



### NOTE SHEET



Sub. : Special cleanliness drive in the Urban Local Bodies from 29<sup>th</sup> August to 05<sup>th</sup> September, 2016.

As per decision of the State Government, a special cleanliness drive is to be undertaken by each of the Urban Local Bodies from 29<sup>th</sup> August to 05<sup>th</sup> September, 2016.

All the Councillors, Panchayat functionaries, Self Help Groups, ICDS workers, conservancy workers, Schools, Colleges, Clubs, market committee members, Govt. organizations etc. are to be involved in the said Programme.

Officials of Municipal Affairs Department, SUDA, H.G.U.S, CMU, D.I.B, M.F.D, WBVB will visit U.L.B during the week long special cleanliness drive.

#### Component of activities are as under :

- 1) Cleaning of drains, water bodies etc.
- 2) Collection of solid waste from the entire area of the town including hospitals, jail, market, school, college and the like. Compactors are to be used for solid waste disposal. Route chart of compactor along with timing is to be displayed.
- 3) Conservation of dumping ground.
- 4) Commencement of green space development works.
- 5) H.C activity i.e. rally, tabloid, group meeting, mass meeting, ward level meeting, leaflet, banner, hoarding, miking, video shows etc.
- 6) Organisation of Health camp.

#### Tentative cost for special cleanliness drive

Event	(Rs. in lakhs)	Source of fund
Ward wise awareness / community mobilization @ Rs. 1,000/- per ward X 2913 wards X 8 days	233.04	Urban Health (State Plan)
Hiring of labour to sweep / clean drains, ponds etc. to collect solid waste @ 30 labour per ward X 2913 wards X 8 days X Rs. 150/-	1,048.68	BMS
H.C :		
For Kolkata MC @ Rs. 1,00,000/- X 1	Rs. 1,00,000/-	
For Asansol MC, Durgapur MC, Howrah MC, Bidhannagar MC & Siliguri MC @ Rs. 80,000/- X 5	Rs. 4,00,000/-	Urban Health (State Plan)
For Chandernagore MC @ Rs. 60,000/- X 1	Rs. 60,000/-	
A Category - 13 U.L.Bs @ Rs. 40,000/- X 13 MCs	Rs. 5,20,000/-	
B Category - 08 U.L.Bs @ Rs. 30,000/- X 8 MCs	Rs. 2,40,000/-	
C Category - 31 U.L.Bs @ Rs. 30,000/- X 31 MCs	Rs. 9,30,000/-	
D Category - 47 U.L.Bs @ Rs. 50,000/- X 47 MCs	Rs. 23,50,000/-	
E Category - 21 U.L.Bs @ Rs. 20,000/- X 21 MCs	Rs. 4,20,000/-	
<b>Total</b>	<b>1317.72</b>	

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SUDA

ULB-wise allotment of fund is enclosed herewith.

A preliminary communication may be issued to all the ULBs to facilitate preparatory activities and plan of action by Urban Local Bodies. Draft letter is placed herewith for kind approval.

Further details are being worked out by Health & Family Welfare Department and will be communicated with the ULBs shortly.

Submitted.

~~Director SUDA~~

~~Secretary~~  
24/8/16

FA may pt office.

WT 24/8/16

FA

Proposal at prepage and above  
may be. see approved.

63  
24/8/16.

~~Director~~

Proposal above and pre-pages regarding different activities for the special cleanliness drive in all the ULBs from 23<sup>rd</sup> Sept 16 to 5<sup>th</sup> Sept 16 and financial involvement thereof may kindly be approved.

If approved, MA Dept may release fund amount to Rs. 1317.72 lacs to SUDA which may in turn be released to the ULBs, with the approval of Hon'ble M.C. MA & D Deptt.

WT  
24/8/16

May be approved.

24/8/16

WT  
24/8/16

Secretary, MA Dept  
& Chairman, SUDA

C.No. SUDA: 618/16

24-8-16

File - 510/2014

HEALTH MA & D

Director SUDA

24/8/16

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NOTE SHEET

SUDA

A letter may be sent to Sri M. Chatterjee, Jt. Secy, MA Dept. for release of fund of Rs 1317.72. Draft letter is placed herewith for signature, if approved.

Director, SUDA

24.08.16

PO(H)

Handwritten signature

Sub. : Release of fund to the ULBs w.r.t. Special cleanliness drive from 29th August to 05th September, 2016.

The said Programme along with cost estimate is approved by the MIC, MA & UD. As per verbal instruction of the Department fund may be released to the ULBs out of CBPHCS fund A/C for the present pending receipt of order from the Department. On receipt of fund from the Department CBPHCS fund may be replenished.

ULB-wise proposed allocation is as under :

Sl. No.	ULBs	Amount in Rs.
1	Asansol	4,744,000
2	Bidhannagar	2,720,000
3	Chandernagore	1,512,000
4	Durgapur	1,972,000
5	Howrah	2,984,000
6	Kolkata	6,304,000
7	Siliguri	2,148,000
8	Alipurduar	900,000
9	Arambag	812,000
10	Ashokenagar Kalyangarh	998,000
11	Baduria	768,000
12	Baidyabati	998,000
13	Balurghat	1,130,000
14	Bankura	1,047,000
15	Bansberia	998,000
16	Baranagar	1,536,000
17	Barasat	1,448,000
18	Barrackpore	1,086,000
19	Baruipur	768,000
20	Basirhat	998,000
21	Beldanga	636,000
22	Berhampur	1,262,000
23	Bhadreswar	998,000
24	Bhatpara	1,580,000
25	Birnagar	636,000
26	Bishnupur	856,000



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Sl. No.	ULBs	Amount in Rs.
78	Kharagpur	1,570,000
79	Kharar	460,000
80	Khardah	998,000
81	Khirpai	460,000
82	Konnagar	900,000
83	Krishnagar	1,086,000
84	Kurseong	900,000
85	Madhyamgram	1,130,000
86	Maheshtala	1,580,000
87	Mal	680,000
88	Mathabhanga	548,000
89	Mekliganj	416,000
90	Memari	724,000
91	Midnapore	1,130,000
92	Mirik	416,000
93	Murshidabad	724,000
94	Nabadwip	1,086,000
95	Naihati	1,404,000
96	Nalhati	680,000
97	New Barrackpore	900,000
98	North Barrackpore	1,042,000
99	North Dum Dum	1,404,000
100	Old Malda	812,000
101	Panihati	1,580,000
102	Panskura	768,000
103	Pujali	680,000
104	Purulia	998,000
105	Raghunathpur	592,000
106	Raiganj	1,130,000
107	Rajpur-Sonarpur	1,580,000
108	Ramjibanpur	504,000
109	Rampurhat	768,000
110	Ranaghat	856,000
111	Rishra	1,042,000
112	Sainthia	724,000
113	Santipur	1,086,000
114	Serampore	1,306,000
115	Sonamukhi	680,000
116	South Dum Dum	1,580,000
117	Suri	812,000
118	Taherpur Notified Area	592,000
119	Taki	724,000
120	Tamluk	900,000
121	Tarakeshwar	680,000
122	Titagarh	1,042,000
123	Tufanganj	548,000
124	Uluberia	1,316,000
125	Uttarpara-Kotrung	1,086,000
	<b>Total =&gt;</b>	<b>131,772,000</b>

(Rupees Thirteen Crore seventeen lakh seventy two thousand) only

Submitted.

P.O/H  
Director

Pl spine cut

26/08/2016  
B. Swain  
26.08.16



-06-

There is no specific fund available for the purpose. However, in view of urgency of the matter, we may agree to the proposal of P.O. (H) for release of an ad-hoc amount of **Rs.13,17,72,000/- (Rupees thirteen crore seventeen lakh seventy-two thousand only)** to **125 no. ULBs** as per list at nsp. 4-5 ante for meeting the cost of **Special cleanliness drive** from 29.08.16 to 05.09, from the fund available under **UPHCS Scheme** which would be replenished on receipt of fund Govt. under the head.

Director

reception  
26/08/16at  
26/8/16b as  
26/8/16

JA

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As per notes and orders at NSP-03 to 05 and prepage

As approved at prepage, to release the fund towards Special Cleanliness Drive under CBPHCS in favour of 125 (One Hundred Twenty Five) nos. of ULBs, a transfer advice amounting to Rs.13,17,72,000/- (Rupees Thirteen Crore Seventeen Lakh Seventy Two Thousand) only is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake, Sector-I branch for electronic transfer of fund.

Finance Officer

*26-08-16*

Director

Joint Secretary

*FA*

*WT 26/8/16*

*[Signature]*

Placed below memorandum for release of fund to 125 nos. of ULBs in respect of special cleanliness drive which will be held from 29-08-2016 to 05-09-2016 at ULB level. Submitted for kind signature pl.

*P.P(H)  
Hd. Director  
FA  
FO(H)*

Signed

*26/08/2016  
[Signature]  
26.08.16  
[Signature]  
26/8/16*

NOTE SHEET



Sub. : Special cleanliness drive in the Urban Local Bodies from August to 05<sup>th</sup> September, 2016.

As per decision of the Department, Monitoring Officers of MA Department, SUDA, ILGUS, CMU, DLB, MED & WBVB at SUDA have been assigned with the ULBs.

The following may be approved :

- An Order is to be issued to all the Officers concerned for undertaking monitoring visit to the ULBs as assigned.
- Officers of Development Authority and Commissioner / Secretary of the Corporations may be requested to visit the cleanliness drive at ULBs. If approved, a communication is to be made to all concerned with a copy to the Principal Secretary, Urban Development.
- Chief Engineer, MED and Director, DLB will send instruction down the level and to assign the officers accordingly with an intimation to Director, SUDA.
- The officers assigned for monitoring visit shall use office vehicle for the purpose. Additional vehicle, if required, may be hired for such monitoring visit. Reimbursement claim through proper channel shall be submitted to Director, SUDA for release of payment.

Submitted.

*[Signature]*  
26.08.16

Proposal above may be approved regarding assigning officers of MA Deptt (SUDA/DLB/MED) CMU/ILGUS/WBVB. A draft is placed for approval.

*[Signature]*  
28/8/16

Director, SUDA

Secretary, MA Deptt  
& Chairman SUDA

Director SUDA

*[Signature]*  
26.08.16

Letter bearing no. SUDA-Medical/570/16/110 (39) dt. 26.08.16 for monitoring visit in ULBs and SUDA-Medical/570/16/113 (125) dt. 26.8.16 for sending IEC materials provided by H 2 F 25 for 125 ULBs.

may be signed, if approved.

*[Signature]*  
26.08.16

Director, SUDA





A letter may be issued to CE, MED and Director, DUB for forwarding the names of assigned officer. Draft letter is placed herewith for signature, if approved.

*[Signature]*  
201.08.16

*[Signature]*

PO(H)

Sub:- Report on "Special Cleaners Act"

It is felt necessary to prepare a report on various activities taking <sup>to be</sup> by the ULB's from 29<sup>th</sup> - 5<sup>th</sup> September, 2016. Draft letter in this regard and contents placed in the file for approval. The matter was also discussed with TA, SUDA @ PME, CMU in presence of District.

*[Signature]*  
21/8/16

Dist. Jn

O.I. no - 117

dt - 31-08-16

*[Signature]*  
31/8/16

CP

Placed herewith comm. of the chairman of Barishat Mpl. vide no. BM/CBPT/159 dt. 26.08.2016 and of Purnia Mpl. vide no. 1048MC dt. 30.08.2016 wherein both the ULBs stated that they are having 23 no. of wards instead of 22. As fund has already been released taking into account 22 no. of ward for both the ULBs, fund may be release for another one no. of ward. However they may be re-counted to continue the activities in all the wards.   
Placed herewith for signature.



Placed opposite Corrigendum in respect of fund released to 125 ULBs for observing 07 days cleanliness Programme from 29th Aug to 05th Sep-2016.

It may be mentioned here that we have forwarded previously a memorandum in which the nos were mentioned erroneously, which are <sup>now</sup> rectified in the corrigendum.

Submitted for ~~filed~~ signature.

02/09/16

Signed -   
02/09/16

Adl. Director  
2  
F.A  
FO(H)

Placed herein comm. of the Chairman, Old Malda Mpl. vide no. 3493/OMM/2016-17 dt. 29.08.16, received by this office on 07.09.16. ~~the~~ ~~my~~ ~~info~~ The Chairman has intimated that the ULB is having 20 no. of wards instead of 18. We may write to the ULB. Draft letter is placed herein for signature, if approved.

09.09.16

9/9/16

Director, SUDA  
FO(H)

As per instruction, Draft letter w/ Special cleanliness Drive in ULB, to ~~be~~ ~~sent~~ w/ appreciation and sustenance is placed herein. The Draft letter may be sent in file as well as through e-mail secy.ma-wb@gov.in from e-mail of Director, SUDA. Submitted.

15.9.16

Director, SUDA

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NOTE SHEET

**SUDA**

Draft letter addressed to the Mayor/Chairperson of  
UDs regarding cleanliness activities to ensure  
Pujya festival may be approved.

Secretary, M.A. Deptt.

WT  
14/9/18

U.O. No. SUDA: 696/16

Dated: 15-09-16

File: 510/16

(Health)

Dis. No.

Director SUDA

PO (H)  
~~Asst. Commr.~~

19/9/16

Director, SUDA

As approved, the letter may be sent  
for signature of the Secretary, Municipal  
Affairs Department. ~~and forward to the~~  
~~and forward to the~~

19.9.16

FC may kindly be signed. WT 19/9/16

Secretary,  
M.A. Deptt.

U.O. No. SUDA: 709/16

Dated: 18.9.16

File: Health  
510/2016.

Director SUDA

19.9.16

PO (H)



Sub. : Special cleanliness drive in the Urban Local Bodies from 29<sup>th</sup> August to 05<sup>th</sup> September, 2016.

As per decision of the Department, Monitoring Officers of MA Department, SUDA, ILGUS, CMU, DLB, MED & WBVB at SUDA have been assigned with the ULBs.

The following may be approved :

- An Order is to be issued to all the Officers concerned for undertaking monitoring visit to the ULBs as assigned.
- Officers of Development Authority and Commissioner / Secretary of the Corporations may be requested to visit the cleanliness drive at ULBs. If approved, a communication is to be made to all concerned with a copy to the Principal Secretary, Urban Development.
- Chief Engineer, MED and Director, DLB will send instruction down the level and to assign the officers accordingly with an intimation to Director, SUDA.
- The officers assigned for monitoring visit shall use office vehicle for the purpose. Additional vehicle, if required, may be hired for such monitoring visit. Reimbursement claim through proper channel shall be submitted to Director, SUDA for release of payment.

Submitted.

*Director, SUDA*

*25.8.16*

Proposal above may kindly be approved regarding assigning officers of MA Dept, SUDA, CMU, DLB, MED, ILGUS, WBVB in special cleanliness drive from 29.8.16 to 5.9.16. A draft order ULB-wise assignment is enclosed for kind approval. Other support as stated above may be provided for SUDA & expdt by the concerned for SUDA.

*25.8.16*

*Secretary, MA Dept*

*Director SUDA*

*25.8.16*



Placed herewith comm. bearing no. 753/Misc-20 SUDA dt. 08.09.2016 forwarded by Director, SUDA with an instruction to process the file early.

On this regard, this is to state that the file has already been noted and submitted to you on 15.9.16 in a separate file. The said file has not been returned by the office to the UPS for taking further necessary action. Submitted.

*[Signature]*  
03.10.16

X. Seen. Pl wait for approval from authority.

*[Signature]*  
3

*[Signature]*  
Director, SUDA

PO(H)