

State Urban Development Agency, Health Wing, West Bengal

Sub:- Release of Security Deposit of Rs 1749/-
to M/s. Business Centre. Net against supply
of Laserjet Printer.

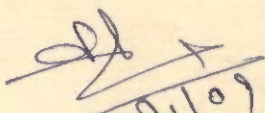
Apropos work order no. SUDA-Health/6342/P2/
04/36 dt. 23.04.2007, M/s. Business Centre, Net
supplied one Laserjet Printer (HP 1320) on 14.5.07.

Payment of the bill was made after
deducting 10% of the bill amount as Security
Deposit on the condition that the amount
of Rs. 1749/- as S.D. will be refunded after expiry
of warranty period of one year.

The said period of one year has
already been expired and the machine
is running satisfactorily.

The firm vide his letter no. BCN/-
dt. nil requested for refund of security
Deposit of Rs. 1749/-, the said amount
may be released to the firm.

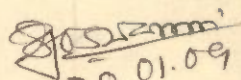
Submitted


20/1/09

Notes above.

S.D of Rs. 1749/- may be released to
M/s Business Centre, Net.

Submitted


20.01.09

~~P.O. (Health) SUDA~~

~~Director, SUDA~~
~~EO, SUDA~~

CCA
22/1/09

As per notes and orders at prepage

In terms of SUDA's Work Order bearing no.SUDA-Health/63 ULBs/07/36 dated 23.04.2007, Business Centre.Net supplied one Laser Jet Printer (Model No.HP 1320) to the Health Wing of SUDA on 14.05.2007.

Accordingly, on 30.07.2007, an amount of Rs.15,741/- (Rupees Fifteen Thousand Seven Hundred Forty One) only was released in favour of Business Centre.Net vide SBI cheque bearing no.250321 dated 28.05.2007 after deducting Rs.1,749/- (One Thousand Seven Hundred Forty Nine) only towards Security Deposit (i.e. 10% of Bill Amount) as per terms of the Work Order.

Now after expiry of the warranty period, Business Centre.net vide their letter no.Nil dated Nil requested Director, SUDA to release the Security Deposit. F.O., SUDA-Health also given the successful running certificate of the Laser Jet Printer at prepage.

Hence to release the Security Deposit, an account payee SBI cheque as detailed below is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

Sl. No.	Name of the Party	Purpose of claim	Bill Amt. (in Rs.)	SBI Ch. No. & Date
01.	Business Centre.Net	Release of Security Deposit in connection with supply and installation of a Laser Jet Printer (Model No. HP 1320) to Office of the Health-Wing, SUDA on 14.05.2007 against their letter no.Nil dated Nil.	Rs.1,749.00	164367 dt. 27.01.09

Dir. SUDA
Jt. Secy. M.A. Deptt
27-01-09
SUDA

27-1-09
02/02/09

Subj - Release of Security Deposit of Rs 16000
to M/S. WIZBERTECH Informatics. Pvt. Ltd,
162/e/529, Lake Gardens, Kel-45 against
supply of 01 no of Scanner.

Apropos work order no. SUDA-Health/63UBG/
07/35 dt. 23/04/2007, M/S WIZBERTECH Informatics
Pvt. Ltd supplied one Scanner (HP make SCANJET
4850 model) on. 02/05/2007.

Payment of Rs 14400 vide ch. no. 250332 dt.
28/05/2007 was made after deducting 10% security
Deposit of Rs 1600 i.e (10% of 16000). Amount of Rs
1600 in S.D will be released after expiry of
one (01) year from date of delivery i.e 02/05/2008.
The firm vide letter no. nil dt. nil. requested
to release of their S.D of Rs 1600.

Forwarded for kind approval so that amount
of Rs 1600 may be released.
Submitted.

SD as detailed above has been released
to the firm, as the machine is
working with satisfaction.

[Signature]
25/02/2009

[Signature]
25-02-09

May be released, if approved

[Signature]
27/2/09

Approved.
[Signature]
26/2/09

~~P.O (Health), SUDA~~

~~Director, SUDA~~

~~FO~~
27/2/09

~~Dir. SUDA~~

~~FO~~
[Signature]
28/2/09

As per notes and orders at prepage

In terms of SUDA's Work Order bearing no.SUDA-Health/6/ULBs/07/35 dated 23.04.2007, Wizertech Informatics Pvt. Ltd. supplied one Scanner (Model No.HP 4850) to the Health Wing of SUDA.

Accordingly, on 29.06.2007, an amount of Rs.14,400/- (Rupees Fourteen Thousand Four Hundred) only was released in favour of Wizertech Informatics Pvt. Ltd. vide SBI cheque bearing no.250322 dated 28.05.2007 after deducting Rs.1,600/- (One Thousand Six Hundred) only towards Security Deposit (i.e. 10% of Bill Amount) as per terms of the Work Order.

Now after expiry of the warranty period, Wizertech Informatics Pvt. Ltd. vide their letter no.Nil dated Nil requested Director, SUDA to release the Security Deposit. Project Officer, SUDA-Health also given the successful running certificate of the Scanner at prepage.

Hence to release the Security Deposit, an account payee SBI cheque as detailed below is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

Name of the Party	Purpose of claim	Bill Amt. (in Rs.)	SBI Ch. No. & Date
Wizertech Informatics Pvt. Ltd.	Release of Security Deposit in connection with supply and installation of a Scanner (Model No.HP 4850) to the Office of Health-Wing, SUDA against their letter no.Nil dated Nil.	Rs.1,600/-	164381 dt. 02.03.09

F.O.
Dir SUDA
Jt Secy M.A Dept
SUDA
02-03-09

2/3/09
03/03/09