

— 01 —
State Urban Development Agency, Health Wing, West Bengal

As per order no. SUDA - Health /30/08/408 dt. 20/02/07 & SUDA - Health /62/08/44 dt. 25/02/09, the undersigned visited two municipalities namely Panskura & Islampur ~~respectively~~ on 24/02/2009 & 27/02/2009 respectively regarding selection committee meeting for Personnel of ML's cell under CBPHCS. Necessary tour report and TADA bill is enclosed opposite. Forwarded for kind information and approval pl.
Submitted

P.O. (Health)
Director, SUDA

FO
CCA
12/3/09

12/03/2009

12.03.09

Approved
12/3/09

As per notes and orders above

Sri Dipankar Chowdhury, Finance Officer (CBPHCS) has submitted a T.A. Bill for Rs.1,126/- (Rupees One Thousand One Hundred Twenty Six) only in connection with his official tour to Panskura Municipality on 24.02.2009 and Islampur Municipality during the period from 26.02.2009 to 28.02.2009 to attend the selection process for selection of suitable candidates for the post of Accounts Assistant, Computer Assistant, Multipurpose Clerk-cum-Store Keeper, Sanitary Inspector etc lying vacant under CBPHCS scheme in both of the municipalities.

Tour diary in connection with both of the jornies has already been approved by Director, SUDA above. But, going through the T.A. Bills it has been observed that total amount of the bill should be Rs.1,004/- (Rupees One Thousand Four) only instead of Rs.1,126/- (Rupees One Thousand One Hundred Twenty Six) as claimed by the incumbent. According, the T.A. Bill in question has duly been corrected by the undersigned where found necessary.

Aforesaid T.A. Bill of Sri Chowdhury includes actual to and fro train fare for Rs.500/- (Rupees Five Hundred), allowable Taxi fare for Rs.210/- (Rupees Two Hundred Ten) alongwith allowable Rickshaw fare for Rs.6/- (Rupees Six) only. Apart from the above, as claimed by Sri Chowdhury, Rs.288/- (Rupees Two Hundred Eighty Eight) only has also been allowed as his D.A.

Hence, as Sri Chowdhury incurred the entire expenditure out of his own pocket to perform the aforesaid official tours, we may now re-imburse Rs.1,004/- (Rupees One Thousand Four) by cash to Sri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

P.O.
CCA

13-03-09

- 02 -
State Urban Development Agency, Health Wing, West Bengal

As per discussion with P.O, SUDA-Health & Continuous demand from respective ULBO. for monitoring activities of health scheme under CBPHCS; the undersigned is going to visit Talampur Npl, Balthola Npl & Kalingang Npl from 17/06/2009 to 19/06/2009.

Within this visit the undersigned will undertake different scheme activities under SUDA.

Forwarded for kind approval of visit and for making arrangement for release of advance of Rs. 2000/- (Two thousand only) Pl.

Submitted

[Signature]
10/06/2009

P.O (Health)

Approved.

[Signature]
14/6/09

F.O.
[Signature]
10/6/09

Received Rs. 2000/-
[Signature]
10/06/09

As per notes & orders above

As approved by Director, SUDA above, to place an advance of Rs.2,000/- (Rupees Two Thousand) only by Cash to Shri Dipankar Chowdhury, F.O. (CBPHCS), a self cheque as detailed below is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Cheque drawn in favour of -	Amount (in Rs.)	SBI Ch. No. & Date
Self	Rs.2,000/-	958608 dated 10.06.2009

F.O.
Div. SUDA
Secy. M.A. Dept.
[Signature]
10-06-09
Div. SUDA

[Signature]
10/6/09
[Signature]
12/06/09

State Urban Development Agency, Health Wing, West Bengal

As per order of P.O, SUDA-Health, the undersigned visited two ULBs namely Islampur & Dalkhola on 17/06/2009 & 18/06/2009 for monitoring the activities of MLC cell. Though the order was issued for three ULBs, the chairman, Kaliaganj requested to cancel the tour due to election of that Municipality. The undersigned cancelled the ticket and returned back one day before the scheduled return date on 09/07/2009. The undersigned visited Tahapan N.A.A for monitoring purpose.

Necessary Tour Report and TA/DA Bill is enclosed opposite. Forwarded for approval pl. Submitted.

P.O (Health)

28/07/2009

TA bill submitted by FO, Health, SUDA may be accepted.

31.07.09

Director SUDA
FO
CCA

→ Bill is approved. 31/7/09

As per notes and orders at NSP-02 and prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.1,048/- in connection with his official tour to Islampore and Dalkhola Municipality during the period from 16.06.2009 to 19.06.2009 and Taherpur Notified Area Authority on 09.07.2009 for monitoring and supervision of various activities under Community Based Primary Health Care Services in urban West Bengal.

Aforesaid T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.460/- (Rupees Four Hundred Sixty), Taxi Fare of Rs.110/- (Rupees One Hundred Ten) alongwith Rickshaw Fare of Rs.16/- (Rupees Sixteen) only. Apart from the above, Shri Talukdar also claimed Rs.54/- (Rupees Fifty Four) towards cancellation charges of Train Ticket and Rs.408/- (Rupees Four Hundred Eight) towards his allowable D.A.

Tour Dairy in respect of the above mentioned official tours of Shri Chowdhury has already been approved by Director, SUDA.

In this respect, it is to be noted that Shri Chowdhury took an advance of Rs.2,000/- from this office on 10.06.2009 to meet his contingent expenditures likely to incur to perform the aforesaid journies.

Therefore, we may now adjust the entire aforesaid Travelling Expenses of Rs.1,048 against earlier advance of Shri Chowdhury and request him to reimburse Rs.952/-, which has been lying unspent in his hand till date to square-up his entire advance.

Adjustment order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

F.O. CA
[Signature]
31-07-09

[Signature]
31/7/09

Received back Rs. 952/- from Sri Dipankar Chowdhury, F.O., CBPHCS

I. Ien
3.08.09

As per order of Project Officer, SUDA-Health, the undersigned visited Ashokenagar Upl. on 06-08-2009 for monitoring activities of M&S cell.

Necessary tour report is enclosed and TA/DA bill is also enclosed opposite. Forwarded for approval Pl. Submitted.

[Signature]
10/08/09

P.O (Health)

It is seen from tour report of FO, that only one SC is functioning. But during visit of APO, it is stated that all the SCs are functioning for general treatment - clinic only.

However, other observations made by FO, SUDA are important in respect of financial matters. The ULB may be informed accordingly.

TA bill submitted by FO may be accepted.

[Signature]
10.08.09

[Signature]
10/08/09

Director SUDA

[Signature]

CCA
[Signature]
11/8/09

As per notes and orders prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.178/- in connection with his official tour to Ashokenagar-Kalyangarh Municipality on 06.08.2009 for monitoring and supervision of various day-to-day work of Health related activities running by the ULB.

Aforesaid T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.16/- (Rupees Sixteen), Taxi Fare of Rs.78/- (Rupees Seventy Eight) only. Apart from the above, Shri Chowdhury also claimed Rs.84/- (Rupees Eighty Four) towards his allowable claim of D.A.

Aforesaid T.A. Bill of Sri Chowdhury has been checked and corrected, where necessary by the undersigned. After making necessary correction, net amount of T.A. Bill of Shri Chowdhury comes to Rs.170/- (Rupees One Hundred Seventy) only instead of actual claim of Rs.178/-.

Tour Dairy in respect of the above mentioned official tours of Shri Chowdhury has already been approved by Project Officer, CBPHCS.

Hence, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.170/- by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

Do.
CCA

Handwritten signature
18/8/09

Handwritten signature
18/8/09

As per instruction of F.A, SUDA, the undersigned will visit Siliguri Municipal Corporation for reconciliation of funds released by EMU as well as SUDA - Health.

With this, the U/S will also visit Mathabhanga Mpl. for regular monitoring of work of M&S cell.

The tour Programme will be for 3/4 days starting from 20th Aug - 2009.

Forwarded for kind approval and release of Rs 2000/- as advance for the tour pl. Submitted.

P.O. (Health)
Director, SUDA

Received Rs 2000/-
18/8/09

18/08/09

CCA
18/8/09

Approved.
18.08.09
Handwritten signature

As per order, the undersigned visited Siliguri MC & Mathabhanga M.L. on 20-08-2009 to 23-08-2009 for following activities:-

- ① In Siliguri MC there is a difference in balance in hand with MC under CHU head of account and there is need to reconcile the balance as shown in CHU head office & balance with MC.
- ② In Mathabhanga for monitoring of activities of M.L.S cell.

Necessary tour report is enclosed and T.A./D.A bill is enclosed opposite for approval pl. Submitted.

P.O. (Health)
Director, SUDA

CSA
05/10/09

Tour is approved.

Union
05/10/09

05/10/2009
05.10.09

As per notes and orders at NSP-06 and prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.1,954/- in connection with his official tour to Siliguri Municipal Corporation and Mathabhanga Municipality during the period from 20.08.2009 to 24.08.2009 for monitoring and supervision of various activities under Community Based Primary Health Care Services alongwith reconciliation of CMU-KUSP balances.

Aforesaid T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.1,280/- (Rupees One Thousand Two Hundred Eighty), Taxi Fare of Rs.110/- (Rupees One Hundred Ten) only. Apart from the above, Shri Chowdhury also claimed Rs.564/- (Rupees Five Hundred Sixty Four) towards his allowable D.A.

Tour Dairy in respect of the above mentioned official tours of Shri Chowdhury has already been approved by Director, SUDA.

In this respect, it is to be noted that Shri Chowdhury took an advance of Rs.2,000/- from this office on 18.08.2009 to meet his contingent expenditures likely to incur to perform the aforesaid journey.

Therefore, we may now adjust the entire aforesaid Travelling Expenses of Rs.1,954/- against earlier advance of Shri Chowdhury and request him to reimburse Rs.46/-, which has been lying unspent in his hand till date to square-up his entire advance.

Adjustment order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

~~F.O.~~
~~CCA~~

Subramani
05-10-09

5/10/09

Received Rs. 46/- by cash from Sri Chowdhury
1.10
07-10-09

~~CCA~~
~~P.O (Health)~~
Director, SUDA
~~FO~~

As per instruction of P.O, SUDA-Health, the undersigned visited Memari, Mpl. on 08-10-2009 for reconciliation of balance in hand with U/B.

Necessary tour report, tour diary & TA/DA bill is enclosed opposite for kind approval so that payment may be released in favour of the U/B.
Submitted.
U/B
15/10/09

Goswami
15-10-09

As per notes and orders at prepage (bottom)

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.202/- in connection with his official tour to Memari Municipality on 08.10.2009 for reconciliation of balance lying in the hand of ULB in respect of Community Based Primary Health Care Services.

Aforesaid T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.33/- (Rupees Thirty Three), Taxi Fare of Rs.85/- (Rupees Eighty Five) only. Apart from the above, Shri Chowdhury also claimed Rs.84/- (Rupees Eighty Four) towards his allowable claim of D.A.

Tour Dairy in respect of the above mentioned official tour of Shri Chowdhury has already been approved by Project Officer, CBPHCS as well as Director, SUDA also.

Hence, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.202/- by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

F.O.
CSA

16-10-09

16/10/09

On scrutiny it is found that the regularly defaulting ULBs in submission of SOB & UC are given below:-

<u>Name of ULB.</u>	<u>Amount unpaid</u>	<u>Last SOB submitted</u>
Dalkhola.	352,546/-	Apr-09
Kandi	420,158/-	June-09
Mel	1280,981/-	June-08.
Murshidabad.	573,248/-	Jan-09.
Old Malda.	788,314/-	May-09
Ramzibanspur.	544,607/-	May-09
	<u>39,59,854/-</u>	

Regarding Dalkhola & Mel Upl. although checking is needed and the undersigned may proceed to the two ULBs it approved on.
10-12-2009 for 2/3 days.

Regarding Kandi & Murshidabad Upl, four may be started from 17-12-2009, it approved.

Regarding Old Malda, they have submitted SOB for the month from May-09 to Oct-09 which is kept for checking and the ULB may be informed to submit their SOBs for each month regularly by writing a letter.

Regarding Ramzibanspur, as they have newly started ~~the~~ their H&S cell, the U/S may be deputed for training as well as collection of SOBs.

The above town may be approved as the 3rd Qtr. of F.Y 2009-10 is coming to an end and the balance with ULBs should be reduced for submission of SOB & UC to DHFW for 3rd Qtr. of F.Y 2009-10

Forwarded for kind approval pl.
Submitted.

04-12-09

Recommended subject to approval of
Director, SUDA.

04-12-09

May be approved please

4/12/09

Let us first send a D.O. to the
concerned Chairmen requesting them to
submit SOE. If they do not submit
subsequent action be taken thereupon.

4/12/09

As desired, necessary action may be
taken

4/12/09

P.O (Health)

Director, SUDA

FO

FO (GSPHCS)

State Urban Development Agency, Health Wing, West Bengal

As per instruction, we have already written letters bearing nos. SUDA-Health/61/08/44 dt. 13.11.09 in which we have requested them to submit their SOB within 27.11.2009. But from three municipalities i.e. Mal, Dalkhela & Kurshidebad there is no response from them. After that in telephone also we have requested them to submit their SOB, but the result was same. In this circumstances there is no way other than to visit and check their activities and collect ^{update} SOB from them.

Forwarded for necessary action pl.
Submitted -

[Signature]
07-12-09

P.O (Health)

May prepare visit schedule

T.O, 14 cases

[Signature]
18.12.09

Tour Programme for checking of Accounts, Preparation of SOB for F.Y- 2009-10.

<u>Date</u>	<u>Name of ULB</u>	<u>Purpose</u>
22.12.2009	Ranaghat & Cooper's Camp N.A.A.	Difference in expenses between SUDA & ULB.
23.12.2009 & 24.12.2009	Dalkhela	Preparation of SOB as they have no Accounts Assistant and letter was already issued but no response from their end.

Submitted.

[Signature]
21-12-09
[Signature]
21-12-09

P.O (Health)

As per instruction of P.O, SUDA-Health, the U/S visited Ranaghat Mpl., Cooper's Camp N.A.A and Dalkhela, Mpl. on 22.12.09 & 24.12.2009 for reconciliation of balance and collection of SOB from ULB. Necessary tour report, tour diary & TA/DA bill is placed opposite for kind perusal pl.
Submitted

P.O (Health)

[Signature]
30.12.09

~~Director, SUDA~~

TA bill submitted by FO, Health wing
is accepted.

~~FO~~
30/12/09

~~CA~~
30/12/09

~~FO~~
30.12.09

As per notes and orders at prepage and above

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted 02 (two) nos. of T.A. Bills, one for Rs.200/- in connection with his official tour to Ranaghat Municipality & Coopers' Camp N.A.A. on 22.12.2009 and another for Rs.531/- in connection with his official tour to Dalkhola Municipality during the period from 23.12.2009 to 25.12.2009.

First T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.28/- (Rupees Twenty Eight), Taxi & Rickshaw Fare of Rs.88/- (Rupees Eighty Eight) only. Apart from the above, Shri Chowdhury also claimed Rs.84/- (Rupees Eighty Four) towards his allowable claim of D.A.

Second T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.197/- (Rupees One Hundred Ninety Seven), Taxi Fare of Rs.130/- (Rupees One Hundred Thirty) only. Apart from the above, Shri Chowdhury also claimed Rs.204/- (Rupees Eighty Four) towards his allowable claim of D.A.

Tour Dairies in respect of the above mentioned official tours of Shri Chowdhury have already been approved by Project Officer, CBPHCS.

Therefore, as Shri Chowdhury incurred the entire expenses out of his own pocket, we may now re-imburse an amount of Rs.731/- by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bills are for signature of F.O., SUDA please.

~~FO~~
~~Director, SUDA~~
~~CA~~
30-12-09

Approved
30/12/09

Sub-Tour Programme for checking of accounts
Preparation of SOB for Rep 2009-10.

Date Name of URB
12-01-10 Murshidabad.

Purpose
As the Mpl. have
submitted SOB upto
Jan-2009, we have
already sent D.O and
there is no response from
their end, it is necessary
to visit the Mpl at the
earliest.

Submitted for approval. Pl.

~~Signature~~
08-01-10

May be approved.

~~Signature~~
08.01.10

~~P.O (Health)~~

~~Director, SUDA~~

~~PO(H)~~

Min
8/1/10

As per instruction, the U/S visited Murshidabad
Mpl. on 12-01-10 for the purpose of monitoring of
activities of M&S cell at URB level.

Necessary tour report, tour diary & TA/DA bill
is enclosed opposite for kind approval Pl.
Submitted.

~~Signature~~
15/01/10

~~P.O (Health)~~

TA bill submitted by FO, Health may be
accepted.

~~Signature~~
20.01.10.

~~FO~~

~~CCA~~

~~25/1/10~~

Min
20/1/10

As per notes and orders at prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted T.A. Bill for Rs.300/- in connection with his official tour to Murshidabad Municipality during the period from 11.01.2010 to 12.01.2010 inspection of health programme related accounts alongwith monitoring of activities of M & S Cell under CBPHCS.

Aforesaid T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.120/- (Rupees One Hundred Twenty) and Taxi Fare of Rs.60/- (Rupees Sixty) only. Apart from the above, Shri Chowdhury also claimed Rs.120/- (Rupees One Hundred Twenty) towards his allowable claim of D.A.

Tour Dairy in respect of the above mentioned official tour of Shri Chowdhury has already been approved by Project Officer, CBPHCS as well as Director, SUDA also.

Hence, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.300/- by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

[Signature]
27/1/10

~~F.O.~~

[Signature]
27-01-10

CCA

Enclosed opposite communication of Chairman, Dalkhola Mpl. for selection of SI & Computer Assistant, to be held on 06-03-2010.

The u/s may proceed to Dalkhola Mpl. as Representative of SUDA-Health is approved.
Submitted.

may be allowed.

Foregoing notes.

He has been asked to accompany me to Murshidabad Municipality on 05.03.2010. Thereafter, he may be allowed to proceed to Dalkhola U/LB.

[Signature]
01-03-10

[Signature]
01-03-10

P.O (Health)

Director, SUDA

[Signature]
01/03/10

As per order, the v/s visited Murshidabad
Mpl on 05-03-2010.

Necessary TA/DA bill is enclosed opposite
for kind approval pl.

Submitted

F.A. (SUDA)

10-03-10

Tour diary of Shri Dipankar
Chowdhury, F.O. of Health Wing.

~~Director~~

~~10/3/10~~

~~F.O.~~
~~9/10/10~~
~~CEA~~
~~10/3/10~~

Approved:
10/3/10

As per notes and orders at prepage and above

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.499/- in connection with his official tour to Murshidabad Municipality on 05.03.2010 for monitoring of IHSDP programme accompanied with F.A., SUDA.

Aforesaid T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.289/- (Rupees Two Hundred Eighty Nine) and Taxi Fare of Rs.90/- (Rupees Ninety) only. Apart from the above, Shri Chowdhury also claimed Rs.120/- (Rupees One Hundred Twenty) towards his allowable claim of D.A.

Tour Dairy in respect of the above mentioned official tour of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.499/- by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O.,

SUDA please.

~~CEA~~ ~~F.O.~~
~~10-03-10~~

~~10/3/10~~

As per notes and orders at prepage (bottom)

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.164/- in connection with his official tour to Baduria Municipality on 08.07.2010 for checking of IHSDP accounts.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Taxi Fare of Rs.80/- (Rupees Eighty) only. Apart from the above, Shri Chowdhury also claimed Rs.84/- (Rupees Eighty Four) towards his allowable claim of D.A.

Tour Dairy in respect of the above mentioned official tour of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.164/- (Rupees One Hundred Sixty Four) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

F/O.
~~Signature~~
22-07-10
cat

signed. 22/07/10

As per order of P.O (Health), the u/s visited three UBO ~~are~~ namely, Kamarkhet, Radon & New Barrackpore municipality for checking of accounts and reconciliation of balance of fund between UBO & this office.

Necessary tour report, tour diary and TA bill is enclosed opposite,

Submitted for kind approval so that Rs 205/- (146+59) (Rupees Two hundred and five only) may be released to the u/s.

P.O (Health)

FA
Director SUDA

20
cat
09/08/10

21-08-10

Signature
21/08/10

Tour diary is approved.

Signature
21/9/10

As per notes and orders at prepage (bottom)

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted 02 (two) nos. of T.A. Bills, one for Rs.140/- in connection with his official tour to Kamarhati Municipality on 06.09.2010 & Rishra Municipality on 09.09.2010 and another for Rs.59/- in connection with his official tour to New Barrackpore Municipality on 16.09.2010.

First T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.10/- (Rupees Ten) and Taxi & Rickshaw Fare of Rs.130/- (Rupees One Hundred Thirty) only.

Second T.A. Bill of Shri Chowdhury includes actual to and fro Train Fare of Rs.9/- (Rupees Nine) and Taxi Fare of Rs.50/- (Rupees Fifty) only.

Tour Dairies in respect of the above mentioned official tours of Shri Chowdhury have already been approved by Director, SUDA / Project Officer, CBPHCS.

Therefore, as Shri Chowdhury incurred the entire expenses out of his own pocket, we may now re-imburse an amount of Rs.199/- (Rupees One Hundred Ninety Nine) by cash to Shri Chowdhury.

Pay orders endorsed on the body of the T.A. Bills are for signature of F.O., SUDA please.

F.O.

22-09-10

22/09/10

CCA

As per order of P.O (Health), the u/s visited Midnapore Mpl. for checking and reconciliation of Accounts.

Necessary tour Report, diary and TA/DA bill is enclosed opposite.

Submitted for kind approval so that Rs 434/- (Four hundred and thirty four only) may be released to the u/s.

P.O (Health)

TA bill submitted by FO, Health, SUDA may be accepted.

01-11-10

*FA, SUDA
Director*

Tour is approved.

01-11-10

11/11/10

As per notes and orders at prepage (bottom)

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.434/- in connection with his official tour to Midnapore Municipality on 26.10.2010 for reconciliation of CBPHCS accounts.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.154/- (Rupees One Hundred Fifty Four) and Taxi Fare of Rs.160/- (Rupees One Hundred Sixty) only. Apart from the above, Shri Chowdhury also claimed Rs.120/- (Rupees One Hundred Twenty) towards his allowable claim of D.A.

Tour Dairy in respect of the above mentioned official tour of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.434/- (Rupees Four Hundred Thirty Four) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O.,

SUDA please.

F.O.
[Signature]
01-11-10

[Signature]
02/11/10

c.c.A.

As per order of F.A, SUDA, the U/S visited SURJ Municipality for checking of Accounts related to UOSSMT Project. With that, the U/S also visited Subrajan upl for checking and reconciliation of accounts in respect of CBPHCS.

Necessary tour diary, TA/DA bill & tour Report is enclosed opposite so that it may be approved and Rs 512/- (Five hundred twelve) only may be released to the U/S.

F.A, SUDA

Director

FA 200
[Signature]

c.c.A.

X may please be approved

22-02-11

[Signature]
22/2/11

[Signature]

As per notes and orders at prepage (bottom)

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.512/- (Rupees Five Hundred Twelve) only in connection with his official tour to Suri & Dubrajpur Municipality respectively on 15.02.2011 & 16.02.2011 for reconciliation of CBPHCS accounts.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.102/- (Rupees One Hundred Two) and Taxi Fare of Rs.170/- (Rupees One Hundred Seventy) only. Apart from the above, Shri Chowdhury also claimed Rs.240/- (Rupees Two Hundred Forty) towards his allowable claim of D.A.

Tour Dairy in respect of the above mentioned official tour of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.512/- (Rupees Five Hundred Twelve) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

F.O.
Shri Chowdhury
28-02-11

Signature
28-02-11

CCA

Enclosed opposite Tour Report and T.A./D.A. claims for visit at Taki upl & one day programme for SNMORH on 25-02-11 & 03-03-11 respectively.

Submitted for kind approval so that (377/- Three hundred seventy seven only) may be released to the u/s.

F.A., SUDA

notes at above
of Dipankar Chowdhury, F.O. (Health)
04-03-11

Tour diary in connection with visit to examine the IHSPT of Taki Municipality may please be approved

Director
FA

Signature
04/03/11

As per notes and orders at prepage (bottom)

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.377/- (Rupees Three Hundred Seventy Seven) only in connection with his official tour to Taki on 25.02.2011 and to attend a workshop on 03.03.2011.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.27/- (Rupees Twenty Seven) and Taxi Fare of Rs.230/- (Rupees Two Hundred Thirty) only. Apart from the above, Shri Chowdhury also claimed Rs.120/- (Rupees One Hundred Twenty) towards his allowable claim of D.A.

Tour Dairy in respect of the above mentioned official tour of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.377/- (Rupees Three Hundred Seventy Seven) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

File
[Signature]
11-03-2011
CCA

Signature
7/14/05/11

As per order, the u/s visited New Barrackpur MP and Gayashan MP. on 08-03-2011 & 22-03-2011 respectively for checking of account in respect of IPP-VIII & CUOP-III.

Necessary Tour Report, Tour Diary and TA/DA bill is enclosed opposite for kind approval so that Rs 229/- (Two hundred and twenty nine) only may be reimbursed to the u/s.

P. Q. (H)
Director

[Signature]
25-03-2011

TA bill submitted by FO, Health SUDA may be accepted.

[Signature]
25.03.11

CCA
[Signature]
25/03/11
02/11

APPD
[Signature]

As per notes and orders at prepage (bottom)

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.229/- (Rupees Two Hundred Twenty Nine) only in connection with his official tour to Madhyamgram on 08.03.2011 and Gayeshpur on 22.03.2011 to check accounts of Health Schemes.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.25/- (Rupees Twenty Five), Rickshaw Fare of Rs.20/- (Rupees Twenty) and Taxi Fare of Rs.100/- (Rupees One Hundred) only. Apart from the above, Shri Chowdhury also claimed Rs.84/- (Rupees Eighty Four) towards his allowable claim of D.A.

Aforesaid journies of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.229/- (Rupees Two Hundred Twenty Nine) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

Handwritten: A.O. / CCA
29-03-11

Handwritten signature: Dipankar Chowdhury 29/03/11

Handwritten: As per order, the undersigned visited Aluberna Mpl. for checking of Accounts for IAP-VIII & CDDP-III Schemes.

Handwritten: Necessary TA/DA, Tour Diary, Tour Report is enclosed opposite for kind approval so that he reimbursed to the u/s. Submitted.

Handwritten: TA Bill Submitted by FO(u) may be accepted.

Handwritten: P.O(H) Director, SUDA

Handwritten: CCA / F.O. / [Signature]

Handwritten: 15-06-11 [Signature]

As per notes and orders at prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.304/- (Rupees Three Hundred Four) only in connection with his official tour to Uluberia on 14.06.2011 to check accounts of Health Schemes.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.16/- (Rupees Sixteen), Rickshaw Fare of Rs.24/- (Rupees Twenty Four) and Taxi Fare of Rs.180/- (Rupees One Hundred Eighty) only. Apart from the above, Shri Chowdhury also claimed Rs.84/- (Rupees Eighty Four) towards his allowable claim of D.A.

Aforesaid journies of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.304/- (Rupees Three Hundred Four) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

~~Pro~~ *[Signature]*
17-06-11

[Signature]
17/6/11

COA

As per instruction, the undersigned is likely to visit Raghunathpur Mpl on 24.06.2011 for taking a part in the selection of different posts of M & S cell of the said ULB along with the checking of accounts. The tour will be started from 23.06.2011 at evening and will be ended on 24.06.2011.

Submitted for kind approval please.

P.O/(H)

20-06-11

May be approved.

20.06.11

Director

Approved.

WT
20/6/11

PO(CH)

A) As approved, the u/s visited Raghunathpur Mpl. for selection of H.O & S.I. Necessary TA/DA Tour Diary & Tour Report is enclosed opposite for kind approval so that Rs 633 (Six hundred and thirty three only) may be released to the u/s.

B) We have received a faxed letter from Mink Mpl. for checking of account and reconciliation of accounts. It is noteworthy that, there is no account, Personnel recruited at ULB level and submission of SOB & VC is not regular. Moreover, there is a dispute among workers about their Honorarium also. The problem is almost same in case of Barseely, Kurseong. For regularisation, it will be better to do the above 03 places in next week. The proposed date wise tour programme may be as follows:-

- on 05-07-2011 & 06-07-2011 —
 - 06-07-2011 & 07-07-2011 —
 - 08-07-2011 —
- Submitted for kind approval Pl.

Mink
Barseely
Kurseong and bank

P.O/(H)

28-06-11

Notes of FO (H) at pre-page bottom.

Regarding (A) - TA bill submitted by FO(H) may be accepted and approved.

Regarding (B) - Tour schedule may be approved.
28.6.11

Director, SUDA

FO
P
28/6/11

CCA
28/6/11

As per notes and orders at prepage & above

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.633/- (Rupees Six Hundred Thirty Three) only in connection with his official tour to Raghunathpur Municipality during the period from 23.06.2011 to 24.06.2011 for selection of personnel at ULB level.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.249/- (Rupees Two Hundred Forty Nine) and Taxi Fare of Rs.180/- (Rupees One Hundred Eighty) only. Apart from the above, Shri Chowdhury also claimed Rs.204/- (Rupees Two Hundred Four) towards his allowable claim of D.A.

Aforesaid journeys of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.633/- (Rupees Six Hundred Thirty Three) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the T.A. Bill is for signature of F.O., SUDA please.

Pjo.
Cet
I. K. Choudhury
29-06-11

Signature
29/06/11

① As per instruction, the v/s visited Rishik
Mpl for reconciliation of A/c for IPP-VIII &
LUDP-II. Necessary TA/DA bill, tour Report
in enclosed opposite for kind approval so that
payment of Rs 1341 (one hundred & thirty four) only
may be released to v/s.

② We have received a letter from Rajkumaran
Mpl for selection of FTI on 29-07-2011. As
per instruction of P.O (H), the v/s is likely to
attend the meeting ^{convey} with Question Paper, Submitted
for kind approval pl.

P.O(H)

25-07-11

'x' → May be approved.

'y' → As discussed with Director, SUDA
FO (H) SUDA may be permitted to
visit - Rajkumaran pur Mpl. on 29.07.11
for selection of FTI.

Submitted for approval.

26.07.11

'x' & 'y' - as proposed.

26/7/11

Director, SUDA

FO

CCA

26/7/11

As per notes and orders at prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.134/- (Rupees One Hundred Thirty Four) only in connection with his official tour to Rishra Municipality on 21.07.2011 for reconciliation of accounts related to health schemes.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.10/- (Rupees Ten) and Rickshaw Fare of Rs.40/- (Rupees Forty) only. Apart from the above, Shri Chowdhury also claimed Rs.84/- (Rupees Eighty Four) towards his allowable claim of D.A.

Aforesaid journies of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.134/- (Rupees One Hundred Thirty Four) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

Afo.
CA
Shri Chowdhury
26-07-11

Signature
26/07/11

As approved at NSP-34, the U/S purchased
 to 2 for Journey ticket for visit at Raghunath-
 Pura ULB on 29-07-2011. But on 26-07-2011,
 it is learnt from E.O, Raghunathpur that the
 said selection process ~~is~~ has been postponed due
 to unavoidable reason at their end. So, the
 U/S cancelled two tickets which costs Rs 120/-
 (one hundred twenty only). Letter from Raghunath
 Pura ULB & cancelled tickets are enclosed
 opposite. And the matter was duly informed to Director.

Submitted for kind approval so that
 Rs 120/- (one hundred twenty only) may be re-
 -imbursed to the U/S,

27-07-11

27-07-11

P.O (H)
FA, SDA

In view of cancellation of tour
 of F.O. (Health) to Raghunathpur
 Municipality, the cancellation charge
 of Railway ticket for an amount
 of Rs 120/- may be ~~disbursed~~
 reimbursed to F.O.

27/7/11

27/7/11

Director

FA
C.C.A
F.O.
27/7/11

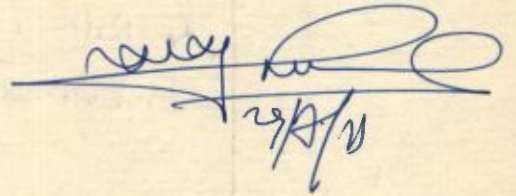
As per notes and orders at prepage

As approved by Director, SUDA at prepage, Rs.120/- (Rupees One Hundred Twenty) only may be paid by cash to Sri Dipankar Chowdhury, F.O., CBPHCS towards cancellation charges of train tickets.

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

~~F.O.~~
29-07-11

Pay


29/7/11

Enclosed opposite communication from Raghunathm Hpl for attending meeting for selection of FTS which will be held on 12-08-2011. As directed, the U/S is likely to visit Raghunathm for attending that meeting.

Submitted for kind approval so that necessary steps may be taken.

03-08-11

03-08-11

May be approved.

Approved.

[Signature]

As approved above, the U/S visited Raghunathm Hpl on 12-08-2011 for selection of FTS at the above mentioned ULB. Necessary tour Report, Tour Diary & TA/DA bill is enclosed for kind approval & submitted so that Rs 11577 (one thousand one hundred fifty seven only) may be reimbursed to the U/S.

16-08-11

TA bill submitted by FO (H) may be accepted and approved.

17-08-11

T. A bill of Shri Dipankar Chowdhury P.O. (Health) in connection with tour to Asansol may please be approved

17/08/11

Approved [Signature]

P.O (H)

Director, SUDA

P.O (H)

P.O (H)

Director

FA

[Signatures]

P.O (H)

As per notes and orders at prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.1,157/- (Rupees One Thousand One Hundred Fifty Seven) only in connection with his official tour to Raghunathpur Municipality during the period from 12.08.2011 to 13.08.2011 for selection of FTSS at Raghunathpur Municipality.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.783/- (Rupees Seven Hundred Eighty Three) and Taxi Fare of Rs.170/- (Rupees One Hundred Seventy) only. Apart from the above, Shri Chowdhury also claimed Rs.204/- (Rupees Two Hundred Four) towards his allowable claim of D.A.

Aforesaid journies of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.1,157/- (Rupees One Thousand One Hundred Fifty Seven) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

Pl. pay

[Signature]
17/9/11

[Signature]

18-08-11

C.C.A

Enclosed opposite communication of Chairman, Raghunathpur Mpl. for attending for recruitment of 04 nos. of Post of M&S cell. The posts are ① Accounts Assistant, ② Clerk cum Storekeeper, ③ Health Assistant & ④ Computer Assistant. On 24-09-2011 the u/s may attend the meeting on the above mentioned day if approved.

In this regard, it is proposed that one day visit may be made to Jamuria Mpl for checking as well as reconciliation of files of CBPHCS.

So, the tour may be started on 23-09-2011 if approved. Submitted.

P.O. (H)

[Signature]
19-09-11

Notes of FO (H) at NSP - 39.

FO (H) may be allowed to visit to Jamuria Mpe. on 23.9.11 to check A/Cs under CBPHCS and to Raghunathpur Mpe on 24.9.11 for selection of manpower of M & S cell under CBPHCS.

Submitted for kind approval.

Director, SUDA

PO (H)

[Signature]
19.9.11

Approved.

[Signature]

19/9/11

[Signature]
19.9.11

As approved, the v/s visited Jamuria Mpe & Raghunathpur Mpe on 23-09-2011 & 24-09-2011. Necessary Tour Report, Tour Diary & TA/DA bill is enclosed opposite.

Submitted for kind approval so that payment may be released.

[Signature]
26-09-11

P.O. (H)

Director, SUDA

Notes of FO (H) above.

TA bill submitted by FO (H) may be accepted.

[Signature]
26-09-11

[Signature]
26/9/11

[Signature]
26/9/11

[Signature]
28/9/11

As per notes and orders at prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.1,051/- (Rupees One Thousand Fifty One) only in connection with his official tour to Jamuria & Raghunathpur Municipality during the period from 23.09.2011 and 24.09.2011.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.641/- (Rupees Six Hundred Forty One) and Taxi Fare of Rs.170/- (Rupees One Hundred Seventy) only. Apart from the above, Shri Chowdhury also claimed Rs.240/- (Rupees Two Hundred Forty) towards his allowable claim of D.A.

Aforesaid journies of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.1,051/- (Rupees One Thousand Fifty One) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

A.O.

[Signature]
28-09-2011

[Signature]
28/09/11

CCA

As per instruction, the u/s is going to visit Mink NPL, Darjeeling NPL & Siliguri NPL from 30-09-2011 to 02-11-2011 for reconciliation of accounts and checking of activities at the NPL level.

Submitted for kind approval pl.

[Signature]
24-10-11

AO(H)

May be approved.

[Signature]
24.10.11

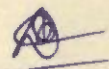
Director

Approved.

[Signature]
24/10/11

As per order the u/s mailed 03 nos. of ULBs i.e. Mirik, Darazeh & Siliguri on 31-10-2011 to 02-11-2011 for checking of accounts. Necessary TA/DA bill, Tour Report, 'x' Tour Diary is enclosed opposite for kind approval so that payment may be released to u/s.

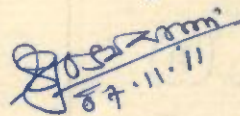
Submitted.


04-11-2011

P.O (H)

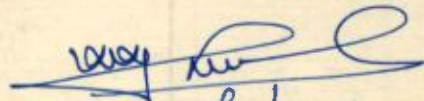
Notes of FO (H) above.

TA bill submitted by FO (H) may be accepted.


07-11-11

FA (SUDA)

'x' may please be approved


08/11/11

Director

FA
P.O
G


9/11/11

The following matters should be maintained or considered.

- (a) As per the W.D.S.R. Part-II and T.A. Rules the TA Bill should be placed in proper TA Bill form i.e. in Form No-23
- (b) No Taktal fair can be allowed as per rule.
- (c) Tour date 30/11/11 and 31.11.11 should be corrected.
- (d) Report for footing & lodging is needed for calculation of TA.

F.O (Health)

Enclosed opposite. TA/DA bill alongwith
tour diary & office order for visit at Naihati
Mpl. on 24-11-2011. The total amount of TA/DA
bill is Rs.160/- (one hundred sixty only).

Tour Report is enclosed in original/separate
file for Naihati Mpl.

Submitted for kind approval so that
payment may be released to the u/s.

[Signature]
16-12-2011

F.O. (H)
Director.

TA bill submitted by FO (H), SUDA may
be accepted.

[Signature]
16-12-11

FO
CCA
to
15/12/11

[Signature]
16/12/11

As per notes and orders above

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a
T.A. Bill for Rs.160/- (Rupees One Hundred Sixty) only in connection with his
official tour to Naihati Municipality on 24.11.2011.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of
Rs.16/- (Rupees Sixteen) and Taxi Fare of Rs.60/- (Rupees Sixty) only. Apart
from the above, Shri Chowdhury also claimed Rs.84/- (Rupees Eighty Four)
towards his allowable claim of D.A.

Aforesaid journies of Shri Chowdhury has already been approved by
Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket,
we may now release an amount of Rs.160/- (Rupees One Hundred Sixty) only
by cash to Shri Chowdhury.

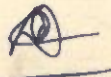
Pay order endorsed on the body of the bill is for signature of F.O., SUDA
please. *[Signature]* 16-12-11 *[Signature]* 16/12/11

R/o.
CCA

Enclosed opposite communication of
Chairperson, Mathabhanga Municipality ~~for~~ requesting
for a visit to sort out problems in accounts
in ~~the~~ M.S. cell in CPHEC Scheme. Now,
it is proposed that, there may visit the U.D. it
approved.

It is also proposed that, alongwith the visit
at Mathabhanga Mpl., a visit at Haldibari
may also be made, as both the places
are very near, it approved.

Submitted for kind approval so that
visit may be made in the month of
March, 2012.

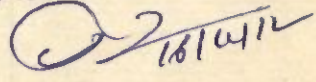

21-02-12

P.O (H)

Enclosed opposite TADA bill for tour
at Kherappan Mpl. Necessary ~~tour report~~
& Tour Diary is also enclosed.
Submitted for kind approval, pl

A.O / JUDH

The tour may kindly be 13-04-12
approved and the bill may also
be passed for payment.


18/4/12

Director
(SUDD)

AO
CC A
4/17/12

As per notes and orders at prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.557/- (Rupees Five Hundred Fifty Seven) only in connection with his official tour to Kharagpur Municipality on 10.04.2012.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.257/- (Rupees Two Hundred Fifty Seven) and Taxi Fare of Rs.180/- (Rupees One Hundred Eighty) only. Apart from the above, Shri Chowdhury also claimed Rs.120/- (Rupees One Hundred Twenty) towards his allowable claim of D.A.

Aforesaid journies of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.557/- (Rupees Five Hundred Fifty Seven) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

for
17-04-12
CA

Rigand
13/04/12

AS proposed by P.O(H), SUDA, the u/s is going to visit Bishnupur MP for checking of accounts, and for regularization of points as given in the audit report of Internal Auditor of DFID assisted scheme. The tour will be started on 12/05/2012 i.e. Saturday.

Submitted for kind approval. Pl.

P.O(H)

May be approved.

07/05/12
07/05/12

PO(H)

WT
11/05/12

Enclosed opposite TA/DA bill for tour at Bishnupur MPK for checking of accounts on 12-05-12. Necessary tour report & tour diary is also ~~enclosed~~ attached with the TA/DA bill for kind approval.

Submitted for kind approval.

[Signature]

15-05-12

P.O/H

TA bill submitted by FO(H), SUDA may be accepted.

Director, SUDA

[Signature]
15-05-12

PO(H)

As the copies found would be utilized for the above mentioned TA bill submitted by FO(H) A/c section of SUDA may be processed do process the same.

[Signature]
16/5/12

FO, SUDA

[Signature]
17-5-12

CCA

M. Rane via *[Signature]*

As per notes and orders at prepage

Shri Dipankar Chowdhury, Finance Officer, CBPHCS has submitted a T.A. Bill for Rs.791/- (Rupees Seven Hundred Ninety One) only in connection with his official tour to Bishnupur Municipality during 12.05.2012 and 13.05.2012.

Aforesaid T.A. Bill of Shri Chowdhury includes actual Train Fare of Rs.407/- (Rupees Four Hundred Seven) and Taxi Fare of Rs.180/- (Rupees One Hundred Eighty) only. Apart from the above, Shri Chowdhury also claimed Rs.204/- (Rupees Two Hundred Four) towards his allowable claim of D.A.

Aforesaid journies of Shri Chowdhury has already been approved by Director, SUDA.

Since, Shri Chowdhury incurred the entire expenses out of his own pocket, we may now release an amount of Rs.791/- (Rupees Seven Hundred Ninety One) only by cash to Shri Chowdhury.

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

Aho.
17-05-12
CEA

Liquid.
17/05/12

Enclosed opposite Statement of Expenditure for the tour at Kalijano Mpl. during the period 28-06-2012 to 29-06-2012. An advance of Rs 8000 (Eight thousand only) had been taken by the undersigned.

Submitted for kind approval so that payment of Rs (8000 - 7880) = Rs 120 (one hundred twenty only) may be made after check.

~~Advisor, JSR4~~

~~31-12-12~~

~~Signature~~

Aforesaid Statement of Expenditure placed in file may be approved.

~~H. Dir~~

Go
31.12.12

The aforesaid journey was conducted by the 3 officials of SUSA including myself and the consolidated expenditure statement along with the relevant bills are placed on the RAs which may be perused. The expenditure committed may be approved and the advance drawn by Sri Dipankar Chowdhury, FO, Health may be adjusted.

Signature
1-1-13

~~Dir~~

Signature
4/1/13

FO
CO A
To
704101/103

As per notes and orders at prepage

Shri Dipankar Chowdhury, F.O., CBPHCS took an advance of Rs.8,000/- (Rupees Eight Thousand) only from this section on 20.06.2012 to meet contingent expenses likely to incur during his proposed tour to Kaliaganj Municipality during the period from 27.06.2012 to 30.06.2012 accompanied with Shri Surajit Bose, Jt. Director, SUDA and Shri Gautam Pal, Adviser, SUDA.

Now, Shri Chowdhury has submitted a Statement of Expenditure showing the total expenses of Rs.7,880/- (Rupees Seven Thousand Eight Hundred Eighty) only, which includes Train Fare of Rs.4,438/- (Rupees Four Thousand Four Hundred Thirty Eight), Casual Car Hiring Charges of Rs.2,260/- (Rupees Two Thousand Two Hundred Sixty) and Daily Allowances of 03 (three) officers of Rs.1,182/- (Rupees One Thousand One Hundred Eighty Two) only.

Since tour dairy has already been approved by Director, SUDA at prepage, Rs.7,880/- (Rupees Seven Thousand Eight Hundred Eighty) only may be accepted as expenditure and balance of Rs.120/- (Rupees One Hundred Twenty) only may be received back from Shri Chowdhury to square off his aforesaid expenditure of Rs.8,000/- (Rupees Eight Thousand) only.

Pay order endorsed on the body of the statement is for signature of F.O., SUDA please.

F.O.

Surajit Bose
04-06-13

(1)

E-tickets may be signed by the and authenticated by the Touring Officer.

(2)

Voucher for car hiring charges is not in order as it denotes other charges along with daily hiring charges.

(ii)

Signature of the Car owner/driver is not properly given in the list.

(iii)

The voucher may be authenticated by the touring officer. *of 04/06/13*

F.O. (H. Pal)

Enclosed opposite list of proposed visits of the U/S from 21/03/2013 to 25/03/2013 for selection of M.O & ANN/UNM under urban RCH Programme.

For arranging Ticket etc a sum of Rs 1000 (one thousand only) is required as advance which will be adjusted after completion of the tour.

Submitted for kind approval pl.

20/03/13

notes above

~~F.A~~

As programmed Shri Dipankar Chowdhury will commence his tour from tomorrow he may be given advance of ₹ 1000/- in anticipation of formal approval of Director, SUDA. The proposed advance may be advanced from the fund allotted under C.B.P.H.C.S.

~~Signature~~
21/3/13

~~Signature~~
CFA

M. N. 20/03/13

Received Rs 1000 (one thousand only)
Dipankar Chowdhury
20/03/13

Notes at Prepage-50 may be taken into consideration.

Pointwise answers are follows :-

- ① Signed & authenticated
- ② (i) As the vehicle was locally hired on arrival at the young station & released at the time of departure, proper formalities could not be maintained in preparation of the bill.

However, the bill reflects the total distance travelled in KMs, the rate of hiring along with the mileage offered, for easy comprehension.

(ii) The car owner was a semi-literate person and could only write his name in capital letters.

(iii) Voucher authenticated.

Forwaded for necessary action pl.

[Signature]
22/08/2013

F.O

CCA

[Signature]
24/08/13

As per notes and orders at NSP-49, 50 and above

Replies given by Shri Dipankar Chowdhury, Finance Officer, SUDA-Health above in compliance with the observations made by former Finance Officer, SUDA at NSP-50 (bottom) may kindly be perused.

If approved, Shri Dipankar Chowdhury, Finance Officer, SUDA-Health may be instructed to refund balance amount of Rs.120/- (Rupees One Hundred Twenty) to square off his advance of Rs.8,000/- (Rupees Eight Thousand) only dated 20.06.2012 after adjusting expenditure of Rs.7,880/- (Rupees Seven Thousand Eight Hundred Eighty) only.

Placed for consideration please.

[Signature]
Pay order signed


[Signature]
28/08/13

CCA

[Signature]
23-08-13

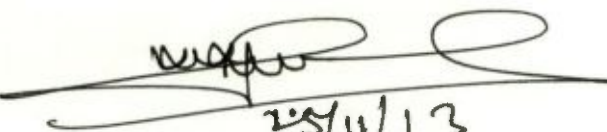
As directed, the undersigned is going to visit Cooch Behar Municipality for inspection of I.H.S.D.P Accounts on 30-11-2013. For preparation of the tour, a sum of Rs 3000/- (Three thousand only) is required as advance. It is also be noted, that no advance is pending against the v/s.

Submitted for kind approval so that payment may be released.



25/11/2013

Rs 3000/- (three thousand) may be sanctioned to Shri Dipankar Chowdhury as an advance for his official tour to Cooch Behar in connection with inspection of accounts of I. H. S. D. P of the U.L.B. on 30.11.13.

Director


25/11/13

Approved


25/11/13

~~F.A~~

~~FA~~
F.O

(10)
G.P.S.H

C.A.
26/11/13

Received
Thousand Rs 3000/- (Three
only)
Dipankar Chowdhury
25/11/2013

Enclosed opposite TA/DA bill of the v/s for visit at Tuki Mpl. for checking of Accounts relating to IASDP - Phase I. Necessary Tour Diary and ticket is also enclosed - with the bill, submitted for kind approval pl.

F.A. to
Addl. Director,
Finance

for approval please

~~14-03-14~~

~~[Signature]~~
14/03/14

Director

[Signature]
14/03/14

FO

ccA
14/03/14

As per notes and orders above

As approved by Director, SUDA above, Rs.174/- (Rupees One Hundred Seventy Four) only may be paid by cash to Shri Dipankar Chowdhury, F.O., CBPHCS towards his T.A. & Conveyance Expenses.

Pay order endorsed on the body of the bill is for signature of F.O. & Ex-Officio J.D., Finance please.

F.O. &
Ex-Officio J.D., Fin.

~~[Signature]~~
14-03-14

Signed

14/03/14

ccA

Enclosed opposite TA/DA bill for selection of Accounts Assistant at Guskara Municipality on 06-06-2014, Necessary Tour Report & Tour Diary are also attached alongwith the TA/DA bill, Submitted for kind approval so that payment may be released in favour of the U/S from CBPHCS Fund.

P.O (H)

3-06-14

Tour Diary submitted by F.O(H) may be approved.

TA bill may be accepted.

Director SUDA

16-6-14

FO

18/6/14

cca
17/06/14

As per notes and orders above

As approved by Director, SUDA above, Rs.1,433/- (Rupees One Thousand Four Hundred Thirty Three) only may be paid by cash to Shri Dipankar Chowdhury, F.O., CBPHCS towards his T.A. & Conveyance Expenses.

Pay order endorsed on the body of the bill is for signature of F.O. & Ex-Officio J.D., Finance please.

F.O. & Ex-Officio J.D., Fin.

18-06-14

Signed
18/06/14

cca

As per order of Additional Director & FA, the U/S visited Habra Municipality for checking of accounts in respect of IHSDP scheme. The purpose of the visit was to be ensured that the ULB concerned has deposited the diverted amount as mentioned in the note sheet of the respective file and only 2.5% of 5% retained fund had been released in previous.

Necessary TA/DA bill along with original ticket, Letter of F.A, Tour diary are placed for kind approval so that payment may be released to the U/S. Tour report is placed in the original file. Submitted.

~~Adl. Director
P/A~~

19/12/2016

TA bill of Sri. Dipankar Chowdhury, F.O.(H) for visit to Habra Municipality under IHSDP scheme for Rs. 174/- may be approved.

~~Director~~

19/12/16

~~FA~~

19/12/16

~~CCA~~

19/12/16

As approved by Director, SUDA, Rs. 174/- [Rupees One hundred seventy four only] may be paid in cash to Sri Dipankar Chowdhury, F.O.(H) towards Travel & Conveyance Expenses.

Pay order endorsed on the body of the bill is for signature of PO, SUDA please.

1.10
20.12.16

Signed,
Ranjit 20.12.16

Placed opposite TA/DA bill
 alongwith tour diary for tour
 at Tamruk Municipality in respect of
 visit of the u/s for checking of
 accounts of IHSDP at Tamruk Municipality.
 This tour is as per approval of Addl.
 Director & F.A, copy of which is placed
 opposite. In market at x y,

tour report is placed in the original
 file of Tamruk Municipality.
 Submitted for kind approval so that
 Payment may be released to the u/s.

16/01/2017

TA bill may be for Rs. 722/- of
 Sri Dipankar Chowdhury, FO (H), for visit to
 Tamruk Municipality for IHSDP scheme, may be.
 See approved.

16/01/17

Addl. Director
 &
 F.A

Director

Approved
 16/1/17

FO

16.01.17

CCA

As per notes and orders at prepage

As approved by Director, SUDA at prepage, Rs.722/- (Rupees Seven Hundred Twenty Two) only may be paid by cash to Shri Dipankar Chowdhury, F.O., CBPHCS towards his T.A. & Conveyance Expenses.

Pay order endorsed on the body of the bill is for signature of Finance Officer, SUDA please.

Finance Officer

16-01-17

Director
CCA

Signed
16.01.17