

Following to the order bearing no. 1154/MA/C-10/3S-30/2012 dt. 09.12.2013 (at Flag - A) of Department of Municipal Affairs regarding term of contractual personnel under UPHCS, Director, SUDA issued a letter vide no. SUDA-Health/538/09/278(49) dt. 13.01.2014 (at Flag - B) to the respective ULBs for obtaining information on post-wise vacant position. Accordingly the ULBs sent such information and fund from SUDA are being released on the basis of existing personnel provided by the ULBs (at Flag - C).

In the mean time, a no. of ULBs had requested for filling up the vacant post and the same had been forwarded time to time to the Department for obtaining policy decision which is still awaited.

It is noticed that information with regard to retirement of personnel are not being received from the ULBs at regular interval. One such example is Rishra Municipality - inspite of implementing the CUDP III since 1987, no one has attained 60 years of age. Furthermore, Dum Dum & Madhyamgram Municipality and Asansol Municipal Corporation have informed regarding engagement of personnel to the post of HHW & others without obtaining prior approval from the Department vide letter no. 56/UPHCS/HAU-1/DDM dt. 23.06.2014 & MM / Chair/1595/ 14-15 dt. 17.07.2014 and 273/RCH/AMC dt. 31.12.2014 (at Flag - D) respectively which were forwarded to the Department for issuance of necessary guideline. Fund are being released to these 03 ULBs not taking into account the no. of personnel engaged by the ULB without approval.

From different sources it is gathered that some ULBs other than Dum Dum & Madhyamgram Municipality and Asansol Municipal Corporation have engaged personnel to fill up the vacant post though there is no documentation available with SUDA.

Under the circumstances stated above, the following action are suggested :

- The ULBs may be asked to provide a detailed list of manpower as per format given below :

Sl. No.	Name of Health Personnel	Designation	Qualification	Remuneration	Date of Birth	Date of Joining to the Post	Date of termination as per order no. 1154/MA/C-10/3S-30/2012 dt. 09.12.2013
Signature of the Chairman / Executive Officer							

- Instruction is sought for as to whether fund would be released by SUDA for manpower engaged by the ULBs without obtaining approval from the Department.

Submitted.

Goswami
10.03.15

Pl. arrange to collect information at 1st inst.
B - will be taken up thereafter.

WJ
10/3/15

Director, SUDA

PO (H)

Instruction at pre-page bottom.

Draft letter is placed hereafter for signature, if approved.

Director, SUDA

PO(H)

[Signature]
11.03.15

WT
11/3/15

Out of 52 ULB, 11 ULB, are yet to submit detailed list of man-power. Repeated telephonic comm. made but with no result.

We may issue reminder letter to those 11 ULBs. Draft letter is placed hereafter for signature, if approved.

Director, SUDA

PO(H)

[Signature]
8.5.15

WT
8/5/15

Out of 52 ULB, 8 ULB, are yet to submit detailed list of man-power. 2nd reminder may be issued. Draft letter is placed hereafter for signature, if approved.

Director, SUDA

PO(H)

[Signature]
21.5.15

WT
21/5/15

Out of 52 ULB, 7 ULB, are yet to submit detailed list of man-power. 3rd reminder may be issued. Draft letter is placed hereafter for signature, if approved.

Director, SUDA

PO(H)

[Signature]
03.06.15

WT
6/6/15

Sub. : Decision regarding (a) filling up the vacant post of HHWs & FTSs, (b) release of fund for payment of honorarium for the manpower engaged without obtaining approval of the Department under Urban Primary Health Care Services (UPHCS) and (c) fitment of existing HHWs & FTSs in place of ASHA under NUHM.

Out of 52 ULBs implementing UPHCS funded by Department of Municipal Affairs, 45 ULBs have submitted the detailed list of manpower. Reminder – 3 had been sent to the rest 07 ULBs (Durgapur & Siliguri MC, Hooghly Chinsurah, Kamarhati, Naihati, Panihati & Uttarpara Kotrung) for submission of the said list by 12.06.2015.

A) With regard to existing HHWs, the following observations on the basis of information submitted by the 45 ULBs are as under :

- Though the recruitment age was fixed at 35 to 45 years in case of HHWs, many ULBs have engaged the HHWs between the age group of 15 to 34 years.

Age of HHW on date of joining		
Years	No. of HHWs	Remarks
15 to 20	51	Engaged by 18 ULBs out of 45
21 to 34	1359	Engaged by 43 ULBs out of 45
35 to 45	3020	Engaged by 43 ULBs out of 45
46 & above	34	Engaged by 12 ULBs out of 45
Total =>	4464	

ULB-wise details is enclosed at Annexure – I.

- 08 ULBs out of 45 have engaged HHWs since the year 2011 without prior approval of Dept. of MA. The details are as under :

ULB	Engagement of HHW in the year					Total
	2011	2012	2013	2014	2015	
Asansol	2	3	1	36	1	43
Darjeeling	-	5	2	2	-	9
Dum Dum	-	-	3	1	-	4
English Bazar	-	1	-	-	-	1
Kharagpur	-	-	1	-	-	1
Madhyamgram	-	-	4	18	-	22
New Barrackpore	2	2		3	4	11
Raiganj	-	1	2	-	-	3
Total =>	4	12	13	60	5	94

- Sanctioned no. of HHW vis-à-vis existing no. of HHW based on the available information provided by the 45 ULBs are as under :

Sanctioned no. of HHWs	Existing no. of HHWs	Vacancy
5854	4464	1390

ULB-wise details is enclosed at Annexure – II.

Contd.

- The table below will reflect regarding retirement of HHWs :

Year	No. of HHWs will retire
2015 - 19	2020
2020 - 24	1623
2025 - 29	519
2030 - 34	226
2035 - 39	65
2040 - 44	7
2045 - 50	4
Total =>	4464

ULB-wise details is enclosed at Annexure - III.

B) With regard to existing FTSs, the following observations on the basis of information submitted by the 45 ULBs are as under :

- Sanctioned no. of FTSs vis-à-vis existing no. of FTSs based on the available information provided by the 45 ULBs are as under :

Sanctioned no. of FTSs	Existing no. of FTSs	Vacancy
1191	873	318

ULB-wise details is enclosed at Annexure - II.

- The table below will reflect regarding retirement of existing FTSs :

Year	No. of FTSs will retire
2015 - 19	408
2020 - 24	317
2025 - 29	104
2030 - 34	31
2035 - 40	13
Total =>	873

ULB-wise details is enclosed at Annexure - IV.

This is to state that Out of 52 ULBs implementing UPHCS, 51 ULBs (excepting Pujali Municipality) covered / will be covered under NUHM.

Apropos information provided by the 45 ULBs existing no. of HHWs & FTSs vis-à-vis allotted no. of ASHA under NUHM for each of the 45 ULBs is **enclosed at Annexure - II.**

It may be seen that required no. of ASHA (3908) is less than the existing no. of HHW & FTS (5307).

Contd.

Furthermore a number of ULBs had requested for filling up the vacant posts and the same had been forwarded time to time to the Department for obtaining policy decision which is still awaited.

Though 07 ULBs are yet to furnish details of manpower under UPHCS, decision may be arrived at regarding the following issues :

- Filling up the vacancy for the sanctioned post of HHW & FTS.
- Whether existing no. of HHWs & FTSs would be taken into consideration in respect of admitted no. of ASHA under NUHM – needs joint decision of MA Dept. and DHFW.
- Whether fund would be released by SUDA for meet up the honorarium of the 94 HHWs who had been engaged by the 08 ULBs since the year 2011 without obtaining approval from the Dept. of MA.

Submitted.

Goswami
11.6.15.

We may seek instructions for MA Dept

WT
10/6/15

Director, SUDA

PO (H)

As per instruction, draft letter is placed hereon for signature, if approved

Goswami
23.6.15

Director, SUDA

PO (H)

Draft signed. Fe pl.

WT
2/7/15

File recd. ok. 6.7.15.

Additional alterations incorporated. Letter is placed hereon for signature pl.

Goswami
6.7.15

Director, SUDA

PO (H)

WT
6/7/15

Out of 52 ULB, 5 ULB are yet to submit detailed list of manpower. Reminder - 5 may be issued to the ULB, concerned.

Draft letter is placed herewith for signature, if approved.

S. S. Ramani
29.7.15

Director/SUDA
PO(H)

WT
29/8/15

Out of 52 ULB, 2 ULB, are yet to submit detailed list of manpower. Reminder - 6 may be issued to the ULB, concerned.

Draft letter is placed herewith for signature, if approved.

S. S. Ramani
12.8.15

Director/SUDA
PO(H)

WT
12/8/15

Out of 52 ULB, 2 ULB, are yet to submit detailed list of manpower. Reminder - 7 may be issued to the ULB, concerned.

Draft letter is placed herewith for signature, if approved.

S. S. Ramani
20.8.15

Director/SUDA
PO(H)

WT
20/8/15



NOTE SHEET




Placed herewith e-mail dt. 14.11.17 of the Secretary, U D & MA Department. Attention is drawn at sl. no. 6 of the said e-mail, wherein it is spelt out that all vacancies of HAW and other staff under UPHES and CAPRES to be filled up before January, 18.

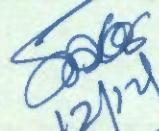
The ULBS may be requested to furnish the status of manpower under both the programme i.e. UPHES and CAPRES & HAW scheme for which separate letters are placed for signature of Director, SUDA. Submitted.

~~Dy. Director~~

~~S. S. Ramani~~
22.11.17

Proposal ⁴⁰ may be approved & draft may kindly be signed


28/11/17


12/12/17

~~Director~~

~~D.D~~

~~POW~~

12/12/17

36 ULBS implementing UPHES & 13 ULBS implementing CAPRES & HAW scheme are yet to submit detailed list of manpower. Hence reminder may be issued. Draft letter is placed herewith for signature, if approved.

~~S. S. Ramani~~
29.07.18


30/11/18

~~Dy. Director~~

~~Director~~

POW