

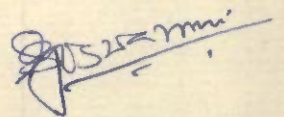
Sub: Review meeting with the HOs of the ULBs relating to progress on implementation of Urban Health trays & HHIS.

Review meeting with the HOs of the ULBs of different Districts are to be conducted. To start with, ULBs of Hooghly District, Review meeting is scheduled at SUDA Conference Hall on 29.06.2012 at 1pm, wherein 12 ULBs would participate. The said meeting will be continued upto 5.30pm.

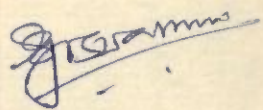
SUDA conference hall may be made available on that day.

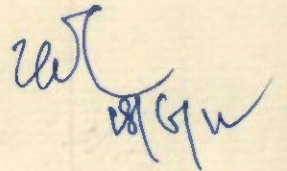
A working HPP will be organised for 45 hrs. of participants. SUDA office may be instructed for arrangement of working HPP, ^{drinking} water & tea.

Submitted for kind approval.



Draft letter to the ULBs, is placed herewith for signature, if approved.





~~Director, SUDA~~

PO (H)

Sub. : Review meeting with the HOs / AHOs of the ULBs relating to progress on implementation on Urban Health Programmes and HMIS. .

Review meeting with the HOs / AHOs of the ULBs relating to progress on implementation on Urban Health Programmes and HMIS has already been conducted for Hooghly District on 29.06.2012.

The review meeting for other ULBs at SUDA Conference Hall will be conducted further in 8 phases as detailed below :

Sl. No.	Tentative Date of Review Meeting	No. of Participating ULBs	No. of Participants
1.	06.07.2012	15	55
2.	10.07.2012	15	55
3.	13.07.2012	12	46
4.	27.07.2012	11	50 43
5.	31.07.2012	18	70 64
6.	03.08.2012	15	55
7.	10.08.2012	16	58
8.	17.08.2012	10	40

For the present, intimation to the ULBs may be done for the review meetings in the month of July, 2012.

Draft letters are enclosed for signature.

SUDA Conference Hall may be made available on the above mentioned dates. A working tiffin may be organized for the participants as mentioned above. SUDA office may be instructed for arrangement of working tiffin, drinking water and tea.

Submitted for kind approval.

~~Director, SUDA~~

PO(H)

~~Goswami~~
03.07.12

let
H/W

~~Director, SUDA~~

FO

FO, SUDA may be requested for arrangement of tiffin for the participants as mentioned in the table above for 6.7.2012 and 10.07.2012.

~~Goswami~~
03.07.12

let
H/W

Sub. : Review meeting on 13.07.2012 for 12 nos. of ULBs
- arrangement of Tiffin thereof.

It may kindly be noted that SUDA-Health wing has already started a review meeting with HOs / AHOs of different ULBs in phases. First three meeting has already been completed on 29.06.2012, 06.07.2012 and 10.07.2012 respectively. The next meeting will be held on 13.07.2012 with around 50 nos. of participants who are mainly coming from East Midnapore and West Midnapore. In this connection it is also to be noted that the daylong meeting will be started at 12 noon.

As it is presumed that the starting time of personnel of ULBs coming from such long distance will be quite earlier, it is proposed to arrange for lunch @ Rs. 100/- (Rupees One hundred) only per participant during the break period of the meeting. The total cost involvement will be Rs. 5,000/- only which may be incurred out of IPP-VIII fund.

"x" [FO, Health, SUDA may be entrusted with the responsibility for arranging lunch for the participants.

"y" [FO, SUDA may be requested to arrange for drinking water and tea out of CBPHCS fund.

Submitted for kind approval.

P.O(H)

FA, SUDA

Notes of FO (H) above.

Proposed at "x" & "y" above may be approved.

12/07/12

S. S. Sami
12.07.12

Proposal for increasing expenditure of ₹ 5,000/- on account of meeting convened by P.O. (Health) with 50 participants from East Midnapore & West Midnapore, may please be approved.

Director

FO
PO(H)

[Signature]
14/7/12

[Signature]
12/7/12

Sub: - Review Meeting on 27.07.2012 and 31.07.2012 for 11 nos. and 18 nos. of ULBs – arrangement of working lunch thereof.

Notes at prepage no. 3 may kindly be taken into consideration wherein, we have placed for an approval for arranging working lunch for 50 nos. of personnel, mainly H.O/ AHOs from different ULBs, which were adequately remote area. As approved, we have arranged for lunch from Electra @ 100/- per head and the payment was made out of IPP – VIII (Extn.) account.

As a continuation, another two sets of meetings are scheduled on 27.07.2012 and 31.07.2012 covering 11 and 18 nos. of ULBs respectively and no. of participants will be around 50 for 27.07.2012 and 70 in case of 31.07.2012.

Hence, it is proposed for approval for same type of lunch arrangement. The payment may be made out of IPP-VIII (Extn) account, if approved. Total expenses will be as follows:

Date	No. of participants	Cost per head	Total (Rs.)
27.07.2012	50	Rs. 100/-	5,000/-
31.07.2012	70	Rs. 100/-	7,000/-
Other incidental expenses			200/-
Total (Rupees Twelve thousand two hundred only)			12,200/-

FO, SUDA may be requested to arrange for drinking water and tea out of CBPHCS fund and the undersigned may be entrusted with the responsibility for arranging lunch for the participants.

Submitted for kind approval.

P.O (H)

FA, SUDA

Director.

PO (H)

Notes of FO (H) above.
Proposal may kindly be approved.

[Signature]
19/7/12

[Signature]
19.7.12

[Signature]
19/7/12

[Signature]
19/7/12

[Signature]

Sub: Review meeting on 03.08.2012
SUDA conference hall

11 ULBs implementing ^{urban health} ~~urban health~~ programme
may be invited to attend review
meeting on 03.08.2012 at SUDA
conference hall at 12 noon.
Draft letter is enclosed for signature,
if approved.

Director, SUDA

POCK)

31/7/12

Signature

Sub: - Review Meeting on 03.08.2012 for 11 nos. – arrangement of working lunch thereof.

Notes at prepage no. 4 may kindly be taken into consideration wherein, we have placed for an approval for arranging working lunch for 120 nos. of personnel, mainly H.O/ AHOs from different ULBs, which were adequately remote area. As approved, we have arranged for lunch from Electra / ILGUS Canteen @ Rs.100/- per head and the payment was made out of IPP – VIII (Extn.) account.

As a continuation, forth batch meeting is scheduled on 03.08.2012 covering 11 of ULBs respectively and no. of participants will be around 50 for 03.08.2012.

Hence, it is proposed for approval for same type of lunch arrangement. The payment may be made out of IPP-VIII (Extn) account, if approved. Total expenses will be as follows:

Date	No. of participants	Cost per head	Total (Rs.)
03.08.2012	50	Rs. 100/-	5,000/-
Total (Rupees Five thousand only)			5,000/-

FO, SUDA may be requested to arrange for drinking water and tea out of CBPHCS fund and the undersigned may be entrusted with the responsibility for arranging lunch for the participants.

Submitted for kind approval.

P.O (H)

02/08/2012

notes of FO (H) above.
Proposal may kindly be approved.

02.08.12

Director, SUDA

PO (H)

4812