

OFFICE OF THE BOLPUR MUNICIPALITY
Honorary Health Worker Scheme
Bolpur, Birbhum

Memo No 34 /BM/HHWS/13.

Date: - ... 27/05/2013

To
The Project Officer
Health Wing, SUDA



Sub: - Appointment of Account Assistant in HHW scheme of Bolpur Municipality

Madam,

The post of Account Assistant has been fallen vacant due to resignation of Madhab Chandra Saha, Account Assistant on 31st August 2012. The vacancy now has been filled up by recruitment. The recruitment has been made in accordance with the instruction received vide no. 86/MA/P/C – 10/ 3 S – 51/2003 dated 22nd January, 2004.

Smt. Khusbu Khatick, has been selected for the post of Account Assistant and she has joined the post with effect from 25/05/2013.

This is for your kind information.

Yours faithfully

[Handwritten signature]
27/5/2013

Chairman
Bolpur Municipality



*** Attention SUDA Health.

OFFICE OF THE BOLPUR MUNICIPALITY
Honorary Health Worker Scheme
Bolpur, Birbhum

File

Memo No. 32/BM/HHW/13. (12)

Date: - 16.05.13

To,

1. Sri Prabal Kanti Maiti (Project Director & S.D.O Bolpur)
- ✓ Manindra Chandra Pradhan (Director SUDA)
3. Dr. Jayanta Sukul (A.C.M.O.H, Bolpur)
4. Dr. Sudip Mondal (Superintendent, Bolpur S.D Hospital)
5. Sri Rash Mohan Garai (Executive Officer, Bolpur Municipality)
6. Sri Arun Kumar Choudhury (T.P.O., Bolpur Municipality)
7. Sri Krishnasish Ghosh (H.C, Bolpur Municipality)
8. Sri Sudipta Ghosh (S.I, Bolpur Municipality)
9. Dr. Susmita Choudhury (A.H.O, HHW Scheme, Bolpur Municipality)
10. Srimoti Saroj Somani (Councilor -in-Charge)
11. Sri Dhiraj Roy (Member of M.H.F.W Committee)
12. Dr. Pravas Banerjee (Member of M.H.F.W Committee)



PO (H)
21/5/13

SUB: Recruitment of Accounts Assistant for H.H.W Scheme


Sir / Madam,

This is to inform you that as per decision in the meeting held on 14/05/2013 of Bolpur Municipality MHFW Committee the interview for recruitment of Accounts Assistant for H.H.W Scheme will be held on 24/05/2013 at 12.00 a.m. in the conference Hall of Bolpur Municipality. You, being the member of Municipal level Health & Family Welfare Committee, are requested to make it convenient to be present on 24/05/2013 at 12.00 a.m. positively and participate in the interview process for selection of Accounts Assistant.

Thanking you.

Yours faithfully,




President,
M.H.F.W. Committee
D. P. J. D. assisted H. H. W. Scheme
Chairman
Bolpur Municipality

OFFICE OF THE BOLPUR MUNICIPALITY

Municipal Level Health & Family Welfare Committee

(Under DFID Assisted H.H.W Scheme)

Ref. No.: 08/BM/HHWs/12

Date: 01.02.12



Corrigendum

Please read the following words after the words C & F/ wholesale distributors appeared in the 1st line of the "NOTICE" issued under no. Ref no. 07/BM/HHWs/12 dated 27.01.2012 from office of the Bolpur Municipality.

"Who are approved by the Central Medical Stores."

[Signature]
01.02.12

President, HHW Scheme &
Chairman, Bolpur Municipality.

Copy forwarded for information and wide publicity to –

1. The district Magistrate, Birbhum.
2. The S.D.O, Bolpur, Birbhum.
3. The District Information and Cultural Office, Birbhum.
4. The sub – Divisional Information and Cultural Office, Bolpur, Birbhum.
5. The superintendent, S.D. Hospital, Sian, Birbhum.
- ✓ 6. Project Officer, SUDA, Kolkata.
7. Hall Pharmaceutical distributors, 97/99, sri Arobinda Road. Howrah-711106.
8. Florence India, 32, Ezra Street, Room No. 609, Kolkata-700001.
9. Diamond Drugs Private Limited, 37, Sreegopal Mullick lane, Kolkata-700012.
10. LA-Chemico Private Limited. 66/1A Baithak Khana Road, 1st floor, Kolkata-700009.
11. A.C.M.O.H., Bolpur, Birbhum

[Signature]
01.02.12

President, HHW Scheme &
Chairman, Bolpur Municipality.



Office of the Bolpur Municipality

Municipal Level Health & Family Welfare Committee

(Under DFID Assisted H.H.W. Scheme)

File
✓

Ref. : 23/1/BM/DFID/10

Date : 13/03/10

To
Dr. Shibani Goswami
Project Officer,
SUDA,
Hrus Bhavan
Kolkata-106



Respected,

Following is the report of Pre & Post Evaluation Training Test, for the 4 new HHWs :

	<u>Name</u>	<u>Pre- Evaluation Test</u>	<u>Post- Evaluation Test</u>
1.	Bithika Ghosh	26/30	36/40
2.	Durgaboti Singha	21/30	35/40
3.	Malati Bhowmik	22/30	29/40
4.	Radha Karmakar	9/30	19/40

The training was for 45 days, which concluded on 12th March, 2010
Necessary approval may kindly be given in this regard.

Thanking you,

With regards,

J. Tapan Kr. Saha
13/03/10

Dated: 13/03/2010

Sri Tapan Kr. Saha
Chairman
Bolpur Municipality



SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref.No. SUDA-Health/304/08/18

Date .09.04.2010

**From : Project Officer
Health, SUDA**

**To : The Chairman
Bolpur Municipality**

Sub. : Approval for commencement of functioning of additional 4 nos. of HHW under HHW Scheme.

Ref. : Your communication bearing no. 28/1/BM/DFID/10 dt. 13.03.2010.

Sir,

With reference to above, engagement of the additional HHWs (4 nos.) with effect from 15th March, 2010 is approved.

The following activities are to be undertaken by your ULB :

- The Chairman of the ULB is to allocate the area of operation of the HHW in the ward wherein vacancy was existing.
- One HHW will cover a population not exceeding 1,000 to 1,500 BPL contained in a single ward
- The HHW shall be responsible for Primary Health Care of BPL families under her jurisdiction and be responsible for both public health , implementation of National Health Programmes and health statistical data collection for the entire population within the ward.
- The ward Councillor will monitor and supervise the activity at ward level.
- HHW Kit bag along with contents and Family Schedule are to be provided to the HHW.
- Job responsibility of the HHW (working hours 12-00 Noon to 4-00 P.M. of each working day) is :
 - fortnightly home visit to each BPL families,
 - motivate the community to avail health services – collection of data and filling up of Family Schedule,
 - treatment of minor ailments at door step, distribution of drugs for three days maximum,
 - registration of pregnancy within 12 weeks,
 - identification of danger signs of pregnancy and its referral,
 - act as depot holder of ORS, Nirodh, OCP, Iron Folic Acid tablet etc.,
 - counselling on child nutrition and immunization,

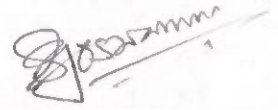
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- 2 -

- counselling adolescents for physical, psychological and nutritional growth,
 - promotion of IEC activities including group discussion with the community on awareness generation towards Primary Health Care, Public Health and National Health Programmes,
 - assisting implementation of ongoing National Health Programmes.
 - preparation and submission of fortnightly HMIS report,
 - ensure community participation.
- The HHW is to be allotted to the nearest Sub-Centre for clinic services and HMIS.
 - Honorarium for HHWs will be @ Rs. 2,000/- per HHW per month with effect from the date of commencement of their work.

Thanking you.

Yours faithfully,



Project officer

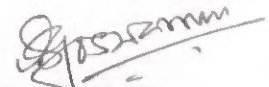
Dt. .. 09.04.2010

SUDA-Health/304/08/18/1(1)

C.C.

Project Director, HHW Scheme, Bolpur Municipality

o/c



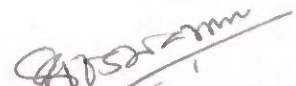
Project officer

Dt. .. 09.04.2010

SUDA-Health/304/08/18/2(1)

C.C.

Finance Officer, Health, SUDA



Project officer

Office of the Bolpur Municipality
Municipal Level Health & Family Welfare Committee
 (Under DFID Assisted H.H.W. Scheme)

Ref. :

Date :

To
 Dr. Shibani Goswami
 Project Officer,
 SUDA,
 Ilgus Bhavan
 Kolkata-106

PO(H)
 /

Respected,

Following is the report of Pre & Post Evaluation Training Test, for the 4 new HHWs :

	<u>Name</u>	<u>Pre- Evaluation Test</u>	<u>Post- Evaluation Test</u>
1.	Bithika Ghosh	26/30	36/40
2.	Durgaboti Singha	21/30	35/40
3.	Malati Bhowmik	22/30	29/40
4.	Radha Karmakar	9/30	19/40

The training was for 45 days, which concluded on 12th March, 2010
 Necessary approval may kindly be given in this regard.

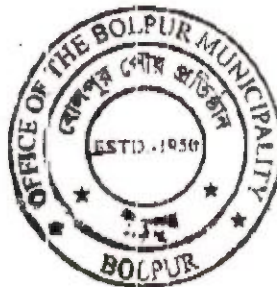
Thanking you,

With regards

13.3.10

Dated: 13/03/2010

Sri Tapan Kr. Saha
 Chairman
 Bolpur Municipality



List of furniture & equipment for HHW Scheme, Bolpur Municipality

Sl. No.	Item	Qty.	Unit Rate (In Rs.)	Estimated Cost (In Rs.)
1.	Secretariat Table	03	3,000.00	9,000.00
2.	Revolving Chair with handle	02	3,000.00	6,000.00
3.	BP Machine	03	1,000.00	3,000.00
4.	Weighing Machine (Adult)	03	500.00	1,500.00
5.	Baby Weighing Machine	01	2,200.00	2,200.00
6.	Computer	01	30,000.00	30,000.00
7.	Fax Machine	01	4,200.00	4,200.00
8.	HHW Kit bag	17	200.00	3,400.00
Total				59,300.00
(Rupees Fifty nine thousand three hundred) only.				

* Specification of each of the items is as per your proposal submitted vide your memo no. 15/BM/DFID/10 dt. 15.02.2010.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/312/08/664

Date 01.03.2010

**From : Project Officer
Health, SUDA**

**To : The Chairman
Bolpur Municipality**

Sub. : AA & FS for purchase of Furniture and Equipment for HHW Scheme.

Ref. : Your communication bearing no. 15/BM/DFID/10 dt. 15.02.2010.

Sir,

With reference to your communication on the subject mentioned above, AA & FS is hereby accorded for an amount not exceeding Rs. 59,300/- (Rupees Fifty nine thousand three hundred) only for purchase of furniture and equipment for HHW Scheme provided the existing furniture & equipment are beyond economic repair & / or not usable. The list of required furniture & equipment allowed along with estimated cost is enclosed herewith.

You are requested to undertake such procurement observing Procurement Rules of Government of West Bengal by March, 2010. A copy of work order in this regard indicating item of furniture and equipment, quantity to be purchased, unit cost of each item, and total cost is to be forwarded to the undersigned for release of fund.

You are also requested to submit Statement of Expenditure (SOE) along with photocopy of receipted bills duly authenticated and with an endorsement in the bill on the Stock ledger entry.

It is to be noted that this is one time support without creating any precedence.

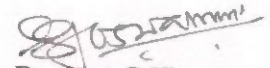
Encls. : As stated.

SUDA-Health/312/08/664/1(1)

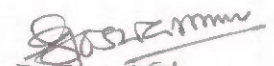
CC :

Project Director, HHW Scheme, Bolpur

Yours faithfully,


Project Officer

Dt. .. 01.03.2010


Project Officer

Contd. to P-2.

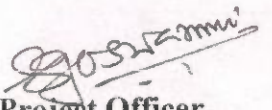
- 2 -

SUDA-Health/312/08/664/2(3)

Dt. .. 01.03.2010

CC :

1. Health Officer and CDO, Bolpur Municipality
2. Finance Officer, Health, SUDA


Project Officer

List of furniture & equipment for HHW Scheme, Bolpur Municipality

Sl. No.	Item	Qty.	Unit Rate (In Rs.)	Estimated Cost (In Rs.)
1.	Secretariat Table	03	3,000.00	9,000.00
2.	Revolving Chair with handle	02	3,000.00	6,000.00
3.	BP Machine	03	1,000.00	3,000.00
4.	Weighing Machine (Adult)	03	500.00	1,500.00
5.	Baby Weighing Machine	01	2,200.00	2,200.00
6.	Computer	01	30,000.00	30,000.00
7.	Fax Machine	01	4,200.00	4,200.00
8.	HHW Kit bag	17	200.00	3,400.00
T o t a l				59,300.00
(Rupees Fifty nine thousand three hundred) only.				

* Specification of each of the items is as per your proposal submitted vide your memo no. 15/BM/DFID/10 dt. 15.02.2010.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/304/08/611

Date08.02.010

From : Director, SUDA

To : Shri A.K. Patra
Jt. Secretary to Govt. of West Bengal
Dept. of Municipal Affairs
Writers' Building.

Sub : Selection of additional no. of HHWs under HHW Scheme.


Sir,

With reference to your communication bearing no. 50/MA/P/C-10/3S-55/2005 dt. 22.01.2010 copy of communication of the Chairman, Bolpur Municipality bearing no. 31/BM/DFID/09-2010 dt. 14.08.2009 along with communication of the Dept. of Municipal Affairs bearing no. 572/MA/C-10/3S-28/07 dt. 23.05.2008 are enclosed herewith.

Thanking you.

Encl. : As stated.

Yours faithfully,



Director, SUDA

Office of the Bolpur Municipality

Chairman : SRI TAPAN KUMAR SAHA

Vice-Chairman : MD. ZAHANGIR HOSSAIN

S. T. D. : 03463

Office : 252-501

Fax. : 03463-252501

BOLPUR, BIRBHUM

PIN-731204

Ref. No. 33/BM/DFID/09-2010

Date 14/08/2009

To
Dr. Shibani Goswami,
Project Officer,
Health Wing, SUDA

Sub: - Selection of additional HHWs under HHW Scheme.
Ref: No: SUDA-Health / DFID / 08 /91 (6), dated 17.10.08.

141
18.8.09

Madam,

In reference to above this is to inform that 4 vacancies of HHW have been occurred in Ward No: 2, 11, 14 & 15. Now a question has been raised whether the 100-pt Roaster of Labour Deptt. No: 240 - EMP / I M- 5/2000, dated 02.08.2001 is applicable in selecting the additional 4 HHWs.

I would request you to kindly clarify the matter and send your opinion as early as possible.

Thanking you,



Yours faithfully,

Chairman
Bolpur Municipality

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS BUILDINGS, KOLKATA

No. 572/1(6)/M.V.C-10/3S-28/07.

Dated, Kolkata the 23rd May, 2008.



O R D E R

In terms of additional service strategy adopted vide this Department Memo no. 259-8/06 dated 20.04.2006 that there will be a minimum of one Honorary Health Worker (HHW) per Ward regardless of whether that Ward has BPL population or not, the Govt. in this Department have decided to allow the below mentioned Municipalities to engage additional number of HHWs required as shown in the table below, to make the total number of HHWs equal to the number of Wards in the respective ULBs.

Name of the ULB	No. of additional HHWs required
Coochbehar	3
Jangipur	1
Suri	4
Boipur	4
Hishnupur	5
Kalna	6
Total	23

Engagement of HHW shall be done as per the existing terms & conditions.

Sd/- D. Goswami

Joint Secretary

No. 572/1(6)/M.V.C-10/3S-28/07

Dated, Kolkata, the 23rd May, 2008.

Copy forwarded for information and taking necessary action to :

1. Sri A.K. Das, I.A.S., Project Director, (HSDI) & E.O. Special Secretary, Health & Family Welfare Deptt., Govt. of West Bengal, Swastha Bhavan, Bidhannagar, Kolkata-700 091.
2. The Director, SUDA, West Bengal
3. Dr. Shibani Goswami, Project Officer, Health SUDA.
4. The Chairperson, _____ Municipality, P.O. _____ Dist. _____
5. The P.S. to Minister-in-Charge, M.A. & U.D. Department,
6. P.A. to the Principal Secretary of this Department

PO (H)
✓

**GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS, KOLKATA.**

No. 50/MA/P/C-10/3S-55/2005

Dated, Kolkata the 22nd Jan., 2010.

From : Shri A.K. Patra,
Joint Secretary to the Government of West Bengal.

To : The Director, SUDA,
West Bengal.



Sub : Selection of additional no. of HHWs under HHW Scheme.

Sir,

I am directed to refer to your letter bearing No. SUDA-Health/304/08/303 dt. 31.08.2009 on the captioned subject and to say that the enclosures of your letter have not been received in this Department.

You are, therefore, requested to send copies of the communication of the Chairman, Bolpur Municipality along with this Department's Memo referred to in your letter as the relevant file is not readily available.

Yours faithfully,

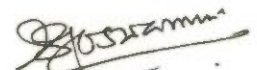
A.K. Patra 22/1/10
Joint Secretary

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/304/08/595**Date**29.01.2010****From : Dr. Shibani Goswami
Project Officer
Health SUDA****To : The Chairman
Bolpur Municipality****Sub. : Supply of HHW Kit bag with contents for newly engaged HHWs.****Ref. : Your communication bearing no. 06/BM/DFID/2010 dt. 15.01.2010.****Sir,**

With reference to your communication mentioned above you are requested to send representative to collect 4 nos. of HHW Kit bag with contents for distribution to the newly engaged 4 nos. of HHWs.

Thanking you.

Yours faithfully,

**Project Officer****Dt. .. 29.01.2010****SUDA-Health/304/08/595/1****CC****AHO, Bolpur Municipality****Project Officer**

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. ..SUDA-Health/304/08/595

Date29.01.2010

**From : Dr. Shibani Goswami
Project Officer
Health SUDA**

**To : The Chairman
Bolpur Municipality**

Sub. : Supply of HHW Kit bag with contents for newly engaged HHWs.

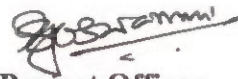
Ref. : Your communication bearing no. 06/BM/DFID/2010 dt. 15.01.2010.

Sir,

With reference to your communication mentioned above you are requested to send representative to collect 4 nos. of HHW Kit bag with contents for distribution to the newly engaged 4 nos. of HHWs.

Thanking you.

Yours faithfully,

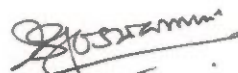

Project Officer

Dt. .. 29.01.2010

SUDA-Health/304/08/595/1

CC

AHO, Bolpur Municipality


Project Officer

Office of the Bolpur Municipality

Chairman : SRI TAPAN KUMAR SAHA
Vice-Chairman : MD. ZAHANGIR HOSSAIN

S. T. D. : 03463
Office : 252-501
Fax. : 03463-252501
BOLPUR, BIRBHUM
PIN-731204

Ref. No. 06/BM/DFID/2010

Date 15/01/2010

To
The Project Officer
Health Wing, SUDA

Madam,

In reference to your letter SUDA-Health/304/08/543 dt.-04-01-10 this is to inform you that we have started the Training Programme of newly recruited 4 HHW^s from 11-01-2010. Previously one health-kit with all contents has been provided to each Trainee. This may kindly be confirmed whether the kits will be supplied from your end for this time also.

Thanking You,

Yours faithfully

J.S.M.
18.1.10
Chairman

Bolpur Municipality



OFFICE OF THE BOLPUR MUNICIPALITY
(MUNICIPAL LEVEL HEALTH & FAMILY WELFARE COMMITTEE)
UNDER D.F.I.D ASSISTED H.H.W SCHEME

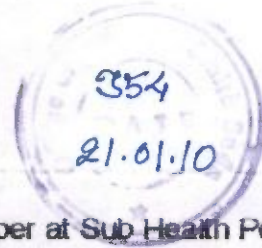
President – Sri. Tapan kumar Saha (Chairman, Bolpur Municipality)
Project Director – Sri. Ashoke Kumar Das W.B.C.S (Ex.)

Dr. DC
File
22.1.10.

Memo No – 07 / BM / (DFID) / 2010

Date – 15/01/2010

To
The Project Officer
Health Wing, SUDA



Madam,

This is to state that a vacancy to the post of Clerk cum Store keeper at Sub Health Post has been created since Sri Sudipta Singha has resigned. On recommendation of MHFW Committee applications were invited in the local Newspapers. A written and oral examination was conducted by the Committee and Enamul Haque Mondal was selected for appointment by the Committee. Accordingly Enamul Haque Mondal was appointed to the post of Clerk cum storekeeper and he has joined this office on 08-01-2010.

This is for your kind information and taking necessary action.

Thanking You,

Yours faithfully,

Handwritten signature and date 19.1.10

Chairman
Bolpur Municipality
&
President
Municipal level Health &
Family Welfare Committee



STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/304/08/549**Date**07.01.2010****From : Dr. Shibani Goswami
Project Officer
Health SUDA****To : The Chairman
Bolpur Municipality****Sub. : Extension of time period.****Ref. : Your communication bearing no. 01/BM/DFID/10 dt. 01.01.2010.****Sir,**

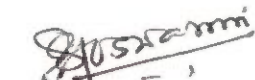
Approval is hereby accorded for extension of time period towards conduct of training programme for HHWs & FTSs upto 20th March, 2010. SOE is to be submitted by 31st March, 2010.

Thanking you.

Yours faithfully,


Project Officer**SUDA-Health/304/08/549/1(2)****Dt. .. 07.01.2010****CC**

- 1. The Project Director, DFID assisted HHW Scheme, Bolpur Municipality**
- 2. Finance Officer, Health, SUDA**


Project Officer

Office of the Bolpur Municipality

Chairman : SRI TAPAN KUMAR SAHA
Vice-Chairman : MD. ZAHANGIR HOSSAIN

S. T. D. : 03483
Office : 252-501
Fax. : 03483-252501
BOLPUR, BIRBHUM
PIN - 731204

Ref. No. 01/BM/BFD/10

Date 01.01.10

To
Dr. Shibani Goswami,
Project Officer, SUDA,



Sub: - Work plan for DFID assisted Honorary Health Worker Scheme for FY 2009-2010.

Madam,

Training programme of HHWs & FTSs for 2009-2010 was scheduled to be held in December 2009 (Nutrition & U - 5 Growth Monitoring), January - February 2010 (STD / HIV / AIDS) & February - March 2010 (RCH & FP).

But we were bound to execute the programme on 15th, 19th, 20, 26th, 27th October 2009 respectively due to some unavoidable circumstances.

I would, therefore request you to kindly accord Post-facto approval of the above stated programme.

Thanking you,



Yours faithfully,


Chairman
Bolpur Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/304/08/303**

Date ...**31.08.2009**

From : Director, SUDA

**To : The Special Secretary
Dept. of Municipal Affairs
Writers' Building.**

Sub : Selection of additional no. of HHWs under HHW Scheme.

Sir,

Enclosed kindly find herewith copy of communication of the Chairman, Bolpur Municipality bearing no. 31/BM/DFID/09-2010 dt. 14.08.2009 along with communication of the Dept. of Municipal Affairs bearing no. 572/MA/C-10/3S-28/07 dt. 23.05.2008, which are self explanatory.

This is to mention here that 100 Point Roster is generally applicable in case of regular placement / appointment. In the instant case, the workers are engaged part time basis and are paid honorarium.

Under this circumstances, you are requested to issue legal clarification in this regard.

Thanking you.

Yours faithfully,

Encl. : As stated.

SUDA-Health/304/08/303/1(1)

Copy forwarded for kind information to :

The Chairman, Bolpur Municipality

o/c
Director, SUDA

Dt. .. 31.08.2009

Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/304/08/303

Date31.08.2009

From : Director, SUDA

To : The Special Secretary
Dept. of Municipal Affairs
Writers' Building.

Sub : Selection of additional no. of HHWs under HHW Scheme.

Sir,

Enclosed kindly find herewith copy of communication of the Chairman, Bolpur Municipality bearing no. 33/BM/DFID/09-2010 dt. 14.08.2009 along with communication of the Dept. of Municipal Affairs bearing no. 572/MA/C-10/3S-28/07 dt. 23.05.2008, which are self explanatory.

This is to mention here that 100 Point Roster is generally applicable in case of regular placement / appointment. In the instant case, the workers are ^{engaged basis and are} part time ~~and they are not appointed but~~ ^{paid} engaged on honorarium basis.

Under this circumstances, you are requested to issue legal clarification in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.

Director, SUDA

Dt. .. 31.08.2009

SUDA-Health/304/08/303/1(1)

Copy forwarded for kind information to :

The Chairman, Bolpur Municipality

Director, SUDA

Office of the Bolpur Municipality

Chairman : SRI TAPAN KUMAR SAHA
Vice-Chairman : MD. ZAHANGIR HOSSAIN

S. T. D. : 03463

Office : 252-501

Fax. : 03463-252501

BOLPUR, BIRBHUM

PIN-731204

Ref. No. 33/BM/DFID/09-2010

Date 14/08/2009

To
Dr. Shibani Goswami,
Project Officer,
Health Wing, SUDA

Sub: - Selection of additional HHWs under HHW Scheme.
Ref: No: SUDA-Health / DFID / 08 /91 (6), dated 17.10.08.



Madam,

In reference to above this is to inform that 4 vacancies of HHW have been occurred in Ward No: 2, 11, 14 & 15. Now a question has been raised whether the 100-pt Roaster of Labour Deptt. No: 240 - EMP / I M- 5/2000, dated 02.08.2001 is applicable in selecting the additional 4 HHWs.

I would request you to kindly clarify the matter and send your opinion as early as possible.

Thanking you,



Yours faithfully,

Chairman
Bolpur Municipality

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/DFID/08/91(6)

Date 17.10.2008..

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDATo : The Chairman
Cooch Behar / Jangipur / Suri / Bolpur / Bishnupur / Kalna Municipality

Sub. : Selection of additional HHWs under HHW Scheme.

Ref. : Order of the Dept. of Municipal Affairs bearing no. 572/1(6)/MA/C-10/3S-28/07 dt. 23rd May, 2008.

Sir,

Enclosed the copy of order of Dept. of Municipal Affairs under reference for your kind perusal and taking further necessary action for selection of required no. of additional HHWs as mentioned below :

ULB	No. of Additional HHWs to be selected
Cooch Behar	03 (Three)
Jangipur	01 (One)
Suri	04 (Four)
Bolpur	04 (Four)
Bishnupur	05 (Five)
Kalna	06 (Six)

Selection of HHWs is to be done by Municipal Level Health & Family Welfare Committee strictly adhering to the procedure laid down for the purpose which was already sent to you by the Dept. of Municipal Affairs under memo no. 1403-S/04 dt. 19th January, 2004. After final selection, the matter is to be placed before BOC meeting and the list of finally selected candidates may be forwarded to the undersigned for office record. On receipt of such list, further guideline on training of the candidates will be intimated to you in due course. The selection of additional HHWs may be completed by December, 2008.

Yours faithfully,

Encl. : As stated.

Project Officer

SUDA-Health/DFID/08/91(6)/1(6)

Dt. .. 17.10.2008

CC

Health Officer / Asstt. Health Officer, Municipality

Project Officer

Municipality
time

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS BUILDINGS, KOLKATA



572/1(6)/M.A/C-10/3S-28/07.

Dated, Kolkata the 23rd May, 2008.

O R D E R

In terms of additional service strategy adopted vide this Department Memo no. 259-S/06 dated 20.04.2006 that there will be a minimum of one Honorary Health Worker (HHW) per Ward regardless of whether that Ward has BPL population or not, the Govt. in this Department have decided to allow the below mentioned Municipalities to engage additional number of HHWs required as shown in the table below, to make the total number of HHWs equal to the number of Wards in the respective ULBs.

Name of the ULB	No. of additional HHWs required
Coochbehar	3
Jangipur	1
Suri	4
Bolpur	4
Bishnupur	5
Kalna	6
Total	23

Engagement of HHW shall be done as per the existing terms & conditions.

Sd/- D. Goswami

Joint Secretary

No. 572/1(6)/M.A/C-10/3S-28/07

Dated, Kolkata, the 23rd May, 2008.

Copy forwarded for information and taking necessary action to :

1. Sri A.K.Das, IAS., Project Director, (HSDI) & E.O. Special Secretary, Health & Family Welfare Deptt., Govt. of West Bengal, Swastha Bhavan, Bidhannagar, Kolkata-700 091.
2. The Director, SUDA, West Bengal
3. Dr. Shibani Goswami, Project Officer, Health, SUDA.
4. The Chairperson, _____ Municipality, P.O. _____ Dist.
5. The P.S. to Minister-in-Charge, M.A. & U.D. Department,
6. P.A. to the Principal Secretary of this Department