

SRI DEBOPRASAD BAG
CHAIRMAN

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)

KALNA MUNICIPALITY

FAX NO: -256242(03454)

KALNA, BURDWAN

Memo. No. 38/HHW/KM

Date: 11/09/2017

To
The Project Officer
Health Wing, SUDA,
Kolkata

Sub: Report in connection with unauthorised absence of Ashoka Kundu, HHW attached to HHW scheme under kalna Municipality.

Sir,

With reference to above this is to bring to your kind notice that Ashoka Kundu, HHW, has been posted on contractual basis under HHW scheme at Kalna Municipality since 2005.

Furthermore, she has not been attending her duties since July, 2017 without any intimation to this ULB, though honourium payment has been made to her against leave due to her as per Govt. rules. In spite of the fact she has been absent from her duties.

In sequel to the fact a show cause letter was issued to her but could not be served upon her due to non availability at her address (copy enclosed).

As she is not attending her duties since long, her service from this establishment is required to be terminated. Next in the vacant post another suitable person may be engaged in order to run on the work of the scheme smoothly.

Hence, you are hereby requested to kindly consider the matter and give necessary instruction in this respect in the interest of public service as early as possible.

Encl: As stated above.

Sincerely Yours,


Chairman
Kalna Municipality
Chairman
Kalna Municipality

শ্রী দেবপ্রসাদ বাগ

পৌরপতি

কালনা পৌরসভা

কালনা, পূর্ব বর্ধমান

কালনা পৌরসভা

ফোন নং: ২৫৫০০৪(০৩৪৫৪)

ফ্যাক্স নং : ২৫৬২৪২(০৩৪৫৪)

মোমো নং- ৩০ | H H W | K V

তাং- ১৮/০৭/১৭

শ্রীমতি অশোকা কুন্ডু

স্বাস্থ্য কর্মী (কালনা পৌরসভা)

কালনা, পূর্ব বর্ধমান

এতদ্বারা আপনাকে জানানো যাইতেছে যে, গত ০১/০৭/২০১৭ তারিখ থেকে ১৮/০৭/২০১৭ তারিখ পর্যন্ত আপনি অফিসকে কিছু না জানিয়ে কাজে আসা বন্ধ করেছেন। অফিস রেকর্ড আনুযায়ী আপনার কোনো প্রকারের ছুটি আর পাওনা নেই। এই কারণে আপনাকে আগামী তিন দিনের মধ্যে কাজে অনুপস্থিত থাকার কারণ জানাতে বলা হচ্ছে, নচেৎ আপনার বিরুদ্ধে অফিস উপযুক্ত ব্যবস্থা নিতে বাধ্য হবে।

— ১৮ — ০১৭

পৌরপতি

কালনা পৌরসভা

Phone -03454 - 255004.

-256242 (Fax)

OFFICE OF THE COUNCILLOR'S OF
KALNA MUNICIPALITY
KALNA: BURDWAN

Memo No: /HHW/K.M

Dated: 30/01/2015

Respected Officer
Health, Welfare
State Crisis Development Agency
Burdwan
Kolkata 71

Sub-Joining of Mrs. Rina Sikdar, FTS under HHW scheme Kalna municipality availing two year lien.

Madam,

This is for your kind information that above mentioned F.T.S is going to join her duty as on 2nd February 2015 after due approval & permission of this office.

Thanking You

Yours faithfully


Chairman
Kalna Municipality

GOURANGA GOSWAMI
CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo. No. 668/DFID

Date: - 10/4/10

To

Representative
Health with SUBA.

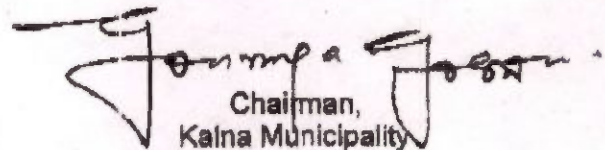
PO(H)
12/4

Respected Sir/Madam,

A meeting of Municipal level Health & Family Welfare Committee of Kalna Municipality will be held on 13-04-10 at 12 noon at Kalna Municipality (HHW Project Office).

You are requested to attend the meeting or to send your representative in the meeting.

Sincerely yours,


Chairman,
Kalna Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/307/08/745**

Date ...**26.03.2010**

**From : Project Officer
Health, SUDA**

**To : The Chairman
Kalna Municipality**

**Sub. : Extension of time period for purchase of Adult Weighing Machine &
Emergency Light for HHW Scheme.**

Ref. : Your communication bearing memo no. 646/DFID dt. 23.03.2010.

Sir,

With reference to your communication mentioned above, approval is hereby accorded for extension of time period upto March, 2010 in connection with purchase of Adult Weighting Machine & Emergency Light, as requested for.

You are requested to submit Statement of Expenditure (SOE) along with photocopy of receipted bills duly authenticated and with an endorsement in the bill on the Stock ledger entry by 16th April, 2010.

Yours faithfully,


Project Officer

SUDA-Health/307/08/745/1(1)

CC

Project Director, HHW Scheme, Kalna

Dt. .. 26.03.2010


Project Officer

GOURANGA GOSWAMICHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWANKALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)Memo. No. 646/DFID

Date: - 23/3/2010

To
The Project Officer,
Health Wing SUDA,
ILGUS Bhavan, Bidhannagar.

PO(H)

Sub: Purchase of four nos. of adult weighing machine and four nos. of re-chargeable emergency lighter.

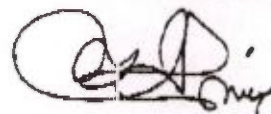
Madam,

This is to inform you that we received your allotment order no. SUDA-Health/307/08/426 Date - 30-10-2009 with the direction to purchase four nos. of adult weighing machine and four nos. of re-chargeable emergency lighter within February 2010. But due to business of School Health Programme before mentioned items has not been procured.

You are requested to permit us to procure the same within March 2010. Your kind co-operation in this aspect will highly be appreciated.

Thanking you,

Sincerely yours,

Chairman
Kalna Municipality
Vice-Chairman
Kalna Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/307/08/426**

Date**30.10.2009**

**From : Dr. Shibani Goswami
Project Officer
Health, SUDA**

**To : The Chairman
Kalna Municipality**

Sub. : Purchase of Weighing Maching and Re-chargeable Emergency Lighter.

Ref. : Your communication bearing no. 609/DFID dt. 28.10.2009.

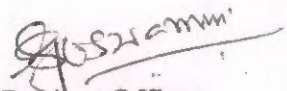
Sir,

Administrative approval and financial sanction is hereby accorded for an amount of Rs. 6,000/- (Rupees Six thousand) only for purchase of four nos. of adult weighing machine and four nos. of re-chargeable emergency lighter.

The said expenditure is to be incurred out of the HHW Scheme fund available with you and to be booked under the A/C head "Procurement – Equipment". Statement of Expenditure is to be submitted by February, 2009.

Thanking you.

Yours faithfully,


Project Officer

GOURANGA GOSWAMI

CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo.No. 609/DFID

Date: - 28/10/09

To
Dr. Shibani Goswami
Project Officer,
Health Wing SUDA



Sub: Purchase of different equipments.

Ref: Your communication SUDA-Health / 307/08/423

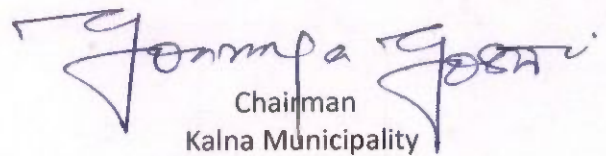
Madam,

I do hereby forwarding you the detail information regarding the quantity, specification & available unit rate of weighing machine & re-chargeable Emergency Lighter to be purchased.

Sl No.	Item	Specification	Unit Rate (in Rs.)	Qty. Required	Total Cost (in Rs.)
1.	Weighing Machine	Good quality for Adult use. (Crown Brand)	800.00	04	3200.00
2.	Re-chargeable Emergency Lighter	6 volt, 5.5 amp, sigma sealed re-chargeable battery, fiber body, Philips - 5/8 watt	700.00	04	2800.00

Thanking you,

Sincerely yours,


Chairman
Kalna Municipality

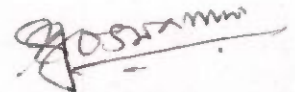
SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No.
SUDA-Health/307/08/423Date **27.10.2009****From : Dr. Shibani Goswami
Project Officer
Health, SUDA****To : The Chairman
Kalna Municipality****Sub. : Requisition for Weighing Maching and Re-chargeable Emergency Lighter.****Ref. : Your communication bearing memo no. 599/DFID dt. 08.10.2009.****Sir,**

With reference to your communication mentioned above, you are requested to forward the information as detailed below for taking further necessary action by this end.

Sl. No.	Item	Specification	Unit Rate (in Rs.)	Qty. required	Total Cost (in Rs.)
1.	Weighing Machine				
2.	Re-chargeable Emergency Lighter				

Thanking you.

Yours faithfully,

**Project Officer**

GOURANGA GOSWAMI

CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo.No. 599 / DFID

Date: - 08.10.09

To
The Project Officer
Health Wing SUDA
ILGUS Bhavan, BIDHANNAGAR



Sub: Requisition for weighing machine and rechargeable emergency lighter

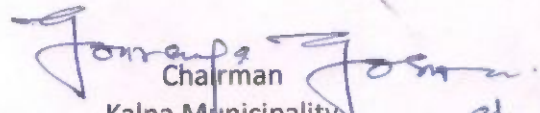
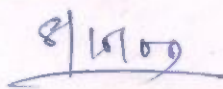
Madam,

This is for your kind information that three existing weighing machines and same no's of rechargeable emergency lighters of HHW project have not been functioning properly due to wear & tear of machineries. We have repaired it's for several times by the local technicians but now-a-days the efforts of repairing have become fruitless.

So you are requested to allow us for necessary purchase.

Thanking you,

Yours sincerely,


Chairman
Kalna Municipality


Sl. No.	Name of Item	Quantity
1.	weighing machine	03 nos.
2.	rechargeable emergency lighter	03 nos.

GOURANGA GOSWAMI
CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo. No. 602/DFUD

Date: - 16/10/09

To

Sri/Smt The Representative of SUBA
Kolkata


PO (H)
✓
16/10

Respected Sir/Madam,

A meeting of F.W. Committee of Kalna Municipality will be held on
22/10/09 at 11.30 p.m at Kalna Municipality Office.

You are requested to be presented in the meeting.

Sincerely yours,



Chairman,
Kalna Municipality

Chairman
Kalna Municipality

Memo No.

Dt.

Copy to:-

- Vice-Chairman, Kalna Municipality.
- Executive Officer, Kalna Municipality.
- Inspector of School, Kalna East Circle.
- Assistant Health Officer, HHW Project, Kalna Municipality.
- Community Development Officer, HHW Project, Kalna Municipality.
- Part-Time-Medical Officer, HHW Project, Kalna Municipality.
- PHN, HHW Project, Kalna Municipality

Chairman,
Kalna Municipality

From :

GOURANGA GOSWAMI
CHAIRMAN
KALNA MUNICIPALITY

FAX NO.256242(03454)

PHONE NO.255004 (03454)

KALNA MUNICIPAL OFFICE

Email : ckm.kalna @ gmail.com

KALNA,BURDWAN

Memo No. _____

Dated: May 18, 2009

To
The Principal Secretary,
Dept. of Municipal Affairs
Govt. of West Bengal.



AO (H)
12/5



Sub: **Posting of Health Officer at Kalna Municipality.**

Sir,

Please note that we have no health officer at our U.L.B. at present. We are running H.H.W. Project and facing problem in works related to health, sanitation and administration due to absence of H.O.

Please help us by posting a health officer at our Municipality.


Sincerely yours,

Chairman
Kalna Municipality

Memo No. 62(1) Dt. 18-05-09

Copy to:

1. The Director
S.U.D.A. (Health wing)


Chairman
Kalna Municipality

GOURANGA GOSWAMI

CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo. No. 582/DFID

Date: - 23/7/09

To
The Project Officer
Health Wing (SUDA)
Jlgus Bhavan
H.C. Block, Sector-III
Bidhannagar, Kolkata-91



Sub- A request for Uniforms & Kits Bags for newly appointed HHW's

Madam,

Our 06 nos of newly appointed HHWs have joined their work w.e.f. 01-06-09.

You are requested either to sent yourselves or to permit us for purchasing their Uniforms (02 sets) & Kit Bags along with necessary Kits.

Sincerely yours

Gouranga Goswami
Chairman
Kalna Municipality
Chairman
Kalna Municipality

*Asst. Asst. was asked to
write letter to Project Director
CMU for provision of Uniform,
Kit bag, 2 Umbrella on 24.8.09.*



GOURANGA GOSWAMI
CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo. No. 570/DFID

Date: - 12/06/09

To
The Project Officer
Health Wing SUDA
ILGUS Bhavan, BIDHANNAGAR



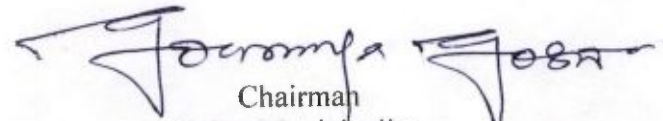
Madam,

This is for your kind information that the under-mentioned six candidates have joined their duties with effect from 01-06-09 after successful completion of their training & taking necessary approval about their engagement from your end.

Sl No.	Name of HHW	Name of Sub-Centre
1.	Gopa Raha	Kansari Para SHP
2.	Billwa Biswas	Jogi Para SHP
3.	Maniprava Bhaduri	Near Pasu Hospital SHP
4.	Bela Bhattacharya	Near Pasu Hospital SHP
5.	Anita Biswas	Near Pasu Hospital SHP
6.	Sima Halder	Near Pasu Hospital SHP

Please note it & do the needful.

Sincerely Yours,


Chairman
Kalna Municipality

CHAIRMAN,
KALNA MUNICIPALITY

PO(H)



QUOTATION NOTICE

Sealed quotation in printed form are invited by the Chairman, Kalna Municipality for submission of the rate (Supply) for supplying of ULTRA SONOGRAPHY MACHINE of Kalna SD Hospital.

- 1) Last date & time for submission of Application
for Quotation : 3.7.09 upto 3.00 pm
- 2) Last date & time of issue of quotation paper : 7.7.09 upto 3.00 PM.
- 3) Date & time of Dropping & opening of quotation paper : 10.7.09 upto 3 PM & 5.00 PM
respectively.



The details may be seen in the office of the Chairman, Kalna Municipality / SDMO, Kalna Sub Divisional Hospital on all working days between 11.00 AM to 3.00 PM.

Sd/- .

Chairman , Kalna Municipality

**OFFICE OF THE BOARD OF COUNCILLORS OF
KALNA MUNICIPALITY
NOTICE INVITING QUOTATION NO- 2 OF 2009-10**

NO. 178/A W

DATED-18.6.09

Sealed quotation in printed form as specified is invited by the Chairman, Kalna Municipality for submission of rate for supply of ULTRA SONOGRAPHY MACHINE from reputed manufactures / *authorized agents* registered with BIS having sufficient credential for such supply. Details of quotation and other documents necessary towards submission of Quotation Papers will be available from the office of the undersigned as per particulars given below and will be received by the Chairman, Kalna Municipality on behalf of Board of the Councilors of Kalna Municipality, P.O. Kalna

A. a)	Name of the work	: Suppling of stand alone Model console mounted trolley. Easy to use back lit key panel one touch selection of the desired image quality. 12.1 inch.HQadvanced fold away TFT LCD monitor for sharp and clean images . Quick start up for scanning in 10 (ten) second Digital Progressive Image Display. Auto focus function Fully featured programmable measurement package . Unique pulm Controller for easy operation with minimum hand movement image memory with cine loops 8 TGC control. Digital beam former . 24 cm scanning depth . Colour map display of Ultra sound images in colour of 8 type . Probe-3.0/ 3.75/ 5.0 Mhz Triple frequency convex probe for abdominal application.
b)	<i>Supplier / Authorized Agent</i> eligible for submission of rate	: <ul style="list-style-type: none"> • Manufacturers having adequate experience in manufacturing of their product and also having satisfactory Certificate from Government / Government Under Taking, mentioning their machine have been used in any major project performing satisfactorily (within the last two years) along with the following certificates: • Valid PAN no., VAT / Sales Tax & Professional Tax Clearance Certificate. They should produce valid Certificate from Pollution Control Board. • Valid BIS Certificate
c)	Earnest Money	: Rs. 20,000=00 to be deposited with the Quotations in the form of demand draft drawn in favour of the Municipal Authority payable at Kalna

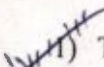
d)	Last date & time for submission of application	: 3.7.09 upto 3.00 pm
e)	Last date of purchase of quotation documents	: 7.7.09 upto 3.00 PM.
f)	Last date, time limit & place for dropping of quotation documents	: 10.7.09 upto 3 PM in the Quotation box kept at Kalna Municipal Office

- B) The detailed N.I.Q, documents and other relevant particulars (if any) may be seen by the intending quotationer during office hours in the office of the Chairman, Kalna Municipality at Kalna Town or office of the SDMO, Kalna Sub Divisional Hospital The offered rate, if accepted, will be valid for 1 (one) year from the date of acceptance of the rate.
- C) The machine are to be supplied as per the written supply orders to be placed by the Chairman , Kalna Municipality and payment will be made with entire satisfaction of the Chairman .
- D) If the agency fails to supply the materials as per Municipal demand, penal action in the form of forfeiture of earnest money/ security money, as decided by the chairman, will be imposed on the agency and his decision will be conclusive and final.
- E) *Applicants intending to purchase Quotation papers are requested to produce valid ST clearance certificate, PT clearance certificate, PAN card & other credentials as mentioned in clause no 1(b) (supplier / agency eligible for submission of rates) in attested photocopies / authorized documents & a prayer for purchase of Quotation documents addressed to the Chairman Kalna Municipality. The application along with the aforesaid papers will be referred to the office of the SDMO, Kalna Sub Divisional Hospital for his examination & recommendation, on the basis of which Quotation papers will be issued to the qualified applicants. Applicants, if does not found to comply with the eligibility requirement of the Quotation as asked for in clause 1 (b), shall not be considered for issuance of Quotation paper. Decision of Kalna Municipal authority shall be final & binding on the applicants in this regard.*
- F) Chairman, reserves the right to accept or reject any offer without assigning any reason and no way bound to accept the lowest rate.
- G) Tenderer should consult copy of agreement before dropping tender paper as the points stated is part of the agreement.


Chairman ,
Kalna Municipality.
Dated- 18.6.09

Memo No. 178/12/PW

Copy forwarded for information to :

 The Sabhadipati, Burdwan District

- 2) The Media Officer, Deptt. of I & C.A., Writers' Buildings, Kolkata-1 with a request to publish it in 3 leading dailies along with electronic Media.
- 3) The Dist. Magistrate, Burdwan
- 4) The Sub-Divisional Officer, Kalna Sub Division
- 5) The B.D.O., Kalna
- 6) SDMO Kalna Sub Divisional Hospital, Kalna
- 7) ACMOH, Kalna
- 8) The Executive Officer, Kalna Municipality
- 9) The Cashier, Kalna Municipality
- 10) The Storekeeper, Kalna Municipality
- 11) SUDA, KOLKATA
- 12) Notice Board

Handwritten signature and date: 2/6/07

Chairman, Kalna Municipality

Chairman
Kalna Municipality

GOURANGA GOSWAMI
CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

File

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo. No. 570/DFID



Date: 12/06/09

To
The Project Officer
Health Wing SUDA
ILGUS Bhavan, BIDHANNAGAR

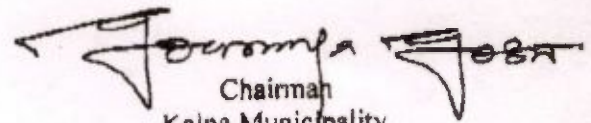
Madam,

This is for your kind information that the under-mentioned six candidates have joined their duties with effect from 01-06-09 after successful completion of their training & taking necessary approval about their engagement from your end.

Sl No.	Name of HHW	Name of Sub-Centre
1.	Gopa Raha	Kansari Para SHP
2.	Bilwa Biswas	Jogi Para SHP
3.	Manprava Bhaduri	Near Pasu Hospital SHP
4.	Bela Bhattacharya	Near Pasu Hospital SHP
5.	Anita Biswas	Near Pasu Hospital SHP
6.	Sima Halder	Near Pasu Hospital SHP

Please note it & do the needful.

Sincerely Yours,


Chairman
Kalna Municipality

KALNA MUNICIPALITY

GOURANGA GOSWAMI
CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

File
KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo.No. 555/DFID



Date - 14/05/09

NOTICE

Sealed Quotations are hereby invited from the bonafied Agency/Company/ Manufacturer/Leading Dealers etc. for supply of different types of medicine as per specifications for Sub-Health Post (SHP) in connection with DFID Assisted HHW Scheme of Kalna Municipality.

The different types of medicine to be purchased (as & when necessary) with brief description, specification etc. are enclosed in the annexed list.

The rates are to be quoted in figures and in words per unit of medicine with specifications.

The sealed Quotations will be received in this office up to 25/05/09 within 2.00 p.m and will be opened on the same day at 3.00 p.m. in chamber of the undersigned. The Quotationers may remain present at the time of opening of quotations.

The quotations will remain valid upto 31st March 2010 from the date of opening of tenders. At the time of purchase the date of expiry of the drug may be extended upto a minimum period of two years from the date of supply. The drug is to be tested by Drug Controller as and when necessary. The undersigned reserves the right to accept or reject any or all quotations without assigning any reasons what so ever.

The deduction of IT&ST will be made as per Govt. rules at the time of payment of bills.

Encl: - As stated above.

sdh

Chairman,
Kalna Municipality

Memo No. 555(5)11/DFID Dt. 14/5/09

Copy to: -

- 1) The Project Officer, Health Wing (SUDA) Ilgus Bhavan, Bidhannagar, Kolkata-91.
- 2) The Project Director, H.H.W Scheme of Kalna Municipality.
- 3) The Postmaster, Kalna.
- 4) Kalna Municipality Office Notice Board.

Gouranga Goswami
Chairman,
Kalna Municipality
Chairman
Kalna Municipality

List of medicine

SL NO.	Name of Medicine	STRENGTH	FORMULATION UNIT
1.	Combined Gastric Antacid	Aluminium Hydroxide & Magnesium Hydroxide total salt being not less than 500 mg	10 Tabs/ Strip (Aluminium Foil)
2.	Ranitidine	150 mg / Tab	10 Tabs/ Strip
3.	Dom Peridone	10 mg / Tab	10 Tabs/ Strip
4.	Bromhexine Hydrochloride	8 mg / Tab	10 Tabs / Strip
5.	Chlorpheniramine maleate	4 mg / Tab	10 Tabs / Strip
6.	Folifer Large	Ferous Sulphate 180 mg & Folic acid 0.5 mg / Tab	10 Tabs/ Strip
7.	Folifer Small	Ferous Sulphate 60 mg & Folic acid 0.1 mg / Tab	10 Tabs/ Strip
8.	Albendazole	400 mg / Tab	1 Tab/ Strip
9.	Metronidazole	400 mg/ Tab	10 Tab/ Strip
10.	ORS Citrate	Each Sachet of 28.5 gm containing Sodium Chloride 12.3%, Dextrose 70.2 %, Pot. Chloride 5.3%, Sodium Chloride 10.2 %.	Sachet
11.	Dicyclomine hydrochloride	20 mg / Tab	10 Tabs/ Strip
12.	Paracetamol	500 mg / Tab	10 Tabs/ Strip
13.	Ibuprofen	400 mg/ Tab	10 Tabs/ Strip
14.	Co-trimaxazole (A)	Sulphamethoxazole 400 mg & Trimethoprim 80 mg/Tab	10 Tabs/ Strip
15.	Co-trimaxazole (Pediatric)	Sulphamethoxazole 200 mg & Trimethoprim 40 mg/Tab	10 Tabs/ Strip
16.	Chloramphenicol Eye Aplicap	1 % w/w in aplicap. Each aplicap to contain 250 mg of oint.	Aplicap
17.	Absorbent Cotton	100 gm each	1 pkt. of 100 gm
18.	Absorbent Gauze Sterilised in pack	Containing 10 Pcs. Of 10 cm X 10 cm Separately in polypack	1 Set of 10 Pcs. Of gauze
19.	Benzyl-Benzoate Lotion	25% / 100 ml	01 Pound / Bottle
20.	Providone Iodine Oint.	5%	15 mg/ Tube
21.	Microspore	½ " width	1 reel
22.	Cough Syrup	Each 5 ml. contains: C. Maleate 2mg., NH ₄ Cl 50mg. Menthol 1 mg., Chloroform .002 ml. in Syrup Base.	450 ml/ bottle
23.	Atenolol	50 mg	10 Tabs/ Strip
24.	Pregnancy Test Kit	Stick Type	1 stick/strip

S. K. Singh
AHO
 DFID Assisted HHW Project
 Kalna Municipality
 Asst. Health Officer,
 Honorary Health Worker Project
 Kalna Municipality.

Jouranga Ghosh
Chairman
 Kalna Municipality
 Chairman
 Kalna Municipality 14-05-02

B. Ballick
 Community Development Officer
 Health Worker Project,
 Kalna Municipality

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.SUDA-Health/307/08/95

Date27.05.2009

**From : Project Officer
Health, SUDA****To : The Chairman
Kalna Municipality****Sub. : Commencement of functioning of additional 6 (six) nos. of HHW
under HHW Scheme.****Ref. : Your communication bearing no. 556/DFID dt. 18.05.2009**

Sir,

With reference to above, the following activities are to be undertaken by your ULB :

- With completion of training the additional HHW(six nos.) may be engaged with effect from 1st June, 2009 and inform the undersigned accordingly with regard to date of joining of HHW.
- The Chairman of the ULB is to allocate the area of operation of each HHW in the respective wards wherein vacancy were existing.
- One HHW will cover a population not exceeding 1,000 BPL contained in a single ward
- The HHW shall be responsible for Primary Health Care of BPL families under her jurisdiction and be responsible for both public health . implementation of National Health Programmes and health statistical data collection for the entire population within the ward.
- The respective ward Councillors will monitor and supervise the activity at ward level.
- HHW Kit bag along with contents and Family Schedule are to be provided to each additional HHWs.
- Job responsibility of the HHW (working hours 12-00 Noon to 4-00 P.M. of each working day) is :
 - fortnightly home visit to each BPL families.
 - motivate the community to avail health services – collection of data and filling up of Family Schedule,
 - treatment of minor ailments at door step. distribution of drugs for three days maximum.
 - registration of pregnancy within 12 weeks.
 - identification of danger signs of pregnancy and its referral.
 - act as depot holder of ORS, Nirodh. OCP, Iron Folic Acid tablet etc.,
 - counselling on child nutrition and immunization,

Contd. to P-2

- 2 -

- counselling adolescents for physical, psychological and nutritional growth.
 - promotion of IEC activities including group discussion with the community on awareness generation towards Primary Health Care, Public Health and National Health Programmes.
 - assisting implementation of ongoing National Health Programmes.
 - preparation and submission of fortnightly HMIS report,
 - ensure community participation.
- The HHWs are to be allotted to the nearest Sub-Centre for clinic services and HMIS
 - Honorarium for each HHW will be @ Rs. 2,000/- per month with effect from the date of commencement of their work.

Thanking you.

Yours faithfully.



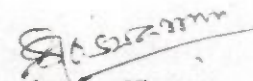
Project officer

Dt. .. 27.05.2009

SUDA-Health/307/08/95/1(1)

C.C.

Project Director, HHW Scheme, Kalna Municipality



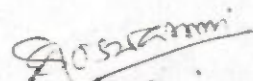
Project officer

Dt. .. 27.05.2009

SUDA-Health/307/08/95/2(2)

C.C.

1. Finance Officer, SUDA
2. Finance Officer, Health Wing, SUDA



Project officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/307/08/77

Date: 15.05.2009.....

**From : Dr. Shibani Goswami
Project Officer
Health, SUDA**

**To : The Chairman
Kalna Municipality**

**Sub. : Extension of time for purchase of Computer & UPS (one each)
under DFID assisted HHW Scheme.**

Ref. : Your communication bearing no. 552/DFID dt. 11.05.2009.

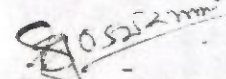
Sir,

Approval is hereby accorded for extension of time upto June, 2009 towards purchase of Computer and UPS (one each).

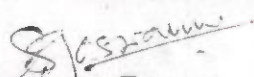
The expenditure is to be booked under the A/C head "Equipment" and SOE to be submitted by July, 2009.

Thanking you.


Yours faithfully,


Project Officer

Dt. .. 15.05.2009


Project Officer

Dt. .. 15.05.2009


Project Officer

SUDA-Health/307/08/77/1(1)

CC

Project Director, HHW Scheme, DFID, Kalna Municipality

SUDA-Health/307/08/77/2(2)

CC

1. Finance Officer, CBPHCS
2. Finance Officer, Health, SUDA

GOURANGA GOSWAMICHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWANKALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)Memo.No. 552/DFID

Date: - 11/05/09

To
Dr. Shibani Goswami
Project Officer
Health Wing, SUDA.Sub: Purchase of a Computer

Sir,

This is to inform you that we received your allotment order no. SUDA-HEALTH/307/08/166 Date-27.02.2009 with the direction to purchase a computer within March 2009 & to submit the U. C. within April 2009. But due to notification of Parliament election, 2009 the computer has not been procured.

You are requested to permit us to procure the same within June 2009 as the election is over. Your kind co-operation in this aspect will highly be appreciated.

Thanking you,

Sincerely yours,

A handwritten signature in black ink, appearing to read "Gouranga Goswami".
Chairman
Kalna Municipality
11/5/09

GOURANGA GOSWAMI

CHAIRMAN
KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE
PHONE NO (西): -255004(03454)
FAX NO: -256242(03454)

Memo.No. 552/DFID

Date: - 11/05/09

Sub: Purchase of a Computer

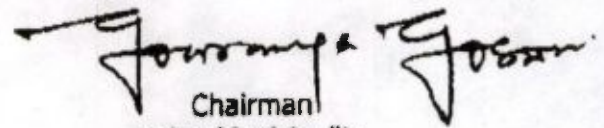
Sir,

This is to inform you that we received your allotment order no. SUDA-HEALTH/307/08/166 Date-27.02.2009 with the direction to purchase a computer within March 2009 & to submit the U. C. within April 2009. But due to notification of Parliament election, 2009 the computer has not been procured.

You are requested to permit us to procure the same within June 2009 as the election is over. Your kind co-operation in this aspect will highly be appreciated.

Thanking you,

Sincerely yours,


Chairman
Kalna Municipality

গৌরাজ গৌস্বামী

পৌরপতি

কালনা পৌরসভা

কালনা, বর্ধমান

এস.টি.ডি.-০৩৪৫৪

ফোন নং-২৫৫০০৪

মামো নং- ৫২৮/ডি, এফ, আই.ডি,

তাং ২৩/০২/০২

মাননীয় প্রজেক্ট অফিসার

স্বাস্থ্য বিভাগ, সুডা

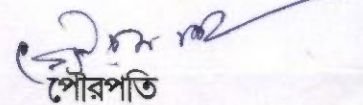
কোলকাতা।

বিষয়: - প্রাক - প্রশিক্ষণ পরীক্ষার ফলাফল : -

মহাশয়া,

বিগত ২৪/২/০৯ কালনা পৌর এলাকার বর্তমান দফায় ৬ জন স্বেচ্ছা স্বাস্থ্যকর্মীর প্রশিক্ষণ শুরু হয়েছে। এই পত্রের সঙ্গে আপনার জ্ঞাতার্থে উক্ত প্রশিক্ষণরতদের প্রাক প্রশিক্ষণ পরীক্ষার ফলাফল জানানো হল।

শুভেচ্ছাসহ,



পৌরপতি
কালনা পৌরসভা

অনুলিপি-

১। মহকুমা শাসক, কালনা

কালনা পৌরসভা

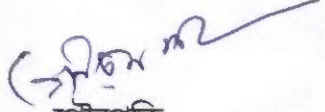
স্বচ্ছাসেবী স্বাস্থ্যকর্মীদের প্রাক-প্রশিক্ষণ পরীক্ষা

পরীক্ষার তারিখ-২৪-০২-২০০৯

মোট নং- ৩০

ক্রমিক নং	পরীক্ষার্থীর নাম	প্রাপ্ত নম্বর
০১	মনিপ্রভা ভাদুড়ী	২৮
০২	বেলা ভট্টাচার্য	২১
০৩	সীমা হালদার	২৩
০৪	গোপা রাহা	২১
০৫	বিল্ব বিশ্বাস	২৬
০৬	অনিতা বিশ্বাস	১৮

সহ-স্বাস্থ্য আধিকারিক
কালনা পৌরসভা


পৌরপতি
কালনা পৌরসভা

GOURANGA GOSWAMI

CHAIRMAN

KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE

PHONE NO (☎): -255004(03454)

FAX NO: -256242(03454)

Memo.No. 521/DFID

Date: 03/02/09

To
The Project Officer
Health Wing SUDA
Kolkata

Sub- Results of interview for the vacant posts of HHW (Six) in different wards of Kalna Municipality.

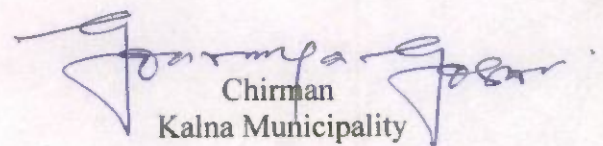
Madam,

Please note that the following individuals had been selected for the said posts by the selection committee, duly formed for the purpose. The interview was held on 27-01-2009 and the list of selected candidates was approved by the Board of Councillors in it meeting held on 30-01-2009. The names of the selected candidates are as follows:-

Sl. No.	Ward No.	Name	Address
01	01	Maniprova Bhadhuri	W/o-Sri Chitradip Bhadhuri Bhadhuripara, P.O-kalna,
02	02	Smt-Bela Bhattacharjee	W/o-Sri Arun Bhattacharjee Danga para, P.O-kalna,
03	10	Smt-Sima Halder	W/o-Palash Halder Upper Japort, Kalna
04	11	Smt-Gopa Raha	W/o-Sri Sandip Raha Kansaripara, Kalna
05	17	Smt-Bilwa Biswas	D/o Sri Mritunjoy Biswas Bidyabagishpara, Kalna
06	18	Smt-Anita Biswas	W/o Anil Biswas Thakurpara, Kalna

Please note it & do the needful, So that we can fill up the vacancies with in a short period.

Sincerely Yours.


Chirman
Kalna Municipality

Copy to:-

01. Project Director, H.H.W Project & S.D.O, Kalna



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/307/08/166

Date ..27.02.2009

From : Dr. Shibani Goswami
Project Officer
Health, SUDA

To : The Chairman
Kalna Municipality

Sub. : AA & FS for purchase of one Computer & one UPS
under DFID assisted HHW Scheme.

Ref. : Your communication bearing no. 520/DFID dt. 29.01.2009.

Sir,

AA & FS is hereby accorded for purchase of one computer, HP D x 2400 and one UPS (APC) not exceeding Rs. 28,680/- (Rupees Twenty eight thousand six hundred & eighty) only under DFID assisted HHW Scheme. The purchase is to be done following the procurement norms of State Govt. through the Procurement Committee already constituted for the purpose. The procurement is to be completed by March, 2009.

The expenditure is to be booked under the A/C head "Equipment" and Statement of Expenditure is to be submitted by April, 2009.

Thanking you.

Yours faithfully,

Project Officer

Dt. .. 27.02.2009

SUDA-Health/307/08/166/1(1)

CC

The Project Director, HHW Scheme - DFID, Kalna Municipality

Project Officer

SUDA-Health/307/08/166/2(1)

CC

Finance Officer, Health, SUDA

Dt. .. 27.02.2009

Project Officer

H.H.W. Project

Kalna Municipality
Kalna, Burdwan.

Kalna Municipality Office

Ph. No. 03454-257961

Fax No.- 03454-257961

Memo No. 520/DFUD

Date- 29/01/2009

To

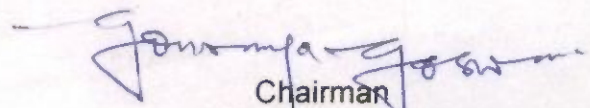
The Project Officer,
Health Wing SUDA
Illigus Bhavan
HC-Block, Sector -III,
Bidhannagar, Calcutta - 700091
West Bengal

Sub: Specification & estimate of computer proposed to be procured

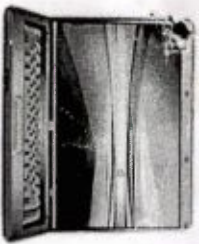
Madam,

With reference to your communication bearing no - SUDA-HEALTH/305/08/142 Dt.- 16-01-2009 regarding purchase of a computer we hereby quoting the details of model preferred by us for it's different facilities & long time warranty period. We are also sending a supported literature of the preferred model from a local reputed concern.

Sl No.	Proposed Model	Description	Estimated Cost
1.	HP d x 2400	Intel Dual Core (2.2 Ghz, 800 MHz FSB, 2 MB L2 Cache) 15' TFT Bright View Screen 1024 MB DDR 2 667MHz 160 GB SATA HDD@5400rpm DVD+/- RW/ 802.11 b/g Ethernet 10/100/Touchpad DCS/ intel G33 Intel Express Chipset Keyboard + Mouse 3 Year Warranty	Rs. 26180.00
2.	UPS (APC)	----	Rs. 2,500.00
Total			Rs. 28,680.00


Chairman
Kalna Municipality

HP COMMERCIAL LAPTOP AND DESKTOP



HP 540

Intel Core2Duo 5470 (1.6 Ghz,
800MHz FSB, 2MB L2 Cache)
14.1" Wide Bright View Screen
1024 MB DDR 2 667MHz
160 GB SATA HDD@5400rpm
DVD-/- RW/Integrated Wireless
802.11 b/g / Bluetooth
Ethernet/10/100/Touchpad
6cell Li-Ion Batt/ DOS
1 Year Warranty
Weighing only 2.3Kg .

RS : 35,699 . 00 including Tax



HP 530

Intel Core 2 Duo T 5200(1.6Ghz, 667MHz
FSB, 2MB L2 Cache)
15.4" Widescreen Bright View Screen
1024MB DDR 2 667MHz/ 160GB SATA HDD
5400rpm/ DVD +/- RW / Integrated Wireless
802.11a/b/g / Ethernet 10/100/ Touchpad
Li-Ion Batt/ Win VISTA Basic
1 Year Warranty/ HP Backup & Recovery
Manager / Weighing 2.7Kg

RS : 36,060 . 00 including Tax



HP dc5750

AMD Athlon 64X2 Processor 4400+ with
Hyperport Technology, Dual Core
4MB L2 Cache , 2.2 Ghz 2000 Mhz FSB)
DOS / ATI Radeon X300 with optional VGA
port/ Socket AM2
128MB Dedicated Graphics Memory
M705 (15" TFT SCREEN COLOUR
1GB PC2-5300 DDR2 (667MHz)
4 DDR2 DIMM Slots / 160GB Hard Drive
DVD Writer / 1 Year replacement warranty

RS : 23,580 . 00 including Tax



HP dx2400

Intel Dual Core (2.2 Ghz,
800MHz FSB, 2MB L2 Cache)
15" TFT Bright View Screen
1024 MB DDR 2 667MHz
160 GB SATA HDD@5400rpm
DVD-/- RW / 80211 b/g
Ethernet 10/100/Touchpad
DOS / Intel G33 Intel Express Chipset
Keyboard + Mouse
3 Year Warranty

RS : 26,180 . 00 including Tax



HP dx2009

Via C7 M ULV Processor
(1.6 Ghz, 800 MHz FSB, 128 KB L2 Cache)
15" TFT Bright View Screen
1024 MB DDR 2 667MHz
80 GB SATA HDD@5400rpm
DVD-/- RW / 80211 b/g
Via Chrome 9 up to 128 MB shared Graphic
Intel G33 Intel Express Chipset
Ethernet 10/100 , Linux OS
Keyboard + Mouse (no optical)
1 Year Warranty

RS : 22,020 . 00 including Tax

Dr. De 205W.
APOS would not
participate as
there is schedule
conflict with
SUDA. In
the same
day
22.1.09

Sri Gouranga Guinnai
CHAIRMAN
KALNA MUNICIPALITY

PHONE: 256-224
FAX: 256242

E-Mail: skm.kalna@gmail.com

KALNA,
BURDWAN
KALNA MUNICIPALITY OFFICE

Memo No... 76/DFID (7)

Dated... 22/1/09

To Director

State Women Development Agency



Sub: Interview for the filling up six posts of HHW

Sir/ Madam,

Please note that due to unavoidable circumstances the time & date of interview has been changed as follows:-

- Date of interview - 27.01.09
- Time of Interview - 11 A.M.

Please send your representative at the office of the undersigned on the date and time as fixed above & help in selecting concerned HHW workers.

Attention

Dr. S. Guinnai
(Health Dept)

Sincerely yours,

Sri Gouranga Guinnai
Chairman
Kalna Municipality
Chairman,
KALNA MUNICIPALITY

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/307/08/142

Date16.01.2009

From : Dr. Shibani Goswami
Project Officer
Health, SUDA

To : The Chairman
Kalna Municipality

Sub.: Requisition for Computer under DFID assisted HHW Scheme
at Kalna Municipality.

Ref. : Your communication bearing no. 515/DFID dt. 09.01.2009.

Sir,

With reference to your communication quoted above, you are requested to forward the specification along with the cost estimate of the Computer, you proposed to procure.

Thanking you.

Yours faithfully,



Project Officer

GOURANGA GOSWAMI
CHAIRMAN

KALNA MUNICIPALITY
KALNA, BURDWAN

KALNA MUNICIPALITY OFFICE
PHONE NO (☎): -255004(03454)
FAX NO: -256242(03454)

Memo.No. 515/DFID

Date: - 09/01/2009

To
The Project Officer
Health Wing SUDA
ILGUS Bhavan, BIDHANNAGAR

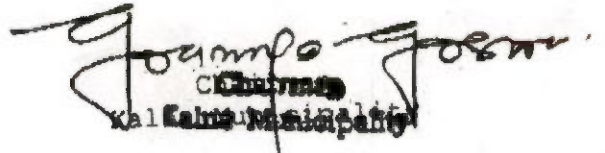
Sub: Requisition for computer

Respected Madam,

This is for your kind information that two existing computers of our project have not been functioning properly due wear & tear of machineries. We have repaired our machines for several times by the local technicians but now-a-days the efforts of repairing have become fruitless.

So you are requested to allow us to purchase at least two new and upgraded computers for the benefit of the project.

Thanking you,


Chairman
Kalna Municipality

to send specification & cost estimate.