

স্বচ্ছাসেবী স্বাস্থ্যকর্মী ক্লাম - ১১ টি পৌরসভায়

..... পৌরসভা
প্রাক প্রশিক্ষণ / প্রশিক্ষণোত্তর প্রশ্নপত্র

সময় : ১৫ মিনিট

মোট নম্বর : ২৫

ক্রমিক সংখ্যা	প্রশ্ন	সঠিক উত্তরে টিক (✓) দিন ও যথাযথ জায়গায় উত্তর লিখুন	প্রশ্নের মান
১।	ভিটামিন এ -র ১টি প্রানীজ ও ১টি উদ্ভিজ উৎসের নাম লিখুন।	-	২
২।	একটি সুস্থ শিশুর জন্ম ওজন ৬ মাসে স্বাভাবিক বৃদ্ধি পাবে।	বেডেণ / দুইগণ / আড়াইগণ	১
৩।	'ডইনিং ফুড' কাকে বলে ?		২
৪।	বাচ্চাদের 'লিপ্রিং ক্যালেন্সে' ওজন করার সময় কি কি সাবধানতা অবলম্বন করা প্রয়োজন ?		৪
৫।	পুষ্টির উপাদানগুলি কি কি ?		৬
৬।	যে সব শিশুর ওজনের গতিরেখা গ্রেড ৪ - এ আছে, তাদের জন্য কি ব্যবস্থা নিতে হবে ?		৩
৭।	রক্তে হিমোগ্লোবিনের মাত্রা কম হলে কি অসুখ হয় ?		২
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স্বাস্থ্য কর্মীর নাম :

সাব হেল্থ পোষ্ট নং :

তারিখ :

স্বচ্ছাসেবী স্বাস্থ্যকর্মী কীম - ১১ টি পৌরসভায়

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প্রাক প্রশিক্ষণ / প্রশিক্ষণোত্তর প্রশ্নপত্র

সময় : ১৫ মিনিট

মোট নম্বর : ২৫

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স্বাস্থ্য কর্মীর নাম :

সাব হেলথ পোস্ট নং :

তারিখ :

স্বচ্ছাসেবী স্বাস্থ্যকর্মী ক্রীম - ১১ টি পৌরসভায়

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প্রাক প্রশিক্ষণ / প্রশিক্ষণোত্তর প্রশ্নপত্র

সময় : ১৫ মিনিট

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সাব হেলথ পোস্ট নং :

তারিখ :

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সময় : ১৫ মিনিট

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স্বাস্থ্য কর্মীর নাম :

সাব হেল্থ পোস্ট নং :

তারিখ :

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/320/08/210(11)

Date16.07.2009

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

**To : The Chairman
Cooch Behar / Jangipur / Berhampur / Suri /
Bolpur / Krishnagar / Kalna / Purulia / Bankura /
Bishnupur / Medinipur Municipality**

**Sub : Work Plan for DFID assisted Honorary Health Worker Scheme
for FY 2009-10.**

Sir / Madam,

Enclosed, kindly find herewith the work plan for DFID assisted Honorary Health Worker Scheme for FY 2009-10. You are requested kindly to prepare detailed work schedule for implementation of the said activities with an intimation to the undersigned.

You are also requested to forward working report in the prescribed HMIS format and to submit Statement of Expenditure (SOE) by 10th of each following month for onward transmission to the Dept. of Health & Family Welfare.

Thanking you.

Encl. : As stated.

Yours faithfully,

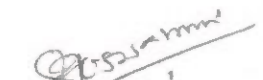

Project Officer

SUDA-Health/320/08/210(11)/1(11)

Dt. .. 16.07.2009

CC

**The Project Director, HHW Scheme - DFID, Municipality
- for kind information and necessary action.**


Project Officer

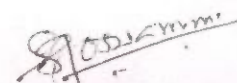
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SUDA-Health/320/08/210(11)/2(11)

Dt. .. 16.07.2009

CC

Health Officer / CDO / PHN, Municipality.



Project Officer

SUDA-Health/320/08/210(11)/3(5)

Dt. .. 16.07.2009

CC

1. Dr. G. De, APO, SUDA
2. Dr. S. Basu, APO, SUDA
3. Dr. S. Talukdar, APO, SUDA
4. MIES Officer, Health, SUDA
5. Finance Officer, Health, SUDA


Project Officer

**Training Schedule & Service Components for FY 2009 - 2010
Honorary Health Worker Scheme in 11 Non-KMA ULBs**

No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
1.	Re-training			
a)	Training of HHWs, FTSS & ANM on Vector Borne Diseases (2 days)	July – Sept., 2009	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
b)	Retraining of HHW, FTSS & ANM on HMIS & Family Schedule (2 days)	Oct. – Nov., 2009	Do	Do
c)	Training of HHWs, FTSS & ANM on Nutrition & Growth Monitoring of U-5 children (2 days)	Dec., 2009 – Jan., 2010	Do	Do
d)	Retraining of HHW, FTSS & ANM on STD / HIV / AIDS (1 day)	Jan. – Feb., 2010	Do	-
e)	Training of HHWs, FTSS & ANM on RCH & FP (2 days)	Feb. – Mar., 2010	Do	For Berhampur, Krishnagar & Medinipur there will be two batches.
2.	I.E.C.			
a)	Group discussion at block level with male & female members of the community	Apr., 2009 – Mar., 2010	• Cost Rs. 5/- per persons	@ 1 meeting of not exceeding 30 persons for each block. One meeting / month / HHW
b)	Deployment of Folk Media & Arrangement of Baby Shows	Nov., 2009 – Mar., 2010	-	<ul style="list-style-type: none"> • The ULBs are to submit proposal in respect of deployment of folk media along with cost estimate. • The ULB is to conduct at least one baby show – not exceeding Rs. 10,000/- per baby show.

Contd. to P-2.

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
3.	Continuation of the service activities	Apr., 2009 - Mar., 2010	-	<ul style="list-style-type: none">• Services by HHW at project block level.• Services at Sub-Health Post for different clinics i.e. ANC/PNC twice per month, immunization clinic once per month, Growth monitoring clinic once per month, general treatment clinic once per week and health awareness programme once per fortnight.• Implementation of National Health Programmes.• Referral linkages with Govt. hospital.



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/DFID/08/109(11)

Date03.11.2008

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : The Chairman
Cooch Behar / Jangipur / Berhampur / Suri /
Bolpur / Krishnagar / Kalna / Purulia / Bankura /
Bishnupur / Medinipur Municipality

Sub : Work Plan for DFID assisted Honorary Health Worker Scheme
for FY 2008-09.

Sir / Madam,


Enclosed, kindly find herewith the work plan for DFID assisted Honorary Health Worker Scheme for FY 2008-09. You are requested kindly to prepare detailed work schedule for implementation of the said activities with an intimation to the undersigned.

You are also requested to forward working report in the prescribed HMIS format and to submit Statement of Expenditure (SOE) by 10th of each following month for onward transmission to the Dept. of Health & Family Welfare.

Thanking you.

Enclo. : As stated.

Yours faithfully,


Project Officer

SUDA-Health/DFID/08/109(11)/1(11)
CC

Dt. .. 03.11.2008

The Project Director, HHW Scheme - DFID, Municipality
- for kind information and necessary action.


Project Officer

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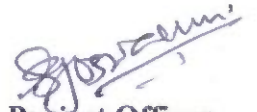
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SUDA-Health/DFID/08/109(11)/2(11)

Dt. .. 03.11.2008

CC

Health Officer / CDO / PHN, Municipality.



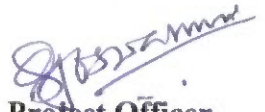
Project Officer

SUDA-Health/DFID/08/109(11)/3(5)

Dt. .. 03.11.2008

CC

1. Dr. G. De, APO, SUDA
2. Dr. S. Basu, APO, SUDA
3. Dr. S. Talukdar, APO, SUDA
4. Shri S.K. Lahiri, MIES Officer, Health, SUDA
5. Finance Officer, Health, SUDA



Project Officer

**Training Schedule & Service Components for FY 2008 - 2009
Honorary Health Worker Scheme in 11 Non-KMA ULBs**

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
1.	Re-training			
a)	Retraining of HHW, FTS & ANM on HMIS & Family Schedule (2 days)	June-Aug., 08 & Nov.-Dec., 2008	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
b)	Training of HHWs, FTSS & ANM on Vector Borne Diseases (2 days)	Nov., 2008 – Jan., 2009	Do	-
c)	Training of HHWs, FTSS & ANM on Nutrition & Growth Monitoring of U-5 children (2 days)	Jan. – Feb., 09	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
d)	Re-training of FTSS on primary health care services at SUDA (3 days)	Dec., 2008 – Jan., 2009	-	Will be organized centrally at SUDA in two batches
e)	Training of additional HHWs	Dec., 2008 – Jan., 2009	Will be intimated in due course	For Cooch Behar, Jangipur, Suri, Bolpur, Bishnupur & Kalna Municipality
f)	Training of HHWs, FTSS & ANM on RCH & FP (2 days)	Jan. – Feb., 09	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
2.	Review Meeting Session for HO / AHO, CDO & PHN			
	Progress of the DFID Scheme a) Physical b) HMIS Reports c) Financial	- Dec., 2008 - Feb., 2009	-	Will be organized centrally by SUDA

Contd. to P-2.

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
3.	I.E.C.			
a)	Group discussion at block level with male & female members of the community	Apr., 08 - Mar., 09	• Cost Rs. 5/- per persons	@ 1 meeting of not exceeding 30 persons for each block. One meeting / month / HHW
b)	Deployment of Folk Media & Arrangement of Baby Shows	Nov., 08 - Mar., 09	-	• The ULBs are to submit proposal in respect of deployment of folk media along with cost estimate. • The ULB is to conduct at least one baby show - not exceeding Rs. 10,000/- per baby show.
4.	Continuation of the service activities	Apr., 08 - Mar., 09	-	• Services by HHW at project block level. • Services at Sub-Health Post for different clinics i.e. ANC/PNC twice per month, immunization clinic once per month, Growth monitoring clinic once per month, general treatment clinic once per week and health awareness programme once per fortnight. • Implementation of National Health Programmes. • Referral linkages with Govt. hospital.

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STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA:Health/DFID/07/49(11)

Date 04.07.2007

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : The Chairman,
Cooch Behar / Jangipur / Suri / Bolpur / Berhampur /
Krishnagar / Kalna / Bankura / Bishupur / Purulia /
Medinipore Municipality

Sub : Training Schedule and Service Components for FY 2007-08
in respect of HHW Scheme.

Sir / Madam,

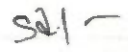
Enclosed, kindly find herewith the Training Schedule & Service Components for FY 2007-08 for implementation at your ULB under HHW Scheme.

This is for favour of your kind information and further necessary action please.

Thanking you.

Yours faithfully,

Encl. : As stated.


Project Officer

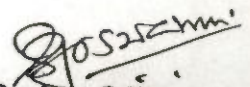
SUDA-Health/DFID/07/49(11)/1(11)

Dt. .. 04.07.2007

Copy forwarded for kind information to :

Project Director, HHWs Scheme ,

Municipality


Project Officer

Training Schedule & Service Components for FY 2007 - 2008
Honorary Health Worker Scheme in 11 Non-KMA ULBs

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
1.	Re-training for grass root level health functionaries i.e. HHWs & FTSs on			
a)	Retraining of FTSs, ANM, PHN & CDO on HMIS & Family Schedule at SUDA (1 day)	July- Sept, 07		Will be organized centrally by SUDA in two batches.
b)	Retraining of HHW & FTS on HMIS & Family Schedule (2 days)	July - Sept 07	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
c)	Training of Trainers on Adolescent Health for HO/AHO/ CDO/ PHN (1 day)	Oct. 07		Centrally at SUDA
d)	Training of grass-root level functionaries on Adolescent Health (1 day)	Aug - Sept 07	<ul style="list-style-type: none"> • Training material @ Rs. 20/- per participant • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
e)	Nutrition & Growth Monitoring of U-5 children (2 days)	Sept - Oct 07	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	Do
f)	Communicable Diseases - ARI, Diarrhoea, Malaria, TB (1 day)	Nov - Dec 07	Do	Do
g)	STD/ HIV/AIDS etc. (1 day)	Dec.,07- Jan.,08	Do	Do
h)	Immunization & Maintenance of Cold Chain (2 days)	Dec.,07- Jan.,08	Do	Do
i)	Ante-natal, Natal, Post-natal & New- Born care (2 days)	Jan.- Feb.,08	Do	Do

Contd. to P-2.

Goswami

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
2.	Review Meeting Session for HO / AHO, CDO & PHN			
	Progress of the DFID Scheme a) Physical b) HMIS Reports c) Financial	- Sept 07 - Feb 08		Will be organized centrally by SUDA
3.	L.E.C.			
a)	Group discussion at block level with male & female members of the community	Apr 07 - Mar 08	• Cost Rs. 5/- per persons	• @ 1 meeting of not exceeding 30 persons for each block. • One meeting / month / HHW
b)	Deployment of Folk Media & Arrangement of Baby Shows	Nov 07 - Feb 08		• Will be intimated later on.
4.	Continuation of the service activities	July 07 - Mar 08		<ul style="list-style-type: none"> • Services by HHW at project block level. • Services at Sub-Health Post for different clinics i.e. ANC/PNC twice per month; immunization clinic once per month; Growth monitoring clinic once per month; general treatment clinic once per week and health awareness programme once per fortnight. • Implementation of National Health Programmes. • Referral linkages with Govt. hospital.

Goswami

**Training Schedule & Service Components for FY 2007 - 2008
Honorary Health Worker Scheme in 11 Non-KMA ULBs**

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
1.	Re-training for grass root level health functionaries i.e. HHWs & FTSs on			
a)	Retraining of FTSs, ANM, PHN & CDO on HMIS & Family Schedule at SUDA (1 day)	July- Sept, 07	-	Will be organized centrally by SUDA in two batches.
b)	Retraining of HHW & FTS on HMIS & Family Schedule (2 days)	July - Sept 07	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
c)	Training of Trainers on Adolescent Health for HO/AHO/ CDO/ PHN (1 day)	Oct 07	-	Centrally at SUDA
d)	Training of grassroot level functionaries on Adolescent Health (1 day)	Aug - Sept 07	<ul style="list-style-type: none"> • Training material @ Rs. 20/- per participant • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
e)	Nutrition & Growth Monitoring of U-5 children (2 days)	Sept - Oct 07	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day Contingency @ Rs. 200/- per day 	Do
f)	Communicable Diseases - ARI, Diarrhoea, Malaria, TB (1 day)	Nov - Dec 07	Do	Do
g)	STD/ HIV/AIDS etc. (1 day)	Dec 07 - Jan 08	Do	Do
h)	Immunisation & Maintenance of Cold Chain (2 days)	Dec 07 - Jan 08	Do	Do
i)	Ante-natal, Natal, Post-natal & New-Born care (2 days)	Jan - Feb 08	Do	Do
2.	Review Meeting Session for HO / AHO, CDO & PHN			
	Progress of the DFID Scheme	-Sept 07	-	Will be organized centrally by SUDA
	a) Physical			
	b) HMIS Reports	-Feb 08		
	c) Financial			

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Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
3.	I.E.C.			
a)	Group discussion at block level with male & female members of the community	Apr 07 - Mar 08	• Cost Rs. 5/- per persons	@ 1 meeting of not exceeding 30 persons for each block. One meeting / month / HHW
b)	Deployment of Folk Media & Arrangement of Baby Shows	Nov 07 - Feb 08	-	Will be intimated later on.
4.	Continuation of the service activities	July 07 - Mar 08	-	<ul style="list-style-type: none"> • Services by HHW at project block level. • Services at Sub-Health Post for different clinics i.e. ANC/PNC twice per month, immunization clinic once per month, Growth monitoring clinic once per month, general treatment clinic once per week and health awareness programme once per fortnight. • Implementation of National Health Programmes. • Referral linkages with Govt. hospital.

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SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.SUDA-Health/DFID/07/49(11)

o/c

Date 04.07.2007

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

**To : The Chairman,
Cooch Behar / Jangipur / Suri / Bolpur /Berhampur /
Krishnagar / Kalna / Bankura / Bishupur / Purulia /
Medinipore Municipality**

**Sub : Training Schedule and Service Components for FY 2007-08
in respect of HHW Scheme.**

Sir / Madam,

Enclosed, kindly find herewith the Training Schedule & Service Components for FY 2007-08 for implementation at your ULB under HHW Scheme.

This is for favour of your kind information and further necessary action please.

Thanking you.

Encl. : As stated.

Yours faithfully,


Project Officer

SUDA-Health/DFID/07/49(11)/1(11)

Dt. .. 04.07.2007

Copy forwarded for kind information to :

Project Director, HHWs Scheme ,

Municipality


Project Officer

Training Schedule & Service Components for FY 2007 - 2008
Honorary Health Worker Scheme in 11 Non-KMA ULBs

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
1.	Re-training for grass root level health functionaries i.e. HHWs & FTSs on			
a)	Retraining of FTSS, ANM, PHN & CDO on HMIS & Family Schedule at SUDA (1 days)	July- Sept 07	-	Will be organized centrally by SUDA in two batches.
b)	Retraining of HHW & FTS on HMIS & Family Schedule (2 days)	July - Sept 07	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
c)	Training of Trainers on Adolescent Health for HO/AHO/CDO/PHN (1 day)	Oct 07	-	Centrally at SUDA
d)	Training of grassroot level functionaries on Adolescent Health (1 day)	Aug - Sept 07	<ul style="list-style-type: none"> • Training material @ Rs. 20/- per participant • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
e)	Nutrition & Growth Monitoring of U-5 children (2 days)	Sept - Oct 07	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day Contingency @ Rs. 200/- per day 	Do
f)	Communicable Diseases - ARI, Diarrhoea, Malaria, TB (1day)	Nov - Dec 07	Do	Do
g)	STD/HIV/AIDS etc. (1 day)	Dec 07 - Jan 08	Do	Do
h)	Immunisation & Maintenance of Cold Chain (2 days)	Dec 07 - Jan 08	Do	Do
i)	Ante-natal, Natal, Post-natal & New-Born care (2 days)	Jan - Feb 08	Do	Do
2.	Review Meeting Session for HO AHO, CDO & PHN			
	Progress of the DFID Scheme	-Sept 07	-	Will be organized centrally by SUDA
	a) Physical			
	b) HMIS Reports			
	c) Financial	-Feb 08		

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Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
3.	I.E.C.			
a)	Group discussion at block level with male & female members of the community	Apr 07 - Mar 08	• Cost Rs. 5/- per persons	@ 1 meeting of not exceeding 30 persons for each block. One meeting / month / HHW
b)	Deployment of Folk Media & Arrangement of Baby Shows	Nov 07 - Feb 08	-	Will be intimated later on.
4.	Continuation of the service activities	July 07 - Mar 08	-	<ul style="list-style-type: none"> • Services by HHW at project block level. • Services at Sub-Health Post for different clinics i.e. ANC/PNC twice per month, immunization clinic once per month, growth monitoring clinic once per month, general treatment clinic once per week and health awareness programme once per fortnight. • Implementation of National Health Programmes. • Referral linkages with Govt. hospital.

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**Training Schedule & Service Components for FY 2007 - 2008
Honorary Health Worker Scheme in 11 Non-KMA ULBs**

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
1.	Re-training for grass root level health functionaries i.e. HHWs & FTSs on			
a)	Retraining of FTSs, ANM, PHN & CDO on HMIS & Family Schedule at SUDA (1 day)	July- Sept, 07	-	Will be organized centrally by SUDA in two batches.
b)	Retraining of HHW & FTS on HMIS & Family Schedule (2 days)	July - Sept 07	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
c)	Training of Trainers on Adolescent Health for HO/AHO/ CDO/ PHN (1 day)	Oct., 07	-	Centrally at SUDA
d)	Training of grass-root level functionaries on Adolescent Health (1 day)	Aug - Sept 07	<ul style="list-style-type: none"> • Training material @ Rs. 20/- per participant • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
e)	Nutrition & Growth Monitoring of U-5 children (2 days)	Sept - Oct 07	<ul style="list-style-type: none"> • Tea & tiffin @ Rs. 30/- per participant per day • Faculty Fees @ Rs. 200/- per faculty per sessions. 2 sessions per day • Contingency @ Rs. 200/- per day 	Do
f)	Communicable Diseases - ARI, Diarrhoea, Malaria, TB (1day)	Nov - Dec 07	Do	Do
g)	STD/ HIV/AIDS etc. (1 day)	Dec.,07- Jan,08	Do	Do
h)	Immunization & Maintenance of Cold Chain (2 days)	Dec.,07- Jan.,08	Do	Do
i)	Ante-natal, Natal, Post-natal & New- Born care (2 days)	Jan.- Feb.,08	Do	Do

Contd. to P-2.

Goswami

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
2.	Review Meeting Session for HO / AHO, CDO & PHN			
	Progress of the DFID Scheme a) Physical b) HMIS Reports c) Financial	- Sept 07 - Feb 08	-	Will be organized centrally by SUDA
3.	I.E.C.			
a)	Group discussion at block level with male & female members of the community	Apr 07- Mar 08	• Cost Rs. 5/- per persons	@ 1 meeting of not exceeding 30 persons for each block. One meeting / month / HHW
b)	Deployment of Folk Media & Arrangement of Baby Shows	Nov 07 – Feb 08	-	Will be intimated later on.
4.	Continuation of the service activities	July 07 – Mar 08	-	<ul style="list-style-type: none"> • Services by HHW at project block level. • Services at Sub-Health Post for different clinics i.e. ANC/PNC twice per month, immunization clinic once per month, Growth monitoring clinic once per month, general treatment clinic once per week and health awareness programme once per fortnight. • Implementation of National Health Programmes. • Referral linkages with Govt. hospital.

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STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA:Health/DFID/06/54(11)

Date26.07.2006

From : **Dr. Shibani Goswami**
Project Officer
Health Wing, SUDA

014

To : **The Chairman**

..... Municipality

Sub. : Re-training for grass root level health functionaries on STDs / HIV / AIDS under DFID assisted Honorary Health Worker Scheme .

Sir,

You may be aware that re-training of the grass root level health functionaries is one of the approved activities to strengthen the existing community based health care programmes at your ULB.

The re-training for grass root level health functionaries on STDs / HIV / AIDS are to be organized at each HP level, which is to be completed **during August-September, 2006.**

Unit cost for each HP level training is as under :

Description	Unit Cost Per Head (Amount in Rs.)	Estimated Total Expenditure (In Rs.)
Training material i.e. folder, pen, writing pad and Xerox copy of the training material.	30.00	Rs. 30/- x (Not exceeding) 50 participants * = Rs. 1,500/-
Tea & tiffin	30.00	Rs. 30/- x (Not exceeding) 50 participants* x 2 days = Rs. 3,000/-
Fee to internal faculty member (HO / AHO / MO and others)	200.00	Rs. 200/- x 2 faculties x 2 days = Rs. 800/-
Contingency i.e. hiring of Overhead projector, cost of transparency sheet and OH marker, etc.	-	Rs. 200/- per day x 2 days = Rs. 400/-
	TOTAL	Rs. 5,700/-

* Participants will be based on actual no. but not exceeding 50 nos. per HP at a time.

Contd. to P-2.

A training manual on STDs / HIV / AIDS is available with the undersigned which is to be collected by your ULB. The said manual is to be Xeroxed and to be circulated to each of the participants.

The Planning and Implementation of the re-training programme including pre & post evaluation questionnaire are to be done by the Health Officer & / or Asst. Health Officer of your ULB with prior intimation to the undersigned. On the basis of above, you may please arrange to start the programme at the earliest.

Expenditure incurred for the purpose may be met out of DFID fund already available with you. The expenditure may be booked under the A/C head "Training".

HP-wise Pre & Post evaluation compiled sheet for each of the participants and a Report on the said training is to be forwarded to this office by 10th of the following month.

You are requested to submit the Statement of Expenditure (SOE) and Utilisation Certificate (UC) at monthly interval.

Yours faithfully,



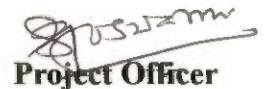
Project Officer

26.07.2006

SUDA-Health/DFID/06/54/1(11)

CC

The Project Director, HHW Scheme - DFID, Municipality - for kind information and necessary action.



Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/DFID/06/12(11)**

Date **18.04.2006**.....

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : The Chairman
Cooch Behar / Jangipur / Berhampur / Suri / Bolpur / Krishnagar / Kalna /
Purulia / Bankura / Bishnupur / Medinipur Municipality

**Sub : Work Plan for DFID assisted Honorary Health Worker Scheme for
FY 2006-07.**

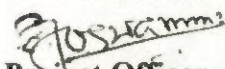
Sir / Madam,

Enclosed, kindly find herewith the work plan for DFID assisted Honorary Health Worker Scheme for FY 2006-07. You are requested kindly to prepare detailed work schedule for implementation of the said activities with an intimation to the undersigned. •†

You are also requested to forward working report in the prescribed HMIS format and to submit Statement of Expenditure (SOE) by 10th of each following month for onward transmission to the Dept. of Health & Family Welfare.

Thanking you.

Encl. : As stated.

Yours faithfully,

Project Officer

SUDA-Health/DFID/06/12(11)/1(11)

18.04.2006

The Project Director, HHW Scheme - DFID, Municipality - for kind information and necessary action.


Project Officer

SUDA-Health/DFID/06/12(11)/2(11)

18.04.2006

CC
Health Officer / CDO / PHN, Municipality.


Project Officer

Contd. to P-2.

SUDA-Health/DFID/06/12(11)/3(1)

18.04.2006

CC

Shri H.K. Dwivedi, IAS, Project Director (HSDI) & e.o. Special Secretary, Health & Family Welfare Dept., Govt. of West Bengal.

S. Goswami
Project Officer

SUDA-Health/DFID/06/12(11)/4(2)

18.04.2006

CC

1. Director, SUDA

2. Finance Officer, Health, SUDA

S. Goswami
Project Officer

Work Plan for FY 2006 - 2007
DFID assisted Honorary Health Worker Scheme in 11 Non-KMA ULBs

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
1. Re-training for grass root level health functionaries i.e. HHWs & FTSs on				
a)	HMIS & Family Schedule (3 days)	April-May, 06	<ul style="list-style-type: none"> • Training material @ Rs 20/- per participant • Tea & tiffin @ Rs 30/- per participant • Faculty Fees @ Rs 200/- per faculty per sessions 2 sessions per day • Contingency @ Rs 200/- per day 	For Berhampur, Krishnagar & Medinipur there will be two batches.
b)	Reproductive & child health (3 days)	May - June, 06	Do	Do
c)	Food, Nutrition & Growth Monitoring of U-5 children (2 days)	July, 06	Do	Do
d)	STD /HIV AIDS (2 days)	Aug -Sept., 06	Do	Do
e)	National Health Programmes i.e. T.B., Leprosy, Malaria, Filaria etc. (6 days)	Oct.-Nov., 06	Do	Do
f)	Work shop for FTSs on community based primary health care at SUDA (4 days)	Nov.-Dec., 06	-	Will be organized centrally by SUDA
g)	Exposure visit	Nov., 06 - Jan., 07	-	Do
2. Sensitization / review / including exposure visit session for HO / AHO, CDO & PHN				
a)	Reproductive & child health	April, 06-Feb. 07 (4 sessions in a year)		Will be organized centrally by SUDA
b)	Food, Nutrition & Growth Monitoring of U-5 children			
c)	HMIS & Family Schedule			
d)	STD /HIV AIDS			
e)	National Health Programmes i.e. T.B., Leprosy, Malaria, Filaria etc.			
3. I.E.J.				
a)	Group discussion at block level with male & female members of the community	April, 06 - March, 07	• Cost Rs. 5/- per persons	@ 1 meeting of not exceeding 30 persons for each block once in two months.
b)	Advertisement / outdoor display	June-Aug., 06	-	Will be intimated later on
c)	Printed materials	Aug.-Oct., 06	-	Will be provided by SUDA.

Contd. to P-2.

Sl. No.	Work Details	Time Plan	Unit Cost Break up (Amount in Rs.)	Remarks
4.	Procurement			
a)	Furniture (outstanding)	August, 06		
b)	Equipment (outstanding)	August, 06		
c)	Refurbication of Sub-Health Post (outstanding)	August, 06		
d)	Medicine	April, 06 - March, 07	@ Rs. 87,000/- per SHIP per year	The rate for OPD will be intimated in due course.
e)	Printing of Forms & HMIS format	June-Sept., 06		Will be provided by SUDA.
5.	Establishment of OPD services by specialist doctors in 3 disciplines	July-Sept., 06		Guideline will issue in due course.
6.	NGO involvement	June-Mar., 07		Suitable NGO be identified by the ULB for involvement in the ongoing programme. Proposal to be forwarded to the Project Officer, Health, SUDA.
7.	Continuation of the service activities	April, 06 - March, 07		<ul style="list-style-type: none"> • Services by HHW at project block level. • Services at Sub-Health Post for different clinics i.e. ANC/PNC twice per month, immunization clinic once per month, Growth monitoring clinic once per month, general treatment clinic once per week and health awareness programme once per fortnight. • Implementation of National Health Programmes. • Referral linkages with Govt. hospital.