

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

**Ref No. SUDA-Health/27/08/215**

**Date .....18.11.2011**

**From : Director, SUDA**

**To : The Chairman  
Contai Municipality**

**Sub. : Complaint letter of Shri Anup Maity against the recruitment of Medical Officer under CBPHCS in Contai Municipality.**

**Sir,**

Enclosed kindly find herewith complaint letter of Shri Anup Maity dt. 20.10.2011 which speaks for itself. In this connection, I am to refer to the communication of the Department of Municipal Affairs vide no. 111-MA/C-10/3S-55/2005 dt. 02.02.2007 (copy enclosed for ready reference) wherein educational qualification and experience has already been mentioned in respect of recruitment of manpower of M & S Cell including Medical Officer under CBPHCS.

You are requested to look into the matter personally and forward a report in this regard to the undersigned by 28.11.2011.

Thanking you.

Yours faithfully,



**Director, SUDA**

To  
The Director.

Date 20.10.11

Swastha Bharan. (URBEN HEALTH)

J.N - 29  
Sector - ~~V~~ Bidhan Nagar  
KOL - 91



Sub:- Illegal recruitment, Medical officer  
in Contai Municipality

Respected Sir,

Are the peoples of Contai municipality illitered or casual because in 11/11/07 an information letter has received to the project officer (Health wing) SUDA, Jigun Dharan for verification of illegal recruitment of Medical officers in Contai Municipality. Doctor qualification B.M.B.S. named Dr. Subhasis Panda.

After verification what cause behind it that still now appointed Doctor's service is going on.

I believe only The Government Chief Minister (Didi) respected Mamata Banerjee under her guidance, your co-operation and advice is solicited.

I on behalf of the residing peoples of Contai Municipality requesting you to proper state against illegal appointment as early as possible.

Yours

Anup Maity

① Prescription attached here with. 20.09.11

② Previous letter also attached.

✓ Copy to project officer (Health wing SUDA)

Jigun Dharan Bidhan Nagar, H.C. Block Sector

Kolkata - Zipcode 105



To

Dr. S. Gosewami,

Project officer (Health wing),  
SUDA

Date 11.11.07.

Jitendra Bhowan,

Bidhan Nagar,

H.C Block, see III

Kolkata - 700001

Sub: Illegal Recruitment Medical  
- officer in Contai Municipality

Sir,

Knowing from reliable source that SUDA  
wants a doctor for the Contai Municipality  
whose qualification at least is M.B.B.S.  
But chairman of Contai Municipality has  
appointed a doctor whose qualification is  
~~B.M.B.S~~ named Dr. Subhasis Panda. So many  
doctors are present or residing in Contai Municipality  
Municipality, out of 1 Lakh people in municipal  
area and has one subdivisional Hospital why  
report a B.M.B.S Doctor as like as a Quack.  
It is very unhealthy situation and unhealthy recruitment

~~Seems to~~

Seems to the municipal residing people.

So, I requesting you to please enquiry  
& verification about the doctor's qualification

N.B. Doctors prescription pad enlisted with  
the application.

Copy to. Health Minister.

SWASTHA BHAWAN.  
SALT LAKE

yours -  
Anup Maity.



Dr. Subhasis Panda  
ডাঃ শুভাশিষ পণ্ডা

B. H. M. S. (Cal. University)

Ex-House Surgeon  
M. H. M. C. & H. And  
CONTALIS. D. HOSPITAL  
★ শনিবার পূর্ণ দিবস বন্ধ ★

Ph.: (03220) 255-626  
ATHILAGARI ★ CONTAL  
PURBA MEDINIPUR  
(Near Old Sub-Registry Office)  
Date : 02/11/07

40, MC-44.5V8

- ↑ Dysparea acidic/H#
- ↑ U.A. Steadiable.
- ↑ Sleep ↓.
- ↑ Constipation.
- ↑ The Urinithiaoin
- ↑ Weakness

for 5 yrs  
for MPP-170730.

MR. Divya Jana, 30y/M/H

Ab - 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100.

- 1) Cal, PAN-B - 1 Cal, O.D. Az. x 1 month.
- 2) 200. ~~AND~~ Nelsos - 1 Mc 178.5 3/9/05
- 3) 200. Plumer - 10 - 146 O.B. at bed to me x 1 month.
- 4) 200. A Culp - H - 146 O.B. at 8 PM. to cast
- 5) 200. Digi Pen Liv - 2 Tr. I, B.D. 102.

17/11/07, MW x 2002  
Jana  
02/11/07

★ শাওয়ার জল সবাই ফুটিয়ে  
ঠাঙ্গ করে খাবেন।

★ বিঃ দ্রঃ—ডাক্তারাবাবুর বিনা অনুমতিতে ঔষধ পরিবর্তন করা নিষেধ।

Pl. atten. Dr. Goswami, SUDA Health Wing



Office of the Councillors  
**Contai Municipality**

P.O.- Contai :: Dist.-Purba Medinipur

S.T.O. 0320  
2850170210  
2870

No.....

Date.....

From : Chairman / Vice-Chairman / Councillors Contai Municipality

To,  
Dr. Nurul Islam, MBBS(Cal), DCH(Cal), DCCP(Delhi),  
Manoharchak, Contai,  
Purba Medinipur,

The undersigned is pleased to inform you that you are selected as a Health CBPHCS, Contai Municipality on contractual Basis with effect from 01.12.2010. undersigned directs you to join on that day in our office at 11.00 a.m.  
With thanks,

*Sdf*  
Chairman,  
Contai Municipality,

Memo No. *1496/1/278* Date *29/11/10*

Copy to,

Project Officer, SUDA,  
Health Wing  
ILGUS BHAVAN  
HC Block, Sector III  
Bidhannagar, Kol-106



*Alu*  
*29/11/10*  
Chairman,  
Contai Municipality,

Chairman,  
Contai Municipality



# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....SUDA-Health/27/08/413

Date .....27.02.2009

From : Director, SUDA

To : The Chairman  
Contai Municipality

Sub. : Payment of Honorarium to grass root level Health functionaries and staff under CBPHCS, Contai Municipality.

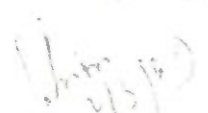
Ref. : Your communication bearing memo no. CM-1242/Genl-421 dt. 24.02.2009.

Sir,

With reference to above, I am to invite your attention to GO No. 1193/MA/P/C-10/1G-5/2007 dt. 24.12.2008 of Dept. of Municipal Affairs, wherein enhancement of Honorarium / Salaries for the grass root level Health functionaries & staff under CBPHCS has been clearly indicated.

You may take further necessary action as per above GO.

Yours faithfully,

  
Director, SUDA



**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....SUDA-Health/27/08/413

Date .....27.02.2009

From : Director, SUDA

To : The Chairman  
Contai Municipality

Sub. : Payment of Honorarium to grass root level Health functionaries and staff under CBPHCS, Contai Municipality.

Ref. : Your communication bearing memo no. CM-1242/Genl-421 dt. 24.02.2009.

Sir,

*I am to invite your attention to*  
With reference to above, GO No. 1193/MA/P/C-10/1G-5/2007 dt. 24.12.2008 of Dept. of Municipal Affairs, ~~clearly indicates~~ *which wherein* enhancement of Honorarium / Salaries for the grass root level Health functionaries & staff under CBPHCS. *has been clearly indicated.* You may take further necessary action ~~by your end.~~ *as per*

*20me f.o.*  
Thanking you.

Yours faithfully,

*28/2/09*  
Director, SUDA



Office of the Councillors  
**Contai Municipality**

S.T.D.-03220  
 255017/255027/  
 257377/255312/  
 747078  
 FAX 747077

P.O.- Contai :: Dist.-Purba Medinipur

No. S.M.-1242/Gen-421

Date. 24.02.09

From: Chairman/Vice-Chairman/Councillor/Executive Officer

To  
 The Director,  
 State Urban Development Agency,  
 ILGUS BHAVAN,  
 HC-Block, Sector-III,  
 Bidhannagar, Kolkata-700106.



Ref. Notification No.1193/MA/P/C-10/1 G-5/2007 Dt.24.12.2008, Department of Municipal Affairs, Writer' Building, Kolkata.


Sub. Ask for permission to pay Honorarium.

Madam,

With reference above noted I would like to request you to please clarify the subject and ask for your permission in which I can pay the salary/honorarium to the staffs under CBPHCS.

Thanking you,

Yours faithfully,

  
 Chairman,  
 Contai Municipality, 4/4/09  
 Contai Municipality.

Encl: - As Stated.



Office of the Councillors  
**Contai Municipality**

S.T.D.- 03220  
255017/2550271  
257377/2553121  
257078  
Fax : 255577

P.O.- Contai :: Dist.-Purba Medinipur

Date 11.08.08

No. CM. 422/gul 231

From: Chairman/Vice-Chairman/Councillor/Executive Officer

To,

The Director,  
SUDA, Health Wings,  
ILGUS BHAVAN,  
Bidhan Nagar, HC Block, Sector-III  
Kolkata -106



**Sub: Engagement of FTS & HHWs in connection with CBPHCS.**

Madam,

With reference to your letter No. SUDA-Health /63 ULBs /08 /148(6) Dated 18.07.08 5 Nos Trained FTS have been engaged in 5 sub-centers on 01.08.2008 and in the same time 6Nos HHWs have been also engaged in the vacancy of 5 Nos FTS and one in the vacancy at Ward No. – II from the panel list according to their merit.

Therefore I request you to take necessary steps to access the programme.



*[Signature]*  
Chairman,  
Contai Municipality.

Chairman,  
Contai Municipality.

Encl: As stated.



**OFFICE OF THE COUNCILLORS', COTAI MUNICIPALITY  
COTAI :: PURBA MEDINIPUR**

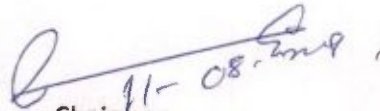
**LIST OF FTSS:**

SL.NO.	NAME OF FTS	CENTER NO.
1.	Tapasi Bera.	IV
2.	Manjula Maity.	V
3.	Tutun Das (Dey )	I
4.	Rita Das (Jana )	II
5.	Sutapa Acharjee(Ghosh)	III

**LIST OF HHWs (New)**

1. Hena Dutta against Tapasi Bera.
2. Sulekha Sinha against Manjula Maiti.
3. Smritikana Patra against Tutun Dey.
4. Kaberi Jana (Bera) against Rita Das.
5. Tanushree Das against Sutapa Acharjee.
6. Mitali Das against the vacancy in ward no II.



  
11-08-2019  
Chairman  
Cotai Municipality

*Chairman,*  
**Cotai Municipality.**

To  
The Chairman  
Conlai Municipality

স্বাক্ষর

আমি শ্রীমতি সুভাষা আচার্য (ছোম) স্বামী শ্রী অরুণ কুমার  
কোম্পি লোব গভার একজন স্বামী ছোট ছোট স্বামী কমি-উইভি  
আমি গত ২-০৮-০৮ তারিখে অফিসে FTS স্বামী চর্চা  
উইভি লোব কলিকাতার SUDA অফিসে বিশেষ গভার  
স্বামী কমি-উইভি অফিসে FTS স্বামী-কাম অফিসে  
কর্মে চর্চা

আমার অফিসে স্বামী-কাম অফিসে

কর্মে চর্চা

ACCEPTED  
০৮-০৮-০৮  
Conlai Municipality

২৬

শ্রীমতি সুভাষা আচার্য (ছোম)





To  
The Chairman  
Contae Municipality

ଆଜ୍ଞାପନ

ଆମି କ୍ଷମିତୀ ସିଂହ ନାମ (ଜାଗର) ସ୍ଵାମୀ-ଲ୍ୟୁ ମୁକାମ ଜାଗର  
କାମି କୋଟିପାଠ୍ୟ-କରନ ମୁଖୀ ସୋହା ଛୋ ସ୍ଵାମୀ କମି-  
ରହିତହି, ଆମିକାତ ୧-୦୮-୦୮ ତାରିଖେ ଆକାମ FTS  
କାମିକାମ-ଡିଜିଟାଲ ରହିତା କାମିକାତର SUDA ଆକାମ  
-ବିକାମ କାମି ଆକାମନ ମୁଖୀ ରହିତା ଆକାମ FTS କମି  
କାମି ମୋକାମ କାମିକାତ କାମି,

ଆକାମ ମୋକାମ କାମିକାତ-ଆକାମ କାମିକାମ  
କାମିକାତ କାମିକାମ,

ACCEPTED

Chairman,  
Contae Municipality

09-08-08

ଶ୍ରୀ

କ୍ଷମିତୀ ସିଂହ ନାମ (ଜାଗର)

To

The Chairman  
Contai Municipality

ଆହ୍ୱାନନ,

ଆମି କ୍ଷମାତି ଟୁଟନ ଦେ, ଆମି କ୍ଷମାତି କୁଆଡ଼େ କାନ୍ଧି  
କୋରାପୁର ପ୍ରକାଶ ଆମି କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି  
ଗତ ୧-୦୫-୦୫ ତାରିଖ ଅଧିକାରୀ F.T.S କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି  
କ୍ଷମାତି କ୍ଷମାତି SUDA ଅଧିକାରୀ କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି  
କ୍ଷମାତି ଅଧିକାରୀ F.T.S କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି

ଆମାରି କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି କ୍ଷମାତି  
କ୍ଷମାତି କ୍ଷମାତି,

ACCEPTED  
01-08-08  
Contai Municipality

ଶିବି

Tution Day,

To  
The Chairman  
Contai Municipality

ଆହ୍ୱାନନ

ଆମି ମୁଖ୍ୟତଃ ତାମାମୀ ବାନୀ ସେବା, ଆମୀ ଅଧ୍ୟକ୍ଷକଙ୍କ ସହ  
କୌଣସି କାର୍ଯ୍ୟକ୍ରମର ଅନୁମତି ଆମୀ ଅଧ୍ୟକ୍ଷକଙ୍କୁ ଆମୁ କରାଯିବ,  
ଆମିକତ ୧-୦୮-୦୮ ତାରିখে ଆମିକତ F.T.S ମଧ୍ୟମାନ ଡିଭିଜନ  
ଅଧ୍ୟକ୍ଷକଙ୍କ କାର୍ଯ୍ୟକ୍ରମର SUDA ଆମିକତ ବିଭାଗ ଓଡ଼ିଶା  
ଅଧ୍ୟକ୍ଷକଙ୍କ ମଧ୍ୟମାନ ଅଧ୍ୟକ୍ଷକଙ୍କ F.T.S କରାଯିବ କାର୍ଯ୍ୟକ୍ରମ  
କରିବ ଛାଡ଼ି,

ଆମାର ମୋକଦ୍ଦମା ମଧ୍ୟମାନ ଅଧ୍ୟକ୍ଷକଙ୍କ  
କରିବ ଛାଡ଼ି,

ACCEPTED  
01-08-08  
Contai Municipality

ଶ୍ରୀ

Tapasi Rani Bera



To  
The Chairman  
Contai Municipality

ଆବଦ୍ଧ,

ଆମି ମୁଖ୍ୟ ଶ୍ରୀ ରାଜି ଚନ୍ଦ୍ର ମହାପାତ୍ର (ଜଣେ) ଶ୍ରୀ ଶ୍ରୀ ଶ୍ରୀ  
ଦେବ ଶ୍ରୀ ମହାପାତ୍ର କାନ୍ଧି ଲୋକସଭା ଅଧିକାରୀ ୧ମ ଓ ୨ମ ଓ ୩ମ  
ଫେଜର ଶ୍ରୀ ଅଧିକାରୀ, ଆମର ଆଦେଶ ଅନୁସାରେ  
ସେହି ସ୍ଥଳରେ କାର୍ଯ୍ୟ କରିବା ପାଇଁ ଆପଣଙ୍କୁ  
ଆନୁରୋଧ କରୁଛି, ଏହା ଆପଣଙ୍କୁ ଆପଣଙ୍କୁ  
ଆପଣଙ୍କୁ ସେହି ସ୍ଥଳରେ କାର୍ଯ୍ୟ କରିବା ପାଇଁ ଆପଣଙ୍କୁ  
ଆପଣଙ୍କୁ କାର୍ଯ୍ୟ କରିବା ପାଇଁ କରୁଛି,

ACCEPTED  
Chairman, 01/02/08  
Contai Municipality

୨୦୮-

✓ Janashree Jana. (Dad)

To  
The Chairman  
Contai Municipality

স্বস্ত্যম্

আমি প্ৰীতি কাৰী জনা (বেটা) স্বামী কোৰায়ে  
বেটা কাৰী কোৰায়ে অৰ্থাৎ ১নং ওয়াৰ্ডে  
সকল স্বামী অধিকাৰী; আমাৰ অধিন ২০০০  
স্বামী স্বামী কৰ্মীৰ প্ৰতিষ্ঠান লক্ষ্য অতি বিস্ত  
আমি ১০০০ ছিলাৰ, অধিন অধিন প্ৰতিষ্ঠান ২০০০  
অধিন স্বামী স্বামী কৰ্মী কৰ্মী আমাৰ  
নিৰ্মাণ লক্ষ্য প্ৰতিষ্ঠান কৰ্মী কৰ্মী কৰ্মী,

ACCEPTED  
01-08-08  
Chairman,  
Contai Municipality

২০০ -

Miss Nabesii Jana (Beta)



To  
The Chairman  
Contai Municipality

স্বাক্ষর,

আমি শ্রীমতি স্মৃতিকনা পাত্র- (মডল) স্বামী-বুদ্ধদেব পাত্র  
কায়ি পৌরসভার অধীন ২২নং ওয়ার্ডের বর্তমান স্থায়ী  
অধিবাসী, অসম্ভাব্য অধিন ২৩তৈ স্বচ্ছায়েবী-স্বাস্থ্যকর্মী  
প্ৰতিষ্ঠান লইয়া অতিবিক্ত তালিকা তুলি ছিলাম, এখানে  
অধিনের প্ৰাপ্যতন ২৩নং অধিন স্বচ্ছায়েবী স্বাস্থ্য  
কর্মী হিচায় অসম্ভাব্য নিম্নোক্ত প্ৰতি-প্ৰদান করিয়া  
ব্যবহৃত করিলাম,

ACCEPTED  
Chairman, 01-08-08  
Contai Municipality.

২৩

Smitikana Patra (Model)



To  
The Chairman  
Cottai Municipality

স্বাক্ষৰণ:

আমি শ্রীমতি সুলেখা সিনহা স্বামী. শ্রী সুদীপ  
কুমার-সিনহা. কাগজ পোৰাভাৱ অধীন ২৩নং  
৩য় চৰ্টাৰ্ড পঞ্চায়েত স্বামী অধিকাৰী. আমাৰ  
অধীন ২৩নং স্বাক্ষৰিত স্বাক্ষৰ কৰ্মীৰ প্ৰতিপত্তি  
লগত আভিযন্ত্ৰ তালিকাভুক্ত ছিলম. এখানে  
অধিনেৰ প্ৰমাণজন ২৩য় অধিনে স্বাক্ষৰিত স্বাক্ষৰ  
কৰ্মী হিমাৰ আমাৰ নিম্নলিখিত প্ৰমাণিত- প্ৰমাণিত  
স্বাক্ষৰিত কৰিবলৈ,

ACCEPTED  
01-08-08  
Chairman,  
Cottai Municipality

২৬

Sulekha Sinha.

To  
The Chairman  
Contai Municipality

ଆହ୍ୱାନ

ଆମି ମିତାଳି ନାମ, ଆମି ମିତାଳି ନାମ  
କାମି ମିତାଳି ନାମ ଅଧିକ ୧୦ ନଂ ପ୍ରକାଶନ  
ଆମି ଆବିଷ୍କାର; ଆମି ଆମି ଆମି ଆମି  
ଆମି ଆମି ଆମି ଆମି ଆମି ଆମି  
ଆମି ଆମି ଆମି ଆମି ଆମି ଆମି  
ଆମି ଆମି ଆମି ଆମି ଆମି ଆମି  
ଆମି ଆମି ଆମି ଆମି ଆମି ଆମି  
ଆମି ଆମି ଆମି ଆମି ଆମି ଆମି  
ଆମି ଆମି ଆମି ଆମି ଆମି ଆମି  
ଆମି ଆମି ଆମି ଆମି ଆମି ଆମି

ACCEPTED  
01-08-08  
Contai Municipality.

206

✓  
Mitale Das.



To  
The Chairman  
Contai Municipality

শ্রদ্ধা,

আমি শ্রী-মতি হেনাদেব স্বামী শ্রী বলাই-দত্ত  
কাম্বি পৌর-সভার অধিন ২৬নং ওয়ার্ডের একজন  
স্বামী-আধিকারী, আপনার অতিমমত্বের স্বার্থে  
সেবী স্বাস্থ্য-কর্মী প্রদান করিয়া অতিমমত্ব-পালিত  
কৃত হিলাম, এখন অতিমমত্বের প্রয়োজন হইলে  
অতিমমত্বের স্বাস্থ্য-কর্মী-দ্বারা আমার  
নিয়োগ করা হই-গমন করিয়া কার্যিত করিবেন

01-08-08

২০৬

Hena Dutta





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
☎ 255017/255027  
257377/255312/  
257078  
FAX- : 255599

No *CM-219/gent-189* P.O. - Contai \* Dist - Purba Medinipur

Date *10.06.08*

*From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To,  
The Director,  
State Urban Development Agency,  
ILGUS BHAVAN,  
HC-Block, Sector- III,  
Bidhannagar, Kolkata- 700 091.



**Sub: Submission of Evaluation Report for selection of First Tier Supervisor.**

Madam,

I am submitting herewith the Evaluation Report for the selection of First Tier Supervisor amongst regular HHWs which was held on 19.05.2008 in this ULB at presence of MHFWC and it is accepted for proposal of approval at B.O.C. meeting vide resolution No. 26 dt -07.06.2008. Further, the undersigned informs you that the B.O.C. wants to promote 6(six) HHWs (1 for vacancy at ward No. II & 5 for 5 FTS) from the waiting list of selected HHWs.

Therefore, I request you to take necessary steps to access the programme.

Thanking you,

Yours faithfully,

*[Signature]*  
Chairman, *10-06-2008*

Contai Municipality,

*Chairman,*  
Contai Municipality.

Encl: As Stated,



**OFFICE OF THE COUNCILLORS', CONTAI MUNICIPALITY**  
**CONTAI:: PURBA MEDINIPUR**

AN EXTRACT COPY OF THE RESOLUTION OF THE MEETING OF BOARD OF COUNCILLORS' OF CONTAI MUNICIPALITY HELD ON 07.06.2008. VIDE RESOLUTION NO. 26.

Consider the Memo No. SUDA-Health /63 ULBs/07 /691 (8) dt. 21.02.08. in connection with selection of FTS from existing HHWs.

To select the FTSs from the existing HHWs, a written Test and viva voce examination were held on 19.05.2008.in presence of Mr. Satyendra Nath Jana, Councillor –in – charge (Health) & Mr. Salil Lahiri, MIES Officer, SUDA-Health. The Evaluation list of HHWs as selected by Mr. Satyendra Nath Jana & Mr. Salil Lahiri, MIES Officer, SUDA-Health, is unanimously accepted.

It is also resolved that MHFWC will take appropriate step for further progress of the programme.

Further it is resolved that 6 Nos (5 for 5 FTSs & 1 for vacancy in ward No II ) HHWs will be promoted to regular HHWs from the 8 Nos penal list according to the marks obtained.

Sd/-  
S. Adhikari  
Chairman  
Contai, Contai Municipality.

*Attested.*  
*S.*  
Chairman, 10-06-08  
Contai Municipality.





Evaluation Sheet for selection of First Tier Supervisor

Cantai Municipality

Sl. No.	Name of HHW	Written Test Score	Viva Voce	Total Marks	Remarks
		(25)	(25)	(50)	
1	Tapasi Bera	22	10 1/2	+8 = 40 1/2	
2	Sutapa Acharya (Ghosh)	22	10 1/2	+6 = 38 1/2	
3	Pratima Das	20 1/2	6 1/2	+5 = 32	
4	Amrita Maity	16	7	+4 = 27	
5	Bahar Sultana (Bibi)	20	4 1/2	+3 = 27 1/2	
6	Nilu Kamila	11 1/2	4	+3 = 18 1/2	
7	Tutum Dey	24 1/2	10 1/2	+4 = 39	
8	Amushree Shaw	18	5	+3 = 26	
9	Angushree Das	17 1/2	6 1/2	+3 = 27	
10	Afanata Kar	14 1/2	3 1/2	+3 = 21	
11	Debjani Biri	15	5 1/2	+4 = 24 1/2	
12	Mangula Maity	21 1/2	11	+8 = 40 1/2	
13	Mami Bera	18	5 1/2	+3 = 26 1/2	
14	Namita Bhosonier	19	6	+4 = 29	
15	Suparna Das	20	6 1/2	+4 = 30 1/2	



D:\Dr. Gorwami\RCH - 03 ULB\Letter Head.doc

19-05-2008  
 Cantai Municipality

Sajil Kumar Lahiri  
 MIES Officer 19/5/08  
 SUDA (Heath)  
 Sahyindon Kathi Jams.  
 19-05-08



Evaluation Sheet for selection of First Tier Supervisor

Contai Municipality

Sl. No.	Name of HHW	Written Test Score	Viva Voce	Total Marks	Remarks
		(25)	(25)	(50)	
16	Sima Patra	18	3 1/2 + 4 = 25 1/2		
17	Rita Das	17	14 + 8 = 39		
18	Mami Barik (sini)	18	4 1/2 + 4 = 26 1/2		
19	Chaima Sem.	15 1/2	6 + 3 = 24 1/2		
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					



D:\Dr. Gopwani\RCH - 63 ULB\Letter Head.doc

*[Signature]*  
19-05-08

Chairman,  
Contai Municipality

Sau Kumar Lahiri  
MIES officer 19/5/08  
SUDA (H)  
Salyen don Hathi Jara.  
19-05-08

## Evaluation sheet for selection of FTS

Sl No.	Name of HHWs	Address	Word No.	Marks Obtained	Rank
1.	Tapasi Bera	Subal Bera Athilagori,Contai.	VIII	40.5	1
2.	Manjula Maity	SantanuMaity Athilagori, Contai.	X	40.5	2
3.	Tutun Dey	Pradip Dey Darua,Contai.	V	39	3
4.	Rita Das(Jana)	Subhas Jana Kishorenagar,Contai.	XVIII	39	4
5.	Sutapa Acharjee(Ghosh).	Arun KR. Ghosh Kumarpur,Contai.	XIV	38.5	5
6.	Pratima Das.	Bishnupada Das Uttar Darua,Contai.	III	32	6
7.	Suparna Das.	Pijus Kanti Das Athilagori,Contai.	XI	30.5	7
8.	Nomita Bhowmik.	Rajesh Bhoumik Kumarpur,Cotai.	VII	29	8
9.	Bahar Sultana.	Sk Naimundin Haripur,Contai.	VI	27.5	9
10.	Anjushree Das.	Gopal Das Kumarpur,Contai.	XIV	27	10
11.	Amita Maiti.	Rajendranath Maiti Athilagori,Contai.	X	27	11
12.	Moni Bera.	Sambhu Bera Kanakpure,Contai.	XV	26.5	12
13.	Moni Barik(Giri).	Chandan Giri Serpur Telengabarh,Cotai.	VIII	26.5	13
14.	Anushree Sahoo.	Bikash Ch. Sahoo Manaharchak,Contai.	VII	26	14
15.	Sima Patra.(Mondal)	Pulin Bihari Mandal Dharmadasbarh,Contai.	XVII	25.5	15
16.	Chaina Sen.(Chandra)	Himadri Narayan Chandra Kishornagar,Contai.	I	24.5	16
17.	Devjani Giri.	Paresh Chandra Giri Serpure Kharkibarh,Contai.	III	24.5	17
18.	Ajanta Kar.	Ashim Kar Uttar Darua,Contai.	IV	21	18
19.	Nilu Kamila.	Swapan Kr. Kamila Hatabari,Contai.	IX	18.5	19



**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No SUDA-Health/63 ULBs/08/148(6)

Date 18.07.2008.....

From : Director, SUDA

To : ~~The Chairman~~  
✓ Contai / Tamluk / Ramjibanpur / Gushkara /  
Dainhat / Santipur Municipality

Sub. : Engagement of FTSs and subsequent filling up of the resultant  
Vacancies of regular HHWs from the panel candidates under  
Community Based Primary Health Care Services.

Sir,

The Trainee First Tier Supervisors of your ULB have successfully completed the job orientation training held at SUDA during 14-18 July, 2008.

Hence, I am directed to intimate you that the trainee FTSs now be engaged as regular FTSs with effect from 21<sup>st</sup> July, 2008. The FTSs will be in position at the Sub-Centre for the purpose of strengthening primary health care activities. The job responsibility chart is enclosed. Each FTS is entitled to get Honorarium @ Rs. 1,170/- (Rupees one thousand one hundred seventy) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-FTS".

The resultant vacancies of the HHWs who have been upgraded to FTSs, are to be filled up from the panel candidates of HHWs with effect from 21.07.2008. These HHWs be suitably deployed accordingly as regular HHWs. Each of these HHWs is entitled to get Honorarium @ Rs. 1,000/- (Rupees One thousand) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-HHW".

A feed back in respect of engagement of FTSs and newly engaged HHWs (along with their names) in the resultant vacancies is to be forwarded to the undersigned by 31.07.2008 for office records.

Thanking you.

Enclo. : As stated

Yours faithfully,

  
Director, SUDA

Contd. to P-2.

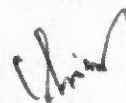


SUDA-Health/63 ULBs/08/148(6)/1(4)

Dt. .. 18.07.2008

Copy forwarded for kind information to :

DM, Medinipur (East) / Medinipur (West) / Burdwan / Nadia District



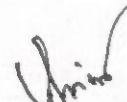
Director, SUDA

SUDA-Health/63 ULBs/08/148(6)/2(4)

Dt. .. 18.07.2008

Copy forwarded for kind information to :

CMOH, Medinipur (East) / Medinipur (West) / Burdwan / Nadia District



Director, SUDA

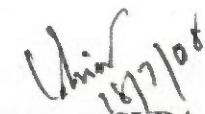
SUDA-Health/63 ULBs/08/148(6)/3(3)

o/k

Dt. .. 18.07.2008

Copy forwarded for kind information to :

1. Finance Officer, SUDA
2. Finance Officer, Health, SUDA



Director, SUDA

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/63 ULBs/08/146**

Date .....**17.07.2008**

**From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA**


**To : The Chairman  
Contai Municipality**

**Ref. : Your communication bearing no. CM 266/Genl 199 dt. 27.06.2008.**

**Sir,**

With reference to above, I am enable to assess the actual requirement of items of medicine and its cost involvement. To tide over the immediate crisis you may approach CMOH, Midnapore (East) for necessary assistance.

Yours faithfully,



**Project Officer**



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/08/146

Date .....17.07.2008

**From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA**

**To : The Chairman  
Contai Municipality**

**Ref. : Your communication bearing no. CM 266/Genl 199 dt. 27.06.2008.**

**Sir,**

With reference to above, I am enable to assess the actual requirement of items of medicine and its cost involvement. To tide over the immediate crisis you may approach CMOH, Midnapore (East) for necessary assistance.

Yours faithfully,



**Project Officer**

Pl. attention Dr. Goswami



Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599

P.O. - Contai \* Dist - Purba Medinipur

No. 266/gm 199

Date 27.06.08

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To,  
Dr. Goswami,  
Project Officer  
"HEALTH WING"  
S U D A  
HC-Block, Sector- III,  
Bidhannagar, Kolkata- 700 091.



**Sub:-To arrange a special grand for purchasing medicine in flood affected area near Contai Municipality.**

Madam,

You are already known that a vast area has been flooded near our Municipality area. So our Medical team are engaged to help the distressed by giving their treatment & medicine.

Therefore, the undersigned requests you to grant a special fund for purchasing medicine in which we can stand by the distressed people.

Hence the undersigned asks for your kind co-operation for this social work.

Thanking you,

Yours faithfully,



[Signature]  
27.06.08,  
Chairman  
Contai Municipality.

Chairman,  
Contai Municipality



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West BengalRef No. **SUDA-Health/63 ULBs/08/114(6)**Date ....**26.06.2008**

From : Director, SUDA

To : The Chairman,  
Contai / Tamluk / Ramjibanpur  
Gushkara / ~~Daihat~~ / Santipur Municipality  
*Dainhat*Sub. : Training for First Tier Supervisors <sup>(5th Batch)</sup> under – CBPHC during 14<sup>th</sup> – 18<sup>th</sup> July, 08.

Sir,

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA from 14<sup>th</sup> – 18<sup>th</sup> July, 2008.

The number of FTS have been called for the said training is indicated below ULB-wise:-

Sl. No.	Municipality	No. of FTSs	Sl. No.	Municipality	No. of FTSs
1.	Contai Municipality	5	4.	Gushkara Municipality	4
2.	Tamluk Municipality	5	5.	<del>Daihat</del> Municipality	3
3.	Ramjibanpur Municipality	3	6.	Santipur Municipality	9

The participants will be provided with Hostel Accommodation at SUDA Campus along with fooding.

You are requested to confirm their participation by 7<sup>th</sup> July, 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2334-7805.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,

*Goswami*  
for Director, SUDA

Dt. .. 26.06.2008

SUDA-Health/63ULBs/08/114(6)/1(3)

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

/ Director, SUDA

Pl. Attn. Sr. Goswami.

Mr. Lakshmi  
22.5.08

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX- : 255599



Office of the Councillors  
**Contai Municipality**

P.O. - Contai \* Dist - Purba Medinipur

No *CM.132/gm/170*

Date *22.5.08*

From : *Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To,  
The Director,  
State Urban Development Agency,  
ILGUS BHAVAN,  
HC-Block, Sector- III,  
Bidhannagar, Kolkata- 700 091.



Sub: - Slection of first tier supervisor (FTS) from amongst the regular HHWs working under C.B.P.H.C.S.

Madam,

As the regular H.H.Ws working under CBPHCS Programme in this ULB has completed six months of experience of field work, the selection of FTS for each sub-centre from amongst the regular HHWs is to be done. In the mean time five Sub-centers have been opened and five periodical family Survey Reports have been placed in your office.

Therefore the undersigned has been pleased to inform you the selection of FTS will be held on 19<sup>th</sup> May, 2008 at 11.00 a.m. at Municipal Meeting Hall and he also wants your representative at the selection Committee on schedule date & time.

Thanking you.

Yours faithfully,

*05.5.08*  
Chairman, Contai Municipality.  
**Chairman,  
Contai Municipality.**

Memo No.:- \_\_\_\_\_

Dt.:- \_\_\_\_\_

Copy to----

01. Councillor- in-charge of Helth.
02. Representative of District Magistrate.
03. Representative of local NGOs.
04. ACMOH of Contai S.D.Hospital.
05. President of C.D.S.
06. Superintendent of Conati S.D.Hospital.
07. Representative of SUDA.

Chairman,  
Contai Municipality.



Pl. Attn. Sr. Goswami.

Mr. Lahiri to  
attchd 15.5.08



Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX - : 255599

P.O. - Contai \* Dist - Purba Medinipur

No *CM.132/gm 170*

Date *12.5.08*

From : *Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To,  
The Director,  
State Urban Development Agency,  
ILGUS BHAVAN,  
HC-Block, Sector- III,  
Bidhannagar, Kolkata- 700 091.

Sub: - Selection of first tier supervisor (FTS) from amongst the regular HHWs working under C.B.P.H.C.S.

Madam,

As the regular H.H.Ws working under CBPHCS Programme in this ULB has completed six months of experience of field work, the selection of FTS for each sub-centre from amongst the regular HHWs is to be done. In the mean time five Sub-centers have been opened and five periodical family Survey Reports have been placed in your office.

Therefore the undersigned has been pleased to inform you the selection of FTS will be held on 19<sup>th</sup> May, 2008 at 11.00 a.m. at Municipal Meeting Hall and he also wants your representative at the selection Committee on schedule date & time.

Thanking you.

Yours faithfully,

*[Signature]*  
Chairman, Contai Municipality.  
**Chairman,**  
**Contai Municipality.**

Memo No.:- \_\_\_\_\_

Dt.:- \_\_\_\_\_

Copy to-----

01. Councillor- in-charge of Helth.
02. Representative of District Magistrate.
03. Representative of local NGOs.
04. ACMOH of Contai S.D.Hospital.
05. President of C.D.S.
06. Superintendent of Conati S.D.Hospital.
07. Representative of SUDA.

Chairman,  
Contai Municipality.



Pl. Attn. Dr. Goswami.



Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599

P.O. - Contai \* Dist - Purba Medinipur

No *CM.132/gm 170*

Date *12.5.08.*

From : *Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To,  
The Director,  
State Urban Development Agency,  
ILGUS BHAVAN,  
HC-Block, Sector- III,  
Bidhannagar, Kolkata- 700 091.

Sub: - Selection of first tier supervisor (FTS) from amongst the regular HHWs working under C.B.P.H.C.S.

Madam,

As the regular H.H.Ws working under CBPHCS Programme in this ULB has completed six months of experience of field work, the selection of FTS for each sub-centre from amongst the regular HHWs is to be done. In the mean time five Sub-centers have been opened and five periodical family Survey Reports have been placed in your office.

Therefore the undersigned has been pleased to inform you the selection of FTS will be held on 19<sup>th</sup> May, 2008 at 11.00 a.m. at Municipal Meeting Hall and he also wants your representative at the selection Committee on schedule date & time.

Thanking you.

Yours faithfully,

*[Signature]*  
Chairman, Contai Municipality.  
**Chairman,**  
**Contai Municipality.**

Memo No.:- \_\_\_\_\_

Dt.:- \_\_\_\_\_

Copy to-----

01. Councillor- in-charge of Helth.
02. Representative of District Magistrate.
03. Representative of local NGOs.
04. ACMOH of Contai S.D.Hospital.
05. President of C.D.S.
06. Superintendent of Conati S.D.Hospital.
07. Representative of SUDA.

Chairman,  
Contai Municipality.



# Office of the Councillors Contai Municipality

S.T.D. 03220  
255017/255027  
257377/255312/  
257078  
FAX: 255599

P.O. - Contai \* Dist - Purba Medinipur  
No. ~~CM/126/2008~~ / ~~gm/107~~

Date 25-2-08

From: Chairman, Vice-Chairman/Councillor/Executive Officer/Contai Municipality

To,  
The Director,  
State Urban Development Agency  
ILGUS BHABAN  
H.C. Tolook, Sector-III, Kal-91.

P.O. (4)

25/2/08



Subj: To Discuss the following Agenda and to discuss the Present Status of the Programme.

Sir Madam

In order to assess the present status of the Health Programme under CBPHCS and discussion on the following Agenda, the under signed invites a MHFWC (Municipal Health & Family Welfare Committee) meeting which is to be held on 28.02.2008 at 3.00 P.M at Municipal Meeting Hall, Administrative Building. Therefore, you are request to attend the meeting at scheduled date, Time and Place for Smooth Progress of the Programme.

Yours faithfully

(S.Adhikari.)  
President (MHFWC)  
& Chairman,  
Contai Municipality

Agenda:

- 1) To discuss above the immunization Clinic.
- 2) Procurement of Medicine
- 3) To discuss about Anti Natal Post Natal Care & family Welfare.
- 4) To discuss about Health Awareness.
- 5) To discuss about the Renewal Appointment of fixed pay staffs under CBPHCS.
- 6) Others.

Copy to:- Councillors-in-Charge of Health/ Representative of District Magistrate/ Representative of local NGOs/ ACMOH of Sub-Divisional Hospital/ President, Community Development Society/ Representative of SUDA/ Superintendent of referral hospital/ M.O. in-Charge P.O. unit & PHN P. P. unit for information and attend the meeting.

(S.Adhikari.)  
President (MHFWC)  
&  
Chairman,  
Contai Municipality



Sl. No.	Name of ULBs	Population (2001 Census)	No. of Wards	No. of HHWs	Avg. no. of HHWs per Ward	Population covered by HHWs	Coverage Percentage	Covered under Health Programme
11	Budge Budge	75465	20	84	4.20	80566	106.76	CUDP III & IPP-VIII
12	Champdani	103232	22	94	4.27	91786	88.91	CUDP III & IPP-VIII
13	Chandannagar MC	162166	33	85	2.58	91067	56.16	CUDP III & IPP-VIII
14	Dum Dum	101319	22	53	2.41	49007	48.37	CUDP III & IPP-VIII
15	Garulia	76300	21	95	4.52	114326	149.84	CUDP III & IPP-VIII
16	Gayeshpur	55028	18	58	3.22	60031	109.09	CUDP III & IPP-VIII
17	Halisahar	124479	23	99	4.30	107410	86.29	CUDP III & IPP-VIII
18	Hooghly Chinsurah	170201	30	148	4.93	140144	82.34	CUDP III & IPP-VIII
19	Howrah MC	1008704	50	423	8.46	409765	40.62	CUDP III & IPP-VIII
20	Kalyani	81984	19	35	1.84	35892	43.78	IPP VIII
21	Kamarhati	314334	35	137	3.91	125721	40.00	IPP-VIII
22	Kanchrapara	126118	24	93	3.88	90013	71.37	CUDP III & IPP-VIII
23	Khardah	116252	21	135	6.43	122270	105.18	CUDP III & IPP-VIII
24	Konnagar	72211	19	65	3.42	64239	88.96	CUDP III & IPP-VIII
25	Madhyamgram	155503	23	94	4.09	99451	63.95	IPP VIII
26	Maheshtala	389214	35	204	5.83	195910	50.33	IPP-VIII
27	Naihati	215432	28	129	4.61	146171	67.85	CUDP III & IPP-VIII
28	New Barrackpore	83183	19	95	5.00	77964	93.73	CUDP III & IPP-VIII
29	North Barrackpore	123523	22	169	7.68	171110	138.52	CUDP III & IPP-VIII
30	North Dum Dum	220032	30	126	4.20	125431	57.01	CUDP III & IPP-VIII
31	Panihati	348379	35	198	5.66	182312	52.33	CUDP III & IPP-VIII
32	Pujali	33863	15	35	2.33	34547	102.02	IPP VIII
33	Rajarhat Gopalpur	271781	27	186	6.89	186647	68.68	IPP VIII
34	Rajpur Sonarpur	336390	33	158	4.79	106957	31.80	CUDP III & IPP-VIII
35	Rishra	113259	23	121	5.26	115747	102.20	CUDP III & IPP-VIII



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/07/691(8)**Date .....**21.02.2008****From : Director, SUDA****To : The Chairman**  
**Jamuria / Tufanganj / Contai / Coopers Camp/ Santipur /**  
**Baduria / Jhalda / Dalkhola Municipality****Sub. : Selection of First Tier Supervisor (FTS) from amongst the regular HHWs  
working under Community Based Primary Health Care Services.****Sir,**

As the regular HHWs working under Community Based Primary Health Care Services Programme at your ULB completed six months of experience of field work, selection of First Tier Supervisors (FTSs) @ one per Sub-Centre from amongst the regular Honorary Health Workers (HHWs) is to be done.

While selecting the candidature for FTS, the following criteria should be taken into consideration.

**Criteria for Selection :**

- i) Age between 25 - 36 years.
- ii) Minimum educational qualification - Madhyamik Pass and is able to do simple arithmetical calculation,
- iii) She should have executed her duties properly while working as regular HHW. Preliminary assessment is to be done by HO / MO (in their absence Executive Officer). Check list of which are as follows :
  - Attendance and field activities / performance,
  - Collection and compilation of base line health survey data,
  - Ability in filling up of Family Schedule, HMIS format,
  - Maintaining records, registers,
  - Assist in conduct of immunization, ANC / PNC clinic, general treatment clinic,
  - Level of capacity for motivational work,
  - Possession of leadership quality.

Contd. to P-2.



- 2 -

The list of HHWs per SC is to be prepared by the HO / MO (in their absence Executive Officer) indicating gradation of preliminary assessment as good / average / poor. The said list is to be placed on the day of selection of FTS before the Municipal Level Health & Family Welfare Committee (MHFWC) who has been vested with the responsibility of selection.

Written test and viva voce for all the eligible & willing HHWs of each SC will be conducted on the same day by MHFWC on the prescribed questionnaire developed by SUDA. The date & time for selection is to be intimated to all the members of MHFWC including SUDA well in advance.

The MHFWC will select the suitable candidates for the post of FTS per SC and prepare SC-wise final list for placement before the BOC meeting. The list of finally selected FTSS so ratified by the BOC meeting is to be forwarded by the Chairman of the ULB to the undersigned for office record.

Training of selected FTSS will be conducted centrally at SUDA for a duration of 7 to 10 days. The boarding & lodging of the trainee participants will be arranged by SUDA. The date of training will be intimated to you on receipt of list of selected FTSS. On completion of such training for FTSS, they will be engaged as FTSS for which necessary instruction in respect of their engagement etc. will follow. The selected FTSS will continue to get the their honorarium as HHWs during the training period.

**The selection of FTSS is to given top priority.**

Thanking you.

Yours faithfully,



**Director, SUDA**

Pl. Attention to Dr. Goswami.



Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599

P.O. - Contai & Dist - Purba Medinipur

No G.M. = 1067(10)/genl - 67

Date 07/01/08

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To,  
Mr./Mrs. Representative of SCIDA.

Specially Co-opted.

MHFWC under C.B.P.H.C.S.

**Sub : - To discuss the present status of the programme and to discuss the following agenda.**

Sir/Madam,

Honorarium Health Workers under C.B.P.H.C.S have been already engaged in this ULB and they have started their missions. In order to assess the present status of the programme and the discussion on following agenda, the undersigned invites a MHFWC (Municipal Health & Family Welfare Committee) meeting which is to be held on 10.01.'08 at 1-00 P.M at Municipal Meeting Hall, Administrative Building

Therefore you are requested to attend the meeting at scheduled date, time and place for smooth progress of the Programme.

Date : 07.01.'08

Yours faithfully, *G*

*07/01/08*  
President of MHFWC

&  
Chairman,  
Contai Municipality.

*Chairman*  
Contai Municipality

Agenda :

- 01) To discuss Health Awareness.
- 02) To discuss about Immunization Clinic.
- 03) To discuss about Anti natal / Post natal Care & Family Welfare.
- 04) To discuss about to procurement of Furniture, Equipment & Drugs for SC under C.B.P.H.C.S.
- 05) Others.



1. Identification Particulars গণনা পঞ্জিকা	
1.1	Name of Municipality মুন্সিপ্যালিটি নাম
1.2	Name of respondent উত্তরদাতার নাম
	Designation of respondent উত্তরদাতার পদ
1.3	HAU No. এইচ.এইচ.ইউ. নং Address ঠিকানা Ward No. ওয়ার্ড নং Belongs to which project কোন প্রকল্পের অন্তর্ভুক্ত Year of establishment প্রতিষ্ঠিত হওয়ার বছর
1.4	Type of ownership মালিকানা Municipal owned 1 Construction under the project 2 SC nos. গার-সেন্টারের নংসমূহ
1.5	HAU caters nos. of SC এইচ.এইচ.ইউ.-র খাদ্য কটি গার সেন্টার আছে
1.6	How many SCs are functioning from the premises of this HAU এই এইচ.এইচ.ইউ. প্রতিবেশে থেকে কটি গার-সেন্টার কাজ করছে
1.7	If more than 1 SC functioning from the same premises, state reasons একই প্রতিবেশে থেকে যদি ১টির বেশি গার-সেন্টার কাজ করে থাকে, তবে তার কারণ বর্ণনা
1.8	No. of population covered কত জনসংখ্যা এর আওতাধীন আছে
1.9	No. of families covered কত পরিবার আওতাধীন আছে
1.10	Staff of HAU in position, No. of এইচ.এইচ.ইউ.-তে কাজ করার জন্য যে যে কর্মী বর্তমান আছেন, তাদের সংখ্যা PT MO - Nil ANM / STS- Nil Clerk cum SK - Nil Attendant - Nil Night Guard - Nil
1.11	Sign Board availability সাইন বোর্ড আছে কিনা Yes হ্যাঁ ..... 1 No না ..... 2 If yes, within HAU ..... 1 / outside HAU ..... 2 যদি হ্যাঁ হয়, এইচ.এইচ.ইউ.-তে আছে ..... ১ গার-সেন্টারের বাইরে ..... ২

**SUDA**

27  
**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ~~SUDA-Health/63~~ ULBs/07/594

Date 13.12.2007

From : Director, SUDA

To : The Chairman  
Contai Municipality

Sub. : Engagement of personnel at M & S Cell in connection with Community Based Primary Health Care Services.

Ref. : Orders of Dept. of MA bearing Nos. 111-MA/C-10/3S-55/2005 dt. 02.02.2007, 239-MA/C-10/3S-55/2005 dt. 07.03.2007 and 447-JS(SB)/07 dt. 20.03.2007.

Sir,

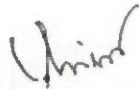
As the training of HHWs has already been completed and regular HHWs engaged with effect from 01.08.2007, it is high time to engage personnel at M & S Cell including Medical Officer so that service delivery can be started at Sub-Centre and for effective management & supervision as well. But, no information has yet been received from your end in this regard. You are requested to initiate the process for such selection by Municipal Level Health & FW Committee maintaining the norms laid down in the above mentioned orders and engagement by you at the earliest.

In the meantime, a complaint has been received from Sri Anup Maity, which speaks for itself, a copy of the same is enclosed for your comments by 26<sup>th</sup> December, 2007.

Thanking you.

Yours faithfully,

Encl. : As stated.

  
Director, SUDA



To

Dr. S. Goswami,

Project officer (Health wing),  
SUDA

Date: 11.11.07

Ilgen Bhowan,

Bidhan Nagar,

H.C Block, see III

Kolkata - 700001

Sub: Illegal Recruitment Medical  
- officer in Contai Municipality

Sir,

Knowing from reliable source that SUDA  
wants a doctor for the Contai Municipality  
whose qualification at least is MBBS;

But Chairman of Contai Municipality has

appointed a doctor whose qualification is

B.H.M.S.

~~B.M.S.~~ named Dr. Subhasis Panda. So many

doctors are present or residing in Contai Municipal  
Municipality. Out of 1 Lakh people in municipal  
area and has one subdivisional Hospital every  
point

a B.M.S Doctor as like as a Quack.

It is very unhealthy situation and unhealthy recruitment

~~Seems to~~

Seems to the municipal residing people.

So, I requesting you to please enquire  
& verification about the doctor's qualification.  
N.B. Doctor's prescription pad enlisted with  
the application.

Copy to. Health Minister.

SWASTHA BHAWAN.  
SALT LAKE

Yours -  
Anup Maity.



Sushasis Panda

শুভাশিস পণ্ডা

M. S. (Cal. University)

Ex-House Surgeon

M. H. M. C. & H. And

CONTAL S. D. HOSPITAL.

★ শনিবার পূর্ণ দিবস বন্ধ ★

Ph.: (03220) 255-626

ATHILAGARI ★ CONTAL

PURBA MEDINIPUR

(Near Old Sub-Registry Office)

Date: 09/10/07

MR. Nivans Jana	গোপনীয়
ABD. Bland - for N. 1122, 1133, 1134, 1135, 1136, 1137, 1138	
B. ... .. for PLE	
P. ... .. for APP	
P. Cab. PAN. B. - 1 Cab. a. b. a. d. ... .. 1 month	
2). 2003. ABD. Negro - 1 ... .. 11/10/07	
3). 2003. Fluoride - 1 ... .. 11/10/07	
4). 2003. ... .. 11/10/07	
5). 2003. ACULIP - H - 1 ... .. 11/10/07	
6). 2003. ... .. 11/10/07	
7). 2003. ... .. 11/10/07	
8). 2003. ... .. 11/10/07	
9). 2003. ... .. 11/10/07	
10). 2003. ... .. 11/10/07	
11). 2003. ... .. 11/10/07	
12). 2003. ... .. 11/10/07	
13). 2003. ... .. 11/10/07	
14). 2003. ... .. 11/10/07	
15). 2003. ... .. 11/10/07	
16). 2003. ... .. 11/10/07	
17). 2003. ... .. 11/10/07	
18). 2003. ... .. 11/10/07	
19). 2003. ... .. 11/10/07	
20). 2003. ... .. 11/10/07	
21). 2003. ... .. 11/10/07	
22). 2003. ... .. 11/10/07	
23). 2003. ... .. 11/10/07	
24). 2003. ... .. 11/10/07	
25). 2003. ... .. 11/10/07	
26). 2003. ... .. 11/10/07	
27). 2003. ... .. 11/10/07	
28). 2003. ... .. 11/10/07	
29). 2003. ... .. 11/10/07	
30). 2003. ... .. 11/10/07	
31). 2003. ... .. 11/10/07	
32). 2003. ... .. 11/10/07	
33). 2003. ... .. 11/10/07	
34). 2003. ... .. 11/10/07	
35). 2003. ... .. 11/10/07	
36). 2003. ... .. 11/10/07	
37). 2003. ... .. 11/10/07	
38). 2003. ... .. 11/10/07	
39). 2003. ... .. 11/10/07	
40). 2003. ... .. 11/10/07	
41). 2003. ... .. 11/10/07	
42). 2003. ... .. 11/10/07	
43). 2003. ... .. 11/10/07	
44). 2003. ... .. 11/10/07	
45). 2003. ... .. 11/10/07	
46). 2003. ... .. 11/10/07	
47). 2003. ... .. 11/10/07	
48). 2003. ... .. 11/10/07	
49). 2003. ... .. 11/10/07	
50). 2003. ... .. 11/10/07	

★ বিঃ দ্রঃ—ডাঃগোবিন্দপুর বিনা অংশমতিতে ঔষধ পরিবর্তন করা নিষেধ।

স্বাক্ষর: ডাঃগোবিন্দপুর

27

File / *[Signature]*  
11-12-07



PO (H)  
FILE



**SUDA**

27 01 ✓  
**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No **SUDA-Health/63 ULBs/07/334**

Date .....**14.08.2007**

**From : Director, SUDA**

**To : The Chairman  
Contai / Egra / Haldia / Panskura / Tamluk Municipality**

**Sub. : Ensuring involvement of CMOH and District Health Office in  
implementation of Community Based Primary Health Care Services.**

**Sir,**

Enclosed, kindly find herewith a copy of communication bearing no. HFW/CFW/331/HS-1003/07 dt. 31<sup>st</sup> July, 2007 of the Project Director, HSDI, Commissioner, FW & Special Secretary, Dept. of Health & Family Welfare, addressed to the Chief Medical Officer of Health of all the districts.

This is for your kind information and necessary action.

Thanking you.

Yours faithfully,

**Encl. : As stated.**

  
**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ....SUDA-Health/63 ULBs/07/267

Date .....26.07.2007

**From : Director, SUDA****To : The Chairman  
Contai Municipality****Sub. : Commencement of functioning of regular HHWs under Community Based Primary Health Care Services.****Ref. : Your communication bearing nos. 415/Genl/430 dt. 16.07.2007 and 422/Genl/433 dt. 18.07.2007**

Sir,

With reference to above, the following activities are to be undertaken by your ULB :

- The names of regular candidates (Twenty six nos.) only is to be listed and put up in the notice board of ULB, asking them to function as HHW with effect from 1<sup>st</sup> August, 2007 and inform Director, SUDA accordingly with regard to date of joining of HHWs.
- The Chairman of the ULB is to allocate the area of operation for each HHW.
- One HHW will cover a population not exceeding 1,000 BPL contained in a single ward. A ward having less than 1,000 BPL population will have one HHW.
- The HHW shall be responsible for Primary Health Care of BPL families under her jurisdiction and be responsible for both public health and health statistical data collection for the entire population within the ward.
- The ward Councillor will monitor and supervise the activity at ward level.
- HHW Kit bag along with contents provided by SUDA is to be given to all the regular HHWs only.
- To start with, HHW will conduct baseline survey of the allotted BPL families as per the proforma already provided by SUDA, to be checked and scrutinized by HO / MO / SI, who will compile the data ward-wise and ULB-wise.
- Job responsibility of the HHW (working hours 12-00 Noon to 4-00 P.M. of each working day) is :
  - fortnightly home visit to each BPL families,
  - motivate the community to avail health services – collection of data and filling up of Family Schedule,
  - treatment of minor ailments at door step, distribution of drugs for three days maximum,
  - registration of pregnancy within 12 weeks,
  - identification of danger signs of pregnancy and its referral,
  - act as depot holder of ORS, Nirodh, OCP, Iron Folic Acid tablet etc.,
  - counselling on child nutrition and immunization,

Contd. to P-2



- counselling adolescents for physical, psychological and nutritional growth.
  - promotion of IEC activities including group discussion with the community on awareness generation towards Primary Health Care, Public Health and National Health Programmes,
  - assisting implementation of ongoing National Health Programmes.
  - preparation and submission of fortnightly HMIS report,
  - ensure community participation.
- Honorarium for HHWs will be @ Rs. 1,000/- per HHW per month with effect from the date of commencement of their work.

Furthermore, the following preliminary activities be initiated simultaneously so that primary health care services can be provided to the community.

- Accommodation for 5 ( five ) nos. of Sub-Centres are to be identified.
- Suitable accommodation for Sub-Centre be in municipal / community building or Club / CBO accommodation. **Preference should be given for municipal / community accommodation.**
- The Sub-Centre should preferably contain one room (size = 10' x 8') for setting up clinical room and covered waiting space for the beneficiaries, toilet and water facilities.
- The Sub-Centre is to be located in such a way that maximum number of BPL population could have easy access to it.
- As per Project proposal, the service charge (rental) should not exceed Rs. 1,000/- per month per Sub-Centre which includes electricity, water & sweeping / cleaning charges. These rental charges will only be applicable for the Sub-Centre accommodated in Club / CBO accommodation. There will be no rental charges for the Sub-Centre accommodated in municipal / community accommodation.

Further instruction will follow in due course. A feed back on the above mentioned activities be forwarded to the undersigned.

Thanking you.

o/c

Yours faithfully,

✓

Director, SUDA

Dt. .. 26.07.2007

✓

Director, SUDA

Dt.. 26.07.2007

✓

Director, SUDA

Dt. .. 26.07.2007

✓  
24/7/07

Director, SUDA

SUDA-Health/63 ULBs/07/267/1(1)

C.C.

DM, Medinipur (West) District

SUDA-Health/63 ULBs/07/267/2(1)

C.C.

CMOH, Medinipur (West) District

SUDA-Health/63 ULBs/07/267/3(2)

C.C.

1. Finance Officer, SUDA

2. Finance Officer, Health Wing, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. ...**SUDA-Health/63 ULBs/07/268**Date **26.07.2007****From : Director, SUDA****To : The Chairman  
Contai Municipality****Sub. : Procurement of Furniture, Equipment and Drugs for Sub - Centres  
under Community Based Primary Health Care Services.**

Sir,

On completion of Honorary Health Workers' training for 45 days, you are to engage regular HHWs with effect from 01.08.2007. In the mean time, You have already identified premises for Sub - Centres for implementation of primary health care services under CBPHC.

The minimum no. of clinics which are to be held in each of the Sub - Centres are as under :

- Ante natal / Post natal care & Family Welfare clinic – once / twice per month
- Immunisation Clinic – once per month
- Growth Monitoring Clinic – once per month
- Treatment Clinic by Doctor – once in a week
- Health Awareness programme – twice per month

To implement such clinic services from the Sub - Centres, it is high time to equip the Sub - Centres with necessary Furniture, Equipment and Drugs as per approved list which are enclosed at Annexure -I , II & III respectively.

Procurement is to be done by the ULB concerned through their Procurement Committee already constituted for the purpose, following the Government procurement norms. Fund already placed with the ULB is to be utilized for the purpose. Further fund will be released on submission of requisition as per proforma already provided only after acceptance by SUDA at least 70% of SOE of earlier fund released to you.

Contd. to P-2.



P. attaintion to Dr. (C.P.F.)



S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599



# Office of the Councillors Contai Municipality

P.O. - Contai \* Dist - Purb Medinipur

No. 441/2007/420

Date 16.6.07

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To,  
The Director,  
State Urban Development Agency,  
"HEALTH WING"  
ILGUS BHAYAN,  
HC-Block, Sector- III,  
Bidhannagar, Kolkata- 700 091.

Ref :- Your memo no. SUDY-HEALTH/63ULBs/07/197 D. - 27.06.07.  
Sub :- List of HIWs panel candidates obtained training in respect of CBPHCS.

Sir,  
Apropos of the above I am submitting herewith the list of HHWs & Panel candidates who obtained training in connection with community Based Primary Health Care Services.  
Hence, I would request you to inform this office regarding further course of action.

Thanking you.

Yours faithfully,

Encl :- As Stated.



*(Signature)*  
(S. Athkari)  
Chairman,  
Contai Municipality  
Chairman,  
Contai Municipality



c.	Printing of Forms & HMIS Formal	Done	
5.	Establishment of OPD services by specialist doctors in 3 disciplines *	July-Sept 06	Guideline will issued in due course.
6.	NGO involvement *	June-Mar 07	Suitable NGO to be identified by the ULB for involvement in the ongoing programme. Proposal to be forwarded to the Project Officer, Health, SUDA.
7.	Continuation of the service activities	<ul style="list-style-type: none"> <li>• Services by HHW at project block level.</li> <li>• Services at Sub-Health Post for different clinics ie :               <ol style="list-style-type: none"> <li>1. ANC/PNC twice per month.</li> <li>2. Immunization clinic once per month.</li> <li>3. Growth monitoring clinic once per month.</li> <li>4. General treatment clinic once per week</li> <li>5. Health awareness programme once per fortnight.</li> </ol> </li> </ul>	
8.	National Health Programmes	Malaria control Programme : Filariasis control Programme : Leprosy control Programme : Total no. of patients till date : Tuberculosis control Programme : Total no. of patients till date : STD/AIDS control Programme :	
9	Check list	Registers --ANC/PNC, Immunisation, DOT'S, Outdoor etc. Medicine stock -- Expiry, Availability etc. Condition of sub centres -- Infrastructure, Registers, Medicine, Equipment etc.	



Regular & Panel Candidates under CBPHCS of Contal Municipality				
Contal :: Purba Medinipur.				
A) For Regular HHws				
Sl. No.	Name	Ward No.	Pre-evaluation Score Obtained	Post-evaluation Score Obtained
1	Tapasi Rani Bera	VIII	29	39
2	Sutapa Acharjee	XIV	29	39
3	Ajanta Kar	IV	29	38
4	Sharbani Garu (Gayen)	II	28	39
5	Rekha Pradhan	I	29	38
6	Manjula Maity	X	28	39
7	Reeta Das	XVIII	28	39
8	Smriti Kana Patra	XII	29	38
9	Sheema Patra (Mondal)	XVII	27	39
10	Pratima Das	III	27	37
11	Tutun Das (Dey)	V	27	39
12	Anushree Sahoo	VII	26	39
13	Amita Maity	X	26	39
14	Rekha Rani Das	XV	26	39
15	Moni Barik	VIII	29	34
16	Suparna Das	XI	29	34
17	Nomita Bhowmik	IX	25	38
18	Nilu Kamila	IX	26	37
19	China Sen	XVIII	24	39
20	Anjushree Das	XIV	24	39
21	Bahar Sutana Bibi	VI	26	37
22	Nomita Maity	XVII	25	38
23	Debjani Giri	VIII	25	38
24	Sutapa Bera	XVI	24	39
25	Mousumi Dingal	XIII	25	38
26	Moni Bera	XV	25	36
B) For Panel Candidates				
1	Kaberi Jana	I	19	38
2	Tanushree Das	II	20	37
3	Hena Dutta	XVI	18	38
4	Rija Bibi	III	20	38
5	Sulekha Sinha	XIII	21	34
6	Mitali Das	X	21	34
7	Pranati Bhunia	VIII	17	34
8	Chandana Ojha	XII	17	34

To check with  
Comp. Data,  
2 Issue  
Commencement-1 letter  
4/5 23.7.07

President  
of CBPHCS  
and  
Chairman,  
Contal Municipality

Chairman,  
Contal Municipality



Contal Municipality  
H.H.S.  
Municipality

**समष्टिभित्तिक प्राथमिक स्वास्थ्य परिसेवा  
वृहत्तर कलकत्ते से बाहर स्थित ६३ नगरपालिकाओं में  
स्वेच्छासेवी स्वास्थ्यकर्मी के लिए  
प्रशिक्षण पश्चात परीक्षा**

समय - ४० मिनट

कुल अंक - ४०

क्रम संख्या	प्रश्न	सही उत्तर पर (✓) दें	अंक
१.	स्वास्थ्यकर्मी का प्रमुख कार्य	रोग निर्णय / रोग का चिकित्सा / स्वास्थ्य के प्रति जागरूकता बढ़ाना	१
२.	विटामिन 'ए' के कमी के कारण रोग	गलगंड / रिकेट / रात में अंधापन	१
३.	विटामिन, जो सूर्य के किरणों के सहारे हमारे चमड़े के नीचे तैयार होता है	विटामिन 'डि' / विटामिन 'सि' / विटामिन 'बि २'	१
४.	खाद्य के तीन मूल उपादान क्या है		६
५.	माँ के दूध का पीला गाढ़ा भाग फेंक कर ही बच्चे को पिलाना चाहिए	हाँ ना	१
६.	शिशु के लिए नर्म व शक्त खाद्य अभ्यास करवाने का उपयुक्त समय	१ / ६ / ४ माह	१
७.	जन्म के समय, शिशु का वजन कितना कम होने पर उसे कम वजन वाला शिशु कहा जाएगा	----- के जी	१
८.	स्वस्थ शिशु के जन्म वजन का अगले ६ माह में वृद्धि	एक / दो / तीन गुण	१
९.	शिशु सहारे के साथ खड़ा रहता है व चलने लगता है	७ / ८ / १० / १२ माह	१
१०.	प्रजननशील दंपति किसे कहते हैं	पत्नी की उम्र ४५ से कम / पति व पत्नी के उम्र ४५ से कम / पत्नी की उम्र १५ से ४५ तक	१
११.	अंतिम मासिक का तारीख विगत २ जनवरी २००४ उसका प्रसव का तारीख क्या होगा	१०.११.२००४ / ९.१०.२००४ / ११.१२.२००४	१
१२.	गर्भवती माँ को बेटा होगा या बेटी यह किस पर निर्भरशील है	माँ / पिता / कोई नहीं	१
१३.	गर्भवती माँ का चेक अप अंततः	३ / ४ / ७ बार	१
१४.	प्रसव के बाद के कितने सप्ताह को प्रसवोत्तर कहा जाता है	४ / ६ / ८ / १० सप्ताह	१
१५.	जिस स्त्री को पिछले गर्भ के समय २ टिटैनस के	३ / ४ / ५ साल में फिर	१

3



Pl. attention to Mr. Chakrabarti  
Director  
C.B.P.H.C.S

S.T.D: 03220  
255017/255027  
257377/255312/  
257078  
FAX: 255599



# Office of the Councillors Contai Municipality

P.O. - Contai # Dist - P. Medinipur

No. SA. 100/2007/488

Date 18/6/07

From: Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To  
The Director,  
State Urban Development Agency,  
'ILGUS BHAVAN', MC-Block,  
Sector-III, Bidhan Nagar,  
K O L K A T A - 700 091.



PO (A)  
18/6

Madam,

As stated hereunder the extract copy of the Resolution of the meeting of the Board of Councillors held on 19-04-2007 in connection with Municipal Level Health and Family Welfare Committee (MHFWC) within Contai Municipality which will speak for itself.

Thanking you,

ENCLO :- As stated.

Yours faithfully  
(S. Adhikari.)  
Chairman,  
Contai Municipality.  
Chairman,  
Contai Municipality/

P.T.O

Page - ②

S.T.D. 03220

255017/255027

257377/255312

257078

FAX.: 255599



Office of the Councillors  
**Contai Municipality**

P.O. - Contai &amp; Dist - Barab Medinipur

No .....

Date .....

From: Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

AN EXTRACT COPY OF THE RESOLUTIONS OF THE MEETING DATED 19-04-2007 IN CONNECTION WITH MUNICIPAL LEVEL HEALTH AND FAMILY WELFARE COMMITTEE (MHFWC) WITHIN CONTAI MUNICIPALITY.

"Discuss the matter of H.H.Ws. It is found that on last meeting it was settled that 34 Nos. of H.H.Ws (Honourarium Health Workers) has been selected.

However on last Sl.No. 4, Nandini Bera (Giri) was selected from ward No. III. But due to her illness she dinied to join the said work.

Working Hence from waiting list Sl.No. 35, Pratima Das from Ward No. III is observed against Sat. Nandini Bera (Giri).

Kind Let this copy of the resolution be send to 'SUDA' for information and necessary action".

sd/- S. Adhikari,  
 Chairman,  
 Contai Municipality.  
 19-04-2007.

18.7.2007  
 Chairman  
 Contai Municipality.





STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No SUDA-Health/63 ULBs/07/207

Date 02.07.2007.....

From : Director, SUDA

To : The Chairman  
Contai Municipality

Sub. : Supply of one Projector Machine and one Sony Handy COM Camera  
under Community Based Primary Health Care Services.

Ref: Your communication bearing no. 350/genl 415 & 351/genl 416 dt. 29.06.07

Sir,

With reference to above, this to inform you that there is no provision for supply of Projector Machine ( other than Overhead Projector which has already been approved under the equipment for training ) and Handy COM Camera .

Please bear with us.

Thanking you.

Yours faithfully,

Director, SUDA



Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX- : 255599

P.O. - Contai \* Dist - Purba Medinipur

No *CM.250/gw 415*

Date *29.06.07*

From : *Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To,  
The Director,  
State Urban Development Agency,  
"ILGUS BHAVAN"  
HC-Block, Sector- III,  
Bidhan Nagar, Kolkata- 700 091.



Sub :- Supply of One Projector Machine.

Madam,

I am to inform you that this Municipality is feeling the dire necessity of One Projector Machine which will be required to give training to the HHWs under Community Based Primary Health Care Services.

I would therefore request you to supply One Projector Machine to this Municipality at your earliest.

Thanking you.

Yours faithfully,

*[Signature]*

(S.Adhikari.)

Chairman,  
Contai Municipality

**Chairman,**  
**Contai Municipality.**







Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
☎ 255017/255027  
257377/255312/  
257078  
FAX- : 255599

P.O. - Contai \* Dist - Purba Medinipur

No *CM. 251/gov 416*

Date *29.06.07*

*From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To,  
The Director,  
State Urban Development Agency,  
"ILGUS BHAVAN"  
HC-Block, Sector- III,  
Bidhan Nagar, Kolkata- 700 091.



Sub :- Supply of One Sony Handy COM Camera.

Madam,

I am to inform you that this Municipality is feeling the dire necessity of One Sony Handy COM Camera which will be required to give training to the HHWs under Community Based Primary Health Care Services.

I would therefore request you to supply One Sony Handy COM Camera to this Municipality at your earliest.

Thanking you.

Yours faithfully,

*[Signature]*  
*29.06.07*

(S.Adhikari.)

Chairman,  
Contai Municipality

**Chairman,**  
**Contai Municipality**



**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....  
SUDA-Health/63 ULBs/07/188

Date .....28.06.2007

From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA

To : The Chairman  
Contai Municipality

Sub. : Training of HHWs in connection with Community  
Based Primary Health Care Services.

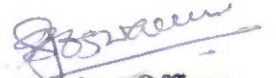
Sir,

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidates on Family Schedule, Baseline Survey Format and HMIS during 29-30 June, 2007. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

Thanking you.

Yours faithfully,




Project Officer

Dt. .. 28.06.2007

SUDA-Health/63 ULBs/07/188/1(1)

CC

Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA



Project Officer



o/c 27

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/63 ULBs/07/187**

Date .....**27.06.2007**

**From : Director, SUDA**

**To : The Chairman  
Contai Municipality**

**Sub. : Forwarding list of HHWs & panel candidates undergoing training in respect of Community Based Primary Health Care Services.**

**Ref: Your communication bearing no. CM-38/gen/347 dt. 12.04.07 , received by this office on 26.06.07**

Sir,

It is learnt that the training of regular HHWs & panel candidates has already been completed on 09.06.2007. You are requested kindly to forward the list of regular HHWs and panel candidates along with their pre & post evaluation score as per proforma given below, immediately :

A) For Regular HHWs				
Sl. No.	Name	Ward No.	Pre-evaluation Score obtained	Post-evaluation Score obtained
B) For Panel candidates				

On receipt of the above mentioned information, necessary instruction will be provided to you with regard to engagement of regular HHWs and further activities.

Thanking you.

Yours faithfully,

*[Signature]*  
27/6/07

**Director, SUDA**



PO (H)  
W/S

S.T.D : 03220  
255017/2556027  
257377/2553121  
257078  
FAX : 255599

## Office of the Councillors Contai Municipality

P.O. - Contai \* Dist - Purba Medinipur

No .....

Date .....

*From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To  
The Director,  
Sada Urban Development Agency,  
"ILGUS BHAVAN"  
HC - Block, Sector - III,  
Bidhan Nagar,  
KOLKATA - 700 091



27 JUN 2007

Madam,

It is a great pleasure to inform you that Contai Municipality is going to organize a Training programme for Honourary Health Workers under Community Based Primary Health Care Services on and from 16<sup>th</sup> April, 2007 to 9<sup>th</sup> June, 2007 at Dormitory Building of this Municipality.

The following Doctors and Nurses to are agree to monitor the aforesaid Training Programme.

The inauguration of the Training Programme will be held on 16<sup>th</sup> April, 2007 at 2.00 P.M.

The undersigned therefore requests you to remain present on the inauguration ceremony and also take impart of the H.H.Ws Training Programme from you end.

Thanking you,

Yours faithfully,

(S. Adhikari) - 4-  
Chairman  
Contai Municipality  
Chairman,  
Contai Municipality.

Name of the Doctors.

1. Dr. S.Prasad Mondal, A.C.M.O.H.
2. Dr. T.K. Gayen.
3. Dr. Bidhan Ch. Bhunia.
4. Dr. D.P. Nandi.
5. Dr. T.K. Ghorai.
6. Dr. Srimanta Patra.
7. Dr. Anutosn Fattarayya.
8. Dr. Ananya Pal.
9. Dr. Sujit Kr. Das
10. Dr. Subhasis Panda
11. Dr. A.K. Hazra
12. Dr. Sanjib Maity
13. Mrs. Kekali Das.
14. Dr. ...





PO(H)  
26/4

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599

*Office of the Councillors*  
**Contai Municipality**

P.O. - Contai \* Dist - Purba Medinipur

No. CM. 2007-1-347.

Date 12/04/07...

*From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To,  
The Director,  
State Urban Development Agency,  
"ILGUS BHAVAN"  
HC-Block, Sector- III,  
Bidhan Nagar, Kolkata- 700 091.

Madam,

It is a great pleasure to inform you that Contai Municipality is going to organized a Training Programme for Honorary Health Workers under Community Based Primary Health Care Services on and from 16<sup>th</sup> April, 2007 to 9<sup>th</sup> June, 2007 at Dormitory Building of this Municipality.

The following Doctors and Nurses to be agree to monitor the aforesaid Training Programme.

The inauguration of the Training Programme will be held on 16<sup>th</sup> April, 2007 at 2.00 P.M.

The undersigned therefore requests you to remain present on the inauguration ceremony and also take impart of the H.H.Ws. Training Programme from you end.

Thanking you.

Yours faithfully,

*(S.Adhikari.)*  
12-04-07

Chairman,

Contai Municipality

*Chairman,*  
Contai Municipality,

Name of the Doctors:-

1. Dr. S. Prasad Mondal, A.C.M.O.H.
2. Dr. T.K. Gayen.
3. Dr. Bidhan Ch. Bhunia.
4. Dr. D.P. Nandi.
5. Dr. T.K. Ghorai
6. Dr. Srimanta Patra.
7. Dr. Anutosh Pattanayak.
8. Dr. Ananya Pal.
9. Dr. Sujit Kr. Das.
10. Dr. Subhasis Panda.
11. Dr. A.K. Hazra.
12. Dr. Sanjib Maity.
13. Mrs. Kakali Das.
14. Mrs. Bina Maity.

**SUDA**

27 0/2  
**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/63 ULBs/07/180**

Date .....26.06.2007

From : Director, SUDA

To : The Chairman  
Contai Municipality

Sub. : Observation in respect of SOE submitted for an amount of Rs. 2,05,550/- upto 29.05.2007 in connection with Community Based Primary Health Care Service.

Ref. : Your communication bearing no. CM-226/genl-391 dt. 28.05.2007.

Sir,

With reference to above, it is to mention here that the A/C section of SUDA has accepted SOE for an amount of Rs. 2,05,550/- upto 29.05.2007.

You are requested to book the gross expenditure and pay order is to be given on gross amount accordingly instead of net amount after deduction of TDS / SD / PT etc.

You are also requested to instruct your office to enter the assets i.e. furniture, equipment etc. in the Asset Register and the same is to be certified by the Chairman on the bills as "Entered in Asset Register at Page No. .... under Serial No. ....

Yours faithfully,

Director, SUDA

Dt. .. 26.06.2007

SUDA-Health/63 ULBs/07/180/1(1)

Copy forwarded for kind information to :

Finance Officer, SUDA

Director, SUDA



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/07/102**Date .....**21.05.2007****From : Director, SUDA****To : The Chairman  
Contai Municipality****Sub. : Training of Accounts Personnel of the ULB in respect of Community Based Primary Health Care Services in 63 Non-KMA ULBs to be held at SUDA Conference Hall on 29.05.2007 at 12 noon.**

Sir,

You may be aware that a training programme for the Accounts Personnel had already been organized centrally at SUDA on 26.04.2007 where SAE and LDC of your ULB participated.

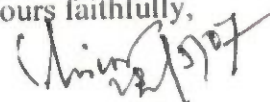
A training programme for 2<sup>nd</sup> and final batch is scheduled on 29.05.2007 at 12 noon at SUDA Conference Hall, to acquaint and to build up capacity of the Accounts Personnel of your ULB in respect of Community Based Primary Health Care Services. In the training session the following aspects will be covered :

- a) A brief information to Community Based Primary Health Care Services
- b) Financial guideline
- c) Preparation and submission of SOEs & UC
- d) Requisition of fund

It has been learnt that AFC and Accounts Assistant have joined their posts at your ULB. Hence, you are requested kindly to direct AFC and Accounts Assistant of your ULB for participation in the above mentioned training programme.

Thanking you.

Yours faithfully,

  
Director, SUDA

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

**Re: SUDA-Health/63..ULBs/07/47**

**02.05.2007**

Date .....

**From : Director, SUDA**

**To : The Chairman  
Contai Municipality**

**Sub. : Operation of Bank A/C No. 12119, PNB, Contai Br. in connection with  
Community Based Primary Health Care Services in Contai Municipality.**

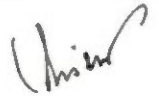
**Ref. : Your communication bearing no. CM-34/genl-347 dt. 11.04.2007.**

**Sir,**

The temporary arrangement may be made for operation of the above mentioned account jointly by the Chairman and one of the Councillors authorized by the Board in absence of both EO and FO. This is as per the Municipal Accounting Rules.

Thanking you.

Yours faithfully,



**Director, SUDA**





Office of the Councillor  
**Contai Municipality**



No *CM-34/gent - 347* P.O. - Contai \* Dist - Purba Medinipur

Date *11-04-07*

From : *Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To  
The Director,  
*State* Suda Urban Development Agency,  
"SUDA BHAVAN"  
HC - Block, Sector - III,  
Bidhan Nagar,  
KOLKATA - 700 106.

*PO(H)  
23/4*

Sir,

This is to inform you that as per guideline of the project, Chairman & Executive Officer / Finance Officer will be the joint operator. But at present there is no E.O. / F.O. in this Municipality.

In view of the above, the undersigned requests you give necessary guideline for operating the Account.

Thanking you

Yours faithfully,

*S. Adhikari*  
( S. Adhikari )  
Chairman,  
Contai Municipality.





Office of the Councillors  
**Contai Municipality**

P.O. - Contai \* Dist - Purba Medinipur

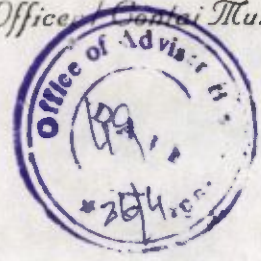
S.T.D : 0322  
255017/255027  
257377/255312/  
257078  
FAX - : 255599

No .....

Date .....

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To  
The Director,  
Micro Solus System & Software Pvt. Ltd.  
BE - 101 & BF - 21, Sector - 1,  
Salt Lake City,  
KOLKATA - 64.



Sub. :- Purchase of Computers & Peripherals.

Sir,

The undersigned has been pleased to accept your quotation Dt. 14.04.07 in connection with the purchase of Computer and peripherals as per specification below.

Sl No.	Configuration	Quantity
01.	<b>Desktop Computer - IBM THINK CENTRE A55 (9380-A67)</b> Intel Pentium - 4 631 @ 3.0 Ghz HT with 64T Technology / 800 MHz FSB/2MB L2 Cache Memory/ Intel 946 GZ Chipset Motherboard / 512 MB DDR II RAM (533 MHz) / 80@ 7200 RPM SATA hard disk drive (Preloaded) / DVD CD-RW Combo Driver / 1.44 MB FDD / Intel Integrated 10/100/1000 Earthnet / Intel Integrated 3000 Accelerator Graphic / 1 Serial, 1 Parallel, 6 USB 2.0 Ports / IBM 104 Keys Windows Keyboard / IBM Optical Wheel Mouse / 17" CRT Color Monitor / MS Windows XP Professional (Preloaded) with Rescue & Recovery / 3 Years Limited Hardware Warranty (3Years Part & 1 Year Labour).	01 (One)
02.	<b>Laptop - HP Compaq Presario V3239 TU</b>	01 (One)
02.	<b>UPS - APC 650 VA</b>	01 (One)
03.	<b>LaserJet Printer - HP Mono (M. No. - 1020)</b>	02 (Two)
04.	<b>Fax Machine</b>	01 (One)

Hence you are requested to supply the above materials within 7 days from the receipt of this letter.  
Non compliance of this order shall be treated as cancelled.

Thanking you

Yours faithfully,

*S.H.*  
(S.Adhikari)  
Chairman,

Contai Municipality

Chir

Memo No. *CM 68/2/g.m. 354*

Date :- *20/4/07*

Copy to :-

01. Dr. Shibani Goswami, Project Officer, Health Wing, SUDA, HC - Block, Sector - III, Bidhannagar, KOLKATA - 700 091.
02. A/c of Contai Municipality.
03. Cashier of this ULB.

*S.H.*  
(S.Adhikari)  
Chairman,  
Contai Municipality





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599

P.O. - Contai \* Dist - Purba Medinipur

No *cont. 26/gul 947*

Date *18.04.07*

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To  
The Director,  
State Urban Development Agency  
'ILGUS BHAVAN'  
HC - Block, Sector - III,  
Bidhan Nagar,  
KOLKATA - 700 091.



*PO (H)  
18/4*



20 APR 2007

Sir,

It is pleasure to inform you that Contai Municipality is going to start the Training programme for Honourary Health Services from 16<sup>th</sup> April at 2.00 P.M. to 9<sup>th</sup> June 07. at Dormitory Building under Community Based Primary Health Care Services under the guidance of State Urban Development Agency.

In this programme some specialist Doctors and nurses are required who will monitor the Training programme.

I shall be thankful to you, if you be pleased enough to spare the following Doctors who will impart the training programme as available through negotiation and personal contact.

Awaiting your kind co-operation in this regard.

Thanking you,

Yours faithfully,

*[Signature]*  
(S. Adhikari)  
Chairman  
Contai Municipality

Name of the Doctors.

*Chairman,*  
Contai Municipality

01. Dr. S.Prasad Mondal, A.C.M.O.H.
02. Dr. T.K. Gayen.
03. Dr. Bidhan Ch. Bhunia.
04. Dr. D.P. Nandi.
05. Dr. T.K. Ghorai.
06. Dr. Srimanta Patra.
07. Dr. Anutosh Pattanayak.
08. Dr. Ananya Pal.
09. Mrs. Kakali Das.
10. Mrs. Bina Maity.





Office of the Councillors  
**Contai Municipality**

P. O. - Contai & Dist - Parba Medinipur

Phone: 255017, 255027  
257377, 255312  
257078  
FAX: 255599

No. ....

Date .....

From: Chairman, Contai Municipal Council, Contai, Parba Medinipur



To  
The Superintendent,  
Contai Sub-Divisional Hospital,  
P.O. Barua, P.S. Barua,  
Dist. Parba Medinipur

Ref :- This office has no. CM/Contai/307 Dt./23-03-2007.  
22 :- Release from duties for training under community  
based primary health care programme.

Sir,  
Please refer to this office with reference I have requested  
you to release Mr. Mrs. Ananya Das, Mrs. Subali Das, P.N.M. &  
Mrs. Tripati Das from their duties on 16-03-07 to impart the  
training programme under Community Based Primary Health Care  
services.

But due to some unavoidable circumstances, the said train-  
ing programme was not held.

Now, the Director, SDA Indaga this office under his Memo  
No. SDA/Contai/33-UL/06/291(10) Dt./01-03-07 that the aforesaid  
training programme will be held on 17-03-2007 at Conference  
Hall of ILSUS BHAVAN, HO-Block, Sector-III, Bidhan Nagar, Kalyani-  
700 091.

I would therefore request you to release Mr. Mrs. Ananya  
Das, Mrs. Subali Das, P.N.M. & Mrs. Tripati Das from their duties  
so that they may attend the aforesaid training programme.

Thanking you,

Yours faithfully,

SB/

(S. Mohanta)  
Chairman, Contai Municipality.

Home No. CM-150/Am-325 Dt/- 22/3/07-

Copy for favor of information to :-

- 1) The Director, State Urban Development Agency, ILSUS BHAVAN, HO-Block, Sector-III, Bidhan Nagar, Kalyani-700 091.
- 2) The Asst. Chief Medical Officer of Health, Contai.



PO(H) ✓ 113

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599



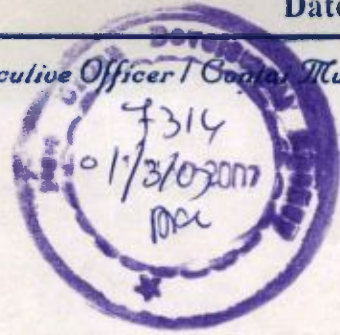
# Office of the Councillors Contai Municipality

No. CM-1401 / gent-299 P.O. - Contai \* Dist - Purba Medinipur

Date 28/12/07

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To  
The Director,  
State Urban Development Agency,  
Health Wing, 'ILGUS BHAVAN',  
HG-Block, Sector- III,  
Bidhan Nagar, Kolkata- 700 091.



Ref :- Your Memo No. SUDA-Health/63ULB/06/183(60),  
Dt/- 15-11-2006.

Sub :- List of Trainers who will impact Training to the Selected HHWS & Panel candidates at ULB Level.

Madam,

With reference to your memo on the subject as stated above I am submitting below the names of Trainers who will impact Training to the selected HHWS and panel candidates at ULB Level.

1. Dr. Mrs. Ananya Pal.
2. Dr. Subhasis Panda,
3. Mrs. Kakali Das, P.H.M.
4. Mrs. Tripti Sur, G.N.M.
5. Himangshu Manna, H.A. (M),

Thanking you,

Yours faithfully,

*[Signature]*  
28/12/07

( S. Adhikari, )  
Chairman, Contai Municipality.

Memo No. CM- \_\_\_\_\_ Dt/- \_\_\_\_\_

Copy forwarded for favour of information to the Asst. Chief Medical Officer of Health, Contai, Purba Medinipur.

( S. Adhikari. )  
Chairman, Contai Municipality.





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599

No. *CM-1399/geni-298* P.O. - Contai \* Dist - Purba Medinipur

Date *28.02.07*

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To  
Dr. Shibani Goswami,  
Project Officer,  
Health, SUDA,  
'ILGUS BHAVAN'  
HC-Block, Sector - III,  
Bidhan Nagar,  
KOLKATA - 700 091.



*PO(H)  
1/3*

Ref. :- Memo No. SUDA - Health/63ULBs/06/08 Dt. - 07.08.2006 of Director, SUDA.

Madam,

As per memo under reference of Director, SUDA, this Local Body has selected total 34 Nos. of Honourary Health Workers for training under the scheme. The list of HHWs are enclosed herewith for your kind information and necessary action.

Thanking you,

Yours faithfully,

ENCLO :- As stated.

*(S.Adhkari) 2-07*  
Chairman,  
Contai Municipality.  
Chairman,  
Contai Municipality





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX - : 255599

P.O. - Contai \* Dist - Purba Medinipur

No .....

Date .....

*From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*  
**The following candidates are primarily selected for H.H.Ws under the**

**C.B.P.H.C.S. by the selection committee on dt. 10/1/07.**

Sl.No.	Name & Address of the Candidate	Ward No.
01.	<b>Smt. Rekha Pradhan</b> C/o- Santanu Pradhan, Vill.- Padmapuhkuria, P.O.- Contai, Dist.- Purba Medinipur.	I
02.	<b>Smt. Kaberi Jana (Bera)</b> C/o- Gouranga Bera Vill.- Padmapukhuria, P.O.- Contai, Dist.- Purba Medinipur.	I
03.	<b>Smt. Sarbani Garu(Gayan)</b> C/o- Bhaktiprasad Garu Vill.- Serpore Etowaribarh P.O.- Contai, Dist.- Purba Medinipur.	II
04.	<b>Smt. Nandini Bera ( Giri)</b> C/o- Rajendra Kr. Bera Vill.- Uttar Darua, P.O.- Contai, Dist.- Purba Medinipur.	III
05.	<b>Rijiya Bibi</b> C/o- Sk Motlem Vill.- Uttar Darua, P.O.- Contai, Dist.- Purba Medinipur.	III
06.	<b>Smt. Ajanta Kar</b> C/o- Ashim Kar Vill.- Uttar Darua P.O.- Contai, Dist.- Purba Medinipur.	IV
07.	<b>Tutun Das (Dey)</b> C/o- Pradip Kr. Dey, Vill.- Darua, Post.- Contai, Dist.- Purba Medinipur.	V

28.2.07  
Chairman,  
Contai Municipality





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
fAX- : 255599

P.O. - Contai \* Dist - Purba Medinipur

No .....

Date .....

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

08.	<b>Bahar Sultana ( Bibi )</b> C/o- Sk naimuddin Vill.- Haripur P.O.- Contai, Dist.- Purba Medinipur.	VI
09.	<b>Smt. Anusree Sau,</b> C/o- Bikesh Ch. Sau Vill.- Monoharchak P.O.- Contai, Dist.- Purba Medinipur.	VII
10.	<b>Smt. Tanusree Das (Jana)</b> C/o- Moloydev Jana Vill.- Monoharchak P.O.- Contai, Dist.- Purba Medinipur.	VII
11.	<b>Debjani Giri</b> C/o- Paresh Chandra Giri Vill.- Serpore Kharkibarb, P.O.- Contai, Dist.- Purba Medinipur.	VIII
12.	<b>Smt. Tapasi Rani Bera</b> C/o- Subal Kr. Bera Vill.- Athilagori, P.O.- Contai, Dist.- Purba Medinipur.	VIII
13.	<b>Smt. Nomita Bhoumik</b> C/o- Rajesh Bhoumik, Vill.- East Kumarpur, P.O.- Contai, Dist.- Purba Medinipur.	IX
14.	<b>Smt. Manjula Maity</b> C/o- Santanu Maity, Vill.- Athilagori, P.O.- Contai, Dist.- Purba Medinipur.	X
15.	<b>Smt. Amita Maity</b> C/o- Rajendranath Maity Vill.- Athilagori, P.O.- Contai, Dist.- Purba Medinipur.	X

28.2.2007  
Chairman,  
Contai Municipality





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599

P.O. - Contai \* Dist - Purba Medinipur

No .....

Date .....

*From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

16.	<b>Smt. Suparna Das,</b> C/o- Pijush Kanti Das, Vill.- Athilagori, P.O.- Contai, Dist.- Purba Medinipur.	XI
17.	<b>Smt. Chandana Ojha (Bhoumik)</b> C/o- Bharat Bhoumik, Vill- Hatabari, P.O.- Contai, Dist.- Purba Medinipur.	XII
18.	<b>Smt. Mousumi Dingal,</b> C/o- Sanjib Dingal Vill.- Dhandighi P.O.- Contai. Dist.- Purba Medinipur.	XIII
19.	<b>Smt. Sutapa Acharyea ( Ghosh)</b> C/o- Arun Kumar Ghosh Vill.- Kumarpore P.O.- Contai, Dist.- Purba Medinipur.	XIV
20.	<b>Smt. Anjusree Das</b> C/o- Gopal Das Vill.- South Kumarpore P.O.- Contai, Dist.- Purba Medinipur.	XIV
21.	<b>Smt. Moni Bera</b> C/o- Sambhu Bera Vill.- Kanakpur, P.O.- Contai, Dist.- Purba Medinipur.	XV
22.	<b>Smt. Rekha Rani Das,</b> C/o- Dolan Kr. Das, Vill.- Kishornagar, P.O.- Contai, Dist.- Purba Medinipur.	XV
23.	<b>Smt. Sutapa Bera</b> C/o – Sudhangshu Sekhar Bera. Vill. – Karkuli, P.O. – Contai Dist.- Purba Medinipur.	XVI

28.2.2007  
Chairman,  
Contai Municipality.





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX - : 255599

P.O. - Contai \* Dist - Purba Medinipur

No .....

Date .....

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

24.	<b>Namita Maity</b> C/o- Dipak Maity Vill.- Jalalkhanbarh, P.O.- Contai, Dist.- Purba Medinipur.	XVII
25.	<b>Smt. Sima Patra ( Mondal)</b> C/o- Pulin Behari Mondal Vill.- Dharmadasbarh, P.O.- Contai, Dist.- Purba Medinipur.	XVII
26.	<b>Smt. Gita Das ( Jana)</b> C/o- Subhas Chandra Jana Vill.- Kishornagar, P.O.- Contai, Dist.- Purba Medinipur.	XVIII
27.	<b>Smt. Moni Barik (Giri)</b> C/o- Chandan Giri, Vill.- Serpore Telengabarh, P.O.- Contai, Dist.- Purba Medinipur.	VIII
28.	<b>Smt. Nilu Kamilya</b> C/o- Swapan Kr. Kamila Vill.- Hatabari, P.O.- Contai, Dist.- Purba Medinipur.	IX
29.	<b>Smt. Mitali Das (Maity)</b> C/o- Swapan Das Vill.- Athilagori, P.O.- Contai, Dist.- Purba Medinipur.	X
30.	<b>Smt. Smritikana Patra (Mondal)</b> C/o- Buddhadev Patra Vill.- Kumarpore, P.O.- Contai, Dist.- Purba Medinipur.	XII
31.	<b>Smt Hena Dutta</b> C/o- Balai Dutta Vill.- Karkuli, P.O.- Contai, Dist.- Purba Medinipur.	XVI

28.2.2007  
Contai Municipality





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX- : 255599

P.O. - Contai \* Dist - Purba Medinipur

No .....

Date .....

From : ~~Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality~~

32.	<b>Smt. Chayana Sen (Chandra),</b> C/o- Himadri Narayan Chandra Vill.- Kishornagar, P.O.- Contai, Dist.- Purba Medinipur.	<b>XVIII</b>
33.	<b>Smt. Pranati Bhunia (Das)</b> C/o- Pratap Ch. Bhunia, Vill.- Serpur Telengabarb P.O.- Contai, Dist.- Purba Medinipur.	<b>VIII</b>
34.	<b>Smt. Sulekha Sinha</b> C/o- Sudip Kr. Sinha Vill.- Dhandighi, P.O.- Contai, Dist.- Purba Medinipur.	<b>XIII</b>

*[Signature]*  
28.2.2007  
Chairman,  
Contai Municipality.

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ....SUDA=Health/63 ULBs/06/254

Date 15.02.2007

From : Director, SUDA

To : The CMOH  
Medinipur (East)

Sub. : Trainers training in connection with ensuing training of Honorary Health Workers (HHWs) of your Municipality under Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Ref. : This office letter no. SUDA-Health/63 ULBs/06/183(60) dt. 15.11.2006.

Sir,

With reference to this office communication quoted above, I am to inform you that though majority of municipalities have received the names of trainers from their respective CMOH, some municipalities are yet to receive the same from their CMOH concerned.

The marginally noted municipality of Medinipur (East) District has not yet received the list of trainers as nominated by CMOH.

**District : Medinipur (East)****Name of ULBs**

1. Contai

The selected HHWs and panel candidates are waiting for their basic training. Unless trainers are detailed and trainers training is imparted to them, HHWs training programme of the municipality concerned can not be started at ULB level.

You are requested kindly to nominate and arrange to forward names of 1 (One) Doctor and 2 (two) nurses, who would act as trainers for training of the HHWs and panel candidates of the said municipalities, to the Chairpersons concerned at the earliest with an intimation to the undersigned so that trainers training could be organized at SUDA.

Thanking you.

Yours faithfully,

Director, SUDA

15.02.2007

Director, SUDA

15.02.2007

Director, SUDA

SUDA-Health/63 ULBs/06/254/1(1)

C.C.

District Magistrate, ..Medinipur (Sash)

SUDA-Health/63 ULBs/06/254/2(1)

C.C.

Chairman, .....



Conten

### Score sheet

Sl.No.	Name of the Candidate	Ward No.	Reading Ability (in words)	Writing Ability (in words)	Simple Arithmetic	Personality G	H	I	J	Total Score
1	Smt. Kaberi Jana (Bera)	I ✓								
2	Smt. Uma Rani Bera,	I ✓								
3	Smt. Kabita Das (Routh)	I								
4	Smt. Niva Maity (Bera)	I								
5	Smt. Sandhya Sardar	I								
6	Smt. Rekha Pradhan	I ✓								
7	Smt. Sarbani Garu(Gayan)	II ✓								



15/1/05

A	
B	
C	
D	
E	
F	
G	
H	
I	
J	



Sl.No.	Name of the Candidate	Ward No.	Result	B	C	D	E	F	G	H	I	J	Total Score
8	Smt. Nandini Maity	II											
9	Smt. Pratima Das	III											
10	Rijiya Bibi	III											
11	Smt. Nandini Bera (Giri)	III ✓											
12	Kamrun Bibi	III											
13	Smt. Sabita Rani Maity	IV ✓											
14	Smt. Ajanta Kar	IV ✓											
15	Smt. Nomita Bhoumik	IX ✓											



A	
B	
C	
D	
E	
F	
G	
H	
I	
J	



Sl.No.	Name of the Candidate	Ward No.	A	B	C	D	E	F	G	H	I	J	Total Score
16	Tutun Das (Dey)	V ✓											
17	Bahar Sultana (Bibi)	VI											
18	Smt. Sumana Ghosh	VII ✓											
19	Smt. Sushama Das	VII											
20	Smt. Tanushree Das (Jana)	VII											
21	Smt. Sukanya Sau,	VII											
22	Smt. Anushree Sau,	VII											
23	Debjani Giri	VIII											



A	
B	
C	
D	
E	
F	
G	
H	
I	
J	



Sl.No.	Name of the Candidate	Ward No.	A	B	C	D	E	F	G	H	I	J	Total Score
24	Smt. Santi Das(Guria)	VIII											
25	Smt. Tapasi Rani Bera	VIII											
26	Smt. Moni Barik (Giri)	VIII											
27	Smt. Pranati Bhunia (Das)	VIII											
28	Smt. Manjula Maity	X ✓											
29	Smt. Jaba Rani Giri	X ✓											
30	Smt. Mukti Sasmal(Manna)	X ✓											
31	Smt. Amita Maity	X											



A		
B		
C		
D		
E		
F		
G		
H		
I		
J		



Sl.No.	Name of the Candidate	Ward No.	A	B	C	D	E	F	G	H	I	J	Total Score
32	Smt. Mitali Das (Maity)	X ✓											
33	Smt. Nilu Kamila	X											
34	Smt. Suparna Das,	XI											
35	Smt. Chandana Ojha (Bhoumik)	XII ✓											
36	Smt. Smritikana Patra (Mondal)	XII ✓											
37	Smt. Aparna Majhi (Maity)	XII ✓											
38	Smt. Amita Das (Nayak)	XIII ✓											
39	Smt. Siuli Das	XIII ✓											



A	
B	
C	
D	
E	
F	
G	
H	
I	
J	



Sl.No.	Name of the Candidate	Ward No.	A	B	C	D	E	F	G	H	I	J	Total Score
40	Smt. Mousumi Dingal,	XIII ✓											
41	Smt. Sampa Maity	XIII ✓											
42	Rahila Khatun (Begam)	XIII											
43	Smt. Tanushree Kala (Jana)	XIII											
44	Smt. Sulekha Sinha	XIII ✓											
45	Smt. Anjushree Das	XIV											
46	Smt. Sutapa Acharjee (Ghosh)	XIV ✓											
47	Smt. Moni Bera	XV											
48	Smt. Rekha Rani Das,	XV											



A		
B		
C		
D		
E		
F		
G		
H		
I		
J		



Sl.No.	Name of the Candidate	Ward No.	A	B	C	D	E	F	G	H	I	J	Total Score
49	Smt. Ashima Roy (Mondal)	XV											
50	Smt Hena Dutta	XVI											
51	Smt. Sima Patra ( Mondal)	XVII ✓											
52	Smt. Nilima Payra ✓	XVII ✓											
53	Smt. Lakshmi Dinda	XVII											
54	Smt. Nomita Maity	XVII											
55	Smt. Gita Das ( Jana)	XVIII											
56	Smt. Chayana Sen (Chandra),	XVIII ✓											



A	
B	
C	
D	
E	
F	
G	
H	
I	
J	



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**Ref No. **SUDA-Health/63 ULBs/06/181(60)**Date ..... **13:11:2006****From : Director, SUDA****To : The Chairman***Contai*..... **Municipality**

**Sub. : .(a) Amendment in the Panel list of Grass root level manpower**  
**(b) Procurement of Equipment for M & S Cell at ULB**  
**- in connection with Community Based Primary Health Care**  
**Service in 63 Non-KMA ULBs.**

Sir,

I am to refer to this office earlier communication bearing no. SUDA-Health/63 ULBs/06/ dt. on the subject of grass root level manpower and health facilities, wherein no. of 1<sup>st</sup> and 2<sup>nd</sup> panel candidates had been specified. It is amended that instead of 1<sup>st</sup> and 2<sup>nd</sup> panel list, only **one (1)** panel list is to be prepared where the nos. of candidates will be the total of panel candidates as was indicated in the 1<sup>st</sup> and 2<sup>nd</sup> panel earlier. Number of HHWs (regular) will remain unaltered. While prepare in list of panel candidates, it is to be ensured that not more than one candidate is get in panel from any specific ward. Other criteria will remain same. ULB-wise number of HHWs (regular) and panel is enclosed.

Furthermore, an additional list of the equipment for M & S Cell at ULB level is enclosed herewith. You may go ahead with such procurement.

You are requested to complete the selection of HHWs both regular and panel and procurement of the items so far have been admitted, at the earliest *(by 15<sup>th</sup> December, 2006, positively)*

You are also requested to provide a feed back in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.

*13/11/06*  
 Director, SUDA

**13.11.2006****SUDA-Health/63 ULBs/06/181(60)/1(60)**

Copy forwarded for kind information to :

District Magistrate, .....

*13/11/06*  
 Director, SUDA

**Equipment for M & S Cell at ULB Level :**

Sl. No.	Brief Description of Item	Technical Specification	Reqd. No / M & S Cell
1.	Computer, Monitor, UPS, Printer	<p><b>Computer &amp; Monitor :</b>                      Pentium IV (Intel)                      733 MHZ                      256 KB Cache Memory                      256 MB RAM                      40 GB Hard Disk                      10/100 MBPS Ethernet Card                      15" SVGA Colour Monitor                      Key Board &amp; Mouse                      1.44 Floppy Disk Write                      48X / 52 X CD ROM Drive                      In built Audio</p> <hr/> <p><b>UPS :</b>                      Capacity : 500 VA                      Supply Input Voltage : 150V - 265 V, 50 Hz +/- 3%                      Out Voltage (Nominal) : 230C AC +/- 7%, 50 Hz +/- 3%                      Output Voltage (Inverter) : 230C AC Single Phase +/- 3%                      Output Frequency (Inverter): 50 Hz +/- 1%                      Over Voltage Protection : Transfer to inverter, when supply voltage is 10% above nominal voltage. Retransfer to line at 5% of nominal voltage.</p> <p>UPS System : Line interactive type.                      Back Up Service : 20 Minutes.</p> <p><b>Printer : Laser Jet</b></p>	2 each
2.	FAX Machine (if not existing)	Memory transmission & reception, Fax recognition system, Automatic document feeder, automatic paper cutter, Anti curl system, Poling, LCD display for easy programming, Polling function, Extension line transfer, Hands free speaker phone, Voice time , day stamp, Fax activity reporting.	1



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. ~~SUDA-Health/63 ULBs/06/154~~ *154*Date ..... **26.10.2006****From : Director, SUDA****To : The Chairman  
Contai Municipality****Sub. : Release of 1<sup>st</sup> installment of fund worth Rs. 2,64,000.00 towards  
expenditure in connection with Community Based Primary Health  
Care Service in 63 Non-KMA ULBs.****Sir,**

An A/C payee demand draft bearing no. 320673 dt. 23.10.2006, on SBI, Salt Lake for an amount of Rs. 2,64,000/- (Rupees Two lakhs sixty four thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in 63 Non-KMA ULBs.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

Financial guideline is enclosed herewith. You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the said guideline.

Yours faithfully,

*Encl: as stated**Chinmoy 26/10/06*  
✓ **Director, SUDA****SUDA-Health/63 ULBs/06/154(1)****26.10.2006****CC****Cashier, SUDA***Chinmoy 26/10/06*  
✓ **Director, SUDA**

01c 27

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....SUDA-Health/63 ULBs/06/160

Date .....26.10.2006

From : Director, SUDA

To : The Chairman

Comtai..... Municipality

**Sub. : Constitution of Procurement Committee for procurement of items to be undertaken by the ULB in connection with Community Based Primary Health Care Service in 63 Non-KMA ULBs.**

Sir,

A Procurement Committee is constituted at Municipal Level comprising of the following members for procurement of items to be undertaken by the Municipality in connection with Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Sl. No.	Members	Designation
1.	Chairman of the ULB	Chairman
2.	Chairman in Council Health	Member
3.	Health Officer	Member
4.	ACMOH	Member
5.	Executive Officer	Member - Convenor
6.	Finance Officer	Member

The list for the items i.e. furniture and equipment for training purpose and furniture for Management & Supervision (M & S) Cell, to be procured by the ULB for the present are enclosed indicating the specification, quantity for each of the items to be procured and the total cost limit. The other lists for procurement will be forwarded to you in due course.

Procurement is to be done by the Municipality through the said Procurement Committee maintaining the Government norms. Fund already placed with your Municipality under the HHW Scheme is to be utilized for such procurement. The expenditure is to be booked under the A/C head "Equipment and Furniture" as the case may be. Statement of Expenditure (SOE) and Utilisation Certificate (UC) be submitted accordingly as per Financial Guideline already forwarded to you.

Contd. to P-2.



- 2 -

Since, the training of Honorary Health Workers (HHWs) is to be initiated by you shortly and office of M & S Cell is to set up to implement the activities under the said scheme, procurement is to undertaken by you at the earliest to speed up the entire process of implementation.

Thanking you.

Enclo. : As stated.

SUDA-Health/63 ULBs/06/160/111)

CC

Finance Officer, SUDA

Yours faithfully,

  
Director, SUDA

26.10.2006

  
Director, SUDA



Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
☎ 255017/255027  
257377/255312/  
257078  
FAX : 255599

P.O. - Contai \* Dist - Purba Medinipur  
No *CM-844/genl-180*

Date *25.9.06*

From : *Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*  
To  
The Director,  
State Urban Development agency,  
Health wing, ILGUS BHAVAN,  
HC - BLOCK, Sector - III, Bidhan Nagar  
Kolkata - 700 103

Ref. :- Your memo no. SUDA-Health/63/VLBs/06/20(5)

Sub. :- Constitution of Municipal level Health family Welfare Committee  
(M.H.F.W.C.)

Sir,

As per guide line of your memo under reference this Municipality has already been constituted M.H.F.W.C. where your representative is one of the member of the Committee.

Hence, the undersigned request you to inform this office the name of your representative.

Thanking you,

Yours faithfully,

*S. Adhikari*  
(S. Adhikari.)

Chairman,  
Contai Municipality  
*Chairman,*  
Contai Municipality,





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX - : 255599

No CM: 845/genl - 100  
P.O. - Contai \* Dist - Purba Medinipur

Date 25/9/06

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality



To  
The Director,  
State Urban Development agency,  
Health wing, ILGUS BHAVAN,  
HC - BLOCK, Sector - III, Bidhan Nagar  
Kolkata - 700 103

Ref :- Your memo no-SUDA-Health /63ULBs/06/20(5) dt/-10.08.2006

Sir,

This Municipality has Constituted the Committed through a resolation of the Board of Councillor's of Contai Municipality.

The resolation of the Board of Councillor's is forwarded here with. Further, as per derection one Account has already been open on panjab Nasonal Bank being the Account No-12119.

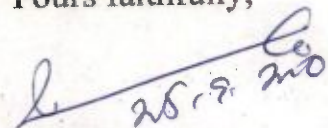
He, I would request you to release necessary fund in this regard

Thanking you,

Yours faithfully,

Enclo:- As Stated

- 1) B.O.C.Resolation dt/-11.09.2006
- 2) Xerox copy of the pass book Account no 12119

  
( S. Adhikari.)  
Chairman,  
Contai Municipality  
Chairman,  
Contai Municipality,



Office of the Councillors  
**Contai Municipality**

P.O. - Contai \* Dist - Purba Medinipur

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX - : 255599

No .....

Date .....

*From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

**An extrach copy of the Resolotation of the Board of Councillor's Contai Municipality held on 11.09.2006 Vide Resolotation No- 18 V(i)**

"Discussed the memo No- SUDA-Health/63 ULBs/06 dt/-07.08.2006 & memo No- SUDA-Health/63 ULBs/06/20(5) dt/-10.08.2006 in connection of Municipality Level Health & Famaly Welfair Committee (MHFWC) is continued to day.

**Constitution the following members:-**

- |   |                    |
|---|--------------------|
| (1)Chairman of the Municipality             | : President        |
| (2)Councillor-in-Charge of Health           | : Member           |
| (3)Representative of District Magistrate    | : Member           |
| (4)Representative of local NGOs             | : Member           |
| (5)ACMOH OF Sub-Divional Hospital           | : Member           |
| (6)Health Officer of Municipality           | : Member-Secretary |
| (7)President, Community Development Society | : C.D.S-1& 2       |
| (8)Representative of SUDA                   | : Member           |
| (9)Superintendent of referral hospital      | : Member           |

**The copy of resolotation to forwarded to be sand SUDA For information and nassarv action.**

**ATTENDED**  
*[Signature]*  
Chairman,  
Contai Municipality

Sd/-(S. Adhikari )  
Chairman,  
Contai Municipality



4

12119

पंजाब नैशनल बैंक  
punjab national bank

बचत खाता पास बूक  
SAVINGS BANK PASS BOOK

( पूर्णतः कम्प्यूटराईज्ड शाखा )  
( Fully Computerised Branch )

कृपया पास बूक न मोड़ें  
DO NOT FOLD THE PASS BOOK

Citizen's Charter describing in detail customer's rights and Bank's commitments is available (free of cost). Please contact Branch Manager."

### पी एन बी की उपयोगी बचत योजनाएं PNB'S SAVINGS SCHEMES

- बहुलाभकारी जमा योजना  
MULTI-BENEFIT DEPOSIT SCHEME
- विशेष/साधारण सावधि जमा योजना  
SPECIAL/ORDINARY FIXED DEPOSIT SCHEME
- आवर्ती जमा योजना  
RECURRING DEPOSIT SCHEME
- रवेच्छा/आवर्ती जमा योजना  
FLEXI/RECURRING DEPOSIT SCHEME
- नगदी प्रमाण-पत्र योजना  
CASH CERTIFICATE SCHEME
- पी एन बी आजीवन मासिक आय योजना  
PNB WHOLE LIFE MONTHLY INCOME SCHEME
- पी एन बी स्टॉक एन्वैस्ट  
PNB STOCKINVEST
- अनुषम जमा योजना  
ANUPAM DEPOSIT SCHEME
- सुगम जमा योजना  
SUGAM DEPOSIT SCHEME
- जमा सम्बद्ध आवास ऋण योजना  
DEPOSIT LINKED HOUSING LOAN SCHEME
- पी एन बी के उपहार चेक  
PNB'S GIFT CHEQUES
- पी एन बी रुपया यात्री चेक  
PNB RUPEE TRAVELLERS CHEQUES
- अनिवासी भारतीयों के लिए विभिन्न योजनाएं  
VARIOUS DEPOSIT SCHEMES FOR NON RESIDENT INDIANS

WE ACCEPT NOMINATIONS IN RESPECT OF DEPOSIT ACCOUNTS,  
CONTENTS OF LOCKERS AND ARTICLES KEPT IN SAFE CUSTODY

PNB 625A-219/2002-2003 ● ALP - KOLKATA





Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
255017/255027  
257377/255312/  
257078  
FAX : 255599

P.O. - Contai \* Dist - Purba Medinipur  
No *cm.d.45/gub 180*

Date *25/9/06*

*From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To  
The Director,  
State Urban Development agency,  
Health wing, ILGUS BHAVAN,  
HC - BLOCK, Sector - III, Bidhan Nagar  
Kolkata - 700 103



Ref :- Your memo no-SUDA-Health /63ULBs/06/20(5) dt/-10.08.2006

Sir,

This Municipality has Constituted the Committed through a resolation of the Board of Councillor's of Contai Municipality.

The resolation of the Board of Councillor's is forwarded here with.

Further, as per derrection one Account has already been open on panjab Nasonal Bank being the Account No-12119.

He, I would request you to release necessary fund in this regard

Thanking you,

**Encl:- As Stated**

- 1) B.O.C.Resolation dt/-11.09.2006
- 2) Xerox copy of the pass book Account no 12119

Yours faithfully,

*S. Adhikari*  
( S. Adhikari.)

Chairman,  
Contai Municipality  
**Contai Municipality,**



Office of the Councillors  
**Contai Municipality**

S.T.D : 03220  
☎ 255017/255027  
257377/255312/  
257078  
FAX : 255599

P.O. - Contai \* Dist - Purba Medinipur  
No CM-844/gent-180

Date 25.9.06

From : *Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality*

To  
The Director,  
State Urban Development agency,  
Health wing, ILGUS BHAVAN,  
HC - BLOCK, Sector - III, Bidhan Nagar  
Kolkata - 700 103



Ref. :- Your memo no. SUDA-Health/63/VLBs/06/20(5)

Sub. :- Constitution of Municipal level Health family Welfare Committee  
( M.H.F.W.C. )

Sir,

As per guide line of your memo under reference this Municipality has already been constituted M.H.F.W.C. where your representative is one of the member of the Committee.

Hence, the undersigned request you to inform this office the name of your representative.

Thanking you,

Yours faithfully,

*(S. Adhikari)*

Chairman,  
Contai Municipality

**Chairman,  
Contai Municipality,**





## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/06/20(5)

Date .....10.08.2006

From : Director, SUDA

To : The Chairman  
Tamluk / Panskura / Contai /  
Egra / Haldia Municipality  
Dist. : Medinipur (East)MEDINIPUR (E)  
O/CSub. : Community based primary health care services in 63 Non-KMA ULBs -  
Implementation of.

Sir / Madam,

You may be aware that with the approval of Dept. of Health & Family Welfare, community based primary health care services in 63 Non-KMA ULBs has been launched in February, 2006. Dept. of Municipal Affairs has been vested with the responsibility of implementation of the said programme through SUDA. In this connection, a sensitization session with the chairperson of the ULBs concerned had been organized at SUDA on 16.06.2006 to discuss the programme and preliminary actions to be undertaken by the ULBs. Following to the said discussion session, a few information had been received from some of the ULBs. But the required information are still pending from a good no. of ULBs.

Pursuant to it you are requested to submit the following information to the undersigned by 24<sup>th</sup> August, 2006 :

- a) List of ward-wise BPL population.
- b) Municipal map showing ward boundary along with no. of BPL population.
- c) Constitution of Municipal Level Health & Family Welfare Committee (MHFWC) with the following members :
  - (1) Chairman of the Municipality : President
  - (2) Councillor-in-Charge of Health : Member
  - (3) Representative of District Magistrate : Member
  - (4) Representatives of local NGOs : Member
  - (5) ACMOH of Sub-Divisional Hospital : Member
  - (6) Health Officer of Municipality : Member - Secretary
  - (7) President, Community Development Society: Specially Co-opted
  - (8) Representative of SUDA : Specially Co-opted
  - (9) Superintendent of referral hospital : Invitee

A copy of the resolution constituting the said Committee is to be forwarded.

Contd. to P-2.

d) Opening of a separate Bank A/C in the name of "HHW Scheme, ..... Municipality" where the joint signatory will be Chairman / Vice-Chairman and Finance Officer / Executive Officer.

After opening the Bank A/C, A/C No. & Name of the Bank is to be forwarded.

From this office record, status on information already submitted by the ULBs is tabulated hereunder :

ULBs	List of ward-wise BPL population (a)	Municipal map showing ward boundary along with no. of BPL population (b)	Constitution of MHFWC (c)	Opening of a separate Bank A/C (d)	Remarks
Tamluk	Yes	Yes	No	No	To submit (c) & (d)
Panskura	Yes	Yes	No	Yes	To submit (c)
Contai	Yes	Yes	No	No	To submit (c) & (d)
Egra	Yes	Yes	No	No	To submit (c) & (d)
Haldia	No	Yes	Yes	No	To submit (a) & (d)

On receipt of the required information of your ULB as detailed in the Remarks Column of the above Table, the next stage for implementation of the programme will be taken up consequently.

Thanking you.

Yours faithfully,

*(Signature)*  
**Director, SUDA**  
 10.08.2006

SUDA-Health/63 ULBs/06/ 20 (5) / 1 (1)

Copy forwarded for kind information to :

District Magistrate, Medinipur (East)

*(Signature)*  
**Director, SUDA**  
 10.08.2006

SUDA-Health/63 ULBs/06/ 20 (5) / 2 (1)

Copy forwarded for kind information to :

CMOH, Medinipur (East)

*(Signature)*  
**Director, SUDA**



## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/06/081

Date 07.08.2006

From : Director, SUDA

To : The Chairman

Contai MunicipalityO/C  
Medinipur (E)Sub. : Grass root level manpower & health facilities under Community Based  
Primary Health Care Service in 63 Non-KMA ULBs.

Sir / Madam,

Apropos project proposal with regard to community based primary health care service in 63 Non-KMA ULBs, approved by the Dept. of Health & Family Welfare, the grass root level manpower & health facilities admitted for your ULB is indicated in the table below :

No. of HHWs (Regular)	1 <sup>st</sup> Panel for replacement of HHWs to be upgraded to FTSS	2 <sup>nd</sup> Panel for filling of the vacancies, if required in future (10% of regular HHWs)	Total No. of HHWs to be selected and trained	No. of regular HHWs to be engaged after completion of training	No. of Sub-Centres	No. of FTSS
26	6	3	35	26	6	6

N.B. : HHW = Honorary Health Worker,

FTS = First Tier Supervisor

- During selection of HHWs, no. of regular candidates & both the 1<sup>st</sup> & 2<sup>nd</sup> panel candidates are to be strictly adhered to. The list of both the panel candidates are to be prepared serially on merit basis. Guideline for selection of HHWs is enclosed.
- Total no. of regular HHWs and the panel candidates should undergo job orientation training.
- After completion of training only the regular HHWs are to be engaged.
- No. of Sub-Centres as specified in the table are to be identified more or less centrally to the BPL population to be served under that particular Sub-Centre to facilitate easy access.
- FTSS for Sub-Centre are to be selected for amongst the HHWs working at least for six (6) months. Detail guideline will be issued in due course.
- Working hours of grass root level manpower will be from 12 Noon to 4 P.M.

Contd. to P-2.

- Honorarium for grass root level manpower are as under :

Grass root level manpower	HHW	FTS
Honorarium per person per month (Amount in Rs.)	1,000/-	1,170/-

You are requested kindly to take necessary action with regard to selection of HHWs and identification of accommodation for Sub-Centres.

SUDA-Health/63 ULBs/06/ 08/11/11  
Copy forwarded for kind information to :  
District Magistrate, Medinipur (East)

Yours faithfully,

✓ *[Signature]*  
Director, SUDA

07.08.2006

✓ *[Signature]*  
Director, SUDA



কাঁথি পৌরসভা  
কাঁথি : পূর্বমেদিনীপুর

①

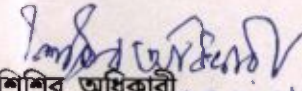
প্রতি :  
মাননীয় অধিকর্তা  
রাজ্য নগর উন্নয়ন সংস্থা  
ইলগাস ভবন, এইচ সি ব্লক  
সেক্টর - ৩, বিধাননগর, কলিকাতা - ৭০০ ০৯১

আপনার ক্রমিক নং - সুডা - ৬৭/২০০৬/৩৪০(৬৩) তাং - ০৬-০৬-২০০৬

মহাশয়া,

আপনার উল্লিখিত পত্রের উত্তরে প্রয়োজনীয় তথ্যসমূহ পত্রের সহিত আপনার  
অবগতির জন্য জানাইলাম।

ইতি

  
শিশির অধিকারী ০৫.৬.০৬  
পৌরপ্রধান  
কাঁথি পৌরসভা  
পৌর ভবন  
কাঁথি পৌর সভা

তথ্যের অনুলিপি সংযোজিত হইল।

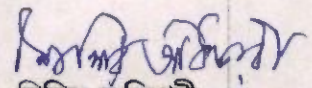
স্মরণ - মি. নং - ১২২৩/স্মরণ - ৬০২ তাং - ০৫.৬.০৬



কাঁথি পৌরসভা  
কাঁথি : পূর্ব মেদিনীপুর

- ১) প্রতিটি ওয়ার্ডের মোট জনসংখ্যা এবং স্বর্ণজয়ন্তী শহরী রোজগার যোজনার সমীক্ষার ভিত্তিতে তৈরি ওয়ার্ডের বি.পি.এল জনসংখ্যা। ওয়ার্ড জনসংখ্যা - ৭৭৫২৩, স্বর্ণ জয়ন্তী শহরী রোজগার যোজনার সমীক্ষার ভিত্তিতে তৈরি ওয়ার্ডের বি.পি.এল জনসংখ্যা - ৩৬৩৭০  
- অনুলিপি প্রেরিত হইল।
- ২) স্বাস্থ্য পরিষেবা উদ্দেশ্যে সাব-সেন্টার খোলার জন্য পৌর এলাকাতে পৌরসভার বা অন্য কোনও পরিকাঠামো আছে কিনা?  
- না।
- ৩) পৌরসভাতে কম্যুনিটি কেন্দ্র কি ঐ জাতীয় কোন কেন্দ্র থাকলে তার অবস্থান।  
- নেই।
- ৪) পৌরসভাতে স্বাস্থ্য ও পরিবার কল্যাণ কমিটি গঠিত হয়েছে কিনা ও সেই কমিটি নিয়মিত সভা করছে কিনা?  
- না
- ৫) পৌরসভাতে স্বাস্থ্য শিক্ষা ও দারিদ্র সংক্রান্ত বিষয়ে স্ট্যান্ডিং কমিটি গঠিত হয়েছে কিনা?  
- হ্যাঁ
- ৬) ওয়ার্ডের জনসংখ্যা সহ পৌরসভার ওয়ার্ডের সীমানা চিহ্নিত করা মানচিত্র।  
- অনুলিপি প্রেরিত হইল।
- ৭) পৌরসভাতে স্বাস্থ্য আধিকারিক / মেডিক্যাল অফিসার / স্যানিটারি ইনসপেক্টর - এর কোন পদ আছে কিনা? যদি থাকে, তাহলে বর্তমান পদগুলি পূর্ণ আছে কিনা?  
- কেবলমাত্র স্যানিটারি ইনসপেক্টর - এর পদ আছে, এবং ঐ পদটি পূর্ণ আছে।

বিনীত

  
শিশির অধিকারী ২২.৫.১৬

পৌরপ্রধান  
কাঁথি পৌরসভা

পৌর প্রধান,  
কাঁথি পৌর সভা



# CONTAI MUNICIPALITY

CENSUS - 2001

WARD WISE POPULATION ( Male & Female )



WARD NO	HOUSE HOLD	MALE	FEMALE	TOTAL
1	600	2,185	2,073	4,258
2	658	1,937	1,761	3,708
3	920	3,233	3,174	6,407
4	357	1,233	1,264	2,497
5	391	1,467	1,364	2,831
6	565	2,073	1,957	4,030
7	1,067	3,368	3,315	6,683
8	808	2,376	2,147	4,523
9	737	2,115	2,280	4,395
10	1,011	2,920	2,834	5,754
11	656	2,010	1,808	3,818
12	641	2,019	1,663	3,682
13	798	3,060	2,525	5,585
14	655	1,740	1,658	3,398
15	700	2,190	1,987	4,177
16	409	1,585	1,420	3,005
17	879	3,275	2,643	5,918
18	484	1,578	1,287	2,865
<b>TOTAL :-</b>	<b>12,336</b>	<b>40,353</b>	<b>37,160</b>	<b>77,513</b>

S.C. → 6321

Male :- 3216  
Female :- 3105

S.T. → 159

Male :- 85  
Female :- 74

Chairman, 21.11.2006  
Contai Municipality



### QUARTERLY PROGRESS REPORT

as on 31 Oct. 2005

Progress report for Poverty Eradication Programmes

1. MIS- Community Structure - Project Administration Progress - Physical Progress

Name of ULB :- Contai

Reporting month :- 30th Oct. 2005

Year :- 2006

1. Total Population ( 1991 Census ) :

2. Total Slum Population ( 1991 Census ) :

3. Population below Poverty Level ( so far identified ) :

Particulars of Beneficiaries	Total no. of people for whom community structure formed upto CDS level	Total no. of people for whom community structure not formed	Total	Target for covering Col.(3)
1	2	3	4	5
(a) General	20740			20740
(b) Scheduled Caste	5135			5135
(b) Scheduled Tribe	165			165
(d) Minority	7630			7630
(e) Total	33670			33670
(f) Female out of Total	12847			12847
(g) Disabled out of total				
i) Female	419			419
ii) Male	712			712
iii) Total	1141			1141
(h) No. of families below Poverty level	6734			6734
(I) No. Of Slum pockets	179			179

4. Total No. of NHG formed	5. Total No. of RCV selected	6. Total No. of NHGs formed	7. Total No. of CDS	
			Formed	Registered
198	198	18	02	Yes

8. Total No. of Cos appointed

Male	Female	Total
	2	2

9. Whether UPE Cell Set up	10. Whether Slum Development Committee formed	11. Whether P.O. appointed
Yes	Yes	Yes
12. Whether Survey conducted :	13. CDS wise community based plan prepared for	No. of CDS
a) Economic parameters ( Form No.3) ( No. of households covered)	a) Infrastructure Development ( all construction works)	2
b) Non economic parameters ( Form No. 4) ( No. of NHG covered)	b) Self Employment ( Loan & Subsidy, Vocational Training, DWCUA, Thrift & Credit etc.)	2
c) Need Assessment ( From No. 7) ( No. of NHG covered)	c) Social Sector ( Health, Education etc.)	2
14. Community Centre :Nos. Completed	Nos. under construction	X
3		

(\* Please write 'yes or no' as applicable.

*Chairman*  
Contai Municipality



1. Ward wise Population & BPL Population based on Survey under SJSRY

Ward No.	No. of House hold	Male Population	Female Population	Total Population	BPL Population
1	600	2185	2073	4258	
2	658	1937	1761	3708	
3	920	3233	3174	6407	
4	357	1233	1264	2497	
5	391	1467	1364	2831	
6	565	2073	1957	4030	
7	1067	3368	3315	6683	
8	808	2376	2147	4523	
9	737	2115	2280	4395	
10	1011	2920	2834	5754	
11	656	2010	1808	3818	
12	641	2019	1663	3682	
13	798	3060	2525	5585	
14	655	1740	1658	3398	
15	700	2190	1987	4177	
16	409	1585	1420	3005	
17	879	3275	2643	5918	
18	484	1578	1287	2865	
<b>Total</b>	<b>12336</b>	<b>40364</b>	<b>37160</b>	<b>77534</b>	<b>33670</b>

2. Whether there is any Infrastructure facilities available for Sub Centre to provide Health Care?

No

3. Location of Community Centre in the ULB

No

4. Whether Family & Health Care Committee has been formed ? Whether committee functions regularly ?

No

No

5. Whether any standing committee formed in the ULB for health, education and Poverty alleviation?

Yes

6. Whether map showing ward demarcation with ward population has been prepared?

Yes

7. Is there any post of Health Officer/Medical Officer/Sanitary Inspector? Presently Filled or Vacant?

Health Officer

No

Medical Officer

No

Sanitary Inspector

Yes

Filled