

Discussion Points :

- In respect of Notification No. 395/1(15)/MA/P/C-10/1G-5/2007 Pt. dt. 8th April, 2008
(Amount in Rs.)

Category of Manpower	Existing rate of Hon. Per Head / P.M. prior to 01.04.08	Remarks
HHWs of CUDP III, IPP-VIII, IPP-VIII (Extn.), CSIP, HHW Scheme, RCH Sub-Project	1,250/-	HHWs of CBPHCS in 63 Non-KMA ULBs received Hon. @ Rs. 1,000/- per head per month.
FTSs of CUDP III, IPP-VIII, IPP-VIII (Extn.), CSIP, HHW Scheme, RCH Sub-Project	1,420/-	FTSs of CBPHCS in 63 Non-KMA ULBs received Hon. @ Rs. 1,170/- per head per month.
STSs of CUDP III, IPP-VIII (untrained 159 nos.)	1,550/-	-
STSs of IPP-VIII (Extn.), HHW Scheme & IPP-VIII (trained - 13 nos.)	1,750/-	-
STSs of RCH Sub-Project	2,000/-	-
STSs of CSIP	1,650/-	-

- In respect of Notification No. 610/MA/P/C-10/1G-5/2007 dt. 3rd June, 2008
(Amount in Rs.)

Category of Manpower	Existing rate of Hon. / Salaries Per Head / Per Month	Remarks
At HAU Level		
PTMOs of CUDP III, IPP-VIII, IPP-VIII (Extn.), CSIP, HHW Scheme	2,100/-	-
PTMOs of RCH Sub-Project	2,500/-	-
STS (Municipal Employee) in CUDP III	300/-	-
Clerk cum Storekeeper at CUDP III	250 / 8,648 / 450 / 1,350	-
Clerk cum SK in IPP-VIII, IPP-VIII (Extn.), CSIP, HHW Scheme, RCH Sub-Project	1,350/-	-
Attendant (Municipal in CUDP III)	450/-	-
Attendant in CUDP III, IPP-VIII, IPP-VIII (Extn.), CSIP, HHW Scheme, RCH Sub-Project	1,150/-	-
Sweeper in CUDP III, IPP-VIII, IPP-VIII (Extn.), CSIP, HHW Scheme, RCH Sub-Project	950/-	-

Category of Manpower	Existing rate of Hon. / Salaries Per Head / Per Month	Remarks
At ESOPD Level		
PTMO in CUDP III, IPP-VIII, CSIP	2,100/-	-
Specialist Doctor in CUDP III, CSIP	200/- per sitting	-
Specialist Doctor in IPP-VIII, IPP-VIII (Extn.), RCH Sub-Project	2,100/-	-
Pharmacist in CUDP III	275 / 1,700	-
Pharmacist in IPP-VIII, CSIP	1,700/-	-
Nurse in CUDP	275 / 1,700	-
Nurse in IPP-VIII, CSIP	1,700/-	-
Lab. Tech. cum Clerk in CUDP III, IPP-VIII, CSIP	1,350/-	-
Clerk in CUDP III, IPP-VIII	250 / 150 / 1,350	-
Lab. Asstt. in IPP-VIII	1,350/-	-
Attendant in CUDP III, IPP-VIII, IPP-VIII (Extn.), CSIP, RCH Sub-Project	1,150/-	-
Sweeper in CUDP III, IPP-VIII, IPP-VIII (Extn.), CSIP, RCH Sub-Project	950/-	-
At Creche Level		
Helper in CUDP III	1,150/-	-
Sweeper in CUDP III	950/-	-
At MH Level		
Medical Officer in IPP-VIII, IPP-VIII (Extn.), RCH	6,000/-	-
Specialist Doctor in IPP-VIII		-
Nurse in IPP-VIII, IPP-VIII (Extn.), RCH	4,000/-	-
Nurse in CSIP	3,000/-	-
Lab. Tech in IPP-VIII	3,000/-	-
Aya in IPP-VIII, CSIP	2,000/-	-
Sweeper in IPP-VIII, IPP-VIII (Extn.), CSIP, RCH	950/-	-
Night Guard in IPP-VIII, IPP-VIII (Extn.), RCH	950/-	-
Attendant in IPP-VIII, IPP-VIII (Extn.), RCH	1,150/-	-
Ambulance Driver in CSIP	2,500/-	-
At Diagnostic Centre Level		
Admn. Management Professional in IPP-VIII	4,000/-	-
Radiologist, Pathologist, Sonologist in IPP-VIII	3,000/-	-
Radiologist, Pathologist, Sonologist in IPP-VIII (Extn.), RCH	2,750/-	-
Technician & Radiographer in IPP-VIII	2,000/-	-
Technician & Radiographer in IPP-VIII (Extn.) & RCH	1,750/-	-
Lab. Technician in IPP-VIII	3,000 / 1,350 / 2,100 / 2,000	-
Lab. Technician in IPP-VIII (Extn.) & RCH	1,700/-	-
Cashier cum Clerk in IPP-VIII	1,500/-	-
Attendant in IPP-VIII	1,150/-	-
Sweeper in IPP-VIII	950/-	-

(Amount in Rs.)

Category of Manpower	Existing rate of Hon. / Salaries Per Head / Per Month	Remarks
At ULB Level		
Senior Nurse (13 Nos.) in IPP-VIII	4,250/-	-
UHIO in IPP-VIII, IPP-VIII (Extn.)	2,750/-	-
AHO in IPP-VIII	5,250/-	-
AHO in IPP-VIII (Extn.), HHW Scheme	8,000/-	-
At Management & Supervision Cell		
In RCH Sub Project		
Med. Supv.	5,000/-	-
PHN	4,000/-	-
Store cum Clerk Medical Store	3,500/-	-
Statistical Asstt.	2,000/-	-
Acctt. Asstt.	2,000/-	-
In HHW Scheme		
CDO	8,000/-	-
PHN	4,000/-	-
Data Entry Operator	3,350/-	-
Acctt. Asstt.	4,000/-	-
Clerk cum SK	3,350/-	-
Attendant	2,600/-	-
In CBPHCS		
MO	6,000/-	-
SI	5,500/-	-
Computer Asstt.	5,000/-	-
Acctt. Asstt.	5,000/	-
Multipurpose Helper cum SK cum Clerk	5,000/	-
Health Asstt.	5,000/	-



Government of West Bengal
Department Of Municipal Affairs
Writers' Buildings:Kolkata

No. 1194/MA/P/C-10/1G-5/2007

Dated, Kolkata the 24th day of December, 2008.

From: The Special Secretary to the
Government of West Bengal



To : The Director,
SUDA,
ILGUS Bhavan, HC Block, Sector-III
Salt Lake City, Kolkata-700106

**Sub: Rationalisation of nomenclature of personnel engaged under
different health schemes.**

Ref: U.O. No. SUDA-Health/63ULBs/08/36 dated 05.08.2008.

Madam,

This refers to discussions held with you.

You are requested to submit proposal for rationalisation of nomenclature
and uniformity in honorarium under all health schemes.

Special Secretary

Manpower under Different Urban Health Programmes and their remuneration

1) At Block Level : HHWs				
Name of Health Programmes	Existing Remuneration p.m. before 01.04.2008	Remuneration p.m. after 01.04.2008	Proposed Remuneration p.m.	Remarks
CUDP III	1250	1750	1750	-
CSIP	1250	1750	1750	-
IPP-VIII	1250	1750	1750	-
IPP-VIII (Extn.)	1250	1750	1750	-
RCH Sub-Project	1250	1750	1750	-
HHW Scheme	1250	1750	1750	-
CBPHCS	1000	1750	1750	Concurrence in respect of enhancement of Rs. 250/- p.m. wef 01.07.2006 and Rs. 500/- wef 01.04.2008 is yet to be received from DHFW
2) At Sub-Centre Level : FTSs				
CUDP III	1420	1920	1920	-
CSIP	1420	1920	1920	-
IPP-VIII	1420	1920	1920	-
IPP-VIII (Extn.)	1420	1920	1920	-
RCH Sub-Project	1420	1920	1920	-
HHW Scheme	1420	1920	1920	-
CBPHCS	1170	1920	1920	Concurrence in respect of enhancement of Rs. 250/- p.m. wef 01.07.2006 and Rs. 500/- wef 01.04.2008 is yet to be received from DHFW
3) At HAU Level : a) PTMOs				
CUDP III	2100	2600	2600	-
CSIP	2100	2600	2600	-
IPP-VIII	2100	2600	2600	-
IPP-VIII (Extn.)	2100	2600	2600	-
RCH Sub-Project	2500	3000	2600	Dept. has decided to make the remuneration uniform
HHW Scheme	2100	2600	2600	-

3) At HAU Level : b) STSs (Trained)				
Name of Health Programmes	Existing Remuneration p.m. before 01.04.2008	Remuneration p.m. after 01.04.2008	Proposed Remuneration p.m.	Remarks
CUDP III	300	-	-	Mpl. Staff getting allowance for providing addl. services under the project. The Dept. is to decide to increase an lump sum amount.
CSIP	1650	2150	2250	-
IPP-VIII	1750	2250	2250	-
IPP-VIII (Extn.)	1750	2250	2250	-
RCH Sub-Project	2000	2500	2250	-
HHW Scheme	1750	2250	2250	-
: c) STSs				
CUDP III	1550	-	2050	Not included in the Govt. order dt. 8 th April, 2008
IPP-VIII	1550	-	2050	Not included in the Govt. order dt. 8 th April, 2008
: d) Clerk cum Storekeeper				
CUDP III	250 / 450 / 1350 / 8648	1850	1850	1350/- at Chinsurah 8648/- at North Dum Dum - Order in this regard is not available with SUDA. Data obtained from the requisition for fund submitted by the ULBs. Mpl. Staff getting allowance for providing addl. services under the project which varies 250/- to 450/-. The Dept. is to decide the rate of remuneration.
CSIP	1350	1850	1850	-
IPP-VIII	1350	1850	1850	-
IPP-VIII (Extn.)	1350	1850	1850	-
RCH Sub-Project	1350	1850	1850	-
HHW Scheme	1350	1850	1850	-
4) At ESOPD Level : a) Specialist Doctor				
CUDP III	2100	2600	2600	Initially Hono. was fixed @ Rs. 200/- per sitting – not exceeding Rs. 1600/- p.m. But subsequently during enhancement of hono. for last two terms the amount has been fixed as consolidated remuneration. But perhaps it is better to enhance the rate of hono. per sitting not exceeding eight (8) sittings p.m.
CSIP	2100	2600	2600	
IPP-VIII	2100	2600	2600	
IPP-VIII (Extn.)	2100	2600	2600	
RCH Sub-Project	2100	2600	2600	

4) At ESOPD Level : b) PTMOs – Same as PTMO at HAU Level				
: c) Nurse				
Name of Health Programmes	Existing Remuneration p.m. before 01.04.2008	Remuneration p.m. after 01.04.2008	Proposed Remuneration p.m.	Remarks
CUDP III	275 / 1700	-	2200	Not included in the Govt. order dt. 3 rd June, 2008
CSIP	1700	-	2200	
IPP-VIII	1700	-	2200	
: d) Clerk cum Storekeeper				
CUDP III	250 / 150 / 1350	1850	1850	Mpl. Staff getting allowance for providing addl. services under the project which varies 150/- to 250/-. The Dept. is to decide the rate of remuneration in such cases.
IPP-VIII	1350	1850	1850 2200	-
: e) Pharmacist cum Storekeeper				
CUDP III	275 / 1700 / 1900	-	2200	Not included in the Govt. order dt. 3 rd June, 2008. Mpl. Staff getting allowance for providing addl. services under the project which varies 275/- to 999/-. Dept. is to decide the rate of remuneration in such cases.
CSIP	1700	-	2200	
IPP-VIII	1700	-	2200	
: f) Lab. Technician cum Clerk / Lab. Assistant				
CUDP III	1350	-	1850	Not included in the Govt. order dt. 3 rd June, 2008.
CSIP	1350	-	1850	
IPP-VIII	1350	-	1850	
5) At Creche Level : Helper				
CUDP III	1150	-	1650	Not included in the Govt. order dt. 3 rd June, 2008.
6) At MH Level : a) MO				
IPP-VIII	6000	6500	6500	-
IPP-VIII (Extn.)	6000	6500	6500	-
RCH Sub-Project	6000	6500	6500	-
: b) Specialist Doctor				
IPP-VIII	1000 / 1500	-	1500 / 2000	Not included in the Govt. order dt. 3 rd June, 2008. Document in respect of this sanction post is not available with SUDA. Data obtained from the requisition for fund submitted by the ULBs.

6) At MH Level : c) Nurse				
Name of Health Programmes	Existing Remuneration p.m. before 01.04.2008	Remuneration p.m. after 01.04.2008	Proposed Remuneration p.m.	Remarks
CSIP	3000	4500	4500	-
IPP-VIII	4000	4500	4500	-
IPP-VIII (Extn.)	4000	4500	4500	-
RCH Sub-Project	4000	4500	4500	-
: d) Lab. Technician				
IPP-VIII	3000	2200	3500	Placement of Lab. Technician at ESOPD at sl. no. (4 f) and at MH does not match, even in respect of remuneration. The Dept. is to decide the rate of remuneration.
: e) Ayah				
CSIP	2000	-	2500	Not included in the Govt. order dt. 3 rd June, 2008.
IPP-VIII	2000	-	2500	
: f) Night Guard				
IPP-VIII	950	1450	1450	-
IPP-VIII (Extn.)	950	1450	1450	-
RCH Sub-Project	950	1450	1450	-
: g) Ambulance Driver X				
CSIP	2500	-	3000	Not included in the Govt. order dt. 3 rd June, 2008. Ambulance Driver has not sanctioned in any of the ULBs where ambulance was provided. Dept. is to decide whether expenditure for this post will be borne or not.
7) At Diagnostic Centre Level : a) Admn. Management Professional				
IPP-VIII	4000	-	4500	Not included in the Govt. order dt. 3 rd June, 2008.
: b) Radiologist, Pathologist & Sonologist				
IPP-VIII	3000	3250	3250	-
IPP-VIII (Extn.)	2750	3250	3250	-
RCH Sub-Project	2750	3250	3250	-
: c) Technician & Radiographer				
IPP-VIII	2000	2250	2250	-
IPP-VIII (Extn.)	1750	2250	2250	-
RCH Sub-Project	1750	2250	2250	-

7) At Diagnostic Centre Level : d) Lab. Technician				
Name of Health Programmes	Existing Remuneration p.m. before 01.04.2008	Remuneration p.m. after 01.04.2008	Proposed Remuneration p.m.	Remarks
IPP-VIII	1350/2000/2100/3000	2200	2200	Remuneration varies in IPP-VIII – data obtained from the requisition fund submitted by the ULBs
IPP-VIII (Extn.)	1700	2200	2200	-
RCH Sub-Project	1700	2200	2200	-
e) Cashier cum Clerk				
IPP-VIII	1500	-	2000 ✓	Not included in the Govt. order dt. 3 rd June, 2008.
8) At ULB Level : a) Senior Nurse				
IPP-VIII	4250	4500	4500	-
b) UHIO				
IPP-VIII	2750	3250		UHIO was engaged initially @ Rs. 4500/- p.m. out of which 50% borne by MAD and 50% by ULB. During enhancement of hono. wef. 2004, the remuneration was fixed at 2500/- - getting remuneration of 5000/- in total. During enhancement wef. 01.07.2006 remuneration was raised to 2750/- - getting remuneration of Rs. 5500/ in total. In the latest enhancement during 01.04.2008 remuneration enhanced to 3250/- thus total remuneration is 6,500/- which is more than that of AHO. This practice is in vogue in IPP-VIII only. Actually half of the total enhancement should be borne by Dept. and remaining half by ULB. Dept. is to take decision.
IPP-VIII (Extn.)	2750	3250		
c) AHO				
IPP-VIII	5250	8500	8500	Separate proposal will be submitted shortly towards enhancement of hono. to the medical professional at market rate.
IPP-VIII (Extn.)	8000	8500	8500	
HHW Scheme	8000	8500	8500	

9) At Management & Supervision Cell :				
Name of Health Programmes	Existing Remuneration p.m. before 01.04.2008	Remuneration p.m. after 01.04.2008	Proposed Remuneration p.m.	Remarks
RCH Sub-Project	: Medical Supervisor			
	5000	5250	5500	-
	: PHN			
	4000	4250	4500	-
	: Storekeeper cum Clerk Medical Store			
	3500	3750	4000	-
	: Statistical Asstt			
	2000	2250	2500	-
: Accounts Asstt.				
	2000	2250	2500	-

HHW Scheme	: Community Development Officer			
	8000	8500	8500	-
	: PHN			
	4000	4250	4500	-
	: Data Entry Operator			
	3350	3850	3850	-
	: Accounts Asstt.			
	4000	2250	4500	-
	: Clerk Cum Storekeeper			
3350	1850	3850	-	
: Attendant				
	2600	1650	3100	

9) At Management & Supervision Cell :				
CBPHCS	: Health Officer			
	8000-13500+DA+DP	Not enhanced	-	-
	: MO			
	6000	6500	-	The remuneration should be clinic based fee @ Rs. 500/- per clinic which has been kept in PIP of World Bank.
	: Sanitary Inspector			
	5500	-	-	World Bank did not agree with this post.
	: Computer Asstt.			
	5000	-	5500	
	: Accounts Asstt.			
	5000	2250	5500	
	: Multipurpose Helper cum SK cum Clerk			
5000	-	5500		
: Health Assistant				
5000	-	5500		

10) At HAU, ESOPD, Creche, MH, DC Level : a) Attendant				
Name of Health Programmes	Existing Remuneration p.m. before 01.04.2008	Remuneration p.m. after 01.04.2008	Proposed Remuneration p.m.	Remarks
CUDP III	1150	1650	1650	-
CSIP	1150	1650	1650	-
IPP-VIII	1150	1650	1650	-
IPP-VIII (Extn.)	1150	1650	1650	-
RCH Sub-Project	1150	1650	1650	-
HHW Scheme	1150	1650	1650	-
: b) Sweeper				
CUDP III	950	1450	1450	-
CSIP	950	1450	1450	-
IPP-VIII	950	1450	1450	-
IPP-VIII (Extn.)	950	1450	1450	-
RCH Sub-Project	950	1450	1450	-
HHW Scheme	950	1450	1450	-

NB : All the data in respect of CUDP III, CSIP and IPP-VIII have been obtained from the requisition of fund submitted by the respective ULBs. As such there is no document available with SUDA in respect of sanction of the posts along with remuneration.

Flag "B"

Re-designation of various categories of staff and harmonizing their honorarium

I) Man-Power planning

- 1 HHW be allotted for a population not exceeding 1000 BPL contained in a single ward. A ward having less than 1000 BPL population will have 1 HHW; a Ward having BPL population between 1000 – 2000 will have 2 HHWs and so on. There will be at least 1 HHW per Ward regardless whether that ward has BPL population or not.
- 1 FTS for 5000 BPL population
- 1 FTS (Public Health) per 20000 general population
- Creche under CUDP III existing in 3 ULBs i.e. Hooghly Chinsurah, Garulia and North Barrackpore are required to be examined for assessing its necessity and utilization.
- Man-power at HAU level where ever existing be amalgamated at ULB level
- ESOPD (45 nos. ; 24 at IPP-VIII, 6 at CUDP, 1 at CSIP, 11 at IPP-VIII (Extn.) and 2 at RCH SP)
 - Specialist Doctors 1 each for 8 disciplines (need for no. of disciplines at ULB basis to be assessed) @ 2 clinics per discipline per week
 - Nurse, Clerk cum Store Keeper, Pharmacist , Attendant & Sweeper @ 1 each per ESOPD
- MH (34 nos. ; 21 at IPP-VIII, 11 at IPP-VIII (Extn.) and 2 at RCH SP)
 - RMO-4, Spl. Doctor -3 (G&O, Paediatrics, Anaesthesia), OT Nurse-2 , Nurse-4, Clerk cum SK-1 for 12 hours, Female Attendant -1 per 3 bed for 12 hours , Male Attendant- 2 for 12 hours , Night Guard- 1 , Sweeper- 1 per MH for 12 hours
- Diagnostic Centre (26 nos. ; 13 at IPP-VIII, 11 at IPP-VIII (Extn.) and 2 at RCH SP)
 - Manager, Radiologist, Pathologist, Sonologist, Technician cum Radiographer, Lab Technician , Clerk cum Cashier @ 1 each per DC
- Health Cell at ULB level for management & supervision
 - Health Officer , AHO (1 per ULB with population more than 80000), Nutritionist, Health Statistician, Computer Asst. @ 1 each per ULB
 - Pt time Medical Officer may be deployed on service based fee basis instead of honorarium based engagement to cater services at SCs @ at least 6 clinics per SC per month (4 General Treatment Clinics, 1 ANC/PNC, 1 Immunisation clinic)
 - ANM/GNM/PHN (instead of STS at HAU) to provide ANC (when doctor is not available) / Immunisation service, conduct of Awareness programme at SCs and monitoring and preparation of MIES; Clerk cum Storekeeper & Attendant be deployed @ 1 each per 40000 BPL population

II) Rationalisation of Nomenclature & pay structure in respect of posts created for Urban Health Programmes

18 nos. of nomenclature have been derived in place of 45 nos. of nomenclature for existing posts under different Health Programmes.

Contd. to P-2.

III) Rationalization of Pay structure of Man-power

Sl. No.	Category	Existing Pay Per Head / p.m. (Rs.)	Proposed Pay	Remarks
1	HHW	1750.00 (honorarium)	To be fixed up by the Dept.	Part Time
2	FTS FTS (PH)	1920.00 1920.00	Do	Do
3	Spl. Doctor at (a) ESOPD	Rs. 325/- per clinic not exceeding Rs. 2,600/- per specialist p.m.	1000/- per clinic for 4 hours duration	Restricting to maximum 8 visits per month
	(b) MH	2600.00	Pay Scale 8000-13,500/-	G&O- full time,
			1000/- per visit for 4 hours duration	Anaesthetist & Paediatrician – Part Time
(c) DC (Radiologist, Pathologist, Sonologist)	3250.00	Consolidated : 3250.00	Part-Time	
4	Nurse at (i) ESOPD	2200.00	Pay Scale for GNM : 4,000 – 8,850/- ANM : 3,350 – 6,325/-	Full Time
	(ii) MH	3000.00 – 4000.00		
	(iii) ULB	4500.00		
5	Clerk cum Store Keeper at (i) ESOPD	1850.00	Pay Scale 3350 – 6,325/-	Do
	(ii) ULB	1850.00 to 5000.00		
	(iii) <i>ULB</i>			
6	Pharmacist at ESOPD	2200.00	Pay Scale 3350 – 6,325/-	Do
7	RMO at MH	6500.00	Pay Scale 8000-13,500/-	Do
8	Manager at DC	4500.00	Pay Scale 6,000 – 12,000/-	Do
9	Technician (Lab & Radiographer) at DC	2250.00	Pay Scale 4,000 – 8,850/-	Do
10	Clerk cum cashier at DC , MH	2000.00	Pay Scale 3350 – 6,325/-	Do

Contd. to P-3.

Sl. No.	Category	Existing Pay Per Head / p.m. (Rs.)	Proposed Pay	Remarks
11	Health Officer (HO) at ULB	Pay Scale 8000-13,500/- for 36 HOs. Consolidated pay of Rs. 16,920/- for the rest HOs (Considering only DP & DA)	Pay Scale 8000-13,500/-	Full Time
12	Medical Officer (PT)	2,600/- p.m.	Rs. 750/- per MO per clinic of 4 hours duration	Part Time
13	AHO at ULB	5250.00 – 8500.00	Pay Scale 8000-13,500/- (Not exceeding Rs. 15,000/-)	Full Time
14	Nutritionist at ULB	Nil	Pay Scale 4,000 – 8,850/-	Do
15	Health Statistician at ULB	Nil	Pay Scale 4,000 – 8,850/-	Do
16	Computer Asst. at ULB	3350.00 – 5000.00	Pay Scale 3350 – 6,325/-	Do
17	Attendant at ESOPD, MH, ULB	1650.00	Pay Scale 2,600 – 4,175/-	Do
18	Sweeper at ESOPD, MH, ULB	1450.00	1,800/-	Part Time
19	Night Guard at MH	1450.00	1,800/-	Do

- Engagement of HO at ULB be made at per with 36 HOs appointed by the Government.
- Other full time staff may be engaged on contract. Consolidated remuneration may be fixed on the basis of pay scale keeping provision of enhancement as per Government Employees.
- Part time staff be engaged on contract. Consolidated remuneration be enhanced based on service performance at two yearly interval.

Flag "A"

**Action points following to the meeting of the MIC, MA & UD
held at SUDA on 16.12.2008**

Activity	Action by	Time Frame
Formation of Ward level Health Committee in all the 126 ULBs as per Urban Health Strategy August, 2008 of GOWB : Preparation of note & submission to the Director, SUDA for taking further necessary action.	PO, Health, SUDA	By 23.12.2008
Training of Health Officer (HO) of 63 ULBs implementing Community Based Primary Health Care Services : At present only 25 HOs are in position. Training will be imparted in three batches covering 63 HOs centrally at SUDA.	PO, Health, SUDA	1 st batch by mid January, 2009 Date for 2 nd & 3 rd batch will be decided depending on positioning of HO.
The ULBs out of 63 who could not yet engage HO, common advertisement by SUDA may be floated : Letter to be issued to the ULBs under the signature of Director, SUDA intimating the above decision. Draft letter for the purpose will be put up to Director, SUDA. On receipt of information from the ULBs, advertisement will be floated in leading news paper.	PO, Health, SUDA PO & SUDA	By 19.12.2008 <i>Done Draft letter submitted on 18.12.08, 19.12.08</i>
Non / less functioning of Maternity Home (MH) created under different Health Programmes : PPP is to be tried out. Model of PPP is to be obtained from DHFW. File will be put up.	PO, Health, SUDA	By 24.12.2008 By Mid January, 09
Common name for all the Urban Health Programmes instead of having existing different names of Health Programmes – Community Based Urban Health Programmes : File under the name of restructuring has already been put up to the Dept. of MA by PO, Health, SUDA.	Dept. is to issue notification	
Re-designation of various staff position and harmonizing their honorariums	PO, Health	By 24.12.2008

Prepared by Dr. Shibani Goswami, PO, Health, SUDA