

**Resolved unanimously that free treatment to
O.P.D. cum M.H. Staff be given for Indoor Patients.**

**Also considered representation dt. Nil of
Smt. Krishna Banerjee and others for change of office
hours at H.P. and S.H.P. during Sunnar season.
Prayer rejected.**

**The meeting ended with a vote of thanks to
the Chair.**

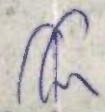
**Sd/-
Chairman
Kharagpur Municipality.**

No:- 1190 I.P.P.-VIII(Extn)-I-9/2003 dt. 3.6.03.

Copy forwarded for favour of information to:-

**1. Mr. S. Gupta, I.A.S. Project Director, I.P.P.-VIII
(Extn)-Kharagpur and Additional District Magistrate(G)
Paschim Medinipur.**

✓ **2. Dr. S. Goswami,
Project Officer, SUDA**

**
Chairman
Kharagpur Municipality.**



SL. NO.	ITEMS OF SERVICE	CHARGE	
		B.P.L.	NON BENEFICIARY.

: HEMATOLOGY:

1.	H.B.%	10/-	15/-
2.	H.B.% T.C. D.C.	20/-	30/-
3.	H.B.% TC. DC. ESR.	25/- 2	35/-
4.	H.B.% TC. DC.ESR. MP	35/-	45/-
5.	T.C. D.C. ESR.	20/-	30/-
6.	PLATELATE COUNT	20/-	25/-
7.	RETIC COUNT	20/-	25/-
8.	M. P.	10/-	15/-
9.	ESONOPHIL COUNT	20/-	25/-
10.	E.S.R.	10/-	15/-
11.	D.C.	10/-	15/-
12.	T.C. D.C. M.P.	20/-	30/-
13.	B.T. & C.T.	10/-	15/-
14.	ABORH	25/-	45/-

SEROLOGY & IMMUNOLOGY:

1.	V.D.R.L.	20/-	30/-
2.	WIDAL(SLIDE METHOD)	30/-	40/-
3.	ASO TITRE	75/-	100/-
4.	HBS AG.	50/-	70/-
5.	TOXOPLASMA Ig IjG/1gm		
6.	TUBERCULOSIS IJG/1gm.		
7.	H. I. V.		
8.	T3, T4, TSAL		
9.	SERIUM LH. FSH. PROLACTIN		

TO BE FIXED
LETTER ON.

CLINICAL PATHOLOGY STOOL:

1.	ROUTINE EXAMINATION	10/-	20/-
2.	OCCULT BLOOD	10/-	15/-
3.	SEMAN ANALYSIS	40/-	50/-

SL. NO.	ITEMS OF SERVICE	CHARGE.	
		B.P.L.	NON BENEFICIARY.

BIO-CHEMISTRY

1.	BLOOD SUGAR(F)	10/-	20/-
2.	P.P.B.S.	10/-	20/-
3.	BLOOD UREA.	25/-	35/-
4.	SERUM CREATININE	30/-	40/-
5.	SERUM URIC ACID	30/-	40/-
6.	SERUM CREAT BILIRUBIN		
	A) TOTAL	40/-	50/-
	B) TOTAL	50/-	60/-
	CONJUGTED & UN- CONJUGTED.		
7.	TRIGLYCERDES	40/-	50/-
8.	SERUM CHOLESTROL,	40/-	50/-
9.	HDL & LDL - CHOLESTROL	175/-	200/-
10.	SGOT & SGPT.	30/-	40/-

CLINICAL PATHOLOGY
U R I N E

1.	ROUTINE MICROSCOPY	10/-	20/-
2.	URINE FOR SUGAR AND PROTEIN	20/-	30/-
3.	BILE SALT AND BILE PIGMENT.	5/-	10/-
4.	ACETONE.	5/-	10/-
5.	PREGNANCY TEST (STRIP)	30/-	40/-
6.	PREGNANCY TEST (ELISA)	60/-	70/-


 Chairman
 Kharagpur Municipality

**REVIEW ON PROGRESS OF I.P.P. –VIII ((Extn.)
KHARAGPUR MUNICIPALITY AS ON 27.05.2003.
(Local Co-ordination Committee Meeting)**

1. Total B.P.L. Population. 90,921
2. No. of B.P.L. Families. 18,475.
3. No. of Health Facilities:

<u>Health Facilities.</u>	<u>Target</u>	<u>Achievement</u>
a. Block	112	112
b. S.H.P.	30	30
c. H.P.	4	4
d. O.P.D. cum M.H.	1	1

4. Man Power.

A. Post Project Maintenance Work

i. Urban Health Improvement Organiser.	1	1
---	---	---

B. Health Facilities

i. <u>At Block Level.</u> H. H. W.	112	110 (2 Vacant at Ward No. 21 & 27)
ii. At S. H. P. Level F. T. S.	30	30
iii. At H. P. Level		
a. Part – time Medical Officer	8	8
b. Part-time A. N. M.	8	8
c. Clerk cum Storekeeper	4	4
d. Attendant	4	4
e. Sweeper	4	4

C. O. P. D. cum M. H. Level.

i. G. D. M. O.	2	2
ii. <u>Specialist Doctors.</u> Gynae & Obs.	1	1
	(Three additional Specialist Doctors attending O.P.D.six days in a Week)	
Paediatrician	1	1
General Medicine	1	1
Lab. technician Cum S. K.	1	1
Nurse	3	3
Attendant	2	2
Sweeper	2	2
Aya	-	3
Night Guard	1	NIL (Municipal 2 Guards engaged)

- O. P. D. started at H. P.-I on 29.06.2001.
 O. P. D. Shifted to new Building and started on 23.11.2001.
 Maternity Home started on and from 11.02.2002.

Ambulance service available 24 hours. 50% charge for B. P. L. families. Free service for admission to M. H. Debalpur for B. P. L. Pregnant Women, if Ambulance is available.

U. S. G., X-Ray machine installed.
 C.M.O.H. Paschim Medinipore not yet issued license. Semi Auto Analyser installed. Likely to start soon.

Service performance of O. P. D. cum M. H. is shown in Annexure - "A"

5. G. I. S. :- Map and data entry in respect of holding completed. Family schedule Books of I. P. P. -VIII (Extn.) also entered.

Computer Training to 28 F. T. S. completed. Training to remaining 2 F.T.S. will start soon.

6. H. H. W. - 112 (Out of 112 posts 2 posts vacant at S.H.P. No.- 19, Ward No.-21 and S.H.P. No. -27, Ward No.-27)

7. F. T. S. - 30

8. H. P. - 4.

9. Immunization Camp - Started from 22.11.2000.

- a) No. of Camp - 397 Immunisation is given to both
 b) No. of Vaccination - 16,763. B.P.L. & A.P.L. families.

Vitamin "A" oil totally exhausted. Took up with appropriate authority.

10. Ante Natal Care Camp. - Started from 16.12.2000.

- a) No. of Camp - 393.

- b) No. of Vaccination - 851.

11. Ligation Camp -29.02.2000 - 198 At Kharagpur Municipal Office
 (Laparoscopic) 17.03.2001 - 209 At H.P.-III, Malancha, Chandipur
 01.03.2002 - 94. At H.P.-I, Inda, Ananda Nagar.
 501.

Out of 4 proposed Camp, only one Camp was arranged by Dy. C. M. O. H. - III Paschim Midnapore on 01.03.2002, No payment has yet been made to the beneficiaries operated on 01.03.2002.

Proposal for further 3 Camps will again be sent after payment to beneficiaries.

12. Nutrition Awareness Programme.

4 programmes were done through agency selected by SUDA.

Further 130 programmes done by F. T. S. and H. H. Ws.

13. I. E. C. Programme:

- a. Programmes held through SUDA, - 84.

- b. Programmes held by Local, - 31.

Organisations (Engaged with the Approval of SUDA)

14. Legal Literacy Programme:

300 Women were trained in 2000-2001 and 2001-2002 (1st phase - 50 and 2nd phase - 250) as per target fixed by SUDA. 20 Follow up action Groups formed. 60 Awareness programme made in 2001-2002 amongst B. P. L. Women in different parts of the Municipality.

Performance: - .

a.	No. of Problems/disputes received.	-	223.
b.	Problems/disputes settled amicably,	-	168.
c.	Court Cases involved,	-	12.
d.	Pending Cases,	-	43.

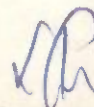
15. Programmes made in Collaboration with Health Deptt.

a.	Measles camp,	-	29.07.2000	-	6915.
			30.07.2000	-	3679.
					<u>10594.</u>
b.	Family Health Awareness-Campaign (Aids etc.)	F.T.S & H.H.W's worked between	01.06.2001 to 15.06.2001 and 07.02.2002	to 21.02.2002. cases referred to State	General Hospital, Kharagpur.
		Male -	2001 -	478	
			2002 -	173	
		Female-	2001 -	1859	
			2002 -	1012	
				<u>3522.</u>	

No positive cases reported by Health Deptt.

c.	Catch up Programme - For left out cases,	Worked between 03.09.2001 to 09.09.2001. extensive drive made by F. T. S. and H. H. Ws.
d.	National programmes - For blindness,	F. T. S. and H. H. W. surveyed and sent list of 774 B. P. L. persons to S. D. Hospital, Kharagpur. Survey made from 29.09.2002 to 07.10.2002. (Persons over 50 years age)
e.	National Pulse Polio - Programme	F.T.S and H.H.Ws took active part in Pulse Polio programme on, - 14.10.2001 to 16.10.2001 02.12.2001 to 04.12.2001 20.01.2002 to 22.01.2002 05.01.2003 to 07.01.2003 09.02.2003 to 11.02.2003 and 06.04.2003 to 08.04.2003.

- f. Observance of Aids Day - F.T.S. and H.H.Ws Participated in Rally from State Sub-Div. Hospital Kharagpur and seminar held at Vidyasagar Udayan, Bungalow Side, Kharagpur, on 01.12.2001 and 01.12.2002.
- g. Cancer Awareness Programme. - F.T.S and H.H.Ws participated in Rally from State Sub Divisional Hospital, Kharagpur and attended meeting held at Rabindra institute, S. E. Rly Golebazar on 29.01.2003.
- h. Leprosy Awareness Programme - Leprosy Zonal Team, Paschim Medinipore met all F.T.S. and H.H.Ws in their respective 4 Health Posts in February, 2003 and explained to them regarding Leprosy Awareness programme. The team also met Part-time Medical Officers under I.P.P.-VIII (Extn.) on 17.03.2003 and made elaborate discussions regarding Leprosy. F.T.S. and H.H.Ws surveyed Leprosy cases from 22.04.2003 to 26.04.2003. 86 Leprosy case (new) diognised. Medicine for 69 cases supplied to Health Posts under I.P.P.-VIII (Extn.) on 22.05.2003 and distribution of Medicine started.
16. Health Development Fund - The fund was mainly created @ Rs. 2/- per B. P. L. family per month from July,2001 to run Health facilities by Municipality after withdrawal of financial assistance by World Bank i.e. after 30.06.2002. Ambulance Charge realised are also credited in the account. Rs. 9,45,011/- stands in the account (S. B. A/C- 10567 Vijaya Bank) as on 28.04.2003
17. A. Fund received from SUDA from July, 2002 To March 2003. (O & M Fund) - Rs. 2,32,400/-
- Rs. 7,82,000/-
- Rs. 10,91,500/-
Total : - Rs. 21,05,900/-
- B. U.C. sent (from July, 2002 to March, 2003) - Rs. 21,09,524/- (Taken loan from Municipality.)



(R. S. Pandey)
Chairman,

Kharagpur Municipality.

ANNEXURE - "A"

Service Performance of Maternity Home, O.P.D., Laboratory under I.P.P.-VIII (Extn.) Kharagpur Municipality since inception (O.P.D. & Laboratory – 29.06.2001 and Maternity Home – 11.02.2002).

A. Maternity Home: Functioning from 11.02.2002

	A.P.L.	B.P.L.	TOTAL
1. Total Admission (up to April'2003) :-	48	217	265
2. Total Discharge (up to April'2003) :-	48	214	262

	A.P.L.	B.P.L.	TOTAL
i. Maternity	31	155	186
ii. Normal Delivery :-	19	120	139
iii. L.U.C.S. (Caesarian) :-	11	34	45
iv. Forceps :-	1	1	2

B. O.P.D. : Functioning from 29.06.2001

General Medicine (From 19.12.2002)

Specialist				Non-Specialist (M.B.B.S.)	
B.P.L.		A.P.L.		B.P.L.	
New	Old	New	Old	New	Old
124	27	133	35	1414	339

C. Obstetrics & Gynaecology : (From 29.06.2001)

B.P.L.		A.P.L.	
New	Old	New	Old
781	864	79	49

D. Paediatric (Child) : (Vacant from 01.09.2001 to 12.01.2003 again started from 13.01.2003.)

B.P.L.		A.P.L.	
New	Old	New	Old
325	205	27	3

E. Laboratory : Functioning from 29.06.2001. Vacant from 19.04.2002-29.11.2002 again functioning from 30.11.2002.

Since inception to April'2003

	B.P.L.	A.P.L.
1. Pathology & Hematology.	323	49
2. Bio-Chemistry.	140	24
3. E.C.G.	2	11
4. Micro Biology.	127	13



(R. S. Pandey)
Chairman,
Kharagpur Municipality.

State Urban Development Agency, Health Wing, West Bengal

Reg:- Issue of License for U.S.G & X- Ray clinic under
IPP-VIII (Extn), Kharagpur.

P.U.D :- Communication No 1179/IPP-VIII (Extn)-I-38/2003 dated 26.5.2003
from the Chairman , Kharagpur Municipality addressed to MIC, M A & U D
Department, West Bengal with copy to the Secretary, M.A. Department, Principal
Secretary, Health & F. W. Department and this office.

The Project - IPP-VIII (Extn) in Kharagpur have been provided with
diagnostic gadgets like USG & X Ray machines. These machines are meant for
equipping the Diagnostic Centre attached to O.P.D. cum M.H. These facilities will be
of immense help for proper diagnosis and treatment of the poor population covered
under the said Project. A considerable amount had been spent towards procurement
of these sophisticated machines.

Grant of license is necessary for running of these machines. The Chairman,
Kharagpur Municipality had applied for license in the prescribed form to the CMOH,
Paschim Medinipur on 5.2.2003 along with the requisite fees and consent letter of Dr.
B. C. Roy, MBBS, DMRD. But the Chairman has stated in the aforesaid letter that the
CMOH, Paschim Medinipur , has expressed his inability to grant license on the
consent letter of Dr. B. C. Roy on the ground that the said Dr. Roy had given consent
for issue of license in several clinics/ institutions. Incidentally, it has been stated by the
Chairman that Dr. B. C. Roy is the only retired doctor with diploma in DMRD
available locally for the purpose.

Under the circumstances stated above and in consideration of urgency of the
matter, Secretary, MA Department may kindly take up the issue with the appropriate
authorities of Health and Family Welfare Department for sorting out the problem and
taking necessary action towards granting of license as a special case so that the USG
& X-Ray clinic of Kharagpur IPP-VIII (Extn) can be made functional at the earliest.

Submitted .

[Signature]
P.O. Health SUDA
9-6-2003

Director, SUDA

Secretary,
MA Department

*no. Suda-15198(P12)/72
dt 09.6.2003*

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1179 I.P.P. VIII (Extn) -I-38/2003

Date 26.05.2003



28 MAY 2003

To,

Sri Asoke Bhattacharya,
Minister.in-charge,
Municipal Affairs Department,
Writers Buildings,
Kolkata-700001.

Sub: Long pending issue of U.S.G. & X-Ray License.

Respected Sir,

I have the honour to state that applications in prescribed form for issue of license for U.S.G. and X-Ray Clinic in favour of O.P.D. cum M.H. Debalpur under I.P.P.-VIII(Extn) Kharagpur Municipality were submitted to the Chief Medical Officer of Health, Paschim Medinipur on 05.02.2003. Requisite fees for licenses and consent letter of all concerned along with Pollution Certificate were also filed.

On 22.05.2003, C. M. O. H. Paschim Medinipur informed me over phone that no license could be granted on the consent letter of Dr. B. C. Roy, M.B.B.S., D.M.R.D. on the ground that he had given consent for issue of licenses in several Clinics/Institutions. C. M. O. H. was informed over phone that Doctors in service are reluctant to give consent letters. Dr. Roy is the only retired doctor with diploma in D.M.R.D. Hence his consent was secured and submitted.

I understand that several licenses were issued in different parts of the district on the consent letter of Dr. Roy.

In view of above, I would request you to take appropriate steps in the matter for self-sustaining of I.P.P.-VIII(Extn)-Kharagpur Municipality.

With kind regards,

yours faithfully,

Sd/-
(R. S. Pandey)

Chairman
Kharagpur Municipality

(Contd..2.)

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : _____ I.P.P. VIII (Extn)

Date _____

--- 2 ---

NO:- 1179/1(4) I.P.P.-VIII(Extn)-I-38/2003 dt.26.05.2003.

Copy forwarded for favour of kind perusal and necessary action to:-

1. The Secretary to the Govt. of West Bengal, Municipal Affairs Deptt., Writers Buildings, Kolkata-700001.
2. The Secretary to the Govt. of West Bengal, Health and Family Welfare Deptt., Writers Buildings, Kolkata-700001.
3. ✓ Dr. N. G. Gangopadhyay, Adviser (Health) SUDA, IIGUS Bhavan, H-C Block, Sector-III, Bidhannagar, Kolkata-700091.
4. Mr. S. Gupta, I.A.S., Project Director, I.P.P.-VIII(Extn)-Kharagpur, & Addl. District Magistrate (G) Paschim Medinipur, Pin-721101.



Chairman

Kharagpur Municipality.



P.B. How other VCs of I.P.P. VIII (Ext) are managing? Could we find out?
28/5/03

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1157 I.P.P. VIII (Extn) -II/5/2003

Date 28/04/2003

To,

The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



7 MAY 2003

Sub: Engagement of Urban Health Improvement Organiser under
I.P.P.-VIII(Extn)-Kharagpur Municipality.

Ref: Your memo no SUDA-15/98(Pt-VI)/50 dt.31.1.2003.

Sir,

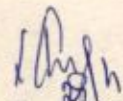
I send herewith an extract copy of minutes of resolution dated 09.04.2003 (Agenda No.-7) of Local Co-ordination Committee under I.P.P.-VIII(Extn) Kharagpur Municipality for favour of your kind perusal and necessary action.

This is in continuation of this office memo no.-1091 I.P.P.-VIII(Extn)-II-5/2003 dt.13.02.2003.

Thanking you,

Encl:-1(One)

yours faithfully,


(R. S. Pandey)
Chairman
Kharagpur Municipality.

NO:-1157 /1(1) I.P.P.-VIII(Extn)-II-5/2003 dt. 28.04.2003.

Copy with a copy of resolution dt.9.4.2003 (Agenda No.-7) forwarded for favour of kind information and necessary action to:-

1. Mr. S. Gupta, I.A.S., Project Director, I.P.P.-VIII(Extn) Kharagpur,
Additional District Magistrate (G), Paschim Medinipur.

Encl:-1(One)

Chairman
Kharagpur Municipality.





Chairman
Kharaapur Municipality
(R. S. Pandey)

Yours faithfully,

8. Miscellaneous.

7. To consider engagement of specialist under Dermatology at O.P.B. under I.P.P.-VIII(Extn) Debalpur.

6. To consider Pulse Polio Programme during 01.06.2003 to 03.06.2003.

5. To consider Introduction of Dot Centres under Revised National Tuberculosis Control Programme (R.N.T.C.P.) within Kharaapur Municipality.

4. To consider performance of Leprosy Elimination Campaign within Kharaapur Municipality.

3. To consider revision of rates of charges for Indoor Patients and Litigation fees at M.H.

2. To review the progress of I.P.P.-VIII(Extn) programmes including O.P.B. cum M.H. at Debalpur.

1. To confirm the proceedings of the last meeting held on 09.04.2003.

A G E N D A :

You are requested to make it convenient to attend the meeting.

Municipality to discuss the following agenda.

(Extn), Kharaapur Municipality will be held on 27.05.03 at 13.00 hours at the office of the Project Director, I.P.P.-VIII(Extn), Kharaapur

A meeting of the Local Co-ordination Committee, I.P.P.-VIII

Sir/Madam,

8. The officer-in-charge, BUDA, Midnapore Collectorate.

Kharaapur Municipality.

7. Sri Bilal Biswas, M.N.C.S.(Retd), Executive officer,

6. The Executive Engineer, M.E.D. Midnapore Division.

5. Dr. B. Sahoo, A. C. M. O. H. Kharaapur.

Urban Poverty Eradication Cell, Kharaapur Municipality.

4. Sri T. T. Tripathy, Chairman-in-Council,

3. Dr. Sibant Goswami, Project officer, SUBA, Kolkata-91.

I.P.P.-VIII(Extn) Kharaapur Municipality.

2. Smt. Reeta Sharma, Nominated Councillor-in-charge,

Additional District Magistrate (G), Paschim Medinipur.

1. Mr. S. Gupta, I.A.S., Project Director, I.P.P.-VIII(Extn) Kharaapur

NO:-1173(8) I.P.P.-VIII(Extn)-I-9/2003 dt. 14.05.2003.



OFFICE
OF THE CHAIRMAN
KHARAAPUR MUNICIPALITY

20 MAY 2003

File

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY



Memo No. : 1165 I.P.P. VIII (Extn)-1-33/03

Date 07/05/03

To,
Mr. M. V. Rao, I.A.S.
District Magistrate,
Paschim Medinipur.

Sub: Leprosy Elimination Campaign within Kharagpur Municipality.

Sir,

I am glad to inform you that Leprosy Survey work was undertaken by the Supervisors and the Hony. Health Workers under I.P.P.-VIII(Extn) within Kharagpur Municipality from 22.04.2003 to 26.04.2003 under guidance of Chief Medical Officer of Health, Paschim Medinipur, Performance is shown below for your kind perusal and necessary action.

1. No. of Families Covered, :- 37,758.
2. No. of persons enumerated, :- 1,74,720.
3. No. of persons examined, :- 1,29,902.
4. No. of suspected cases sent by searchers (I.P.P.-VIII(Extn) personnel) :- 761.
5. No. of suspected cases, & attended screening Centre, :- 266.
6. No. of positive case diagnosed by Medical officers of H & F.W. Deptt. :- 86.
7. Medicine supplied by M.O. on spot, :- 86.

Medicine will be supplied by Zonal Leprosy Officer to 4 (four) Health Posts under I.P.P.-VIII(Extn) for distribution amongst patients.

I am taking steps to send remaining suspected cases to T.H.W., Kharagpur Sub-divisional Hospital for doing the needful. A few patients are reluctant to attend the screening Centre. I shall take up the matter with the Zonal Leprosy Officer, Paschim Medinipur.

Health and Family Welfare Deptt., West Bengal, in their order No.-HF/0/PHP/658/0-23/98 dt. 25.10.2002 issued orders to implement all Health activities within Municipality on the decision of Municipal Level Health and Family Welfare Committee. Utilisation of services of Well trained F.T. Supervisors and H.H.Ws. under I.P.P.-VIII(Extn)-

Contd..2.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : _____ I.P.P. VIII (Extn)

Date _____

== 2 ==

will go a long way in achieving target of Health activities within Kharagpur Municipality on the decision of Municipal Level Health and Family Welfare Committee.

With kind regards,

yours faithfully,

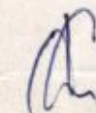
(R. S. Pandey)
Chairman

Kharagpur Municipality

No:-1165 /1(7) IPP-VIII(Extn)-I-33/03 dt. 07 /05/03.

Copy forwarded for favour of information and necessary action to:-

1. Mr. S. Gupta, I.A.S., Project Director, I.P.P.-VIII(Extn), Kharagpur, Additional District Magistrate (G), Paschim Medinipur.
2. The State Leprosy Officer, West Bengal, C.I.T. Annexed Building, 4th Floor, P-16, India Exchange Place Extension, Kolkata-700073.
3. The Chief Medical Officer of Health, Paschim Medinipur.
4. The Sub-divisional officer, Kharagpur.
5. The Zonal Leprosy Officer, Ashokenagar, Paschim Medinipur.
6. The Superintendent, Kharagpur Sub-divisional Hospital, Kharagpur.
7. The A. C. M. O. H. Kharagpur.



Chairman

Kharagpur Municipality

No:-1165/2(1) IPP-VIII(Extn)-
I-33/03 dt.- 07/05/03.

Copy forwarded to:-

- ✓ The Adviser (Health), SUDA, ILGUS Bhavan, H-C Block, Sector-III Bidhannagar, Kolkata-700091 for favour of kind information and necessary action.



Chairman
Kharagpur Municipality

Contd..2.



16 APR 2003

Memo No.-1137(4) I.P.P.-VIII(Extn)-1-I/2003 dt.9.4.2003.

To,
The Accountant General, West Bengal
Treasury Buildings, Kolkata.

The Secretary to the Government of West Bengal,
Department of Municipal Affairs,
Govt. of West Bengal.

✓ The Director, State Urban Development Agency,
ILGUS Bhavan, Kolkata.

The District Magistrate, Paschim Medinipur.



With reference to Rule 61 of the West Bengal
Financial Rules, Vol.-1, We, the undersigned, have to report
that we have this day the 9th April, 2004 in the.. *afternoon*
respectively delivered over and received charge of the office
of the Project Director, I.P.P.-VIII(Extn), Kharagpur,
Paschim Medinipur district in pursuance of Government order
No.-219/MA/C-10/2S-2/2003 dated the 13th February, 2003 of
Municipal Affairs Department, Government of West Bengal.

Signature of the Relieved Officer-

Subbiah
08/04/2003

Name in Block letters - MR. A. SUBBIAH, I.A.S.

Service / Designation - Chief Executive Officer, Haldia
Development Authority, Haldia,
Purba Medinipur.

Signature of the Relieving Officer -

45
08/04/03

Name in Block letters - MR. SURENDRA GUPTA, I.A.S.

Service / Designation - Additional District Magistrate (G),
Paschim Medinipur.

~~Signature~~

Project Officer
IPP-8 Extn.
16/4/03

Contd... 2.

To,

The Accountant General, West Bengal,
Treasury Buildings, Kolkata.

The Secretary to the Government of West Bengal,
Department of Municipal Affairs,
Govt. of West Bengal.

The Director, State Urban Development Agency,
ILGUS Bhavan, Kolkata.

The District Magistrate, Paschim Medinipur.



11 APR 2003

With reference to Rule 61 of the West Bengal Financial Rules, Vol.-1, We, the undersigned, have to report that we have this day the 9th April, 2004 in the *afternoon* respectively delivered over and received charge of the office of the Project Director, I.P.P.-VIII(Extn), Kharagpur, Paschim Medinipur district in pursuance of Government order No.-219/MA/C-10/2S-2/2003 dated the 13th February, 2003 of Municipal Affairs Department, Government of West Bengal.

Signature of the Relieved Officer-

A. Subbiah
09/04/2003

Name in Block letters - MR. A. SUBBIAH, I.A.S.

Service / Designation - Chief Executive Officer, Haldia
Development Authority, Haldia,
Purba Medinipur.

Signature of the Relieving Officer -

S. Surendra Gupta
09/04/03

Name in Block letters - MR. SURENDRA GUPTA, I.A.S.

Service / Designation - Additional District Magistrate (G),
Paschim Medinipur.

Contd... 2.

OFFICE
OF THE CHAIRMAN
KHARAGPUR MUNICIPALITY.

- 3 APR 2003



NO:- 1133 (B) I.P.P.-VIII(Extn)-I-9/2003 dt. 04/04/2003.

To,

1. Mr. A. Subbiah, I.A.S. Project Director, I.P.P.-VIII(Extn)Kharagpur
2. Smt. Reeta Sharma, Nominated Councillor-in-Charge, I.P.P.-VIII(Extn)-Kharagpur Municipality.
- ✓ 3. Dr. Sibani Goswami, Project Officer, SUDA, Kolkata.
4. Sri T. T. Tripathy, Chairman-in-Council, Urban Poverty Eradication Cell, Kharagpur Municipality.
5. Dr. B. Sahoo, A.C.M.O.H. Kharagpur, (Representative of C.M.O.H., Paschim Medinipur).
6. The Executive Engineer, M.E.D. Midnapore Division.
7. Sri Bilip Biswas, W.B.C.S.(Retd), Executive Officer, Kharagpur Municipality.
8. The Officer-in-Charge, BUDA, Midnapore Collectorate.

The meeting of the L.C.C., I.P.P.-VIII(Extn)-Kharagpur Municipality dated the 9th October, 2002 was postponed due to un-avoidable circumstances.

Next meeting will be held on 9.4.2003 at 11 Am. ~~12-30 P.m.~~ at the office of the Project Director, I.P.P.-VIII(Extn), Kharagpur to discuss the following agenda.

Mr. S. Gupta, I.A.S. Additional District Magistrate (G), Paschim Medinipur was kind to give ~~summit~~ his consent to attend the meeting, ~~on 04.04.2003~~.

You are requested to make it convenient to attend the meeting.

Sd/-
(R. S. Pandey)
Chairman
Kharagpur Municipality.

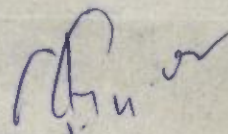
- : AGENDA : -

1. To confirm the minutes of the last meeting held on 04.04.2002.
2. To review the progress on I.P.P.-VIII(Extn) Programme including O.P.D. cum M.H. at Debalpur.
3. To revise rates of charges for Inder Patients at M.H.

Contd....2.

4. To consider charges of Ligation Cases at O.P.D. cum M.H. at Debalpur.
5. To fill up vacancies of 2 H.H.Ws, one at SHP No.-27(Ward-27) and another at SHP No.-19(Ward-21).
6. To discuss fixation of Sub-health Post under I.P.P.-VIII(Extn) as Pulse Polio Centre under National Immunisation Programme.
7. To ratify engagement of Sri S. B. Saha, ex-C. D. Specialist, I.P.P.-VIII(Extn) as Urban Health Improvement Organiser w.e.f. 01.02.2003 in terms of G.O. No.- 85/MA/P/C/10/2S-2/2003 dt. 14.01.2003 of M.A. Deptt., Govt. of W.B.
8. To ratify engagement and resignation of doctors, Accounts Assistant and other Staff,
9. Miscelleneous.




Chairman
Kharagpur Municipality.

REVIEW ON PROGRESS OF I.P.P. -VIII ((Extn.)
KHARAGPUR MUNICIPALITY AS ON 09.04.2003.
 (Local Co-ordination Committee Meeting)

3 APR 2003



1. Total B.P.L. Population. 90,921
2. No. of B.P.L. Families. 18,475.
3. No. of Health Facilities:

<u>Health Facilities.</u>	<u>Target</u>	<u>Achievement</u>
a. Block	112	112
b. S.H.P.	30	30
c. H.P.	4	4
d. O.P.D. cum M.H.	1	1

4. Man Power.

A. Post Project Maintenance Work

- | | | |
|---|---|---|
| i. Urban Health Improvement
Organiser. | 1 | 1 |
|---|---|---|

B. Health Facilities

- | | | |
|---------------------------------------|-----|--|
| i. <u>At Block Level.</u>
H. H. W. | 112 | 110
(2 Vacant at Ward No.
21 & 27) |
| ii. At S. H. P. Level
F. T. S. | 30 | 30 |
| iii. At H. P. Level | | |
| a. Part - time Medical Officer | 8 | 8 |
| b. Part-time A. N. M. | 8 | 8 |
| c. Clerk cum Storekeeper | 4 | 4 |
| d. Attendant | 4 | 4 |
| e. Sweeper | 4 | 4 |

C. O. P. D. cum M. H. Level.

- | | | |
|--|---|--|
| i. G. D. M. O. | 2 | 2 |
| ii. <u>Specialist Doctors.</u>
Gynae & Obs. | 1 | 1
(Three additional Specialist Doctors
attending O.P.D.six days in a Week) |
| Paediatrician | 1 | 1 |
| General Medicine | 1 | 1 |
| Lab. technician Cum S. K. | 1 | 1 |
| Nurse | 3 | 3 |
| Attendant | 2 | 2 |
| Sweeper | 2 | 2 |
| Aya | - | 3 |
| Night Guard | 1 | NIL (Municipal 2
Guards engaged) |

● P. D. started at H. P.-I on 29.06.2001.

O. P. D. Shifted to new Building and started on 23.11.2001.

Maternity Home started on and from 11.02.2002.

Ambulance service available 24 hours. 50% charge for B. P. L. families. Free service for admission to M. H. Debalpur for B. P. L. Pregnant Women, if Ambulance is available.

U. S. G., X-Ray machine and Semi Auto Analyser installed.
These will be started soon.

Service performance of O. P. D. cum M. H. is shown in Annexure – "A"

5. G. I. S. : - Map and data entry in respect of holding completed. Family schedule Books of I. P. P. -VIII (Extn.) also entered.

Computer Training to 24 F. T. S. completed. Further training will be given to a new batch of 6 F. T. S.

6. H. H. W. - 112 (Out of 112 posts 2 posts vacant at S.H.P. No.- 19, Ward No.-21 and S.H.P. No. -27, Ward No.-27)

7. F. T. S. - 30

8. H. P. - 4.

9. Immunization Camp – Started from 22.11.2000.

- a) No. of Camp - 370 Immunisation is given to both
b) No. of Vaccination - 16,027. B.P.L. & A.P.L. families.

Vitamin "A" oil totally exhausted. Took up with appropriate authority.

10. Ante Natal Care Camp. – Started from 16.12.2000.

- a) No. of Camp - 366.
b) No. of Vaccination - 795.

11. Ligation Camp -29.02.2000 - 198 At Kharagpur Municipal Office
(Laparoscopic) 17.03.2001 - 209 At H.P.-III, Malancha, Chandipur
01.03.2002 - 94. At H.P.-I, Inda, Ananda Nagar.
501.

Out of 4 proposed Camp, only one Camp was arranged by Dy. C. M. O. H. – III Paschim Midnapore on 01.03.2002, No payment has yet been made to the beneficiaries operated on 01.03.2002.

Proposal for further 3 Camps will again be sent after payment to beneficiaries.

12. Nutrition Awareness Programme.

4 programmes were done through agency selected by SUDA.
Further 130 programmes done by F. T. S. and H. H. Ws.

13. I. E. C. Programme:

- a. Programmes held through SUDA, - 84.
b. Programmes held by Local, - 31.
Organisations (Engaged with the
Approval of SUDA)

14. Legal Literacy Programme:

300 Women were trained in 2000-2001 and 2001-2002 (1st phase - 50 and 2nd phase - 250) as per target fixed by SUDA. 20 Follow up action Groups formed. 60 Awareness programme made in 2001-2002 amongst B. P. L. Women in different parts of the Municipality.

Performance: - .

a.	No. of Problems/disputes received.	-	223.
b.	Problems/disputes settled amicably,	-	168.
c.	Court Cases involved,	-	12.
d.	Pending Cases,	-	43.

15. Programmes made in Collaboration with Health Deptt.

a.	Measles camp,	-	29.07.2000	-	6915.	
			30.07.2000	-	3679.	
					<hr/> 10594.	
b.	Family Health Awareness-Campaign (Aids etc.)	F.T.S & H.H.W's worked between 01.06.2001 to 15.06.2001 and 07.02.2002 to 21.02.2002. cases referred to State General Hospital, Kharagpur.				
		Male	-	2001	-	478
				2002	-	173
		Female-		2001	-	1859
				2002	-	1012
						<hr/> 3522.

No positive cases reported by Health Deptt.

c.	Catch up Programme - For left out cases,	Worked between 03.09.2001 to 09.09.2001. extensive drive made by F. T. S. and H. H. Ws.			
d.	National programmes - For blindness,	F. T. S. and H. H. W. surveyed and sent list of 774 B. P. L. persons to S. D. Hospital, Kharagpur. Survey made from 29.09.2002 to 07.10.2002. (Persons over 50 years age)			
e.	National Pulse Polio - Programme	F.T.S and H.H.Ws took active part in Pulse Polio programme on, - 14.10.2001 to 16.10.2001 02.12.2001 to 04.12.2001 20.01.2002 to 22.01.2002 05.01.2003 to 07.01.2003 and 09.02.2003 to 11.02.2003.			

- f. Observance of Aids Day - F.T.S. and H.H.Ws Participated in Rally from State Sub-Div. Hospital Kharagpur and seminar held at Vidyasagar Udayan, Bungalow Side, Kharagpur, on 01.12.2001 and 01.12.2002.
- g. Cancer Awareness Programme. - F.T.S and H.H.Ws participated in Rally from State Sub Divisional Hospital, Kharagpur and attended meeting held at Rabindra institute, S. E. Rly Golebazar on 29.01.2003.
- h. Leprosy Awareness Programme - Leprosy Zonal Team, Paschim Medinipore met all F.T.S. and H.H.Ws in their respective 4 Health Posts in February, 2003 and explained to them regarding Leprosy Awareness programme. Also requested them to identify cases in their respective area.
The team also met Part-time Medical Officers under I.P.P.-VIII (Extn.) on 17.03.2003 and made elaborate discussions regarding Leprosy.
16. Health Development Fund - The fund was mainly created @ Rs. 2/- per B. P. L. family per month from July, 2001 to run Health facilities by Municipality after withdrawal of financial assistance by World Bank i.e. after 30.06.2002.
Ambulance Charge realised are also credited in the account.
Rs. 8,89,613/- stands in the account (S. B. A/C- 10567 Vijaya Bank) as on 24.03.2003
17. A. Fund received from SUDA from July, 2002 To March 2003. - Rs. 2,32,400/-
- Rs. 7,82,000/-
- Rs. 10,91,500/-
Total : - Rs. 21,05,900/-
- B. U.C. sent (from July, 2002 to February, 2003) - Rs. 18,83,077/-



(R. S. Pandey)
Chairman,
Kharagpur Municipality.

ANNEXURE - "A"

Service Performance of Maternity Home, O.P.D., Laboratory under I.P.P.-VIII (Extn.) Kharagpur Municipality since inception (O.P.D. & Laboratory - 29.06.2001 and Maternity Home - 11.02.2002).

A. Maternity Home: Functioning from 11.02.2002

1. Total Admission	:-	241
2. Total Discharge	:-	240

		A.P.L.	B.P.L.	TOTAL
i. Normal Delivery	:-	5	30	35
ii. Episitomy	:-	12	79	91
iii. L.U.C.S. (Caesarian)	:-	10	32	42
iv. Forceps	:-	1	1	2

B. O.P.D. : Functioning from 29.06.2001
General Medicine (From 19.12.2002)

B.P.L.		A.P.L.	
New	Old	New	Old
94	19	92	20

C. Obstetrics & Gynaecology : (From 29.06.2001)


B.P.L.		A.P.L.	
New	Old	New	Old
737	777	64	39

D. Paediatric (Child) : (Vacant from 01.09.2001 to 12.01.2003)

B.P.L.		A.P.L.	
New	Old	New	Old
230	103	11	1

E. Laboratory : Functioning from 29.06.2001. Vacant from 19.04.2002-29.11.2002

	B.P.L.	A.P.L.
No. of tests	168	26


(R. S. Pandey)
Chairman,

Kharagpur Municipality.



I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1123 I.P.P. VIII (Extn) -I-9/2003

Date 21.3.2003.

To,
The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



26 MAR 2003

Sub: Placement of Gynaecologist at O.P.D. cum M.H.
Kharagpur Municipality.

Ref: Your memo no.- SUDA-15/98(Pt-VI)/532 dt.21.10.2002.

Sir,

Sir,

Please find herewith this office memo no.-1121, I.P.P.-VIII(Extn)
I-9/2003 dt.20.3.2003 which will speak for itself.

You are requested to kindly take necessary action from your end.

Thanking you,

yours faithfully,



Under action

R. S. Pandey
(R. S. Pandey)
Chairman
Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1121 I.P.P. VIII (Extn) -I-9/2003

Date 20.3.2003.

To,
The Secretary to the Government of West Bengal,
Municipal Affairs Department,
Government of West Bengal,
Writers Buildings,
Kolkata-1.

Sub: Placement of Gynaecologist at O.P.D. cum M.H.
Kharagpur Municipality.

Sir,

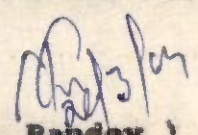
I draw your kind attention to the minutes of the Review meeting on I.P.P.-VIII(Extn) held on 12.09.2003 at SJDA (Xerox copy enclosed). It will appear that Health Deptt. was approached for placement of Gynaecologist at every O.P.D. cum M.H. under I.P.P.-VIII(Extn) and they agreed. But no Gynaecologist reported at our O.P.D. cum M.H. as yet. Placement of Gynaecologist will be of great help to our O.P.D. cum M.H.

I would request you to kindly take necessary action in the matter.

Thanking you,

yours faithfully,

Encl: As stated.


(R. S. Pandey)
Chairman
Kharagpur Municipality.



I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

File

Memo No. : 1111 I.P.P. VIII (Extn) ~~1111~~ - I-37/2003

Date 27/2/2003

To,
The Adviser (Health),
S U B A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



- 3 MAR 2003

2003

Sub: Mobilisation of NSDP Fund towards Health Activities under I.P.P.-VIII(Extn) - Kharagpur Municipality.

Sir,

As desired, the above statement in the prescribed format is given below for favour of your kind perusal.

Period since inception till January, 2003.	Total amount of Health Fund Generated.	Amount of Fund mobilised from NSDP for Health Activities.	Remarks.
1.7.2001 to 31.1.2003	Rs. 9,93,672.00	Rs. 50,000.00	a) O.P.D. commenced at H.P.-I w.e.f. 29.6.2001. b) Fees of Specialist Doctors (after deduction 20% over head charges) for the months July, 2001 & onwards paid from 10.12.2001 after receiving N.S.D.P. Fund on 5.12.2001. c) Health Fund generated from users fees from 1.7.2001 @ Rs.2/- per family upto 31.1.2003, — Rs. 4,72,443.00 d) Health Fund generated from Ambulance & other upto 31.1.03 S Rs. 5,21,229.00



Chairman

Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1087 I.P.P. VIII (Extn) -I-15/2003

Date 7.2.2003

To,
The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sctore-III,
Bidhannagar,
Kolkata-700091.



11 FEB 2003

Sub: Family Schedule Book.

Ref: Your memo no. - SUDA-15/98(Pt-VI)/36 dt.22.1.2003.

Sir,

As desired, the particulars of printing cost of Family Schedule Book are furnished below.

SL. NO.	PARTICULARS	UNIT RATE	TOTAL PRINTING COST FOR 18500 BOOKS.
1.	Family Schedule Book (Bengali & Hindi version) with good quality of colour cover.	Rs. 8.75	Rs. 1,61,875.00
2.	Family Schedule Book (Bengali & Hindi version) with good quality of White cover.	Rs. 8.50	Rs. 1,57,250.00

This is for your kind information and necessary action.

Discussed & approved. New format is being designed by KMDA — to submit.

yours faithfully



(R. S. Pandey)
Chairman
Kharagpur Municipality.

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS:: KOLKATA



No. 219/MA/C-10/2S-2/2003 Dated, Kolkata, 13th February, 2003.

ORDER

FEB 2003

In cancellation of all previous orders, Mr. Hemendra Gupta, Additional District Magistrate (G), Midnapore, is hereby appointed as Project Director, IPP-VIII(extension), Kharagpur in addition to his normal duties with immediate effect until further orders.

14 2 03

Secy. to the Govt. of West Bengal.

No. 219/1(7)/MA/C-10/2S-2/2003 Dated, Kolkata, the 13th February '03.

Copy forwarded to the :-

- 1) District Magistrate, Midnapore (West),
P.O. & Dist. Midnapore.
- 2) Chief Executive Officer, Haldia Development Authority.
- 3) Chairman, Kharagpur Municipality.
- 4) Adviser (Health), S U D A.
- 5) Project Director, D U D A, Midnapore (West).
- 6) P.S. to Minister-in-Charge/Minister-of-State
of this Department.
- 7) P.A. to Secretary of this Department.

Jt. Secretary.

Sl
14/2

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1091 I.P.P. VIII (Extn) -II-5/2003

Date 13.2.2003.

To,

The Adviser(Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



Sub: Engagement of Urban Health Improvement Organiser
under I.P.P.-VIII(Extn) Kharagpur Municipality.

Ref: Your memo no.-SUDA-15/98(Pt-VI)/50 dt.31.1.2003.

Sir,

I am to report that Sri Sudhangshu Bikash Saha, Retired
By. Magistrate and By. Collector, ex-C. D. Specialist joined as Urban
Health Improvement Organiser under I.P.P.-VIII(Extn), Kharagpur
Municipality on 01.02.2003 in the forenoon.

His engagement will be ratified in the next L.C.C. meeting.

This is for your kind information and necessary action.

Thanking you,

yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality

No:- 1091/1(1) I.P.P.-VIII(Extn)-II-5/2003 dt.13.2.2002

Copy forwarded for favour of information and necessary action to:-

1. Mr. A. Subbiah, I.A.S. Project Director, I.P.P.-VIII(Extn)-
Kharagpur.

Chairman
Kharagpur Municipality.



SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA:15/98(Pt-VI)/57

Date 03.02.2003

From: Adviser (health)
SUDA

✓ To: The Chairman
Kharagpur Municipality

Sub. : Extension of I.P.P. – VIII (Extn.) – M & S Cell,
Kharagpur Municipality.

Ref. : Your communication under memo no. 1066/
IPP-VIII (Extn) – II – 5 /2003 dt. 06.01.2003.

Sir,

As directed, this is to advise that such extension is not possible. We have already allotted one officer for this.

Yours faithfully,


Adviser(Health) 3/2/03

4209-D
24.1.03

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1066 I.P.P. VIII (Extn) -II-5/2003

Date 06.01.2003.

To,

The Secretary to the Government of West Bengal,
Municipal Affairs Department,
Govt. of West Bengal,
Writers Building,
Kolkata-1.



Sep

Sub: Extension of I.P.P.-VIII(Extn)-M&S Cell,
Kharagpur Municipality.



Sir,

I draw your kind attention to para-V of the Minutes of the Board of Councillors meeting held on 21.12.02, at Kharagpur Municipality Meeting Hall. A copy of the minutes is enclosed for your kind perusal.

It was resolved in the meeting to move Government for extension of I.P.P.-VIII(Extn)- M & S Cell for better Management of I.P.P.-VIII(Extn) Kharagpur Municipality. The Project will suffer if extension of I.P.P.-VIII(Extn)-M&S Cell is not made.

I would request you to kindly accord sanction for extension of I.P.P.-VIII(Extn) M&S Cell.

With kind regards,

Encl: As stated.

yours faithfully,

(R. S. Pandey)
Chairman
Kharagpur Municipality.



23-1-03

~~R. Kishore~~

Adv (H&H) SVD A

*Kindly advise that
such extension is not
possible. We have
already advised
out officer for
23-1-03
Secretary*

KHARAGPUR MUNICIPALITY

Minutes of the proceedings of the Board of Councillors meeting of Kharagpur Municipality held on Saturday, the twenty first of December, 2002, at 12 p.m. in the Municipal office meeting hall.

Members Present :

1. Shri Rabi Shankar Pandey - Chairman,
2. " Biswanath Maity - Vice-Chairman
3. " Udai Singh - M. C. I. C.
4. " See Prasad Gope - "
5. " Debasish Ghosh - "
6. Smt. Noorseba Khatun - Councillor
7. Shri Md. Akbar - "
8. " Tritap Taran Tripathy - "
9. Smt. Swapna Ghosh - "
10. Shri Kamal Kundu - "
11. Smt. Gayatri Bhowmick - "
12. " Kamla Jaiswal - "
13. Shri Bijoy Kr. Sharma - "
14. Smt. Nirupama Maity - "
15. " Rita Sharma - "
16. Shri Debasish Chowdhury - "
17. Smt. Malati Murmu - "
18. Shri Ram Sundar - "
19. Smt. Yashoda Yadav - "
20. Shri Deb Kanjan Santra - "
21. Smt. Mitali Nag - "
22. " Soma Pal - "
23. Shri Goutam Bhattacharjya - "

Agenda No. 1

It was unanimously resolved that the Golden Jubilee Celebration will be held in this Municipality from August, 2003 to August, 2004. The Town People will be involved in the celebration to make it a grand success. Further, it was decided that a special meeting will be convened within a short notice to discuss about

Contd...

about the formation of a Committee and various sub-committees of the Golden Jubilee Celebrations.

- (ii) This agenda was postponed due to non-appearance of Officers from C.A. and F.B.P. Department, Government of West Bengal.
- (iii) Confirmed the proceedings of the Board of Councillors' meeting held on 24.09.02.
- (iv) It was resolved that due to steep rise in the prices of fuel and other commodities, the Charges/Rates of Ambulance, Hearse and Cesspool have been raised as follows :

1. Ambulance

- a.(i) Within Kharagpur - Rs. 100 (General) - No Revision
- Rs. 50 (B.P.L.) - "
- (ii) Midnapur Town - Rs. 200 (General) - "
- Midnapur Town - Rs. 100 (B.P.L.) - "
- b.(i) Kolkata - (a) ICHER - Rs. 1500 (General)
- Rs. 850 (B.P.L.)
- (b) SUMO - Rs. 1400 (General)
- Rs. 800 (B.P.L.)
- (c) Other Town (above 15km.) - Rs. 6/per k.m.
- (Except Howrah & Kolkata) - plus Rs. 200 for night stay

2. Hearse Van -

- Rs. 300 (within town), subject to minimum distance - to and fro within 30 kms.
- (ii) Other than KGP. Town - Rs. 6/per k.m. (Night stay, applicable as in the case of ambulance.
- (iii) For procession - Extra Rs. 200.

3. Cesspool -

- Rs. 375 per trip (3000 M.L.)
- Rs. 300 per every Extra trip.

- all revisions with effect from Jan.03

4. (v) Resolved that the extension of M.S. Cell IPP-VIII, for one month, is sanctioned upto 30th November, 2002 and remuneration for the month of November will be paid by the Municipality to the staff of the M.S. Cell. Further, it was resolved that the State Government should be moved for the extension of the M.S. Cell. Otherwise, the project will badly suffer.

(VI) Thorough discussion was held for the steps taken as austerity measures and further steps to be taken as directed by the State Government in a meeting held with the M.I.C. M.A. Department, at Kolkata with the Chairman. Already, steps have been taken to curtail the expenditure as no advertisement has been given by this Municipality in any ~~public~~ manner. Privatisation of tax collection had been done on trial basis which will be extended to other wards. Five wards' street lighting has been privatised and assessment will be made for lost evolved.

Letter for approval has been sent to the State Government for imposing tolls on buses and trucks in this Municipality. Only one telephone is being used as S.T.D. Consumption of fuel & telephone bills has been brought down by 50%. Further, it is decided that printing of diaries will not be undertaken this year. and all the departments have been directed to enhance the percentage of revenue collection.

(VII) The utilisation certificate of Gramen Sarbatmak Kalyan Kendra was laid on the table. It is decided that some members of this Board may visit the spots where the N.S.O.'s are working under this Municipality's jurisdiction.

(VIII) As per new building rules and the charge quoted in it, the fee for plan and mutation is revised as follows :

Sanction of Building Plan :

(a) Residential - Rs. 500 upto 500 square feet or part thereof (Ground floors).

For every additional square ft. or part thereof - Rs. 200.

(1) First Floor - 25% extra from the ground floor rate

(2) Second and third Floor - 35% of the Ground Floor charge

(b) For Commercial Apartments / Godowns - Double of the residential charge.

(c) For Hazardous / Hotel / Lodge - One and a half time more of the Residential charge

(d) Buildings having tin / tiles / asbestos roofing - 50% of the residential charge

(e) For Charitable / Educational institutions - 50% of the residential building charge (subject to the approval of C.I.C.s Meeting

(f) For septik tanks and toilets - Rs. 200 per 100 sq.ft. or part thereof. Rs. 20 per every additional sqft. or part. (If the sanction is sought only for septik tank)

(g) For Renewal of Plan - 50% of the original charge

Mutation Fee : The fee for mutation has been revised revised by 100% from the existing fee, as per deed value in all the cases. Except in the case of deed or title, exchanged within the family or legal heir, will be increased by 50% only (with effect from Jan., 03)

- (IX) It was ~~discussed~~ discussed that the minimum rate for privatisation of the town hall will be fixed at Rs. 1.05 lakhs per year. The highest bidder will be allotted for running the town hall on trial basis. for one yr.
- (X) Resolved that the Chairman-in-Council of this Municipality will also act as the resource mobilisation committee of this Municipality and the committee will lay the progress report of the K.M.C. at the Board of Councillors' Meeting.
- (XI) The statement showing receipts of this Municipality from the month of September, 2002 to November, 2002

	<u>Sept.02</u>	<u>Oct.02</u>	<u>Nov.02</u>
Rickshaw & Trolley Registration Fee	Rs. 5,264.80	Rs. 3,638.00	Rs. 2,793.00
Licence & Misc. Receipts	Rs. 1,99,960.00	Rs. 1,24,608.00	Rs. 1,50,687.00
Property Tax -	Rs. 2,88,943.00	Rs. 2,25,229.12	Rs. 3,34,947.00

(XII) Confirmed the travelling allowance of Chairman to Kolkata or outside the Municipal limits for the period - September, 2002 - November, 2002

(XIII) Confirmed Chairman's order, sanctioning pensionary benefits to the retired employees of this Municipality upto November, 2002.

Memo. No. 1282 (39)

Dated : 30.12.52.

Copy forwarded for information to :-

1. Director of Local Bodies, West Bengal, Purta Bhavan, Salt Lake City, Kolkata.
2. Dy. Director of Local Bodies, Burdwan Division, Pipulpati, Chinsurah, District - Hooghly.
3. District Magistrate, Midnapore (West)
4. Shri/Smt. _____, Chairman/
Vice-Chairman, Member, Chairman-in-Council, Councillor, of
this Municipality
5. Asst. Engineer / Accountant / L. I. (R) / L. I. (T) /
T. C. / R.C.

Platy 20/12/52
Chairman,
Kharagpur Municipality

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1074 I.P.P. VIII (Extn) -I-10/2003

Date 16.1.2003

To,

29 JAN 2003

The Dy. C. M. O. H.-III,
Paschim Medinipore,
Keranitela,
P.O. & Dist- Paschim Medinipore.
Pin-721101.



Sub: Supply of Vita "A" Oil.

Ref: Your memo no.-899 dt.25.10.2002 and this office memo no.-1041, I.P.P.-VIII(Extn)-I-10/2002 dt.7.12.2002.

Sir,

Vita "A" Oil has not been supplied by the Superintendent, Kharagpur Sub-divisional Hospital, though regular indent was referred placed on receipt of your memo no referred to above.

I would request you to kindly take necessary action in the matter.

Thanking you,

yours faithfully,

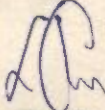
Sd/-
(R. S. Pandey)
Chairman
Kharagpur Municipality.

No:-1074/1(3) I.P.P.-VIII(Extn)-I-10/2003 dt.16.1.2003.

Copy forwarded for favour of information and necessary action to:-

1. The Adviser (Health), SUBA, Ilgus Bhavan, H.C. Block, Sector-III Bihannagar, Kolkata-700091.
2. The C. M..O. H. Paschim Medinipore.
3. The Superintendent, Kharagpur Sub-divisional Hospital,
He will please kindly take up the matter with the Dy. C.M.O.H-III Paschim Medinipore for immediate supply of Vita "A" Oil.




Chairman
Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1077 I.P.P. VIII (Extn) -I-23/2003

Date 17.1.2003

To,
M/S Bayer Diagnostics India Ltd.
3A Shivam Chambers,
53, Saiyad Amir Ali Avenue,
Kolkata-700019.

29 JAN 2003



Sub: Training of Semi Auto Analyser- Kharagpur Municipality.

Ref: Your memo no.- 8770/119/2466/02 dt.28.5.2002.

Sirs,

In pursuance of SUDA's order no.-SUDA-15/98(PT-VI)/198 dt.-17.5.2002, you were pleased to supply Semi Auto Analyser to Kharagpur Municipality on 26.6.2002.

I would request you to kindly depute your officers on 24.1.2003 & 25.1.2003 at 11 A.m. for training to our Lab. Technician.

A line in confirmation is requested.

Thanking you,

yours faithfully,

Sd/-
(R. S. Pandey)
Chairman
Kharagpur Municipality

NO:- 1077/1(1) I.P.P.-VIII(Extn)-I-23/2003 dt.17.1.2003.

Copy forwarded for favour of information and necessary action to-
The Adviser (Health), SUDA, ILGUS Bhavan, H-C Block, Sector-III,
Bichannagar, Kolkata-700091. The matter may kindly be taken up from his end.



Chairman
Kharagpur Municipality.

NO:-1077/1(2) I.P.P.-VIII(Extn)-I-23/2003 dt.17.1.2003.

Copy forwarded for information and necessary action to:-

1. Dr. B. S. Agarwal, MBBS(Hons), MD, GBMO, OPD cum MH Debalpur
2. Sri N. Acharjee, Lab. Technician, OPD cum MH Debalpur.

Chairman
Kharagpur Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

SUDA-15/98(Pt-VI)/36

Date

22.01.2003

From: Adviser (health)
SUDA

To: The Chairman
Kharagpur Municipality

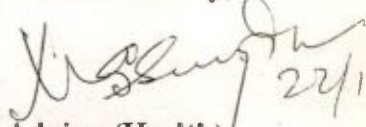
Sub. : Family Schedule Book.

Sir,

Reference is invited to your communication bearing memo no. 1070/IPP-VIII (Extn)-1-15/03 dt. 11.01.2003 on the above subject.

You are requested to communicate the unit rate as also total rate for Procurement of 18500 nos. of Family Schedule, at local level.

Yours faithfully,

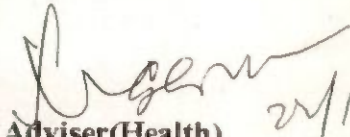

22/1/03
Adviser(Health)

22.01.2003

SUDA-15/98(Pt-VI)/36(1)

C.C

1. Project Director, IPP-VIII-(Extn.), Kharagpur.


22/1/03
Adviser(Health)

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1070 I.P.P. VIII (Extn) - 1-15/03

Date 11.1.03

To,

The Adviser(Health),
S U D A,
ILEUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



20 JAN 2003

Sub: Family Schedule Book.

Sir,

I am to inform you that Family Schedule Books of ULB will be completed by March, 2003 as books contain particulars for 4 years only. The Project was started in September, 1999 (18475 families).

I would request you to kindly supply 18,500 family Schedule Books if available in your stock.

The monthly fund allotted by you will not permit me to get the ~~book~~ books printed locally. If it is desired to get the books printed locally, additional fund is to be allotted for the purpose.

Thanking you,

yours faithfully,

A handwritten signature in blue ink, appearing to be 'R. S. Pandey'.

(R. S. Pandey)

Chairman
Kharagpur Municipality.



OFFICE OF THE
KHARAGPUR MUNICIPALITY

Enclosures

From :—

**The Chairman,
Kharagpur Municipality**

Maps or plans

10
Preservation
Years

Reply Issued
No.
Date.

Diary or
Register No.

Department

Collection No.

Number and
Year of file

Serial No.
n file

5 DEC 2002



No. 1199

Dated. Kharagpur the

28.11.02

To

**The Adviser(Health),
State Urban Development Agency,
ILGUS Bhavan,
H. C. Block, Sector - III,
Bidhannagar, Kolkata,
Pin - 700 091.**

PU
Kharagpur
17/11/02

**Sub : Appointment of fresh Health
Officer, Kharagpur Municipality**

Sir,

I send herewith a copy of this office memo No. 1199 dated 28.11.02 addressed to the Secretary to the Govt. of West Bengal, Municipal Affairs Deptt., Writers' Buildings, Kolkata for favour of your kind perusal and necessary action.

Thanking you,

Yours faithfully,

Enclr. : As stated.

[Signature]
Chairman,
Kharagpur Municipality.

OFFICE OF THE
KHARAGPUR MUNICIPALITY

Enclosures

Maps or plans

10

Preservation

Years

Reply Issued

No.

Date.

From :—

The Chairman,
Kharagpur Municipality.

Diary or
Register No.

Departme

Collection

Number and
Year of file

Serial No.
in file

No. 1200

Dated : Kharagpur the

28-11-2002

To

The Secretary to the Govt. of West Bengal,
Municipal Affairs Department,
Writers' Buildings, Kolkata,
Pin - 700 001.

Sub : Issue of orders to appoint fresh Health
Officer under Kharagpur Municipality.

Sir,

I draw your kind attention to Govt. Order No. 236/MA/O/
C-9/2A/96 dated 5.6.2002 appointing Dr. Deb Prasad Roy as Health
Officer, Kharagpur Municipality. He joined as Health Officer on
1.4.2002. In pursuance of G.O. No. 381/MA/O/C-9/2A-41/96 dated
12.7.2002, his service was extended for a further period of one
year with effect from 1.4.2002.

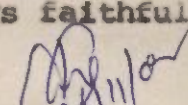
Dr. Deb Prasad Roy is incapable to perform his duties.
He is not physically fit and mentally alert. He frequently absent
himself.

The Health Officer is required to look after I.P.P.-VIII
(Extn.) work relating to health. But he does not take any interest
in work.

I would request you to kindly ~~xxx~~ issue orders for
appointing fresh Health Officer under Kharagpur Municipality.

With kind regards,

Yours faithfully,


Chairman,
Kharagpur Municipality

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 1022 I.P.P. VIII (Extn) -I-2E/2002

Date 22.11.2002.

To,
The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



2002

Sub: Issue of orders for closing Bank Account of Maa Nachinda Small Savings and Credit Groups under I.P.P.-VIII(Extn)-Kharagpur Municipality.

Ref: This office memo no.-842-I.P.P.-VIII(Extn)-I-2E/2002 dt. 22.8.2002.

Sir,

Your kind attention is drawn to the memo referred to above.

Ten Small Savings and Credit Groups were formed in 2000-2001 and they opened S. B. ~~XXXXXX~~ Account in respective local Banks.

No member of the Credit Group formed in 2000-2001 is contributing towards their monthly subscription. Hence banks have been advised to close the account on receipt of resolution from the respective Credit Groups concerned.

This is for your kind information and necessary action.

Thanking you,

yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality.



File

Government of West Bengal
District Family Welfare Bureau
Paschim Medinipore

Memo No. _____

dt, Mid _____

To
The Chairman,
Kharagpur Municipality,
Paschim Medinipore

31 JUL 2002



Ref : Your letter No. 885 dt. 01.10.2002.

Dear Sir,

Poliovaccine supply for state was deficient as on 01.10.2002. At present you please collect your demand i.e. Poli-Vit A from Kharagpur Sub-divisional Hospital, you are also requested to check ever diminishing wastage factor & optional use of vaccines in face of state-need of justified use & relative scarcity. Ref no. 898 dt 25-10-02 of DFWB, Paschim Medinipore sent herewith.

Congratulate your early notification.

Extremely sorry for this unavoidable inconvenience.

Wale's
25/10/02
Dy. C.M.O. III
Paschim Medinipore

Rahapath
D.M.C.H.O.
Paschim Medinipore

Adh
25/10/02
D.P.H.N.O.
Paschim Medinipore

.....

Memo No. 899

dt, Mid 25-10-02

Copy forwarded for information and necessary action to :

1. The C.M.O.H., Paschim Medinipore.
2. The Superintendent, Kharagpur SDH, Paschim Medinipore with request to take necessary step for supply immediate & subsequently regular.
- ✓ 3. The adviser (Health) SUDA, ILGUS Bhawan, H-C Block, Sector-III, Bidhannagar, Kolkata, -700 091.

Wale's
25/10/02
Dy. Chief Medical Officer of Health-III
Paschim Medinipore

**REVIEW ON PROGRESS OF I.P.P. -VIII ((Extn.)
KHARAGPUR MUNICIPALITY AS ON 29.10.2002.**

1. Total B.P.L. Population. 89,235.
2. No. of B.P.L. Families. 18,475.
3. No. of Health Facilities:

<u>Health Facilities.</u>	<u>Target</u>	<u>Achievement</u>
a. Block	112	112
b. S.H.P.	30	30
c. H.P.	4	4
d. O.P.D. cum M.H.	1	1

4. Man Power.

A. Management & Supervision Cell

i. C. D. Specialist.	1	1
ii. P. H. N. (Training).	1	1
iii. Accounts Assistant.	1	1
iv. Clerk cum Typist.	1	1

B. Health Facilities

i. <u>At Block Level.</u>		
H. H. W.	112	112
ii. <u>At S. H. P. Level</u>		
F. T. S.	30	30
iii. <u>At H. P. Level</u>		
a. Part - time Medical Officer	8	5 (In addition one Health Officer exists)
b. Part-time A. N. M.	8	8
c. Clerk cum Storekeeper	4	4
d. Attendant	4	4
e. Sweeper	4	4

C. O. P. D. cum M. H. Level.

i. G. D. M. O.	2	2
ii. <u>Specialist Doctors.</u>		
Gynae & Obs.	1	1

(Three addition Specialist Doctors attending O.P.D.six days in a Week)

Paediatrician	1	NIL
General Medicine	1	NIL
Lab. technician Cum S. K.	1	NIL (Resigned)
Nurse	3	3
Attendant	2	2
Sweeper	2	2
Aya	-	4
Night Guard	1	NIL (Municipal 2 Guards engaged)



O. P. D. started at H. P.-I on 29.06.2001.

O. P. D. Shifted to new Building and started on 23.11.2001.

Maternity Home started on and from 11.02.2002.

Steps taken for engagement of Specialist Doctors in disciplines paediatric and General Medicine.

Steps are being taken for engagement of Lab. Technician cum Storekeeper.

Ambulance service available 24 hours. 50% charge for B. P. L. families. Free service for admission to M. H. Debalpur for B. P. L. Pregnant Women, if Ambulance is available.

U. S. G., X-Ray machine and Semi Auto Analyser installed.

These will be started soon.

Service performance of O. P. D. cum M. H. Is shown below :-

<u>PARTICULARS</u>	<u>A. P. L.</u>	<u>B. P. L.</u>	<u>TOTAL</u>
Total Admission	--	--	141
Total released	--	--	138
Normal Delivery	2	21	23
Episiotomy	8	44	52
L. U. C. S.	6	20	26
Forceps	1	1	2
False Pain	--	--	20
Referred	--	--	7
D & C	--	--	6
D & E	--	--	3
M. T. P.	--	--	2

5. G. I. S. :- Map and data entry in respect of holding completed. Family schedule Books of I. P. P. -VIII (Extn.) also entered.

Computer Training to 8 F. T. S. completed. Further training will be given to a new batch of 9 F. T. S.

6. H. H. W. - 112

7. F. T. S. - 30

8. H. P. - 4.

9. Immunization Camp - Started from 22.11.2000.

a) No. of Camp - 301

b) No. of Vaccination - 14,736.

Vitamin "A" oil totally exhausted. Took up with appropriate authority.

10. Ante Natal Care Camp. - Started from 16.12.2000.

a) No. of Camp - 297.

b) No. of Vaccination - 632.



11.	Ligation Operated	-	29.02.2000	-	198
			17.03.2001	-	209
			01.03.2002	-	94.
					<hr/> 501.

Out of 4 proposed Camp, only one Camp was arranged by Dy. C. M. O. H. – III Paschim Midnapore on 01.03.2002, No payment has yet been made to the beneficiaries operated on 01.03.2002.

Proposal for further 3 Camps will again be sent after payment to beneficiaries.

12. Nutrition Awareness Programme.

4 programmes were done through agency selected by SUDA.
Further 130 programmes done by F. T. S. and H. H. Ws.

13. I. E. C. Programme:

a.	Programmes held through SUDA,	-	84.
b.	Programmes held by Local, Organisations (Engaged with the Approval of SUDA)	-	31.
			<hr/> 115.

14. Vocational Training:

250 B. P. L. Women took training in 2000-2001 in Four Trades.
Majority trainees earning.

In 2001-2002, 300 B. P. L. Women trained in Seven Trades.
Target fixed by SUDA achieved in both the years.
Mmbers earning are given below. :-

<u>Month</u>	<u>No. of trainees</u>	<u>Members earning</u>	<u>P.C. of members earning.</u>
June, 2002	300	264	88%
July, 2002	300	269	89.7%
August, 2003	300	273	91%

15. Small Savings and Credit groups:

In 2001-2002, 10 small saving and credit groups formed with 206 members.

16. Legal Literacy Programm :

300 Women were trained in 2000-2001 and 2001-2002 (1st phase - 50 and 2nd phase - 250) as per target fixed by SUDA. 20 Follow up action Groups formed. 60 Awareness programme made in 2001-2002 amongst B. P. L. Women in different parts of the Municipality.

Performance done upto August, 2002 is shown below.

a.	No. of Problems/disputes received upto August, 2002.	-	223.
b.	Problems/disputes settled amicably,	-	168.
c.	Court Cases involved,	-	12.
d.	Pending Cases,	-	43.



17. Enterpreneurship Development programme (E.D.P)

53 B.P.L. women trained in 2000-2001. 32 trainees received S. S. I. Registration, 3 Loan applications processed.

18. Programmes made in Collaboration with Health Deptt.

a.	Measles camp,	-	29.07.2000	-	6915.
			30.07.2000	-	3679.
					<u>10594.</u>
b.	Family Health Awareness Campaign (Aids etc) -		Worked between 01.06.2001 to 15.06.2001 and 07.02.2002 to 21.02.2002. cases refered to State General Hospital, Kharagpur.		
		Male -	2001 -		478
			2002 -		173
		Female-	2001 -		1859
			2002 -		1012
					<u>3522.</u>

No positive cases reported by Health Deptt.

- c. Catch up Programme - For left out cases, Worked between 03.09.2001 to 09.09.2001. extensive drive made by F. T. S. and H. H. Ws.
- d. National programmes - For blindness, F. T. S. and H. H. W. surveyed and sent list of 774 B. P. L. persons to S. D. Hospital, Kharagpur. Survey made from 29.09.2002 to 07.10.2002. (Persons over 50 years age)

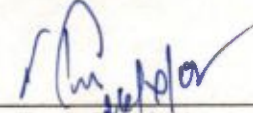
19. Health Development Fund - The fund was mainly created @ Rs. 2/- per B. P. L. family per month from July,2001 to run Health facilities by Municipality after withdrawal of financial assistance by World Bank i.e. after 30.06.2002.

Ambulance Charge realised are also credited in the account.

Rs. 6,51,357/- stands in the account (S. B. A/C- 10567 Vijaya Bank)



20. A. Fund received (For expenditure under IPP-VIII(Extn.) - Rs. 1,20,56,256/-
B. U. C. sent (100%) - Rs. 1,20,56,256/-
C. Fund released after 30.06.2002 against
I. P. P.- VIII(Extn.) (O & M) - Rs. 2,32,400/-
D. U.C. sent for July, August & September, 2002
I. P. P.- VIII(Extn.) (O & M) - Rs. 6,28,940/-
E. Fund due from SUDA against "D"
I. P. P.-VIII(Extn.) – O & M. - Rs. 3,96,540/-



(R. S. Pandey)

Chairman,

Kharagpur Municipality.



KHARAGPUR MUNICIPALITY

**STATUS REPORT OF I. P. D. P.-VIII(Extn.), S.J.S.R.Y.
DEMAND & COLLECTION AND M.I.S.**

DATED : 26.10.2002

29 OCT 2002

OFFICE
OF THE CHAIRMAN
KHARAGPUR MUNICIPALITY:



NO:- 882(9) I.P.P.-VIII(Extn)-I-9/2002 dt. 30/9/2002.

To,

1. Mr. A. Subbiah, I.A.S. Project Director, I.P.P.-VIII(Extn), Kharagpur
2. Smt. Reeta Sharma, Nominated Councillor-in-charge, I.P.P.-VIII(Extn)-Kharagpur Municipality.
3. Dr. Sibani Goswami, Project Officer, SUDA, Kolkata.
4. Sri T. T. Tripathy, Chairman-in-Council, Urban Poverty Eradication Cell, Kharagpur Municipality.
5. Dr. B. Sahoo, A.C.M.O.H. Kharagpur. (Representative of C.M.O.H., Paschim Midnapore).
6. The Executive Engineer, M.E.D., Midnapore Division.
7. Sri Dilip Biswas, W.B.C.S.(Retd.), Executive Officer, Kharagpur Municipality.
8. Dr. D. P. Roy, MBBS, Health Officer, Kharagpur Municipality.
9. The Officer-in-charge, DUDA, Midnapore Collectorate.

A meeting of the L.C.C., I.P.P.-VIII(Extn), Kharagpur Municipality will be held on 09-10-2002 at 11:30 A.M. at the office of the Project Director, I.P.P.-VIII(Extn) Kharagpur to discuss the following agenda.

You are requested to make it convenient to attend the meeting.

-: A G E N D A :-


Chairman
Kharagpur Municipality.

1. To confirm the proceedings of the last meeting held on 4.4.2002.
2. To review the progress of I.P.P.-VIII(Extn) programme including O.P.D. cum M.H.
3. To consider problems for engagement of Specialist Doctors for General Medicine and Paediatric and Lab. Technician.
4. To ratify revision of rates for Indoor patients at M.H.
5. To consider charges of Ligation Cases.
6. To consider Operation of U.S.G., X-Ray and E.C.G. machine.
7. To review progress of Vocational Training-2001-2002.
8. To organise Eye Treatment Camp at O.P.D., H.P.-II, H.P.-III, and H.P.-IV.
9. To fill up vacancies of One H.H.W at S.H.P. No-27 (Ward no.-27) One Clerk cum Storekeeper at H.P. no.-II and One Sweeper at H.P.no.-I.
10. To ratify engagement of Dr. Ashis Kr. Mondal, MBBS, DGO. as G.D.M.O. at O.P.D. cum M.H.



Contd., 2.

11. To accept resignation of Dr. Ashis Kr. Mondal, MBBS, DGO, G.D.M.O. with effect from 7.8.2002 afternoon and ratify engagement of Dr. B. S. Agarwal, MBBS(Hons), M.D. as G.D.M.O. at O.P.D. cum M.H.
12. To ratify engagement of Dr. Raja Ghosh, MBBS as part-time Medical Officer.
13. To accept resignation of Mrs. D. Pushpa Lata, Nurse and to ratify engagement of Miss, Geeta.G. A.N.M. as Nurse at O.P.D. cum M.H.
14. To ratify engagement of Accounts Assistant, A.N.M., O.T. Assistant, Attendant, Aya and Sweeper.
15. Miscellaneous.


Chairman

Kharagpur Municipality.



I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 885 I.P.P. VIII (Extn) -I-10/2002

Date 01.10.2002

To,
The Chief Medical Officer of Health,
Paschim Midnapore,
P.O & Dist.- Midnapore,
Pin- 721101.



- 9 OCT 2002

Vaccine and
Sub: Supply of Polio Vaccine and Vitamin " A " Oil.

Sir,

I am to inform you that my representative called at State Sub-divisional Hospital, Kharagpur on 01.10.2002 for Polio Vaccine and Vitamin "A" Oil as the entire stock has totally been exhausted. But the same could not be supplied as there were no stock at State Sub-divisional Hospital, Kharagpur. The Immunization Programme will receive a set-back if supply is not made immediately.

Would you kindly take suitable steps for the supply of Polio Vaccine and Vitamin "A" Oil at your earliest convenience?

Thanking you,

yours faithfully,

sd/-
(R. S. Pandey)
Chairman
Kharagpur Municipality

NO:-885/1(3) I.P.P.-VIII(Extn)-I-10/2002 dt.01.10.2002.

Copy forwarded for favour of information and necessary actions to:-

1. The Adviser (Health), SUDA, ILGUS Bhavan, H-C Block, Sector-III Bidhannagar, Kolkata-700091.
2. The Dy. C. M. O. H.-III, Keranitola, Midnapore.
3. The Superintendent, S. D. Hospital, Kharagpur.



[Signature]
Chairman
Kharagpur Municipality

**REVIEW ON PROGRESS OF I.P.P.-VIII(Extn)-
KHARAGPUR MUNICIPALITY AS ON 09.10.2002.**

1. Total B.P.L. Population as on 01.04.2002, - 90,921.
2. No. of B.P.L. Families, - 18,475.

3. No. of Health Facilities:

<u>Health Facilities.</u>	<u>Target.</u>	<u>Achievement.</u>
a. Block,	112	112
b. S. H. P.	30	30
c. H. P.	4	4
d. O.P.D. cum M.H.	1	1
4. <u>Man Power.</u>		
A. <u>Management & Supervision Cell.</u>		
i. C. D. Specialist,	1	1
ii. P. H. N. (Training)	1	1
iii. Accounts Assistant,	1	1
iv. Clerk cum SKERS Typist,	1	1
B. <u>Health Facilities:</u>		
i. <u>At Block Level,</u>		
H. H. W.	112	111 (1 Vacant at S.H.P. No.-27, Ward No.-27)
ii. <u>At S.H.P. Level:</u>		
F. T. S.	30	30
iii. <u>At H. P. Level:</u>		
a. Part-time Medical Officer,	8	6
b. Part-time A.N.M.	8	8
c. Clerk cum Storekeeper,	4	3 (1 Vacant at MCH, H.P.- II,)
d. Attendant	4	4
e. Sweeper,	4	3 (1 Vacant at H.P.-I)



Contd., 2.

4. C. O.P.D. Cum M.H. Level:

	<u>TARGET.</u>	<u>ACHIEVEMENT.</u>
i. G. D. M. O.	2	2
ii. <u>Specialit Doctors.</u>		
Gynae & Obs.	1	1
(Three additional Specialist Doctors attending O.P.D. Six days in a Week)		
Paediatrician,	1	NIL.
General Medicine,	1	NIL,
Lab Technician cum S.K.	1	NIL,
Nurse,	3	3
Attendant,	2	2
Sweeper,	2	1
Aya,	-	4
Night Guard, (Municipal 2 Guards engaged)	1	NIL.

O.P.D. started at H.P.-I on 29.06.2001,

O.P.D. Shifted to new Building and started on 23.11.2001,

Maternity Home started on and from 11.02.2002.

Advertisement for engagement of Specialist Doctors in disciplines Paediatric and General Medicinemade through local Cable. No response received.

Steps are being taken for engagement of Lab Technician ~~xxx~~ cum Storekeeper.

Ambulance service available 24 hours. 50% charge for B.P.L. families. Free service for admission to M.H. Debalpur for B.P.L. Pregnant Women, if Ambulance is available.

One O.T. Assistant engaged for smooth running of Maternity Home. The expenditure is met from Health Fund as there is no sanction for the post.

U.S.G., X-Ray Machine and Semi Auto Analyser installed. These will be started soon.

Service performance of O.P.D. cum M.H. is shown in a separate sheet of paper.

Contd... 3.



5. G. I. S:- Field work completed. Datas of Family Schedule Books of I.P.P.-VIII(Extn), entered.
Computer Training to 8 F.T.S. completed. Further training will be given to a new batch of 8 F.T.S.
6. H.H.Ws. - ^{ed} Out of 112 sanction post, 1 post vacant at S.H.P. no.-27 (Ward no.-27). Steps are being taken to fill up the vacancy.
7. F. T. S.- 30.
8. H. P. - 4, Vacancy of one Storekeeper at H.P.-II and One Sweeper at H.P.-I exist. Vacancies will be filled in soon.
9. Immunization Camp, - Started from 22.11.2000.
- a. No. of Camp, - 301.
- b. No. of Vaccination- 14,736.

Polio vaccine and Vitamin "A" Oil totally exhausted. Took up with appropriate authority.

10. Antenatal Care Camp, - ~~297~~.
- a. No. of Camp, - 297.
- b. No. of Vaccination- 632.
11. Ligation Camp, (Laparoscopic) - 3.
- Cases operated - 29.2.2000 - 198
17.3.2001 - 209
01.03.2002- 94
-
- 501.

Out of 4 proposed Camp, only One Camp was arranged by Dy. C.M.O.H.-III, Paschim Midnapore on 1.3.2002. No payment has yet been made to the patients operated on 1.3.2002. Proposal for further 3 Camps will again be sent after payment to patients.

12. Nutrition Awareness Programme.

4 programmes were done through agency selected by SUDA. Further 130 programmes done by F.T.S. and H.H.Ws.

13. I. E. C. Programme:

- a. Programmes held through SUDA, - 84,
b. Programmes held by Local, - 31
Organisations (engaged with the approval of SUDA)

115.



14. Vocational Training:

250 B.P.L. Women took training in 2000-2001 in Four trades. Majority trainees earning.

In 2001-2002, 300 B.P.L. Women trained in Seven trades.

Target fixed by SUDA achieved in both the years.

Members earning are shown below-

Month,	No. of trainees.	Members earning. %	P.C. of members earning.
June, 2002	300	264	88%
July, 2002	300	269	89.7%
August, 2002	300	273	91%

15. Small Savings and Credit Groups:

In 2001-2002, 10 Small Savings and Credit Groups formed with 206 members.

Subscription collected upto August, 2002, is Rs. 13,635/-

Members of 10 Small Savings formed in 2000-2001 are reluctant to continue the Credit Groups. They are pressing hard for refund of the amount. The matter was taken up with SUDA.

16. Legal Literacy Programme.

300 Women were trained in 2000-2001 and 2001-2002 (1st phase- 50 and 2nd phase 250) as per target fixed by SUDA. 20 Follow up Action Groups formed, 60 Awareness programme made in 2001-2002 amongst B.P.L. Women in different parts of the Municipality.

Performance done upto August, 2002 is shown below.

- a. No. of problems/disputes received upto August, 2002, - 223.
- b. Problems/disputes settled amicably, - 168.
- c. Court Cases involved, - 12.
- d. Pending Cases, - 43.

17. Enterprenuership Development Programme (E.D.P.)

53 B.P.L. Women trained in 2000-2001, 32 trainees received S.S.I. Registration, 3 loan applications processed.

Cont... 5.



18. Programmes made in Collaboration with Health Deptt.

a. Measles Camp, - 29.7.2000 - 6915
 30.7.2000 - 3679

 10594.

b. Family Health Awareness

Campaign (Aids etc) - Worked between 1.6.2001 to 15.6.2001
 and 7.2.2002 to 21.2.2002. Cases
 referred to State General Hospital,
 Kharagpur.- Male - 2001 - 478

2002 - 173

Female- 2001 - 1859

2002 - 1012.

 3522.

No positive Case reported by Health Deptt.

~~xxxxxxxProgramme for left out cases~~

c. Catch up Programme

for left out Cases, - Worked between 3.9.2001 to 9.9.2001.

Extensive drive made by F.T.S. and H.H.Ws.

d. National Programme
 for Blindness,

- F.T.S. and H.H.W preparing list of
 Blind B.P.L. persons from 26.9.2002.
 (persons over 50 yrs age.)

19. Health Development Fund- The fund was mainly created @ Rs. 2/-
 per B.P.L. family per month from July, 2001,
 to run health facilities by Municipality
 after withdrawal of financial assistance
 by World Bank i.e. after 30.6.2002

Ambulance Charges fees realised
 at O.P.D. cum M.H. are also credited in the
 account.

Rs. 6,15,598/- stands in the
 account (S.B. A/C- 10567- Vijaya Bank)

20. A. Fund received (for expenditure upto 30.6.2002)-Rs. 1,17,13,856/-

B. U. C. Sent (100%) -Rs. 1,17,13,856/-

C. U.C. sent to SUDA (for expenditure
 upto 30.6.2002) but fund not

-Rs. 57,554/-

yet released.

-Rs. 1,45,607/-

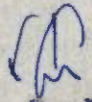
 Rs. 2,03,161/-

Contd... 6.



20. (D) U.C. sent to SUDA, for I.P.P.-VIII(Extn)-
 (M & S) Cell for expenditure beyond 30.6.2002
 (July and August, 2002) but fund not yet released
 excluding N.S.D.P. fund) Rs. 65,029/-
- E). Fund released after 30.6.2002 against
 I.P.P.-VIII(Extn), (O & M)- Rs. 2,32,400/-
- F) U.C. sent for July and August, 2002
 I.P.P.-VIII(Extn) (O & M) Rs. 4,21,457/-
- G). Fund ^{due} ~~done~~ from SUDA against "F"-
 I.P.P.-VIII(Extn) - O & M, Rs. 1,69,057/-
- H). Fund to be released from SUDA (C + D + G) Rs. 4,57,247/-





 (R. S. Fandey)
 Chairman
 Kharagpur Municipality.

● Service Performance of Maternity Home, Debalpur.
under I.P.P.-VIII(Extn) Kharagpur Municipality
upto 30.09.2002.

	<u>A.P.L.</u>	<u>B.P.L.</u>
Normal Delivery.-----	1	19
Episiotomy,-----	8	42
L. U. C. S. -----	6	19
Forceps,-----	1	1




Chairman
Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

File

Memo No. : 872. I.P.P. VIII (Extn) -I-31/2002

Date 19.9.2002

To,

The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



Sub: Accumulation of Health Development Fund under I.P.P.-VIII
(Extn)-Kharagpur Municipality.

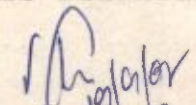
Sir,

Apropos discussion with Mr. M. N. Saha, C. D. Specialist, SUDA,
I am sending herewith a detailed report regarding accumulation of
Health Development Fund at Kharagpur Municipality.

Thanking you,

Encl:-2(Two)

yours faithfully,


(R. S. Pandey)
Chairman

Kharagpur Municipality.



I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : _____ I.P.P. VIII (Extn)

Date _____

REPORT OF SRI R. S. PANDEY, CHAIRMAN, KHARAGPUR MUNICIPALITY REGARDING HEALTH DEVELOPMENT FUND .

The idea of resource mobilisation came into our mind in June, 2001. We opened a separate Bank A/C (SB-10567), the first step we took to Collect Rs. 2/- from each B.P.L. family through H.H.Ws by ^{issuing} ~~involving~~ receipt which was printed at a very low cost. At initial stage, there were some problems but it was overcome by involving Ward Councillor and members of Ward Committees and by fixing target for H.H.Ws. At present, the collection rate is 81.80% and an amount of Rs. 3,38,333/- has been collected till August, 2002 under this head. We were supplied One EICHER Ambulance from I.P.P.-VIII(Extn) which started Operation from July, 2001 and another Ambulance (SUMO) was provided by Rajya Shaba, M.P. Mr. Pranab Mukherjee. We took both the Ambulances under our Project and used them Commercially among the General Public of the town at profitable charges and for B.P.L., on non-profit charge from this service. We earned Rs. 3,23000/- upto August, 2002. It is to be mentioned here that the driver & helper are engaged on purely contract system in Ambulance service which runs 24 hrs. on phone call.

Our O.P.D. cum M.H. started functioning from 11.02.2002 as per I.P.P.-VIII(Extn) Guideline, We started collecting fees of Rs.10/- from B.P.L. families and Rs.50/- from General patients. The Doctors are paid Rs.40/- for each case and Rs.10/- is credited in Health Fund. The Gynaecologists are available Six days in a Week by rotation. M.H. charges were revised as per our rate charge for example in Caesarian Cases Rs.3000/- are charged for General patients and in case of B.P.L. patient Rs.1000/- under this head. We have earned Rs. 76,122/- upto August, 2002, On trail basis, we started examination of B.P.L. patients every day by the G.D.M.O. on realisation Rs.5/- per patient and the G.D.M.O. rendered free services in their spare time during duty hours and no. of patient were very high but due to heavy Consumption of Medicine, at present the services were withdrawn for further clarification from higher up regarding Medicine consumption. Apart from this resources, we let out the Health Post during off hrs for - Vocational Training etc.

Contd..2.

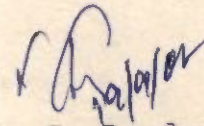
I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : _____ I.P.P. VIII (Extn)

Date _____

Total Rs. 7,40,955/- were collected and deposited on this fund of which expenses were made at M.M. & O.P.D. level for some Medicine etc. Which were not supplied, At present Rs.- Rs. 6,15,568/- stands in our Health Development Fund ~~etc.~~ A/c ; By creating this fund, we are going to start Paediatric, Eye and General Medicine department under our services with the help of Specialist doctors on contract system for General and B.P.L. families. Further O.P.D. will be started at all the ~~Health Posts~~ Four Health Posts for General patient with 80:20 sharing fees with the Specialists during non service hours and the Indoor cases will be referred to Maternity Home.



(R. S. Pandey)

Chairman

Kharagpur Municipality.

I.P.P. - VIII (EXTN) KHARAGPUR MUNICIPALITY

Memo No. 872, I.P.P. VIII (Extn) -I-31/2002

Date 19.9.2002

To,
The Adviser (Health),
S.U.D.A.,
LEGCO Bhavan,
H-C Block, Sector-II,
Bidhannagar,
Kolkata-700091.



20 SEP 2002

PO
23/9/02

Sub: Accumulation of Health Development Funds under I.P.P.-VIII
(Extn)-Kharagpur Municipality.

Sir,

As per discussion with Mr. M. S. San, S. D. Specialist, SUDA,
I am sending herewith a detailed report regarding accumulation of
Health Development Fund at Kharagpur Municipality.

Thanking you,

Encl:-2(Two)

Yours faithfully,

(Signature)
M. S. Pandey

Chairman
Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

23 SE 2002

Memo No. : 866 I.P.P. VIII (Extn) -I-8/2002



Date 16.9.2002

To,
Sri Ashok Bhattacharya,
Minister-in-charge,
Municipal Affairs and Urban Development Deptt.
Govt. of West Bengal,
Writers Buildings,
Kolkata-700001.

P.O.
23/9/02

Sub: Ex-gratia to Workers under I.P.P.-VIII(Extn)

Sir,

I take the opportunity to draw your kind attention to the fact that no order sanctioning ex-gratia to workers under I.P.P.-VIII (Extn) has yet been received though Puja holidays are approaching fast. The above facilities may kindly be extended to Attendant and Sweepers of O.P.D. cum M.H.

I omitted to point out this during review meeting chaired by Smt. Anju Kar, M.O.S. Municipal Affairs Deptt. on 12.09.2002 at IIGUS Bhavan.

I would request you to kindly issue orders sanctioning ex-gratia early.

Thanking you,

yours faithfully,

sd/-
(R. S. Pandey)
Chairman
Kharagpur Municipality.

NO:-866/1(2) I.P.P.-VIII(Extn)-I-8/2002 dt.16.09.2002.

Copy forwarded for favour of information and necessary action to:-

1. Smt. Anju Kar, M.O.S., Municipal Affairs Deptt, Govt. of West Bengal, Writers Buildings, Kolkata-700001.
- ✓ 2. The Adviser (Health), SUPA, IIGUS Bhavan, H-C Block, Sector-III, Bidhanagar, Kolkata-700091.



Chairman
Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Bo sp for n/a pe.
with a feed-back
to the undersigned
3.9.02

Memo No. : 851 I.P.P. VIII (Extn) - 1-23/2002

Date 28.8.2002

To,

The Adviser (Health)
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



Sub: Installation of Semi Auto Analyser.

Ref: Your memo no.-SUDA-15/98(Pt-VI)/198 dt.17.5.2002.

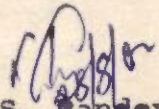
Sir,

I am to inform you that M/S Bayer Diagnostics India Ltd. were contacted over phone on 22.8.2002 & 23.8.2002 for Installation of Semi Auto Analyser at O.P.D. cum M.H. Debalpur, Kharagpur Municipality. Sri Subash Nandi of Bayer Diagnostics India Ltd. assured that the work would be taken up shortly.

I would request you to kindly issue necessary instructions to M/S Bayer Diagnostics India Ltd.

Thanking you,

yours faithfully,


(R. S. Pandey)
Chairman
Kharagpur Municipality.



No:-851/1(1) I.P.P.-VIII(Extn)-I-23/2002 dt.28.8.2002.

Copy forwarded to:-

M/S Bayer Diagnostics India Ltd. 3A, Shivam Chambers,
53, Saiyed Amir Ali Avenue, Kolkata-700019. for information
and necessary action. This has a Ref. to your memo n.o.-
8770/119/2466/02, 28.5.2002.

Chairman
Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 860 I.P.P. VIII (Extn) -I-31/2002

Date 10.9.2002

To,
The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block,
Sector-III,
Bidhannagar,
Kolkata-700091.



12 SEP 2002

Sub: Installation of Equipments at Kharagpur Municipality
under I.P.P.-VIII(Extn).

Sir,

The following Equipments were Installed at O.P.D. cum M.H.
Debalpur, under I.P.P.-VIII(Extn).

SL. NO.	NAME OF EQUIPMENTS.	SUDA'S ORDER NO.	DATE OF INSTALLATION
1.	X-Ray Machine.	SUDA-15/98(Pt-VI)/374, dt.14.8.2002.	10.07.2002.
2.	Semi Auto Analyser.	SUDA-15/98(Pt-VI)/198, dt. 17.5.2002	30.08.2002.

Thanking you,

yours faithfully,

(R. S. Pandey)
Chairman
Kharagpur Municipality.



I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 859 I.P.P. VIII (Extn) -I-31/2002

Date 10.9.2002.

To,

The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



17 Sept. 2002

Sub: Installation of U.S.G. at O.P.D. cum M.H. under
Kharagpur Municipality.

Ref: Your memo no. -SUDA-15/98(Pt-VI)/419 dt. 3.9.2002.

Sir,

I am to inform you that M/S The Electro-Medical & Allied Industries Ltd, Kolkata, Installed U.S.G. Machine on 21.08.2002.

This is for your kind information and necessary action.

Thanking you,

yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality.

NO:-859/1(1) I.P.P.-VIII(Extn)-I-31/2002 dt.10.9.2002.

Copy forwarded to:-

1. The Electro-Medical & Allied Industries Ltd. 4/2 B.T. Road, Kolkata-56, for information and necessary action.



Chairman
Kharagpur Municipality.

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. *SUDA* 15/98 (P.V.)/374

Date 14.8.02

To
M/S Electro - Medical & Allied Industries Ltd.
4/2, BT Road,
Kolkata - 56.

Sir,

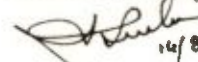
It is reported that the following local bodies are ready for installation of Ultra Sonography Machine supplied by you under IPP-VIII (Extn.) programme

1. Kharagpur Municipality,
2. Raiganj Municipality,
3. English Bazar Municipality,
4. Siliguri Municipal Corporation,

You are requested to depute your team to install the machine immediately and train the municipal personnel in consultation with the local body authorities.

Similar action may please be taken without delay for other remaining local bodies under IPP-VIII (Extn.) programme.

Yours faithfully,



(A.K. Sinha)

Sr. Engineer IPP-VIII (Extn.)
SUDA

Copy forwarded for information and necessary action to :

1. The chairman, Municipality,
2. The Mayor, Municipal Corporation,
3. The M/S Electro - Medical and Allied Industries Ltd.,
Sales Division, DN-54A, Sector - V, Salt Lake City,
4. The Project Officer, IPP-VIII (Extn.).



(A.K. Sinha)

Sr. Engineer IPP-VIII (Extn.)

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 826 I.P.P. VIII (Extn)-I-31/2002

Date 7.8.2002

To,
The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



Sub: Installation of U.S.G. at O.P.D. cum M.H. Debalpur under
Kharagpur Municipality.

Ref: SUDA-15/98(Pt-VI)/347 dt.26.7.2002.

Sir,

I am to inform you that requisite infra-structure is available
at our O.P.D. cum M.H. for installation of U.S.G. Machine.

The Electro-Medical & Allied Industries Ltd. Kolkata
may kindly be advised to install the machine.

Thanking you,

yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality

NO:-826/1(1) I.P.P.-VIII(Extn)-I-31/2002 dt.7.8.2002.

Copy forwarded to the Manager (Materials),

The Electro-Medical & Allied Industries Ltd. 4/2, B.T.Road,
Kolkata-700056 for favour of information and necessary action.

Chairman

Kharagpur Municipality.





Indian Instruments Manufacturing Co.

GRAM : YOMALAB

PHONE : { 241-1848
241-7257
241-9349
241-5969

FAX : 241-5970

e-mail : iimc@cal.vsnl.net.in

Manufacturers of Instruments for Research, Industry & Health Care.
208, Bipin Behari Ganguly Street, (Bowbazar St.), Calcutta-700 012, India.

INSTRUMENTS MAINTENANCE/SERVICE REPORT

Name of Customer : Chairman Kharegpur Municipality

Address : Kharegpur

Description of Equipment/Instrument : Operation Table Hydraulic

Model/Size : _____

Year of Procurement : 2001

Date of Installation/Servicing : 20/12/01 Date of Procurement : _____

Name of Attending Representative : Suresh Ran & R.K. Panday

Time : Arrival _____ Departure _____

- ★ Inspection Note (Please tick)
 - a) Completed Installation satisfactorily :
 - b) Electrical Connections :
 - c) Switches and Voltage supply :
 - d) Compressor : Starting : Running :
 - e) Temp. Indicator/Display :
 - f) Temperature Reading :

High	—°C	Low	—°C
Max		Min.	
 - g) Cooling :
 - h) Heating :
 - i) Blower/Fan/lamp performance :
 - j) Thermostat :
 - k) Paint :

★★ Representative's Report : The operation table has been demonstrated & found in good working condition.

★★ Customer's Comments : _____

- a) The equipment/instruments has been Installed / Demonstrated / Repaired / Rectified upto our satisfaction.
- b) Representative Name & Signature : R.K. Panday & S. Ran



15/12/02
 Customer Signature with Seal : G.C. Nayak
 Clerk-C.O. (I.P.P. VIII (Extn)), Kharegpur Municipality
 YOMA INSTRUMENTS FOR GUARANTEED QUALITY
 Kharegpur

File

**OFFICE OF THE
KHARAGPUR MUNICIPALITY**

Enclosures

Maps or plans

10

Preservation

Years

Reply Issued

No.

Date.

From :—

The Chairman,
Kharagpur Municipality



1 AUG 2002

Diary or
Register No.

Department

Collection No.

Number and
Year of file

Serial No.
in file

No.

Dated : Kharagpur the

200

To

The Secretary to the Govt. of West Bengal,
Deptt. of Municipal Affairs,
Writers' Buildings,
Kolkata - 700 001

Sub : Re-appointment of Sri Deb Prasad Roy,
Health Officer, Kharagpur Municipality

Sir,

I draw your kind attention to this office memo No. 292 dt. 13.2.2002 regarding re-appointment of Dr. Deb Prasad Roy, M.B.B.S. as Health Officer, Kharagpur Municipality for a further period of one year from 1.4.2002 as his term of appointment expired on 31.3.02.

He continued as Health Officer from 1.4.2002 in anticipation of your approval.

I would request you kindly to re-appoint him for a further period of one year from 1.4.2002.

I may add here that Sri D. P. Roy is on leave from 2.6.2002 to 1st week of August, 2002, on medical ground, I apprehend he will extend his leave beyond 1st week of ~~May~~ August, 2002.

I would request you to kindly issue orders re-appointing Sri D.P. Roy / fresh appointment of Health Officer, Kharagpur Municipality.

Yours faithfully,

341-

Chairman,
Kharagpur Municipality

Date - 25.7.2002

Memo no - 855/1 (2)
Copy forwarded for favour of information and necessary action to :

1. The Director of Local Bodies, Purta Bhavan, Salt Lake City, Kolkata-700 091.
2. The Adviser (Health), SUDA, ILGUS Bhavan, H.C. Block, Sector-III, Bidhannagar, Kolkata, Pin-700 091.

Chairman,

Kharagpur Municipality.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

Date

SUDA-15/98(Pt-IV)/359

2.8.2002

From: Adviser (health)
SUDA

To: The Chairman
Kharagpur Municipality

Sub: Maternity and abortion / miscarriage leave to Nurses engaged at O.P.D. cum MH
and Pt-time A.N.M. attached to H.P.

Ref: Your memo no. 806/IPP-VIII-(Extn.)-1-16/2002 dt.11.7.2002

Sir,

Your attention is invited to this office circular no. SUDA-15/98(Pt-V)/151 dt. 14.6.2001 on the
above subject (vide copy in this regard) .

This is for your information and necessary action.

Encl: as stated

SUDA-15/98(Pt-IV)/359(1)

C.C

Project Director, IPP-VIII-(Extn.), Kharagpur.

Yours faithfully,

[Signature]
Adviser(Health)

2.8.2002

[Signature]
Adviser(Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

Date

SUDA-15/98(Pt-V)/ 151

14.6.2001

From: Adviser(Health)
SUDA

To: The Project Director,
IPP-VIII-(Extn.) /RCH Sub-Project
----- Municipality/ Municipal Corporation

Sir,

Order* of MA Dept. bearing no. 840-MA C-10 32-1 2001 dt. 25th May, 2001 along with CMDA's Memo no.*107 CMDA Sectt. (Prog.) FW (USP 59 95) dt 27.3.97 are forwarded to you for kind perusal and taking necessary action.

Encls.: *

Yours faithfully
[Signature]
Adviser(Health) 14/6/01

SUDA-15/98(Pt-V)/151

14.6.2001

C.C

The Chairperson Mayor,----- Municipality Municipal Corporation for
favour of kind information and necessary action.

[Signature]
Adviser(Health) 14/6/01

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.



No. 840/MA/C-10/3L-1/2001. Dated, Kolkata, The 25th May, 2001.

Sub. : Paid Absence on Maternity and Abortion/Miscarriage to
Honorary Female Staff of all categories engaged in ~~IPP-VIII~~
(Extn.)/R.C.H. Sub-Project Asansol.

ORDER

based
Maternity Leave to honorarium/female workers of all categories
at grass-root level under IPP-VIII(Extn.) Programme and RCH Sub-
project, Asansol will be guided in terms of CMDA's Memo. No.107/CMDA/
Sectt.(Prog.)/FW(USP)/59/95 dated 27.3.97 as these programmes are
nearly extension projects of the original IPP-VIII being implemented
by the CMDA.


Special Secretary.

No. 840/1(135)/MA/C-10/3L-1/2001. Dated, Kolkata, The 25th May, 2001.

Copy forwarded for information to :-

1. The Adviser, Health, SUDA,
'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake City, Kolkata-700106.
2. The Director & Chief Executive,
SUDA, 'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700106.
3. The Chief Engineer, Municipal Engineering Directorate,
Bikash Bhawan, Salt Lake, Kolkata - 700 106.
4. The Chief Executive Officer, CMDA, 3A, Auckland Place, Kolkata-700017.
5. The Secretary, CMDA, 3A, Auckland Place, Kolkata-700 017.
6. The Director, Health Programme Unit, CMDA, 3A, Auckland Place,
Kolkata - 700 017.
7. The Deputy Secretary, Establishment, CMDA.
8. The Deputy Secretary, Works, C.M.D.A.
9. The Mayor/Chairman, _____ Corporation/Municipality,

P.O.: _____ : Dist: _____

10. The Chief of Health, IPP-VIII, CMDA.
11. The Chief Executive Officer, Asansol Municipal Corporation,
P.O.: Asansol, Dist: Burdwan.


Special Secretary.

CALCUTTA METROPOLITAN DEVELOPMENT AUTHORITY
3A, MUCKLIND PLACE, CALCUTTA-700 017.

No: 107 /CMDA/Sectt(Prog)/FW(USP)/59/95.

Dated : 27.03.1997

M E M O R A N D U M

Sub : Paid Absence on Maternity and Abortion/
Miscarriage to Honorary Female Staff of
all categories engaged in IPP/CUDP-III/
CSIP Health Programme under C.M.D.A.

The question of extending the benefit of 'Paid Absence on Maternity and Abortion/Miscarriage' to different categories of female staff working on honorarium basis in IPP VIII/CUDP-III/CSIP Health Programme was under the consideration of the Authority for sometime past.

After careful consideration of the matter it has been decided that -

- a) Female workers of all categories who are working on honorarium basis in IPP VIII/CUDP-III/CSIP Health Programme and have been engaged for a minimum period of one year may be allowed "Paid Absence on Maternity" for a period of 12 weeks. This period of 12 weeks may cover any period from 8 months of pregnancy upto the end of 3rd month of lactation.
- b) "Paid Absence on Maternity" would be admissible for one occasion only.
- c) "Paid Absence on Abortion/Miscarriage" would also be admissible to such eligible female workers as described in (a) above, for a maximum duration of 42 days from the date of occurrence of abortion/miscarriage.
- d) "Paid Absence on Abortion/miscarriage" would be admissible only on one occasion in addition to the "Paid Absence on Maternity" as mentioned at (b) above.
- e) During these periods of "Paid Absence on Maternity" and "Paid Absence on Abortion/miscarriage" all such female honorary workers will be eligible for honorarium.
- f) The application for leave should be supported by appropriate medical certificate i.e. by a medical practitioner registered with the State Medical Council.

g) The "Paid Absence on Maternity and Abortion/miscarriage" so granted herein will not be applicable to such category of personnel who are regular employees of the State Govt. or Corporations/Municipalities, even if, they may work for IPP VIII/CUDP-III/CSIP Health Programme on part time basis with additional remuneration. Such regular employees will be governed by the Leave Rules of their respective parent body.

This will take effect from 1st April, 1997.

This order, issued with the approval of the Competent Authority at C.M.D.A.

Sd/- N. Chatterjee
Secretary, C.M.D.A.

No.: 107/1(54)/CMDA/Secc(Prog)/FW(USP)-59/95. Dated: 27.03.1997.

Copy forwarded for information and necessary action to :-

- 1) The Mayor, Calcutta Municipal Corporation/Howrah Municipal Corporation/Chandannagar Municipal Corporation.
- 2) The Chairman - Municipality/
Notified Area.
- 3) The Municipal Commissioner, CMC/HMC.
- 4) The Adviser, PPI&OSD, CMDA.
- 5) The D.O. of F, CMDA.
- 6) The Chief of Health, CMDA.
- 7) The Adviser, Health, CMDA.
- 8) The Director, HPU, CMDA.
- 9) The Deputy Secretary (Estab.), CMDA.
- 10) The Deputy Secretary (Programme), CMDA.
- 11) The A.C.F.A., IPP-VIII, CMDA.
- 12) The A.C.F.A., HPU, CMDA.

Behar Chakraborty
(B.C. CHAKRABORTY)
Deputy Secretary (Programme)
C. M. D. A.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 806 I.P.P. VIII (Extn)-I-16/2002

Date 11.7.02

To,
The Adviser (Health)
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



16 JUL 2002

Reply may be granted
@ Deptt. Head
below.

Sub: Maternity and abortion/miscarriage leave to Nurses engaged at O.P.D. cum M.H. and pt-time A.N.M. attached to H.P.

Sir,
In pursuance to Govt. order no. 840/MA/c-10/31-1/2001 dt.25.1.2001 of Municipal Affairs Deptt. Govt of West Bengal, Maternity leave was granted to honorarium based female workers of all categories at grass root level under I.P.P.-VIII(Extn) in terms of C.M.D.A's memo no.-107/CMDA/Estbtt (Prog.) FW (USP)/59/95 dt.27.3.97.

Instruction is solicited as to whether maternity leave can be granted to Nurses working at O.P.D. cum M.H. and pt-time A.N.M. attached to Health Post under I.P.P.-VIII(Extn), If so, period of leave admissible may kindly be communicated.

I would also request you to kindly send a copy of C.M.D.A's memo no. dt.27.3.97 referred to at para 1 of the letter as the same was not received with the Govt. order.

An early reply is requested.

yours faithfully,

(R. S. Pandey)
Chairman

Kharagpur Municipality.



I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 776 I.P.P. VIII (Extn) -II-4/2002

Date 6.6.2002

To,

Dr. N. G. Gangopadhyay,
Adviser (Health),
S U D A,
ILGUS Bhavan,
H-C Block, Sector-III,
Bidhannagar,
Kolkata-700091.



11.0 JUN 2002

Sub: Utilisation Certificate Statement of Expenditure for
the month of March, 2002.

Ref: Your memo no. -SUDA-15/98(PT-VI)/221(10) dt. 27.5.2002.

Sir,

The statement of receipt and expenditure of I.P.P.-VIII(Extn)-
Kharagpur Municipality from 1.3.2002 to 30.4.2002 along with xerox
copies of the vouchers duly attested are sent herewith (each bill in
duplicate) for favour of taking necessary action.

Statement of expenditure upto 28.2.2002 was sent to you under
this office no. -669, I.P.P.-VIII(Extn)-II-4/2002 dt. 9.3.2002.

Details of receipt and expenditure are shown below for your
kind perusal.

I would request you to kindly release fund for Rs.-13,70,000.00
by return of post.

TOTAL RECEIPT DURING 2001-2002.

EXPENDITURE.

I.P.P.-VIII(Extn) Fund Rs. 1,03,14,600.00

1. U.C. sent upto February,
2002. Rs. 85,50,882.00

Amount received from N.S.D.P.
& Credited in I.P.P.-VIII

(Extn) Fund Rs. 50,000.00

2. U.C. sent for
March, 2002 Rs. 6,07,149.00

(Memo no. ~~669~~ 776

-II-4/02

dt. 6.6.02)

Total amount Rs.- 1,03,64,600.00

P.T.O.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : _____ I.P.P. VIII (Extn)

Date _____

== 2 ==

TOTAL RECEIPT DURING 2001-02.

EXPENDITURE.

U.C. ready for despatch
for April & May,
2002.

April, 2002, - Rs. 4,99,425.00

May, 2002 - Rs. 4,68,837.00

Total amount Rs.- 1,03,64,600.00

Total Rs.- 1,01,26,293.00

Balance available for payment Rs.- ----- 2,38,307.00

FUND REQUIRED FOR PAYMENT IN JUNE, 2002, DETAILS GIVEN BELOW:-

1. Honorarium, - Rs. 1,29,000.00
2. Remuneration - Rs. 55,500.00
3. V.T.Tool Kits - Rs. 1,80,000.00
V.T.Mobility - Rs. 1,65,000.00
V.T.Contingency, Rs. 9,230.00
V.T.Training - Rs. 1,09,250.00
4. L.L.P. - Rs. 16,600.00
LLP. Contingency Rs. 5,000.00
5. Others (Installation
of Equipments.
Purchase of 4 (Four)
Computers & others, Rs. 7,00,000.00

Say Rs. 13,70,000.00

Thanking you,

yours faithfully,



(R. S. Pandey)
Chairman

Kharagpur Municipality.

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

Date

SUDA-15/98(Pt-VI)/KKT(1-10)

18.03.2002

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
...*Kolag.P.U.*... Municipality / Municipal Corporation

Sub: GIS Work under IPP-VIII-(Extn.)- provision of computer with printer
to each of the ULBs.

Sir,

In almost all the ULBs covered under the Project, the Health data from the Family Schedules are transferred and mostly completed by now. Updating of the data has to be ensured in future. In consideration of the updating load, provision of Computer with Printer will be necessary for each of the Health Posts where data entry to be done on regular basis. The specification of the Computer with Printer along with rough cost estimate is enclosed.

You are requested to make necessary arrangement for obtaining requisite no. of the said gadgets through local shopping (at least 3 quotations) by 3rd week of April, 2002.

The expenditure for the purpose may be booked under the IPP-VIII-(Extn.) fund - "IS- GIS".

Action taken in the matter may kindly be intimated to the undersigned in due course.

Encl : as stated

Yours faithfully,
[Signature]
Adviser (Health), SUDA

18/3/02

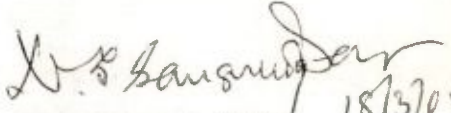
Contd. - P. 2

No. SUDA-15/98(Pt.-VI)/1441(11-20)

dt. 18.03.2002

CC

Mayor / Chairperson Kharagpur Municipal Corporation / Municipality
for favour of information and necessary action.


Adviser (Health), SUDA 18/3/02

No. SUDA-15/98(Pt.-VI)/1441(21-22)

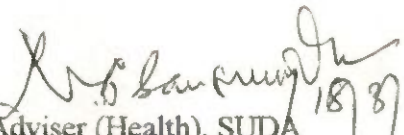
dt. 18.03.2002

C.C.

The Special Secretary, MA Dept., Govt. of West Bengal

The Director & CE, SUDA

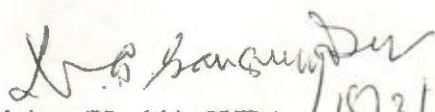
--- for favour of kind information.


Adviser (Health), SUDA 18/3/02

No. SUDA-15/98(Pt.-VI)/1441 (23)

dt. 18.03.2002

Copy forwarded to the Special Secretary, KMDA & Project Director, IPP-VIII,
Kolkata - for favour of her kind information please.


Adviser (Health), SUDA 18/3/02

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.
SUDA-15/98(Pt-VI)/ 241

Date
4.6.20028

From: Adviser(Health)
SUDA

To : The Chief Engineer,
Municipal Engineering Directorate
Salt Lake

Sub: Construction of Burial Pits for Bio-Waste Management at OPD Debalpur

Sir,

Enclosed , kindly find herewith the communication^{*} from the Chairman, Kharagpur Municipality bearing memo no. 765 /IPP-VIII-(Extn.)-1-31/2002 dt. 31.5.2002 which speaks for itself.

You are requested to look into the matter and take appropriate action . As the EOP of IPP-VIII-(Extn.) is approaching fast , urgent disposal is necessary.

Encls : *

SUDA-15/98(Pt-VI)/ 241 (i)

C.C
The Chairman, Kharagpur Municipality

Yours faithfully,

Adviser(Health)

4.6.20028

Adviser(Health)

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 765 I.P.P. VIII (Extn) - 1-31/2002

Date 31.5.02

To

The Adviser (Health),
S.U.D.A.,
H. C. Block, Sector-III,
Bidhannagar, Kolkata-700091.



Sub : Construction of Burial pits
for Bio-waste Management -
at O.P.D. Debalpur.

Ref : Your memo No. _____
_____ dt. _____

Our M.H. cum O.P.D. is situated at the corner of the town and there is no population where we proposed to build up campus burial pit in our own land. So, the question of environment pollution does not arise in our case.

Secondly, there is no SHSDP system in our town due to non-availability of proper land. So, Building of Bio-waste Management system is very essential for running O.P.D. cum M.H.

So you are requested to take up the matter with M.E.D. at earliest so that the work is completed by June, 2002.

Thanking you,
Yours faithfully,

(R. S. Pandey)
Chairman,

Kharagpur Municipality

Copy forwarded to the Chief Engineer, M.E.D. 1st floor, Bikash Bhavan, Salt Lake City, Kolkata - 700 091 for his information and necessary action.

Chairman,
Kharagpur Municipality.

I.P.P. " VIII (EXTN)

KHARAGPUR MUNICIPALITY

Memo No. : 765 I.P.P. VIII (Extn) - 1-31/2002Date 31.5.02

To

The Adviser (Health),
S.U.D.A.,
H. C. Block, Sector-III,
Bidhannagar, Kolkata-700091.

Aa

CE MED maybe
requested to
look into the
matter

31
3/6/02



Sub : Construction of Burial pits
for Bio-waste Management -
at O.P.D. Debalpur.

Ref : Your memo No. _____

_____ dt. _____

Sir,

Our M.H. cum O.P.D. is situated at the corner of the town and there is no population where we proposed to build up campus burial pit in our own land. So, the question of environment pollution does not arise in our case.

Secondly, there is no SHSDP system in our town due to non-availability of proper land. So, Building of Bio-waste Management system is very essential for running O.P.D. cum M.H.

So you are requested to take up the matter with M.E.D. at earliest so that the work is completed by June, 2002.

Thanking you,

Yours faithfully,

(R. S. Pandey)

Chairman,

Kharagpur Municipality

Copy forwarded to the Chief Engineer, M.E.D. 1st floor, Bikash Bhavan, Salt Lake City, Kolkata - 700 091 for his information and necessary action.

Chairman,
Kharagpur Municipality.

I.P.P. - VIII (EXTN)**KHARAGPUR MUNICIPALITY**Memo No 765 I.P.P. VIII (Extn) - 1-21/2002Date 31.5.02

To

The Adviser (Health),
S.U.D.A.,
H. C. Block, Sector-III,
Bidhannagar, Kolkata-700091.



31 MAY 2002

Sub : Construction of burial pits
for bio-waste Management -
at C.P.D. Debalpur.

Ref : Your memo No. _____

dt. _____

Sir,

Our M.H. cum C.P.D. is situated at the corner of the town and there is no population where it is proposed to build up campus burial pit on our own land. So, the question of environment pollution does not arise in your case.

Secondly, there is no SUDOR system in our town due to non-availability of proper land. So, building of bio-waste Management system is very essential for running C.P.D. cum M.H.

So you are requested to take up the matter with M.S.D. at earliest so that the work is completed by June, 2002.

Thanking you,

Yours faithfully,

(Signature)
R. S. Pandey /
Chairman,
Kharagpur Municipality

Copy forwarded to the Chief Engineer, M.S.D. 1st floor, Bikash Shevan, Salt Lake City, Kolkata - 700091 for his information and necessary action.

Chairman,
Kharagpur Municipality.

I.P.P. - VIII (EXTN)

KHARAGPUR MUNICIPALITY

Bo. sp. PL
24.4.02

Memo No. : 720 I.P.P. VIII (Extn) -I-23/2002Date 19.4.2002

To,

The Adviser (Health),
S U D A,
ILGUS Bhavan,
H-2 Block, Sector-III,
Bidhannagar,
Kolkata-700031.

*To control
Firm*



22 APR 2002

Sub: Supply of Inj. Lignocaine & Adrenaline IP 2%.

Ref: Your memo no. SUDA-15/98(Pt-VI)/735 dt.15.12.2000.

Sir,

I am to inform you that 336 bottles of Lignocaine & Adrenaline Inj. IP - 2% were received on 19.12.2000 against your order mentioned above. But Doctors are not prescribing the same. The Doctors prefer to Lignocaine & Adrenaline Inj. IP 5% in lieu of 2%.

The entire lot received on 19.12.2000 expired in Sept, 2001.

I may mention here that further stock of Lignocaine & Adrenaline Inj. IP 2% will shortly arrive against your order no.- SUDA-15/98(Pt-VI)/76 dt.12.4.2002.

I would request you to kindly send Lignocaine & Adrenaline Inj. 5% in place of Lignocaine & Adrenaline Inj. 2%.

This is for your kind perusal and necessary action.

Thanking you,

yours faithfully,



R. S. Pandey
(R. S. Pandey)
Chairman

Khargapur Municipality.

Minutes of the meeting of L.C.C. under I.P.P.-VIII(Extn)-Kharagpur Municipality held on 04.04.2002 at 12 noon at the Chamber of the Project Director, I.P.P.-VIII(Extn), Kharagpur.



25 APR 2002

Members Present:-

1. Mr. A. Subbiah, I.A.S. Project Director, I.P.P.-VIII(Extn)-Kharagpur Municipality.
2. Sri R. S. Pandey, Chairman, Kharagpur Municipality.
3. Mrs. Reeta Sharma, Nominated Councillor-in-charge, I.P.P.-VIII(Extn)- Kharagpur Municipality.
4. ^{Sri} D. Biswas, Executive Officer, Kharagpur Municipality.
5. Dr. B. Sahee, A. C. M. O. H. Kharagpur.
6. Dr. D. P. Roy, Health Officer, Kharagpur Municipality.
7. Sri T. T. Tripathy, C-I-C, U. P. E. Cell, Kharagpur Municipality.

Sri R. S. Pandey, Chairman, presided over the meeting.

- Agenda No.-1. Read and confirmed the minutes of the last meeting held on 05.01.2002.
- Agenda No.-2. Reviewed the progress of work under I.P.P.-VIII(Extn) including O.P.D. cum Maternity Home.
- Agenda No.-3. Rates for Patients under Maternity Home are fixed as follows.

Sl. No.	Particulars,	General(A.P.L.)	B.P.L.
1.	Bed Charge,	Rs. 50/- per day,	Rs. 15/- per day.
2.	Normal Delivery Charge,	Rs. 100/- ^{Rs. 1000/-} + Bed Charge.	Rs. 150/- including bed charge.
3.	Normal Delivery Episitomy.	Rs. 1300/-	Rs. 300/-
4.	Delivery Forceps,	Rs. 1500/-	Rs. 325/-
5.	L.U.C.S. (Caesarian)	Rs. 3000/-	Rs. 375/-
6.	M. T. P. with Ligation,	Rs. 700/-	Rs. 250/-

- Agenda No.-4. Resolved un-animously to take effective steps for engagement of G.D.M.O. and Specialist Doctors.



Contd... 2.

Agenda No.-5. Ratified engagement of Nurse, Part-time A.N.M. and Aya cum Cleaner as detailed below:-

Sl.No.	Name and designation	Date of engagement
1.	Mrs D. Pupalata, Nurse,	12.02.2002,
2.	Miss Bakul Das, Pt. A.N.M.	18.01.2002
3.	Mrs. Menika Mondal, --- de ---	12.02.2002
4.	Mrs. G. Dolores, --- de ---	26.02.2002
5.	Miss, Nilima Tudu, --- de ---	01.03.2002,
6.	Miss, Kalpana Mahali, -- de ---	04.03.2002,
7.	Mrs. Tulu Chakraborty, Aya cum Cleaner,	20.02.2002.

Agenda No.-6. Resolved un-animously to engage two H.H.Ws. in Ward No.-21 early.

Agenda No.-7. Classes in 10(ten) Centres of Vocational Training commenced on 19.12.2001.

Selection for 50 Women for further V.T. training made, M/S Nandita Knitting Centre, Selected as Trainer Agency for additional two trades - 1. Fruit Processing, 2. Kantha Stitching and Embroidery through Selection sub committee meeting held on 23.03.2002, Classes started from 27.03.2002.

Agenda No.-8. Resolved un-animously to engage only One Aya cum Cleaner at present for O.P.D. cum Maternity Home. Applications for other posts will be considered subsequently.

Agenda No.-9. Considered application dt. 15.02.2002 and resignation letter dt. 25.2.2002 filed by Sri Joydeb Kumar Dutta, Accounts Assistant, I.P.P.-VIII(Extn). Resolved un-animously that no helping hand can be provided to Sri J. K. Dutta. On being informed, Sri J.K. Dutta expressed his un-willingness to continue. Resolved un-animously that resignation letter of Sri Joydeb Kumar Dutta, Account Assistant, I.P.P.-VIII (Extn) be accepted. Sri Dutta be informed to make over charge on 03.05.2002 in the afternoon.

The meeting ended with a vote of thanks to the Chair.

Sd/-

Chairman

Kharagpur Municipality.



NO:-710(10) I.P.P.-VIII(Extn)-I-9/2002 dt. 11.4.2002,

Copy forwarded for favour of information to:-

1. Mr. A. Subbiah, I.A.S. Project Director, I.P.P.-VIII
(Extn)-Kharagpur Municipality.

✓ 2. Dr. Sibani Gokwami, Project Director.

SUDA, ILGUS Bhawan, H-C, Block

Sector -III, Bidhanagar Kol-91.



Chairman

Kharagpur Municipality.



