

Sub. : Prevention & Control of Vector Borne Diseases i.e. Dengue, Chikunguniya in Urban Areas - Printing of leaflet and supply to the ULBs.

This is to state that State Government has given utmost emphasis for taking preparation well in advance to ensure prevention of vector borne diseases. In this connection, 28 ULBs have been identified by the Department of Health & Family Welfare as high risk ULBs. In the mean time, a no. of meeting already held at different tiers. In the meeting held at the chamber of Secretary, Department of Municipal Affairs on 15.05.2013 with Director, SUDA, it was instructed that the job for printing of leaflet on Dengue, Chikunguniya will be undertaken centrally by SUDA and will be distributed to the ULBs to maintain uniformity in printing matter as well as supply to the ULBs at a time. This leaflet will be distributed by the team members during house to house visit for identification of fever cases and source reduction of mosquito larvae. There will be six rounds of house to house visit by the team members @ 1 round for each of the month w.e.f. May, 2013. Hence, the printing job for leaflet and supply to the ULBs may be done on urgent basis by deploying Government Printing Press so that the leaflets could be distributed by the team during house to house visit. ULB-wise requirement for leaflet for two rounds of house to house visit by the team members is enclosed at Flag -- A.

Printing matter has been received from the Department of Health & Family Welfare. In this connection, M/S Shilpabarta Printing Press, 25 & 27, Canal South Road, Tangra Industrial Estate, Kolkata - 700 015 has been contacted and handed over specimen of printing matter for leaflet. Quotation of M/S Shilpabarta Printing Press Ltd. vide no. SBP/Order-18/13-14/133 dt. 04.05.2013 is placed herewith at Flag - B.

Apropos rate quoted by M/S Shilpabarta Printing Press Ltd. fund requirement will be Rs. 19,39,275/- for printing of 45,63,000 no. of leaflets and Rs. 80,000/- as delivery charges to the ULBs. VAT will be charge extra. Hence, the total fund requirement is Rs. 20,19,275/- excluding VAT. Fund provision from the Department may be arranged.

If agreed upon and approved, work order may be given to M/S Shilpabarta Printing Press Ltd.

Submitted.

*[Signature]*  
16.5.13

FA, SUDA

Appropriate instruction, Draft letter is placed herewith (memo no. SUDA - Health 65(P.11) / 13/809 dt. 17.05.2013) for signature, if approved.

*[Signature]*  
17.5.13

Director, SUDA

The UPS visited office of Jt. Secretary (PH & CD), DMFS on date for obtaining matter for printing of leaflet which has been received through e-mail.

We may place order to M/s Silpa Baha Printing Press Ltd. Draft order is placed herewith for signature, if approved. We may also inform the 28 URB, for receiving the same.

*[Signature]*  
17.5.13

FA, SUDA  
Director SUDA

foregoing notes

The work order to M/s Silpabaha Printing Press Ltd toward printing of leaflets on Dengue & Malaria and supply the same to the ULBs as per annexed sheet, may please be signed.

*[Signature]*  
17/5/13

Discussed with Secretary MA Dept & Chairman SUDA. We may go ahead of printing as proposed at 'A' in co-operation of fund from MA Dept due to urgency of supplying leaflets to ULBs. H/O signed.

*[Signature]*  
17/5/13

FA  
PO (H)

As directed, work order for printing of leaflets (as per specimen received from Health Dept) has been placed to M/s Silpa Baha Printing Press Ltd, a Govt of WB. Undertaking in anticipation of fund from MA Dept. Secretary MA Dept & Chairman SUDA may like to see it.

*[Signature]*  
20/5/13

Secretary  
M. R. Ghosh  
Director, SUDA

Dir, SUDA

As per instruction of Dept. of MA received  
of leaflet for h-t-h which has been  
re-assessed which may be forwarded  
to the Dept. for taking further  
w/a.

Draft letter is placed herewith for  
signature, if approved.

*[Signature]*  
20.05.13

*[Signature]*  
20/5/13

~~Director - SUSA~~

Po(u)  
—

**State Urban Development Agency, Health Wing, West Bengal**

**Sub. : Printing & Supply of Leaflet for house to house visit to be started for the month of June, 2013 onwards.**

A work order vide no. SUDA-Health/65(Pt.II)/13/45 dt. 17.05.2013 (at Flag - A) was placed with a Government of West Bengal undertaking press namely M/S Silpa Barta Printing Press Ltd. for printing of 45,63,000 nos. of leaflet at a total price of Rs. 20,19,275/- (excluding VAT) and supply to the concerned Municipalities.

Following to the meeting with Hon'ble Chief Minister on 22.05.2013, it was instructed that design & colour of the leaflet may be at par with those of designed & published by Bidhannagar Municipality.

10,00,000 nos. of leaflet already printed by the said printing press may be supplied to the respective ULBs immediately for the present as the 2<sup>nd</sup> round of house to house visit would start w.e.f. 01.06.2013. In this regard this office work order no. SUDA-Health/65(Pt.II)/13/60 dt. 23.05.2013 (at Flag - B) is placed herewith.

A sample of leaflet has been obtained from Bidhannagar Municipality. Accordingly design of leaflet has been improvised by the M/S Silpa Barta Printing Press Ltd. which is placed herewith (at Flag - C) for kind approval.

As newly designed leaflet differs in specification comparing to the previous one, the said printing press has submitted fresh quotation vide no. SBP/Order-18/13-14/133 dt. 30.05.2013 (at Flag - D). In this office communication no. SUDA-Health/65(Pt.II)/13/47 dt. 20.05.2013 (at Flag - E), Director, SUDA requested Department of MA to release fund for an amount of Rs. 27,05,480/- for printing of 59,40,000 leaflets.

In the present situation, the requirement of fund will be as under :

Estimation was done for printing & supply of 59,40,000 nos. of leaflet	27,05,480.00
Interim work order has been issued for supply of 10,00,000 nos. of leaflet - cost involvement	5,22,000.00
Revised cost estimate for printing & supply of newly designed 49,40,000 nos. of leaflet	50,31,390.00
<b>Revised requirement of fund</b>	<b>55,53,390.00</b>

Submitted for kind approval of newly designed leaflet and release of fund of Rs. 55,53,390/-.

FA/SUDA  
Director

*[Signature]*  
31.5.13  
*[Signature]*  
31/5/13

PO (H)

We may move to MA Dept.  
A draft M.

Draft letter is placed herewith for signature, if approved.  
*[Signature]*  
31.5.13

Sub. : Printing & Supply of Leaflet for house to house visit to be started for the month of June, 2013 onwards.

Notes at NSP - 4.

This is to state that sample of printed leaflet (at par with that of Bidhannagar Municipality) submitted by M/S Silpa Barta Printing Press Ltd. will cost @ Rs. 970/- per thousand excluding VAT @ 5%.

Apropos discussion and instruction, M/S Silpa Barta Printing Press Ltd. has submitted further quotation vide no. SBP/Order-18/13-14/133 dt. 04.06.2013 at **Flag - F** wherein cost varies depending on the paper quality i.e. for 60 gsm, 70 gsm and 80 gsm paper, the printing cost is Rs. 616/-, Rs. 668/- and Rs. 720/- per thousand respectively excluding VAT @ 5%.

As the leaflet is multi coloured, it needs better quality paper for which 80 gsm paper sample submitted by the firm may be accepted and approved. If it is approved, the requirement of fund will be as under :

Estimation was done for printing & supply of 59,40,000 nos. of leaflet	27,05,480.00
Interim work order has been issued for supply of 10,00,000 nos. of leaflet <sup>black &amp; white</sup> cost involvement (@ Rs. 425/- per thousand + 5% VAT and Rs. 80,000/- distribution cost to 27 ULBs)	5,26,250.00
Revised cost estimate for printing & supply of newly designed 49,40,000 nos. of leaflet <sup>multi colour</sup> (@ Rs. 720/- per thousand + 5% VAT including distribution cost to 27 ULBs)	37,34,640.00
<b>Re-revised requirement of fund</b>	<b>42,60,890.00</b>

Submitted for kind approval of paper quality for printing of newly designed leaflet and release of fund of Rs. 42,60,890/-.

FA/SUDA

A

Director

10.6.13  
10/6/13

Proposal at 'A' above for printing of leaflets for the purpose of awareness on prevention of dengue/chikungunya etc as per rate submitted by M/S Silpa Barta Printing Press Ltd, & Govt - & was undertaken at a total cost of Rs. 42,60,890/- may kindly be considered. If approved, printing order for residential parts (Colour - @ Rs. 720/- per thousand) may be issued in sub-judice of fund from M.A. D-MA. 11/6/13

may be approved.

12/6/13

Secretary  
M.A. Dept  
& Chairman, SUDA

SUDA.U/NO-267

Date - 11.6.13

18/6/13  
MTC  
DIR/SUDA

Notes at Draftage 5 may be taken into consideration. As approved, we may issue work order to M/s Silpabarta Printing Press Ltd for printing & supply of leaflet.

A draft work order is placed opposite for signature pl.

Submitted

19/06/13

F. A.

Please see the approval of Hon'ble M. I. C. MA & UD departments to our proposal for printing of leaflets on Dengue and Malaria to M/s Silpabarta Printing Press Ltd at n. o. p. s.

Accordingly the work order for printing of leaflets in colour may be issued in favour of M/s Silpabarta Printing Press Ltd. Incidentally, it may be mentioned the work order for printing of leaflets in Black-white has already been issued in anticipation of approval and in consideration of exigency. Hence, no further work order for black-white leaflets need not be required.

If approved, the work order for colour leaflets as per approved specified which is placed below may please be approved and signed.

19/06/13

19/6/13

Director

FA

Enclosed opposite bill submitted by M/S Silpabarta Printing Press Limited for printing & supply of leaflet in Bengali in two colors. The total amount of bill is Rs 530,250/- (Five lacs thirty thousand two hundred fifty only) which includes VAT & delivery charges also.

Necessary receipted challans from different ULBs are also attached with the bill and it is verified with the distribution list given by us as marked at Flag "Y".

In this connection the work order marked at Flag "X" may kindly be taken into consideration. The firm placed the bill with us at the agreed price of Rs 425/- per 1000 as mentioned in our work order also, which excludes VAT. For billing purpose 5% VAT may be agreed.

But in case of delivery charge, we have agreed for Rs 20,000/- (all inclusive) in our work order. But the firm quoted Rs 24,000/- which included VAT, which was not agreed by them when taking the work order. So, Rs 4000/- (Four thousand only), which shown as VAT on delivery charges may be deducted at the time of payment.

Placed for kind approval so that payment may be released to M/S Silpabarta Printing. At the deduction of Rs 4000/- & other necessary statutory deduction.

Submitted

P.O(H)  
F.A

05/07/13

सूडा

→ I. confirm whether the total ~~of~~ number of leaflets since received by the U. L. B. does agree to the total number of leaflets claimed by the Printing Press.

Maya K  
08/7/13

F. O. (H)

Checked each Challan regarding Quantity supplied to individual ULB with our work order copy as annexed at Flg<sup>4</sup> Y!!

Submitted for kind approval as each Challan found ok.

08/07/13

Fyk.

foregoing notes.

We may release ₹ 5,26,250/- (five lakhs twenty six thousand two hundred fifty) to Silbabanta Printing Press Limited on account of printing and supply of leaflets on Dengue/chikengunia in black-white to the respective U. L. B.s. The procurement was made in terms of order SUDA-Health/65 (P-I) 13/45 ~~and~~ read with order no- SUDA-Health 65 (P-II) 13/60 for revised quantity of leaflets from 45,63,000 to 10,00,000. (Flay A & B respectively). As the VAT is not applicable on Delivery charge it has been excluded accordingly under intimation to the Printing Press.

Maya K  
08/7/13

Director



SW: Request for release of revised estimated fund for printing of leaflet relating to prevention & control of Dengue & Chikungunya.

Further to this office comm. vide no. SUDA-Health/65 (A.11) /13/47 dt. 20.05.2013 we may write to The Dept. for release of fund. M/s Silpa Bara Printing Press Ltd. has already printed & supplied to the UAs and submitted a part bill for release of payment.

Draft letter is placed herewith for signature, if approved.

*[Signature]*  
11.07.13

*[Signature]*  
uMg

~~Director SUDA~~

PO (H)



## Further Notes.

Notes at NSP – 7 may kindly be taken into consideration wherein it was proposed that fund may be released in favour of M/S Shilpabarta Printing Press Ltd for printing and supply of 1,00,000 numbers of leaflets in single color at different ULBs so that the ULBs may intimate and aware common people residing in the ULB area about Vector borne diseases like Dengue and Chikunguniya, preventive measure to be taken etc. Initially it was decided to print and supply entire leaflets in single color which was later modified to print the leaflets in multi colors to get it more attractive and meaningful.

M/S Shilpabarta Printing Press ltd was placed order to print and supply of 100000 leaflets in numbers in terms of preceding order in time bound manner. As and when the order was revised and communicated accordingly to the press, it was informed by the press that the printing of leaflet in single color was already accomplished. In view of the fact the printing of leaflet would take more time it was left with no other option but to send to the ULBs concerned for circulation.

Since, it was decided the circulation of aforesaid leaflets would be taken up in phased manner <sup>irregular</sup> in interval of time <sup>within the material period</sup> the revised <sup>order</sup> for color printing was also issued in favour of M/S Shilpabarta Printing Press Ltd for circulation in succeeding phases. Copy of order is placed at Flag "X".

Firstly the firm submitted a bill for an amount of Rs. 5,30,250/- for printing and supply of 100000 numbers of single color printing material as per this office order no. SUDA-Heal/65(pt. II)/13/45 dt. 17.05.2013 and SUDA-Heal/65(pt. II)/13/60 dt. 23.05.2013. But, on scrutiny it was found that they have charged VAT @ 5% on delivery charges. We had deducted Rs. 4,000/- from their bill and the net amount comes to Rs. 5,26,250/- (Five lakhs twenty six thousand two hundred fifty only). The original bill is also placed below for perusal.

Interim, the printing press has also submitted a bill for printing and supply of color leaflets as per our office order no. SUDA-Health/65 (Pt. II)/13/99 dt. 19.06.2013 amounting to Rs. 37,34,640.00 (Thirty seven lakhs thirty four thousand six hundred forty only) for payment. The aggregate amount for two bills would be Rs. 42,60,890.00 (Rupees Forty lakhs sixty thousand eight hundred ninety only) which may be paid out of fund of Rs. 42,60,890.00 since released by MAD vide G.O no. 150(sanction)/MA/P/C-10/ G-6/2013 dt 22.08.2013 for this purpose.

Submitted for kind approval please.

P.O(H)

30/08/2013

Notes of Po(H) above.

As per this office work order vide no. SUDA-Health/65 (Pt. II) /13/45 dt. 17.05.2013 & SUDA-Health/65 (Pt. II) /13/99 dt. 19.06.2013, M/S Salpa Banta Printing Press Limited has printed and supplied 1,00,000 nos. of single coloured leaflets & 49,40,000 nos. of multicoloured leaflets on design to the 28 UDs, respectively.

After causing supply, the said firm has submitted bill for Rs 42,60,890/- (Rupees forty two lakhs sixty thousand eight hundred ninety) only (Rs. 5,26,250/- for 1st consignment & Rs. 37,34,640/- for 2nd consignment) which may be released to the firm out of fund since released by MAD vide G.O no. 150(sanction)/MA/P/C-10/G-6/2013 dt. 22-08-13. Submitted.

30.8.13

1. furnish stock certificate on the body of the bill.

Since furnished on the body of the bill.

02/09/13

30/8/13.

FA, SUDA

F.O. (H)


F.A

forgoing notes.

Please see the approval of Hon'ble M. I. C. to the proposal for printing and supplying leaflets on Dengue in Black & white and colour at the total cost of ₹42,60,890/- at n.s.p 5 ante.

Accordingly, M/s Silpabanta Printing Press - an undertaking of Government of West Bengal was given two orders for Black & white SUDA-Health/65(P-I)/13/45460 dated 17.05.13 at a cost of ₹5,26,250/- and order for printing and supplying in colour vide NO SUDA-Health/65(P-I)/13/99 at cost of ₹37,34,640/-

As stock certificate and supply of leaflets to the U.L.Bs has been given by the Finance Officer (Health) on the body of the two bills the total payment for ₹42,60,890/- (forty two lakhs six thousand eight hundred ninety) may be released in favour M/s Silpabanta Printing Press Ltd out of the special fund since released by the Municipal Affairs Department for this purpose only.

  
04/09/13

WT  
07/09/13

Director

FO

CCA

05/09/13



### NOTE SHEET



#### As per notes and orders at NSP-01 to 11 and prepage

As approved by the Hon'ble M.I.C., M.A. & U.D. Department at NSP-05, to release the payment in favour of Silpabarta Printing Press Limited, an account payee SBI cheque as detailed below has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay orders endorsed on the body of the bills are for signatures of Director, SUDA.

Name of the Payee	Purpose of Payment	Gross Amt. (in Rs.)	TDS Amt. (in Rs.)	Net Amt. (in Rs.)	SBI Ch. No. & Dt.
Silpabarta Printing Press Limited	Payment towards printing and delivery of 49,40,000 nos. of leaflets in Bengali in connection with prevention and control of vector borne diseases vide Invoice No.SBP/13-14/0121 dated 20.07.2013 against this office Memo No.SUDA-Health/65 (Pt.-II)/13/99 dated 19.06.2013.	3734640	74693	3659947	
	Payment towards printing and delivery of 10,00,000 nos. of leaflets in Bengali alongwith delivery charged in connection with prevention and control of vector borne diseases vide Invoice No.SBP/13-14/0084 dated 29.06.2013 against this office Memo No.SUDA-Health/65 (Pt.-II)/13/45 dated 17.05.2013 and SUDA-Health/65 (Pt.-II)/13/60 dated 23.05.2013.	526250	10525	515725	810720 dt. 05.09.13
Total		4260890	85218	4175672	

*Ren*

*Dir. SUDA  
Jt. Secy. M.A. Deptt.*

*Pay order and a/c payee cheque for Rs 4,17,56,72/- may kindly be signed.*

*05/09/13*  
*05/09/13*  
*05/09/13*

placed opposite VC of the  
 fund. received from Dept of M.A vide  
 G.O NO 150 (Sanction)/MA/P/C-10/14-6/2013  
 dt. 22-08-2013 (copy enclosed) for printing  
 & supply of leaflet for vector borne  
 diseases in all 127 ULBs.

Now, a letter alongwith VC is placed  
 for kind approval & signature pl.  
 submitted.

~~P.O (H)  
 Addl. Director  
 P.A~~

~~Director~~

POCH

~~Signature  
 07.09.15~~

VC may be signed.

~~Signature  
 07/09/15~~

~~Signature  
 07/09/15~~

with printing & supply of leaflet centrally  
 by SUDA to 45 ULBs who will  
 conduct HTH visit for prevention  
 & control of Dengue, Chikungunya,  
 Quotation may be obtained from  
 M/S Shilpa Book Printing Press Ltd  
 (Govt. Organisation) for taking up the  
 matter with the Dept for fund provision

Draft letter is placed herewith for  
 signature, if approved.

~~Signature  
 14.3.16~~

~~Director, SUDA~~

POCH

~~Signature  
 14/3/16~~

**Sub. : Printing & supply of leaflet on prevention of Dengue & Malaria for 45 ULBs to be used during house to house visit.**

Following to the meeting of Hon'ble Chief Minister on 08.02.2016, a review meeting was convened by the Chief Secretary at Nabanna on 08.03.2016 w.r.t. prevention of vector borne diseases during 2016. The said meeting has been attended by the Principal Secretary, Department of Municipal Affairs, Director, SUDA and other officials. While discussing regarding preparedness for initiation of house to house visit in 45 high risk ULBs as identified by DHFW for consecutive six months w.e.f. April, 2016. It was decided that the leaflet will be printed centrally by SUDA and supplied to the said ULBs. The leaflet will be distributed to each of the household visited by the team members to reinforce IEC component. During the span of house to house visit for consecutive five days in a month for six months, the leaflet may be distributed to the households on alternate monthly visit i.e. three times in total period of six months.

A

For the purpose, a communication vide no. SUDA-Health/65(Pt.IV)/13/336 dt. 14.03.2016 was sent to M/S Silpa Barta Printing Press Ltd. (a Govt. of West Bengal undertaking organization) (at Flag - 1) with a request for offering quotation for printing of leaflet and supply to the 45 ULBs. Following to that M/S Silpa Barta Printing Press Ltd. has submitted quotation vide reference no. SBP/Order-18/15-16/1760 dt. 14.03.2016. The total estimated quotation is Rs. 40,56,845/- (Rupees Forty lakh fifty six thousand eight hundred forty five) only which includes printing of 79,47,000 no. of leaflets @ Rs. 470/- per thousand including 5% VAT and delivery charges of Rs. 1,35,000/-.

It may be mentioned here that leaflet had been printed & supplied to the ULBs by SUDA during FY 2013-14 as approved by the Secretary, Department of Municipal Affairs (at NSP - 2).

In this connection, this is to state that requisition of fund w.r.t. IEC component of these 45 ULBs estimated to Rs. 43.29 lakh for FY 206-17 and submitted to the SUDA. This IEC component includes flex banner, ward-wise meeting, printing of house visit & reporting format, miking, TV clippings, etc.

Furthermore, fund position (BMS) with SUDA for FY 2011-12 & 2014-15 is stated below :

(Rs. in lakh)			
FY	Fund received by SUDA from MA Dept.	Fund released by SUDA	Balance with SUDA
2011-12	694.29	640.42	53.87
2013-14	44.06	44.06	0.00
2014-15	449.46	378.63	70.83
<b>Total =&gt;</b>			<b>124.70</b>

It is for consideration as to whether unutilized fund as mentioned in the table above be utilized for printing & supply of leaflet for which the estimated is Rs. 40,56,845/- (Rupees Forty lakh fifty six thousand eight hundred forty five) only.

As house to house visit would start w.e.f. April, 2016 in 45 ULBs, it is urgently required to make available leaflets to each of the team members for prevention & control of vector borne diseases. *Considering the urgency, work order may be placed to M/s Silpa Barta Printing Press Ltd. It approved, at quote sheet in this letter.*  
Submitted for kind approval.

P.O. (A)  
Addl. Director  
F.A.  
Sudha

Proposal marked 'X' above may pl. be approved.

15/03/2016  
15.03.16  
15/03/16

Note pre-page.

Proposal at 'A' & 'x' pre-page for printing of IEC materials (leaflet) for creating awareness for prevention of vector-borne diseases in 45 not prioritized ULBs at the rates offered by M/s Shilpa Barta Printing Press with an estimate cost of Ru. 40,56,845/- may kindly be approved.

Principal Secretary  
M.A. Deptt  
& Chairman, SUDA

WT  
15/3/16

mal  
16/3

O.No. SUDA: 296/16

Dated: 15-03-16

F.No. 65/ptu/13/

*[Handwritten signature]*

PO (H)  
*[Handwritten signature]*

Placed opposite work order in favour of M/s Silpa Barta Printing Press at 25 & 27 Canal South Road, Tangra Industrial Estate, Kol-15 in respect of printing and supply of leaflet <sup>relating to</sup> Dengue & Malaria. Submitted for kind approval & signature.

Pl.

P.O. (H)  
A.D. Director  
F.A.  
*[Handwritten signature]*  
FA  
PO (H)

who may pl. be signed and approved.

*[Handwritten signature]*  
17/03/2016  
S. S. Swain  
17.3.16

WT  
15/3/16

WT  
15/3/16



All ULBs, may be informed regarding supply of leaflet to be used during MTH work. Draft letter is placed herewith for signature, if approved.

*[Signature]*  
31.3.16

Director, SUDA

Note at page 15 may kindly be taken into consideration wherein it is proposed to print & supply of leaflet to different ULBs. mainly used for awareness campaign to avoid vector borne disease. It is notified that initially it may be distributed 45 nos. of ULBs as they are high risk for coming year.

It is also proposed that the payment may be borne out of unspent fund of Rs 124.70 lakhs retained for IEC component with us.

Accordingly, we have placed an order to M/s Sirpa Barfa Printing Press limited based on their rate quotation and the amount comes to Rs 4056845/- inclusive of all.

Now, M/s Sirpa Barfa Printing Press Ltd. has submitted their bill alongwith all receipts challan from different ULBs as proof of delivery and on checking it is found ok. Necessary certificate is also placed in the body of the bill.

Submitted for kind approval so that payment may be released to the printing press after deduction of statutory deduction.

27/4/16

*[Signature]*  
27.4.16

P.O/H  
Addl. Director  
FA



NOTE SHEET



From Prepage:

Bill No. SBP/15-16/0810 dt. 29.03.16 of M/s Silpabarta Printing Press Ltd for Rs. 40,56,845/- for printing of Formes as against of no. SUDA-H/65(Pt-II)13/338 dt. 17.03.16, may pl. be approved for payment subject to deduction of taxes, as usual.

Director -

WS  
28/04/16

WS  
28/4/16

FA  
CC  
WS  
28/4/16

As per notes and orders at NSP-15, 16, prepage and above

As approved by Director, SUDA above, to release the payment in favour of Silpabarta Printing Press Limited, an account payee SBI cheque as detailed below has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the bill is for signature of Director, SUDA.

Name of the Payee	Purpose of Payment	Gross Amt. (in Rs.)	TDS Amt. (in Rs.)	Net Amt. (in Rs.)	SBI Ch. No. & Dt.
Silpabarta Printing Press Limited	Payment towards printing and delivery of 79,47,000 nos. of leaflets in Bengali in connection with prevention and control of dengue & malaria vide Invoice No.SBP/15-16/0810 dated 29.03.2016 against this office order no.SUDA-Health/65 (Pt.-II)/13/338 dated 17.03.2016.	4056845	81137	3975708	264742 dt. 28.04.2016

Additional Director & Financial Adviser

Director  
J.S.

To, all

Cheque for Rs. 39,75,708/- may pl. be signed

WS  
28/4/16  
WS  
28/4/16

WS  
29/4

**NOTE SHEET**



We have received a communication from Commissioner of Bidhannagar Municipal Corporation for placing of additional fund for procurement of semi-automatic ELISA machine to be installed at Bidhannagar Matri Sadan hospital considering the latest outbreak of suspected Dengue diseases entirely spread over the whole urban areas. They have claimed for Rs. 8,04,786/- for such procurement which is based on the latest procurement of the same type of machine by WEST BENGAL MEDICAL SERVICES CORPORATION LTD (A wholly owned corporation under DHFW, Govt of W.B) from M/S Bharat Scientific House off 144, B.B Ganguly Street, Kolkata - 700012. Communication of Managing Director of WBMSCL is also attached with the letter of Commissioner.

In this regard, it is to mention here that we have unspent fund of Rs. 84.13 lakhs under the heading BMS grant released by Department of Municipal Affairs for prevention of vector borne diseases (containing unspent fund for 2011-12, 2013-14 and 2014-15 all together and after payment for procurement of leaflet).

Options are:

- Considering the urgency we may agree to the proposal of Commissioner and release fund of Rs. 8,04,786/- (Eight Lakhs four thousand seven hundred eighty six only) and agree to their proposal so they may procure the same machine as procured by W.B.M.S.C.L at the same price.
- Or, write them to procure the machine in the same line and condition as given by us previously in case of Strengthening of MH services which includes procurement of the machine by observing the West Bengal Financial rule.

Submitted for kind decision.

P.O(H)

08/08/2016

A

Options for procurement of ELISA machine spelt by the FO (H) above. Decision may be granted. Unspent fund of Rs. 84.13 lakhs under BMS lying with AIC Section, SUDA may be utilised.

08.08.16

Director SUDA

Proposal at 'A' pro-page for providing fund of Rs. 8,04,786/- from BMS fund lying at SUDA may be considered.

If agreed, fund may be released to Bidhannagar M.C. with the approval of Hon'ble M.C. MA & UD Dept.

WT  
29/8/16

~~Secretary, MA Dept  
& Chairman SUDA~~

U.O. No. SUDA: 575

Dated: 09-8-16

09.08-

~~M.C.  
Bidhannagar~~

~~En  
26/8/16~~

~~FA  
26/8/16~~  
~~SEA  
29/8/16~~

As per notes and orders at prepage and above

As approved above, to release the fund towards procurement of medical equipment by Bidhannagar Municipal Corporation, a transfer advice amounting to Rs.8,04,786/- (Rupees Eight Lakh Four Thousand Seven Hundred Eighty Six) only is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake, Sector-I branch for electronic transfer of fund.

Finance Officer

~~29-08-16~~

~~Director~~

Payment advice may kindly be signed.

~~Jt. Secretary  
FA~~

~~WT  
30/8/16~~

Placed opposite memorandum for release of fund of Rs 804,786/- in favour of Bidhanagar MC for Procurement of semi-automated ELISA machine. Submitted for kind signature.

*[Signature]*  
05/09/16

ks  
05/09/16

Addl. Director  
&  
F. A

P.O.(H) FO(H)

Placed opposite (marked at Flag "X") Communication of Commissioner of Bidhanagar MC for Procurement of 41 nos. of fogging machines @ Rs 41,500/- each. The total amount comes to Rs 17,01,500/-. These machines will be used ~~for~~ to combat dengue disease spread most of the ward of the above noted ULB.

Hence, it is proposed that fund may be released out of UPHCS Fund considering urgency for saving life of common people. Submitted for kind approval pl.

MA Dept may be requested for release of fund for the time being fund may be retained out of UPHCS. On receipt of fund from MA Dept, UPHCS fund will be replenished.

*[Signature]*  
07/09/16

7-9-16

Pl opine.

WT

7/9/16

P.O(H)

Director

FA

**NOTE SHEET**



There is no specific fund available for the purpose. However, in view of urgency of the matter, we may agree to the proposal of P.O. (H) for release of an ad-hoc amount of Rs. 17,01,500/- (Rupees seventeen lakh one thousand five hundred only) to Bidhannagar Municipal Corporation for procurement of 41 no. Fogging Machines following the tender norms, from the fund available under UPHCS Scheme.

A

Director

reception  
07/09/16

Proposal at 'A' above may be considered in view of urgency of the matter and fund may be released to UCB with out of available fund of UPHCS Scheme and same may be replenished later on. If approved, fund amount of Rs. 17,01,500/- may be released to UCB with the concurrence of Hon'ble MIC, MA & EUD Dept.

WT  
21/9/16

Secretary, MA Dept  
& Chairman, SUDA

May be approved.  
20.9.16

16/9/16

~~HMIC MA & EUD~~

Secretary

FA  
29/9/16

~~LS~~ .FO(A)  
LS  
21/9/16

U/O NO 678 /16  
dt. 08.09.16

Pr. Health / 65 (PH 11) / 13

As approved at Pre-page we may agree to release fund to Bidhanagar Municipal Corporation in respect of procurement of fogging machine to combat recent outbreak of vector borne diseases in the urban area.

An office cheque bearing no 025392 dt. 22/09/2016 for Rs 170,500/- (Seventeen lakh one thousand five hundred only) with a letter to C.B.I. is placed below for signature pl.

Submitted.

*[Signature]*  
22/09/2016

Signed.

*[Signature]*  
22/9/16.

*[Signature]*  
22/9/16

in favour of Bidhanagar MC for procurement of 41 nos. of fogging machine. Placed opposite memorandum.

Submitted for kind signature pl.

*[Signature]*  
28/09/2016

Signed.

*[Signature]*  
28/09/16

Add. Director  
&  
F.A.  
Director  
R.A.

Add. Director  
&  
P.A.

PO(H)