

Subj: Release of payment to M/s. Electrical Measuring Instruments for supply of House.

Apropos order of this office Memo No. SUDA-Health/312/08/145A dt. 22.1.2009, M/s Electrical Measuring Instruments supplied the above articles as per specification.

After complying with the above supply the firm submitted bill for Rs 1092/- duly supported by challan in original for payment.

The bill has been checked and placed below for payment order please.

Hence, the amount of Rs. 1092/- (Rupees one thousand ninety two) only may be released in favour of M/s. Electrical Measuring Instruments through A/c payee cheque debiting H/W Scheme, DFID, SUDA under A/c head - "Operating Cost".  
Submitted.

*Goswami*  
09.02.09

*[Signature]*  
4/2/09

~~P.O. CEC, SUDA~~

Mr. Dal : SUDA  
 FO, H, SUDA  
 28.1.09



**TAX INVOICE**

ORIGINAL—BUYER'S COPY

**ELECTRICAL MEASURING INSTRUMENTS**

12/1, SUREN SARKAR ROAD, KOLKATA-700 010

PHONE NO. : 2350-0878 E-mail : pkbcal@vsnl.net

Buyer's Name & Address : The Project Officer, Health Wing, SUDA Salt Lake	Tax Invoice No. : EMI/01(14)2009
Buyer's Vat Registration No.	Date : 27.01.2009
	Challan No. : 01(25)2009
	Date : 27.01.2009

Sl. No.	Qty.	Description of Goods	Price per Unit		Value	VAT Rate	Tax Amount		Total Amount		
			Rs.	P.			Rs.	P.	Rs.	P.	Rs.
1)	2-M	Scroll mouse with VSB Port Logitech	440/-		880/-	4%	35.20		915.20		
2)	1-M	Scroll mouse with PS 2 (Frontech)	170/-		170/-	4%	6.80		176.80		
										1092.00	
Passed for Payment of Rs. 1092/- (Rupees One thousand ninety two only) Only out of HiW Scheme, DEED, SEDA under sub head Operating Cash Dr. S. GOSWAMI Project Officer, Health Wing											
Rs. one thousand ninety two only										TOTAL	Rs. 1092/-

VAT Registration No. 19400914226 032  
 CST Registration No. 2011A (BE) C  
 PAYMENT SHOULD BE MADE WITHIN 7 DAYS.  
 On Presentation of Bill otherwise 21% Interest will be Charged on Total Amount.

For ELECTRICAL MEASURING INSTRUMENTS  
 [Signature]  
 AUTHORISED SIGNATORY

VAT No. : 19400914226  
 C.S.T. No. : 19400914226  
 Received the above goods in good order & condition.

Signature of the Party  
 DEPT./PARTY'S COPY

For ELECTRICAL MEASURING INSTRUMENTS  
 [Signature]

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

**SUDA-Health/312/08/145A**

**Date Dt.: 22.01.09**

**From: Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA**

**To :  
M/S. Electrical Measuring Instruments  
12/1, Suren Sarkar Road,  
Kolkata – 700010.**

**Sub: Work order for supply of Mouse as per specification.**

Sir,

In response to your quotation No. EMI/L/01(05)/2009 dt. 15.01.09, you are requested to supply 2 (two) nos. of Scroll Mouse Logitech with USB port and 1 (One) Scroll Mouse Logitech PS2.

After complying with supply, bill may be submitted duly supported by challan in original for payment. Payment will be made through A/c Payee cheque.

Thanking you,

Yours faithfully

  
**Project Officer**

### Comparative Statement


Comparative Statement on Rates from Quotationers received on 16.01.09 for supply of Mouse.

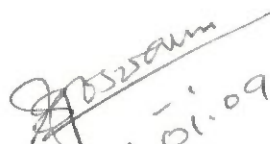
3 Quotationers received from the firms are as under:

Sl. No.	Name of Agency	Specification of Mouse	Quantity	Rate
1	M/S S & S. Infotech	1) Scroll Mouse Logitech with USB port	01	465/-}
		2) Scroll Mouse Logitech PS2	01	390/-}
2	M/s National Enterprise	Sl. No. 1	01	475/-}
		Sl. No. 2	01	395/-}
3	M/s Electrical Measuring Instruments	Sl. No. 1	01	440/-}
		Sl. No. 2	01	170/-}

It appears from the above Comparative Statement that M/s Electrical Measuring Instruments is the lowest Quotationer and may be accepted. Work order may be placed with the firm.

Submitted.

  
16/1/09

  
16.01.09



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

RSUDA-Health/312/08/133

Date ...Dt...12.01.09


**Short Notice Inviting Quotation**

Sealed quotations are hereby invited by the Project Officer, Health Wing, SUDA from reputed and reliable firms.

Sl. No.	Specification of Mouse	Quality
1	Scroll Mouse Logitech	01
2	Scroll Mouse Logitech PS2	01

The sealed quotation should reach this office within 2.00 p.m. by 16.01.09 and will be opened on the same day at 3.00 p.m. in presence of all the intending quotations. The rate should be inclusive of all taxes and delivery charges. The quoted rate will remain valid for 06 (six) months from in date of acceptance.

The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.

  
**Project Officer  
Health – SUDA**

SUDA-Health/312/08/133

Dt.. 12.01.09

Copy forwarded to :

1. Notice Board

  
**Project Officer  
Health – SUDA**

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/312/08/150**Date .....**29.01.2009****From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA****To : M/S NCS Computech Pvt. Ltd.  
3, Comm. Bldg., 23 N.S. Road,  
Kolkata - 700 001  
Telefax : 2230 9693.****Sub. : Work Order for supply and installation of Quick Heal Antivirus Software.****Ref. : SUDA Office - Work Order no. SUDA-19/2005/141 dt. 19.01.2009.****Sir,**

With reference to above, I am to place order with you for supply and installation of Quick Heal Antivirus Software as per following specification in the Office of Health, SUDA at the terms and conditions noted below :

Sl. No.	Item Description	Qty.	Unite Rate (Rs.)	Amount (Rs.)
1.	Quick Heal Antivirus Plus 6 Users	6 Users	1,600/-	9,600/-

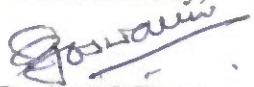
**Terms & Conditions :**

Delivery : Within 7 days from the date of this order.  
Payments : After successful installation.  
Taxes : VAT 4% Extra.  
Validity : 3 (Three) years.  
Installation : Free  
Support : Telephone and Email Support free.

After successful installation, an installation report to the effect that all the machines are working properly together with the receipt of the items may please be obtained from the office. Bills in duplicate along with all the papers may please be submitted to this office.

Thanking you.

Yours faithfully,

  
**Project Officer**

Contd. to P-2.

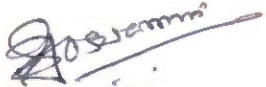
- 2 -

**SUDA-Health/312/08/150/1(1)**

**Dt. .. 29.01.2009**

Copy forwarded for kind information to :

Finance Officer, Health, SUDA

  
**Project Officer**

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।  
 "ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA-19/2005/141

19/01/09

From: Director, SUDA

To: M/s NCS Computech Pvt. Ltd.  
 3, Comm. Bldg, 23, N.S. Road, Kolkata-700 001  
 Telefax : 2230-9693

Sub: Work order for supply and installation of Quick Heal Antivirus Software

Your Ref. No : Intro SUDA QH REV1.0 dated 18.12.2008

Dear Sir,

With reference to above, I am to place order with you for supply and installation of Quick Heal Antivirus Software as per following specification in the Office of SUDA at the terms and conditions noted below.

Sl. No.	Item Description	Qty.	Unit Rate	Amount
1.	Admin Console Quick Heal 6 Users + Quick Heal Antivirus Plus 8 Users	14 User	1,600/-	22,400/-

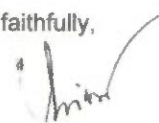
( Rupees Twenty Two Thousand Four Hundred only)

Terms and Conditions:

Delivery : Within 7 days from the date of this order.  
 Payments : After successful installation  
 Taxes : VAT 4% Extra.  
 Validity : 3 years  
 Installation : Free  
 Support : Telephone and Email Support free.

After successful installation, an installation report to the effect that all the machines are working properly together with the receipt of the items may please be obtained from the office. Bills in duplicate along with all the papers may please be submitted to this office.

Yours faithfully,



Director, SUDA

SUDA-19/2005

19/01/09

Copy forwarded for necessary information to :

- (1) Financial Adviser, SUDA
- (2) Finance Officer, SUDA.
- (3) Administrative Officer, SUDA
- (4) Computer Programmer, SUDA

Director, SUDA





**SERVICE REPORT**

NO: Complementary

**NCS Computech Pvt Ltd.**

3, commercial building, ground floor  
23, Netaji Subhash Road, Kolkata - 700001  
Phone: 2230 5259, 231 0529, 3 099 8440  
Email: support@ncscomputech.com

Customer: Sale Urban Development Agency (SUDA) Address: HC Block, 2  
Contact: Dr. S. Ghoshwami Sec-III

E-Mail: \_\_\_\_\_ City: Salt Lake Pin: \_\_\_\_\_  
Given by: SP. Phone: \_\_\_\_\_

	DD	MM	YY	HH	MM	Product	<u>OK AV+ Demo</u>	
Job Date	<u>13</u>	<u>12</u>	<u>08</u>	<u>6</u>	<u>00</u>	Srl No		Code
Visit Time	<u>15</u>	<u>12</u>	<u>08</u>	<u>12</u>	<u>00</u>	Type		Class
Complete Time	<u>15</u>	<u>12</u>	<u>01</u>	<u>7</u>	<u>00</u>	DOP/DOI		Expiry

**Problem Reported:** Virus problem in 4 m/c and Demo installation.

**Setup Details:** winXP in 4 m/c and win98 in 1 m/c

**Problem Observed:** Sality & other Trojan virus infected in all 5 m/c's.

**Action Taken:** Scanning & updated dave in 4 m/c's and all viruses removed. In win98 installation could not be done. Now all 4 m/c's are virus free & updated till 13th Dec Virus database. Pen drive also scanned & virus removed.

**Final Status:** Call Completed.

**For use by Customer Only**

I/We hereby certify that machine has been put to its perfect working condition.  
Comments:

Sasanka Sekhar Manik  
Customer's Signature 15.12.08

QUOTATION/BILL			
Srl No:	Description	Qty	Amount

Engineer: Harsh Babuti  
Signature: HB