

The undersigned will be visiting English Bazar and Siliguri on 23.4.12 & 24.4.12 respectively for attending workshop on IRG.

The URBs may be requested to make arrangement for accommodation & local transport.

Draft letters are placed herewith for signature pl.

Director, SUWA

PO (H)

[Signature]  
17.04.12

[Signature]

[Signature]

Placed herewith comm. of the PNO, ANM Training Centre, Pundia wherein she has informed that the scheduled RG training for health workers U.C.F. 20.09.12 could not be held due to unavoidable circumstances at their end. We may inform URBs accordingly. Draft letter is enclosed for signature.

[Signature]  
17.09.12

[Signature]

[Signature]

Director, SUWA

PO (H)

Despatched.



This issue was discussed with WBSISC who has informed that a communication may be forwarded to UNICEF, Kolkata for such supply.

We may write accordingly. Draft letter is enclosed for signature, if approved.

*[Signature]*  
30.5.12

Director, SUDA

As discussed with the FH Commissioner, DHFW, a video conference is scheduled on 13.6.2012 at 3pm for the priority ULBs.

Draft letter is enclosed for signature, if approved.

*[Signature]*  
06.13.12

~~Director, SUDA~~

PO (H)

*[Signature]*  
06.13.12

Despatched.

*[Signature]*  
06.13.12

Placed herewith comm. of SPWD vide no. H/SPWB/131-01-2012/694 (57) dt. 28.06.12 regarding Zonal workshop on IRG. We may inform the concerned ULBs. Draft letter placed herewith for signature, if approved.

*[Signature]*  
05.07.12

~~Director, SUDA~~

PO (H)

*[Signature]*  
05.07.12



**Sub. : Training of trainers for Nursing Staff of District Health Offices for further conduct of Routine Immunisation (RI) training to the Health functionaries Urban Local Bodies (ULBs).**

Placed herewith communication of WBSISC head quarter, Department of Community Medicine, Medical College, Kolkata along with communication of the Department of Health & Family Welfare vide no. H/SFWB/487(28) dt. 07.05.2012 on the subject mentioned above.

In this context, this is to mention here that we have received a fund under BMS from the Department of MA for conduct of Routine Immunisation training to the grass-root level Health functionaries at District Nursing Training School which could not be materialized till date because of want of trainers at District level. For the purpose, we requested Project Director, WBSISC to organize a trainers training (placed at Flag - A).

It may be seen that the said trainers training will be held for ten districts of Murshidabad, South & North 24 Parganas, Paschim Medinipur, Burdwan, Darjeeling, Howrah, Hooghly, Kolkata and Purulia during 21 - 23 March, 2012 at Department of Community Medicine, Medical College, Kolkata.

During the said training period the undersigned will visit and liaise for further training of grass-root level Health functionaries at district level.

Submitted for kind information.

Dated for, SUDA

S. Goswami  
14.05.12

O.K. , Pl attend and co-ordinate the TOT programme .

WT  
15/5/12

PO(H)

AH c/wd .

S. Goswami

This is to state that on completion of TOT by WBSISC for one Dist. Nursing personnel, at Calcutta Medical college during 21-23 May, 2012 they have proposed tentative date to start 25 days RA training in the respective districts. It is learnt that latest training manual is under translation in Bengali. BMS fund allotted for RA training does not include printing or xeroxing of trg. manual.

PO(H)



Placed hereafter comm. of Add. DHS (FH) & SFWD, DHFW vide to H/SFWB/18-2-2011/SNID/193(12) dt. 24.02.12 regarding SNID on 18.3.2012.

We may forward this letter to the respective UDs, with copy to DHFW Dept. of MA.

Draft letter is enclosed for signature, if approved.

*[Signature]*  
7.3.12

*[Signature]*  
2/3/12

*[Signature]*

Despatched.

~~Director, SUDA~~

90(H)



Placed herewith comm. of the Commissioner (FH), Secretary (H) & Mission Director (NPHM), vide no. H/SFHB/10-3-2006/1065 dt. 26.12.2011/02.01.2012 on the subject of ensuring SNID on 15.1.2012. We may inform the high risk UBs accordingly to put all out efforts for full coverage of the <sup>target</sup> children with G0PV buses. Draft letter is enclosed for signature, if approved.

Director, SUDA  
PO (H)

[Signature]  
10.01.12

[Signature]  
19/01/12

[Signature]

Forthcoming PAI NID round is scheduled on 19.2.2012. In this regard, comm. of FH Commissioner vide no. H/SFHB/94 dt. 31.01.2012 and of Regional Team Leader, WHO-NPSP are placed herewith for your kind perusal.

As per discussion between Director SUDA and FH (Commissioner) held on date, a vide conference is scheduled with the UBs namely Asansol, Howrah & Kolkata MC, Jangipur, Dhuliyah, Maheshtala, Barishat, Kulti, Baranagar and Kamanbati MPD on 13.2.2012 at 3pm at SUDA Conference Hall.

Accordingly, Draft letter is enclosed for signature, if approved.

Director, SUDA  
PO (H)

[Signature]

[Signature]  
8/2/12

[Signature]  
8.2.12



Placed herewith comm. of the JT DHS (FHS) SFHO, DHFA vide no. H/SFHB/979(19)/1(7) dt. 12.12.2011 on the subject of use of zip lock polythene bag in vaccine carriers which may be sent to all the ULBs. Draft letter is enclosed for signature, if approved.

Director, SUSA  
PO (H)

J. S. Ramani  
15.12.11

WT  
15/12/11

Despatched.

J. S. Ramani  
16.12.11

from the Dept.  
Recently, we have got approval for conduct of RG training for FTS (grass-root level health functionaries). Initially, the said training was conducted at District Nursing Training School during the tenure of RUSP. Out of 19 Districts, FTS of the ULBs of 9 Districts have already been completed. There are ULBs in rest 10 Districts namely, Kolkata, Bardhaman, Darjuling, Hooghly, Howrah, Medinipur (West), Murshidabad, N-24 pgs, S-24 pgs & Purulia, where there are left over FTS, who are yet to be trained. It is gathered that the NTSS presently do not have trained sister Tutor which was discussed with WBSISC. WBSISC receive a request letter for organizing TOT at their level. Accordingly Draft letter is placed here for signature, if approved.

Director, SUSA  
PO (H)

J. S. Ramani  
4.1.12

WT  
4/1/12  
J. S. Ramani

Despatched.

on pulse polio programme for 13th Nov '11  
As discussed, the letters, to the ULB's and Health Deptt  
are enclosed. Project officer, Health, Dr. Sibani  
Goswami is requested to despatch the letters regarding  
pulse polio programme for 13th Nov '2011 at the  
earliest to the concerned ULB's and Health Deptt.

This may be treated extremely urgent.

Dr. Sibani Goswami.  
Project officer, Health  
SUDA

kw  
3/11/11

DR. KAMAL KR. MUKHERJEE  
(WBS Exe.)  
Joint Secretary  
Municipal Affairs Deptt  
Govt. of West Bengal

Received to-day.

Despatched on date.

S. S. S. S.  
4.11.11





Placed here with comm. of Jt. DMS (FR) & SP  
 DIFW bearing no. #/SP/10/14(18) dt.  
 06.01.2010 forwarding guidelines  
 for Routine Immunisation in ULBs.  
 This guidelines may be sent to  
 all the ULBs irrespective of training  
 of FTS on R2 for 25 days.  
 Draft letter is enclosed for signature,  
 if approved.

~~Director, SUSA~~  
 PO

~~Signature~~  
 08.01.10

Signature  
 8/1/10

Despatched.

~~Signature~~  
 11.1.10

Placed here with comm. of the Jt. Secy. Dept. of  
 MA bearing no. 247/MA/0/C-1/14-3/2009  
 dt. 1.11.2011 with video conference on  
 implementation of PPS on 9.11.2011

As discussed draft letter is placed  
 here with for signature for keeping at video conferencing  
 system ready by the respective IT  
 co-ordinator and participation of HO/MA.

~~Director, SUSA~~

PO (H)

~~Signature~~  
 2.11.11

Signature  
 2/11/11

Despatched.

~~Signature~~  
 2.11.11

We may issue operational guideline for Polio  
 SIA. Draft letter is enclosed for signature,  
 if approved.

~~Director, SUSA~~

~~Signature~~  
 3.11.11

Signature  
 3/11/11





**Sub. : Guideline for implementation of Routine Immunization Programme by the ULBs.**

Routine Immunization (RI) activities in the ULBs is facing major challenges due to shortage of trained vaccinators. As a result ULBs are unable to expand RI services in different wards especially in slums and vulnerable areas. At the same time entire ULBs populations are to be covered under RI activities to address Public Health.

With this issue SUDA, CMU, West Bengal State Immunization support cell (WBSISC) and State Family Welfare Dept. decided to train First Tier Supervisors of the ULBs on RI with hands on training for 25 days at Nursing Training Schools of the districts. This training includes RI Micro-planning, Cold Chain, Injection safety and other related issues.

In the mean time, 704 out of 1743 nos. of FTSs have already been trained in batches and they were supposed to improve the existing RI activities. But the trained vaccinators of most of the ULBs are not being utilized fully to cover up the entire population of the respective ULBs. Apart from this the RI activities i.e. starting from vaccination date, RI sites, RI schedule, collection of vaccines, maintenance of cold chain etc. are varied in nature in the ULBs During interaction with the ULBs, it is felt that to maintain uniformity in the ULBs a guideline on RI following Govt. of India norms may be issued. This was discussed with the Project Manager, CMU and Director, SUDA as well as Project Manager, WBSISC.

Guideline for implementation of RI programme by the ULBs is enclosed for kind perusal and approval. On receipt of approval the said guideline may be circulated to the ULBs and the Health Officers be sensitized accordingly so that palpable RI activities covering the entire population of the ULB be achieved.

Submitted.

~~Director, SUDA~~

*Goswami*  
15.12.09

Let us have the opinion of H&FW Deptt. before issuing the same.

PO(H)

*Ushir*  
12/12/09

Draft letter is enclosed for signature, if approved

~~Director, SUDA~~  
PO(A)

*Goswami*  
29.12.09

Despatched.

*Goswami*  
*Ushir*  
29/12/09