

Siliguri Jalpaiguri Development Authority

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgay Road, Pradhan Nagar, Siliguri-734003



Phone : Siliguri : (0353) 2512922, 2515647

: Jalpaiguri : (03561) 230874

Fax : (0353) 2510056

2301/I/Admm/385/16/P-II

Memo No. : /SJDA

Date: 14.08.19

To:
The DIRECTOR,
State Urban Development Agency,
ILGUS Bhavan
HC Block, Sector-III, Salt Lake,
Kolkata-700 091



PHO (GD)

Sub: Request for release of fund for prevention of vector born diseases within Siliguri Jalpaiguri Dev. Authority Planning Area.

Ref: Your memo no. SUDA/Health/96/17/117 dt.11/09/2018 and SUDA-Health/96/17(Part.II)/1768 dated 18/01/2019 and this office memo no.8364/SJDA dt.28/09/2018 and memo no.1131/Admn/SJDA dt.12/03/2019.

Sir/Madam,

In reference to above, you are requested kindly to release the balance fund for Rs.1,01,21,200/- only in order to clear outstanding liabilities in connection with the Anti-Dengue activity for the year 2017.

Thanking you

Yours faithfully

Chief Executive Officer

SiliguriJalpaiguri Development Authority

Memo no.

Date.

Copy to: The Principal Secretary, Govt. of West Bengal, UD & MA Department, NAGARAYAN, DF-8, Sector-I, Bidhannagar, Saltlake, Kolkata-64 for kind information.

Chief Executive Officer
SiliguriJalpaiguri Development Authority

STATE URBAN DEVELOPMENT AGENCY

Cost Centre: Siliguri Jalpaiguri Development Authority (SJDA)

Under Ledger: Vector Borne Diseases - Vector Control Team (VCT)

1-Apr-2003 to 31-Aug-2019

Date	Particulars	Vch Type	Vch No.	Debit	Credit
14-9-2017	To (as per details)	Payment	SUDA/704/17-18	30,00,000.00	
	Vector Borne Diseases - Vector Control Team (VCT)	30,00,000.00 Dr			
	State Bank of India - CBPHCS	30,00,000.00 Cr			
	PAYMENT ELECTRONICALLY MADE TO SILIGURI JALPAIGURI DEVELOPMENT AUTHORITY IN RESPECT OF PREVENTION OF VECTOR BORNE DISEASES AGAINST TRA. ADV. NO. SUDA-HEALTH/88/17 DT. 07.09.2017				
				30,00,000.00	
By	Closing Balance				30,00,000.00
				30,00,000.00	30,00,000.00

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR - III, BIDHANNAGAR, CALCUTTA - 700 106****West Bengal**Ref. No. : SUDA-Health/88/17/199Date : 14.09.2017**MEMORANDUM**

Funds are hereby released electronically in favour of Siliguri Jalpaiguri Development Authority (SJDA) as detailed below towards Procurement of Larvicidal, IEC, training & others for Prevention & Control of Dengue in Siliguri Municipal Corporation.

Name of Bank	Branch	A/C No.	Amount in Rs.
Axis Bank Ltd.	Hill Cart Road, Siliguri	912010035059401	30,00,000/-
(Rupees Thirty lakh) only			

You are requested kindly to submit Utilization Certificate (UC) on expending the fund after observing necessary financial procedure as mentioned in West Bengal Financial Rules.

Yours faithfully,



Director, SUDA

SUDA-Health/88/17/199/1(2)

Dt. .. 14.09.2017

CC

1. The Chief Executive Officer, Siliguri Jalpaiguri Dev. Authority
2. The Finance Officer, SUDA



Director, SUDA

LIST OF EQUIPMENTS REQUIRED FOR ENTOMOLOGICAL LAB

1. Torch light (2 cells chargeable)	5 Nos. X @ 300
2. Larvae collecting net from well	5 Nos. X @ 350
3. Folding magnifying lens	10 Nos. X 100
4. Dipper pan with long handle (6 inches & 8 inches)	5 Nos. X 300
5. Laddle (small 1 and big 1)	5 Nos. X 200
6. Dropper	20 Nos. X 20
7. Tray	10 Nos. X 500
8. Cage	10 Nos. X 1
9. Notebook	10 Nos. X 1
10. Entomological kit bag	5 Nos. X 300

Srimoyee Barua
2.08.2019



Director, SUDA <wbsudadir@gmail.com>

Request for release of fund regarding Anti-Dengue activity during the year 2017

1 message

Director, SUDA <wbsudadir@gmail.com>

Mon, Jan 21, 2019 at 3:57 PM

To: SJDA WEST BENGAL <sjdwb@gmail.com>

Cc: "Ashis Kr. Saha" <ashis.wbcs2001@gmail.com>, cphosuda@gmail.com, Shibani Goswami <dfidhw@gmail.com>, sunandabasu101@gmail.com

Sir/Ma'am,

Kindly see the attachment.

Regards,

For**Debarati Datta Gupta, WBCS (EXE.)****Director SUDA W.B**

 **SJDA.pdf**
43K

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/96/17(Part.II)/1768**

Date **18 .01.2019**

From : Director, SUDA

**To : The Chief Executive Officer
Siliguri Jalpaiguri Development Authority**

**Sub. : Request for release of fund regarding Anti-Dengue activity
during the year 2017.**

Sir,

With reference to your communication vide no. 8412/I/Admn/385/16/P-II dt. 09.10.2018 for release of fund for Anti-Dengue activity, you are requested to submit the following documents :

- Copy of Administrative Approval & Financial Sanction by the UD & MA Department for incurring expenditure towards Vector Borne Disease control activities.
- Category-wise particulars of activity, rate and expenditure status against the said requisition.

Thanking you.

Yours faithfully

[Signature] 18/1/19
Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/96/17(Part.II)/

Date01.2019

From : Director, SUDA

To : The Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Sub. : Request for release of fund regarding Anti-Dengue activity
during the year 2017.

Sir,

With reference to your communication vide no. 8412/I/Admn/385/16/P-II dt. 09.10.2018 for release of fund for Anti-Dengue activity, you are requested to submit the following documents :

- Copy of Administrative Approval & Financial Sanction by the UD & MA Department for incurring expenditure ^{towards} ~~to control~~ Vector Borne Disease Programme. ^{control activities.}
- Category-wise particulars of activity, rate and expenditure status against the said requisition.

Thanking you.

Yours faithfully


Director, SUDA

SUDA

DRAFT

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/96/17(Part.II)/

Date .01.2019

From : Director, SUDA

To : The Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Sub. : Request for release of fund regarding Anti-Dengue activity
During the year 2017.

Sir,

With reference to your communication vide no. 8412/I/Admn/385/16/P-II dt. 09.10.2018 for release of fund for Anti-Dengue activity, you are requested to submit the following documents :

- Copy of Administrative Approval & Financial Sanction by the UD & MA Department for incurring expenditure to control Vector Borne Disease Programme.
- Category-wise & ~~Head-wise~~ ^{status against-} particulars of activity , rate and expenditure ~~statement~~ ^{statement} of the said requisition

Thanking you.

Yours faithfully

Director, SUDA

NOTE SHEET

SUDA

SJDA-Health/96/17

Sub. : Request for release of fund for Prevention of Vector Borne Diseases within SJDA Planning area.

Placed herewith the following :

- a) Email communication dt. 29.09.2018 of Jt. Secretary UD & MA along with communication no. 8364/1(1)/SJDA dt. 28.09.2018 of CEO SJDA (at Flag – 31) for release of fund of Rs. 1,01,21,200/-.
- b) Communication bearing no. 8153/1(1)/SJDA dt. 28.08.2018 of CEO SJDA (at Flag – 32) with a request to Director SUDA to release Rs. 61,00,700/-.

With regard to communication at Flag – 31 NSP – 22 & 23 is referred to. Letter issued to CEO SJDA (at Flag – 33) for submission of documents which are still pending.

With regard to communication at Flag – 32 it is neither known to SUDA relating to cleaning activities in North Bengal Medical College Campus undertaken by SJDA w.e.f. 08.12.2017 nor Administrative Approval & Financial Sanctioned issued by the Department in this regard submitted by SJDA.

However there is no fund available with SUDA to meet up the such expenses.

Submitted.

S. B. M. M.
05.10.18

S. B. M. M.

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ..SUDA-Health/96/17/117

Date.09.2018.....

From : Director, SUDA

**To : The Chief Executive Officer
Siliguri Jalpaiguri Development Authority**

**Sub. : Request for release of fund for Anti-Dengue activity
within Siliguri Jalpaiguri Dev. Authority Planning Area.**

Sir,

With reference to your communication vide no. 985/I/Admn/385/16/P-II dt. 07.05.2018 for release of fund for Anti-Dengue activity, you are requested to submit the following documents :

- Copy of Administrative Approval & Financial Sanction by the UD & MA Department for incurring expenditure to control Vector Borne Disease Programme.
- Category-wise & Head-wise particulars of activity , rate and expenditure statement of the said requisition

Thanking you.

Yours faithfully


Director, SUDA



NOTE SHEET

SUDA

SUDA-Health/96/17

Sub. : Requisition for an amount of Rs. 1,01,21,200/- submitted by Siliguri Jalpaiguri Development Authority (SJDA) for control of Dengue in the year 2017.

The requisition as mentioned above was put up on 18.05.2018 in this file at NSP-19 at serial no. 18.

As per instruction the said requisition vide memo no. 985/I/Admn/385/16/P-II dt. 07.05.2018 addressed to Director SUDA is again placed for taking necessary action. However reference memo no. 254/Admn./SJDA dt. 02.02.2018 of SJDA as mentioned in the letter is not available with this office.

From this office record it is revealed that Rs. 30.00 lakh was released to SJDA for control of dengue in the year 2017 and UC already received.

In connection with the present requisition of fund the following information may be obtained from SJDA :

- Copy of Administrative Approval & Financial Sanction (AA&FS) for incurring expenditure relating to control of dengue during 2017.
- Particulars expenditure rate & actual expenditure incurred with justification.

Letter may be issued to the CEO SJDA in this regard if approved.

Furthermore this is to draw your kind attention that there is no fund available with SUDA for the purpose as requisition by CEO SJDA.

Submitted.

[Signature]
28.08.18

Dy-Director

Siliguri Jalpaiguri Development Authority

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgay Road, Pradhan Nagar, Siliguri-734003

Phone : Siliguri : (0353) 2512922, 2515647

Jalpaiguri : (03531) 230874

Fax : (0353) 510056

8412/I/Admn/385/16/P-II
Memo No /SJDA



Dated 09.10.18

To,
The Principal Secretary,
Government of West Bengal,
Department of Urban Development and Municipal Affairs,
NAGARAYAN, DF-8, Sector-I,
Bidhannagar, SaltLake, Kolkata-700064.

Subject: Regarding Anti Dengue activity during the year 2017.

Sir,
This is to inform you that there was severe outbreak of dengue in Siliguri Jalpaiguri Planning area in the year 2017. To control the outbreak, Siliguri Jalpaiguri Development Authority was instructed to carry out anti dengue and awareness measures in co-ordination with the Health Department Officials.

The activities like fogging, spraying, cleaning of clogged drains were taken up for the whole of the Siliguri Municipal Areas, Blocks and some affected tea garden areas from September 2017 and since the situation had worsened during the period from September 2017 to November 2017, the department had verbally asked this authority to continue the activity during this period.

The Department also allotted Rs 30 lakhs vide sanction No 452(sanction) -T&CP/C-2/1F-03/ 2016, dated 26.10.2017 for the purpose to conduct activities against the vector borne diseases including dengue. Also another 30 lakhs was allotted from SUDA for prevention of vector borne disease and utilization certificates for Rs 60 Lakhs allotted has already been submitted.

For all the activities taken up by this authority to combat vector borne diseases during this period, an amount of Rs 1,61,21,200/- was expended. The head wise details of the entire expenditure so incurred has already been reported to the department as well as to the Director, State Urban Development Agency through several communications from this end vide Memo No 254/I/Admn/385/16/P-I dated 20.2.2018, memo no 985/I/Admn/385/16/P-II dated 7.5.2018 and Memo No 8364/I/Admn/16/P-II dated 28.9.2018, requisitioning balance fund of Rs 1,01,21,200/-.

As the payment of the several agency engaged for supplying the larvicides, fogging & spraying machines and also the labour payment engaged for cleaning fogging and spraying purposes etc. are still pending and they have been pressing hard for the same. The undersigned request for approval of the above works done by this authority in connection with prevention of vector borne diseases and sanctioning of balance fund of Rs 1,01,21,200/-.

Thanking you.

Yours faithfully,

Chief Executive Officer,
Siliguri Jalpaiguri Development Authority.

n^c
Memo No 8412/I(C)/SJDA

Copy forwarded for information and necessary action to:

The Director, SUDA, IGLUS Bhavan, HC Block, Sector-III, Salt Lake, Kolkata-700091.

Dated 09.10.18

Chief Executive Officer,
Siliguri Jalpaiguri Development Authority.

2018

Guideline for District Vector Borne Disease Control Plan

Introduction

Vector Borne Diseases are a cluster of infectious diseases transmitted by Mosquitoes and other Vectors. People of West Bengal suffer from significant disease burden from these diseases in the form of Morbidity and Mortality from Malaria, Dengue, Chikungunya, Japanese Encephalitis, Lymphatic Filariasis and Visceral Leishmaniasis (Kala-Azar).

The transmission of Vector Borne Diseases is dependent on the frequency of man - vector contact, which is further influenced by various factors including vector density, vector bionomics and climatic factors etc.

It is widely accepted that three pronged strategy is key to the success for not only Prevention and Control of Vector Borne Diseases, but also reducing Morbidity and Mortality:-

- i. Integrated Vector Management
- ii. Supportive Intervention including capacity building IEC/BCC, Monitoring-Evaluation.
- iii. Case Management (Care for Diseased).

Integrated Vector Management Plan is a rational decision making process not only to optimize the use of resources for Vector Control, but also to closely monitor and evaluate it for formulating further strategies and taking immediate corrective measures.

Active involvement of the concerned Departments like General Administration, Health and FW, Panchayat and Rural Development, PHE, Urban Local Bodies, Women and Child Development & Social Welfare Department, School Education Department through District Vector Control Plan will ensure effective prevention and control of Vector Borne Diseases. This District Vector Borne Disease Control Plan can be used as an effective tool for mobilization of resources as per requirement and monitoring the Programme.

As decided in the meeting chaired by Chief Secretary held on 27.11.2017 a **District Level Monitoring Team (DLMT)** will be constituted with the following officials:

1. District Magistrate- Chairperson
2. Additional District Magistrate in charge of Health -- Convenor
3. Additional District Magistrate. Zilla Parishad
4. Commissioner of concerned Municipal Corporation
5. Chief Medical Officer of Health.
6. Executive Engineer, PHE
7. Executive Engineer, FWD
8. Executive Officers of all Municipalities

9. District Social Welfare Officer
10. District Inspector of Schools (SE)
11. District Inspector of Schools (Primary)
12. Deputy Chief Medical Officer of Health -II

This DMLT will formulate Vector Borne Disease Control Plan for the District based on the micro-plans developed at ULBs and Block levels for disease surveillance & vector control. This team will also monitor implementation of the action plan on a **fortnightly basis**.

Pooling of budgetary resources from different Departments covering the State Budget, NUHM, Vector Borne Diseases Control Programme, MGNREGA etc. will be made part of Joint Action Plan funding.

The Department of H & FW already has District Rapid Response Teams (RRT) at the district level to investigate and manage disease outbreaks. The DLMT may further strengthen the RRT by inducting officials into it from other stake holder Departments so as to take actions in a more extensive way through inter-departmental coordination when the situation demands so.

Guidelines for formulation of District Vector Borne Disease Control Plan:

The indicative plan hereunder is envisaged to cover all the vector borne diseases (dengue, chikungunya, malaria, Japanese encephalitis and kala azar) and monitor them throughout the year.

Implementation will be made both in the urban and rural areas.

Plan for urban areas

The following activities are to be taken up in the urban areas.

- 1) **All the municipalities** will be covered throughout the year (**January to December**).
- 2) The core components of the programme are capacity building, training, surveillance, integrated vector management, awareness generation and case management.
- 3) Manpower planning and their brief responsibilities:
 - a) Planning for availability of **two member Teams** (HHW &/or volunteer) who will **visit the allotted houses & area every fortnight** from January to December i.e. 2 rounds per month (five days in each round) @ about **60 houses/team/day** according to a micro-plan leaving no house untouched. They will undertake a **house-to-house fever survey**

and identify the various vector breeding sources inclusive of the environmental risk sites. Houses survey will be documented by **house marking**. The Team's report will be submitted to the supervisor at the end of each day of the survey in a prescribed format.

b) Planning for availability of Supervisors (selected from FTS, STS or etc. of ULBs), **one per 5 Teams**, who will monitor the work and he/ she will further give a compiled report at the designated (tagged) UPHC.

c) At the UPHC level the data will be entered in the computer and the compiled report will be sent to the Public Health Supervisor or the Health Officer (until Public Health Supervisor is recruited).

d) The Public Health Supervisor/Health Officer will analyze the data, **share the analysis with the CMOH** and also inform the followings officials for necessary action.

i) Sanitary Inspector (SI)- To be informed regarding the **environmental risk sites** to take prompt action. He will order the vector control team (a 5 member team per Ward, including at least 2 spray workers) to take up source reduction & larvicide spray/fogging operation.

ii) Conservancy Dept./Building Dept.- Conservancy Dept. will take care of the environmental risk sites pointed out to them, e.g. clear the piles of garbage, de-clog & de-silt the drains, drain out the cesspools etc. The Building Dept. will take action in the unmanaged construction sites.

iii) Chairperson/Executive Officer- He will intervene into issues demanding special action to improve access, environmental improvement or administrative steps.

iv) CMOH- He will note any cluster of fever cases or an early warning signal of fever upsurge. Suitable action will be taken regarding confirmation of an outbreak, and case management.

4) Strengthening of vector control: Each Ward level Vector Control Team will be equipped with at least **2 larvicide spray machines and also 2 fogging machines per 25000 population**. They will also be provided with general tools (spades, sticks etc) for management of common containers for source reduction.

5) Monitoring meetings will be held at the ULB level **on a fixed day of the week** to review the situation and make mid-course corrections in plan & implementation.

6) Training: Planning for training at all the tiers to be done. Health and FW Department would impart **Trainers' training** to the Health Officer, Medical Officer, NUHM Public Health Manager and SI (4 per ULB). Two types of training material will be prepared-

- i. For the house to house surveillance activity to be done by the house to house members and their supervisors and
- ii. For vector management to be done by the vector control team (spray workers and source reduction volunteers).

7) IEC will be done throughout the year, starting from the lean period itself. IEC prototypes will be provided by the Dept. of H & FW.

The District Monitoring Committee will give special focus on VBD prone areas, identified on the basis of the data of previous years provided by the CMOH.

Plan for rural areas

The same Action Plan as mentioned for the urban area will be followed in the rural areas **throughout the year**, but in a slightly different mode and in a different extent.

Planning for source reduction by Panchayats:

Routine activities targeted towards environmental sanitation & cleanliness (including removing water hyacinth & weeds from ponds) and cleaning of drains will be undertaken in general. Resources from the Mission Nirmal Bangla Project will be utilized for this purpose. DPRDO shall be the Nodal Officer. PHE Dept. will also deploy GP level functionaries in case of need of conservancy. All the concerned workers need to be trained for these activities.

Escalation of preventive activities will be planned/prioritized based on the portal IDSP data provided from the CMOH's end.

Grass root level workers to be utilized for surveillance of fever. ASHA/Anganwadi Worker may be entrusted with such jobs or alternatives (such as involving the SHGs) may be arranged as deemed fit by the District Magistrate. They will **collect information about fever cases in the community** as well as from the rural practitioners on a weekly basis. Weekly fever surveillance reports will be routed to the BMOH and then to the Dy. CMOH-II for analysis and flagging for action.

Self Help Group (SHG) members and Primary School Teachers may be utilized to carry out IEC in the rural areas. 'Do's & Don'ts' will be shared by the Health Department in the vernacular languages.

Vector control activities in schools:

ensified IEC and source reduction will be undertaken through the School Safety Committee in all schools and colleges, in particular before the re-opening of schools after long vacations & holidays.