

Government of West Bengal
 Department of Health & Family Welfare
SWASTHYA BHAWAN
 Wing - 'B', 3rd Floor,
 GN-29, Sector-V, Salt Lake City
 Kolkata - 700 091.

No. HFW/HSDI/39/06/147/07.

Dated: 17th May, 2007.

From: A.K. Das, IAS
 Project Director (HSDI)
 & Special Secretary to the Govt. of West Bengal.

To: Dr. Shibani Goswami,
 Project Officer, Health, SUDA.

Sub: Procurement of medicines by the Urban Local Bodies (ULBs)
under Honorary Health Worker Scheme in 11 Nov - KMA ULBs

Madam,

In this Department Order No. HFW/HSDI/13/07 dt. 18.01.2007 a sum of Rs. 256.90 lakhs was released in your favour towards the recurring expenditure as per your revised budget for the year 2006-2007 which includes, inter-alia, Budget Estimate for Rs. 75.55 lakhs towards purchase of drugs. Fund has therefore, been released for 2006-2007 treating procurement of medicines as one of the items of recurring expenditure as per your budget. The communication made in para-2 of our Order under reference treating procurement of medicines as a non-recurring part of the budget should be deemed to have been modified appropriately on the basis of the above observation.

2. As regards procurement of medicines for Sub-Health Post from out of the allotment of Rs. 48.05 lakhs the same may be made in line of our earlier No. SPSRC/HSDI/HHW/903 dt. 27.05.2004.

Yours faithfully,


 (A. K. Das)

No. HFW/HSDI/39/06/147/1(2)/07.

Dated: 17th May, 2007.

Copy to:

- 1) Guard File
- 2) Office copy

Sub: Procurement of Furniture, Equipment and Drugs under DFID assisted Honorary Health Worker Scheme

For service implementation under DFID assisted Honorary Health Worker Scheme, the Health Facilities as well as Municipal Management Cell (MMC) are to be equipped with Furniture, equipment and drugs. As per Project proposal, procurement of furniture, equipment, drugs, I.E.C. & Training materials has been vested on CCC vetted by DHFW. This issue was discussed between MA Dept and Health Dept on 13.01.2004 and decision arrived that SUDA in consultation with MA Dept. will decide which items to be procured centrally. (Copy enclosed) *

* CP-①

In the mean time, the list of (a) furniture for MMC, HP and SHP ; (b) equipment for MMC, SHP and (c) drugs for HP, along with technical specification and requirement for facility have been prepared by CCC on the basis of IPP-VIII-(Extn.) & R.C.H. Sub-Project, Asansol experience (the concerned list is enclosed). * * The same was forwarded to DHFW for approval. CCC received approval of DHFW vide their memo no. SPSRC / HSDI/ HHW/903 dt. May 27, 2004 (Copy enclosed) *

** CP-②

* CP-③

In case of both the earlier projects i.e IPP-VIII-(Extn.) & R.C.H. Sub-Project, Asansol, Health Wing, SUDA was entrusted during active phase of the projects, with the task of procurement centrally to maintain uniformity wrt standard and quality. For the purpose, a Central Tender Committee was set up at Health Wing, SUDA and procurement were made maintaining World Bank / Govt. norms.

However, after end of direct project funding during O & M phase, the ULBs are entrusted with procurement of drugs directly by them.

In view of all above, the Secretary is requested kindly to give decision regarding entrusting the responsibility of above procurement.

Submitted

VO NO-SUDA HEALTH
DPD/07/117
dt. 1-6-07

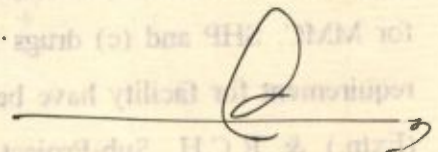
~~Director, SUDA
Secretary, MADDA
Chairman, SUDA~~

S. S. S. S. S.
1-6-07
(Signature)
02/11/07



Suggestions for do to
which items may be procured
locally vis-a-vis items to
be procured centrally. In my opinion
only those items which are
difficult to procure
for which (KTV)
Div SUDA
4-6-07

uniform quality to be
ensured be purchased
centrally. For local
procurement this may be
a procurement Committee
with Principal Director/
Chairman & ACPH, D
SUGST.


9-6-59

Director
SUDA

Project Officer
We may discuss.
Dr. Gangopadhyay
Advice may be sought
for also. ✓
4/6/59

As discussed on 9.06.04 on the issue , the following suggestions are placed below.

As per approved Project Proposal, the responsibility of procurement of Furniture, Equipment, Drug, I.E.C. and Training Materials has been vested on CCC vetted by DHFW. Furthermore, apropos decision on points discussed between MA Dept. and Health Dept. on 13.01.2004 , SUDA in consultation with MA Dept. will decide which items to be procured centrally.

With regard to procurement of furniture SHP , HP & MMC and equipment (computer & Fax machine) for MMC , the ULBs may procure the items locally. It is to mention here that ,in previous projects i.e IPP-VIII-(Extn.) and R.C.H. Sub-Project, Asansol , furniture procurement for SHP and HP was done by the respective ULBs. Procurement of computer and Fax machine at local level will facilitate to obtain regular servicing facility locally.

In case of procurement of Equipment, as ULB -wise quantities are of smaller nos. (the concerned list is enclosed in C/P-4) and one firm usually could not supply all of the items of the prepared list - the rates may be higher. To maintain uniform quality and to minimise cost as well, procurement of equipment may be done centrally by CCC, SUDA , but the delivery will be at the site of respective ULBs by the Firms.

During O & M phase of IPP-VIII-(Extn.) , it was decided by the Apex Advisory Committee that the procurement of drugs will be undertaken by the ULBs at local level and the practice has already been followed by the ULBs. Hence, the responsibility of procurement of drugs under this project may be vested with the ULBs.

With regard to procurement of I.E.C. and Training Materials like Family Schedule, HMIS formats, HHW kit, Nirdeshika for HHWs training etc. - CCC, SUDA may be entrusted with the job for procurement of the items centrally to maintain uniform quality and supply. It will also be economical due to reduction of cost owing to bulk procurement.

To summarise, the procurement plan vis-à-vis responsibility is suggested in the table below :

Sl. No.	Item of Procurement	To be undertaken by
1.	Furniture for SHP, HP and MMC	Respective ULBs
2.	Equipment for MMC	-do-
3.	Equipment for SHP	CCC, SUDA
4.	Drugs	Respective ULBs
5.	I.E.C. and Training Materials	CCC, SUDA

Procurement will be done as per State Govt. norms.

At ULB level, a procurement committee will be formed with the Project Director, Chairman of the ULB and ACMOH. It is suggested that Executive Officer / Finance Officer of the ULB be included in the committee to function as member convenor.

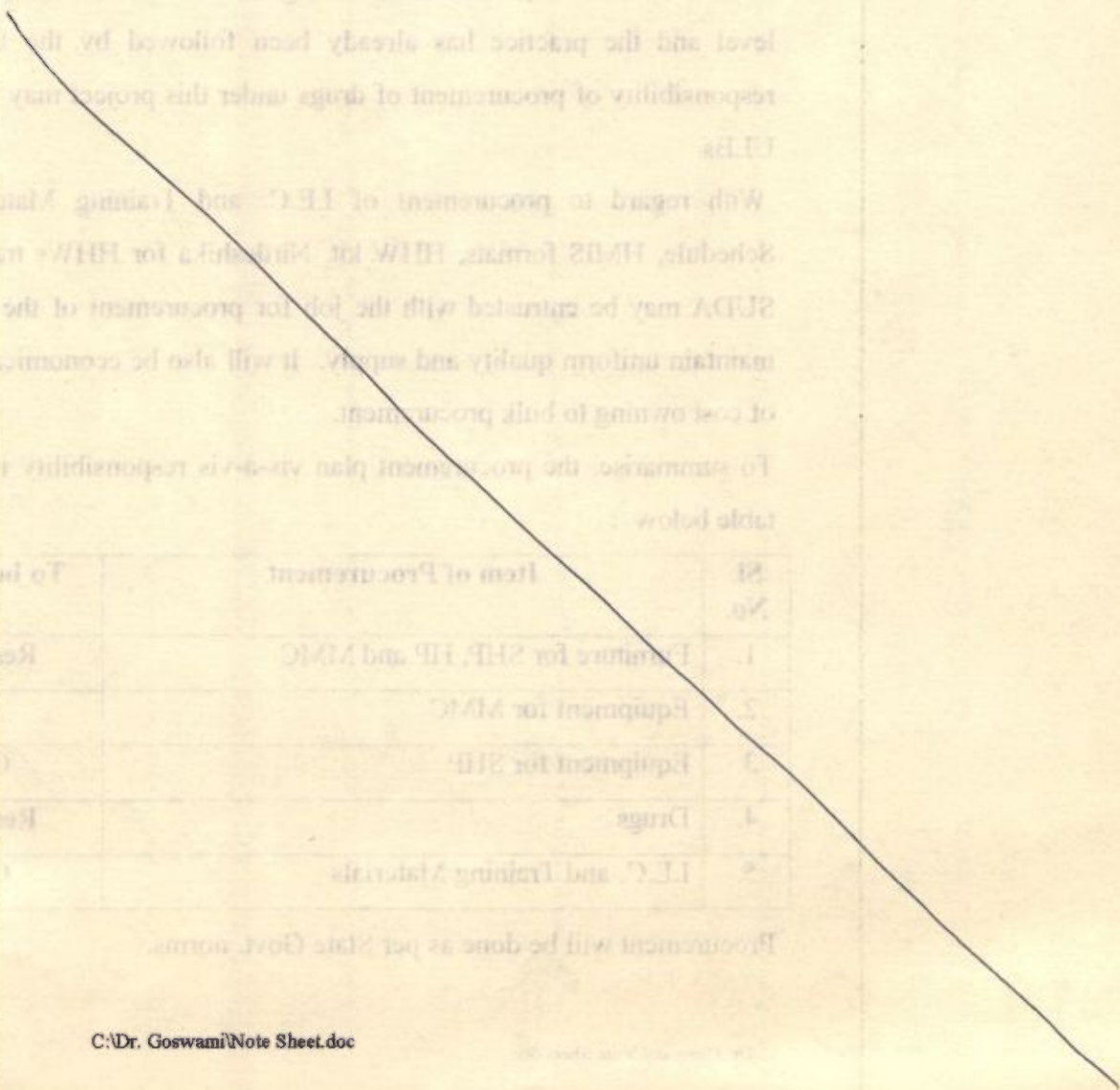
A Central Tender Committee is already existing for Health Wing, SUDA for procurement in respect of IPP-VIII-(Extn.) and R.C.H. Sub-Project, Asansol with the following members :-

1. Shri D.K. Dutta - Jt. Secretary, MA Dept. - Chairman
2. Chief Engineer, MED - Member
3. Director, SUDA - Member
4. F.O. - Health Wing, SUDA - Member, Convenor.

It is suggested that the purview of the said committee may kindly be extended for procurement to be undertaken by CCC, SUDA for the DFID assisted Honorary Health Worker Scheme and approval accorded.

Director, SUDA

[Signature]
10.6.04



No.	Item of Procurement	To be undertaken by
1.	Equipment for SHIP, HIP and MHC	Respective ULBs
2.	Equipment for MHC	-do-
3.	Equipment for SHIP	CCC, SUDA
4.	Drugs	Respective ULBs
5.	L.C. and Training Materials	CCC, SUDA

Secretary may kindly recall his observation dated 4.6.04 at n.s. pages 2 ante. The suggestions of the Health Wing, SUDA as at n.s. pages 3 & 4 ante are summarised below with a slight modification :-

Sl. no.	Item to be purchased	To be purchased by
1.	Furniture for SHP (as at flag A), H.P. (as at flag B) and R.M.C. (as at flag C).	Respective UBSs.
2.	Equipment for R.M.C. (as per list at D)	Respective UBSs
3. a)	Equipment for SHP (Flag E) (Item nos 1-26 and 36-40)	CCC, SUDA
b)	Equipment for SHP (Flag E) (Item nos. 27-35)	Respective UBSs.
4.	Drugs (as per flag F)	Respective UBSs
5.	IEC of training materials	CCC, SUDA.

For procurement at UBS level, a Committee consisting of the Project Director, Chairman of the UBS and ACMOTT may be formed as advised by the Secretary

in his notes at ns. pages 2 ante.
 We propose to include the Executive
 Officer in the Committee keeping in view
 the provision of Rule 164 of the WBCE (F&A)
 Rules, 1999, which lays down that all
 tenders be invited by the Executive Officer
 or in his absence the officer authorised
 in this behalf.

For procurement at SUDA level, the
 composition of the existing Central
 Tender Committee formed for procurement
 in respect of IPP-VIII (Extra) & RCH,
 Sub-project, Asansol may be slightly
 changed as stated below :-

1. Shri D. K. Dutta, Jr. Secy, HA Deptt. :- Chairman
2. Chief Engineer, R.E.D. Member
3. D.L.B. & Ex. officio Director, SUDA Member
3. Project officer, Health Wing, SUDA Member-
 CCC Convenor

Submitted for favour of approval.

Secretary, HA Deptt.
 &
 Chairman, SUDA

Chief
 14/6/04

Approved

14-6-04

Dir/SUDA

U.O. No. SUDA-15/98 (P+IT)/21
 dated 14.6.04



Project officer
 14/6/04