

**State Urban Development Agency, Health Wing, West Bengal**

**Sub. : Fund under Urban RCH, Department of Health & Family Welfare.**

Placed herewith communication of the Jt. Director of Health Services (FW) & State Family Welfare Officer vide no. H/SFWB/777 dt. 16.09.2011 on the subject mentioned above.

Jt. DHS has expressed his concern regarding fund of Rs. 35,52,964/- which has already been released by him through cheque no. 964741 dt. 28.02.2011 for betterment of service delivery at 29 identified Maternity Homes. In this connection this is to state that the process towards procurement of equipment could not be undertaken in time due to announcement of last Assembly Election. However, the following ULBs were informed by SUDA on 20.05.2011 to start the procurement process and to complete by June, 2011, the status of which is as under :

ULBs	Estimated amount for Procurement	Actual amount as per Work Order issued by the ULBs	Fund released by SUDA for an amount of	Remarks
Burdwan	4,58,570/-	3,99,495/-	Not yet released	-
Bhadreswar	2,39,165/-	Not known	Do	Intimated the ULB for furnishing amount of Work Order
Raiganj	2,00,000/-	✓ 1,99,800/-	Under Process	-
Balurghat	5,09,035/-	✓ 5,09,035/-	Do	-
Bansberia	4,65,000/-	✓ 4,65,000/-	Do	-
Kharagpur	7,48,194/-	✓ 7,48,194/-	Do	-
Konnagar	9,33,000/-	✓ 9,33,000/-	Already Released	Awaiting UC
<b>Total =&gt;</b>	<b>35,52,964/-</b>			

It appears that fund could be released to Burdwan & Bhadreswar Municipality by October, 2011 - after which we would be able to submit SOE & UC to Health & Family Welfare Samity.

With regard to availability of fund of Rs. 58.00 lakhs under Urban RCH from DHFW during the FY 2011-12, we may forward the required list of equipment as submitted by the ULBs which was not placed before Department of Municipal Affairs under File No. SUDA-Health/547/11 towards strengthening of existing Urban Health services.

Draft letter is enclosed for signature, if approved.

Submitted.

*Director SUDA*

*Goswami*  
28.9.11

*WJ*  
28/9/11



Placed herewith comm. of the Controller & Finance & Joint DHS, DAFW vide no. H/ SFWB / 25-01-2011 / WR / 361 dt. 17.10.2011. DAFW has advanced fund of Rs. 58.00 lakhs (Rupees fifty eight lakhs) vide ch. no. 052048 dt. 13.10.2011, UCO Bank, Salt Lake, Sector V. for onward advance to 6 no. of ULBs, i.e. Kharegpur, Balughat, Burdwan, Champdani, Rippon Sonarpur & South Dum Dum Mpe. Draft letters are enclosed for signature, if approved.

Director SUDDA  
PO (H)

[Signature]  
16.11.11

[Signature]  
16/11/11

[Signature]  
16.11.11

Despatched.

Enclosed opposite requirement of fund by 03 (three) nos. of ULBs, namely, Champdani, Balughat and South Dum Dum Municipality for on ward payment for purchasing of Equipment which will be used exhaustively at Maternity home maintained by the ULB concerned.

Details of requirement, AALFS and ~~AA & FS~~ supply orders are enclosed at Flag "A", "B" & "C" which are also noted below —

Flag "A"

In case of Champdani Municipality, AALFS was given for an amount of Rs. 43,20,000 for purchase of 01 OT table & 01 Diathermy machine. They have ordered for both of the machines and the order cost is Rs. 4,29,416 (Four lakhs twenty nine thousand four hundred sixteen only); which is within the budgeted amount. As they have also declared that they have followed all methods under Financial Rules, we may agree to release Rs. 4,29,416 to Champdani Municipality.



Flag "B"

In case of Bahurghat Municipality, AARF) was given for an amount of Rs 140000/-, but as per order copy, it is noticed that the ULB ordered for an amount of Rs 144300/- (one lakh fortyfour thousand three hundred only) which exceeds the sanctioned amount. In this case, it is proposed that sanctioned amount of Rs 140000/- (one lakh forty thousand only) may be released in favour of Bahurghat Municipality.

Flag "c"

In case of South Dum Dum Municipality, there is a confusion about the address of supplier and rate of instrument truly. So, this may be kept with held and the case may be settled later on.

Submitted for kind approval so that payment of Rs 429416/- to Champdany Mpl. and Rs 140000/- to Bahurghat Mpl. may be released by the department of SUDA.

P.19 (H)

F.A.

06-01-2012

Goswami  
06.01.12

forgoing notes

For the purpose of strengthening the Maturity Homes under Champdany, Bahurghal-4 South Dum Dum ULBs have been accorded to Administrative & Financial sanction for Rs 4,31,200/-, Rs 1,40,000/- and Rs 8,68,000/- respectively out of aforesaid ULBs, Champdany and Bahurghal-4 have obtained the materials as sanctioned in compliance with W.B.F. Raul at the rate approved by C.M.S. Hence, the sanctioned amounts for Bahurghal-4 and for Champdany the actual amount incurred



for the procurement of approved materials is Rs 4,29,416/- which is less than the sanctioned amount and this may be released.

But South Dum Dum Municipality has procured the materials at a price which is much above the rate approved by C.M.S. Their fund release may be withheld pending further clarification from the end of U.L.B.

~~Signature~~  
9/1/12

As proposed.

Signature  
11/1/12

~~Director~~

~~EA~~  
PO (H) 11/1

FO, SUDM  
CA

At. Take up to file 11/1

Signature  
16.1.12



As per notes & orders at NSP-02, 03 and prepage

As approved by Director, SUDA at prepage, to release the Funds for Strengthening of Maternity Homes under Health System Development Initiative in favour of 02 nos. of ULBs as detailed below, a draft advice for Rs.5,69,416/- (Rupees Five Lakh Sixty Nine Thousand Four Hundred Sixteen) only is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt lake Sector-I branch for preparation of Bank Drafts.

Sl.	Name of Payee	Amount (in Rs.)
1.	Champdani Municipality	4,29,416.00
2.	Balurghat Municipality	1,40,000.00
<b>Total</b>		<b>5,69,416.00</b>

*Handwritten notes:*  
 Ato.  
 Director, SUDA  
 J.S. M.A. Deptt.  
 16-01-12

*Handwritten notes:*  
 May please be signed.  
 17/1/12  
 16/1/2012

*Handwritten note:*  
 Draft letters towards release of fund to Champdani & Balurghat Mpl. one placed herewith for signature, if approved.

*Handwritten notes:*  
 Director, SUDA  
 P.O. (K)

*Handwritten signature:*  
 Goswami  
 20.01.12

*Handwritten signature:*  
 20/1/12

*Handwritten signature:*  
 Goswami  
 20.1.12

*Handwritten note:*  
 NSP-3 - Flag "c"  
 Draft letter to South Dumdum Mpl. is enclosed for signature, if approved.

*Handwritten signature:*  
 Goswami  
 07.2.12

*Handwritten notes:*  
 Director, SUDA



Notes at Prepage may be taken into consideration wherein we have communicated South Dum Dum Mpl. for rendering an undertaking that the excess payment will be provided by ULB. own fund.

In response of our letter they have communicated a <sup>letter no. SUDA/Health/257/11-02-12 dt. 14-02-12</sup> letter, which is placed opposite. They are agreed to bear expenditure which is excess from their own source. Now, we may agree to release the stipulated amount of Rs 8,68,600/- (Eight lacs, six thousand and six hundred only) to South Dum Dum Municipality.

Submitted for kind approval pl.

*[Signature]*

15-02-12

P.O/(H)

Notes of FO(H) above.

A/c section of SUDA may be instructed to take necessary action towards release of Rs. 8,68,600/- (Eight lacs sixty eight thousand six hundred) only to South Dum Dum Mpl out of the fund of DHFW under Strengthening of MA.

Submitted.

foregoing notes

*[Signature]*  
15.02.12

Pl. See the note at 4 u.s.p. ante.

South Dum Dum Municipality has been asked for clarification as to why the proposal from the ULB exceeded the limit as approved in our sanction order. In ~~their~~ reply the ULB has given undertaking to the effect - that they would bear the excess expenditure, if any, out of their own sources. Hence, the payment of Rs 8,68,600/- may please be released.

*[Signature]*  
18/02/12

FA, SUDA

Director



As per notes & orders at NSP-02, 03 and prepage

As approved by Director, SUDA at prepage, to release the Funds for Strengthening of Maternity Homes under Health System Development Initiative in favour of 02 nos. of ULBs as detailed below, a draft advice for Rs.5,69,416/- (Rupees Five Lakh Sixty Nine Thousand Four Hundred Sixteen) only is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt lake Sector-I branch for preparation of Bank Drafts.

Sl.	Name of Payee	Amount (in Rs.)
1.	Champdani Municipality	4,29,416.00
2.	Balurghat Municipality	1,40,000.00
<b>Total</b>		<b>5,69,416.00</b>

~~A/o. *[Signature]*  
 16.01.12  
 In. SUDA  
 J.S. M.A. Dept.~~

May please be signed.  
*[Signature]*  
 17/1/12

Draft letters towards sections of JMD to Champdani & Balurghat Mpl. are placed herewith for signature, if approved.

~~Director, SUDA  
 Pp (4)~~

*[Signature]*  
 20.01.12  
*[Signature]*  
 20/1/12  
*[Signature]*  
 07.2.12

~~Director, SUDA~~

NSP-3 - Flag "c"  
 Draft letter to South Dumdum Mpl. is enclosed for signature, if approved.

*[Signature]*  
 07.2.12

As per notes & orders at NSP-02 to 06 and prepage

As approved by Hon'ble MIC, M.A.Department at prepage, to release the Funds for Strengthening of Maternity Homes under Health System Development Initiative in favour of South Dum Dum Municipality, a draft advice for Rs.8,68,600/- (Rupees Eight Lakh Sixty Eight Thousand Six Hundred) only is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt lake Sector-I branch for preparation of Bank Draft.

Sl.	Name of Payee	Amount (in Rs.)
1.	South Dum Dum Municipality	8,68,600.00
<b>Total</b>		<b>8,68,600.00</b>

*Rto. [Signature] 02-03-12*

*may please be signed.*

*Dir. SUDA  
[Signature]*

*[Signature] 12/03/12*

*[Signature] 13/3/12*

*To intimate the concerned URB, Plc & o/c are put up for signature of Director, SUDA pl.  
1/100 20.03.12*

*FO/  
Director,  
SUDA*

*[Signature] 20/3/12*



Enclosed opposite communication of Chairman  
Jam Ratan Sonarpm & Barrackpm Municipality for  
release of fund in respect of Procurement of  
different Equipment/Furniture for Maternity home  
run by the respective ULB.

Flag "D"

Communication of Chairman, Barrackpm Mpl.  
for release of fund for an amount of Rs.  
74,287 (Seventyfour thousand two hundred eighty  
seven only). The ULB enclosed the supply order  
containing the items & nos. of items which are  
similar as mentioned in ~~the~~ AA & FS given  
by us. The total amount is Rs 74,940. The  
ULB also ~~mentioned~~ claimed for ~~that~~ the exact amount of  
Rs 74,287 with a declaration that extra amount  
will be borne by them from M. Fund.  
So, all may agree to release Rs 74,287  
(Seventyfour thousand two hundred eightyseven  
only) to Barrackpur Mpl.

Flag "E"

Communication of Chairman, Ropm-Sonarpm Mpl.  
may kindly be noted. We have given AA & FS  
for Procurement of two items namely USG  
machine & Auto clare machine within a  
budgetary support of Rs 12,10,500 (Twelve lacs  
ten thousand five hundred only). After that  
they asked for AA & FS for another two  
equipments namely 02 Foetal Doppler machines &  
02 nos. Pulse oxymeter vide their communication  
no. HAU/222/RSM dt. 17-01-12. We have written  
a letter giving administrative approval for  
Procurement of those additional items within  
the same budgetary limit as given before.

Now, they have submitted a requisition  
giving the work order of all those items  
and the total amount is Rs 11,87,599  
(Eleven lacs eightyseven thousand five hundred



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ninety nine only) which is within the budget limit of Rs 12,10,500/-.

Now we may agree to release Rs 11,87,599/- (Eleven lacs eighty seven thousand five hundred ninety nine only) to Rajpur-Longpur Municipality if approved.

Submitted.

P.O (H)

7

[Signature]  
06-03-12

PO(H) may pl ~~find~~ direct

[Signature]  
9/3/12



- 11 -  
State Urban Development Agency, Health Wing, West Bengal

Discussed. Notes of FO, Health, at NSP - 9 & 10.

This is to state that the Available fund under Urban RCH released by Department of Health & Family Welfare during FY 2011-12 and balance fund of previous years is as under :

Financial Year	Amount in Rs.	Ch. No. & Date
Unutilised fund upto 31.03.2011	74,287.00	-
FY 2011-12	58,00,000.00	052048 dt. 13.10.2011, UCO Bank, Salt Lake, Sector - V

AA & FS accorded to the following ULBs for procurement of furniture, equipment & drug towards strengthening MH services :

(Amount in Rs.)

Sl. No.	Name of ULBs	Estimated Amount for Equipment & Furniture	Fund released on receipt of copy of Work Order	Remarks
1.	Kharagpur	14,00,000.00	-	-
2.	Balurghat	1,40,000.00	1,40,000.00	UC sent by the ULB
3.	Burdwan	17,50,000.00	-	-
4.	Champdany	4,31,200.00	4,29,416.00	UC sent by the ULB
5.	Rajpur Sonarpur	12,10,500.00	-	Copy of Work Order sent for release of fund
6.	South Dum Dum	8,68,600.00	8,68,600.00	-
7.	Barrackpore	74,287.00	-	Copy of Work Order sent for release of fund

It may be seen that fund had already been released to Balurghat, Champdany, South Dum Dum Municipality. Now, Rajpur Sonar and Barrackpore Municipality have placed copy of work order for release of fund for an amount of Rs. 12,10,500/- & Rs. 74,287/- respectively which may be agreed upon.

Submitted.

Notes at above

We may release fund of Rs 12,10,500/- and Rs 74,287 to Rajpur Sonarpur Municipality and ~~South Dum Dum~~ Barrackpore Municipality respectively as proposed by P. O. (H).

*Dr. Goswami*  
20.03.12

*[Signature]*  
22/3/12

*Director, SUDWA*

*FA*  
*D*  
*24/3/12*

*Director*



Note at nsp. 11 ante may kindly be perused. Both, Project Officer, Health, SUDA and Financial Advisor, SUDA have proposed to release Rs. 12,10,500/- to Rajpur-Sonarpur Municipality (out of fund placed by Health and Family Welfare Department vide Order dated 17.10.2011 – Flag – ‘A’) and Rs.74,287/- to Barrackpur Municipality (out of unutilised fund lying with SUDA up to 31.3.2011 – Flag –‘D’) for procurement of furniture, equipments and drugs towards strengthening of Maternity Home services. We may consider the release of above funds.

If agreed, the file may be sent to the Hon’ble MIC, Municipal Affairs and Urban Development Departments for his kind approval to release the said fund.

*[Signature]*  
Director

*[Signature]*

MIC *[Signature]*

Principal Secretary  
M.A. Deptt.  
and  
Chairman, SUDA

J. O. No. SUDA: 339/2012

Dated: 26-03-12

(File no - 527/P)  
Health)

CCA 14/19/12  
FA 14/19/12  
F.O. 14/19/12  
F.O. 14/19/12



~~Draft letters for release of Janda  
 to Raopur - Sonarpur upl of Banackpm upl are  
 enclosed for signature pl.  
 Submitted.~~

~~26-04-12~~

~~F. A. 1~~



As per notes & orders at NSP-11 and prepage

As approved by Hon'ble MIC, M.A. Department at prepage, to release the Funds for Strengthening of Maternity Homes under Health System Development Initiative in favour of Rajpur Sonarpur & Barrackpore Municipality, a draft advice for Rs.12,84,787/- (Rupees Twelve Lakh Eighty Four Thousand Seven Hundred Eighty Seven) only is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt lake Sector-I branch for preparation of Bank Drafts.

Sl.	Name of Payee	Amount (in Rs.)
1.	Rajpur Sonarpur Municipality	12,10,500.00
2.	Barrackpore Municipality	74,287.00
<b>Total</b>		<b>12,84,787.00</b>

Pho. *Sudhakar*  
19-04-12

May please be signed.

*Signature*  
28/04/12

*Signature*

*Dir. SUDA*  
*Joint Secy M.A. Dept.*

As per notes & orders above

To intimate the concerned ULBs, the 2 ofe are put up for signature of Director, SUDA please.

Pho. *Sudhakar*  
28-04-12

May please be signed.

*Signature*  
28/04/12

*Dir. SUDA*  
*FO*



**State Urban Development Agency, Health Wing, West Bengal**

- 14 -

This is to state that the Available fund under Urban RCH released by Department of Health & Family Welfare during FY 2011-12 and balance fund of previous years is as under :

Financial Year	Amount in Rs.	Ch. No. & Date
Unutilised fund upto 31.03.2011	74,287.00	-
FY 2011-12	58,00,000.00	052048 dt. 13.10.2011, UCO Bank, Salt Lake, Sector - V

AA & FS accorded to the following ULBs for procurement of furniture, equipment & drug towards strengthening MH services :

(Amount in Rs.)

Sl. No.	Name of ULBs	Estimated Amount for Equipment & Furniture	Fund released on receipt of copy of Work Order	Remarks
1.	Kharagpur	14,00,000.00	-	Copy of Work Order sent for release of fund for an amount of Rs. 14,00,135/-
2.	Balurghat	1,40,000.00	1,40,000.00	UC sent by the ULB
3.	Burdwan	17,50,000.00	-	Copy of Work Order sent for release of fund for an amount of Rs. 16,87,650/-
4.	Champdany	4,31,200.00	4,29,416.00	UC sent by the ULB
5.	Rajpur Sonarpur	12,10,500.00	12,10,500.00	-
6.	South Dum Dum	8,68,600.00	8,68,600.00	-
7.	Barrackpore	74,287.00	74,287.00	-

It may be seen that fund had already been released to Balurghat, Champdany, South Dum Dum, Rajpur Sonarpur & Barrackpore Municipality.

Now, Kharagpur & Burdwan Municipality have placed copy of work order for release of fund for an amount of Rs. 14,00,135/- & Rs. 16,87,650/- respectively which may be agreed upon. In case of Kharagpur Municipality the work order is in excess of Rs. 135/- against the estimated amount which may also be approved as the work order value is less than that of estimated amount in case of Burdwan & Champdany Municipality.

Submitted.

*[Signature]*  
26-04-12

*[Signature]*  
26.4.12

*FA, SUDM*  
*F. D. (H)*  
*Pt. olivaceous*  
*[Signature]*



Discussed

Flag "B"

to Burdwan Mpl,  
 As per our order, we have given AA LFS for  
 an amount of ₹ 17,50,000/- (Seventeen lakhs fifty thousand  
 only) for procurement of one Laparoscopy machine &  
 one Semi Auto Analyzer machine, (copy enclosed).  
 The ULB concerned has submitted a supply  
 order to 'Indigenous' for an amount of ₹ 16,87,650/-  
 (Sixteen lakhs eighty seven thousand six hundred fifty only).  
 The rate is inclusive of all taxes & delivery charges,  
 if any.

As the amount of supply order is within  
 budget as proposed by us, we may agree to  
 release ₹ 16,87,650/- to Burdwan Mpl.

Flag "C"

In case of Kharagpur Mpl, they requisition  
 grant for procurement of one (01) Laparoscopy  
 machine. In response of their claim, we  
 have given AA LFS for an amount of ₹  
 14,00,000/- (Fourteen lakhs only) [copy enclosed].

The ULB concerned, issued a supply order  
 to M/S Hospital supply co. 111, C.R Avenue,  
 Kharagpur for an amount of ₹ 14,00,135/- (Fourteen  
 lakhs and one hundred thirty five only) which  
 exceeds ₹ 1,35/- over our budget.

As discussed, we may agree to release  
 the budgeted amount of ₹ 14,00,000/- (Fourteen  
 lakhs only) to Kharagpur Mpl.

Submitted for kind approval, Pl.

forgoing notes

Final for ₹ 16,87,650/- and ₹ 1,40,000/-  
 03.05.12  
 03.05.12

~~FA~~  
~~FA~~  
~~FA~~  
 Fd. (H)

what's about the purchase  
 of 'semi auto analyzer machine' by  
 Burdwan Municipality!

9/05/12



Point at Fly "B" at NSP-15 may be noted. We have given AA & FS to Burdwan Mpl. for Procurement of two (02) items, namely,

- ① Laparoscopy machine - 01 set
- ② Semi Auto Analyser - 01 set.

Firstly, they have submitted us an order copy towards "Indegenious" for supply of one Laparoscopy machine, costing Rs 16,87,650. They are silent about Procurement of 2nd machine i.e. Semi Auto Analyser which is also not taken into account in our first note at NSP-15 inadvertently.

When it is come to notice that Burdwan Mpl has furnished copy of work order for Procurement of one machine only i.e. Laparoscopy machine at a very high cost, the U/S Contracted Secretary, Burdwan Mpl who is also supervisor of Procuring such material of the Municipality concerned.

Now, the ULB has furnished another document i.e. copy of supply order of one Semi Auto Analyser machine for an amount of Rs 141,000 (one lakh forty one thousand only). (Copy enclosed opposite at Fly "X")

Now, the total supply order is as follows:-

① Laparoscopy machine	16,87,650 ₹
② Semi Auto Analyser machine	1,47,000 ₹
Total of supply order	<u>18,34,650 ₹</u>

Budget for the Procurement of above two machines was Rs 17,50,000 ₹.

Hence, we may agree to release Rs 17,50,000 ₹ (seventeen lakhs fifty thousand only) to Burdwan Municipality as the ULB concerned declared that extra money will be borne by them.

Submitted for kind approval so that Rs 17,50,000 ₹ may be released in favour of Burdwan Mpl & Rs 14,00,000 ₹ to Khargapur



Draft letters to Burdwan & Kharagpur  
Mpl. for release of fund towards  
strengthening of MH are placed herewith  
for signature.

~~Director, SUDMA~~

PO(H)



~~Director, SUDMA~~  
27.06.12

WJ  
27/6/12



Sub. : Strengthening of Maternity Home (MH) under Urban RCH during FY 2012-13.

This is to state that SFWO, Dept. of Health & FW will release fund to the tune of Rs. 58.00 lakh towards strengthening of MH under Urban RCH during FY 2012-13.

In this connection, this is also state that DHFW is releasing fund for the purpose since the year 2008-09. The list of requirement of furniture, equipment & drug submitted by the ULBs during the year was taken into consideration for release of fund for strengthening of MH during past years. Information on Dist.-wise ULB-wise MH vis-à-vis release of fund for the purpose is enclosed opposite. It may be seen that 46 ULBs are having MH out of which 35 ULBs are having this facilities under Programme and rest 11 ULBs have built-up facility at their own. MH at 7 ULBs are not functioning at present.

For providing support to MH, total 23 ULBs have taken into consideration (8 ULBs to whom less than Rs. 1.00 lakh had been released within the previous financial years i.e. 2008-09 to 2011-13 and 15 ULBs to whom fund had not been released earlier).

If agreed, we may issue letter to those 23 ULBs for submission of list of furniture, equipment & drug for MH within limit of Rs. 2.50 lakh per ULB for onward submission to DHFW.

Draft letter is enclosed for signature, if approved.

Submitted.

~~Director, SUDA~~  
PO(H)

~~Goswami~~  
02.07.12  
WT  
2/21/12  
~~Goswami~~  
02.07.12

Despatched

23 ULBs have submitted requisition for furniture, equipment and drug (as the case may be) which may be forwarded to the Addl. DHS & SFWO, DHFW for release of addl. fund for FY 2012-13 relating to strengthening of MH. V/C for an amount of Rs 1872.204 may also be forwarded for the available fund during FY 2011-12. Draft letter along with enclosures are placed here for signature, if approved.

~~FR/SUDA~~

Director  
FR  
PO(H)

~~Goswami~~  
08/08/12  
WT  
09/08/12



Placed herewith comm. of the Programme Officer  
 WB SHFW Samiti & Addl. DHS (FW), DHFW  
 WDC No. H/SFWB/14M-02-2012 /HR/206 dt.  
 07.09.2012 received by this office  
 on 19.11.2012 releasing fund of Rs.  
 47,98,776/- for FY 2012-13 for  
 strengthening the MA services. It may  
 be seen that the recipient for  
 23 UAs is Rs. 58,00,259/-. DHFW  
 has deducted the unutilised fund  
 of FY 2011-12 from the recipient  
 for FY 2012-13. Hence, we may write  
 to the Addl DHS to release rest  
 of the fund taking into consideration  
 the unutilised fund as the committee  
 one, relating to which we have  
 already communicated with DHFW.  
 Draft letter is placed herewith for  
 signature, if approved.

[Signature]  
 22.11.12

rest  
 rel/12

[Signature]

~~Director, SUDA~~

PO (H)



Sub: Release of fund by DHFW for strengthening of MH services under Urban RCH Prog.

This is to state that a fund of Rs 47,98,776/- has been released by DHFW for strengthening of MH services whereas the requirement was place for Rs. 58,00,259/- for 23 ULBs. Following to that a communication has already been made to DHFW vide this office comm. no. SUDA - Health / 527 (Pt.1) / 11 / 242 dt. 22.11.2012 recommending for release of rest amount of Rs. 10,01,483/- to meet up the total requirement for FY 2012-13.

Pending release of further fund by DHFW for the purpose we may issue letter to the 18 ULBs (excepting 5 ULBs namely Bally, Bhatpara, Naihati, Titagarh & Uttarpara Kotrung - being low performer / late in submitting UEs in earlier occasions) recommending to start the process of procurement and to submit copy of work order to facilitate release of fund from this end.

Draft letters are enclosed for signature, if approved. Submitted.

30.11.12

Signature

Director SUDA

PO (H)



Enclosed opposite three requirements of fund from three ULBs for procurement of equipment & furniture under MH Services at their end. Requisite AA & FS is also enclosed with their requisition for ready reference. Details of which is given below:-

(A) New Barrackpore Mpl [Fly "1"]

Total fund to be released to New Barrackpore Mpl. is Rs 225000 for procurement of three items. But on scrutiny it is found that they have placed work order for purchase of Multipara Monitor & Telescope only. On telephonic conversation it is noticed that work order for cylinder is going to be made very ~~made~~ soon. So, it is proposed not to release fund to New Barrackpore Mpl till full work order is available with us.

(B) Chandernagore M.C. [Fly "2"]

Total 11 nos. of items are required to be procured within the budget of Rs 247200. As per their order it is noted that they have requisitioned for all items as given in AA&FS and the total amount is exactly Rs 247200. So, it is proposed that Rs 247200 (Two lakhs fortyseven thousand two hundred only) may be issued to Chandernagore M.C.

(C) North Dum Dum Mpl [Fly "3"]

In this case total no. of items for which AA&FS was given are 11 & the ULB also placed order for all items. Total budget is Rs 377285 whereas it is revealed that as per work order sheet the amount comes to Rs 335438.

So, it is proposed to release North Dum Dum Mpl Rs 335438 (Three lakhs thirty five thousand four hundred thirty eight only).

- Submitted for kind approval Pl.

P.O(A)

13-02-13



Further note

(d) Jigans - Azimganj Municipality [Flyg "4"]

We have received a copy of work order placed by chairman, Jigans - Azimganj Mpl. for Procurement of 35 nos. of beds & 35 nos. of mattresses @ Rs 800/- per pair. Total comes to Rs 281,750/-, as per budget [copy enclosed] in AA & FS, total amount is Rs 2,80,000/-.

So, we may agree to release the budgeted amount of Rs 2,80,000/- (Two lakhs eighty thousand only) to Jigans - Azimganj Mpl. for completion of total Procurement Proceedings.

Abstract of the above note is as follows:-

Sl. No.	Name of ULB	Budget	Amount of work order	Amount to be released	Remarks
1	New Barrack Pm.	225000/-	225000/-	Nil	Fund will be released later on.
2	Chandernagore M.C.	247200/-	247200/-	247200	Fund may be released.
3	North Dum Dum.	3,77,285	3,35,438/-	3,35,438/-	Fund may be released.
4	Jigans - Azimganj.	280000	2,81,750/-	280000/-	Fund may be released.

Submitted for kind perusal. So that fund may be released.

20-02-13

*[Signature]*  
20-02-13.

Pl. confirm whether the procurements as mentioned at above are made in compliance with W.B.F.R.

*[Signature]*  
20/2/03

~~P.O. (FP)~~

~~FA, SUDA~~

P.O. (H)



Notes at preface may kindly be taken into consideration.

As desired, all three (03) ULBs is now giving declaratm that they have procured all items following tender rules under WB financial Rule. Copies of the declaratm are attached with the requirement of fund of the respective ULBs.

In case of Fbg "3" noted in (c) at NSP-23, there is a change made by the ULB. They have tendered for 03 nos. of Almirahs. instead of 02 as denoted. In their previous requirement. A fresh tender paper is also attached. Total requirement will be Rs 229458/- + 146100/-, totally Rs 375558/- (Three lacs seventy five thousand five hundred fifty eight only) which is within the budget of Rs 377285/-.

So, we may agree to release Rs 375,558/- to North Dum Dum Municipality.  
Submitted.

25/02/13

P.O(H)  
F.A.

Notes of FO (19) above.

The fund may be released to the following ULBs as detailed below: -

S.No.	Name of ULB	Budget	Amount of work order	Amount to be released.
1.	Chandernagore M.C.	247200/-	247200/-	247200/-
2.	North Dum Dum	377285/-	375558/-	375558/-
3.	Jisowanj. Azinganj	280000/-	281750/-	280000/-

Submitted.

26.02.13

FA, SUDA



Foregoing notes

We may release the fund to the Urban Local Bodies as per following table toward procurement of different items for the purpose of Strengthening of Maternity Home Services.

Sl. No.	Name of the ULBs	Amount proposed to be released	Order No. and Date
1	Chandernagore MC	2,47,200/-	SUDA-Health/527(Pt-I)/11/251 dated 30.11.2012 (Flag 'A')
2	North Dum Dum	3,75,558/-	SUDA-Health/527(Pt-I)/11/260 dated 30.11.2012 (Flag 'B')
3	Jiaganj-Azimganj	2,80,000/-	SUDA-Health/527(Pt-I)/11/255 dated 30.11.2012 (Flag 'C')
TOTAL		9,02,758/-	

If approved, the total fund of ₹9,02,758/- (Rupees nine lakh two thousand seven hundred fifty eight only) would be provided from the budgetary allotment under CBPHCS.

A/

*[Signature]*  
27/2/13

Director

Proposal at 'A' above for release of Rs. 9,02,758/- in favour of 3 (three) ULBs mentioned above towards procurement of different items under CBPHCS scheme may be considered.

If agreed, file may be sent to the Hon'ble M.C., M.A & U.D. Deptt for his kind approval.

*[Signature]*  
27/2/13

*[Signature]*  
28/2/13

Secretary  
M.A. Deptt  
& Chairman, SUDA

U.O. No. SUDA: 121/2013  
Dated: 27/02/13

M/C  
*[Signature]*  
13/0/13

Dir SUDA

FA  
Po (4)

F/O

*[Signature]*  
15/2/13

CCA  
*[Signature]*



As per rates and orders at prepage  
One transfer advice of Rs. 902758/-  
[Rupees Nine lakh two thousand seven  
hundred fifty-eight] only has been  
prepared in favour of 3 ULBs in  
respect of Strengthening of Maternity  
Home has been prepared and placed  
herewith for signature of Director, SUDA  
and Jt. Secretary, MA Deptt please.

DO, SUDA

l.lw

18.03.13

May please be righted

18/03/13

18/03/13

18/03/13

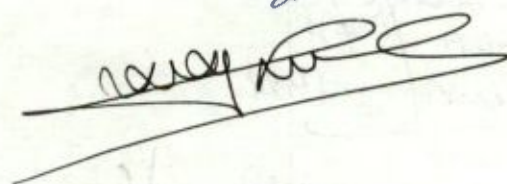
~~Dir. SUDA  
Jt. Secy. MA Deptt.~~

Funds have already been received electronically  
on 18.3.13 to the Chandraganj, North  
Dum Dum & Jagari - Azimgarh Mpe for  
strengthening of MH.

Memorandum no. SUDA-Head/527(Pt-1)/11/  
372(3) dt. 26.03.2013 is placed herewith  
for signature, if approved.

26.03.2013

FA, SUDA





Enclosed opposite ~~04 nos.~~ 04 nos. of supply orders submitted by different ULBs for release of fund under NH services at their end. Details are as follows:-

Flag "A"

New Barrackpore Municipality :->

Notes at NSP-23 may kindly be noted, wherein it was proposed not to release fund as at that time, the ULB furnished supply order for only two (02) items out of 03 items as given in AA & FS. Now, they have given us full supply orders for all three items. Total amount of supply order is ₹ 250000. But, in our AA & FS it was ₹ 225000 as budget. So, we may release ₹ 225000 to New Barrackpore Municipality.

Flag "B"

Panihat Municipality :->

Total budgeted amount is ₹ 242915 as given in our AA & FS. As given in the supply orders, it was found that the ULB processed all items except 4 uniforms with logo & "Jim cutter". Total tendered amount is ₹ 242805 which <sup>does not</sup> exceed our budget. So, we may agree to release the ~~budgeted~~ amount i.e. ₹ 242,805 to Panihat Municipality.

Flag "C"

English Bazar Municipality :->

All items were processed by the ULB with an additional O.T. table which was given approval in our AA & FS. But, total value amount of ~~total~~ supply order is ₹ 246396. But the budget as given in our AA & FS is



₹ 29,64,96₹. In this case we may agree to release the budgeted amount of ₹ 29,64,96₹ to English Bazar Municipality

Flag "D"  
Siliguri MC

In this case, the ULB procured all items except ceiling fan cost of which is ₹ 1200/per fan, totalling ₹ 6000₹ for 05 fans. It is also to be mentioned here that though we have given approval for purchase of 01 spot light, the ULB procured 02 spot lights. In this case budget is ₹ 3,20,64₹. Now, it is proposed to release 3,14,64₹, cutting the amount for procurement of fan, which may be released in future separately as and when another supply order is received from SME.

Abstract of the above note is as follows:-

S.No	Name of ULB	Budget Amount	Amount of Supplier	Fund to be released
1	New Barrackpore	225000₹	250000₹	225000₹
2	Panichati	242915₹	242805₹	242805₹
3	English Bazar	296,496₹	446396₹	296,496₹
4	Siliguri MC	32064₹		To be released later on.

Submitted.

09/04/13  
Goswami  
09.04.13

As the total value of the procurements exceeds ₹ 1 lakh tender should be invited by the U.L.B. while processing the purchase. So the certificate should be more specific and it is to be categorically stated that tender rules have been observed.

10/04/13

P.O. (A)

FA

P.O. (H)



As desired, necessary certificates regarding procurement as per tender rules, are attached with other papers of respective ULBO. Submitted.

P.O(H)  
FA

27/05/13  
27/05/13

~~noted at per page~~

foregoing notes.

We may release the total fund of ₹ 7,64,301 (seven lakhs sixty four thousand three hundred one) to the 4 members U. L. Bs as mentioned at pre-page 'i' for the amount shown against each U. L. B toward procurement of materials for the purpose of strengthening of Maternity Home being run by the respective U. L. Bs.

'A'

Director

*[Signature]*

27.05.13

Proposal at 'A' above for release of Rs. 7,64,301/- in favour of <sup>3</sup>/<sub>4</sub> (three) ULBs, (details at 'x' at NSP-29) towards procurement of materials for strengthening of Maternity Homes run by ULBs may be considered.

If agreed, file may be sent to Mr Hon'ble MLC, MA & UD Deptt for his kind approval.

*[Signature]*  
31/5/13

Secretary  
M.A. Deptt  
& Chairman, SUDA

*[Signature]*  
31/6/13

U. L. B. SUDA: 250/2013

MTC

Dated: 31-05-13

*[Signature]*  
6/6/13

File: Health 527 (P1)

DIR/SUDA

FR  
PO (A)

*[Signature]*  
27/6/13



Ref. to NSP-30 bottom.  
MIC Section, SUDA may be requested  
to release fund towards strengthening  
of Maternity Home to three ULBs  
as mentioned at NSP-29.

Dir, SUDA

10.06.13

CCA  
10/6/13

As per notes and orders at NSP-28, 29, prepage and above

As approved by Hon'ble M.I.C., M.A. & U.D. Department at prepage, to release the fund in respect of Strengthening of Maternity Homes under HSDI in favour of 03 nos. of ULBs as detailed at NSP-29, a Transfer Advice for Rs.7,64,301/- (Rupees Seven Lakh Sixty Four Thousand Three Hundred One) only is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

11-06-13

The transfer advice for  
Rs 7,64,301/- may be signed.

11-06-13

11/6/13

11/6/13

Dir, SUDA

Jt. Secy. M.A. Dept.



FA, SUDO

Placed herewith Memorandum for release of fund towards strengthening of MH to 3 ULBs for signature.

Goswami  
18.06.13

Signature

[Signature]  
19/6/13

Enclosed opposite letters from Three

(03) nos. of ULBs namely, Madhyamgram, Dum Dum & Halisahar. regarding release of fund for procurement/payment for procurement of hospital. equipment / drug under MH service. Details of which are given below:-

① Flag "A"

In case of Madhyamgram upl, we have given AA & FS (copy enclosed) for ₹ 154500 for equipment & ₹ 41268 for drug procurement, making a total fund of ₹ 195,773. The ULB, in its requirement needs ₹ 195,532 which is within our AA & FS. Necessary declaration about tender rules is also noted in their letter. In this case, we may agree to release Madhyamgram upl. ₹ 195,532 (one lakh ninety five thousand five hundred thirty two only).

② Flag "B"

In case of Dum Dum upl. we have given AA & FS for ₹ 2,62,400 but the ULB has given a requirement of fund for ₹ 1,84,930 with a request to allow them to procure additional items so that they can utilize the full amount of ₹ 2,62,400. In this case we may agree to release ₹ 1,84,930 (one lakh eighty four thousand nine hundred thirty only) for Dum Dum upl. at present.



③ Flag "c"

In case of Halisahar upl, we have given AA & FS for Rs 241310/- for procuring equipment & drug as listed in our letter which is attached alongwith their letter of requirement of fund. They have procured all items which is duly checked by the U/S. But total amount comes to Rs 242485/-. They have followed all tender rules as noted in the letter. In this case we may agree to release Rs 241310/- to Halisahar upl.

Abstract of the above note is as under:-

Sd. NO.	Name of ULS	Sanctioned amount in AA & FS	Amount received by U/S	Fund may be released
1	Haldyangram	195773/-	195532/-	195532/-
2	Dum Dum	262400/-	184930/-	184930/-
3	Halisahar	241310/-	242485/-	241310/-

Submitted for kind approval so that payment may be released.

P.O (H)

30-07-73

Further notes:-

We have received requirement of fund from Baranagar upl (Flag "x") for an amount of Rs 260432/- (Two lakhs sixty thousand four hundred thirty two only). As per our AA & FS (as enclosed) we have given FS for Rs 255720/- for procurement of equipment & drug. As the ULS certified that they have followed all formalities as per W.B. Financial rule for tender process, we may agree to release.



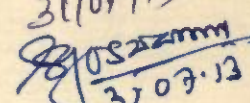
Baranagar Upl - Rs 2,55,720/- as sanctioned by us in our letter.

In case of Fly "B", the U/S taken only Cost of equipment written at NSP-32%. But on scrutiny, it is found that all have given AA & FS both for Procurement of equipment and a dog. Now, the ULB has submitted a fresh copy of work order for Procurement of dog for an amount of Rs 25,794/-. Thus their total amount comes to Rs 2,10,724/-. As the sanctioned amount is Rs 2,62,400/-, we may agree to release Rs 2,10,724/- to Dum Dum Upl.

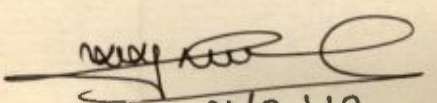
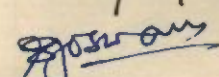
A fresh list of fund to be released is given below:-

Sl. NO	Name of ULB	Sanctioned amount	Amount required by ULB	Fund to be released
1	Madhyamgram	195,773/-	195,532/-	195,532/-
2	Dum Dum	262,400/-	210,724/-	210,724/-
3	Halisahar	241,310/-	242,485/-	241,310/-
4	Baranagar	255,720/-	260,432/-	255,720/-

Submitted for kind approval pl.

31/07/13  
  
 31/07/13

Are the drugs and equipments purchased by U.L. B as ~~per~~ at the rates approved by the H & F. W. department?  
 Pl. confirm.

  
 31/7/13  


A. Comptroller.

P.O. (H)  
 F.R.  
 P.O. (H)  
 F.P. (H)



Notes at preface.

Firstly, we have submitted detailed list of equipment & furniture<sup>an</sup> required by different ULBs. The rate is fixed by us taking the minimum ~~an~~ rate of each equipment. List of which is given at Flyg "Z". We have given AA & FS to different ULBs considering that lowest rate and the sometimes amount is given in total.

Now, it may be seen that, there may be high-low fluctuation of rate at supply order given by different ULBs and there is some excess/deficit amount in supply order than that sometimes by us. But it may also be seen that in no case, ~~the~~ we have released or proposed for release of fund which exceeds our AA & FS letter, though different ULBs claimed for extra amount.

In case of medicine Procurement, it is noticed that H & FW department had given extension order on a condition that drug should be Procured from CMS approved firm at CMS approved rate. But that condition is only applicable for CBPHCS & HHW Scheme.

Flyg "Z" may kindly be referred to. In this case, we have released fund for Procurement of drug to those municipalities which are not within the domain of the above noted schemes. So, purchase of drug from CMS approved firm does not. applicable in this case.

Though as the fund was allotted from H & FW department, purchase from CMS Firm will be more effective and we will consider it in future case when AA & FS will be given.

Submitted for kind approval.

P.O. (H)  
FIA

05/08/13  
05-08-13





## NOTE SHEET

36  
Forgoing notes

SUDA

In terms of Administrative Approval and Financial Sanction accorded by the Director, SUDA time to time for procurement of drugs and Equipments towards strengthening the Maternity home services following ULBs have procured the same at the total cost mentioned against each of them.

Sl. No	Name of the ULB	Amount sanctioned	Total expenditure incurred
1	Madhyamgram	1,95,773/-	1,95,532/-
2	Dum Dum	2,62,400/-	1,84,930/-
3	Halisahar	2,41,300/-	2,42,485/-
4	Baranagar	2,55,720/-	2,60,432/-

Out of the above stated ULBs, Madhyamgram and DumDum Municipalities have incurred the expenditures less than the financial sanction limit. But Halisahar and Baranagar Municipalities have exceeded the limit of financial sanction of ₹2,41,310/- and ₹2,55,720/- respectively and hence the fund may be released to the ULBs either the actual expenditure incurred or the sanctioned amount whichever is less.

If approved, the fund toward strengthening the Maternity Home Services may be released to the ULBs as follows:-

Sl. No	Name of the ULB	Total expenditure incurred
1	Madhyamgram	1,95,532/- X
2	DumDum	1,84,930/- X
3	Halisahar	2,41,300/- X
4	Baranagar	2,55,720/- X

A  
Director

16/8/13

Proposal at 'A' above for release of fund in favour of 4 (four) nos. of ULBs (funds to be released mentioned against each ULB) towards



strengthening of maternity home services  
i.e. procurement of drugs and equipments  
may be considered -

If agreed, file may be sent to  
the Hon'ble MIC, MA & U.D. Deptt. for his  
kind approval for release of fund.

19/8/2013

21/8/13

Secretary  
M. A. Deptt  
& Chairman, SUDA

U.O. No. SUDA: 35/2013

Dated: 19-08-13

File Health/527(P)

MIC  
22/8/13

M.D.K.S

FA  
F.O. (H)  
21/8/13

As per notes & orders at NSP-32 to 35, prepage and above

As approved by Hon'ble MIC, M.A. & U.D. Department  
above, to release the Fund under Strenthening of Maternity Homes  
under Health System Development Initiatives in favour of 04 (Four)  
nos. of ULBs as detailed at NSP-34, a transfer advice for  
Rs.8,77,482/- (Rupees Eight Lakh Seventy Seven Thousand Four  
Hundred Eighty Two) only is prepared and placed herewith for  
signature of Director, SUDA and Joint Secretary, M.A. Department  
please for onward transmission to State Bank of India, Salt Lake  
Sector-I branch for electronic transfer of funds.

26/08/13

The Transfer advice for  
RS 8,77,482/- may kindly be signed.

26/08/13

26/8/13

Dir. SUDA  
Jt. Secy. M.A. Deptt.



FA, SUDA

Memorandum is placed here for signature, pl.

Susmita  
02.09.13

Signed

[Signature]  
02/09/13

P.O. (H)

We have received a sum of Rs 5800000 (Fifty eight lakhs only) vide order no. H/SFAB/14M-02-2012/COR/144 dt. 10-12-2013 (copy enclosed at Fly "Y"). But after deposit of the cheque it is informed by the Bank that there are some defects by way of writing the cheque.

- ① Name of payee is written as SUDA instead of State Urban Development Agency.
- ② The name of payee is overwritten.

Hence, it is suggested by the bank to deposit a fresh/corrected cheque so that it may be cleared easily.

Therefore, we may write to department to issue a fresh cheque instead of the already issued cheque.

A draft letter is placed below for signature

Pl.

Submitted.

[Signature]  
27/12/13

Susmita  
27.12.13

[Signature]  
27/12/13

P.O. (H)  
F.A.