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STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA 700 091
West Bengal

Ref No. **SUDA-Health/NUHM/429/16/81(06)**

Date **07.07.2017**

From : Director, SUDA

To : The Commissioner
Asansol / Bidhannagar / Chandernagore /
Durgapur / Howrah / Siliguri Municipal Corporation

Sub. : Resolution of Bi-monthly Review Meeting on NUHM with the
representatives of ULBs and District Health Officials.

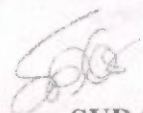
Sir / Madam,

You are aware that Bi-monthly meetings held to review the implementation status of NUHM on 15.06.2017, 23.06.2017, 27.06.2017 & 28.06.2017. Resolution of the said meeting sent by the Commissioner, Health & Family Welfare & Addl. Mission Director, NHM is forwarded to you for taking necessary action accordingly.

Thanking you.

Yours faithfully,

Encl. :


Director, SUDA

SUDA-Health/NUHM/429/16/81(06)/1(6)

Dt. .. 07.07.2017

CC

The Mayor, Asansol / Bidhannagar / Chandernagore / Durgapur /
Howrah / Siliguri Municipal Corporation



Director, SUDA

SUDA-Health/NUHM/429/16/81(06)/2(1)

Dt. .. 07.07.2017

CC

The Commissioner, Health & Family Welfare & Addl. Mission Director, NHM


Director, SUDA

Resolution of Bi-monthly Review Meeting on NUHM with the representatives of ULBs and Districts Health Officials:

State level bi-monthly meetings to review the implementation status of NUHM were held on 15.06.2017, 23.06.2017, 27.06.2017 and 28.06.2017 with the representatives of ULBs and Districts Health Officials as mentioned in the table below.


Date of Meeting	District	Name of ULB participated	Place of Meeting	Participants List
15.06.2017	1) Alipurduar 2) Cooch Behar 3) Dakshin Dinajpur 4) Darjeeling 5) Jalpaiguri 6) Malda 7) Uttar Dinajpur	Siliguri MC, Alipurduar, Cooch Behar, Gangarampur, Jalpaiguri, English Bazar, Old Malda, Islampur, Kaliaganj, Raiganj	Siliguri	Annex.-I
23.06.2017	1) North 24 Parganas 2) Basirhat HD	Bidhannagar MC, AshoknagarKalyangarh, BangaonBaranagar, Barasat, Barrackpore, Bhatpara, Dum Dum, Garulia, Habra, Halisahar, Kamarhati, Kanichrapara, Khardah, Madhyamgram, Naihati, New Barrackpore, North Barrackpore, North Dum Dum, Panihati, South Dum Dum, Titagarh, Baduria, Basirhat	Barasat	Annex.-II
27.06.2017	1) Hooghly 2) Howrah 3) Murshidabad 4) Nadia	Howrah MC, Chandannagore MC, Arambag, Baidyabati, Bansberia, Bhadreswar, Champdany, Dankuni, Hooghly - Chinsurah, Konnagar, Rishra, Serampore, Chakdah, Gayeshpur, Haringhata, Kalyani, Krishnanagar, Nabadwip, Ranaghat, Santipur, Uluberia, Berhampur, Jangipur, Jiaganj-Azimganj, Kandi	Swasthya Bhawan	Annex.-III
28.06.2017	1) Purba Bardhaman 2) Paschim Bardhaman 3) Bankura 4) Birbhum 5) Bishnupur HD 6) Purulia 7) Rampurhat HD 8) Jhargram 9) Nandigram HD 10) Paschim Medinipur 11) Purba Medinipur 12) South 24 Parganas 13) Diamond Harbour HD	Asansol MC, Durgapur MC, Bankura, Bolpur, Suri, Bishnupur, Burdwan, Kalna, Purulia, Rampurhat, Jhargram, Contai, Ghatal, Kharagpur, Medinipur, Haldia, Panskura, Tamralipta, Baruipur, Budge Budge, Maheshtala, RajpurSonarpur, Diamond Harbour	Swasthya Bhawan	Annex.-IV

Performances of ULBs and Districts were reviewed and following decisions were taken:

- i) Out of 458 U-PHC approved under NUHM 416 are functioning till date. Concerned ULBs were requested to start the OPD at all the approved U-PHC within 31st July, 2017.
- ii) House to House Survey for Vector Borne Disease Control Programme for detection of dengue has been started in ULBs from May, 2017 and will continue till October, 2017. ULBs were requested to supervise the same as per programme modalities.
- iii) ULBs were requested to prepare and submit yearly micro-plan for Routine Immunisation (RI) and monthly micro-plan for UHND. Monthly UHND micro-plan is to be submitted to the concerned district within 20th of the preceding month. DMCHO and DPHNO will oversee preparation of micro-plan and will provide necessary support to the ULBs for preparation and submission of micro-plan for RI and UHND.
- iv) User-ID and password of HMIS portal for all the ULBs have been shared with all concerned. Facility wise HMIS reporting of urban health facilities (U-CHC/U-PHC/Maternity Home) should be started with effect from April, 2017. Districts will complete the training of ULBs on revised HMIS format by 31st July, 2017.
- v) A number of posts under NUHM remain vacant at different DPMUs and ULBs. All concerned were requested to advertise for all vacant posts by 31st July, 2017 to recruit the HR in the vacant posts. ULBs were requested to complete engagement process of HR (Part-time MO & LDC) before the next state level bi-monthly review meeting.
- vi) ULBs were requested to organise special outreach camps. Ward councillors need to be involved actively in planning and organising the Special Outreach camp in their respective areas. Micro-plan are to be prepared to organise Special Outreach camp at every functional U-PHC. Nodal Officers/Public Managers (where present) will prepare the micro-plan for Special Outreach camp.
- vii) All renovation works are to be completed before the next state level bi-monthly review meeting.
- viii) Progress of new construction in most of the places is very slow. In this condition it has been decided that a U-PHC wise time line will be fixed to complete the new construction and communicate it to CMOHs by July, 2017. Construction work for new U-PHC will be reviewed according to this time schedule.
- ix) Excepting very few, utilisation of twenty percent (20%) earmarked fund for procurement of medicines by the ULBs are very low. Considering the poor utilisation of 20% fund procurement of medicines by ULBs, it is decided that fund for procurement of medicine and consumables will be placed on requisition to those ULBs only, who spent such fund allotted to them on earlier occasions.

- x) CMOHs of Districts and CMOHs will disburse fund ULBs as per requirement and requisition of the concerned ULBs.
- xi) All were requested to expedite the process of formation of MAS. Report of formation of MAS are to be sent to the State through district within August 2017, in prescribed format. CMOHs were requested to complete district level ToT on MAS within July, 2017.
- xii) Training of HHW on ASHA module is expected to start from August, 2017. Hence work area demarcation of HHWs should be completed by ULBs within August, 2017 as per population norms.

Meetings were concluded with thanks from and to the chair and all concerned were requested to take necessary steps as per issues resolved in the meeting.

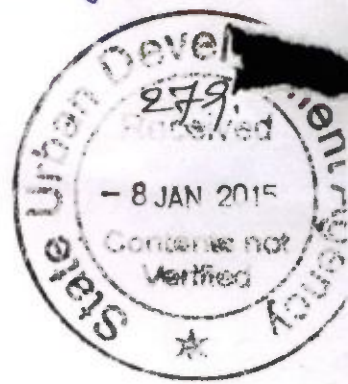

Commissioner H&FW &
Addl. Mission Director, NHM
West Bengal

FLY 19
[EXCEPT UMC]

District	ULB	Part Time MO			LDC			Group D		
		Sanctioned	In Position	Vacancy	Sanctioned	In Position	Vacancy	Sanctioned	In Position	Vacancy
Paschim Bardhaman	Asansol MC	23	10	13	23	0	23	23	0	23
North 24 Parganas	Bidhanagar MC	12	8	4	12	9	3	12	7	5
Hooghly	Chandernagore MC	3	2	1	3	3	0	3	3	0
Paschim Bardhaman	Durgapur MC	11	11	0	11	11	0	11	11	0
Howrah	Howrah MC	27	12	15	27	12	15	27	12	15
Darjeeling	Siliguri MC	10	6	4	10	10	0	10	10	0
Municipal Corporation Total =>		86	49	37	86	45	41	86	43	43
Alipurduar	Alipurduar	1	1	0	1	1	0	1	1	0
Bankura	Bankura	3	3	0	3	3	0	3	3	0
Basirhat HD	Basirhat	3	1	2	3	0	3	3	0	3
Basirhat HD	Baduria	2	0	2	2	1	1	2	1	1
Birbhum	Bolpur	2	2	0	2	2	0	2	2	0
Birbhum	Suri	1	1	0	1	1	0	1	1	0
Bishnupur HD	Bishnupur	1	0	1	1	1	0	1	1	0
Cooch Behar	Cooch Behar	2	2	0	2	0	2	2	0	2
Dakshin Dinajpur	Balurghat	3	0	3	3	0	3	3	0	3
Dakshin Dinajpur	Gangarampur	1	0	1	1	0	1	1	0	1
Darjeeling	Darjeeling	2	0	2	2	0	2	2	0	2
Diamond Harbour HD	Diamond Harbour	1	1	0	1	0	1	1	0	1
Hooghly	Arambag	1	1	0	1	1	0	1	1	0
Hooghly	Baidyabati	2	2	0	2	2	0	2	2	0
Hooghly	Bansberia	2	2	0	2	2	0	2	2	0
Hooghly	Bhadreswar	2	1	1	2	2	0	2	2	0
Hooghly	Chandani	2	2	0	2	2	0	2	2	0
Hooghly	Dankuni	2	2	0	2	1	1	2	1	1
Hooghly	Hooghly Chinsurah	4	2	2	4	0	4	4	0	4
Hooghly	Konnagar	2	1	1	2	2	0	2	2	0
Hooghly	Rishra	2	2	0	2	2	0	2	2	0
Hooghly	Serampore	4	4	0	4	4	0	4	4	0
Hooghly	Uttarpara Kotrang	3	3	0	3	3	0	3	3	0
Howrah	Uluberia	4	1	3	4	4	0	4	4	0
Jalpaiguri	Jalpaiguri	2	1	1	2	0	2	2	0	2
Jhargram	Jhargram	1	1	0	1	1	0	1	1	0
Kalimpong	Kalimpong	1	0	1	1	0	1	1	0	1
Malda	English Bazar	4	4	0	4	4	0	4	4	0
Malda	Old Malda	2	2	0	2	2	0	2	2	0
Murshidabad	Berhampur	4	3	1	4	4	0	4	4	0
Murshidabad	Dhulian	2	0	2	2	2	0	2	2	0
Murshidabad	Jangipur	2	1	1	2	2	0	2	2	0
Murshidabad	Jhaganj-Azimganj	2	2	0	2	2	0	2	2	0
Murshidabad	Kandi	1	0	1	1	0	1	1	0	1
Nadia	Chakdaha	2	0	2	2	0	2	2	0	2
Nadia	Gayeshpur	1	1	0	1	1	0	1	1	0
Nadia	Haringhata	1	0	1	1	0	1	1	0	1
Nadia	Kalyani	2	1	1	2	2	0	2	2	0
Nadia	Krishnagar	3	2	1	3	3	0	3	3	0
Nadia	Nabadwip	3	1	2	3	3	0	3	3	0
Nadia	Ranaghat	2	2	0	2	2	0	2	2	0
Nadia	Santipur	3	0	3	3	2	1	3	2	1
Nandigram HD	Contai	2	2	0	2	2	0	2	2	0
North 24 Parganas	Ashoknagar Kalyangarh	2	1	1	2	2	0	2	2	0
North 24 Parganas	Bangaon	2	2	0	2	2	0	2	2	0
North 24 Parganas	Baranagar	5	5	0	5	4	1	5	4	1
North 24 Parganas	Barasat	6	4	2	6	6	0	6	6	0
North 24 Parganas	Barrackpore	3	3	0	3	3	0	3	3	0
North 24 Parganas	Bhatpara	8	8	0	8	8	0	8	8	0
North 24 Parganas	Dum Dum	2	1	1	2	2	0	2	2	0
North 24 Parganas	Garulia	2	1	1	2	2	0	2	2	0
North 24 Parganas	Hebra	3	3	0	3	3	0	3	3	0
North 24 Parganas	Halisahar	2	0	2	2	2	0	2	2	0
North 24 Parganas	Kamarhati	7	3	4	7	0	7	7	0	7
North 24 Parganas	Kanchrapara	3	0	3	3	0	3	3	0	3
North 24 Parganas	Khardah	2	0	2	2	2	0	2	2	0
North 24 Parganas	Madhyamgram	4	4	0	4	4	0	4	4	0
North 24 Parganas	Naihati	4	4	0	4	4	0	4	4	0
North 24 Parganas	New Barrackpore	2	0	2	2	2	0	2	2	0
North 24 Parganas	North Barrackpore	3	0	3	3	0	3	3	0	3
North 24 Parganas	North Dum Dum	5	3	2	5	5	0	5	5	0
North 24 Parganas	Panihati	8	8	0	8	8	0	8	8	0
North 24 Parganas	South Dum Dum	8	8	0	8	8	0	8	7	1
North 24 Parganas	Titagarh	2	2	0	2	2	0	2	1	1
Paschim Medinipur	Ghatal	1	1	0	1	1	0	1	1	0
Paschim Medinipur	Kharagpur	6	4	2	6	6	0	6	6	0
Paschim Medinipur	Medinipur	3	3	0	3	3	0	3	3	0
Purba Bardhaman	Burdwan	6	0	6	6	6	0	6	6	0
Purba Bardhaman	Kalna	1	1	0	1	1	0	1	1	0
Purba Bardhaman	Katwa	2	2	0	2	2	0	2	2	0
Purba Medinipur	Haldia	4	2	2	4	4	0	4	3	1
Purba Medinipur	Panskura	1	0	1	1	1	0	1	1	0
Purba Medinipur	Tamralipta	1	1	0	1	1	0	1	1	0
Purulia	Purulia	2	0	2	2	1	1	2	2	0
Rampurhat HD	Rampurhat	1	1	0	1	1	0	1	1	0
South 24 Parganas	Baruipur	1	1	0	1	1	0	1	1	0
South 24 Parganas	Budge Budge	2	1	1	2	2	0	2	2	0
South 24 Parganas	Maheshtala	9	2	7	9	0	9	9	0	9
South 24 Parganas	Rajpur Sonarpur	8	8	0	8	8	0	8	8	0
Uttar Dinajpur	Istampur	1	1	0	1	1	0	1	1	0
Uttar Dinajpur	Kaliaganj	1	1	0	1	0	1	1	0	1
Uttar Dinajpur	Raiganj	4	0	4	4	0	4	4	0	4
Municipality Total =>		229	146	83	229	177	52	229	175	54

N.B. MC - 6, Pt MO vacancy in 5, LDC 2 Gr D vacancy in 3
Municipality - 82, Pt. MO vacancy in 41, LDC in 21 & Gr D in 23

Flagged



GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
NATIONAL HEALTH MISSION (NHM)
GN -29, 1ST FLOOR, GRANTHAGAR BHAWAN,
SWASTHYA BHAWAN PREMISES, SECTOR -V
SALT LAKE, BIDHANNAGAR, KOLKATA - 700 091.

☎ 033 - 2357 - 7928, ☎ 033 - 2357 - 7930,
Email ID: amdnhmwb@gmail.com; website: www.wbhealth.gov.in

Memo No. HFW/NUHM-801/2014 /12

Date: 02.01.2015

From : Dr Ajay Bhattacharya
AMD National Health Mission & Jt. Secretary to Govt. of West Bengal

To : Director State Urban Development Agency &
Ex-officio Jt. Secretary Govt. of West Bengal
Department of Municipal Affairs.

PO(H)
2
12/1/15

Reference: Your Office memo no SUDA-Health/411/14/270, dated 08.12.2014

Sir,

In connection to your above mentioned memo, please find enclosed, a copy of the MoU executed between Department of Health & Family Welfare and State Urban Development Agency, west Bengal.

Yours faithfully

(Ajay Bhattacharya)

Memorandum of Understanding (MoU) between West Bengal State Health Samity and State Urban Development Agency (SUDA) for implementation of National Urban Health Mission (NUHM)

1. Preamble

- 1.1 *WHEREAS* the National Urban Health Mission, a sub mission under the National Health Mission, hereinafter referred to as NUHM aims to provide accessible, affordable, and equitable primary health care to people living in the cities and towns, with special focus on the urban poor and other vulnerable sections like destitute, beggars, street children, construction workers, rickshaw pullers, etc.
- 1.2 *AND WHEREAS* the NUHM would achieve its objectives through
- (a) mapping of the urban poor and vulnerable populations,
 - (b) establishment of new Primary Health Centres to serve the un-served population;
 - (c) strengthening of the existing primary health care services, with special focus on the urban poor
 - (d) greater involvement of the community, especially the slum and other underprivileged community through community groups like Mahila Arogya Samiti (MAS);
 - (e) involvement of the Urban Local Bodies in mapping, planning and implementation; and
 - (f) convergence with schemes relating to housing, sanitation, water supply, nutrition, etc. (social determinants of health)
- 1.3 *AND WHEREAS* the NUHM will be implemented in the Municipal Corporations of **Howrah, Chandernagore, Durgapur, Asansol and Siliguri** cities through the respective City Urban Health Society under the supervision of the State Urban Development Agency (SUDA).
- 1.4 *AND WHEREAS* the City Urban Health Society of the respective Municipal Corporations, as mentioned in 'para 1.3' of this MoU have to sign a separate Memorandum of Understanding (MoU) with the State Urban Development Agency (SUDA), before started implementation of the approved activities under NUHM.

1.5 *NOW THEREFORE* the signatories to this Memorandum of Understanding (hereinafter referred to as MoU) have agreed as set out herein below, between the State Health and Family Welfare Samiti, represented by the Principal Secretary to the Government of West Bengal, Health & Family Welfare Department, and the State Urban Development Agency (SUDA), represented by the Director, SUDA.

2. **Duration of the MoU**

2.1 This MoU will be operative with effect from the date of its signing by the parties concerned and will remain in force till 31.03.2017 and such extended period as may be approved by the Government.

3. **City NUHM Programme Implementation Plan (PIP) and its financing**

3.1 NUHM recognizes the need for a city specific, decentralized planning process whereby the city (i.e. 05 Municipal Corporations) would be required to develop a City Project Implementation Plan (PIP), under the supervision of State Urban Development Agency (SUDA) based on the Framework for Implementation of NUHM, with due regards to the assessment of local health needs.

3.2 The City Urban Health Society of **Howrah, Chandernagore, Durgapur, Asansol and Siliguri** Municipal Corporations in association with State Urban Development Agency (SUDA) will set their own annual level of achievement for the outcomes / outputs.

3.3 The implementation of the approved action plan as set out in the PIP shall be reviewed at the appropriate level once in every quarter.

3.4 The funds released under NUHM are for additional inputs and processes and are not to be substituted for existing budgets. This implies that the ULB budgetary allocations for provision of health care would continue and the NUHM funds can be used as additionality to expand health care services specifically for the urban poor.

4. Funds Flow arrangements

- 4.1. The first installment of grant-in-aid to the State Urban Development Agency (SUDA) for Howrah, Chandernagore, Durgapur, Asansol and Siliguri under this MoU shall be made upon signing of this MoU.
- 4.2. Subsequent releases shall be regulated on the basis of a written report with seal & signature to be submitted by the State Urban Development Agency (SUDA) to the State Health and Family Welfare Samiti including the following :
- Physical progress against targets referred to in the City PIP by the respective City urban Health Society.
 - Statement of Expenditure confirming utilization of at least 70% of the previous release(s).
 - Utilization Certificate(s) and Audit reports wherever they have become due as per agreed procedures under General Financial Rules (GFR).
- 4.3. The State Urban Development Agency (SUDA) will keep its funds in a separate interest bearing account in any nationalized bank.
- 4.4. The State Urban Development Agency (SUDA) will organize the Internal Audit of its accounts within six-months of the close of every financial year. The State Urban Development Agency (SUDA) will prepare and provide to the State Health and Family Welfare Samiti, a consolidated statement of expenditure, including the interest accrued on the funds provided by the State Health and Family Welfare Samiti.
- 4.5. The funds released under NUHM will also be subject to statutory audit by the Comptroller and Auditor General of India.

5. Institutional Arrangements

- 5.1 City Urban Health Society for each of the Municipal Corporations should be constituted at the city level, to be headed by the Mayor, to provide policy guidance for the implementation of the NUHM in the city.
- 5.2 A City Programme Management Unit (CPMU) will be established with adequate staffing for the day to day management of NUHM activities in the respective Municipal Corporations. The CPMU may consist of urban health and programme management professionals hired on contractual basis as to be intimated by SUDA in due course.
- 5.3 All the health care facilities supported under NUHM would be required to constitute a Rogi Kalyan Samiti (RKS) at the facility level and the guideline for conducting of such as to be decided by the Dept. of Health & Family Welfare.
- 5.4 The HR under NUHM will be recruited as per memo no H/SFWB/28R-02-2012/4806 dated 21/08/2014. The State Health and Family Welfare Samiti/SPMU will be associated in the evaluation of the performance of the contractual staff at the end of every financial year, and, based on the joint review, the contracts will be renewed.

6. Commitments of the State Health and Family Welfare Samiti

6.1 The State Health and Family Welfare Samiti commits to:

- (a) Ensure that existing budgetary support under state budget of Municipal Affairs Department for urban health facilities and programmes shall continue and are not substituted by the NUHM funds.
- (b) Co-ordinate technical assistance provided by various state level agencies like State Health Systems Resource Centre, State Institute of Health & Family Welfare, State ASHA Resource Centre, etc.
- (c) Dissemination of various research works, evaluation, reports etc., that have a bearing on the planning and implementation of NUHM.

- (d) Build the capacity of the City Urban Health Society and CPMU of the Municipal Corporations to plan and implement NUHM effectively.

7. Commitments of the City Urban Health Society:

7.1 The City Urban Health Samiti commits to ensure that the funds made available to take up the activities approved under NUHM PIP are used for financing only the approved activities in accordance with the NHM Implementation Framework, NUHM Framework for Implementation, Guidelines issued by the Government of India and the State Government from time to time.

7.2 The City Urban Health Society also commits to ensure the following:

(a) Steps for improving reach of health care services to urban poor

- i. Map all the existing slums (listed and unlisted) with a provision for yearly updation of the same.
- ii. Organise regular outreach sessions in the slums and special outreach sessions for the vulnerable populations.
- iii. Develop strategies for reaching out to the highly vulnerable section like destitute, beggars, street children, construction workers, coolies, rickshaw pullers, sex workers and other such migrant workers category who do not reside in slums but reside in temporary settlements, or elsewhere in any part of the city or are homeless are clearly developed and make separate budget outlay for them in the City NUHM PIP.

(b) Steps for improving service delivery

- i. Operationalising Urban Primary Health Centers (UPHC)
 - a. Functional for a population of approximately 50,000-60,000 the UPHC may be located preferably within a slum or within half a kilometer radius of the slum, catering to a slum population of approximately 25,000-30,000

- b. At the UPHC level services provided should include out-patient consultation, basic lab diagnosis, drug/contraceptive dispensing, apart from distribution of health education material and counselling for all communicable and non-communicable diseases. In order to ensure access to the urban slum population at convenient timings, the UPHC may provide services from 12 noon to 8 pm in the evening.
 - c. All the primary health care services shall be provided free of cost.
- ii. Operationalising Urban Community Health Centers (UHC)
 - a. Urban Community Health Centre (UHC) may be set up as first referral unitsto cater to a population of 2, 50,000. The UHCs will have 30-100 beds to provide in-patient care. These would be in addition to the existing facilities (SDH/DH) to cater to the urban population in the locality.
 - b. The UHC would provide referral medical care, surgical facilities and facilities for institutional delivery.
- iii. Strengthening Outreach Services
 - a. Apart from routine outreach sessions for the urban population, special outreach sessions may be organised once in a week by the ANMs covering slum/vulnerable populations. It may include the services of other health professionals including doctors / pharmacist / technicians / nurses – deputed by the government or engaged from the private sector. The services may include screening and follow-up, basic lab investigations (using portable /disposable kits), drug dispensing, and counselling.

iv. Strengthening Community Process

a. Accredited Social Health Activist (ASHA): Each slum/community would have one frontline community worker called ASHA, covering about 200-500 households. The ASHA would help the ANM in delivering outreach services in the vicinity of the doorsteps of the beneficiaries. The City Urban Health Samati would initiate the process of ASHA selection and engage them as per the Community Processes Guidelines issued by the Ministry of Health & Family Welfare, Government of India.

b. Mahila Arogya Samiti (MAS): The MAS may be constituted as per the Government of India guidelines on Community Processes under NUHM. It would be a group of 10-12 women selected from a catchment of around 50-100 households with an elected Chairperson and a Treasurer, supported by an ASHA. It would be involved in community awareness, interpersonal communication, community based monitoring and linkages with the services and referral.

(c) Convergence of all national health programmes, and convergence between health programmes and various social determinants of health.

(d) Put in place a transparent mechanism and follow sound financial management practices and internal control mechanisms.

7.3 The Municipal Corporations, as mentioned in Para 1.3 of this document, agrees to abide by all the existing manuals, guidelines, instructions and circulars issued in connection with implementation of the NUHM, which are not contrary to the provisions of this MoU.

7.4 The Municipal Corporations also commits to take prompt corrective action in the event of any discrepancies or deficiencies being pointed out in the audit. Every audit report and the

report of action taken thereon shall be tabled in the next ensuing meeting of the Governing Body of the City Health Society.

8. Suspension

8.1 Non-compliance of the commitments and obligations set hereunder and/or upon failure to make satisfactory progress may require West Bengal State Health and Family Welfare Samiti, to review the assistance committed through this MoU leading to suspension, reduction or cancellation thereof. The Health and Family Welfare Department, Government of West Bengal commits to issue sufficient alert to the State Urban Development Agency (SUDA) before contemplating any such action.

Signed this day, the 8th of December (month), 2014.

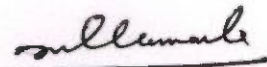
For and on behalf of the State Urban
Development Agency(SUDA)

For and on behalf of the West Bengal State
Health and Family Welfare Samiti



Director, SUDA
~~Director~~
State Urban Development Agency

Date: 8/12/2014



Principal Secretary
Principal Secretary
Health & Family Welfare Department
Government of West Bengal

Date: _____

New Construction of U-PHC

Flag 'E'

District	ULB	Year of Approval	No. of UPHC Approved for NC	Completed	On Going	Not started
Paschim Bardhaman	Asansol MC	2013-14	12	3	4	5
North 24 Parganas	Bidhannagar MC	2014-15	5	0	2	3
Hooghly	Chandernagore MC	2013-14	1	1	0	0
Paschim Bardhaman	Durgapur MC	2013-14	3	1	1	1
Howrah	Howrah MC	2013-14	14	0	1	13
Darjeeling	Siliguri MC	2013-14	1	0	0	1
Municipal Corporation Total =>			36	5	8	23
Alipurduar	Alipurduar	2015-16	1	0	1	0
Bankura	Bankura	2013-14	3	0	1	2
Basirhat HD	Basirhat	2013-14	3	0	1	2
Basirhat HD	Baduria	2015-16	2	0	1	1
Birbhum	Bolpur	2015-16	2	0	1	1
Birbhum	Suri	2013-14	1	0	1	0
Bishnupur HD	Bishnupur	2013-14	1	0	1	0
Cooch Behar	Cooch Behar	2013-14	2	0	1	1
Dakshin Dinajpur	Balurghat	2013-14	1	0	0	1
Dakshin Dinajpur	Gangarampur	2015-16	1	0	1	0
Diamond Harbour HD	Diamond Harbour	2013-14	1	0	1	0
Hooghly	Arambag	2015-16	1	0	1	0
Hooghly	Dankuni	2013-14	2	0	0	2
Hooghly	Hooghly Chinsurah	2013-14	1	0	1	0
Jalpaiguri	Jalpaiguri	2013-14	2	0	1	1
Jhargram	Jhargram	2013-14	1	1	0	0
Kalimpong	Kalimpong	2017-18	1	0	0	1
Malda	English Bazar	2013-14	2	2	0	0
Malda	Old Malda	2015-16	2	0	0	2
Murshidabad	Berhampur	2013-14	4	0	3	1
Murshidabad	Dhulian	2014-15	2	0	1	1
Murshidabad	Jangipur	2015-16	2	0	1	1
Murshidabad	Jiaganj-Azimganj	2015-16	2	0	2	0
Murshidabad	Kandi	2015-16	1	0	0	1
Nadia	Chakdaha	2015-16	2	0	2	0
Nadia	Gayeshpur	2015-16	1	0	1	0
Nadia	Haringhata	2015-16	1	0	1	0
Nadia	Kalyani	2014-15	1	0	1	0
Nadia	Krishnagar	2013-14	3	3	0	0
Nadia	Nabadwip	2014-15	3	0	3	0
Nadia	Ranaghat	2015-16	2	0	2	0
Nadia	Santipur	2014-15	2	0	2	0
Nandigram HD	Contai	2015-16	2	0	2	0
North 24 Parganas	Ashoknagar Kalyangarh	2014-15	2	0	2	0
North 24 Parganas	Bangaon	2014-15	2	2	0	0
North 24 Parganas	Baranagar	2014-15	3	0	0	3
North 24 Parganas	Barasat	2013-14	3	0	3	0
North 24 Parganas	Bhatpara	2013-14	2	0	2	0
North 24 Parganas	Dum Dum	2014-15	1	0	1	0
North 24 Parganas	Garulia	2015-16	1	0	0	1
North 24 Parganas	Habra	2013-14	3	3	0	0
North 24 Parganas	Kamarhati	2014-15	3	0	1	2
North 24 Parganas	Kanchrapara	2014-15	2	0	0	2
North 24 Parganas	Madhyamgram	2014-15	1	0	1	0
North 24 Parganas	Naihati	2014-15	2	0	2	0
North 24 Parganas	Panihati	2014-15	4	0	4	0
North 24 Parganas	South Dum Dum	2014-15	2	2	0	0
Paschim Medinipur	Ghatal	2015-16	1	0	1	0
Paschim Medinipur	Kharagpur	2014-15	2	1	1	0
Paschim Medinipur	Medinipur	2013-14	3	2	1	0
Purba Bardhaman	Burdwan	2013-14	1	0	1	0
Purba Bardhaman	Kalna	2015-16	1	0	1	0
Purba Bardhaman	Katwa	2015-16	2	0	1	1
Purba Medinipur	Haldia	2014-15	4	0	3	1
Purba Medinipur	Panskura	2015-16	1	0	1	0
Purba Medinipur	Tamralipta	2013-14	1	1	0	0
Purulia	Purulia	2013-14	2	0	0	2
Rampurhat HD	Rampurhat	2013-14	1	0	1	0
South 24 Parganas	Maheshtala	2013-14	3	0	3	0
South 24 Parganas	Rajpur Sonarpur	2014-15	4	0	3	1
Uttar Dinajpur	Islampur	2015-16	1	0	1	0
Uttar Dinajpur	Kaliaganj	2015-16	1	0	1	0
Uttar Dinajpur	Raiganj	2013-14	2	0	1	1
Municipality Total =>			119	17	70	32

Flag-"D"

Renovation of U-PHC

District	ULB	Year of Approval	No. of UPHC Approved for renovation	Completed	On Going	Not started
Paschim Bardhaman	Asansol MC	2013-14	11	11	0	0
North 24 Parganas	Bidhannagar MC	2014-15	7	3	4	0
Hooghly	Chandernagore MC	2013-14	2	2	0	0
Paschim Bardhaman	Durgapur MC	2013-14	8	8	0	0
Howrah	Howrah MC	2013-14	13	10	1	2
Darjeeling	Siliguri MC	2013-14	9	8	0	1
Municipal Corporation Total =>			50	42	5	3
Dakshin Dinajpur	Balurghat	2013-14	2	2	0	0
Darjeeling	Darjeeling	2013-14	2	0	0	2
Hooghly	Baidyabati	2014-15	2	2	0	0
Hooghly	Bansberia	2014-15	2	2	0	0
Hooghly	Bhadreswar	2014-15	2	2	0	0
Hooghly	Champdani	2014-15	2	2	0	0
Hooghly	Hooghly Chinsurah	2013-14	3	2	0	1
Hooghly	Konnagar	2015-16	2	2	0	0
Hooghly	Rishra	2014-15	2	2	0	0
Hooghly	Serampore	2014-15	4	4	0	0
Hooghly	Uttarpara Kotrang	2014-15	3	3	0	0
Howrah	Uluberia	2013-14	4	0	4	0
Malda	English Bazar	2013-14	2	2	0	0
Nadia	Kalyani	2014-15	1	0	0	1
Nadia	Santipur	2014-15	1	0	1	0
North 24 Parganas	Baranagar	2014-15	2	2	0	0
North 24 Parganas	Barasat	2013-14	3	3	0	0
North 24 Parganas	Barrackpore	2014-15	3	3	0	0
North 24 Parganas	Bhatpara	2013-14	6	6	0	0
North 24 Parganas	Dum Dum	2014-15	1	1	0	0
North 24 Parganas	Garulia	2015-16	1	1	0	0
North 24 Parganas	Halisahar	2014-15	2	2	0	0
North 24 Parganas	Kamarhati	2014-15	4	4	0	0
North 24 Parganas	Kanchrapara	2014-15	1	1	0	0
North 24 Parganas	Khardah	2014-15	2	2	0	0
North 24 Parganas	Madhyamgram	2014-15	3	3	0	0
North 24 Parganas	Naihati	2014-15	2	2	0	0
North 24 Parganas	New Barrackpore	2015-16	2	2	0	0
North 24 Parganas	North Barrackpore	2014-15	3	0	0	3
North 24 Parganas	North Dum Dum	2014-15	5	5	0	0
North 24 Parganas	Panihati	2014-15	4	0	4	0
North 24 Parganas	South Dum Dum	2014-15	6	6	0	0
North 24 Parganas	Titagarh	2014-15	2	2	0	0
Paschim Medinipur	Kharagpur	2014-15	4	4	0	0
Purba Bardhaman	Burdwan	2013-14	5	0	3	2
South 24 Parganas	Baruipur	2015-16	1	1	0	0
South 24 Parganas	Budge Budge	2015-16	2	0	2	0
South 24 Parganas	Maheshtala	2013-14	6	0	6	0
South 24 Parganas	Rajpur Sonarpur	2014-15	4	0	3	1
Uttar Dinajpur	Raiganj	2013-14	2	2	0	0
Municipality Total =>			110	77	23	10

SUDA

Play-"C"

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-Health/NUHM/421/15/79(05)
Ref No

23.06.2015
Date

From : Director, SUDA

To : The Mayor / Administrator,
Asansol Chandernagore / Durgapur /
Howrah / Siliguri Municipal Corporation

: The Commissioner,
Asansol / Chandernagore / Durgapur /
Howrah / Siliguri Municipal Corporation

Sub. : Field level execution of repair / renovation and new construction
of UPHC under NUHM.

Sir,


Enclosed kindly find herewith Order bearing no. 404 MA/C-10/35-13/2014(Pl.) dt. 15.06.2015
of Department of Municipal Affairs on the subject mentioned above.

You are requested to undertake execution works for repair / renovation and new construction of
UPHC under NUHM at the earliest.

Thanking you.

Yours faithfully,

Encl. : As stated.

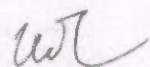

Director, SUDA

SUDA-Health/NUHM/421/15/79(05)/1(1)

Dt. 23.06.2015

CC

The Mission Director, NHM, Department of Health & Family Welfare


Director, SUDA

Tel/Fax No.: 359-3184

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS; KOLKATA - 700 001

No. 404/MA/C-10/3S-17/2014 (Pt.)

Dated, Kolkata, the 15th June, 2015

ORDER

The undersigned is directed to inform that Operational Guideline was issued for field level execution of Urban-Primary Health Centre (UPHC) and repair / renovation of existing Health Administrative Units / Health Posts under National Urban Health Mission (NUHM) in the Urban Local Bodies of the State except Kolkata Municipal Corporation in terms of this Department's Order No.183/MA/C-10/3S-17/2014 (Pt.) dated 13.03.2015 where Municipal Engineering Directorate (MED) under the administrative control of this Department shall act as the Technical support Agency for the purpose.

It is now learnt that during review meetings with the implementing Urban Local Bodies held recently, representatives of the Municipal Corporations have noted that since there is adequate technical manpower of superior hierarchy available with them, execution of works under NUHM can be implemented by the Municipal Corporations themselves independently without a reference to Municipal Engineering Directorate.

After careful consideration of the matter, the Governor has been pleased to direct that in partial modification of this Department's Order No.183/MA/C-10/3S-17/2014 (Pt.) dated 13.03.2015, all the Municipal Corporations, if they so desire, to be resolved in a meeting of the Mayor-in-Council, may execute the works viz. repair / renovation and new construction of UPHC under NUHM independently, strictly complying the extant rules & procedures, issued from the Municipal Affairs Department, Public Works Department & Finance Department of the State Government, time to time.

In that case, in partial modification of Para 16 & 17 of the aforesaid Order, this is to state that copies of Monthly Progress Report, Quarterly Utilization Certificate, Monthly Statement of Expenditure, Utilisation Certificate on the closure of the financial year, documents for claiming second / subsequent instalments may be submitted by the Municipal Corporations to the State Urban Development Agency directly.

All other aspects as laid down in the aforesaid Order will remain unchanged until further order.

sd/-
Joint Secretary to the
Govt. of West Bengal

19 June 2015

2

PO (H)

[Handwritten signature]

No 404/1(19)/MA/C-10/3S-17/2014 (Pt.)

Dated, Kolkata, the 15th June, 2015

Copy forwarded for information to :

1. The Principal Secretary, Department of Health & Family Welfare, Government of West Bengal, "Swasthya Bhavan", GN-29, Sector-V, Salt Lake, Kolkata : 700 091.
2. The Mission Director, National Health Mission (NHM), DH & FW, 1st Floor, Granthagar Bhavan, Government of West Bengal, "Swasthya Bhavan", GN-29, Sector-V, Salt Lake, Kolkata : 700 091.
3. The Mayor / Administrator, Howrah / Asansol / Durgapur / Chandernagore / Siliguri Municipal Corporation.
4. The Director, State Urban Development Agency, ILGUS Bhavan, Sector-III, Salt Lake, Kolkata : 700 106.
5. The Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Salt Lake, Kolkata : 700 091.
6. The Director of Local Bodies, West Bengal, Purta Bhavan, Salt Lake, Kolkata : 700 091.
7. The District Magistrate, Howrah / Burdwan / Hooghly / Darjeeling.
8. Commissioner / Finance Officer, Howrah / Asansol / Durgapur / Chandernagore / Siliguri Municipal Corporation.

[Handwritten signature]
15/6/15
Joint Secretary



Page-B

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/NUHM/421/15/356/1(05)

Date 16.03.2015

From : Director, SUDA

To : The Mayor,
Chandernagore / Durgapur / Howrah Municipal Corporation

: The Administrator,
Asansol / Siliguri Municipal Corporation

: The Commissioner,
Asansol / Chandernagore / Durgapur / Howrah / Siliguri Municipal Corporation

Sub. : Operational Guidelines for field level execution of Urban Primary Health Centre (UPHC) and repair / renovation of existing Health Administrative Units / Health Posts under National Urban Health Mission (NUHM) in the Urban Local Bodies (ULBs) of the State.

Sir,

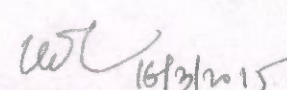
Enclosed kindly find herewith Order bearing no. 183/MA/C-10//3S-17/2014(Pl.) dt. 13.03.2015 of the Joint Secretary to the Govt. of West Bengal, Municipal Affairs Dept. on the subject mentioned above.

You are requested to take necessary action accordingly.

Thanking you.

Yours faithfully.

Encl. : As stated.

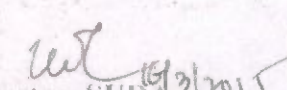

Director, SUDA

SUDA-Health/NUHM/421/15/356/1(05)/1(1)

Dt. .. 16.03.2015

CC

The Addl. Mission Director, NHM, Department of Health & Family Welfare FW


Director, SUDA

**GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS.
WRITERS' BUILDINGS, KOLKATA**

No. 183/MA/C-10/3S-17/2014(Pt.)

Dated Kolkata the 13th day of March, 2015

ORDER

Sub: Operational Guidelines for field level execution of Urban-Primary Health Centre (U-PHC) and repair/renovation of existing Health Administrative Units/Health Posts under National Urban Health Mission (NUHM) in the Urban Local Bodies (ULBs) of the State

Whereas, National Urban Health Mission (NUHM) has been initiated as per approved State Project Implementation Plan (PIP) by Department of Health & Family Welfare (herein referred as the said Department) in order to strengthen Primary Health Care delivery system in Urban areas of the State and the said Department has finalised the modalities of different components under the programme.

AND Whereas, it has been envisaged by the said Department that allotments under NUHM will be placed by State Health & Family Welfare Samity at the disposal of SUDA for new construction as well as repair and renovation of the Health Units (hereinafter referred as said purpose) within the jurisdiction of Municipal Corporations except Kolkata Municipal Corporation and the funds for the said purpose for all other Municipalities will be placed at the disposal of Chief Medical Officer of Health (CMOH) of the concerned districts and the CMOHs will in turn release appropriate funds to the Municipalities as per Guidelines laid down hereinunder.

AND Whereas, a model plan for UPHCs has been prepared by the Health and Family Welfare Department of the Government of West Bengal as per Guidelines of Indian Public Health Standard (IPHS).

AND Whereas, State Urban Development Agency (SUDA) shall act as the Nodal Agency for the execution and repair/renovations of the UPHCs and HAUs/HPs respectively for five Municipal Corporations (except KMC), as already declared.

AND Whereas, it has been decided that the concerned Municipal Corporation/Municipalities will be the Implementing Agencies of PIP and Municipal Engineering Directorate (MED) under the administrative control of Municipal Affairs Department shall act as the Technical Support Agency for the purpose.

AND Whereas, to ensure proper implementation of PIP under NUHM, it has been considered necessary to lay down operational guidelines for field execution of the NUHM such as new construction of Urban Primary Health Centre (hereafter referred as UPHC) as well as repair and renovation of existing Health Administrative Units (HAUs)/Health Posts (HPs) constructed under IPP-VIII/IPP-VIII(Extension)/RCH sub-project to function as UPHC under NUHM.

NOW, THEREFORE, The Governor is pleased hereby to determine the following Operational Guidelines for the purpose of construction of new UPHC and repairs/renovations of the existing Health units in all the ULBs across the State except Kolkata Municipal Corporation.

GUIDELINES

1. State Urban Development Agency (SUDA) as per modalities laid down by Health and Family Welfare Department shall receive funds from the State Health and Family Welfare Samity for the five Municipal Corporation towns of the State (except KMC) viz. Asansol, Durgapur, Chandernagore, Howrah, Siliguri Municipal Corporation and operate the same through a dedicated Bank Account, for which separate approval to be obtained by SUDA. For all other

Municipalities, the State Health and Family Welfare Samity will place appropriate funds at the disposal of the CMOHs of the concerned districts.

2. (a) SUDA shall place appropriate funds to the Municipal Corporations where UPHCs are to be constructed and HAUs/HPs are to be repaired/renovated. Similarly, the CMOHs will place appropriate funds at the disposal of the Municipalities where constructions and repair/renovation are to be taken up. The ULBs shall open a dedicated Bank Account by obtaining necessary approval, as required exclusively for this Programme and operate funds received from SUDA (in case of Municipal Corporations) as well as from the CMOHs (for other Municipalities/Notified Area Authorities) through the said dedicated Bank Account.

(b) Funds for new constructions shall be released in three installments in the 40%, 40% and 20% manner. For repair/renovation works funds shall be released in two equal installments (50% and 50%). In both cases 2nd or subsequent installment will be released on submission of minimum 70% Utilisation Certificates (UCs) authenticated by concerned Executive Engineer of Municipal Engineering Directorate.
3. If the ULB so desires, construction of UPHCs and repair/renovation of HAUs/HPs may be executed by the ULB (Departmentally) and in that case the guidelines laid down in this Department Order No 836/MA/C-10/3S-23/2007 Pt. dated 26.11.2009 in connection with implementation of IHSDP shall be followed.
4. (a) In case of new construction, based on the model plan prepared by State Health and Family Welfare Department following the guidelines of Indian Public Health Standards (IPHS) the detailed plans and estimate (following current PWD SOR of respective areas) will be prepared by respective Corporations/Municipalities. These plans and estimate shall be technically approved by the concerned Superintending/Executive Engineer of Municipal Engineering Directorate before tendering process is initiated.

(b) The office of the concerned Executive Engineer of MED shall prepare tender documents on behalf of the Urban Local Bodies and tenders/e-tenders (as the case may be as per prevalent guidelines of the Finance Department) shall be initiated by the concerned Urban Local Body, similar in line with UIDSSMT/IHSDP/RAY Programme.
5. Intending tenderers will take part in the e-tendering process as and where applicable, observing usual formalities. ULB and MED will act accordingly for technical bid and price bid opening procedure, as followed at present under the programme noted at para 4.(b). The tenders will be opened by the concerned ULB and a Tender Opening Statement should be prepared by the concerned Urban Local Body.
6. The Urban Local Body shall, thereafter, forward the Tender Opening Statement, duly signed by the concerned officials of the respective ULBs, to the concerned Executive Engineer of MED for preparation of Comparative Statement (CS) and making recommendations for selection of the successful tenderer after going through all technical and financial aspects.
7. The Urban Local Body shall issue Work Order as per recommendation received from the Executive Engineer, M.E.Dte. as the case may be. However, for a single tender of value more than Rs 50.00 lakh, clearance for acceptance of the lowest bid from the Technical Committee constituted for implementation of UIDSSMT programme should be obtained by the concerned Urban Local Body before issuance of Work Order.
8. The concerned Executive Engineer of MED shall act as the Engineer-in-Charge (as per Public Works Code) and shall supervise the execution of the work by Contractor, day-to-day record

entries in the Measurement Books through his Officers in the Division (Assistant Engineers & Sub-Assistant Engineers). The Measurement Books to be issued by the office of Executive Engineer, MED shall be maintained in the office of Executive Engineer.

9. The Executive Engineer, in case of necessity, with prior consent of the Chairperson of the ULBs, may place requisition for the services of Assistant Engineer/Sub-Assistant Engineer of the ULB for any or all components of the programme. The said Assistant Engineer/Sub-Assistant Engineer shall, for the particular piece of work and its duration of implementation, be treated as Assistant Engineers/Sub-Assistant Engineers under MED and shall be authorized to record entries in the Measurement Books as well as prepare bills time to time.
10. The Running Account (RA) Bills as well as the Final Bills of the Working Contractors prepared, certified and recommended for payment by the Executive Engineer of MED shall be settled by the ULB, as early as possible, of receiving of the Bills under intimation to the Executive Engineer. Financial Statement of bank along with the information on bills paid and voucher nos. duly endorsed by the Chairperson of the concerned ULB and the Executive Officer/Finance Officer of the ULB would be considered to be authenticate by the concerned Executive Engineer and accordingly he/she would endorse the UC for onward transmission.
11. The concerned ULB should ensure procurement of all important construction materials well in advance and as per written recommendation of the concerned Executive Engineer of MED, in case the work is done by the Municipality (departmentally).
12. Material should be procured as far as practicable directly from manufacturers or West Bengal Essential Commodities Supply Corporation (WBECS) as per demand of the situation. Preference may be assigned to organizations, which are having rate contract with the Government, state based organizations and public undertakings. The guidelines laid down in Order No. 837/MA/C-10/3S-23/2007 Pt. dated 26.11.2009 of this Department regarding procurement of materials shall be followed in case of construction of UPHCs and repairs/renovations of HAUs/HPs.
13. Proper Stock and Store Account should be maintained by the ULB as per public works norms.
14. Materials should be issued to the contractor with receipt only on recommendation of the Executive Engineer of MED and immediately after issuance of the material, one copy of the receipt should be sent to the Executive Engineer for records.
15. The ULB should submit monthly report of physical and financial progress along with all copies of passed vouchers, bank statements etc. in the prescribed format, for each month, within 7th day of the following month to the Executive Engineer of MED who should authenticate the same and directly forward copies to Director, SUDA/offices of the CMOH for Municipal Corporations and Municipalities respectively and another copy to Chief Engineer, MED following the hierarchy of M.E. Directorate.
16. Copies of Monthly Progress Report along with Quarterly Utilisation Certificate both authenticated by Executive Engineer, MED along with monthly Statement of Expenditure (SoE) should be submitted to the State Health and Family Welfare Samity by SUDA in case of five Municipal Corporations and offices of CMOH in case of Municipalities.
17. Utilisation Certificate in the prescribed format shall be submitted by the ULB on the closure of the financial year as well as while claiming second or subsequent installments to the Executive Engineer, MED for authentication and onward transmission to SUDA (for Municipal Corporations) and to the offices of the CMOHs (for Municipalities) directly for release of further funds. In addition to that, while claiming second/subsequent instalments; a physical and financial progress report of the scheme to be submitted by the ULBs under the signature of the

concerned Engineer of the ULB and Chairman/Chairperson and the same to be countersigned by the concerned Engineer of M.E. Directorate before sending to SUDA/CMOHs as the case may be.

18. In case any ULB proposes to get the project executed by the MED directly as Deposit Work as per provision extant, they may do so, with a formal approval from Municipal Affairs Department. In that case the entire amount of the project cost will be released to the ULB from SUDA and the same shall be deposited by the ULB to the concerned Executive Engineer of MED, by following usual procedure.
19. During execution of the Project, it should be ensured that all components of the project are executed strictly as per the design and specifications spelt out in the drawings and estimates approved by MED and no deviation without prior approval of competent authorities (in extreme unavoidable cases) should be made under any circumstances.

If there are any difficulties in operationalisation of any points under this Order, appropriate clarification/order will be issued by the Department in due course.

A statement showing the jurisdictions of the offices of Executive Engineers of MED is annexed hereto-marked "Annexure-1".

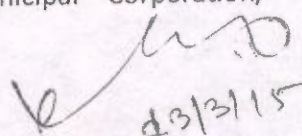
Encl: As stated.

By order of the Governor

Sd/- M. Chatterjee
Joint Secretary to the
Govt. of West Bengal

Copy forwarded for information & necessary action to the:

- 1) Principal Secretary, Health and Family Welfare Department, Govt. of West Bengal, "Swasthya Bhavan", GN-29, Sector-V, Salt Lake, Kol-91
- 2) Mission Director, National Health Mission (NHM), Health and Family Welfare Department, 1st Floor, Granthagar Bhavan, Govt. of West Bengal, Swasthya Bhavan Premises, GN-29, Sector-V, Salt Lake, Kol-91
- 3) Mayor/Chairperson/Administrator.....Municipal Corporation/
Municipality/Notified Area Authority
- 4) Director, SUDA, ILGUS BHAVAN, HC Block, Salt Lake, Sector-III, Kolkata- 700 106
- 5) Chief Engineer, Municipal Engineering Directorate, Bikash Bhavan, Salt Lake, Kolkata- 700 091
- 6) Director of Local Bodies, West Bengal, Purta Bhavan, Salt Lake, Kolkata-700 091
- 7) District Magistrate,..... District
- 8) CMOH District
- 9) Executive Officer/Finance Officer,..... Municipal Corporation/
Municipality


23/3/15
Joint Secretary to the
Govt. of West Bengal

ANNEXURE - I

EXECUTIVE ENGINEERS, MUNICIPAL ENGINEERING DIRECTORATE OFFICE JURISDICTION IN
WORKING DIVISIONS

Sl. No.	Division	Districts Covered	ULBs Covered
1	Siliguri	Darjeeling	1 Siliguri Municipal Corporation
			2 Darjeeling
			3 Kalimpong
			4 Kurseong
2	Jalpaiguri Division	Coochbehar & Jalpaiguri	5 Mirik NAA
			6 Coochbehar
			7 Dinhata
			8 Tufanganj
			9 Mathabhanga
			10 Mekhligunj
			11 Haldibari
			12 Jalpaiguri
			13 Alipurduar
			14 Mal
			15 Dhupguri
			3
17 Old Malda			
18 Raigunj			
19 Islampur			
20 Kaliagunj			
21 Dalkhola			
22 Balurghat			
23 Gangarampur			
4	Berhampore	Murshidabad	24 Berhampore
			25 Jiagung-Azingunj
			26 Mushidabad
			27 Kandi
			28 Jangipur
			29 Dhuliyani
			30 Beldanga
5	Burdwan	Burdwan (part) & Birbhum	31 Burdwan
			32 Kalna
			33 Katwa
			34 Dainhat
			35 Gushkara
			36 Memari
			37 Suri
			38 Rampurhat
			39 Bolpur
			40 Dubrajpur
			41 Sainthia
			42 Nalhati

EXECUTIVE ENGINEERS, MUNICIPAL ENGINEERING
WORKING DIVISIONS

Sl. No.	Division	Districts Covered	ULBs Covered
6	Bankura	Bankura & Purulia	43 Bankura
			44 Bishnupur
			45 Sonamukhi
			46 Purulia
			47 Jhalda
			48 Raghunathpur
			49 Krishnagar
			50 Nabadwip
7	Krishnagar	Nadia	51 Santipur
			52 Ranaghat
			53 Birnagar
			54 Chakdah
			55 Taherpur NAA
			56 Cooper's Camp NAA
			57 Gayeshpur
			58 Haringhata
			59 Kalyani
			60 Midnapur
8	Paschim Medinipur	Paschim Medinipur 94445 92196	61 Ghatal
			62 Chandrakona
			63 Ramjibanpur
			64 Kharar
			65 Khirpai
			66 Jhargram
			67 Kharagpur
9	Purba Medinipur	Purba Medinipur 94445 92196	68 Tamluk
			69 Contai
			70 Egra
			71 Haldia
10	Hooghly	Hooghly	72 Panskura
			73 Arambagh
			74 Tarakeswar
			75 Baidyabati
			76 Bansberia
			77 Bhadreswar
			78 Champdany
			79 Chandannagore Municipal Corporation
			80 Hooghly Chinsurah
			81 Konnagar
			82 Rishra
			83 Serampore
			84 Dankuni
			85 Uluberia
			86 Bally
			87 Uttarpara Kotrung

EXECUTIVE ENGINEERS, MUNICIPAL ENGINEERING DIRECTORATE OFFICE JURISDICTION IN WORKING DIVISIONS

Sl. No.	Division	Districts Covered	ULBs Covered
11	24 Parganas - I	North 24 Parganas 94 320 62085	38 Bongaon
			89 Gobardanga
			90 Daduria
			91 Basirhat
			92 Talci
			93 Ashokenagar Kalyanagar
			94 Fabra
			95 Baranagar
			96 Barasat
			97 Barackpore
			98 Bhatpara
			99 Bidhannagar
			100 Dum Dum
			101 Garulia
12	24 Parganas - II	South 24 Parganas 94 321 66523	102 Halasahar
			103 Kamarhati
			104 Kanchrapara
			105 Madhyamgram
			106 Naihati
			107 New Barackpore
			108 North Barackpore
			109 North Dum Dum
			110 Panihati
			111 South Dum Dum
			112 Rajarhat Gopalpur
			113 Titagarh
			114 Khardah
			13
116 Diamond Harbour			
117 Baruipur			
118 Budge Budge			
119 Maheshtala			
120 Pujali			
122	Asansol Municipal Corporation	Burdwan (part)	121 Rajpur Sonarpur
			122 Asansol Municipal Corporation
			123 Durgapur Municipal Corporation
			124 Raniganj
125	Kulti	Burdwan (part)	125 Kulti
			126 Jamuria

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10/3/15

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS, KOLKATA - 700 001.

No. 836/MA/C-10/3S-23/2007 Pt.

Date: Kolkata, the 26th November, 2009.



ORDER

Sub: Procedure of implementation of the approved components under IHSDP by the implementing Urban Local Bodies, Departmentally.

It may be recalled that in G.O. No.323/MA/C-10/3S-23/2007 dated 28.03.2007 detailed procedure of execution of the approved components under UIDSSMT and IHSDP by engaging contractors through tendering process has been laid down. It has been also stipulated in the said order that the works may be entrusted to MED as a deposit work if any ULB desires so (Clause 17).

It may also be recalled that in G.O.No.263/MA/C-10/3S-23/2007 Pt. dated 13.04.2009 the Municipal Affairs Department has laid down detailed procedure and operational guidelines of execution of the Dwelling Units under IHSDP through Beneficiaries as an alternative to the procedure laid down in the above Order.

Components under IHSDP are presently being executed following operational guidelines and procedures laid down in the above Govt. Orders. Now several implementing Urban Local Bodies have in the recent past come up with the proposal of getting the component under IHSDP executed as a departmental work to step-up progress and also as a measure of economizing the construction cost.

After careful consideration, it has been decided that if an Urban Local Body so desires, any or all the approved components under IHSDP - both Dwelling Units and Infrastructure Development - can be executed as a Departmental work. The following procedure shall be followed for the purpose.

The ULB shall procure all materials required for the work observing usual formalities and financial rules regarding obtaining competitive rates and in consultation with the M.E, Directorate.

The ULB will settle the material procurement bills on the recommendation of the Executive Engineer, MED and will thereafter forward copies of vouchers to the MED for records.

The ULB will engage skilled and unskilled labour and shall maintain a Muster Roll for the purpose.

The Executive Engineer MED will supervise and certify the works and shall make entries in the Measurement Books which shall be maintained by them.

The ULB shall make Muster Roll payment on the recommendation of and under intimation to the Executive Engineer, MED.

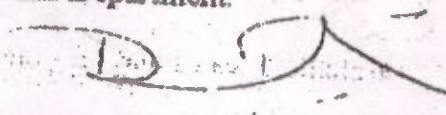
Sd/- D. Mitra

Special Secretary to the Govt. of West Bengal

No.836/1(150)/MA/C-10/3S-23/2007 Pt. Dated, Kolkata the 26th November, 2009.

Copy forwarded for information to the :-

1. Mayor/Chairman, _____ Municipal Corporation/Municipality.
- ✓ 2. Director, SUDA,
3. Chief Engineer, M.E.Dte.
4. D.L.B., West Bengal, Purta Bhawan, Salt Lake, Kolkata-91.
5. Joint Secretary, ILGUS, ILGUS Bhawan,
6. District Magistrate _____ Corporation.
P.O. _____ Dist. _____
7. Executive Officer/Finance Officer _____ Municipality/Municipal Corpn.
P.O. _____ Dist. _____
8. District Municipal Development Officer, _____ District.
Office of the District Magistrate, _____ District,
P.O. _____ Dist. _____
9. Section Officer, (JNNURM) of this Department.


Special Secretary to the Govt. of West Bengal

COPY FOR PHU/PIU

Government of West Bengal
Municipal Affairs Department
Writers' Buildings, Kolkata.



No.837/MA/C-10/3S-23/2007 Pt.

Dated, Kolkata the 26th November, 2009.

CORRIGENDUM

All concerned are hereby informed that clause 11 of Order No.323/MA/C-10/3S-23/07 dated 26.03.2007 is substituted as follows :-

"The municipality should ensure procurement of all construction materials for departmental issue to the works well in advance as per the recommendation of the concerned Executive Engineer and immediately after making the payment, copies of the paid vouchers should be sent by the ULB to the Executive Engineer for records".


Sd/- D. Mitra
Special Secretary to the Govt. of West Bengal.

No.837/1(250)/MA/C-10/3S-23/2007 Pt.

Dated, Kolkata the 26th November, 2009.

Copy forwarded for information to the :-

1. Mayor/Chairman, _____ Municipal Corpn./Municipality
2. ✓ Director. SUDA,
3. Chief Engineer, M.E.D.
4. Director of Local Bodies, West Bengal,
5. Joint Director, ILGUS, ILGUS Bhavan, H.C.Block, Sector-III, Salt Lake, Kolkata-106.
6. District Magistrate, _____ District
P.O. _____
7. Executive Officer/Finance Officer _____ Municipality/Municipal Corpn.
P.O. _____ District _____
8. District Municipal Development Officer. _____ District,
Office of the District Magistrate, _____ District,
P.O. _____ Dist. _____
9. Section Officer, JNNURM of this Department.


Special Secretary to the Govt. of West Bengal

Flag-18"

GOVERNMENT OF WEST BENGAL

HEALTH & FAMILY WELFARE DEPARTMENT

NATIONAL HEALTH MISSION (NHM)

1ST FLOOR, GRANTHAGAR BHAWAN,

SWASTHYA BHAWAN PREMISES

GN-29, SECTOR-V, SALT LAKE CITY, KOLKATA - 700 091.

Phone: 033-2357 3625 Fax: 2357 7909

e-mail : mdnrhm@wbhealth.gov.in/cfw@wbhealth.gov.in

Memo No. H/SFWB/28R-02-2012/4806

Date: 21/08/2014

From: Sanghamitra Ghosh
Mission Director, NHM,
Health and Family Welfare Department,
Government of West Bengal.

To: 1. Director State Urban Development Agency &
Ex-officio Jt. Secretary Govt. of West Bengal
Department of Municipal Affairs

2. The Chief Medical Officer of Health (All district)

Sir,

Activity under National Urban Health Mission (NUHM) has been initiated as per approved State PIP to strengthen the Primary Health Care delivery system in urban area. For effective implementation of the programme, Department of Health & Family Welfare, WB has finalised following modalities to be followed by all concerned.

1. **Fund flow to the ULBS under NUHM and opening of bank account:** Fund for Municipal Corporations (MC) other than Kolkata (Siliguri, Asansol, Durgapur, Chandannagar and Howrah) will be released to SUDA by the State Health & Family Welfare Samity. SUDA will release fund to these MCs as per requirement. The Municipal Corporations will submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) to SUDA. SUDA will submit quarterly UC to State Health & Family Welfare Samity. Separate bank accounts are to be maintained by Municipal Corporations for fund under NUHM. Kolkata Municipal Corporation (KMC) will receive fund directly from the State Health & Family Welfare Samity.

Fund for all the Municipalities will be released to CMOHs (District Health & Family Welfare Samity). CMOHs will release fund to respective Municipalities as per requirement. These Municipalities will submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) to the respective CMOHs. CMOHs will submit quarterly UC to State Health & Family Welfare Samity. Separate Bank Account will be maintained by the Municipalities for the fund under NUHM.

Director SUDA is requested to facilitate the opening of Bank account by the concerned Municipal Corporations. Similarly the CMOHs are requested to facilitate the opening of Bank account by the concerned Municipalities.

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2. **Formation of City Urban Health Society:** As per NUHM Implementation Framework (no. L. 19017/1/2008-UH), the Municipal Corporations (MC) (Siliguri, Asansol, Durgapur, Chandannagar and Howrah & Kolkata) are required to form a City Urban Health Society which is to be registered under Certificate of Registration of Societies, West Bengal Act XXVI of 1961. The title of the society will be "_____ (name of the city) Urban Health Society". At the city level, the management of NUHM activities will be coordinated by the said Society headed by the Mayor of respective MC. District Magistrate (DM)/Sub divisional Officer (SDO) or their representative will be the member of the society depending on the nature of city, whether it is a District or Sub divisional Headquarters.

The structure of the society is as follows.

i. Chairman	: Mayor of the Municipal Corporation
ii. Vice Chairman	: Commissioner/Secretary of MC
iii. Vice Chairman	: Mayor-in-Council, Health
iv. Secretary cum Convener	: Health Officer
v. Treasurer	: Accounts Officer/Finance Officer
vi. Member	: Representative of DM/SDO
vii. Member	: Dy. CMOH-I in District/ACMOH of the Sub division
viii. Member	: Superintendent of the Hospital (District /Sub-Divisional Hospital)

If required additional number of members may be included as per requirement.

Director SUDA may be requested to send necessary directives to the MCs for formation of society. For Municipalities the District Health & Family Welfare Samity will coordinate and monitor the NUHM activities.

3. **Procurement of Drugs and equipments:** The CMOH of the district will procure drugs and equipments for the U-PHC and CHC run under NUHM for the Municipalities. The MO in-charge of the U-PHC and CHC will place quarterly indent to respective CMOH through their ULBS and CMOH will supply the stock accordingly.

Out of total amount approved for drugs for a particular municipality, CMOH of the concerned district will purchase medicines with the 80% fund earmarked for medicine. Rest 20% of the fund will be transferred to concerned ULB for emergency drug procurement by the ULB for the U-PHCs and U-CHS under NUHM.

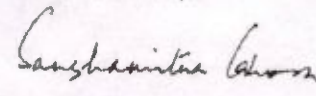
4. **New construction, repair and renovation:** U-PHCs may be constructed as per the model drawing prepared by the State Health & Family Welfare department. This model plan has been prepared following the guideline of IPHS (Indian Public Health Standard). At least 3000 Sq.ft space is required for construction of new U-PHC. Plan estimate for new construction as well as repair renovation will be prepared by the respective Municipal Corporations and Municipalities. The ULBs will also execute the construction work.
5. **Signing of MOU:** An MOU will be executed between State Health & Family Welfare Department and SUDA to implement NUHM in the 5 Municipal Corporations (Siliguri, Asansol, Durgapur, Chandannagar and Howrah) and SUDA in turn will execute an MOU with these 5 MCs. An MOU will also be executed between the State Health & Family Welfare Samity and Kolkata Municipal Corporation.
6. **Recruitment of HR (Human Resources) under NUHM:** The details of approved HR, place of posting and recruiting authority have been mentioned in the annexure-I

There is a recruitment committee for all the districts for recruitment of various categories of staffs under NHM at district and facility level, formed vide this Department's order No. HFW/NRHM-34/2014/660, dated 18.02.2014. There is also a committee for recruitment of ASHA in each district, formed vide this Department's Memo no. HFW/NRHM/20//2006/(Pt.II)/1631, dated June 27, 2012, Memo no. HFW/NRHM/20/06/Pt.II/1844 dated 24 July, 2012, Memo no. HFW/NRHM-20/06/(Pt.III)/250, dated, 27.01.2014 and Memo no. HFW/NRHM-20/06/(Pt.III)/735, dated, 20.02.2014. These district level committees will recruit HR for the Municipal Corporations as well as Municipalities. **(All these memos are enclosed).**

While recruiting HR under NUHM for the City Programme Management Unit, Urban Primary Health Centre and ASHA at Community level, these district level recruitment committee will include the Mayor/Chairman or their representative from the concerned Municipal Corporation/Municipality as member of the said committee.

All category of recruitment for the Kolkata Municipal Corporation will be done by the KMC.

Yours faithfully,


(Sanghamitra Ghosh)

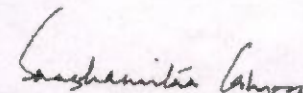
Enclosed: **As stated.**

Memo No. H/SFWB/28R-02-2012/4806/1(14)

Date: 21/08/2014

Copy forwarded for kind information and necessary action to:

1. The Director of Health Services & e.o. Secretary, Govt. of West Bengal
2. The Director of Medical Education & e.o. Secretary, Govt. of West Bengal
3. The Addl. Mission Director NHM and Jt. Secretary to Govt. of west Bengal
4. The Addl Director of Health Services (Admn), West Bengal
5. The Addl Director of Health Services (TB), West Bengal
6. The Jt. Director of Health Services and SFWO, West Bengal
7. The Jt. Director of Health Services (PH & CD), West Bengal
8. The Jt. Director Of Health Service and CHO, KMUHO, Kolkata
9. The Jt. Director Of Health Service (P & D), west Bengal
10. The P. O. NHM, West Bengal
11. The Director Financial Management Group (FMG), NHM
12. The Senior Accounts Officer (Sr. A. O.), NHM
13. PS to Principal Secretary, Department of Health & Family Welfare, WB
14. Office copy


(Sanghamitra Ghosh)

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Annexure-I

HR of different category to be recruited Under NUHM at different level.

At State Programme Management Unit (SPMU)					
Sl	Name of the Post	Remuneration/ Month (in Rs)	No of Posts	To be posted at	Recruiting Authority
1	State Urban Health Planning Manager	40000.00	1	State PMU	State H&FWS
2	Consultant (M&E)	40000.00	1	State PMU	State H&FWS
3	Consultant (Community Process)	40000.00	1	State PMU	State H&FWS
4	State Finance Manager	40000.00	1	State PMU	State H&FWS
5	Health MIS Manager	25,000.00	1	State PMU	State H&FWS
6	Computer Assistant	13,560.00	1	State PMU	State H&FWS
7	Data Entry Operator	13,560.00	1	State PMU	State H&FWS
At District Programme Management Unit (DPMU)					
1	Consultant (Epidemiologist)	37,000.00	23	District PMU	State H&FWS/KMC
2	Accounts Manager	23,270.00	23	District PMU	State H&FWS/KMC
3	Computer Assistant	13,560.00	23	District PMU	District H&FWS/KMC
At City Programme Management Unit (City PMU)					
1	Consultant (Epidemiologist)	37,000.00	6	City PMUs	State H&FWS/ KMC (for Kolkata)
2	Accounts Manager	23,270.00	5	City PMUs	State H&FWS/ KMC (for Kolkata)
3	Data Manager	23,270.00	2	City PMUs	State H&FWS/ KMC (for Kolkata)
4	Computer Assistant	13,560.00	5	City PMUs	District H&FWS/KMC
5	Data Entry Operator	13,560.00	3	City PMUs	District H&FWS/KMC
At Urban Primary Health Centre (U-PHC)					
1	Medical Officer (Full time)	40,000.00	169	U-PHC	State H&FWS/ KMC (for Kolkata)
2	Medical Officer (Part time)	24,000.00	142	U-PHC	State H&FWS/ KMC (for Kolkata)
3	Staff Nurse	17,220.00	507	U-PHC	State H&FWS / KMC (for Kolkata)
4	Pharmacist	16,860.00	169	U-PHC	State H&FWS / KMC (for Kolkata)
5	Lab Technician	9380.00	169	U-PHC	District H&FWS / KMC (for Kolkata)
Sl	Name of the Post	Remuneration/ Month (in Rs)	No of Posts	To be posted at	Recruiting Authority
6	ANM	9380.00	488	U-PHC	District H&FWS/ KMC (for Kolkata)
7	LDC	9000.00	169	U-PHC	District H&FWS / KMC (for Kolkata)
8	Group-D	5000.00	169	U-PHC	District H&FWS / KMC (for Kolkata)
At Community					
1	ASHA	Performance based incentive	3366	U-PHC	District H&FWS / KMC (for Kolkata)