

Name of Health Programme : CUDP III / CSIP / IPP-VIII

Sl. No.	Category of Health facility & manpower	Approved No.	Actual No. in position	Unit Hon. / Salary (p.m.)
1.	Block			
a)	HHW			
2.	Sub-Centre			
a)	FTS			
3.	HAU			
a)	PTMO			
b)	STS / ANM			
c)	Clerk cum Storekeeper			
d)	Attendant			
e)	Sweeper			
4.	ESOPD			
a)	PTMO			
b)	Spl. Doctor			
c)	Nurse			
d)	Pharmacist			
e)	Clerk			
f)	Attendant			
5.	MH			
a)	Doctor			
b)	Nurse			
c)	Ayah			
d)	Sweeper			
e)	Night Guard			
6.	Diagnostic Centre			
a)	Lab Technician			
b)	Nurse			
c)	Clerk			
7.	At ULB level			
a)	HO			
b)	AHO			
c)	UHIO			
8.	Other, if any, specify			

Mayor / Chairman,

..... Municipal Corporation / Municipality

Draft
NOTIFICATION

Sub. : Integration of Health set up bringing all the Health Schemes under one Umbrella - taking over the Health Schemes by SUDA from KMDA.

You are aware that Community Based Urban Health Schemes namely CUDP III, CSIP, IPP-VIII & UIHP are being implemented by your ULB under the supervision of KMDA. You may also be aware that the Urban Health Programmes more or less similar in principle are being implemented in rest 85 Non-KMA ULBs under supervision of SUDA. The active phase of all the Health Schemes of KMA ULBs are now over.

In the O & M phase, the Government has decided towards integration of Health set up bringing all the Health Schemes under one umbrella where SUDA will take over the Health Schemes afresh from KMDA with effect from 01.04.2008.

Any issues lying pending upto 31st March, 2008 with KMDA, is to be dealt by the ULBs directly with KMDA.

Selection of manpower as well as any fresh activities by the ULBs with regard to implementation of Health schemes could not be undertaken for the present.

The ULB is to submit A/C head-wise requisition of fund initially for three months (April to June, 2008) to Director, SUDA by 21st April, 2008. Initial advance for three months would be released by SUDA to ULBs. The ULB is to submit monthly Statement of Expenditure (SOE) along with Xerox copy of bills & vouchers duly authenticated by either Chairperson or Vice-Chairperson of the ULB by 10th of each following month. Further fund would be released by SUDA on receipt of 70% of SOE of earlier fund released and A/C head-wise requisition for further three months.

The ULB is to submit Health programme-wise HMIS separately in Form-D by 10th of each following month wef. 01.04.2008 and also to submit HMIS in Form-D for FY 2007-08 as on 31st March, 2008 to Director, SUDA.

The ULB is to provide information on existing Health facilities & manpower to Director, SUDA by 21st April, 2008 as per proforma is enclosed.

The ULB is to inform before the ensuing meeting of 'BOC' about the change of responsibility of monitoring and supervision at State level from KMDA to SUDA with effect from 01.04.2008.

Encl: As stated

Principal Secretary
To the Govt. of West Bengal
Dept. of Municipal Affairs

To
The Mayor / Chairman
..... Municipal Corpn. / Municipality

Name of Health Programme : CUDP III/CSIP/IPP-VIII

Encl. :

Sl. No.	Category of Health facility & manpower	Approved No.	Actual No. in position	Unit Hon. / Salary (p.m.)
1.	Block			
a)	HHW			
2.	Sub-Centre			
a)	FTS			
3.	HAU			
a)	PTMO			
b)	STS / ANM			
c)	Clerk cum Storekeeper			
d)	Attendant			
e)	Sweeper			
4.	ESOPD			
a)	PTMO			
b)	Spl. Doctor			
c)	Nurse			
d)	Pharmacist			
e)	Clerk			
f)	Attendant			
5.	MH			
a)	Doctor			
b)	Nurse			
c)	Ayah			
d)	Sweeper			
e)	Night Guard			
6.	Diagnostic Centre			
a)	Lab Technician			
b)	Nurse			
c)	Clerk			
7.	At ULB level			
a)	HO			
b)	AHO			
c)	UHIO			
8.	Other, if any, specify			

Mayor / chairman

Mpl. Cmpn / Mpl.

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**

Ref No.SUDA-Health/63 ULBs/07/719(41)

Date18.03.2008

From : Director, SUDA**To : Mayor / Chairperson**

..... Municipal Corporation / Municipality

Sub. : Integration of Health set up bringing all the Health Schemes under one Umbrella - taking over the Health Schemes by SUDA from KMDA.**Sir / Madam,**

You are aware that Community Based Urban Health Schemes namely CUDP III, CSIP, IPP-VIII & UHIP are being implemented by your ULB under the supervision of KMDA. You may also be aware that the Urban Health Programmes more or less similar in principle are being implemented in rest 85 Non-KMA ULBs under supervision of SUDA. The active phase of all the Health Schemes of KMA ULBs are now over. In the O & M phase, the Government has decided towards integration of Health set up bringing all the Health Schemes under one umbrella where SUDA will take over the Health Schemes afresh from KMDA with effect from 01.04.2008. The different Health programmes implemented by the ULBs will also be integrated at ULB level for which further instruction will follow in due course. However, for the present the fund flow procedure for implementation of those Health programmes will be release of advance by SUDA for three months to the ULB with effect from April, 2008 and submission of Statement of Expenditure along with duly authenticated receipted copy of supporting bills & vouchers by 10th each following month. On receipt of Statement of Expenditure to the tune of at least 70%, further fund would be released to you on submission of A/C head-wise requisition. Required medicine are to be purchased by your ULB as per approved list of drugs following the Government Procurement norms and the payment will be met by you out of the available fund.

Contd. to P-2.

Scheme-wise detailed work plan along with budget for 2008-09 is to be forwarded to the Project Officer, Health, SUDA by 15th April, 2008. You are also requested to instruct your Health Officer / Asstt. Health Officer so that monthly HMIS report for each of the Health programmes reach Health Wing, SUDA by 10th of each following month.

A meeting in this regard is scheduled at SUDA Conference Hall on 26.03.2008 at 2.00 p.m. You are requested kindly to make it convenient to participate in the said meeting along with Health Officer or Asstt. Health Officer.

Thanking you.

Yours faithfully,

SUDA-Health/63 ULBs/07/719(41)/1(1)

CC

Officer on Special Duty, Health, UHIP Unit, KMDA
- with the request to participate in the meeting.

SUDA-Health/63 ULBs/07/719(41)/2(2)

CC

1. Principal Secretary, Dept. of Municipal Affairs
2. Special Secretary, Dept. of Municipal Affairs
- with the request to participate in the meeting.

SUDA-Health/63 ULBs/07/719(41)/3(1)

CC

✓ Project Officer, Health, SUDA

Sd/-

Director, SUDA

Dt. .. 18.03.2008

Sd/-

Director, SUDA

Dt. .. 18.03.2008

Sd/-

Director, SUDA

Dt. .. 18.03.2008

Chim

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No.**SUDA-Health/63 ULBs/07/719(41)**Date**18.03.2008****From : Director, SUDA****To : Mayor / Chairperson**..... **Municipal Corporation / Municipality****Sub. : Integration of Health set up bringing all the Health Schemes under one
Umbrella - taking over the Health Schemes by SUDA from KMDA.****Sir / Madam,**

You are aware that Community Based Urban Health Schemes namely CUDP III, CSIP, IPP-VIII & UHIP are being implemented by your ULB under the supervision of KMDA. You may also be aware that the Urban Health Programmes more or less similar in principle are being implemented in rest 85 Non-KMA ULBs under supervision of SUDA. The active phase of all the Health Schemes of KMA ULBs are now over. In the O & M phase, the Government has decided towards integration of Health set up bringing all the Health Schemes under one umbrella where SUDA will take over the Health Schemes afresh from KMDA with effect from 01.04.2008. The different Health programmes implemented by the ULBs will also be integrated at ULB level for which further instruction will follow in due course. However, for the present the fund flow procedure for implementation of those Health programmes will be release of advance by SUDA for three months to the ULB with effect from April, 2008 and submission of Statement of Expenditure along with duly authenticated receipted copy of supporting bills & vouchers by 10th each following month. On receipt of Statement of Expenditure to the tune of at least 70%, further fund would be released to you on submission of A/C head-wise requisition. Required medicine are to be purchased by your ULB as per approved list of drugs following the Government Procurement norms and the payment will be met by you out of the available fund.

Contd. to P-2.

State Urban Development Agency, Health Wing, West Bengal

Sub. : Proposal for creation of separate budget head in the Municipal Affairs Department's Budget for Urban Primary Health Care Services.

As per Notes at Page - 2, the following information is furnished herewith. All the O & M phase of Health Programme of Urban Local Bodies may be amalgamated and named as "**Community Based Urban Health**". In principle there is no variation in the projects i.e. CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.), RCH Sub-Project, Asansol which are in O & M phase and other two projects i.e. HHW Scheme and Community Based Primary Health Care Services in 63 Non-KMA ULBs which are in active phase being funded by DHFW.

The budget head of the following projects in O & M phase are as under :

Programme	Budget Head	Item of Expenditure
IPP-VIII, IPP-VIII (Extn.), RCH Sub Project, Asansol Budget of MA Dept.	2211-00-108-NP-002-V-31-01- Salary Grant	Hono. / Salaries
	2211-00-108-NP-002-V-19- Maintenance	Maintenance (Sundries, training & IEC)
	2211-00-108-NP-002-V-14- Rent, Rates & Taxes	Rent / Rates / Taxes
	2211-00-108-SP-005-V-31-02- Other Grant	Other Grant
CSIP Budget of UD Dept.	Phase-1-(V)-31-Grants-in Aid-02- Other Grants	
CUDP Budget of DHFW	Not known	

Submitted.

[Signature]
04-09-08

U 10 no. SVDA-Health
08/17 Et.
04-09-08
Director, SVDA

Sub : Proposal for creation of a separate budget head in the Municipal Affairs Department's Budget for Urban Primary Health Care Services.

Specific health project for providing primary health care services in selected urban local bodies was first launched in 1985-86 with external funding. Subsequently several other health projects under different project name were launched in different ULBs with external assistance. Presently out of 07 such programmes, project period of 05 projects are over and the same are in the O & M phase. A statement showing details of the projects is placed at cor. page 1. Incidentally it may be mentioned CUDP-III, CSIP and IPP-VIII projects were implemented by KMDA which is under administrative control of Urban Development Department while the RCH Sub-project Asansol and IPP-VIII Extn. were implemented by SUDA which is under Municipal Affairs Department. Accordingly budget provision for CUDP-III is made in the Health and Family Welfare Department's Budget while the budget provision for CSIP is made in Urban Development Department's Budget. As for the remaining 3 Projects viz. IPP-VIII, RCH Sub-Project, Asansol and IPP-VIII, Municipal Affairs Department provides fund out of its Budget. As regards the running two projects viz. DFID assisted HHW Scheme and Community Based Health Care Services, budget provision is made by the Health & Family Welfare Department in its budget. The tentative budget estimates for each of the programmes are shown in the last column of the aforesaid statement. Since the project period of 5 projects are over and all the health programmes are being looked after by SUDA with effect from 1.4.2008, it is felt that there is no justification for making separate provisions for each specific project head. It is hence proposed that a single budget head for Urban Primary Health Care Services may be created in the Municipal Affairs Department's Budget. The estimated budget for 2008-09 for the above 5 projects is 3223.95 lakhs as detailed in the statement at

Cor. p. 01.

(Signature)
2/18/08
Director

TO SUDA-77/08
11-08-2008
Urban Development Agency
BHOVED, ILL. Block
Bilaspur-751004

(Signature)
Chairman SUDA

For this we need to
 move Finance dept. we should
 also indicate one head for all the
 schemes, stating it as Oem for Community
 based health projects. Please indicate
 if there is any other variation in
 these projects as if it is named as
 one project the pattern has to be
 uniform. Also indicate the specific
 budget head for each of the existing ones.



[Signature]
 11/8/08

P.O. (Health) may please take
 for necessary action

[Signature]

~~Dr. P. O. (Health)~~
~~P.O. (Health)~~
 14/8/08



Urban Health Programmes

01

A) External assisted Community Based Health Projects, now on O & M, with estimated budget for 2008-09

Sl. No.	Project	Project Assisted by	Duration of Project	O & M by Dept. after cessation of external funding	Estimated Budget for 2008-09 (Rs. in Lakhs)
1	CUDP-III	World Bank	1985-86 to 1991-92	Dept. of H & FW	534.76
2.	CSIP	DFID	1992-93 to 1997 - 98	UD Dept.	120.38
3.	IPP-VIII	World Bank	1993-94 to June 2002	MA Dept.	1849.19
4	R.C.H. Sub-Project, Asansol	World Bank	1998 to March, 2004	MA Dept.	175.14
5	IPP-VIII- (Extn.)	World Bank	2000 to June 2002	MA Dept.	544.48
TOTAL					3223.95

B) Other ongoing Community Based Health Projects with estimated budget for 2008-09

Sl. No.	Project	Project Assisted by	Duration of Project	Funding by Dept.	Estimated Budget for 2008-09 (Rs. in Lakhs)
1	HHW Scheme	DFID	Feb., 2004 continuing	Dept. of H & FW	340.47
2	Community Based Primary Health Care Services	Dept. of Health & Family Welfare	Feb. 2006 Continuing	Dept. of H & FW	2079.88
TOTAL					2420.35

Out of 7 Community Based Health Programmes, 5 programmes as mentioned at (A) above are on O & M after cessation of external funding support but are continued and maintained by Dept. of Municipal Affairs for IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project, Asansol whereas CSIP and CUDP III are being maintained by UD Dept. and DHFW respectively.

The projects i.e. HHW Scheme and Community Based Primary Health Care Services in 63 Non-KMA ULBs mentioned at (B) above are continuing and are being funded by DHFW.

The tentative budget estimate for FY 2008-09 has been indicated against each of the projects.

Submitted to Director, SUDA for kind information as instructed.

L.S. Sanghvi
6/8/08

- 2 -

Scheme-wise detailed work plan along with budget for 2008-09 is to be forwarded to the Project Officer, Health, SUDA by 15th April, 2008. You are also requested to instruct your Health Officer / Asstt. Health Officer so that monthly HMIS report for each of the Health programmes reach Health Wing, SUDA by 10th of each following month.

A meeting in this regard is scheduled at SUDA Conference Hall on 26.03.2008 at 2.00 p.m. You are requested kindly to make it convenient to participate in the said meeting along with Health Officer or Asstt. Health Officer.

Thanking you.

Yours faithfully,

SUDA-Health/63 ULBs/07/719(41)/1(1)

CC

Officer on Special Duty, Health, UHIP Unit, KMDA
- with the request to participate in the meeting.

SUDA-Health/63 ULBs/07/719(41)/2(2)

CC

1. Principal Secretary, Dept. of Municipal Affairs
2. Special Secretary, Dept. of Municipal Affairs
- with the request to participate in the meeting.

SUDA-Health/63 ULBs/07/719(41)/3(1)

CC

✓ Project Officer, Health, SUDA

Sd/-

Director, SUDA

Dt. .. 18.03.2008

Sd/-

Director, SUDA

Dt. .. 18.03.2008

Sd/-

Director, SUDA

Dt. .. 18.03.2008

Chinn

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.SUDA:Health/63 ULBs/07/719(41)

Date18.03.2008

From : Director, SUDA

To : Mayor / Chairperson

..... Municipal Corporation / Municipality

*Dr. Gromment
Pl. done
ay
2008***Sub. : Integration of Health set up bringing all the Health Schemes under one
Umbrella - taking over the Health Schemes by SUDA from KMDA.**

Sir / Madam,

You are aware that Community Based Urban Health Schemes namely CUDP III, CSIP, IPP-VIII & UHIP are being implemented by your ULB under the supervision of KMDA. You may also be aware that the Urban Health Programmes more or less similar in principle are being implemented in rest 85 Non-KMA ULBs under supervision of SUDA. The active phase of all the Health Schemes of KMA ULBs are now over. In the O & M phase, the Government has decided towards integration of Health set up bringing all the Health Schemes under one umbrella where SUDA will take over the Health Schemes afresh from KMDA with effect from 01.04.2008. The different Health programmes implemented by the ULBs will also be integrated at ULB level for which further instruction will follow in due course. However, for the present the fund flow procedure for implementation of those Health programmes will be release of advance by SUDA for three months to the ULB with effect from April, 2008 and submission of Statement of Expenditure along with duly authenticated receipted copy of supporting bills & vouchers by 10th each following month. On receipt of Statement of Expenditure to the tune of at least 70%, further fund would be released to you on submission of A/C head-wise requisition. Required medicine are to be purchased by your ULB as per approved list of drugs following the Government Procurement norms and the payment will be met by you out of the available fund.

Contd. to P-2.

- 2 -

Scheme-wise detailed work plan along with budget for 2008-09 is to be forwarded to the Project Officer, Health, SUDA by 15th April, 2008. You are also requested to instruct your Health Officer / Asstt. Health Officer so that monthly HMIS report for each of the Health programmes reach Health Wing, SUDA by 10th of each following month.

A meeting in this regard is scheduled at SUDA Conference Hall on 26.03.2008 at 2.00 p.m. You are requested kindly to make it convenient to participate in the said meeting along with Health Officer or Asstt. Health Officer.

Thanking you.

Yours faithfully,

SUDA-Health/63 ULBs/07/719(41)/1(1)

CC

Officer on Special Duty, Health, UHIP Unit, KMDA
- with the request to participate in the meeting.

sdh

Director, SUDA

Dt. .. 18.03.2008

SUDA-Health/63 ULBs/07/719(41)/2(2)

CC

1. Principal Secretary, Dept. of Municipal Affairs
2. Special Secretary, Dept. of Municipal Affairs
- with the request to participate in the meeting.

sdh

Director, SUDA

Dt. .. 18.03.2008

SUDA-Health/63 ULBs/07/719(41)/3(1)

CC

Project Officer, Health, SUDA

sdh

Director, SUDA

Dt. .. 18.03.2008

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/63 ULBs/07/

Date17:03.2008

From : Director, SUDA

To : Mayor / Chairperson

..... Municipal Corporation / Municipality

Sub. : Integration of Health set up bringing all the Health Schemes under one Umbrella - taking over the Health Schemes by SUDA from KMDA.

Ref. : ~~Communication of Project Director, CMU & e.o. Special Secretary, Dept. of Municipal Affairs bearing memo no. dt.~~

Sir / Madam,

You are aware that Community Based Urban Health Schemes namely CUDP III, CSIP, IPP-VIII & UHIP are being implemented by your ULB under the supervision of KMDA. You may also be aware that the Urban Health Programmes more or less similar in principle are being implemented in rest 85 Non-KMA ULBs under supervision of SUDA. The active phase of all the Health Schemes of KMA ULBs are now over. In the O & M phase, the Government has decided towards integration of Health set up bringing all the Health Schemes under one umbrella where SUDA will take over the Health Schemes afresh from KMDA with effect from 01.04.2008. The different Health programmes implemented by the ULBs will also be integrated at ULB level for which further instruction will follow in due course. However, for the present the fund flow procedure for implementation of those Health programmes will be release of advance by SUDA for three months to the ULB with effect from April, 2008 and submission of Statement of Expenditure along with duly authenticated receipted copy of supporting bills & vouchers by 10th each following month. On receipt of Statement of Expenditure to the tune of at least 70%, further fund would be released to you on submission of A/C head-wise requisition. Required medicine are to be purchased by your ULB as per approved list of drugs following the Government Procurement norms and the payment will be met by you out of the available fund.

Contd. to P-2.

- 2 -

Scheme-wise detailed work plan along with budget for 2008-09 is to be forwarded to the Project Officer, Health, SUDA by 15th April, 2008. You are also requested to instruct your Health Officer / Asstt. Health Officer so that monthly HMIS report for each of the Health programmes reach Health Wing, SUDA by 10th of each following month.

A meeting in this regard is scheduled at SUDA Conference Hall on 26.03.2008 at 2.00 p.m. You are requested kindly to make it convenient to participate in the said meeting along with Health Officer or Asstt. Health Officer.

Thanking you.

Yours faithfully,

Director, SUDA

Dt. .. 17.03.2008

SUDA-Health/63 ULBs/07/ /1(1)

CC

**Officer on Special Duty, Health, UHIP Unit, KMDA
- with the request to participate in the meeting.**

Director, SUDA

Dt. .. 17.03.2008

SUDA-Health/63 ULBs/07/ /1(2)

CC

- 1. Principal Secretary, Dept. of Municipal Affairs**
- 2. Special Secretary, Dept. of Municipal Affairs**
- with the request to participate in the meeting.

Director, SUDA

Dt. .. 17.03.2008

SUDA-Health/63 ULBs/07/ /3(1)

CC

Project Officer, Health, SUDA

Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ...**SUDA-Health/63 ULBs/07/719(41)**

Date**18.03.2008**

From : Director, SUDA

To : Mayor / Chairperson

..... **Municipal Corporation / Municipality**

Sub. : Integration of Health set up bringing all the Health Schemes under one Umbrella - taking over the Health Schemes by SUDA from KMDA.

Sir / Madam,

You are aware that Community Based Urban Health Schemes namely CUDP III, CSIP, IPP-VIII & UHIP are being implemented by your ULB under the supervision of KMDA. You may also be aware that the Urban Health Programmes more or less similar in principle are being implemented in rest 85 Non-KMA ULBs under supervision of SUDA. The active phase of all the Health Schemes of KMA ULBs are now over. In the O & M phase, the Government has decided towards integration of Health set up bringing all the Health Schemes under one umbrella where SUDA will take over the Health Schemes afresh from KMDA with effect from 01.04.2008. The different Health programmes implemented by the ULBs will also be integrated at ULB level for which further instruction will follow in due course. However, for the present the fund flow procedure for implementation of those Health programmes will be release of advance by SUDA for three months to the ULB with effect from April, 2008 and submission of Statement of Expenditure along with duly authenticated receipted copy of supporting bills & vouchers by 10th each following month. On receipt of Statement of Expenditure to the tune of at least 70%, further fund would be released to you on submission of A/C head-wise requisition. Required medicine are to be purchased by your ULB as per approved list of drugs following the Government Procurement norms and the payment will be met by you out of the available fund.

Contd. to P-2.

- 2 -

Scheme-wise detailed work plan along with budget for 2008-09 is to be forwarded to the Project Officer, Health, SUDA by 15th April, 2008. You are also requested to instruct your Health Officer / Asstt. Health Officer so that monthly HMIS report for each of the Health programmes reach Health Wing, SUDA by 10th of each following month.

A meeting in this regard is scheduled at SUDA Conference Hall on 26.03.2008 at 2.00 p.m. You are requested kindly to make it convenient to participate in the said meeting along with Health Officer or Asstt. Health Officer.

Thanking you.

Yours faithfully,

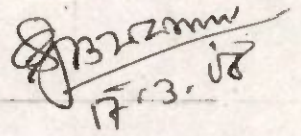
Director, SUDA

State Urban Development Agency, Health Wing, West Bengal

Sub. : Integration of Health set up bringing all the Health Schemes under one Umbrella - taking over the Health Schemes by SUDA from KMDA.

With reference to the discussion held with Principal Secretary, MAD held at SUDA on 13.03.2008 and meeting of MIC, MA & UD held at Writers' Building on date, two draft letters i.e. one addressed to CEO, KMDA by Project Director, CMU & e.o. Special Secretary, MAD in respect of intimation on taking over the Health Schemes by SUDA from KMDA and the other addressed to the Mayor / Chairperson of 41 KMA ULBs by Director, SUDA in respect of brief guideline and ensuring meeting to be held on 26.03.2008 are placed herewith for signature, if approved.

Submitted.


17.3.08

COND-SUDA / Health
63 UGS / 68
dt. 17.3.08
Director, SUDA

SUDA

DRAFT

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ~~SUDA-Health/63 ULBs/07/~~

Date17.03.2008

From : Arnab Roy
Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs

o/c

To : The Chief Executive Officer
Prosashan Bhawan, KMDA
Salt Lake City

Sub. : Integration of Health set up bringing all the Health Scheme, under one
Umbrella - taking over the Health Schemes by SUDA from KMDA.

Ref. : This office earlier communication bearing no. SUDA-Health/63 ULBs/07
dt. 08.02.2008.

Sir,

You may be aware that the decision has been taken by the appropriate Authority towards integration of all the Community Based Urban Health Schemes i.e. CUDP III, CSIP, IPP-VIII & UHIP in KMA ULBs under one umbrella where SUDA will take over the Health Schemes afresh from KMDA with effect from 01.04.2008.

Principal Secretary, MAD convened a meeting on 13.03.2008 at SUDA in this regard wherein OSD, UHIP, KMDA was present amongst other officials concerned of MAD & SUDA.

It is decided that all pending work including programme-wise outstanding bills upto 31st March, 2008 in respect of above mentioned Health Schemes are to be completed by KMDA. The staff of KMDA may continue upto June, 2008 to facilitate the handing over process to the full satisfaction of SUDA. The said staff can also be placed with SUDA, if required, while continue to have their office in Unnayan Bhawan and related establishment matters may continue to be dealt with by KMDA.

Contd. to P-2.

During the phase of handing over, KMDA is to provide ULB-wise status on approved manpower and actual in position, ULB-wise & A/C head-wise budget for FY 2008-09 as well as receipt of fund from MAD, UD & DHFW under different A/C heads during FY 2006-07 & 2007-08 for each of the Health Schemes. KMDA is also to prepare the list of old records, booklet & reports out of which important ones are to be handed over as required by SUDA. KMDA shall not approve proposal for fresh engagement of manpower by ULB as well as no fresh activities in respect of implementation of above mentioned Health Schemes would be undertaken.

Hence, you are requested to take further necessary action accordingly.

Yours faithfully,

**Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs**

Dt. .. 17.03.2008

SUDA-Health/63 ULBs/07/ /1(2)

CC

- 1. Secretary, KMDA**
- 2. Officer on Special Duty, Health, UHIP Unit, KMDA**

**Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs**

Dt. .. 17.03.2008

SUDA-Health/63 ULBs/07/ /2(4)

CC

- 1. PS to MIC, MA & UD**
- 2. Principal Secretary, Dept. of Municipal Affairs**
- 3. Director, SUDA**
- 4. Project Officer, Health, SUDA**

**Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs**

Dt. .. 17.03.2008

SUDA-Health/63 ULBs/07/ /3(4)

CC

Mayor / Chairperson,

..... Municipal Corporation / Municipality

**Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs**

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.SUDA:Health/63 ULBs/07/

Date17.03.2008

From : Director, SUDA**To : Mayor / Chairperson**..... **Municipal Corporation / Municipality****Sub. : Integration of Health set up bringing all the Health Schemes under one
Umbrella - taking over the Health Schemes by SUDA from KMDA.****Ref. : Communication of Project Director, CMU & e.o. Special Secretary, Dept. of
Municipal Affairs bearing memo no.
dt.****Sir / Madam,**

You are aware that Community Based Urban Health Schemes namely CUDP III, CSIP, IPP-VIII & UHIP are being implemented by your ULB under the supervision of KMDA. You may also be aware that the Urban Health Programmes more or less similar in principle are being implemented in rest 85 Non-KMA ULBs under supervision of SUDA. The active phase of all the Health Schemes of KMA ULBs are now over. In the O & M phase, the Government has decided towards integration of Health set up bringing all the Health Schemes under one umbrella where SUDA will take over the Health Schemes afresh from KMDA with effect from 01.04.2008. The different Health programmes implemented by the ULBs will also be integrated at ULB level for which further instruction will follow in due course. However, for the present the fund flow procedure for implementation of those Health programmes will be release of advance by SUDA for three months to the ULB with effect from April, 2008 and submission of Statement of Expenditure along with duly authenticated receipted copy of supporting bills & vouchers by 10th each following month. On receipt of Statement of Expenditure to the tune of at least 70%, further fund would be released to you on submission of A/C head-wise requisition. Required medicine are to be purchased by your ULB as per approved list of drugs following the Government Procurement norms and the payment will be met by you out of the available fund.

Contd. to P-2.

- 2 -

Scheme-wise detailed work plan along with budget for 2008-09 is to be forwarded to the Project Officer, Health, SUDA by 15th April, 2008. You are also requested to instruct your Health Officer / Asstt. Health Officer so that monthly HMIS report for each of the Health programmes reach Health Wing, SUDA by 10th of each following month.

A meeting in this regard is scheduled at SUDA Conference Hall on 26.03.2008 at 2.00 p.m. You are requested kindly to make it convenient to participate in the said meeting along with Health Officer or Asstt. Health Officer.

Thanking you.

Yours faithfully,

SUDA-Health/63 ULBs/07/ /1(1)

CC

Officer on Special Duty, Health, UHIP Unit, KMDA
- with the request to participate in the meeting.

Director, SUDA

Dt. .. 17.03.2008

SUDA-Health/63 ULBs/07/ /1(2)

CC

1. Principal Secretary, Dept. of Municipal Affairs
2. Special Secretary, Dept. of Municipal Affairs
- with the request to participate in the meeting.

Director, SUDA

Dt. .. 17.03.2008

SUDA-Health/63 ULBs/07/ /3(1)

CC

Project Officer, Health, SUDA

Director, SUDA

Dt. .. 17.03.2008

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/63 ULBs/07/**Date**08.02.2008****From : Arnab Roy
Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs****To : The Chief Executive Officer
Prosashan Bhawan, KMDA
Salt Lake City****Sub. : Integration of Health set up under one umbrella - taking over by SUDA.****Sir,**

You may be aware that the decision has been taken by the appropriate Authority towards integration of Health set up under one umbrella through the process of taking over by SUDA from KMDA with effect from 01.04.2008.

For smooth take over, the following activities are to be undertaken by KMDA :

- List of physical assets (furniture & equipment).
- List of old records / booklets / reports.
- ULB-wise status on release of fund under different account heads of different programmes i.e. CUDP III, CSIP, IPP-VIII and UHIP prepared by KMDA and countersigned by the Chairman of the respective ULBs.
- ULB-wise and programme-wise outstanding bills lying with KMDA.
- List of liabilities.
- All the back log in respect of dues and payments and settlements of outstanding issues is to be cleared by KMDA before the cut off date i.e. 01.04.2008.
- The ULBs are to be informed by KMDA that no fresh engagement of manpower be undertaken at least three months before the cut off date.
- The list of sanctioned posts of different categories of Health manpower and existing nos. against each of the sanctioned posts for all the programmes under UHIPU.
- Outstanding audit objections / observations lying with KMDA are to be addressed by KMDA and a list is to be prepared accordingly along with related documents.
- Audit report of AG of last three FYs 2001-02, 2002-03 & 2003-04 are to be made available.
- Programme-wise fund availability with KMDA and Bank Reconciliation by internal audit upto the cut off date.
- Budget for FY 2007-08 for all the four programmes are to be made available.

Contd. to P-2.

- 2 -

The staff of KMDA may continue upto June, 2008 to undertake all the above mentioned activities and brief the SUDA personnel. The said staff can also be placed with SUDA, if required, while continue to have their office in Unnayan Bhawan and related establishment matters may continue to be dealt with by KMDA. Only after SUDA is satisfied that they have been fully briefed, the staff may be released by KMDA.

You are requested to depute one officer who would be the contact person and liaise with Director, SUDA in this regard.

Thanking you.

Yours faithfully,

**Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs**

SUDA-Health/63 ULBs/07/ /1(2)

Dt. .. 08.02.2008

CC

1. Secretary, KMDA
2. Officer on Special Duty, Health, UHIP Unit, KMDA

**Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs**

SUDA-Health/63 ULBs/07/ /2(3)

Dt. .. 08.02.2008

CC

1. Principal Secretary, Dept. of Municipal Affairs
2. Director, SUDA
3. Project Officer, Health, SUDA

**Project Director, CMU
& e.o. Spl. Secretary,
Dept. of Municipal Affairs**

State Urban Development Agency, Health Wing, West Bengal

Sub. : Integration of the Health set up under one umbrella (both KMA & Non-KMA)

Placed below is the communication from OSD, UHIPU, KMDA bearing no. 961(2)/P-142/KMDA/Health/UHIP/03(Pt. I) dt. 03.12.2007 along with enclosure.

In this connection it is to mention here that it was discussed in a meeting participated by the Principal Secretary, MAD & UD; Project Director, CMU and Director, SUDA and the undersigned that the integration of the Health set up be made functioning from SUDA with effect from 1st April, 2008.

The following preliminary activities have been thought of for integration of the health set up under one umbrella (both KMA & Non-KMA).

- List of physical assets (furniture & equipment) will be prepared by KMDA.
- List of old records / booklets / reports will be prepared by KMDA.
- Place of keeping all the physical assets including old records / booklet / reports is to be decided.
- ULB-wise status on release of fund under different account heads of different programmes i.e. CUDP III, CSIP, IPP-VIII and UHIP will be prepared by KMDA and countersigned by the Chairman of the respective ULBs.
- ULB-wise and programme-wise outstanding bills lying with KMDA will be prepared by KMDA.
- List of liabilities is to be prepared by KMDA.
- All the back log in respect of dues and payments and settlements of outstanding issues is to be cleared by KMDA before the cut off date i.e. 01.04.2008.
- No payment will be made by KMDA to the ULBs after the cut off date.
- The ULBs are to be informed by KMDA that no fresh engagement of manpower be undertaken at least three months before the cut off date.
- The list of sanctioned posts of different categories of Health manpower and existing nos. against each of the sanctioned posts for all the programmes under UHIPU is to be prepared by KMDA.
- Accounting audit of all the programmes :
 - It has been learnt that AG accounting audit will be done shortly for the year 2003-04.
 - Internal audit by a Chartered Firm is to be done upto the period at cut off date.

Contd. to P-2.

State Urban Development Agency, Health Wing, West Bengal

- 2 -

- Outstanding audit objections / observations lying with KMDA are to be addressed by KMDA and a list is to be prepared accordingly along with related documents.
- Audit report of AG of last three FYs 2001-02, 2002-03 & 2003-04 are to be made available.
- Programme-wise fund available with KMDA and Bank Reconciliation by internal audit upto the cut off date is to be prepared by KMDA.
- Budget for FY 2007-08 for all the four programmes are to be made available.
- Source of funding for four Health programmes under UHIPU is to be brought under one Department.
- Issue on continuation of services of existing staff of UHIPU is to be settled prior to integration.

Furthermore, it is to mention here that the Health set up at SUDA is to be strengthened considerably so that the entire Health programme in the ULBs of the State of West Bengal be managed effectively.

Submitted for favour of kind perusal and further necessary action, as will be deemed fit.

[Signature]
11-12-07

1 No. SUDA - Health
ULBs / 07 / 53
D. 11.12.07.
State Urban Development Agency, SUDA

Kolkata Metropolitan Development Authority

URBAN HEALTH IMPROVEMENT PROGRAMME UNIT

Unitayan Bhavan, Bidhannagar, 'G' Block, 1st, 2nd & 3rd floor, Kolkata - 700 091.

☎ 2334-5257/2337-0697/2358-6771/2337-4103. FAX No. : 2358-3931 & 2358-7368 E-mail : emdaiip8@vsnl.net

No. 961(2) P-142/KMDA Health UHIP/03(Pt.I)

From: Officer on Special Duty
Health, UHIP Unit, KMDA

To: 1. The Principal Secretary
M.A. & U.D. Department
Nagarayan, Salt Lake
Kolkata - 700 064

✓ The Director
State Urban Development Agency (SUDA)
H. C. Block, ILGUS Bhavan
Sector- III, Bidhannagar
Kolkata - 700 106

Sub: Regarding taking over the Project by December 2007.

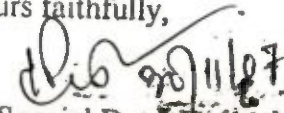
Sir,

With reference to the above subject matter, I am directed to send herewith a copy of Notesheet endorsed by the Secretary, KMDA and the C.E.O., KMDA which will speak for itself.

This is for favour of your kind information and necessary action please.

Yours faithfully,

Encl. As sated above.


Officer on Special Duty, Health,
UHIP Unit, KMDA

PO (H)
we may discuss
(S)/v Dated: December 3, 2007



Discussed. We may extend their services for a period of 6 months.

Ray
7/9/07

pl. check up with ^{AD} KUSP / MA Dept. as to when this UHPU project is being taken over by them as it was learnt that they will take over it by Dec 07. If that is so we may extend the services of the above 3 persons for 3/4 months.

22
8/9

Discussed with PD, KUSP. MA Dept plans to take over the Project by December 07. A proposal to this effect may be sent to Director, SUDA as well as Principal Secretary, MA Dept. In view of this, the services may be extended for 3 months i.e. from 1-10-07 to 31-12-07.

Submitted.

Ray
10/9/07

Approved
22
15/9

CHD

CEO

S/1

CEO

S/1

Sub. : Integration the Health set up under one umbrella (KMA & Non-KMA)

Placed below is the communication from OSD, UHIPU, KMDA bearing no. 54/P-142/KMDA/Health/UHIP/03(Pt. I) dt. 19.04.2007 along with enclosure.

As per instruction, the undersigned along with Dr. N.G. Gangopadhyay, Advisor, Health, SUDA attended a meeting with OSD and other officials of UHIPU at KMDA on 17.05.2007. The following preliminary activities have been thought of for integration the health set up under one umbrella (KMA & Non-KMA).

- List of physical assets (furniture & equipment) will be prepared by KMDA.
- List of old records / booklets / reports will be prepared by KMDA.
- Place of keeping all the physical assets including old records / booklet / reports is to be decided.
- ULB-wise status on release of fund under different account heads of different programmes i.e. CUDP III, CSIP, IPP-VIII and UHIP will be prepared by KMDA and counter signed by the Chairman of the respective ULBs.
- ULB-wise and programme-wise outstanding bills lying with KMDA will be prepared by KMDA.
- List of liabilities is to be prepared by KMDA.
- A cut off date for closing the programmes at KMDA is to be decided.
- All the back log in respect of dues and payments and settlements of outstanding issues is to be cleared by KMDA before the cut off date.
- No payment will be made by KMDA to the ULBs after the cut off date.
- The ULBs are to be informed by KMDA that no fresh engagement of manpower be undertaken at least three months before the cut off date.
- The list of sanctioned posts of different categories of Health manpower and existing nos. against each of the sanctioned posts for all the programmes under UHIPU is to be prepared by KMDA.
- Accounting audit of all the programmes :
 - It has been learnt that AG accounting audit will be done shortly for the year 2003-04.
 - Internal audit by a Chartered Firm is to be done upto the period at cut off date.
 - Outstanding audit objections / observations lying with KMDA are to be addressed by KMDA and a list is to be prepared accordingly along with related documents.
 - Audit report of AG of last three FYs 2001-02, 2002-03 & 2003-04 are to be made available.
 - Programme-wise fund available with KMDA and Bank Reconciliation by internal audit upto the cut off date is to be prepared by KMDA.
 - Budget for FY 2007-08 for all the four programmes are to be made available.
- Source of funding for four Health programmes under UHIPU is to be brought under one Department.
- Issue on continuation of services of existing staff of UHIPU is to be settled.

The above mentioned points are to be shared with OSD for finalization. If jointly agreed, OSD will put up the matter before the Competent Authority.

*Director
SUDA*

[Signature]
18.05.07

Kolkata Metropolitan Development Authority

URBAN HEALTH IMPROVEMENT PROGRAMME UNIT



Innayan Bhavan, Bidhannagar, 'G' Block, 1st, 2nd & 3rd floor, Kolkata - 700 091.

☎ 2334-5257/2337-0697/2358-6771/2337-4103. FAX No. : 2358-3931 & 2358-7368 E-mail : cmdaipp8@vsnl.net

No. 54 /P-142/KMDA/Health/UHIP/03(PLD)

Dated: 19.04.2007

From: Officer on Special Duty (Health)
UHIU, KMDA,

To : The Director,
SUDA (State Urban Development Agency)
HC Block, ILGUS Bhavan,
Sector - III, Bidhannagar,
Kolkata - 700 106.



Sub : Integration the health setup under one umbrella.
(KMDA and Non - KMDA)

PC(H)
L
33/4

Madam,

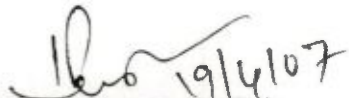
I am directed to send herewith a copy of note sheet endorsed by Hon'ble MIC, MA & UD Departments, Govt. of West Bengal, Principal Secretary MA & UD Departments, Chief Executive Officer, KMDA and Special Secretary, KMDA & Project Director, UHIPU which will speak for itself.

You are requested to nominate one suitable officer to work out the joint proposal for integration of health setup under one umbrella.

This is for favour of your kind information and necessary action.

Yours faithfully,

Enclose: As stated


19/4/07
OSD, UHIPU, KMDA
19/4/07

The Contractual remuneration of the three Progress Assistants may be increased to Rs 7000/- per month, in keeping with similar remuneration at other Sectors of KMDA. Further the remuneration is continuing at Rs 6000/- from 2003. The Contract period may also be extended for another year from 31.3.2007. In case the health project is handed over to DLB or KSP, the same terms & conditions may continue for some the period.

The above proposal may kindly be approved. Submitted -

Dr. MIC MA&U & Chairman, KMDA

~~P. S. MA~~

10/3/07
Dr. Dis. C. S. S.
14/9

This was discussed with MIC. There is a proposal for integrating the health set up and bring all the health schemes under one umbrella. Hence the proposed engagement on contract basis may be considered for a period of six months now.

M/C

code
26/3/07

X is appd.

For 'Y' a concrete proposal may be submitted early.

[Signature]

4/9/07.

The health unit is under an SVDA can work on a joint proposal and set up.

code
5/4/07

for ma. as above on priority.

code
11/4/07

R. S. S. / ...

C. B. S. / ...

S.S.

X - info pd

Y - Pl write to SVDA regarding decision on merger + need to work out a joint proposal. They may nominate suitable officers to discuss the matter

[Signature]
11/4/07

n (11)