

Sub: Grant of course fee for training of Accts. Asst. and Data Entry operator on Financial Accounting System under DFID assisted HAW scheme

placed below is the communication of the chairman, Krishnagar Municipality bearing no. 92/DFID/18-1(A)08 dt. 22.10.08 requesting for granting of course fee for Rs. 8000/- (Rupees eight thousand) only for training of Accts. Asst. and Data Entry Operator (engaged under DFID assisted HAW scheme) on Financial Accounting System.

In this connection, this is to mention that Rs. 11.00 lakhs has been kept in the budget of FY 2008-09 and Rs. 12000/- (Rupees twelve thousand) only have been expended so far.

As the said training is towards capacity building, the request of the chairman, Krishnagar Mpl. may be considered and approved. Submitted.

*[Signature]*  
06.11.08

What was the prescribed recruitment qualification of the post and what was the qualification & experience of the concerned employees at the point of their first emp.

Union  
06/11/08.

U.O NO. SUDA-DFID  
25/08/72 dt.  
06.11.08.

Director SUDA

AO(H)

# DFID Assisted HHW Scheme

KRISHNAGAR MUNICIPALITY  
Krishnagar Municipal Tourist Lodge  
Krishnagar, Nadia.

Memo No:- 92/DFID/18-1(A)08 Date:- 22.10.08

To : Project Officer  
Health Wing, SUDA

From : Chairman  
Krishnagar Municipality



**Sub:** Financial clearance for Financial Accounting Course fees for Acct. Asstt. and DEO.

Respected Madam,

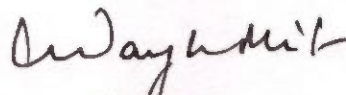
In our DFID Assisted HHW Scheme, Krishnagar Municipality, Account Assistant Sri Somnath Roy and Data Entry Operator Sri Goutam Dutta are working satisfactorily. For their better improvement as well as official accounting works a specific computer training i.e. "Financial Accounting Course" is necessary. If we trained them with that course they will easily upgrade the computerized accounting system more perfectly.

Detail of the Financial Accounting Course –

Course Name	Duration	Fees for one person
<b>Diploma in Financial Accounting System</b> At [Govt. of West Bengal. Department of Sports & Youth Services (Youth Service Br.)]	1 year (3 days per week) Time: 6 pm to 8 pm	Rs.4,000/-

I am requesting you to allow Account Assistant Sri Somnath Roy and Data Entry Operator Sri Goutam Dutta for the training and kindly sanction the course fees.

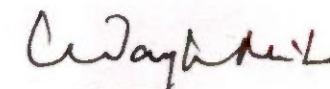
Thanking you,

  
Chairman  
Krishnagar Municipality

Memo 92(1)/DFID/18-1(A)08 Dated 22.10.08

Copy forwarded for the information and for necessary action to:-

- 1) Project Director, DFID Assisted HHW Scheme, Krishnagar Municipality & ADM(G) Nadia

  
Chairman  
Krishnagar Municipality

Tel/Fax No.: 03472-257499

Placed herewith comm. of the chairman,  
Krishnagar Mpl. bearing no. 66/DFID/  
18-1(A)/09 dt. 27.5.09. successively  
for allotment of fund for construction  
of office building for functioning  
of Municipal Management-Cell who is  
in charge of implementing, monitoring  
& supervising HHW scheme. The  
estimated cost is Rs. 572394/-  
In the DFID allotted HHW  
scheme, there was no provision for  
new construction. There was some  
budgetary provision for repair &  
renovation upto FY 2008-09, but  
no such provision has been kept  
in FY 2009-10.

A / Shall we intimate the fact to  
the Chairman?

Submitted.

0522mm  
05.06.09

Director, SWM

PO (H)

A - as proposed.

Chin  
08/06/09

Letter issued to the chairman,

0522mm  
08.06.09

From e-mail comm. dt. 27.4.15  
of Krishnagar upl. forwarding list of  
manpower under HHW Scheme, it  
is observed that the UDS has  
forwarded the list 36 HHW, whereas  
the approved no. is 35. He may  
write to the UDS for revision of  
the list.

Draft letter is placed herewith for  
signature, if approved.

Director/SUDSA

PO (H)

S. S. Sami  
5.5.15

WT  
5/5/15