



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt. VI)/599

Date01.06.2005

From : Director, SUDA

To : OSD, Health
KMDA
Unnayan Bhavan
Salt Lake.

Sub : Forwarding documents in connection with collection of registration fees and mobilization of NSDP fund.

Ref. : Item - Collection of registration fees at Sl. No. 2 of the minutes of 7th meeting of Apex Advisory Committee held on 28.01.2005.

Sir,

The copies of following documents pertaining to the subject matter are enclosed for necessary action from your end.

1. MA Dept. Memo No. 730(23)/MA/C-10/2E-1/2000Pt. Dated, Kolkata, The 23rd April, 2001.
2. Health Wing, SUDA Memo No. SUDA-15/98(Pt. VI)/75 dt. 18.02.2003.
3. MA Dept. Memo No. 1275/4-S/03 dt. 12th September, 2003.

Enclo. : As stated.

Yours faithfully,

Director, SUDA

**GOVERNMENT OF WEST BENGAL
MUNICIPAL AFFAIRS DEPARTMENT
WRITERS' BUILDINGS
KOLKATA- 700 001.**

No.

Dated, the 12th September, 2003.

From : Shri D. Mukhopadhyay,
Secretary to the Government of West Bengal.

To: (1) Shri Alapan Bandyopadhyay,
C.E.O., K.M.D.A.,

(2) Shri Gopal Banerjee,
Director, S.U.D.A.

**Sub: Regarding dovetailing of NSDP Fund with Community
Health Fund created under IPP-VIII/IPP-VIII Extension/
CUDP/CSIP/RCH.**

Sir,

I sought clarifications from the Ministry of Urban Development vide my D.O. No. 1185-S/03 dated May 2, 2003 (copy enclosed) on dovetailing of NSDP Fund with Community Health Fund created under different urban Health Improvement programmes for maintaining the services. The matter was referred to the Planning Commission by the Urban Development Ministry. The Planning Commission has approved the proposal contained in my aforesaid letter and the said approval has been communicated to us by the Ministry of Urban Development (Department of Urban Employment) vide their letter No. K-11019/2/2002-NSDP dated the 29th August, 2003. A copy of the said letter as well as the letter communicating the Planning Commission's approval are also enclosed. The position thus stands clarified to the extent that NSDP Fund to the tune of 5 times of the community mobilisation through health visits and imposition of different user charges can be pulled during the particular period for maintenance of health services like honorarium to the health workers, doctors and other technical personnel etc., procurement of drugs, maintenance of equipments and buildings as well as for extension of such services. If Rs. 100/- is mobilised, say during three months, upto Rs. 500/- can be pulled from NSDP Fund. In the same scale, further pulling of resource from NSDP may be allowed for subsequent mobilisation. The NSDP accounts as well as the accounts for the Community Health Fund should indicate very clearly the community

mobilisation for a particular period and the corresponding NSDP contribution for that period.

You are, accordingly, requested to please inform all the concerned local bodies to take advantage of this facility to supplement the Community Health Fund.

Yours faithfully,

Sd/-

(D. Mukhopadhyay)

No. 1275/A-S/03

Dated, the 12th September, 2003.

Copy forwarded with the enclosures mentioned in my letter to :

- 1) Ms. Nandini Chakraborty, Special Secretary, K.M.D.A.,
- 2) Dr. Sibani Goswami, Project Officer (Health), S.U.D.A.,
- 3) P.S. to M.I.C., M. A. Department,
- 4) P.S. to M.O.S., M.A. Department.


12-9-03
Secretary.

No. K-11019/2/2002-NSDP-(West Bengal)
Government of India
Ministry of Urban Development and Poverty Alleviation.
Department of Urban Employment and Poverty Alleviation.

Nirman Bhawan,
New Delhi, Date 29 August, 2003

To,

Shri D. Mukhopadhyay,
Secretary,
Municipal affairs department,
Government of West Bengal,
Writer's Building,
Kolkata-700001

Copy to

P/S/MIC

P/S/MOS

Q

10.9.03

Sub:- Clarification on dovetailing of NSDP fund with Community Health Fund for maintaining mother and child health facilities created under World Bank funded India Population Programme.

Sir,

I am directed to invite a reference to your office D.O. letter number 1185-S/03 dated 2nd May, 2003 on the above cited subject and to state that the request of the State Government of West Bengal has been acceded to by the Planning Commission, Government of India as informed by them vide O.M. number PC/H/8/3/2001(part) dated 15th July, 2003. (copy enclosed).

Yours faithfully,




(SHYAM KAPOOR)
Deputy Secretary to the Govt. of India
Tel 011-2301-8923

✓
Yojana Bhawan, Sansad Marg,
New Delhi, the 15th July, 2003.

OFFICE MEMORANDUM

**Subject:- Clarification on dovetailing of NSDP Fund with
Community Health Fund for maintaining mother
and child health facilities created under World Bank
Funded India Population Programme (IPP)
West Bengal.**

Department of Urban Employment & P.A. may please refer to their
O.M.No.K-11019/2/2002-NSDP-(West Bengal) dated June, 2003 on the
above subject. Keeping in view the guidelines of NSDP, the request of the
West Bengal Govt. may be acceded to.


(Dr. Malayir Singh)
Director (HUD)

Ministry of Urban Development & PA
Department of Urban Employment & PA
Nirman Bhawan, New Delhi.

(Kind Attn. Shri Shyam Kapoor, Deputy Secretary)

616/NSDP
17-7-03

Shyam Kapoor
16.7
96/7
16.7

D.O. No.1185-S/03

May 2, 03

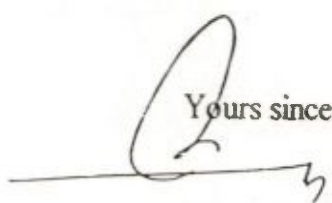
Dear Shri Jain,

I would seek necessary clarification on dovetailing of NSDP fund with Community Health Fund for maintaining mother and child health care health facilities created under World Bank funded India Population Programme.

IPP VIII Programme was introduced in 1995 with World Bank assistance in the slum areas of ULBs located within Kolkata Metropolitan Development Area. Subsequently, IPP VIII Extension Programme on similar pattern was also introduced in 10 ULBs outside KMDA in January, 2001. The external assistance for both these projects came to end in June, 2002 and thereafter the facilities are being maintained with budgetary support from this Department and also partly through imposition of user charges. Under this project an honorary health worker for every 200 beneficiary families had been engaged on a lump sum monthly payment of Rs.750/-. She is provided with a medical kit and visits every household twice a month for routine medical check-up of the beneficiary families and also for providing contraceptives, oral rehydration packet etc. The pregnant mothers and also the infants are referred to the first level supervisory tiers which we call the health posts for providing immunisation services. Part time doctors on a consolidated remuneration are provided for these health posts. In the next upper tier we have got outdoors plus 10-bedded maternity homes where we have provided two full time medical officers and three part time specialists. In addition some pathological facilities including X-ray, Ultrasonography etc. have also been provided. Each beneficiary family is to provide Rs. 2/- per month for home visit of the honorary health worker. In addition, for visit to the outdoors and maternity homes, both the BPL and above poverty line beneficiaries are to pay some user charges, the user charges for API being much higher than BPL families. Such funds collected through home visits and otherwise are maintained in a bank account which we call the Community Development Fund. Kindly recall that the NSDP guidelines provide that for every Rupee raised by the community for various programmes providing educational facilities, health facilities etc. to the community, upto Rs. 5/- can be pulled from NSDP allocation. Now it may kindly be clarified that for every Rs. 100/- mobilised in the Community Health Fund in the aforesaid manner, upto Rs. 500/- can be drawn

from NSDP and the total fund thus generated can be utilised for various health activities of the community like payment of honorarium to the honorary health workers and also to part time/full time doctors attached to the health posts and outpatient departments, for procurement of drugs and medicines, for extension/maintenance of buildings of aforesaid health posts/outdoors-cum-maternity home and for routing other necessary recurring and non-recurring expenditure.

Kindly treat this as urgent.


Yours sincerely,

(D. Mukhopadhyay)

Shri P.K. Jain,
Joint Secretary,
Department of Urban Employment,
Ministry of Urban Development & Poverty Alleviation,
Nirman Bhawan,
New Delhi-110 011.
FAX: 011 23017497

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt-VI)/75

Date18/02/2003

From : Adviser(Health)
SUDA

To : The Mayor / Chairperson,

----- MC / Municipality

**Sub : Revision of users fee for the services to be utilized by beneficiaries
under Urban Health Improvement Programme.**

Sir,

The Apex Advisory Committee for supervision & monitoring of various Urban Health Improvement Programmes held its first meeting on 20.11.2002.

The following interlia are its recommendation :

1. The Apex Advisory Committee discussed among others the issue of mobilization of local resources to run the health facilities on a self - sustaining basis and for that matter decided to rationalize the existing rates of service charges that are levied on the beneficiaries and the non-beneficiaries. The revised rates of service charges on such rationaliation that are to be levied on the beneficiaries and the non-beneficiaries in conformity with the aforesaid decision is enclosed at Annexure - I. It was agreed that the revised rates of service charges as indicated in Annexure - I should be uniformly applied to all the local bodies implementing the Urban Health Improvement Programme. The revised charges for the non-beneficiaries should be fixed by the Urban local bodies in consideration of local situation subject to minimum charges as prescribed in the said annexure - I.
2. It has also been decided that the Honorary Health Workers should collect @ Re. 1 - only from each beneficiary family during their every fortnightly visit and ensure their visit twice a month so as to collect Rs. 2 - P.M. from each beneficiary family. This charge of home visit should be realized by all the local bodies, if not already introduced.

(contd. to P-2.

HEALTH WING

West Bengal

- 2 -

3. In the context of above it is imperative that a Health fund should be created by all the participating municipalities with user fee charges (Service Charge) realized and local resources generated plus apportionment of a part of the NSDP (National Slum Development Project) fund upto 5 (five) times of the fees realized from the community being the charges for fortnightly home visits to each beneficiary family. Such health fund should be created in all the municipalities and a separate Bank Account should be opened for the purpose.

Encl: As stated.

SUDA-15/98(Pt-VI)/75(11)

CC

The Project Director, IPP-VIII (Extn), -----MC / Municipality /

RCH-Sub Project Asansol .

Yours faithfully

L.S. Ganguly
Adviser (Health) 18/2/03

18.02.2003

L.S. Ganguly
Adviser (Health) 18/2/03

Proposal for revision of Service charges being levied for the beneficiaries/Non beneficiaries, under IPP-VIII / Kolkata / CUDP-III/CSIP / IPP-VIII (Extm)

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
	<ul style="list-style-type: none"> • Admission fees (ESOPD & M.H.) • Bed rent • Normal delivery excluding bed rent • N. D. Episiotomy / Forceps (including Bed rent) • L.U.C.S. (caesarean) • Manage of obstetrical emergency including obstetrical complication 	5/-	20/-	10/-	30/-			10/-
	5/-	15/-	15/-	30/-	75/-	30/-	15/-	30/-
	100/-	200/-	200/-	400/-	200/-	160/-	100/-	400/-
	100/-	250/-	200/-	400/-	240/-	200/-	200/-	400/-
	100/-	650/-	400/-	1000/-	280/-	240/-	300/-	1000/-
	150/-	650/-	400/-	1000/-	-	-	400/-	1000/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	(Minimum rates) Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
Service charges under L.A.								
• DE/ Ligation	Free	400/-	Free	500/-	-	-	Free	500/-
• Gynae. Major Operation	150/-	1300/-	400/-	1500/-	-	-	400/-	1500/-
• Gynae. Minor Operation	50/-	300/-	200/-	500/-	-	-	150/-	500/-
Surgery								
• Minor Surgery under GA	100/- (including all charges)	600/- (including all charges)	200/- (all inclusive)	800/- (all inclusive)	-	-	200/-	800/-
• Major Surgery under GA	200/- (all inclusive)	1300/- (all inclusive)	400/- (all inclusive)	1500/- (all inclusive)	-	-	400/-	1500/-
ENT								
• Major	200/-	650/-	400/-	1500/-	-	-	400/-	1500/-
• Minor	100/-	500/-	200/-	800/-	-	-	200/-	800/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.			Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary	
Eye									
• Cataract with IOL	-	-	700/-	2000/-	-	-	700/-	2000/-	
• Major Eye Operation	150/-	550/-	400/-	1500/-	-	-	400/-	1500/-	
• Minor Eye Operation	50/-	500/-	100/-	500/-	-	-	100/-	500/-	
• Cataract operation	50/-	450/-	250/-	1000/-	350/-	300/-	250/-	1000/-	
• DCT/DCR	150/-	500/-	200/-	800/-	350/-	250/-	200/-	800/-	
Dental									
• Tooth Extraction with stitch	Free	Free	50/-	20/-	-	5/-	5/-	20/-	

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.			Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary	
Specialised Out-patient Deptt.									
• Family Welfare consultancy Service	Free	Free	Free	30/-	-	-	Free	50/-	
• Insertion of IUD	Free	Free	Free	50/-	-	-	Free	50/-	
• Observation bed charge	Free	Free	8/-	30/-	-	-	8/-	30/-	
Pathology									
• TC, DC, Hb%	5/-	20/-	10/-	30/-	20/-	10/-	10/-	30/-	
• ESR	3/-	10/-	10/-	25/-	20/-	10/-	5/-	25/-	

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD		Beneficiary
• Urine Routine & ME	5/-	15/-	10/-	15/-	15/-	8/-	8/-	15/-
• Stool R/E	3/-	15/-	10/-	15/-	15/-	8/-	8/-	15/-
• Stool for PH	3/-	10/-	5/-	10/-	-	-	5/-	10/-
• Urine for Bile salt & Bile Pigment	5/-	10/-	10/-	10/-	15/-	8/-	8/-	10/-
• Stool / Urine occult Blood	5/-	40/-	10/-	40/-	15/-	8/-	8/-	10/-
• Urine for Pregnancy test	3/-	20/-	10/-	20/-	30/-	20/-	10/-	40/-
• Sputum for AFB			10/-	20/-	30/-	20/-	10/-	20/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
• Semen Analysis	10/-	30/-	16/-	30/-	45/-	35/-	16/-	30/-
• Culture of Conj. Swab	8/-	25/-	16/-	25/-	40/-	25/-	16/-	25/-
• Urine Culture	8/-	25/-	16/-	25/-	40/-	25/-	16/-	25/-
X-Ray								
• Plain X-Ray per plate	15/-	50/-	40/-	50/-	35/-	30/-	30/-	60/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
U.S.G.								
• Pregnancy	50/-	-	75/-	200/-	180/-	160/-	50/-	250/-
• Upper/ lower abdomen	50/-	-	150/150	250/275	200/180	180/160	150/150	250/275
• Whole abdomen	75/-	-	250/-	450/-	280/-	260/-	200/-	550/-
• X-ray KUB	-	-	100/-	200/-	200/-	180/-	100/-	200/-
• ECG	-	-	20/-	40/-	30/-	25/-	20/-	40/-
• Endoscopy	-	-	200/-	350/-	280/-	240/-	200/-	500/-
• Echo-Cardiography	-	-	200/-	300/-	320/-	240/-	200/-	500/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.			Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	Non Beneficiary	
T3	-	-	50/-	150/-	70/-	60/-	50/-	150/-	
T4	-	-	50/-	150/-	70/-	60/-	50/-	150/-	
T _{sh}	-	-	50/-	150/-	70/-	60/-	50/-	150/-	
Any two									
T3, T4, T _{sh}	-	-	150/-	350/-	180/-	160/-	150/-	350/-	

For home visit by the honorary health workers

: Fees of Rs. 2/- per month (@ Re 1/- for fortnightly visit to each beneficiary family).

Decision arrived

Follow-up by.

13. Service Schedule including days and time of rendering different service activities should be documented at the face of each health facilities. Chairman, Project Director
14. All the health facilities should be utilized fully. Innovative thoughts may be developed in chalking out the sustainable service schedules. A guideline on the issue may be developed by SUDA incorporating service components, operational strategies, list of care providers, fiscal provision, imposition of user charges etc. SUDA, Chairman, Project Director
15. Out of the First Tier Supervisors engaged, incumbents having Higher Secondary qualification may be considered for admission into nursing training. A note accordingly may be prepared by Adviser (Health) and submitted to Secretary, MA for taking further action. Adviser (Health)
16. Enhancement of the rate of honorarium for the Doctors may be considered by the respective ULBs and expense may be borne out of its fund released for other projects. It is proposed that the health component of National Slum Development Programme may be converged with the IPP-VIII (Extn.) & RCH-Asansol programmes as the target group for all the programme are same. Under NSDP there is a provision that for carrying out health support to mothers & children, the community can raise fund to engage the require doctors or nurse or any other supporting staff, provided that the community has to raise funds to pay the persons engaged. To meet up the additional expenditure towards engaging PTMO, Nurses, the municipality may explore the possibilities of utilising provision of fund made in the guide line of NSDP where it is mentioned that for such purpose collection of each rupee by the community will entitle the community to get Rs.5/- from NSDP project. Chairman, Project Director
17. The OPD cum MAT Home constructed under IPP-VIII (Extn.) & RCH Sub-Project Asansol may be utilised by the various specialists to run the specialists' clinics. Under the projects only 3 disciplines (Gen. Medicine, Paediatrics, OBG & GYN.) are aimed at Municipalities/Corporations may add further services in the Maternity Home cum OPDs at their own arrangement and expenses for the targetted population. The time schedule for operation of different clinics may be determined by the ULBs. Efforts should be taken for maximum utilisation of the building in respect of space & time. User's fee (beneficiary, non-beneficiary) as will be decided by the ULBs may be charged to generate health fund for supporting the fees of the consultants and O&M Costs. Chairman, Project Director

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

No. 738(23)/MA/3-10/2E-1/2000Pt. Dated, Kolkata, The 23rd April, 2001.

From: A. K. Datta,
Deputy Secretary to the Govt. of West Bengal.

- To :
- 1) Shri Prabh Das, IAS, Chief Executive Officer, Calcutta Metropolitan Development Authority, 3A, Auckland Place, Kolkata-700 017.
 - 2) Shri Debashish Sen, IAS, Secretary, Calcutta Metropolitan Development Authority, 3A, Auckland Place, Kolkata - 700 017.
 - 3) Dr. D.K. Roy, Director & Chief Executive, SUDA, 'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700 091.
 - 4) Dr. N.G. Gangopadhyay, Director, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata-700 017.
 - 5) Shri S.K. Mukherjee, Chief Engineer, Municipal Engineering Directorate, Bikash Bhawan, Salt Lake, Kolkata-91
 - 6) Dr. R.N. Kar, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata - 700 017.
 - 7) Dr. Shibani Goswami, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata - 700 017.
 - 8) Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
 - 9) Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corporation, Durgapur, City Centre, P.O.: Durgapur, Dist:- Burdwan.
 - 10) Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation, P.O.: Asansol, Dist: Burdwan.
 - 11) Shri Shibapada Bhowmick, Chairman, Jalpaiguri Municipality, P.O.: & Dist: Jalpaiguri.
 - 12) Shri K. Chowdhury, Chairman, Englishbazar Municipality, P.O.: English Bazar, Dist: Malda.
 - 13) Shri Suren Mondal, Chairman, Burdwan Municipality, PO:&Dist: Burdwan.
 - 14) Shri Rabishankar Pandey, Chairman, Kharagpur Municipality, P.O.: Kharagpur, Dist: Midnapore.
 - 15) Shri A.K. Bhowmick, Chairman, Alipurduar Municipality, P.O.: Alipurduar Court, Dist: Jalpaiguri.
 - 16) Smt. Sucheta Biswas, Chairman, Balurghat Municipality, P.O.: Balurghat, Dist: West Dinajpur.
 - 17) Shri Arnab Roy, IAS., Chief Executive Officer, Siliguri-Jalpaiguri Development Authority & Project Director, Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
 - 18) Shri Manju Nalu Prasad, IAS., Chief Executive Officer, Asansol-Durgapur Development Authority & Project Director, Durgapur Municipal Corporation, City Centre, P.O.: Durgapur, Dist: Burdwan.
 - 19) Shri Goutam Ghosh, Additional District Magistrate, Dakshin Dinajpur & Project Director, Balurghat Municipality, P.O.: Balurghat, Dist: Dakshin Dinajpur.
 - 20) Shri Manish Jain, IAS., Addl. District Magistrate, Burdwan & P.D., Burdwan Municipality, P.O.: & Dist: Burdwan.
 - 21) District Planning Officer, Jalpaiguri, P.O. & Dist: Jalpaiguri.
 - 22) Health Officer, Durgapur Mupl. Corpn., P.O.: Durgapur, Dist: Burdwan.
 - 23) Councillor-in-Charge, Health, Englishbazar Municipality, P.O.: Englishbazar, Dist: Malda.

Sub.: Proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extension) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol.

Sir,

I am directed to send herewith a copy of the proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extn.) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol, for your information.

Encls: As stated.

Yours faithfully,

A.K. Datta

Deputy Secretary.

contd. 2..



Niraj Kumar
Director (JD)
Tele: 23012194

288-D
24.2.8.04

CIP-(2)

भारत सरकार
शहरी विकास और गरीबी
उपशमन मंत्रालय
GOVERNMENT OF INDIA
MINISTRY OF URBAN DEVELOPMENT
& POVERTY ALLEVIATION

D.O. No.N-11025/56/2002-UCD

नई दिल्ली-110011, तारीख 200
New Delhi-110011, Dated the 200

15th January, 2004

Dear Sir,

As you are aware, the Intensive Pulse Polio Immunization (IPPI) programme is aimed at eradicating polio completely and has been highly successful so far due to cooperation of Union Ministries/Departments as well as State Governments.

2. The Ministry of Health and Family Welfare (Department of Family Welfare) has informed that five national immunization rounds during January, February, April, October and November, 2004 will be conducted in addition to one sub national round in the high-risk States during May, 2004. The first three Nation wide rounds are scheduled for January 4, February 22 and April 4, 2004, while the sub national round is scheduled for May 9, 2004. To make these rounds successful, the municipal corporations and municipalities may be advised to:

- Have a proper micro plan for each municipality/municipal corporation to ensure that sufficient booths are set up in the urban and peri-urban areas to reach all children under the age of 5 years;
- Develop micro plans, including maps for house to house activity to ensure that all houses in the urban and peri-urban areas are visited by vaccination teams after the booth day for search and vaccination of children not immunized on the booth day;
- Ensure that manpower from health and non health departments of the municipalities and corporations is deployed in sufficient numbers to run the programme during each round;
- Senior officers of the corporations and municipalities should supervise the implementation of these plans during the days of the activities;
- The elected community representatives in all areas are informed of the programme to make them to participate actively for the success of the activity. The booths in each area may be inaugurated by the elected representatives to ensure better community participation; and,
- Sufficient IEC in the form of banners, posters, hoarding, etc should be undertaken before each round to create awareness of the programme amongst the masses.

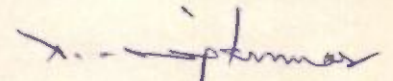
Q
27-1-04

Dr Sibani Khatun

3. Since last few years this Ministry has been writing to all State/UT Governments to mobilize the efforts of their urban local bodies for the successful implementation of the above programme. In the same spirit, I would request you to ensure implementation of the above points by the urban local bodies to make these rounds successful this year.

With regards,

Yours sincerely,



(Niraj Kumar)

Shri D.Mukhopadhyay
Secretary,
Municipal Affairs Department
Govt. of West Bengal,
Writers' Building
KOLKATA : 700 001.

SUDA

C/P-3

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-15/98 (Pt-VI) 342

Date 29.01.2004..

From : Project Officer,
Health , SUDA

To : The Chairman / Mayor,
Alipurduar , Burdwan, Balurghat, Darjeeling,
Durgapur, English Bazar, Jalpaiguri, Kharagpur,
Raiganj , Siliguri & Asansol Municipality / Municipal Corporation

Sub : Pulse Polio Immunisation

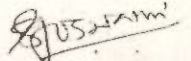
Sir / Madam,

Enclosed please find herewith the copy of communication bearing DO. No. N-11025 / 56/2002
-UCD dt. 15th January, 2004 from the Director (UD), GOI, Ministry of Urban Development &
Poverty Alleviation to the Secretary , MA Dept, GOWB.

You are requested kindly to do the needful to make the programme success.

Encl: as stated

Yours faithfully,


Project Officer

Tel/Fax No.: 359-3184

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-Health/DFID/04/ 13
Ref No.

29.01.2004
Date

**From : Project Officer,
Health , SUDA**

**To : The Chairman,
Kochbihar, Jangipur, Berhampur, Suri, Bolpur, Purulia, Bankura,
Bishnupur, Kalna, Krishnanagar, Medinipur Municipality**

Sub : Pulse Polio Immunisation

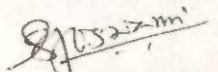
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Enclosed please find herewith the copy of communication bearing DO. No. N-11025 / 56/2002 -UCD dt. 15th January, 2004 from the Director (UD), GOI, Ministry of Urban Development & Poverty Alleviation to the Secretary , MA Dept, GOWB.

You are requested kindly to do the needful to make the programme success.

Enclo: as stated

Yours faithfully,


Project Officer

Tel/Fax No.: 359-3184

Sub: Pulse Polio Immunisation

Placed below is the copy of communication bearing DO No. N-11025/56/2002-UCD dt. 15th January , 2004 from the Director (UD) , GOI, Ministry of Urban Development & Poverty Alleviation to the Secretary , MA Dept, GOWB which has been endorsed to the undersigned.

Accordingly the municipalities covered under IPP-VIII-(Extn.) i.e Alipurduar, Burdwan, Balurghat, Darjeeling, Durgapur, English Bazar, Jalpaiguri, Kharagpur, Raiganj and Siliguri ; under R.C.H. Sub-Project, Asansol i.e Asansol and the municipalities under DFID Project i.e Kochbihar, Jangipur, Berhampur, Suri, Bolpur, Purulia, Bankura, Bishnupur, Kalna, Krishnanagar & medinipur Municipality have been intimated from Health , Wing, SUDA.

You are requested kindly to take necessary action to intimate other remaining ULBs from your end.

SUDA-75798(A-UD)
90 dt. 30.1.04
Director, SUDA

[Signature]
Project Officer
29.1.04

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/ 98 (Pt-VI)/ 342

Date 29.01.2004..

From : Project Officer,
Health , SUDA

To : The Chairman / Mayor,
Alipurduar , Burdwan, Balurghat, Darjeeling,
Durgapur, English Bazar, Jalpaiguri, Kharagpur,
Raiganj , Siliguri & Asansol Municipality / Municipal Corporation

Sub : Pulse Polio Immunisation

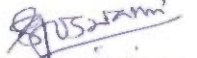
Sir / Madam,

Enclosed please find herewith the copy of communication bearing DO. No. N-11025 / 56/2002 -UCD dt. 15th January, 2004 from the Director (UD), GOI, Ministry of Urban Development & Poverty Alleviation to the Secretary , MA Dept, GOWB.

You are requested kindly to do the needful to make the programme success.

Encl: as stated

Yours faithfully,


Project Officer

Tel/Fax No.: 359-3184

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt-VI) 370(10)

Date08.03.2004

**From : Project Officer
Health, SUDA**

To : The Mayor / Chairman

..... **Municipal Corporation / Municipality**

**Sub : Proceedings of the 4th meeting of the Apex Advisory
Committee.**

Sir,

Enclosed kindly find herewith a copy of the proceedings of the 4th meeting of the Apex Advisory Committee held on 11 December, 2003 at Unnayan Bhavan, Kolkata.

The paras marked in the margin may kindly be perused and necessary action be taken accordingly.

A feed back on the points may kindly be communicated to the undersigned at the earliest for onward transmission to the Competent Authority.

Yours faithfully,

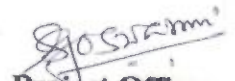
Encl : Stated above.


Project Officer

SUDA-15/98(Pt-VI) 370(1-10)
CC

08.03.2004

The Project Director, IPP-VIII-(Extn.) **Municipal Corporation / Municipality.**


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-VI)/50

Ref No.

Date 31.01.2003

**From: Adviser(Health)
SUDA**

**To: The Mayor / Chairperson,
----- MC / Municipality**

**Sub: Sanction of one post of Urban Health Improvement Organiser for each town
under IPP-VIII and IPP-VIII (Extension) for post project maintenance work.**

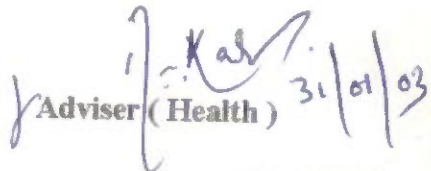
Sir,

Enclosed, please find herewith a copy of the GO No. 85/MA/P/C-10/2S-2/2003 dt.
14.01.2003 on the above subject.

This is for your kind information and necessary action. Intimation regarding action taken
may kindly be communicated to the undersigned in due course.

Yours faithfully

Encl: As stated.

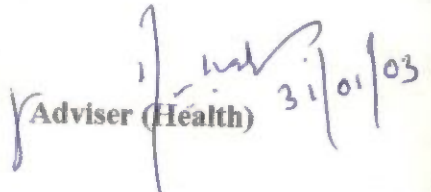

Adviser (Health) 31/01/03
31.01.2003

SUDA-15/98(Pt-VI)/ 50(1)

CC

The Project Director, IPP-VIII (Extn), ----- MC / Municipality.




Adviser (Health) 31/01/03

Department of Municipal Affairs
Government of West Bengal
Writers' Buildings: Kolkata.

22 JAN 2003

No. 85/MA/P/C-10/2S-2/2003 dated: the 14th January, 2003.

From : The Joint Secretary to the Government of West Bengal.

To : (I) The Chief Executive Officer, KMDA.

(II) The Adviser (Health), SUDA.

Sub: Sanction of one post of Urban Health Improvement
Organiser for each town under IPP - VIII and IPP-VIII
(Extension) for post project maintenance work.

The undersigned is directed by order of the Governor to say that the Governor has been pleased to sanction one post of Urban Health Improvement Organiser for each town under IPP - VIII and IPP-VIII (Extension) for post project maintenance work with a monthly remuneration of Rs.4500/- (consolidated) which is to be equally shared between the Government and the concerned local body for the initial year and this financial support from Government will be withdrawn in a tapering scale in such a way that from the fifth year will financial responsibility for the post will vest on to the concerned urban local body.

The concerned urban local body may select a suitable person having adequate experience of community development work including administrative/financial management & engagement may be made on a year-to-year contract.

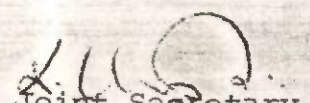
2. The charge is debitable to the relevant head of account from which grant for similar expenses are met.
3. This order issues with the concurrence of the Finance Department vide their U.O. No. G 4 dated 02.01.2003.
4. The Principal Accountant General (A&E), West Bengal and other concerned have been informed.


Joint Secretary.

No. 85/MA/P/C-10/2S-2/2003 dated: the 14th January, 2003.

Copy forwarded to :-

- (1) The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata 700001.
- (2) Pay & Accounts Officer, Kolkata Pay & Accounts Office.
- (3) Treasury Officer,
- (4) Principal Secretary, Urban Development Department.
- (5) Secretary, Kolkata Mupl. Development Authority.
- (6) Chief of Health IPP - VIII, Kolkata.
- ~~(7) Director, S U D A.~~
- (8) Mayor/Chairperson, Dist.
- (9) P.S. to Minister in Charge/Minister of State of this Deptt.
- (10) P.A. to Secretary of this Deptt.


Joint Secretary.

Pradyot B
and
24/1
OSD S.A.O.
24/1/03
4.1.11

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. ...SUDA-15/98(Pt -VI)/ 323(1-10)

Date09.01.2004

**From : Project Officer
Health, SUDA**

**To : The Mayor / Chairman,
..... MC / Municipality**

**Sub : Operationalisation of Maternity Home under IPP-VIII (Extn)
/ R.C.H. Sub-Project, Asansol. .**

Sir,

To augment operationalisation of Maternity Home, Private Public Partnership may kindly be explored. In this connection copies of the proceedings of 1st Apex Advisory Committee meeting held on 20.11.2002 and Minutes of the meeting taken by MIC, M.A. and UD on 12.06.2003 are forwarded to you for perusal and necessary action.

Yours faithfully,

Encl : As stated.

SUDA-15/98(Pt -VI)/ 323(1-10)
CC


Project Officer

09.01.2004

The Project Director, IPP-VIII-(Extn.) / R.C.H. Sub-Project, Asansol. MC / Municipality for favour of kind information and necessary action please.


Project Officer



Minutes of the meeting taken by Hon'ble Minister-in-Charge, Municipal Affairs & Urban Development Department & Hon'ble Minister of State, Municipal Affairs Department with the Chairpersons of fifty-one Urban Local Bodies on 12.06.2003 at 12-00 Noon at the Auditorium Hall of Unnayan Bhavan, Salt Lake, Kolkata-700 091.



List of participants enclosed.

Welcoming the participants, Minister-in-Charge, MA & UD Departments focussed on the immunization programme, specially Oral Polio Vaccination and Pulse Polio Programme and pointed out that the coverage under the immunization programme was not 100% even in the project areas.

He referred to the resurfacing of polio cases in certain areas of the State. 49 Polio cases were detected in 2002 and 23 cases were detected in 2003 so far out of which 12 cases were from South 24 Parganas.

India is one of the seven countries of the World where Polio has not been totally eradicated as yet.

He identified the weak links in the Polio vaccination programme which were as follows :-

1. Routine Polio vaccination programme lacked professional handling.
2. Absence of Micro-planning process for beneficiary identification and follow up.
3. Lack of proper training of the Polio Vaccinators.
4. Unscientific storage of Polio vaccine.
5. Lack of proper planning to cover the areas outside IPP-VIII and IPP-VIII Extension and CUDP-III in the Urban Local bodies.
6. Lack of Public awareness for the Polio Immunisation Programme.

Participating in the discussion Chairpersons pointed out the following difficulties which were hindering the momentum of Pulse Polio Campaign: -

1. Adverse Press Publicity
2. Interference from the vested quarters.
3. Certain areas left out because of the non-cooperation of the authorities specially the military establishments.

MIC requested the Chairpersons to bring specific cases of interference and/or creation of hassles to the Notice of the Government for remedial action.

He exhorted the Chairperson to intensify the Public awareness campaign for the success of the programme involving the Councillors, Ward Committees, IPP-VIII and CUDP-III functionaries buttressed by a proper micro-planning so as to cover the areas outside the Projects.

He appealed to the Chairpersons to make the next September Pulse Polio Programme a success covering 100% of the children of eligible age group.

Dilating on the coordination of different health activities at the municipal level, MIC, stressed on the integration of all such activities in the KMA under the overall supervision of KMDA and creation of a single cell at the KMDA level for maximum utilisation of resources and optimal output.

He advised the Chairpersons to develop municipal capacity for running the programmes professionally at the Municipal level so that the interest of the Primary stakeholders was adequately safeguarded. He also advised replication of the lessons learnt from the implementation of the earlier projects in the upcoming projects.

While Government fund would be available for running the health infrastructures created under different projects, urban local bodies should also endeavour to generate surplus to ensure a better quality health delivery system for the people.

Some of the Chairpersons pointed out that the Service charges evolved by KMDA for APL people were much lower and the existing vacancies in the health infrastructures under IPP-VIII and CUDP-III should be filled up immediately. They also requested that Govt. doctors should be permitted to work in the Maternity Homes and Municipality should be allowed to utilise the unutilised space in the health infrastructure for revenue generation.

It was pointed out that rates for Service Charges for APL were suggestive and the Urban Local bodies might decide on higher rates for the APL people, but should stick to the rates for Service charges as suggested by KMDA for the BPL people.

Steps had already been taken to fill up the existing vacancies in the health infrastructure under IPP-VIII and CUDP-III and the issue of permitting Govt. doctors to work in the Maternity Homes and ESOPDs had already been taken up with the Health & Family Welfare Deptt. of the State Government.

Participating in the discussion Special Secretary, KMDA and Project Director requested the Municipal Chairpersons to take note of the following points to engender a better Health Delivery System at the municipal level :-

1. Constitution of the Health & Family Welfare Committee and regular meeting of the said committee for coordinating different health activities sponsored by different agencies including the State Government.
2. Health Development Fund :- Fund mobilisation by creating surplus and collecting registration fees from each family @ Rs. 2/- per month by the Honorary Health Workers.
3. Private partnership in running the Health facilities in a more professional manner on surplus sharing basis.

Smt. Anju Kar, Minister of State, Municipal Affairs Deptt., Govt. of West Bengal gave an overview of the different Health infrastructures created in the Urban Local bodies under IPP-VIII and IPP-VIII Extension and CUDP-III and requested Chairpersons for optimal utilisation of the health infrastructures for the maximum benefit of the Primary Stakeholders. She stated that Human Development has many indicators and health is one of such indicators.

She identified the following areas for attention of the Chairpersons: -

- i) All vacancies in the health setup at the municipal level should be filled up.
- ii) Steps should be taken for upgradation training of health functionaries at different levels.
- iii) Utilisation of the physical infrastructures during the spare time for health purpose only under the overall control of the urban local bodies.
- iv) More power and flexibility to the urban local bodies for execution of different health programmes.
- v) EC assisted urban health Improvement Plan should be replicated in the remaining municipalities of the KMA.
- vi) Honorarium of the Honorary Health Workers should be brought at par with that of the ICDS workers.
- vii) Powers should be delegated to the Member-Chairman in council in charge of public health to enable him to work more freely for the benefit of the people.
- viii) Board of Councillors of the ULBs should meet twice in a month to monitor the progress of different health schemes in the municipal areas.

Chairpersons of the municipalities raised the following issues for redressal by the government :-

- i. Amendment of the West Bengal Municipal Act - The West Bengal Municipal Act provides for a standing Committee on Health and Health and Family Welfare Deptt. also issued an order for constitution of Health and Family Welfare

Committee at the municipal level for integration of all health activities for optimum utilisation of resources and maximum output.

Chairpersons requested for a single committee instead of two Committees at the municipal level in consultation with the Health & Family Welfare Deptt.

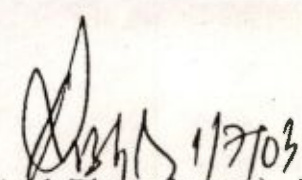
- ii. Involvement of non-practicing Govt. Doctors in the Health infrastructures of Urban Local bodies – Permission thereof by the Health and Family Welfare Deptt.
- iii. Construction of Maternity Homes and ESOPDs in those local bodies where they do not exist.
- iv. Registration of the Maternity Homes under the West Bengal Clinical Establishment Act – Exemption thereof.
- v. Non-availability of Govt. Specialist Doctors for the Maternity Homes and ESOPDs.

MOS assured the Chairpersons that the issues raised by them would be looked into for proper redressal so that the health delivery system at the municipal level could be made more effective, purposeful and people oriented.


She reminded the Chairpersons that the IPP-VIII Programme implemented by the Urban local bodies under the aegis of KMDA has become a role model in the country.

She requested the Chairpersons to show the same level of competence and efficiency in the Implementation of the newly inducted EC assisted programme and the upcoming programme of DFID for a sustainable efficient health delivery system for the urban poor.

The meeting ended with a vote of thanks to and from the Chair.


(Asok Bhattacharyya)

MIC MA & UD


(Agenda Notes on the 1st.doc)

No. 261(46) /M-29/KMDA/FW(US)/IPP-VIII/99 (Pt.II)

Dated : 7.7.03

Copy forwarded for favour of information and necessary action to :-

1. The Principal Secretary, Health & Family Welfare Deptt., Govt. of West Bengal, Writers' Buildings, Kolkata - 700 001.
2. The Secretary, MA Deptt., Govt. of West Bengal, Writers' Buildings, Kolkata - 1.
3. The Chief Executive Officer, KMDA.
4. P.S. to MIC, MA & UD Deptt., Govt. of West Bengal, Writers' Buildings, Kolkata - 1
5. P.S. to MOS, MA Deptt., Govt. of West Bengal, Writers' Buildings, Kolkata - 1.
6. Mayor, _____ Corporation.
- X7. Chairman, _____ Municipality.
18. Dr. Shibani Goswami Project Officer, IPP-8 (Extn.)

Hardine
7/7/03
Special Secretary,
KMDA

(Agenda Notes on the 1st.doc)

POs - IPP-VIII (ext)
RCH Asl
may be left for act
2/1/02

Proceedings of the 1st. meeting of the Apex Advisory Committee on Urban Health Improvement Programmes under KMDA held on 20th November, 2002 at 1 PM in the VIP Conference Room, Unnayan Bhavan, Bidhan Nagar, Kolkata-7000 91.

The Municipal Affairs Department of the Government of West Bengal constituted an Apex Advisory Committee for supervision and monitoring of various Urban Health Improvement Programmes like CUDP-III, CSIP, IPP-VIII, IPP-VIII(Extension), RCH etc. vide Government Order No. 2311/MA/C-10/1G-7/2002 dated November 8, 2002.

The 1st. meeting of the Apex Advisory Committee as constituted above was held at the VIP Conference Room, Unnayan Bhavan, Bidhan Nagar, Kolkata -7000 91 at 1 PM on 20th November, 2002.

MEMBERS PRESENT:

- | | | |
|-----|---|-------------------|
| 1. | Smt. Anju Kar, Minister of State, MA Deptt. | Chairperson |
| 2. | Principal Secretary, U.D. Deptt. represented by Shri Swapan Chattopadhyay, Dy. Secretary. | Member |
| 3. | Secretary, M.A. Deptt. | -do- |
| 4. | Shri Prabh Das, Chief Executive Officer, KMDA | -do- |
| 5. | Shri Mrinalendu Bandopadhyay, Chairman, New Barrackpore Municipality. | -do- |
| 6. | Shri Sujit Ghosh, Chief Health Officer, Kolkata Municipal Corporation | -do- |
| 7. | Shri D.K. Roy, Manager, CMU, SUDA | Special Invitee |
| 8. | Shri Gopal Banerjee, Director, SUDA | -do- |
| 9. | Dr. N.G. Gangopadhyaya, Advisor (Health), SUDA | Member |
| 10. | Dr. B. Bhattacharjee, Chief of Health, IPP-VIII, Kolkata | -do- |
| 11. | Ms. Roshni Sen, Special Secretary, KMDA | Member- Secretary |

The meeting was chaired by Smt. Anju Kar, Minister of State, Municipal Affairs Department, Government of West Bengal.

Welcoming the members present in the meeting, the MOS stressed on the necessity for adopting suitable policy guidelines for sustaining the various activities under the Urban Health Improvement Programmes which had entered the Post Project Maintenance Period.

The Members unanimously agreed that the activities under the Urban Health Improvement Programme should be efficiently sustained with quality care by the concerned urban local bodies under the overall supervision of KMDA to cater to the health needs of the community.

Smt. Roshni Sen, Member-Secretary with the permission of the chair, placed before the Committee the item wise agenda for consideration.

The Committee discussed the agenda item-wise in detail and resolved as follows:-

Agenda Item No-1 : Decentralisation of authority to the local bodies in the matter of running the facilities created under various Urban Health Improvement Programmes.

Taking part in the discussion, the members present expressed the view that decentralized management at the Urban Local Body level should continue on a sustainable basis during the Post Project Period with optimum utilisation of existing facilities already created.

Shri D. Mukhopadhyay, Secretary, MA Department , Government of West Bengal observed that all the facilities created under IPP-VIII (Extension) should be made fully functional by March, 2003. A month wise performance report for all the 10(ten) projects be submitted in the Apex Committee meeting to be held in March, 2003.

The requirement of minimum number of staff at KMDA Head Quarters for supervision and monitoring, financial management of the activities of the Urban Health Improvement Programmes during the Post Project Period including implementation of the externally assisted UHIP (EC assisted) was also discussed in detail and it was decided that 15(fifteen) Technical Posts (out of 23 already decided in the meeting on 7.10.2002, presided over by the MIC, UD & MA Deptt., Govt. of West Bengal) may be retained on existing contractual basis with effect from 1st November, 2002 to 31st. March ,2003. The salaries payable for retention of the above technical staff should be met from funds available for EC assisted Urban Health Improvement Programme being implemented by KMDA.

After detailed deliberations, it was further resolved that :-

- ◆ MIES System is to be strengthened in order to develop report on physical and financial progress of the activities municipality-wise upto March, 2003 and place the same before the next Apex Committee Meeting.
- ◆ Director, SUDA may be inducted as a member of the Apex Advisory Committee

Agenda Item No-2 : Mobilisation of local resources to run the health facilities on a self sustaining basis.

Agenda Item No.-6 : Rationalisation of user fees to be levied on beneficiaries and non-beneficiaries for generation of local resource towards maintenance of health programmes.

These two agenda items being inter-related were taken up together and thoroughly discussed by the members.

MOS emphasised that due to financial stringency and as per policy decision already taken by the State Government, the Urban Local Bodies running the health programmes in the Post Project Period should emphasise on generation of local resources to make the programmes progressively self reliant. Such generation of local resources should be ensured mainly through realisation of user charges and also through donations, fees

sharing of services by Public Private Partnership and accessing the development funds of MPs and MLAs and other viable means.

Secretary, MA Deptt. observed that a health fund should be created by all participating municipalities with user fees and other resources generated for the purpose plus apportionment of a part of the NSDP (National Slum Development Project) Fund upto 5 times of the user fees realised from the community.

Chief Executive Officer, KMDA also stressed the need for creation of the Health Fund in all the municipalities including those covered by IPP-VIII (Extension).

Continuing the discussion, the members took up the issue of revision of existing rates of service charges to be realised from beneficiaries as well as from the non-beneficiaries as proposed in the Agenda Item No. 6. It was agreed that the revised rates for service charges for beneficiaries as decided in the meeting should be uniformly applied to all the Local Bodies implementing the Urban Health Improvement Programmes. The revised charges for non-beneficiaries should be fixed by the Urban Local Bodies in consideration of local conditions subject to the minimum charges as prescribed by the Committee.

Special Secretary, KMDA suggested that for home visits by the Honorary Health Workers, fees should be collected @ Re. 1/- only for every fortnight. This would ensure their visits twice a month as well as collection of Rs. 2/- per month from each beneficiary family. This charge of home visits should be realised by all the local bodies if not already introduced.

After threadbare discussion on the above issues, the Committee resolved that :-

- ◆ User fees for services extended to the beneficiaries and non-beneficiaries and fees for home visits should be realised as per rate indicated in the Annexure -I.
- ◆ The difficulties experienced by the Kolkata Municipal Corporation in the matter of introduction of user fees should be sorted out separately.

Agenda Item No. 3- Procurement of drugs, medicine and equipment.

The Committee considered the agenda notes for procurement of drugs, medicine, equipment and furniture for maintenance of the activities during the Post Project Period.

The members of the Committee were of the view that in keeping with the policy of decentralization of authority at the field level, the urban local bodies should be entrusted with the responsibility of procurement of drugs, medicines and equipment etc. locally after observing the usual financial norms as per guidelines issued by KMDA.

It was also decided that a minimum of Rs. 1.00 crore would be necessary to procure drugs/medicine for the current financial year for running the existing health facilities. The M.A. Deptt. , Government of West Bengal may be requested to release the funds at the disposal of KMDA.

Agenda Item No. 4 : Optimum utilisation of the facilities created and their extension.

The Committee discussed the agenda note for extension of additional services by strengthening the existing infrastructure under IPP-VIII under the U.H.I.P. with EC assistance.

It was resolved that –

- ◆ Additional services by utilisation of existing infrastructure, as proposed in the agenda may be extended for optimum utilisation of the facilities.

Agenda Item No. 5 : Maintenance of buildings and equipments.

1. **Maintenance of buildings:** 58 buildings (HAU-50 & ESOPD-8) under CUDP-III which were constructed 10 years back being in a bad state of repairs require immediate attention to prevent further deterioration.

It was decided that minor repairs may be taken care of by the concerned U.L. Bodies from their own resources. The major repair works estimated at Rs. 33.33 lakhs may be undertaken by the municipalities from the fund provided for by the U.D. Department of the Government of West Bengal.

2. **Maintenance of equipments:** Preventive maintenance of sophisticated and costly equipments beyond the warranty period was felt necessary to keep the same in working condition.

Accordingly the Committee decided to ensure preventive maintenance of the same by the local bodies after observing the financial norms. The estimated cost for the same is Rs. 33.85 lakhs (5% of Rs. 6.77 crores) which has already been included in the current year's budget of Rs. 51.00 lakhs. MA Deptt. may be moved for immediate release of necessary fund.

Concluding the discussion the Minister of State, MA Deptt., Govt. of West Bengal and Chairperson of the Committee made the following observations for guidance of the Project authorities.

- The new setup for overall supervision and monitoring of the activities of the Urban Health Improvement Programmes will be under the administrative control of KMDA.
- Regular meeting/ workshops with the Health functionaries at the field level should be periodically organised by KMDA to motivate as well as to upgrade skills of such functionaries.
- Health Officers/ Asstt. Health Officers should be engaged for supervising the activities under the programmes, wherever such posts are lying vacant.
- For better management and coordination of the health activities one Urban Health Improvement Organiser having adequate experience in administrative and financial management should be engaged at the ULB level on monthly remuneration of Rs.

4,500/- which should be equally shared by the ULB and the State Govt. as already decided in the meeting held on 7th October, 2002.

- Every attempt should be made to effect economy in maintaining the programmes without compromising with the quality and to ensure that the financial responsibility ultimately devolves on the local bodies.

There being no other items for discussion, the meeting ended with a vote of thanks to the Chair.

Anju Kar

(Smt. Anju Kar)

MOS, MA Deptt.

Chairperson, Apex Advisory Committee
for Urban Health Improvement Programmes

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-VI)/226

Date31.07.2003

From : Project Officer
Health Wing, SUDA

To : The Mayor / Chairperson,

..... MC / Municipality

Sub : Constitution of Municipal Level Health & Family Welfare Committee.

Sir / Madam,

Govt. of West Bengal, Health & FW Dept. PHP branch had issued resolution bearing no. HF/O/PHP/658/0-23/98 dt. 25th October, 2002 on the above subject. Furthermore, another resolution bearing no. HF/O/PHP/659/0-23/98 dt. 25th October, 2002 was also issued towards integration of all activities including National Public Health Programme with Districts Health & Family Welfare Samiti.

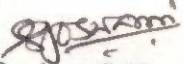
Copies of above mentioned two resolutions had ready been endorsed to you by the Health & FW Dept. However, photocopies of the same are enclosed for your ready reference.

In this connection, I am directed to request you kindly to furnish the following information for kind perusal of Hon'ble MOS, MA Dept, GOWB, at the earliest.

- | | |
|---|----------------------|
| A. Municipal level Health & FW Committee constituted..... | Yes / No |
| B. If yes, | Dt. of constitution. |
| C. Frequency of meeting scheduled | |
| D. Total Nos. of meeting held so far | |
| E. Important agenda items discussed | |
| F. Important decisions taken | |

Enclo. : As stated above.

Yours faithfully,

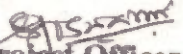

Project Officer

31.07.2003

SUDA-15/98(Pt-VI)/226(1)

CC

Project Director, IPP-VIII (Extn)MC / Municipality for favour of kind information and necessary action..

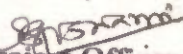

Project Officer

31.07.2003

SUDA-15/98(Pt-VI)/226(2)

CC

Director, SUDA for kind information w.r.t. meeting held with Hon'ble MOS, MA Dept. on 30.07.2003 at Unnayan Bhavan.


Project Officer

GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
P.H.P. BRANCH

No. HF/O/PHP/658/O-23/98

Dated, 25th October, 2002

RESOLUTION

Many Urban Local Bodies in West Bengal implement Family Welfare, immunization and public health programmes under various externally aided Projects or centrally sponsored schemes with or without the involvement of Health & Family Welfare Department, Government of West Bengal. In order to ensure integration of all health activities between the Urban Local Bodies and the Department of Health & Family Welfare for optimal utilization of resources and maximum output, it has been felt that there should be a Municipal level Health & Family Welfare Committee, which will function under the supervision of District Health & Family Welfare Samiti constituted in every district in pursuance of Memo No. HF/O/PHP/322/O-23/98 dated 20.05.2002.

2. Therefore, the Governor is pleased to constitute a Municipal level Health & Family Welfare Committee for every Municipality/Corporation except Calcutta Municipal Corporation with the following members:

- i. Chairperson of Urban Local Body – President
- ii. Councillor-in-Charge of Health / Assisted Project – Member
- iii. One Representative from KMDA in Kolkata Metropolitan Area – Member
- iv. One Representative of the District Magistrate – Member
- v. 2-3 Representatives of local NGOs like Red Cross, Lions' Club – Members
- vi. Assistant Chief Medical Officer of Health of the Sub-division – Member
- vii. Health Officer of the Municipality – Secretary-Convener

[If there is no Health Officer, the Secretary-Convener will be nominated from among the members by the Chairperson of the Municipality]

3. The Committee would be responsible for coordination, supervision and implementation of all the health activities in an integrated manner at different levels of the existing health infrastructures within the Municipal area. Further, the Committee will participate in all public health programmes and activities under the overall guidance of the District Health & Family Welfare Samiti.

4. Henceforth all existing committee(s) for coordinating, supervising and implementing the health activities in Municipal Areas except Kolkata Municipal Corporation, will cease to function.

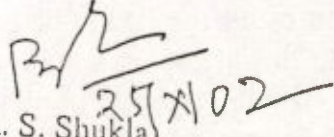
5. This order issues with the concurrence of the Municipal Affairs & Urban Development Departments.

Sd/-
(Asim Barman)
Principal Secretary
Health & F.W. Department
Government of West Bengal

Dated, 25th October, 2002

Copy forwarded for information and/or necessary action to:

1. P.S. to M.I.C., Health & Family Welfare.
2. P.S. to M.O.S., Health & Family Welfare.
3. Principal Secretary, Urban Development Department, GoWB.
4. Secretary, Municipal Affairs Department, GoWB.
5. Project Director, SHSDP-II.
6. Director of Health Services, West Bengal.
7. Director of Medical Education, West Bengal.
8. Commissioner, Family Welfare
9. Chief Executive Officer, KMDA
10. Secretary, KMDA.
11. Sabhadhipati of Zilla Parishad (all).....
12. District Magistrate (all).....
13. Mayor/Chairperson Corporation/Municipality.
14. Joint Secretary (Project) & Joint Programme Director, Basic Health Project.
15. Joint Secretary (PHP).
16. Joint Secretary (P&B).
17. Addl. Director of Health Services (TB).
18. Addl. Director of Health Services (Admn.) & SLO.
19. Addl. Director of Health Service (AA&V).
20. Addl. Director (HMIS).
21. Joint Director of Health Services (PH&CD).
22. Assistant Director of Health Services (Ophthalmology).
23. State Family Welfare Officer.
24. Chief Medical Officer of Health (all).....
25. Assistant Secretary (PHP).
26. P.A. to Principal Secretary, Health & Family Welfare Department.
27. Office File.


(R. S. Shukla)

Special Secretary (Project & PHP)
Health & F.W. Department
Government of West Bengal

Draft

GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
P.H.P. BRANCH

No. HF/O/PHP/659/O-23/98

Dated, 25th October, 2002

RESOLUTION

Many Urban Local Bodies in West Bengal implement Family Welfare, immunization and public health programmes under various externally aided Projects or centrally sponsored schemes with or without the involvement of Health & Family Welfare Department, Government of West Bengal. The Kolkata Metropolitan Development Authority (KMDA) undertakes Reproductive & Child Health related activities in Kolkata Metropolitan Area (KMA) under assisted Projects like CUDP-III, IPP-VIII and CSIP. The CUDP-III initiated during the year 1984-85 under Urban Development Department, the IPP-VIII in 1994-95 under Municipal Affairs Department and CSIP during the year 1991-92 under Urban Development Department are in operation covering 5.6 million of the urban poor residing in slums or in similar conditions in the KMA.

2. The broad objectives of the said assisted projects are improvement of health of the mother & child and fertility regulation of the target beneficiaries. These projects follow the identical model and have an established network of health infrastructure viz., 6080 Blocks, 1216 Sub-centres, 177 Health Administrative Units, 22 Maternity Homes, 31 ESOPDs and 8 Regional Diagnostic Centres in KMA covering 37 Municipalities and 3 Municipal Corporations. Through the aforesaid health infrastructure, substantial number of health functionaries from the grass-roots level upto the referral units are engaged. 6080 grass roots level workers, designated as Honorary Health Workers (HHWs), play a key role in delivering the services on house-to-house visit covering 200 families each. Besides, there are Supervisors, part-time Medical Officers, Nursing personnel and Specialists to provide various services to the beneficiaries through a network of health facilities.

3. The said health functionaries of the Urban Local Bodies are not always involved in the activities under different National Public Health Programmes like Revised National Tuberculosis Control Programme (RNTCP), National Leprosy Elimination Programme (NLEP), National Blindness Control Programme (NBCP), etc. The morbid conditions and the mortality rates due to the aforesaid conditions continue to be a matter of concern.

4. The Department of Health & Family Welfare, Government of West Bengal implements Family Welfare, immunization and public health activities through the state level & district level Programme Officers under the overall guidance & control of District Health & Family Welfare Samiti. Involvement of health functionaries working in the urban areas in the implementation of national public health programmes will certainly help improve the effectiveness of these programmes in the urban areas. Therefore, it is essential that all health activities in the urban areas are properly integrated with the on-going Family Welfare, immunization and public health programmes under the guidance of the Health & Family Welfare Department.

5. The Chairpersons of Municipalities are the Members of the District Health & Family Welfare Samiti, which has been entrusted with the responsibilities for implementation, supervision and coordination of all health activities and health projects. The integration of all activities will be effected through the Samiti. Further, at the Municipal level, a separate Committee under the leadership of the Chairperson of Municipality has also been constituted to ensure coordination and integration of all health activities and health projects in the urban areas. Modalities for integration of all health activities will be discussed and finalized by every District Health & Family Welfare Samiti in consultation with the Municipal level Health & Family Welfare Committees in the district.

6. From now on it will be incumbent upon all concerned at the state level, district level and municipal level to actively involve the health functionaries of the Urban Local Bodies in all Family Welfare, immunization and public health activities, and to effectively integrate health related functions of the Urban Local Bodies with the on-going activities of the Health & Family Welfare Department.

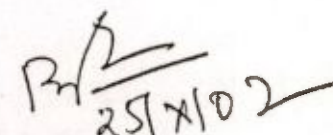
7. This order issues with the concurrence of the Municipal Affairs & Urban Development Departments.

Sd/-
(Asim Barman)
Principal Secretary
Health & F.W. Department
Government of West Bengal

Dated, 25th October, 2002

Copy forwarded for information and/or necessary action to:

1. P.S. to M.I.C., Health & Family Welfare.
2. P.S. to M.O.S., Health & Family Welfare.
3. Principal Secretary, Urban Development Department, GoWB.
4. Secretary, Municipal Affairs Department, GoWB.
5. Project Director, SHSDP-II.
6. Director of Health Services, West Bengal.
7. Director of Medical Education, West Bengal.
8. Commissioner, Family Welfare.
9. Chief Executive Officer, KMDA.
10. Secretary, KMDA.
11. Sabhadhipati of Zilla Parishad (all).....
12. District Magistrate (all).....
13. Mayor/Chairperson Corporation/Municipality.
14. Joint Secretary (Project) & Joint Programme Director, Basic Health Project.
15. Joint Secretary (PHP).
16. Joint Secretary (P&B).
17. Addl. Director of Health Services (TB).
18. Addl. Director of Health Services (Admn.) & SLO.
19. Addl. Director of Health Service (AA&V).
20. Addl. Director (HMIS).
21. Joint Director of Health Services (PH&CD).
22. Assistant Director of Health Services (Ophthalmology).
23. State Family Welfare Officer.
24. Chief Medical Officer of Health (all).....
25. Assistant Secretary (PHP).
26. P.A. to Principal Secretary, Health & Family Welfare Department.
27. Office File.


(R. S. Shukla)

Special Secretary (Project & PHP)
Health & F.W. Department
Government of West Bengal

SUDA

IPP-VIII (Extn.)
HEALTH, SUDA U R G E N T

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
 West Bengal

Ref No.

Date

SUDA-15/98(Pt-VI)/ 303

12.12.2003

**From : Project Officer
 Health, SUDA**

To : The Mayor / Chairman

..... Municipality

Sub : Functioning of Maternity Home under IPP-VIII-(Extn.)

Sir,

In its fourth meeting held on 11.12.2003, the Apex Advisory Committee has observed that the MH established under IPP-VIII-(Extn.) in your Municipality could not yet been made functional. The Committee desires that the MH be made functional without further delay for rendering institutional delivery care to the Project beneficiary as also other indoor care services.

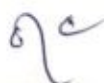
The following information wrt. MH indoor service may please be furnished for information of the Appropriate Authority.

Staff approved under the Project	Positioning Status	*Part-time engagement from Govt. Hospital	
		Specialist Doctor	Technician
M.O. - 2		Gynecologist	USG
A.N.M. - 3		Paediatrician	X-ray
Lab. cum SK - 1		Medical Specialist	Lab.
Attendant - 2			
Sweeper - 2			

*If yes, indicate no. against each speciality and Technician.

If MH indoor services is not functioning , reasons for the same may please be intimated at the earliest.

Yours faithfully,



Project Officer

SUDA**URGENT
URGENT****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-15/98(Pt-VI)/ 301**Date **02.12.2003****From : Project Officer
Health, SUDA****To : The Chairman**..... **Municipal Corporation / Municipality**

- Sub : 1. Deputation of practising and won-practising Specialist Doctors and Technicians of Govt. Hospitals to OPD cum Maternity Home & Diagnostic Centre.**
- 2. Formation of Health & FW Committee.**

Sir,

Regarding subject - I Order No. HF/0/MA/2044/CMDA/Health/2003 dt. 16.07.2003 is referred to.

You are requested kindly to furnish information whether services of practising / non-practising Doctors and Technicians of Govt. Hospitals have been availed by you as per format given below :

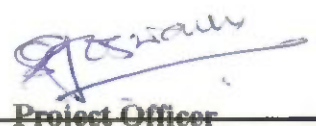
	Speciality	Date of availing of Services
Doctors		
Technicians		

Regarding subject - 2, this office letter bearing no. SUDA-15/98(Pt. VI)/226 dt. 31.07.2003 may kindly be referred to. I am directed to request you kindly to furnish the information as under :

- A. Municipal level Health & FW Committee constituted Yes / No
- B. If Yes, Dt. of constitution
- C. Frequency of meeting scheduled

The above mentioned information are required immediately, preferably by 4th December through FAX, so as to be placed before the Apex Committee Meeting, Chaired by MOS, M.A. Dept.

Yours faithfully,


Project Officer

SUDAIPP-VIII (B&H)
HEALTH, SUDA**URGENT****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West BengalRef No. **SUDA-15/98(Pt-VI)/ 301**Date **02.12.2003****From : Project Officer
Health, SUDA****To : The Chairman**..... **Municipal Corporation / Municipality****Sub : 1. Deputation of practising and won-practising Specialist Doctors and Technicians of Govt. Hospitals to OPD cum Maternity Home & Diagnostic Centre.****2. Formation of Health & FW Committee.**

Sir,

Regarding subject - I Order No. HF/0/MA/2044/CMDA/Health/2003 dt. 16.07.2003 is referred to.

You are requested kindly to furnish information whether services of practising / non-practising Doctors and Technicians of Govt. Hospitals have been availed by you as per format given below :

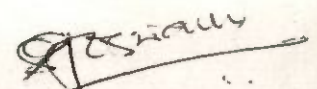
	Speciality	Date of availing of Services
Doctors		
Technicians		

Regarding subject - 2, this office letter bearing no. SUDA-15/98(Pt. VI)/226 dt. 31.07.2003 may kindly be referred to. I am directed to request you kindly to furnish the information as under :

- A. Municipal level Health & FW Committee constituted Yes / No
 B. If Yes, Dt. of constitution
 C. Frequency of meeting scheduled

The above mentioned information are required immediately, preferably by 4th December through FAX, so as to be placed before the Apex Committee Meeting, Chaired by MOS, M.A. Dept.

Yours faithfully,


Project Officer

Tel/Fax No.: 359-3184

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-15/98(Pt-VI)/ 279

Date 21.11.2003

**From : Project Officer
Health, SUDA****To : Director
Directorate of Local Bodies
Purta Bhavan
Salt Lake****Sub : Monitoring of Health Activities under IPP-VIII-(Extn.) &
R.C.H. Sub-Project, Asansol.**

Sir,

At present Health Wing, SUDA is implementing two projects namely IPP-VIII-(Extn.) in 10 towns of West Bengal i.e Alipuduar, Darjeeling, Jalpaiguri, Siliguri, English Bazar, Raiganj, Balurghat, Kharagpur, Burdwan and Durgapur and R.C.H. Sub-Project in Asansol.

With ceasation of funding by World Bank during June, 2002 , expenditure for O & M Phase of IPP-VIII-(Extn.) is borne by the M.A. Dept., GOWB. R.C.H. Sub-Project, Asansol funded by World Bank, is likely to be ended on 31st March, 2004.

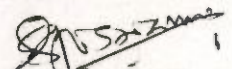
Apropos discussion in the training session of DLB officials at Conference Hall, ILGUS Bhavan on 3.11.2003 , the following issues w.r.t the aforesaid two health programmes may be monitored by the concerned DLB officials while visiting ULBs :

1. Augmentation of submission of MIS for HP, OPD, MH, Diagnostic Centre and status of health fund raised, by 10th day of the following month so as to reach this office latest by 15th of the instant month. (Blank formats are enclosed)

2. The two Health Facilities like Maternity Home and Diagnostic Centre could not be made functional / effectively functional due to paucity of Specialist Doctors and Technicians. To obviate these difficulties, the State Health & F W Dept. issued order (copy enclosed) so that concerned U.I.Bs may obtain and utilise the services of Govt. Doctors / Technicians. It requires to be monitored regarding utilisation of services of Govt. Doctors / Technicians. If not, reasons for the same may be identified, so that the matter may be taken up with the higher Authorities.

Encls: as stated

Yours faithfully,

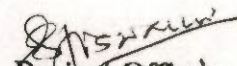

Project Officer

SUDA-15/98(Pt-VI)/279(1)

21.11.2003

C.C.

Director, SUDA for favour of kind information.


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-VI)/ 264

Date 15.10.2003

**From : Project Officer
Health, SUDA**

To : The Mayor / Chairman,

..... Municipal Corporation / Municipality

**Sub : Regarding dovetailing of NSDP Fund with Community Health
Fund created under IPP-VIII (Extn) / RCH-Sub Project Asansol.**

Sir,

Reference is invited to the earlier communication of this office under memo no. SUDA-15/98(Pt.VI)/248 dt. 15.09.2003 on the above subject.

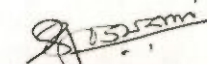
You are requested kindly to expedite raising of Health Fund and mobilization of NSDP Fund (if not already done). You are also requested kindly to forward ^{monthly} information on status of Health Fund raised by the 10th of the following month as per prescribed proforma for onward transmission to the authority.

Yours faithfully,


**Project Officer
15.10.2003**

SUDA-15/98(Pt-VI)/ 264/23
C.C

The Project Director, IPP-VIII (Extn) / RCH-Sub Project Asansol, MC
/ Municipality for favour of kind information and necessary action.


Project Officer

STATUS OF HEALTH FUND RAISED

Name of the ULB

For the month of, 2003

(Amount in Rs.)

Imposition of House-hold Level Beneficiary Charges	Other consultancy fees etc.				Mobilisation of NSDP Fund	Total Health Fund Raised
	O.P.D. cum M.H.	Diagnostic Centre	Ambulance	Misc.		

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. **SUDA-15/98(Pt-VI)/ 261**

Date **14.10.2003**

**From : Project Officer
Health, SUDA**

To : The Mayor / Chairman,

..... **Municipal Corporation / Municipality**

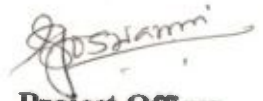
Sir,

It is observed that no expenditure has been incurred towards procurement of medicine though some fund for the purpose was made available to you during the month of July, 2003.

You are requested kindly to furnish information in the proforma enclosed herewith regarding procurement of medicines for H.P., O.P.D., M.H. for IPP-VIII (Extn) in this FY year 2003 - 2004.

This information is required by the higher Authority.

Yours faithfully,

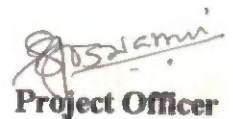


**Project Officer
14.10.2003**

SUDA-15/98(Pt-VI)/ 261(2)

C.C

The Project Director, IPP-VIII (Extn), MC / Municipality for favour of kind information and necessary action.



Project Officer

Enclo.

A.

Facilities	Name of Medicines purchased	Quantity	Balance in hand as on 30.09.2003
For H.P.			
For O.P.D.			
For M.H.			

	Amount in Rs.
B. Fund released in 1 st installment for procurement of Medicine for H.P., O.P.D. and M.H. under IPP-VIII (Extn).	
C. Total Expenditure incurred towards purchase of medicines in 1 st installment.	
D. Balance in Hand (B - C).	

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(P-VI)/252

29.09.2003

Ref No.

Date

ORDER

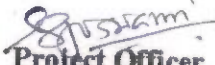
In pursuance of the order bearing no. 1363/MA/P/C-10/1G-17/2003 dt. 24.09.2003 issued by the Municipal Affairs Dept., Govt. of West Bengal, sanction is hereby accorded for payment of Puja ex-gratia @ Rs.1000/- (Rupees One Thousand) only per head to the following categories of grass-root level personnel working in IPP-VIII-(Extn.) during the festival of 2003:

Sl.No.	Category of Personnel	Attached to HPs
1	H.H.W.	-do-
2	F.T.S.	-do-
3	A.N.M.	-do-
4	Clerk cum Store-Keeper	-do-
5	Attendant	-do-
6	Sweeper	-do-
7	Laboratory technician cum store keeper	Attached to O.P.D. cum MH
8	Attendant, Sweeper, Night Guard	-do-

This ex-gratia sanctioned will only be admissible to those categories of personnel who are actually engaged and working in the relevant period for at least a period of six months and whose contractual remuneration did not exceed Rs. 8300/- per month as on 31.03.2003.

The ex-gratia so sanctioned will not be admissible to such category of personnel who are full time employees of the State Govt. or the ULB.

The expenditure is to be debited against IPP-VIII-(Extn.) O & M Fund - Honorarium. The fund for the purpose will be made available by SUDA in due course.

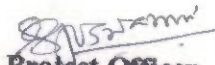

Project Officer
Health Wing, SUDA

29.09.2003

SUDA-15/98(P-VI)/252(1-21)

CC

1. Mayor / Chairman, Municipal Corporation / Municipality.
2. Project Director, IPP-VIII (Extn) Municipal Corporation / Municipality.
3. Finance Officer, Health, SUDA



Project Officer
Health Wing, SUDA

29.09.2003

SUDA-15/98(P-VI)/252(22)

CC

Director, SUDA


Project Officer
Health Wing, SUDA

Department of Municipal Affairs
Government of West Bengal
Writers' Buildings, Kolkata.



22 JAN 2003

No. 85/MA/P/C-10/2S-2/2003 dated: the 14th January, 2003.

From : The Joint Secretary to the Government of West Bengal.

To : (I) The Chief Executive Officer, KMDA.

~~(II) The Adviser (Health), SUDA.~~

Sub: Sanction of one post of Urban Health Improvement
Organiser for each town under IPP - VIII and IPP-VIII
(Extension) for post project maintenance work.

The undersigned is directed by order of the Governor to say that the Governor has been pleased to sanction one post of Urban Health Improvement Organiser for each town under IPP - VIII and IPP-VIII (Extension) for post project maintenance work with a monthly remuneration of Rs.4500/- (consolidated) which is to be equally shared between the Government and the concerned local body for the initial year and this financial support from Government will be withdrawn in a tapering scale in such a way that from the fifth year will financial responsibility for the post will vest on to the concerned urban local body.

The concerned urban local body may select a suitable person having adequate experience of community development work including administrative/financial management & engagement may be made on a year-to-year contract.

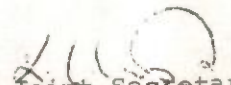
2. The charge is debitable to the relevant head of account from which grant for similar expenses are met.
3. This order issues with the concurrence of the Finance Department vide their U.O. No. G 4 dated 02.01.2003.
4. The Principal Accountant General (A&E), West Bengal and other concerned have been informed.


Joint Secretary.

No. 85/MA/P/C-10/2S-2/2003 dated: the 14th January, 2003.

Copy forwarded to :-

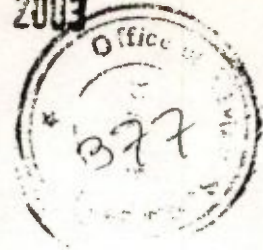
- (1) The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata 700001.
- (2) Pay & Accounts Officer, Kolkata Pay & Accounts Office.
- (3) Treasury Officer,
- (4) Principal Secretary, Urban Development Department.
- (5) Secretary, Kolkata Mupl. Development Authority.
- (6) Chief of Health IPP - VIII, Kolkata.
- (7) Director, S U D A.
- (8) Mayor/Chairperson,Dist.....
- (9) P.S. to Minister in Charge/Minister of State of this Deptt.
- (10) P.A. to Secretary of this Deptt.


Joint Secretary.

4141

20 AUG 2003

GOVERNMENT OF WEST BENGAL
MUNICIPAL AFFAIRS DEPARTMENT
WRITERS' BUILDINGS
KOLKATA - 700 001.



No. ¹¹⁶²/MA/N/C-10/1G-7/2002 Pt.I

Dated, Kolkata, the 18th August, 2003.

From : Shri D. Mukhopadhyay,
Secretary to the
Government of West Bengal.

To: Shri Gopal Banerjee,
Director,
State Urban Development Agency,
Kolkata.

Sub: Continuation of IPP-VIII & IPP- VIII(Extension) Programme.

Ref: This office Memo. No. 849/MA/N/C-10/1G-7/02
dt. 16.06.2003.

Sir,

This is in modification of our letter 849/MA/N/C-10/1G-7/2002 dated 16.6.2003. I am to inform you that the functionaries attached to IPP-VIII (Extension) as indicated in Annexure -II of this letter may be retained for 1 year from 01.07.2003 under existing terms and conditions.

Yours faithfully,

sd/
(D. Mukhopadhyay)
Secretary.

No. ¹¹⁶²/1(3)/MA/N/C-10/1G-7/2002 Pt.I Dated, Kolkata, the 18th August, 2003.

Copy to :

- 1) Dr. Sibani Goswami, Project Officer, Health, SUDA;
- 2) P.S. to M.I.C.;
- 3) P.S. to M.O.S.

(By fax)

For information and necessary action.

Q
18.8.03
Secretary.

Annexure - II
 [Enclosure to G.O. No. 1164/MA/N/C-10/1G-7/2002 Pt. I Dated, Kolkata, the 18.8.2003]

Staff Pattern for IPP - VIII (Extension) - 10 towns

Block level	
Honorary Health Worker	1090 nos. @ Rs. 750/- per head per month
SHP level	
FTS	250 nos. @ Rs. 920/- per head per month
HP level	
PTMO	70 nos. @ Rs. 1600/- per head per month
ANM	70 nos. @ Rs. 1250/- per head per month
Clerk cum Stroke Keeper	35 nos. @ Rs. 850/- per head per month
Attendant	35 nos. @ Rs. 650/- per head per month
Sweeper	35 nos. @ Rs. 450/- per head per month
OPD-cum-Maternity Home level	
Full time Medical Officer	22 nos. @ Rs. 5500/- per head per month
Nurse	33 nos. @ Rs. 3500/- per head per month
Specialist Doctors in 3 Disciplines	33 nos. @ Rs. 1600/- per head per month
Laboratory Technician cum Storekeeper	11 nos. @ Rs. 1200/- per head per month
Attendant	22 nos. @ Rs. 650/- per head per month
Sweeper	22 nos. @ Rs. 450/- per head per month
Night Guards	11 nos. @ Rs. 450/- per head per month

18.8.03
 Secretary to the
 Government of West Bengal

Department of Municipal Affairs
Government of West Bengal
Writers' Buildings, Kolkata

NOT circulated

No. 849/MA/N/C-10 /1G-7/2002

Dated, Kolkata, the 16th June, 2003

From: D. Mukhopadhyay,
Secretary to the
Government of West Bengal.

102/
11 JUN 2003
PKY

- To: 1. Shri G. D. Goutama, IAS,
Chief Executive Officer,
Kolkata Metropolitan Development Authority,
Kolkata.
✓ 2. Shri Gopal Banerjee,
Director,
State Urban Development Agency,
Kolkata.

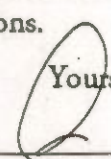
Dr. Goudami
P.O.
17/6/03
Office of
17 JUN 2003

Sub: Continuation of IPP – VIII & IPP – VIII (Extension) Programme.

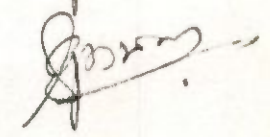
Sir,

This is in modification of our letter 631/MA/N/C-10/1G-7/2002 dated, 28.04.2003. I am to inform you that the functionaries attached to IPP – VIII and IPP – VIII (Extension) as indicated in Annexure – I and II of this letter respectively, may be retained for 1 year from 01.07.2003 under existing terms and conditions.

Yours faithfully,


17.6.03
(D. Mukhopadhyay)
Secretary

Amendment done in respect of IPP & only



Annexure - I

[Enclosure to G.O. No..849./MA/N/C-10/1G-7/2002 Dated, Kolkata, the 16th June, 2003]

Health Administrative Units...116 nos.	
HHW	3713 nos. @ Rs.750/- per head per month
FTS	735 nos. @ Rs. 920/- per head per month
STS	232 nos. @ Rs. 1050/- per head per month
Storekeeper	116 nos. @ Rs. 850/- per head per month
Sweeper	116 nos. @ Rs. 450/- per head per month
Attendant	232 nos. @ Rs. 650/- per head per month
PTMO	232 nos. @ Rs. 1600/- per head per month
ESOPD - 25	
PTMO	50 nos. @ Rs. 1600/- per head per month
Nurses	25 nos. @ Rs. 1200/- per head per month
Laboratory Assistant	25 nos. @ Rs. 850/- per head per month
Pharmacist-cum-Store Keeper	25 nos. @ Rs. 850/- per head per month
Attendant	50 nos. @ Rs. 650/- per head per month
Sweeper	50 nos. @ Rs. 450/- per head per month
Maternity Home with Clinic - 23	
Specialist Doctors in 3 discipline	in each centre @ Rs. 1000/- per head per month
Medical Officer	2 nos. in each centre @ Rs. 5,500/- per head per month
Nurse	3 nos. in each centre @ Rs. 3,500/- per head per month
Ayahs	4 nos. in each centre @ Rs. 1500/- per head per month
Laboratory Tech. Cum Store Keeper	1 no. in each centre @ Rs. 2500/- per head per month
Regional Diagnostic Centre - 8 nos.	
Administrative Management Professional	1 in each centre @ Rs. 3500/- per head per month
Radiologist	1 in each centre @ Rs. 2500/- per head per month
Pathologist	1 in each centre @ Rs. 2500/- per head per month
Sonologist	1 in each centre @ Rs. 2500/- per head per month
Technician & Radiographer	3 in each centre @ Rs. 1500/- per head per month
Cashier-cum-Clerk	1 in each centre @ Rs. 1000/- per head per month
Attendant/Sweeper	2 in each centre @ Rs. 750/- per head per month
Assistant Health Officer	40 nos. @ Rs. 4750/- per head per month
Full time Staff Nurse	40 @ Rs. 3750/- per head per month

17.6.03
Secretary to the
Government of West Bengal

Staff Pattern for IPP – VIII (Extension) – 10 towns

<u>Block level</u>	
Honorary Health Worker	1090 nos. @ Rs. 750/- per head per month
<u>SHP level</u>	
FTS	250 nos. @ Rs. 920/- per head per month
<u>HP level</u>	
PTMO	70 nos. @ Rs. 1600/- per head per month
ANM	70 nos. @ Rs. 1250/- per head per month
Clerk cum Stroke Keeper	35 nos. @ Rs. 850/- per head per month
Attendant	35 nos. @ Rs. 650/- per head per month
Sweeper	35 nos. @ Rs. 450/- per head per month
<u>OPD-cum-Maternity Home level</u>	
Full time Medical Officer	22 nos. @ Rs. 5500/- per head per month
Nurse	33 nos. @ Rs. 3500/- per head per month
Specialist Doctors in 3 Disciplines	33 nos. @ Rs. 1600/- per head per month
Laboratory Technician	11 nos. @ Rs. 1200/- per head per month
Attendant	22 nos. @ Rs. 650/- per head per month
Storekeeper	22 nos. @ Rs. 450/- per head per month
Night Guards	11 nos. @ Rs. 450/- per head per month

17.6.03
 Secretary to the
 Government of West Bengal

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.SUDA-15/98(Pt-VI)/158

Date
06.05.2003**From : Project Officer
IPP-VIII (Extn), SUDA****To : The Mayor / Chairperson,
....., MC / Municipality****Sub : Operation and maintenance of A/Cs under IPP-VIII (Extn).**Ret: Your communication under memo no. 340/III-6
Dt. 16.4.03

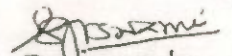
Sir,

The undersigned is directed to inform you the following with regard to the subject mentioned above :

- a) Closure of IPP-VIII (Extn) Project Bank A/C of the ULB after reconciliation and finalisation of A/C and transfer of the existing amount lying therein acquired through sale proceeds, interest etc. (if any), to the respective O & M A/C.
- b) Continuation of IPP-VIII (Extn) O & M fund Bank A/C and operation of the same either jointly by the Mayor / Chairman of the ULB and the respective Project Director or by the Chairman / Vice-Chairman and MMIC (Health) of the ULB.
- c) For the Health Fund created in the ULB, a separate Bank A/C should be maintained and operated jointly by the Mayor / Chairman of the ULB and any other person as nominated by the Mayor / Chairman.

Action taken in the matter may kindly be intimated to the undersigned for office record.

Yours faithfully


Project Officer

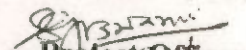
06.05.2003

SUDA-15/98(Pt-VI)/158(1)

CC

The Project Director, IPP-VIII (Extn) _____

MC / Municipality

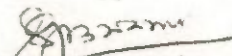

Project Officer

06.05.2003

SUDA-15/98(Pt-VI)/158(2)

CC

Secretary, M.A. Dept. for kind information.


Project Officer

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

02.07.2003

Ref No. SUDA-15/98(Pt-VI)/201

Date

From : Project Officer
Health, SUDATo : The Mayor / Chairman,
..... MC / Municipality**Sub : Computerized MIES.**

Sir,

As desired by the Secretary, M.A. Dept., all the MIES sheets with regard to H.P., O.P.D., M.H. & Diagnostic Centre are to be prepared using computer.

For this purpose, a computer per H.P. has already been placed with you. It is expected that in the meantime you have already started generation of computerized MIES sheet. To expedite / strengthen the process, the officials from Health Wing, SUDA will visit shortly to your ULB on prior fixation of mutually convenient date.

For quick review of the work, you are requested kindly to ensure the following :

- (a) Working condition of the computer in H.P.
- (b) Availability of the concerned person who is already doing data entry / preparing the said MIES.
- (c) Availability of the concerned FTSS.

The presence of your HO and UHIO is desirable during review and for briefing as well, so that the system developed is continued and sustained.

Contd. to P-2.



G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA - 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

SUDA-15/98(Pl.V)/157

D.O. No.

Dated. 15.06.2001

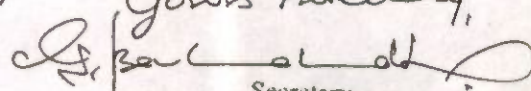
Dear *Shri Agarwal,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.

3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To.
Sri. Monaj Agarwal, IAS
District Magistrate,
Uttar Dinajpur

SUDA**URGENT****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.SUDA-15/98(Pt-VI)/158

Date

06.05.2003

**From : Project Officer
IPP-VIII (Extn), SUDA****To : The Mayor / Chairperson,
....., MC / Municipality****Sub : Operation and maintenance of A/Cs under IPP-VIII (Extn).**


Sir,

The undersigned is directed to inform you the following with regard to the subject mentioned above :

- a) Closure of IPP-VIII (Extn) Project Bank A/C of the ULB after reconciliation and finalisation of A/C and transfer of the existing amount lying therein acquired through sale proceeds, interest etc. (if any), to the respective O & M A/C.
- b) Continuation of IPP-VIII (Extn) O & M fund Bank A/C and operation of the same either jointly by the Mayor / Chairman of the ULB and the respective Project Director or by the Chairman / Vice-Chairman and MMIC (Health) of the ULB.
- c) For the Health Fund created in the ULB, a separate Bank A/C should be maintained and operated jointly by the Mayor / Chairman of the ULB and any other person as nominated by the Mayor / Chairman.

Action taken in the matter may kindly be intimated to the undersigned for office record.

Yours faithfully


Project Officer


06.05.2003

SUDA-15/98(Pt-VI)/158(1)

CC

The Project Director, IPP-VIII (Extn) _____

MC / Municipality

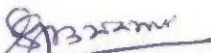

Project Officer

06.05.2003

SUDA-15/98(Pt-VI)/158(2)

CC

Secretary, M.A. Dept. for kind information.


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-15/98(Pt-VI)/201

02.07.2003

Date

From : Project Officer
Health, SUDA

To : The Mayor / Chairman,
..... MC / Municipality

Sub : Computerized MIES.

Sir,

As desired by the Secretary, M.A. Dept., all the MIES sheets with regard to H.P., O.P.D., M.H. & Diagnostic Centre are to be prepared using computer.

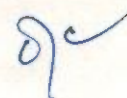
For this purpose, a computer per H.P. has already been placed with you. It is expected that in the meantime you have already started generation of computerized MIES sheet. To expedite / strengthen the process, the officials from Health Wing, SUDA will visit shortly to your ULB on prior fixation of mutually convenient date.

For quick review of the work, you are requested kindly to ensure the following :

- (a) Working condition of the computer in H.P.
- (b) Availability of the concerned person who is already doing data entry / preparing the said MIES.
- (c) Availability of the concerned FTSS.

The presence of your HO and UHIO is desirable during review and for briefing as well, so that the system developed is continued and sustained.

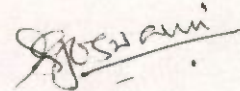
Contd. to P-2.



A feed back report is to be submitted to the Secretary, M.A. Dept.

You are requested kindly to render necessary assistance to the officials who will be visiting to you in this regard.

Yours faithfully



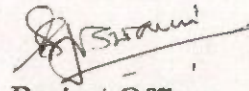
Project Officer

SUDA-15/98(Pt-VI)/201(1)

02.07.2003

CC

Project Director, IPP-VIII (Extn) MC / Municipality for favour of kind information and necessary action.

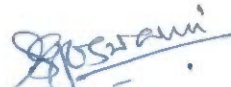


Project Officer

A feed back report is to be submitted to the Secretary, M.A. Dept.

You are requested kindly to render necessary assistance to the officials who will be visiting to you in this regard.

Yours faithfully



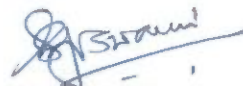
Project Officer

SUDA-15/98(Pt-VI)/201(1)

02.07.2003

CC

Project Director, IPP-VIII (Extn) MC / Municipality for favour of kind information and necessary action.



Project Officer

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. **SUDA-15/98(Pt-VI)/201****02.07.2003**

Date

**From : Project Officer
Health, SUDA****To : The Mayor / Chairman,**..... **MC / Municipality****Sub : Computerized MIES.**

Sir,

As desired by the Secretary, M.A. Dept., all the MIES sheets with regard to H.P., O.P.D., M.H. & Diagnostic Centre are to be prepared using computer.

For this purpose, a computer per H.P. has already been placed with you. It is expected that in the meantime you have already started generation of computerized MIES sheet. To expedite / strengthen the process, the officials from Health Wing, SUDA will visit shortly to your ULB on prior fixation of mutually convenient date.

For quick review of the work, you are requested kindly to ensure the following :

- (a) Working condition of the computer in H.P.
- (b) Availability of the concerned person who is already doing data entry / preparing the said MIES.
- (c) Availability of the concerned FTSS.

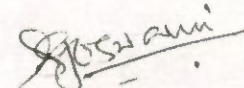
The presence of your HO and UHIO is desirable during review and for briefing as well, so that the system developed is continued and sustained.

Contd. to P-2.

A feed back report is to be submitted to the Secretary, M.A. Dept.

You are requested kindly to render necessary assistance to the officials who will be visiting to you in this regard.

Yours faithfully



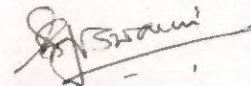
Project Officer

SUDA-15/98(Pt-VI)/201(1)

02.07.2003

CC

Project Director, IPP-VIII (Extn) MC / Municipality for favour of kind information and necessary action.



Project Officer



D.O. No.1185-9/03

May 2, 03

14 MAY 2003

Dear Shri Jain,

I would seek necessary clarification on dovetailing of NSDP fund with Community Health Fund for maintaining mother and child health care health facilities created under World Bank funded India Population Programme.

IPP VIII Programme was introduced in 1995 with World Bank assistance in the slum areas of ULBs located within Kolkata Metropolitan Development Area. Subsequently, IPP VIII Extension Programme on similar pattern was also introduced in 10 ULBs outside KMDA in January, 2001. The external assistance for both these projects came to end in June, 2002 and thereafter the facilities are being maintained with budgetary support from this Department and also partly through imposition of user charges. Under this project an honorary health worker for every 200 beneficiary families had been engaged on a lump sump monthly payment of Rs.750/-. She is provided with a medical kit and visits every household twice a month for routine medical check-up of the beneficiary families and also for providing contraceptives, oral rehydration packet etc. The pregnant mothers and also the infants are referred to the first level supervisory tiers which we call the health posts for providing immunisation services. Part time doctors on a consolidated remuneration are provided for these health posts. In the next upper tier we have got outdoors plus 10-bedded maternity homes where we have provided two full time medical officers and three part time specialists. In addition some pathological facilities including X-ray, Ultrasonography etc. have also been provided. Each beneficiary family is to provide Rs. 2/- per month for home visit of the honorary health worker. In addition, for visit to the outdoors and maternity homes, both the BPL and above poverty line beneficiaries are to pay some user charges, the user charges for APL being much higher than BPL families. Such funds collected through home visits and otherwise are maintained in a bank account which we call the Community Development Fund. Kindly recall that the NSDP guidelines provide that for every Rupee raised by the community for various programmes providing educational facilities, health facilities etc. to the community, upto Rs. 5/- can be pulled from NSDP allocation. Now it may kindly be clarified that for every Rs. 100/- mobilised in the Community Health Fund in the aforesaid manner, upto Rs. 500/- can be drawn from NSDP and the total fund thus generated can be utilised for various health activities of the community like payment of honorarium to the honorary health workers and also to part time/full time doctors attached to the health posts and outpatient departments, for procurement of drugs and medicines, for extension/maintenance of buildings of aforesaid health posts/outdoors-cum-

maternity home and for routing other necessary recurring and non-recurring expenditure.

Kindly treat this as urgent.

Yours sincerely,

Sd/-

(D. Mukhopadhyay)

Shri P.K. Jain,
Joint Secretary,
Department of Urban Employment,
Ministry of Urban Development & Poverty Alleviation,
Nirman Bhawan,
New Delhi-110 011.
FAX: 011 23017497

No. 64(1)/M-29/KMDA/UHIP/2002 (Pt. I) Dated : 06.05.2003

Copy forwarded for favour of information to -

- 1) Mayor _____ Corporation
- 2) Chairperson _____ Municipality.
- ✓ 3) Dr. Shibani Goswami, Project Officer, IPP-VIII Extension SUDA.

[Signature]
Officer on Special Duty
Health, KMDA

06/05/03

16.5.03

SUDA-15/98 (PT-VI)/162

e.c.

Mayor / chairman, ----- Mc / Municipality
for kind information.

[Signature]
16.5.03

SUDA

IPP-VIII (Extn.)
HEALTH, SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt-VI)/152

Date30.04.2003

**From : Project Officer
IPP-VIII (Extn), SUDA**

**To : The Mayor / Chairperson,
Durgapur / Alipurduar / Burdwan / Darjeeling / Jalpaiguri - MC / Municipality**

Sub : Functioning of Maternity Home under IPP-VIII (Extn).

Sir,

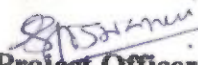
You are aware that IPP-VIII (Extn) has already been stepped into O & M phase, funded by M.A. Dept. since July, 2002. All the targeted Health Facilities created under the project have been handed over to you by MED within Mid year of 2002.

Apropos, MIES report with regard to M.H., the non-functioning status of M.H. till February, 2003 had been observed. This issue was also discussed in the meeting of 2nd Apex Advisory Committee held on 16.04.2003

You will kindly appreciate that functioning of M.H. aims towards reduction of maternal morbidity and mortality, leading to improvement of Maternal Health. Under the circumstances, you are requested to take appropriate necessary action at your level for functioning of M.H.

Latest status regarding Progress & Functioning of M.H. may please be intimated for information of the concerned authorities. An early reply is solicited and will be highly appreciated.

Yours faithfully


Project Officer

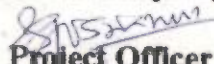
30.04.2003

SUDA-15/98(Pt-VI)/152(1)

CC

The Project Director, IPP-VIII (Extn) _____

MC / Municipality


Project Officer

From : The Chief of Health
IPP-VIII, KMDA

To : The Mayor / Chairperson,

_____ Municipal Corporation / Municipality

Sub. : Revision of users fee for the services to be utilized by beneficiaries under Urban Health Improvement Programme.

POs IPP-VIII (Ext)
RCH Asst
for no. to
intimate the
concerned U.L.Bs
Muzum
5/2/03

Sir,

As you are aware that the Municipal Affairs Department, Govt. of West Bengal vide G.O. No. 2311/MA/C-10/1G-7/2002 dated 08.11.2002 constituted an Apex Advisory Committee for supervision and monitoring of various Urban Health Improvement Programmes like CUDP-III, CSIP, IPP-VIII, IPP-VIII(Extension) and RCH etc. The 1st meeting of this committee was held on 20.11.2002 and the proceedings of the meeting have since been circulated to all the Mayor / Chairpersons of the local bodies in KMA as per this office No. 313/1(42)/FW/KMDA/IPP-VIII/M-29/02 dated 01.01.2003.

2. The Apex Advisory Committee discussed among others the issue of mobilization of local resources to run the health facilities on a self - sustaining basis and for that matter decided to rationalise the existing rates of service charges that are levied on the beneficiaries and the non-beneficiaries. The revised rates of service charges on such rationalisation that are to levied on the beneficiaries and the non-beneficiaries in conformity with the aforesaid decision is enclosed at Annexure - I. It was agreed that the revised rates of service charges as indicated in Annexure - I should be uniformly applied to all the local bodies implementing the Urban Health Improvement Programme. The revised charges for the non-beneficiaries should be fixed by the Urban local bodies in consideration of local ~~situations~~ subject to minimum charges as prescribed in the said Annexure - I.
3. It has also been decided that the Honorary Health Workers should collect @ Re. 1/- only from each beneficiary family during their every fortnightly visit and ensure their visit twice a month so as to collect Rs. 2/- P.M. from each beneficiary family. This charge of home visit should be realized by all the local bodies, if not already introduced.
4. In the context of above it is imperative that a Health fund should be created by all the participating municipalities with user fee charges (Service charge) realized and local resources generated plus apportionment of a part of the NSDP (National Slum Development Project) fund upto 5 (five) times of the fees realized from the community being the charges for fortnightly home visits to each beneficiary family. Such health fund should be created in all the municipalities including those covered by IPP-VIII (Extension) and a separate Bank Account should be opened in the local Banks for the purpose.

- On the question of extension of additional services by strengthening the existing infrastructure under IPP-VIII for implementation of the Urban Health Improvement Programme with assistance from European Commission, it has been decided that such additional services may be extended only by utilizing the existing infrastructure as per proposal contained in the Agenda Note (copy of relevant extract enclosed) so as to ensure optimum utilization of the existing facilities.
6. The rates of service charges and other instructions communicated previously in terms of this office letter No. 1102 (40)/CMDA/FW(US)/IPP-VIII/U-9/99 dated 10.08.99 shall stand modified to the above extent.
 7. This shall take effect immediately.

Yours faithfully,

[Signature]
Chief of Health
IPP-VIII, KMDA

10.1.2003

No. /KMDA/IPP-VIII/U-9/99

Dated :

Copy forwarded for information to :-

1. The Special Secretary, KMDA
2. Shri J.K. Saha, Dy. Chief of Health, IPP-VIII, KMDA
3. The Account Professional, IPP-VIII, KMDA

[Signature]
Chief of Health
IPP-VIII, KMDA

10.1.2003

No. /KMDA/IPP-VIII/U-9/99

Dated :

Copy forwarded for information and necessary action to Dr. N. G. Gangopadhyay,
Advisor (Health), SUDA

He is requested kindly to issue necessary instruction to all the concerned local bodies implementing IPP-VIII (Extension) as per decision contained in para 4 of the letter.

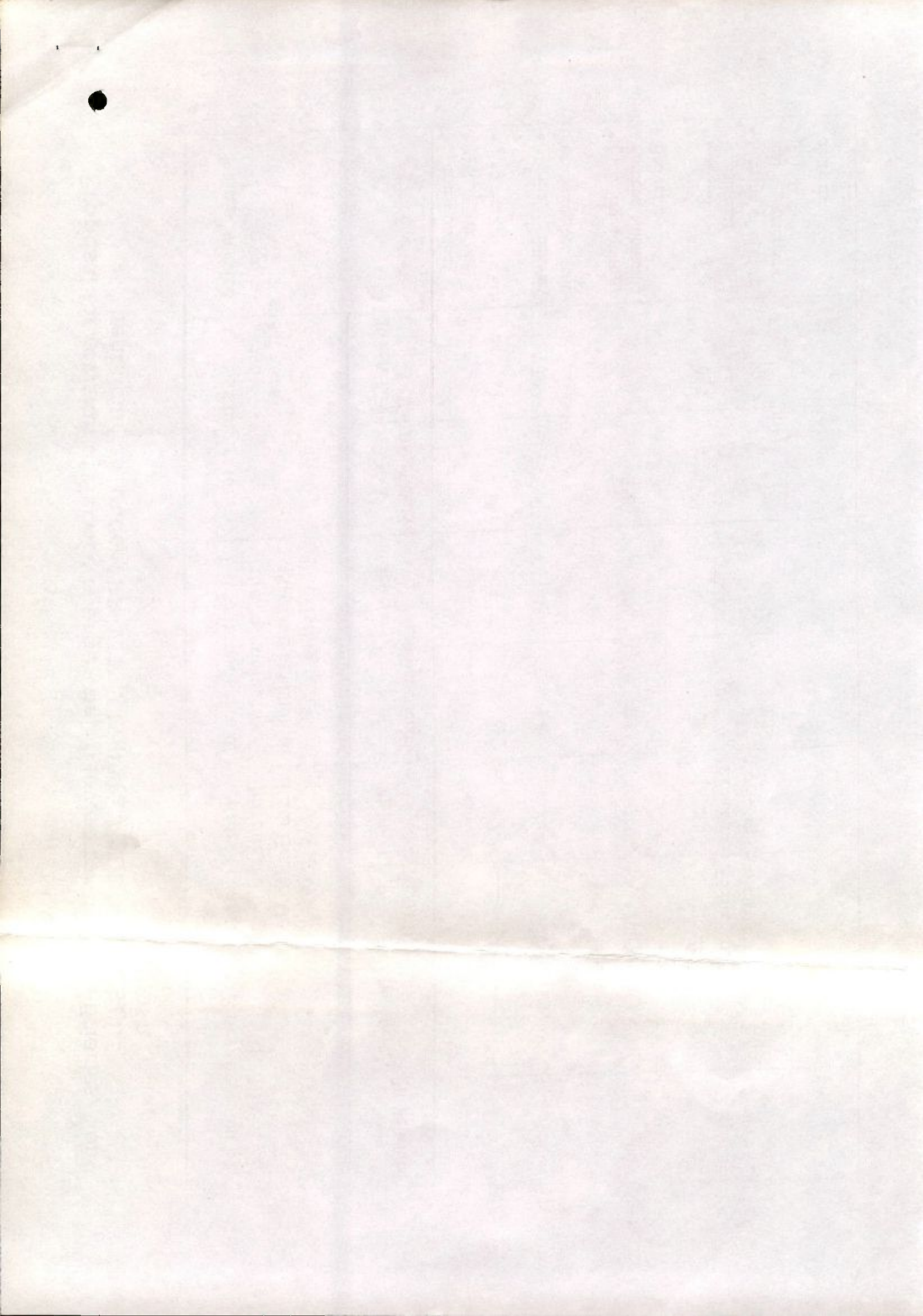
[Signature]
Chief of Health
IPP-VIII, KMDA

10.2.2003

Annexure-1

Proposal for revision of Service charges being levied for the beneficiaries/Non beneficiaries, under JPP-VIII / Kolkata / CUDP-III/CSIP

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates				Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	Non Beneficiary (Minimum rates)		
• Admission fees (ESOPD & M.H.)	5/-	20/-	10/-	30/-	-	-	10/-	30/-		
• Bed rent	5/-	15/-	15/-	30/-	75/-	30/-	15/-	30/-		
• Normal delivery excluding bed rent	100/-	200/-	200/-	400/-	200/-	160/-	100/-	400/-		
• N. D. Episiotomy / Forceps (including Bed rent)	100/-	250/-	200/-	400/-	240/-	200/-	200/-	400/-		
• L.U.C.S. (caesarean)	100/-	650/-	400/-	1000/-	280/- (Excluding medicines)	240/- (Excluding medicines)	300/-	1000/-		
• Manage of obstetrical emergency including obstetrical complication	150/-	650/-	400/-	1000/-	-	-	400/-	1000/-		



Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary <small>(Minimum rates)</small>	Cabin	Paying / OPD	Beneficiary	Non Beneficiary <small>(Minimum rates)</small>
Service charges under L.A.								
• DE/ Ligation	Free	400/-	Free	500/-	-	-	Free	500/-
• Gynaec. Operation	150/-	1300/-	400/-	1500/-	-	-	400/-	1500/-
• Gynaec. Operation	50/-	300/-	200/-	500/-	-	-	150/-	500/-
• Minor Surgery under GA	100/- (including all charges)	600/- (including all charges)	200/- (all inclusive)	800/- (all inclusive)	-	-	200/-	800/-
• Major Surgery under GA	200/- (all inclusive)	1300/- (all inclusive)	400/- (all inclusive)	1500/- (all inclusive)	-	-	400/-	1500/-
ENT								
• Major	200/-	650/-	400/-	1500/-	-	-	400/-	1500/-
• Minor	100/-	500/-	200/-	800/-	-	-	200/-	800/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	Non Beneficiary (Minimum rates)
<ul style="list-style-type: none"> • Eye • Cataract with IOL • Major Eye Operation • Minor Eye Operation • Cataract operation • DCT/DCR 	-	-	700/-	2000/-	-	-	700/-	2000/-
	150/-	550/-	400/-	1500/-	-	-	400/-	1500/-
	50/-	500/-	100/-	500/-	-	-	100/-	500/-
	50/-	450/-	250/-	1000/-	350/-	300/-	250/-	1000/-
<ul style="list-style-type: none"> • Dental • Tooth Extraction with stitch 	150/-	500/-	200/-	800/-	350/-	250/-	200/-	800/-
	Free	Free	50/-	20/-	-	5/-	5/-	20/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	Non Beneficiary (Minimum rates)
Specialised patient Deptt.								
Out-patient Deptt.								
• Family Welfare consultancy Service	Free	Free	Free	30/-	-	-	Free	30/-
• Insertion of IUD	Free	Free	Free	50/-	-	-	Free	50/-
• Observation bed charge	Free	Free	Free	30/-	-	-	Free	30/-
Pathology								
• TC, DC, Hb%	5/-	20/-	10/-	30/-	20/-	10/-	10/-	30/-
• ESR	3/-	10/-	10/-	25/-	20/-	10/-	5/-	25/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates				Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	Non Beneficiary (Minimum rates)		
<ul style="list-style-type: none"> Urine Routine & ME Stool R/E Stool for PH Urine for Bile salt & Bile Pigment Stool / Urine occult Blood Urine for Pregnancy test Sputum for AFB 	5/-	15/-	10/-	15/-	15/-	8/-	8/-	15/-		
	3/-	15/-	10/-	15/-	15/-	8/-	8/-	15/-		
	3/-	10/-	5/-	10/-	-	8/-	5/-	10/-		
	5/-	10/-	10/-	10/-	15/-	8/-	8/-	10/-		
	5/-	10/-	8/-	10/-	15/-	8/-	8/-	10/-		
	40/-	40/-	10/-	40/-	30/-	20/-	10/-	40/-		
	3/-	20/-	10/-	20/-	30/-	20/-	10/-	20/-		

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
<ul style="list-style-type: none"> • Semen Analysis • Culture of Conj. Swab • Urine Culture 	10/- 8/-	30/- 25/-	16/- 16/-	30/- 25/-	45/- 40/-	35/- 25/-	16/- 16/-	30/- 25/-
<ul style="list-style-type: none"> • X-Ray • Plain X-Ray per plate 	15/-	50/-	40/-	50/-	35/-	30/-	30/-	60/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	Non Beneficiary (Minimum rates)
U.S.G.								
• Pregnancy	50/-	-	75/-	200/-	180/-	160/-	50/-	250/-
• Upper/ lower abdomen	50/-	-	150/150	250/275	200/180	180/160	150/150	250/275
• Whole abdomen	75/-	-	250/-	450/-	280/-	260/-	200/-	550/-
• X-ray KUB	-	-	100/-	200/-	200/-	180/-	100/-	200/-
• ECG	-	-	20/-	40/-	30/-	25/-	20/-	40/-
• Endoscopy	-	-	200/-	350/-	280/-	240/-	200/-	500/-
• Echo-Cardio- graphy	-	-	200/-	300/-	320/-	240/-	200/-	500/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	Non Beneficiary (Minimum rates)
T3	-	-	50/-	150/-	70/-	60/-	50/-	150/-
T4	-	-	50/-	150/-	70/-	60/-	50/-	150/-
T _{sh}	-	-	50/-	150/-	70/-	60/-	50/-	150/-
Any two								
T3, T4, T _{sh}	-	-	150/-	350/-	180/-	160/-	150/-	350/-

For home visit by the honorary health workers

: Fees of Rs. 2/- per month (@ Re 1/- for fortnightly visit to each beneficiary family).

Agenda Item No. 4 Optimum utilisation of the facilities created and their extension.

While the IPP-VIII Kolkata Urban Slum Project is considered to be a success, there is substantial unfinished agenda, which, if not attended to, would lead to severe dissipation of achievements made so far. In addition the successful working net work of service providers in KMDA offers an opportunity to meet the unmet needs by utilising the infrastructures already created.

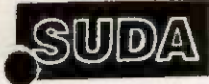
If such infrastructures are strengthened marginally by provision of additional equipments, supportive manpower and additional space, this would not only mop up the gaps in existing services but will also ensure diversification of services under RCH components (RTI,STI,MTP), 24 hour coverage for obstetric and neo-natal emergencies in the existing Maternity Homes and integration of activities under centrally sponsored health schemes.

To achieving the above objectives, utilisation of the essential infrastructures developed under IPP-VIII & CUDP - III will be optimised for extending additional services as indicated below :

Additional services by utilisation of existing infrastructure

1. Increase the working of Service Delivery centres i.e. Sub Centres, IIAU, ESOPD, Maternity Home & RDC
2. Provision of balancing equipments.
3. Improvement of skills of functionaries through training.
4. Extension, renovation & repair of equipment / buildings.
5. Upgradation of 6 Maternity Homes to provide 24 hours emergency care for obstetrics and neo-natal emergencies.
6. Lease out facilities (building) during off hours to promote services through medical practitioners, NGOs etc to run poly clinics on fees sharing basis.
7. Conduction community health care covers VT, non formal education on fees sharing basis.

All these additional activities detailed above have already been included in the proposed UHIP with EC Assistance. This is placed before the committee for perusal and information.



File

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

Date

SUDA-15/98 (Pt. VI) 104

06.03.2003

From : The Adviser (Health)

To : The Mayor/Chairman,
_____ MC / Municipality.

- Sub : (I) MIS Report Upto Feb., 2003
(II) Report on functioning of OPD & MH including Laboratory upto Feb., 2003.
(III) Health fund raised upto Feb., 2003 (as per format)*.
(IV) Utilisation of Ambulance.

Sir,

You are requested to submit the above report urgently for presentation before the ensuing meeting of Apex Advisory Committee.

*

Total Health Fund Raised upto Feb., 2003 including NSDP Fund:	Amount of fund drawn from NSDP
---	--------------------------------

Fax (No. 2359 3184) Communication is desired due to paucity of time.

Yours faithfully,

Adviser, Health 6/03/2003
06.03.2003

SUDA-15/98 (Pt. VI) 104 (1)
C.C.
Project Director, IPP-VIII-(Extn.), -

MC / Municipality.

Adviser, Health 6/03/2003

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt-VI)/91

Date24.02.2003

From : Adviser(Health)
SUDA

To : The Mayor / Chairperson,

----- MC / Municipality

Sub : Submission of Requisition for IPP-VIII (Extn) -O & M
for the period Nov.2002 to March, 2003

Sir,

You are requested to submit the aforesaid requisition urgently through FAX { 033- 2359 3184} for release of fund.

Yours faithfully

Adviser (Health) 24/02/03
24.02.2003

SUDA-15/98(Pt-VI)/91(11)

CC

The Project Director, IPP-VIII (Extn) -----

MC / Municipality

Adviser (Health) 24/02/03

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS: KOLKATA.1



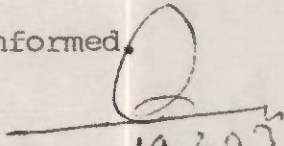
No. 218/MA/C-10/2S-2/2003 Dated, Kolkata, the 13th February, 2003.

20 FEB 2003

M E M O

Shri Gopal Banerjee, Director, SUDA is hereby inducted as a member of the apex advisory committee constituted under this Department's memo no. 2311/MA/C-10/1G-7/2002 dt. 8.11.2002 on the existing terms and conditions until further orders with immediated effect.

All concerned are being informed.


14 2 03
Secretary,
Department of Municipal Affairs.

No. 218/1(5)/MA/C-10/2S-2/2003 Dated, Kolkata, the 13th February '03.

Copy forwarded for information and necessary action to :-

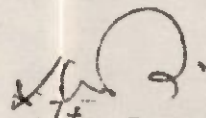
1) The P.S. to Minister-in-Charge/Minister-of-State of this Department.

2) (all members)

3) Shri Gopal Banerjee, Director, SUDA.

4) Dr. B. Bhattacharyya, Chief of Health, IPP-VIII. They are requested to please communicate this to all the project authorities.

5) Dr. N. G. Gangopadhyay, Adviser (Health), S U D A.


Secretary.

Memo No. SUDA-15/98 (PT-II) / 87

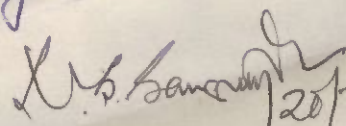
20.2.03

C.C.

Munyer/Chairperson, Mc/Municipality.

Project Director, IPP-VIII Proj / RCH Sub Project,
..... Mc/Municipality.

4/14/2


20/2/03
DR. N. G. GANGOPADHYAY
Adviser (Health),
S. U. D. A.

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**

SUDA-15/98(Pt-VI)/

19.02.2003

Ref No.

Date

From : Adviser(Health)
SUDA

To : The Mayor / Chairperson,

----- MC / Municipality

**Sub : Mobilisation of NSDP Fund towards Health Activities under
IPP-VIII (Extn) / RCH-Sub Project Asansol**

Sir,

Reference is invited to M.A. Deptt. memo no 730(23)/MA/C-10/2E-1/2000 Pt dt. 23.04.2001 and memo noSUDA-15/98(Pt-V)/156 dt. 15.06.2001 from the Secretary, M.A. Deptt. on the above subject (Copy enclosed for ready reference).

You are requested to submit a current report as per format given hereunder:

Period Since inception till January , 03. <i>February</i>	Total amount of Health Fund Generated	Amount of Fund mobilised from NSDP for Health Activities	Remarks, if any

You reply is requested urgently for its placement before the ensuing meeting of Apex Advisory Committee. Reply through FAX will be appreciated.

Encl: As stated.

SUDA-15/98(Pt-VI)/
CC

The Project Director, IPP-VIII (Extn)/RCH-Sub Project Asansol

-----MC / Municipality

Yours faithfully

[Signature]
Adviser (Health)
19/02/03
19.02.2003

[Signature]
Adviser (Health)
19/02/03



G. BALACHANDHRAN, I.A.S.,

SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA - 700 001
&
CHAIRMAN, SUDA

Ph. : 91-033-215 1216
Fax : 91-033-215 062001

SUDA- 15/98(Pt.V)156

To
The Project Director
IPP- VIII (Extn.)

o/c

..... Municipal Corporation/ Municipality

Sub: Operationalisation of OPD cum MH under IPP-VIII (Extn.)

Sir,

The OPD cum MH constructed under IPP-VIII (Extn.) has to be operationalised immediately. As the World Bank's Fund Assistance for the project is scheduled to terminate on June 30 of 2001, the operationalisation should be completed by that date. Therefore, all expenditures should be booked and utilisation supported by vouchers should be sent to SUDA office by 30.06.2001. Please take necessary action on the same on priority basis.

2. The use pattern of OPD has already been made known to you in the minutes of meeting sent to you vide this office memo No. 738(23)/MA C-10.2E-1.2000 Pt. dated 23.04.2001 in item No. 17 (Copy enclosed). Please follow the same.
3. The OPD should be open to referred cases of BPL patients as well as to non-BPL patients. The fees of the specialists per patient may be determined by the respective ULB (subject to maximum of Rs.50) and the same may be charged from both BPL and non-BPL patients. However, only Rs.10/- may be collected from each of the BPL patients and the rest of the fees may be charged to NSDP fund given to the ULB by M..A Department.
4. 20% of the total fees charged by the doctor may be deducted from him & credited to the OPD as overhead charge.

Encl: As stated

Yours faithfully,

Secretary to the Govt. of West Bengal
Municipal Affairs Department

From : The Chief of Health
IPP-VIII, KMDA

To : The Mayor / Chairperson,
_____ Municipal Corporation / Municipality

Sub. : Revision of users fee for the services to be utilized by beneficiaries under Urban Health Improvement Programme.

Sir,

As you are aware that the Municipal Affairs Department, Govt. of West Bengal vide G.O. No. 2311/MA/C-10/IG-7/2002 dated 08.11.2002 constituted an Apex Advisory Committee for supervision and monitoring of various Urban Health Improvement Programmes like CUDP-III, CSIP, IPP-VIII, IPP-VIII(Extension) and RCH etc. The 1st meeting of this committee was held on 20.11.2002 and the proceedings of the meeting have since been circulated to all the Mayor / Chairpersons of the local bodies in KMA as per this office No. 313/1(42)/FW/KMDA/IPP-VIII/M-29/02 dated 01.01.2003.

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7. This shall take effect immediately.

Yours faithfully,

[Signature]
Chief of Health
IPP-VIII, KMDA

10.1.2003

No. /KMDA/IPP-VIII/U-9/99

Dated :

Copy forwarded for information to :-

1. The Special Secretary, KMDA
2. Shri J.K. Saha, Dy. Chief of Health, IPP-VIII, KMDA
3. The Account Professional, IPP-VIII, KMDA

[Signature]
Chief of Health
IPP-VIII, KMDA

10.1.2003

No. /KMDA/IPP-VIII/U-9/99

Dated :

Copy forwarded for information and necessary action to Dr. N. G. Gangopadhyay, Advisor (Health), SUDA

He is requested kindly to issue necessary instruction to all the concerned local bodies implementing IPP-VIII (Extension) as per decision contained in para 4 of the letter.

[Signature]
Chief of Health
IPP-VIII, KMDA

10.2.2003

Agenda Item No. 4 Optimum utilisation of the facilities created and their extension.

While the IPP-VIII Kolkata Urban Slum Project is considered to be a success, there is substantial unfinished agenda, which, if not attended to, would lead to severe dissipation of achievements made so far. In addition the successful working net work of service providers in KMDA offers an opportunity to meet the unmet needs by utilising the infrastructures already created.

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7. Conduction community health care covers VT, non formal education on fees sharing basis.

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Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

No. 736(23)/MA/C-10/2E-1/2000Pt. Dated, Kolkata, The 23rd April, 2001.

From: A. K. Datta,
Deputy Secretary to the Govt. of West Bengal.

- To :
- 1) Shri Prabh Das, IAS, Chief Executive Officer, Calcutta Metropolitan Development Authority, 3A, Auckland Place, Kolkata-700 017.
 - 2) Shri Debashish Sen, IAS, Secretary, Calcutta Metropolitan Development Authority, 3A, Auckland Place, Kolkata - 700 017.
 - 3) Dr. D.K. Roy, Director & Chief Executive, SUDA, 'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700 091.
 - 4) Dr. N.G. Gangopadhyay, Director, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata-700 017.
 - 5) Shri S.K. Mukherjee, Chief Engineer, Municipal Engineering Directorate, Bikash Bhawan, Salt Lake, Kolkata-91
 - 6) Dr. R.N. Kar, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata - 700 017.
 - 7) Dr. Shibani Goswami, Health Programme Unit, CMDA., 3A, Auckland Place, Kolkata - 700 017.
 - 8) Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
 - 9) Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corporation, Durgapur, City Centre, P.O.: Durgapur, Dist:- Burdwan.
 - 10) Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation, P.O.: Asansol, Dist: Burdwan.
 - 11) Shri Shibapala Bhowmick, Chairman, Jalpaiguri Municipality, P.O.: & Dist: Jalpaiguri.
 - 12) Shri K. Chowdhury, Chairman, Englishbazar Municipality, P.O.: English Bazar, Dist: Malda.
 - 13) Shri Suren Mondal, Chairman, Burdwan Municipality, P.O.: & Dist: Burdwan.
 - 14) Shri Rabishankar Pandey, Chairman, Kharagpur Municipality, P.O.: Kharagpur, Dist: Midnapore.
 - 15) Shri A.K. Bhowmick, Chairman, Alipurduar Municipality, P.O.: Alipurduar Court, Dist: Jalpaiguri.
 - 16) Smt. Sucheta Biswas, Chairman, Balurghat Municipality, P.O.: Balurghat, Dist: West Dinajpur.
 - 17) Shri Arnab Roy, IAS., Chief Executive Officer, Siliguri-Jalpaiguri Development Authority & Project Director, Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
 - 18) Shri Manju Nalu Prasad, IAS., Chief Executive Officer, Asansol-Durgapur Development Authority & Project Director, Durgapur Municipal Corporation, City Centre, P.O.: Durgapur, Dist: Burdwan.
 - 19) Shri Goutam Ghosh, Additional District Magistrate, Dakshin Dinajpur & Project Director, Balurghat Municipality, P.O.: Balurghat, Dist: Dakshin Dinajpur.
 - 20) Shri Manish Jain, IAS., Addl. District Magistrate, Burdwan & P.D., Burdwan Municipality, P.O.: & Dist: Burdwan.
 - 21) District Planning Officer, Jalpaiguri, P.O. & Dist: Jalpaiguri.
 - 22) Health Officer, Durgapur Mupl. Corpn., P.O.: Durgapur, Dist: Burdwan.
 - 23) Councillor-in-Charge, Health, Englishbazar Municipality, P.O.: Englishbazar, Dist: Malda.

Sub.: Proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extension) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol.

Sir,

I am directed to send herewith a copy of the proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extn.) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol, for your information.

Enclo: As stated.

Yours faithfully,

A.K. Datta

Deputy Secretary.

contd. 2..

Decision arrived

Follow-up by.

13. Service Schedule including days and time of rendering different service activities should be documented at the face of each health facilities. Chairman, Project Director
14. All the health facilities should be utilized fully. Innovative thoughts may be developed in chalking out the sustainable service schedules. A guideline on the issue may be developed by SUDA incorporating service components, operational strategies, list of care providers, fiscal provision, imposition of user charges etc. SUDA, Chairman, Project Director
15. Out of the First Tier Supervisors engaged, incumbents having Higher Secondary qualification may be considered for admission into nursing training. A note accordingly may be prepared by Adviser(Health) and submitted to Secretary, MA for taking further action. Adviser (Health)
16. Enhancement of the rate of honorarium for the Doctors may be considered by the respective ULBs and expense may be borne out of its fund released for other projects. It is proposed that the health component of National Slum Development Programme may be converged with the IPT-VIII (Extn.) & RCH-Asansol programmes as the target group for all the programme are same. Under NSDP there is a provision that for carrying out health support to mothers & children, the community can raise fund to engage the require doctors or nurse or any other supporting staff, provided that the community has to raise funds to pay the persons engaged. To meet up the additional expenditure towards engaging PTMO, Nurses, the municipality may explore the possibilities of utilising provision of fund made in the guide line of NSDP where it is mentioned that for such purpose collection of each rupee by the community will entitle the community to get Rs.5/- from NSDP project. Chairman, Project Director
17. The OPD cum MAT Home constructed under IPP-VIII (Extn.) & RCH Sub-Project Asansol may be utilised by the various specialists to run the specialists' clinics. Under the projects only 3 disciplines (Gen. Medicine, Paediatrics, OBG & GYN.) are aimed at Municipalities/Corporations may add further services in the Maternity Home cum OPDs at their own arrangement and expenses for the targetted population. The time schedule for operation of different clinics may be determined by the ULBs. Efforts should be taken for maximum utilisation of the building in respect of space & time. User's fee (beneficiary, non-beneficiary) as will be decided by the ULBs may be charged to generate health fund for supporting the fees of the consultants and Q&M Costs. Chairman, Project Director

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt-VI)/75

Date18.02.2003

From : Adviser(Health)
SUDA

To : The Mayor / Chairperson,

----- MC / Municipality

**Sub : Revision of users fee for the services to be utilized by beneficiaries
under Urban Health Improvement Programme.**

Sir,

The Apex Advisory Committee for supervision & monitoring of various Urban Health Improvement Programmes held its first meeting on 20.11.2002.

The following interlia are its recommendation :

1. The Apex Advisory Committee discussed among others the issue of mobilization of local resources to run the health facilities on a self - sustaining basis and for that matter decided to rationalize the existing rates of service charges that are levied on the beneficiaries and the non-beneficiaries. The revised rates of service charges on such rationaliation that are to be levied on the beneficiaries and the non-beneficiaries in conformity with the aforesaid decision is enclosed at Annexure - I. It was agreed that the revised rates of service charges as indicated in Annexure - I should be uniformly applied to all the local bodies implementing the Urban Health Improvement Programme. The revised charges for the non-beneficiaries should be fixed by the Urban local bodies in consideration of local situation subject to minimum charges as prescribed in the said annexure - I.
2. It has also been decided that the Honorary Health Workers should collect @ Re. 1/- only from each beneficiary family during their every fortnightly visit and ensure their visit twice a month so as to collect Rs. 2/- P.M. from each beneficiary family. This charge of home visit should be realized by all the local bodies, if not already introduced.

Contd. to P-2.

3. In the context of above it is imperative that a Health fund should be created by all the participating municipalities with user fee charges (Service Charge) realized and local resources generated plus apportionment of a part of the NSDP (National Slum Development Project) fund upto 5 (five) times of the fees realized from the community being the charges for fortnightly home visits to each beneficiary family. Such health fund should be created in all the municipalities and a separate Bank Account should be opened for the purpose.

Encl: As stated.

SUDA-15/98(Pt-VI)/75(11)

CC

The Project Director, IPP-VIII (Extn), -----MC / Municipality /

RCH-Sub Project Asansol .

Yours faithfully

L.S. Sangupta
Adviser (Health) 18/2/03

18.02.2003

L.S. Sangupta
Adviser (Health) 18/2/03

Proposal for revision of Service charges being levied for the beneficiaries/Non beneficiaries, under IPP-VIII / Kolkata / CUDP-III/CSIP / IPP-VIII (Extn)

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.			Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary	
• Admission fees (ESOPD & M.H.)	5/-	20/-	10/-	30/-			10/-	30/-	
• Bed rent	5/-	15/-	15/-	30/-	75/-	30/-	15/-	30/-	
• Normal delivery excluding bed rent	100/-	200/-	200/-	400/-	200/-	160/-	100/-	400/-	
• N. D. Episiotomy / Forceps (including Bed rent)	100/-	250/-	200/-	400/-	240/-	200/-	200/-	400/-	
• L.U.C.S. (caesarean)	100/-	650/-	400/-	1000/-	280/- (Excluding medicines)	240/- (Excluding medicines)	300/-	1000/-	
• Manage of obstetrical emergency including obstetrical complication	150/-	650/-	400/-	1000/-	-	-	400/-	1000/-	

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	(Minimum rates) Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
Service charges under L.A.								
• DE/ Ligation	Free	400/-	Free	500/-	-	-	Free	500/-
• Major Operation	150/-	1300/-	400/-	1500/-	-	-	400/-	1500/-
• Gynae. Operation	50/-	300/-	200/-	500/-	-	-	150/-	500/-
• Minor Operation								
Surgery								
• Minor Surgery under GA	100/- (including all charges)	600/- (including all charges)	200/- (all inclusive)	800/- (all inclusive)	-	-	200/-	800/-
• Major Surgery under GA	200/- (all inclusive)	1300/- (all inclusive)	400/- (all inclusive)	1500/- (all inclusive)	-	-	400/-	1500/-
ENT								
• Major	200/-	650/-	400/-	1500/-	-	-	400/-	1500/-
• Minor	100/-	500/-	200/-	800/-	-	-	200/-	800/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
Eye								
• Cataract with IOL	-	-	700/-	2000/-	-	-	700/-	2000/-
• Major Eye Operation	150/-	550/-	400/-	1500/-	-	-	400/-	1500/-
• Minor Eye Operation	50/-	500/-	100/-	500/-	-	-	100/-	500/-
• Cataract operation	50/-	450/-	250/-	1000/-	350/-	300/-	250/-	1000/-
• DCT/DCR	150/-	500/-	200/-	800/-	350/-	250/-	200/-	800/-
Dental								
• Tooth Extraction with stitch	Free	Free	50/-	20/-	-	5/-	5/-	20/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
Specialised Out-patient Deptt.								
• Family Welfare consultancy Service	Free	Free	Free	30/-	-	-	Free	30/-
• Insertion of IUD	Free	Free	Free	50/-	-	-	Free	50/-
• Observation bed charge	Free	Free	8/-	30/-	-	-	8/-	30/-
Pathology								
• TC, DC, Hb%	5/-	20/-	10/-	30/-	20/-	10/-	10/-	30/-
• ESR.	3/-	10/-	10/-	25/-	20/-	10/-	5/-	25/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
• Sugar	6/-	17/-	10/-	25/-	20/-	10/-	10/-	30/-
• Urea	6/-	30/-	15/-	30/-	20/-	10/-	10/-	30/-
• Creatinine/ cholesterol	6/-	30/-	15/-	30/-	20/-	10/-	10/-	30/-
• Uric Acid	6/-	30/-	15/-	30/-	20/-	10/-	-	-
• Total Bilirubin	6/-	30/-	20/-	30/-	20/-	10/-	10/-	30/-
• SGOT/SGPT/SART	8/-(each)	40/-(each)	16/-(each)	40/-(each)	30/-	20/-	16/-	40/-
• VDRL, Khan	8/-	20/-	20/-	20/-	20/-	10/-	10/-	20/-
• Widal Test	8/-	30/-	16/-	30/-	30/-	20/-	16/-	30/-
• RH Factor	8/-	50/-	15/-	50/-	130/-	80/-	16/-	75/-
• HB Assay	8/-	75/-	16/-	75/-	25/-	15/-	10/-	25/-
• Blood Group	-	-	20/-	20/-	25/-	15/-	15/-	30/-
• Mantoux test	5/-	20/-	10/-	20/-	25/-	15/-	free	free
• Malaria								

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.			Rates suggested by KMDA
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	
• Urine Routine & ME	5/-	15/-	10/-	15/-	15/-	8/-	8/-	15/-
• Stool R/E	3/-	15/-	10/-	15/-	15/-	8/-	8/-	15/-
• Stool for PH	3/-	10/-	5/-	10/-	-	-	5/-	10/-
• Urine for Bile salt & Bile Pigment	5/-	10/-	10/-	10/-	15/-	8/-	8/-	10/-
• Stool / Urine occult Blood	5/-	40/-	10/-	40/-	15/-	8/-	8/-	10/-
• Urine for Pregnancy test	3/-	20/-	10/-	20/-	30/-	20/-	10/-	40/-
• Sputum for AFB			10/-	20/-	30/-	20/-	10/-	20/-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.			Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary	
• Semen Analysis	10/-	30/-	16/-	30/-	45/-	35/-	16/-	30/-	
• Culture of Conj. Swab	8/-	25/-	16/-	25/-	40/-	25/-	16/-	25/-	
• Urine Culture	8/-	25/-	16/-	25/-	40/-	25/-	16/-	25/-	
X-Ray									
• Plain X-Ray per plate	15/-	50/-	40/-	50/-	35/-	30/-	30/-	60/-	

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.		Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	(Minimum rates) Non Beneficiary
	U.S.G.	50/-	-	75/-	200/-	180/-	160/-	50/-
• Pregnancy	50/-	-	150/150	250/275	200/180	180/160	150/150	250/275
• Upper/ lower abdomen	75/-	-	250/-	450/-	280/-	260/-	200/-	550/-
• Whole abdomen	-	-	100/-	200/-	200/-	180/-	100/-	200/-
• X-ray KUB	-	-	20/-	40/-	30/-	25/-	20/-	40/-
• ECG	-	-	200/-	350/-	280/-	240/-	200/-	500/-
• Endoscopy	-	-	200/-	300/-	320/-	240/-	200/-	500/-
• Echo-Cardiography	-	-	-	-	-	-	-	-

Item of service	Existing rates		Recommendation of the Municipality, regarding revision of existing rates		Rates / charges introduced by the State Health Deptt. & F.W.			Rates suggested by KMDA	
	Beneficiary	Non Beneficiary	Beneficiary	Non Beneficiary	Cabin	Paying / OPD	Beneficiary	Non Beneficiary	
T3	-	-	50/-	150/-	70/-	60/-	50/-	150/-	
T4	-	-	50/-	150/-	70/-	60/-	50/-	150/-	
T _{sh}	-	-	50/-	150/-	70/-	60/-	50/-	150/-	
Any two									
T3, T4, T _{sh}	-	-	150/-	350/-	180/-	160/-	150/-	350/-	

For home visit by the honorary health workers

: Fees of Rs. 2/- per month (@ Re 1/- for fortnightly visit to each beneficiary family).

SUDA

IPP-VIII (Extn.)
HEALTH, SUDA

URGENT

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-120/96(Pt-VI)/67

04.02.2003

Ref No.
From : Adviser(Health)
SUDA

Date

To : The Mayor / Chairman,

..... Municipal Corporation / Municipality.

Sub : Meeting of the Apex Advisory Committee on
Urban Health Improvement Programmes.

Sir,

In the 1st meeting of the above committee, it was resolved that the Health facilities created under IPP-VIII (Extn) should be made fully functional by March, 2003. A month-wise performance report as per enclosed format is to be submitted before the next meeting of the Apex Advisory Committee.

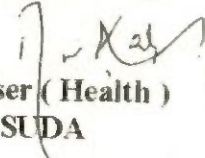
In case, some, Health facilities (particularly Maternity Home) are not functioning the constraints may kindly be detailed out.

The next meeting of the Committee shall be held some time during this month. You are therefore requested to kindly submit the above information as per enclosed format within 11.02.2003 positively.

Due to paucity of time, Fax Communication (Fax No. 033 23593184) is suggested.

Encl. : As stated.

Yours faithfully,


Adviser (Health)
SUDA 4/2/2003

**Report of the Maternity Home
Municipality
Since inception till 31.01.2003**

1.0 General

1.1. No. of sanctioned Beds _____ 1.2. No. of existing Beds _____
 1.3. Staff in position: a) G&O Specialist _____ b) Anaesthetists _____ c) Paediatrician _____
 d) Medical Officer _____ e) Nursing personnel _____ f) Lab. Technician _____
 g) Ancillary staff _____

2.0 Performance

Sl. No.	Item	Performance during the reporting month			Cumulative since April _____
		B	NB	Total	
(1)	(2)	(3)	(4)	(5)	(6)
2.1.	a) Total Admissions				
	b) Maternity Cases				
	c) Gynae Cases				
	d) MTP cases (if admitted)				
2.2.	No of admissions - parawise maternity cases				
	a) 1 st para				
	b) 2 nd para				
2.3.	No. of MTP performed	c) 3 rd para & above			
		a) at / within 12 weeks of gestation			
		b) above 12 weeks of gestation			
		c) cause wise no. of MTP cases			
		i) Medical cause			
		ii) Eugenic cause			
		iii) Humanitarian cause			
		iv) Socio economic cause			
		v) Failure of contraceptive methods			
2.4.	No. of Female sterilization done				
	a) Puerperal ligation				
	b) Post Puerperal ligation - Abdominal (conventional)				
	c) Post Puerperal ligation - Laparoscopic				
	d) MTP with ligation				
2.5.	a) Total no. of discharges				
	b) Total no. of deaths				
2.6.	a) No. of normal deliveries				
	b) No. of assisted deliveries **				
	c) No. of Caesarean sections -				
		1 st Gravida			
		2 nd Gravida			
		3 rd Gravida & above			
2.7.	a) Total no. of live births				
	b) Total no. of still births				

** Assisted deliveries i) Abnormal presentation (Breech, face etc) , ii) Twins, iii) Out let Forceps / _____ , iv) Retained placenta , v) Repair of cervical tear , vi) Vaginal lacerations

Sl. No.	Item	Performance during the reporting month			Cumulative since April
		B	NB	Total	
(1)	(2)	(3)	(4)	(5)	(6)
2.8.	a) No. of Maternal Deaths				
	b) Mention causes of Maternal Deaths				
2.9.	No. of cases required blood transfusion				
2.10	No. of cases referred out – i) Obstetric cases				
	ii) Neo natal cases				
2.11	No. of new borns required resuscitation				
2.12	No. of new borns with Birth Weight a) below 2 kg gm				
	b) above 2 kg but <2.5 kg				
	c) above 2.5 kg				
2.13	a) No. of Neonatal deaths				
	b) Mention causes of neo natal deaths				
2.14	a) No. of Neonatal BCG administered				
	b) No. of 'O' dose of OPV administered				

3.0 Bed utilization & efficiency

3.1	a) Total patient days during the month		
	b) Average length of stay		
	c) Bed occupancy (in percentage)		
3.2.	a) No. of Hospital Acquired Infection		
	b) Hospital waste management system functioning or not	Yes / No	

B = Beneficiaries
NB = Non Beneficiaries

Date :

Signature of the Superintendent /
Administrator / M.O. in Charge / H.O.

(Monthly performance report of RIDC doc)

① **Total patient days** : - Total patient days means the number of days spent during a period (month or year) by all indoor patients.
 Total patient days may be obtained by adding the number of patients remaining at the end of each day of the period (month or year):

② **Bed occupancy** : - (for calculation in monthly reports)
 (in percentage)

$$= \frac{\text{Total patient days during the month}}{\text{Total number of beds} \times \text{Number of days in the month}} \times 100$$

③ **Average length of stay** =

$$\frac{\text{Total no. of inpatient days' care rendered to discharged patients}}{\text{Total no. of patients discharged or died}}$$

Total patient days :

Total patient days may be obtained by adding the number of patients remaining at the end of each day of the month / year.

Example :

Hospital / Maternity Home

No. of beds : 20

Month : January

Year : 2002

Date	No. of patients remaining on the previous day	No. of admissions	No. of discharges (alive)	No. of deaths	No. of patients remaining at the end of the day [col. 2+3 - 4 - 5]
(1)	(2)	(3)	(4)	(5)	(6)
1 st Jan., 2002	19	2	-	-	19
2 nd Jan., 2002	20	1	2	1	20
3 rd Jan., 2002	19	3	3	-	19
4 th Jan., 2002	17	2	-	2	17
⋮	⋮	⋮	⋮	⋮	⋮
⋮	⋮	⋮	⋮	⋮	⋮
⋮	⋮	⋮	⋮	⋮	⋮
⋮	⋮	⋮	⋮	⋮	⋮
⋮	⋮	⋮	⋮	⋮	⋮
31 st Jan., 2002	⋮	⋮	⋮	⋮	⋮
Total for the month					

Total patient days

UHIP - SUDA
Performance report of RDC / Lab. Setup
attached to OPD / Maternity / Home

_____ Municipality

Month _____ year _____

Staff in position : a). Specialists _____ b). Technicians _____ c). Ancillary staff _____

A. Performance :

Sl. No.	Type of Investigation/ lab. exam. done during the reporting month	No of tests performed at							
		RDC		Lab. attached to ESOPD		Lab. attached to Mat. Home		Total	
		B *	NB**	B *	NB**	B *	NB**	B *	NB**
1.	Pathology & Haematology								
2.	Bio-chemistry								
3.	USG								
4.	X-ray								
5.	ECG								
6.	Other (specify)								

B. Quality assurance system present or not

Yes/No	Yes/No	Yes/No
--------	--------	--------

C. Waste Management System is in operation

Yes/No	Yes/No	Yes/No
--------	--------	--------

* B = Beneficiaries
 ** NB = Non Beneficiaries

 Signature of In-charge of RDC / Administrator

UHIP - SUDA

Performance report of OPD for the period since inception till 31.01.2003.

Municipality _____

Sl. No.	Name of Disciplines	Out patients treated during the month						Cases referred to other institutions	
		Beneficiaries		Non beneficiaries		Grand Total	Cumulative since April	Beneficiaries	Non beneficiaries
		New	New & Old	New	New & Old				
1.	Obstetrics ANC PNC								
2.	Gynaecology								
3.	Paediatrics								
4.	F.W. Counselling								
5.	Medicine								
6.	Eye								
7.	ENT								
8.	Surgery								
9.	Dental								
10.	Dermatology								
	Total :								

- **Outpatient** = An outpatient is an individual attending OPD and receiving any service of the outpatient department and not occupying a hospital bed. Outpatients may be classified as new and old.
 A **new patient** is one who attends OPD for the first time and an **old patient** is one who repeats attendance for the same disease.
 An individual who repeats attendance for new episode of illness may be treated as a new outpatient case.

Date :

Signature of the In-charge

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

SUDA-15/98(Pt-VI)/354

Date

30.7.2002

From: Adviser(Health)
SUDA

To: The Mayor / Chairman,
..... Municipal Corporation / Municipality

Sub: Expenditure towards Operation & Maintenance of IPP-VIII-(Extn.)

Sir,

Reference is invited to this office communication under memo no. SUDA-15/98(Pt-VI)/340 dt. 16.7.2002 on the above subject.

The Nota Bene (N.B) at the bottom of the Annexure (vide enclosure) is to be followed till further instruction , for maintenance of A/Cs.

This is for your information and necessary action.

Encl :- as stated

No..SUDA-15/98(Pt-VI)/354 (11)

CC

The Project Director, IPP-VIII-(Extn.)

Municipality.

Handwritten mark

Yours faithfully,

Handwritten signature
Adviser (Health)

Date..30.7.2002

Municipal Corporation

Handwritten signature
Adviser (Health), SUDA

Annexure

Break up of Expenditure for O & M at Health Facilities Level

Level of Health Facility	Category of Man-Power	Rate (in Rs.) per month
At Block Level	HHWs	750.00 each
At SHP Level	FTSs	920.00 each
At H.P. Level	M.O (Pt-time) @ 2-HP	1600.00 each
	A.N.M. @ 2-HP	1250.00 each
	Clerk cum SK @ 1 HP	850.00
	Attendant @ 1 H.P.	650.00
	Sweeper @ 1 HP	450.00
At O.P.D. cum MH	M.O (Full time) @ 2 unit	5500.00 each
	Nurse @ 3 unit	3500.00 each
	Sp. Doctors in 3 Disciplines (Gen. Medicine, Obs & Gynae. Paediatrics) @ 3 unit	1600.00 each
	Lab Tech cum SK @ 1 unit	1200.00
	Attendant @ 2 unit	650.00 each
	Sweeper @ 2 unit	450.00 each
	Night Guard @ 1 unit	450.00
	Contingency	
At SHP Level	Sundries for SHP	500.00 /SHP
At H.P. Level	Sundries for HP	5000.00 / HP
At O.P.D. cum MH	Sundries for O.P.D. and MH including hiring of professional services i.e Anaesthetist, MO, and supportive services i.e Aya etc.	10000.00 / unit
At Medical Store @ 1 ULB	Sundries include hiring charges of clerk cum store keeper, helper, labour etc.	3000.00 / unit
At Diagnostic Centre @ 1/ULB (Durgapur --2)	Sundries include professional charges of Radiologist, Pathologist, Technician etc.	5000.00 unit

N.B (A)—Payment to Attendant and Sweeper at H.P. level should be made out of the contingency amount of Rs. 5000 - allotted per H.P.

(B) -- Payment to Attendant , Sweeper and Night Guard at O.P.D cum MH level should be made out of the contingency amount of Rs. 10000 - allotted per O.P.D cum MH

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(pt-VI)/577

Date 25.11.2002

From: Adviser (Health)
SUDA

To: The Mayor / Chairperson
_____ MC / Municipality

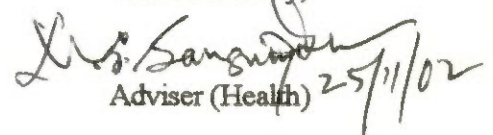
Sub: Submission of monthly MIES Report under IPP-VIII (Extn.)

Sir,

You are requested to kindly arrange for submission of the monthly MIES Report regularly by 10th of the following month. The report should include functioning status of the O.P.D. cum M.H. and Laboratory as per enclosed format. The said information is required to be placed regularly during the monthly meeting of the Apex Advisory Committee chaired by the Hon'ble Minister of State, Municipal Affairs Department, Government of West Bengal, constituted for supervision and monitoring of Urban Health Improvement Programmes.

The matter may be given priority attention.

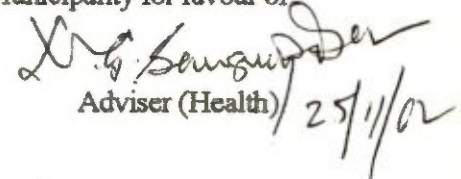
Yours faithfully,


Adviser (Health) 25/11/02

No. SUDA-15/98(pt-VI)/577

Date: 25.11.2002

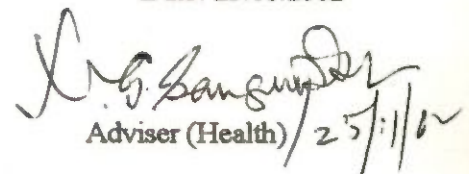
CC: The Project Director, IPP-VIII(Extn.), _____ MC/ Municipality for favour of
kind information and necessary action.


Adviser (Health) 25/11/02

No. SUDA-15/98(pt-VI)/577

Date: 25.11.2002

CC: The Secretary, MA Department - for kind information.


Adviser (Health) 25/11/02

**SERVICE PERFORMANCE OF O.P.D. CUM M.H.
UNDER IPP-VIII (Extn)
FOR THE MONTH OF-----
NAME OF ULB**

(A) O.P.D.

Dt. Of Functioning of OPD

Speciality	Sex	BPL		Non-BPL	
		New Cases	Old Cases	New Cases	Old Cases
Medicine	Male				
	Female				
	Children more than 5 yrs.				
Obstetrics & Gynecology	Pregnant Women				
	Other than Pregnant women				
Paediatrics	Infant (under 1 yr.)				
	Children (1-5 yrs.)				
Others (specify)					

(B) Maternity Home

Date of functioning of M.H.-----

Items	BPL		Non-BPL	
	Admitted	Discharged	Admitted	Discharged
I. Delivery				
a) Normal				
b) Forceps				
C) Caesarian Section				
2. Medical Termination of Pregnancy (MTP)				
3. Tubectomy/ Vasectomy operation done				
4. D & C done				
5. Other operative procedure, if any, please specify:-				
a) -----				
b) -----				

PO, IPA-VII (Ext)
Z
Recd. and Project Handl
30/10/02

**GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
P.H.P. BRANCH**

No. HF/O/PHP/658/O-23/98

Dated, 25th October, 2002

RESOLUTION

Many Urban Local Bodies in West Bengal implement Family Welfare, immunization and public health programmes under various externally aided Projects or centrally sponsored schemes with or without the involvement of Health & Family Welfare Department, Government of West Bengal. In order to ensure integration of all health activities between the Urban Local Bodies and the Department of Health & Family Welfare for optimal utilization of resources and maximum output, it has been felt that there should be a Municipal level Health & Family Welfare Committee, which will function under the supervision of District Health & Family Welfare Samiti constituted in every district in pursuance of Memo No. HF/O/PHP/322/O-23/98 dated 20.05.2002.

2. Therefore, the Governor is pleased to constitute a Municipal level Health & Family Welfare Committee for every Municipality/Corporation except Calcutta Municipal Corporation with the following members:

- i. Chairperson of Urban Local Body – President
- ii. Councillor-in-Charge of Health / Assisted Project – Member
- iii. One Representative from KMDA in Kolkata Metropolitan Area – Member
- iv. One Representative of the District Magistrate – Member
- v. 2-3 Representatives of local NGOs like Red Cross, Lions' Club – Members
- vi. Assistant Chief Medical Officer of Health of the Sub-division – Member
- vii. Health Officer of the Municipality – Secretary-Convener

[If there is no Health Officer, the Secretary-Convener will be nominated from among the members by the Chairperson of the Municipality]

3. The Committee would be responsible for coordination, supervision and implementation of all the health activities in an integrated manner at different levels of the existing health infrastructures within the Municipal area. Further, the Committee will participate in all public health programmes and activities under the overall guidance of the District Health & Family Welfare Samiti.

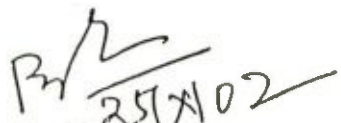
4. Henceforth all existing committee(s) for coordinating, supervising and implementing the health activities in Municipal Areas except Kolkata Municipal Corporation, will cease to function.

5. This order issues with the concurrence of the Municipal Affairs & Urban Development Departments.

Sd/-
(Asim Barman)
Principal Secretary
Health & F.W. Department
Government of West Bengal

Copy forwarded for information and/or necessary action to:

1. P.S. to M.I.C., Health & Family Welfare.
2. P.S. to M.O.S., Health & Family Welfare.
3. Principal Secretary, Urban Development Department, GoWB.
4. Secretary, Municipal Affairs Department, GoWB.
5. Project Director, SHSDP-II.
6. Director of Health Services, West Bengal.
7. Director of Medical Education, West Bengal.
8. Commissioner, Family Welfare.
9. Chief Executive Officer, KMDA.
10. Secretary, KMDA.
11. Sabhadhipati of Zilla Parishad (all).....
12. District Magistrate (all).....
13. Mayor/Chairperson Corporation/Municipality.
14. Joint Secretary (Project) & Joint Programme Director, Basic Health Project.
15. Joint Secretary (PHP).
16. Joint Secretary (P&B).
17. Addl. Director of Health Services (TB).
18. Addl. Director of Health Services (Admn.) & SLO.
19. Addl. Director of Health Service (AA&V).
20. Addl. Director (HMIS).
21. Joint Director of Health Services (PH&CD).
22. Assistant Director of Health Services (Ophthalmology).
23. State Family Welfare Officer.
24. Chief Medical Officer of Health (all).....
25. Assistant Secretary (PHP).
26. P.A. to Principal Secretary, Health & Family Welfare Department.
27. Office File.


(R. S. Shukla)

Special Secretary (Project & PHP)
Health & F.W. Department
Government of West Bengal

POs IPP-VIII (Ext)
Retd. Lt. Col.
D. S. S. S.
30/10/02

**Minutes of the review meeting taken by Minister-in-Charge of
M.A. & U.D. Departments on Urban Health Improvement Programme**

The review meeting which took place on the 7th October, 2002 at 11.30 AM was presided over by the MIC and was also attended by Minister of State, Secretary and Special Secretary, M.A. Department, CEO & Special Secretary, KMDA, Chief of Health, IPP-VIII, Adviser (Health), SUDA and Director, SUDA were also present.

MIC observed that through the infrastructure created under the various Urban Health Improvement Programmes like CUDP-III, CSIP, IPP-VIII and IPP-VIII (Extension), it has been possible to extend the benefit of basic health care facilities to the Urban population, particularly in Urban Slums, in a very efficient and cost effective manner. As such he emphasized that these services are not only to be maintained but the coverage to include other disciplines is also to be extended. Since the external funding has come to an end, the facilities will be maintained with financial support from the Government.

It was agreed in the meeting that for the post project maintenance there shall be an apex committee to guide the Urban Health Improvement Programme consisting of the following members :-

1.	Minister of State, M.A. Department	...	Chairperson
2.	Principal Secretary, U.D. Department	...	Member
3.	Principal Secretary, Health & F.W.Deptt.	...	Member
4.	Secretary, M.A. Deptt.	...	Member
5.	CEO, KMDA	...	Member
6.	Chairperson, New Barrackpore Municipality	...	Member
7.	Mayor, Durgapur Municipal Corpn.	...	Member
8.	Chief Health Officer, KMC	...	Member
9.	Dr. B. Bhattacharyya, Chief of Health, IPP-VIII	...	Member
10.	Dr. N.G.Gangopadhyay, Adviser (Health) SUDA	...	Member
11.	Special Secretary, KMDA	...	Member-Secretary

This committee will provide necessary guidance regarding resource generation, procurement policies, decentralisation of authority to the local bodies, optimum utilisation of the facilities, maintenance of building/equipments etc.

It was further decided that for the post-project maintenance for IPP-VIII, the minimum requirement of staff at KMDA headquarters for UHIP and innovative component will be 99 for the present of which 23 posts would be manned by technical staff engaged on contractual basis and the rest by the regular KMDA employees. Since RCH Asansol Project will continue upto 31.3.2003, it was decided that beyond October 2002, 7 essential staff now working under IPP-VIII (Extension) will be deputed to RCH Asansol Project for looking after both RCH and IPP-VIII (Extension) upto 31.3.2003 at SUDA. These staff at SUDA will be paid out of RCH Project fund. After March 2003 all

the health components under SUDA and KMDA would work under one cell at KMDA. This cell would be formed towards the end of the current financial year.

It was also decided that at the ULB level one Urban Health Improvement Organiser would be provided for the post project maintenance work with a monthly remuneration of Rs. 4500/- which should be shared between the Government and the local body at the rate of 50% each for the initial year and this financial support from Government will be withdrawn in a tapering scale in such a way that from the fifth year full financial responsibility for the post will vest on to the local body.

Sd/-

Asek Bhattacharyya
MIC, UD & MA Deptt.
Govt. of West Bengal

No. ¹⁸⁶⁽⁹⁾ M-29/99/KMDA/Health/IPP-VIII(Pt.)

Dated : 25.10.2002

Copy forwarded for favour of kind perusal and taking necessary action to -

1. Principal Secretary, U.D. Deptt. Govt. of West Bengal, 18, Rabindra Sarani, Kolkata-1
2. Principal Secretary, Health & Family Welfare Deptt. Govt. of West Bengal, Kolkata-1
3. Secretary, M.A. Deptt. Govt. of West Bengal, Writers' Buildings, Kolkata-1.
4. Chief Executive Officer, KMDA, Prasashan Bhavan, Bidhan Nagar, Kolkata-64
5. Chairperson, New Barrackpore Municipality, New Barrackpore, 24 Parganas (N)
6. Mayor, Durgapur Municipal Corporation, Durgapur, Burdwan.
7. Dr. B. Bhattacharjee, Chief of Health, IPP-VIII, Kolkata.
- ✓ 8. Dr. N.G. Gangopadhyay, Adviser (Health), SUDA, ILGUS Bhavan, Kolkata.
9. P.S. to Minister of State, M.A. Deptt. Govt. of West Bengal, Writers' Buildings, Kolkata-1 with the request to bring the matter to the notice of the Hon'ble Minister of State, M.A. Deptt. Govt. of West Bengal.
10. The Chief Health Officer, Kolkata Municipal Corporation

Roshni Sen
(R. Sen)
Special Secretary/KMDA

Sub: Supervision & Monitoring of IPP-VIII(Extn) at ULB level.

Govt of India have accorded approval to IPP-VIII(Extn) vide their memo no.L 19012/7/98-APS (vol-III) dated 27.1.2000. The project is assisted by World Bank. During the Review Meeting of World Bank dated 6-9th May 2000, it was learnt that the run of the project with their financial assistance is upto 30.6.2001. A lot of activities are to be initiated and completed within this short time span, and achievement made as per Bank's target in physical, implementation & financial benchmarks.

Activities have already been initiated in different directions. It is felt necessary that effective supervision & monitoring of the project at each ULB level

is a must, to earn the achievements. Since the project is fundamentally "Health" oriented, position of a Medical man-power at the ULB level under this project knows no compromise. In consideration of this, World Bank in their cost-matrix rightly kept provision for one Assistant Health Officer at ULB level. Govt of India in their approval have however, not provided any Medical man-power as such at the ULB level.

In anticipation of approval from the MA Deptt. some of the ULBs viz. Siliguri, Jalpaiguri etc. have already engaged AHO. This issue was discussed during meeting session of last Apex Committee held on 16.2.2000. Mr. Mehra, Director(AP) appreciated the problem and advised not to refer the matter to GOI because of likely delay in ratification of the same by Cabinet Sub Committee. Paripasu, he advised to deploy such man-power on daily fee-basis, if required and the expenditure borne out of O & M. This issue was also raised during the Review Meeting of IPP-VIII(Extn) at Delhi on 3.3.2000, where the consensus was in the affirmative.

In IPP-VIII AHO have been provided in some of the project ULBs at the monthly consolidated remuneration of Rs3750/- vide G.O.no. 111/MA/0/C-9/2A-19/97 dated 13.5.1999 (enclosed). In the remaining project ULBs, IPP-VIII have engaged Medical Officer for supervision & monitoring and training on daily fee basis of Rs.125/-.

In simile it is proposed that IPP-VIII(Extn) too may engage Medical Officer one each at the ULBs under the project.

The expenditure for the same may be booked under the head O & M, sub-head Sundries.

Secretary may kindly like to peruse and accord approval.

Submitted.

The above proposal can be agreed

[Signature]
27/6

[Signature]
3.7.2000.

4.0.00-3UDA-15(98/P7)/50
21.26.6.2000

Municipal Affairs Deptt.
145 D.S.

Secretary MA

M/C
Dr. N. S. Ganguly
Health

See T/114

~~P.O. - VIII (Ext)~~

P.O. - IPP-VIII (Ext) may be put up a suitable draft for intimating the Project Directors and the Mayor/Chairmen of the ULBs implementing IPP-VIII (Ext)

Also pl inform Sr. R.N. Officer and other officials of III (VIII) (Ext) & FO (VIII) (Ext)
 Jagan 6/7

order to above. draft (E.P/c) placed before for favour of approval & release

to all IPP-8 Ext. ULBs & others.

~~AD Officer (H)~~

69. no. SUDA-15/98 (Pr-11)/153
dt. 7-7-2000.

Jagan
7.7.2000

Jagan 7/7

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings: Calcutta.

No. 111/MA/O/C-9/2A-19/97

Dated, Calcutta, the 13th May 1999.

From : The Joint Secretary to the
Government of West Bengal.

To : The Director of Local Bodies,
West Bengal.

The Governor has been pleased to approve recruitment of twenty three Assistant Health Officers for the municipalities in C.M.D.A. area as shown below for a period of one year only, on contract basis, in connection with the implementation of Health and Family Welfare Program in municipal areas under I.P.P. Project VIII sponsored by C.M.D.A. =

- 1) Barasat (2) Chandernagar (3) Bhadrwar (4) Garulia
- (5) Halisahar (6) Hooghly-Chinsurah (7) Howrah (8) Panihati
- (9) Bhatpara (10) Mahestala (11) North Barrackpore (12)
- Rajarhat-Gopalpur (13) Naihati (14) Kamarhati (15) Titagarh
- (16) Serampore (17) Rajpur Sonarpur (18) South Dum Dum
- (19) Uluberia (20) Rishra (21) Bansberia (22) Uttarpara-
- Kotrang (23) North Dum Dum.

The Governor has further been pleased to approve the following recruitment procedures and the duty chart for the aforesaid Assistant Health Officers :-

Method of recruitment : By way of selection through a Selection Committee to be constituted for this purpose.

Qualification : M.B.B.S. with at least two years experience as a private medical practitioner.

Age : Between 25 and 58 years.

Nationality : Must be an Indian Citizen.

Terms & Condition of appointment : An Assistant Health Officer will be appointed on contract basis, for a period of one year only, at a consolidated pay of Rs 3750/- only per month and will not be eligible to draw any other allowances. His appointment may be terminated at any time by giving notice of one month without assigning any reason. He may be allowed 14 days' leave on personal ground in a year.

Duties : (1) An Assistant Health Officer will devote at least 4 hours on each working day in connection with Health & Family Welfare Programme adopted by the municipality under I.P.P. Project VIII.

(2) He will supervise the functioning of Health Administrative Unit under I.P.P. Project VIII.

(3) He will arrange framing programmes/workshops for the employees attached to the Health and Sanitary Programmes of the municipality, Honorary Health Workers and private voluntary organisations to be involved in I.P.P. VIII project and for the intended beneficiaries of the proper to create awareness among them about Health and Family Welfare including family planning methods, clean sanitary conditions, women's education, child care and nutrition, first aid, creche programme and preventive measures and/or immunisation against Malaria, Tuberculosis, Leprosy, Polio, Typhoid, Measles etc.

**Administrative Approval
of**

**IPP-VIII - Extension &
Revision of Project Cost**

02. Combined OPD/
Maternity Home

11

Medical Officer 1 ✓
Staff Nurse 3 ✓
Lab. Technician-cum-
Store-keeper 1 ✓
Contingencies for
Cleaning/ security &
Consumables @ Rs.10000/-
per month per maternity home 5

55 ✓

In addition, specialist doctors in 3 disciplines @ Rs.1000/-p.m. for two visits per week.

Total : Full-time : 1064 Part-time: 190

PART-II

Andhra Pradesh

<u>Designation</u>	<u>No. of posts</u>
Project Implementation Wing	
Joint Director	1
Accounts Officer	1
Superintendent	2
Clerical Assistant	2
Data Entry Operator	1
Total	7

Consultants

Procurement Consultant	1
Community Department & IEC Consultant	1
Regional Consultants	6
Total	8

WEST BENGAL

<u>Designation</u>	<u>No. of posts</u>
Management	
Project Officer	1
Senior Engineer	1
Medical Specialist	1
Procurement Specialist	1
CD Specialist	1
Finance Manager	1
MIES Officer	1
PA	1
Clerk	2
Attendant	2
Total	12

Implementation & Monitoring Unit for each additional city

	<u>For each city</u>	<u>For all the 10 cities</u>
CD Specialist	1	10
PHN(Training)	1	10
Accounts Assistant	1	10
Clerk	1	10
Total	4	40
Total	59*	8

Consultants

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.

SUDA-15/96(Pt-VI)/ 517A

Date

10.10.2002**ORDER**

Sanction is hereby accorded for payment of ex-gratia @ Rs.1000/- (Rupees One Thousand) only per head irrespective of the amount of the monthly honorarium to the following categories of personnel working in IPP-VIII (Extn) during the festival of 2002:

Sl.No.	Category of Personnel	Attached to H P s
1	H.H.W.	-do-
2	F.T.S.	-do-
3	ANM	-do-
4	Store-Keeper cum Clerk	-do-
5	Attendant	-do-
6	Sweeper	-do-
7	Lab technician cum Store Keeper	Attached to O.P.D. cum MH
8	Attendant	-do-
9	Sweeper	-do-
10	Night Guard	-do-

This ex-gratia sanctioned will only be admissible to those categories of personnel who are actually engaged and working in the relevant period for at least a period of six months.

The ex-gratia so sanctioned will not be admissible to such category of personnel who are full time employees of the State Govt. or the ULB.

The expenditure is to be debited against IPP-VIII Extn- O & M fund

The order issues with approval of the Competent Authority.


Adviser(Health) 10/10/02

SUDA-15/96(Pt-VI)/ 517A (1)

10.10.2002

C.C

1-10 Mayor / Chairperson , ----- Municipal Corporation / Municipality

11-20 Project Director, IPP-VIII (Extn)-----M/C / Municipality

21 Finance Officer, Health, SUDA

22 Project Officer, Health, SUDA

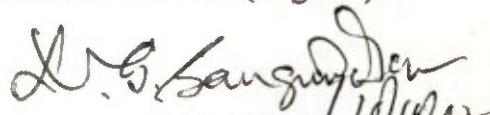

Adviser(Health) 10/10/02

SUDA-15/96(Pt-VI)/ 517A (2)

10.10.2002

C.C

Secretary, MA Dept, Govt. of West Bengal with reference to Memo No. 2218/MA/IPP-VIII (Exgratia)
dated 10.10.2002.


Adviser(Health) 10/10/02

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-VI)/532

21.10.2002

Ref No.

Date

**From: Adviser(Health)
SUDA**

**To: The ADM & Project Director,
IPP-VIII (Extn), Durgapur / Burdwan/ Kharagpur**

**The ADM & Project Director,
RCH-Sub Project Asansol**

The Mayor, Durgapur / Asansol Municipal Corporation

The Chairman, Burdwan / Kharagpur Municipality

Councillor-In -Charge (Health), Kharagpur/ Burdwan/ Durgapur/ Asansol ULB

Health Officer, Asansol Municipal Corporation

**Sub: Minutes of the Review Meeting on IPP-VIII (Extn) / RCH-Sub Project Asansol
held on 12.9.2002 at SUDA**

Sir / Madam,

Enclosed kindly find herewith a copy of the Minutes of the Review Meeting on IPP-VIII (Extn) / RCH-Sub Project Asansol on 12.9.2002.

This is for favour of your kind information and taking necessary action.

Yours faithfully,

Adviser(Health)

21.10.2002

Adviser(Health)

SUDA-15/98(Pt-VI)/532 (1)

C.C

P.S to Hon'ble MOs, Dept of MA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

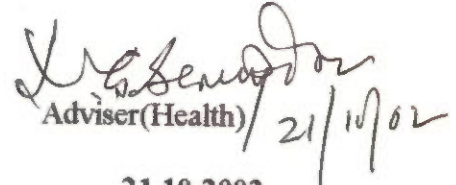
SUDA-15/98(Pt-VI)/532 (2)

C.C

Secretary, Dept of MA.

Date

21.10.2002

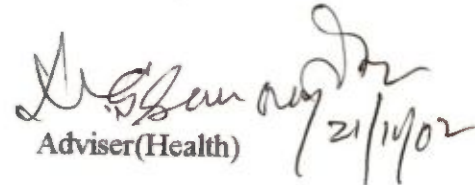

Adviser(Health) / 21/10/02

21.10.2002

SUDA-15/98(Pt-VI)/532(3)

C.C

Special Secretary, Dept of MA.


Adviser(Health) / 21/10/02

21.10.2002

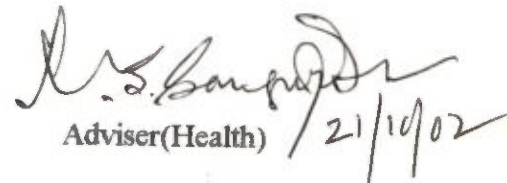
SUDA-15/98(Pt-VI)/532(4-6)

C.C

Director, SUDA

Chief Engineer, MED

Project Manager, CMU, KUSP


Adviser(Health) / 21/10/02

Minutes of the Review Meeting on IPP-VIII (Extn) / RCH-Sub Project Asansol
held on 12.09.2002 at SUDA

MOS, MA Deptt. on the Chair.

Participants :

Special Secretary, M.A. Deptt.

ADM & Project Director, IPP-VIII (Extn), Durgapur

ADM & Project Director, IPP-VIII (Extn), Burdwan

Mayor, Durgapur Municipal Corporation

Mayor, Asansol Municipal Corporation

Chairman, Burdwan Municipality

Chairman, Kharagpur Municipality

Councillor-in-Charge, Health, Kharagpur Municipality

Director, SUDA

Project Manager, CMU, KUSP

Chief Engineer, MED

Adviser Health, SUDA

Health Officer, Asansol Municipal Corporation

Hon'ble Minister in her introductory address stressed on the ways and means for proper sustenance and maintenance of the project. She also emphasized on full operationalisation of the Health Facilities specially O.P.D. cum M.H. created under the projects. Self sustenance through generation of Health Fund and linkage issues with the State Health Department were also emphasized. Health Department has been approached for placement of Gynaecologist and Laboratory Technician at O.P.D. cum M.H., to which it agreed.

Individual ULBs were requested to present their brief -

Mayor, Durgapur Municipal Corporation described regarding current status of the project along with the difficulties encountered in regard to bio-waste management, logistic supports, count of BPL population, availability of Doctors, and installation / training of sophisticated gadgets. He strongly recommended for retention of staff under M&S cell beyond October, 2002. He further added that the O.P.D. cum M.Hs can not be operationalised as yet for dearth of water points, proper electrification and Doctors.

Contd..2

The Chairman, Burdwan Municipality spelled out difficulties in Operationalisation of O.P.D. cum M.H. due to constraints of electricity. He informed that the rate of users charges for BPL as also non-BPL patients have since been worked out.

The Chairman, Kharagpur Municipality stated regarding the progress towards creation of Health Fund through realization of User Charges as also "Beneficiary Family"- contribution @ Rs.2 per family per month, and ambulance hiring charges. He added in this context that Rs.1.00 Lakh per month is thus realized vis-a vis monthly expenditure of Rs.3.00 Lakhs. He however, posed problem regarding availability of Anaesthetist and Radiologist. He also stressed regarding retention of M. & S Cell staff beyond October, 2002. The issue of licencing for O.P.D. cum M.H. / Diagnostic Centre was also raised.

The Mayor, Asansol Municipal Corporation narrated difficulties regarding non-availability of Doctors with poor remuneration provided under the project. He added that the O.P.D. cum MHs can not be operationlised as yet owing to lack of electrification. He suggested for concretizing thoughts on the O&M of RCH-Sub Project Asansol beyond March, 2003 after withdrawal of World Bank assistance.

Hon'ble Minister in her concluding remarks requested the ULBs to ensure full operationlisation of the Health Facilities created under the projects and continue the services efficiently. Wide publicity regarding these service provisions available, are to be made among the public.

The following action points emerged :

Sl. No	Issue	Action By
1.	Creation of Health Fund	ULBs
2.	Operationlisation of O.P.D. cum M.H.	MED / ULB
3.	Electrification of Health Facilities	MA Deptt.
4.	Continuation of GIS	ULBs
5.	Continuation of VT - merger with SJSRY	ULBs
6.	Workshop training for Field Level Functionaries	Health Wing, SUDA
7.	Licencing of O.P.D. cum M.Hs/ Diagnostic Centres	MA Deptt.
8.	Pending UCs	ULBs

The meeting ended with vote of thanks to the chair.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-VI)/532

21.10.2002

Ref No.

Date

From: Adviser(Health)
SUDA

To: The ADM & Project Director,
IPP-VIII (Extn), Durgapur / Burdwan/ Kharagpur

The ADM & Project Director,
RCH-Sub Project Asansol

The Mayor, Durgapur / Asansol Municipal Corporation

The Chairman, Burdwan / Kharagpur Municipality

Councillor-In -Charge (Health), Kharagpur/ Burdwan/ Durgapur/ Asansol ULB

Health Officer, Asansol Municipal Corporation

Sub: Minutes of the Review Meeting on IPP-VIII (Extn) / RCH-Sub Project Asansol
held on 12.9.2002 at SUDA

Sir / Madam,

Enclosed kindly find herewith a copy of the Minutes of the Review Meeting on IPP-VIII
(Extn) / RCH-Sub Project Asansol on 12.9.2002.

This is for favour of your kind information and taking necessary action.

Yours faithfully,


Adviser(Health)

21.10.2002


Adviser(Health)

SUDA-15/98(Pt-VI)/532 (1)

C.C
P.S to Hon'ble MOs, Dept of MA

SUDA

STATE URBAN DEVELOPMENT AGENCY ●

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.

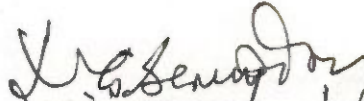
Date

SUDA-15/98(Pt-VI)/532 (2)

21.10.2002

C.C

Secretary, Dept of MA.

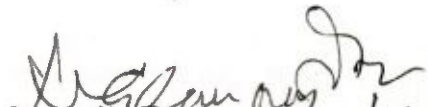

Adviser(Health) / 21/10/02

SUDA-15/98(Pt-VI)/532(3)

21.10.2002

C.C

Special Secretary, Dept of MA.


Adviser(Health) / 21/10/02

SUDA-15/98(Pt-VI)/532(4-6)

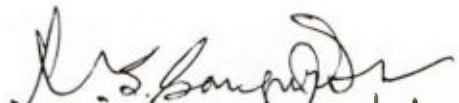
21.10.2002

C.C

Director, SUDA

Chief Engineer, MED

Project Manager, CMU, KUSP


Adviser(Health) / 21/10/02

Minutes of the Review Meeting on IPP-VIII (Extn) / RCH-Sub Project Asansol
held on 12.09.2002 at SUDA

MOS, MA Deptt. on the Chair.

Participants :

Special Secretary, M.A. Deptt.
ADM & Project Director, IPP-VIII (Extn), Durgapur
ADM & Project Director, IPP-VIII (Extn), Burdwan
Mayor, Durgapur Municipal Corporation
Mayor, Asansol Municipal Corporation
Chairman, Burdwan Municipality
Chairman, Kharagpur Municipality
Councillor-in-Charge, Health, Kharagpur Municipality
Director, SUDA
Project Manager, CMU, KUSP
Chief Engineer, MED
Adviser Health, SUDA
Health Officer, Asansol Municipal Corporation

Hon'ble Minister in her introductory address stressed on the ways and means for proper sustenance and maintenance of the project. She also emphasized on full operationalisation of the Health Facilities specially O.P.D. cum M.H. created under the projects. Self sustenance through generation of Health Fund and linkage issues with the State Health Department were also emphasized. Health Department has been approached for placement of Gynaecologist and Laboratory Technician at O.P.D. cum M.H., to which it agreed.

Individual ULBs were requested to present their brief -

Mayor, Durgapur Municipal Corporation described regarding current status of the project along with the difficulties encountered in regard to bio-waste management, logistic supports, count of BPL population, availability of Doctors, and installation / training of sophisticated gadgets. He strongly recommended for retention of staff under M&S cell beyond October, 2002. He further added that the O.P.D. cum M.Hs can not be operationalised as yet for dearth of water points, proper electrification and Doctors.

Contd. 2

The Chairman, Burdwan Municipality spelled out difficulties in Operationalisation of O.P.D. cum M.H. due to constraints of electricity. He informed that the rate of users charges for BPL as also non-BPL patients have since been worked out.

The Chairman, Kharagpur Municipality stated regarding the progress towards creation of Health Fund through realization of User Charges as also "Beneficiary Family"- contribution @ Rs.2 per family per month, and ambulance hiring charges. He added in this context that Rs.1.00 Lakh per month is thus realized vis-a vis monthly expenditure of Rs.3.00 Lakhs. He however, posed problem regarding availability of Anaesthetist and Radiologist. He also stressed regarding retention of M. & S Cell staff beyond October, 2002. The issue of licencing for O.P.D. cum M.H. / Diagnostic Centre was also raised.

The Mayor, Asansol Municipal Corporation narrated difficulties regarding non-availability of Doctors with poor remuneration provided under the project. He added that the O.P.D. cum MHs can not be operationlised as yet owing to lack of electrification. He suggested for concretizing thoughts on the O&M of RCH-Sub Project Asansol beyond March, 2003 after withdrawal of World Bank assistance.

Hon'ble Minister in her concluding remarks requested the ULBs to ensure full operationlisation of the Health Facilities created under the projects and continue the services efficiently. Wide publicity regarding these service provisions available, are to be made among the public.

The following action points emerged :

Sl. No	Issue	Action By
1.	Creation of Health Fund	ULBs
2.	Operationlisation of O.P.D. cum M.H.	MED / ULB
3.	Electrification of Health Facilities	MA Deptt.
4.	Continuation of GIS	ULBs
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7.	Licencing of O.P.D. cum M.Hs/ Diagnostic Centres	MA Deptt.
8.	Pending UCs	ULBs

The meeting ended with vote of thanks to the chair.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-VI)/532

21.10.2002

Ref No.

Date

From: Adviser(Health)
SUDA

To: The ADM & Project Director,
IPP-VIII (Extn), Durgapur / Burdwan/ Kharagpur

The ADM & Project Director,
RCH-Sub Project Asansol

The Mayor, Durgapur / Asansol Municipal Corporation

The Chairman, Burdwan / Kharagpur Municipality

Councillor-In -Charge (Health), Kharagpur/ Burdwan/ Durgapur/ Asansol ULB

Health Officer, Asansol Municipal Corporation

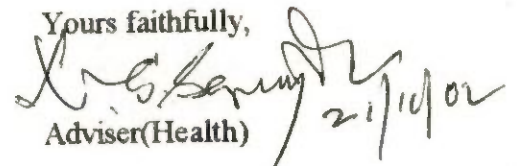
Sub: Minutes of the Review Meeting on IPP-VIII (Extn) / RCH-Sub Project Asansol
held on 12.9.2002 at SUDA

Sir / Madam,

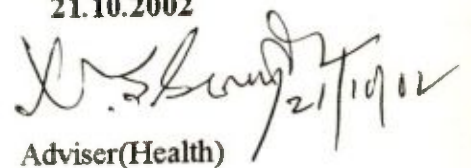
Enclosed kindly find herewith a copy of the Minutes of the Review Meeting on IPP-VIII
(Extn) / RCH-Sub Project Asansol on 12.9.2002.

This is for favour of your kind information and taking necessary action.

Yours faithfully,


Adviser(Health)

21.10.2002


Adviser(Health)

SUDA-15/98(Pt-VI)/532 (1)

C.C

P.S to Hon'ble MOs, Dept of MA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.

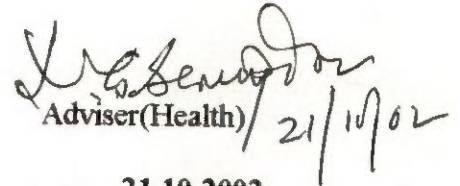
Date

SUDA-15/98(Pt-VI)/532 (2)

21.10.2002

C.C

Secretary, Dept of MA.

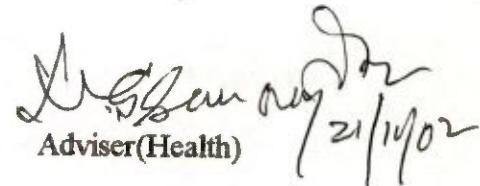

Adviser(Health) / 21/10/02

SUDA-15/98(Pt-VI)/532(3)

21.10.2002

C.C

Special Secretary, Dept of MA.


Adviser(Health) / 21/10/02

SUDA-15/98(Pt-VI)/532(4-6)

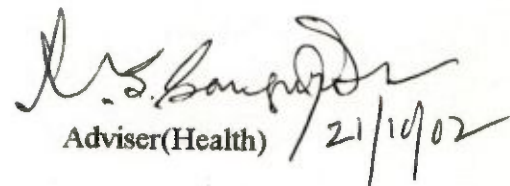
21.10.2002

C.C

Director, SUDA

Chief Engineer, MED

Project Manager, CMU, KUSP


Adviser(Health) / 21/10/02

Minutes of the Review Meeting on IPP-VIII (Extn) / RCH-Sub Project Asansol
held on 12.09.2002 at SUDA

MOS, MA Deptt. on the Chair

Participants :

Special Secretary, M.A. Deptt.

ADM & Project Director, IPP-VIII (Extn), Durgapur

ADM & Project Director, IPP-VIII (Extn), Burdwan

Mayor, Durgapur Municipal Corporation

Mayor, Asansol Municipal Corporation

Chairman, Burdwan Municipality

Chairman, Kharagpur Municipality

Councillor-in-Charge, Health, Kharagpur Municipality

Director, SUDA

Project Manager, CMU, KUSP

Chief Engineer, MED

Adviser Health, SUDA

Health Officer, Asansol Municipal Corporation

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7.	Licencing of O.P.D. cum M.Hs/ Diagnostic Centres	MA Deptt.
8.	Pending UCs	ULBs

The meeting ended with vote of thanks to the chair.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ...SUDA:15/98(Pt-VI)/ 497

Date ...3.10.2002

From: Adviser(Health)
SUDA

To: The Mayor/ Chairman ,
Alipurdua Municipal Corporation / Municipality

Sub: Utilisation Certificate for expenditure towards M & S Cell
During the period July – October , 2002 under IPP-VIII (Extn)

Sir,

Reference is invited to this office communication under memo no.SUDA-15/98(Pt-VI)/339 dt. 16.7.2002 (copy enclosed for ready reference).

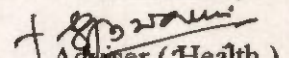
The expenditure towards M & S Cell during the period July – October , 2002 is to be incurred out of the balance Project Fund (@ rate spelled out earlier) already lying with you. There should not be any mix-up with the " O & M" Fund provided to you separately.

The U/C supporting the expenditure for M & S Cell for the period July –September, 2002 are to be submitted separately by the 9th of this month, if not already submitted . U/C for the month of Octobr,2002 however be submitted by the said date in the form of pre-receipted bills/vrs. along with Pay Order etc.

This is for favour of your Kind information and necessary action.

This may be treated as " Most Urgent".

Yours faithfully

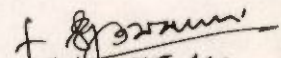

Adviser (Health)

No..SUDA-15/98(Pt-VI)/ 497 (10)

Date..04.10.2002

CC

The Project Director, Alipurdua, IPP-VIII (Extn), ~~Municipal Corporation~~ / Municipality
for favour of kind information and necessary action.


Adviser (Health)

No. CHALLAN Amcassure - 5

Mondal Decorator & Caterer

Nimgeria Patna (Near Sitala Mandir)

KHARAGPUR

Name Rohin Mondal

Address Roda Gram

Date 21.1.2002

Chair x 2 days = 20.00

Job x 1 day = 20.00

50.00

Kamlesh
13/3/2002

Stamp: ...
...
...

RECEIVED

Chairman,
Kharagpur Municipality

Chairman

Kharagpur Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-15/98(Pt-VI)/496

Date 3.10.2002

From: Adviser(Health)
SUDA

To: The Mayor/ Chairman,
~~Alipurdwar Municipal Corporation / Municipality~~

Sub: Utilisation Certificate under IPP-VIII (Extn)

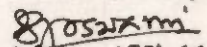
Sir,

The target date for submission of U/C for expenditure upto June 30, 2002 under IPP-VIII (Extn) was 30.9.2002. It appears from record that fund released so far in favour of your ULB under the said Project amounts to Rs. 46,93,684/- (as on 30.09.2002) and U.C. sent to IPP-VIII-K.M.D.A. is Rs. 41,06,759/- ; hence the balance of fund lying with you is Rs. 4,96,925/-.

IPP-VIII, K.M.D.A. has extended the U/C submission date upto 9.10.2002 for finalisation of reimbursement claims. You are therefore requested to kindly submit the pending U.C. for the entire balance so as to reach this office by 9.10.2002.. In case there is any unspent amount, I would also request you to kindly refund the same through Draft in favour of IPP-VIII (Extn), SUDA.

This is for favour of your Kind information and necessary action.

Yours faithfully

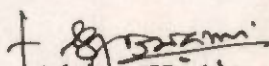
+ 
Adviser (Health)

No..SUDA-15/98(Pt-VI)/496 (10)

Date..04.10.2002

CC

The Project Director, ~~Alipurdwar~~, IPP-VIII (Extn), ~~Municipal Corporation / Municipality~~
for favour of kind information and necessary action.

+ 
Adviser (Health)

Brijnabhan Sweets

Quality Sweets Maker & Order Suppliers

Kharida Main Road, Kharagpur-721301

Date

13/03/2022

₹ 33/-
@ 15/-

₹ 125/-

₹ 95/-
₹ 125/-
₹ 30/-

~~RECEIVED
Kharagpur Municipality
13/03/2022~~

~~RECEIVED
Kharagpur Municipality~~

~~Kharagpur Municipality~~

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ...SUDA-15/98(Pt-VI)/ 497

Date ...3.10.2002

From: Adviser(Health)
SUDA

To: The Mayor/ Chairman,
Balughat Municipal Corporation / Municipality

Sub: Utilisation Certificate for expenditure towards M & S Cell
During the period July – October , 2002 under IPP-VIII (Extn)

Sir,

Reference is invited to this office communication under memo no.SUDA-15/98(Pt-VI)/339 dt. 16.7.2002 (copy enclosed for ready reference).

The expenditure towards M & S Cell during the period July – October , 2002 is to be incurred out of the balance Project Fund (@ rate spelled out earlier) already lying with you. There should not be any mix-up with the " O & M" Fund provided to you separately.

The U/C supporting the expenditure for M & S Cell for the period July –September, 2002 are to be submitted separately by the 9th of this month, if not already submitted . U/C for the month of October, 2002 however be submitted by the said date in the form of pre-receipted bills/vrs. along with Pay Order etc.

This is for favour of your Kind information and necessary action.

This may be treated as " Most Urgent".

Yours faithfully

f Goswami
Adviser (Health)

No..SUDA-15/98(Pt-VI)/ 497 (10)
CC

Date..04.10.2002

The Project Director, Balughat, IPP-VIII (Extn), ~~Municipal Corporation / Municipality~~
for favour of kind information and necessary action.

f Goswami
Adviser (Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-15/98(Pt-VI)/496

Date 3.10.2002

From: Adviser(Health)
SUDA

To: The ~~Mayor~~ / Chairman,
Balughat Municipal Corporation / Municipality

Sub: Utilisation Certificate under IPP-VIII (Extn)

Sir,

The target date for submission of U/C for expenditure upto June 30, 2002 under IPP-VIII (Extn) was 30.9.2002. It appears from record that fund released so far in favour of your ULB under the said Project amounts to Rs. 68,69,067.- (as on 30.09.2002) and U.C. sent to IPP-VIII-K.M.D.A. is Rs. 67,62,970.- ; hence the balance of fund lying with you is Rs. 1,06,097.-.

IPP-VIII, K.M.D.A. has extended the U/C submission date upto 9.10.2002 for finalisation of reimbursement claims. You are therefore requested to kindly submit the pending U.C. for the entire balance so as to reach this office by 9.10.2002.. In case there is any unspent amount, I would also request you to kindly refund the same through Draft in favour of IPP-VIII (Extn), SUDA.

This is for favour of your Kind information and necessary action.

Yours faithfully

f. J. J. J. J.
Adviser (Health)

No..SUDA-15/98(Pt-VI)/496 (10)

Date..04.10.2002

CC

The Project Director, Balughat, IPP-VIII (Extn), ~~Municipal Corporation~~ / Municipality
for favour of kind information and necessary action.

f. J. J. J. J.
Adviser (Health)