

DFID assisted Honorary Health Worker Scheme
Status Report
Bishnupur Municipality
As on 01.12.2004

Date of Launching of this scheme : 01.02.2004
 End of the Scheme : 31.01.2005

Actions	Target Time	Status	Remarks
Constitution of Municipal H & FW Committee	February, 2004	Constituted on June, 2004	1 st meeting to be held on 08.12.2004. Part folio of Dr. Amal Banerjee (Member - Secretary of MHFWC) in municipal set up
Sensitisation session on DFID Scheme at different levels	February to April, 2004	How many such sessions held - not known.	Details (No. of sessions, levels, invitation letter, participants particulars) required for documentation by DHFW.
Forwarding BPL List	March, 2004	Received on May, 2004	13,627 BPL population out of total population 61,943 as per 2001 census.
Engagement of MMC Personnel MMC constitutes with the following members : Project Director (SDO), Chairman-in-Council, Health, Supdt. of the nearest Govt. Hospital, ACMOH, HO / AHO (where HO not posted), PHN, CDO, Account Asstt., Data Entry Operator, Clerk, Attendant. Out of which HO / AHO, PHN, CDO, Account Asstt., Data Entry Operator are to be engaged on contract basis temporarily till 31.01.2005. And Clerk & Attendant are to be provided by the Municipality from existing staff.	May, 2004	Not known	Procedure of engagement wrt. AHO, CIO, PHN, Account Asstt., DEO - Notification, receipt of applications, interview & selection by MHFWC, engagement by Chairman, joining by the candidates - copies of all the aforesaid documents are to be forwarded to CCC, SUDA for onward transmission to DHFW. Regarding qualification, experience & contractual pay GO no. 86/MA.P.C-10.8-51/2003 dt. 22 January, 2004 is to be followed.
Writing up and submission of Project Proposal by ULB to CCC, SUDA	July, 2004	Not yet submitted to CCC, SUDA in spite of repeated reminders.	In letter no. 1085(2)/XI-8 dt. 22.11.2004 Chairman requested for a fortnight time for submission.
Notification floated for selection of HHW's	May, 2004	Not known	

Actions	Target Time	Status	Remarks
Selection of HHW's	June, 2004	Not known	Last reminder sent on 23.08.2004. Selection is to be done as per the guideline issued by CCC, SUDA. Regular HHW- 14 Nos., 1 st Panel - 3 Nos. and 2 nd Panel - 2 Nos. are to be selected through the process of notification, receipt of applications, short listing by sub committee constituted for the purpose by MHFWC, final selection by MHFWC, preparing list according to regular 1 st and 2 nd panel, intimation to the selected candidates through displaying the list on notice board. All the copies of relevant documents are to be forwarded to CCC, SUDA for onward transmission to DHFW. Will qualify only after selection of HHW.
Forwarding list of trainers for HHW's training to CCC, SUDA	July, 2004	-	
Training of HHW's initiated by ULB for 45 days which includes theoretical and practical.	August, 2004	-	Will qualify only after selection of HHW and trainers training.
Accommodation for Sub-Health Post / Health Post identification	July, 2004	Not known.	HP - 1, SHP - 3 are to be approved through submitted Project Proposal by DHFW.
Procurement of Furn. and Equip. for training	August, 2004	-	Not qualified as selection of HHW's not completed.
Procurement of furniture for MMC, HP and SHP		-	Only after approval of the submitted project proposal by DHFW
Procurement of Drug		-	Do
Selection of personnel for HP	September, 2004	-	Do
Training of Personnel for HP	October, 2004	-	Not qualified.
		-	Not qualified.

Actions	Target Time	Status	Remarks
HHWs start functioning	October, 2004	-	Not qualified.
Identification of referral centre	July, 2004	-	Not Known.
Beginning of service at the referral centre	December, 2004	-	Not qualified.
Opening of Separate Bank A/C	May, 2004	??	Written communication yet to receive by CCC, SUDA
Requisition of fund		Not requisitioned	Joint operation of the accounts by SID (Project Director) and Chairman.
Fund received by ULB		NA	
U.C. submitted by ULB to CCC, SUDA		NA	

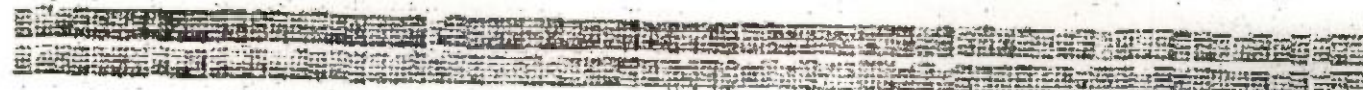
OFFICE OF THE COUNCILLORS OF BISHNUPUR MUNICIPALITY

Memo No.....

Dated, Bishnupur, the.....200

To :

Sub: Notice for holding 1st meeting of the Municipal Level Health & F.W. Committee of Bishnupur Municipality, constituted on 21.6.04 (announced vide this office's Memo. No. 385(S)/XI-8 dt. 21.6.04) in terms of the resolution No. H.P./O/PHR/658/0-23/98 dt. 25.10.2002 of the Principal Secretary, Health and F.W. Dept., Govt. of West Bengal.



A meeting of the Municipal Level Health and F.W. Committee will be held on 1st December, 04 in the municipal meeting hall at 4 p.m. to discuss the following agenda. All members are earnestly requested to attend the meeting.

Agenda (Memo. of business)

1. To consider about temporary contractual appointments as referred in the guide line of Health-Sada.
2. Miscellaneous.

Dated Bishnupur
the 1st Dec., 2004.

Member - Secretary /
President,
Municipal Level Health and
F. W. Committee,
Bishnupur Municipality.

Memo. No. 1155(S)/PHW XI-8

Dated the 1st December '04.

6.12.04

Copy communicated to all the members of the Municipal Level Health and F.W. Committee, Bishnupur Municipality for information with the request to make it convenient to attend the meeting.

Sri Dibyendu Banerjee, Councillor, Member.

* Uday Bhakat, Councillor, Member.

Local Red Cross Branch (Bishnupur) for sending a representative with authorisation. (Member)

Local Lingam' Club (Bishnupur) for sending a representative with authorisation. (Member)

Sri Dipak Kumar Saha, Asst. C.M.O., Bishnupur, Member.

Dr. Anil Banerjee, M.B.B.S. (Cal) - Member - Secretary.

Sada, Health Wing, Ilgus Bhawan, H.C. Block, Sector - III, Bishannagar, Calcutta 91 for sending a representative for attending the meeting.

Shri Shyama Prasad Mukherjee, Chairman, Bishnupur Municipality, member ((President).

Sri Sital Sarker, Dy. Magistrate & Dy. Collector, Bishnupur (Representative of D.M., Bankura).

Member - Secretary /

President,
Municipal Level Health and

SUDA

Annexure - A
jg
STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-Health/DFID/04/314
Ref No.

Date 23.11.2004

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

**To : The Chairman
Bishnupur Municipality.**

**Sub : DFID assisted Honorary Health Worker Scheme - Visit of Project Officer,
Health Wing, SUDA at your municipality.**

Sir,

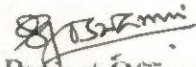
The undersigned would pay liaison visit to your municipality at an early day to monitor the activities / progress status in connection with implementation of DFID assisted HHW Scheme.

A meeting may please be organised with all the members of Municipal Level Health & FW Committee, all the councillors, members of Municipal Management Cell (MMC) and ACMOH & Supdt. of Govt. Hospital to discuss about the progress of the HHW scheme, difficulty encountered and possible steps taken from your end to complete the due activities within target time i.e. 31.01.2005.

The date and time of the meeting may kindly be fixed after discussion with the undersigned over telephone.

This may be treated as *most urgent*.

Yours faithfully

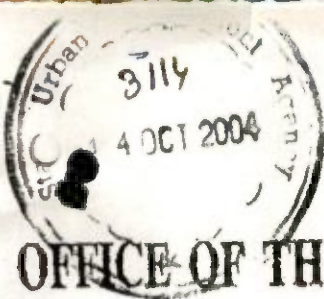

Project Officer

23.11.2004

SUDA-Health/DFID/04/314(1)
C.C

The Project Director, HHW Scheme-DFID, Bishnupur Municipality - for kind information and necessary action please.


Project Officer



THROUGH FAX NO. 359-3184

STD Code : 03244
Office : 252073 / 252591
Tourist Complex : 252200

OFFICE OF THE COUNCILLORS OF BISHNUPUR MUNICIPALITY

Memo No...../XI-8.



Date, Bishnupur, the 04/10/2004.

Dr. Goswami
14/10/04

To : The Director, SUDA,
Health Wing, "ILGUS BHAVAN",
H-C Block Sector-III,
Bidhannagar,
Kolkata - 700 091,
West Bengal.

08 OCT 2004

Respected Sir,

~~Ref:~~

Due to some unavoidable circumstances, we could not participate in to-day's meeting to be held at SUDA. Very shortly I alongwith my key officials will see you with the works already done and take your valuable opinion for completion of remaining works within middle of this month positively.

Sorry for the inconveniences caused.

Thanking you,

Yours faithfully,

[Signature]
Chairman,
Bishnupur Municipality.

OFFICE OF THE COUNCILLORS OF BISHNUPUR MUNICIPALITY

Memo No. 680 /XI-8.

Dated, Bishnupur, the 12/08/2004.

To : Dr. Shibani Goswami,
Project Officer,
Health, 'SUDA',
ILGUS BHAVAN,
H-C Block, Sector III,
Bidhannagar, Calcutta-700091.

~~Ref~~

Sub:- Sensitisation Session on the DFID assisted
HHW Scheme (Project).

~~Ref~~

Madam,

I shall be thankful to you if you please come down at this U.L.B. for a discussion as well as to hold a Sensitisation Session on the said Project wherein all Councillors will remain present.


Arrangement for feeding and lodging will be made by the U.L.B. in its own Tourist Complex.

Please convey a convenient date at your earliest convenience.

Also please note that the Project Proposal is under preparation and it will be sent to you very shortly. Related other works are on progress.

Thanking you,

Yours faithfully,


Chairman,
Bishnupur Municipality.