

State Urban Development Agency, Health

Sub. : Requisition of fund for 4th Quarter of FY 2008-09 in re-implementation of service activities under IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project, Asansol.

Further fund is required for 4th quarter of FY 2008-09 towards implementation service activities under IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project, Asansol. The required fund for 4th quarter is as under :

(Rs. in lakhs)

Sl No.	Project	A/C Head				
		Hon	Drug	Cont.	Rent	Total
1	IPP-VIII					
	Revised Budget	1624.25	263.60	98.41	10.00	1996.26
	Fund already received	1198.93	197.90	81.25	7.50	1485.58
	Required fund for the 4th quarter of 08-09	425.32	65.70	17.16	2.50	510.68
2	IPP-VIII (Extn.)					
	Revised Budget	447.06	45.00	32.92	15.00	539.98
	Fund already received	411.75	45.00	26.43	15.00	498.18
	Required fund for the 4th quarter of 08-09	35.31	0.00	6.49	0.00	41.80
3	RCH SP Asansol					
	Revised Budget	149.77	11.50	6.90	5.82	173.99
	Fund already received	141.75	11.50	6.22	5.82	165.29
	Required fund for the 4th quarter of 08-09	8.02	0.00	0.68	0.00	8.70

This is to mention here that the ULBs are pressing hard towards release of fund. Hence, the Dept. of Municipal Affairs may be requested to release the said fund so that fund can be released to the ULBs to meet up the concomitant expenditure.

Submitted.

P.O.

~~AD~~

~~AD~~
14/01/2009

Further necessary action may be taken for release of fund for 4th qtr. of FY 2008-09.
Submitted.

Goswami
14-01-09

Director SUDA

AD

19/11

In Meeting with Spl. Secy, MAD at his chamber, writers' building on date, it was discussed that requisition for 4th Qtr. of FY 2008-09 in respect of IPP-VIII, IPP-VIII Extn. & RCH is to be placed to the Dept. Asan.

Accordingly Draft letter is enclose for signature, if approved. Submitted.

~~Director, SUDA~~

~~10.02.09~~

(Signature)

We may submit requisition for the 1st Qtr. of FY 2009-10 for the OLM phase of 5 nos. of urban health progs. for single budget provision has been kept in the MA Dept. Submitted

~~P.O. (Health)
Director, SUDA~~
~~PO(H)~~

~~15.03.09~~

(Signature)
15/3/09

Fund for OS Programme, namely IPP-VIII, IPP-VIII (Extn.), CUDP-III, CSSP, RCH sub project has already been released by Dept of M.A under Honorary. / Jalani's head and Drug only for IPP-VIII, IPP-VIII (Extn.) & RCH - sub project for 1st Quarter for F.Y 2009-10. We have already taken into consideration for release of such funds to different ULBs.

In this circumstance, we may write to the department for release of 2nd instalment along with the due amount under the head.

Contingencies & Rent, Kalis. A draft letter is enclosed opposite for signature pl. submitted.

~~P.O (Health)~~
~~Director, SUDA~~
~~PO (H)~~

~~24/06/2009~~
~~24.06.09~~
Chin
24/6/09
Goswami

We have received fund for the ULBs, implicitly CUDP-II, CSIP, IPP-VIII, IPP-VIII (Extn) & RCH-Sub-Project Arundel. upto 3rd Qtr of F.Y 2009-10.

Fund for 4th Qtr of F.Y 2009-10 for above 05 projects is to be requisitioned to the Dept of M.A. A draft letter is placed opposite for signature pl. submitted.

~~P.O (Health)~~
~~Director, SUDA~~
~~PO (H)~~

~~06-01-10~~
~~06.01.10~~
Chin
9/1/10
Goswami

Resubmitted for signature, PE.

~~11-01-10~~
Chin
12/1/10
Goswami
12.1.10

~~PO (H)~~

Despatched.

In this, office letter no SUDA - Health/501/108/541 dt. 04-01-2010 ~~was~~ Budget for CUDD III & CSIP for F.Y 2009-10 was written as 774.46 lakh ~~due~~ instead of 6 803.99 lakh due to inadvertent oversight. The fund of 6 767 70 lakh already received from Department was not sufficient to cover the entire allotment for 4th Qtr. required by the respective ULBO.

We may write to the department for release of further due fund.
Submitted.

P.O (Health)

17/03/10

The matter was discussed with the section officer, Dept. of MA over telephone on date. We may submit requisition to the Dept. Draft letter is enclosed for signature, if approved.

Director, SUDA

17.03.10

18/3/10

Despatched

18.03.10

Funds are required for 05 Programmes like CUDD-III, CSIP, IPP-VIII, IPP-VIII (Bdm) & KCH subproject so that onward fund may be released to different ULBOs for the F.Y 2010-11. In this connection we may write to the Dept of MA so that fund may be released for Apr - July, 2010.

Enclosed opposite requirement of fund. for signature pl.

P.O (Health)

The above matter was discussed with section officer, Dept. of MA. As per his address, requisition has been made for 4 months

07-04-2010

07.04.10

Director, SUDA

P.O (H)

Despatched

9/4/10

This is to state that Department of Municipal Affairs has released Rs. 260.96 lakhs for CUDP III and CSIP for April to July, 2010 against the requisitioned amount of Rs. 291.62 lakhs which included short fall in the receipted amount for FY 2009-10. The deficit amount of Rs. 30.66 lakhs is essentially required to meet up the dues for Honorarium / Salaries for Health functionaries for the month of March, 2010. We may write to Department in this regard.

The matter was discussed with Shri Indrajit Mondal, Section Officer, Dept. of MA over telephone on 03.05.2010.

Draft letter is enclosed herewith for signature, if approved.

~~Director, SUDA
PO (H)~~

~~Goswami~~
07.05.10
Shri Indrajit Mondal
4/5/10
~~Goswami~~
4.5.10.

Despatched.

Funds are requisitioned for 05 crs. of Health Programmes i.e IPP-VIII, IPP-VIII(Extra), CUDP-III, CSIP & RHT, Sub Project Arsenical for the month of Aug & Sep. 2010. So that onward fund may be released to different ULBs implementing the above mentioned schemes in time. For this we may write to the department so that fund may be released within time.

A Draft letter is enclosed opposite for signature. Submitted.

~~P.O (Health)
Director, SUDA
PO (H)~~

Despatched.

07-07-10
~~Goswami~~
Shri Indrajit Mondal
26/7/10
~~Goswami~~

Section Officer, Deptt. of MA Communicated over telephone P.O (A) for submission of requisition of fund for 05 no. of health programmes which are in O&M phase for the period from Aug-Dec, 2010 including fund for arrears. Payment for enhancement of Hon./Salaries for the period from Apr - July, 2010.

Draft letter is placed opposite for signature.

23-08-2010
[Signature]
23.08.10

The letter placed below may please be signed

P.O (A)
F.A. / SUDA

~~Director
P.O (A)~~

~~*[Signature]*
28/8/10~~

[Signature]
23/8/10

[Signature]

Despatched.

Honorarium of health functionaries has been enhanced @ Rs. 500/- per head per month w.e.f 01.4.2010 vide notification no. of Dept. MA 644/MA/C-10/35-6/2010 dt. 06.08.2010. Budget for FY 2010-11 for 5 il. projects did not include this enhanced amount, hence, we may write to the Dept. for augmentation of budget. Draft letter is placed herewith for signature if approved.

25-10-10

[Signature]
25.10.10

[Signature]
26/10/10

[Signature]
26.10.10

Despatched.

~~Director, SUDA
P.O (A)~~

Reconciliation of fund for s.m.s. of health progs in (OZM) phase was placed to the Dept. upto Dec/10 and fund received accordingly wherein Fund under the head "Hono & Salary" was received upto March only. The matter on augmentation of fund was discussed with Section Officer, Dept. of MA over telephone on 03.01.2011 and the UP was asked to send proposal for rest of the received fund upto March, 2011. Accordingly Draft letter is placed herewith for signature, if approved.

~~Director, SUDA~~
~~PO (H)~~

~~Goswami~~
04.01.11
Chinn
4/1/11
~~Goswami~~

This is to state that Estimated Budget for the health progs. namely CUDP III, CSIP, IPP-VII, IPP-VIII B.M. & Act sp Assigned for FY 2011-12 had been forwarded to the Dept. vide this office memo. no. SUDA - Health/504/08/345 dt. 16.12.2010.

As per discussion with the Section Officer, Dept. of MA over telephone on 26.4.11, we are to submit reconciliation for the period Apr to July, 2011. Draft letter is enclosed for signature, if approved.

~~Director, SUDA~~
~~PO (H)~~

~~2804-1~~
~~Goswami~~
28.4.11
Chinn
28/4/11
~~Goswami~~

Sub!- Release of Fund under the head Sal/Hon, Contingency & Rent and Drug under IPP-VII, IPP-VI (Extm), RCH, subproject, Asansol, CUDP-III & CSIP from MA Department.

We have placed budget for the above mentioned 05 projects for the F.Y - 2011-12, we have received 04 no. A 4.0 from Dept of MA regarding fund release under the head Sal/Hon, Cont & Rent and Drug for 05 projects. The main difference between our demand and appropriation made by department is given below (Project wise & head wise) :-

<u>Project Name</u>	<u>TOM</u>
CUDP III	789.02
CSIP	155.69
	<u>944.71</u>
<u>Dem Appropriation made by Dept.</u>	790.80
Under provision in Dept's Budget. (A)	<u><u>Rs 153.91</u></u>

IPP - VIII	3100.79
IPP - VIII (Extm)	765.42
RCH, Sub Project, Asansol	231.65
	<u>4097.86</u>

<u>Dem Appropriation made by Dept.</u>	
Sal / Honorarium	2893.19
Drug -	500.00
Cont ⁿ + Rent-	250.00
	<u>3743.19</u>
Under Provision in Dept's Budget. (B)	<u><u>Rs 354.67</u></u>

Total under Provision in Dept's Budget. (A+B) Rs 508.58

Similarly deficit between Requirement for 1st Qtr of F.Y 2011-12 & Release of Fund may be shown as below:-

	<u>Requirement</u>	<u>Fund Release</u>	<u>Surplus / Deficit</u>
For CUDP III	256.01		
CSIP	50.49		
	<u>306.50</u>	197.70 (A)	(108.80)

State Urban Development Agency, Health Wing, West Bengal

For IPP-VII, IPP-VIII (Extm) & RCH.

	<u>Requirement</u>	<u>Fund Released</u>	<u>Surplus/Deficit</u>
For Salaries/Honorarium			
IPP-VII	876.56		
IPP-VIII (Extm)	195.79		
RCH.	65.91		
	<u>1138.26</u>	987.75	(150.51)

For Drug :-

IPP-VII	87.90		
IPP-VIII (Extm)	33.07		
RCH.	3.83		
	<u>124.80</u>	125.00	0.20

For Contingency & Rent.

IPP-VIII	41.83		
IPP-VIII (Extm)	20.27		
RCH.	5.42		
	<u>67.52</u>	62.50	(5.02)

Net Deficit (B) (155.33)

TOTAL Deficit for 1st Qtr. (264.13)

Submitted for ~~taking~~ ^{kind} consideration so that augmentation of budget may be placed to the Dept. of Ht ~~to~~ ^{to} to avoid fund constraint under the above 05 Projects.

29-06-11

We may write to the Dept for augmentation of budget as well as release of further fund as per requirement for the period April to July of FY 2011-12. Draft letter is enclosed for signature, if approved.

30.06.11

30/6/11

P.P (H)

Director SUDA
POCH

Placed herewith comm. of the Jt. Secretary
Dept. of MA vide no. 432/MA/P/C-10/161-5/
2007 Pt. Dt. 28.07.11.
Draft letter ^{at Flay "A"} is enclosed for signature
if approved.

Director, SUDA

[Signature]
11-08-2011

It is learnt that Finance Dept has
released order for release of fund for
the month of August & Sept, 2011
we may submit requisition accordingly
to the Dept.

Draft letter at Flay "B" is enclosed for
signature, if approved.

[Signature]
11-08-11

[Signature]
11/8/11

[Signature]

Despatched.

This is to state that additional fund
will be received for CUP III & CSIP
as there is a gap between estimated budget
prepared by SUDA and appropriation made
by the Dept. during FY 2011/12. Additional
fund also received due to enhancement
of Pujya Bonus of Rs 1100/- per head as well
as committed liability spilled over from
the last FY due to less allotment.
The matter was discussed with FA, SUDA
He may write to the Dept. Draft letter
is enclosed for signature, if approved.

[Signature]
14.9.11

[Signature]
14/9/11

Director, SUDA

PO (4)

A statement showing fund received from the Dept, fund received to the ULBs and further requirement of fund under CWS III, CSIP, IPP-VII, IPP-VIII etc. RCH SP is to be forwarded to the Dept, as per ^{verbal} comm. of Director, SUDA with Dr. K.K. Mukherjee, the then Jt. Secy, Dept. of MA. Draft letter is enclosed for signature, if approved

~~Director SUDA~~

PO(H)

~~PO SUDA~~
01.12.11

WJ
2/12/11

Despatched.

Placed herewith comm. of the Jt. Secretary, Dept. of MA vide no. 753/MA/P/C-10/IG-5/2007 (A.) dt. 21.11.2011 on requirement of addl. fund for CWS III & CSIP.

Though we have sent the said statement vide this office w. SUDA-Health/501/08/231 dt. 01.12.2011 before receipt of his personal comm., further we may send the information, as desired. Draft letter is enclosed for signature, if approved

~~Director SUDA~~

PO(H)

~~PO SUDA~~
19.12.11

WJ
21/12/11

Despatched

~~PO SUDA~~

Enclosed opposite communication of Joint Secretary vide no. 826/HA/P/C-10/19-5/2007 dt. 19-12-11 regarding clarification of additional fund for CUPP-III & CSIP programmes. Placed herewith detailed clarification from our end, ~~for signature~~, for signature pl. Submitted

Draft letter is enclosed for signature, if approved. 10-02-12
S. S. Ghoshal
10.02.12

WT
10/2/12

S. S. Ghoshal

Despatched.

~~Under~~ Different urban health programmes in 52 ULBs, funded by Dept. of MA has been reorganised as Urban Primary Health Care services w.e.f 01-04-2012. The ULBs may be informed about the change of name by the department accordingly.

This is to mention here that, fund could not be release to the ULBs ^{til date} during this financial year due to non receipt of fund from Dept of MA. It is learnt from the department that there is an error in the Budget Publication no. 21 at Page no. 272 wherein in the scheme head will be 020 instead of 022. The department may be requested to take up the matter with P.D for correction of the same and release of fund. Draft letter is enclosed opposite for signature, if approved. Submitted.

Notes of FO (H) above.

Draft letter may be signed, if approved.

21/05/12

S. S. Ghoshal
21.05.12

WT
21/5/12

P.O. (H)
Din, SUDK

PO (H)

P.O. (H)
Director, SUDK
PO (H)

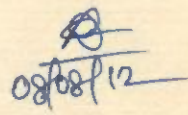
Enclosed opposite requirement of fund from Dept. of MA for the financial year 2012-13. It may be mention here that there was a wrong Detail head mentioned in Budget Publication. For this reason we have communicated with Dept of MA both in writing & verbally. Now, it is known that the problem is now solved by A.G. Department. Now, it is the time to release fund by Dept of MA from their end.

Last day it is also known that, F.D has issued an order for releasing Non-plan grant in respect of Salary upto Mar, 2013, For other Non plan grant it will be upto Dec, 2012 and for State Plan grant it will be upto Dec, 2012. A copy of F.D order is also enclosed.

Though we have ~~was~~ already requisitioned for release of fund, but it was upto July, 2012. So, a fresh requisition statement is prepared considering Salary grant upto Mar, 2013, other expenses & Drug upto Dec, 2012.

A forwarding letter is also placed herewith for signature pl.

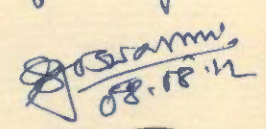
Submitted.

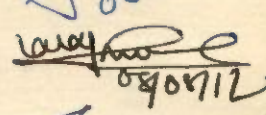

08/08/12

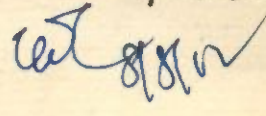
P.O (H)

Notes of FO (H) above.

As suggested by the Dept. as per order of Finance Dept. vide no. 800-F.O. SA-31-07-2012, we may submit requisition for 52 URB towards 1st no. / salaries for the period Apr-12 to March 13 and for drugs & other for the period Apr. 12 to Dec, 12. Draft letter is enclosed herewith for signature, if approved.


08.08.12


08/08/12


08/08/12

FR, SUDA

Director


DO (H)

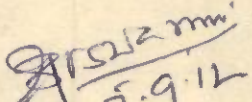
This is to state that Dept. has released fund relating hono/salaries and others for April to July, 2012. Fund for Drug not yet released.

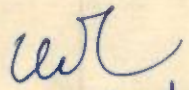
Everyday, chairmen from a no. of ULBs & health functionaries are making direct contact with SUDA and pressing hard for upto date release of fund on the eve of occassion of Puja. We may write to the Dept. Draft letter is enclosed for signature, if approved.

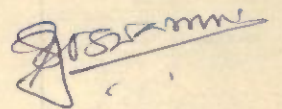
~~Director, SUDA~~

~~PO (H)~~


27/09/12



27.9.12

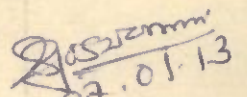

27/9/12

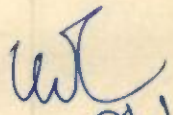


Despatched.

As communicated over telephone by the Dept. we may place requisition of fund for Drug & others for the period Jan-March, 2013 for the ULBs implementing Urban Primary Health Care Schemes. Draft letter is placed herewith for signature, if approved.


07.01.2013


07.01.13


27/1/13

~~Director, SUDA~~

~~PO (H)~~

Approps comm. of St. Secy, Dept. of MA
 vide no 517/MA/M/C-10/35-39/2012 and
 516/MA/M/C-10/35-39/2012 dt. 21.05.2013
 requisition for UPHCS in 52 UZBs
 for honorarium / salaries & others and
 Draft for FY 2013-14 is placed herewith
 for signature, if approved.

~~FA, SUDA~~
~~Director, SUDA~~

~~[Signature]~~
 30.05.13

[Signature]
 30.5.13

foregoing notes

As requested by the M.A. department -
 the requisition for
 the required fund under Urban Primary
 Health care services both Plan & non
 Plan separately are placed below for
 your perusal and approval.

U. L. B wise requirement of fund
 for total fund under Plan head of
 ₹ 5,47,28,000/- and fund relating to
 non plan of ₹ 42,04,66,360/- are
 also placed below for consideration
 of the M. A. department.

~~[Signature]~~
 31/5/13

PO (H)

[Signature]
 31/6/13
 [Signature]

Placed herewith comm. of Dept. of MA vide no
 613/MA/P/C-10/35-38/2012 & 614/MA/P/C-10/
 35-38/2012 dt. 12.6.2013 concerning
 clarification as to whether unspent amount will
 be utilised or to be adjusted from the present
 years claim. We may respond accordingly.
 Draft letters are placed herewith for signature,
 if approved.

Director SUDA
 PO (H)

[Signature]
 14.6.13

[Signature]
 14/6/13

Sub: Reminder for release of fund for meeting expenses for payment of honorarium & other ad procurement of drugs to the UBS implementing UPHCS.

This is to state that 1st Qtr. of FY 2013-14 has already been passed without release of fund to the UBS, creating unrest amongst the health workers. We may write to the Dept. Draft letter is placed herewith for signature, if approved.

Gossami
05.07.13

WT
17/7/13

Director, SUDA
PO(H)

Sub:- Requirement of fund for 4th Qtr of F.Y 2013-14.

As per telephonic request from Dept. of MA, we may agree to submit a statement showing requirements of fund for 4th Qtr of F.Y 2013-14 and Budget for F.Y 2014-15. Accordingly, a letter containing such statement herewith is placed below for your perusal & approval pl. Submitted for kind signature.

~~May pl. be~~

Gossami
16.12.13
WT
19/12/13

P.O(H)
F.A
Director
PO(H)

Previously we have written a letter to the Jt Secretary, MA Dept. on requirement of fund for onward payment to different ULBs implementing UPHES. In that letter we have written that there is no requirement under the head "Salaries / Honorarium." Now there is a communication from Dept of MA that a fresh letter is to be written to the Principal Secretary of Dept. of MA.

Now, a ~~the~~ fresh letter is placed below for kind approval & signature pl.
Submitted.

Prasanna
27.11.14
27/11/14

P.P.(H)
F.A

Spoken.

A letter addressed to the Jt Secretary & Sr. P.S to Principal Secretary, Dept. of M.A. is placed below for signature pl.
Submitted.

foregoing notes.

We may inform the reasons for not seeking of fund under 'Salaries & Honorarium' in 4th Quarter as queried by the Municipal Affairs Department over phone.

If approved, the letter in this regard may please be signed

Prasanna
29/11/14

29/11/14

F.O.(H)
Will you pl. speak!

W

F.A

Director

PO(H)

Requisition of fund for 52 ULB,
implementing UPHCS for the month
of April to July 2014 of FY 2014-15
may be placed to the Dept.
Draft letter is placed herewith for
signature, if approved.

[Signature]
28.5.14

WT
28/5/14

Director, SUDM
PO(19)

As required by Dept of ARA, we may
agree to issue utilisation certificate under
Plan head & non plan head for the
FY 2013-14. Accordingly, a letter alongwith
two nos. of UC are placed below for
kind approval & signature.
Submitted.

[Signature]
02-06-14

The proposed letter as mentioned
in 'x' may pl. be signed

[Signature]
2/6/14

WT
5/6/14

P.O(H)
F.A & E.O
add: Director(F)

PO(H)

Memorandum enclosed at File "x" may
kindly be taken into consideration, wherein
Finance Department has agreed to release
fund under non plan head upto March, 2015
for salaries/Honorarium purpose & for other
non-plan budget, upto Dec, 2014.
For Plan Budget, allotment may be
made upto Dec, 2014.

Based on this & a communication with an official of Dept of MA, we may agree to write a letter to the Spl. Secretary regarding further fund as allotted under both non plan & Plan head immediately for onward release to UBS, implementing UPHEs.

Hence, a draft letter is placed with a statement making requisition of fund under the head Salaries/Honorarium for 08 months (i.e. Aug-14 to Nov-15) & other & Dmg head upto Dec, 2014 (i.e. 05 months), for kind approval & signature pl.

Submitted.

08/08/14

Goswami
11-8-14

may be signed

11/8/14

11/8/14

P/O (H)
F.A. & L.O
addl. Director
(Finance)
Director
PO (H)

Based on a telephonic conversation between the U/S and one of the official of Dept. of MA, Govt. of ~~West~~ it is learnt that Govt. has approved for release of fund under both plan head & non-plan head of budget provision for F.Y 2015-16, it is the time to place a requisition for first 04 month (APR-July, 15) under the above mentioned heads for onward release to ULBs. under the heads "Other" and "drug" head.

Hence, a draft letter is placed opposite regarding the estimated amount of fund for those 04 months.

Submitted for kind approval & signature pl.

P.O (H)
Director
POCH

16/06/15

Goswami
16.6.15

WT
16/6/15

Based on a telephonic conversation between the U/S & one of the official of Dept of M.A, we may write to the department for release of fund under Hon/salaries & other (upto March, 16) & drug head (upto Dec-15) so that fund may be release to ULBs, implementing UPHEs.

A draft letter is placed opposite for signature pl.

Submitted.

P.O (H)
Director
POCH

12-08-15

Goswami
12.08.15

WT
12/8/15

We have received an email communication from Dept. of M.A regarding figures of Non-Plan Budget head for Urban Primary Health Care Services (UPHCs) for 2014-15 & Estimated Budget for 2016-17. They have enclosed a format alongwith the email and requested us to fill it up & send it through return mail.

We have filled up the format accordingly and placed below for kind approval so that it may be send to the Department. Submitted.

14/10/2015
 Goswami
 14.10.15

BE for 2016-17 and RE for 2015-16 placed at CP side are found in order. Hence, may be. be approved for submission to MA. Dept.

15/10/15

WT
 15/10/15

Placed opposite requirement of fund under the heading Salary/Honorarium, & others (under Non-Plan head) and under Drug (under Plan head) for the period from Apr - July, 2016 for the FY 2016 for implementing UPHCS. Submitted for kind signature pl.

25/05/2016

Goswami
 25.05.16

WT
 25/5/16

P.O (H)
 Addl. Director
 F.A

Director -
 P.O (H)

P.O (H)
 Director
 P.O (H)

Placed opposite two (02)
 Communication from Jt Secretary, Dept. of
 M.A, Govt. of West Bengal regarding non-
 release of fund under both plan head
 (for drug procurement) & Non-plan head (Sal/Homd
 Others) for 1st Qtr. of F.Y 2016-17.
 The reason of which is huge amount of
 unspent fund for F.Y. 2015-16 lying
 with us. Under ~~the~~ both head of
 Account which is tallied with our
 Accounts.

Hence, it is proposed that we may
 submit quarterly v.e. to Dept. of
 M.A & then requisition of fund for each
 quarter may be furnished by us to
 the department.

Submitted for kind notice.

P.O(H)
 Director

PO(H)

20/08/2016
 Goswami
 20.08.16

WT
 21/8/16

Note at above may kindly be seen.
 As proposed, we have submitted, v.e upto
 Sep-2016 in last week and unspent balance
 of Rs 729.23 lakh under non-plan head and
 Rs 140.10 lakh under plan head is lying with
 us.

Now, we may agree to submit a requirement
 of fund for the period from Apr to Dec-2016 for
 the F.Y 2016-17.

A draft letter is placed below for signature

Submitted -

P.O(H)
 Director

PO(H) Pl.

28/10/2016
 Goswami
 28/10/16

WT
 28/10/16

সুডা

As per discussion with officials of Dept. of UD&MA, we have placed a letter alongwith V.C for procurement of drug, upto Dec, 2016.

Herein, attention is invited that we have not received any fund under this head during 2016-17.

Now, a requisition of fund is placed below for kind signature pl. Submitted.

P.O (CH)

06/03/2017

GUSANMI
6.3.17
[Signature]