

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014/646

04.03.2016

ক্রমিক নং .....

তারিখ .....

## MEMORANDUM

## EST &amp; P under NULM

(Employment by Skill Training and Placement)

1. Funds are hereby electronically released as 14%/12.36% Service Tax of 50% of the Total Training Cost by way of advance payment in favour of different ULBs, as per details in Page-2 for implementation of EST & P component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.
2. Payment to the respective trainor agency/ies should be made in phases and strictly in accordance with 'payment milestone' clause **(Revised)** mentioned in the Memorandum of Understanding executed by Municipal Corporation / Municipality with the respective trainor agency/agencies.
3. The training courses are required to be regularly monitored by the ULB and the observations are to be recorded for future guidance.
4. The progress achieved on these training programmes should be regularly reported in the prescribed Monthly PROGRESS REPORT (MPR) format which is required to be sent to SUDA at the end of every month.

*Shampa* 15/03/16  
 Additional Director &  
 Financial Adviser, SUDA

*I. Icu*  
 04.03.16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	North Dum Dum Municipality	64890	IDBI Bank	Birati	1149104000040859	IBKL0001149
2	Basirhat Municipality	209191	IDBI Bank	Basirhat	1469104000018984	IBKL0001469
3	Maheshtala Municipality	25200	State Bank of India	Batanagar	10254139109	SBIN0006699
4	Purulia Municipality	259000	Central Bank of India	Purulia	3464965084	CBIN0280116

*Wanghule*  
15/02/16  
Additional Director & Financial Advisor  
State Urban Development Agency, Govt. of M.S.  
1. Feb 09.08.16

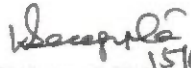
SUDA-79/2014 / 646/1 (5)


04.03.2016

Copy forwarded for information to:

1. The Chairman, North Dum Dum/ Basirhat/ Maheshtala/Purulia Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of NULM/SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted.

2. Joint Director(SD)/Adviser-SJSRY/ Programme Co-ordinator/ Cashier.

  
15/03/16  
**Additional Director &  
Financial Adviser, SUDA**

  
04.03.16

SITOX

# MAHESHTALA MUNICIPALITY

(OFFICE OF THE BOARD OF COUNCILLORS)

MAHESHTALA: SOUTH 24 PARGANAS

PH- 2490-1651, 3389 FAX- 2490-9296, Email-maheshtalamunicipality@gmail.com

PC  
[Signature]

Ref. 81 / MM / WBSULM / 131 (2)

Date 20-05-2016

To,  
The Director,  
State Urban Development Agency,  
ILGUS Bhavan, Sector-III,  
H.C. Block, Salt Lake,  
Kolkata - 700 106



JBL (SD)  
[Signature]  
26/5/16

Sub: Request for release of Service Tax

Ref:- SUDA- 13/2015/276 dated 12/02/2015

Sir,

I am to send herewith the copy of Bill and prayer of Electronics Corporation of India Limited for release of their Service Tax Rs. 80850/- (Eighty thousand eight hundred fifty ) only against 50% payment vide your memo no SUDA-13/2015/276 dated 12/02/2015.

Yours faithfully

[Signature]  
Chairman

Maheshtala Municipality

CMA  
20/5

Note: 50% fund of Comptroller Bodies & data entry for 30 candidates has been released. 27 released. Fund to be adjusted with 20% claim.

[Signature]  
04/05/16



**Electronics Corporation of India Limited**

A Govt. of India (Dept. of Atomic Energy) Enterprise

Computer Education Division

G-15, Dakshinapuri Shopping Complex, Dhakshara, Kolkata - 700 096

Phone No. -033-2423-7711/7513, Fax: 033-2423-7711

E-mail: [nd.ecil@gmail.com](mailto:nd.ecil@gmail.com) / [ecildhakshara@gmail.com](mailto:ecildhakshara@gmail.com) / [ecil.cr@gmail.com](mailto:ecil.cr@gmail.com)

ECIL CIN : U32100AF1867901001149



ISO 9001:2008

Date: 23-12-2015

Ref: ECIL:CED:ECIT:KOL:SUDA:Maheshatala:15-16:03

To :  
The Chairman  
Maheshatala Municipality

**Sub: Release of Service Tax portion of invoice payment**

Dear Sir,

We would like to inform you that we have placed an invoice vide No. 2015-16/R/1/1618 dt. 09-07-15 amounting Rs. 6,58,350.00/- against Work Order No. SUDA-4467/MM/WBSU/M/EST&P/103 Dt. 04-03-2015.

However, we only received the amount of Rs. 5,19,750.00 which is the course fee only. Till now we didn't receive the service Tax amount from your end which we have already paid to the Service Tax Department.

We therefore request you to please make an arrangement to release our Services Tax amount at your earliest.

Thanking You.



*Nimal Das*  
Nimal Das  
Dy. General Manager  
ECIL-ECIT, Kolkata

Copy to: The Director, SUDA, Kolkata



ELECTRONICS CORPORATION OF INDIA LIMITED

A Govt. of India (Dept. of Atomic Energy) Enterprise

Computer Education Division

G-15, Dakshinapan Shopping Complex, Dhakuria,  
Kolkata - 700 068

ECIT

RECEIVED  
(Contents are not verified)

9/18/15

INVOICE

CUSTOMER CODE :

Your Order No. : 4467/MM/WBSULM/EST&P/103

Date : 04.03.2015

Our Bill No. : 2015-16/P/31/1618

Date : 09-07-15

Our Chalan No. :

Date :

To

The Chairman

Maheshtala Municipality

Maheshtala Municipality, Office of the Board

P.O. Maheshtala, Dist. South 24 Parganas

SI No.	Particulars	Quantity	Rate (Rs.)	Type of Claim	Amount (Rs.)
01	Diploma in IT & Financial Accounting Application	60	9000	Adv 50%	270000.00
02	Diploma in Computer Application	60	8000	Adv 50%	240000.00
03	Computer Basic & Data Entry	27	5000	Adv 50%	67500.00
(a)	Course Fee				577500.00
(b)	Service Tax @ 14%				80850.00 X

Cheque / DD in favour of :-  
"Electronics Corporation of India Limited - ECIT"

Total :	Amount
A. Packing & Forwarding	0
B. Postage/Freight	0
C. Insurance	0
D. Excise Duty	0
E. Sales Tax	0
GRAND TOTAL	658350.00
Amount Received	0.00
Amount Payable now	658350.00

Rupees Six Lacs Fifty Eight thousand Three hundred Fifty only

ECIL PAN NO. AAACE4809L

SERVICE TAX REGIS.NO. AAACE4809LST001

for ELECTRONICS CORPORATION OF INDIA LIMITED

E & OE

for Accounts Officer



9/18/15



ELECTRONICS CORPORATION OF INDIA LIMITED

A Govt. of India (Dept. of Atomic Energy) Enterprise

Computer Education Division

G-15, Dakshinapan Shopping Complex, Dhakuria,  
Kolkata - 700 068

ECIT



RECEIVED

(Contents are not verified)

20/3/15

INVOICE

CUSTOMER CODE :

Your Order No. : 4467/MM/WBSULM/EST&P/103

Date : 04.03.2015

Our Bill No. : 2015-16/P/31/1618

Date : 09-07-15

Our Challan No. :

Date :

To

The Chairman

Maheshkala Municipality, Office of the Board

PO-Maheshkala, Dist. South 24 Parganas

Pin-700143

Sl No.	Particulars	Quantity	Rate (Rs.)	Type of Claim	Amount (Rs.)
01	Diploma in IT & Financial Accounting Application	60	9000	Adv 50%	270000.00
02	Diploma in Computer Application	60	8000	Adv 50%	240000.00
03	Computer Basic & Data Entry	27	5000	Adv 50%	67500.00

(a) Course Fee

577500.00

(b) Service Tax @ 14%

80850.00 X

Cheque / DD in favour of :-  
"Electronics Corporation of India Limited - ECIT"

Total :

658350.00

A. Packing & Forwarding

0

B. Postage/Freight

0

C. Insurance

0

D. Excise Duty

0

E. Sales Tax

0

GRAND TOTAL

658350.00

Amount Received

0.00

Amount Payable now

658350.00

Rupees Six Lacs Fifty Eight thousand Three hundred Fifty only

ECIL PAN NO. AAACE4809L

for ELECTRONICS CORPORATION OF INDIA LIMITED

SERVICE TAX REGIS.NO. AAACE4809LST001

for Accounts Officer

M Das  
9/7/15

E & OE



577500  
TDS 10% - 57750  
519750 Cheque

# WEST BENGAL STATE URBAN LIVELIHOOD MISSION

(Under Municipal Affairs Department, Government of West Bengal)

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 79/2014/ 712

Date: 24/05/2016

## MEMORANDUM

### EST & P under NULM (Employment by Skill Training and Placement)

1. Funds are hereby electronically released as 14.5% service Tax of 50% of the Total Training cost by way of advance payment in favour of ULB, as per details in page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.
2. Payment to the respective trainor agency/ agencies should be made in phases and strictly in accordance with 'payment milestone' clause (**Revised**) mentioned in the Memorandum of Understanding executed by Municipality with the respective trainor agency/agencies.
3. The training courses are required to be regularly monitored by the ULB and the observations are to be recorded for future guidance.
4. The progress achieved on these training programmes should be regularly reported in the prescribed Monthly PROGRESS REPORT (MPR) format which is required to be sent to SUDA at the end of every month.

*Abheeta*  
24/05/16  
Additional Director &  
Financial Advisor, SUDA



sl	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Bongaon Municipality	105125	Bangiya Gramin Vikash Bank.	MOTIGUNJ	5373010041380	UTBIORRBBGB

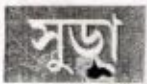
SUDA-79/2014/ 712/1(5)

24.05.2016

Copy for information to:

1. The Chairman, Bongaon Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of NULM that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA.
2. Joint Director (SD), SUDA.
3. F.O., SUDA.
4. Advisor, SUDA.

*Accepted*  
24/05/16,  
**Additional Director &  
Financial Advisor, SUDA**



# রাজ্য নগর উন্নয়ন সংস্থা



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014/940

18.05.2016

ক্রমিক নং .....

তারিখ .....

From : Director, SUDA

To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.


**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.**

**Employment by Skill Training and Placement under NULM**

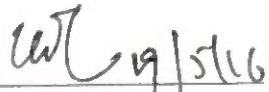
Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Page 02 debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement (EST&P) under NULM.**

Sl. No.	Name of Payee	Amount (In Rs.)	Payees' Bank Details
01	Bongaon Municipality	1,05,125/-	Bangiya Gramin Vikash Bank MOTIGUNJ A/C No. 5373010041380 IFS Code. UTBI0RRBGB
TOTAL		1,05,125/-	
(Rupees One Lakh Five Thousand One Hundred Twenty-five only)			

  
(M. Chatterjee)  
Joint Secretary  
M.A.Department, GOWB



  
(M.N.Pradhan)  
Director  
SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com  
Account Section : 2358 6408

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014/940

18.05.2016

ক্রমিক নং .....

তারিখ .....

From : Director, SUDA

To : The Manager,  
 State Bank of India,  
 Salt Lake City, Kolkata - 700 091.


**Sub : Electronic Transfer of Fund debiting this office  
 Current Account No. 34061121921.**

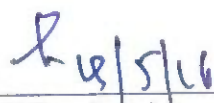
**Employment by Skill Training and Placement under NULM**

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Page 02 debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement (EST&P) under NULM.**

Sl. No.	Name of Payee	Amount (In Rs.)	Payees' Bank Details
01	Bongaon Municipality	1,05,125/-	Bangiya Gramin Vikash Bank MOTIGUNJ A/C No. 5373010041380 IFS Code. UTBI0RRBBGB
TOTAL		1,05,125/-	
(Rupees One Lakh Five Thousand One Hundred Twenty-five only)			

  
 (M. Chatterjee)  
 Joint Secretary  
 M.A.Department, GOWB

  
 (M.N.Pradhan)  
 Director  
 SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com  
 Account Section : 2358 6408

18.05.16

STD : 03215 Phone : 255021, 257387 Fax : 257641  
E-mail : chairmanbm@gmail.com  
Website : www.bongaonmunicipality.org

# Office of the Bongaon Municipality

BONGAON, NORTH 24 PARGANAS.

**Sri Sankar Addhya**

Chairman

BONGAON MUNICIPALITY

M. : 9002004688



Ref. No. : Memo No B.M. 839

Dated : 02.05.16

To

The Director SUDA &

Mission Director, WBSULM

"ILGUS BHAVAN", H-C Block,

Sector-III, Bidhannagar, Kolkata-700106(WB)

**Sub :- Release of Service Tax of Rs. 105,125.00 of E.S.T.P under NULM.**

Sir,

With reference to your office No. SUDA 79/2014/766 dt.- 09/07/2015 sanctioning Rs. 725000.00 (50%) for the component E.S.T.P under NULM. The Project was approved by your office No. SUDA-128/2015/888 dt.- 30.07.2015. Now the Electronics Corporation of India Ltd (ECIT). The Training Agency has Submitted a bill claiming Service Tax of Rs. 105,125.00.

Under the circumstances, I am directed to request you kindly to release Rs. 105,125.00 as service Tax to this office for its on word payment to ECIT.

Yours faithfully,

Chairman

Bongaon Municipality



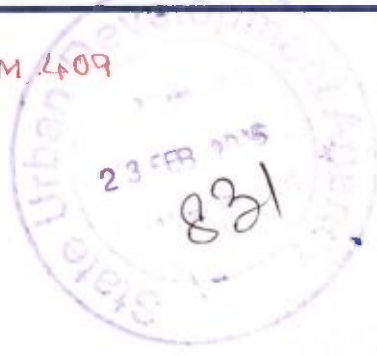
# Office of the Bongaon Municipality

BONGAON, NORTH 24 PARGANAS.

Executive Officer  
Bongaon Municipality

Memorandum B.M. 409

Date 22.02.2016



To  
The Director SUDA &  
Mission Director, WBSULM  
"ILGUS BHAVAN", H-C Block,  
Sector-III, Bidhannagar, Kolkata - 700 106 (WB)

PC  
[Signature]

[Signature]  
23/2/16

**Sub - Release of Service Tax of Rs. 105,125.00 of E.S.T.P under NULM .**

Sir,

With reference to your office No . SUDA 79/2014/766 dt - 09.07.2015 sanctioning Rs. 725000.00 (50%) for the component E.S.T.P under NULM. The Project was approved by your office No. SUDA - 128/2015/888 dt. 30.07.2015 . Now the Electronics Corporation Of India Ltd (ECIT) The Training Agency has Submitted a bill claiming Service Tax of Rs. 105,125.00 .

Under the circumstances, I am directed to request you kindly to release Rs. 105,125.00 as service Tax to this office for its onward payment to ECIT .



Yours faithfully ,

[Signature]

E.O & C.P.O NULM  
Bongaon Municipality

Executive Officer  
BONGAON MUNICIPALITY

## STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-128/2015/ ৪৪৪

স্মিক নং .....

৩০/৪/২০১৫

তারিখ .....

From : Director, SUDA &  
 Mission Director, WBSULM

To : The Chairman,  
 Bongaon Municipality,  
 District - North 24 Parganas  
 প.নং ৭৪৩২৩৫

**SUB : Approval of Skill Training under EST&P component of NULM**

Sir,

Please refer to your Memo No.B.M.598 dt.13.03.2015 on the above subject.

On the basis of your recommendations, eligibility criteria laid down in NULM guidelines and commercial viability of the trades proposed, **approval** is hereby accorded for Skill Development Training under EST&P component of NULM to **200 persons** in the following **four trades** subject to compliance of the notes mentioned there under.

Sl. No.	Name of Approved Trades	MES Course Name	MES Course Code	No. of Trainees	Duration	Course fee (Excl. S.Tax) & Tools/ Kits	Name of the trainer agency
1	Dip. in PC Hardware & Networking	Computer Hardware Assistant	ICT 703	50 (2 batches)	6 / 500 hrs.	7000/-	ECIL-ECIT
2	Dip. in Multimedia & Animation	Media Developer Assistant	ICT 709	50 (2 batches)	6 / 500 hrs.	8000/-	
3	Dip. in IT & Financial Accounts Applications	Accounts Assistant using Tally	ICT 701	50 (2 batches)	6 / 500 hrs.	9000/-	
4	Computer Basics & Data Entry	Non Voice Business Process Outsourcing	ICT 705	50 (2 batches)	4 / 500 hrs.	5000/-	
Total :				200			

**Notes:**

- I. The approved training programme/s should strictly run as per guidelines of NULM;
- II. Selection of trainees should be made by ULB/ CMMU according to the norms of priority and reservation amongst urban poor families as set out under NULM guidelines;
- III. Trainees should be meticulously selected so that there is regular attendance of the trainees and there are no drop outs. APO/ CO should closely monitor the progress;
- IV. Before commencement of training, a bipartite MoU is to be executed by the ULB with the trainer agency as per draft MoU (uploaded in NULM part of 'wbdma.gov.in' website);

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



# Electronics Corporation Of India Limited

A Govt. of India (Dept. of Atomic Energy) Enterprise

Computer Education Division

G-15, Dakshinapan Shopping Complex, Dhakuria Kolkata - 700 068

Phone No -033-2423-7711/7513. Fax: 033-2423-7711

E-mail: nkd.ecit@gmail.com/ ecitdhakuria@gmail.com

12/04-1965  
16/2/16



ISO 9001-2008

## PROFORMA INVOICE

CUSTOMER CODE : SUDA-KOLKATA

Letter No: SUDA-436/2008/168/(126)

Date:- 22-01-2009

To

The Chairman

Bongaon Municipality

Dist-24 Paraganas(North)

Pin-743235

Our Ref. No. :2015-16/P/31/1726

Date :04-02-16

Our Receipt No.:

Date ::

Sl. No.	Particulars	Duration of the Course in Months	No. of Students	Course Fee / Student (Rs.)	Type of Payment (Adv)	Amount Claimed Course Fee (Rs.)
	Bongaon Municipality, Letter No: SUDA-128/2015/888, Date:- 30-07-2015					
	NAME OF THE COURSE					
1	Diploma in PC Hardware & Networking	6	50	7000.00	50%	175,000.00
2	Diploma in Multimedia and Animation	6	50	8000.00	50%	200,000.00
3	Diploma in IT and Financial Accounts and Applications	6	50	9000.00	50%	225,000.00
4	Computer Basics and Data Entry	6	50	5000.00	50%	125,000.00
TOTAL COURSE FEE =						725,000.00
SERVICE TAX @14.5% =						105,125.00
Total :						830,125.00
Payable at "Electronics Corporation of India Limited -						
State Bank Of India,Dhakuria						
Bank A/C No-11052269641						
IFSC Code-SBIN0001405						
(Rupees Eight Lakhs thirty thousand one hundred and twenty five Only)						
A. Packing & Forwarding						0.00
B. Postage/Freight						0.00
C. Insurance						0.00
D. Excise Duty						0.00
E. Sales Tax						0.00
F. Surcharge						0.00
GRAND TOTAL						830,125.00
Amount Received						0.00
Amount Payable now						830,125.00

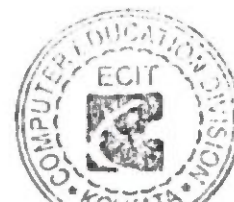
ECIL PAN NO. AAACE4809L

SERVICE TAX REGIS.NO. AAACE4809LST001

for ELECTRONICS CORPORATION OF INDIA LIMITED

S. Halder

f for Accounts Officer



# WEST BENGAL STATE URBAN LIVELIHOOD MISSION

(Under Municipal Affairs Department, Government of West Bengal)

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 79/2014/10AG

Date: 19/07/2016

## MEMORANDUM

### EST & P under NULM (Employment by Skill Training and Placement)

1. Funds are hereby electronically released as 14.5% service Tax of 50% of the Total Training cost by way of advance payment in favour of ULB, as per details in page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.
2. Payment to the respective trainor agency/ agencies should be made in phases and strictly in accordance with 'payment milestone' clause (**Revised**) mentioned in the Memorandum of Understanding executed by Municipality with the respective trainor agency/agencies.
3. The training courses are required to be regularly monitored by the ULB and the observations are to be recorded for future guidance.
4. The progress achieved on these training programmes should be regularly reported in the prescribed Monthly PROGRESS REPORT (MPR) format which is required to be sent to SUDA at the end of every month.

*[Signature]*  
19/07/16  
Additional Director &  
Financial Advisor, SUDA

*[Signature]*  
19-07-2016

দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, E-Mail: [wbsulm@gmail.com](mailto:wbsulm@gmail.com)



sl	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Maheshtala Municipality	80850	Vijaya Bank .	Batanagar	723901011005391	VIJB0007239

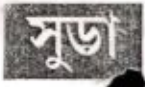
SUDA-79/2014/10A6 /1(A) -

19.07.2016

Copy for information to:

1. The Chairman, Maheshtala Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of NULM that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA.
2. Joint Director (SD), SUDA.
3. F.O., SUDA.
4. Advisor, SUDA.

*W. S. S. S.*  
19/07/16.  
**Additional Director &  
Financial Advisor, SUDA**  
*W. S. S. S.*  
19.07.2016



# রাজ্য নগর উন্নয়ন সংস্থা



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ...SUDA-79/2014/924

তারিখ ...13.07.2016

From : Director, SUDA

To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.


**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.**

### Employment by Skill Training and Placement under NULM

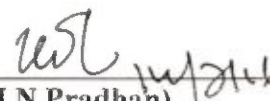
Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given below debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement (EST&P) under NULM.**

Sl. No.	Name of Payee	Amount (In Rs.)	Payees' Bank Details
01	Maheshtala Municipality	80,850.00	Vijaya Bank Batanagar A/C No. 723901011005391 IFS Code. VIJB0007239
TOTAL		80,850.00	
(Rupees Eighty Thousand Eight Hundred Fifty only)			

  
(M. Chatterjee)  
Joint Secretary  
M.A.Department, GOWB



  
(M.N.Pradhan)  
Director  
SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

13.7.16

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-79/2014/১৭৫

তারিখ 13.07.2016

From : Director, SUDA

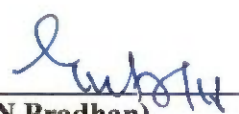
To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.****Employment by Skill Training and Placement under NULM**

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given below debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement (EST&P) under NULM.**

Sl. No.	Name of Payee	Amount (In Rs.)	Payees' Bank Details
01	Maheshtala Municipality	80,850.00	Vijaya Bank Batanagar A/C No. 723901011005391 IFS Code. VIJB0007239
TOTAL		80,850.00	
(Rupees Eighty Thousand Eight Hundred Fifty only)			

  
(M. Chatterjee)  
Joint Secretary  
M.A.Department, GOWB

  
(M.N. Pradhan)  
Director  
SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

13.7.16

SUDA-79/2014/646

04.03.2016

ক্রমিক নং .....

তারিখ .....

## MEMORANDUM

## EST &amp; P under NULM

## (Employment by Skill Training and Placement)

1. Funds are hereby electronically released as 14%/12.36% Service Tax of 50% of the Total Training Cost by way of advance payment in favour of different ULBs, as per details in Page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.
2. Payment to the respective trainor agency/ies should be made in phases and strictly in accordance with 'payment milestone' clause **(Revised)** mentioned in the Memorandum of Understanding executed by Municipal Corporation / Municipality with the respective trainor agency/agencies.
3. The training courses are required to be regularly monitored by the ULB and the observations are to be recorded for future guidance.
4. The progress achieved on these training programmes should be regularly reported in the prescribed Monthly PROGRESS REPORT (MPR) format which is required to be sent to SUDA at the end of every month.

Additional Director &  
Financial Adviser, SUDA

1/cw  
04.03.16

o/c

SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	North Dum Dum Municipality	64890	IDBI Bank	Birati	1149104000040859	IBKL0001149
2	Basirhat Municipality	209191	IDBI Bank	Basirhat	1469104000018984	IBKL0001469
3	Maheshtala Municipality	25200	State Bank of India	Batanagar	10254139109	SBIN0006699
4	Purulia Municipality	259000	Central Bank of India	Purulia	3464965084	CBIN0280116

WJ  
15/03/16

Additional Director & Financial Advisor  
State Urban Development Agency, Govt. of W.B.

1.100  
09.03.16

SUDA-79/2014

04.03.2016

Copy forwarded for information to:

1. The Chairman, North Dum Dum/ Basirhat/ Maheshtala/Purulia Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of NULM/SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted.

2. Joint Director(SD)/Adviser-SJSRY/ Programme Co-ordinator/ Cashier.

*WS*  
*15/03/16*  
**Additional Director &  
Financial Adviser, SUDA**

*1.1er*  
*04.03.16*



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014 / 411

25.02.2016

ক্রমিক নং .....

তারিখ .....

From : Director, SUDA

To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.

**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.**

**Employment by Skill Training and Placement under NULM**

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Page-02 debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement (EST&P) under NULM**

(M. Chatterjee)

Joint Secretary

M.A.Department, GOWB



(M.N.Pradhan)

Director

SUDA


25.02.16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Sl	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	North Dum Dum Municipality	64890	IDBI Bank	Birati	1149104000040859	IBKL0001149
2	Basirhat Municipality	209191	IDBI Bank	Basirhat	1469104000018984	IBKL0001469
3	Maheshtala Municipality	25200	State Bank of India	Batanagar	10254139109	SBIN0006699
4	Purulia Municipality	259000	Central Bank of India	Purulia	3464965084	CBIN0280116
	<b>TOTAL</b>	<b>558281</b>				
	<b>(Rupees Five Lakh Fifty-eight Thousand Two Hundred eighty-one only)</b>					

  
**(M. Chatterjee)**  
**Joint Secretary**  
**M.A.Department, GOWB**

  
**(M. N. Pradhan)**

**Director**  
**SUDA**

*1/10/20*  
*25.02.16*



সুডা

SUDA

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014 / 411

25.02.2016

ক্রমিক নং .....

তারিখ .....

From : Director, SUDA

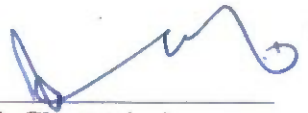
To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.

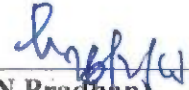
**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.**

**Employment by Skill Training and Placement under NULM**

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Page-02 debiting the amounts from this office Current Account No. **34061121921** lying with your branch in respect of **Employment by Skill Training and Placement (EST&P) under NULM**

  
\_\_\_\_\_  
(M. Chatterjee)  
Joint Secretary  
M.A.Department, GOWB

  
\_\_\_\_\_  
(M.N. Pradhan)  
Director  
SUDA  
1. /ev  
25.02.16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

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2	Basirhat Municipality	209191	IDBI Bank	Basirhat	1469104000018984	IBKL0001469
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4	Purulia Municipality	259000	Central Bank of India	Purulia	3464965084	CBIN0280116
	<b>TOTAL</b>	<b>558281</b>				
(Rupees Five Lakh Fifty-eight Thousand Two Hundred eighty-one only)						

(M. Chatterjee)

Joint Secretary

M.A. Department, GOWB

(M. N. Pradhan)

Director

SUDA

25.02.18



# NORTH DUM DUM MUNICIPALITY

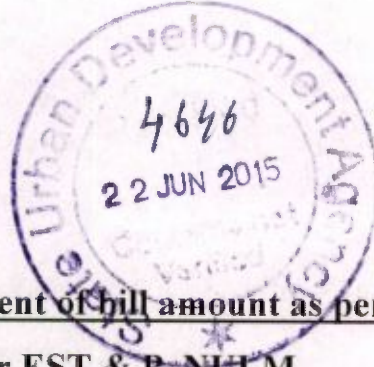
163, M. B. ROAD, BIRATI, KOLKATA - 700051  
PHONE: (033) 2514 - 2101 / 2514 - 2494, FAX - (033) 2514 - 2990  
Website: <http://www.northdumdummunicipality.org>  
E-mail ID: [nddmboc@bsnl.in](mailto:nddmboc@bsnl.in)

S. Tax

Memo No. NDDM/NULM/1938

Date: 19/6/2015

To  
The Director  
W.B.SULM  
SUDA, Bidhan Nagar  
Kolkata- 700106



AW.  
LS  
25/6/15

PC  
28/6/15

**Sub : Payment of bill amount as per approval of Skill Training**  
**Under EST & P, NULM**

**Ref : your Letter No: SUDA 11/2015/346 Dated: 20.02.2015**

Sir,

You are well aware that we have started vocational training 1<sup>st</sup> batch as your approval on 11/3/2015.

Total no. of trainees as per your approval is 275 Numbers and you have given us Rs.838700/- for the same on 26/2/2015 as per your letter: SUDA 2014 Pt-1/383.

Actual bill of Webel Informatics Ltd. is Rs 589890/- → 525,000/-  
And Society for School of Medical Technology is Rs. 312500/- → SITA  
with enc. labelled.

**Total Rs: 9, 02,390/- ( With Tax )**

As such we are requested you to send balance amount Rs. 63690/- for the same and Xerox copy of bill is enclosed for your ready reference.

Thanking you

Yours Faithfully

Chairman

North Dum Dum Municipality

BILL



**WEBEL INFORMATICS LTD.**  
(A Govt. of West Bengal Undertaking)  
**225F, A.J.C. Bose Road, 4<sup>th</sup> Floor**  
**Kolkata 700 020**

Phone No. : 2283-3568 / 3569, Fax : (033) 2283- 3567  
CIN No: U72900WB1982PLC034324

Website: www.webelitraining.com / www.webelinformatics.com

The Chairman North Dum-Dum Municipality P.O: Birati, Dist: North-24 Parganas PIN: 700 051	INVOICE No. WIL:P:004:2015:2016	
	DATE :08.04.2015	
	OUR REFERENCE	
	WIL:SUDA:MUNICIPALITIES:CORPN:2012-2013	DT:05.06.2012

YOUR ORDER No. As per agreement executed between WIL and North Dum-Dum Municipality on 07.03.2015

Item	DESCRIPTION	Quantity	Unit Price Rs.	Net Price Rs.
	<b>To Provide Skill Training to the 150 number of selected youths in North Dum-Dum Municipal area:</b>			
01.	Diploma in Publishing Technology	75 participants	@ Rs.7,000/-	5,25,000.00
02.	Diploma in Financial Accounting	75 participants	@ Rs.7,000/-	5,25,000.00
				<b>10,50,000.00</b> =====
			Present Claim 50% of total course fees	<b>5,25,000.00</b>
	Add: Service Tax @12%	...	...	63,000.00
	Add: Education Cess @ 2% on Service Tax.	...	...	1,260.00
	Add: Secondary & higher education cess @ 1% on Service Tax.	...	...	630.00
	<b>( Rupees Five Lakh Eighty-nine thousand Eight hundred and Ninety only)</b>		<b>CLAIM:</b>	<b>5,89,890.00</b> =====

Delivery :

Terms of Payment: Against Invoice ( Only by Cheque payable at par in Kolkata or by D/D payable at Kolkata.

E. & O. E.

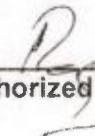
VAT NO.,19411254038

Central Sales Tax Regn. No.:417B (BH)C Dt. 10.06.85 (19411254232)

Service Tax Regn. Number. AAACW4621NST001

PAN: AAACW4621N

For WEBEL INFORMATICS LIMITED

  
Authorized Signatory

SITAY

**OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT**  
P.O-Basirhat, District-North 24 Parganas, Pin-743411

Ref No..... 1396 .....

Date: 28-01-16

From:

**Sri. Tapan kumar Sarkar**  
**Chairman, Basirhat Municipality**

TO  
The Director, SUDA, &  
Mission Director, WBSULM  
SUDA, ILGUS Bhawan  
Salt Lake City  
Kolkata-700091

PC  
*[Handwritten signature]*

*[Handwritten signature]*



**Sub:- Release of 30% fund for EST& P& 14 % Service Tax under NULM**

**Ref No- SUDA-63/2015/352 Dt.- 20/2/15**

*model bill not to send*

Sir,

With reference to the above subject, this is to inform you that Basirhat Municipality has received final approval for training on Seven (7) trades. All the 486 Trainees selected for the training courses belong to B.P.L families.

As per terms specified in the MOU, training consolidated list of batches for DCA hardcopy & Softcopy already submitted. Enclosed Annexure - iv & 30% fund Bill & 14% Service Tax.

So I request you to please release the fund for smooth completion of the training programmes.

Thanking you.

Yours faithfully,

Encl:- As stated.



*[Handwritten signature]*  
Chairman  
Basirhat Municipality

**Chairman,**  
**BASIRHAT MUNICIPALITY**



# WEBEL INFORMATICS LIMITED

(A Govt. of West Bengal Undertaking)

225F, A. J. C. Bose Road, 4th Floor, Kolkata - 700 020

Phone : 91-33-2283 3567 / 68 / 69, Fax : 91-33-2281 0884

E-mail: enquiry@webelinformatics.com, Website: http://www.webelinformatics.com

CIN NO : U72900WB1982PLC034324

WIL:LT:SUDA:BASIRHAT:2015-16

August 24, 2015

To  
The Chairperson  
Basirhat Municipality,  
Dist. 24 Parganas (N).

**Sub: Outstanding amount against our Invoice No.WIL:P:013:2015-2016 dated 21.05.2015**

Dear Sir,

We would like to inform your good self that we have received an amount of ₹7,92,000/- vide cheque no.428411 dated 26.06.2015 towards 50% claim against skill development training to the 220 Nos. of candidates under your Municipal area as per Agreement dated 13.03.2015.

The photocopy of the said Invoice is enclosed herewith for your ready reference. Kindly release the outstanding Service Tax amount of ₹97,891/- at an early date.

Your kind cooperation in this regard is highly solicited.

Thanking you

Yours faithfully  
**For Webel Informatics Ltd.**

  
Prodip Mukhopadhyay  
General Manager



cc : To  
The Director  
State Urban Development Agency  
ILGUS BHAVAN,  
H-C Block, Sector-III,  
Bidhannagar,  
Kolkata - 700106

# The British Institute of Engineering Technology

(India) Private Limited

Telephone : 2210 2810  
2248 5235  
2243 0046  
Telegram : BRITINST  
Fax : 033 2248 8743  
E-mail : [bietcal@giacsl01.vsnl.net.in](mailto:bietcal@giacsl01.vsnl.net.in)  
Website : [www.thebritishinstitutes.com](http://www.thebritishinstitutes.com)



AN ISO 9001 : 2008  
CERTIFIED COMPANY

13/1A, GOVERNMENT PLACE EAST, KOLKATA - 700 069

(MANPOWER DEVELOPMENT AND COMPUTER CONSULTANCY DIVISION)

09<sup>th</sup> November, 2015

The Chairman  
Basirhat Municipality,  
Basirhat,  
24 Parganas North,  
West Bengal

**Subject : Bill for BIET-COMPACT Course under NULM Programme**

Dear Sir,


We are enclosing herewith a Bill having no. **BIET/SUDA/2015-2016/004** for Rs. 1,11,300.00 (Rupees One Lakh Eleven Thousand Three Hundred only.) towards the balance of 50% payment as mentioned above

Kindly release the payment as early as possible.

Thanking you.

Yours sincerely.

For The British Institutes of Engineering  
Technology (India) Private Ltd.

  
Tapes Chakraborty Accountant  
Accountant

Encl. : As above

# The British Institute of Engineering Technology

(India) Private Limited

Telephone : 2210 2810  
2248 5235  
2243 0046  
Telegram : BRITINST  
Fax : 033 2248 8743  
E-mail : bietcal@giasci01.vsnl.net.in  
Website : www.thebritishinstitutes.com



AN ISO 9001 : 2008  
CERTIFIED COMPANY

13/1A, GOVERNMENT PLACE EAST, KOLKATA - 700 069  
(MANPOWER DEVELOPMENT AND COMPUTER CONSULTANCY DIVISION)

Bill No. : BIET/SUDA/2015-2016/004  
Bill Date : 09<sup>th</sup> November, 2015  
Bill To : The Chairman  
Basirhat Municipality,  
Basirhat,  
24 Parganas North,  
West Bengal

S.N	DESCRIPTION	Amount / Rs.
1.	Training Programme on BIET-COMPACT @Rs.7950.00 for 200 (Two Hundred) candidates.	15,90,000.00
2.	50% Payment Due	7,95,000.00
3.	Service Tax @14%	1,11,300.00
4.	Total	<b>9,06,300.00</b>
5.	Payment Received vide Chq. No. 428413 dated 26.06.2015	7,95,000.00
6.	<b>Balance Due</b>	<b>1,11,300.00</b>
	<b>Rupees One Lakh Eleven Thousand Three Hundred only</b>	

Service Tax No. : AA ACT1668CST001

PAN CARD NO. : AA ACT1668C

Payment should be made in Cash / Cheque / Draft in favour of "The British Institute of Engineering Technology (I) Pvt. Ltd."

For,  
For The British Institutes of Engineering  
Technology (India) Private Ltd.

  
The British Institute of Engineering Technology (I) Pvt. Ltd.  
E. & O.E



# MAHESHTALA MUNICIPALITY

Sitam

(OFFICE OF THE BOARD OF COUNCILLORS)  
MAHESHTALA: SOUTH 24 PARGANAS : W.B.

PH- 2490-1651, 3389 FAX- 2490-9296, Email-maheshtalamunicipality@gmail.com

Memo No 1527 / MM/ WBSULM / EST&P / 131(2)

Date 10/12/2015

To  
The Director,  
State Urban Development Agency  
ILGUS Bhavan, HC Block  
Sector-III, Salt Lake  
Kolkata- 700106



PC  
[Signature]

JJ (89)  
[Signature]  
27/1/16

Sub :- Request for release of Service Tax

Sir,

I am to send herewith the Copy of bill and prayer of Webel Informatics Ltd for release of their Service Tax Rs. 25,200/- against 50% payment vide your approval memo no SUDA-13/2015/276 dated 12-02-2015.

Yours faithfully  
[Signature]

Chairman  
Maheshtala Municipality

Attached as stated above



**WEBEL INFORMATICS LTD.**  
(A Govt. of West Bengal Undertaking)  
**225F, A.J.C. Bose Road, 4<sup>th</sup> Floor**  
Kolkata 700 020

Phone No. : 2283-3568 / 3569, Fax : (033) 2283- 3567

CIN No: U72900WB1982PLC034324

Website: www.webelitraining.com / www.webelinformatics.com

The Chairman Maheshtala Municipality Maheshtala Dist: South 24 Parganas	INVOICE No. WIL:P:020:2015:2016	
	DATE :16.07.2015	
	OUR REFERENCE	
	WIL:SUDA:MUNICIPALITIES:CORPN:2012-2013	DT:05.06.2012

**YOUR ORDER No. As per agreement executed between WIL and Maheshtala Municipality on 10.03.2015**

Item	DESCRIPTION	Quantity	Unit Price Rs.	Net Price Rs.
01.	To Provide Skill Training to the 60 number of selected youths in Maheshtala Municipal area:-  Diploma in Office Management	60 participants	@ Rs.6000/-	3,60,000.00
				----- 3,60,000.00 =====
			Present Claim 50% of total course fees	1,80,000.00
	Add: Service Tax @14%	...	...	25,200.00
	( Rupees Two Lakh Five thousand and Two - hundred only		CLAIM:	----- 2,05,200.00 =====

Delivery :

Terms of Payment: Against Invoice ( Only by Cheque payable at par in Kolkata or by D/D payable at Kolkata.

E. & O. E.

VAT NO. 19411254038

Central Sales Tax Regn. No.:417B (BH)C Dt. 10.06.85 (19411254232)

Service Tax Regn. Number. AAACW4621NST001

PAN: AAACW4621N

For WEBEL INFORMATICS LIMITED

Authorized Signatory





# WEBEL INFORMATICS LIMITED

(A Govt. of West Bengal Undertaking)

225F, A. J. C. Bose Road, 4th Floor, Kolkata - 700 020

Phone : 91-33-2283 3567 / 68 / 69, Fax : 91-33-2281 0884

E-mail: enquiry@webelinformatics.com, Website: <http://www.webelinformatics.com>

CIN NO : U72900WB1982PLC034324

WIL:LT:SUDA:MM:2015-16

August 24, 2015

To  
✓ The Chairman  
Maheshtala Municipality  
Maheshtala  
Dist : South 24-Parganas

Sub: Outstanding amount against our Invoice No.WIL:P:020:2015-2016 dated 16.07.2015

Dear Sir,

We would like to inform your good self that we have received an amount of ₹1,62,000/- vide cheque no.648542 dated 06.08.2015 after deducting TDS towards 50% claim against skill development training to the 60 Nos. of candidates under your Municipal area as per Agreement dated 10.03.2015.

The photocopy of the said Invoice is enclosed herewith for your ready reference. Kindly release the outstanding Service Tax amount of ₹25,200/- at an early date.

Your kind cooperation in this regard is highly solicited.

Thanking you

Yours faithfully  
**For Webel Informatics Ltd.**

Prodip Mukhopadhyay  
General Manager



cc : To  
The Director  
State Urban Development Agency  
ILGUS BHAVAN,  
H-C Block, Sector-III,  
Bidhannagar,  
Kolkata - 700106

GMA  
28/08/15

পুরুলিয়া পৌরসভার কাউন্সিলারগণের কার্যালয়  
**OFFICE OF THE COUNCILLORS**  
**PURULIA MUNICIPALITY**

S.Tax

দিনাঙ্ক \_\_\_\_\_

Date- 12/02/16

পুরুলিয়া - ৭২৩১০১

পত্রাঙ্ক \_\_\_\_\_

Memo No 2429 M.G

Purulia - 723101

From:- K P Singh Deo  
Chairman

Ph. No. 03252 222409

Fax No. 03252 223688



JDC(SD)  
Admir

১৬/০২/১৬

To  
The Director  
State Urban Development Agency  
ILLGUS Bhaban  
HC Block, Sector III  
Salt Lake City  
Kolkata - 700 106

PC  
১৬/০২/১৬

**Sub : Regarding payment of Service Tax @ Rs.14 % amounting to Rs. 259000.00 to Electronics Corporation of India Limited**


Sir,

This is to bring to you kind notice that Electronics Corporation of India Limited is an approved agency for Skill Training under EST&P Component of NULM vide your Memo No. SUDA-42/2015/349 dated-20/02/15. As per your recommendation they have started training programme and submitted a bill of Rs. 1850000.00 and 14% Service Tax of Rs.259000.00. But no amount as Service Tax was paid to the concern as there is no such allotment of Service Tax.

It is therefore requested to allot fund of Rs. 259000 for Service Tax. So that payment in this sector may be made at the earliest.

Thanking you,

Sincerely yours

  
Chairman  
Purulia Municipality  
**PURULIA MUNICIPALITY**  
12/02/16



**Electronics Corporation Of India Limited**  
**A Govt. of India ( Dept. Of Atomic Energy ) Enterprise**  
**Computer Education Division, EAST\_ZONE**

**ECIT**



ISO 9001-2008

**PROFORMA INVOICE /BILL**

CUSTOMER CODE : SUDA-KOLKATA  
 Letter No: SUDA-436/2008/168/(126)  
 Date:- 22-01-2009

To  
 The Director,  
 State Urban Development Agency (SUDA)  
 Ilgus Bhavan, HC Block, Sector - 3  
 Bidhan Nagar, Kolkata-700 106

Our Bill No. : 2015-16/P/31/1629  
 Date :03-09-15  
 Our Receipt No.::  
 Date ::

Sl. No.	Particulars	Duration of the Course in Months	No. of Students	Course Fee / Student (Rs.)	Type of Payment (Adv)	Amount Claimed Course Fee (Rs.)
	<b>Purulia Municipality, Letter No:SUDA-42/2015/349 , Date:- 20-02-2015</b>					
	<b>NAME OF THE COURSE</b>					
1	Advance Diploma in Information Technology	6	100	8000.00	50%	400000.00
2	Diploma in Computer Technology	6	75	8000.00	50%	225000.00
3	Certificate course in PC Hardware & Networking	6	75	7000.00	50%	262500.00
4	Diploma in Multimedia & Animation	6	75	8000.00	50%	300000.00
5	Diploma in IT & Financial Accounting Application	6	75	9000.00	50%	337500.00
6	Diploma in Computer Application	6	50	8000.00	50%	200000.00
7	Computer Basic & Data Entry	4	50	5000.00	50%	125000.00
	<b>TOTAL COURSE FEE =</b>					<b>1850000.00</b>
	<b>SERVICE TAX @14% =</b>					<b>259000.00</b>
				<b>Total :</b>		<b>2109000.00</b>
	"Electronics Corporation of India Limited - ECIT"  (Rupees Twenty one Lakhs Nine Thousand only)			A. Packing & Forwarding		0.00
				B. Postage/Freight		0.00
				C. Insurance		0.00
				D. Excise Duty		0.00
				E. Sales Tax		0.00
				F. Surcharge		0.00
				<b>GRAND TOTAL</b>		<b>2109000.00</b>
			Amount Received		0.00	
			Amount Payable now		<b>2109000.00</b>	

for ELECTRONICS CORPORATION OF INDIA LIMITED

ECIL PAN NO. AAACE4809L  
 SERVICE TAX REGIS.NO AAACE4809LST001

for Accounts Officer





**Electronics Corporation of India Limited**

A Govt. of India (Dept. of Atomic Energy) Enterprise  
Computer Education Division

G-15, Dakshinapan Shopping Complex, Dhakuria Kolkata - 700 068  
Phone No -033-2423-7711/7513. Fax: 033-2423-7711

E-mail: nkd.ecil@gmail.com / ecitdhakuria@gmail.com / ecil.crf@gmail.com  
ECIL CIN : U32100AP1967GO1001149



Date: 23-12-2015

Ref: ECIL:CED:ECIT:KOL:SUDA:Purulia:15-16:02

To  
The Chairman  
Purulia Municipality

**Sub: Release of Service Tax portion of invoice payment**

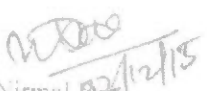
Dear Sir,

We would like to inform you that we have placed an invoice vide No. 2015-16/P/31/1629 dt. 03-09-2015 amounting Rs. 21,09,000.00/- against Work Order No. SUDA-42/2015/349 dt.20-02-15 .

However, we only received the amount of Rs.18,13,000.00 which is the course fee only. Till now we didn't receive the service Tax amount from your end which we have already paid to the Service Tax Department.

We therefore request you to please make an arrangement to release our Services Tax amount at your earliest.

Thanking You.

  
Nirmal Das  
Dy. General Manager  
ECIL-ECIT, Kolkata



Copy to. The Director, SUDA, Kolkata

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014/246

10.02.2016

ক্রমিক নং .....

তারিখ .....

## MEMORANDUM

## EST &amp; P under NULM

(Employment by Skill Training and Placement)

1. Funds are hereby electronically released in favour of different ULBs, as per details in Page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.
2. Payment to the respective trainor agency/ies should be made in phases and strictly in accordance with 'payment milestone' clause **(Revised)** mentioned in the Memorandum of Understanding executed by Municipal Corporation / Municipality with the respective trainor agency/agencies.
3. The training courses are required to be regularly monitored by the ULB and the observations are to be recorded at the training centre for Trainers' future guidance.
4. The progress achieved on these training programmes should be regularly reported in the prescribed Monthly PROGRESS REPORT (MPR) format which is required to be sent to SUDA at the end of every month.

10/02/16  
 Finance Officer & Ex-Officio  
 Joint Director (Finance), SUDA

1. Sec  
 10.02.16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Champdany Municipality	231000	Allahabad bank	Baidyabati	20667424343	ALLA0210044
2	Cooch Behar Municipality	106750	Indian Overseas Bank	Cooch Behar	241201000007213	IOBA0002412
3	Khardah Municipality	54950	United Bank of India	Titagarh	0119010199109	UTBI0TIT238
4	Purulia Municipality	53550	Central Bank of India	Purulia	3464965084	CBIN0280116
5	Raiganj Municipality	421750	State Bank of India	Raiganj	11313992817	SBIN0000162
6	Suri Municipality	28000	State Bank of India	Suri	11126061288	SBIN0000191
7	Tamralipta Municipality	31500	United Bank of India	Tamluk	0186010132306	UTBI0TAM281
8	Uluberia Municipality	217000	Union Bank of India	Uluberia	590902010009851	UBIN0559091
<b>TOTAL</b>		<b>1144500</b>				
<b>(Rupees Eleven Lakh Forty-four Thousand Five Hundred only)</b>						

Finance Officer &  
Ex-Officio Joint Director, Finance  
STATE URBAN DEVELOPMENT AGENCY

*Prakash*

*1. Feb*  
*10.02.16*



SUDA-79/2014/246/1(5)

10.02.2016

Copy forwarded for information to:

1. The Chairman, Champadany/Cooch Behar/ Khardah/ Purulia/ Raiganj/ Suri/Tamralipta/Uluberia Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of NULM/SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted.

2. Joint Director(SD)/Adviser-SJSRY/ Programme Co-ordinator/ Cashier.

*10/02/16*  
**Finance Officer & Ex-Officio  
Joint Director (Finance),SUDA**

*1.100*  
*10.02.16*

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014 / 246

10.02.2016

ক্রমিক নং .....

তারিখ .....

## MEMORANDUM

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(Employment by Skill Training and Placement)

1. Funds are hereby electronically released in favour of different ULBs, as per details in Page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.
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10/02/16  
 Finance Officer & Ex-Officio  
 Joint Director (Finance), SUDA

P. Sen  
 10-02-16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

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5	Raiganj Municipality	421750	State Bank of India	Raiganj	11313992817	SBIN0000162
6	Suri Municipality	28000	State Bank of India	Suri	11126061288	SBIN0000191
7	Tamralipta Municipality	31500	United Bank of India	Tamluk	0186010132306	UTBI0TAM281
8	Uluberia Municipality	217000	Union Bank of India	Uluberia	590902010009851	UBIN0559091
	<b>TOTAL</b>	<b>1144500</b>				

(Rupees Eleven Lakh Forty-four Thousand Five Hundred only)

Finance Officer &

Ex-Officio Joint Director, Finance

STATE URBAN DEVELOPMENT AGENCY

*1. Feb 10.02.16*

SUDA-79/2014/246/1(5)

10.02.2016

Copy forwarded for information to:

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2. Joint Director(SD)/Adviser-SJSRY/ Programme Co-ordinator/ Cashier.

*10/02/16*  
**Finance Officer & Ex-Officio  
Joint Director (Finance),SUDA**

*1. Ice*  
*10.02.16*

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	<b>TOTAL</b>	<b>1144500</b>				

(Rupees Eleven Lakh Forty-four Thousand Five Hundred only)

(M. Chatterjee)

Joint Secretary

M.A. Department, GOWB

(M. N. Pradhan)

Director

SUDA

1/10/2016  
05.02.16

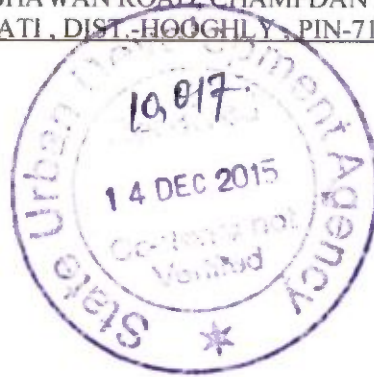
**OFFICE OF THE COUNCILLORS OF CHAMPDANY MUNICIPALITY**

1, POURA BHAWAN ROAD, CHAMPDANY  
P.O.-BAIDYABATI, DIST.-HOOGHLY, PIN-712222

Memo No. 502

Date.17/11/2015

To  
The Director, SUDA &  
Mission Director, WBSULM  
State Urban Development Agency  
'Ilgus Bhawan', H-C Block, Sector-III  
Bidhannagar, Kolkata-700106



**Sub:** Reimbursement of Service Tax as has been paid to the Service provider, ECIT as on their claim for imparting Skill Training under ECT&P Component of NULM

Sir,

As regards the imparting Training to the Trainee unemployed youth in the following components :  
(i) Advance Diploma in Information Technology , (ii) Diploma in Multimedia & Animation , (iii) Diploma in IT & Financial Accounting Application, (iv) Diploma in Computer Education.  
with 100 Trainees for each of the Components ,ECIT, the agency engaged for the purpose has started the Training on 24/7/2015 and the Training is going on.

Now as per their claim, an amount of Rs.6,50,000/- (Rupees <sup>sixteen</sup> lakh and fifty thousand) only as 50% of the total course fee and an amount of Rs.2,31,000/- (Rupees two lakh and thirty-one thousand) only as the Service Tax @ 14% of the course fee, have been paid to the said Agency.

Now, a Xerox copy of the bill along with documents in connection with the Training course are being sent to you for your consideration towards making the reimbursements of the Service Tax as has been paid to the said Agency as on their claim.

In this connection it is to be noted that an amount of Rs.2,31,000/- (Rupees two lakh and thirty-one thousand) only has been paid to the said Agency as Service Tax.

Thanking you in anticipation,

**Enclo :** As stated

Yours faithfully,

Chairman

Champdany Municipality



**Electronics Corporation Of India Limited**  
**A Govt. of India ( Dept. Of Atomic Energy ) Enterprise**  
**Computer Education Division, EAST\_ZONE**

**ECIT**



ISO 9001-2008

**PROFORMA INVOICE**

CUSTOMER CODE : SUDA-KOLKATA  
 Letter No: SUDA-436/2008/168/(126)  
 Date:- 22-01-2009

To  
 The Chairman,  
 Champdani Municipality  
 Baidyabati, Hooghly.

Our Bill No. : 2015-16/P/31/ ~~ECIT~~ *16/10/15*

Date : 21-09-15

Our Receipt No.:

Date : *15/11/15*

read by *15/11/15*  
 dated *15/11/15*

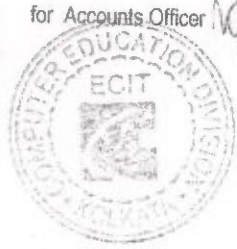
Sl. No.	Particulars	Duration of the Course in Months	No. of Students	Course Fee / Student (Rs.)	Type of Payment (Adv)	Amount Claimed Course Fee (Rs.)
Champdany Municipality, Letter No: SUDA-436/2008/168/(126), Date:- 27-02-2009						
NAME OF THE COURSE						
1	Advance Diploma in Information Technology	6	100	8000.00	50%	400000.00
2	Diploma in Multimedia & Animation	6	100	8000.00	50%	400000.00
3	Diploma in IT & Financial Accounting Application	6	100	8000.00	50%	450000.00
4	Diploma in Computer Application	6	100	8000.00	50%	400000.00
TOTAL COURSE FEE =						1650000.00
SERVICE TAX @14% =						231000.00
Total						1881000.00
*Electronics Corporation of India Limited - ECIT*						
A. Packing & Forwarding						0.00
B. Postage/Freight						0.00
C. Insurance						0.00
D. Excise Duty						0.00
E. Sales Tax						0.00
F. Surcharge						0.00
GRAND TOTAL						1881000.00
Amount Received						0.00
Amount Payable now						1881000.00

ECIL PAN NO. AAACE4809L  
 SERVICE TAX REGIS.NO. AAACE4809LST001

for ELECTRONICS CORPORATION OF INDIA LIMITED

Report by *17/10/15*  
 Finance Officer  
 Champdany Municipality  
 P.O. Baidyabati, Dist. Hooghly

for Accounts Officer  
 ECIT  
 COMPUTER EDUCATION DIVISION



*Handwritten Report of the Chairman towards payment of the amount of the said Agency*

Sir  
 Above institution is running Training Programme at Noonagola ghat lane near Tattini Cinema Hall, Bherdhaswar, Hooghly from 27-7-15 at present they are providing training successfully.

*that the service tax as to be paid, will be reimbursed by SUDA in due course.*

So, Payment of 50% from their contract value may please be give. Alongwith the service tax as claimed for the purpose may be given in in this connection the SUDA has assured

Najma Khatun  
 C.O

Rs. 16,50,000/- (Sixteen lakh fifty thousand only) received  
by Allahabad Bank Cheque (Cheque No. 004429) on  
30/10/15.

Subhasis Ghosh  
30/10/15

Rs. 2,31,000/- (Two Laks Thirty one Thousand only) received  
by Allahabad Bank Cheque (Cheque No. 004433) on 09/11/15

Subhasis Ghosh  
09/11/15



# COOCH BEHAR MUNICIPALITY

PHONE NO 03582222286

COOCHBEHAR

FAX NO 03582222656

Memo No. Estt/2001/15

Date 26/11/15

From : Chairman  
Cooch Behar Municipality  
Cooch Behar

To : The Director  
State Urban Development Agency  
H.C. Block, Sector III  
Bidhan Nagar, Kolkata-106.



JY (SD)  
26/11/15

Ref:- SUDA-79/2014(Pt.I)/383 Dt. 26.2.2015

**Subject:- Request for releasing 14% Service Tax pertaining to Skill Training under EST&P component of NULM.**

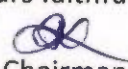
Sir,

I would like to draw your kind attention to the effect that Webel Informatics Ltd. and ICA EDU Skills Pvt. Ltd. have submitted Bills for Rs. 8,69,250.00 (eight lacs sixty-nine thousand two hundred fifty). The trainer agencies as afar said have claimed 14 % Service Tax amounting to Rs. 1,06,750.00 (one lacs six thousand seven hundred fifty).

Under the circumstances, I would request you to kindly release the above Service Tax as claimed by the trainer agencies enabling the Cooch Behar Municipality to make onward Payment to them.

Thanking you,

Yours faithfully,

  
Chairman

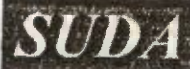
Cooch Behar Municipality  
Cooch Behar.

Encl: Bill of Webel Informatics Limited .  
Bill of ICA EDU Skills Pvt. Ltd.



৯৫

# রাজ্য নগর উন্নয়ন সংস্থা



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA-52/2015/ 411

তারিখ ..... ২৭.02.2015

From: Director, SUDA &  
 Mission Director, WBSULM

To : The Chairman,  
 Cooch Behar Municipality,  
 District -- Cooch Behar

### SUB: Approval of Skill Training under EST&P component of NULM

Sir,

Please refer to your Memo Nos.Esstt/975/14, No.Esstt/976/14, No.Esstt/977/14 & No.Esstt/978/14 all dated 06.09.2014 on the above subject.

On the basis of your recommendations, eligibility criteria laid down in NULM guidelines and commercial viability of the trades proposed, approval is hereby accorded to you for Skill Training under EST&P component of NULM to 500 persons in the following eight trades, subject to compliance of the notes mentioned hereunder.

Sl. No.	Name of Approved Trades	No. of Trainees	Duration	Course fee per candidate (Excl. ServiceTax)	NCVT Test Fees	Name of the trainer agency
1.	Diploma in PC Application	50 (2 batches)	6 months	Rs.8000/-	-	Webel Informatics I.td.
2.	Diploma in Software Programming	50 (2 batches)	6 months	Rs.8000/-	-	
3.	Diploma in Hardware Engineering (DCHE)	50 (2 batches)	6 months	Rs.5750/-	-	Sunita Infotech
4.	Certificate in Accounts Operation (CAO)	50 (2 batches)	6 months	Rs.4750/-	-	
5.	Tailor Ladies	100 (4 batches)	6 months	Rs.3600/-	800/-	Jacob Manual Training Centre
6.	Basics of Beauty & Hair dressing	100 (4 batches)	6 months	Rs.3000/-	800/-	
7.	Financial Accounting	50 (2 batches)	3 months	Rs.8500/-	-	ICA
8.	Basic Computer & Data Entry	50 (2 batches)	3 months	Rs.6000/-	-	
<b>Total</b>		<b>500</b>				

**Notes :**

- I. Trainees selected for training should belong to urban poor families.

দুরত্ব : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800. E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

সুড

SUDA

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014 (Pt. I) / 383

26.02.2015

ক্রমিক নং .....

তারিখ .....

**MEMORANDUM****EST & P under NULM****(Employment by Skill Training and Placement)**

Funds are hereby electronically released in favour of different ULBs, as per details in Page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.

Payment to the respective trainer agency/ies should be made in phases and strictly in accordance with 'payment milestone' clause mentioned in the Memorandum of Understanding executed by Municipal Corporation / Municipality with the respective trainer agency/agencies.

The training courses are required to be regularly monitored by the ULB and the observations are to be recorded at the training centre for Trainers' future guidance.

The progress achieved on these training programmes should be regularly reported in the prescribed **Monthly PROGRESS REPORT (MPR)** format which is required to be sent to SUDA at the end of every month.

*[Signature]*  
26/02/15  
Finance Officer & Ex-Officio  
Joint Director (Finance), SUDA

*[Signature]*  
26.02.15

দুর্যোগ : ২৩৫৮ ৬৪০০ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Sl. No.	ULB name	Amount (Rs.)
1	Purulia Municipality	4816500
2	Halisahar Municipality	588075
3	Barasat Municipality	1311650
4	Hooghly Chinsurah Municipality	1308475
5	Uttarpara Kotrung Municipality	306200
6	Khardah Municipality	667900
7	Uluberia Municipality	1550000
8	Haldia Municipality	224375
9	Nabadwip Municipality	643750
10	Ashokenagar Kalyangarh Municipality	1025500
11	Madhyamgram Municipality	307050
12	Raiganj Municipality	3928700
13	Cooch Behar Municipality	1355800
14	English Bazar Municipality	870000
15	Champdany Municipality	2877750
16	Serampore Municipality	594900
17	Bhadreswar Municipality	648700
18	Asansol Municipal Corporation	1050000
19	Bhatpara Municipality	737050
20	Kharagpur Municipality	1878650
21	Rajarhat Gopalpur Municipality	413400
22	Naihati Municipality	278700
23	Kanchrapara Municipality	633600
24	Baidyabati Municipality	396100
25	Basirhat Municipality	1686400
26	Tamralipta Municipality	350400
27	Durgapur Municipal Corporation	1467000
28	North Dum Dum Municipality	838700
29	Rishra Municipality	503300

  
 Finance Officer &  
 Ex-Officio Joint Director, Finance  
 STATE URBAN DEVELOPMENT AGENCY

Recd  
 26.09.15

**WEBEL INFORMATICS LTD.**

(A Govt. of West Bengal Undertaking)

**225F, A.J.C. Bose Road, 4<sup>th</sup> Floor****Kolkata 700 020**

Phone No. : 2283-3568 / 3569, Fax : (033) 2283- 3567

CIN No: U72900WB1982PLC034324

Website: www.webelitraining.com / www.webelinformatics.com

The Chairman Cooch Behar Municipality Maharaj Dipendra Narayan Road, P.O: Cooch Behar Dist: Cooch Behar	INVOICE No. WIL:P:032:2015:2016	
	DATE :19.08.2015	
	OUR REFERENCE	
	WIL:SUDA:MUNICIPALITIES:CORPN:2012-2013	DT:05.06.2012

**YOUR ORDER : As per agreement executed between WIL and Cooch Behar Municipality on 14.03.2015**

Item	DESCRIPTION	Quantity	Unit Price Rs.	Net Price Rs.
01.	To Provide Skill Training to the 100 number of selected youths in Cooch Behar Municipal area:- Diploma in PC Application	50 participants	@ Rs.8000/-	4,00,000.00
02.	Diploma in Software programming	50 participants	@ Rs.8000/-	4,00,000.00
				<b>8,00,000.00</b>
			Present Claim 50% of total course fees	4,00,000.00
	Add: Service Tax @14%	...	...	56,000.00
	( Rupees Four Lakh and Fifty-six thousand only)		<b>CLAIM:</b>	<b>4,56,000.00</b>

Delivery :

**Terms of Payment: Against Invoice ( Only by Cheque payable at par in Kolkata or by D/D payable at Kolkata.**

E. &amp; O. E.

VAT NO. 19411254038

Central Sales Tax Regn. No.:417B (BH)C Dt. 10.06.85 (19411254232)

Service Tax Regn. Number. AAACW4621NST001

PAN: AAACW4621N

For WEBEL INFORMATICS LIMITED

26/11/15  
Chairman  
Cooch Behar Municipality  
Cooch Behar

Authorized Signatory





# ICA EDU SKILLS Pvt. Ltd.

(Formerly known as ICA INFOTECH Pvt. Ltd.)

27, Netaji Subhas Road, 4th & 5th Floor, Kolkata- 700 001, West Bengal, Tel : 033 4000 6000

Fax : 033 2231 5556, E-mail : crm@icagroup.in | Website : www.icajobguarantee.com

CIN : U72200WB1999PTC090542



## INVOICE

To  
The Chairperson  
Cooch Behar Municipality  
Maharaj Dipendra Narayan Road  
P.O. - Cooch Behar  
Pin. 736101

Date : 11th August 2015  
Inv. No. : ICA/CTP/2015-16/006

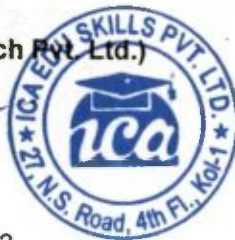
Particulars	Amount in Rs.
Towards Training Charges against 'Financial Accounting' training (MES Course Code - BAN101) for 50 students, per student @ Rs. 8500/- + Service Tax @14% and 'Basic Computer & Data Entry Operator' training (MES Course Code - ICT701) for 50 students, per student @ Rs.6000/- + S.Tax @ 14%, Vide MOU signed between Cooch Behar Municipality & The Institute of Computer Accountants (a unit of ICA Edu Skills Pvt. Ltd.) on 23rd June 2015	
Total Order/MoU Value	725000
Service Tax@14%	101500
Grand Total	826500
Immediate Claim Amount (50% on Commencement)	362500
Service Tax@14%	50750
Total Claim Amount of this Invoice	413250
Net Claimed amount .....	413250
	(Rs. Four Lac Thirteen Thousand Two Hundred & Fifty Only)

for ICA Edu Skills Pvt. Ltd.

(Formerly known as ICA Infotech Pvt. Ltd.)

*Jan. Shyam Sundar Saha*

Shyam Sundar Saha



CIN : U72200WB1999PTC090542

Service Tax Regn No: AABCI0017RST001

PANo. - AABCI0017R

All payments to be made by **Cheque / DD** in favour of "ICA Edu Skills Pvt.Ltd." payable at Kolkata & send it to the address below:

ICA Edu Skills Pvt. Ltd.

27, Netaji Subhash Road, 4th & 5th Floor

Kolkata - 700001

*26/10/15*  
Chairman  
Cooch Behar Municipality  
Cooch Behar



OFFICE OF THE MUNICIPAL COUNCILLORS OF KHARDAH  
KHARDAH MUNICIPAL OFFICE  
B.T.ROAD, KHARDAH, NORTH 24-PARGANAS, KOL - 700117

NULM

S.TAXI

No. Kdb(M)/124/15,

Date 17.06.15,



Asw.  
W  
27/6/15  
Pl  
K  
26/6/15

To  
The  
Director, SUDA, &  
Mission Director, WBSULM,  
Ilgus Bhawan, Salt lake,  
Kolkata - 700 106.

Sub. : Approval of skill training under EST & P component of NULM.  
Ref. : SUDA-79/2014(pt-1)/383 dt.26.2.2015.

Sir,  
With reference to the above, this is to inform you that you have sanctioned 50% of the total course fees as yet. But you have not yet sanctioned 14% service tax which are claiming by the training institute like Orion Edutech Pvt. Ltd., ICA and British Institutes in their Bill for payment.

Now, until and unless the service tax is sanctioned from his end, we are unable to pay 50% of the course fees to the said institutes . Kindly look into the matter.

Awaiting for your instruction as early as possible.

Thanking You .

Yours Faithfully  
*Arpon Paul*  
Chairman  
Khardaha Municipality  
Chairman  
Khardah Municipality

## STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-47/2015/ 385

26.02.2015

তারিখ .....

From: Director, SUDA &  
Mission Director, WBSULMTo : The Chairman,  
Khardah Municipality,  
District - North 24 Parganas

C.O.  
 for information  
 & taking n/a  
 20/02/15

**SUB: Approval of Skill Training under EST&P component of NULM**

Sir,

Please refer to your Memo No.Kdh(M)/681/14 dt.28.08.2014 on the above subject.

On the basis of your recommendations, eligibility criteria laid down in NULM guidelines and commercial viability of the trades proposed, **approval** is hereby accorded to you for Skill Training under EST&P component of NULM to **200 persons** in the following **five trades**, subject to compliance of the notes mentioned hereunder.

Sl. No.	Name of Approved Trades	No. of Trainees	Duration	Course fee per candidate (Excl. Service Tax)	NCVT Test Fees	Name of the trainer agency under SJSRY
1.	Hardware & Networking	25	6 months	Rs.7000/-	-	Orion Edutech
2.	Financial Accounting	25	3 months	Rs.8500/-	-	ICA
3.	BIET Compact	50 (2 batches)	6 months	Rs.7950/-	-	The British Institutes
4.	Nursing Aide	50 (2 batches)	6 months	Rs.5000/-	800/-	Society for the School of Medical Technology
5.	Bag making (leather & artificial leather)	50 (2 batches)	3 months	Rs.6000/-	-	The West Bengal Charmaja Workers Welfare Society
<b>Total</b>		<b>200</b>				

**Notes :**

- I. Trainees selected for training should belong to urban poor families.
- II. Trainees should be meticulously selected so that there are no drop outs. APO/CO should closely monitor the progress.
- III. Before commencement of training, a bipartite MoU is to be executed by the ULB with the trainer agency as per draft MoU enclosed.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



## Invoice

To  
The Chairman  
Khardah Municipality  
Khardah, 24 pgs (N)

Invoice No – OEPL/SUDA/KDM/01/14-15  
DATE:

*Anoop Paul*  
Chairman  
Khardah Municipality

Subject- 50% of the Bill for the Training imparted to 25 students

Respected Sir,

Please find below the bill for Hardware & Networking Training Course conducted for 25 students at "Orion Edutech Pvt. Ltd."

Total cost of the Project is as below .....

Now

Description of 1 <sup>st</sup> Installment	
Training Cost (50 % of 1,75,000/-)	Rs. 87,500/-
Service Tax (14% S.T)	Rs. 12,250/-
Total	Rs. 99,750/-

The amount of 1<sup>st</sup> installment is Rupees Ninty nine thousand sevsn hundred & fifty only (Rs. 99,750/-)

The Payment should make in Favor of "Orion Edutech Pvt. Ltd."

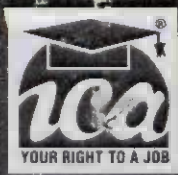
PAN NO-AAACO9258K

STC NO-AAACO9258KST001

Thanks,  
Orion Edutech Pvt. Ltd.



Prankrishna Das  
Business Director (Govt. Project)  
Orion Edutech Pvt. Ltd.  
Ph-9230061430



# ICA EDU SKILLS Pvt. Ltd.

(Formerly known as ICA INFOTECH Pvt. Ltd.)

27, Netaji Subhas Road, 4th & 5th Floor, Kolkata- 700 001, West Bengal, Tel : 033 4000 6000

Fax : 033 2231 5556, E-mail : crm@icagroup.in, Website : www.icajobguarantee.com

CIN : U72200WB1999PTC090542

## INVOICE

*Prasanna Paul*  
Chairman  
Khardah Municipality

To  
The Chairperson  
Khardah Municipality  
B. T. Road, P.O. Khardah  
Dist. North 24 Parganas  
Pin. 743155

Date : 8<sup>th</sup> June 2015  
Inv. No. : ICA/CTP/2015-16/005

Particulars	Amount in Rs.
<i>Towards Charges against Financial Accounting training for 25 students @ Rs. 8500/- + S.T @12.36% per student, Vide MOU signed between Khardah Municipality &amp; The Institute of Computer Accountants (a unit of ICA Edu Skills Pvt. Ltd.) on 8th of June'15</i>	
Total Order/MoU Value	212500
Service Tax@14%	29750
Grand Total	242250
<i>Immediate Claim Amount (50% on Commencement)</i>	106250
Service Tax@14%	14875
Total Claim Amount of this Invoice	121125
Net Claimed amount .....	121125
	(Rs. One Lac Twenty One Thousand One Hundred and Twenty Five Only)

for ICA Edu Skills Pvt. Ltd.

(Formerly known as ICA Infotech Pvt. Ltd.)

*Shyam Sundar Saha*  
Shyam Sundar Saha

CIN : U72200WB1999PTC090542

Service Tax Regn No: AABCI0017RST001

PANo. - AABCI0017R

All payments to be made by **Cheque / DD** in favour of "The Institute of Computer Accountants" payable at Kolkata & send it to the address below:

**The Institute of Computer Accountants**  
27, Netaji Subhash Road, 4th & 5th Floor  
Kolkata - 700001



AN ISO 9001 : 2008  
CERTIFIED COMPANY

# The British Institutes

A DIVISION OF

The British Institute of Engineering Technology  
(India) Private Limited

13/1A, GOVERNMENT PLACE EAST, KOLKATA - 700 069  
TRAINING DIVISION

Telephone : 2210 2810  
2248 5235  
2243 0046  
Telegram : BRITINST  
Fax : 033 2248 8743  
E-mail : [bietcal@vsnl.com](mailto:bietcal@vsnl.com)  
[contact\\_us@thebritishinstitutes.com](mailto:contact_us@thebritishinstitutes.com)  
Website : [www.thebritishinstitutes.com](http://www.thebritishinstitutes.com)

*Prakash*  
Chairman  
Kharda Municipality

To  
The Chairman  
Kharda Municipality  
B.T. Road, Kharda  
24 Parganas North  
West Bengal

**Subject : Bill for BIET-COMPACT course under NULM**

Dear Madam,

We are enclosing herewith a Bill having no. **BIET/SUDA/2015-2016/001** for **Rs. 2,26,575.00 (Rupees Two Lakh Twenty Six Thousand Five Hundred Seventy Five only.)** towards 50% payment as mentioned above.

Kindly release the payment as early as possible.

Thanking you.

Yours sincerely,

For The British Institutes of Engineering  
Technology (India) Private Ltd.

Tapesh Chakraborty Accountant  
Accountant



AN ISO 9001 : 2008  
CERTIFIED COMPANY

# The British Institutes

A DIVISION OF

The British Institute of Engineering Technology  
(India) Private Limited

13/1A, GOVERNMENT PLACE EAST, KOLKATA - 700 069

TRAINING DIVISION

Telephone : 2210 2810  
2248 5235  
2243 0046  
Telegram : BRITINST  
Fax : 033 2248 8743  
E-mail : bietai@vsnl.com  
contact\_us@thebritishinstitutes.com  
Website : www.thebritishinstitutes.com

*Approved for  
C. S. Ghosh  
The British Institute of Engineering Technology*

Bill No. : BIET/SUDA/2015-2016/ 001

Bill Date :

Bill To : The Chairman  
Kharda Municipality,  
B. T. Road  
Kharda,  
24 Parganas North,  
West Bengal

S.N	DESCRIPTION	Amount / Rs.
1.	Training Programme on BIET-COMPACT @Rs.7950.00 for 50 (Fifty) candidates.	3,97,500.00
2.	50% payment Due	1,98,750.00
3.	Service Tax @14%	27,825.00
4.	Total	2,26,575.00
	Rupees Two Lakh Twenty Six Thousand Five Hundred Seventy Five only.	

**Service Tax No. : AACT1668CST001**

**PAN CARD NO. : AACT1668C**

Payment should be made in Cash / Cheque / Draft in favour of "The British Institute of Engineering Technology (I) Pvt. Ltd."

For,

For The British Institutes of Engineering  
Technology (India) Private Ltd.

*(Signature)*  
Accountant

**The British Institute of Engineering Technology (I) Pvt. Ltd.  
E. & O.E**

পুৰুলিয়া পৌৰসভার কাউন্সিলারগণের কার্যালয়

**Office of the Councillors, Purulia Municipality**

দিনাঙ্ক \_\_\_\_\_

Date 28.11.15

পুৰুলিয়া - ৭২৩১০১

পত্রাঙ্ক \_\_\_\_\_

Memo No. 1856

Purulia-723101

From:-

**Kamakshya Prasad Singh Deo**  
Chairman

Ph. No:-03252-222409

Fax No:-03252-223688

To  
The Director  
State Urban Development Agency  
ILLGUS Bhaban  
HC Block . Sector III  
Salt Lake City  
Kolkata 700106



JDC (SD)  
21/11/15

Sub:- Regarding payment of Service Tax @ Rs.14% amounting to Rs.53550.00 to Technable Solution Pvt. Ltd.

Sir,

This is to bring to you kind notice that Technable Solution Pvt. Limited is an approved agency for Skill Training under EST&P Component of NULM vide your Memo No. SUDA-42/2015/349 dated-20/02/15. As per your recommendation they have started training programme and submitted a bill of Rs.3,82,500.00 and 14% Service Tax Rs.53550.00. In reply to that 3,74,850.00 as 1<sup>st</sup> installment for 90 student @ Rs.8500.00 per student. But no amount as Service Tax was paid to the concern as there is no such allotment of Service Tax.

It is therefore requested to allot fund of Rs.53,550.00 for Service Tax. So that payment in this sector may be made at the earliest.

Thanking you,

Sincerely yours

  
Chairman  
Purulia Municipality  
27/11/15  
**Chairman**  
**PURULIA MUNICIPALITY**



To,  
The Chairman  
Sri K.P.Sing Deo  
Purulia Municipality

Date:10.10.2015

Dear Sir,

**Subject: Realisation of Service Tax.**

This is to inform you that we have received the account payee cheque ( Central Bank Of India ,Purulia Branch /Cheque Number 135247 ) amounting Rs.3,74,850 (Three lac seventy four thousand eight hundred fifty only) ( Excluding Service Tax) for the 1<sup>st</sup> installment of 50% of 90 students at the rate of Rs.8500/- per student against our **Invoice No. tech/2015-16/013 dated 21.09.2015** in favour of Technable Solutions Pvt Ltd. The training cost for the first installment as mentioned in the invoice was Rs.3, 82,500 inclusive of 2% TDS, post deduction of the TDS the amount is Rs. Rs.3, 74,850,(excluding service tax).

We request you to reimburse the service tax amount of Rs.53, 550 (Fifty three thousand five hundred fifty only) against the first installment as per the invoice. Attached is the invoice for your reference.

Request you to kindly do the needful

Thanking You

Your's Truly  
For Technable Solutions Pvt Ltd

  
(Projects Coordinator)



9301  
16 NOV 2015

OFFICE OF THE BOARD OF COUNCILLOR  
RAIGANJ MUNICIPALITY  
P.O:- RAIGANJ, DIST:- UTTAR DINAJPUR

Chairman: Fax: 03523-242542, Phone: 242542  
Vice-Chairman: Fax: 03523-242542, Phone: 242562  
Enquiry Section: Phone: 242563

Ref No:-43/NULM/ SJSRY/RM/15-16,

Date: - 09.11.2015

From: - The Chairman.  
Raiganj Municipality.  
Raiganj, Uttar Dinajpur.

To:- The Director  
State Urban Development Agency  
Kolkata: - 106



JDC(SD)  
17/11/15

Sub: - Release the service tax of two training agency

Your Memo :- Approval Memo :-SUDA-67/2015/388, Dt. 27.02.2015, and fund release  
Memo :- SUDA-94/2014(Pt-I)/383, dt. 26.02.2015

Sir,

With due respect I like to inform you that we have advance received of training bill 50% of training cost against Memo :- SUDA-94/2014(Pt-I)/383, dt. 26.02.2015 amount Rs. 39,28,700,(With out service tax) and approval memo:- SUDA-67/2015/388, Dt. 27.02.2015,

But agency submitted the their 50% of training cost

Webel Informatice Ltd	:- Rs. 14,25,000.00
Service tax	:- Rs. 1,99,500.00
ECIL	:- Rs. 15,87,500.00
Service Tax	:- Rs. 2,22,250.00

You will be kindly release the service tax of two agency amount 4,21,750.00(Rs. Four lacks twenty one thousand seven hundred fifty only). We shall release the payment to agency after receiving the service tax.

So, I request to you that you will be kindly release the service tax fund early in the early possible.

Mohit Sengupta 9.11.15  
(Mohit Sengupta)  
Chairman  
Raiganj Municipality  
Chairman  
Raiganj Municipality

Enclosed :-

1. Two bill of the agency
2. Approval order and fund release order from SUDA .

19/11/15







**WEBEL INFORMATICS LTD.**  
 (A Govt. of West Bengal Undertaking)  
 225F, A.J.C. Bose Road, 4<sup>th</sup> Floor  
 Kolkata 700 020

Phone No. : 2283-3568 / 3569, Fax (033) 2283- 3567  
 CIN No: U72900WB1982PC034324  
 Website: www.webelitraining.com / www.webelinformatics.com

The Chairman Raiganj Municipality P.O & P.S. Raiganj Dist: Uttar Dinajpur PIN : 733 134	INVOICE No. WIL:FO65:2015:2016
	DATE :14.10.2015
	OUR REFERENCE
WIL:SUDA:MUNICIPALITIES:CORPN:2012-2013	05.06.2012

YOUR ORDER No. As per agreement executed between WIL and Raiganj Municipality on 15.06.2015

Item	DESCRIPTION	Quantity	Unit Price Rs.	Net Price Rs.
	<b>To Provide Skill Training to the 400 number of selected youths in Raiganj Municipal area:</b>			
01.	Diploma in PC Application	7 participants	@ Rs.8,000/-	6,00,000.00
02.	Diploma in Software programming	7 participants	@ Rs.8,000/-	6,00,000.00
03.	Diploma in Financial Accounting	7 participants	@ Rs.7,000/-	5,25,000.00
04.	Diploma in Publishing Technology	7 participants	@ Rs.7,000/-	5,25,000.00
05.	Diploma in Office Management	100 participants	@ Rs.6,000/-	6,00,000.00
				<b>28,50,000.00</b>
			Present Claim 50% of total course fees	<b>14,25,000.00</b>
	Add: Service Tax @14%			1,99,500.00
	( Rupees Sixteen Lakh Twenty-four thousand and Five hundred only)		<b>CLAIM :</b>	<b>16,24,500.00</b>

Delivery :

Terms of Payment: Against Invoice ( Only by Cheque payable at par in Kolkata or by D/D payable at Kolkata.

E. & O. E.  
 VAT NO. 19411254038  
 Central Sales Tax Regn. No.:417B (BH)C Dt. 10.06.85 (1941125-232)  
 Service Tax Regn. Number. AAACW4621NST001  
 PAN: AAACW4621N

For WEBEL INFORMATICS LIMITED



Authorized Signatory

*Mrit Debnath*  
 Chairman  
 Raiganj Municipality

14/11/15



রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

"ELGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-67/2015/ ৩৪৪

২৭.০২.২০১৫

ক্রমিক নং

তারিখ

From: Director, SUDA &  
Mission Director, WBSULM

To : The Chairman,  
Raiganj Municipality,  
District - Uttar Dinajpur

**SUB: Approval of Skill Training under EST&P component of NULM**

Sir,

Please refer to your Memo No.44/SJSRY/RM/14-15 dt.11.09.2014, No.45/SJSRY/RM/14-15 dt.11.09.2014 & No.49/SJSRY/RM/14-15 dt.11.09.2014 on the above subject.

On the basis of your recommendations, eligibility criteria laid down in NULM guidelines and commercial viability of the trades proposed, approval is hereby accorded to you for Skill Training under EST&P component of NULM to 1450 persons in the following nineteen trades. subject to compliance of the notes mentioned hereunder

Sl. No.	Name of Approved Trades	No. of Trainees	Duration	Course fee per candidate (Excl. Service Tax)	No. of Trainers	Name of the trainer agency
1.	Diploma in PC Application	75 (3 batches)	6 months	Rs.8000/-		Webel Informatics Ltd.
2.	Diploma in Software Programming	75 (3 batches)	6 months	Rs.8000/-		
3.	Diploma in Financial Accounting	75 (3 batches)	6 months	Rs.7000/-		
4.	Diploma in Publishing Technology	75 (3 batches)	6 months	Rs.7000/-		
5.	Diploma in Office Management	100 (4 batches)	6 months	Rs.6000/-		
6.	Computer Basics & Data Entry	100 (4 batches)	4 months	Rs.5000/-		ECIL-ECIT
7.	Diploma in IT & Financial Accounting Applications	75 (3 batches)	6 months	Rs.9000/-		

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

*Mamit Dasgupta*  
Chairman  
Raiganj Municipality  
14/11/15



राज नगर विकास संस्था

STATE URBAN DEVELOPMENT AGENCY

राज नगर विकास संस्था

राज नगर विकास संस्था

राज नगर विकास संस्था

राज नगर विकास संस्था

SUDA-94/2014(P1-I)/383

26.02.15

তারিখ

MEMORANDUM

Ex-Parte NCLM

for Skill Training and Placement

It is noted that the Ex-Parte NCLM for Skill Training and Placement...

The same is noted by this office as mentioned in the Municipal...

It is noted that the regularly members of the...

The same is noted by this office as mentioned in the Municipal...


Director, Office of the Director

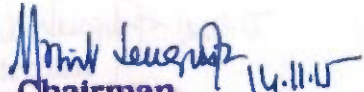
37, 28, 7, 1057

*Monit Leung*  
Chairman  
Raiganj Municipality

14/11/15

Sl. No	ULB name	Amount (Rs.)
1	Pacula Municipality	816500
2	Palasbar Municipality	588075
3	Pargal Municipality	311650
4	Pargal Municipality	130847
5	Pargal Municipality	306200
6	Pargal Municipality	867900
7	Pargal Municipality	1550000
8	Pargal Municipality	224375
9	Pargal Municipality	543750
10	Pargal Municipality	1025500
11	Madhyamgram Municipality	307050
12	Raiganj Municipality	3928700
13	Raiganj Municipal Corporation	1315800
14	Raiganj Municipal Corporation	870000
15	Raiganj Municipal Corporation	2877750
16	Raiganj Municipal Corporation	594900
17	Raiganj Municipal Corporation	648700
18	Raiganj Municipal Corporation	1050000
19	Raiganj Municipal Corporation	300900
20	Raiganj Municipal Corporation	1878650
21	Raiganj Municipal Corporation	413400
22	Raiganj Municipal Corporation	278700
23	Raiganj Municipal Corporation	633800
24	Raiganj Municipal Corporation	396100
25	Raiganj Municipal Corporation	1686400
26	Raiganj Municipal Corporation	350400
27	Raiganj Municipal Corporation	1467000
28	Raiganj Municipal Corporation	838700
29	Raiganj Municipal Corporation	503300

  
 Finance Officer &  
 Joint Director, Finance  
 URBAN DEVELOPMENT AGENCY

  
 Chairman  
 Raiganj Municipality

14/11/15

Office of the Councillors of  
**Suri Municipality : Birbhum.**

*Sri Ujjwal Mukherjee.*

Chairman,  
Suri Municipality.

Ph.- 03462-255534

M.- 9434045678

Fax.- 03462-257308

Memo No. 3053/S-M

Date. 09/10/2015

To  
The Director, SUDA  
&  
Mission Director, WBSULM  
State Urban Development Agency  
SUDA Bhawan, H.C Block, Sector 111  
Salt lake city Bidhan Nagar. Kol-700106.

Sub:- Release short fall amount of Rs.28000/- (Eighteen thousand) regarding  
EST&P under NULM of Suri, Municipality.

Sir,

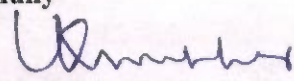
This is to intimate you that the amount of Rs.6,67,000/- (Six lakh sixty seven thousand) only release by you vide memo no-SUDA - 79/2014/562 dt. 18.03.2015 by electronically for 50% Training cost out of Rs.1334000/- as 1<sup>st</sup> phase as per your prior approval vide no-SUDA -06/2015/278 dt.12.02.2015 but the Training Agency ECIL-ECIT Suri submitted bill including service tax @ 14% Rs.28000/- out of Rs.200000/-. It is clearly stated that you had already released full amount of 50% as training cost but whereas no amount for service tax has been released so far.

In the absence of service tax for Rs.28000/- (Twenty eight thousand) it is not possible to arrange payment (Disbursed) for the purpose

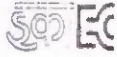
So I request you kindly to release the amount of service tax immediately as the Trainor agency is pressing hard for payment. Kindly extend your co-operation.

Enclose: 03 No. 3 bill (Xerox)

Yours faithfully

  
( Sri Ujjwal Mukherjee )  
Chairman  
Suri Municipality  
Chairman  
Suri Municipality  
Suri :: Birbhum





**Electronics Corporation Of India Limited**  
**A Govt. of India ( Dept. Of Atomic Energy ) Enterprise**  
**Computer Education Division, EAST\_ZONE**

**ECIT**



ISO 9001-2008

**PROFORMA INVOICE /BILL**

CUSTOMER CODE : SUDA-KOLKATA  
 Letter No: SUDA-436/2008/168/(126)  
 Date:- 22-01-2009

To  
 The Director,  
 State Urban Development Agency (SUDA)  
 Ilgus Bhavan, HC Block, Sector – 3  
 Bidhan Nagar, Kolkata-700 106

Our Bill No. : 2015-16/P/31/1628  
 Date :03-09-15  
 Our Receipt No.::  
 Date ::

Sl. No.	Particulars	Duration of the Course in Months	No. of Students	Course Fee / Student (Rs.)	Type of Payment (Adv)	Amount Claimed Course Fee (Rs.)
	<b>Suri Municipality, Letter No: SUDA-06/2015/278, Date:-12-02-2015</b>					
	NAME OF THE COURSE					
1	Advance Diploma in Information Technology	6	50	8000.00	50%	200000.00
TOTAL COURSE FEE =						200000.00
SERVICE TAX @14% =						28000.00
Total :						228000.00
"Electronics Corporation of India Limited - ECIT"  (Rupees Two Lacks Twenty Eight Thousand Only)		A: Packing & Forwarding				0.00
		B. Postage/Freight				0.00
		C. Insurance				0.00
		D. Excise Duty				0.00
		E. Sales Tax				0.00
		F. Surcharge				0.00
		GRAND TOTAL				228000.00
Amount Received				0.00		
Amount Payable now				228000.00		

for ELECTRONICS CORPORATION OF INDIA LIMITED

ECIL PAN NO. AAACE4809L  
 SERVICE TAX REGIS.NO. AAACE4809LST001

for Accounts Officer



# তাম্রলিপ্ত পৌরসভা

## OFFICE OF THE COUNCILLORS OF TAMRALIPTA MUNICIPALITY

স্থাপিত - ১৮৬৪ • Estd. - 1864

তামলুক - পূর্ব মেদিনীপুর - ৭২১৬৩৬ • TAMLUK - PURBA MEDINIPUR - 721636

Web: www.tamraliptamunicipality.org e-mail : chairman@tamraliptamunicipality.org

Phone:- (03228) 266007 / 267370 , Fax - (03228) 266007

প্রেরক From Sri Rabindra Nath S

পৌর প্রধান **Chairman**

তাম্রলিপ্ত পৌরসভা

**Tamralipta Municipality**

প্রতি To :

The Director,  
State Urban Dev. Agency,  
'ILGUS BHAVAN'  
H-C Block, Sector-III,  
Bidhannagar,  
Kolkata - 7000106.

RC  
r



স্মারক/পত্রাক নং Memo No. 1219

তারিখ, তামলুক

Dated Tamluk, The 26<sup>th</sup> Sept., 2015.



JBCS/D  
3096

Sub:- Release the fund of service Tax against the approved skill development training in favour of webel Informatics Ltd./

Sir,

This is to inform you that a vocational Training Scheme has been sanctioned vide order No.SUDA-64/2015/353 dt.20.2.2015 in favour of webel informatics Ltd. and the vocational Training approved 75 Nos candidates under NULM Programme. The said training was started on 15/5/2015. As per guideline of said Scheme. 50% amount was released by your office vide order No.SUDA-79/2014(Pt.1)383 dt.26.02.2015 amount of Rs.2,25,000/- (Rupees two lakhs twenty five thousand) . But No other fund has been release regarding ~~service~~ tax from your office.

Under the above circumstance I would request you to kindly release the out standing service Tax amounting of Rs.31,500/- as early as possible. Zerox copy of Bill released herewith.



# WEBEL INFORMATICS LIMITED

(A Govt. of West Bengal Undertaking)

225F, A. J. C. Bose Road, 4th Floor, Kolkata - 700 020

Phone : 91-33-2283 3567 / 68 / 69, Fax : 91-33-2281 0884

E-mail: enquiry@webelinformatics.com, Website: http://www.webelinformatics.com

CIN NO : U72900WB1982PLC034324

WIL:LT:SUDA:TAMLUK:2015-16

August 24, 2015

To  
The Chairman  
Tamluk Municipality  
Tamluk-Panskura Road,  
P.O. Tamluk,  
Midnapore-721636

**Sub: Outstanding amount against our Invoice No.WIL:P:018:2015-2016 dated 29.06.2015**

Dear Sir,

We would like to inform your good self that we have received an amount of ₹2,25,000/- vide cheque no.960964 dated 11.08.2015 towards 50% claim against skill development training to the 75 Nos. of candidates under your Municipal area as per Agreement dated 16.03.2015.

The photocopy of the said Invoice is enclosed herewith for your ready reference. Kindly release the outstanding Service Tax amount of ₹31,500/- at an early date.

Your kind cooperation in this regard is highly solicited.

Thanking you

Yours faithfully

**For Webel Informatics Ltd.**

Prodip Mukhopadhyay  
General Manager



cc : To  
The Director  
State Urban Development Agency  
JLGUS BHAVAN,  
H-C Block, Sector-III,  
Bidhannagar,  
Kolkata - 700106



**WEBEL INFORMATICS LTD.**  
 (A Govt. of West Bengal Undertaking)  
 225F, A.J.C. Bose Road, 4<sup>th</sup> Floor  
 Kolkata 700 020

Phone No. : 2283-3568 / 3569, Fax : (033) 2283- 3567  
 CIN No: U72900WB1982PLC034324

Website: www.webelitraining.com / www.webelinformatics.com

No. \_\_\_\_\_  
 Re \_\_\_\_\_  
 The Chairperson  
 Tamluk Municipality  
 Purba Midnapur  
 PIN: 721 636

INVOICE No. WIL:P:018:2015:2016

DATE :29.06.2015

**OUR REFERENCE**

WIL:SUDA:MUNICIPALITIES:CORPN:2012-  
 2013

DT:05.06.2012

YOUR ORDER No. As per agreement executed between WIL and Tamluk Municipality on 16.03.2015

Item	DESCRIPTION	Quantity	Unit Price Rs.	Net Price Rs.
01.	To Provide Skill Training to the 75 number of selected youths in Tamluk Municipal area:-  Diploma in Office Management  Add: Service Tax @14%	75 participants	@ Rs.6000/-	4,50,000.00
				4,50,000.00
			Present Claim 50% of total course fees	2,25,000.00
				<b>31,500.00</b>
	( Rupees Two Lakh Fifty-six thousand Five hundred only)		CLAIM:	2,56,500.00

Delivery :

Terms of Payment: Against Invoice ( Only by Cheque payable at par in Kolkata or by D/D payable at Kolkata.  
 For WEBEL INFORMATICS LIMITED

E. & O. E.  
 VAT NO. 19411254038  
 Central Sales Tax Regn. No.:417B (BH)C Dt. 10.06.85 (19411254232)  
 Service Tax Regn. Number. AAACW4621NST001  
 PAN: AAACW4621N

*Handwritten:* 2565000/-  
 Two Lakh Fifty Six thousand and 500/-  
 Claimed only  
 Chairman / F.O. 11/8/15

*Signature:* \_\_\_\_\_  
 Authorized Signatory



Phone No. 2661 0274  
Fax No. 2661 1395  
E-Mail: [WWW.uluberia\\_municipality@gmail.com](mailto:WWW.uluberia_municipality@gmail.com)

**ULUBERIA MUNICIPALITY**  
**ULUBERIA \* HOWRAH**

Memo No. UM/.....1732

Dated, the 10/10/2015

To  
The Director,  
State Urban Development Agency(SUDA),  
ILGUS Bhavan, HC-Block, sector-III,  
Bidhannagar, Kolkata- 700 106

*PC*  
*[Signature]*  
*10/10/15*

Sir,

Enclose herewith a copy of Bill No.-2015-16/P/31/1623, Dated-03/08/2015 of ECIL Ltd. SUDA has sanctioned Rs.15,50,000.00 vide letter no.SUDA-79/2014(Pt.I)/383, dated-26/02/2015. But Ecil has claimed Rs.17,67,000.00 including 14% service Tax on the above actual amount of Rs.15,50,000.00

It is therefore, requested to give your instruction regarding payment procedure to the ECIL Ltd.

Thanking You,



Yours faithfully,

*[Signature]*  
30/9/15  
Chairman,

Uluberia Municipality.

Chairman  
Uluberia Municipality

Received  
 Contents not verified  
 Date 13/8/15  
 Uluberia Municipality

Electronics Corporation Of India Limited  
 A Govt. of India ( Dept. Of Atomic Energy ) Enterprise  
 Computer Education Division, EAST\_ZONE



Proforma Invoice

Received  
 Contents not verified  
 Date 13/8/15  
 Uluberia Municipality

5520  
 138.15

C.O for mla  
 13/8/15  
 Chairman  
 Uluberia Municipality

CUSTOMER CODE : SUDA-KOLKATA  
 Letter No: SUDA-436/2008/168/(126)  
 Date:- 22-01-2009

To  
 The Chairman,  
 Uluberia Municipality  
 Uluberia, Howrah

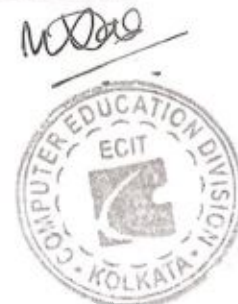
Our Bill No. :2015-16/P/31/1623  
 Date : 03-08-15  
 Our Receipt No.::  
 Date ::

Sl. No.	Particulars	Duration of the Course in Months	No. of Students	Course Fee / Student (Rs.)	Type of Payment (Adv)	Amount Claimed Course Fee (Rs.)
	Uluberia Municipality, Letter No: SUDA-48/2015/390, NAME OF THE COURSE					
1	Advance Diploma in Information Technology	6	100	8000.00	50%	400000.00
2	Diploma in Multimedia & Animation	6	100	8000.00	50%	400000.00
3	Certificate course in PC Hardware & Networking	6	100	7000.00	50%	350000.00
4	Diploma in Computer Application	6	100	8000.00	50%	400000.00
	TOTAL COURSE FEE =					1550000.00
	SERVICE TAX @14 % =					217000.00
	Total :					1767000.00
"Electronics Corporation of India Limited - ECIT"				A: Packing & Forwarding		0.00
				B. Postage/Freight		0.00
				C. Insurance		0.00
				D. Excise Duty		0.00
				E. Sales Tax		0.00
				F. Surcharge		0.00
				GRAND TOTAL		1767000.00
				Amount Received		0.00
				Amount Payable now		1767000.00

ECIL PAN NO. AAACE4809L  
 SERVICE TAX REGIS.NO. AAACE4809LST001

for ELECTRONICS CORPORATION OF INDIA LIMITED

for Accounts Officer



### Post Training Activities

- To send confirmation letter to the Mission Director, WBSULM regarding successful completion of the programme with comments.
- To maintain MIS of the trainees

### 6. Deliverables by ----- (Name of the trainor agency)

- Submit students' feedback report after completion of the course/courses
- Arrange for Certification through the empanelled Certification Agency/ies of WBSULM after completion training course/s.
- Submit a detailed report with comments on interview / placement assistance/ self employment assistance status provided to the successful trainees.

### 7. Budget

The total budget for conducting the training programme will be as per Annexure-II.

### Payment Milestone

Payment will be made as per following schedule:

- 30% payment will be made after commencement of training based on actual no. trainees joining the batch.
- 50% payment will be made after satisfactory completion of training and proper certification by empanelled Certification Agency/ies of WBSULM.
- 20% payment will be made after providing job placement to at least 50% of the successful trainees and/or extending a minimum of three interview opportunities to rest of the successful candidates.

- *All payments will be made subject to deduction of tax, as applicable.*

**8. Certification :** Skill training will be linked to accreditation and certification. Certification should have done by NCVT, SCVT, SSC and NSDC and others empanelled Certification Agency (CA) of WBSULM.

**9. Liabilities**

..... (Name of the trainor agency) and the Municipality are entering this Agreement in good faith and intentions. Neither party will be responsible for any liabilities arising out of death, injury or any legal action in respect of trainees or any other person associated with operation/ execution of this Agreement who is not otherwise a staff of either of the parties.

**10. Relationship**

This understanding does not constitute either party an agent, legal representative or the partner/ joint venture of other party for any purpose whatsoever and save as expressly provided herein or otherwise agreed in writing neither party is in any way authorised to make any contract, understanding, warrantee or representation on behalf of the other and each party undertakes not to do so.

**11. Dispute Resolution**

In case of any dispute arising between the parties on any subject or interpretation of the terms, the matter will be mutually discussed and amicably sorted out by the parties. If no settlement is arrived at, the matter will be referred for conciliation under provisions of Arbitration & Conciliation Act, 1996.

In witness whereof the undersigned being duly authorised thereto, have on behalf of the parties hereto signed this agreement at the place and on the day below written.

<b>For .....</b> <b>(Name of the trainor agency)</b>	<b>For .....</b> <b>Municipal Corporation/ Municipality</b>
Signature :	Signature :
Name :	Name :
Title :	Title :
Place :	Place :
Date :	Date :
Witness :	Witness :

## Memorandum of Understanding (MoU)

This agreement is entered on this .....th day ..... (month) ..... (year) between  
..... (Name of the trainor agency) bearing address .....  
..... represented by ..... (name & designation of  
the official)

And

..... (Name of the ULB) bearing address .....  
represented by ..... (Name & designation of the official)

### Profile of the Trainor Agency:

### Profile of the ULB:

#### 2. Goal

Goal of the project is to generate livelihood among the Urban Poor of Municipal Areas / NULM Towns by creating employable skills in them through different skill development training programmes thereby working towards achieving the goal of <sup>reduction of</sup> ~~poverty reduction~~ and vulnerability.

#### 3. Objective

The objective is to provide skill training to the ..... number of selected Urban Poor youths in ..... (name of the training course) as per Annexure-I and help them with placement opportunity/ self-employment.

#### 4. Selected courses

(Course Content in brief)

#### 5. Scope of Work

..... (Name of the trainor agency) shall

- Carry out the selection process of the beneficiaries along with the representatives of the ULB.
- Provide syllabus for the course, conduct classes by deputing qualified faculties, provide necessary equipments for the training programme, conduct examination, evaluate the trainees and may certify the trainees after completion of training.
- Arrange guest lectures wherever required.
- The Trainor Agency shall facilitate the process of assessment and certification of successful candidates through the empanelled Certification Agency/ies of WBSULM.
- Provide job placement to at least 50% of the successful trainees and/or extend a minimum of three interview opportunities to rest of the successful trainees.
- The Trainor Agency shall be required to track the successful candidates for a period of <sup>at least</sup> six months who <sup>are</sup> placed in self / wage employment.

..... Corporation / Municipality shall

#### Pre Training Activity

- Prepare a list of prospective participants and furnish the same to ..... (Name of the trainor agency)
- Select the 

participants	jointly	with
--------------	---------	------

 ..... (Name of the trainor agency) and prepare a waiting list.

### During Training Activities

- To ensure that all selected candidates attend the programme regularly.
- To monitor the programme regularly.
- To keep SUDA/WBSULM informed regarding progress & effectiveness of the training programme.

### Post Training Activities

- To send confirmation letter to the Director, SUDA & Mission Director, WBSULM regarding successful completion of the programme with comments.
- To maintain MIS of the trainees

### 6. Deliverables by ----- (Name of the trainer agency)

- Submit students' feedback report after completion of the course/courses
- <sup>Arrange</sup> Certification through the empanelled Certification Agency/ies of WBSULM, <sup>of training course/s</sup> after completion
- Submit a detailed report with comments on interview / placement assistance/ self employment assistance status provided to the successful trainees.

### 7. Budget

The total budget for conducting the training programme will be as per Annexure-II.

### Payment Milestone

Payment will be made as per following schedule:

- 30% payment will be made after commencement of training based on actual no. trainees joining the batch.
- 50% payment will be made after satisfactory completion of training and proper certification by empanelled Certification Agency/ies of WBSULM.
- 20% payment will be made after providing job placement to at least 50% of the successful trainees and/or extending a minimum of three interview opportunities to rest of the successful candidates.



**8. Liabilities**

..... (Name of the trainor agency) and the Municipality are entering this Agreement in good faith and intentions. Neither party will be responsible for any liabilities arising out of death, injury or any legal action in respect of trainees or any other person associated with operation/ execution of this Agreement who is not otherwise a staff of either of the parties.

**9. Relationship**

This understanding does not constitute either party an agent, legal representative or the partner/ joint venture of other party for any purpose whatsoever and save as expressly provided herein or otherwise agreed in writing neither party is in any way authorised to make any contract, understanding, warrantee or representation on behalf of the other and each party undertakes not to do so.

**10. Dispute Resolution**

In case of any dispute arising between the parties on any subject or interpretation of the terms, the matter will be mutually discussed and amicably sorted out by the parties. If no settlement is arrived at, the matter will be referred for conciliation under provisions of Arbitration & Conciliation Act, 1996.

In witness whereof the undersigned being duly authorised thereto, have on behalf of the parties hereto signed this agreement at the place and on the day below written.

For ..... (Name of the trainor agency)	For..... Corporation/ Municipality
Signature :	Signature :
Name :	Name :
Title :	Title :
Place :	Place :
Date :	Date :
Witness :	Witness :

SUDA-79/2014 / 1107

21.08.2015

ক্রমিক নং .....

তারিখ .....

**MEMORANDUM****EST & P under NULM****(Employment by Skill Training and Placement)**

1. Funds are hereby electronically released in favour of different ULBs, as per details in Page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.
2. Payment to the respective trainor agency/ies should be made in phases and strictly in accordance with 'payment milestone' clause **(Revised)** mentioned in the Memorandum of Understanding executed by Municipal Corporation / Municipality with the respective trainor agency/agencies.
3. The training courses are required to be regularly monitored by the ULB and the observations are to be recorded at the training centre for Trainers' future guidance.
4. The progress achieved on these training programmes should be regularly reported in the prescribed Monthly PROGRESS REPORT (MPR) format which is required to be sent to SUDA at the end of every month.

21/08/15  
**Finance Officer & Ex-Officio  
 Joint Director (Finance), SUDA**

1/10  
 21.08.15

SI	ULB name	Amount (Rs.)
1	Haldia Municipality	540000
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4	Baranagar Municipality	567000
5	Basirhat Municipality	286500
6	Purulia Municipality	2218500
7	Balurghat Municipality	657300
8	Howrah Municipal Corporation	1035000
9	Kharagpur Municipality	510000
10	Madhyamgram Municipality	415740
11	Kalyani Municipality	265350
12	North Dum Dum Municipality	708750
13	Siliguri Municipal Corporation	158250
14	Uttarpara Kotrung Municipality	207750
15	Bhatpara Municipality	63000
16	Bansberia Municipality	439500

21/08/15

Finance Officer &  
Ex-Officio Joint Director, Finance  
STATE URBAN DEVELOPMENT AGENCY

1.10  
21.10.15

SUDA-79/2014 / (1009/1(25))

21.08.2015

Copy forwarded for information to:

1. The Chairman / Mayor / Municipal Commissioner, Haldia / Jalpaiguri / English Bazar / Baranagar/ Basirhat/ Purulia/ Balurghat/ Howrah/ Kharagpur/ Madhyamgram/ Kalyani/ North Dum Dum/ Siliguri/ Uttarpara Kotrung/Bhatpara/ Bansberia Municipality / Municipal Corporation. He/she is requested to verify the respective Bank Account of the ULB in respect of SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted.
2. The Project Officer, DUDA, North 24 Parganas/ Nadia / Jalpaiguri/Dakshin Dinajpur/ Howrah/Malda/Darjeeling/Paschim Midnapore / Murshidabad/ Hooghly/ Purba Midnapore District.
3. Joint Director(SD)/Adviser-SJSRY/ Programme Co-ordinator/ Cashier.

*21/08/15*  
Finance Officer & Ex-Officio  
Joint Director (Finance), SUDA

*1.10*  
*21.08.15*

SUDA-79/2014 / 1109

21.08.2015

ক্রমিক নং .....

তারিখ .....

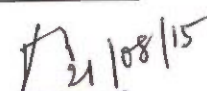
**MEMORANDUM****EST & P under NULM****(Employment by Skill Training and Placement)**

1. Funds are hereby electronically released in favour of different ULBs, as per details in Page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.
2. Payment to the respective trainor agency/ies should be made in phases and strictly in accordance with 'payment milestone' clause **(Revised)** mentioned in the Memorandum of Understanding executed by Municipal Corporation / Municipality with the respective trainor agency/agencies.
3. The training courses are required to be regularly monitored by the ULB and the observations are to be recorded at the training centre for Trainers' future guidance.
4. The progress achieved on these training programmes should be regularly reported in the prescribed Monthly PROGRESS REPORT (MPR) format which is required to be sent to SUDA at the end of every month.

21/08/15  
**Finance Officer & Ex-Officio  
 Joint Director (Finance), SUDA**

1.1e  
 21.08.15

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 Finance Officer &  
 Ex-Officio Joint Director, Finance  
 STATE URBAN DEVELOPMENT AGENCY

1/10  
 21.8.15

SUDA-79/2014 / 1109/1(25)

21.08.2015

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3. Joint Director(SD)/Adviser-SJSRY/ Programme Co-ordinator/ Cashier.

21/08/15  
Finance Officer & Ex-Officio  
Joint Director (Finance), SUDA

1/ev  
21.08.15

সুডা

রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-79/2014/1092

তারিখ 19.08.2015

From : Director, SUDA

To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.



**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.**

**Employment by Skill Training and Placement under NULM**

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Pages-02 debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement under NULM**

(M. Chatterjee)  
Joint Secretary  
M.A.Department, GOWB

(M.N. Pradhan)  
Director  
SUDA

/ / co  
19.08.15

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408




SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Haldia Municipality	540000	Indian Overseas Bank	Haldia	148301000002709	IOBA0001483
2	Jalpaiguri Municipality	391500	Central Bank of India	Kadamtala	1996736062	CBIN0282569
3	English Bazar Municipality	1443525	United Bank of India	Malda	0233010301647	UTBI0MDA214
4	Baranagar Municipality	567000	United Bank of India	Dunlop Bridge	0071010264547	UTBI0DLB140
5	Basirhat Municipality	286500	IDBI Bank	Basirhat	14691040000018984	IBKL0001469
6	Purulia Municipality	2218500	Central Bank of India	Purulia	3464965084	CBIN0280116
7	Balurghat Municipality	657300	Indian Bank	Balurghat	543680362	IDIB000B045
8	Howrah Municipal Corporation	1035000	Bank of Baroda	4, M.G.Road Howrah-1	277502000000033	BARB0HOWEEX
9	Kharagpur Municipality	510000	Bank of Baroda	Kharagpur	09040100012155	BARB0KHARAG
10	Madhyamgram Municipality	415740	UCO Bank	Madhyamgram	03300100018502	UCBA00000330
11	Kalyani Municipality	265350	Allahabad bank	Kalyani	21749684562	ALLA0210866




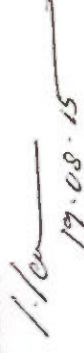
Joint Secretary  
Dept. of Municipal Affairs  
Govt. of West Bengal

  
Director  
State Urban Development Agency

SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
12	12th Dum Dum Municipality	708750	UCO Bank	Birati	07070200000545	UCBA00000707
13	Siliguri Municipal Corporation	158250	Union Bank of India	Siliguri Main	380502010005739	UBIN0538051
14	Uttarpara Kotrung Municipality	207750	UCO Bank	Uttarpara	01060100012849	UCBA0000106
15	Bhatpara Municipality	63000	State Bank of India	Kankinara	00000010953688725	SBIN0001883
16	Bansberia Municipality	439500	United Bank of India	Bansberia	0156010121207	UTBI0BBA246
	<b>TOTAL</b>	<b>9907665</b>				
(Rupees Ninety-nine Lakh Seven Thousand Six hundred Hundred Sixty-five only)						

  
**(M. Chatterjee)**  
 Joint Secretary  
 M.A.Department, GOWB

  
**(M. N. Pradhan)**  
 Director  
 SUDA

  
 17.08.15



o/c  
রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-79/2014 / 1092

তারিখ 19.08.2015

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(M. Chatterjee)  
Joint Secretary  
M.A.Department, GOWB

(M.N.Pradhan)  
Director  
SUDA

1.10  
19.08.15

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

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Joint Secretary  
Dept. of Municipal Affairs  
Govt. of West Bengal

State Urban Development Agency

Director. 10/8/15

1. Nov 19 08-15

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12	North Dum Dum Municipality	708750	UCO Bank	Birati	07070200000545	UCBA0000707
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14	Uttarpara Kotrung Municipality	207750	UCO Bank	Uttarpara	01060100012849	UCBA0000106
15	Bhatpara Municipality	63000	State Bank of India	Kankinara	00000010953688725	SBIN0001883
16	Bansberia Municipality	439500	United Bank of India	Bansberia	0156010121207	UTBI0BBBA246
	<b>TOTAL</b>	<b>9907665</b>				
(Rupees Ninety-nine Lakh Seven Thousand Six hundred Hundred Sixty-five only)						



(M. Chatterjee)  
Joint Secretary  
M.A. Department, GOWB



(M. N. Pradhan)  
Director  
SUDA  
1-100  
19-08-15



**Workflow Based File Tracking System  
Government of West Bengal  
Finance - Group T**

**File No :** SUDA 77/2014  
**Subject :** EO/RFP UNDER NULM.  
**Department :** Municipal Affairs

Earlier we suggested the following on the RFP for selection of STPs for NULM.

1. to select the Skill Training Providers (STPs) for empanelment under NULM through e-NIT process (RFP under two bid system), after ensuring that the minimum qualifications desired of the STPs conform to those given in the guidelines of the MoHUPA, GOI, related to STPs.
2. the qualification criteria should factor in the mandatory requirement of post-training support to the trainees;
3. terms of payment may be phased out to ensure that 50% of the training fee is scheduled for payment on submission of post placement report of STPs as certified by the ULB;
4. 'Number of candidates placed' and 'Job placement record' may be brought under one bracket carrying due weight according to the %-age of trainees placed post-training.
5. 70:30 weightage for technical and financial evaluation, and QCBS are contradictory.

Now, the Administrative Department has proposed 20% payment to the selected STPs as the final payment milestone "after successful placement" as per NULM guideline of MoHUPA, GOI, instead of our suggestion for 50%.

In these circumstances, we may agree to the proposal marked 'A' of N/S page no. 15 read with 'B' of N/S page no. 14 to fix the final payment milestone "after successful placement" at 20% as per NULM guideline of MoHUPA, GOI, instead of our suggestion for 50%.

Sd/-G.Samanta  
22.06.15

Sd/-H.K.Dwivedi  
23.06.15

Sd/-A.Mitra  
25.06.15

**UO NO :** Group T/2015-2016/0234  
**UO Date :** 30/06/2015

*[Signature]*  
30.6.15

Section Officer, Group-T, Finance Department  
30/06/2015

To,  
M. A. *[Signature]*  
*[Signature]*  
30/6/15  
S.D., G.T.

*[Signature]*  
Dir, SUPA

*[Signature]*  
H715

mal  
6/7/15

Sl. No.	Name of the NULM Town/ULB	No. of Training Courses Proposed to be Approved	Training Proposal from the ULBs under Memo No.	No. of Candidates Proposed to be Approved against the respective ULBs
1	Haldia	5	3037/HM/2015 dt. 07/07/2015	250
2	Jalpaiguri	4	831/JM dt. 6/7/2015	200
3	English Bazar	18	1) 030/XI-51(A)/14-15 dt. 08/04/2014, 2) 2966/XI-51(A)/14-15 dt. 10/03/2015, 3) 2968/XI-51(A)/14-15 dt. 10/03/2015	780
4	Baranagar	6	100 dt. 23/06/2015	340
5	Basirhat	3	169 dt. 16/06/2015 1) 629M.G dt. 30/06/215, 2) 600 MG dt. 25/06/15, 3) 502 dt. 17/06/15	150
6	Purulia	23	1) 542/G-95 dt. 15/06/15, 2) 1793/G-95 dt. 31/01/14, 3) 1623/G-95 dt. 08/01/14	1200
7	Balurghat	11		470
8	Howrah MC	9	1) 28/NULM/EDU/2015-16 dt. 19/06/2015, 2) 67/S.J/EDU/2013-14 dt. 22/02/2014	525
9	Kharagpur	2	229 KM dt. 03/02/14	200
10	Madhyamgram	7	1) MM/Chair/NULM/871/15-16 dt. 01/06/2015, 2) MM/Chair/ NULM/1169/15-16 dt. 16/07/2015	310
11	Kalyani	7	1435/KM dt. 11/03/2015	150
12	North Dum Dum	5	1) NDDM/NULM/2332 dt. 20/07/2015, 2) NDDM/NULM/822 dt. 10/03/15	375
13	Siliguri MC	4	204/SMC/UPE/2014-15 dt. 10/03/2015	100
14	Uttarpara-Kotrung	4	1/558 dt. 10/03/2015	110
15	Bhatpara	1	S-37/DR-1/1500 dt. 15/07/2015	30
16	Bansberia	5	7125 dt. 10/03/15	285
			<b>TOTAL :</b>	<b>5475</b>

27/07/15

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014 / 766

ক্রমিক নং .....

09.07.2015

তারিখ .....

MEMORANDUM**EST & P under NULM****(Employment by Skill Training and Placement)**

Funds are hereby electronically released in favour of different ULBs, as per details in Page- for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.

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10/7/15  
**Finance Officer & Ex-Officio  
 Joint Director (Finance), SUDA**

1/15  
 09.07.15



SI	ULB name	Amount (Rs.)
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2	Serampore Municipality	525000
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4	Santipur Municipality	625000
5	Kharagpur Municipality	675000
6	English Bazar Municipality	180000
7	Barrackpore Municipality	303750
8	Bhatpara Municipality	56250
9	Bhadreswar Municipality	1031800
10	Bongaon Municipality	725000
11	Burdwan Municipality	2095000
12	Habra Municipality	545000
13	Panihati Municipality	1314000
14	Howrah Municipal Corporation	1355000
15	Balurghat Municipality	700000
16	Haldia Municipality	155000
17	Purulia Municipality	1091250
18	Baranagar Municipality	850000
19	Jalpaiguri Municipality	562500
20	Hooghly Chinsurah Municipality	2442500
21	Darjeeling Municipality	677500

10/7/15  
Finance Officer &  
Ex-Officio Joint Director, Finance  
STATE URBAN DEVELOPMENT AGENCY

1.10  
09.07.15

SUDA-79/2014 / 766(30)

09.07.2015

**Copy for information to :**

1. The Mayor/Chairman, Ashokenagar-Kalyangarh/Serampore/Midnapore/Santipur/  
Kharagpur/ English Bazar/ Barrackpore/ Bhatpara/ Bhadreswar/ Bongaon/  
Burdwan/Habra/ Panihati/ Howrah/ Balurghat/ Haldia/ Purulia/ Baranagar/  
Jalpaiguri/ Hooghly-Chinsurah/ Darjeeling Municipal Corporation/Municipality.  
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Burdwan/ Malda/ 24 Parganas(North)/ Jalpaiguri/ Paschim Midnapore/ Nadia/  
Dakshin Dinajpur District.
3. Joint Director(SD)/Adviser-SJSRY / Programme Coordinator/ Cashier.

*10/7/15*  
Finance Officer & Ex-Officio  
Joint Director (Finance), SUDA

*1. / 10/7/15*



# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014 / 766  
ক্রমিক নং .....

09.07.2015

তারিখ .....

### MEMORANDUM

#### **EST & P under NULM**

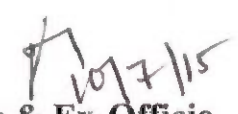
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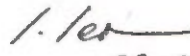
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Joint Director (Finance), SUDA**

  
09.07.15

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Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

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14	Howrah Municipal Corporation	1355000
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21	Darjeeling Municipality	677500

Finance Officer &  
Ex-Officio Joint Director, Finance  
STATE URBAN DEVELOPMENT AGENCY

1.100  
09.07.15

SUDA-79/2014 / 766(30)

09.07.2015

**Copy for information to :**

1. The Mayor/Chairman, Ashokenagar-Kalyangarh/Serampore/Midnapore/Santipur/  
Kharagpur/ English Bazar/ Barrackpore/ Bhatpara/ Bhadreswar/ Bongaon/  
Burdwan/Habra/ Panihati/ Howrah/ Balurghat/ Haldia/ Purulia/ Baranagar/  
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all money receipt against previous release by SUDA have been submitted.
2. The Project Officer, DUDA, Howrah/ Hooghly/ Purba Midnapore/ Purulia/  
Burdwan/ Malda/ 24 Parganas(North)/ Jalpaiguri/ Paschim Midnapore/ Nadia/  
Dakshin Dinajpur District.
3. Joint Director(SD)/Adviser-SJSRY / Programme Coordinator/ Cashier.

10/7/15  
Finance Officer & Ex-Officio  
Joint Director (Finance), SUDA

/s/                       
09.07.15

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .....SUDA-79/2014/745

তারিখ .....08.07.2015

From : Director, SUDA

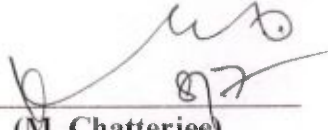
To : The Manager,  
 State Bank of India,  
 Salt Lake City, Kolkata - 700 091.

**Sub : Electronic Transfer of Fund debiting this office  
 Current Account No. 34061121921.**

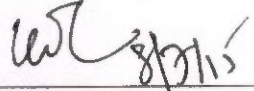
**Employment by Skill Training and Placement under NULM**

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Pages- 02 & 03 debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement under NULM**


  
 (M. Chatterjee)  
 Joint Secretary  
 M.A.Department, GOWB



  
 (M.N.Pradhan)  
 Director  
 SUDA

1.1e  
 08.07.15


SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Ashokenagar Kalyangarh Municipality	1087500	State Bank of India	Ashokenagar	11350282449	SBIN0004784
2	Serampore Municipality	525000	Allahabad bank	Serampore	20673941679	ALLA0210419
3	Midnapore Municipality	187500	Indian Overseas Bank	Midnapore	056701000007202	IOBA0000567
4	Santipur Municipality	625000	State Bank of India	Santipur	11246376289	SBIN0000176
5	Kharagpur Municipality	675000	Bank of Baroda	Kharagpur	09040100012155	BARB0KHARAG
6	English Bazar Municipality	180000	United Bank of India	Malda	0233010301647	UTBI0MDA214
7	Barrackpore Municipality	303750	United Bank of India	Barrackpore	0120010358711	UTBI0BCP228
8	Bhatpara Municipality	56250	State Bank of India	Kankinara	0000010953688725	SBIN0001883
9	Bhadreswar Municipality	1031800	United Bank of India	Bhadreswar	0157010310628	UTBI0BHS236
10	Bongaon Municipality	725000	Allahabad bank	Bongaon	20577396369	ALLA0211730
11	Burdwan Municipality	2095000	Punjab National Bank	Burdwan	0541000100097937	PUNB0054100
12	Habra Municipality	545000	State Bank of India	Habra	10985298705	SBIN0001643
13	Panihati Municipality	1314000	State Bank of India	Sodepur	10414686472	SBIN0001796
14	Howrah Municipal Corporation	1355000	Bank of Baroda	4, M.G.Road Howrah-1	277502000000033	BARB0HOWECCX
15	Balurghat Municipality	700000	Indian Bank	Balurghat	543680362	IDIB000B045

  
 Joint Secretary  
 Dept. of Municipal Affairs  
 Govt. of West Bengal

  
 Director.  
 State Urban Development Agency

SA.07-15

SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
16	Haldia Municipality	155000	Indian Overseas Bank	Haldia	148301000002709	IOBA0001483
17	Purulia Municipality	1091250	Canara Bank	Purulia	1426101007599	CNRB0001426
18	Baranagar Municipality	850000	United Bank of India	Dunlop Bridge	0071010264547	UTBI0DLB140
19	Jalpaiguri Municipality	562500	Central Bank of India	Kadamtala	1996736062	CBIN0282569
20	Hooghly Chinsurah Municipality	2442500	Indian Bank	Chinsurah	0490218586	IDIB000CO44
21	Darjeeling Municipality	677500	State Bank of India	Darjeeling	10833284901	SBIN0000063
	<b>TOTAL</b>	17184550				
<b>(Rupees One Crore Seventy-one Lakh Eighty-four Thousand Five Hundred Fifty only)</b>						

  
(M. Chatterjee)

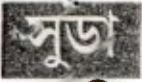
Joint Secretary  
M.A. Department, GOWB

  
(M. N. Pradhan)

Director  
SUDA

1.10.08.07.15





o/c



# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .....SUDA-79/2014/745

তারিখ ..... 08.07.2015

From : Director, SUDA

To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.

**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.**

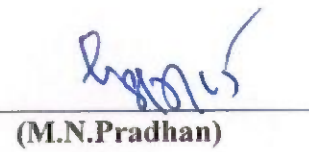
### Employment by Skill Training and Placement under NULM

Sir,

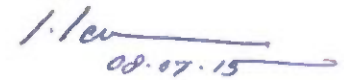
You are requested to kindly arrange for electronic transfer of funds as per details given in Pages- 02 & 03 debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement under NULM**

  
(M. Chatterjee)

Joint Secretary  
M.A.Department, GOWB

  
(M.N. Pradhan)

Director  
SUDA


  
08.07.15


দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Ashokenagar Kalyangarh Municipality	1087500	State Bank of India	Ashokenagar	11350282449	SBIN0004784
2	Serampore Municipality	525000	Allahabad bank	Serampore	20673941679	ALLA0210419
3	Midnapore Municipality	187500	Indian Overseas Bank	Midnapore	056701000007202	IOBA0000567
4	Santipur Municipality	625000	State Bank of India	Santipur	11246376289	SBIN0000176
5	Kharagpur Municipality	675000	Bank of Baroda	Kharagpur	09040100012155	BARB0KHARRAG
6	English Bazar Municipality	180000	United Bank of India	Malda	0233010301647	UTBI0MDA214
7	Barrackpore Municipality	303750	United Bank of India	Barrackpore	0120010358711	UTBI0BCP228
8	Bhatpara Municipality	56250	State Bank of India	Kankinara	00000010953688725	SBIN0001883
9	Bhadreswar Municipality	1031800	United Bank of India	Bhadreswar	0157010310628	UTBI0BHS236
10	Bongaon Municipality	725000	Allahabad bank	Bongaon	20577396369	ALLA0211730
11	Burdwan Municipality	2095000	Punjab National Bank	Burdwan	0541000100097937	PUNB0054100
12	Habra Municipality	545000	State Bank of India	Habra	10985298705	SBIN0001643
13	Panihati Municipality	1314000	State Bank of India	Sodepur	10414686472	SBIN0001796
14	Howrah Municipal Corporation	1355000	Bank of Baroda	4, M.G.Road Howrah-1	277502000000033	BARB0HOWECK
15	Balurghat Municipality	700000	Indian Bank	Balurghat	543680362	IDIB000B045

  
 Joint Secretary  
 Dept. of Municipal Affairs  
 Govt. of West Bengal

  
 Director  
 State Urban Development Agency  
 1.10.15

SI	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
16	Haldia Municipality	155000	Indian Overseas Bank	Haldia	148301000002709	IOBA0001483
17	Purulia Municipality	1091250	Canara Bank	Purulia	1426101007599	CNRB0001426
18	Baranagar Municipality	850000	United Bank of India	Dunlop Bridge	0071010264547	UTBI0DLB140
19	Jalpaiguri Municipality	562500	Central Bank of India	Kadamtala	1996736062	CBIN0282569
20	Hooghly Chinsurah Municipality	2442500	Indian Bank	Chinsurah	0490218586	IDIB000CO44
21	Darjeeling Municipality	677500	State Bank of India	Darjeeling	10833284901	SBIN0000063
	<b>TOTAL</b>	<b>17184550</b>				
(Rupees One Crore Seventy-one Lakh Eighty-four Thousand Five Hundred Fifty only)						

(M. Chatterjee)

Joint Secretary

M.A. Department, GOWB

(M. N. Pradhan)

Director

SUDA

1/10/15  
08.07.15

Sl. No.	Name of the NULM Town/ULB	No. of Training Courses Proposed to be Approved	Training Proposal from the ULBs under Memo No.	No. of Candidates Proposed to be Approved against the respective ULBs
1	Ashokenagar-Kalyangarh	3	AKM/2611/NULM/2015 dt. 06/02/2015	350
2	Serampore	3	UP-1964/A-46 dt. 12/02/2015	140
3	Midnapur	1	5251/NULM dt. 18/02/15	50
4	Santipur	3	568/12/SMS(NULM) dt. 28/02/15	200
5	Kharagpur	2	567/K.M dt. 09/03/15	200
6	English Bazar	3	2967/XI-51(A)/14-15 dt. 10/03/2015	120
7	Barrackpore	5	14/SJSRY/NULM/14-15/1234(1) dt. 17/03/15	125
8	Bhatpara	1	S-37/DR-1/5061 dt. 16/03/2015	25
9	Bhadreswar	11	NULM/1547 dt. 18/03/15	330
10	Bongaon	4	B.M. 598dt. 13/03/15	200
11	Burdwan	9	28/NULM/XII-6 dt. 24/03/2015	900
12	Habra	5	HM/1849/NULM/15 dt. 25/03/2015	250
13	Panhati	11	PM/NULM/Trg./15/803 dt. 24/03/2015	445
14	Howrah MC	5	1. 62/NULM/EDU/2014-15 dt. 27/03/15, 2. 63/NULM/EDU/2014-15dt. 30/03/15	500
15	Balurghat	2	1170/G-95 dt. 04/09	200
16	Haldia	1	1477/HM/2015 dt. 08/04/15	50
17	Purulia	5	1. 4038 MG dt. 1/4/15, 2. 4041MG dt. 1/4/15	450
18	Baranagar	3	1. 198 dt. 17/07/14, 2. 55 dt. 26/05/15	300
19	Jalpaiguri	3	548 / dt. 15/06/2015	150
20	Hooghly- Chinsurah	14	2370/NILM/SM dt. 11/06/2015	800
21	Darjeeling	4	98/G.D. dt. 12/06/2015 Darjeeling	200
			<b>TOTAL :</b>	<b>5985</b>

*[Signature]*  
29/08/15

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-79/2014 / 562

18.03.2015

ক্রমিক নং .....

তারিখ .....

MEMORANDUM**EST & P under NULM****(Employment by Skill Training and Placement)**

Funds are hereby electronically released in favour of different ULBs, as per details in Page-2 for implementation of **EST & P** component of NULM by the ULB adhering to terms and conditions mentioned in sanctioned memorandum issued by SUDA.

Payment to the respective trainor agency/ies should be made in phases and strictly in accordance with 'payment milestone' clause mentioned in the Memorandum of Understanding executed by Municipal Corporation / Municipality with the respective trainor agency/agencies.

The training courses are required to be regularly monitored by the ULB and the observations are to be recorded at the training centre for Trainers' future guidance.

The progress achieved on these training programmes should be regularly reported in the prescribed Monthly PROGRESS REPORT (MPR) format which is required to be sent to SUDA at the end of every month.

18/03/15  
**Finance Officer & Ex-Officio  
 Joint Director (Finance), SUDA**

1.1 ev  
 18.03.15

SI	ULB name	Amount (Rs.)
1	Burdwan Municipality	330000
2	Asansol MC Municipality	575000
3	Suri Municipality	667000
4	Balurghat Municipality	243000
5	Berhampore Municipality	287500
6	Ashokenagar-Kalyangarh Municipality	200000
7	Habra Municipality	304000
8	North Dum Dum Municipality	362500
9	South Dum Dum	300000
10	Maheshtala Municipality	1065000
11	Rajpur-Sonarpur Municipality	873000

18/03/15  
Finance Officer &  
Ex-Officio Joint Director, Finance  
STATE URBAN DEVELOPMENT AGENCY  
1-10  
18.03.15

SUDA-73/2014 /562/1 (25)

18.03.2015

**Copy for information to :**

1. The Mayor/Chairman/Administrator, Burdwan/ Asansol/ Suri/ Balurghat/ Berhampore/ Ashokenagar-Kalyangarh/ Habra/ North Dum Dum/ South Dum Dum/ Maheshtala/ Rajpur-Sonarpur Municipal Corporation/Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted.
2. The Project Officer, DUDA, Burdwan/ Birbhum/ Dakshin Dinajpur/ Murshidabad/24 Parganas(North)/ 24 Parganas (South)/ District.
3. Joint Director(SD)/Adviser-SJSRY / Programme Coordinator/ Cashier.

18/03/15  
Finance Officer & Ex-Officio  
Joint Director (Finance), SUDA

*[Signature]*  
18-03-15

SUDA-79/2014 / 562

18.03.2015

ক্রমিক নং .....

তারিখ .....

**MEMORANDUM****EST & P under NULM****(Employment by Skill Training and Placement)**

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18/03/15  
**Finance Officer & Ex-Officio  
 Joint Director (Finance), SUDA**

1.1  
 18.03.15



Sl	ULB name	Amount (Rs.)
1	Burdwan Municipality	330000
2	Asansol MC Municipality	575000
3	Suri Municipality	667000
4	Balurghat Municipality	243000
5	Berhampore Municipality	287500
6	Ashokenagar-Kalyangarh Municipality	200000
7	Habra Municipality	304000
8	North Dum Dum Municipality	362500
9	South Dum Dum	300000
10	Maheshtala Municipality	1065000
11	Rajpur-Sonarpur Municipality	873000

18/03/15  
Finance Officer &  
Ex-Officio Joint Director, Finance  
NORTH URBAN DEVELOPMENT AGENCY  
1.1cc  
18.03.15

SUDA-73/2014 /562/1 (25)

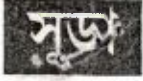
18.03.2015

**Copy for information to :**

1. The Mayor/Chairman/Administrator, Burdwan/ Asansol/ Suri/ Balurghat/ Berhampore/ Ashokenagar-Kalyangarh/ Habra/ North Dum Dum/ South Dum Dum/ Maheshtala/ Rajpur-Sonarpur Municipal Corporation/Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted.
2. The Project Officer, DUDA, Burdwan/ Birbhum/ Dakshin Dinajpur/ Murshidabad/24 Parganas(North)/ 24 Parganas (South)/ District.
3. Joint Director(SD)/Adviser-SJSRY / Programme Coordinator/ Cashier.

18/03/15  
Finance Officer & Ex-Officio  
Joint Director (Finance), SUDA

1-100  
18-03-15



# রাজ্য নগর উন্নয়ন সংস্থা

SUDA

## STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .....

তারিখ .....

SUDA-22/2014/550

17.03.2015

From : Director, SUDA

To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.

**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.**

**Employment by Skill Training and Placement**

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Page-01 debiting the amounts from this office Current Account No. 34061121921 lying with your branch in respect of **Employment by Skill Training and Placement**

User ID No.	FERASISH ROY
Queue No.	
SBI 1612	18 MAR 2015
Journal No.	
Checker ID	
	SALT LAKE SEC-I BRANCH

(B.C.Patra)

Special Secretary  
M.A.Department, GOWB

(M.N.Pradhan)

Director,  
SUDA

12-03-15

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Sl	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Burdwan Municipality	330000	Punjab National Bank	Burdwan	0541000100097937	PUNB0054100
2	Asansol Municipal Corporation	575000	UCO Bank	Asansol	00350100032829	UCBA00000035
3	Suri Municipality	667000	State Bank of India	Suri	11126061288	SBIN0000191
4	Balurghat Municipality	243000	Indian Bank	Balurghat	543680362	IDIB000B045
5	Berhampore Municipality	287500	Allahabad bank	K.N.Road	21024685901	ALLA0211746
6	Ashokenagar Kalyangarh Municipality	200000	State Bank of India	Ashokenagar	11350282449	SBIN0004784
7	Habra Municipality	304000	State Bank of India	Habra	10985298705	SBIN0001643
8	North Dum Dum Municipality	362500	UCO Bank	Birati	07070200000545	UCBA0000707
9	South Dum Dum Municipality	300000	UCO Bank	Dum Dum	01630100027576	UCBA0000163
10	Maheshtala Municipality	1065000	State Bank of India	Batanagar	10254139109	SBIN0006699
11	Rajpur Sonarpur Municipality	873000	United Bank of India	Rajpur	0135010157406	UTBI0RAJ239
	<b>TOTAL</b>	<b>5207000</b>				

(Rupees Fifty-two Lakh Seven Thousand only)

  
(B.C.Patra)

Joint Secretary  
M.A.Department, GoWB

  
(M.N.Pradhan)

Director  
SUDA

1/10/15  
17.8.15

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .....

SUDA-22/2014/550

তারিখ .....

17.03.2015

From : Director, SUDA

To : The Manager,  
State Bank of India,  
Salt Lake City, Kolkata - 700 091.

**Sub : Electronic Transfer of Fund debiting this office  
Current Account No. 34061121921.**

**Employment by Skill Training and Placement**

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given in Page-01 debiting the amounts from this office Current Account No. **34061121921** lying with your branch in respect of **Employment by Skill Training and Placement**

  
(B.C.Patra)

Special Secretary  
M.A.Department, GOWB

  
(M.N.Pradhan)

Director,  
SUDA

17-3-15

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Sl	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Burdwan Municipality	3300000	Punjab National Bank	Burdwan	0541000100097937	PUNB0054100
2	Asansol Municipal Corporation	5750000	UCO Bank	Asansol	00350100032829	UCBA0000035
3	Suri Municipality	667000	State Bank of India	Suri	11126061288	SBIN0000191
4	Balurghat Municipality	243000	Indian Bank	Balurghat	543680362	IDIB000B045
5	Berhampore Municipality	287500	Allahabad bank	K.N.Road	21024685901	ALLA0211746
6	Ashokenagar Kalyangarh Municipality	200000	State Bank of India	Ashokenagar	11350282449	SBIN0004784
7	Habra Municipality	304000	State Bank of India	Habra	10985298705	SBIN0001643
8	North Dum Dum Municipality	362500	UCO Bank	Birati	07070200000545	UCBA0000707
9	South Dum Dum Municipality	300000	UCO Bank	Dum Dum	01630100027576	UCBA0000163
10	Maheshstala Municipality	1065000	State Bank of India	Batanagar	10254139109	SBIN0006699
11	Rajpur Sonarpur Municipality	873000	United Bank of India	Rajpur	0135010157406	UTBI0RAJ239
	<b>TOTAL</b>	<b>5207000</b>				

(Rupees Fifty-two Lakh Seven Thousand only)

(B.C.Patra)

Joint Secretary

M.A.Department, GoWB

(M.N.Pradhan)

Director

SUDA

17-3-15

बी. के. अग्रवाल, आई.ए.एस.

B. K. AGARWAL, I.A.S.

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सत्यमेव जयते

संयुक्त सचिव

भारत सरकार

आवास और शहरी गरीबी उपशमन मंत्रालय

निर्माण भवन, नई दिल्ली-110011

JOINT SECRETARY  
GOVERNMENT OF INDIA  
MINISTRY OF HOUSING  
& URBAN POVERTY ALLEVIATION  
NIRMAN BHAWAN, NEW DELHI-110011

January 15, 2015

D. O. No. K-14014/99/2014-UPA

Dear B.P. Gopalika,

PC  
19/1/15

Dr. SUDA  
ML  
AM

In regards to providing skill training to the urban poor under the EST&P Component of NULM; the Ministry of Housing and Urban Poverty Alleviation, Govt. of India has entered into a Memorandum of Understanding with the National Skill Development Corporation on 25<sup>th</sup> September, 2014 (a copy of the MoU is enclosed). As per the MoU signed, NSDC has agreed to provide skill training to a total of 1,00,000 urban poor before 31<sup>st</sup> March, 2015. In continuation to the MoU signed, NSDC has agreed to provide skill training to urban poor candidates in your state under the EST&P component of NULM through their empanelled partners.

REC-1  
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19/1/15

2. The candidates will be identified jointly by the ULB & Skill Training Provider. NSDC with their empanelled partners will be responsible for providing skill trainings, third party assessment and certification of candidates, providing placement and tracking of minimum 50% candidates trained under the MoU. The STPs / NSDC shall also submit a monthly progress report to the ULBs, SULM and the Ministry within first 10 working days of the next month. The number of candidates trained under this MoU shall be in addition to candidates trained by the State. However these would be considered as the state's achievement under EST&P component of NULM and will help the SULM achieve its targets. Details of Skill Training Providers and number of candidates proposed for your State / UT is enclosed.

3. It is proposed that cost of training as fixed by NSDC will be directly paid to NSDC by the States as per agreed instalments. The NSDC will further make payments to Skill Training Providers and submit Utilization Certificate to the SULM. The SULM will include this amount in its expenditure under NULM.

4. You are requested to confirm your agreement to this arrangement so that further actions may be taken at the earliest.

With Regards

Yours Sincerely

(B.K. Agarwal)

Shri BP Gopalika,  
Principal Secretary  
Municipal Administration Department,  
Writers Building,  
Kolkata, West Bengal - 700001

AS-SHA/15  
8/2/15

Shri BP Gopalika

State-wise commitment from NSDC Skill Training Providers

S. No	Training Partners	Andhra Pradesh	Assam	A&N Islands	Bihar	Chhattisgarh	Delhi	Madhya Pradesh	Goa	Gujarat	Haryana	Himachal Pradesh	Jammu & Kashmir	Jharkhand	Kerala
1	Amass Skill Ventures Pvt. Ltd				500			1000			500				
2	SkillTree Knowledge Consortium				2000		2000				1000			1000	
3	ALC India	910								100					
4	GRAS Education & Training Services Pvt. Ltd.	2000	300		1000		600	1000		300	1200				2000
5	Manipal City & Guilds	200					500			100					200
6	Globsyn Skills Development (P) Ltd.							1500							
7	Sahaj e-Village Limited									1200	1000	1000			
8	NIT Yuva Jyoti Ltd				600	600	200	400		400	400	400		500	400
9	Team Lease Services Pvt. Ltd	300					400	2000	300	600	600				
10	Quivon		100											100	
11	Calance Skillstation			500	2000			3000			1000			1000	
12	Vidyania Skills Institute Pvt. Ltd					500	500	500			1000				500
13	Empower Pragati	1000			1000		500	1000		1000	1000	1000			1000
14	Pipal Tree Ventures Pvt. Ltd	1200			500										
15	Alma Male Infotech Pvt. Ltd.						400				300				
16	Institute of Advanced Security Training & Management				150			300				100			
17	CAP Workforce Development Institute	1000			600	200	1000		200	1200				500	400
18	Centium Learning	2500			2500			1500			2000	1000			
19	AISECT		300		1000	4000		4000		1500	500	200	500		
20	Future Sharp Skills Ltd.	100					100			50	100				
	<b>TOTAL</b>	<b>9,210</b>	<b>700</b>	<b>500</b>	<b>11,850</b>	<b>5,300</b>	<b>6,200</b>	<b>16,200</b>	<b>500</b>	<b>6,450</b>	<b>10,600</b>	<b>3,700</b>	<b>500</b>	<b>3,600</b>	<b>4,500</b>



State-wise commitment from NSDC Skill Training Providers

S. No	Training Partners	Maharashtra	Odisha	Punjab	Pondiche ry	Rajasthan	Karnataka	Tamil Nadu	Telagana	Uttarka nd	Uttar Pradesh	West Bengal	North East (except Assam)	Total
1	Anass Skill Ventures Pvt. Ltd		500			1000				500	500			4,500
2	SkillTree Knowledge Consortium	1000				1000	3000				4000	1000		16,000
3	ALC India		470						520					2,000
4	GRAS Education & Training Services Pvt. Ltd.		1000	500		1000	1000	2000		500	2000			16,400
5	Mambal City & Guilds	150	500	250		250	200	200	200	250			500	3,500
6	Globsyn Skills Development (P) Ltd.	2500	1000			1200						1500		7,700
7	Sahaj e-Village Limited	500		1000		1000				800	1500			8,000
8	MIT Yuva Jyoti Ltd	700	500	400		600	600			200	400		200	6,900
9	Team Lease Services Pvt. Ltd	600	500	400		400	1000		600					7,700
10	Quivon		150								100	500		950
11	Celance Skillstation	2000								1000	3000		500	14,000
12	Vidyanta Skills Institute Pvt. Ltd			1000		500	500				500	500		5,500
13	Empower Pragati	1000	2000				1000		1000		1000	1000		14,500
14	Pipal Tree Ventures Pvt. Ltd	600	400								300	700		3,700
15	Alma Mate Infotech Pvt. Ltd.										400			1,100
16	Institute of Advanced Security Training & Management	200				100					150			1,000
17	CAP Workforce Development Institute	1000		400	300			1200	1000					9,000
18	Centum Learning		2000			2000			1500		2500	800	200	18,500
19	ANSECT	1000	1000	1200		500					2000	500	500	19,200
20	Future Sharp Skills Ltd.	200		200		200	50				200	100		1,300
	<b>TOTAL</b>	<b>11,450</b>	<b>10,020</b>	<b>5,350</b>	<b>300</b>	<b>9,750</b>	<b>6,250</b>	<b>3,400</b>	<b>4,820</b>	<b>3,250</b>	<b>18,550</b>	<b>6,500</b>	<b>1,900</b>	<b>161,450</b>

**DRAFT**

**D.O No. ....**

**Dt. ....**

From : Principal Secretary,  
Municipal Affairs Department,  
Government of West Bengal

**Sub: Evaluation and Certification of Skill training courses conducted under NULM**

Dear .....

Referring to the discussion your officials had with Joint Director, SUDA regarding training and evaluation under NULM programme, I would like to inform you that Skill Training component of NULM is designed to provide skill training of the urban poor to enable them setting up self-employment ventures and providing salaried employment in the private sector.

As per NULM guidelines each successful candidate undertaking training under NULM should be awarded a certificate issued by a competent agency which has acceptability in the industry for which assessment of the skills gained should be done by an independent certifying agency. As per programme guidelines, Training Institutes and Certification Agency (CA) should be empanelled by State Urban Livelihoods Mission(SULM) based on the quality, integrity and past-record of the agency.

As per Annual Action Plan of 2014-15, GOI has fixed a target of 50000 under skill training component of NULM programme for 63 NULM towns in the State. Maximum Training cost under the NULM programme has been fixed at Rs. 15,000/- per candidate for providing at least 400 hrs. of training and 30 hrs. of soft skill training including certification, kits etc.

For ensuring proper quality and effectiveness of the training, it is considered essential to integrate the courses with your Department especially with regard to assessment and certification as emphasized in the NULM guidelines. A copy of 'Operational guideline of Skill Training under NULM' is enclosed for your ready reference.

Kindly inform us the procedure that needs to be followed at this end for achieving the stated objective.

Regards,

Encl. as stated

Your sincerely

To : Secretary,  
Technical Education & Training,  
Government of West Bengal

(B.P GOPALIKA)

# National Urban Livelihoods Mission

Guidelines for Employment  
through Skills Training & Placement



सत्यमेव जयते

Ministry of Housing & Urban Poverty Alleviation  
Government of India

# Guidelines for Employment through Skills

## Training & Placement

*'... Improved training and skill development is critical for providing decent employment opportunities to the growing youth population and necessary to sustain high growth momentum....'*

*– 12<sup>th</sup> Five Year Plan Approach Paper – Point 10.14*

### 1 Introduction and Objectives

The National Skill Development Policy issued in March 2009 states that the demand for skilled manpower by 2022 is 50 Million. Due to increasing urbanization, 50 Million non-farm employment opportunities will be created during the 12<sup>th</sup> Five Year Plan period and same number of people would be provided certified skill training.

The Employment through Skill Training & Placement (EST&P) Component under NULM is designed to provide skills to the unskilled urban poor as well as to upgrade their existing skills. The program will provide for skill training of the urban poor to enable them setting up self-employment ventures and for salaried jobs in the private sector. The EST&P Program intends to fill the gap between the demand and availability of local skills by providing skill training programs as required by the market.

#### Objectives

The broader objective of the Employment through Skills Training & Placement (EST&P) Program is –

- To provide an asset to the urban poor in the form of skills for sustainable livelihood
- To increase the income of urban poor through structured, market-oriented certified courses that can provide salaried employment and / or self-employment opportunities which will eventually lead to better living standards and alleviation of urban poverty on a sustainable basis
- Ensure inclusive growth with increased contribution of skilled urban poor to the National Economy.

## 2 Skill Training Modules

### 2.1 Skill Gap Analysis

In order to achieve the above objectives, the trainings should be provided as per the industry demand and as per the curriculum recognized nationally. The industry demand for skill can be assessed only through a comprehensive Skill Gap Analysis at city level. The Skill Gap Analysis (SGA) should provide a clear picture of the industry wise demand for trained manpower, nature of skills required, trades to be selected for EST&P both for wage employment as well as for self-employment. The SGA should also state the nature and duration of the courses required for each trade. Such a study must have projections for a period of 5 years. The Skill Gap Analysis conducted by National Skill Development Corporation (NSDC) may be referred by the State Urban Livelihoods Mission (SULM). The SULM may take help of Sector Skill Councils of NSDC, Technical Universities, State Department of Labour and Employment, State Industries Department, Government sponsored Research Institutions, State Industries Association or any other competent agency to conduct the Skill Gap Analysis. The cost of conducting Skill Gap Analysis may be booked under the A&O Expenses of NULM.

The Skill Gap Analysis should provide demand for employment in upcoming industries and also identify the scope for setting up of self-enterprises in local area. The trainings should be conducted for imparting skills with highest demand in local areas, however for candidates willing to migrate to other regions skill training courses not identified under skill gap analysis may also be conducted.

### 2.2 Curriculum Designing

The skill trades identified through the skill gap analysis should have a formal standard curriculum which is designed in accordance to the demand of the industry, need for assessment and certification requirements.

The National Occupational Standards (NOS) have been developed by various Sector Skill Councils under NSDC. The NOS specify the standard of performance an individual must achieve for carrying out a function in the work place. The NOS are laid down by the employers through the Sector Skill Councils under NDSC. The NOS and identified Job Roles are in accordance to the standards prescribed under the National Vocational Education Qualifications Framework (NVEQF) as

mentioned in the National Skill Policy. The SULM may consider finalizing the curriculum based on the NOS and NVQEF requirements.

The Ministry of Labor & Employment has designed curriculum for a list of Modular Employable Skill (MES) courses under the Skill Development Initiative Scheme. The curriculum as provided by MoL&E may be followed for the skill training courses. However, if MES courses do not have curriculum for any particular skill training then a formal curriculum may be approved by the state.

All the standard curriculum for any training course under EST&P should be designed in consultation with a competent technical agency such as Technical University / College, Directorate of Technical Education, National Skill Development Corporation, Sector Skill Councils of NSDC, etc. Designing of curriculum should not be left on the Skill Training Provider alone. All the courses should be approved by the SULM in consultation with any of the above agencies so as to ensure standardization and job opportunities for trainee. The Training course modules should be in accordance to local industry demand and acceptable at state / national level. The course curriculum should be designed to ensure certification of industry standards.

### 2.3 Soft Skills

In addition to the basic skill training on specific skills, the training course modules should have the following modules integrated into the course curriculum –

- a. Soft Skills – Basic Communication skills (in English and local language), Basic computer operations (for courses other than computer training), Professional Etiquettes, etc.
- b. Financial Literacy – Orientation and awareness on savings, credit, subsidy, remittance, insurance and pensions.
- c. Other government schemes – the candidate may also be provided information regarding other government schemes (including other components of NULM) and entitlements for poverty alleviation. The ULB should facilitate access to such schemes and entitlements for the urban poor.

The above inputs will also assist the candidate on a longer and sustainable basis.

## 2.4 Course Duration

The course duration for all the skill training programmes under EST&P would be minimum 3 months (approximately 400 hours of the technical training plus 30 hours for soft skills training). If the MES Curriculum is being followed, then the basic and advanced level skill training courses may be combined to ensure a minimum of 400 training hours. However, for such combined courses a single certificate should be provided.

## 3 Cost Norms

The maximum cost support provided for training under EST&P is Rs. 15,000/- per candidate (Rs. 18,000/- per candidate for North-East and Jammu & Kashmir States). The training cost will include cost of candidate mobilization, curriculum design, raw materials required for training, assessment & certification, placement linkage, MIS and post-placement tracking of the candidates. No infrastructure development cost will be supported under this component.

The cost of training would vary based on the course curriculum, infrastructure and materials needed for the course, course duration, etc. The SULM shall ensure that cost of the training courses is decided in consultation with the competent technical agencies or as per market conditions. The SULM may review the training cost on an annual basis.

The amount mentioned above is the maximum support per candidate provided under NULM. However, if the training cost is higher than the above, then the additional cost may be borne by the State Government or by the Skill Training Provider.

## 4 Certification

Each successful candidate undertaking training under EST&P component of NULM should be awarded a certificate issued by a competent agency which has acceptability in the industry. Assessment of the skills gained should be done by an independent certifying agency. The training agency should not be entrusted with the assessment and certification of the trainees to ensure objective assessment.

The Certification Agency (CA) should be empanelled by the SULM based on the quality, integrity and past-record of the agency. Government and Semi-Government

Agencies such as National Council for Vocational Training, State Council for Vocational Training, etc. involved in certification process may be accorded priority. The State may also empanel agencies such as Sector Skill Councils, NSDC, All India Council for Technical Education (AICTE), Technical University, national level industry associations such as ASSOCHAM, NASSCOM, etc. for the assessment and certification of the candidates, depending on their competence to perform this job.

The SULM may enter into a Memoranda of Understanding with the Certification Agency clearly defining the trainings to be certified, area of operation, delivery standards with time lines and processes, and fee to be charged by the agency. The SULM shall fix the fee for the certification based on the course curriculum and in consultation with competent technical agencies. This fee will be directly paid to the certification agency and will be considered as a part of the training cost.

The same should be mentioned in the Terms of Reference (TOR) issued for Skill Training Providers. The TOR shall clearly state the process for assessment and certification of successful candidates. The STP shall be responsible for arranging and issuing of the certificate through the empanelled Certification Agency.

The ULB / SULM through the State Level Bankers' Committee / District Level Bankers' Committee shall ensure that the certificates are considered as valid document for application of Enterprise loans from Banks.

As and when the candidate completes the training and is ready to undergo assessment, the STP shall inform the concerned Certification Agency with details of number of candidates to be assessed, trades to be assessed and location of the training center. The Certification Agency should ensure assessment and declaration of results within 30 days of receipt of the request from the STP. If a candidate fails in the assessment then she/he should be re-trained for re-assessment and certification. The re-training and re-assessment cost of such unsuccessful candidates shall be borne by the STPs. The SULM shall reimburse the training cost of only successful and certified candidates to the STPs.

The Ministry of Labour and Employment under the Skill Development Initiative (SDI) Scheme has identified assessment bodies (the list with contact details is available on the website of MoLE). Based on the assessment of the trained candidates, certification is provided by National Council of Vocational Training (NCVT). The ULB / SULM may adopt the process as under the SDI Scheme for assessment and certification.



The Ministry of Human Resource Development under its Community College Scheme provides certificate to the successful candidates as per the National Vocational Education Qualification Framework (NWQEF). The SULM may try to provide such nationally recognized certificates.

## 5 Skill Training Providers (STPs)

### 5.1 Identification

SULM may empanel private STPs through a bidding process. The selection criteria should be a combination of technical qualification, experience of the organization and the cost of training. Strict technical assessment of STPs shall have to be undertaken by the SULM to ensure that the quality of the training is not compromised.

The SULM may also directly enter into an agreement with Govt. Institutes such as Industrial Training Institutes (ITI), Polytechnic Colleges, Technical Universities, etc. with details of modalities for mobilization, training, certification, bank linkage, mandatory placement / self-employment setting up and tracking of the successful candidate.

SULM may also adopt any other successful model of skill training projects funded through Government of India or State Government programs. SULM may also provide Skill training through Industrial houses / Industrial associations which provide for in-house placement of trained beneficiaries.

The empanelment of STPs should be valid for a period of 3 years based on satisfactory performance of the STPs.

The certification of all the trainings should be provided by external independent agency and not by the STP.

SULM may also hire services of external professional agencies, universities, academic institutes, etc. for drafting of the TOR, Appraisal, evaluation and monitoring of the STPs. The cost of the same may be booked under the A&O Expenditure of NULM.

## 5.2 Request for Proposal (RFP) for STPs

The SULM in consultation with the state government skill training agencies and in accordance with the procurement procedures approved by the State Executive Council shall undertake the bidding process for empanelment of the Skill Training Providers (STP). The Request for Proposals for the STPs should essentially contain the following sections in detail:

- i) Criteria and Process for Technical Assessment
- ii) Period of validity of the RFP and empanelment
- iii) Amount of Performance Guarantee
- iv) Approximate number of trainees with location and curriculum details
- v) List of Certification Agency, Process and Costing for Certification in detail
- vi) Conditions for Post Training Support including responsibility to provide placement or Self enterprise establishment support to minimum 50% of successfully trained candidates.
- vii) Other Deliverables such as reporting formats, reporting processes, financial inclusion of candidates, maintenance of data base of trainees, etc.
- viii) Payment Terms and Conditions with conditions for last installment of training cost to be released only after successful placement or microenterprise development and tracking for 12 months post successful completion of the training.
- ix) Penalties for non-adherence to conditions as mentioned in the contract and deliverables
- x) Process for termination of the contract

## 5.3 Post Training Support

The STP shall work towards providing job-placement or setting up self-enterprise for all the successful candidates. It is mandatory for the STP to provide placement / self-enterprise set-up support for minimum 50% of successfully trained candidates, inability to do so shall result into suitable penalty as provided in the terms & conditions of the contract with STPs.

Job Placement: On successful completion of the training, the candidate shall be provided placement in suitable job by the STP within one month of completion of the training.

Micro-enterprise: For candidates interested in setting up micro-enterprises, the STPs shall be responsible to assist in setting-up the microenterprise within 3 months of successful completion of the training. The STPs shall provide support for proposal writing, ensure credit from banks, provide support for availing subsidy to candidates regarding any of the micro-enterprise development schemes such as SEP component under NULM, Prime Minister's Employment Generation Programme (PMEGP) under Ministry of Micro, Small and Medium Enterprises (MoMSME), Cluster Development Schemes under MoMSME or any other such scheme.

Financial Inclusion: The STP shall also facilitate the opening of Basic Saving Bank Deposit account for all the candidates who do not have a bank account.

#### 5.4 Post Training Tracking

The STP shall be required to track the successful candidates for a period of 12 months. For the candidates provided with wage employment in any industry information like appointment letter, pay package / remuneration, etc. shall be maintained and submitted to the ULB / SULM as per the terms and conditions of the contract with the STPs.

For the candidates interested in setting up micro-enterprises, the STP shall be responsible for providing support and track the progress of Micro-enterprise for a period of 12 months.

### 6 MIS and Reporting

**For Skill Training Providers:** The STP shall have the responsibility of regular reporting on progress of training, placement and micro-enterprise establishment to the ULB and SULM on a regular basis. The formats and periodicity of reporting may be mentioned in the TOR for STPs.

The STP shall also develop and maintain online Management Information System (MIS) for recording the information of all the candidates including their contact details, candidate's bank account details, status of assessment and certification, status of the placement or setting up of a micro-enterprise, etc. on their website. The SULM and ULB shall be provided access to all the information regarding the candidate and the training programs of the STPs. As and when the national MIS for NULM is launched,

the STP shall have the responsibility to update the information of candidates as specified by the Ministry.

For SULM / ULB: The SULM will have the overall responsibility to ensure regular reporting by STPs, Certification Agencies, ULBs and SULM to the Ministry on a regular basis. The SULM shall submit necessary reports as per instructions received from the Ministry on monthly basis and as and when required by the ministry. The SULM shall be responsible for regular updating of the online NULM MIS as when it is developed.

The SULM shall be responsible for monitoring and maintaining high quality standards of the training through regular monitoring and commissioning independent evaluations. The SULM may enter into an agreement with Government or Semi-Government Institutes for conducting monitoring and evaluation of the training programs. The monitoring reports and evaluation study reports should be utilized for initiating corrective actions at the earliest and the same should be informed to the NMMU.

## 7 Candidates for Training

### 7.1 Eligibility of the Candidate

The candidates selected for training under EST&P component of NULM should be from the urban poor households only. The following conditions need to be adhered to in selection of the candidate –

- i) S/he should not have undergone skill development training under the SJSRY / NULM in any other trade during the last 3 years. The candidate can however be provided advanced training on the skills acquired in any previous training.
- ii) The candidate should meet the minimum qualification as per requirement of the training curriculum approved by the State Executive Committee.
- iii) The percentage of SC and ST candidates being trained should not be less than the percentage of SC and ST population in the town.
- iv) Out of the total beneficiaries for the State/UT under EST&P; minimum 30% should be women, minimum 15% should belong to the Minority community and minimum 3% of the candidates should be differently-abled. However based on the trade and area of implementation, if the above requirement of

minimum percentage cannot be fulfilled through common training programs, specific training programs targeting the above vulnerable communities maybe undertaken by the SULM.

## 7.2 Awareness Generation and Demand Creation

The following strategies may be adopted by the SULM for awareness generation and creation of skill training demand from the target community.

- i) The SULM & ULB should conduct mass media campaigns through newspapers, radio, television, posters, wall paintings, SHG meetings, etc. on regular basis to provide information on skill training opportunities and invite applications from the prospective candidates.
- ii) The information regarding the courses, duration, location of training, name and details of skill training providers should be available at all the ULBs, Urban Local Bodies, City Livelihood Centers and any other urban centers set-up by the government.
- iii) The candidate should be allowed to submit 'an intent to undertake a training' on a plain paper with basic details such as name, age, contact details, name of the training required, Aadhar Card number or other identity document (if available), etc. The prospective candidate can submit the intent to undertake training in physical form at designated centers or through mail or post. On submission of the Intent, the same shall be entered into a register and a receipt with unique registration number shall be issued to the applicant. This will create a Waiting List of prospective candidates for a specific training demanded by the urban poor. The ULB shall accept such intents throughout the year. This register shall be utilized for mobilization of the trainees as and when the demanded training commences in the city. The intent may be received through area offices of Municipal Corporations, Ward Offices, ULBs, Self Help Groups in the areas, Community Organizers, Area Level Federations and City Level Federations of the SHGs, office or training centers of NULM empanelled Skill Training Providers and any other NULM related institutions. The candidate should not have to travel long distances to submit 'the intent to undertake a training'.
- iv) The SULM and ULB shall ensure that candidates enlisted in the waiting list shall be informed through available communication means like SMS, letter, Public notice, SHG, ALF, etc. regarding the commencement of training

program and details of location of training center, eligibility criteria, course duration, etc.

- v) While deciding on the training programmes calendar for the city, the demand for particular trades as per Waiting List may be considered.
- vi) In addition to the candidates listed in 'Waiting List', the ULB may identify candidates through other means like organizing camps, registration drives, sponsoring by SHGs, etc. However candidates registered in Waiting List will be given preference.
- vii) If a particular skill training is sought by prospective candidates and the ULB does not have competent skill training providers empanelled, then the ULB in consultation with SULM and the local industry association shall arrange to provide the same.
- viii) Before the commencement of the training, a counseling session for all the prospective candidates will be arranged. During this session the prospective candidate would be briefed in detail about the available training program, eligibility criterion, etc.
- ix) At this stage an information and application form will be filled by the beneficiaries. The form shall capture all the details such as education, BPL Status, residential address, other contact details, etc. On the basis of these documents their selection will be done for a suitable training program.
- x) The ULB may also provide information to the probable candidates through Monthly Job Placement Fairs, Rozgaar Melas, etc. in the slum areas.

P.C

*M. Ramo*  
11/2/14

In your up draft as per 'x' & 'x'

*M. Ramo*

Advisor

A draft pl.

*M. Ramo*  
11/2/14

P.C

Draft of Principal Secretary, M.A. Deptt is a part of approval.

*M. Ramo*  
17/12/14  
06/01/15

Advisor

Draft may be processed & sent to MA Deptt. for approval pl.

Jt. Dir

*M. Ramo*  
27/1/15

Draft placed may kindly be forwarded for getting signature of Pr. Secretary MA Deptt.

*M. Ramo*  
28/1/15

Director

Instruction of MSP-17 (bottom) may kindly be recalled. As directed, Mr. M.C. Ramo, Jt. Dir (SD), SUDA held discussion with concerned officials of Technical Educ & Trg. Deptt and it was suggested that a communication may be made from M.A. Deptt reg. certificate/assessment of skill training under NSRF. Accordingly a draft letter is placed below for kind approval and signature.

*M. Ramo*  
29/1/15

No. SUDA: 22  
dated 9-01-2015  
70/2014

Principal Secretary  
M.A. Deptt.

Adl.  
*M. Ramo*

In terms of order by the Hon'ble M.I.C. M.A. & U.D. Department dt. 20/02/2012 to the effect all files related to release of fund to the U.L.Bs need to be approved by the M.I.C.

From 1<sup>st</sup> April, 2014 onwards SJSRY has been restructured as National Urban Livelihood Mission in 63 Urban Local Bodies. As per guideline Request for Proposal(RFP) from Skill Training Providers(STPs) and Certification Agency(CA) empanelment are in progress.

It has been decided that till such time a fresh list of training institutes is prepared under NULM, the selected NULM towns(ULBs) may submit training proposals from the approved training courses under existing empanelled training institutes. For compulsion of certification as envisaged in the guidelines for NULM, only Modular Employable Skills(MES) courses of Skill Development Initiative Scheme(SDIS) under National Council of Vocational Training( NCVT), Ministry of Labour and Employment and the approved training courses of enlisted Govt. institutions can be approved. .

The following training proposals of the U.L.Bs along with a summary sheet in **Annexure-I** is put up for approval.

If approved, training fund would be regulated as per existing payment milestone enshrined in Memorandum of Understanding.

\* 50% payment will be made after commencement of training based on actual no. trainees joining the batch.

\* 30% payment will be made after satisfactory completion of training duly certified by Chairman / Vice- Chairman / Executive Officer of the Municipality.

\* 20% payment will be made after providing job placement to at least 75% of the successful trainees and extending a minimum of three interview opportunities to rest of the successful candidates.

Further, after completion of training the cost of Tools/Kits(wherever required) at the rate of Rs. 600/- per candidate(as per norms of earstwhile SJSRY programme) may be provided to the successful candidates with proper claim from the ULB.



**1. Memo No. 6804/NULM dt. 8/7/14 of Asansol Municipal Corporation**

The Asansol Municipal Corporation has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training (months)	Course fees (Rs.) (Excl. S. Tax)	NCVT Assessment fee	Trainer Agency
1.	Garments making & Dress making	100	6	5000	-	R.K. Mission, Asansol
2.	Computer Software	50	6	6000	-	
3.	<b>Security Guard</b>	<b>125</b>	-	<i>Not in the list</i>	-	<b>ICA</b>
4.	Computers Teacher Training	75	3	6500	-	ICA
5.	Jute Products	50	6	5500	-	Suri Nabadisha Welfare Society
6.	Paper bag/conversion products	50	6	5500	-	
7.	Basics of Beauty & Hair Dressing	175	6	5500	800	
8.	Wool Knitting	50	6	5250	-	
9.	Nursery Teachers Training Course(NTTC)	50	6	7000	-	Society for Information Technology Development
10.	Computer Teachers Training(CTTC)	50	6	6500	-	
11.	Computerized Professional Accounting Course(CPAC)	200	6	6500	-	
12.	Laboratory Assistant	60	6	5000	800	Society for the School of Medical Technology
13.	Nursing Aide	100	6	5000	800	
14.	Bedside Assistant	60	6	5000	800	
15.	Operation of Physiotherapy Equipments	60	6	5000	800	
16.	Diploma in Hardware Engineering(DCHE)	150	6	5750	-	Sunita Infotech
17.	Certificate in Accounts Operation(CAO)	150	6	4750	-	
Total :		<b>1555</b>				

\* EST&P target for 2014-15 is 3000

Proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

The training modules and work place deliverables are more or less same of the courses 'Nursing Aides' & ' Bed side assistant'. Thus, initially the course 'Nursing Aides' may be approved.

Hence, final approval may be accorded to **220** candidates to Asansol Municipal Corporation as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>	<u>Sl. No.</u>	<u>No. of Candidates</u>
7	100 (in four batches)	12 & 13	60 ( in two batches)

Submitted for approval.



- 4 -  
NOTE SHEET

**SUDA**

8.	Field Surveying (Amin)	50	6	7500	-	The George Telegraph Training Institute
9.	Computer Hardware Technician	50	6	7500	-	
10.	Mobile & Telephone Repairing Technician	50	6	7500	-	
11.	Plumbing	50	-	7500	-	
12.	Automobile Mechanic with Driving	50	6	7500	-	
13.	Household Electrical Wiring	50	6	7500	-	
14.	<i>Kantha Designer</i>	50	6	5500	800	Suri Nabadisha Welfare Society
15.	Santiniketan Leather Bag	50	6	5500	-	
16.	Screen Printing	50	6	5000	-	
17.	<i>Basics of Beauty &amp; Hair Dressing</i>	50	6	5500	800	
18.	Catering & fast food	50	6	6000	-	
19.	<i>Tailor (Basic Sewing Operator)</i>	50	6	6200	800	
20.	<i>House Wiring</i>	50	6	6080	800	Society for Information Technology Development
21.	Computer Teachers Training Course(CTTC)	50	6	6500	-	
22.	Nursery Teachers Training Course(NTTC)	50	6	7000	-	
23.	Computerized Professional Accounting Course(CPAC)	50	6	6500	-	Society for Information Technology Development
24.	Diploma in Hardware & Networking Technology(DHNT)	100	6	6000 + 800 (tools & kits)	-	
25.	Certificate in Basic Computer & Data Entry Operator(CBC & DEO)	50	6	6000	-	
26.	Hardware Networking	50	6	7000	-	Orion Edutech Pvt. Ltd.
27.	Data Entry	50	4	5000	-	
28.	<i>Financial Accounting</i>	50	-	<i>Not in the list</i>	-	
29.	Orion Mobile Repairing(OMR)	50	4	6000	-	ECIL-ECIT
30.	Advance Diploma in Information Technology	50	6	8000	-	
Total :		1700				

\* EST&P target for 2014-15 is 200

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

It is observed in the above proposal that most of the proposed training courses (shown in bold and italic format) are similar in nature from different training institutes with different course fee. Considering the local need the stated training courses may be approved with lowest rate quoted by the training institute.

The training course cited in Sl. 28 can not be approved because it is not figure in the approved training course list.

Hence, final approval may be accorded to 300 candidates to Suri Municipality as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>
2,3,5,6, 20 & 30	50 (in two batches)

Submitted for approval.

Contd...&

NOTE SHEET

4. Memo No. 810/G-95 dt. 24/07/14 of Balurghat Municipality

The Balurghat Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Tailor Ladies	60	6	3600	800	Jacob Manual Training Centre
2.	Basics of Beauty & Hair Dressing	60	6	3000	800	
3.	Survey of Amin	30	6	3000	800	
4.	Jute Handicraft & Bag Making	60	6	3000	-	
Total:		210				

\* EST&P target for 2014-15 is 200

The training courses appear to be viable and local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval may be accorded to 150 candidates to Balurghat Municipality as they proposed above.

Sl. No.	No. of Candidates	Sl. No.	No. of Candidates
1,2	60 (in two batches)	3	30

Submitted for approval.

5. Memo No. SJ-13/811(En)/B.M/14 dt. 22.07/2014 of Berhampore Municipality.

The Berhampore Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Nursing Aides	50	6	5000	800	Society for the School of Medical Technology
2.	Nursery Teachers Training Course(NTTC)	50	6	7000	-	Society for Information Technology Development
3.	Diploma in Office Management	25	6	6000	-	Webel Informatics Ltd.
4.	Diploma in Financial Accounting	25	6	7000	-	
Total :		150				

\* EST&P target for 2014-15 is 250

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to 100 candidates to Berhampore Municipality as they proposed above.

Sl. No.	No. of Candidates	Sl. No.	No. of Candidates
1	50 (in two batches)	3 & 4	25

Submitted for approval.

## NOTE SHEET

SUDA

8.	Field Surveying (Amin)	50	6	7500	-	The George Telegraph Training Institute
9.	Computer Hardware Technician	50	6	7500	-	
10.	Mobile & Telephone Repairing Technician	50	6	7500	-	
11.	Plumbing	50	-	7500	-	
12.	Automobile Mechanic with Driving	50	6	7500	-	
13.	Household Electrical Wiring	50	6	7500	-	
14.	<b>Kantha Designer</b>	50	6	5500	800	Suri Nabadisha Welfare Society
15.	Santiniketan Leather Bag	50	6	5500	-	
16.	Screen Printing	50	6	5000	-	
17.	<b>Basics of Beauty &amp; Hair Dressing</b>	50	6	5500	800	
18.	Catering & fast food	50	6	6000	-	
19.	<b>Tailor (Basic Sewing Operator)</b>	50	6	6200	800	
20.	<b>House Wiring</b>	50	6	6080	800	Society for Information Technology Development
21.	Computer Teachers Training Course(CTTC)	50	6	6500	-	
22.	Nursery Teachers Training Course(NTTC)	50	6	7000	-	
23.	Computerized Professional Accounting Course(CPAC)	50	6	6500	-	
24.	Diploma in Hardware & Networking Technology(DHNT)	100	6	6000 + 800 (tools & kits)	-	
25.	Certificate in Basic Computer & Data Entry Operator(CBC & DEO)	50	6	6000	-	
26.	Hardware Networking	50	6	7000	-	Orion Edutech Pvt. Ltd.
27.	Data Entry	50	4	5000	-	
28.	<b>Financial Accounting</b>	50	-	<i>Not in the list</i>	-	
29.	Orion Mobile Repairing(OMR)	50	4	6000	-	
30.	Advance Diploma in Information Technology	50	6	8000	-	
Total :		1700				ECIL-ECIT

\* EST&P target for 2014-15 is 200

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

It is observed in the above proposal that most of the proposed training courses (shown in bold and italic format) are similar in nature from different training institutes with different course fee. Considering the local need the stated training courses may be approved with lowest rate quoted by the training institute.

The training course cited in Sl. 28 can not be approved because it is not figure in the approved training course list.

Hence, final approval may be accorded to 300 candidates to Suri Municipality as per following recommendations.

Sl. No.	No. of Candidates
2,3,5,6, 20 & 30	50 (in two batches)

Submitted for approval.



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NOTE SHEET

**SUDA**

6. Memo No. AKM/483/NULM/2014 dt. 24/06/14 of Ashokenagar-Kalyangarh Municipality

The Ashokenagar-Kalyangarh Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NCVT fees	Trainer Agency
1.	Basics of Beauty & Hair Dressing	150	6	4000+800	800	SPAN
	Total:	150				

\* EST&P target for 2014-15 is 400

The training course appears to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval may be accorded to 100 candidates (four batches) to Ashokenagar-Kalyangarh Municipality as they proposed above.

Submitted for approval.

7. Memo No. 199 dt. 17/07/14 of Baranagar Municipality.

The Baranagar Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NCVT fees	Trainer Agency
1.	Batik, Bandhni	100	6	3500	-	SPAN
	Total :	100				

\* EST&P target for 2014-15 is 200

Proposed training course is not NCVT approved. Approval of training course can not be possible at the present.

8. Memo No. 1) HM/1469/SJSRY/2013 dt. 28/12/2013, 2) HM/449/NULM/2014 dt. 05/07/2014 of Habra Municipality.

The Habra Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NCVT fees	Trainer Agency
1.	Basics of Beauty & Hair Dressing	25	6	4000/- + 1000(tools & kits)	800	College Square Medical & Technological Research Society
2.	Basics of Beauty & Hair Dressing	25	6	5000	800	Society for the School of Medical Technology
3.	Operation of Physiotherapy Equipments	30	6	5000	800	
4.	Nursing Aides	25	6	5000	800	
5.	Laboratory Assistant	25	6	5000	800	
6.	Tailor Ladies	30	6	3600	800	Jacob Manual Training Centre
	Total:	160				

\* EST&P target for 2014-15 is 350

Proposed Training courses appear to be viable and may local need based.  
Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to 135 candidates(except sl. 2) to Habra Municipality as per following recommendations.

Sl. No.	No. of Candidates
1, 4 & 5	25
3 & 6	30

Submitted for approval.

9. Memo No. NDDM/SJSRY/2305 dt. 01/07/2014 of North Dum Dum Mnpity.

The North Dum Dum Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Food & Beverage Service	30	6	8000	-	Gurukul Management Studies
2.	Housekeeping	30	6	7500	-	
3.	Diploma in Financial Accounting	50	6	7000	-	Webel Informatics Ltd.
4.	Safety & Surveillance Management	30	4	8450+ 500(tools & kits)	-	EPITOME
5.	Basics of Beauty & hair Dressing	50	6	5000	800	Society for the School of Medical Technology
6.	Health Care Multipurpose Worker	25	6	5000	800	
7.	Orion Computer Teachers Training	50	6	6500	-	Orion Edutech Pvt. Ltd.
Total :		265				

\* EST&P target for 2014-15 is 350

Proposed Training courses appear to be viable and may local need based.  
Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to 125 candidates to North Dum Dum Municipality as per following recommendations.

Sl. No.	No. of Candidates
3 & 5	50 (in two batches)
6	25

Submitted for approval.

10. Memo No. SDM/0449/XXIV dt. 12/07/2014 of South Dum Dum Mnpty.

The South Dum Dum Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Laboratory Assistant	25	6	5000	800	Society for the School of Medical Technology
2.	Nursing Aides	25	6	5000	800	
3.	Pharmacy Assistant	25	6	5000	800	
4.	Basics of Beauty & hair Dressing	25	6	3000	800	Rural Downtrodden Training Institute
5.	Repair & Maintenance of Cellular Phone(Mobile Repairing)	25	6	3000	800	
6.	House Wiring	25	6	3000	800	
Total:		150				

\* EST&P target for 2014-15 is 200

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to 150 candidates to South Dum Dum Municipality as they proposed above.

Submitted for approval.

11. Memo No. 420/XIII/MM/NULM/103 dt. 14/07/2014 of Maheshtala Mnpty.

The Maheshtala Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Automobile Technician(Two & Three Wheeler)	30	6	7500	-	The George Telegraph Training Institute
2.	Automobile Mechanic with Driving	30	6	7500	-	
3.	Repair & Maintenance of Home Appliances	30	6	7500	-	
4.	House Keeping	60	6	Not in the List	-	
5.	Civil Draughtsmanship	30	6	Not in the List	-	
6.	Diploma in IT & Financial Accounting	60	6	9000	-	ECIL-ECIT
7.	Diploma in Computer Application	60	6	8000	-	
8.	Computer Basics & Data Entry	60	4	5000	-	
9.	Diploma in Office Management	60	6	6000	-	Webel Informatics Pvt. Ltd.
10.	Nursing Aides	60	6	5000	800	Society for the School of Medical Technology
11.	Operation of Physiotherapy Equipments	30	6	5000	800	
						Contd..../6



## NOTE SHEET

SUDA

12.	Beautician	60	6	4800+ 500(Tools & Kits)	-	Monali School of Beauty
13.	Nursery Teachers Training Course(NTTC)	90	6	7000	-	Society for Information Technology Development
14.	Diploma in Hardware & Networking Technology(DHNT)	60	6	6000+ 800(Tools & Kits)	-	
15.	BIET Compact	90	6	7950	-	The British Institutes
Total :		810				

\* EST&P target for 2014-15 is 800

Proposed Training courses appear to be viable and may local need based. Proposed training institute is empanelled with SUDA.

The training courses cited in sl. 4 & 5 can not be approved because it is not figure in the approved training course list.

Hence, final approval may be accorded to 330 candidates to Maheshtala Municipality as per following recommendations.

Sl. No.	No. of Candidates	Sl. No.	No. of Candidates
6 to 10	60 ( in two batches)	11	30

Submitted for approval.

12. Memo No. 132/NULM/RSM/14 dt. 11/07/2014 of Rajpur-Sonarpur Mnpty.

The Rajpur-Sonarpur Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Tailor Ladies	70	6	3600	800	Jacob Manual Training Centre
2.	Basics of Beauty & Hair Dressing	70	6	3000	800	
3.	Nursing Aides	70	6	5000	800	Society for the School of Medical Technology
4.	Beautician	70	6	4800+ 500(Tools & Kits)	-	Monali School of Beauty
5.	Safety & Surveillance Management	70	4	8450+ 500(tools & kits)	-	EPITOME
6.	Diploma in PC Application	70	6	8000	-	Webel Informatics Pvt. Ltd.
7.	Diploma in Office Management	70	6	6000	-	
8.	Certificate in Accounts Operation(CAO)	70	6	4750	-	Sunita Infotech
9.	Automobile Mechanic with Driving	70	6	7500	-	The George Telegraph Training Institute
10.	Household Electrical Wiring	35	6	7500	-	
11.	Air-conditioner & Fridge Repairing & Servicing Course	35	6	7500	-	
12.	Mobile & Telephone Repairing Technician	35	6	7500	-	

Contd. 12.



# NOTE SHEET



13.	Hospitality Support Executive	35	3	8500	-	Technable Solutions Pvt. Ltd.
14.	Certificate Course in PC Hardware & Networking	35	6	7000	-	ECIL-ECIT
Total :		805				

\* EST&P target for 2014-15 is 800

Proposed Training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to <sup>330</sup>~~350~~ candidates to Rajpur-Sonarpur Municipality as per following recommendations.

Sl. No.	No. of Candidates
1,2,3,6,7 & 14 14	60 ( in two batches) <del>1</del> 30

Submitted for approval.

In summary of the above 12 proposals, the following number of candidates for skill training may be approved for the U.L.Bs mentioned below.

Sl. No.	Name of the NULM Town/ULB	No. of Training Courses Proposed to be Approved	No. of Candidates Proposed to be Approved against the respective ULBs
1.	Asansol MC ✓	3	220
2.	Burdwan	2	200
3.	Suri	6	300
4.	Balurghat	3	150
5.	Berhampore	3	100
6.	Ashokenagar-Kalyangarh	1	100
7.	Habra	5	135
8.	North Dum Dum	3	125
9.	South Dum Dum ✓	6	150
10.	Maheshtala ✓	6	330
11.	Rajpur-Sonarpur ✓	6	<sup>330</sup> <del>350</del> ✓
Total Number of Candidates :			2190 <sup>2140</sup> ✓

Put up and submitted.

*[Signature]*  
26/03/19

Mentioned trg. proposals from (ii) NULM towns have been reviewed. The trg. courses recommended by the ULBs are incorporated in NSP-2-12 above. The trg. proposals have subsequently been examined on the basis

*Admission*

From page 2:

of ~~concern~~ part performance of the trg. institutes coupled with job potential aspect of each of the trg. courses. Trg. targets assigned to these U.Bs during 2014-15 have also been considered along with. Finally, the trg. courses, <sup>as</sup> summarized in Table-A above are placed for consideration & approval.

If approved, release of payment of the approved courses as per payment milestone clause of MOU may also be accorded approval.

*[Signature]*

*[Signature]*  
26/8/14

Pl. comment

(i) as to whether the rates given are the for the training courses are approved ones ~~at the time of~~ ~~erstwhile~~ ~~SJSRY~~.

(ii) as to whether the rates of training courses needs to be approved along with no. of training courses, trainees as well as the training agencies specified for the course.

~~(iii) as to whether ~~it is necessary~~~~

(iii) as to whether any other aspects of NUALM <sup>is</sup>

(iii) as to whether the proposal ~~transmission~~ <sup>is</sup> in line ~~with~~ <sup>with</sup> <sup>the</sup> other aspects of NUALM [i.e. training of soft skills, duration, training on banking literacy etc.]

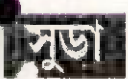
*[Signature]*  
Address

*[Signature]*  
28.8.14

Proposer Pl. comply.

P/c

*[Signature]*  
29/8/14



NOTE SHEET



Notes and observations in pre-page;

- Rates for training courses proposed are as per erstwhile SJSRY.
- Rates for the training courses being proposed for approval are detailed in NSP-2 to 12.
- Pending empanelment of Training Providers under NULM , which is under progress, the training courses proposed by the ULBs are being put up as per the practice followed under erstwhile SJSRY. In this aspect, reference may please be made to the letter no. SUDA-326/2008(Pt.-2)/1137(62) dt. 25.06.2014 issued to the NULM towns.

Submitted.

*Adviser*

*FA*  
*02/09/14*

Reply given above is convincing. On the basis of the reply given, the trg. proposals summarized in Table-A of NSP-12 above may be put up for approval along with release of payment for these approved courses as per 'payment milestone' of MoU.

*Dir. P. C.*

*C*  
*2/9/14*

The notes at NSP-13 of PC and Adviser may be perused. ~~The~~ In this connection the comment of undersigned <sup>at NSP-13</sup> as well as the reply of PC and Adviser as given above may <sup>also</sup> be perused. As proposed, Training proposals as summarized at the Table at A <sup>at NSP-12</sup> are put up for approval. Corresponding proposals placed <sup>may be perused in this respect</sup>

*4.9.14*

*Director*

*FA may H opine.*

*We may have along with P.C*

*WT*  
*4/9/14*  
*Joint discussion*  
*may*  
*05/09/14*

*FA*

*Adviser*

*Dir. P. C.*

NOTE SHEET



Discussed.

As suggested the file is further put up for approval.

25/10/14

Adviser

'A' / The trg. proposals submitted by (11) ULBs under NULM as enumerated in NSP-12 above may be put up to MA Deptt. for approval by Hon'ble MIE as per discussion held. Simultaneously, approval of H.M.I.E may be obtained for release of payment of the approved 'concesses' as per existing 'payment milestones' specified in MOU.

'B' /

H.F.O.

21/10/14

Proposal of advisor as in 'A' & 'B' may kindly be considered.

21/10/14

Director

Proposal at 'A' & 'B' above regarding skill training programme under NULM in the ULBs mentioned at NSP-12 and subsequent release of payment as per payment milestone may be considered.

If agreed, file may be sent to the Hon'ble MIE, MA & J Deptt for his kind approval.

21/10/14

Principal Secretary  
1-17, Deptt  
Chairman, SUDA

Pl: See & put up.

27/10/14

22-10-14

70/2014

OSD to H. note me of no & submit to me directly.

22/10/14

Taruna Datta  
SUDA

CP no. is noted on the pages as instructed and put up.

29/10/14

Note page 2 below.

I. Training approval may be accorded at the level of ASSUM & Project Director, SULM. But before conduct of Training, SUDA may hold prior discussion with Administrator of Assam HC, Maleshala, Rajpur Senapour, & Sonm. Dum Dum since they are having elections & presently run by Board of Administrators.

II. Regarding payment for training, the payment milestone on the MOU may please be noted on the note sheet. For easy understanding of ~~higher~~ higher authority. If considered, the bill may be sent back to SUDA.

*[Signature]*  
31/10/14

- X'

Assistant, MA.

① - X' appd,

② Also the entire skill training programme including evaluation should be integrated with Technical Ed. & Trg. Deptt.

mae  
31/10/14

Advisor *[Signature]*  
31/10/14

P.C *[Signature]*  
31/10/14

Approval of Training under NULM  
SUBMITTED FOR APPROVAL

Sl. No.	Name of the NULM Town/ULB	No. of Training Courses Proposed to be Approved	Training Proposal from the ULBs under Memo No.	No. of Candidates Proposed to be Approved against the respective ULBs
1.	Asansol MC	3	6804/NULM dt. 8/7/14	220
2.	Burdwan	2	61/NULM/XII-6 dt. 21/07/2014	200
3.	Suri	6	1) 2397/S.M dt. 24/01/2014, 2) 498/S.M dt. 2/07/14	300
4.	Balurghat	3	810/G-95 dt. 24/07/14	150
5.	Berhampore	3	SJ-13/811(En)/B.M/14 dt. 22.07/2014	100
6.	Ashokenagar-Kalyangarh	1	AKM/483/NULM/2014 dt. 24/06/14	100
7.	Habra	5	1) HM/1469/SJSRY/2013 dt. 28/12/2013, 2) HM/449/NULM/2014 dt.05/07/2014	135
8.	North Dum Dum	3	NDDM/SJSRY/2305 dt. 01/07/2014	125
9.	South Dum Dum	6	SDM/0449/XXIV dt. 12/07/2014	150
10	Maheshtala	6	420/XIII/MM/NULM/103 dt. 14/07/2014	330
11.	Rajpur-Sonarapur	6	132/NULM/RSM/14 dt. 11/07/2014	360
<b>Total Number of Candidates :</b>				<b>2170</b>

20/08/14