

Sub. : Entitlement of leave in respect of Manpower at M & S Cell of grass-root level health functionaries under CBPHC and DFID assisted HHW Scheme.

PUD : (a) Copy of letter bearing no. 1670/4/24 dt. 07.04.2008 addressed to the Jt. Secretary, Dept. of MA with an endorsement to the Director, SUDA.

(b) Copy of letter bearing no. 2551/DFID dt. 25.07.2007 addressed to the Project Officer, Health, SUDA.

Both the above mentioned letters are self-explanatory.

This is to state that M & S Cell has been established in 63 Non-KMA ULBs under CBPHC and Municipal Management Cell at 11 Non-KMA ULBs under DFID assisted HHW Scheme wherein the manpower engaged temporarily on contract at a consolidated pay since February, 2006 and February, 2004 respectively. The grass-root level functionaries are also working in both the programmes at a monthly honorarium basis.

It is not only the Santipur and Medinipur Municipality but also a number of ULBs want to know the entitlement of leave in respect of the manpower engaged at Municipal Management Cell as well as grass root level Health functionaries.

Submitted for granting advice.

There is no leave rule for the functionaries engaged on honorarium basis but the leave rules for Municipal Employees contain provision for employees engaged on contract basis.

[Signature]
28.4.08

[Signature]
29/4/08

PO(H)

(2)
Office of the Councillors of
MIDNAPORE MUNICIPALITY
MIDNAPORE

Memo No 2551/DFID

Dated, Midnapore the 25.07.07

To: - Dr. Shibani Goswami
Project Officer, Health Wing,
SUDA

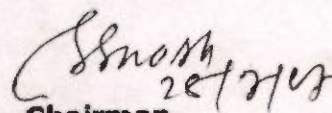
From: - Chairman
Midnapore Municipality

Madam,

As per our previous letter to you vide memo No - 1295 / DFID / 1, dated - 28/06/2006 we have to know which leave rule the Honorarium worker and MMC Staffs have to follow in the deptt of DFID, under Midnapore Municipality.

At present they have no definite leave rule and if for any reason they are not able to present in office work their salary has been deducted. Now, it necessary to know which leave rule should follow for them. It is send to you for your necessary order.

Thanking You


Chairman
Midnapore Municipality

Copy forwarded:-
1. ADM, DEV.

Ajay De

Member, W.B. Legislative Assembly
Chairman, Santipur, Municipality



Phone : Office - 278029
Fax : 277170
Resi. 278262
Chamber - 278111

Ref. No. -



Date :



To
Sri S.K. Bhowmik
Joint Secretary to the Govt. of W.B
Department of Municipal Affairs
Writers' Building
Kol-700001

Sub:- Leave of MS Cell Employees and HHW under Community Based Primary Health Care Service.

Sir,
In reference to your office Memo No.111-MA/C-10/3S-55/2005 Dated 02.02.2007 of the Department of Municipal Affairs, Writers' Building Kolkata different categories of staffs have been appointed by this Municipality on contractual basis for MS Cell.

Now a question has been arisen regarding the leave to be enjoyed by MS Cell employees, since there is no G.O. for MS Cell employees working under Community Based Primary Health Care Service.

You are therefore requested to send a G.O. about leave to be enjoyed by MS Cell employees and HHW working under this project.

Chairman
Santipur Municipality

1670/4/08
7-4-08

✓ Copy Forwarded to The Director SUDA, ILGUS Bhavan, Bidhannagar, Sector-III, Kol-700091.

QBS
7/4/08
Chairman
Santipur Municipality

- Sub. : 1) Entitlement of leave,
2) Entitlement of TA beyond and within Municipal jurisdiction,
3) Entitlement of DA beyond Municipal jurisdiction
- for grass root level health functionaries and staff of Management & Supervision Cell under Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Enclosed the communication from the Chairman, Kaliyaganj, Panskura, Chakdah, Dhuliyán and Gobardanga Municipality on the subject mentioned above.

In respect of Sub. - (1) :

There are two categories of personnel engaged under CBPHCS. (a) Honorarium based Health Workers, (b) Contractually engaged on consolidated pay full time workers at M & S Cell. Not only the above mentioned municipality but most of the ULBs are enquiring about the entitlement of leave.

A guideline in this regard may be issued to the ULBs.

In respect of Sub. - (2) & (3) :

- If the officials appointed by the Municipality under CBPHCS or other than CBPHCS programme undertake journey for official purposes pertaining to CBPHCS beyond municipal jurisdiction, he / she will be entitled to receive TA / DA as per rules applicable for municipal employees.
- If the concerned officials of the municipality appointed by the Govt. undertake journey for official purposes pertaining to CBPHCS, beyond municipal jurisdiction, he / she will receive TA / DA as per rules applicable for Govt. employees.

We have already circulated the above guideline to Habra & Santipur Municipality (copy of the communication to Habra Municipality enclosed).

But for local journey within the jurisdiction of the municipality such as from one Sub-Centre to other, from ULB to Sub-Centre or local Health Office or DM office and the like, clarification in respect of entitlement has been requested by the ULBs.

On receipt of clarification in respect of entitlement of leave rules and TA within the jurisdiction of the Municipality, all the 63 ULBs may be intimated accordingly including TA & DA beyond municipal jurisdiction. Necessary advice may kindly be given in this regard.

Submitted.

[Signature]
05.12.08

1. As regards admissibility of leave of contractual employees, Model leave Rules of Municipal Employees (Sub 24) be followed.

2. As for conveyance allowance for local journey, The TA rules of municipal employees be followed. *[Signature]*

PO(H)

* CP - ①

* CP - ②

U.O NO-SUDA-Health
33/08/20 dt.
05.12.08
Director, SUDA

Instruction pre-page.

Draft letter is placed herewith for signature, if approved.

~~Director, SUDA~~
Anwar

~~0322mm~~
08.12.08
Chinai
10/12/08

Despatched to G3 UDA.

~~0322mm~~
15.12.08

Placed herewith comm. of the chairman, Bairhat Mpe. bearing no. 152 dt. 05.05.09 on the subject of Leave Rules admissible for staff engaged under CBHCS.

Draft letter is enclosed for signature, if approved. Submitted.

~~Director, SUDA~~
M(H)

~~0322mm~~
07.05.09
Chinai
8/5/09

Despatched

~~0322mm~~
8.5.09

Placed herewith comm. of the chairman, Garulia Mpe. bearing no. 62 dt. 14.5.09 regarding to provide GO in respect of leave entitlement of Leave for HHHS & FTS.
Draft letter is enclosed for signature, if approved.

~~Director, SUDA~~
M(H)

~~0322mm~~
4.6.09
Chinai
5/6/09

Despatched.

Enclosed the communication of the Chairman, Alipurduar Municipality bearing no. 12/IPP-VIII (Extn.) dt. 08.03.2010^{*} requesting for issuance of guideline regarding leave matter of Health functionaries engaged under IPP-VIII (Extn.).

In this regard, guideline on entitlement of leave for the Health functionaries of Community Based Primary Health Care Services in 63 Non-KMA ULBs, CUDP III and IPP-VIII have already been issued (copy of this office letter bearing no SUDA-Health/115/08/104 dt. 04.06.2009 is enclosed for ready reference).^{**}

We may communicated to Alipurduar Municipality in same line to maintain uniformity among the ULBs implementing Urban Health Programmes.

Draft letter is enclosed for signature, if approved.

Despatched.

* CP (1)

** CP (2)

~~Director, SUDA~~
~~PP/H~~

~~S. S. Goswami~~
10.03.10

Chair
10/3/10
~~S. S. Goswami~~

Placed herewith comm. of the Jt. Secretary,
Dept. of MA vide no. 999/MA/C-10/
35-55/2005 dated 9.12.10.

I am to refer to the discussion held
with you on date on the draft
guideline forwarded by Dept. of MA.

As per discussion the draft letter
is enclosed indication observations,
may be signed, if approved.

~~Director, SUDA
PO(H)~~

~~20.12.10~~

Despatched.

~~20.12.10~~

Placed herewith comm. of the Chairman, Tanakpur
Mpl. bearing no. TM/HW/2011/12 dt. 14.02.11
in connection with leave entitlement of
Health officer and others engaged under
Community Based Primary Health Care
Services.

In connection with leave entitlement comm.
of the then Director, SUDA (placed at
Flag-A) vide no. SUDA-Health/33/08/269
dt. 12.10.10 may be seen wherein Model
Leave Rules of Municipal Employees
(Rule 2A) was emphasized.

Subsequently, draft guidelines on Leave
Rules framed by the Dept. was forwarded
to SUDA and observations were sent
to the Dept. vide this office memo no.
SUDA-Health/544/10/347 dt. 20.12.2010
(Placed at Flag 'B').

We are yet to receive final guideline
on Leave Rules from the Dept.
Submitted for kind advice on further
course of action. Hst. Tanakpur Mpl.

~~Director, SUDA
PO(H)~~

We may write to the Dept.
A draft M. 2/1/11
23.02.11

Introduction at NSP - 1 bottom.

Draft letter to the Dept. and to the chairman are enclosed for signature, if approved.

~~Director, SUDA~~
~~PO (H)~~

~~Swamin~~
24.02.11

WT
25/2/11

Despatched.

~~Swamin~~

Placed here with Comm. of the Chairman, Burdwan Mpl. vide n. 289/XII-6 dt. 23.07.2015 w/h leave entitlement of leave of health personnel engaged under UPHCS, which may be forwarded to the Dept. for issuance of necessary guideline.

Draft letter is placed herewith for signature, if approved.

~~Director/SUDA~~
~~PO (H)~~

~~Swamin~~
02.09.15

WT
29/1/15