

State Urban Development Agency, Health Wing, West Bengal

Sub: - Printing and supply of certificate to be given to FTSS in respect of routine immunization- approval thereof.

This is to state that a fund of Rs. 13,39,000/- (Thirteen lakhs thirty nine thousand only) vide memo no. 240/MA/P/C-10/1G-9/2009(FS) dt. 01.12.2011 (Copy enclosed) has been obtained under Basic Minimum Services (BMS) from Dept of Municipal Affairs relating to conduct of 25 days Routine Immunization training for 13 batches. The said fund does not include expense for printing of certificates which will be given to participants on the day of completion of training. The said training programme will be organized in the District nursing school under DHFW in collaboration with WBSISC and SUDA. Sample of certificate is enclosed which is to be given to each of the participant. The certificate (400 nos.) is to be printed well ahead before the said training schedule.

For this purpose, the Undersigned contacted M/S Shilpabarta Printing press Limited for printing and supply of said 400 nos of certificates and asked for rate of each certificate. They have submitted unit rate of Rs. 6.90/- (Inclusive of VAT and delivery charges) (Copy enclosed) making a total cost involvement of Rs. 2,760/- (Two thousand seven hundred sixty only). As the total amount is below Rs. 10,000/- and the printing press is a government undertaking, we may issue a work order without going to tender proceedings, if approved. The amount may paid out of CBPHCS fund and be booked under the heading "Operating Cost".

Submitted for kind approval please.

~~P.O (H)~~

~~08/08/12~~

~~FA, SUDAN~~

Notes of F.O (H) above.
Proposal of F.O (H) may be approved.

'X' may please be approved. ^{08.08.12}

~~WJ~~

~~Director~~

~~P.O (H)~~

WJ
7/8/12

A work order in favour of M/S Shilpabarta Printing Press Ltd. alongwith one certificate is enclosed opposite for signature pl.

Submitted.

~~P.O (H)~~

~~08/08/12~~

~~08/08/12~~

~~F.A
F.O. (H)~~

Signed on behalf of Director


~~WJ~~

Enclosed opposite bill alongwith receipted Chellam ^{form} M/s Silpa Barta Printing Press Ltd for ^{Printing} supply of 400 nos. of Skill development Training on Routine Immunization certificates. The total bill amount is Rs 2760/- (Two thousand seven hundred fifty only) @ 6.90 (inclusive of VAT). The rate quoted by the above firm and work order is also attached.

It is certified that all items are received by us and kept in the office, which will be distributed as and when required.

It is now proposed, that payment may be released in favour of M/s Silpa Barta Printing Press Ltd after deduction of relevant statutory deduction from CBPHCS Fund.

Submitted.

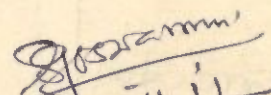

10-10-12

P.O (H)

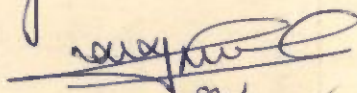
Notes of FO(M) above.


Payment may be made for Rs. 2760/- (Rupees two thousand seven hundred sixty) only out of CBPHCS fund.

FA/SUDM


8.11.12

Proposal at 'x' may pl. be approved


8/11/12


10/11/12

Director

FO
- CEA
- 14/11/12

As per notes & orders at prepage

As approved by Director, SUDA at prepage, to release the payment in favour of Silpa Barta Printing Press Limited, one account payee SBI cheque as detailed below is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

Name of the Payee	Purpose of Payment	Amt. in Rs.	SBI Ch. No. & Dt.
Silpa Barta Printing Press Limited	Release of payment for printing and supply of 400 nos. skill development training - routine immunization certificates vide Tax Invoice No.SBP/12-13/0216 dated 05.10.2012 against this office no.SUDA-Health/547/11 (Pt.-IV)/112 dated 08.08.2012.	2,760/-	505864 dt. 12.11.12

Handwritten notes:
 A/c
 Div. I/2012
 dt. 14/11/12
 J.S. M.A. Dept. 12.11.12

Handwritten notes:
 may please be signed
 14/11/12