

*Ajoy Dey*

Member  
West Bengal Legislative Assembly  
Chairman  
Santipur Municipality



Code -953472  
Phone : Office - 278029  
Fax : 277170  
Resi : 278262

e-mail : santipurmunicipality@gmail.com  
e-mail : ajoydeysnt@gmail.com

Ref. No. 1320/4/24

Date 12.05.16.

To  
The Director  
SUDA(Health wing)  
ILGUS BHAWAN,  
Bidhannagar, Sec.- III,  
Kol- 700091.

**Sub :- Resignation from the post of Sanitary Inspector under CBPHCS Project**


Sir/Madam,

This is for your kind information that Sri Alok Roy, Sanitary Inspector under CBPHCS Project of Santipur Municipality has submitted his resignation on 09.03.2016 w.e.f 1<sup>st</sup> March 2016 and his resignation has been accepted by the undersigned.

This is for your kind information and necessary action.

Thanking you.

Encl:- Copy of resignation letter

  
12.05.16.  
Chairman  
Santipur Municipality



How fine

SANTIPUR MUNICIPALITY	
RECEIVED	9.
RECEIVED	09-03-16
RECEIVED ON	3086/4/24

To  
 The Chairman,  
 Santipur Municipality,  
 Santipur, Nadia.

Subj: Resignation letter from the Post of  
 Sanitary Inspector Under CBPHCS.

Sir,

With due respect I beg to  
 inform you that I ~~strve~~ ALOKE RAY  
 Sanitary Inspector Under CBPHCS.  
 I have joined in W.B.H.S. Senior  
 Treatment Supervisor Under RNTCP.

I do hereby submit my resignation


from the post of Sanitary Inspector  
 ref. 1st march 2016.

Please accept my resignation

Thanking You.

Yours faithfully  
 ALOKE RAY

Date - 09-03-2016

  
 Chairman  
 Santipur Municipality

*Resignation  
 letter of S.I.  
 under CBPHCS  
 to health  
 dept  
 No*

Accepted  
 X H.O to  
 note.

ସେଲ୍ସ୍ ଅଗାମୀ ଅଫେସନ ଏଠା ଉପା ଆଗାମୀ ୨୦/୧୨/୨୦୦୯  
ଉପାରେ । ନୀତିପୁର ମୋଡ଼ିଫିକାସନ ବିଷୟ ।

ବିଷୟ ->

- ୧। ସେଲ୍ସ୍ ଓପାକ୍ ଏବଂ ଆଇନା ଚିକିତ୍ସା ଉପାୟା, ମାତ୍ର ତିନି ଶାଖା-  
ଉପାୟା ଚିକିତ୍ସା ଉପାୟା ଉପାୟା ।
- ୨। ସେଲ୍ସ୍ ଓପାକ୍ ଏବଂ ଶାଖା, ଉପାୟା, ଏବଂ ସେଲ୍ସ୍ ଚିକିତ୍ସା ମାତ୍ର ଉପାୟା-  
ଏକକାକ କାକ୍ ମାତ୍ର ଉପାୟା ।
- ୩। ସେଲ୍ସ୍ ଓପାକ୍ କାକ୍ କାକ୍ ସାକ୍ ସାକ୍ ଅଫେସନ ଉପାୟା ଉପାୟା-  
ଉପାୟା ମାତ୍ର ଉପାୟା, ଏବଂ ଉପାୟା ଉପାୟା ଉପାୟା ଉପାୟା ।
- ୪। ସେଲ୍ସ୍ ଓପାକ୍ କାକ୍ ଉପାୟା ଉପାୟା କାକ୍ ଉପାୟା ।
- ୫। ଉପାୟା ଉପାୟା ଉପାୟା କାକ୍ ଉପାୟା ।
- ୬। ଉପାୟା ଉପାୟା ଉପାୟା ଉପାୟା ଉପାୟା ଉପାୟା ।
- ୭। ଉପାୟା ଉପାୟା ଉପାୟା ଉପାୟା, ଉପାୟା ଉପାୟା ଉପାୟା ଉପାୟା ।
- ୮।

classified.

*[Signature]*  
04.02.10.

*[Signature]*

Member  
Chairman-in-Charge  
Municipality

4-2-2010

**Ajoy Dey**

Member

**West Bengal Legislative Assembly**

Chairman

**Santipur Municipality**



Code : 953472

Phone : Office - 278029

Fax : 277170

Resi : 278262

Chamber - 278111

e-mail : santipurmunicipality@gmail.com

Ref. No. .... 1841/4/24

Date : ..... 01/07/13

To  
The Director,  
State Urban Development Agency,  
Health Wing,  
Ilgus Bhavan, H.C. Block,  
Bidhannagar,  
Kolkata - 700 091.



PO (H)  
*[Handwritten signature]*

Sub. : Implementation of Urban RCH Programme-Recruitment of Medical Officer and ANM/GNM.

Ref. No. SUDA-Health/451/12/317(85) dated 4.2.2013.

Sir,

With reference to your memo.no. Health/451/12/317(85) dated 4.2.2013 regarding the matter cited above I came to know that you have published an advertisement in some newspapers on 2.2.2013 for "Recruitment of Medical Officer and ANM/GNM". Three eligible candidates applied for the post of ANM/GNM to this Municipality. They appeared before the selection committee on 25.3.2013 for an interview. After taking interview the selection committee as per 100% roster prepared a panel consist of three candidates as noted below and recommended for approval.

1. Deepsikha Nag - 1<sup>st</sup>.
2. Baby Khatun - 2<sup>nd</sup>.
3. Elora Maiti - 3<sup>rd</sup>.

The chairman, Santipur Municipality issued appointment letters to Deepsikha Nag and Baby Khatun, the 1<sup>st</sup> and 2<sup>nd</sup> position holder in the panel duly recommended by the Selection Committee on 4.4.2013. Deepsikha Nag and Baby Khatun joined in the post of GNM and ANM on 09.04.2013.

The Board of Councillors at their meeting held on 13.5.13 approved the panel recommended by the selection committee and the appointments issued by the Chairman unanimously. The copy of resolution adopted by the Board of Councillors at its meeting held on 13.5.13 along with a copy of panel recommended by the selection committee are enclosed herewith for your information and taking necessary action.

Yours faithfully,

*[Handwritten signature]*  
29/06/13  
Chairman,  
Santipur Municipality.

Encl. : As stated.

## SANTIPUR MUNICIPALITY

Date of Interview-25.03.2013

Score Sheet of candidates for the post of ANM / GNM

Sl. No.	Name of Candidate	Chairman	Rep. SUDA	Rep. D.L.B	Rep. D.M.	A.C.M.O.H Ranaghat Sub-Div	Health Officer	Supd. Santipur S.G. Hosp.	B. Pramanik Councillor in charge, Health	Total	Average	Rank
1	Baby Khatun	14	Absent	15	12	14	14	Absent	15	84	14	2nd
2	Deepshikha Nag	20	80	19	16	17	20	80	16	108	18	1st
3	Elora Maiti	09	80	13	08	11	11	80	10	62	10.33	3rd.

*[Signature]*  
25/3/13  
Chairman  
Santipur Municipality

*[Signature]*  
25/3/13

Chairman  
Santipur Municipality

*[Signature]*  
25/3/13

Asst. Comm. Medical Officer  
Health Ranaghat Subd.

*[Signature]*  
25.3.13

Dy Magistrate &  
Dy Collector, Nadiya

*[Signature]*  
25/3/13  
Councillor  
Municipality

Councillor  
Municipality

*[Signature]*  
25/3/13

Health Officer  
Santipur Municipality

**Attested**  
*[Signature]*  
Executive Officer  
Santipur Municipality

কোম্পানির হপার মডেল - ক্যাডমিনার গানের পরিচালনা দলের আবিষ্কৃত কার্যবিবরণী: -

স্থান: হপার মডেল-কল  
 সময়: দুপুর ৪ ঘটিকা  
 তারিখ: ২০ই মে ২০২০

উপস্থিত - ক্যাডমিনার বৃন্দ

১. শ্রী অজয় দে - সভাপতি
২. আব্দুল মান্নান কারিম - সহ: সভাপতি
৩. কামনা মিকদার -
৪. মনি মাম -
৫. মতন সরকার -
৬. হেলিকা আফিকারী -
৭. বাবু প্রাণাঙ্ক -
৮. সুলতানা সজন
৯. উজ্জ্বলা দাস -
১০. খাদিজা খান -
১১. সুরত হোসেন -
১২. ইদিরা ভূঞা -
১৩. সুলতানা প্রাণাঙ্ক -
১৪. নবশ্যামা মরায় -
১৫. মঞ্জী মাম -
১৬. রুনা হোসেন -
১৭. অরুণা হোসেন -
১৮. তারক দাস -
১৯. সহ: সাজ্জাদ হোসেন

\* \* \* \* \*

৮. রাজ্য নগর উন্নয়ন সূচনার (SUDA) তার ০৪.০২.২০২০ তারিখের সূচনা (৪৫০/১৫০) ২২/৩১৭ (৮৫) সূচনার প্রাচীর-আব্দুল মান্নান সভাপতি মহোদয়ের নেতৃত্বে মনোমুগ্ধকর ভাবে মনোমুগ্ধকর সাহায্যে গার্ভেজী-জা ও গিল্লুর-খাদ্য বিকল্প (R.E.H. Programme) প্রকল্পে পৌরসভার একজন কোডিকাল অফিসার-৩৩ পঁচাত্তর ANM/GNM নিম্নোক্তের জন্য রাজ্য নগর উন্নয়ন সূচনা বিকল্পের-স্বাভাবিক কর্মসূচী প্রদর্শন গ্রহণ করেন। এই বিকল্পে ১৩ জন প্রার্থী-আবেদন করেন। ১৩ জন আবেদনকারী প্রার্থীর মধ্যে-বিকল্পের তত্ত্বাবধী-সঠিক আবেদন না-হওয়ায় ২০ জনের আবেদন প্রত্যাহাস করা হয় তার ২৫.০৩.২০২০ তারিখে হোয়াটস-৩ জন প্রার্থীকে-নিম্নোক্তের কনিষ্ঠের নিচে-প্রাথমিক কার্যের জন্য-আবেদন করা হয়। উক্ত তারিখে ৩ জন প্রার্থী-প্রাথমিক কার্য-উপস্থিত-হওয়ায় পরিবেশগত-নিম্নোক্তের কনিষ্ঠ-৩ জনের একটি প্রকল্প স্থগিত করেন। প্রকল্পের অধীন প্রার্থী-দীর্ঘদিনের নাগকে GNAM পদে তত্ত্বাবধী-প্রার্থী-হওয়া-খাদ্যের ANM পদে ও ২০০ পদে তত্ত্বাবধী-হওয়া-করিয়া-নিম্নোক্ত-নিম্নোক্ত-করা-জন্য সূচনার করেন। নিম্নোক্তের কনিষ্ঠের সূচনার তত্ত্বাবধী-জা ও গিল্লুর-খাদ্য বিকল্পে প্রকল্পে-পৌরসভায়-২৩৫০.০০ (২৩ হাজার -

স: সূ

পতনসহ (আসন্ন) ভাঙ্গা-সুন্দ-সাদিতে পারিপার্শ্বিক এক বস্তুর উল্লিখিত-  
 দাওয়াত মহাশয়- GNM সনে দীপশিখা নাগ ও ANM সনে বৈী খাটুন হক নিমোদা  
 কবিমাদেন। উক্তসনে ভাঙ্গাদের নিমোদা কবন ● উল্লিখিতসনের উল্লিখিত-মহাশয়-  
 দাওয়া উচ্চস্থাপন করেন।

বিবাদ জীব আলাচনাসনে- দাবীদাওয়াতসনে- কাছ মতর উল্লিখিত স্তর-উক্তসনের নিয়মাবলী-  
 এক: নিমোদন কবিমাদেনে দুসাদিগে উল্লিখিত- দাওয়াত মহাশয়- GNM ও ANM সনে-  
 যথাসময়ে দীপশিখা নাগ-ও বৈী খাটুন হক নিমোদা করেন চাহা উল্লিখিতসনে কবিমাদেন।

\* \* \* \* \*

সপার সূখ কোম্পানী,  
 সান্তিপুর-  
 তারিখ- ২৩.০৫.২০১৩.

খা: অজমল হুদ  
 দাওয়াত  
 সান্তিপুর সুপারমার্কেট

Attested  
  
 Executive Officer  
 Santipur Municipality  
 12. 05. 2013

# Ajoy De

Member W.B. legislative Assembly  
Chairman Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi : 278262  
Chamber : 27811

Ref. No. - 1308/4/24

Date... 06/07/12

To  
The Project Director, SUDA  
ILGUS BHAWAN, Health Wing,  
HC - Block, Sector - III,  
Bidhannagar, Kol- 700091



Sir / Madam,

In the presence of members of the Health & Family welfare Committee an Interview was held on 27.04.2012 for different posts of C.B.P.H.C.S. project under Santipur Municipality and the following candidates were selected against the posts noted below and they have joined their duties.

Sl. No.	Name of the candidates	Designation	Date of Joining
1	Aloke Roy	Sanitary Inspector	12.06.2012
2	Biswanath Banerjee	Multipurpose Helper - Cum-S.K. Clerk	12.06.2012
3	Ruma Dutta	F.T.S	12.06.2012
4	Kakali Pramanik	H.H.W	13.06.2012
5	Gayatri Bhattacharjee	H.H.W	13.06.2012

This is for yours kind information & necessary action.

Thanking you

Yours faithfully

Chairman  
Santipur Municipality



**Ajoy Dey**

Member

West Bengal Legislative Assembly

Chairman

Santipur Municipality



Code : 953472

Phone : Office - 278029

Fax : 277170

Resi : 278262

Chamber - 278111

e-mail : santipurmunicipality@gmail.com

Ref. No. .... 222/4/24

Date : .... 13/03/12

To  
The Director  
SUDA, (Health Wing)  
HC- Block  
Sector-III  
Bidhannagar  
Kolkata- 700091



PO(H)  
26/3/12

Sub:- Interview for recruitment in the post of Sanitary Inspector(1) , Multipurpose Helper-cum-S.K.Clerk(1), H.H.W(2) & F.T.S(1) in Community Based Primary Health Care Service in Santipur Municipality.

Sir/Madam,


Date of interview for selection of candidates for the posts mentioned above in CBPHCS Project has been fixed on 31/03/2012 You are requested to kindly send your representative at the interview board with a view to take interview of candidates applied for the posts.

Date :  
31.03.2012

Time:  
12 noon

Venue:  
Santipur Municipality

Thanking you

  
13/3/12

Chairman  
Santipur Municipality

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ....SUDA-Health/48/08/183

Date .....10.10.2011  
18**From : Director, SUDA****To : The Chairman  
Santipur Municipality****Sub. : Recasting of fund lying under different A/C heads of CBPHCS.****Ref. : Your communication vide no. 2160/4/24 dt. 28.09.2011.****Sir,**

The fund lying with you for an amount of Rs. 5,74,338/- as on 31.08.2011 as stated by you, will be Rs. 5,74,178/- as gross expenditure including P. Tax has been booked by the A/C section of Health, SUDA. Hence, the SOE submitted by you under memo no. 632/4/24 dt. 17.03.2011 for an amount of Rs. 22,840/- will be Rs. 23,000/- under the A/C Head "Salaries".

The fund lying with you as on 31.08.2011 is re-casted. Hence, the available fund will be as under after recasting :

<b>A/C Heads</b>	<b>Amount lying as on 31.08.2011</b>	<b>After recasting of A/C heads as on 31.08.2011</b>
Equipment	3590	0
Furniture	4163	0
Honorarium	89369	432721
Salaries	375279	40000
Drug	82755	82435
IEC	358	358
Operating Cost	18664	18664
<b>Total=&gt;</b>	<b>574178</b>	<b>574178</b>

You are requested to instruct your office to follow the re-casted account as on 31.08.2011 as mentioned above.

Thanking you.

Yours faithfully,

**Director, SUDA**

**Ajoy De**

Member, W.B. legislative Assembly  
Chairman Santipur, Municipality



48

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi : 278262  
Chamber : 27811

Ref. No. - ..... 2160/4/24

Date..... 28/09/11

To  
The Project Director,  
State Urban Development Agency (SUDA),  
Health Wing, "ILGUS BHAVAN"  
H-C Block, Sector-III, Bidhannagar,  
Kolkata-700 091.



**Sub: Payment of arrear @ Rs.500/- per month per head for the Financial Year 2010-2011 under Community Based Primary Health Care Service in Santipur Municipality.**


Madam,

In reference to Memo No. 644/MA/C – 10/Cs/2010 dated 6<sup>th</sup> August 2010 of the department of Municipal affair, Govt. Of W.B Writers' Building , Kolkata - 700001, I am to inform you that arrear of HHW & FTS working under Community Based Primary Health Care Service in Santipur Municipality remains pending for a long period due to non payment of fund under the head arrear from your end. But fund under the head Honorarium in our hand does not permit payment of arrear for the Financial Year 2010-11 amounting to Rs. 318000/- only to HHW & FTS (45 HHW & 8 FTS =53 heads).

In this connection I am sending a statement in details regarding fund position at present. You are requested to kindly sanction fund in this matter.

Thanking you.

Yours faithfully

  
28/09/11

Chairman  
Santipur Municipality

Howo: 8C701

## Santipur Municipality

Fund as on 31.08.2011 under CBPHCS Project

<u>Head Of Fund</u>	<u>Amount (Rs.)</u>
EQUIPEMENT	3590.00
FURNITURE	4163.00
HONORARIUM	89369.00
SALARY	375439.00
BONUS	
DRUG	82755.00 —
RENT	
IEC	358.00
OPERATING COST	18664.00
	<u>574,338.00</u>

Aug 2 Sept. 11/11/11. See.

137000  
2000

Income - 274000 + 158561  
Exp - 40000  
Drug - 82755  
IEC - 358  
Op. cost - 18664

*Abdul Salam Karim*  
Vice-Chairman  
Santipur Municipality  
Santipur, Nadia.



S.T.D. 03472  
Phone : Office - 278029  
Fax : 277170  
Resi. : 278143, 278239  
Mobile : - 9434821742  
Office of the Councilors of Santipur  
Municipality. (Estd. 1853)  
Santipur, Nadia. Pin- 741404

Ref. No. .... 1221/4/14

Date : 08/09/11

To  
Dr. Sibani Goswami  
The Project Director, Health Wings  
State Urban Development Agency (SUDA).  
Health Wing, "ILGUS BHAVAN"  
H-C Block, Sector-III, Bidhannagar,  
Kolkata-700 091.

**Sub: Payment of Arrear @ Rs. 500/- per head per month during the period 01.04.2010 to 31.03.2011 for Ms cell employees and HHW working under Community Based Primary Health Care Service in Santipur Municipality.**

Madam,  
With reference to the matter cited above I am to inform you that arrear of employees working under Community Based Primary Health Care Service Project in Santipur Municipality remains pending during the period 2010 - 2011 vide Memo No 644/MA/C - 10/3S/2010 dated 6<sup>th</sup> August 2010 Department of Municipal Affairs, Govt. of West Bengal, Writer's Building, Kolkata. In this connection I do hereby submit a statement regarding the fund to be allotted for the arrear.

No of employees during 2010- 2011	Arrear due during 2010 - 2011
58 (Ms Cell - 4, HHW- 54)	(58 X Rs.500/- X 12 months) Rs.3,48,000/-

Thanking you.

Yours faithfully.

*Abdul Salam Karim*  
Vice-Chairman 08/09/11  
Santipur Municipality.

24500

taken into A/c during  
release of fund for Aug-Sept.

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING  
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....  
**SUDA-Health/48/08/130**

Date .....  
**25.08.2011**

**From : Director, SUDA**

**To : The Chairman  
Santipur Municipality**

**Sub. : Filling up the different vacant posts under  
Community Based Primary Health Care Services.**

**Ref. : Your communication bearing memo no. 1597/4/24 dt. 25.07.2011.**

**Sir,**

With reference to above, you are requested to follow the Notification of Department of Municipal Affairs vide no. 111/MA/C-10/3S-55/2005 dt. 02.02.2007 and 239/MA/C-10/3S-55/2005 dt. 07.03.2007 (copy enclosed for ready reference) relating to filling up of the vacant posts of Medical Officer (2 nos.), Sanitary Inspector (1 no.) and Multipurpose Helper cum Storekeeper cum Clerk (1 no.).

With regard to selection of First Tier Supervisor (FTS) – 1 no., this office earlier communication vide no. SUDA-Health/63 ULBs/07/691(8) dt. 21.02.2008 (copy enclosed for ready reference) is referred to for criteria of selection.

Thanking you.

Yours faithfully,

**Encl. : As stated.**

  
**Director, SUDA**

# Ajoy De

Member W.B. legislative Assembly  
Chairman Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi : 278262  
Chamber : 27811

Ref. No. - 1597/4/24

Date..... 25/07/11

To  
The Director,  
SUDA,  
ILGUS BHAWAN,  
Bidhannagar, Sector III,  
H.C.Block,  
Kol- 700091



Sir/Madam

This is for your kind information that the following posts remain vacant as the concerned employees are not working in the CBPHCS project. Therefore fresh recruitment of staffs is needed against these posts for smooth running of the project .

<u>Name Of the Post</u>	<u>No.</u>
1. Store keeper cum SK Clerk	1
2. First Tier Supervisor	1
3. HHW	1
4. S.I.	1
5. Medical Officer	2

You are requested to kindly give us permission for fresh recruitment against the above mentioned posts through Health & Family welfare committee.

  
Chairman  
23/07/11  
Santipur Municipality

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....SUDA-Health/48/08/108

Date .....02.08.2011

**From : Director, SUDA**

**To : The Chairman  
Santipur Municipality**

**Sub. : Payment of rent for Sub-Centre under CBPHCS, Santipur Municipality.**

**Sir,**

With reference to your communication vide no. 1675/4/24 dt. 02.08.2011, It is seen that payment of rent for Sub-Centre could not be made at your end due to shortage of fund under the specific A/C head of "Rent". You are requested to re-allot Rs. 50,000/- (Rupees Fifty thousand) only from the available fund under the A/C heads "Operating Cost" and "IEC" to the A/C head "Rent" for such payment for the present and SOE be submitted accordingly.

Thanking you.

Yours faithfully,

  
Director, SUDA



Attention to Dr. Goswami

**Ajoy De**

Member W.B. legislative Assembly  
Chairman Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi : 278262  
Chamber : 27811

Ref. No. - .....1675/4/24

Date.....02/08/11

To  
The Director ,  
SUDA,  
ILGUS BHAWAN,  
Sector III  
Bidhannagar,  
Kol - 700091.

Sir/Madam,

This is for your kind information that rent for Sub-Centre of CBPHCS project in our ULB remains pending since September 2010 due to non allotment of fund under the head 'Rent' for a long time. A statement of fund as on 31.07.2011 in details is submitted along with this letter.

Under the above circumstances I therefore to request you kindly sanction Rs 99000/- (Rs. 1000/- X 11 months X 9 Sub Centre = Rs. 99000/-) or give us some written instruction regarding the way of payment of rent.

This is very urgent.

Encl:- Statement of fund in details

  
Chairman  
Santipur Municipality

## Santipur Municipality

### Fund as on 31.07.2011 under CBPHCS Project

<u>Head Of Fund</u>	<u>Amount (Rs.)</u>
EQUIPEMENT	3590.00
FURNITURE	4163.00
HONORARIUM	223362.00
SALARY	412654.00
BONUS	
DRUG	82755.00
RENT	
IEC	20358.00
OPERATING COST	48690.00
	<u>795,572.00</u>

DR. Tapan Sinha.

M-9475275073



# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ....SUDA:Health/48/08/102

Date .....27:07.2011

From : Director, SUDA

To : The Chairman  
Santipur Municipality

Sub. : Payment of rent for Sub-Centre under CBPHCS, Santipur Municipality.

Sir,

It is learnt that payment of rent for Sub-Centre could not be made at your end due to shortage of fund under the specific A/C head of "Rent". You are requested to <sup>to the A/C - Rent</sup> utilize the available fund under the A/C head "Operating Cost" for such payment for the present and SOE be submitted accordingly. <sup>As 50000/- (Rupees) - 50000/-</sup>

Thanking you.

Yours faithfully,

Director, SUDA

**Ajoy De**

Member W.B. legislative Assembly  
Chairman Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi : 278262  
Chamber : 27811

Ref. No. - J.20/4/24



Date: 30.3.2011.

To  
Sri M.N. Pradhan,  
Joint Secretary to the Govt. Of W.B.,  
Department of Municipal Affairs,  
Writers' Buildings, Kolkata - 700001.

Madam,

In reference to the letter vide memo no. 452(130)/MA/C-10/3S-45/2007 of Sri M.N. Pradhan Joint Secretary to the Govt. of W.B. dated Kolkata, the 07<sup>th</sup> June 2010, I am to inform you that the services of the personnel engaged Under C.B.P.H.C Service in Santipur Municipality was extended upto 31/03/2011. Since Health Services provided by the Municipality is indispensable to the community, they will not be released thereafter and you are requested to kindly issued a letter for extension of CBPHC project for a further period of one year beyond 31.03.2011. Need it be mentioned that a gap of one day will be maintain between two contracts.

Thanking you

Yours faithfully

*Sd. A. De*

Chairman  
Santipur Municipality

Copy forwarded to :

✓ The Director, SUDA, ILGUS BHAVAN, Bidhannagar, Kolkata - 700091

*Sec-III H.C Block*

*A. De*  
29/03/11  
Chairman

Santipur Municipality

SANTIPUR MUNICIPALITY	
RECEIVED BY	<i>W</i>
RECEIVED ON	26-7-10
RECEIVED NO	882/4/24

**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF MUNICIPAL AFFAIRS**  
 WRITERS' BUILDINGS, KOLKATA-700001

No.452(130)/MA/C-10/3S-45/2007

Dated, Kolkata, the 07<sup>th</sup> June, 2010.

From: Sri M. N. Pradhan,  
 Joint Secretary to the Govt. Of W.B.

To : The Mayor/Chairperson, Santipur  
 .....Municipal Corporation/Municipality.

*P.O - Santipur, Dist - Nadia*

Sub;- Extension of tenure of the services of the personnel engaged under CBPHCS scheme for further one year w.e.f 01.4.2010 i.e., upto 31.3.2011.

Sir/Madam,

With reference to Memo No. HF/O/PSB/3C-13/2010.03/1(1) dt.29.03.2010 of the Department of Health & Family Welfare I am directed to state that the tenure of the personnel engaged under Community Based Primary Health Care Services in 63 ULBs is extended for further one year w.e.f. 01.4.2010 and upto 31.3.2011 subject to satisfactory performance.

Where fresh contract needs be entered into a gap of at least one day between the two contracts should be maintained.

Yours faithfully,

*[Signature]*  
 Joint secretary. *H/6/2010*

No.452(130)/1/MA/C-10/3S-45/2007

Dated, Kolkata, the 07<sup>th</sup> June, 2010.

Copy forwarded for information and necessary action to the Director, SUDA, W.B.

Joint Secretary.

Sm.07.5.10

*H.O to note.*

*[Signature]*  
 30/07/10

## Santipur Municipality

Fund as on 12.08.2009

<u>Head Of Fund</u>	Amount (Rs.)
EQUIPEMENT	3,590.00
FURNITURE	4,163.00
HONORARIUM	20,671.00
SALARY	10,016.00
DRUG	3,153.00
RENT	-
IEC	5,358.00
OPERATING COST	6,208.00
	<u>53,159.00</u>

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ....SUDA-Health/48/08/57

Date ...04.05.2009

From : Director, SUDA

To : The Chairman  
Santipur Municipality

Sub. : Continuation of services of Accounts Asstt. for M & S Cell under  
Community Based Primary Health Care Services.

Ref. : Your communication bearing memo no. 901/4/24 dt. 29.04.2009.

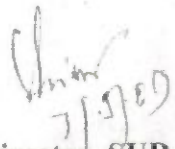
Sir,

With reference to your communication mentioned above, you are requested to furnish information on the following points :

- i) The period for which Shri Talukdar was engaged as Accounts Asstt. on contract basis.
- ii) Whether Shri Talukdar remained absent during the period of contractual engagement.
- iii) Whether the ULB is satisfied with the service rendered by Shri Talukdar.
- iv) Whether the ULB has taken any decision to renew his tenure of contractual engagement and
- v) Whether special leave is admissible to employees on contract service as per Municipal Leave Rules for employees.

Thanking you.

Yours faithfully,

  
Director, SUDA



**Ajoy De**

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Res: 278262  
Chamber - 278111

Ref. No. - 901/4/24

Date : 29/04/09



PO(A)  
S/S


To  
The Director,  
State Urban Development Agency (SUDA),  
ILGUS BHAVAN,  
HC-Block, Sector - III  
Bidhannagar,  
Kolkata - 700091

Sir/Madam,

In reference to our office memo no 512/4/24 dated 07.03.2009 I had informed you that Account Assistant under CBPHCS Sri Sourav Talukdar was remaining absent from duty from 1<sup>st</sup> Nov. 2008 and had not submitted joining report on 1<sup>st</sup> Jan. 2009 after completion of one year contract service.

Now Sri Talukder is willing to join as Account assistant under CBPHC Project in our ULB w.e.f from 01.05.2009. His period of absence from 1<sup>st</sup> Nov. 2008 to 30<sup>th</sup> April 2009 has been sanctioned as special leave without pay. Xerox copy of his application for joining is forwarded to you for your kind approval.

Your faithfully

  
29.4.09

Chairman  
Santipur Municipality

Handwritten notes in the top left corner, possibly a signature or initials.

SANTIPUR MUNICIPALITY	
RECEIVED BY	[Signature]
RECEIVED ON	28-04-09
RECEIVED NO	7027

(Handwritten text below the stamp, possibly a name or title.)

Handwritten initials or date: 4/24

Handwritten text on the left side of the page.

Main body of handwritten text, appearing to be a list or report of items.

Account Assistant (Account Assistant) - Handwritten signature and title.

H.O to report.

28/4/09

He may be allowed to join Subject to approval SODA

29/4/09

Seen

29/4/09

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Res: 278262  
Chamber - 278111

Ref. No. - 5/2/4/24

Date : 07/3/09



To  
The Director,  
State Urban Development agency (SUDA),  
ILGUS BHAVAN,  
HC Block, Sector- III,  
Bidhannagar,  
Kolkata- 700091

Sir/Madam,

I am to inform you that in connection with C.B.P.H.C.S i) Account Assistant Sourav Talukdar, who was working from 1<sup>st</sup> Jan.2008 is remaining absent from duty from 1<sup>st</sup> Nov. 2008 and has not submitted joining report on 1<sup>st</sup> January 2009 after completion of one year contract Service.

ii) Medical officers & Sanitary Inspector were not available in spite of advertisement in local news paper .

This for your kind information & necessary action.

Yours faithfully

*AD*  
2/3/09

Chairman  
Santipur Municipality

*Ajoy De*  
Member, W.B. Legislative Assembly  
Chairman, Santipur Municipality



Code : 953472  
Phone : Office - 278029  
Fax - 277170  
Res: 278262  
Chamber - 278111

Ref No - 201/4/24

Date : 29/04/09

To  
The Director,  
State Urban Development Agency (SUDA),  
ILGUS BHAVAN,  
HC-Block, Sector - III  
Bidhannagar,  
Kolkata - 700091

Sri / Madam,

In reference to our office memo no 512/4/24 dated 07.03.2009 I had informed you that Account Assistant under CBPHCS Sri Sourav Talukdar was remaining absent from duty from 1<sup>st</sup> Nov. 2008 and had not submitted joining report on 1<sup>st</sup> Jan. 2009 after completion of one year contract service.

Now Sri Talukdar is willing to join as Account assistant under CBPHC Project in our ULD w.e.f from 01.05.2009. His period of absence from 1<sup>st</sup> Nov. 2008 to 30<sup>th</sup> April 2009 has been sanctioned as special leave without pay. Xerox copy of his application for joining is forwarded to you for your kind approval.

Your faithfully

*Ajoy De*  
29.4.09

Chairman  
Santipur Municipality

*Bablu Pramanick*

Member  
Chairman-in-Councillor  
Santipur, Municipality  
Santipur, Nadia.



S.T.D. 03472  
Phone : Office - 278029  
Fax : 277170  
Resi : 278581  
Office of the Councilors of Santipur  
Municipality. (Estd. 1853)  
Santipur, Nadia. Pin- 741404

Ref. No. ....



Date : 4-5-2009

To the Project officer,  
Healthwing Suda.

স্বস্তাস্থ্য -

আসন্নাতঃ স্বাস্থ্য আঞ্চলিক পরিসরিত নিম্নলিখিত বর্ষ। অধিকা নদীয়া জেলা  
স্বাস্থ্যকর্ম বৈকল্যভরৎ ব্যাভূতন কার্ডেনিসিয়ারং (স্বাস্থ্যকর্ম কার্ডেনিসিয়ারং  
হেলথ ইনচার্জ) স্বাস্থ্যকর্ম বৈকল্যভরৎ মে. H.H.এ. জা. জে.  
আরম্ভ মে স্বাক্ষর কর্তী কার্ড কার্ড জা. জে. বি. জে. স্বাক্ষর  
স্বাক্ষর ব্যা. স্বাক্ষর, স্বাক্ষর, জা. জে. স্বাক্ষর স্বাক্ষর স্বাক্ষর, স্বাক্ষর,  
স্বাক্ষর, এই স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর  
স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর H.H.এ. স্বাক্ষর স্বাক্ষর  
স্বাক্ষর স্বাক্ষর। স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর -  
স্বাক্ষর স্বাক্ষর স্বাক্ষর। স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর স্বাক্ষর -  
স্বাক্ষর স্বাক্ষর স্বাক্ষর।

Respective letter  
handed over to  
me on 4.5.09

*Bablu Pramanick*

Member  
Chairman-in-Council  
Santipur Municipality  
4-5-2009



# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....SUDA-Health/48/08/416

Date .....06.03.2009

From : Director, SUDA

To : The Chairman  
Santipur Municipality

Sub. : Enhancement of Honorarium to grass root level Health functionaries and staff under CBPHCS, Santipur Municipality.

Ref. : Your communication bearing memo no. 481/4/24 dt. 04.03.2009.

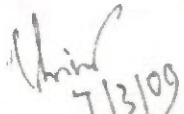
Sir,

With reference to above, I am to invite your attention to GO Nos. 1193/MA/P/C-10/1G-5/2007 dt. 24.12.2008 and 610/MA/P/C-10/1G-5/2007 dt. 3<sup>rd</sup> June, 2008 of Dept. of Municipal Affairs, wherein enhancement of Honorarium / Salaries for the grass root level Health functionaries & staff under CBPHCS has been clearly indicated w.e.f. 01.04.2008.

You may take further necessary action as per above GO.

Encl: As stated

Yours faithfully,

  
7/3/09  
Director, SUDA

GOVERNMENT OF WEST BENGAL  
DEPARTMENT OF MUNICIPAL AFFAIRS  
WRITERS' BUILDINGS, KOLKATA.

NO.610/MA/P/C-10/IG-5/2007

Dated, Kolkata, the 3<sup>rd</sup> June, 2008



NOTIFICATION

**Sub: Enhancement of honorarium for all Category of grass root level functionaries engaged under all Health Schemes.**

The Governor has been pleased to enhance the rate of honorarium now being paid to the respective categories of grass root level functionaries engaged under different health schemes viz CUDP-III, CSIP, IPP-VIII, IPP-VIII(Extension), RCH-Sub Project, Asansol, DFID assisted HHW Scheme and Community Based Primary Health Care Service(CBPHCS) running under the ULBs in West Bengal by an amount of Rs 500/- p h/p m.

2. This enhancement of remuneration will be effective from the 1<sup>st</sup> April, 2008.
3. The enhanced rate of remuneration for each category of functionaries is shown in the annexed list.
4. The charges involved are debitible to the respective head of Accounts, under State Budget (SP/TP) earmarked for different schemes.
5. This order issues with the concurrence of Finance Department vide their U.O. No.71 Gr. 'R' dated 19.05.2008.
6. The Principal Accountant General, West Bengal and all other concerned are duly informed.

By order of the Governor,

Sd/-D.Goswami,  
Joint Secretary

NO.610/1(150)MA/P/C-10/IG-5/2007

Dated, Kolkata, the 3<sup>rd</sup> June, 2008

Copy forwarded for intonation and taking necessary action to the:-

- 1) Principal Accountant General(A&E), West Bengal, Treasury Buildings, Kolkata-1.
- 2) Chairperson, \_\_\_\_\_ Municipality, P.O. \_\_\_\_\_ Dist. \_\_\_\_\_
- 3) Mayor, \_\_\_\_\_ Corporation, P.O. \_\_\_\_\_ Dist. \_\_\_\_\_
- 4) Commissioner/Chief Executive Officer, \_\_\_\_\_ Corporation, P.O. \_\_\_\_\_ Dist. \_\_\_\_\_
- 5) Special Secretary, Urban Development Department.
- 6) Principal Secretary, Health & Family Welfare Department, Swastha Bhavan, Salt Lake, Kolkata 106.
- 7) C.E.O., KMDA, Prasasan Bhavan, Block-DD/1, Salt Lake, Kolkata - 64.
- 8) Secretary KMDA, Prasasan Bhavan, Block-DD/1, Salt Lake, Kolkata - 64.
- 9) Project Director (HSD), Commissioner, Family Welfare & Special Secretary Health Department, Govt. of West Bengal, Swastha Bhavan, 4<sup>th</sup> Floor, Wing-D, GN-29, Sector-V, Salt Lake, Kolkata - 700 106.
- 10) Director, SUDA, West Bengal.
- 11) Smt. Shibani Goswami, Project Officer(Health), SUDA, W.B.
- 12) Finance Department, Gr.R/N, Government of West Bengal.
- 13) P.S. to M.I.C., M.A. & U.D. Department of this Government.
- 14) P A to the Principal Secretary of Municipal Affairs Department.
- 15) Shri Milan Bose Cell-10 of this Department.
- 16) Guard File of Cell-10 of this Department.

Sd/-  
3.6.08  
Joint Secretary

Swkhen Chatterjee, IPP, VIII Exm.

Pl. ① note for u/a,

② Put up to the chairman.

③ 9. 4/07/08

*Abdul Salam Karikar*

● Vice-Chairman  
Santipur, Municipality  
Santipur, Nadia



S.T.D 03472  
Phone : Office - 278029  
Fax : 277170  
Resi : 278143 / 278239  
Mob : 9434056203

Office of the Councillors of Santipur  
Municipality. (Estd. 1853)  
Santipur, Nadia. Pin - 741404

Ref. No. 481/4/24

Date 04/03/09

To  
The Director, SUDA.  
"ILGUS BHAVAN",  
H-C Block, Sector-III, Bidhanagar,  
Kolkata-700091.



**Sub:- Enhancement of Honorarium under CBPHCS.**

Ref No.- 1193/MA/P/C-10/1G-5/2007

Dated:-24<sup>th</sup> December 2008 Govt of W.B, Dept. of Municipal Affairs

Madam,

In reference to the notification Vide Memo No. quoted above for Enhancement of Honorarium under CBPHCS, I am waiting for your clarification regarding the date from which the arrear @ 500.00 per month for employees working under CBPHC project in our Municipality will be effective. ( Wef =?)

*A Karikar*  
Vice-Chairman  
Santipur Municipality  
3/3/09



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/08/201

Date .....09:09:2008

From : Director, SUDA

To : The Chairman  
Santipur Municipality

Sub. : Daily allowance of Health Officer / Accounts Asstt. / Computer Asstt. /  
Health Asstt. / Multipurpose Helper cum SK cum Clerk.

Ref. : Your communication bearing no. 2701/4/24 dt. 29.07.2008.

Sir,

With reference to the subject mentioned above, the clarifications are as under :

- If the officials appointed by the Municipality under CBPHCS or other than CBPHCS programme undertake journey for official purposes pertaining to CBPHCS <sup>beyond</sup> municipal jurisdiction, he / she will be entitled to receive TA / DA as per rules applicable for municipal employees.
- If the concerned officials of the municipality appointed by the Govt. undertake journey for official purposes pertaining to CBPHCS, <sup>beyond</sup> municipal jurisdiction, he / she will receive TA / DA as per rules applicable for Govt. employees.
- TA & DA in connection with CBPHCS work is to be met out of CBPHCS fund and Statement of Expenditure is to be booked under A/C head "Operating Cost - TA/DA".

Yours faithfully,



Director, SUDA

Received  
Sourav Talukdar  
(Account Assistant)  
23/09/2008

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/08/201**Date .....**09:09:2008****From : Director, SUDA****To : The Chairman  
Santipur Municipality****Sub. : Daily allowance of Health Officer / Accounts Asstt. / Computer Asstt. /  
Health Asstt. / Multipurpose Helper cum SK cum Clerk.****Ref. : Your communication bearing no. 2701/4/24 dt. 29.07.2008.**

Sir,

With reference to the subject mentioned above, the clarifications are as under :

- If the officials appointed by the Municipality under CBPHCS or other than CBPHCS programme undertake journey for official purposes pertaining to CBPHCS <sup>beyond</sup> municipal jurisdiction, he / she will be entitled to receive TA / DA as per rules applicable for municipal employees.
- If the concerned officials of the municipality appointed by the Govt. undertake journey for official purposes pertaining to CBPHCS, <sup>beyond</sup> municipal jurisdiction, he / she will receive TA / DA as per rules applicable for Govt. employees.
- TA & DA in connection with CBPHCS work is to be met out of CBPHCS fund and Statement of Expenditure is to be booked under A/C head "Operating Cost - TA/DA".

Yours faithfully,

**Director, SUDA**

*Ajoy De*

Member, West Bengal Legislative Assembly  
Chairman, Santipur, Municipality



*DL*

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Res: 278262  
Chamber - 278111

Ref. No. *2701/4/24*

Date : *29/07/08*

To  
The Director,  
SUDA, ILGUS BHAVAN,  
HC Block, Sector III  
Bidhannagar,  
Kol-700091



Sub:- Daily allowance of Health Officer/Account Assistant/Health Assistant/Computer Assistant/Multipurpose Helper cum SK Clerk

Madam,

In connection with the matter cited above a question has been arise whether

- 1) Health Officer in the pay scale of Rs.8000 – Rs.13500 of this municipality is entitled to get Rs.230 only as DA for journey to SUDA for official purpose in connection with Community Based Primary Health Care Service from HHW fund having departure time at 7.00 AM from Head Quarter at Santipur to Bidhannagar and arrival time at 8.30 PM from Bidhannagar to Santipur after completion of official work at SUDA.
- 2) Account Assistant/Health Assistant/Computer Assistant/Multipurpose Helper cum SK Clerk in the pay scale of Rs.5000 consolidated of Community Based Primary Health Care Service of this municipality is entitled to get Rs.170 only as DA for journey to SUDA for official purpose in connection with Community Based Primary Health Care Service from HHW fund having departure time at 7.00 AM from Head Quarter at Santipur to Bidhannagar and arrival time at 8.30 PM from Bidhannagar to Santipur after completion of official work at SUDA. This is very urgent.

Thanking you

*DL*  
*30/7/08*  
Chairman  
Santipur Municipality

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. SUDA-Health/63 ULBs/08/114(6)

Date ....26.06.2008

From : Director, SUDA

To : The Chairman,  
Contai / Tamluk / Ramjibanpur  
Gushkara / ~~Daihat~~ / Santipur Municipality  
*Dainhat* ✓Sub. : Training for First Tier Supervisors <sup>(5th Batch)</sup> under – CBPHC during 14<sup>th</sup> – 18<sup>th</sup> July, 08.

Sir,

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA from 14<sup>th</sup> – 18<sup>th</sup> July, 2008.

The number of FTS have been called for the said training is indicated below ULB-wise:-

Sl. No.	Municipality	No. of FTSs	Sl. No.	Municipality	No. of FTSs
1.	Contai Municipality	5	4.	Gushkara Municipality	4
2.	Tamluk Municipality	5	5.	Daihat Municipality	3
3.	Ramjibanpur Municipality	3	6.	Santipur Municipality	9

The participants will be provided with Hostel Accommodation at SUDA Campus along with fooding.

You are requested to confirm their participation by 7<sup>th</sup> July, 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2334-7805.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,

  
for Director, SUDA

Dt. .. 26.06.2008

SUDA-Health/63ULBs/08/114(6)/1(3)

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

/ Director, SUDA

**SUDA**

48  
**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No **SUDA-Health/63 ULBs/08/148(6)**

Date **18.07.2008**.....

**From : Director, SUDA**

**To : The Chairman**  
**Contai / Tamluk / Ramjibanpur / Gushkara /**  
**Dainhat / Santipur Municipality**

**Sub. : Engagement of FTSs and subsequent filling up of the resultant  
Vacancies of regular HHWs from the panel candidates under  
Community Based Primary Health Care Services.**

**Sir,**

The Trainee First Tier Supervisors of your ULB have successfully completed the job orientation training held at SUDA during 14-18 July, 2008.

Hence, I am directed to intimate you that the trainee FTSs now be engaged as regular FTSs with effect from 21<sup>st</sup> July, 2008. The FTSs will be in position at the Sub-Centre for the purpose of strengthening primary health care activities. The job responsibility chart is enclosed. Each FTS is entitled to get Honorarium @ Rs. 1,170/- (Rupees one thousand one hundred seventy) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-FTS".

The resultant vacancies of the HHWs who have been upgraded to FTSs, are to be filled up from the panel candidates of HHWs with effect from 21.07.2008. These HHWs be suitably deployed accordingly as regular HHWs. Each of these HHWs is entitled to get Honorarium @ Rs. 1,000/- (Rupees One thousand) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-HHW".

A feed back in respect of engagement of FTSs and newly engaged HHWs (along with their names) in the resultant vacancies is to be forwarded to the undersigned by 31.07.2008 for office records.

Thanking you.

**Encl. : As stated**

**Yours faithfully,**

o/c  
  
**Director, SUDA**

Contd. to P-2.

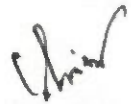
- 2 -

SUDA-Health/63 ULBs/08/148(6)/1(4)

Dt. .. 18.07.2008

Copy forwarded for kind information to :

DM, Medinipur (East) / Medinipur (West) / Burdwan / Nadia District



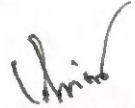
Director, SUDA

SUDA-Health/63 ULBs/08/148(6)/2(4)

Dt. .. 18.07.2008

Copy forwarded for kind information to :

CMOH, Medinipur (East) / Medinipur (West) / Burdwan / Nadia District



Director, SUDA

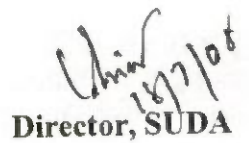
SUDA-Health/63 ULBs/08/148(6)/3(3)

Dt. .. 18.07.2008

Copy forwarded for kind information to :

1. Finance Officer, SUDA
2. Finance Officer, Health, SUDA

o/c



Director, SUDA

**Ajoy De**  
Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality

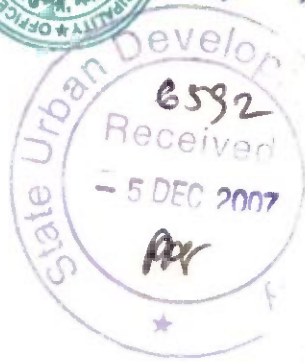
File  
6.11.07



PT(H)  
5/11

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - 3498/4/24



Date : 07/11/07

To  
The Director SUDA  
ILGUS Bhavan  
HC-Block, Sector-III  
Bidhannagar,  
Kolkata-700 091



Dear Sir,

I am pleased to inform you that our newly constructed building for community based primary health care service will be inaugurated on 14.11.2007 at 12 noon in our Municipality.

You are cordially invited to remain present in this inauguration ceremony.

Your presence is highly solicited.

Yours faithfully

6.11.07

Chairman  
Santipur Municipality

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - 2282/4/24

Date : 17/6/08

To  
The Director, SUDA  
Health Wing, ILGUS BHAVAN,  
H-C BLOCK, SECTOR-III,  
BIDHANNAGAR, KOLKATA-700 091



SUB:- Selection of First Tier Supervisor (FTS) from regular HHW working under CBPHCS in Santipur municipality.

Sir/Madam,  
Selection of 1<sup>st</sup> Tier Supervisors has been done by the members of Health & Family Welfare Committee on 14.06.2008. I do hereby submit the result of written & viva test along with names of selected nine supervisors for your kind perusal.

Enclosure: As stated.

A handwritten signature in blue ink, appearing to be "Ajoy De".

Chairman  
Santipur Municipality



**SANTIPUR MUNICIPALITY**  
**Final Score Sheet of 1<sup>st</sup> tier Supervisor**

Sl.No.	Name of the Candidate	Viva Score	Written Score	Gradation	Total	Remarks
1.	Kakali Ghosh	19.33	24	Good	43.33	2 <sup>nd</sup> Selected
2.	Rinku Kar	20.85	22	Good	42.85	3 <sup>rd</sup> Selected
3.	Mithu Dhar	17.50	23.50	Good	41.00	4 <sup>th</sup> Selected
4.	Moshlema Begum	15.14	20	Good	35.14	
5.	Bharati Nandi	16.20	19.50	Average	35.70	9 <sup>th</sup> Selected
6.	Hosena Khatun	11.16	20.50	Average	31.66	
7.	Babita Pramanik	13.80	21.50	Poor	35.30	
8.	Rinku Banga	16.85	22	Average	38.85	6 <sup>th</sup> Selected
9.	Tanushree Sarkar	09.83	19	Poor	28.83	
10.	Mousumi Khan	11.66	20	Average	31.66	
11.	Shila Biswas	18.66	20.50	Good	39.16	5 <sup>th</sup> Selected
12.	Rahmata Khatun	20.07	24	Good	44.07	1 <sup>st</sup> Selected
13.	Beauti Khatun	10.25	17.50	Average	27.75	
14.	Karuna Pramanik	12.33	21	Average	33.33	
15.	Sulata Ghosh	10.90	18	Average	28.90	
16.	Pratima Das	17.00	21	Good	38.00	7 <sup>th</sup> Selected
17.	Kumkum Ghosh	17.10	20	Good	37.10	8 <sup>th</sup> Selected
18.	Durga Nandi	13.16	19.50	Average	32.66	
19.	Mita Adhikary	10.92	19	Average	29.92	
20.	Bandana Debnath	13.41	19.50	Average	32.91	



**CHAIRMAN**  
**SANTIPUR MUNICIPALITY**

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

PO (H)  
23/6

Ref. No. - .....

Dr.(Mrs.)Bani Mondal  
C/O Sri Brajeswar Mondal  
28/1Mitra Para Ghat Road  
P.O.Tegharipara P.S. Nabadwip  
Dist. Nadia.



Sub: Appointment for the post of Medical Officer

With reference to her application for the post of medical officer and in view of the decision taken by Health and Family Welfare Committee, she is hereby appointed in the post of medical officer in Community Based Primary Health Care Service in Santipur Municipality on the following terms and conditions:-

- 1) that this appointment is purely on temporary and contractual basis for one year
- 2) that she will be paid a sum of Rs.6000/- only as contractual consolidated pay per month
- 3) that she will work under the supervision of Health Officer of this Municipality
- 4) that her appointment may be terminated without assigning any reason thereof
- 5) that she will submit joining report through Health officer of this Municipality to the undersigned within 15 days from the date of receiving this letter.


s/d  
Chairman  
Santipur Municipality

Memo No

2284/0/4/24

Date: 18/6/08

✓ Copy forwarded to Director SUDA, ILGUS BHAVAN Bidhannagar Sector III for information in reference to Govt. notification No.111-MA/C-10/3S-55/2005 dated 02.02.2007. This may kindly be noted that the appointment has been vide meeting of the Health and Family Welfare Committee, Santipur Municipality held on 14.06.2008.

  
Chairman  
Santipur Municipality

**Ajoy De**

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - 214A/4/24

Date : 07/06/08



20 (H)  
12/6



To  
The Director, SUDA  
ILGUS BHAVAN,  
H-C BLOCK, SECTOR III, BIDHANNAGAR, KOLKATA-700091

Sub :- Selection of first tier Supervisor under Community Based Primary Health Care Service and selection of Doctor and Nurse for this project.

Sir/Madam

Selection procedure under Community Based Primary Health Care Service for FTS and Doctor and Nurse will be held on 14.06.2008 at our Office Campus.


You are requested to remain present as a member of Health and Family Welfare Committee on 14.06.2008 at 11 a.m. at the office of the Santipur Municipality to select Doctor, Nurse and FTS under this project.

Venue :- Office of the Santipur Municipality

Date :- 14.06.2008

Time :- 11 A.M.

Thanking you,

  
7/6/08

Chairman  
Santipur Municipality

*Ajay De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



*Mr. Lahiri  
to attend  
Goswami  
11-6-08*

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. *2148/4/24*

Date : *07/06/08*



To  
The Director, SUDA  
ILGUS BHAVAN,  
H-C BLOCK, SECTOR III, BIDHANNAGAR, KOLKATA-700091

Sub :- Selection of first tier Supervisor under Community Based Primary Health Care Service and selection of Doctor and Nurse for this project.

Sir/Madam

Selection procedure under Community Based Primary Health Care Service for FTS and Doctor and Nurse will be held on 14.06.2008 at our Office Campus.

You are requested to remain present as a member of Health and Family Welfare Committee on 14.06.2008 at 11 a.m. at the office of the Santipur Municipality to select Doctor, Nurse and FTS under this project.

Venue :- Office of the Santipur Municipality

Date :- 14.06.2008

Time :- 11 A.M.

Thanking you,

*AS*  
*7/6/08*  
Chairman  
Santipur Municipality

*Ajoy De* MA  
Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Ref. No. - 1957(28)/24/4/2008

To  
The Director, SUDA,  
ILGUS BHAVAN,  
H-C BLOCK, SECTOR III, BIDHANNAGAR, KOLKATA-700091

A.O. (H)  
15/05/08

Sir/Madam,  
I am pleased to inform you that we are going to inaugurate Sub-centers for community Based Primary Health care service in Santipur Municipality at the following premises on 16<sup>th</sup> May 2008 . Inauguration will start from Sub-center No. 1 at 99 Malancha Street at 8 A.M. on 16<sup>th</sup> May 2008.  
You are cordially invited to attend the ceremony.

**Location of Sub-centres**

Sub-Center No.	Ward No	Name of the Road
1	19	99 Malancha Street.
2	17	Sutragarh Rameswer Maternity, Munsii Para.
3	13	96/1 Gazi Iyar Md. Street.
4	3	118/1 Gopalpur Muslimpara Lane, Yuba Sangha Club.
5	7	34/1 Chanduni Para 1 <sup>st</sup> Lane.
6	1	3, Pandit Ramnath Tarka Ratna Road.

*Signature*  
9.5.08  
Chairman  
Santipur Municipality

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality

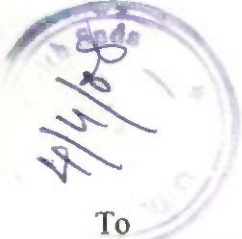


Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - 1692/4/24



Date : 03/04/08



To  
The Director, SUDA, ~~XXXXXXXXXX~~,  
ILGUS BHAVAN,  
H-C BLOCK, SECTOR-III, BIDHANNAGAR, KOLKATA-700 091

PO (H)  
3/4

Sir / Madam,

A meeting of Health and Family Welfare Committee under Community Based Primary Health Care Service in Santipur Municipality has been arranged on 07/04/2008 at 4 p.m. at Santipur Municipality in order to discuss about the inauguration of Sub-Centers at different wards of Municipality and engagement of sanitary inspector, Medical Officer under this Project in order to run primary health activities smoothly. You are requested to kindly send your representative in this meeting positively.

*Ad*  
Chairman 1.4.08  
Santipur Municipality

OK 1/8

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63.ULBs/07/691(8)**Date .....**21.02.2008****From : Director, SUDA****To : The Chairman  
Jamuria / Tufanganj / Contai / Coopers Camp/ Santipur /  
Baduria / Jhalda / Dalkhola Municipality****Sub. : Selection of First Tier Supervisor (FTS) from amongst the regular HHWs  
working under Community Based Primary Health Care Services.****Sir,**

As the regular HHWs working under Community Based Primary Health Care Services Programme at your ULB completed six months of experience of field work, selection of First Tier Supervisors (FTSs) @ one per Sub-Centre from amongst the regular Honorary Health Workers (HHWs) is to be done.

While selecting the candidature for FTS, the following criteria should be taken into consideration.

**Criteria for Selection :**

- i) Age between 25 - 36 years.
- ii) Minimum educational qualification - Madhyamik Pass and is able to do simple arithmetical calculation,
- iii) She should have executed her duties properly while working as regular HHW. Preliminary assessment is to be done by HO / MO (in their absence Executive Officer). Check list of which are as follows :
  - Attendance and field activities / performance,
  - Collection and compilation of base line health survey data,
  - Ability in filling up of Family Schedule, HMIS format,
  - Maintaining records, registers,
  - Assist in conduct of immunization, ANC / PNC clinic, general treatment clinic,
  - Level of capacity for motivational work,
  - Possession of leadership quality.

**Contd. to P-2.**

- 2 -

The list of HHWs per SC is to be prepared by the HO / MO (in their absence Executive Officer) indicating gradation of preliminary assessment as good / average / poor. The said list is to be placed on the day of selection of FTS before the Municipal Level Health & Family Welfare Committee (MHFWC) who has been vested with the responsibility of selection.

Written test and viva voce for all the eligible & willing HHWs of each SC will be conducted on the same day by MHFWC on the prescribed questionnaire developed by SUDA. The date & time for selection is to be intimated to all the members of MHFWC including SUDA well in advance.

The MHFWC will select the suitable candidates for the post of FTS per SC and prepare SC-wise final list for placement before the BOC meeting. The list of finally selected FTSSs so ratified by the BOC meeting is to be forwarded by the Chairman of the ULB to the undersigned for office record.

Training of selected FTSSs will be conducted centrally at SUDA for a duration of 7 to 10 days. The boarding & lodging of the trainee participants will be arranged by SUDA. The date of training will be intimated to you on receipt of list of selected FTSSs. On completion of such training for FTSSs, they will be engaged as FTSSs for which necessary instruction in respect of their engagement etc. will follow. The selected FTSSs will continue to get the their honorarium as HHWs during the training period.

**The selection of FTSSs is to given top priority.**

Thanking you.

Yours faithfully,



**Director, SUDA**



*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - ..... 23/4/24

Date : ..... 03-01-08

To  
The Director SUDA (Health Wing)  
ILGUS BHAVAN  
Bidhannagar Sector-III  
HC Block, Kolkata-700 091

Sir/Madam,

In reference to our office memo no.3677/4/24 dated 1.12.2007 I am to inform you that the following candidates selected for management & supervision cell through Health and Family Welfare Committee, have joined their duty on 1<sup>st</sup> January 2008.

This is for your kind information and necessary action.

Name of the candidates

1. Sourav Talukdar
2. Smt. Tanushree Pramanik
3. Debasish Pramanik
4. Sakti Biswas

Name of the post

- Accounts Assistant  
Multipurpose Helper cum S.K. clerk  
Computer Asst.  
Health Asst.

9.1.08

Chairman  
Santipur Municipality



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. **SUDA-Health/63 ULBs/07/599**

Date: **13.12.2007**.....

**From : Director, SUDA**

**To : The Chairman**  
 **Santipur Municipality**

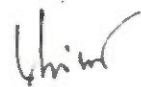
**Sub. : Recruitment of Medical Officer and Sanitary Inspector at M & S Cell under  
Community Based Primary Health Care Services.**

**Sir,**

With reference to your letter no. 2480/4/24 dt. 01.09.2007 I am directed to inform you that the State Government has no objection to relax the age limit of the Medical Officer and Sanitary Inspector to be engaged on contract basis as proposed by you, as a special case.

Thanking you.

**Yours faithfully,**



**Director, SUDA**

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - 2480/4/24

Date: 01/09/07

To,  
The Director,  
SUDA, ILGUS BHAVAN,  
HC-Block, Sector-III, Bidhannagar,  
Kolkata-700091,

PO(H)  
3/1

05 SEP 2007



**Sub: Recruitment of Medical Officer & Sanitary Inspector in ULB**

Sir/Madam,

I want to draw your kind attention to the fact that I have given advertisement in local newspaper regarding the formation of management & supervision cell in our ULB. But I have received only one application for the post of Medical Officer & one for the post of Sanitary Inspector.

In both the cases age of the applicant exceeds the permissible limit. In case of Sanitary Inspector the applicant is 44 years old & has been working in IPP-VIII programme at Bhatpara Municipality since 1996. In case of Medical Officer the applicant is a private practitioner & is 50 years old.

Under the above circumstances, I request you to kindly give some relaxation of age in both the cases so that I can proceed further. Otherwise we will not be able to recruit Medical Officer & Sanitary Inspector in community based primary health care service in our ULB. An early response is solicited.

Thanking you.

Yours faithfully,

*Ajoy De*  
30.8.07  
(Chairman-Santipur Municipality)

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/07/601

Date ..19.12.2007

**From : Dr. Shibani Goswami**  
Project Officer  
Health, SUDA

**To : The Chairman**  
Santipur Municipality

**Sub. : Training of HHWs in connection with Community  
Based Primary Health Care Services.**

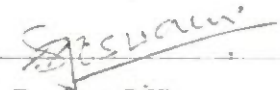
Sir,

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidates on Family Schedule, Baseline Survey Format and HMIS on 20<sup>th</sup> December, 2007. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

Thanking you.

Yours faithfully,



Project Officer

Dt. .. 19.12.2007

SUDA-Health/63 ULBs/07/601/1(1)

CC

Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA



Project Officer

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



*Amink*

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - ..... 3678/4/24

Date : 1/12/07

To  
The Director SUDA (Health Wing)  
ILGUS BHAVAN  
Bidhannagar, Sector-III,  
HC Block, Kolkata-700 091



Sir/Madam,

Interview for selection of candidates for management & supervision cell has been completed on 03.11.2007 through Health & Family Welfare Committee. The said Committee has selected the following candidates in different posts noted against their names.

Name of the candidates	Selected for the post of
1. Sourav Talukdar	Accounts Assistant
2. Smt. Tanushree Pramanik	Multipurpose Helper cum S.K. Clerk
3. Debasish Pramanik	Computer Asst.
4. Sakti Biswas	Health Asst.

This is for your kind information and necessary action.

Thanking you

*Adk*  
28.11.07

Chairman  
Santipur Municipality

*Ajay D.*  
Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



*Comp. cell*  
*3.12.07*

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - .....

To  
The Director SI DA (Health Wing)  
ILGUS BHAVAN  
Bidhannagar, Sector-III,  
HC Block, Kolkata-700 091

*P.O. (H)*  
*29/11*



Sir/Madam,

Interview for selection of candidates for management & supervision cell has been completed on 03.11.2007 through Health & Family Welfare Committee. The said Committee has selected the following candidates in different posts noted against their names.

Name of the candidates	Selected for the post of
1. Sourav Talukdar	Accounts Assistant
2. Smt. Janushree Pramanik	Multipurpose Helper cum S.K. Clerk
3. Debasish Pramanik	Computer Asst.
4. Sakti Biswas	Health Asst.

This is for your kind information and necessary action.

Thanking you

*Adh*  
*28.11.07*  
Chairman  
Santipur Municipality

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



FIC

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No.- 3451/4/24



Date : 02/11/07

To  
Dr. Sibani Goswami  
Project Director (Health)  
S.U.D.A, ILGUS. BHAVAN.  
Bidhannagar Sector-III  
Kolkata-700 091

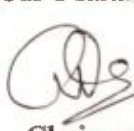
Sub-Joining Report of HHW

Madam,

I am to inform you that 46 H.H.W. have submitted their joining report to me in the forenoon on 01.11.2007 & these joining reports have been accepted by me.

This is for your kind information & necessary action.

Your's faithfully

 2/11/07

Chairman  
Santipur Municipality

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



*File*

Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - *3498/4/24*

Date : *07/11/07*

To  
The Director SUDA  
ILGUS Bhawan  
HC-Block, Sector-III  
Bidhannagar,  
Kolkata-700 091

*PO (H)  
2/11*



Dear Sir,

I am pleased to inform you that our newly constructed building for community based primary health care service will be inaugurated on 14.11.2007 at 12 noon in our Municipality.

You are cordially invited to remain present in this inauguration ceremony.

Your presence is highly solicited.

Yours faithfully

*[Signature]*  
*6.11.07*

Chairman  
Santipur Municipality



Received letter No. SUDA-Health/6324B/07/56 ..... dated

26.10.07 ..... from The Adviser, Health, State Urban Development Agency

(SUDA), West Bengal, Salt Lake City, HC-Block, Sector - III, Kolkata - 91

addressed to ~~The Director~~, DLR, Salt Lake

dated ...../10/07..

Handed over to D.P.  
26 OCT 2007  
Signature & Office Seal

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. SUDA-Health/63 ULBs/07/516

Date ..26.10.2007

**From : Director, SUDA****To : The Director  
Directorate of Local Bodies  
Salt Lake****Sub. : Interview for selection of personnel of Management & Supervision Cell  
under Community Based Primary Health Care Services.**

Sir,

You may be aware that Management & Supervision Cell will be set up at ULB level for which personnel namely Medical Officer (where the ULBs having more than 40,000 population as per 2001 census) Sanitary Inspector, Computer Assistant, Accounts Assistant, Multipurpose Helper cum Storekeeper cum Clerk and Health Assistant are to be selected. Copies of the Govt. orders bearing no. 111-MA/C-10/3S-55/2005 dt. 02.02.2007, 239-MA/C-10/3S-55/2005 dt. 07.03.2007, 447-JS(SB)/07 dt. 20.03.2007 in this connection have already been forwarded to you.

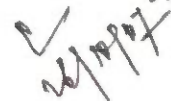
For the purpose, the following ULBs have fixed up the interview date as detailed below :

Sl. No.	Name of the Municipality	Interview Date & Time
1.	Santipur	30.10.2007 at 12 Noon
2.	Dainhat	29.10.2007 & 31.10.2007 at 11.00 A.M.

You are requested to depute either Asstt. DLB & ex.-officio Asstt. Director, SUDA or Dy. DLB & ex.-officio Dy. Director, SUDA to represent SUDA in the interview board.

Thanking you.

Yours faithfully,



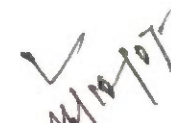
Director, SUDA

Dt. .. 26.10.2007

SUDA-Health/63 ULBs/07/516/1(2)

CC

Chairman, Santipur / Dainhat Municipality



Director, SUDA

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - 3059/4/49



Date : 16/10/07



To  
The Director  
SUDA, (Health Wing)  
HC- Block  
Sector-III  
Bidhannagar  
Kolkata- 700091

**Sub: Interview for recruitment in different post of M.S. Cell in Community  
Based Primary Health Care Service in Santipur Municipality.**

Sir/ Madam,

Date of interview for selection of candidates in different posts of M.S. Cell has been fixed on 30-10-2007. You are requested to kindly send your representative at the interview board with a view to take interview of candidates applied for different posts.

Date:  
30-10-2007

Time:  
12.00 Noon

Venue:  
Santipur Municipality

Thanking you

Chairman  
Santipur Municipality

Sub. : Recruitment of Medical Officer & Sanitary Inspector in the  
M & S Cell of CBPHC, Santipur Municipality.

Communication of the Chairman, Santipur Municipality bearing no. 2480/4/24 dt.  
01.09.2007 is enclosed which speaks for itself.

From the letter mentioned above it may be seen that in spite of putting  
advertisement in the local newspaper by the Chairman, single application has  
been received for each of the posts of Medical Officer and Sanitary Inspector.  
But the age of both the applicants exceeds the requisite age as described in the  
Dept's order. The applicants age is within the limit of 60 years as mentioned by  
the Chairman.

It is to mention here that training of HHWs has already been completed and they  
have started baseline health survey. It may be appreciated that unless technical  
person like Doctor and Sanitary Inspector is in position, technical  
implementation, monitoring & supervision of the CBPHC service activities could  
not be undertaken by the ULB. This is also to mention here that the posts are  
contractual for a period of one year at present.

Under the circumstances, the matter of relaxation of age as sought for by the  
Chairman, Santipur Municipality may be considered and granted.

Submitted.

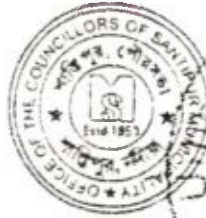
LC No. SUDA-Health  
23.09.07/50  
+ 5.10.07

Director, SUDA

J. S. Ghosh  
P.O., Health, SUDA  
05.10.07

*Ajoy De*

Member, West Legislative Assembly  
Chairman, Santipur Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - 2480/4/24

To,  
The Director,  
SUDA, ILGUS BHAVAN,  
HC-Block, Sector-III, Bidhannagar,  
Kolkata-700091,

PO(H)  
3/1

05 SEP 2007



**Sub: Recruitment of Medical Officer & Sanitary Inspector in ULB**

Sir/Madam,

I want to draw your kind attention to the fact that I have given advertisement in local newspaper regarding the formation of management & supervision cell in our ULB. But I have received only one application for the post of Medical Officer & one for the post of Sanitary Inspector.

In both the cases age of the applicant exceeds the permissible limit. In case of Sanitary Inspector the applicant is 44 years old & has been working in IPP-VIII programme at Bhatpara Municipality since 1996. In case of Medical Officer the applicant is a private practitioner & is 50 years old.

Under the above circumstances, I request you to kindly give some relaxation of age in both the cases so that I can proceed further. Otherwise we will not be able to recruit Medical Officer & Sanitary Inspector in community based primary health care service in our ULB. An early response is solicited.

Thanking you.

Yours faithfully,

*(Signature)*  
30.8.07  
(Chairman-Santipur Municipality)

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. **SUDA-Health/63 ULBs/07/467**

Date ...**12.09.2007**

**From : Director, SUDA**

**To : The Chairman  
Santipur Municipality**

**Sub. : Observation with regard to SOE submitted for an amount of Rs. 1,29,640/-  
for the month of July, 2007 in respect of Community Based Primary Health  
Care Services.**

**Ref. : Your communication bearing no. 2399/4/24 dt. 28.08.2007.**

**Sir,**

SOE submitted along with Xerox copies of vouchers amounting to Rs. 1,29,640/- for the month of July, 2007 has been scrutinized by the Accounts section of SUDA. It is observed that receipt of 59 nos. of trainees with regard to mobility support (Vr. No. 9 dt. 09.07.2007) duly authenticated by the Chairman has not been enclosed.

You are requested to comply the above observation and send the corresponding document to the undersigned by 28<sup>th</sup> September, 2007 for acceptance of the said SOE.

Thanking you.

Yours faithfully,



**Director, SUDA**

**SUDA-Health/63 ULBs/07/467/1(2)**

Copy forwarded for information and necessary action to :

**AFC / Accountant, Santipur Municipality**

**Dt. .. 12.09.2007**



**Director, SUDA**

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. - 2000/4/24

Date : 24/8/07

To  
Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA  
ILGUS Bhaban, HC-Block, Sector-III  
Kolkata-700091



**Sub-Status report on Health of Santipur Municipality**

Madam

I am sending the Status Report regarding Community Based Primary Health Care Service in Santipur Municipality for your kind perusal.

Thanking you

*Ajoy De*  
25/8/07

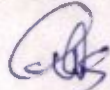
Chairman  
Santipur Municipality

Encl-1

**SANTIPUR MUNICIPALITY**

**Status Report Of H.H.W.**

1. Training programme of HHW (46 Regular & 14 Panel Candidates ) has been completed. 46 HHW will be appointed in 23 wards of Santipur Municipality soon.
  
- 2 .Application for different posts of management & supervision cell have been received through advertisement in local newspaper. Interview through Municipal level Health & Family welfare Committee will be started.
  
- 3 .Site selection for sub-centre 9 in no. will be done.
  
4. Owing to the scarcity of room new building is under construction..All appointment will be made after completion of building.

  
21.8.07  
Chairman; Santipur Municipality

**CHAIRMAN**  
**SANTIPUR MUNICIPALITY**



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/63 ULBs/07/337**

Date .....14.08.2007

From : Director, SUDA

To : The Chairman  
Birnagar / Chakdah / Coopers Camp / Nabadwip /  
Ranaghat / Santipur / Taherpur Municipality

Sub. : Ensuring involvement of CMOH and District Health Office in  
implementation of Community Based Primary Health Care Services.

Sir,

Enclosed, kindly find herewith a copy of communication bearing no. HFW/CFW/331/HS-1003/07 dt. 31<sup>st</sup> July, 2007 of the Project Director, HSDI, Commissioner, FW & Special Secretary, Dept. of Health & Family Welfare, addressed to the Chief Medical Officer of Health of all the districts.

This is for your kind information and necessary action.

Thanking you.

Encl. : As stated.

Yours faithfully,

  
Director, SUDA

S	Sl. No.	Name	Date of Birth	Address	Phone No.	E-mail	Qualification	Experience
1	1	Mr. P. K. Saha	10.09.1974	Adc Loknath North East Noapara, P.O. Noapara, Dist. 24 Parganas, Kolkata-743165	98301 92316	sa	B.Com, DCA, Informatics, B.Com, C.A., Diploma in Business Accounting, System Computer, Finance Institute, S. S. Institute, Government Centre, Ghatlota, WB., 2001, Calcutta	1. From December 2004 to Working "Patlan Group" an ISO 9001:2000 certified company as Office Executive till date. 2. February 1999 to November 2000 working in Sensea Maritime Academy as an ISO 9001:2000 Clerk from company Kolkata as a Member Operator cum Office Assistant. 3. January 1998 to January 2000 worked in a private concern as a Computer Operator at Cakhotia Computer Centre and Faculty cum Office Assistant. 4. January 1997 to December 1997 worked in a private concern as a Computer Operator at Enterprise Kolkata as a Computer Operator. 5. Presently working in Barrack Ramakrishna Vivekananda as an Accounts cum Computer Operator from May 2003 till date.
2	2	Mr. P. K. Saha	11.11.1980	Duttapara, P.O. Baruipur, Dist. 24 Pgs(S), Kolkata-700144	2433 5273	sa	B.Sc., C.U., MCA, RCC Institute of Information Technology, W.A., 2006, Calcutta. Diploma in Computer Application and Data Processing, LCC, 1995	Working in SUDA as a data operator from 06.03.2000 till date.
3	3	Mr. P. K. Saha	05.05.1972		2433 5273	sa		

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**

Ref No. ....SUDA-Health/63 ULBs/07/236

Date .....13:07.2007

**From : Director, SUDA****To : The Chairman  
Santipur Municipality****Sub. : Commencement of functioning of regular HHWs under Community  
Based Primary Health Care Services.****Ref. : Your communication bearing no. 1930/4/24 dt. 07.07.2007****Sir,**

With reference to above, it is observed that Smt. Mitali Kar of Ward No. 10 appearing at Sl. No. 15 of the list of regular HHWs did not turn up in the training from the beginning. This issue may be discussed at the meeting of Municipal Level Health & Family Welfare Committee and BOC and to replace this absentee candidature from the panel preferably from the same ward.

The following activities are to be undertaken by your ULB :

- The names of regular candidates (Forty six nos.) only is to be listed and put up in the notice board of ULB, asking them to function as HHW with effect from 18<sup>th</sup> July, 2007 and inform Director, SUDA accordingly with regard to date of joining of HHWs.
- The Chairman of the ULB is to allocate the area of operation for each HHW.
- One HHW will cover a population not exceeding 1,000 BPL contained in a single ward. A ward having less than 1,000 BPL population will have one HHW.
- The HHW shall be responsible for Primary Health Care of BPL families under her jurisdiction and be responsible for both public health and health statistical data collection for the entire population within the ward.
- The ward Councillor will monitor and supervise the activity at ward level.
- HHW Kit bag along with contents provided by SUDA is to be given to all the regular HHWs only.
- To start with, HHW will conduct baseline survey of the allotted BPL families as per the proforma already provided by SUDA, to be checked and scrutinized by HO / MO / SI, who will compile the data ward-wise and ULB-wise.
- Job responsibility of the HHW (working hours 12-00 Noon to 4-00 P.M. of each working day) is :
  - fortnightly home visit to each BPL families,
  - motivate the community to avail health services – collection of data and filling up of Family Schedule,
  - treatment of minor ailments at door step, distribution of drugs for three days maximum,
  - registration of pregnancy within 12 weeks,
  - identification of danger signs of pregnancy and its referral,
  - act as depot holder of ORS, Nirodh, OCP, Iron Folic Acid tablet etc.,
  - counselling on child nutrition and immunization,

Contd. to P-2

o/c

- 2 -

- counselling adolescents for physical, psychological and nutritional growth.
  - promotion of IEC activities including group discussion with the community on awareness generation towards Primary Health Care, Public Health and National Health Programmes.
  - assisting implementation of ongoing National Health Programmes.
  - preparation and submission of fortnightly HMIS report,
  - ensure community participation.
- Honorarium for HHWs will be @ Rs. 1,000/- per HHW per month with effect from the date of commencement of their work.

Furthermore, the following preliminary activities be initiated simultaneously so that primary health care services can be provided to the community.

- Accommodation for 9 ( nine ) nos. of Sub-Centres are to be identified.
- Suitable accommodation for Sub-Centre be in municipal / community building or Club / CBO accommodation. **Preference should be given for municipal / community accommodation.**
- The Sub-Centre should preferably contain one room (size = 10' x 8') for setting up clinical room and covered waiting space for the beneficiaries, toilet and water facilities.
- The Sub-Centre is to be located in such a way that maximum number of BPL population could have easy access to it.
- As per Project proposal, the service charge (rental) should not exceed Rs. 1,000/- per month per Sub-Centre which includes electricity, water & sweeping / cleaning charges. These rental charges will only be applicable for the Sub-Centre accommodated in Club / CBO accommodation. There will be no rental charges for the Sub-Centre accommodated in municipal / community accommodation.

Further instruction will follow in due course. A feed back on the above mentioned activities be forwarded to the undersigned.

Thanking you.

Yours faithfully,

✓  
Director, SUDA

Dt. .. 13.07.2007

SUDA-Health/63 ULBs/07/236/1(1)

C.C.

DM, Nadia District

✓  
Director, SUDA

Dt.. 13.07.2007

SUDA-Health/63 ULBs/07/236/2(1)

C.C.

CMOH, Nadia District

✓  
Director, SUDA

Dt. .. 13.07.2007

SUDA-Health/63 ULBs/07/236/3(2)

C.C.

1. Finance Officer, SUDA

2. Finance Officer, Health Wing, SUDA

✓  
13/7/07  
Director, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ....SUDA-Health/63 ULBs/07/237

Date .....13:07:2007

**From : Director, SUDA****To : The Chairman  
Santipur Municipality****Sub. : Procurement of Furniture, Equipment and Drugs for Sub - Centres  
under Community Based Primary Health Care Services.**

Sir,

On completion of Honorary Health Workers' training for 45 days, you are to engage regular HHWs with effect from 18.07.2007. In the mean time, You have already identified premises for Sub - Centres for implementation of primary health care services under CBPHC.

The minimum no. of clinics which are to be held in each of the Sub - Centres are as under :

- Ante natal / Post natal care & Family Welfare clinic – once / twice per month
- Immunisation Clinic – once per month
- Growth Monitoring Clinic – once per month
- Treatment Clinic by Doctor – once in a week
- Health Awareness programme – twice per month

To implement such clinic services from the Sub - Centres, it is high time to equip the Sub - Centres with necessary Furniture, Equipment and Drugs as per approved list which are enclosed at Annexure -I , II & III respectively.

Procurement is to be done by the ULB concerned through their Procurement Committee already constituted for the purpose, following the Government procurement norms. Fund already placed with the ULB is to be utilized for the purpose. Further fund will be released on submission of requisition as per proforma already provided only after acceptance by SUDA at least 70% of SOE of earlier fund released to you.

Contd. to P-2.

o/c

- 2 -

The expenditure is to be booked under the A/C head –“Furniture / Equipment / Drug” separately as will be applicable. Statement of Expenditure (SOE) is to be submitted by 10<sup>th</sup> of the following month and Utilisation Certificate (UC) at the end of each quarter.

You are requested to undertake such procurement at the earliest so that the primary health care services could be extended to the beneficiaries.

Thanking you.

Yours faithfully,

Enclo. : As stated.

✓

Director, SUDA

SUDA-Health/63 ULBs/07/237/1(1)

Dt. .. 13.07.2007

Copy forwarded for kind information to :

CMOH, Nadia District

✓

Director, SUDA

SUDA-Health/63 ULBs/07/237/2(1)

Dt. .. 13.07.2007

Copy forwarded for kind information to :

AFC, Santipur Municipality

✓

Director, SUDA

SUDA-Health/63 ULBs/07/237/3(1)

Dt. .. 13.07.2007

Copy forwarded for kind information to :

Finance Office, SUDA

✓  
13/7/07

Director, SUDA

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. } 278003  
          } 278262  
Chamber - 278111

Ref. No. - 1930/4/24



Date : 07/07/07

To  
The Director, SUDA,  
Health Wing,  
ILGUS BHAVAN,  
HC Block, Sector-III,  
Bidhannagar, Kol - 700 091.


PO(A)  
✓  
12/7

Sub : Result of post evaluation examination of H.H.W.

S i r,

I am sending the ~~report~~ result of post evaluation examination of HHW of Santipur Municipality in connection with Community Based Primary Health Care System for your kind perusal.

Yours faithfully,

  
Chairman,  
Santipur Municipality.

**Result of Post Evaluation Examination of HHW  
Santipur Municipality  
Nadia, W.B**

**A) Regular HHW**

SLNo.	Name of HHW	Marks Obtained.
1.	Ruma Dutta ✓	34.5
2.	Mithu Das ✓	32.5
3.	Bharati Debnath ✓	33
4.	Bharati Nandi ✓	34
5.	Hosena Khatun ✓	30.5
6.	Manju Nandi ✓	06
7.	Durga Nandi ✓	33.5
8.	Rita Chaterjee ✓	35.5
9.	Rinku Kar ✓	39
10.	Shila Biswas (Ghosh) ✓	34.5
11.	Pranati Pramanick ✓	31.2
12.	Mahua Goswami ✓	32.5
13.	Mausumi Khan ✓	34.5
14.	Rinku Bongo ✓	37
15.	Mitali Kar ✓	Absent
16.	Babita Pramanick ✓	30
17.	Archana Sarkar ✓	28
18.	Chaitali Saha ✓	34.5
19.	Kripa Dawn ✓	30
20.	Kakoli Ghosh ✓	38
21.	Arati Sarkar(Biswas) ✓	34.5
22.	Rahamata Khatun ✓	38.5
23.	Rupali Ghosh ✓	38
24.	Kumkum Ghosh ✓	35.5
25.	Bandana Debnath ✓	33.5
26.	China Madak ✓	23
27.	Maslema Begam ✓	29.5
28.	Rekha Bhattacharya ✓	21.5
29.	Kajal Shigha ✓	28.5
30.	Sarada Singh ✓	28
31.	Sabina Khatun ✓	29
32.	Swapna Ghosh ✓	15.5
33.	Sulata Ghosh ✓	32
34.	Papia Pal ✓	33
35.	Anita Sarkar ✓	32.5
36.	Karuna Pramanick ✓	36.5
37.	Tanushree Sarkar ✓	34

*Japan Kr. Jharna*  
Health Officer  
Santipur Municipality

*[Signature]*

67107  
CHAIRMAN  
SANTIPUR MUNICIPALITY



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS'BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. **SUDA-Health/63 ULBs/07/208**

Date .....**02.07.2007**

**From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA**

**To : The Chairman  
Santipur Municipality**

**Sub. : Training of HHWs in connection with Community  
Based Primary Health Care Services.**

**Sir,**

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidates on Family Schedule, Baseline Survey Format and HMIS during 03-04 July, 2007. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

Thanking you.

Yours faithfully,



**Project Officer**

**Dt. .. 02.07.2007**

**SUDA-Health/63 ULBs/07/208/1(1)**

**CC**

**Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA**



**Project Officer**

**SUDA**

01/07/07

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ...SUDA-Health/63 ULBs/07/201

Date 02.07.2007.

From : Director, SUDA

To : The Chairman  
Sainthia Municipality

Sub. : Procurement of furniture for Management & Supervision (M & S) Cell and furniture & equipment for training under Community Based Primary Health Care Services.

Ref. : Your communication under memo no. 1668/SM/07 dt. 27.06.2007.

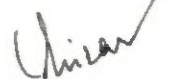
Sir,

With reference to above, it is to reiterate that the approved cost limit for procurement of furniture for M & S Cell and furniture & equipment for training should not exceed Rs. 80,000/- and Rs. 50,000/- respectively.

You are requested to select the items of furniture and quantity against each item in respect of procurement of furniture for Management & Supervision (M & S) Cell and furniture & equipment for training, so that the expenditure be kept within the approved limit. Computer table & chair allotted in the list of furniture for M & S Cell may be clubbed with the equipment of M & S Cell.

Thanking you.

Yours faithfully,



Director, SUDA

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



✓  
Chom  
to check  
a comp- Dat  
27-6-07

Code : 953472

Phone : Office - 278029

- Fax : 277170

Resi. } 278003

278262

Chamber - 278111

Ref. No.-

1798/4/24



12/6/07

To,

The Director, SUDA Health Wing

ILGUS BHAVAN HC Block Sector III  
Bidhan Nagar, Kolkata-700091

27 JUN 2007

Sub-Wardwise list of HHW for regular and panel candidates in Santipur Municipality

Ref.-SUDA-HEALTH/63ULBs/07/18 dated 10.4.2007

Sir,

With reference to above, I do hereby submit wardwise list of HHW selected both for regular and panel candidates for your kind perusal.

Yours faithfully

Chairman Santipur Municipality

# Names of HHW selected for regular and panel candidates.

## Santipur Municipality

Nadia, W.B

### A) Regular HHW

Sl.No.	Name of HHW	Selected for Ward No.
1.	Ruma Dutta	1
2.	Mithu Das	1
3.	Bharati Debnath	2
4.	Bharati Nandi	3
5.	Hosena Khatun	3
6.	Manju Nandi	4
7.	Durga Nandi	5
8.	Rita Chaterjee	5
9.	Rinku Kar	6
10.	Shila Biswas (Ghosh)	6
11.	Pranati Pramanick	7
12.	Mahua Goswami	7
13.	Mausumi Khan	8
14.	Rinku Bongo	8
15.	Mitali Kar	10 (Absent)
16.	Babita Pramanick	11
17.	Archana Sarkar	11
18.	Chaitali Saha	12
19.	Kripa Dawn	12
20.	Kakoli Ghosh	12
21.	Arati Sarkar(Biswas)	13
22.	Rahamata Khatun	15
23.	Rupali Ghosh	16
24.	Kumkum Ghosh	16
25.	Bandana Debnath	17
26.	China Madak	17
27.	Maslema Begam	18
28.	Rekha Bhattacharya	18
29.	Kajal Shigha	18
30.	Sarada Singh	19
31.	Sabina Khatun	19
32.	Swapna Ghosh	20
33.	Sulata Ghosh	20
34.	Papia Pal	20
35.	Anita Sarkar	23



36.	Karuna Pramanick	23
37.	Tanushree Sarkar	1
38.	Sonali Kundu Poddar	14
39.	Pratima Das	21
40.	Supriya Dutta	21
41.	Archana Das	8
42.	Beauty Khatun	15
43.	Swapna Mitra	22
44.	Laxmi Khatun	4
45.	Mithu Dhar	1
46.	Rupali Ray	9

**B) Panel Candidates**

Sl.No.	Name of HHW	Selected for Ward No.
47.	Rakhi Kundu	1
48.	Rausanara Begam	3
49.	Kakuli Das	4
50.	Chandrani Kansabanik	12
51.	Archana Das	12
52.	Shankari Ghosh	17
53.	Shompa Bhattacharya	18
54.	Rama Debnath	22
55.	Dalia Chaudhury	15
56.	Rita Ghosh	6
57.	Gaytri Bhattacharya	7
58.	Kakoli Pramanick	13
59.	Mita Adhikari	10
60.	Mina Khatun	9

*RF*

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. } 278003  
      } 278262  
Chamber - 278111

Ref. No. - 1799/4/24

Date : 19/6/07



To

27 JUN 2007

The Director SUDA( Health) ILGUS BHAVAN  
Bidhan Nagar Sector-III Kolkata-700 091

SIR,

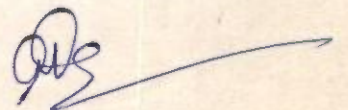
I do hereby submit the score list of pre evaluation examination of  
HHW of Santipur Municipality for your kind perusal.

Your's faithfully

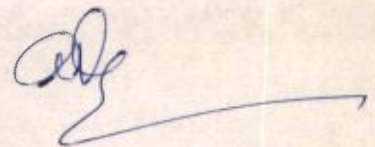
  
Chairman Santipur Municipality

**Pre-Evaluation Examination of HHW**  
**Santipur Municipality**  
Nadia, W.B

SLNo.	Name of HHW	Marks Obtained
1.	Ruma Dutta	22
2.	Mithu Das	21
3.	Bharati Debnath	23
4.	Bharati Nandi	22
5.	Hosena Khatun	14
6.	Manju Nandi	1
7.	Durga Nandi	23
8.	Rita Chaterjee	16
9.	Rinku Kar	27
10.	Shila Biswas (Ghosh)	21
11.	Pranati Pramanick	15
12.	Mahua Goswami	25
13.	Mausumi Khan	18
14.	Rinku Bongo	14
15.	Mitali Kar	Absent
16.	Babita Pramanick	19 + 1 = 20
17.	Archana Sarkar	18
18.	Chaitali Saha	23
19.	Kripa Dawn	20
20.	Kakoli Ghosh	28
21.	Arati Sarkar(Biswas)	22
22.	Rahamata Khatun	24
23.	Rupali Ghosh	23
24.	Kumkum Ghosh	25
25.	Bandana Debnath	20
26.	China Madak	14
27.	Maslema Begam	21
28.	Rekha Bhattacharya	16
29.	Kajal Shigha	15
30.	Sarada Singh	15
31.	Sabina Khatun	12
32.	Swapna Ghosh	12
33.	Sulata Ghosh	21
34.	Papia Pal	16
35.	Anita Sarkar	25
36.	Karuna Pramanick	20
37.	Tanushree Sarkar	21
38.	Sonali Kundu Poddar	19



39.	Pratima Das	23
40.	Supriya Dutta	18
41.	Archana Das	15
42.	Beauty Khatun	18
43.	Swapna Mitra	22
44.	Laxmi Khatun	06
45.	Mithu Dhar	30
46.	Rupali Ray	18
47.	Rakhi Kundu	24
48.	Rausanara Begam	23
49.	Kakuli Das	16
50.	Chandrani Kansabanik	12
51.	Archana Das	22
52.	Shankari Ghosh	18
53.	Shompa Bhattacharya	23
54.	Rama Debnath	14
55.	Dalia Chaudhury	16
56.	Rita Ghosh	20
57.	Gaytri Bhattacharya	21
58.	Kakoli Pramanick	17
59.	Mita Adhikari	20
60.	Mina Khatun	17





**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. ...**SUDA:Health/63 ULBs/07/170**Date .....**22.06.2007**From : **Director, SUDA**To : **The Chairman  
Santipur Municipality****Sub. : Forwarding list of HHWs & panel candidates undergoing training in  
respect of Community Based Primary Health Care Services.**

Sir,

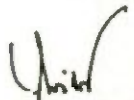
It is learnt that the training of regular HHWs & panel candidates would be completed on 28.06.2007. After completion of training you are requested kindly to forward the list of regular HHWs and panel candidates along with their pre & post evaluation score as per proforma given below, immediately :

<b>A) For Regular HHWs</b>				
<b>Sl. No.</b>	<b>Name</b>	<b>Ward No.</b>	<b>Pre-evaluation Score obtained</b>	<b>Post-evaluation Score obtained</b>
<b>B) For Panel candidates</b>				

On receipt of the above mentioned information, necessary instruction will be provided to you with regard to engagement of regular HHWs and further activities.

Thanking you.

Yours faithfully,

**Director, SUDA**

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. } 278003  
      } 278262  
Chamber - 278111

Ref. No. - 1159/4/24 (14.10.07)

Date : 20/04/07

To  
The Director, SUDA,  
HEALTH WING, ILGUS BHAVAN,  
H.C. Block, Sector - III,  
Bidhannagar, Kolkata - 700 091.

Sub. : Training of H.H.W. in Santipur Municipality.

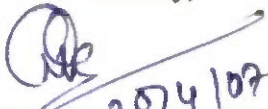
Madam,

Training programme of H.H.W. in Community Based Primary Health Care System will commence on 28<sup>th</sup> April 2007 in our Municipality. Time, Date and Venue has been mentioned below.

You are requested to kindly send your representative to make the programme success.

**Date - 28.4.07      Time - 11 A.M.      Venue- Rameswar Maternity, Sutragarh  
Santipur, Nadia.**

Yours faithfully,

  
Chairman,  
Santipur Municipality.

**SUDA****STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Re: SUDA-Health/63 ULBs/07/18

10.04.2007

Date .....

From : Director, SUDA

To : The Chairman  
Santipur MunicipalitySub. : Forwarding the names of HHWs selected in respect of Community  
Based Primary Health Care Services.

Ref. : Your communication bearing no. 1067/4/24 dt. 05.04.2007

Sir,

With reference to above, you are requested kindly to forward the names of HHWs selected, both for regular & panel candidates separately as per proforma given below by 18<sup>th</sup> April, 2007 :

## A) Regular HHWs

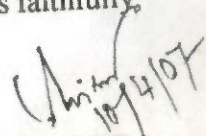
Sl. No.	Name	Selected for Ward No.

## B) Panel Candidates

Sl. No.	Name	Ward No.

Thanking you.

Yours faithfully,

  
10/4/07  
Director, SUDA

**Ajoy De**

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality

Code : 953472  
Phone : Office - 278029  
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Resi. } 278003  
      } 278262  
Chamber - 278111

Ref. No. - 1067/4/24



Date : 05/04/07

10 APR 2007

10/4/07  
2/9/14

To  
**The Director, SUDA,  
ILGUS BHAVAN, (HEALTH WING),  
H.C.Block, Sector - III,  
Bidhannagar, Kolkata - 700 091.**

Sir/Madam,

I am sending the names of H.H.W 60 in no. selected for Santipur Municipality in connection with Community Based primary health care system for your kind perusal.

Thanking you,

Yours faithfully,

*(Signature)*  
5/4/07

**Chairman,  
Santipur Municipality.**

Enclo. : One.

~~Received~~

*(Signatures)*


**SANTIPUR MUNICIPALITY**  
**HHW**

Sl.No.	NAME	F/H NAME	ADDRESS
1	Ruma Dutta [1]	Susanta Dutta	3norail gate
2	Mithu Das [3]	Asit Baran Das	Pabna Colony I
3	Bharati Debnath [6]	Gouranga Debnath	Ino Ramgopal sen st.
4	Bharati Nandi [7]	Sadhan Nandi	Sarat ch. Ray Lane
5	Hosena Khatun [9]	Golam Sk.	Gopalpur
6	Manju Nandi [12]	Lt.Bishnupada	Gopinath Thakurlane

*[Signature]*


**CHAIRMAN**  
**SANTIPUR MUNICIPALITY**

7	Durga Nandi(saha) [14]	Ananta Nandy	Haridas Ray Rd.
8	Rita Chatterjee [15]	Lt. Samir Chatterjee	1/6 Gourhari Thakur lane
9	Rinku Kar [18]	Nirapada Kar	Baragoswami para lane
10	Shila Biswas(ghosh) [22]	Tapan Ghosh	Shyambazar
11	Pranati Pramanik [24]	Nimai chand Pramanik	Paglagoswami para
12	Mahuya Goswami [25]	Shubhrajyoti Goswami	Paglagoswami para
13	Mousumi Khan [29]	Gobinda ch Khan	76 Paramartha Ganguly lane
14	Rinku Banga [30]	Kamalaksha Bango	Sarbanandi para
15	Mitali Kar [34]	Dilip Kar	Shyamchand Bagan Lane
16	Babita Pramanik [36]	Lt. Ashok Pramanik	Steemer Ghat
17	Archana Sarkar [38]	Uttam Sarkar	Charjjira Khelar Math



CHAIRMAN  
SANTIPUR MUNICIPALITY

18	Chaitali Saha [40]	Shyamal Saha	34, Sitnath Goswami Lane
19	Kripa Dawn [41]	Krishnamohan Das	Banshibadan Thakur Lane
20	Kakali Ghosh [44]	Joydeb Ghosh	Piyari Sanyal Lane
21	Arati Sarkar (Biswas) [46]	Sankar Biswas	Ramnagar Mistry Para
22	Rahamata Khatun [48]	Sirajul Haque	19, Kangali Ostagar lane
23	Rupali Ghosh [50]	Ganapati Ghosh	Garer Gopc Para
24	Kumkum Ghosh [52]	Lt. Bholanath Ghosh	K.C.Das Road, Sutragarh Natun Bazar
25	Bandana Debnath [56]	Krishnadhan Debnath	Sutragarh 2 No. Colony
26	China Modak [57]	Molay Modak	42/9 Biswas Para st.
27	Muslima Begam[58]	Rohidul Islam	Karikar Para Street. Sutragarh

  
CHAIRMAN  
SANTIPUR MUNICIPALITY

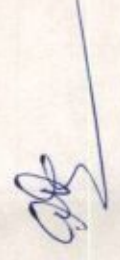
28	Rekha Bhattacharjee [59]	Jiban Bhattacharjee	1 No. Santigarh Colony
29	Kajal Singha [63]	Lt. Chandan Singha	1 No. Santigarh Colony,
30	Sarada Singh [64]	Shyam Singh	Sutragarh Manik Nagar
31	Sabina Khatun [65]	Jamshed Sk.	Sutragarh Manik Nagar
32	Swapna Ghosh [66]	Goutam Ghosh	Krishnakali Street
33	Sulata Ghosh [67]	Gobinda Ghosh	Sutragarh Sen Para St.
34	Papia Pal [70]	Panchugopal Pal	Dabre Para
35	Anita Sarkar [71]	Sajal Sarkar	Sutragarh Char
36	Karuna Pramanik [72]	Mintu Pramanik	Sutragarh Char
37	Tanushree Sarkar [73]	Bipul Sarkar	Stadium Para
38	Sonali Kundu Poddar [79]	Subir Kundu poddar	48/49, Bhawani Para St.



CHAIRMAN  
SANTIPUR MUNICIPALITY

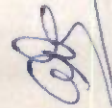


39	Pratima Das [82]	Manik Das	Pirer Hut Lane
40	Supriyo Dutta [83]	Bilal Dutta	Bene Para Lane
41	Archana Das [84]	Probir Das	25, Lenin Sarani
42	Beauty Khatun [85]	Lt. Motiar Rohaman	Hazi Din Md. Street
43	Swapna Mitra [89]	Swaraj Mitra	95/15, Rajput Para Bye Lane
44	Lakshmi Khatun [90]	Mumtaj Sk.	Gopinath Thakur Lane
45	Mithu Dhar [93]	Rahul Chakraborty	2, No. Rly. Gate
46	Rupali Ray [97]	Shibram Mukherjee	Balli Acharjee Para
47	Rakhi Kundu [2]	Gopal Kundu	64 Ram ch. Goswami Rd.
48	Rousenara Begum [8]	Arsad Ali	Gopalpur
49	Kakali Das [13]	Bipul Das	Natungram Ostagarpara



CHAIRMAN  
SANTIPUR MUNICIPALITY

50	Chandrani Kansabanik [76]	Kalachand Kansabanik	Subal Poddar Lane
51	Archana Das [77]	Shymal Das	188 Kansari Para
52	Sankari Ghosh [53]	Prabash kr.Ghosh	Kalidas Biswas lane
53	Sampa Bhattacharjee [62]	Amarnath Bhattacharjee	Ino Santigarh Colony
54	Rama Debnath [88]	Dilip Debnath	Mouchak Colony
55	Dalia Choudhury [92]	Mr.Hassan Choudhury	Daddey Nikari Para
56	Rita Ghosh [19]	Badanbihari Ghosh	22 Bhagabati Das Rd.
57	Gayatri Bhattacharjee [26]	Narayan Ch.Bhattacharjee	Chanduni para 2 <sup>nd</sup> lane
58	Kakali Pramanik [87]	Patit Paban Pramanik	93 Dabre Para lane
59	Mita Adhikari [33]	Rabindra Nath Adhikari	Mathma Gandhi Sarani
60	Mina Khatun [32]	Amiruddin Dafadar	Lakshmitala Nikari Para



CHAIRMAN  
SANTIPUR MUNICIPALITY

*Ajoy De*  
Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472  
Phone : Office - 78029  
Fax : 77170  
Resi { 78003  
78262  
Chamber - 78111

Ref. No. 758/4/24

Date 12/03/2007

To  
The Director, SUDA,  
HEALTH WING,  
ILGUS BHAVAN,  
HC-Block, Sector-III,  
Bjdhannagar, Kolkata.



13 MAR 2007

PO (A)  
12/3

Sub. : Selection of H.H.W. in Santipur Municipality in Community Based Primary Health Care.

Sir

In connection with the above quoted subject an interview date has been fixed up as follows. You are requested to send your representative in the following date as one of the member of Health and Family Welfare Committee.

<u>DATE</u>	<u>VINUE</u>	<u>TIME</u>
26-03.2007	Santipur Municipal Guest House (MOTIGANG)	11-00 A.M.

This is for your kind perusal and necessary action.

Thanking you,

Yours faithfully,

Chairman,  
Santipur Municipality.

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/06/283**Date .....**14.03.2007****From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA****To : The Chairman  
Krishnagar Municipality****Sub. : Selection of HHWs in Santipur Municipality under Community Based  
Primary Health Care Services in 63 Non-KMA ULBs .****Sir,**

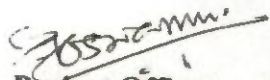
You may be aware that Community Based Primary Health Care Services has been launched in 63 Non-KMA ULBs. Selection of HHWs is one of the preliminary activities of the said programme. Interview of the candidates for selection of Honorary Health Workers (HHWs) of Santipur Municipality is scheduled on 26.03.2007 at 11.00 A.M. at Santipur Municipal Guest House (MOTIGANG).

You are requested kindly to depute Dr. Asim Kr. Joardar, Community Development Officer, HHW Scheme, Krishnagar Municipality to attend the above mentioned selection process in Santipur Municipality as representative of State Urban Development Agency, Dept. of Municipal Affairs. A suggested proforma for interview of the candidates is enclosed.

TA & DA bill as per norms is to be claimed by Dr. Joardar to Director, SUDA.

Thanking you.

Yours faithfully,

  
**Project Officer**

Dt. .. 14.03.2007

**SUDA-Health/63 ULBs/06/283/1(1)**

CC

**Chairman, Santipur Municipality****Project Officer**

Dt. .. 14.03.2007

**SUDA-Health/63 ULBs/06/283/2(1)**

CC

**Dr. Asim Kr. Joardar, CDO, Krishnagar Municipality****Project Officer**

Dt. .. 14.03.2007

**SUDA-Health/63 ULBs/06/283/3(2)**

CC

**1. Director, SUDA – for kind information apropos discussion held on date.****2. FO, SUDA****Project Officer**

*Ajoy De*

Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472

Phone : Office - 78029

Fax : 77170

Resi { 78003  
78262

Chamber - 78111

Ref. No. 758/4/24

Date 12/03/2007

To  
The Director, SUDA,  
HEALTH WING,  
ILGUS BHAVAN,  
HC-Block, Sector-III,  
Bidhannagar, Kolkata.



19 MAR 2007

Sub. : Selection of H.H.W. in Santipur Municipality in Community Based Primary Health Care.

Sir

In connection with the above quoted subject an interview date has been fixed up as follows. You are requested to send your representative in the following date as one of the member of Health and Family Welfare Committee.

<u>DATE</u>	<u>VENUE</u>	<u>TIME</u>
26-03.2007	Santipur Municipal Guest House (MOTIGANG)	11-00 A.M.

This is for your kind perusal and necessary action.

Thanking you,

Yours faithfully,

Chairman,  
Santipur Municipality.

# Santipur Municipality

Regular HHWS to be selected - 46

Panel	" " " "	- 14
Total		60

Regular HHWS to be selected from wards as detailed below: -

		<u>No. of Regular HHWS</u>
W. NO. - 1	→	3
W. NO. - 2	→	2
3	→	2
4	→	2
5	→	3
6	→	2
7	→	2
8	→	2
9	→	2
10	→	2
11	→	2
12	→	2
13	→	1
14	→	1
15	→	1
16	→	2
17	→	2
18	→	3
19	→	2
20	→	2
21	→	2
22	→	2
23	→	2
<u>Total</u>		46.

**Ajoy De**

Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472

Phone : Office - 78029

Fax : 77170

Res: { 78003  
78262

Chamber - 78111

Ref. No. 317 / 13/38(A)

Date 15/2/07

To  
The Director, SUDA,  
HEALTH WING,  
ILGUS BHAVAN,  
H.C. Block, Sector-III,  
Bidhannagar, Kolkata.



225 2007

Ref : Your letter No. SUDA-HEALTH/63/ULBs/06/183(60)  
dated 15.11.06.

S i r,

In continuation of this office Memo.No. 268/4/24 dated 8.2.07 I am to inform you that the name of Smt. Piyali Roy, PHN Santipur BPHC as a trainer in Community Based Primary Health Care has been erroneously left out in our above noted letter.

I therefore ~~xxx~~ request you kindly to include <sup>the</sup> her name of Smt. Piyali Roy as a trainer in Community Based Primary Health Care in our Municipality.

This is for your kind information and necessary action.

Yours faithfully,

  
Chairman, 13.2.07  
Santipur Municipality.

*Ajoy De*

Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472

Phone : Office - 78029

Fax : 77170

Resi { 78003  
78262

Chamber - 78111

Ref. No. 268/4/24

Date 8/2/07

To  
The Director, SUDA,  
HEALTH WING,  
ILGUS BHAVAN  
H.C. Block, Sector-III,  
Bidhannagar, Kolkata.

S i r,

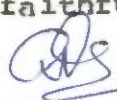
In reference to your letter vide Ref.No. SUDA-HEALTH/63/ULBs/06/183(60) dated 15.11.2006 I am hereby submitting the names of Doctors & Nurses as trainer in Community Based Primary Health Care in Santipur Municipality for your kind perusal.

Name of Doctor & Nurse

1. Dr. Tapan Kumar Indra, Health Officer,  
Santipur Municipality.
2. Dr. Anta Mandi, Medical Officer, Santipur S.G.Hospital.
3. Smt. Debala Das, PHN, UFWC, Santipur Hospital.
4. Dr. (Smt.) Ashima Talukder, Medical Officer

Thanking you,

Yours faithfully,

  
Chairman, 8/2/07  
Santipur Municipality.



*Ajoy De*

Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472

Phone : Office - 78029

Fax : 77170

Resi { 78003

{ 78262

Chamber - 78111

Ref. No. ....

Date .....

To  
The Chief Medical Officer of Health,  
Nadia,  
Krishnagar, Nadia.



13 DEC 2006

Sub : Trainers training in connection with ensuing training of H.H.W. under Community Based Primary Health Care Service in Santipur Municipality.

S i r,

As per direction of SUDA vide office M.No. SUDA-Health/63 ULBs/06/183(60) dt. 15.11.2006 I do hereby request you to send the names of two Nurses and one Doctor as trainers under Community Based Primary Health Care Service in Santipur Municipality within 15th December, 2006. Trainers training programme will be organised at SUDA for one day to train Doctors and Nurses who will subsequently act as trainers for training HHW in Santipur Municipality. Date of training will be intimated by SUDA lateron.

Yours faithfully,

Sd/- A.De,

Chairman,  
Santipur Municipality,

Dated 02/14/06

Encl : Copy of the letter  
issued by SUDA.

Memø.No. 3182/4/06

Copy forwarded to :-

1. The Superintendent, Santipur S.G.Hospital, Santipur, for information.
- ✓ 2. The Director, SUDA, Health wing, ILGUS BHAVAN, HC Block, Sector-III, Bidhannagar, Kolkata - 700 091.
3. The District Magistrate, Nadia, Krishnagar, Nadia.

*A. De*  
Chairman,  
Santipur Municipality.

*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472  
Phone : Office : 278029  
Fax : 277170  
Resi { 278003  
278262  
Chamber : 278111

Ref. No. 3182/4/24

Date 07/12/06

To  
The Director, SUDA,  
Health Wing,  
ILGUS BHAVAN,  
HC Block, Sector-III,  
Bidhannagar,  
Kolkata - 700 091.



3 DEC 2006

Sub : Constitution of Procurement Committee for procurement of items in connection with Primary Health Care Service in Santipur Municipality.

S i r,

In response to your letter vide Ref.No. SUDA-Health/63 ULBs/06/110 dated 19.9.06 Procurement Committee has been formed at Municipal Level with the following members.

<u>Sl. No.</u>	<u>Member</u>	<u>Designation</u>
1.	Sri Ajoy De, Chairman, Santipur Municipality.	Chairman,
2.	Sri Bablu Pramanik, Member, Chairman-in-Council.	Member
3.	Dr. Tapan Kumar Indra, Health Officer	Member
4.	Asstt. Chief Medical Officer of Health Ranaghat.	Member
5.	Sri Banku Behari Dey, Executive Officer	Member, Convenor
6.	Finance Officer	Does not exist.

This is for your kind information and necessary action.

Yours faithfully,

*Ajoy De*  
7/12/06  
Chairman,  
Santipur Municipality.

Memo.No. \_\_\_\_\_

Dated \_\_\_\_\_

Copy forwarded to :-

1. Sri Bablu Pramanik, Member, Chairman-in-Council.
2. Dr. Tapan Kumar Indra, H.O. Santipur Municipality.
3. Asstt. Chief Medical Officer of Health, Ranaghat, Nadia.
4. Sri Banku Behari Dey, E.O. Santipur Municipality for information.

Chairman,  
Santipur Municipality.

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ..SUDA-Health/63 ULBs/06/48

Date .....19.09.2006

**From : Director, SUDA**

**To : The Chairman  
Santipur Municipality**

**Sub. : Release of 1<sup>st</sup> installment of fund worth Rs. 3,37,000.00 towards  
expenditure in connection with Community Based Primary Health Care  
Service in 63 Non-KMA ULBs.**

**Sir,**

An A/C payee demand draft bearing no. 319903 dt. 14.09.2006, on SBI, Salt Lake for an amount of Rs. 3,37,000/- (Rupees Three lakhs thirty seven thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in 63 Non-KMA ULBs.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

Financial guideline is enclosed herewith. You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the said guideline.

Yours faithfully,

  
**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ....SUDA-Health/63 ULBs/06/110

Date .....19.09.2006

From : Director, SUDA

To : The Chairman

.....Sanjipw..... Municipality

**Sub. : Constitution of Procurement Committee for procurement of items to be undertaken by the ULB in connection with Community Based Primary Health Care Service in 63 Non-KMA ULBs.**

Sir,

A Procurement Committee is constituted at Municipal Level comprising of the following members for procurement of items to be undertaken by the Municipality in connection with Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Sl. No.	Members	Designation
1.	Chairman of the ULB	Chairman
2.	Chairman in Council Health	Member
3.	Health Officer	Member
4.	ACMOH	Member
5.	Executive Officer	Member – Convenor
6.	Finance Officer	Member

The list for the items i.e. furniture and equipment for training purpose and furniture for Management & Supervision (M & S) Cell, to be procured by the ULB for the present are enclosed indicating the specification, quantity for each of the items to be procured and the total cost limit. The other lists for procurement will be forwarded to you in due course.

Procurement is to be done by the Municipality through the said Procurement Committee maintaining the Government norms. Fund already placed with your Municipality under the HHW Scheme is to be utilized for such procurement. The expenditure is to be booked under the A/C head "Equipment and Furniture" as the case may be. Statement of Expenditure (SOE) and Utilisation Certificate (UC) be submitted accordingly as per Financial Guideline already forwarded to you.

Contd. to P-2.

- 2 -

Since, the training of Honorary Health Workers (HHWs) is to be initiated by you shortly and office of M & S Cell is to set up to implement the activities under the said scheme, procurement is to undertaken by you at the earliest to speed up the entire process of implementation.

Thanking you.

Yours faithfully,

Enclo. : As stated.

Sd/-  
Director, SUDA

19.09.2006

✓ SUDA-Health/63 ULBs/06/110/1(1)

CC

Finance Officer, SUDA

✓ *Chinn*  
19/9/06  
Director, SUDA

*Ajoy De*

Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472  
Phone : Office - 78029  
Fax : 77170  
Resi { 78003  
      78262  
Chamber - 78111

AO(H)  
15/9

Ref. No. 2431/4124

Date 01/09/06

To  
The Director,  
State Urban Development Agency,  
ILGUS BHAVAN, H.C Block,  
Sector- III, Bidhannagar,  
Kolkata - 700 091.



S i r,

With reference to your letter vide memo.no. SUDA-Health/63 ULBs/06/19(7) dated 10.8.06 I am submitting herewith the names of the Committee Members of Health and Family Welfare Committee at Municipal level. The said committee was formed in the general meeting of the Councillors of Santipur Municipality held on 24.7.06.

This is for your kind information and necessary action.

Yours faithfully,

Enclo. : Health & Family  
Welfare Committee.

*Ajoy De*  
Chairman, 1.9.06  
Santipur Municipality.



*Ajoy De*

Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472  
Phone : Office - 78029  
Fax : 77170  
Resi { 78003  
78262  
Chamber - 78111

Ref. No. ....

Date .....

Health and Family Welfare Committee

- 1) Sri Ajoy De, - President.  
Chairman, Santipur Municipality.
- 2) Sri Bablu Pramanick, - Member.  
Member, Chairman-in-Council.
- 3) Representative of D.M. - Member
- 4) Dr. Haripada Saha - Member  
Secretary of I.M.S., Santipur.
- 5) A.C.M.O.H., Ranaghat - Member  
Sub-division.
- 6) Dr. Tapan Kumar Indra, - Member Secretary.  
Health Officer,  
Santipur Municipality.
- 7) Krishna Paul, President - Specially Co-opted.  
Community Development Society.
- 8) Representative of SUDA - Specially Co-opted.
- 9) Superintendent, State General - Invitee.  
Hospital, Santipur.

*Ajoy De*  
1.9.06  
Chairman,  
Santipur Municipality.



*Ajoy De*

Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472  
Phone : Office - 78029  
Fax : 77170  
Resi { 78003  
78262  
Chamber - 78111

Ref. No. 2172/4/24



04/8/06

To  
The Director, SUDA,  
Govt. of W. Bengal,  
ILGUS BHAVAN, H.C. Block,  
Sector-III,  
Bidhannagar, Kol - 91.

PO (H)  
14/8/06



S i r,

As decided by the Councillors at a meeting held on 14.7.2006 I am to inform you that a Municipal Level Committee for Municipal Health & Family Welfare will be formed as per Memo.No. 67/2006/340(63) dated 6.6.06 of the Director, SUDA under "Samasti Vittik Sawastha Prokalpa" 2006.

Therefore you are requested kindly send one name as a representative on behalf of you for inclusion in the said committee.

With thanks,

Yours faithfully,

*Ajoy De*  
Chairman, 4/8/06  
Santipur Municipality.



## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/06/19(7)

Date .....10.08.2006

From : Director, SUDA

To : The Chairman  
Santipur / Nabadwip / Birnagar / Taherpur /  
Coopers Camp / Ranaghat / Chakdah Municipality  
Dist. : NadiaNADIA  
o/cSub. : Community based primary health care services in 63 Non-KMA ULBs -  
Implementation of.

Sir / Madam,

You may be aware that with the approval of Dept. of Health & Family Welfare, community based primary health care services in 63 Non-KMA ULBs has been launched in February, 2006. Dept. of Municipal Affairs has been vested with the responsibility of implementation of the said programme through SUDA. In this connection, a sensitization session with the chairperson of the ULBs concerned had been organized at SUDA on 16.06.2006 to discuss the programme and preliminary actions to be undertaken by the ULBs. Following to the said discussion session, a few information had been received from some of the ULBs. But the required information are still pending from a good no. of ULBs.

Pursuant to it you are requested to submit the following information to the undersigned by 24<sup>th</sup> August, 2006 :

- a) List of ward-wise BPL population.
- b) Municipal map showing ward boundary along with no. of BPL population.
- c) Constitution of Municipal Level Health & Family Welfare Committee (MHFWC) with the following members :
  - (1) Chairman of the Municipality : President
  - (2) Councillor-in-Charge of Health : Member
  - (3) Representative of District Magistrate : Member
  - (4) Representatives of local NGOs : Member
  - (5) ACMOH of Sub-Divisional Hospital : Member
  - (6) Health Officer of Municipality : Member - Secretary
  - (7) President, Community Development Society: Specially Co-opted
  - (8) Representative of SUDA : Specially Co-opted
  - (9) Superintendent of referral hospital : Invitee

A copy of the resolution constituting the said Committee is to be forwarded.

Contd. to P-2.

d) Opening of a separate Bank A/C in the name of "HHW Scheme, ..... Municipality" where the joint signatory will be Chairman / Vice-Chairman and Finance Officer / Executive Officer.

After opening the Bank A/C, A/C No. & Name of the Bank is to be forwarded.

From this office record, status on information already submitted by the ULBs is tabulated hereunder :

ULBs	List of ward-wise BPL population (a)	Municipal map showing ward boundary along with no. of BPL population (b)	Constitution of MHFWC (c)	Opening of a separate Bank A/C (d)	Remarks
Santipur	Yes	Yes	No	Yes	To submit (c)
Nabadwip	Yes	Yes	No	No	To submit (c) & (d)
Birnagar	Yes	No	No	No	To submit (b), (c) & (d)
Taherpur	No	No	No	No	To submit (a),(b),(c) & (d)
Coopers Camp	Yes	Yes	No	No	To submit (c) & (d)
Ranaghat	Yes	Yes	No	Yes	To submit (c)
Chakdah	Yes	Yes	No	No	To submit (c) & (d)

On receipt of the required information of your ULB as detailed in the Remarks Column of the above Table, the next stage for implementation of the programme will be taken up consequently.

Thanking you.

Yours faithfully,

*Chian*  
Director, SUDA

10.08.2006

*Chian*  
Director, SUDA

10.08.2006

*Chian*  
Director, SUDA

SUDA-Health/63 ULBs/06/19(7)/1(1)

Copy forwarded for kind information to :

District Magistrate, Nadia

SUDA-Health/63 ULBs/06/19(7)/2(1)

Copy forwarded for kind information to :

CMOH, Nadia

## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/06/ 04

Date 07.08.2006

From : Director, SUDA

To : The Chairman

Santipur Municipality

Sub. : Grass root level manpower & health facilities under Community Based  
Primary Health Care Service in 63 Non-KMA ULBs.

Sir / Madam,

Apropos project proposal with regard to community based primary health care service in 63 Non-KMA ULBs, approved by the Dept. of Health & Family Welfare, the grass root level manpower & health facilities admitted for your ULB is indicated in the table below :

No. of HHWs (Regular)	1 <sup>st</sup> Panel for replacement of HHWs to be upgraded to FTSs	2 <sup>nd</sup> Panel for filling of the vacancies, if required in future (10% of regular HHWs)	Total No. of HHWs to be selected and trained	No. of regular HHWs to be engaged after completion of training	No. of Sub-Centres	No. of FTSs
46	10	5	61	46	10	10

N.B. : HHW = Honorary Health Worker,

FTS = First Tier Supervisor

- During selection of HHWs, no. of regular candidates & both the 1<sup>st</sup> & 2<sup>nd</sup> panel candidates are to be strictly adhered to. The list of both the panel candidates are to be prepared serially on merit basis. Guideline for selection of HHWs is enclosed.
- Total no. of regular HHWs and the panel candidates should undergo job orientation training.
- After completion of training only the regular HHWs are to be engaged.
- No. of Sub-Centres as specified in the table are to be identified more or less centrally to the BPL population to be served under that particular Sub-Centre to facilitate easy access.
- FTSs for Sub-Centre are to be selected for amongst the HHWs working at least for six (6) months. Detail guideline will be issued in due course.
- Working hours of grass root level manpower will be from 12 Noon to 4 P.M.

Contd. to P-2.

- Honorarium for grass root level manpower are as under :

<b>Grass root level manpower</b>	<b>HHW</b>	<b>FTS</b>
Honorarium per person per month (Amount in Rs.)	1,000/-	1,170/-

You are requested kindly to take necessary action with regard to selection of HHWs and identification of accommodation for Sub-Centres.

Yours faithfully,

*(Signature)*  
**Director, SUDA**

07.08.2006

*(Signature)*  
**Director, SUDA**

**SUDA-Health/63 ULBs/06/04/1(1)**

Copy forwarded for kind information to :

District Magistrate, Nadia

Ajoy De

Member, W. B. Legislative Assembly  
Chairman, Santipur Municipality



CODE - 953472  
Phone : Office - 78029  
Fax : 77170  
Resi { 78003  
      { 78262  
Chamber - 78111

Ref. No. 2171/12/381A)



Date 4/8/06

To  
The Director, SUDA,  
Govt. of W. Bengal,  
ILGUS BHAVAN, H.C. Block,  
Sector - III,  
Bidhannagar, Kol - 91.

PO(H)  
L  
9/8


S i r,

As instructed by you under Memo.No. SUDA-67/2006/340 (63) dated 6.6.06 I am to inform you that a saving bank account has been opened in the State Bank of India, Santipur Branch in the name of "CHAIRMAN STP MUNUNI HHW SCHEME" and its numbers is 01100050220.

In the connection also like to inform you that the committee as mentioned in the said memo. has already been formed.

This is for your information.

Yours faithfully,

  
Chairman, 4/8/06  
Santipur Municipality.

## 1. Ward wise Population &amp; BPL Population based on Survey under SJSRY

Ward No.	Male Population	Female Population	Total Population	No. of BPL Household	BPL Population
1			16524		5623
2			9743		3046
3			4002		2938
4			6551		3132
5			3660		4313
6			4950		3000
7			5358		1009
8			3269		1040
9			4872		2252
10			4627		2919
11			6826		3147
12			5255		1526
13			5219		892
14			2925		701
15			4285		919
16			5054		1892
17			6904		3711
18			11985		10840
19			7341		4190
20			3100		1914
21			3894		2002
22			6047		2271
23			5804		2350
Total			138195		65627

## 2. Whether there is any Infrastructure facilities available for Sub Centre to provide Health Care? (7.5)

Yes

## 3. Location of Community Centre in the ULB

Yes	
Community Centre at Municipal Office premises	Community Centre at Sutradhar K.C.Das Road, Ward No.-16

## 4. Whether Family &amp; Health Care Committee has been formed ? Whether committee functions regularly ?

Yes Regular

## 5. Whether any standing committee formed in the ULB for health, education and Poverty alleviation?

Yes

## 6. Whether map showing ward demarcation with ward population has been prepared?

Yes

## 7. Is there any post of Health Officer/Medical Officer/Sanitary Inspector? Presently Filled or Vacant?

Health Officer	Yes	Filled
Medical Officer	No	
Sanitary Inspector	Yes	Filled


0.12

Santipur Municipality,  
Dist. Nadia, W.Bengal.

(29) ✓

Santipur is one of the oldest Municipalities of West Bengal established in 1853. It is located at a distance of 100 KM. from Kolkata. It is an ancient town in the district of Nadia. Area of this Municipality is 25 Sq.Km. The Municipality is divided into 23 wards. As per Census 2001 population of this Municipality is 1,38,195. The data as required are given below.

- 1) As per enclosure - I
- 2) We have infrastructure (Building) for opening sub-centre for health services.
- 3) There are two Community Centres CDS -1 at Municipal Office premises and CDS -2 at Sutragarh K.C.Das Road, ward No. 16.
- 4) One public health committee has duly been formed by the B.O.C. at its meeting and the said committee has been functioning regularly.
- 5) One Education Committee has been duly formed by the B.O.C. at its meeting and the said committee has been functioning regularly.
- 6) As per enclosure - II
- 7) One permanent Sanitary Inspector appointed by the Municipality and one Health Officer appointed by the Deptt. of Municipal Affairs, Govt. of W.Bengal on contract basis has been working in this Municipality.

  
13.6.06

Chairman,  
Santipur Municipality.



Santipur Municipality

<u>Ward No.</u>	<u>Population as per Census - 2001.</u>	<u>B. P. L. Population as per S. J. S. R. Y.</u>
1	16524	5623 3
2	9743	3046 2
3	4002	2938 2
4	6551	3132 2
5	3660	4313 3
6	4950	3000 2
7	5358	1009 2
8	3269	1040 2
9	4872	2252 2
10	4627	2919 2
11	6826	3147 2
12	5255	1526 2
13	5219	892 1
14	2925	701 1
15	4285	919 1
16	5054	1892 2
17	6904	3711 2
18	11985	10840 3
19	7341	4190 2
20	3100	1914 2
21	3894	2002 2
22	6047	2271 2
23	5804	2350 2
	<u>138195</u>	<u>65627</u>



*Ab*  
13.6.06  
CHAIRMAN  
SANTIPUR MUNICIPALITY