



Sub. : Implementation of School Health Programme in 125 Urban Local Bodies (ULBs) under KUSP.

As instructed the draft proposal on implementation of School Health Programme in 125 ULBs is enclosed for kind perusal and approval.

If approved, communication may be made to all the ULBs in this regard to know the actual no. of Primary Schools, no. of students enrolled and no. of teachers in each of the school.

Submitted.

PD, CMU

Goswami
21.02.08

The above may be seen.

~~We may~~ The matter was also discussed by Hon'ble MIC and Principal Secretary.

We may start the school health check up for BPL students in 125 ULBs of the states as per the proposal in the file. ULBs will be responsible for arranging the medical team, conducting training and then arranging the health check up in each school. Health cards will be centrally printed and distributed to ULBs as per requirement.

If the proposal is approved, we may inform the ULBs and arrange for take all preparations so that this can begin from April 2008. We may plan to inaugurate the program in last week of March at one ULB.

am
22/02

Principal
Secy, H.A. Dept.

U.O. No. CMU-94/2003(PT-VI)/355
Date - 22.02.08

- ① should it be only for the school going children or BPL families/ slum dwellers or all
- ② where from the funds shall come since it is quite substantial
- ③ on this will also be on a recurring basis

③ If all schools are involved
then also do we need to consult
school education.

④ will the existing actup with us
adequate or Health dept's support
necessary.

car
27/12/11

~~Sri. Jay~~

Pl- put up
regarding to
the queries
aj
25/12

~~Health Dept~~

School Health check up programme will be
done in the primary schools and SSK
and non-formal schools within the
slums or in the vicinity of the slums,
for all the students with focus on
BPL / Slum children vide proposal
at page no. 3 marked as "a".

The initial fund for 2 years may be
provided by CMU out of its savings.
Afterwards Dept. may like to continue
either from its own budget or explore
the availability of fund from DDFH /
Education Dept.

In this connection it is to mention here
that representatives of DDFH &
Sub-Inspector of the schools are the
members of the Monitoring & Supervising
Committee at ULB level. Details may
be seen at pg. no. 3 marked as "b".



Medical Team at each ULB level will be constituted comprising of Doctor, NRM/ Dental Hygienist, ANendant @ 1 each and 2 Health workers i.e. HHW/ FTS/ STS.

This can be pulled from the existing resources ^{of the ULB} or some may be hired on payment of fee. Details enclosed at pg. 3 under the cost involvement for 1st yr. marked with 'c'. Submitted.

~~PD, CMU~~

~~S. S. Ramani~~
27.02.08

The replies to queries may be seen

ULBs are expected to gather the team required from among existing staff and from other doctor/workers in Municipality on payment of honorarium. Approval for starting this programme, may kindly be given

~~Arjun~~
28/2

~~Prakash, Secy,
M.A. Dept.~~

MMC intends to hold

U.O. No. CMU-99/2003(PT-VI)/375
Date 28.02.08

discussions on urban health services in the ward. This can be brought up at that time for discussions.

~~Arjun~~
28/2

~~Dr. Gopwani~~
discuss
on
10/3

~~Dr. Gopwani~~



The matter was discussed with the Principal Secretary, Dept. of MA on 13.3.08.

It was decided that the School Health Programme would be piloted both in KMA & non-KMA ULBs at the initial phase. The lessons learnt from the pilot would help in scaling up the programme to other ULBs.

The suggested KMA ULBs are:- Pujali, Kamarkhali and Kalyani where AHO is in position in each of the ULBs.

Non-KMA ULBs are - Taki, Asambrey and Tarakeswar where Medical Officer is in position in each of the ULBs.

Submitted for kind approval.

[Signature]
18.3.08

PD, cmv.

We may start the pilots in the above six ULBs if approved

Any
18/3

Principal
Secy, M.A. Dept.

U.O. No. CMU-94/2003(Pt-vi)/420
Date-18.03.08

Notes from page 1/v

may be seen. It is proposed to take up health check of all school going children from the BPL families and give them

health cards. This will be done through camps to be organized. To begin with it is proposed on pilot basis in six municipalities mentioned at the page and then work out further details based on the feedback / experience. The funds will be provided under USSF.

This may be considered,

CPD
29/3/08

[Signature]
8/4/08.

MYC
Pr Secy (MA)

PD (MWS)

R
7/4/08

Pls delay
any
11/4

Dr. Brown

Letter
meeting
check
H.O.
CIC (10).
at 3 pm



KOLKATA URBAN SERVICES FOR THE POOR
C H A N G E M A N A G E M E N T U N I T

Memo No. .. CMU-94/2003(Pt. VI)/1810(6)

Dt. .. 19.09.2008

From : Arnab Roy
Project Director, CMU

To : The Chairman
Kamarhati / Pujali / Kalyani / Taki /
Arambag / Tarakeswar Municipality

Sub. : Implementation of School Health Programme under
Health component of KUSP - Trainers training of HO/AHO/UHIO of
the ULBs.

Sir,

A trainers' training for HO/AHO and UHIO (wherever existing) is scheduled at Conference Hall, SUDA on 23.09.08 at 3 p.m.

You are requested to instruct HO/AHO and UHIO of your ULB to participate in the said training.

Thanking you.

Yours faithfully,


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/1810 /1(4)

Dt. .. 19.09.2008

Copy forwarded to :

- 1) Project Manager, CMU**
- 2) Financial Advisor, CMU**
- 3) Procurement Expert, CMU**
- 4) Health Expert, CMU**


Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VI)/1810(6)

Dt. .. 19.09.2008

From : Arnab Roy
Project Director, CMU

To : The Chairman
Kamarhati / Pujali / Katyani / Taki /
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Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VI)/1816(6)

Dt. .. 19.09.2008

From : Arnab Roy
Project Director, CMU

To : The Chairman
Kamarhati / Pujali / Kalyani / Taki /
Arambag / Tarakeswar Municipality

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Project Director, CMU



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Health component of KUSP - Trainers training of HO/AHO/UHIO of
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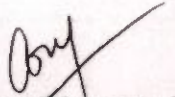
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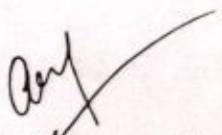

Project Director, CMU

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- 4) Health Expert, CMU**


Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR
C H A N G E M A N A G E M E N T U N I T

Memo No. .. CMU-94/2003(Pt. VI)/1810(6)

Dt. .. 19.09.2008

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Project Director, CMU

To : The Chairman
Kamarhati / Pujali / Kalyani / Taki /
Arambag / Tarakeswar Municipality

Sub. : Implementation of School Health Programme under
Health component of KUSP - Trainers training of HO/AHO/UHIO of
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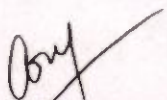
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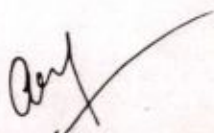

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- 3) Procurement Expert, CMU**
- 4) Health Expert, CMU**


Project Director, CMU



Sub. : School Health Programme - Printing & supply of (i) Students Health Examination Card, (ii) Referral Card & (iii) Nirdeshika.

School Health Programme is piloted in six ULBs out of which three in KMA ULBs i.e. Pujali, Kamarhati, Kalyani and three in Non-KMA ULBs i.e. Taki, Arambag, Tarakeshwar. Trainers training for HO, AHO & UHIO will be imparted by CMU on 23.09.2008. To implement School Health Programme at ULB level, printing & supply of ULB-wise following materials are essentially required :

Sl. No.	ULB	Required Nos. for three years		
		Student Health Examination Card @ no. of students forwarded by the ULBs	Referral Card @ 10% of students examined	Nirdeshika @ 50 per ULB for trainers training by HO and 5 per school under examination
1.	Pujali	3,000	300	50+140=190
2.	Kamarhati	3,000	300	50+140=190
3.	Kalyani	5,000	500	50+180=230
4.	Taki	4,000	400	50+170=220
5.	Arambag	4,000	400	50+120=170
6.	Tarakeshwar	2,000	200	50+60=110
7.	CMU	1,000	600	390
Total		22,000	2,700	1,500

Procurement Consultant may be requested to undertake the process for printing & supply of above mentioned materials.

Submitted for approval.

PD, dmU

Pl. take n.a. urgently

23.09.08

Signature of Procurement Consultant

Procurement consultant

We should complete the printing job before 5th Oct 08.

Pl. contact immediately with health Expt.

23/09/08

PH Proc. Con

Proc. Expt

Sub: - Trainers' training on School Health Programme on 23.9.08.

Trainers' training on School Health Prog. is scheduled on 23.9.08 wherein participants from 6 UBS (3 KMA & 3 Non-KMA) will attend.

For the purpose, training materials i.e. Folder, Pen and Notepad is to be provided by CMU.

Tea & working staff is also to be organised for 30 hrs. of participants

For the purpose, Rs. 1000/- (Rupees one thousand) only may be demanded in cash to Sri Subir Datta as advance. Adjustment will be submitted by him in due course.

Submitted.

[Signature]
22.09.08

A.O.M /
22/09/08

A.O.

~~PM, CMU~~



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VI)/1991 (5)

Dt. .. 29.09.2008
27.10.

From : Arnab Roy
Project Director, CMU

To : The Chairman
Kamarhati/ Pujali / Kalyani / Taki / Tarakeswar Municipality

Sub. : Implementation of School Health Programme under Health
Component of KUSP.

Sir,

Following to Trainers' training for HO/AHO & UHIO imparted by CMU held on 23.09.08 at SUDA, you are requested to proceed further for implementation of the said programme. For the purpose, activity and responsibility along with time plan are detailed in the Table below:

Activity	Responsibility	Time Plan	Remarks
Purchase of Nirdeshika for School Health Check-up	Procurement will be done by CMU	By 15.09.08	On receipt of supply, the ULB will be informed to collect the materials from CMU
Purchase of School Health Check-up Card	-do-	- do-	- do-
Purchase of Referral Card	- do -	-do-	- do -
Purchase of Equipment for School health check-up (2 sets per ULB)	Procurement is to be done by ULB	31.10.08	List of Equipment is enclosed at Annexure-I Estimated cost for 2 sets not exceeding Rs.6000/-.
Purchase of First-Aid Box along with contents (1 Box per school)	- do -		List of contents enclosed at Annexure-II Not exceeding Rs.800/- per box with contents
Purchase of Drugs	- do -	-do-	List is enclosed at Annexure III Not exceeding Rs.800/-per camp
Training of Teachers, Guardians & others not exceeding 50 nos. in a batch - one day course. 2 such training is to be held.	Training is to be imparted by the Trainers of ULB who are already trained by CMU.	31.10.08	Item of expenditure is enclosed at Annexure IV.

- Procurement should be made as per procurement rules of KUSP.
- HO/ AHO is to be made responsible in procuring the materials as Technical person.
- Health check up of School children is to be started with effect from November,2008.

E:\Dr. Goswami\KUSP\Letter Head ULBs.doc



- Month-wise schedule of health check up of students is to be forwarded to the undersigned in advance.
- On completion of health check up of all the students of one school, Report is to be sent as per proforma enclosed at Annexure- V

The expenditure for the purpose is to be met out of KUSP fund available with and is to be booked under the A/C head-“ SHS – School Health Programme”. Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Yours faithfully,


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/ 1991 (5) / 1 (2)

Dt. .. 29.09.2008
01.10.

Copy forwarded to:

- 1) HO / AHO..... Municipality
- 2) UHIO Municipality


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/ 1991 (5) / 2 (5)
Copy forwarded to:

Dt. .. 29.09.2008
01.10.

- 1) Project Manager , CMU
- 2) Procurement Expert, CMU
- 3) Financial Adviser, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency


Project Director, CMU

Annexure-I**List of Equipment for examination of School Children**

Sl.No.	Name of Equipment	Required No.
1	Weighing Machine	2
2	Height Measurement Stand	2
3	Stethoscope	2
4	Kidney Tray	2
5	Tongue Spatula	10
6	Torch Light	2
7	B.P. Instrument	2
8	Auroscope	2 sets
9	Nasal Speculum	2 sets
10	Vision Chart	2
11	Colour Vision Testing Booklet	2
12	Register	As per requirement

Annexure-II**First Aid Box with Contents**

Sl.No.	Content	Required No.
1	First Aid Box	1 No.
2	Thermometer (I Hicks)	1 No.
3	Scissors (size 14 cm)	1 Pair
4	Cotton (25 gm Pkt)	2 Pkts
5	Bandage (size 5cm x 4 m)	4 Pkts
6	Band -Aid Piece	12 Pcs.
7	Micropore Reel	1 Reel
8	Crepe Bandage	2 Pcs.
9	Triangular Bandage (piece)	2 Pcs.
10	Povidone Iodine Ointment (15gm tube)	1 Tube
11	Burnol Tube (15gm tube)	1 Tube
12	Iodex Ointment (20 gm. container)	1 Container
13	Dettol Lotion (50 ml.)	1 Bottle
14	2% Mercurochrome Lotion (50 ml.)	1 Bottle
15	Paracetamol Tablet	40 Nos.
16	Antacid Tablet	40 Nos.
17	ORS Packet	6 Pkts.
18	Note Book	1 No.
19	Pencil	1No.
20	Eraser	1 No.

Annexure-III**List of Medicine**

Sl.No.	Medicine	Quantity
1	Analgescic Tablet	On Required Basis
2	Anthalmentic (Albendazole) Tablet	
3	Multivitamin Tablet	
4	Iron Folic Acid Tablet	
5	Benzyl Bezoate lotion	
6	Genital Violet Lotion	
7	Co-trimoxazole Tablet	
8	O.R.S Packet	
9	Metronidazole Tablet	
10	Cough Tablet	
11	Eye aplicap	
12	Antacid Tablet	
13	Anti Fungal Crèam Tube	

Annexure-IV**Item of Expenditure for Training of Teachers, Gurdians & Others****(Amount in Rs.)**

Item of Expenditure	Rate	Cost
Training Materials i.e Folder, Pen , Note Pad	30/- x 50 nos. x 2 batch	3,000/-
Working Tiffin	40/- x 55nos. x 2 days	4,400/-
Mobility support to participants	40/- x 50nos. x 2 days	4,000/-
Trainers' fee	200/- x 2nos. x 2 days	800/-
Contingency	200/- x 2 days	400/-
Total		12,600/-

School- wise Report on Health Check-Up of Students

..... Municipality Name of School.....

Period of Examination from..... to

No. of Students				Status of Health			
Enrolled		Examined		Healthy		Ill	
M	F	M	F	M	F	M	F

Nature of Illness													
Anaemia		Jaundice		Worm		Night Blindness		Iodine Def. Disorder		Vit. Def. Disorder		Physical Disability	
M	F	M	F	M	F	M	F	M	F	M	F	M	F

Salient Findings of Systemic Examination	No. of Students				Lab Investigation Advised		No. Referred	
	Affected		Treated at School		M	F	M	F
	M	F	M	F				
Eye : Visual Defect								
Conjunctival discharge								
Ear : Discharge								
Impacted Wax								
Hearing Defect								
Nose : Discharge								
Deviated Nasal Septum								
Polyp								
Throat: Enlarged Tonsil								
Respiratory System								
Productive Cough								
Abnormal Breath Sound								
Cardio Vascular System								
Abnormal Heart Sounds								
Gastro-Intestinal System								
Palpable Liver								
Palpable Spleen								
Dental								
Caries								
Bleeding & Spongy Gum								
Skin								
Scabies								
Rash								
Eczema								
Pyoderma								
Psychological Disorder								

Signature of HO/AHO



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VI)/1991 (5)

Dt. .. 29.09.2008
১১.১০.

From : Arnab Roy
Project Director, CMU

To : The Chairman
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Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/ 1991 (5) / 1 (2)

Dt. .. 29.09.2008
01.10.

Copy forwarded to:

- 1) **HO / AHO..... Municipality**
- 2) **UHIO Municipality**

Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/ 1991 (5) / 2 (5)
Copy forwarded to:

Dt. .. 29.09.2008
01.10.

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Project Director, CMU

Annexure-I

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5	Tongue Spatula	10
6	Torch Light	2
7	B.P. Instrument	2
8	Auroscope	2 sets
9	Nasal Speculum	2 sets
10	Vision Chart	2
11	Colour Vision Testing Booklet	2
12	Register	As per requirement

Annexure-II

First Aid Box with Contents

Sl.No.	Content	Required No.
1	First Aid Box	1 No.
2	Thermometer (I Hicks)	1 No.
3	Scissors (size 14 cm)	1 Pair
4	Cotton (25 gm Pkt)	2 Pkts
5	Bandage (size 5cm x 4 m)	4 Pkts
6	Band -Aid Piece	12 Pcs.
7	Micropore Reel	1 Reel
8	Crepe Bandage	2 Pcs.
9	Triangular Bandage (piece)	2 Pcs.
10	Povidone Iodine Ointment (15gm tube)	1 Tube
11	Burnol Tube (15gm tube)	1 Tube
12	Iodex Ointment (20 gm. container)	1 Container
13	Dettol Lotion (50 ml.)	1 Bottle
14	2% Mercurochrome Lotion (50 ml.)	1 Bottle
15	Paracetamol Tablet	40 Nos.
16	Antacid Tablet	40 Nos.
17	ORS Packet	6 Pkts.
18	Note Book	1 No.
19	Pencil	1No.
20	Eraser	1 No.

Annexure-III**List of Medicine**

Sl.No.	Medicine	Quantity
1	Analgesic Tablet	On Required Basis
2	Anthelmintic (Albendazole) Tablet	
3	Multivitamin Tablet	
4	Iron Folic Acid Tablet	
5	Benzyl Bezoate lotion	
6	Gential Violet Lotion	
7	Co-trimoxazole Tablet	
8	O.R.S Packet	
9	Metronidazole Tablet	
10	Cough Tablet	
11	Eye aplicap	
12	Antacid Tablet	
13	Anti Fungal Crèam Tube	

Annexure-IV**Item of Expenditure for Training of Teachers, Gurdians & Others****(Amount in Rs.)**

Item of Expenditure	Rate	Cost
Training Materials i.e Folder, Pen , Note Pad	30/- x 50 nos. x 2 batch	3,000/-
Working Tiffin	40/- x 55nos. x 2 days	4,400/-
Mobility support to participants	40/- x 50nos. x 2 days	4,000/-
Trainers' fee	200/- x 2nos. x 2 days	800/-
Contingency	200/- x 2 days	400/-
Total		12,600/-

School-wise Report on Health Check-Up of Students

..... Municipality Name of School.....

Period of Examination from..... to

No. of Students				Status of Health			
Enrolled		Examined		Healthy		Ill	
M	F	M	F	M	F	M	F

Nature of Illness													
Anaemia		Jaundice		Worm		Night Blindness		Iodine Def. Disorder		Vit. Def. Disorder		Physical Disability	
M	F	M	F	M	F	M	F	M	F	M	F	M	F

Salient Findings of Systemic Examination	No. of Students				Lab Investigation Advised		No. Referred	
	Affected		Treated at School		M	F	M	F
	M	F	M	F				
Eye : Visual Defect								
Conjunctival discharge								
Ear : Discharge								
Impacted Wax								
Hearing Defect								
Nose : Discharge								
Deviated Nasal Septum								
Polyp								
Throat: Enlarged Tonsil								
Respiratory System								
Productive Cough								
Abnormal Breath Sound								
Cardio Vascular System								
Abnormal Heart Sounds								
Gastro-Intestinal System								
Palpable Liver								
Palpable Spleen								
Dental								
Caries								
Bleeding & Spongy Gum								
Skin								
Scabies								
Rash								
Eczema								
Pyoderma								
Psychological Disorder								

Signature of HO/AHO



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VI)/1991 (5)

Dt. .. 29.09.2008
27.10.

From : Arnab Roy
Project Director, CMU

To : The Chairman
Kamarhati/ Pujali / Kalyani / Taki / Tarakeswar Municipality

Sub. : Implementation of School Health Programme under Health
Component of KUSP.

Sir,

Following to Trainers' training for HO/AHO & UHIO imparted by CMU held on 23.09.08 at SUDA, you are requested to proceed further for implementation of the said programme. For the purpose, activity and responsibility along with time plan are detailed in the Table below:

Activity	Responsibility	Time Plan	Remarks
Purchase of Nirdeshika for School Health Check-up	Procurement will be done by CMU	By 15.09.08	On receipt of supply, the ULB will be informed to collect the materials from CMU
Purchase of School Health Check-up Card	-do-	- do-	- do-
Purchase of Referral Card	- do -	-do-	- do -
Purchase of Equipment for School health check-up (2 sets per ULB)	Procurement is to be done by ULB	31.10.08	List of Equipment is enclosed at Annexure-I Estimated cost for 2 sets not exceeding Rs.6000/-.
Purchase of First-Aid Box along with contents (1 Box per school)	- do -		List of contents enclosed at Annexure-II Not exceeding Rs.800/- per box with contents
Purchase of Drugs	- do -	-do-	List is enclosed at Annexure III Not exceeding Rs.800/-per camp
Training of Teachers, Guardians & others not exceeding 50 nos. in a batch - one day course. 2 such training is to be held.	Training is to be imparted by the Trainers of ULB who are already trained by CMU.	31.10.08	Item of expenditure is enclosed at Annexure IV.

- Procurement should be made as per procurement rules of KUSP.
- HO/ AHO is to be made responsible in procuring the materials as Technical person.
- Health check up of School children is to be started with effect from November,2008.

E:\Dr. Gorwami\KUSP\Letter Head ULBs.doc



- Month-wise schedule of health check up of students is to be forwarded to the undersigned in advance.
- On completion of health check up of all the students of one school, Report is to be sent as per proforma enclosed at Annexure- V

The expenditure for the purpose is to be met out of KUSP fund available with and is to be booked under the A/C head-“ SHS – School Health Programme”. Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Yours faithfully,


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/ 1991 (5) / 1 (2)

Dt. .. 29.09.2008
01.10.

Copy forwarded to:

- 1) HO / AHO..... Municipality
- 2) UHIO Municipality


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/ 1991 (5) / 2 (5)
Copy forwarded to:

Dt. .. 29.09.2008
01.10.

- 1) Project Manager , CMU
- 2) Procurement Expert, CMU
- 3) Financial Adviser, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency


Project Director, CMU

Annexure-I**List of Equipment for examination of School Children**

Sl.No.	Name of Equipment	Required No.
1	Weighing Machine	2
2	Height Measurement Stand	2
3	Stethoscope	2
4	Kidney Tray	2
5	Tongue Spatula	10
6	Torch Light	2
7	B.P. Instrument	2
8	Auroscope	2 sets
9	Nasal Speculum	2 sets
10	Vision Chart	2
11	Colour Vision Testing Booklet	2
12	Register	As per requirement

Annexure-II**First Aid Box with Contents**

Sl.No.	Content	Required No.
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5	Bandage (size 5cm x 4 m)	4 Pkts
6	Band -Aid Piece	12 Pcs.
7	Micropore Reel	1 Reel
8	Crepe Bandage	2 Pcs.
9	Triangular Bandage (piece)	2 Pcs.
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11	Burnol Tube (15gm tube)	1 Tube
12	Iodex Ointment (20 gm. container)	1 Container
13	Dettol Lotion (50 ml.)	1 Bottle
14	2% Mercurochrome Lotion (50 ml.)	1 Bottle
15	Paracetamol Tablet	40 Nos.
16	Antacid Tablet	40 Nos.
17	ORS Packet	6 Pkts.
18	Note Book	1 No.
19	Pencil	1No.
20	Eraser	1 No.

Annexure-III

List of Medicine

Sl.No.	Medicine	Quantity
1	Analgesic Tablet	On Required Basis
2	Anthelmintic (Albendazole) Tablet	
3	Multivitamin Tablet	
4	Iron Folic Acid Tablet	
5	Benzyl Bezoate lotion	
6	Gential Violet Lotion	
7	Co-trimoxazole Tablet	
8	O.R.S Packet	
9	Metronidazole Tablet	
10	Cough Tablet	
11	Eye aplicap	
12	Antacid Tablet	
13	Anti Fungal Crèam Tube	

Annexure-IV

Item of Expenditure for Training of Teachers, Gurdians & Others

(Amount in Rs.)

Item of Expenditure	Rate	Cost
Training Materials i.e Folder, Pen , Note Pad	30/- x 50 nos. x 2 batch	3,000/-
Working Tiffin	40/- x 55nos. x 2 days	4,400/-
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Trainers' fee	200/- x 2nos. x 2 days	800/-
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Total		12,600/-

School-wise Report on Health Check-Up of Students

..... Municipality Name of School.....

Period of Examination from..... to

No. of Students				Status of Health			
Enrolled		Examined		Healthy		Ill	
M	F	M	F	M	F	M	F

Nature of Illness													
Anaemia		Jaundice		Worm		Night Blindness		Iodine Def. Disorder		Vit. Def. Disorder		Physical Disability	
M	F	M	F	M	F	M	F	M	F	M	F	M	F

Salient Findings of Systemic Examination	No. of Students				Lab Investigation Advised		No. Referred	
	Affected		Treated at School		M	F	M	F
	M	F	M	F				
Eye : Visual Defect								
Conjunctival discharge								
Ear : Discharge								
Impacted Wax								
Hearing Defect								
Nose : Discharge								
Deviated Nasal Septum								
Polyp								
Throat: Enlarged Tonsil								
Respiratory System								
Productive Cough								
Abnormal Breath Sound								
Cardio Vascular System								
Abnormal Heart Sounds								
Gastro-Intestinal System								
Palpable Liver								
Palpable Spleen								
Dental								
Caries								
Bleeding & Spongy Gum								
Skin								
Scabies								
Rash								
Eczema								
Pyoderma								
Psychological Disorder								

Signature of HO/AHO



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VI)/1991 (5)

Dt. .. 29.09.2008
01.10.

From : Arnab Roy
Project Director, CMU

To : The Chairman
Kamarhati/ Pujali / Kalyani / Taki / Tarakeswar Municipality

Sub. : Implementation of School Health Programme under Health
Component of KUSP.

Sir,

Following to 'Trainers' training for HO/AHO & UHIO imparted by CMU held on 23.09.08 at SUDA, you are requested to proceed further for implementation of the said programme. For the purpose, activity and responsibility along with time plan are detailed in the Table below:

Activity	Responsibility	Time Plan	Remarks
Purchase of Nirdeshika for School Health Check-up	Procurement will be done by CMU	By 15.09.08	On receipt of supply, the ULB will be informed to collect the materials from CMU
Purchase of School Health Check-up Card	-do-	- do-	- do-
Purchase of Referral Card	- do -	-do-	- do -
Purchase of Equipment for School health check-up (2 sets per ULB)	Procurement is to be done by ULB	31.10.08	List of Equipment is enclosed at Annexure-I Estimated cost for 2 sets not exceeding Rs.6000/-.
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Purchase of Drugs	- do -	-do-	List is enclosed at Annexure III Not exceeding Rs.800/-per camp
Training of Teachers, Guardians & others not exceeding 50 nos. in a batch - one day course. 2 such training is to be held.	Training is to be imparted by the Trainers of ULB who are already trained by CMU.	31.10.08	Item of expenditure is enclosed at Annexure IV.

- Procurement should be made as per procurement rules of KUSP.
- HO/ AHO is to be made responsible in procuring the materials as Technical person.
- Health check up of School children is to be started with effect from November,2008.

E:\Dr. Gorwani\KUSP\Letter Head ULBs.doc



- Month-wise schedule of health check up of students is to be forwarded to the undersigned in advance.
- On completion of health check up of all the students of one school, Report is to be sent as per proforma enclosed at Annexure- V

The expenditure for the purpose is to be met out of KUSP fund available with and is to be booked under the A/C head-“ SHS – School Health Programme”. Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Yours faithfully,


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/ 1991 (5) / 1 (2)

Dt. .. 29.09.2008
01.10.

Copy forwarded to:

- 1) HO / AHO..... Municipality
- 2) UHIO Municipality


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VI)/ 1991 (5) / 2 (5)
Copy forwarded to:

Dt. .. 29.09.2008
01.10.

- 1) Project Manager , CMU
- 2) Procurement Expert, CMU
- 3) Financial Adviser, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency


Project Director, CMU



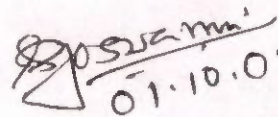
Sub: Release of payment to Sri Sasanka
Sektor Manik

Enclosed the bill for Rs 680/- towards
typing charge in respect of Noddolika
in Bengali (34 pages) for School
Health Programme, submitted by
Sri Sasanka Sektor Manik dt. 01.10.08.

The payment of Rs. 680/- (Rupees Six
hundred eighty) only may be
released to Sri Sasanka Sektor Manik.

The expenditure is to be booked
under the A/c head - "SHS - School
Health Programme."

Submitted.


01.10.08

~~PD, CMK~~

~~MPK~~
~~ay~~
3/10



Sub: Release of payment - to Sri Sasanka
Sektor Manik

Enclosed the bill for Rs 680/- towards
typing charge in respect of nodoshika
in Bengali (34 pages) for School
Health programme, submitted by
Sri Sasanka Sektor Manik dt. 01.10.08.

The payment of Rs. 680/- (Rupees six
hundred eighty) only may be
released to Sri Sasanka Sektor Manik.

The expenditure is to be booked
under the A/c head - "SAS - School
Health programme."

Submitted.

S. S. Swami
01.10.08

PD, CMU

MPK
ay
3/10

A. P.
M. S.
3/10/08

BILL

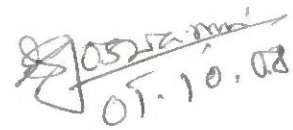
To
The Project Director
Change Management Unit

Computer typing charge in respect of Nirdeshika in Bengali for School Health Programme
@ Rs. 20/- per page for 34 pages = Rs. 680/- (Rupees Six hundred eighty) only.

Sasanka Sekhar Marik
Sasanka Sekhar Marik

Dt. : 01.10.2008

This is certified that the above
mentioned job has been performed
by Sri Sasanka Sekhar Marik
Satisfactorily.


01.10.08



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Arnab Roy, IAS
Project Director

Memo No. CMU - 94/2003 (Pt-VI)/2089

Date...17.10.08
20

Kaustav Das
126/1B, Roy Bahadur Road,
Kolkata - 700 034

Sub: Supply, Printing and delivery of books, Referral Card and Students Health Examination Card.

Ref: Your Offer No. NIL, Dated.. 29.09.08.

Sir,

I am pleased to accept your above offer containing the rates, specification etc. for supply, delivery and printing of Books under the title 'Nirdeshika' for Ttrainers training, Referral Card and Students Health Examination Card (2 fold). You are accordingly requested to supply and deliver the following printing items at the above office of ILGUS Bhavan, HC Block, Sector - III, Salt Lake, Kolkata - 700 106, as per the details given below:

Sl. No.	Description of Item	Unit	Rate/Unit (Rs. P.)	Amount (Rs. P.)
1.	Books under the title 'Nirdeshika' for Ttrainers training of following specification: i) Size : Demai - ¼ ii) Paper : 18" x 23"-19 GSM Maplitho iii) Page : 36 including Cover Pages iv) Colour : Cover & back page 4 colour off- set printing 250 GSM with lamination v) Binding : Centrally stitching.	1500 pcs.	26.00	39,000.00
2.	Printing & Supply of referral card for students examined as per given sample: i) Size : 1/9 of 22" x 28" Board ii) Paper : 22" x 28" - 200 GSM Board iii) Printing : Both side	2,700 pcs.	1.20	3,240.00
3.	Printing & delivery of Student Health Examination Card : i) Size : 9.5" x 12" (¼ of 22" x 28" Board) ii) Paper : 22" x 28" - 250 GSM Board iii) Printing : Both side iv) Orientation : 2 fold	22,000 pcs..	2.35	51,700.00
Total Price :				93,940.00



Terms & Conditions:

- Delivery : Within 7 days from the date of receipt of this order.
- Payment : After delivery.
- Taxes : The above price is inclusive of all taxes and duties.
- Delivery Charges : Free of cost.
- Submission of IT PAN }
No., VAT No. & PT } : Payment shall be made on production of copies of documents
Enrolment No. } : through which IT PAN No., VAT No. & PT Enrolment Number
have been issued by the respective authorities.
- I.T. Deduction at source : As per rules.

Yours faithfully,

(Arnab Roy)

Project Director, CMU

Copy forwarded to:

1. Project Manager, CMU for information
2. Financial Adviser, CMU for information and necessary action
3. Accounts Officer, CMU for information and necessary action
4. Procurement Expert, CMU for information and necessary action
- ✓ 5. Health Expert, CMU for information and necessary action

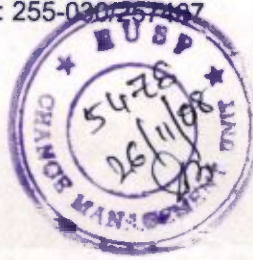
Project Director, CMU

OFFICE OF THE COUNCILLORS OF ARAMBAGH MUNICIPALITY

ARAMBAGH ♦ HOOGHLY

Phone : (03211) 255030, Fax : 255-0301257197

Ref. No 284



Date 14-11-08

Dr. Gramani
26/11/08

To
The Project Director, CMU,
Govt. of West Bengal,
ILGUS Bhavan, HC Block, Sector-3,
Bidhannagar, Kolkata- 700 106.

Sub:- Implementation of School Health Programme
under Health Component of KUSP.

Ref:- No.CMU-94/2003(Pt.VI)/1975 dt.26/30.09.2008.

Dear Sir,

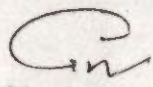
With reference to above, I am to inform you that we are able to go ahead with the implementation of School Health Programme under Health Component of KUSP.

I, now, request you kindly to take necessary action in this matter.

Delay is regretted.

Thanking You,

Yours faithfully,


Chairman,
Arambagh Municipality.



FAX

KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VI)/ 2653

Dt. .. 03.12.2008

From : Arnab Roy
Project Director, CMU

To : The Chairman
Arambagh Municipality
Arambagh Benepara Road,
P.O.- Arambagh,
Dist. - Hooghly,
PIN - 712 601.

Sub. : Implementation of School Health Programme under Health
Component of KUSP.

Ref.: Your communication bearing no. 284 dt. 14.11.08.

Sir,

With reference to you letter above, you are requested to instruct Health Officer of your Municipality to visit SUDA and meet Dr. Shibani Goswami, Health Expert, CMU to get briefing on implementation of School Health Programme by 24th December, 2008. The date of visit of HO is to be scheduled in consultation with Health Expert, CMU over telephone (2359-3184).

Thanking you.

Yours faithfully,

Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pl. VII)/2565

Dt. .. 17.02.2009
18

From : Arnab Roy
Project Director, CMU

To : The Chairman
Arambagh Municipality
Arambagh Benepara Road,
P.O.- Arambagh,
Dist. - Hooghly,
PIN - 712 601.

Sub. : AA & FS for implementation of School Health Programme
under Health Component of KUSP.

Ref. : Your communication bearing no. 42/CBPHCS/AM dt. 19.01.2009.

Sir,

Following to Trainers' training for Health Officer (HO) imparted by CMU at SUDA, you are requested to proceed further for implementation of the said programme. For the purpose, activity and responsibility are detailed in the table below :

Activity	Responsibility	Remarks
Supply of Nirdeshika, School Health Check-up Card and Referral Card for School Health Check-up Programme	CMU	To collect the materials from CMU
Purchase of Equipment for School health check-up (2 sets)	Procurement is to be done by ULB	List of Equipment is enclosed at Annexure - I Estimated cost for 2 sets not exceeding Rs. 6000/-.
Purchase of First-Aid Box along with contents (1 Box per school)	o	List of contents enclosed at Annexure - II Not exceeding Rs. 800/- per box with contents
Purchase of Drugs	Do	List is enclosed at Annexure - III Not exceeding Rs. 800/- per camp
Training of Teachers, Guardians & others not exceeding 50 nos. in a batch - one day course. 2 such training is to be held.	Training is to be imparted by the Trainers of ULB who are already trained by CMU.	Item of expenditure is enclosed at Annexure - IV.
Mobility Support (Conveyance expenses) per School Health-Check Camp	ULB	Not exceeding Rs. 500/- per School Health Check up camp

Contd. to P-2.

CMU-A REGISTERED SOCIETY UNDER MUNICIPAL AFFAIRS DEPTT., GOVT. OF WEST BENGAL
ILGUS BHAVAN, HC BLOCK, SECTOR 3, BIDHANNAGAR, KOLKATA - 700 106

E:\Dr. Goswami\KUSP\Letter File\ULB\03-2337 8723 / 6226 / 8687, 2358 6403 / 5767, FAX : 033-2337 7318 / 6229

E-mail : kuspcmu@vsnl.net, Website : www.changekolkata.org



- 2 -

- Procurement should be made as per procurement rules of KUSP.
- HO is to be made responsible in procuring the materials as Technical person.
- Health check up of School children is to be started as per your micro plan already submitted.
- Month-wise schedule of health check up of students is to be forwarded to the undersigned in advance.
- On completion of health check up of all the students of one school, Report is to be sent as per proforma enclosed at Annexure - V

The expenditure for the purpose is to be met out of KUSP fund available with you and is to be booked under the A/C head -“ SHS – School Health Programme”. Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VII)/3565/1(1)

Dt. .. 17.02.2009
18

Copy forwarded to:

HO, Arambag Municipality


Project Director, CMU

Memo No. .. CMU-94/2003(Pt. VII)/3565/2(4)

Dt. .. 17.02.2009
18

Copy forwarded to:

- 1) Project Manager , CMU
- 2) Accounts Officer, CMU
- 3) Health Expert, CMU
- 4) Accounting Support Agency


Project Director, CMU

Annexure-I

List of Equipment for examination of School Children

Sl.No.	Name of Equipment	Required No.
1	Weighing Machine	2
2	Height Measurement Stand	2
3	Stethoscope	2
4	Kidney Tray	2
5	Tongue Spatula	10
6	Torch Light	2
7	B.P. Instrument	2
8	Auroscope	2 sets
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10	Vision Chart	2
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Annexure-II

First Aid Box with Contents

Sl.No.	Content	Required No.
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6	Band -Aid Piece	12 Pcs.
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11	Burnol Tube (15gm tube)	1 Tube
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20	Eraser	1 No.

Annexure-III

List of Medicine

Sl.No.	Medicine	Quantity
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Annexure-IV

Item of Expenditure for Training of Teachers, Gurdians & Others

(Amount in Rs.)

Item of Expenditure	Rate	Cost
Training Materials i.e Folder, Pen , Note Pad	30/- x 50 nos. x 2 batch	3,000/-
Working Tiffin	40/- x 55nos. x 2 days	4,400/-
Mobility support to participants	40/- x 50nos. x 2 days	4,000/-
Trainers' fee	200/- x 2nos. x 2 days	800/-
Contingency	200/- x 2 days	400/-
Total		12,600/-

School- wise Report on Health Check-Up of Students

Municipality

Name of School

Period of Examination from..... .. to

No. of Students				Status of Health			
Enrolled		Examined		Healthy		Ill	
M	F	M	F	M	F	M	F

Nature of Illness													
Anaemia		Jaundice		Worm		Night Blindness		Iodine Def. Disorder		Vit. Def. Disorder		Physical Disability	
M	F	M	F	M	F	M	F	M	F	M	F	M	F

Salient Findings of Systemic Examination	No. of Students				Lab Investigation Advised		No. Referred	
	Affected		Treated at School		M	F	M	F
	M	F	M	F				
Eye : Visual Defect								
Conjunctival discharge								
Ear : Discharge								
Impacted Wax								
Hearing Defect								
Nose : Discharge								
Deviated Nasal Septum								
Polyp								
Throat: Enlarged Tonsil								
Respiratory System								
Productive Cough								
Abnormal Breath Sound								
Cardio Vascular System								
Abnormal Heart Sounds								
Gastro-Intestinal System								
Palpable Liver								
Palpable Spleen								
Dental								
Caries								
Bleeding & Spongy Gum								
Skin								
Scabies								
Rash								
Eczema								
Pyoderma								
Psychological Disorder								

Signature of HO/AHO



KOLKATA URBAN SERVICES FOR THE POOR
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. VII)/ 2505

Dt. .. 17.02.2009
12

From : Arnab Roy
Project Director, CMU

To : The Chairman
Arambagh Municipality
Arambagh Benepara Road,
P.O.- Arambagh,
Dist. - Hooghly,
PIN - 712 601.

Sub. : AA & FS for implementation of School Health Programme
under Health Component of KUSP.

Ref. : Your communication bearing no. 42/CBPHCS/AM dt. 19.01.2009.

Sir,

Following to Trainers' training for Health Officer (HO) imparted by CMU at SUDA, you are requested to proceed further for implementation of the said programme. For the purpose, activity and responsibility are detailed in the table below :

Activity	Responsibility	Remarks
Supply of Nirdeshika, School Health Check-up Card and Referral Card for School Health Check-up Programme	CMU	To collect the materials from CMU
Purchase of Equipment for School health check-up (2 sets)	Procurement is to be done by ULB	List of Equipment is enclosed at Annexure - I Estimated cost for 2 sets not exceeding Rs. 6000/-.
Purchase of First-Aid Box along with contents (1 Box per school)	o	List of contents enclosed at Annexure - II Not exceeding Rs. 800/- per box with contents
Purchase of Drugs	Do	List is enclosed at Annexure - III Not exceeding Rs. 800/- per camp
Training of Teachers, Guardians & others not exceeding 50 nos. in a batch - one day course. 2 such training is to be held.	Training is to be imparted by the Trainers of ULB who are already trained by CMU.	Item of expenditure is enclosed at Annexure - IV.
Mobility Support (Conveyance expenses) per School Health-Check Camp	ULB	Not exceeding Rs. 500/- per School Health Check up camp

Contd. to P-2.

CMU-A REGISTERED SOCIETY UNDER MUNICIPAL AFFAIRS DEPTT., GOVT. OF WEST BENGAL
ILGUS BHAVAN, HC BLOCK, SECTOR 3, BIDHANNAGAR, KOLKATA - 700 106

E/Dr. Goswami/KUSP/Letter No. ULB/2003-2337 8723 / 6226 / 8687, 2358 6403 / 5767, FAX : 033-2337 7318 / 6229

E-mail : kuspcmu@vsnl.net, Website : www.changekolkata.org



- 2 -

- Procurement should be made as per procurement rules of KUSP.
- HO is to be made responsible in procuring the materials as Technical person.
- Health check up of School children is to be started as per your micro plan already submitted.
- Month-wise schedule of health check up of students is to be forwarded to the undersigned in advance.
- On completion of health check up of all the students of one school, Report is to be sent as per proforma enclosed at Annexure - V

The expenditure for the purpose is to be met out of KUSP fund available with you and is to be booked under the A/C head - "SHS - School Health Programme". Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Yours faithfully,

Encl. : As stated.


Project Director, CMU

Memo No. ... CMU-94/2003(Pt. VII)/3565/1(1)

Dt. .. 17.02.2009
18

Copy forwarded to:

HO, Arambag Municipality


Project Director, CMU

Memo No. ... CMU-94/2003(Pt. VII)/3565/2(4)

Dt. .. 17.02.2009
18

Copy forwarded to:

- 1) Project Manager , CMU
- 2) Accounts Officer, CMU
- 3) Health Expert, CMU
- 4) Accounting Support Agency


Project Director, CMU

Sub. : School Health Programme - Printing & supply of (i) Students Health Examination Card, (ii) Referral Card & (iii) Nirdeshika.

School Health Programme is piloted in six ULBs out of which three in KMA ULBs i.e. Pujali, Kamarhati, Kalyani and three in Non-KMA ULBs i.e. Taki, Arambag, Tarakeshwar. Trainers training for HO, AHO & UHIO will be imparted by CMU on 23.09.2008. To implement School Health Programme at ULB level, printing & supply of ULB-wise following materials are essentially required :

Sl. No.	ULB	Required Nos. for three years		
		Student Health Examination Card @ no. of students forwarded by the ULBs	Referral Card @ 10% of students examined	Nirdeshika @ 50 per ULB for trainers training by HO and 5 per school under examination
1.	Pujali	3,000	300 + 50	50+140=190 + 150 = 340
2.	Kamarhati	3,000	300	50+140=190 300
3.	Kalyani	5,000	500	50+180=230
4.	Taki	4,000	400	50+170=220
5.	Arambag	4,000	400	50+120=170 ✓
6.	Tarakeshwar	2,000	200	50+60=110
7.	CMU	1,000	600	390
Total		22,000	2,700	1,500

Procurement Consultant may be requested to undertake the process for printing & supply of above mentioned materials.

Submitted for approval.

PL. take n.a. urgently

[Signature]
23.09.08

[Signature]
B/g

Procurement consultant

We should complete the printing job before 5th Oct 08.

Pl. contact immediately with Health Expt.

[Signature]
23/09/08.

Proc. Expt

Pujals

1. Nideshila 1500
 2. Referral Card 2700
 3. Health checkup card 21000
- 50
150

Aramby . Nideshila 170
Health check up - 400
Referral - 400

b) Community Based Primary Health Care Services Programme is being implemented at Ashokenagar Kalyangarh, Baduria, Basirhat, Bongaon, Gobardanga, Habra & Taki since 2006

Status on engagement of manpower

Manpower	ULBs						
	Ashokenagar Kalyangarh	Baduria	Basirhat	Bongaon	Gobardanga	Habra	Taki
HHWs engaged	37	17	38	34	17	40	16
FTSs engaged	8	4	8	7	-	8	4
HO engaged	1	1	-	-	-	1	1
Staff of M & S Cell	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Status on functioning of Sub-Centres (SC)

Functioning of Sub-Centres	ULBs						
	Ashokenagar Kalyangarh	Baduria	Basirhat	Bongaon	Gobardanga	Habra	Taki
Ante Natal Clinic							
Immunisation Clinic							
General Treatment Clinic							

* Immunisation services are being rendered by the Govt. Health facility.

Status on available fund to the ULBs vis-à-vis submission of SOEs by the ULBs during FY 2008-09

(Rs. in lakhs)

ULBs	Available Fund with the ULB	SOE submitted By the ULB (%)	SOE submitted by the ULB upto the month of
Ashokenagar Kalyangarh	13.66	9.68 (70.91%)	Dec-2008
Baduria	11.56	7.46 (64.57%)	Dec-2008
Basirhat	21.35	12.71 (59.56%)	Dec-2008
Bongaon	19.78	11.43 (57.76%)	Dec-2008
Gobardanga	9.61	6.10 (63.46%)	Dec-2008
Habra	24.61	15.52 (63.08%)	Dec-2008
Taki	9.98	8.41 (84.27%)	Dec-2008

Sub. : School Health Programme - Printing & supply of (i) Students Health Examination Card, (ii) Referral Card & (iii) Nirdeshika.

School Health Programme is piloted in six ULBs out of which three in KMA ULBs i.e. Pujali, Kamarhati, Kalyani and three in Non-KMA ULBs i.e. Taki, Arambag, Tarakeshwar. Trainers training for HO, AHO & UHIO will be imparted by CMU on 23.09.2008. To implement School Health Programme at ULB level, printing & supply of ULB-wise following materials are essentially required :

Sl. No.	ULB	Required Nos. for three years		
		Student Health Examination Card @ no. of students forwarded by the ULBs	Referral Card @ 10% of students examined	Nirdeshika @ 50 per ULB for trainers training by HO and 5 per school under examination
1.	Pujali	3,000	300 + 50	50+140=190 + 100 = 290
2.	Kamarhati	3,000	300	50+140=190 300
3.	Kalyani	5,000	500	50+180=230
4.	Taki	4,000	400	50+170=220
5.	Arambag	4,000	400	50+120=170
6.	Tarakeshwar	2,000	200	50+60=110
7.	CMU	1,000	600	390
Total		22,000	2,700	1,500

Procurement Consultant may be requested to undertake the process for printing & supply of above mentioned materials.

Submitted for approval.

PC. take n.a. urgently.

[Signature]
23.09.08

[Signature]
B/g
Procurement consultant

We should complete the printing job before 5th Oct 08.

Pl. contact immediately with Health Expt.

Proc. Expt

[Signature]
23/09/08.



Sub. : School Health Programme - Printing & supply of (i) Students Health Examination Card, (ii) Referral Card & (iii) Nirdeshika.

School Health Programme has been piloted in six ULBs out of which three in KMA ULBs i.e. Pujali, Kamarhati, Kalyani and, three in Non-KMA ULBs i.e. Taki, Arambag, Tarakeshwar. Following to that Siliguri Municipal Corporation has agreed to implement school health programme at 42 primary schools with 14,000 (approx.) students. Trainers training for HO, AHO & UHIO will be imparted by CMU shortly. To implement School Health Programme at Siliguri Municipal Corporation area, printing & supply of the following materials are essentially required :

Sl. No.	ULB	Required Nos. for three years		
		Student Health Examination Card @ no. of students forwarded by the ULBs	Referral Card @ 10% of students examined	Nirdeshika @ 50 per ULB for trainers training by HO and 5 per school under examination
1.	Siliguri	14,000	1,400	50+210=260

In this regard, this is to mention here that in earlier occasion work order had been issued by CMU vide memo no. CMU-94/2003/(Pt.VI)/2089 dt. 17.10.08. The same firm may be entrusted with the job of printing of such materials. As the ULB is distantly located, supply may be made by the supplier directly to the ULB, for which delivery charges may be negotiated with the firm by the Procurement Expert. The process for printing and supply of above mentioned materials may be undertaken immediately so that implementation of School Health Programme be started at the earliest.

Submitted for approval.

PD/CMU

Goswami
18.02.09

Necessary action may be taken immediately
Ary
18/2

We may take up m/a so that the programme at S.M.C can be started immediately.

ku
19/2

Memo No. CMU - 94/2009 (Pt. VI) / 2008

Date... 17.10.08
20

Kaustav Das
126/1B, Roy Bahadur Road,
Kolkata - 700 034

Sub: Supply, Printing and delivery of books, Referral Card and Students Health Examination Card.

Ref: Your Offer No. NIL, Dated.. 29.09.08.

Sir,

I am pleased to accept your above offer containing the rates, specification etc. for supply, delivery and printing of Books under the title 'Nirdeshika' for Ttrainers training, Referral Card and Students Health Examination Card (2 fold). You are accordingly requested to supply and deliver the following printing items at the above office of ILGUS Bhavan, HC Block, Sector - III, Salt Lake, Kolkata - 700 106, as per the details given below:

Sl. No.	Description of Item	Unit	Rate/Unit (Rs. P.)	Amount (Rs. P.)
1.	Books under the title 'Nirdeshika' for Ttrainers training of following specification: i) Size : Demai - 1/4 ii) Paper : 18" x 23"-19 GSM Maplitho iii) Page : 36 including Cover Pages iv) Colour : Cover & back page 4 colour off- set printing 250 GSM with lamination v) Binding : Centrally stitching.	1500 pcs.	26.00	39,000.00
2.	Printing & Supply of referral card for students examined as per given sample: i) Size : 1/9 of 22" x 28" Board ii) Paper : 22" x 28" - 200 GSM Board iii) Printing : Both side	2,700 pcs.	1.20	3,240.00
3.	Printing & delivery of Student Health Examination Card : i) Size : 9.5" x 12" (1/4 of 22" x 28" Board) ii) Paper : 22" x 28" - 250 GSM Board iii) Printing : Both side iv) Orientation : 2 fold	22,000 pcs..	2.35	51,700.00
Total Price :				93,940.00



Terms & Conditions:

- Delivery : Within 7 days from the date of receipt of this order.
- Payment : After delivery.
- Taxes : The above price is inclusive of all taxes and duties.
- Delivery Charges : Free of cost.
- Submission of IT PAN No., VAT No. & PT Enrolment No. } Payment shall be made on production of copies of documents through which IT PAN No., VAT No. & PT Enrolment Number have been issued by the respective authorities.
- I.T. Deduction at source : As per rules.

Yours faithfully,

(Arnab Roy)
Project Director, CMU

Copy forwarded to:

- 1. Project Manager, CMU for information
- 2. Financial Adviser, CMU for information and necessary action
- 3. Accounts Officer, CMU for information and necessary action
- 4. Procurement Expert, CMU for information and necessary action
- 5. Health Expert, CMU for information and necessary action

Project Director, CMU



Sub. : School Health Programme - Printing & supply of (i) Students Health Examination Card, (ii) Referral Card & (iii) Nirdeshika.

Following to implementation of School Health Programme in KMA ULBs i.e. Pujali, Kamarhati, Kalyani and four in Non-KMA ULBs i.e. Taki, Arambag, Tarakeshwar and Siliguri Municipal Corporation, we have issued letter to the rest of 118 ULBs to implement such programme, if they are interested. Many of the ULBs have expressed their willingness over telephone and they will be submitting actual no. of schools and no. of students enrolled. We may have an interim stock at CMU in respect of Nirdeshika, School Health Examination Card and Referral card, so that we may release the same logistics to the ULBs for speedy implementation of school health programme. The tentative estimation of logistics is as under :

Sl. No.	Required Nos. for three years		
	Student Health Examination Card	Referral Card @ 10% of students examined	Nirdeshika @ 50 per ULB for trainers training by HO and 5 per school under examination
1.	50,000	5,000	600

The process for printing and supply of above mentioned materials may be undertaken immediately

Submitted for approval.

PD/CMV

DM/AE

ay
5/3

BSZmm
05.03.03



Memo No. CMU – 242/2005(Pt.-II)/3348

Date...17.03.09
18

M/s Printers Corner
26/1B, Sashi Bhusan Dey Street,
Kolkata – 700 012.

Sub: Supply, Printing and delivery of books, Referral Card and Students Health Examination Card.

Ref: Your Offer No. NIL, Dated.. 12/03/2009.

Sir,

I am pleased to accept your above offer containing the rates, specification etc. for supply, delivery and printing of Books under the title 'Nirdeshika' for T/trainers training, Referral Card and Students Health Examination Card (2 fold). You are accordingly requested to supply and deliver the following printing items at the above office of ILGUS Bhavan, HC Block, Sector – III, Salt Lake, Kolkata – 700 106, as per the details given below:

Sl. No.	Description of Item	Unit	Rate/Unit (Rs. P.)	Amount (Rs. P.)
1.	Books under the title 'Nirdeshika' for T/trainers training of following specification: i) Size : Demai - ¼ ii) Paper : 18" x 23"-90 GSM Maplitho iii) Page : 36 including Cover Pages iv) Colour : Cover & back page 4 colour off- set printing 250 GSM with lamination v) Binding : Centrally stitching.	1000 pcs.	20.00	20,000.00
2.	Printing & Supply of referral card for students examined as per given sample: i) Size : 1/9 of 22" x 28" Board ii) Paper : 22" x 28" - 200 GSM Board iii) Printing : Both side	7,000 pcs.	0.90	6,300.00
3.	Printing & delivery of Student Health Examination Card : i) Size : 9.5" x 12" (¼ of 22" x 28" Board) ii) Paper : 22" x 28" - 250 GSM Board iii) Printing : Both side iv) Orientation : 2 fold	65,000 pcs.	1.90	1,23,500.00
Total Price :				1,49,800.00



Terms & Conditions:

- Delivery : Within 10 days from the date of receipt of this order.
- Payment : After delivery.
- Taxes : The above price is inclusive of all taxes and duties.
- Delivery Charges : Free of cost.
- Submission of IT PAN }
No., VAT No. & PT } : Payment shall be made on production of copies of documents
Enrolment No. } : through which IT PAN No., VAT No. & PT Enrolment Number
have been issued by the respective authorities.
- I.T. Deduction at source : As per rules.

Yours faithfully,

(Arnab Roy)

Project Director, CMU

Copy forwarded to:

1. Project Manager, CMU for information
2. Financial Adviser, CMU for information and necessary action
3. Accounts Officer, CMU for information and necessary action
4. Procurement Expert, CMU for information and necessary action
5. Health Expert, CMU for information and necessary action

Project Director, CMU

Memo No. ... CMU-94/2003(Pl. VII)/ 1

Dt. .. 01.04.2009

From : Dr. Kallol Kr. Mukherjee
Project Manager, CMU

To : The Chairman
Kamarhati Municipality
1, M.M. Feeder Road,
P.O.- Belgharia,
Dist.- 24 Parganas (North),
PIN - 700 056.

Sub. : School health check-up programme.

Ref. : Communication of AHO, Kamarhati Municipality bearing no.
152/UHIP/IPP-VIII/KM/08-09 dt. 31.03.2009.

Sir,

With reference to communication as mentioned above, approval is hereby accorded for 3rd batch of training as well as conduct of Health Check-up of students under School Health Programme, in continuation of the ongoing service, as sought for.

You are requested to submit Statement of Expenditure to Accounting Support Agency accordingly.

Thanking you.

Yours faithfully,

K
114109.

Project Manager, CMU

Memo No. ... CMU-94/2003(Pl. VII)/1 /1(2)

Dt. .. 01.04.2009

Copy forwarded to :

1. Asstt. Health Officer, Kamarhati Municipality
2. Accounting Support Agency

K
114109.

Project Manager, CMU