

A sum of Rs 75,00 lakh. has been sanctioned by HSDI vide G.O NO HFW/HSDI/564/HW-39/06 dt. 21-12-09 for the purpose of meeting expenses in connection with non-recurring like Procurement of equipment, furniture, I.E. material etc.

As the project is running for last 05 years, different ULBs are requesting for allotment of additional grant for replacement of old equipment & furniture in both sub-centres and ULB head quarter. They are also requesting for allotment for renovation of subcentre like for basic requirement like toilet, water supply etc. Some of the ULBs have already submitted their budget for the above mentioned purposes. We may wait for other ULBs also for submission of ~~budget~~ their requirement.

In the meantime, M & S cell at SUDA - Head Quarter level is in very need of atleast 06 nos. of Computers for smooth functioning of day-to-day work of one each for 03 APOs, 01 MIES officer, 01 F.O & 01 for PA-SUDA.

In addition to the above requirement one centralised laser jet printer (coloured) and one Black & white printer are essentially required.

(For purchase of computer work order of SUDA bearing no. SUDA-19/2005/1638 dt 06/08/2005 may be followed. And for purchase of printers notification may be issued by Health wing SUDA for selection of suitable tenders by Procurement Committee. Submitted for kind approval pl.

P.O (Health)
Director, SUDA

01.02-2010

Notes of PO, Health at pre-page.

There ~~was~~ urgent need for procurement of computer & printer for use by officials concerned. Due to paucity of fund there could not be processed earlier.

Now, the ~~two~~ ^{requisite no. of} computers & printer may be procured as proposed by FO, Health, out of fund under MHS scheme.

Submitted for kind consideration & necessary approval pr

Goswami
01.02.10

Director, SUDA

What would be total estimated cost for the proposed purchase?

PO(H)

Chin
1/2/10

FO, Health

To assess total estimated cost

Goswami
02.02.10

Notes above,

The Cost estimate is submitted as under 1-

- A. As per work order of SUDA bearing no. SUDA-19/2005/1636 dt. 06/08/09 issued to M/S Netcom. Infotech Pvt Ltd. 75A, ADE Base Road, Kal-14
HP Desktop DX2480. @ 38740/- x 6 nos. 232,440.00
 - B. Laserjet (Black & white) Printer. @ 18000/- x 2 nos. 36,000.00
- Grand total estimated cost - (A + B) (Rs) 268,440.00
(Rs Two lakh sixtyeight thousand four hundred and forty only)

Submitted -

Goswami
02-02-10

D.O (Health)
Director SUDA
FA

Goswami
02.02.10

Notes at page I & 2 ante

Order issued by Health & family Welfare Department, Government of West Bengal may please be referred to. (marked 'A'). The financial sanction has been accorded on the basis of a proposal from the Health Wing, SUDA with rider to the effect that the allotted fund should be strictly utilised for the purpose as mentioned in the proposal of Health Wing, SUDA and the proposal contents inter alia the provision for equipment & furniture at SUDA level. (marked-'B')

The purchase proposal is within the provision of six lakh.

In view of that administrative cum financial approval may be accorded.

~~Director~~
 PO (H)
 FO (H)

~~Director~~
 agreed
 3/2/10
 04.02.10

As discussed with Financial Advisor, SUDA Notice Inviting Quotation is to be floated through website of CMU i.e. "www.changekolkata.org" as well as in the noticed board of SUDA; CMU; MED; DLB and Health Wing, SUDA for purchase of 6 (six) nos. of Computers ^{along with 6 nos. QWAS} and 2 (two) nos. of Laser Jet (Black & White) Printers. Specification of Computer – Desktop and Laser Jet Printer is enclosed herewith.

A Procurement

For the purpose of such Procurement, Committee may be constituted with the following members :

- Financial Advisor, SUDA – Chairman
- Finance Officer, Health, SUDA – Member Convenor
- MIES Officer, Health, SUDA – Member
- Project Officer, Health, SUDA – Member
- Dr. Sumit Talukdar, Asstt. Project Officer, Health, SUDA – Member

Contd.

Furthermore, a Technical Committee may be constituted for scrutiny of technical specification submitted by Quotationers :

- Financial Advisor, SUDA
- MIES Officer, Health, SUDA
- IT Expert, CMU

Submitted for kind consideration & approval in respect of -

- a) Notification along with enclosures for specification of Computer & Printer.
- b) Procurement Committee
- c) Technical Committee

P.O. (Health)
Director, SUDA.
AK
14/4/10

08-02-2010
Goswami
08.02.2010

notes at above and pupage.

I have perused the proposal for procurement of Desktop computers and Laser Printer (B & W) with configurations. Since the procurement will be made through sealed quotations method and the proposals will be screened by a committee this may be approved.

~~Director~~

~~Signature~~
10/2/10
approved.
10/2/10

~~Po(A)~~

NIA along with specification signed. Despatched to the specified organisation for display in their Notice Board.

Goswami
10.2.10

State Urban Development Agency, Health Wing, West Bengal

We have received a sum of Rs 75.00 lakh from HSDI for procurement of furniture, equipment etc. As per order in NSP-4 we have already placed a NIA for procurement of 06 nos. of computers and 02 printers.

As per Budget estimate, a sum of Rs 6.00 lakh was placed for procurement of equipment, furniture at SUDA level.

As per discussion with F.A, SUDA, we may procure Air conditioner machine. The cost estimate is given below:-

- | | | | |
|--|------------------|------|-----------------|
| 1) 01 TON AC machine for the room of F.O, MIBS officer and 01 room of APOS. | 04 nos. x 20,000 | = Rs | 80,000/- |
| 2) NCB 04 nos. (16 amps) | Rs 150 x 4 nos | = Rs | 600/- |
| 3) Bottle Socket (16 amps) | Rs 10 x 4 nos. | = Rs | 40/- |
| 4) Nut Socket (16 amps) | Rs 20 x 4 nos. | = Rs | 80/- |
| 5) Wire (4 mm) | Rs 20 x 12 | = Rs | 240/- |
| 6) Plug - (15 amps) | Rs 65 x 4 | = Rs | 260/- |
| TOTAL amount | | | <u>81,180/-</u> |

WRAC ***

Forwaded for kind approval so that NIA may be floated through website of CMC.

Submitted

17-02-10

Notes of FO, Health above. The estimate ~~should~~ also include installation charges, if any.

He may agree to the proposal. Submitted for kind approval.

Pl Specify the balance amount Rs 2525000/- the allotted fund 17.02.10

P.O (Health)

Director, SUDA
F.O (Health)

As per our Budget Proposal. In Flag 'B' a sum of Rs 6.00 lakh was allotted for Procurement of equipment & Furniture. The unspent balance is as follows:-

Budget for Procurement of Equipment Furniture - 6.00 lakh

Less N/A already made for Procurement of 06 nos. of Computers & 02 Printers

2.69

 3.31 lakh

Less Amount to be release for Procurement of A.C. if approved unspent proposed Estimate.

0.81

 2.50 lakh

Forwarded for kind approval pl. Submitted.

F.A., SUDA.

Please justify the ^{proposal for 170209} installation of Air conditioner machines.

Ray
 18/02/10.

P. O.
 (Health wing)

The rooms mentioned for installation of A.C. machine are west facing and full of office furniture which create very stuffy atmosphere within the rooms. Moreover, the rooms are in the top floor of the building which also add to stuffy and uncozy atmosphere during summer, affecting the health of the personnel who work from those rooms, though they are working with great difficulty for last few years.

F.A., SUDA

Goswami
 18-02-10

Foregoing notes

Proposal from Health Wing for procurement of split Air-conditioner Machines (A C) in ~~five~~^{six} numbers having capacity of 1 ton each in order to get rid of uncongenial environment in the chamber of the officers of health wing may please be seen.

The estimated total procurement cost of the A.C. machines would be around Rupees 81, 000 (eighty one thousand) only. It will be provided from the specified fund of 6,00,000(Six Lakhs)only parked under the head- equipment, Furniture at SUDA level (Marked 'A'), out of the special allotment of Rupees 75,00,000/-(Seventy Five lakhs)only given in terms of Government order issued by Health & Family Welfare Department under DFID assisted HHW scheme (Marked-'B'). The Order stipulates that the expenditure in connection with furniture and equipment should be in non recurring nature.

The present progressive balance under the head is Rupees 3,31,000 (three lakhs thirty one thousand) only.

In view of above, administrative and financial approval may be accorded to the proposal for procurement of branded and star marked A.C. machine.

~~Director~~ X

~~Secretary~~
19/02/2010

U.O. No: 29/2010
Dt. 23.02.2010.

Proposal at 'x' may be approved.
23/2/10

~~Secretary, HA-Dept.
Chairman, SUDA~~

~~Director, SUDA~~

~~Secy. SUDA~~



Dismissed, I am told
that work/memo office specs is
Kusf/suda bhp are conditioned.
Under the given circumstances, agreed.
12/3/10

~~Director SUDA~~
P.O. (Health Wing)
13/3/10

State Urban Development Agency, Health Wing, West Bengal

Sub. : Procurement of Six (06) nos. of Computer and two (02) nos. of Printer - report of Technical Committee.

NIQ No. SUDA-Health/312(Pt. I)/08/620 dt. 10.02.2010 was floated in the website of CMU and displayed in the different Notice Boards (Flag - A). Last date of submission of quotation was 19.02.2010 upto 12.00 noon. Quotations were opened on the same day at 1.00 p.m. Seven nos. of quotationers had submitted quotation.


A meeting of Technical Committee members was held on 24.02.2010 and a Comparative Statement of configuration and price for both the items i.e. Computer and Printer has been prepared and enclosed opposite site. According to observation of the Technical Committee firm at Sl. No. 6/7 i.e. Micro Clinic India Pvt. Ltd. fulfilled all the condition as specified in NIQ for Computer and the rate is lowest.

With regard to Printer, six (06) quotationers have submitted quotation wherein specification is higher than that of quoted one. The lowest price amongst the six quotationers has been submitted by M/S SBM.

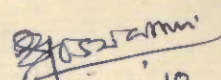
Forwarded for taking further necessary action.

Submitted.

POCH)


26/02/10

Forwarded for further advice


26.02.10

FA, SUDA

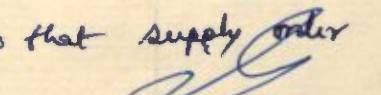
F.O ✓

As per discussion with F.A, SUDA, we have requested Micro clinic to quote their Price for printer no. HP LI 2035 (Normal) as they have quoted a higher capacity of printer previously.

On 26-02-2010, Microclinic quoted Rs 17055/- (all inclusive) for printer no. HP LI 2035 (Normal) which is equal to Price quoted by M/S SBM as detailed in our Comparative Statement.

As M/s Micro clinic is the lowest quotationer in Computer and the rate of printer is equal to SBM, we may agree to give them supply order for both Computer & Printer.

Forwarded for taking decision so that supply order may be given to M/s Micro clinic.
Submitted.


01/03/10
01-03-10

Director
FA, SUDA

State Urban Development Agency, Health Wing, West Bengal

on further scrutiny it is observed that quotation for supply of printer submitted by M/S Micro Clinic does not conform with required model. False NTA is to be floated.

As per this office work order no. SUDA-Health/312(Pt.I)/08/659 dt. 01.03.2010 M/S Micro Clinic, 11 Dwarik Ganguly 11 Dwarik Ganguly Street, Kolkata - 700026 has failed to supply of 06 (six) nos. of Desktop within the stipulated time period i.e. 22.03.2010. Moreover the said firm has not prayed for extension of time period for completion of such supply. Hence, work order placed to the said firm may be cancelled.

M/S SBM has quoted Lenovo Desktop at the unit rate of Rs. 33,590/- which can not be accepted because the said Desktop does not qualify in respect of RAM (our quotation was DDR3 and the firm offered DDR2). Hence, this quotation is to be treated as disqualified. However, M/S SBM has also offered HP dx Business Desktop @ Rs. 36,294.96 including 4% VAT which shall be treated as 2nd lowest quotationer. Hence the work order for supply & installation of HP dx Business Desktop may be placed with M/S SBM.

Submitted to the Procurement Committee for decision.

Minutes of the meeting of Procurement Committee held at SUDA on 15.03.2010

After obtaining approval from the Department of Municipal Affairs in connection with Procurement of items vide file no. SUDA-Health/312(Pt. I)/08 and SUDA-Health/312(Pt. IV)/08, Procurement Committee held its meeting on 15.03.2010.

It is decided that the following items will be procured through Notice Inviting Quotation :

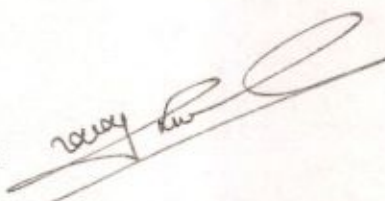
- Chair for Visitors
- Laptop
- Desk Jet Printer
- Laser Jet Printer (since the quotation as per specification had not been received in the NIQ No. SUDA-Health/312(Pt.I)/08/620 dt. 10.02.2010). Specification shall be fixed for HP Laser Jet P2055d Printer (CE457A)
- EPABX
- Split AC Machine

Further it is decided that the following items will be procured through open local market for the reasons i.e (i) as the items mentioned below are the single no. each , (ii) amount involved for each of the item is less than Rs.50000/- and (iii) all the items are to be procured within 31st March, 2010.

- Digital Camera
- Handy Cam
- Water Purifier
- Ceiling Fan
- White Board

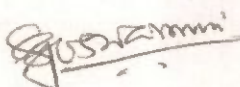
Signature of the members :

1. Financial Advisor, SUDA
2. Finance Officer, Health, SUDA
3. MIES Officer, Health, SUDA
4. Project Officer, Health, SUDA
5. Asstt. Project Officer, Health, SUDA

: 

: Dipankar Choudhury

: 

: 

: Sumit Talukdar.

Unit conditions:

1) Barkman

2) Anyam Appliances.

3) Electrical Machinery
Shaktimant.

4) Freezing Service Centre

5) Kazib Enterprises.

Signed by Pro. Com.

Unit Price

Shaktimant
Average Unit

Total Price/unit

Godrez.

17900

1500

19,400

L-1

Whirlpool.

21000

—

21,000

Blue Star.

23680

1500

25180

L-G

23900

1500

25400

January.

20300

1500

21800

Godrez

20000

—

20000

We have purchased 06 nos. of Computer and 06 nos of UPS from M/S Shiva Business Machines. of 22 U.P Lane, Kolkata-90. The total value of work was 2,29,501/- (two lakhs twenty nine thousand five hundred and one only) and as per contract 5% security deposit was deducted from their bill to the amount of Rs 11,475/- (Eleven thousand four hundred seventy five only).

The security deposit period was 01 year. This programme under MUDI, DHFW supported has already been closed on 30-09-10 and the supplier has placed their request for release of their security deposit

The supply of those machines has been under more than 6 months. On the basis of request of the firm, we may agree to release the security deposit to the firm as there are no complaints to till date.

Submitted for approval. If approved, S.D may be released in favour of "M/S ^{Shiva} Business Machines" through A/c Payee cheque.

May be released

~~P.O. (Health)~~

~~E.A. Jaha~~

~~P.O. (Health)~~

01-11-2010

[Signature]
01-11-10.

[Signature]
01/11/10