

PHONE : 250012 / 267899 (O)

256762 (R)

NO. 336/04/ B. M.

Office of the Municipal Councillor
BERHAMPORE

From:

Nilratan Adhya

Chairman

BERHAMPORE MUNICIPALITY
MURSHIDABAD, PIN. 742101

1788 →
24/6/04
Urban Development
Dated 2-6-2004
1256
To 25 JUN 2004
The Secretary
Municipal Affairs Department
Writers Building
Kolkata - 1

Sub : Proposal for inclusion of E.O./F.O. in addition empowering cheque power in respect of DFID Pilot Project by Berhampore Municipality.

PKS
copy for file pl.
20/6/04

Sir,

This is to bring to your kind notice that this Municipality has already undertaken and started Pilot Project (DFID) according to the instruction and guideline forwarded by the SUDA. In this connection it may be stated that A.D.M. has been empowered in signing cheques as Project Director in respect of individual local bodies. But A.D.M. is almost deeply engaged in various Govt. & Public works all over the district and it is hardly possible on the part of A.D.M. to spare sufficient time putting emphasis in the time scheduled project works causing inconvenience to run the project & allied related works in time.

As such it may be proposed that the E.O. / F.O. of the Local Bodies may also be empowered with the cheque power in addition to run the project smoothly.

An order may kindly be issued in this respect.

With regards.

sd/-

Chairman
Berhampore Municipality

Memo No. 336(i)/04/BM

Date : 2-6-04

Copy forwarded to :
Project Officer, Health Wing, SUDA,
ILGUS Bhaban, H-C, Block, Sec-III
Bidhan Nagar, Kol 700 091

[Signature]
Chairman

Berhampore Municipality

Consent
[Signature]
24 6-04

Dir SUDA